

# **BAC MEETING**

**Venue: F5-219**

**February 21<sup>th</sup>, 2018**

**12:30 p.m.**

1301 Avenida Cesar Chavez, Monterey Park, CA 91754

## **MINUTES**

**East  
Los  
Angeles  
College**



**BUDGETARY AFFAIRS COMMITTEE**



### **I. CALL TO ORDER - 12:30 p.m.**

### **II. ROLL CALL**

- Juan Casillas - VP Finance
- Amber Arias - Treasurer
- Michelle Keung - President
- Frank Lozano, Faculty Rep (*late 12:33 p.m.*)
- Sonia Lopez, ASU Advisor
- Ann Chen - Fiscal Rep
- Ruth Siguenza - Fiscal Minuter

### **III. APPROVAL OF MINUTES**

- Move to Approved: Michelle Keung, ASU President / Amber Arias, Treasurer
- Add "Minutes" to the top of the document
- Vote to Approve: Opposed: 0 approved unanimously
- Minutes Approved

*Frank Lozano joined meeting at 12:33 p.m.*

### **IV. PUBLIC FORUM (2 MIN. PER SPEAKER)**

- Frank Lozano announced club rush event and invited students to participate.
- He also promoted the men's and women's basketball games taking place tonight.

### **V. FINANCIAL REPORT -**

- Encumbered by Fiscal is \$177,099.45 and Encumbered by VP of finance is \$175,552.70
- Budget left for the remaining of the fiscal year is \$115,447.30

### **VI. TREASURER REPORT**

- Total club encumbrances are \$54,390.98 and Match funding encumbrances are \$11,490.98
- Please see attached Treasurer Report

### **VII. DISCUSSION ITEMS**

- Audit Findings Update - None

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BAC BOARD RESERVES THE RIGHT TO LIMIT THE TIME OF PUBLIC SPEAKERS, TO ADDRESS AGENDA ITEMS OUT OF ORDER, AND TO VOTE ANY TIEM INCLUDING THOSE LISTED AS DISCUSSION ITEMS.

## VIII. ACTION ITEMS (5 MIN. PER SPEAKER)

- A. Match Funding: Economics Club - ESA Spring Banquet - \$1,000
- Moved: Michelle Keung, ASU President / 2<sup>nd</sup>: Amber Arias, Treasurer
  - Discussion: Michelle Keung read the description on the funding request.
  - Amendment to reduce from \$1,000 to \$102.00
    - Moved to amend: Amber Arias, Treasurer / 2<sup>nd</sup>: Michelle Keung, ASU President
    - Opposed to amend: 0 / amount amended unanimously
  - Vote: Opposed: 0 / approved unanimously
  - **Item APPROVED for amended amount of \$102.00 from Acct. #62030, Social Cultural**
- B. Match Funding: Administration of Justice Club- 20<sup>th</sup> Annual Banquet -\$5,000
- Moved: Amber Arias, Treasurer / 2<sup>nd</sup>: Michelle Keung, ASU President
  - Discussion: Club president promoted club banquet.
  - Vote: Opposed: 0 / passes unanimously
  - **Item APPROVED for \$5,000 from Acct. #62030, Social Cultural**
- C. Match Funding: Priory of Biology and Chemistry Club- American Chemistry Society National Meeting - \$1,489.38
- Moved: Michelle Keung, ASU President / 2<sup>nd</sup>: Amber Arias, Treasurer
  - Discussion: Student club members promoted the event.
  - Amendment: Travel packet must be complete and approved by March 14
    - Move to amend: Amber Arias, Treasurer / 2<sup>nd</sup>: Michelle Keung, ASU President
    - Vote to amend: Opposed: 0 / amendment added unanimously
  - Vote: Opposed: 0 / passes unanimously
  - **Item APPROVED with amendment for \$1,489.38 from Acct. #62030, Social Cultural**
- D. Campus Tours Funding: Priory of Biology and Chemistry Club- University of Central Florida - \$2,000
- Moved: Michelle Keung, ASU President / 2<sup>nd</sup>: Amber Arias, Treasurer
  - Discussion: Student club member promoted the event
  - Amendment: Travel packet must be complete and approved by March 14
    - Move to amend: Michelle Keung, ASU President / 2<sup>nd</sup>: Amber Arias, Treasurer
    - Vote to amend: Opposed: 0 / amendment added unanimously
  - Vote: Opposed: 0 / passes unanimously
  - **Item APPROVED for \$2,000 from Acct. #50150, College Tours**
- E. Campus Tours Funding: Sociology Club - \$2,000
- Moved: Michelle Keung, ASU President / 2<sup>nd</sup>: Amber Arias, Treasurer
  - Discussion: Student club representative promoted the event.
  - Amendment: Travel packets must be complete and approved by March 14
    - Move to amend: Amber Arias, Treasurer / 2<sup>nd</sup>: Amber Arias, Treasurer
    - Vote to amend: Opposed: 0 / amendment added unanimously
  - Vote: Opposed: 0 / passes unanimously
  - **Item APPROVED with amendment for \$2,000 from Acct. #50150, College Tours**

- F. Campus Tours Funding: Undocuhuskies – UC Riverside - \$2,000
- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
  - Discussion: Student club representative promoted the event
  - Vote: Opposed: 0 / passes unanimously
  - **Item APPROVED for \$2,000 from Acct. #50150, College Tours**
- G. Community Funding: Student Health Center - \$450
- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
  - Discussion: Cecilia from the student health center promoted the item.
  - Vote: Opposed: 0 / passes unanimously
  - **Item APPROVED for \$450 from Acct. #62030, Social Cultural**
- H. Community Funding: Black at ELAC: African American History - \$500
- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
  - Discussion: Club president promoted the event
  - Vote: Opposed: 0 / passes unanimously
  - **Item APPROVED for \$500 from Acct. #62035, Multi-Cultural Activities**
- I. Community Funding: South Gate Club Rush - \$745
- Moved: Amber Arias, Treasurer / 2nd: Michelle Keung, ASU President
  - Discussion: Michelle Keung read the description on the funding request.
  - Amendment: Funds must be used to purchase snacks instead of gift cards.
    - Moved to amend: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
    - Vote: Opposed to amend: 0 / amended unanimously
  - Amendment: Decrease amount from \$745 to \$545
    - Moved to amend: Amber Arias, Treasurer / 2nd: Michelle Keung, ASU President
    - Vote: Opposed to amend: 1:4 (JC-No, MK-No, AA-No, FL-Yes, SL-No)
    - Amendment added
  - Vote: Opposed: 0 / passes unanimously
  - **Item APPROVED with amendment for amended amount of \$545 from Acct. #62030, Social Cultural**
- J. Community Funding: Spring Festival Gala - \$2,952.95
- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
  - Discussion: Student representative promoted the event.
  - Amendment: Remove, dance costumes, raffle prizes and Uberx.
    - Move to amend: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
    - Vote: Opposed: 0 / amendment added unanimously
  - Amendment: Decrease amount from \$2,952.95 to \$2,697.00
    - Move to amend: Michelle Keung, ASU President / 2nd: Amber Arias
    - Vote to amend: Opposed: 0 / amended unanimously
  - Vote: Opposed: 0 / passes unanimously
  - **Item APPROVED with amendment for amended amount of \$2,697 from Acct. #62035, Multi-Cultural**

*Move to recess - Amber Arias, ASU President / 2nd: Frank Lozano, Faculty Rep  
10 Minutes 2:02 p.m.  
Back to order 2:14 p.m.*

- K. Inter-Board Funding: Printer Ink for Treasurer and EVP - \$125
- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
  - Discussion: Amber Arias described the need for printer ink.
  - Vote: Opposed: 0 / passes unanimously
  - **Item APPROVED for \$125 from Acct. #70619, Supplies**
- L. Inter-Board Funding: Ink for President and VPA - \$300
- Moved: Amber Arias, ASU President / 2nd: Michelle Keung, ASU President
  - Discussion: Michelle Keung read the description on the funding requests.
  - Vote: Opposed: 0 / passes unanimously
  - **Item APPROVED for \$300 from Acct. #70619, Supplies**
- M. Inter-Board Funding: Student Life Orientations - \$450
- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
  - Discussion: Michelle Segura described the event.
  - Amendment: Funds must not be used to purchase gift cards.
    - Move to amend: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
    - Vote to amend: Opposed: 0 / amended unanimously
  - Amend amount from \$450 to \$300
    - Move to amend: Amber Arias, Treasurer / 2nd: Michelle Keung, ASU President
    - Vote to amend: Opposed: 0 / amended unanimously
  - Vote: Opposed: 0 / passes unanimously
  - **Item APPROVED with amendment for amended amount of \$350 from Acct. #62030, Social Cultural**
- N. Inter-Board Funding: Business Cards for Senators, Chief Delegate and VPSG - \$830
- Moved: Amber Arias, ASU President / 2nd: Michelle Keung, Treasurer
  - Discussion: Michelle Keung read the description on the funding request.
  - Vote: Opposed: 2:3 (JC-Yes, SL-Yes, MK-No, AA-No, FL-No)
  - **Item APPROVED for \$830 from Acct. #70619, Supplies**
- O. Inter-Board Funding: ASU Wind-Breakers - \$1,100
- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
  - Discussion: Amber Arias read the description on the funding request.
  - Vote: Opposed: 2:3 JC- Yes, SL-Yes, AA- No, FL-No, MK-No
  - **Item APPROVED for \$1,100 from Acct. #63720, ASU Promotions**

P. Inter-Board Funding: Microwave for Cafeteria - \$1,600

- Moved: Amber Arias, Treasurer / 2nd: Michelle Keung, ASU President
- Discussion: Michelle Keung read the description on the funding request.
- Vote: Opposed: 0 / passes unanimously
- **Item APPROVED for \$1,600 from Reserves.**

Q. Inter-Board Funding: De-stress for You Test \$1,850

- Moved: Amber Arias, Treasurer / 2nd: Michelle Keung, ASU President
- Discussion: Cecilia from the Student Health Center described the workshop.
- Amendment: Unused water bottles will be donated to the food pantry.
  - Move to amend: Amber Arias, Treasurer / 2nd: Michelle Keung, ASU President
  - Vote to amend: Opposed: 0 / amended unanimously
- Amendment: Unused stress paws to be given to ASU benefits committee
  - Move to amend: Amber Arias, Treasurer / 2nd: Michelle Keung, ASU President
  - Vote to amend: Opposed 0 / amended unanimously
- Amend amount from \$1,850 to \$1,100
  - Move to amend: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
  - Vote to amend: Opposed: 0 / amended unanimously
- Vote: Opposed: 0 / passes unanimously
- **Item APPROVED with amendments for amended amount of \$1,100 from Acct. #62030, Social Cultural**

*Michelle Keung left the meeting*

R. Inter-Board Funding: Change in Campus Tour Limit - \$3,000

- Moved: Amber Arias, Treasurer / 2nd: Frank Lozano, Faculty Rep
- Discussion: Student described funding requests.
- Move to table to next meeting: Amber Arias, Treasurer / 2<sup>nd</sup>: Frank Lozano, Faculty Rep
- Vote to Table: Opposed: 0 / tabled unanimously
- **Item POSTPONED**

S. Inter-Board Funding: Change in Match Funding Limit - \$7,000

- Moved: Amber Arias, Treasurer / 2<sup>nd</sup>: Sonia Lopez, Faculty Advisor
- Discussion: Student described funding requests.
- Move to table to next meeting: Amber Arias, Treasurer / 2<sup>nd</sup>: Frank Lozano, Faculty Rep
- **Item POSTPONED**

*Frank Lozano left the meeting.*

T. Inter-Board Funding: Promotional Items Refill - \$8,815

- Moved: Amber Arias, Treasurer / 2<sup>nd</sup>: Sonia Lopez, ASU Advisor
- Discussion: Amber Arias discussed need to refill items.
- Move to Table to next meeting: Amber Arias, Treasurer / 2<sup>nd</sup>: Sonia Lopez, ASU Advisor
- Vote: Opposed: 0 / tabled unanimously
- **Item POSTPONED**

U. Inter-Board Funding: Office Copier - \$15,000

- Moved: Amber Arias, Treasurer / 2<sup>nd</sup>: Sonia Lopez, ASU Advisor
- Discussion: Student discussed need for office printer.
- Vote: Opposed: 0 / passes unanimously
- Item **APPROVED** for \$15,000 from Reserves.

*Recess at 3:37 p.m. for 10 minutes*

*Called back to order at 3:53 p.m.*

*Roll Call: Juan Casillas, Amber Arias, Sonia Lopez*

V. Club Events Expenditures over \$1,000 :

- Priory of Biology and Chemistry, Florida Campus Trip
- American Chemical Society National Meeting March 31 to April 4
- Sociology Club, UC Berkeley Trip March 28 to March 30
- Un-docu-Huskies trip to UC Riverside in May
- Administration of Justice Banquet
- Speech Team Out of State Travel

**IX. STUDENT REP FEE - NONE**

**X. NEW BUSINESS / UNFINISHED BUSINESS - NONE**

**XI. REALLOCATION OF FUNDS**

- Returning \$354.66 from US Santa Barbara and UCLA Campus Tour to College Tours Acct. #50150
- \$1,500 from Acct. #70719-Book Rental to Acct. #70619-Supplies

**XII. NEXT MEETING**

- March 14, 2019 @12:30 in Room F5-219

**XIII. ADJOURNMENT - 4:01 p.m.**