

# **BAC MEETING**

**Venue: F5-209**

**March 15<sup>th</sup>, 2018**

**12:30 pm**

1301 Avenida Cesar Chavez, Monterey Park, CA 91754

## **MINUTES**

**East  
Los  
Angeles  
College**



**BUDGETARY AFFAIRS COMMITTEE**



**I. CALL TO ORDER - 12:43 p.m.**

**II. ROLL CALL**

- ASU Advisor, Sonia Lopez
- Faculty Rep, Frank Lozano
- ASU President, Monique Hernandez
- VP Finance, Michelle Keung
- Student Rep, Juan Casillas
- Carlos Guerrero, Guest
- Ann Chen, Fiscal Rep
- Ruth Siguenza, Fiscal Minuter

**III. APPROVAL OF MINUTES**

- Moved to Approve: Monique Hernandez, ASU President / 2<sup>nd</sup>: Juan Casillas, Student Rep

**IV. PUBLIC FORUM (2 MIN. PER SPEAKER) - NONE**

**V. FINANCIAL REPORT - Actual Budget: \$143,386.43 See Attached Report**

**VI. TREASURER REPORT - NONE**

**VII. REALLOCATION OF FUNDS**

|   |  |
|---|--|
| Returning Funds to Supplies #70619 -\$111.52 <ul style="list-style-type: none"><li>• \$104.46 from Printer</li><li>• \$7.06 from Secretary Office</li></ul> | Returning Funds to Social Cultural #62030 -\$1,300.05 <ul style="list-style-type: none"><li>• \$11.75 from AA in Women's Studies</li><li>• \$414.59 from Coffee with the Captain</li><li>• \$124 from Student Opinion Town Hall</li><li>• \$60.45 Rush Week</li><li>• \$644.55 SG Club Rush</li><li>• \$35.19 Student Presentations</li><li>• \$9.52 Movie Night</li></ul> |
| Returning Funds to Promotions #63720 <ul style="list-style-type: none"><li>• \$30.91 Member Cardigans</li></ul>   |  |
| Returning Funds to Student Conf. #60129 <ul style="list-style-type: none"><li>• \$1,814.23 from Winter Retreat</li></ul>                                    |  |
| Total Returned: \$3,484.49  | Returning Funds to Multicultural #62035 - \$227.78 <ul style="list-style-type: none"><li>• \$215 from Mexican Parade</li><li>• \$12.78 from Children Christmas Parade</li></ul>  |

BAC BOARD RESERVES THE RIGHT TO LIMIT THE TIME OF PUBLIC SPEAKERS, TO ADDRESS AGENDA ITEMS OUT OF ORDER, AND TO VOTE ANY TIEM INCLUDING THOSE LISTED AS DISCUSSION ITEMS.

- Moved to reallocate funds: Monique Hernandez, ASU President / 2<sup>nd</sup>: Juan Casillas, Student Rep

*10 minute Recess at 2:19 p.m.*

*Move: Monique Hernandez, ASU President / 2<sup>nd</sup>: Frank Lozano, Faculty Rep*

*Call back to order at 2:29 p.m.*

- Reallocate \$4,571 from Book rental Acct. #70719 to Promotions #63720
  - Moved: Monique Hernandez, ASU President / 2<sup>nd</sup>: Juan Casillas, Student Rep
  - Vote: Opposed - 0 / passes unanimously
  - **Funds REALLOCATED**

*Re-entertain item IX-B*

*Moved: Frank Lozano, Faculty Rep / 2<sup>nd</sup>: Monique Hernandez, ASU President*

### VIII. DISCUSSION ITEMS

**Audit Findings Update:** Sonia asked Ann Chen, Fiscal Rep, if funds would be moved from an off campus account to a District account. She responded that they would remain in the off campus account. Sonia stated her concern about being out of compliance if there were another audit.

### IX. ACTION ITEMS (5 MIN. PER SPEAKER)

#### A. Match Funding: Nineteenth Annual Administration of Justice Club Banquet - \$5,000

- Moved: Monique Hernandez, ASU President / 2<sup>nd</sup>: Juan Casillas, Student Rep
- Discussion: Monique Hernandez read the description from the funding request.
- Vote: Opposed - 0 / passes unanimously
- **Item APPROVED for \$5,000 from Social Cultural Acct. #62030**

#### B. Match Funding: Northern California University Tour - \$277.75

- Moved: Monique Hernandez, ASU President / 2<sup>nd</sup>: Juan Casillas, Student Rep
- Discussion: Student Speaker - VP of Accounting discussed trip details.
- Amendment: Students attending must be ASU members
  - Moved: Monique Hernandez, ASU President / 2<sup>nd</sup>: Juan Casillas, Student Rep
- Vote: Opposed - 0 passes unanimously
- **Item APPROVED with Amendment for \$277.75 from College Tours Acct. 50150**

*Re-entertained after Reallocation of funds*

- **Changed Account to #62030**

#### C. Match Funding: Northern California University Tour by Sociology Club - \$77

- Moved: Juan Casillas, Student Rep / 2<sup>nd</sup>: Monique Hernandez, ASU President
- Discussion: Student discussed trip details
- Vote: Opposed - 0 / passes unanimously
- **Item APPROVED for \$77 from Social Cultural Acct. #62030**

- D. Community Funding: Psychology Department Open House \$1,000
- Moved: Monique Hernandez, ASU President / 2<sup>nd</sup>: Juan Casillas, Student Rep
  - Discussion: Monique Hernandez read the description from the funding request
  - Vote: Opposed - 3:2 / MH - No, MK - No, JC - No, SL - Yes, FL - Yes
  - **Item DENIED**
- E. Campus Tour: Northern California University Tour by Sociology Club - \$1,000
- Moved: Monique Hernandez, ASU President / 2<sup>nd</sup>: Juan Casillas, Student Rep
  - Discussion: Student discussed trip details
  - Amendment: Student attending must be ASU member
    - Moved: Monique Hernandez, ASU President / 2<sup>nd</sup>: Juan Casillas, Student Rep
  - Vote: Opposed - 0 / passes unanimously
  - **Item APPROVED with Amendment for \$1,000 from College Tours Acct. #50150**
- F. Campus Tour: Northern California University Tour - \$1,000
- Moved: Juan Casillas, Student Rep / 2<sup>nd</sup>: Monique Hernandez, ASU President
  - Discussion: Student explained need for funding
  - Amendment: Student attending must be ASU members
    - Moved: Monique Hernandez, ASU President / 2<sup>nd</sup>: Juan Casillas, Student Rep
  - Vote: Opposed - 0 / passes unanimously
  - **Item APPROVED for \$1,000 from College Tours Acct. #50150**
- G. Campus Tour: USC x California Science Centre - \$245.94
- Moved: Juan Casillas, Student Rep / 2<sup>nd</sup>: Monique Hernandez, ASU President
  - Discussion: Sonia read the description on the funding request
  - Amendment: Accounting Club name be removed from funding request
    - Moved: Juan Casillas, Student Rep / 2<sup>nd</sup>: Monique Hernandez, ASU President
  - Amendment: Student attending must be ASU members (PTK must provide a list of students who attended to determine if they were ASU members)
    - Moved: Juan Casillas, Student Rep / 2<sup>nd</sup>: Monique Hernandez, ASU President
  - Vote: Opposed - 0 / passes unanimously
  - **Item APPROVED with two Amendments for \$245.94 from College Tours Acct. #50150**
- H. Inter-Board Funding: Printer Ink for EXEC VP, VP Finance, Historian, Sen of Activities & Planning
- Moved: Monique Hernandez, ASU President / 2<sup>nd</sup>: Juan Casillas, Student Rep
  - Discussion: Monique read the description from the funding request
  - Vote: Opposed - 0 / passes unanimously
  - **Item APPROVED for \$245 from Supplies Acct. #70619**
- I. Inter-Board Funding: Finals Food Giveaway - \$4,400
- Moved: Monique Hernandez, ASU President / 2<sup>nd</sup>: Juan Casillas, Student Rep
  - Discussion: Monique read the description on the funding request
  - Amendment: Give out gift cards instead of giving out food
    - Moved: Monique Hernandez, ASU President / 2<sup>nd</sup>: Frank Lozano, Faculty Rep

- Vote: Opposed - 0 / passes unanimously
- **Item APPROVED for \$4,400 from Promotions Acct. #63720**

**J. Inter-Board Funding: Coffee with the Captain (SG) - \$100**

- Moved: Monique Hernandez, ASU President / 2<sup>nd</sup>: Juan Casillas, Student Rep
- Discussion: Juan asked about previous event. Sonia discussed how last event had very low attendance. Frank stated how meeting was discussed at previous BAC and ASU meetings.
- Vote: Opposed - 2:3 / MK - No, JC - No, SL - Yes, FL - Yes, MH - Yes
- **Item APPROVED for \$100 from Social Cultural Acct. #62030**

**K. Inter-Board Funding: Appreciation Gift cards for Scholarship Readers - \$200**

- Moved: Monique Hernandez, ASU President / 2<sup>nd</sup>: Frank Lozano, Faculty Rep
- Discussion: Monique read the description on the funding request
- Postpone till ASU makes a decision on this item
  - Moved: Frank Lozano, Faculty Rep / 2<sup>nd</sup>: Juan Casillas, Student Rep
- **Item POSTPONED**

**L. Club Events Expenditures over \$1,000**

- Moved: Monique Hernandez, ASU President / 2<sup>nd</sup>: Juan Casillas, Student Rep
- Multidisciplinary Field Conference to Anza Borrego Desert
  - Geology Club, Anthropology Club, February, 28, 2018
- Northern California University Tour to L.A. and San Francisco
  - Accounting, Sociology Clubs, April 2-4, 2018
- FCCC Policy and Advocacy Conference in Sacramento
  - Elac students for political awareness, March 3-6, 2018
- Vote: Opposed - 0 / expenditures APPROVED

**X. STUDENT REP FEE - NONE**

**XI. NEW BUSINESS / UNFINISHED BUSINESS**

**A. SAAVE Month**

- Move to entertain: Monique Hernandez, ASU President / 2<sup>nd</sup>: Juan Casillas, Student Rep
- Discussion: Carlos discussed the need for the funding
- Vote: Opposed - 0 / passes unanimously
- **Item APPROVED for \$700 from Social Cultural Acct. #62030**

*Re-entertain Reallocation of Funds*

*Moved: Frank Lozano, Faculty Rep / 2<sup>nd</sup>: Monique Hernandez, ASU President*

**XII. NEXT MEETING - Thursday April 12<sup>th</sup> 2018 @12:30pm (F5-211)**

**XIII. ADJOURNMENT - 2:37 p.m.**