

ASSOCIATED STUDENT UNION MEETING

1301 Avenida Cesar Chávez, Monterey Park, CA 91754

DATE: Friday, April 13th, 2018

LOCATION: F5-209

TIME: 1:00 p.m.



MEETING AGENDA

I. CALL TO ORDER:

II. ROLL CALL/ESTABLISHMENT OF QUORUM

Position	Name	Attendance
ASU President	Monique Hernandez	Present
ASU Executive Vice President	Daveed Lopez	Present
ASU Vice President of Finance	Michelle Keung	Present
ASU Treasurer	Aaron Wong	Unexcused Absence
ASU Secretary	Summer French	Present
ASU Chief Justice	Destiny Hernandez	Present
ASU Chief Delegate	Marlene Enriquez	Present
ASU Historian	Jesika De Jesus	Present
ASU Commissioner	Nicole Aguayo	Present
ASU Commissioner	Priscilla Molina	Present
ASU Commissioner	Rodrigo Aguirre	Present
ASU Commissioner	Colleen Tamashiro	Present
ASU Commissioner	Juan Casillas	Present
ASU Commissioner	Eric Calderon	Unexcused Absence
ASU Senator	Anthony Dominguez	Present
ASU Senator	Gary Garza	Present
ASU Senator	Nicole Belton	Unexcused Absence
ASU Senator	Manuel Miller	Present
ASU Senator	Georgex Tafoya	Present
ASU Senator	Vacant	
ASU Advisor	Sonia Lopez	Present

➤ **Quorum is met**

III. Approval of Minutes

IV. Public Forum (2 Minutes)

At this time, any member of the public, including ASU officers, may address the ASU Board on any item they wish to address. The length of the public comment for each speaker shall not exceed two (2) minutes per speaker or five (5) minutes total, unless otherwise approved by the ASU President. Due to time constraints, responses from the ASU Board are strictly limited.

V. Financial Report

- A. Vice President of Finance- Given
- B. Treasurer- Given

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ASSOCIATED STUDENT UNION MEETING

VI. Action Items (5 Minutes/Item)

a. Appoint to vacant positions

Senator Dominguez moves to entertain item. Second by VPF Keung. Approved unanimously

❖ Stephanie Trelles-Senator of Political Activism

Approved unanimously

b. Match Funding: ISAP Banquet (International Student Advancement Program Club)

VPF Keung moves to fund item in the amount of \$620. Second by EVP Lopez. Approved unanimously.

Item is approved unanimously

c. Match Funding: CAADE Conference (SASA Club)

Secretary French moves to fund item in the amount of \$2080.16. Second by Historian De Jesus. Approved unanimously

Secretary French moves that all participants are ASU members. Second by Chief Justice Hernandez.

Chief Justice Hernandez moves to extend time. Second by Historian. Approved unanimously

Yes: DL, MK, SF, ME, JJ, PM, JC, (7)

No: DH, NA, RA, CT, AD, GG, MM, GT, ST (9)

Motion does not pass.

Chief Justice Hernandez extends time. Second by Historian De Jesus. Approved unanimously.

Item is approved.

Chief Justice Hernandez moves to move out of the natural orders of the day to re-entertain Public Forum. Second by EVP Lopez. Approved unanimously.

Chief Justice Hernandez moves to move out of the natural orders of the day to re-entertain Approval of Minutes. Second by Historian De Jesus. Approved unanimously.

Chief Justice Hernandez moves to approve minutes with added Officer report. Second by Historian De Jesus. Approved unanimously.

EVP Lopez moves back to the natural orders of the day. Second by Chief Justice Hernandez. Approved unanimously

d. Match Funding: APSA Banquet (Amsterdam Paris Study Abroad Club)

Senator Dominguez moves to fund item in the amount of \$3000. Second by VPF Keung. Approved unanimously.

Chief Justice Hernandez moves to extend time. Second by Historian De Jesus. Approved unanimously.

Chief Delegate Enriquez moves to postpone. Second by VPF Keung.

Motion unanimously denied

Senator Garza moves to add stipulation that club shows receipts before money is funded. Second by Chief Justice Hernandez. Approved unanimously

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Item is approved with added stipulation.

Chief Justice Hernandez moves out of the natural orders of the day to entertain item a. in new and unfinished business. Second by Senator Dominguez. Approved unanimously.

Secretary French moves back to the natural orders of the day. Second by Chief Justice Hernandez. Approved unanimously

e. Community Funding: Psychology Department Open House

Chief Delegate Enriquez moves to fund item in the amount of \$1000. Second by Historian De Jesus. Approved unanimously.

Chief Justice Hernandez moves to extend time. Second by Secretary French. Approved unanimously.

Yes: DL, MK, SF, DH, ME, JJ, NA, PM, RA, CT, GG, ST, (12)

No: AD, MM, GT, JC (4)

Item is approved

f. Community Funding: 2018 ELAC International Student Transfer Ceremony (International Student Advancement Program Club)

Senator Dominguez moves to fund item in the amount of \$1200. Second by VPF Keung. Approved unanimously.

Chief Justice Hernandez moves to extend time. Second by Secretary French. Approved unanimously.

Item does not pass

g. Community Funding: Study Abroad: Learn, Live, Travel! (Amsterdam Paris Study Abroad Club)

Chief Delegate moves to fund item in the amount of \$3000. Second by VPF Keung. Approved unanimously.

Item is approved

h. Community Funding: Study Abroad: Learn, Live, Travel! (South Gate) (Amsterdam Paris Study Abroad Club)

Chief Justice Hernandez moves to fund item in the amount of \$1500. Second by Secretary French. Approved unanimously.

Chief Justice Hernandez moves to extend time. Second Secretary French. Approved unanimously.

Item is approved

i. Campus Tour: USC x California Science Centre (PTK Club)

Senator Dominguez moves to fund item in the amount of \$245.94. Second by Historian De Jesus.

Chief Justice Hernandez moves to table. Second by Senator Garza.

Yes: DH, GG, (2)

No: DL, MK, SF, ME, JJ, NA, PM, RA, JC, AD, MM, ST, (12)

Item does not get tabled.

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Commissioner Tamashiro left @ 2:45pm.

Item does not pass.

- j. Campus Tour: U.C. Santa Barbara Field Trip (ELAC ESL Club)

Commissioner Molina moves to fund item in the amount of \$1000. Second by VPF Keung.
Approved unanimously

VPF Keung moves to add amendment that all participants must be ASU members and flyers must have ASU logo. Second by Secretary French. Approved unanimously.

Item is approved unanimously with added amendment.

- k. Campus Tour: Los Angeles Model United Nations XIII Conference (ELAC Model United Nations Club)

Secretary French moves fund item in the amount of \$1000. Second by Senator Garza. Approved unanimously.

Commissioner Casillas moves to add amendment that all participants must be ASU members. Second by Secretary French.

Chief Justice Hernandez moves to extend time. Second by Commissioner Molina. Approved unanimously.

Amendment does not pass

Secretary French moves to extend time. Second by Historian De Jesus. Approved unanimously.

Commissioner Molina moves to add amendment that non high school ELAC students must be ASU members. Second by Chief Delegate Enriquez. Approved unanimously.

Commissioner Casillas moves to add amendment that club must present after conference. Second by Chief Justice Hernandez. Approved unanimously

Item is approved unanimously with added amendments.

Commission Casillas moves to re-entertain action item j. Second by Historian De Jesus.

Motion does not pass

- l. Campus Tour: Amsterdam Paris Study Abroad Club @University of Paris (Amsterdam Paris Study Abroad Club)

Secretary French moves to fund item in amount of \$1000. Second by Chief Justice Hernandez.
Approved unanimously

Chief Justice Hernandez moves to suspend the natural orders of the day. Second by Secretary French. Approved unanimously.

Senator Garza moves to add amendment that we fund item once receipts are given. Second by Commissioner Casillas. Approved unanimously.

Historian De Jesus moves to add amendment that funding cannot be used for personal items. Second by EVP Lopez.

Yes: DL, MK, SF, DH, ME, JJ, NA, RA, JC, GG, MM, GT, ST (13)

No: AD, (1)

Amendment is passed

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Item is approved unanimously with added amendment.

Secretary French moves to recess for 10 mins. Second by Senator Dominguez. Approved unanimously

Secretary French moves out of the natural orders of the day to entertain item b in Discussion Items. Second by Chief Justice Hernandez. Approved unanimously

Secretary French moves to back to the natural orders of the day. Second by Chief Justice Hernandez. Approved unanimously

m. Inter-Board Funding: Posting Boards for E3

Senator Dominguez moves to fund item in the amount of \$850. Second by Historian De Jesus. Approved unanimously

Item is approved unanimously

n. Inter-Board Funding: Office Supplies for Treasurer

Secretary French moves to fund item in the amount of \$100. Second by Historian De Jesus. Approved unanimously

Chief Justice Hernandez moves to previous question. Second by Senator Trelles. Approved unanimously

Item is approved

o. Inter-Board Funding: Costco Membership Renewal

Senator Trelles moves to fund item in the amount of \$120. Second by Historian De Jesus. Approved unanimously.

Item is approved

VII. Student Representation Fee (5 Minutes/Item)

VIII. New/Unfinished Business (5 Minutes/Speaker)

- a. ESPA Presentation (FACCC Advocacy & Policy Conference)
- b. Male Leadership Academy & ASU Presentation (39th Annual National Leadership Conference)

Secretary French moves to entertain item. Second by Senator Trelles. Approved unanimously

IX. Discussion Items (10 Minutes/Speaker)

- a. Roberts Rules of Order

Chief Justice Hernandez moves to entertain item. Second by Senator Garza. Approved unanimously.

- b. Guided Pathways
- c. Board Discussion

Senator Trelles moves to entertain item. Second by Secretary French. Approved unanimously.

Chief Justice Hernandez: Office Hours ≠ Committee Meetings: Your office hours should not be used for your committee meetings. Office hours are when you are IN the office available to students should they request to speak with you or bring any suggestions to the board. Using

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ASSOCIATED STUDENT UNION MEETING

finances to further explain my statement, when senators/commissioners are voted for stipends, they are getting paid for their hours put into ASU. Board members are also getting paid for these committee meetings. Nobody should be getting paid for two things at the same time when they are not fulfilling both. This is the same for student workers who have to sign out before they attend their committee meetings. Minutes from March 23, 2018: Although I was called out of order, I feel that my report from the previous meeting should have been included in the minutes. Given that during the approval of minutes, my discussion was cut short, there wasn't enough time to discuss whether or not my report should have been included in the minutes. According to Robert's Rules of Order, the Board should have had the decision whether or not to include my report into the minutes. Neither the secretary nor the president have the right to cut a discussion short without 2/3 vote of the Board, unless debate becomes repetitive, which was not the case at the moment. Now, I understand that I submitted my report hours late, but I had a final the day the reports were due, and as soon as I finished my final, I turned in my report. Given that we are STUDENT leaders, we have pointed out over and over that we are students first and no ASU activity should preside over our scholarly work, but this was contradicted by Madam Secretary. My report from the previous meeting has information vital to students, should there be an active shooter on campus, and it was decided to not be included for whatever reason. This could cost the lives of many students, God forbid there be such incident, because a deadline was more important. Moreover, I'd like to point out that calling me out of order during my report was unnecessary. A point of order is called when rules are being broken or when someone is being offensive. I did not break any rules, nor did I become offensive at any point during my report, despite being called out of order while I was in line. Excuse for ASU Events/Duties: This semester ASU has become infamous for having a lot of STEM students. However, being a STEM student does not mean we are unable to fulfill our duties. If at any point, any of you are hesitant to go through with an event or cannot fulfill your hours for several weeks because of your classes, you should reconsider your position on the board. Being a STEM student does not make your schedule any harder than being a sociology major or a psychology major. Being a STEM student should not hold you back from fulfilling the commitments you signed up for. You decided to be here, so don't hold back from improving student life because your schedule is too much for you.

X. Project updates/Assignments:

- a) Benefits Committee
 - Promotional Items
 - Scholarship
 - Midterms and Finals Giveaways

- b) Advocacy Committee
 - Election Town Hall
 - Elections

- c) Marketing and Outreach Committee
 - Banners: created and posted banners for ASU scholarship/ Pep Rally/ Executive Board Applications/ Social Media/
 - Tabling
 - Classroom Visits: did classroom visits and club visits to promote events
 - Posted flyers around campus
 - Worked with ASU President Hernandez to create a system to help marketing and outreach fulfill all duties & help ASU members promote ASU.

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ASSOCIATED STUDENT UNION MEETING

-updated website with events & added applications for Executive Board Applications & ASU constitution elections

d) South Gate Committee
-Coffee with the Captain

1. We worked on marketing for the South Gate with the Captain event- posted flyers, visited classrooms, and tabled
2. We also created a flyer for the event itself using a template from poster on my wall
3. When tabling and doing announcements we've also made sure to advertise ASU's services and its members' benefits.
4. We've also promoted the ASU Constitution elections and ASU scholarship through marketing
5. We've discussed plans of a possible future *South Gate Town Hall*. We're currently talking to Dean Evelyn.

e) Event Planning Committee

-Husky Bowl : April 26th, 2018 11:30am-3:00pm @ E3-E7 Quad Marlene and I have ordered most of games (obstacle course, giant jenga,)finalizing point system/rules promoting event: club visits, posting flyers and posters Trophies and volunteer shirts are secured and photo booth secured Chief Delegate Enriquez visited clubs and ordered games. Commissioner Casillas worked on creating a point system for the games Senator Tafoya created our Husky Bowl flyer and posters for the event

-ASU Banquet: MPR Reserved for June 15th, 2018 @ 5:00pm-8:00pm.However, I would like for our banquet to be off campus. Looking at possible location options

-Cinco De Mayo

f) ELAC Athletics and Spirit Committee

-Pep Rally
-Husky Bowl Geofilters
-ASU Binders

XI. Officer/Committee Reports (7 Minutes per officer)

- A. Advisor - Given
- B. President- Given
- C. Executive Vice President - No Report
- D. Vice President of Finance - No Report
- E. Treasurer- No report
- F. Secretary - Shared Gov. we discusses the red box key and how they are to be used, E1 & E3 are not secured due to the fact they need to walk outside of buildings to lock them. Grad. Committee: our 5th nominee for keynote speaker will now be getting contacted. We discussed the graduation theme picked by ASU.
- G. Chief Justice - I attended the Graduation meeting on March 8. The field will be set up for Graduation season by May 21 and the seats will be set up the day before. 5 subcommittees were created. ASU will be called to help with name card distribution and the student reception. There were several suggestions to help improve the congestion of traffic at the parking structure on Cesar Chavez, but nothing was

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decided. I made it late to the March 22 meeting. They finished within 30 minutes, and I arrived at around 12:40. For future Leadership Conferences, I believe the Board will need a lot more patience. I understand that in a day so chaotic, things can get stressful, but at that point, all we can do is already done. Anything we forgot is okay. The point of the matter is that we all went through the planning and execution together and that is what brought us closer and made us stronger. There is no need to take out any frustrations out on your team, because we are all each other's support. Overall, I'm very proud of the Board for all our accomplishments.

H. Chief Delegate

I. Historian

J. Commissioners/Senators:

- a. Senator Dominguez: SAAVE Committee Meeting, March 27th, 2018, 12:15pm – 1:30 pm E9 – 114. I attended the SAAVE Committee Meeting on Tuesday, March 27, 2018 and these were the things that I think the board should know:
 - i. Wanted to know if ASU could advertise the events of SAAM on our social media accounts.
 - ii. There is going to be a workshop called The 4 C's of Consensual Communication on Monday, April 16th, 2018 12:30 pm – 1:30 pm in F7 – 212.
 1. This topics of the workshop include:
 2. What is surface consent versus deep consent?
 3. How and what do we communicate nonverbally?
 4. How do we establish a system of caring for ourselves and others when trying to get our needs met?
 5. Can we proceed with caution recognizing our own limits as well as the limits of others?
 - iii. There is a special discount for all ELAC students, pay \$100 to participate in a 40 hour domestic Violence Counselor Training that Casa de la Familia (House of the Family) is having. Participants who complete the training will receive a certification recognized under the *California Evidence Code Section 1037.1*. The training is beneficial to those in the areas of social work, counseling, human services and others interested in working or volunteering in programs and agencies focused on providing services to individuals and families affected by domestic violence. Contact Candice Rodriguez at crodriguez@casadelafamilia.org
 - iv. There is going to be a National Sexual Assault Conference August 29 -31, 2018. For more information contact Andrea Owens at owensas@elac.edu or Eileen le at ieef@elac.edu
 - v. Next meeting will be held on April 10th, 2018 12:15 – 1:30 pm in E9 – 114.
 - vi. SAAVE Committee Meeting, April 10th, 2018, 12:15 pm – 1:30 pm E9 – 114. I attended the SAAVE Committee Meeting on Tuesday, April 10, 2018. These were the important things that were discussed at the meeting.
 1. Again the team asked if ASU could advertise the events of SAAM on our social media accounts.

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ASSOCIATED STUDENT UNION MEETING

2. They finalized the calendar for SAAM events for the month of April.
 3. There is a special discount for all ELAC students, pay \$100 to participate in a 40 hour domestic Violence Counselor Training that Casa de la Familia (House of the Family) is having. Participants who complete the training will receive a certification recognized under the *California Evidence Code Section 1037.1*. The training is beneficial to those in the areas of social work, counseling, human services and others interested in working or volunteering in programs and agencies focused on providing services to individuals and families affected by domestic violence. Contact Candice Rodriguez at crodriguez@casadelafamilia.org
 4. There is going to be a National Sexual Assault Conference August 29 -31, 2018. For more information contact Andrea Owens at owensas@elac.edu or Eileen Ie at ieef@elac.edu
 5. The team has started to plan out the events for the Domestic Violence Awareness Month for Fall 2018.
 6. Next meeting will be held on May 8th, 2018 12:15 pm – 1:30 pm in E9 – 114
- vii. Graduation Committee Meeting, April 12th, 2018, 12:15 pm – 1:30 pm F5 – 209. I attended the Graduation committee in place of Chief Justice Hernandez as she couldn't attend. These were the important things that were discussed at the meeting.
 - viii. The committee approved the theme that the ASU board voted on. The theme is "We have chosen to arm ourselves with knowledge, not violence"
 - ix. Jorge Lozano couldn't be the keynote speaker for the day of graduation so the committee has moved to the last candidate who is Reanna Gleason.
 - x. April 26th, 2018 is going to be the date for the student speaker auditions for graduation at
 - xi. F5 – 209 at 12:15 pm. The flyer has been created and just needs to be printed.
 - xii. Next meeting will be held on April 26th, 2018 at 12:15 pm – 1:30 pm at F5 – 209
 - xiii. Budgetary Affairs Committee Meeting, April 12th, 2018, 5:00 pm – 7:00 pm F5 – 211. I attended the BAC meeting in place of Treasurer Wong as he couldn't attend. These were the important things that were discussed at the meeting.
 1. Events that wish to use community funding money cannot limit their events to a certain group of individuals because then everyone might wish to have these kinds of events. When using these kind of funds, the event must be open to the public.
 2. Next meeting will be held on April 19th, 2018 at 12:30 pm in F5 – 211

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- b. Commissioner Aguayo: **Curriculum Committee Meeting April 12, 2018 12:10-1:50pm** In this past meeting, the curriculum meeting updated basic outlines for classes such as Kinesiology 551, Spanish 048 and many American sign language classes. **Distance Learning Committee Meeting April 11, 2018 2:00pm-3:30pm** In the Distance Learning Committee meeting, we had a few presenters come in from the Cengage department. They informed the committee about a program called Cengage unlimited specially made students. It is an online website for students to get their books at a lost cost. The subscription is \$119.00 per semester and the website's library holds over 6,000 E-books for students to download. They are hoping to have this program available by fall 2018.

XII. Summary: Next meeting: April 27th, 2018 SGEC-107 1:00pm

XIII. Adjournment 6:38pm

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