

Special BAC MEETING

Venue: F5-212

March 14th, 2019

12:30 p.m.

1301 Avenida Cesar Chavez, Monterey Park, CA 91754

Minutes

**East
Los
Angeles
College**



BUDGETARY AFFAIRS COMMITTEE



I. CALL TO ORDER – 12:32 p.m.

II. ROLL CALL

- Juan Casillas - VP Finance
- Michelle Keung - ASU President
- Amber Arias – Treasurer
- Sonia Lopez – ASU Advisor (*absent*)
- Frank Lozano – Faculty Advisor, (*ASU Advisor Designee*)

III. APPROVAL OF MINUTES

- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
- Discussion: The following changes will be made to the minutes:
- Change minutes to 2019.
- Change room location of next meeting
- Vote: Opposed: 0 / approved unanimously
- **Minutes APPROVED**

IV. PUBLIC FORUM (2 MIN. PER SPEAKER) - NONE

V. FINANCIAL REPORT -

- Financial report to be placed in next meeting

VI. TREASURER REPORT

- Seed Funds encumbered are \$43,500

VII. DISCUSSION ITEMS

- **Audit Findings Update - None**

VIII. ACTION ITEMS (5 MIN. PER SPEAKER)

- A. Change in Campus Tours Limit – \$2,000 to \$3,000
- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
 - Vote: Opposed: 0 / passes unanimously
 - **Amount INCREASED**
- B. Change in Match Funding Limit - \$5,000 to \$7,000
- Moved: Amber Arias, Treasurer / 2nd: Michelle Keung, ASU President
 - Vote: Opposed: 0 / passes unanimously
 - **Amount INCREASED**
- C. Campus Tours: Sociology Club University Trip - \$1,000
- Moved: Amber Arias, Treasurer / 2nd: Michelle Keung, ASU President
 - Discussion: Club member discussed the need to ask for additional funding.
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$1,000 from Acct. #50150, College Tours**
- D. Community Funding: Ovarian Psychos - \$500
- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
 - Discussion: Student club member informed the committee about the event.
 - Amendment: ESPA and Social Science club must turn in an itemized invoice and a contract agreement before the funds are released.
 - Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
 - Vote to Amend: Opposed: 0 / amended unanimously
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED with amendment for \$500 from Acct. #62030, Social Cultural Activities**
- E. Inter-Board Funding: Social Media Promotional Giveaways for Students - \$100
- Moved: Amber Arias, Treasurer / 2nd: Michelle Keung, ASU President
 - Discussion: Amber Arias discussed the event funding requests.
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$100 from Acct. #63720, ASU Promotions**
- F. Inter-Board Funding: ASU Book Rental Application Forms - \$530
- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
 - Discussion: Amber Arias read the description on the funding request.
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$530 from Acct. #70619, Supplies**

- G. Inter-Board Funding: Graduation Stoles for Board Members - \$600
- Moved: Amber Arias, Treasurer / 2nd: Michelle Keung, ASU President
 - Discussion: Amber Arias read the description on the funding request
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$600 from Acct. #63720, ASU Promotions**
- H. Inter-Board Funding: ASU Gift Card Giveaway – \$2,100
- Moved: Amber Arias, Treasurer / 2nd: Michelle Keung, ASU President
 - Discussion: Amber Arias discussed the funding request
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$2,100 from Acct. #63720, ASU Promotions**
- I. Inter-Board Funding: 2nd annual Leadership Conference - \$1,200
- Moved; Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
 - Discussion: Michelle Keung discussed the event details.
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$1,200 from Acct. #63720, ASU Promotions**
- J. Inter-Board Funding: ASU Taco Day - \$2,840
- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
 - Discussion: Michelle Keung read the discussion on the funding request.
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$2,840 from Acct. #62030, Social Cultural Activities**
- K. Inter-Board Funding: Husky Bowl 2019 - \$8,100
- Moved: Amber Arias, Treasurer / 2nd: Michelle Keung, ASU President
 - Discussion: Michelle Keung read the description on the funding request
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$8,100 from Acct. #62030, Social Cultural Activities**
- L. **Club Events Expenditures over \$1,000 -**
- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
 - Entrepreneur, Law Society Club, Accounting Club, Economics Club
 - San Diego university tour March 2019

IX. STUDENT REP FEE

A. SSSCC Student Senate 2019 General Assembly - \$12,000

- Moved: Amber Arias, Treasurer / 2nd: Michelle Keung, ASU President
- Discussion: Michelle Keung read the description on the funding request
- Vote: Opposed: 0 / passes unanimously
- **Item APPROVED for \$12,000 from Acct. #61200, Student Rep Fee**

X. NEW BUSINESS / UNFINISHED BUSINESS - NONE

XI. REALLOCATION OF FUNDS

- \$5,000 from Acct. #63720, ASU Promotions to Acct. #62030, Social Cultural Activities

Correction to Treasurer Report - Seed fund encumbered is actually \$43,500

XII. NEXT MEETING

- March 21st, 2019 @12:30 p.m. F5-219

XIII. ADJOURNMENT – 1:23 p.m.