

BAC MEETING

Venue: F5-211

July 12, 2018

5:00 pm

1301 Avenida Cesar Chavez, Monterey Park, CA 91754

MINUTES

**East
Los
Angeles
College**



BUDGETARY AFFAIRS COMMITTEE



I. CALL TO ORDER - 5:00 pm

II. ROLL CALL

- Sonia Lopez, ASU Advisor **(P)**
- Frank Lozano, Faculty Rep **(P)**
- Michelle Keung, ASU President **(P)**
- Juan Carlos Casillas, VP Finance **(P)**
- Amber Arias, Treasurer/Student Rep **(P)**
- Ann Chen, Fiscal Rep **(A)**
- Ruth Siguenza, Fiscal Minuter **(A)**

III. APPROVAL OF MINUTES

- None as this was the first meeting of 2018-2019 academic year.

IV. PUBLIC FORUM (2 MIN. PER SPEAKER) - Monique Hernandez - Greeted ASU Board

V. FINANCIAL REPORT - The total operating budget for the 2018-2019 academic year is \$225,000.00.

VI. TREASURER REPORT - NONE

VII. REALLOCATION OF FUNDS

- Reallocate \$300 from Acct. #60529 to ASU Equipment. #60429 • Moved: Michelle Keung, ASU/
2nd: Amber Arias, Treasurer/Student Rep
- Approved unanimously

VIII. DISCUSSION ITEMS: Audit Findings Update - NONE for the moment. Advisor Lopez will ask fiscal for updates for next BAC meeting.

IX. ACTION ITEMS (5 MIN. PER SPEAKER)

A. Inter- Board Funding: ELAC Dodger Day - \$9,310

- Moved: Michelle Keung, ASU President / 2nd Amber Arias, Student Rep
- Discussion: Michelle Keung discussed event; Funds will be used to purchase 200 game tickets for ASU members. These tickets will be handed out during club rush.

*ASU President Michelle Keung moved to recess for five minutes/ 2nd Frank Lozano, Faculty Rep
Called BAC meeting back to order at 5:14pm*

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- ASU President Michelle Keung moved to amend Dodger tickets from 200 to 100/ 2nd Amber Arias, Student Rep
 - Discussion: over dollar amount and tickets amount. Conclusion is to amend the dollar amount instead of ticket amount.
 - Vote: Opposed: 5 / denied unanimously
 - ASU President moved to amend Dodger game dollar to \$5,000/ 2nd
 - Amount AMENDED from \$9,310 to \$5,000 Amber Arias, Student Rep
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$5,000 from Social Cultural Acct. #62030**
- B. Inter- Board Funding: Mexican Independence Parade - \$3,120
- Moved: Amber Arias, Student Rep, / 2nd: Michelle Keung, ASU President
 - Discussion: Michelle Keung, ASU President read the description on the request
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$3,120 from Multi- Cultural Activities Acct. #62035**
- C. Inter- Board Funding: Gifts Athletes \$3,245
- Moved: Amber Arias, Student Rep, / 2nd: Michelle Keung, ASU President
 - Discussion: Amber Arias, Student Rep reads description on the request
 - Vote: opposed: 2/ Not opposed: 3
 - Roll Call: VP of finance: Yes, ASU President: No, Student Rep: No, Faculty Rep: Yes, ASU ASU Advisor: No (Vote outcome 4 NO and 1 YES)
 - **Item DENIED**
- D. Inter- Board Funding: Fall 2018 Club Rush \$2,423
- Moved: Michelle Keung, ASU President / 2nd Amber Arias, Student Rep
 - Discussion: Michelle Keung, ASU President read the description on the request
 - Michelle Keung, ASU President moves to amend the amount of photobooth to be split with DJ cost/ / 2nd Amber Arias, Student Rep
 - \$1,600 specifically will be for photobooth and DJ.
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$2,423 from Social Cultural Acct. #62030**
- E. Inter-Board Funding: Scantrons and green books \$1,300
- Moved: Michelle Keung, ASU President / 2nd Amber Arias, Student Rep
 - Discussion: Michelle Keung, ASU President read the description on the request
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$1,300 from ASU Promotions Acct. #63720**
- F. Inter-Board Funding: ASU new camera \$800
- Moved: Michelle Keung, ASU President / 2nd Amber Arias, Student Rep
 - Discussion: Jesika De Jesus, ASU VP of Public Relations read the description on the request
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$800 from ASU Equipment Acct. #60429**

G. Inter-Board Funding: Printer ink for VPF, VPA, VPPR, Treasurer, Secretary and President \$730

- Moved: Amber Arias, Student Rep, / 2nd: Michelle Keung, ASU President
- Discussion: Amber Arias, Student Rep reads description on the request
- Vote: Opposed: 0 / passes unanimously
- **Item APPROVED for \$730 from Supplies Acct. #70619**

H. Inter-Board Funding: ASU name plaques for meetings and events \$730

- Moved: Michelle Keung, ASU President / 2nd Amber Arias, Student Rep
- Discussion: Michelle Keung, ASU President read the description on the request
- Vote: Opposed: 0 / passes unanimously
- **Item APPROVED for \$730 from Supplies Acct. #70619**

I. Inter-Board Funding: ASU cork board-white board \$600

- Moved: Amber Arias, Student Rep, / 2nd: Michelle Keung, ASU President
- Discussion: Amber Arias, Student Rep reads description on the request
- Vote: Opposed: 0 / passes unanimously
- **Item APPROVED for \$600 from Supplies Acct. #70619**

J. Inter-Board Funding: ASU executive business cards \$450

- Moved: Michelle Keung, ASU President / 2nd Amber Arias, Student Rep
- Discussion: Michelle Keung, ASU President read the description on the request
- Michelle Keung, ASU President moved to add an amendment: Supplies can purchase from different vendors other than office depot with valid receipts. 2nd: Amber Arias, Student Rep
- No opposition on the amendment
- Vote: Opposed: 0 / passes unanimously
- **Item APPROVED for \$450 from Supplies Acct. #70619**

K. Inter-Board Funding: Office supplies for President \$150

- Moved: Michelle Keung, ASU President / 2nd Amber Arias, Student Rep
- Discussion: Michelle Keung, ASU President read the description on the request
- Michelle Keung, ASU President moved to add an amendment: Supplies can purchase from different vendors other than office depot with valid receipts. 2nd: Amber Arias, Student Rep
- No opposition on the amendment
- Vote: Opposed: 0 / passes unanimously
- **Item APPROVED for \$150 from Supplies Acct. #70619**

L. Inter-Board Funding: Office supplies for EVP \$150

- Moved: Michelle Keung, ASU President / 2nd Amber Arias, Student Rep
- Discussion: Michelle Keung, ASU President read the description on the request

- Michelle Keung, ASU President moved to add an amendment: Supplies can purchase from different vendors other than office depot with valid receipts. 2nd: Amber Arias, Student Rep
- No opposition on the amendment
- Vote: Opposed: 0 / passes unanimously
- **Item APPROVED for \$150 from Supplies Acct. #70619**

M. Inter-Board Funding: Office supplies for treasurer \$150

- Moved: Amber Arias, Student Rep, / 2nd: Michelle Keung, ASU President
- Discussion: Amber Arias, Student Rep reads description on the request
- Michelle Keung, ASU President moved to add an amendment: Supplies can purchase from different vendors other than office depot with valid receipts. 2nd: Amber Arias, Student Rep
- No opposition on the amendment
- Vote: Opposed: 0 / passes unanimously
- **Item APPROVED for \$150 from Supplies Acct. #70619**

N. Inter-Board Funding: Office supplies for VPF \$150

- Moved: Michelle Keung, ASU President / 2nd Amber Arias, Student Rep
- Discussion: Michelle Keung, ASU President read the description on the request
- Michelle Keung, ASU President moved to add an amendment: Supplies can purchase from different vendors other than office depot with valid receipts. 2nd: Amber Arias, Student Rep
- No opposition on the amendment
- Vote: Opposed: 0 / passes unanimously
- **Item APPROVED for \$150 from Supplies Acct. #70619**

O. Inter-Board Funding: Office supplies for secretary \$150

- Moved: Michelle Keung, ASU President / 2nd Amber Arias, Student Rep
- Discussion: Michelle Keung, ASU President read the description on the request
- Michelle Keung, ASU President moved to add an amendment: Supplies can purchase from different vendors other than office depot with valid receipts. 2nd: Amber Arias, Student Rep
- No opposition on the amendment
- Vote: Opposed: 0 / passes unanimously
- **Item APPROVED for \$150 from Supplies Acct. #70619**

P. Inter-Board Funding: Office supplies for VP Southgate \$150

- Moved: Michelle Keung, ASU President / 2nd Amber Arias, Student Rep
- Discussion: Michelle Keung, ASU President read the description on the request
- Michelle Keung, ASU President moved to add an amendment: Supplies can purchase from different vendors other than office depot with valid receipts. 2nd: Amber Arias, Student Rep
- No opposition on the amendment
- Vote: Opposed: 0 / passes unanimously
- **Item APPROVED for \$150 from Supplies Acct. #70619**

Q. Inter-Board Funding: Office supplies for Chief Delegate \$150

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- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Student Rep
- Discussion: Michelle Keung, ASU President read the description on the request
- Michelle Keung, ASU President moved to add an amendment: Supplies can purchase from different vendors other than office depot with valid receipts. 2nd: Amber Arias, Student Rep
- No opposition on the amendment
- Vote: Opposed: 0 / passes unanimously
- **Item APPROVED for \$150 from Supplies Acct. #70619**

R. Inter-Board Funding: Office supplies for VPPR \$150

- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Student Rep
- Discussion: Michelle Keung, ASU President read the description on the request
- Michelle Keung, ASU President moved to add an amendment: Supplies can purchase from different vendors other than office depot with valid receipts. 2nd: Amber Arias, Student Rep
- No opposition on the amendment
- Vote: Opposed: 0 / passes unanimously
- **Item APPROVED for \$150 from Supplies Acct. #70619**

S. Inter-Board Funding: Release I.C.C funds \$5,000

- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Student Rep
- Discussion: Michelle Keung, ASU President read the description on the request
- Vote: Opposed: 0 / passes unanimously
- **Item APPROVED for \$5,000 from Inter- Club Council Acct. #40001**

T. Inter-Board Funding: Release ASU salaries \$2,500

- Moved: Amber Arias, Student Rep, / 2nd: Michelle Keung, ASU President
- Discussion: Amber Arias, Student Rep reads description on the request
- Vote: Opposed: 0 / passes unanimously
- **Item APPROVED for \$2,500 from ASU Salaries Acct. #61029**

U. Inter-Board Funding: Release student conference funds \$20,000

- Moved: Amber Arias, Student Rep, / 2nd: Michelle Keung, ASU President
- Discussion: Michelle Keung, ASU President read the description on the request
- Vote: Unanimously opposition
- **Item DENIED**

V. Inter-Board Funding: Release funds for stipends \$7,500

- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Student Rep
- Discussion: Michelle Keung, ASU President read the description on the request
- Vote: Opposed: 0 / passes unanimously
- **Item APPROVED for \$7,500 from Stipends Acct. #61039**

- W. Inter-Board Funding: Release ASU scholarship \$10,000
- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Student Rep
 - Discussion: Michelle Keung, ASU President read the description on the request
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$10,000 from ASU Scholarship Acct. #61050**
- X. Inter-Board Funding: Release club seed funds \$40,000
- Moved: Amber Arias, Student Rep, / 2nd: Michelle Keung, ASU President
 - Discussion: Amber Arias, Student Rep reads description on the request
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$40,000 from Club Seed Funds Acct. #62450**
- Y. Inter-Board Funding: Release graduation reception funds \$8,000
- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Student Rep
 - Discussion: Michelle Keung, ASU President read the description on the request
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$8,000 from Graduation Reception Acct. #63675**
- Z. Inter-Board Funding: Release ASU hospitality funds \$5,000
- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Student Rep
 - Discussion: Michelle Keung, ASU President read the description on the request
 - Michelle Keung, ASU President moves to add and amendment for ASU hospitality funds can be used for food for meetings, 2nd: Amber Arias, Student Rep
 - Amendment Vote: Opposed: 0 / passes unanimously
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$5,000 from ASU Hospitality Acct. #63701**
- AA. Inter-Board Funding: Release mileage expenses \$500
- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Student Rep
 - Discussion: Michelle Keung, ASU President read the description on the request
 - Michelle Keung, ASU President moves to add an amendment for mileage expenses for start point to be at ELAC to a conference. 2nd: Amber Arias, Student Rep
 - 1st Amendment Vote: Opposed: 0 / passes unanimously
 - Michelle Keung, ASU President moves to add a 2nd amendment: Uber, Lyft and Taxi will be paid only if the start point is from ELAC to the conference/ 2nd: Amber Arias, Student Rep
 - 2nd Amendment Vote: Opposed: 0 / passes unanimously
 - Vote: Opposed: 0 / passes unanimously
 - **Item APPROVED for \$500 from Mileage Expense Acct. #70519**
- BB. Inter-Board Funding: Furniture for study lounge \$7,000
- Moved: Amber Arias, Student Rep, / 2nd: Michelle Keung, ASU President

- No discussion given that there is no name either signature on the proposal
- Vote: Opposed: 0 / passes unanimously
- Item is **POSTPONE UNTIL NEXT MEETING**

CC. Club Events Expenditures over \$1,000

X. STUDENT REP FEE

A. ASU summer 2018 retreat \$7,000

- Moved: Michelle Keung, ASU President / 2nd: Amber Arias, Student Rep
- Discussion: Michelle Keung, ASU President read the description on the request
- Motion for ASU board members, faculty and staff be reimbursed for traveling mileage, Lyft, Uber and Taxi. Michelle Keung, ASU President so moves/ 2nd:Amber Arias, Student Rep
- Amendment Vote: Opposed: 0 / passes unanimously
- Vote: Opposed: 0 / passes unanimously
- Item **APPROVED** for \$7,000 from Student Rep Fee Acct. #61200

XI. NEW BUSINESS / UNFINISHED BUSINESS- NONE

XII. NEXT MEETING - TBN

XIII. ADJOURNMENT - Having reached the end of the agenda, the meeting was adjourned at 8:27 pm