

# **BAC MEETING**

**Venue: F5-219**

**September 6<sup>th</sup>, 2018**

**10:30 a.m**

1301 Avenida Cesar Chavez, Monterey Park, CA 91754

## **Special Meeting Minutes**

**East  
Los  
Angeles  
College**



**BUDGETARY AFFAIRS COMMITTEE**



**I. CALL TO ORDER - 10:31 a.m.**

**II. ROLL CALL**

- Sonia Lopez, ASU Advisor (P)
- Frank Lozano, Faculty Rep (P)
- Michelle Keung, ASU President (P)
- Amber Arias, Treasurer/Student Rep (P)
- Juan Carlos Casillas, VP Finance (P)
- Ann Chen, Fiscal Rep (P)
- Ruth Siguenza, Fiscal Minuter (P)

**III. APPROVAL OF MINUTES - July 12, 2018**

- Moved: Michelle Keung, ASU President / 2<sup>nd</sup>: Amber Arias, Treasurer
- Opposed : 0 / approved unanimously
- Minutes APPROVED

**IV. PUBLIC FORUM (2 MIN. PER SPEAKER)**

- Sonia Lopez - Acknowledgement of Cecilia's Birthday and thank her for everything she does at the health center.
- Lynette Dolatre - Welcome Michelle Keung as ASU president

**V. FINANCIAL REPORT - See VP Finance Report**

- Working Budget - \$135,147.00
- Sonia Lopez Recommendation: Add BAC meeting date on report
- Ann Chen explained Fiscal Student Representation Fee Report

**VI. TREASURER REPORT - NONE**

**VII. REALLOCATION OF FUNDS - NONE**

*Re-entertained after Item XI New and Unfinished Business  
Recess for 5 minutes Called back to order at 1:02 p.m.*

- Reallocate \$3,500 from Book Rental Acct. #70719
  - \$1,000 to Supplies Acct. #70619
  - \$2,500 to ASU equipment Acct. #60429

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BAC BOARD RESERVES THE RIGHT TO LIMIT THE TIME OF PUBLIC SPEAKERS, TO ADDRESS AGENDA ITEMS OUT OF ORDER, AND TO VOTE ANY TIEM INCLUDING THOSE LISTED AS DISCUSSION ITEMS.

- Moved: Michelle Keung, ASU President / 2<sup>nd</sup>: Amber Arias, Treasurer

## VIII. DISCUSSION ITEMS

Audit Findings Update - NONE

## IX. ACTION ITEMS (5 MIN. PER SPEAKER)

- A. Community Funding: Student Health Center Events, Workshops, Presentations - \$450
- Moved: Michelle Keung, ASU President / 2<sup>nd</sup>: Amber Arias, Treasurer
  - Discussion: Cecilia Cruz discussed need for snacks at workshops for students
  - Vote: Opposed: 0 / passes unanimously
  - **Item APPROVED for \$450 from Social Cultural Acct. #62030**
- B. Inter-Board Funding: Book Covers for Book Rental - \$37.23
- Moved: Amber Arias, Treasurer / 2<sup>nd</sup>: Michelle Keung, ASU President
  - Discussion: Lynette Dolatre stated item was a reimbursement for book covers
  - Vote: Opposed: 0 / passes unanimously
  - **Item APPROVED for \$37.23 from Supplies Acct. #70619**
- C. Inter-Board Funding: Office Supplies for V.P of Advocacy \$149.28
- Moved: Amber Arias, Treasurer / 2<sup>nd</sup>: Michelle Keung, ASU President
  - Discussion: Michelle Keung read the description on the funding request. Item is a reimbursement
  - Vote: Opposed: 0 / passes unanimously
  - **Item APPROVED for \$149.28 from Supplies Acct. #70619**
- D. Inter-Board Funding: Office Supplies for Chief Delegate - \$150
- Moved: Michelle Keung, ASU President / 2<sup>nd</sup>: Amber Arias, Treasurer
  - Discussion: Sonia discussed this item was only for the ASU meeting
  - Vote: Opposed: 5 / opposed unanimously
  - **Item DENIED**
- E. Inter-Board Funding: Office Supplies for V.P of Public Relations - \$150
- Moved: Michelle Keung, ASU President / 2<sup>nd</sup>: Amber Arias, Treasurer
  - Discussion: Sonia discussed this item was only for the ASU meeting
  - Vote: Opposed: 5 / opposed unanimously
  - **Item DENIED**

*Recess for 10 minutes at 10:57 a.m.*

*Moved: Michelle Keung, ASU President / 2<sup>nd</sup>: Amber Arias, Treasurer*

*Called back to order at 11:07 a.m.*

- F. Inter-Board Funding: ASU Binders for Senators - \$150
- Moved: Amber Arias, Treasurer / 2<sup>nd</sup>: Michelle Keung, ASU President
  - Discussion: Michelle Keung read the description on the funding request
  - Vote: Opposed: 0 / passes unanimously
  - **Item APPROVED for \$150 from Supplies Acct. # 70619**

- G. Inter-Board Funding: Combo dry erase/cork board - \$200
- Moved: Michelle Keung, ASU President / 2<sup>nd</sup>: Amber Arias, Treasurer
  - Discussion: Lynette Dolatre discussed need for the funding
  - Vote: Opposed: 0 / passes unanimously
  - **Item APPROVED for \$200 from Supplies Acct. #70619**
- H. Inter-Board Funding: Printer for V.P.F and V.P.P.R - \$250
- Moved: Amber Arias, Treasurer / 2<sup>nd</sup>: Michelle Keung, ASU President
  - Discussion: Need new printers and ink for offices
  - Vote: Opposed: 0 / passes unanimously
  - **Item APPROVED for \$250 from Supplies Acct. #70619**
- I. Inter-Board Funding: ASU Polo Shirts - \$500
- Moved: Michelle Keung, ASU President / 2<sup>nd</sup>: Amber Arias, Treasurer
  - Discussion: Michelle Keung read the description on the funding request
  - Vote: Opposed: 0 / passes unanimously
  - **Item APPROVED for \$500 from ASU Promotions Acct. #63720**
- J. Inter-Board Funding: U.S Constitution Booklets for Constitution Day - \$600
- Moved: Michelle Keung, ASU President / 2<sup>nd</sup>: Amber Arias, Treasurer
  - Discussion: We are required to recognize the US constitution
  - Amendment: Change amount from \$600 to \$575
    - Moved: Michelle Keung, ASU President / 2<sup>nd</sup>: Amber Arias, Treasurer
    - Vote: Opposed: 0 / amended unanimously
  - Vote: Opposed: 0 / passes unanimously
  - **Item APPROVED for amended amount of \$575 from Student Rep Acct. #61200**
- K. Inter-Board Funding: Sandbags for ASU Canopies - \$675
- Moved: Amber Arias, Treasurer / 2<sup>nd</sup>: Michelle Keung, ASU President
  - Discussion: Amber Arias read the description on the funding request.
  - Vote: Opposed: 0 / passes unanimously
  - **Item APPROVED for \$675 from Supplies Acct. #70619**
- L. Inter-Board Funding: Blue Tape for office use/club use - \$800
- Moved: Michelle Keung, ASU President / 2<sup>nd</sup>: Amber Arias, Treasurer
  - Discussion: Michelle read the description on the funding request
  - Amend amount from \$800 to \$750
    - Moved: Michelle Keung, ASU President / 2<sup>nd</sup>: Amber Arias, Treasurer
    - Vote: Opposed to Amend: 0 / amended unanimously
  - Vote: Opposed: 0 / passes unanimously
  - **Item APPROVED for amended amount of \$750 from Supplies Acct. #70619**

M. Inter-Board Funding: Office Supplies for Treasurer

- No Motions
- **Item DIES**

N. Inter-Board Funding: Fall 2018 South Gate Club Rush - \$2,150

- Moved: Michelle Keung, ASU President / 2<sup>nd</sup>: Amber Arias, Treasurer
- Discussion: Frank Lozano read the description on the funding request
- Amendment: Reduce amount from \$2,150 to \$1,200
  - Moved: Michelle Keung, ASU President / 2<sup>nd</sup>: Sonia Lopez, ASU Advisor
  - Vote: Opposed to amend: 0 / amended unanimously
- Amendment: ASU promotional items be given at the South Gate club rush instead of purchasing ELAC item at the bookstore
  - Moved: Michelle Keung, ASU President / 2<sup>nd</sup>: Amber Arias, Treasurer
  - Vote to amend: Opposed: 0 / amended unanimously
- Vote: Opposed: 0 / passes unanimously
- **Item APPROVED for amended amount of \$1,200 with additional amendment from Promotions Acct. #63723**

O. Inter-Board Funding: ASU Promotional Items - \$2,200

- Moved: Michelle Keung, ASU President / 2<sup>nd</sup>: Amber Arias, Treasurer
- Discussion: Juan Casillas discussed the new vision for promotional items
- Vote: Opposed: 0 / passes unanimously
- **Item APPROVED for \$2,200 from Promotions Acct. #63723**

*Re-entertain item M*

*Moved: Michelle Keung, ASU President / 2<sup>nd</sup>: Amber Arias, Treasurer*

P. Inter-Board Funding: Gifts for Athletes - \$3,245

- Moved: Michelle Keung, ASU President / 2<sup>nd</sup>: Amber Arias, Treasurer
- Discussion: Michelle Keung read the description on the funding request
- Vote: Opposed: 5 / opposed unanimously
- **Item DENIED**

Q. Inter-Board Funding: ASU 8<sup>th</sup> Annual Dia De Los Muertos Festival - \$6,100

- Moved: Michelle Keung, ASU President / 2<sup>nd</sup>: Amber Arias, Treasurer
- Discussion: Read description on funding request
- Amendment: All graphic designs be approved by ASU Advisor before printing
  - Moved: Michelle Keung, ASU President / 2<sup>nd</sup>: Amber Arias, Treasurer
  - Vote: Opposed to amend: 0 / amended unanimously
- **Item APPROVED with amendment for \$6,100 from Multi Cultural Acct. #62035**

- R. Inter-Board Funding: Furniture for study lounge - \$7,000
- Moved: Amber Arias, Treasurer / 2<sup>nd</sup>: Michelle Keung, ASU President
  - Discussion: Amber Arias read the description on the funding request
  - Amend Amount from \$7,000 to \$2,500
    - Frank Lozano, Faculty Rep / 2<sup>nd</sup>: Michelle Keung, Treasurer
    - Vote: Opposed to amend: 0 / amended unanimously
  - Vote: Opposed: 0 / passes unanimously
  - **Item APPROVED for amended amount of \$2,500 from Equipment Acct. #60429**
- S. Club Events Expenditures over \$1,000 - NONE

**X. STUDENT REP FEE**

- A. SSCCC General Assembly Conference - \$15,000
- Moved: Michelle Keung, ASU President / 2<sup>nd</sup>: Amber Arias, Treasurer
  - Discussion: Student discussed need to attend the conference and read description on funding request
  - Vote: Opposed: 0 / passes unanimously
  - **Item APPROVED for \$15,000 from Student Rep Fee Acct. #61200**
- B. CCCSAA Student Leadership Conference - \$10,500
- Moved: Michelle Keung, ASU President / 2<sup>nd</sup>: Amber Arias, Treasurer
  - Discussion: Student read the description on the funding request
  - Vote: Opposed: 0 / passes unanimously
  - **Item APPROVED for \$10,500 from Student Rep Fee Acct. #61200**
- C. LACCD Leadership Institution Parliamentary Training - \$495
- Moved: Michelle Keung, ASU President / 2<sup>nd</sup>: Amber Arias, Treasurer
  - Discussion: Michelle Keung read the description on the funding request
  - Vote: Opposed: 0 / passes unanimously
  - **Item APPROVED for \$495 Student Rep Fee Acct. #61200**

**XI. NEW BUSINESS / UNFINISHED BUSINESS - NONE**

*Re-entertain Reallocation of Funds*  
*Moved: Frank Lozano, Faculty Rep / 2<sup>nd</sup>: Michelle Keung, ASU President*

**XII. NEXT MEETING**

- September 13, 2018 - 10:30 a.m. in F5-219

**XIII. ADJOURNMENT** - Reaching the end of agenda the meeting adjourned at 1:06 p.m.