

BAC MEETING

June 21st, 2019

10:00 a.m.

Location: F5-213

1301 Avenida Cesar Chavez, Monterey Park, CA 91754

Minutes



I. CALL TO ORDER – 10:12 a.m.

II. ROLL CALL

- Juan Casillas, VP Finance
- Michelle Keung, ASU President
- Amber Arias, Treasurer
- Frank Lozano, Faculty Rep
- Sonia Lopez, ASU Advisor
- Ann Chen, Fiscal Rep
- Ruth Siguenza, Minuter

III. APPROVAL OF MINUTES – May 16, 2019

- Moved: Amber Arias, Treasurer / 2nd: Michelle Keung, ASU President
- BAC Meeting Minutes instead of Agenda

IV. PUBLIC FORUM (2 MIN. PER SPEAKER)

- Sonia Lopez thanked the outgoing board for their hard work on the BAC committee and Ruth Siguenza for her graduation from Cal State LA.
- Amber Arias gave Michelle Keung happy birthday wishes.
- Ruth Siguenza announced she will no longer be doing minutes for BAC. A new person will be taking over.

V. FINANCIAL REPORT

- Total Yearly Budget - \$291,000
- Total Encumbrances - \$297,784.93

VI. TREASURER REPORT

- Club Encumbrances - \$127,217.16
- Seed funds - \$44,850
- Total funds Encumbered - \$79,039.32
- Report reflects funds that need to be returned today.

VII. DISCUSSION ITEMS

- **Audit Findings Update**
 - Inactive accounts will have one month notice to close out accounts.
 - Math club and GSA club names have changed. These clubs received a new account and funds still need to be transferred from old accounts.

VIII. ACTION ITEMS (5 MIN. PER SPEAKER)

A. 2019-2020 ASU Budget Approval - \$328,000

- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
- Discussion: Budget amount is \$328,000.
- Vote: Opposed: 0 / passes unanimously
- **Budget APPROVED**

Re-entertained after Item VIIIB

- Keep Acct. #70719, Book Rental with \$500
- Food Pantry amount has been decreased to \$9,500
- Vote: Opposed: 0 / approved unanimously
- **Proposed Budget APPROVED**

B. New Line Item for Food Pantry - \$10,000

- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
- Discussion: A line item for Food Pantry will be added to the budget.
- Vote: Opposed: 0 / passes unanimously
- **New Line Item APPROVED for \$10,000**

Re-entertain VIIIA

Moved: Michelle Keung / 2nd: Amber Arias

C. Community Funding: CFES Open House - \$998.94

- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
- Discussion: Michelle Keung read the description on the funding request.
- Amendment: Decrease amount to \$914.19
 - Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
 - Vote: Opposed to amend: 0 / passes unanimously
 - Amendment added
- Vote: Opposed: 3:2 MK-Yes, AA-Yes, SL-Yes, FL-No, JC-No
- **Item DENIED**

Re-entertained after VIIIE

- Discussion: Sonia Lopez asked if there were students who were involved in planning this event. Frank Lozano clarified that there were students involved with the planning.
- Vote: Opposed: 2:3 MK - Yes, AA - Yes, SL - No, FL - No, JC - NO
- **Item APPROVED for amended amount of \$914.19 from Acct. #62030, Social Cultural Activities**

Recess for 5 minutes at 11:30 a.m.

Moved: Amber Arias, Treasurer / 2nd: Michelle Keung, ASU President

Meeting Resumes at 11:41 a.m.

Roll Call: JC, AA, MK, FL, SL

D. Inter-Board Funding: ASU Banquet - \$3,571

- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
- Discussion: Michelle Keung discussed the event details. Event to be held on Friday, June 28, 2019 at 12:30 p.m. Location TBA.
- Amendment: Decrease amount to \$1,100.
 - Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
 - Vote: Opposed: 0 / amended unanimously
- Vote: Opposed: 0 / passes unanimously
- **Item APPROVED for \$1,100 from Acct. #62030, Social Cultural Activities**

E. Club Event Expenditures over \$1,000

- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer
 - Administration of Justice Club – Club Member Scholarships
 - Physics and Astronomy Club – Mt. Wilson June 2019 Observatory
 - Puente Club – End of Year Banquet and Graduation Stoles
 - Pep Squad Club – Uniforms and Equipment

Re-entertain Item VIIIC

Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer

F. ELAC ACTS Global, \$500

- Move to Add: Michelle Keung, ASU President / 2nd: Sonia Lopez, ASU Advisor
- Vote: Opposed: 2:3 / JC – Yes, MK- No, AA – Yes, FL – No,
- **Item ADDED**
- Moved: Frank Lozano, Faculty Rep / 2nd Michelle Keung, ASU President
- Discussion: Michelle Keung read the description on the funding request.
- Table to the end
 - Moved: Amber Arias, Treasurer / 2nd: Michelle Keung, ASU President
 - Vote: Opposed to table: 0 / tabled unanimously
- **Item TABLED**

Re-entertained after Reallocation of Funds

- Discussion: There is no trace of reservations for this event.
- Vote: Opposed: 3:1 Roll Call JC-Yes, AA-Yes, SL, Yes, FL-No
- **Item DENIED**

IX. STUDENT REP FEE - NONE

X. NEW BUSINESS / UNFINISHED BUSINESS - NONE

XI. REALLOCATION OF FUNDS

- Club Reallocation
 - \$3,090.24 from Math Club Acct. #23591 to Elac Math Club Acct. #23587
 - \$1,875.08 from Queer Straight Alliance Club Acct. #23121 to Gender Sexuality Alliance Acct. #23722
- Returning
 - \$19.42 back to Acct. #70619, Supplies - Supplies for Chief Delegate
 - \$1,864.50 back to Acct. #62030, Social Cultural - Husky Bowl 2019
 - \$2.55 back to Acct. #50150, College Tours - Cal Poly Pomona ESL club
 - \$22.98 back to Acct. #62030, Social Cultural - ISAP Year-End Banquet
 - \$5.98 back to Acct. #62035, Multi-Cultural - Philosophy Club Symposium
 - \$500 back to Acct. #62035, Multi- Cultural - Black at ELAC
 - \$420.44 back to Acct. #62030, Social Cultural - ESL Club Spring Banquet
 - \$206.34 back to Acct. #62030, Social Cultural - Economics Club Banquet
 - \$9.63 back to Acct. #70619, Supplies - VPSG Office Supplies
 - \$35.11 back to Acct. #62030, Social Cultural - CFES Year-End Banquet
 - \$102.12 back to Acct. #50150, College Tours - Anthropology Northern California Tour

Recess for 5 minutes at 12:33 p.m.

Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Treasurer

Back to Order: 12:39

Roll Call: JC, AA, FL, SL

- Reallocation
 - \$500 from Acct. #62035, Multi-Cultural into Acct. #61039, Stipends
 - Any unused funds will be used to cover negative accounts
 - Moved: Amber Arias, Treasurer / 2nd: Frank Lozano
 - Vote: Opposed: 0 / passes unanimously
 - Return unused funds into their accounts
 - Moved: Amber Arias, Treasurer / 2nd: Frank Lozano
 - Vote: Opposed: 0 / passes unanimously
 - All unused funds from unused accounts will go into Reserves
 - Moved: Sonia Lopez, ASU Advisor / 2nd: Amber Arias, Treasurer
 - Vote: Opposed: 0 / passes unanimously

Re-entertain VIIIF

XII. NEXT MEETING: TBA

XIII. ADJOURNMENT: 12:55 p.m.