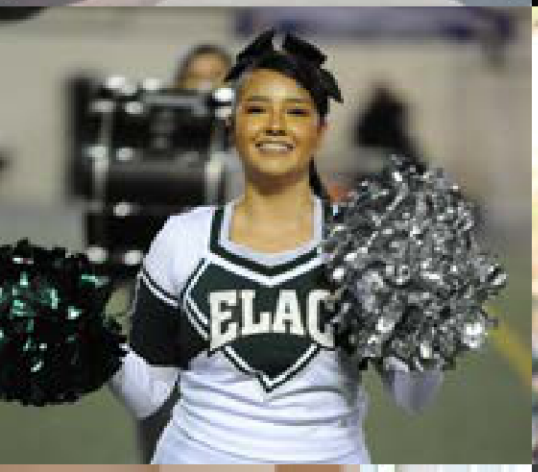
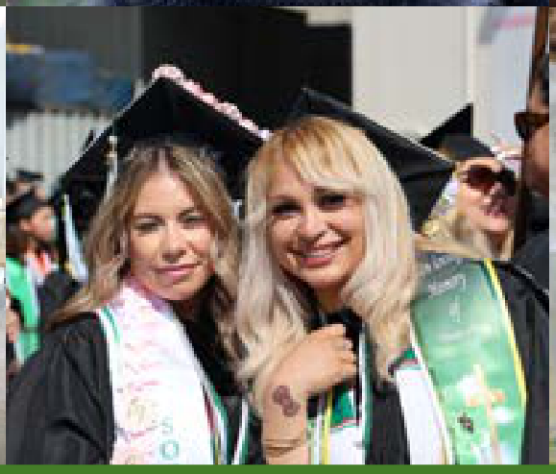





GENERAL CATALOG 2025/2026

EAST LOS ANGELES COLLEGE



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LOS ANGELES COMMUNITY COLLEGE DISTRICT

770 Wilshire Boulevard, Los Angeles, CA 90017
(213) 891-2000

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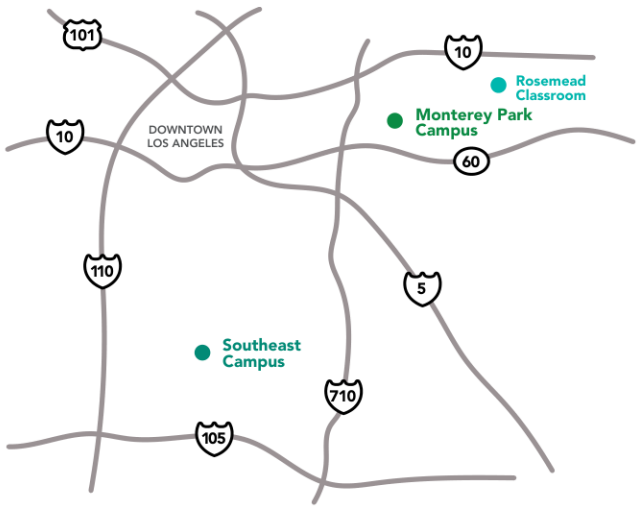
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East Los Angeles College

East Campus:
1301 Avenida Cesar Chavez
Monterey Park, CA 91754
(323) 265-8650

Southeast Campus
Temporary Welcome Center:
2701 Firestone Blvd
Suites E and F
South Gate, CA 90280

Rosemead Classroom:
2444 Del Mar Avenue
Rosemead, CA 91770

EAST LOS ANGELES COLLEGE

1301 Avenida Cesar Chavez, Monterey Park, CA 91754

East Campus



A1 Child Development Center

A Complex (1, 2)

- A3 Baseball Facilities
- A4 Classroom
- A5 CalWORKs
- A6 Complex

B5 Weingart Stadium

- 104 Sheriff's Office
  Shipping & Receiving
  Aquaponic Garden
  ELAC Garden Terrace

C1 Men's Gym

- 121 Classroom
- 128 Fitness Center
- 135 Kinesiology
- 135B Men's Athletics

C2 Complex (3, 4)

- 124 Athlete Service Center

D1 Parking Structure 3

D5 Swim Stadium

D7 Transfer Center

- 101 Education Justice Rising Scholars

D7A Veterans Resource Center

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- 176 Career & Job Services
- 183 Assessment Center
- 189 Welcome Center
- 210 NextUp Foster Youth
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- 207 Husky Closet
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- 271 Honors Program
- 280 Learning Center
- 360 English
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- 580 Chicano Studies

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E9 Women's Gym

F3 Library

F5 Campus Center

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G9 Nursing

H9 Plant Facilities

K5 Community Services

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- 105 Escalante Program

K7 Community Services

- America's Job Center of California

K9A Plant Facilities

- Main Office

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P2 Performing Arts

- 101 Theater Arts
  Proscenium Theater

S1 Vincent Price Art Museum

S2 Fine Arts

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- 202 Art

S4 Parking Structure 4

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ELAC Campus Express to Southeast Campus

Legend

- **Welcome Center** Student Services (E1-189)
- **Lactation Room** E1-138, F5-308, G1-301D
- **Gender Neutral Restroom**

elac.edu/map

ELAC is a no smoking campus. All Information subject to change without notice.

August 2025

Welcome to East Los Angeles College



Dear Students, Faculty, Staff, and Administrators,

Welcome to East Los Angeles College (ELAC)—a vibrant, inclusive, and innovative institution committed to academic excellence, equity, and opportunity for all. As we begin another exciting year, our campus is filled with energy, promise, and thousands of learners striving to shape their futures. Whether you are joining us for the first time or returning to continue your educational journey, we are honored to be part of your story.

At ELAC, you are never alone in your pursuit of knowledge and personal growth. Our dedicated faculty, classified professionals, and administrators are here to guide, support, and encourage you every step of the way—whether your goals include completing a certificate, earning a degree, or transferring to a four-year university.

We continue to take bold steps to ensure college remains affordable, accessible, and relevant in today's rapidly evolving world. Through the ELAC College Promise Program, first-time full-time students can receive free tuition and valuable support services. In addition, nearly 25 percent of our courses are designated as Zero Textbook Cost (ZTC), meaning you will not be required to purchase costly textbooks. These courses often utilize Open Educational Resources (OER)—free, high-quality learning materials that promote both access and academic success.

This year, we are also embracing the power of Artificial Intelligence (AI) to create more dynamic learning experiences, enhance campus services, and prepare students with skills for the evolving workforce. From faculty integrating AI tools into classroom instruction to support services exploring ways to streamline student engagement, we are committed to helping you learn how to use AI responsibly, ethically, and effectively.

We recognize that student success goes beyond the classroom. Our Basic Needs Center provides access to free food, hygiene products, housing support, and emergency resources. If you are in need, please reach out—we are here to ensure that basic needs do not become a barrier to your academic progress.

If you are new to college, this period of transition will require you to develop time management skills and take responsibility for your learning. Attending classes consistently, keeping up with assignments, and seeking support when needed are all essential habits. Please don't hesitate to reach out to your professors, academic counselors, or the Student Health Center for emotional or physical wellness support. The Health Center services are covered by your health fee—use them.

At ELAC, our mission is more than words—it is a promise. We are here to empower students to achieve their educational goals and expand their individual potential. You are a part of that mission, and we are proud to walk beside you on this journey.

Take pride in being a member of the ELAC family. Share your success, give back when you can, and know that we believe in you. Have a fulfilling and inspiring experience here at ELAC.

With pride and warmest regards,

Dr. Monte E. Perez
Interim President, East Los Angeles College

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Academic Calendar 2025-2026

2025 - 2026 Term Dates	
Summer Period Begins Summer Ends	6/16/25 Monday 8/31/25 Sunday actual summer instruction schedules vary by campus
Fall Instruction Begins Fall Finals End	9/1/25 Monday 12/21/25 Sunday
Winter Instruction Begins Winter Instruction Ends	1/5/26 Tuesday 2/8/26 Sunday
Spring Instruction Begins Spring Finals End	2/9/26 Monday 6/8/26 Monday
Summer Period Begins Summer Period Ends	6/15/26 Monday 8/30/26 Sunday actual summer instruction schedules vary by campus

LACCD Holidays and Non-Instruction Days		
July 4, 2025	Friday	Independence Day
August 30, 2025	Saturday	Non-Instruction
August 31, 2025	Sunday	Non-Instruction
September 1, 2025	Monday	Labor Day
November 11, 2025	Tuesday	Veterans Day
November 27, 2025	Thursday	Thanksgiving
November 28, 2025	Friday	Thanksgiving
November 29, 2025	Saturday	Non-Instruction
November 30, 2025	Sunday	Non-Instruction
December 22, 2025	Monday	Non-Instruction
December 23, 2025	Tuesday	Non-Instruction
December 24, 2025	Wednesday	Holiday
December 25, 2025	Thursday	Holiday
December 26, 2025	Friday	Holiday
December 27, 2025	Saturday	Non-Instruction
December 28, 2025	Sunday	Non-Instruction
December 29, 2025	Monday	Non-Instruction
December 30, 2025	Tuesday	Non-Instruction
December 31, 2025	Wednesday	Holiday
January 1, 2026	Thursday	Holiday
January 19, 2026	Monday	Martin Luther King
February 13, 2026	Friday	Presidents'
February 14, 2026	Saturday	Non-Instruction
February 15, 2026	Sunday	Non-Instruction
February 16, 2026	Monday	Presidents'
March 31, 2026	Tuesday	Cesar Chavez
April 4, 2026	Saturday	Spring Break
April 5, 2026	Sunday	Spring Break
April 6, 2026	Monday	Spring Break
April 7, 2026	Tuesday	Spring Break
April 8, 2026	Wednesday	Spring Break
April 9, 2026	Thursday	Spring Break
April 10, 2026	Friday	Spring Break
April 24, 2026	Friday	Genocide Remembrance Day
May 25, 2026	Monday	Memorial Day
June 19, 2026	Friday	Juneteenth Holiday
July 3, 2026	Friday	Independence Day (Observance)

Land Acknowledgement and Academic Freedom

Land Acknowledgement

The ELAC Academic Senate honors with gratitude and respect the original caretakers of this land and their descendants, people who today call themselves Gabrieleño, Tongva, or Kizh. We acknowledge the many devastating impacts of repeated waves of settler colonialism wrought upon these people and their ancestors by the Catholic missions, Spain, Mexico, and the United States, who took their homeland by force and deception, including the places our college occupies. The rich culture, accomplishments, humanity, and continued presence of Gabrieleño, Tongva, and Kizh people have too often been ignored, marginalized, and removed from our history and awareness as a consequence of these colonial acts. As an educational institution, we recognize our responsibility to highlight Indigenous histories and advocate for practices, policies, and actions that bring justice for past, present, and emerging native communities.

Campus Founded

East Los Angeles Junior College was established in June 1945 by the Los Angeles City Board of Education. The College opened its doors for the fall 1945 semester in September in a wing of Garfield High School boasting 19 faculty members and 117 students, many of whom were World War II veterans.

The College quickly outgrew the borrowed high school facilities. In 1947, the Board of Education was able to purchase 82 acres of agricultural land in what was then East Los Angeles, thanks to funding from a bond issue. Three years later, in January 1949, classes began at the College's present location in wooden bungalows and were moved to the campus from the Santa Ana Army Base. More than 1700 students enrolled that year.

An evening program that began in 1947 was expanded and offered at many locations. By 1954, the popular program offered classes at 25 different locations. The Civic Center program alone enrolled more than 1,900 students that year.

In 1948 a name change was proposed. Angeles Bella Vista College, Ramona Hills College, and Hillview College were considered. The following year, "Junior" was dropped, and the name East Los Angeles College (ELAC) was firmly established.

Permanent buildings were constructed to accommodate growing enrollment. In 1951, the stadium and auditorium were built. More classrooms, an administration building, a library, a planetarium, men's and women's gyms, a swim stadium, a theater, and an art gallery followed.

Today, 80 years after our founding, ELAC serves 63,000 students annually and offers 37 Noncredit Certificates, 106 Credit Certificates of Achievement, 50 local AA and AS degrees, 34 Associate Degrees for Transfer, and a Bachelor of Science Degree in Respiratory Therapy.

ELAC Mission and Vision

College Mission Statement

East Los Angeles College empowers students to achieve their educational goals, to expand their individual potential, and to successfully pursue their aspirations for a better future for themselves, their community, and the world.

GOAL 1: Increasing student success and academic excellence through student-centered instruction, student-centered support services, and dynamic technologies.

GOAL 2: Increasing equity in successful outcomes by analyzing gaps in student achievement and using this to identify and implement effective models and programming to remedy these gaps.

GOAL 3: Sustaining community-centered access, participation, and preparation that improves the college's presence in the community, maximizes access to higher education and opportunities for adult learners, and provides outlets for artistic, civic, cultural, scientific, and social expression as well as environmental awareness.

GOAL 4: Ensuring institutional effectiveness and accountability through data-driven decision-making as well as evaluation and improvement of all college programs and governance structures.

In collaboration with the District's Mission, ELAC is committed to advancement in student learning and achievement that prepares students to transfer to 4-year institutions, successfully complete workforce development programs, earn associate degrees and bachelor's degrees, and pursue opportunities for lifelong learning and civic engagement.

College Vision Statement

Through our emerging focus on student-centered instruction, student-centered services, and integrated learning, East Los Angeles College will be an exemplary model for student academic achievement, skill development, and artistic expression.

East Los Angeles College Academic Freedom and Responsibilities Policy

Adopted by Academic Senate March 26, 2013

The primary function of the East Los Angeles College (ELAC) Academic Senate is to make recommendations with respect to academic and professional matters as defined in Title 5, Article 2, Section 53200; in particular, district and college governance structures as related to faculty roles.

Academic Freedom is stipulated by Title 5, Article 2, Section 51023: "The governing board of a community college district shall: (a) adopt a policy statement on academic freedom which shall be made available to faculty," (See Board Policy 4030) and, the Accreditation Standard II.7.(a) which states, "In order to assure the academic integrity of the teaching-learning process, the institution uses and makes public governing board- adopted policies on academic freedom and responsibility, student academic honesty, and specific institutional beliefs or worldviews. These policies make clear the institution's commitment to the free pursuit and dissemination of knowledge."

Academic Freedom

Academic freedom is essential to these purposes and applies to all disciplines. Freedom in teaching and research is fundamental to the advancement of truth. Academic freedom in all disciplines is fundamental for the protection of the rights of the faculty and the student. It carries with it duties correlative with rights, regardless of employment status.

Academic freedom is essential for the maintaining of excellence in education and exists so that society may have benefits of objective and independent criticism, and honest answers to scientific, social, and artistic questions that might otherwise be withheld for fear of offending an influential social group or transient social attitude. Accordingly, there shall be no adverse consequences to employment status (hiring, promotion, and retention) as a result of expressions protected by academic freedom.

Faculty members are entitled to full freedom in teaching, research, and publication of the results as they pertain to their academic assignments. Nothing in this policy shall be construed to infringe upon contractual responsibilities. However, research for pecuniary return should be based upon an understanding with the authorities of the institution.

Faculty members are entitled to freedom in discussing their subject, but they should be careful not to introduce into their teaching controversial matters which have no relation to their subject. Faculty are members of a learned profession, and officers of an educational institution. When they communicate as individuals, they should be free from institutional censorship or discipline, but their special position in the community imposes special obligations. As scholars and educational officers, they should remember that the public may judge their profession and their institution by their utterances. Hence, they should at all times be accurate, should exercise appropriate restraint, should show respect for the opinions of others, and should indicate that they are not speaking for the institution.

Academic freedom is essential not only to examine controversial issues in an objective manner in the classroom, but also to ensure access to information sources required for the study of such issues. The intellectual search for transmission of knowledge should go forward in an atmosphere free from fear of reprisal, while providing opportunities for critical thinking and understanding of conflicting viewpoints. In order for special interests or conflicting public opinion not to impede the educational process, instructors and students must be free to investigate, form conclusions, and express judgments and opinions.

Academic freedom carries with it several responsibilities. Faculty members must strive for factual accuracy and exercise restraint in dealing with topics outside their area of expertise. While showing respect for the opinions of others, the instructor should, after an impartial examination of the evidence, present the conclusions to which the evidence points. Selective omission of available data would not be in keeping with academic responsibility. Promotion of a partisan point of view to a captive audience would be equally unsuitable.

Academic freedom also includes the right to constructively criticize college policies without fear of retribution. Members of the faculty, administration, college staff, and student body should feel free to speak in public forums or write "Letters to the Editor" and write publicly without institutional censorship, as long as they indicate they are not acting as institutional spokespersons. The college has a responsibility to society to defend and maintain academic freedom to ensure that educational goals can be achieved and that all fields of knowledge can be studied, discussed, and interpreted in an objective and scholarly manner.

Faculty members are entitled to due process under the Grievance provision of the AFT contract.

Professional Responsibility

Membership in the academic community imposes on students, faculty members, and administrators an obligation to respect the dignity of others, to acknowledge their right to express differing opinions, and to foster and defend intellectual honesty, in instruction and counseling, and expression on and off campus. In addition, faculty members are responsible for, but not limited to, policies and procedures defined in board policy, administrative regulations, and the employment contract between the district and the Guild. Finally, faculty members have the responsibility and right to determine students' grades fairly and without third-party influence.

Students are entitled to an atmosphere conducive to learning and to fair treatment in all aspects of the faculty-student relationship.

Career and Academic Pathways (CAPs) & Academic Maps

ELAC's degree and certificate programs are organized into eight Career and Academic Pathways (CAPs) based on interest areas, similarities in coursework, and career pathways. Explore our eight CAPs that lead to rewarding careers or preparation for transfer.

- Business, Law, and Information Technology
- Arts, Media, and Design
- Health Sciences
- Social and Behavioral Sciences
- Administration of Justice and Fire Technology
- Language and Communication
- Science, Technology, Engineering, and Mathematics
- Exploration and Preparation



Details about each CAP are available on the college website, where students can see which programs fall under each CAP, watch orientation videos, learn about upcoming CAP events, and discover which programs offer Zero Textbook Cost options.

Listed on each CAP webpage are academic maps for each degree, certificate, and program of study. Each map includes a recommended course sequence, as well as information about careers, course schedules, student support services, and advising notes. Students are encouraged to use the academic maps as a supplementary tool and work closely with their career and academic counselors.

An open access Canvas Course resource is available for all students on their Canvas Dashboard. The course, titled "ELAC Career and Academic Pathways", shares an introductory module into CAPs, maps, and career exploration.

For Faculty, there is a Canvas course for CAPs that can be imported into any class from the Canvas Commons. The course has a module for each of the 8 CAPs, with area specific information, videos, and slides, followed by a list of support service resources for all students.

State-Approved Associate Degrees and Certificates

ADMINISTRATION OF JUSTICE AND FIRE TECHNOLOGY CAP		
Program	**Degree/Certificate Type**	**Department**
Administration of Justice for Transfer	AS-T	Administration of Justice
Administration of Justice	AA	Administration of Justice
Fire Technology	AA	Administration of Justice
Forensic Crime Scene Investigation	AS	Administration of Justice
Addiction Studies Specialist in Criminal Justice	COA	Administration of Justice and Psychology & Addiction Studies
Administration of Justice	COA	Administration of Justice
Administration of Justice, Law Emphasis	COA	Administration of Justice
Administration of Justice, Sociological Emphasis	COA	Administration of Justice
Basic Police Academy Preparation	COA	Administration of Justice
Fire Technology/State Fire Marshall Core Classes	COA	Administration of Justice
Forensic Crime Scene Investigation	COA	Administration of Justice

ARTS, MEDIA, AND DESIGN CAP		
Program	**Degree/Certificate Type**	**Department**
Art History for Transfer	AA-T	Art
Music for Transfer	AA-T	Music
Studio Arts for Transfer	AA-T	Art
Theatre Arts for Transfer	AA-T	Theater Arts
Animation	AA	Media Arts and Technology
Architectural Design	AA	Architecture
Architectural Technology	AA	Architecture
Arts Graphic Communication	AA	Art
Commercial Music and Recording	AA	Music
Desktop Publishing	AA	Media Arts and Technology & Journalism
Multimedia	AA	Media Arts and Technology & Art
Music	AA	Music
Photography	AA	Media Arts and Technology
Theater	AA	Theater Arts
Acting for Stage and Screen	COA	Theater Arts

ARTS, MEDIA, AND DESIGN CAP



Animation (Level I)	COA	Media Arts and Technology
Animation (Level II)	COA	Media Arts and Technology
Animation and VFX Apprenticeship	COA	Media Arts and Technology
Architectural Design	COA	Architecture
Architectural Technology	COA	Architecture
Arts Graphic Communication	COA	Art
Character Animation	COA	Media Arts and Technology
Color Printing and Processing	COA	Media Arts and Technology
Commercial Music: Instrumental/Vocal Performer	COA	Music
Commercial Music: Jazz Studies	COA	Music
Commercial Music: Music Arranging	COA	Music
Commercial Music: Music Notation	COA	Music
Commercial Music: Music Technology	COA	Music
Computer-Aided Drafting (CAD)	COA	Engineering and Technologies
Costume Design and Technology	COA	Theater Arts
Desktop Publishing	COA	Media Arts and Technology & Journalism
Digital Film Production	COA	Media Arts and Technology
Digital Imaging	COA	Media Arts and Technology
Entertainment Craft	COA	Theater Arts
Large Format Photography	COA	Media Arts and Technology
Multimedia (Level I)	COA	Media Arts and Technology & Art
Multimedia (Level II)	COA	Media Arts and Technology & Art
Museum Studies	COA	Art
Photography and Digital Imaging	COA	Media Arts and Technology
Stage Management and Production	COA	Theater Arts
Studio Lighting and Techniques	COA	Media Arts and Technology
Technical Theatre and Entertainment Technology	COA	Theater Arts
Theatre in the Community	COA	Theater Arts
Makeup for Fashion and Entertainment	COC	Career and Continuing Education
Sewing Essentials and Alterations	COC	Career and Continuing Education

BUSINESS, LAW, AND INFORMATION TECHNOLOGY CAP



Program	Degree/Certificate Type	Department
Economics for Transfer	AA-T	Social Sciences

BUSINESS, LAW, AND INFORMATION TECHNOLOGY CAP		
Law, Public Policy, and Society for Transfer	AA-T	Business Administration
Business Administration 2.0 for Transfer	AS-T	Business Administration
Accounting	AA	Business Administration
Business Management	AA	Business Administration
Executive Assistant	AA	Computer Applications and Office Technologies
Marketing	AA	Business Administration
Office Systems Specialist	AA	Computer Applications and Office Technologies
Paralegal Studies	AA	Business Administration
Real Estate	AA	Business Administration
Technology & Logistics	AS	Computer Applications and Office Technologies
Accounting	COA	Business Administration
Administrative Assistant	COA	Computer Applications and Office Technologies
Administrative Medical Assistant	COA	Allied Health
Business Information Worker I	COA	Computer Applications and Office Technologies
Business Information Worker II	COA	Computer Applications and Office Technologies
Business Management I	COA	Business Administration
Business Marketing	COA	Business Administration
Customer Service Representative	COA	Computer Applications and Office Technologies
Data Analytics	COA	Business Administration
Executive Assistant	COA	Computer Applications and Office Technologies
Executive Legal Assistant	COA	Business Administration
Industry Safety Standards	COA	Computer Applications and Office Technologies
International Law and Public Policy Administration	COA	Business Administration
International Trade	COA	Computer Applications and Office Technologies
Legal Support Professional	COA	Business Administration
Microsoft Office Specialist	COA	Computer Applications and Office Technologies
Office Assistant	COA	Computer Applications and Office Technologies
Office Systems Specialist	COA	Computer Applications and Office Technologies

BUSINESS, LAW, AND INFORMATION TECHNOLOGY CAP



Paralegal	COA	Business Administration
Real Estate Broker	COA	Business Administration
Tax Fundamentals	COA	Business Administration
Technology & Logistics	COA	Computer Applications and Office Technologies
Technology for E-Commerce and Entrepreneurs	COA	Computer Applications and Office Technologies
Accounting Clerk/Bookkeeping	COC	Career and Continuing Education
Administrative Medical Assistant	COC	Allied Health
Custodial Technician Training	COC	Career and Continuing Education
Job Readiness	COC	Career and Continuing Education
Job Readiness and Career Exploration	COC	Career and Continuing Education
Small Business Start-Up and Registration	COC	Career and Continuing Education
Workplace Skills	COC	Career and Continuing Education

EXPLORATION AND PREPARATION CAP



Program	Degree/Certificate Type	Department
General Studies: Arts and Humanities	AA	General Studies Degrees
General Studies: Natural Sciences	AA	General Studies Degrees
General Studies: Social and Behavioral Sciences	AA	General Studies Degrees
California General Education Transfer Curriculum (Cal-GETC)	COA	Cal-GETC
Basic Math Success	COC	Career and Continuing Education
Basic Reading Success	COC	Career and Continuing Education
Basic Skills Mathematics Preparation	COC	Career and Continuing Education
Basic Writing Success	COC	Career and Continuing Education
English as a Second Language Academic Bridge	COC	Career and Continuing Education
English as a Second Language, Level 1	COC	Career and Continuing Education
English as a Second Language, Level 2	COC	Career and Continuing Education
English as a Second Language, Level 3	COC	Career and Continuing Education
English as a Second Language, Level 4	COC	Career and Continuing Education
English for Citizenship	COC	Career and Continuing Education
English Through Cultural Awareness	COC	Career and Continuing Education
Foundations for Academic Success	COC	Career and Continuing Education
High School Equivalency Preparation	COC	Career and Continuing Education
Job Readiness	COC	Career and Continuing Education

EXPLORATION AND PREPARATION CAP		
Job Readiness and Career Exploration	COC	Career and Continuing Education
Reading and Writing Foundations	COC	Career and Continuing Education
Workplace Skills	COC	Career and Continuing Education

HEALTH SCIENCES CAP		
Respiratory Therapy	BS	Respiratory Therapy
Kinesiology for Transfer	AA-T	Kinesiology
Nutrition and Dietetics for Transfer	AS-T	Child, Family, and Education Studies
Public Health for Transfer	AS-T	Kinesiology and Life Sciences
Physical Education	AA	Kinesiology
Recreation and Leisure Studies	AA	Kinesiology
Health Information Technology	AS	Allied Health
Licensed Vocational Nurse to Registered Nurse	AS	Nursing
Medical Assistant	AS	Allied Health
Nursing, Registered (R.N.)	AS	Nursing
Respiratory Therapy	AS	Respiratory Therapy
Addiction Counselor	COA	Psychology & Addiction Studies
Administrative Medical Assistant	COA	Allied Health
Biotechnology	COA	Life Sciences
Clinical Medical Assistant	COA	Allied Health
Fitness Specialist Certification	COA	Kinesiology
Gerontology/Health	COA	Allied Health & Child, Family, and Education Studies
Health Information Clerk Typist	COA	Allied Health
Health Information Coding and Statistics Clerk	COA	Allied Health
Health Information Coding Specialist	COA	Allied Health
Health Information Technology	COA	Allied Health
Health Sciences	COA	Life Sciences
Interventional Radiology Coding	COA	Allied Health
Licensed Vocational Nurse to Registered Nurse	COA	Nursing
Phlebotomy Technician	COA	Allied Health
Physical Therapy Aide	COA	Kinesiology
Recreation Specialist	COA	Kinesiology
Substance Abuse Assessor	COA	Psychology & Addiction Studies
Yoga Teacher Training	COA	Kinesiology
Administrative Medical Assistant	COC	Career and Continuing Education
Emergency First Responder Basic Training	COC	Career and Continuing Education

HEALTH SCIENCES CAP		
Healthcare Professions Preparation	COC	Career and Continuing Education
Introduction to Patient Transporting	COC	Career and Continuing Education
Non-Medical In-Home Health Care Aide	COC	Career and Continuing Education
Nutrition for a Healthy Lifestyle	COC	Career and Continuing Education
Phlebotomy Technician	COC	Career and Continuing Education
Physical Therapist Aide	COC	Career and Continuing Education

LANGUAGE AND COMMUNICATION CAP		
Program	**Degree/Certificate Type**	**Department**
Communication Studies 2.0 for Transfer	AA-T	Communication Studies
English for Transfer	AA-T	English
Journalism for Transfer	AA-T	Journalism
Spanish for Transfer	AA-T	Global Languages and Cultures
Chicano Studies	AA	Chicana/o Studies
Desktop Publishing	AA	Media Arts and Technologies & Journalism
Interpreter Education	AA	Global Languages and Cultures
Japanese	AA	Global Languages and Cultures
Journalism	AA	Journalism
Photography	AA	Media Arts and Technologies
Color Printing and Processing	COA	Media Arts and Technologies
Desktop Publishing	COA	Media Arts and Technologies & Journalism
Digital Imaging	COA	Media Arts and Technologies
Journalism	COA	Journalism
Large Format Photography	COA	Media Arts and Technologies
Photography and Digital Imaging	COA	Media Arts and Technologies
Studio Lighting and Techniques	COA	Media Arts and Technologies
Basic Reading Success	COC	Career and Continuing Education
Basic Writing Success	COC	Career and Continuing Education
English as a Second Language Communication Competency	COC	Career and Continuing Education
English as a Second Language, Level 1	COC	Career and Continuing Education
English as a Second Language, Level 2	COC	Career and Continuing Education
English as a Second Language, Level 3	COC	Career and Continuing Education
English as a Second Language, Level 4	COC	Career and Continuing Education

LANGUAGE AND COMMUNICATION CAP		
Reading and Writing Foundations	COC	Career and Continuing Education

SCIENCE, TECHNOLOGY, ENGINEERING, AND MATHEMATICS CAP		
Program	**Degree/Certificate Type**	**Department**
Geography for Transfer	AA-T	Anthropology, Geography and Geology
Biology for Transfer	AS-T	Life Sciences
Environmental Science for Transfer	AS-T	Anthropology, Geography and Geology
Geology for Transfer	AS-T	Anthropology, Geography and Geology
Mathematics for Transfer	AS-T	Mathematics
Physics for Transfer	AS-T	Physics
Computer Science Information Technology	AA	Business Administration
Environmental Studies: Biology	AA	Life Sciences
Environmental Studies: The Science in Sustainability	AA	Anthropology, Geography and Geology
Mathematics	AA	Mathematics
Animation	AA	Media Arts and Technologies
Automobile Technology	AS	Automobile Technology
Chemistry Technician	AS	Chemistry
Engineering Graphics and Design Technology	AS	Engineering and Technologies
Engineering Technology: Advanced Manufacturing	AS	Engineering and Technologies
Engineering Technology: Industrial	AS	Engineering and Technologies
Engineering Technology: Mechanical	AS	Engineering and Technologies
Geo-Spatial Engineering and Technologies	AS	Engineering and Technologies
IT Technician Pathway	AS	Engineering and Technologies
Mathematics	AS	Mathematics
Respiratory Therapy	AS	Respiratory Therapy
Advanced Manufacturing Engineering Technician	COA	Engineering and Technologies
Animation Level I	COA	Media Arts and Technologies
Animation Level II	COA	Media Arts and Technologies
Automobile Technology	COA	Automobile Technology
Biotechnology	COA	Life Sciences
Chemistry Technician	COA	Chemistry
Cloud Computing	COA	Business Administration

SCIENCE, TECHNOLOGY, ENGINEERING, AND MATHEMATICS CAP



Computer Science Information Technology - Microcomputers	COA	Business Administration
Computer Science Information Technology - Programming	COA	Business Administration
Cooling Systems and Climate Control Specialist	COA	Automobile Technology
Data Analytics	COA	Business Administration
Data Science	COA	Business Administration
Drivetrain Specialist	COA	Automobile Technology
Engine Performance and Drivability	COA	Automobile Technology
Geo-Spatial Engineering and Technologies	COA	Engineering and Technologies
IT Technician Pathway: Stage 1 Computer Retail Sales and Support	COA	Engineering and Technologies
IT Technician Pathway: Stage 2 Help Desk User Support	COA	Engineering and Technologies
IT Technician Pathway: Stage 3 IT Technician	COA	Engineering and Technologies
Automotive Fundamentals	COC	Career and Continuing Education
Basic Math Success	COC	Career and Continuing Education
Basic Skils Mathematics Preparation	COC	Career and Continuing Education
Engineering Technologies and Applications	COC	Career and Continuing Education
Programming and Apps	COC	Career and Continuing Education

SOCIAL AND BEHAVIORAL SCIENCES CAP



Program	Degree/Certificate Type	Department
Anthropology for Transfer	AA-T	Anthropology, Geography and Geology
Art History for Transfer	AA-T	Art
Child and Adolescent Development for Transfer	AA-T	Child, Family, and Education Studies
Communication Studies 2.0 for Transfer	AA-T	Communication Studies
Elementary Teacher Education for Transfer	AA-T	Child, Family, and Education Studies
Geography for Transfer	AA-T	Anthropology, Geography and Geology
History for Transfer	AA-T	Social Sciences
Philosophy for Transfer	AA-T	Philosophy
Political Science for Transfer	AA-T	Social Sciences
Psychology for Transfer	AA-T	Psychology & Addiction Studies
Social Justice Studies: Asian American Studies for Transfer	AA-T	Social Sciences
Social Justice Studies: Chicano Studies for Transfer	AA-T	Chicana/o Studies

SOCIAL AND BEHAVIORAL SCIENCES CAP		
Social Justice Studies: Gender Studies for Transfer	AA-T	Social Sciences
Social Work and Human Services for Transfer	AA-T	Social Sciences
Sociology for Transfer	AA-T	Social Sciences
Spanish for Transfer	AA-T	Global Languages and Cultures
Early Childhood Education for Transfer	AS-T	Child, Family, and Education Studies
Central American Studies	AA	Chicana/o Studies
Chicano Studies	AA	Chicana/o Studies
Child Development	AA	Child, Family, and Education Studies
Environmental Studies: Social and Public Policy	AA	Social Sciences
Women/Gender Studies	AA	Social Sciences
Child Development Assessment in ECE	COA	Child, Family, and Education Studies
Child Development STEAM	COA	Child, Family, and Education Studies
Equity and Social Justice in Early Education	COA	Child, Family, and Education Studies
Equity-Minded Education in Early Childhood Classroom	COA	Child, Family, and Education Studies
Infant/Toddler Emphasis	COA	Child, Family, and Education Studies
Pathway to Law School	COA	Social Sciences
Site Supervisor - Certificate 3	COA	Child, Family, and Education Studies
Teacher - Certificate 2	COA	Child, Family, and Education Studies
Theatre in the Community	COA	Theater Arts
Care	COC	Career and Continuing Education
Environments	COC	Career and Continuing Education
Play	COC	Career and Continuing Education

Public Safety Affiliation Department - Certificates of Achievement
Basic Training Academy
Custody Assistant Training
Field Probation Officer Core (FPOC)
Fire Academy Training
Juvenile Corrections Officer Core
Police Academy Extended

Key:

- *BS - Bachelor of Science Degree*
- *AA - Associate of Arts Degree*
- *AS - Associate of Science Degree*
- *AA-T - Associate of Arts for Transfer Degree (CSU Transfer Degree)*
- *AS-T - Associate of Science for Transfer Degree (CSU Transfer Degree)*
- *COA - Certificate of Achievement*
- *COC - Certificate of Completion/Competency*
- **A minimum grade of C must be earned in every course satisfying a certificate. See the office of Admissions and Records form "Request for Department Certificate" for additional requirements.*

Academic Resources/Programs

Common Course Numbering System

- The Common Course Numbering (CCN) System is a state-mandated initiative (AB1111) designed to simplify student transfer and ensure uniformity in course numbers across California Community Colleges.
- Starting Fall 2025, all California Community Colleges will adopt the new Common Course Numbering System for courses designated as Common Course Number (CCN) courses.

A Common Course Number is comprised of four elements:

Subject: 4-letter standardized abbreviation to be used across the state (e.g. ENGL for English)

Course Type Identifier: All CCN courses are indicated with a "C" prefix before the number

Number: 4-digit standardized course number (1000 range to be used for first-year courses, 2000 for second-year courses, etc.)

Course Specialty Identifier: System-level suffixes for special courses: L = Lab only course, S = Support Course, E = Embedded Support (e.g. STAT C1000E)

Courses identified as common will feature a "C" in their catalog numbers (e.g., ENGLISH 101 will become ENGL C1000). Some subject area prefixes will also change to align with statewide standards (e.g., POL SCI will become POLS) for Common Course Number courses. See below for a list of the 7 courses that will be common course numbered courses in 2025-26:

CCN Crosswalk - all effective 2025

Old Course	New CCN Course
COMM 101 - Public Speaking	COMM C1000 - Introduction to Public Speaking
ENGLISH 101 - College Reading and Composition I	ENGL C1000 - Academic Reading and Writing
ENGLISH 103 - Composition and Critical Thinking	ENGL C1001 - Critical Thinking and Writing
POL SCI 001 - The Government of the United States	POLS C1000 - American Government and Politics
PSYCH 001 - Introductory Psychology	PSYC C1000 - Introduction to Psychology
MATH 227 - Statistics	STAT C1000 - Introduction to Statistics
MATH 227S - Statistics with Support	STAT C1000E - Introduction to Statistics

For the latest information about Common Course Numbering, including an updated list of courses and answers to frequently asked questions, please visit the Common Course Numbering website.

https://www.elac.edu/academics/common-course-numbering

Cooperative Education

Cooperative Education is a partnership between the student, the college, and the employer. It combines classroom learning with on-the-job experience, helping students choose a career, secure the right job, and achieve success in their chosen field. It also provides opportunities for the student who is already employed or who is seeking employment in a particular field of study. The student learns to establish short- and long-range career objectives and to recognize his/her progress through establishing measurable learning objectives. The following departments offer Cooperative Education: Administration of Justice, Business, Computer Applications and Office Technologies, Public Safety Affiliation, Theater Arts and Career and Continuing Education.

Supervision, evaluation, and suggestions for improvement are provided.

Cooperative Education Benefits for the Student

- College credit
- Career guidance in a realistic setting
- An opportunity to apply classroom learning on the job
- Networking and job contacts
- An opportunity to recognize changing job conditions and job prospects
- An opportunity to experience socialization in the workplace
- Challenges and rewards
- Transferable college units

Credit for Prior Learning (CPL)

Credit for Prior Learning allows students to earn college credit for skills and knowledge gained outside of the traditional classroom. Students may demonstrate their learning through standardized exams, faculty-reviewed portfolios, or industry-recognized credentials. Interested students can reach out to cplelac@elac.edu for more information.

- **Credit by Exam:** Satisfactory completion of an institutional examination, known as Credit by Examination, administered by discipline faculty in lieu of completion of an active course listed in the current College catalog.
- **Portfolio:** Discipline faculty evaluation of student-created portfolios
- **Industry Certification:** Discipline faculty evaluation of industry recognized credential documentation.

CREDIT FOR PRIOR LEARNING COURSE LISTING:

The following courses are approved for Credit by Exam:

ADM JUS 001, 002, 003, 004, 005, 006, 014, 049, 067, 075, 160

ARC 161, 170, 172

AUTOMO 101

CAOT 031, 033, 034, 084, 085, 110

HEALTH 007, 011, 012

LOGTIC 101, 102, 103

NURSING 268, 270, 271

PHOTO 010, 017, 032, 047

PUBSERV 103, 105, 493

THEATER 283

The following courses are approved for Credit by Portfolio:

ANIMATN 290

ARC 161, 170, 172

AUTOMO 101

PHOTO 032, 047

PUBSERV 103, 105, 493

The following courses are approved for Credit by Industry Certification:

AUTOMO 101, 111, 201, 301, 401, 501, 601, 701, 801

FIRETEK 096

LOGTIC 108

NURSING 268, 270, 271

PUBSERV 103, 105, 493

Note: *The University of California only accepts course credit given by Credit by Exam. The system does not accept course credit given by Portfolio or Industry Certification.*

ELAC Online Learning

Distance Education - Philosophy

ELAC Online Learning is committed to providing high quality, student centered programs and services, meeting community needs in a supportive and innovative learning environment with a strong foundation of cultural diversity and inclusivity, fostering learning for all. East Los Angeles College ensures that distance education course offerings are designed to ensure there is regular and substantive instructor-initiated contact between students and instructors. Distance learning at ELAC encompasses fully asynchronous Online, as well as synchronously-scheduled Online Live, and combination Online/hybrid classes, and, in each modality, follows the principles of high standards and student focused learning.

Distance Education - Online Courses

Online learning provides students the flexibility in time and classroom location in order to meet their educational goals, transfer goals, certificates, and life-long learning goals. Online learning is a form of instruction in which the instructor and student are in different locations and interact via the use of a computer. These types of courses are designed for students who work independently, can't come to campus on a regular basis, and/or who need flexibility in their schedules. Distance learning classes and instruction are held to the same standards regardless of delivery and meet the same General Education and Transfer requirements as their on-campus counterparts.

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Online courses operate asynchronously, which means students may go online to complete their course work at a time that is convenient for them (within the framework of course deadlines as determined by the instructor) whereas Online Live courses are completed online but can combine online asynchronous contact with live synchronous online meetings held at a regularly scheduled date and time and Online/hybrid courses combine online asynchronous contact with live meetings on campus at specific times and locations. The following courses have been approved as Online courses at ELAC. Please refer to the appropriate ELAC Class Schedule to determine if a particular section of a course is scheduled Online, Online Live, or Online/hybrid. To view more information about online classes at East Los Angeles College, please visit the ELAC Online Learning website at https://www.elac.edu/online. For further information, please call (323) 415-5313 or email us at onlinehelp@elac.edu."

SUBJECT & NO.	COURSE	UNITS
ACAD PR 001CE	Language Arts: Writing Mechanics	0
ACAD PR 002CE	Language Arts: Writing Sentences	0
ACAD PR 003CE	Language Arts: Writing Essays	0
ACAD PR 006CE	Reading and Writing I	0
ACAD PR 007CE	Reading and Writing II	0
ACAD PR 011CE	Mathematics: Whole Numbers and Decimals	0
ACAD PR 012CE	Mathematics: Fractions	0
ACAD PR 041CE	Foundations: Study Skills	0
ACCTG 001	Introductory Accounting I	5
ACCTG 002*	Introductory Accounting II	5
ACCTG 003*	Intermediate Accounting I	3
ACCTG 011*	Cost Accounting	3
ACCTG 012*	Auditing	3
ACCTG 015	Tax Accounting I	3
ACCTG 016*	Tax Accounting II	3
ACCTG 017*	Payroll Accounting	2
ACCTG 019	Ethics for Accounting Professionals	3
ACCTG 021	Bookkeeping and Accounting I	3
ACCTG 032	Accounting Using QuickBooks Pro	3
ACCTG 045	Governmental Accounting I	3
ACCTG 046*	Governmental Accounting II	3
ADDICST 001	Understanding Addiction and Counseling	3
ADDICST 007	Addiction Treatment and Recovery	3
ADDICST 010	Addiction and the Family	3
ADDICST 016	Continuing Recovery: Strategies and Basic Skills	3

ADDICST 022	Prevention Specialist Training	3
ADDICST 025	Clinical Counseling for Co-Occuring Disorders	3
ADDICST 026	Substance Abuse Assessment Strategies and Techniques	2
ADDICST 081	Outpatient Field Work Practicum	3
ADDICST 082	Inpatient Field Work Practicum	3
ADM JUS 001	Introduction to Administration of Justice	3
ADM JUS 002	Concepts of Criminal Law	3
ADM JUS 003	Legal Aspects of Evidence	3
ADM JUS 004	Principles and Procedures of the Justice System	3
ADM JUS 005	Criminal Investigation	3
ADM JUS 006	Patrol Procedures	3
ADM JUS 014	Report Writing for Peace Officers	3
ADM JUS 049	Narcotics and Vice Control	3
ADM JUS 062	Fingerprint Classification	3
ADM JUS 067	Community Relations I	3
ADM JUS 075	Introduction to Corrections	3
ADM JUS 160	Police Organizations and Administration	3
ADM JUS 172*	Criminalistics I	3
ADM JUS 173*	Criminalistics II	3
ADM JUS 174	Offender Profiling in Criminal Investigations	3
ADM JUS 256	Introduction to Cyber Investigations	3
ADM JUS 285	Directed Study - Administration of Justice	2
ADM JUS 428	Ethics in Forensic Science	3
ADM JUS 475*	Contemporary Issues in Corrections	3
ADM JUS 931	Cooperative Education - Administration of Justice	3
AFRO AM 004	The African-American in the History of the U.S. I	3
AFRO AM 005	The African-American in the History of the U.S. II	3
AFRO AM 019	Introduction to African American Studies	3
ALD HTH 056	Communication & Customer Service in Healthcare	1
ALD HTH 057	Computers in Health Occupations	1
ANATOMY 001	Introduction to Human Anatomy	4
ANIMATN 118	History of Animation	3
ANIMATN 212*	Character Animation and Design	3
ANIMATN 216*	Layout and Background Art	3
ANIMATN 217*	Storyboards	3
ANIMATN 218*	Fundamentals of Animation	3
ANIMATN 221*	Advanced Three-Dimensional Animation I	3
ANIMATN 225*	Three-Dimensional Character Animation	3
ANIMATN 226*	Three-Dimensional Previsualization and Camera Techniques	3
ANIMATN 227*	Three-Dimensional Animation Projects	3
ANTHRO 101	Human Biological Evolution	3
ANTHRO 102	Human Ways of Life: Cultural Anthropology	3
ANTHRO 103	Archaeology: Reconstructing the Human Past	3
ANTHRO 104	Human Language and Communication	3
ANTHRO 109	Gender, Sex and Culture	3
ANTHRO 111	Laboratory in Human Biology Evolution	1
ANTHRO 121	Anthropology of Religion, Magic and Witchcraft	3
ANTHRO 132	Native People of North America	3
ARC 110	Introduction to Architecture	1
ARC 115	Architectural Practice	2
ARC 121	Freehand Drawing I	2
ARC 132	Architectural History I: Prehistory to the Middle Ages	3
ARC 133	Architectural History II: Late Middle Ages to Modern	3
ARC 160	Computers for Designers	3
ARC 161	Introduction to Computer-Aided Architectural Design	2
ARC 162*	Computer-Aided Design and Drafting	3
ARC 164	Design Software for Architecture	2
ARC 165*	Sustainable Design and Building Information Modeling	2
ARC 170	Beginning Architectural Drafting	2
ARC 172*	Architectural Drawing I	3
ARC 173*	Architectural Drawing II	3
ARC 185	Directed Study - Architecture	1
ARC 201*	Architectural Design I	3
ARC 202*	Architectural Design II	3
ARC 210	Construction Estimating	3
ARC 211	Introduction to Building Codes	3
ARC 221	Architectural Rendering	2
ARC 223	Portfolio Development	1
ARC 261*	Computer-Aided Design for Architecture I	3
ARC 262*	Computer-Aided Design for Architecture II	3
ARC 271*	Architectural Drawing III	3
ARC 272*	Architectural Drawing IV	3
ARC 285	Directed Study - Architecture	2
ARC 385	Directed Study - Architecture	3
ART 103	Art Appreciation I	3
ART 201	Drawing I	3
ART 202*	Drawing II	3
ART 204	Life Drawing I	3
ART 209	Perspective Drawing I	3
ART 213*	Color Theory	3
ART 285	Directed Study - Art	2
ART 300	Introduction to Painting	3
ART 304*	Acrylic Painting I	3
ART 305*	Acrylic Painting II	3
ART 306*	Acrylic Painting III	3
ART 307*	Oil Painting I	3
ART 308*	Oil Painting II	3
ART 309*	Oil Painting III	3
ART 501	Beginning Two-Dimensional Design	3
ART 502*	Beginning Three-Dimensional Design	3
ART 503*	Intermediate Design	3
ART 504	Introduction to Art Materials and Techniques I	3
ART 600	Typography I	3
ART 601*	Typography II	3
ART 604*	Graphic Design I	3
ART 605*	Graphic Design II	3
ART 606*	Graphic Design III	3
ART 633	Introduction to Computer Graphics	3
ART 635	Desktop Publishing Design	3
ART 639	Introduction to Digital Imaging	3
ART 641*	Advanced Desktop Publishing	3
ART 708	Introduction to Ceramics	3

ARTHIST 100	Introduction to Visual Culture and Cultural Studies	3
ARTHIST 110	Survey of Western Art History I	3
ARTHIST 120	Survey of Western Art History II	3
ARTHIST 121	Introduction to Renaissance Through Rococo Art	3
ARTHIST 130	Survey of Asian Art History	3
ARTHIST 131	Introduction to Asian Art: East and the Pacific	3
ARTHIST 136	Introduction to Asian Art: South, Southeast, and Ancient Western Asia	3
ARTHIST 140	Survey of Arts of Africa, Oceania and Ancient America	3
ARTHIST 141	Introduction to African Art	3
ARTHIST 151	Introduction to Latin American Art	3
ARTHIST 171	Introduction to Global Contemporary Art	3
ARTHIST 181	History of Women and Art	3
ARTHIST 200	Introduction to Museum Studies and Gallery Practices	3
ASIAN 001	Asian American History	3
ASIAN 002	Contemporary Asian American Issues	3
ASIAN 003	The Peoples and Cultures in Asia	3
ASIAN 011	Chinese Civilization	3
ASIAN 020	Asian American Film and Media	3
ASTRON 001	Elementary Astronomy	3
ASTRON 005**	Fundamentals of Astronomy Laboratory	1
A S L 001	American Sign Language I	4
A S L 002*	American Sign Language II	4
A S L 003*	American Sign Language III	4
A S L 004*	American Sign Language IV	4
A S L 005*	Introduction to Interpreting	3
A S L 006*	English-to-American Sign Language Interpreting/Transliterating	4
A S L 010*	American Sign Language-to-English Interpreting/ Transliterating	4
A S L 016*	Creative Signing	2
A S L 022*	Professional Issues and Practice I	1
A S L 023*	Professional Issues and Practice II	1
A S L 025*	Conversational American Sign Language	2
A S L 033*	Fundamentals of Fingerspelling	2
A S L 035*	Trilingual Interpretation: American Sign Language, English, Spanish I	3
A S L 036*	Trilingual Interpretation: American Sign Language, English, Spanish II	3
A S L 040	Introduction to Deaf Culture	3
A S L 045	Deaf Latino Culture	3
A S L 055*	Interpreting	4
A S L 065*	Transliterating	4
AUTOMO 101	Introduction to Automobile Technology	4
AUTOMO 111*	Engine Repair and Rebuilding	5
AUTOMO 201	Automatic Transmission and Transaxle	5
AUTOMO 301	Manual Drive Train Axles	5
AUTOMO 401	Suspension, Steering and Wheel Alignment	5
AUTOMO 501	Automobile Braking Systems	5
AUTOMO 601	Automobile Electrical/Electronic Systems	5
AUTOMO 701	Automobile Heating and Air Conditioning	5
AUTOMO 801*	Advanced Engine Performance	5
AUTOMO 901*	Light Duty Hybrid/Electric Vehicle	5
BIOLOGY 003	Introduction to Biology	4
BIOLOGY 020	Human Anatomy and Physiology	8
BIOLOGY 025	Human Biology	3
BIOLOGY 046	Genetic Analysis	3
BIOLOGY 051	Introduction to Public Health for Scientists and Health Professionals	3
BIOTECH 100	Foundations of Laboratory Science	4
BIOTECH 101*	Biological Molecules: Proteins and Nucleic Acids	5
BIOTECH 103*	Quality Control and Regulatory Compliance in Bioscience	2
BRDCSTG 001	Fundamentals of Television and Radio Broadcasting	3
BSICSKL 028CE	Basic Skills Pre-Algbra	0
BSICSKL 029CE	Basic Skills Algebra 1	0
BSICSKL 030CE	Basic Skills Geometry	0
BSICSKL 031CE	Basic Skills Algebra 2	0
BSICSKL 032CE	Basic Skills Precalculus	0
BSICSKL 033CE	Developing Mathematical Thinking	0
BSICSKL 034CE	High School Equivalency Test Preparation	0
BSICSKL 075CE	Introduction to Post-Secondary Education	0
BSICSKL 082CE	GED Preparation: Reading Skills	0
BSICSKL 084CE	GED/HiSET Preparation: Mathematics	0
BSICSKL 085CE	GED/HiSET Preparation: Science	0
BSICSKL 086CE	GED/HiSET Preparation: Social Studies	0
BSICSKL 088CE	GED/HiSET Preparation: Language Skills	0
BUS 001	Introduction to Business	3
BUS 011	Job Retention and Responsibility	1
BUS 015	Business Statistics	3
CAOT 001	Computer Keyboarding and Document Applications I	3
CAOT 002	Computer Keyboarding and Document Applications II	3
CAOT 031	Business English	3
CAOT 032	Business Communications	3
CAOT 033	Records Management and Electronic Filing	3
CAOT 034	Business Terminology	2
CAOT 035	Concepts in Information Systems	3
CAOT 048	Customer Service	3
CAOT 082	Microsoft Office Suite	3
CAOT 084	Microsoft Word	3
CAOT 085	Microsoft Excel: Spreadsheet	3
CAOT 086	Microsoft Acess: Database	3
CAOT 092	Computer Windows Application	2
CAOT 109	Web Multimedia for the Office	3
CAOT 110	Microsoft PowerPoint: Presentation Design	3
CAOT 111	Microsoft Outlook	2
CAOT 133	How to Succeed in an Online Course	1
CAOT 145	ePortfolio	1
CAOT 152	Mobile Apps for Business	3
CAOT 153	Social Media	3
CH DEV 001	Child Growth and Development	3
CH DEV 002	Early Childhood: Principles and Practices	3
CH DEV 003	Creative Experiences for Children I	3
CH DEV 004	Creative Experiences for Children II	3
CH DEV 007*	Introduction to Curriculum in Early Childhood Education	3
CH DEV 010	Health, Safety and Nutrition	3
CH DEV 011	Child, Family and Community	3
CH DEV 030*	Infant/Toddler Development	3
CH DEV 031*	Infant/Toddler Care and Education	3

CH DEV 034*	Observing and Recording Children's Behavior	3
CH DEV 036	Literature for Early Childhood	3
CH DEV 037	Literature for School Age Children	2
CH DEV 038*	Administration & Supervision of Early Childhood Programs I	3
CH DEV 039*	Administration II: Personnel and Leadership in Early Childhood Education	3
CH DEV 040	Equity and Social Justice in Early Education	3
CH DEV 042	Teaching in a Diverse Society	3
CH DEV 044	Early Intervention for Children with Special Needs	3
CH DEV 045	Programs for Children with Special Needs	3
CH DEV 050	Parenting: Family Life Focus	1
CH DEV 051	Parenting: Home and School Focus	1
CH DEV 052	Parenting: Community Resources Focus	1
CH DEV 054*	Instructional and Environmental Assessment Tools in Early Childhood Education	3
CH DEV 060	Introduction to Family Child Care I	1
CH DEV 061*	Introduction to Family Child Care II	1
CH DEV 062	Developmental Profiles: Pre-Birth Through Age Eight	2
CH DEV 063	Creative Curriculum in a Family Child Care Setting	2
CH DEV 065*	Adult Supervision/Early Childhood Mentoring	2
CHEM 065	Introductory General Chemistry	4
CHICANO 002	The Mexican-American in Contemporary Society	3
CHICANO 003	Sociology and Pyschology of Latinos	3
CHICANO 004	Introduction to Chicana/o Studies	3
CHICANO 007	The Mexican-American in the History of the United States I	3
CHICANO 008	The Mexican-American in the History of the United States II	3
CHICANO 019	History of Mexico	3
CHICANO 020	The Mexican-American in California	3
CHICANO 024	Scholastic and Personal Development	3
CHICANO 025	The LGBTQ Chicana/o in Contemporary Society	3
CHICANO 027	Chicana/o LGBTQ Literature	3
CHICANO 030	Chicano Theater	3
CHICANO 031	The Central American Experience	3
CHICANO 033	Introduction to Central American Studies	3
CHICANO 037	Chicano Literature	3
CHICANO 042	Contemporary Mexican Literature	3
CHICANO 044	Mexican Civilization	3
CHICANO 046	Mexican-American Folklore	3
CHICANO 047	The Mexican-American Woman in Society	3
CHICANO 050	Gender and Sexuality in Chicano/Latino Communities	3
CHICANO 051	Mexican Art - Pre-Columbian	3
CHICANO 052	Mexican Art-Modern	3
CHICANO 054	Mexican-American Arts in American Culture	3
CHICANO 057	Chicanas and Chicanos in Film	3
CHICANO 080	Chicano Politics	3
CHINESE 001	Elementary Chinese I	5
CHINESE 002*	Elementary Chinese II	5
CHINESE 003*	Intermediate Chinese I	5
CHINESE 007	Conversational Chinese	3
CIS 101	Introduction to Computers and Their Uses	3
CIS 111*	Supporting Windows Desktops	3
CIS 120*	Introduction to Databases	3
CIS 123	Business Data Reporting	3
CIS 125	Tableau Essentials	3
CIS 148	Introduction to Web Development HTML5 & CSS	3
CIS 162	Cyber Security I	3
CIS 192	Introduction to Cloud Computing	3
CIS 193	Database Essentials in Amazon Web Services	3
CIS 194	Computer Engines in Amazon Web Services	3
CIS 195	Security in Amazon Web Services	3
CIS 210	Introduction to Computer Networking	3
CIS 222	PC Maintenance and Troubleshooting	3
CITIZN 050CE	Citizenship for Immigrants	0
COLLEGE 100	College Knowledge for Early College Program Students	1
COLLEGE 101	Navigating Your Path Through College to Career	1
COMM 076	English Speech as a Second Language	3
COMM 100	Introduction to Communication Studies	3
COMM 104	Argumentation and Debate	3
COMM 121	Interpersonal Communication	3
COMM 122	Intercultural Communication	3
COMM 130	Introduction to Oral Interpretation of Literature	3
COMM 151	Small Group Communication	3
COMM 190	Communicaton and New Media	3
COMM 385	Directed Study - Communication Studies	3
COMM C1000	Introduction to Public Speaking	3
COUNSEL 001	Introduction to College	1
COUNSEL 004	Career Planning	1
COUNSEL 022	The Transfer Process	1
COUNSEL 040	College Success Seminar	3
CS 111	Programming in Visual BASIC	3
CS 112	Programming in JavaScript	3
CS 113	Programming in Java	3
CS 116	Programming in C++	3
CS 119	Programming in Python	3
CS 121*	Python Programming for Data Science and Machine Learning	3
CS 130*	Introduction to Computer Architecture and Organization	3
CS 131*	Discrete Structures for Computer Science	3
CS 136*	Introduction to Data Structures	3
CS 152	Server-Side Ruby Web Programming	3
CS 213*	Advanced Programming in Java	3
CS 216*	Object-Oriented Programming in C++	3
DANCEST 452	Introduction to Choreography	2
DANCEST 457	Dance Perspectives and Appreciation	3
DANCEST 814	Dance Production I	2
DANCEST 815	Dance Production II	2
DANCEST 816	Dance Production III	2
DANCEST 820	Dance Staging and Methods	4
DANCEST 821	Dance Staging and Methods II	4

DANCETQ 111	Ballet Techniques I	1
DANCETQ 112*	Ballet Techniques II	1
DANCETQ 113*	Ballet Techniques III	1
DANCETQ 114*	Ballet Techniques IV	1
DANCETQ 121	Jazz Dance Techniques I	1
DANCETQ 122*	Jazz Dance Techniques II	1
DANCETQ 123*	Jazz Dance Techniques III	1
DANCETQ 124*	Jazz Dance Techniques IV	1
DANCETQ 141	Modern Dance Techniques I	1
DANCETQ 142*	Modern Dance Techniques II	1
DANCETQ 143*	Modern Dance Techniques III	1
DANCETQ 144*	Modern Dance Techniques IV	1
DANCETQ 171	Hip-Hop Dance Techniques I	1
DANCETQ 172*	Hip-Hop Techniques II	1
DANCETQ 173*	Hip-Hop Techniques III	1
DANCETQ 174*	Hip-Hop Techniques IV	1
DANCETQ 181	Pilates I	1
DANCETQ 182*	Pilates II	1
DANCETQ 211	Tap Dance Techniques I	1
DANCETQ 212*	Tap Dance Techniques II	1
DANCETQ 221	Yoga Skills I	1
DANCETQ 222*	Yoga Skills II	1
DANCETQ 570	Conditioning for Dance Team Techniques I	1
DNCESPC 491	Special Topics in Dance I	1
DNCESPC 492	Special Topics in Dance II	1
EARTH 001	Earth Science	3
EARTH 002**	Earth Science Laboratory	1
EARTH 185	Directed Study - Earth Science	1
ECON 001	Principles of Microeconomics	3
ECON 002	Principles of Macroeconomics	3
ECON 011	Economics of Globalization	3
ECON 020	Statistics for Economics	3
ECON 060	Economics and the Environment	3
EET 120	DC Circuits	3
EET 123	Introduction to Arduino	2
EGD TEK 102	Engineering Graphics with CAD and Introduction to GD&T	3
EGD TEK 111	2-D Computer-Aided Drafting	3
EGD TEK 121	3-D Computer-Aided Design with SolidWorks	3
EGD TEK 221	CAD-Advanced Applications 3-D	2
ELECTRN 121**	Cisco Essentials: Part 1 CompTIAs A+ Hardware Certification	3
ELECTRN 122**	Cisco Essentials: Part 2 CompTIAs A+ Software Certification	3
ELECTRN 125	CompTIA Network+ Certification Training	3
ELECTRN 126**	Installing, Configuring & Administering a Microsoft OS	3
ELECTRN 127	Microsoft Server Systems and Network Administration	3
ELECTRN 128	Network Security Fundamentals	3
ELECTRN 129*	Python for Networking	2
ELECTRN 130	Routing & Switching Fundamentals	4
ELECTRN 131	Installing, Configuring and Administering Linux Operating System	2
ELECTRN 132	Certified Ethical Hacking	2
ENG GEN 101	Introduction to Science, Engineering and Technology	2
ENG GEN 121*	Programming for Engineers: C++	4
ENG GEN 122*	Programming and Problem-Solving in MATLAB	3
ENG GEN 131*	Statics	3
ENG GEN 151*	Materials of Engineering	3
ENG GEN 212*	Introduction to Engineering Design	3
ENG GEN 220*	Electrical Circuits I	4
ENG GEN 225*	Digital Circuit Analysis	4
ENG GEN 231*	Dynamics	3
ENG GEN 241*	Strength of Materials	3
ENG GEN 272*	Economic Analysis for Engineers	3
ENG GEN 285	Directed Study - General Engineering	2
ENG GEN 385	Directed Study - General Engineering	3
ENG SUP 121*	Plane Surveying I	3
ENG SUP 221*	Plane Surveying II	3
ENG SUP 224	Land Surveyor-In-Training Review Course	2
ENG SUP 225	Boundary Control for Surveyors	2
ENGL C1000	Academic Reading and Writing	3
ENGL C1001*	Critical Thinking and Writing	3
ENGLISH 102*	College Reading and Composition II	3
ENGLISH 127	Creative Writing	3
ENGLISH 203*	World Literature I	3
ENGLISH 204*	World Literature II	3
ENGLISH 205*	British Literature I	3
ENGLISH 206*	British Literature II	3
ENGLISH 207*	American Literature I	3
ENGLISH 208*	American Literature II	3
ENGLISH 211*	Fiction	3
ENGLISH 215*	Shakespeare I	3
ENGLISH 216*	Shakespeare II	3
ENGLISH 218*	Children's Literature	3
ENGLISH 239*	Women in Literature	3
ENGLISH 240*	Literature and the Motion Picture I	3
ENGLISH 241*	Literature and the Motion Picture II	3
ENGLISH 245*	Queer Literature	3
ENGLISH 250*	Mythology and Literature	3
ENGLISH 252*	The English Bible as Literature	3
ENV 101	Foundations of Design I	3
ENV 102*	Foundations of Design II	3
ENV SCI 001	Introduction to Environmental Science	3
ENV SCI 017	Geography of California	3
ENV SCI 024	Global Climate Change	3
E.S.L. 003A	College ESL III: Writing and Grammar	6
E.S.L. 003B	College ESL III: Reading and Vocabulary	3
E.S.L. 003C	College ESL III: Listening and Speaking	3
E.S.L. 004A*	College ESL IV: Writing and Grammar	6
E.S.L. 004B	College ESL IV: Reading and Vocabulary	3
E.S.L. 004C	College ESL IV: Listening and Speaking	3
E.S.L. 005A*	College ESL V: Writing and Grammar	6
E.S.L. 005B	College ESL V: Reading and Vocabulary	3
E.S.L. 005C	College ESL V: Listening and Speaking	3
E.S.L. 006A*	College ESL VI: Writing and Grammar	6
E.S.L. 006B	College ESL VI: Reading and Vocabulary	3
E.S.L. 006C	College ESL IV: Listening and Speaking	3
E.S.L. 007B*	Advanced ESL: Reading and Vocabulary	3
E.S.L. 008*	Advanced ESL Composition	6
E.S.L. 032*	College ESL Digital Magazine Editing and Publishing	2
E.S.L. 094	Intensive Grammar Review	3
E.S.L. 110	College Compositon for Non-Native Speakers	4

ESL NC 040CE	Conversation - Foundational	0
ESL NC 041CE	Writing/Grammar/Reading/Vocabulary/ Listening/Speaking II	0
ESL NC 042CE	Writing/Grammar/Reading/Vocabulary/ Listening/Speaking III	0
ESL NC 043CE	Writing/Grammar/Reading/Vocabulary/ Listening/Speaking IV	0
ESL NC 044CE	Conversation	0
ESL NC 050CE	Beginning Conversation	0
ESL NC 051CE	Intermediate Conversation	0
ESL NC 054CE	Writing Summaries and Paragraphs: Academic Bridge	0
ESL NC 067CE	American Language and Culture Through Music	0
ESL NC 068CE	American Language and Culture Through Urban Life	0
ESL NC 069CE	American Language and Culture Through American Movies	0
ESL NC 111CE	English Seminar for Speakers of Other Languages - Level 1	0
ESL NC 112CE	English Seminar for Speakers of Other Languages - Level 2	0
ESL NC 113CE	English Seminar for Speakers of Other Languages - Level 3	0
ESL NC 151CE	College ESL V: Writing and Grammar	0
ESL NC 161CE	College ESL VI: Writing and Grammar	0
FAM &CS 006	Challenges of Aging	3
FAM &CS 021	Nutrition	3
FAM &CS 031	Marriage and Family Life	3
FAM &CS 034	Child Nutrition	3
FAM &CS 091	Life Management	3
FINANCE 002	Investments	3
FINANCE 008	Personal Finance and Investments	3
FIRETEK 027	Wildland Firefighter	4
FIRETEK 201	Fire Protection Organization	3
FIRETEK 202	Fire Prevention	3
FIRETEK 203	Fire Protection Equipment and Systems	3
FIRETEK 204	Building Construction for Fire Protection	3
FIRETEK 205	Fire Behavior and Combustion	3
FIRETEK 207	Wildland Fire Control	3
FIRETEK 209	Fire Tactics and Strategy	3
FIRETEK 216	Fundamentals of Personal Fire Safety & Emergency Action	3
FRENCH 001	Elementary French I	5
FRENCH 002*	Elementary French II	5
FRENCH 003*	Intermediate French I	5
FRENCH 004*	Intermediate French II	5
FRENCH 010	French Civilization	3
FRENCH 026	Understanding French Culture Through Film	3
GEOG 001	Physical Geography	3
GEOG 002	Cultural Elements of Geography	3
GEOG 003	Introduction to Weather and Climate	3
GEOG 007	World Regional Geography	3
GEOG 014	Geography of California	3
GEOG 015**	Physical Geography Laboratory	2
GEOG 025	Introduction to Geographic Information Systems and Laboratory	4
GEOLOGY 001	Physical Geology	3
GEOLOGY 004	Physical Geology and Laboratory	4
GEOLOGY 015	Geological Catastrophes	3
GEOLOGY 185	Directed Study - Geology	1
GIS 025	Introduction to Geographic Information Systems and Laboratory	4
HEALTH 002	Health and Fitness	3
HEATLH 005	Health Equity	3
HEALTH 007	Physical Fitness and Nutrition	3
HEALTH 008	Women's Personal Health	3
HEALTH 011	Principles of Healthful Living	3
HEALTH 013	Drugs, Health, and Society	3
HEALTH 015	Stress Management Strategy	3
HEALTH 031	Focus on Health: Diabetes	1
HEALTH 043	Men's Health	3
HEALTH 054	Adult and Pediatric First Aid, CPR and AED Skills Certification	1
HEALTH 101	Introduction to Public Health	3
HEALTH 103	Cultural Compentence in Health and Social Services	3
HISTORY 001	Introduction to Western Civilization I	3
HISTORY 002	Introduction to Western Civilization II	3
HISTORY 005	History of the Americas I	3
HISTORY 006	History of the Americas II	3
HISTORY 007	The World's Great Religions	3
HISTORY 011	Political and Social History of the United States to 1877	3
HISTORY 012	Political and Social History of the United States from 1865	3
HISTORY 020	History of California and the Pacific Coast	3
HISTORY 023	History of Latin American Civilizations	3
HISTORY 052	The Role of Women in the History of the U.S.	3
HISTORY 078	The Environment in World History	3
HISTORY 081	A History of Working People in the United States I	3
HISTORY 082	A History of Working People in the United States II	3
HISTORY 083	History of LGBTQIA Communities in the United States	3
HISTORY 086	Introduction to World Civilization I	3
HISTORY 087	Introduction to World Civilization II	3
HLTHOCC 040	Introduction to Medical Assisting	3
HLTHOCC 051	Medical Office Microcomputer Management Applications	1
HLTHOCC 052	Medical Office Procedures I	4
HLTHOCC 053	Medical Office Procedures II	4
HLTHOCC 054	Human Disease for Health Occupations	4
HLTHOCC 061	Medical Insurance	3
HLTHOCC 062	Skill Set for the Healthcare Professional	2
HLTHOCC 063	Basic Medical Terminology, Pathophysiology and Pharmacology	2
HLTHOCC 064	Cultural and Legal Topics for Health Care Professionals	1
HLTHOCC 065	Fundamentals for the Healthcare Professional	2.5
HOSP 100	Introduction to the Hospitality Industry	3
HTHTEK 100	Introduction to Health Information Technology	3
HTHTEK 103*	Introduction to Basic Coding	3
HTHTEK 106*	Hospital Ethics and Law	2
HTHTEK 108**	Introduction to Pharmacology	1
HTHTEK 110*	Ambulatory Care Coding	3
HTHTEK 133	Medical Terminology	3
HTHTEK 134*	Introduction to Pathology	3

HTHTEK 200*	Health Care Reimbursement and Revenue Management Cycle	2
HTHTEK 202*	Directed Practice for Coding Specialists	1
HTHTEK 207*	Introduction to Health Statistics	3
HTHTEK 215*	Advanced Inpatient Coding and Abstracting	3
HTHTEK 216	Interventional Radiology Coding	3
HTHTEK 221*	Quality Management and Leadership	3
HTHTEK 222*	Health Information Services Organization and Management	3
HTHTEK 230*	Electronic Health Records in the Health Care System	3
HTHTEK 241*	Directed Practice in Health Information Procedures II	4
HUMAN 001	Cultural Patterns of Western Civilization	3
HUMAN 008	Great Women in the Humanities	3
HUMAN 060	People and Their World: Technology and the Humanities	3
IND TEK 103	Technical Writing and Communication	2
IND TEK 104	Print Reading with GD&T	2
IND TEK 106	Shop Math and Measurements	2
INTBUS 001	International Trade	3
INTBUS 002	Transport Systems	3
INTBUS 003	Export Procedures I	3
INTBUS 004	Import Procedures I	3
JAPAN 001	Elementary Japanese I	5
JAPAN 002*	Elementary Japanese II	5
JAPAN 003*	Intermediate Japanese I	5
JAPAN 004*	Intermediate Japanese II	5
JAPAN 007*	Conversational Japanese	3
JAPAN 009	Japanese Civilization	3
JAPAN 061	Elementary Japanese Conversation	2
JOURNAL 101	Collecting and Writing News	3
JOURNAL 105	Mass Communications	3
JOURNAL 185	Directed Study - Journalism	1
JOURNAL 202*	Advanced Newswriting	3
JOURNAL 217-1	Publication Laboratory I	2
JOURNAL 217-2	Publication Laboratory II	2
JOURNAL 217-3	Publication Laboratory III	2
JOURNAL 217-4	Publication Laboratory IV	2
JOURNAL 218-1	Practical Editing I	3
JOURNAL 218-2	Practical Editing II	3
JOURNAL 218-3	Practical Editing III	3
JOURNAL 218-4	Practical Editing IV	3
JOURNAL 219-1	Techniques for Staff Editors I	1
JOURNAL 219-2	Techniques for Staff Editors II	1
JOURNAL 219-3	Techniques for Staff Editors III	1
JOURNAL 228-1	Beginning Computerized Composition	3
JOURNAL 228-2	Advanced Computerized Composition	3
KIN 045	Adapted Fitness	1
KIN 229	Body Conditioning Skills	1
KIN 247	Pilates for Fitness	1
KIN 248-1	Stretching for Flexibility - 1	1
KIN 248-2*	Stretching for Flexibility II	1
KIN 327-1	Lifelong Fitness I	1
KIN 330-1	Cardio Kickboxing I	1
KIN 330-2*	Cardio Kickboxing II	1
KIN 330-3*	Cardio Kickboxing III	1
KIN 334-1	Fitness Walking I	1
KIN 336-1	Zumba Fitness I	1
KIN 336-2*	Zumba Fitness II	1
KIN 346-1	Body Toning I	1
KIN MAJ 100	Introduction to Kinesiology	3
KIN MAJ 103	Introduction to Coaching and Athletics	3
KIN MAJ 106	Sports Ethics	3
KIN MAJ 109	Women in Sport	3
KIN MAJ 110	Sport in Society	3
KIN MAJ 111	Diversity & Equity in Sport	3
KIN MAJ 112	Sports in Cinema	3
KIN MAJ 113	Exercise Testing & Prescription	2
KIN MAJ 115	Techniques of Instruction: Strength Training	2
KIN MAJ 116	Introduction to Exercise Physiology	3
KIN MAJ 117	Personal Trainer Instructor	3
KIN MAJ 118	Sport Nutrition	2
KIN MAJ 121	Lifespan Motor Development	3
KIN MAJ 128	Care And Prevention of Athletic Injuries	3
KIN MAJ 160	Yoga Teaching Techniques and Training	3
KIN MAJ 161	Philosophy of Yoga	3
KIN MAJ 162	Yoga Teaching Methodology and Professional Development	3
KIN MAJ 163*	Yoga Teaching Practicum	3
LAW 001	Business Law I	3
LAW 002	Business Law II	3
LAW 003	Civil Rights and the Law	3
LAW 008	Law and Society	3
LAW 010	Introduction to Legal Assisting I	3
LAW 013	Wills, Trusts, and Probate Administration	3
LAW 018	Marriage and Family Law	3
LAW 021	International Public Law	3
LAW 026	International Law of Business and Commerce	3
LAW 051	Legal Research for Paralegals	3
LIB SCI 101	Library Research Methods	1
LIB SCI 201	Digital Assets: Tools and Methodologies	3
LING 001	Introduction to Language and Linguistics	3
LING 007	Phonetics of Spanish, Italian, French, and German for Artistic Performance	3
LOGTIC 101	Technology in Global Logistics	1
LOGTIC 102	Concepts in Global Logistics	2
LOGTIC 103	Inventory in Global Logistics	2
LOGTIC 104	Logistics: Cornerstone Essentials	3
LOGTIC 105	Logistics and GIS Technology	3
LOGTIC 106	Leadership in Logistics	3
LOGTIC 107	E-Commerce for Global Logistics and Entrepreneurs	3
LOGTIC 108	Industry Safety Fundamentals	3
MARKET 001	Principles of Selling	3
MARKET 011	Fundamentals of Advertising	3
MARKET 023	Introduction to Social Media Marketing	3
MATH 120	Plane Geometry	5
MATH 125	Intermediate Algebra	5
MATH 125S	Intermediate Algebra with Support	5
MATH 134	Accelerated Elementary and Intermediate Algebra	6
MATH 137	Pre-Statistics Algebra	5
MATH 173*	Object-Oriented Programming and Design	4
MATH 215	Mathematical Concepts for Teachers I	3
MATH 216*	Mathematical Concepts for Teachers II	3
MATH 229	Statistics for Data Science	4
MATH 230	Mathematics for Liberal Arts Students	3

MATH 235	Finite Mathematics	5
MATH 236*	Calculus for Business and Social Science	5
MATH 241	Trigonometry with Vectors	4
MATH 241S	Trigonometry with Vectors with Support	4
MATH 245	College Algebra	3
MATH 260	Pre-Calculus	5
MATH 260S	Pre-Calculus with Support	5
MATH 261*	Calculus I	5
MATH 261L**	Just in Time Support for Calculus	1
MATH 261S*	Calculus I with Support	5
MATH 262*	Calculus II	5
MATH 262L**	Just in Time Support for Calculus II	1
MATH 263*	Calculus III	5
MATH 270*	Linear Algebra	3
MATH 272*	Methods of Discrete Mathematics	5
MATH 273*	Introduction to Data Structures and Algorithms	4
MATH 275*	Ordinary Differential Equations	3
MATH 286*	Partial Differential Equations in the Natural Sciences	5
MEDIART 101	Introduction to Digital Film Production	3
MEDIART 106	Mobile Phone Media	3
MEDIART 111*	Intermediate Digital Film Production	3
METEOR 003	Introduction to Weather and Climate	3
MGMT 013	Small Business Entrepreneurship	3
MGMT 015	Small Business Management II (Advanced)	3
MICRO 020	General Microbiology	4
MIT 101	Machine Shop Training and Safety	2
MIT 201	Manufacture Processes	3
MIT 220	Introduction to Robotics	3
MUSIC 101	Fundamentals of Music	3
MUSIC 111	Music Appreciation	3
MUSIC 116	Survey and History of Rock, Pop and Soul Music	3
MUSIC 118	Film Music Appreciation	3
MUSIC 121	Music History and Literature I	3
MUSIC 122	Music History and Literature II	3
MUSIC 141	Jazz Appreciaton	3
MUSIC 161	Introduction to Music Technology	3
MUSIC 165	Introduction to Recording Arts	3
MUSIC 181**	Applied Music I	0.5
MUSIC 182*	Applied Music II	0.5
MUSIC 183*	Applied Music III	0.5
MUSIC 184*	Applied Music IV	0.5
MUSIC 185	Directed Study - Music	1
MUSIC 200	Introduction to Music Theory	4
MUSIC 201*	Harmony I	3
MUSIC 202*	Harmonny II	3
MUSIC 203*	Harmony III	3
MUSIC 205*	Commercial Harmony I	3
MUSIC 211*	Musicianship I	1
MUSIC 212*	Musicianship II	1
MUSIC 248	Music Notation: Sibelius Fundamentals	2
MUSIC 250-1**	Music Performance Workshop I	1
MUSIC 250-2**	Music Performance Workshop II	1
MUSIC 250-3**	Music Performance Workshop III	1
MUSIC 250-4**	Music Performance Workshop IV	1
MUSIC 261-1*	Music Technology Workshop I	1
MUSIC 271	Songwriters' Workshop I	3
MUSIC 280	The Business of Commercial Music	3
MUSIC 285	Directed Study - Music	2
MUSIC 321	Elementary Piano I	2
MUSIC 322*	Elementary Piano II	2
MUSIC 323*	Elementary Piano III	2
MUSIC 324*	Elementary Piano IV	2
MUSIC 341-1*	Intermediate Piano I	2
MUSIC 341-2*	Intermediate Piano II	2
MUSIC 341-3*	Intermediate Piano III	2
MUSIC 341-4*	Intermediate Piano IV	2
MUSIC 385	Directed Study - Music	3
MUSIC 411	Elementary Voice I	2
MUSIC 412*	Elementary Voice II	2
MUSIC 413*	Elementary Voice III	2
MUSIC 414*	Elementary Voice IV	2
MUSIC 611	String Instrument Instruction I	2
MUSIC 612*	String Instrument Instruction II	2
MUSIC 613*	String Instrument Instruction III	2
MUSIC 614*	String Instrument Instruction IV	2
MUSIC 651	Classical Guitar I	2
MUSIC 652*	Classical Guitar II	2
MUSIC 653*	Classical Guitar III	2
MUSIC 654*	Classical Guitar IV	2
NURSING 252	Mathematics of Drugs and Solutions	2
NURSING 275**	Introduction to Pharmacology	1.5
OCEANO 001	Introduction to Oceanography	3
OCEANO 010**	Physical Oceanography Laboratory	1
OCEANO 385	Directed Study - Oceanography	3
PHILOS 001	Introduction to Philosophy	3
PHILOS 006	Logic in Practice	3
PHILOS 008	Deductive Logic	3
PHILOS 012	History of Greek Philosophy	3
PHILOS 013	History of Medieval Philosophy	3
PHILOS 014	History of Modern European Philosophy	3
PHILOS 015	History of Contemporary Philosophy	3
PHILOS 019	Current Problems in Bioethics	3
PHILOS 020	Ethics	3
PHILOS 028	Environmental Ethics	3
PHILOS 031	Philosophy of Religion	3
PHILOS 033	Comparative Survey Of World Religions	3
PHILOS 044	Feminist Philosophy	3
PHOTO 010	Beginning Photography	3
PHOTO 015*	Fundamentals of Portraiture	3
PHOTO 028	Laboratory Processes	1
PHOTO 029*	Laboratory Processes II	1
PHOTO 047	Introduction to Digital Photography	3
PHOTO 048*	Intermediate Digital Photography	3
PHOTO 052*	Advanced Laboratory Procedures	1
PHOTO 121	History and Appreciation of Photography	3
PHOTO 122	Photography and Visual Media in Modern Culture	3
PHOTO 123	Photo-Discovery: Aesthetics, Craft, and Creativity	3
PHYSICS 011	Introductory Physics	4
PHYSIOL 001*	Introduction to Human Physiology	4
PHYSIOL 006	Anatomy and Physiology	6
POL SCI 002	Biological Psychology	3
POL SCI 005	The History of Western Political Thought	3
POL SCI 007	Introduction to International Relations	3

POL SCI 019	Women in Politics	3
POL SCI 020	Race and Ethnicity in Politics	3
POL SCI 040	Law and Democracy	3
POL SCI 050	Introduction to Research in Political Science	3
POLS C1000	American Government and Politics	3
PSYC C1000	Introduction to Psychology	3
PSYCH 002*	Biological Psychology	3
PSYCH 013*	Social Psychology	3
PSYCH 014	Abnormal Psychology	3
PSYCH 029	Multicultural Psychology	3
PSYCH 032	Psychology of Women	3
PSYCH 041	Life-Span Psychology: From Infancy to Old Age	3
PSYCH 043	Principles of Group Dynamics	3
PSYCH 052	Psychological Aspects of Human Sexuality	3
PSYCH 068*	Biopsychology of Chemical Dependency: Drugs, Behavior and Health	3
PSYCH 077	Sport Psychology	3
PSYCH 091	Statistics for the Social and Behavioral Sciences	4
PSYCH 092*	Psychological Research Methods	5
PSYCH 093*	Multivariate Statistical Analysis for the Social and Behavioral Sciences	3
PUB REL 001	Principles of Public Relations	3
READING 101	College Reading and Critical Thinking	3
READING 103*	Critical Reading and Analysis	3
REAL ES 001	Real Estate Principles	3
REAL ES 003	Real Estate Practices	3
REAL ES 005	Legal Aspects of Real Estate I	3
REAL ES 007	Real Estate Finance I	3
REAL ES 009	Real Estate Appraisal I	3
REAL ES 011	Escrow Principles	3
REAL ES 014	Property Management	3
REAL ES 017	Mortgage Loan Brokering	3
REAL ES 021	Real Estate Economics	3
REAL ES 024	Common-Interest Development	3
RECR 100	Introduction to Recreation and Leisure	3
RECR 131	Outdoor Recreation	3
RECR 132	Recreation and Leisure Services	3
RECR 133	Inclusive Leisure	3
RECR 134	Leisure in Society	3
RESP TH 101	Survey of Respiratory Therapy	2
RESP TH 300	Critical Review of Healthcare Research	3
RESP TH 302	Education and Teaching Strategies for Healthcare Professionals	3
RESP TH 304	Basic Research Methods and Statistics for Healthcare Providers	3
RESP TH 306	Advanced Cardiopulmonary Pathophysiology	3
RESP TH 308	Neurophysiology and Control of Breathing	3
RESP TH 310*	Advanced Respiratory Critical Care and Pharmacology	3
RESP TH 312*	Healthcare Leaderhip and Operations Management	3
RESP TH 314*	Advanced Cardiopulmonary Diagnostics	3
RESP TH 316*	Medical and Bioethics	3
RESP TH 400*	Project I: Topic Exploration	3
RESP TH 402*	Project II: Literature Review	3
RESP TH 404*	Project III: Implementation	3
RESP TH 406*	Capstone: Summative Presentation	3
RESP TH 412*	Case Management I	3
RESP TH 414*	Case Management II	3
RESP TH 416*	Case Management III	3
SOC 001	Introduction to Sociology	3
SOC 002	American Social Problems	3
SOC 003	Crime and Delinquency	3
SOC 004*	Sociological Analysis	3
SOC 007	Juvenile Delinquency	3
SOC 011	Race and Ethnic Relations	3
SOC 012	Marriage and Family Life	3
SOC 013	Society and Personality	3
SOC 014	Law and Democracy	3
SOC 019	Introduction to the Social Services	3
SOC 020	Directed Practice in Social Welfare	3
SOC 021	Human Sexuality	3
SOC 022	Sociology of Women	3
SOC 023	Issues of Manhood in the U.S. Society	3
SOC 086	Popular Culture	3
SOC 125	Statistics for the Social Sciences	3
SOC 325	Medical Sociology: Health and Diversity	3
SPANISH 001	Elementary Spanish I	5
SPANISH 002*	Elementary Spanish II	5
SPANISH 003*	Intermediate Spanish I	5
SPANISH 004*	Intermediate Spanish II	5
SPANISH 005*	Advanced Spanish through Latin American Literature	5
SPANISH 006*	Advanced Spanish through Spanish Literature	5
SPANISH 009	Civilization of Spain	3
SPANISH 012	Survey of Mexican Literature	3
SPANISH 016	Mexican Civilization	3
SPANISH 024	Spanish for Medical Personnel	3
SPANISH 027*	Cultural Awareness Through Conversation	3
SPANISH 035	Spanish for Spanish Speakers I	5
SPANISH 036*	Spanish for Spanish Speakers II	5
SPANISH 037*	Composition and Conversation for Spanish Speakers	5
STAT C1000	Introduction to Statistics	4
STAT C1000E	Introduction to Statistics	4
SUPV 001	Elements of Supervision	3
TECTHTR 305	Orientation to Technical Careers in Entertainment	2
TECTHTR 315	Introduction to Design for Theatre	3
TECTHTR 323	Stage Management	3
TECTHTR 330	Sound Design for Theatre	3
TECTHTR 350	Make-Up for Theatre	3
TECTHTR 360	Costume Design for Theater	3
TECTHTR 365	Historical Costume Sewing and Pattern Making	3
TECTHTR 366	Fantasy Costume Sewing and Pattern Making	3
TECTHTR 367	Costume and Fashion History	3
TECTHTR 370	Lighting Design for Theater	3
TECTHTR 380	Scenic Design for Theatre	3
TECTHTR 382	Sketching and Rendering for Design	3
TECTHTR 701	Shakespeare Festival Workshop I	2
TECTHTR 702*	Shakespeare Festival Workshop II	2

TECTHTR 703*	Shakespeare Festival Workshop III	2
TECTHTR 704*	Shakespeare Festival Workshop IV	2
TECTHTR 921	Cooperative Education - Technical Stage Production	2
THEATER 100	Introduction to the Theater	3
THEATER 101	Acting in History and in Style	3
THEATER 110	History of the World Theater	3
THEATER 114	Script Analysis	3
THEATER 121	Chicano Theater	3
THEATER 123	Theater for Social Justice	3
THEATER 130	Playwriting	3
THEATER 185	Directed Study - Theater	1
THEATER 205	Actor's Orientation to Professional Theater	2
THEATER 225	Beginning Direction	3
THEATER 240	Voice and Articulation for the Theater	3
THEATER 244	Voice and Articulation for Performance	3
THEATER 246	Dialects for the Actor	3
THEATER 252	Children's Theater: Production and Methods Practicum	2
THEATER 260	Acting Fundamentals	3
THEATER 265	Movement for the Actor	2
THEATER 270	Beginning Acting	3
THEATER 272*	Intermediate Applied Acting	3
THEATER 273*	Advanced Acting	2
THEATER 278	Film and Television Acting	3
THEATER 285	Directed Study - Theater	2
THEATER 293	Rehearsals and Performances III	3
THEATER 385	Directed Study - Theater	3
THEATER 505	History of Motion Pictures	3
THEATER 921	Cooperative Education - Theater	2
TUTOR 001T	Supervised Tutoring	0
VOC ED 070CE	Introduction to Automotive Technology	0
VOC ED 090CE	Career Exploration/Classroom to Real World	0
VOC ED 096CE	Blueprint for Workplace Success	0
VOC ED 098CE	30 Ways to Shine as a New Employee	0
VOC ED 101CE	Workplace Skills 1: Computer Basics	0
VOC ED 102CE	Workplace Skills 2: Computer Keyboarding	0
VOC ED 297CE	Fundamentals of Apps Design and Development	0
VOC ED 355CE	Nutritional Requirements: Components and the Guidelines of a Healthy Diet	0
VOC ED 356CE	Weight Management, Energy Balance and Planning Your Diet	0
VOC ED 357CE	Nutrition for Exercise and Making Informed Choices about Food	0
VOC ED 360CE	Sewing Essentials	0
VOC ED 361CE	Sewing Alterations	0
VOC ED 368CE	Entrepreneur Start-Up and Business Registration	0
VOC ED 430CE	Basic Medical Terminology	0
VOC ED 431CE	Communication in Healthcare	0
VOC ED 500CE	Child Development Experiences-Growing and Learning	0
VOC ED 501CE	Child Development Experiences-Care	0
VOC ED 502CE	Child Development Experiences-Environment	0
VOC ED 503CE	Child Development Experiences-Play	0
VOC ED 626CE	The Accounting Cycle	0
VOC ED 627CE	Bookkeeping	0
VOC ED 628CE	QuickBooks for Accounting	0

**This course has a prerequisite.*

*** This course has a corequisite.*

Check the latest schedule of classes for current information about online class offerings.

Distance Education - Hybrid Only Courses

The following courses have been approved to be offered through Distance Education as Hybrid-ONLY courses at ELAC. Students should be advised that a hybrid course will require the student to complete some course requirements in person either at the Main Campus or at the Southeast Campus at specific dates, time, and locations. Please see the applicable Schedule of Classes for more information regarding in person requirements for a hybrid course. For further information, please call (323) 415-5313 or email us at onlinehelp@elac.edu.

CH DEV 022*	Practicum in Child Development	4
CH DEV 023*	Practicum in Child Development II	4
CHEM 051	Fundamentals of Chemistry I	5
CHEM 101*	General Chemistry I	5
CHEM 102*	General Chemistry II	5
CHEM 201*	Quantitative and Instrumental Analysis	5
CHEM 211*	Organic Chemistry for Science Majors I	5
CHEM 212*	Organic Chemistry for Science Majors II	5
EDUC 001	Introduction to Teaching	3
FRENCH 021	Fundamentals of French I	3
HEALTH 012	Safety Education and First Aid	3
HEALTH 049	Basic Life Support (BLS) Skills Certification	1
KIN MAJ 102	Introduction to Human Movement Anatomy	4
KIN MAJ 123	Techniques of Strength Training and Group Exercise Instruction	3
KIN MAJ 125	Introduction to Physical Therapy Aide	3
MUSIC 561	Chamber Chorale	1
MUSIC 705	Chamber Music	1
PHYSICS 006*	General Physics I	4
PHYSICS 007*	General Physics II	4
PHYSICS 021*	General Physics I with Calculus	4
PHYSICS 022*	General Physics II with Calculus	4
PHYSICS 101*	Physics for Engineers and Scientists I	5
PHYSICS 102*	Physics for Engineers and Scientists II	5
PHYSICS 103*	Physics for Engineers and Scientists III	5
SOC 084	SIMSOC: Simulated Society	1
TECTHTR 342	Technical Stage Production	2
TECTHTR 363	Costume Crafts, Dye, and Fabric Painting	3
TECTHTR 364	Costume Sewing and Pattern Making	3
TECTHTR 700	Theatre Festival Workshop	2
VOC ED 364CE	Makeup for Fashion	0
VOC ED 365CE	Makeup for Entertainment	0

**This course has a prerequisite.*

Escalante Program

The principal objective of the Jaime Escalante Math and Science Program is to engage inner-city, disadvantaged junior high and high school students in a rigorous

academic regimen of pre-college and college mathematics. The goal is to foster college matriculation and readiness for college-level math and science courses.

The Escalante Program aims to raise the percentage of students who pass, or are exempt from, the Entry Level Mathematics (ELM) Placement Examination, thereby providing inner-city students with an equal opportunity for college success. Once in college, Escalante students begin with college-level math courses, reducing the number of years needed to complete their studies.

The program offers a challenging academic environment where students can practice and master complex mathematical theory and applications. It is built on the principle that with excellent teaching, a strong commitment to hard work, and increased time devoted to the subject, student outcomes will improve.

The Escalante Program is an integrated sequence of intermediate and advanced mathematics courses, supported by the dedication of both students and instructors to a demanding schedule. Classes are taught by instructors selected for their teaching excellence and proven track record of student success.

Escalante classes are overseen by the mathematics departments of participating schools and are designed to complement and integrate with the schools' existing curriculum. The program accelerates learning by providing six years of mathematics in a four-year period and offers students the opportunity to take two College Board exams for college credit.

Honors Program

The East Los Angeles College Honors Program is designed for, but not limited to, students who plan on transferring to a four-year college or university. It is the college's premier transfer program consisting of academically enriched general education courses in which extensive critical analysis, discussion, writing, and research are required. To facilitate this level of interaction, enrollment is limited to twenty-five students per class. Honors courses are offered in a wide range of subjects on a rotating basis (see list of courses below). All courses are approved for the IGETC General Education pattern.

In addition to a challenging classroom experience, Honors students receive specialized counseling services, as well as access to UCI and UCLA libraries. They may also participate in research conferences, publication, and field trips to local museums, theaters, and universities. To earn Honors Program Certification, students must complete five Honors courses, and LIB SCI 101. In addition, students must have a 3.0 GPA in their Honors coursework and maintain an overall 3.0 GPA in all coursework completed. Students who are certified are given priority admission consideration at UCLA and eleven other participating universities in California and Washington. Additionally, all Honors course sections are specially designated on the transcripts.

Eligibility Requirements:

First-Year Students: U.S. high school graduate with a 3.2 unweighted GPA (grades 9-12), and eligibility for ENGL C1000.
Note: Dual enrollment students are not eligible for the Honors Program.

Continuing/Returning Students: completion of 12 transferable units; a cumulative "B" (3.0) average from all college coursework taken, and eligibility for or completion of ENGL C1000 or completion of ENGL C1000/ENGLISH 101 level.

Evening and/or part-time students are welcome. For further information, contact Dr. Ruth Blandon, Director, at blandor@elac.edu.

Note: The Honors Program is a transfer program and is not affiliated with the President's or Dean's List Honor bestowed at the end of the semester upon graduation.

Honors Courses

California General Education Transfer Curriculum (Cal-GETC) Areas

The courses below are approved to be offered as Honors sections. Honors section of courses are more rigorous than regular sections. These courses are noted on the LACCD transcript as "Honors Section". For further information contact the Honors Program.

Area 1: English Communication
COMM C1000
ENGL C1000, C1001
ENGLISH 102

Area 2: Mathematics and Quantitative Reasoning
STAT C1000
STAT C1000E

Area 3: Arts and Humanities
ANTHRO 121
ARTHIST 110, 120, 126, 130, 140, 171
CHICANO 037, 057
DANCEST 457
ENGLISH 102, 203, 211
FRENCH 026
HISTORY 001, 002, 007, 011, 012
HUMAN 001, 060
MUSIC 111
PHILOS 001, 012, 013, 014, 015, 020, 033
PHOTO 122
SPANISH 010
THEATER 100

Area 4: Social and Behavioral Sciences
ANTHRO 102
ASIAN 001
CHICANO 002, 003, 007, 008, 047, 050
COMM 121
ECON 001, 002, 030, 060
HISTORY 001, 002, 011, 012, 052, 078
POLS C1000
POL SCI 019
PSYC C1000
SOC 001, 002, 011

Area 5: Physical and Biological Sciences
ANTHRO 101
ASTRON 001
BIOLOGY 003

CHEM 065
EARTH 001
ENV SCI 001
GEOG 001
GEOLOGY 004
PHYSICS 011
PSYCH 002

Area 6: Ethnic Studies
ASIAN 001
CHICANO 002, 047

Additional Program Requirement
LIB SCI 101

Language other than english (LOTE) COURSES

The following courses are eligible for offering either bilingually or monolingually in a language other than English (LOTE). The following departments currently offer sections of courses in LOTE: Career and Continuing Education, Child Development, and Kinesiology. Please contact the department for details and offerings.

ACAD PR 011CE	Mathematics: Whole Numbers and Decimals	0
ACAD PR 012CE	Mathematics: Fractions	0
ACAD PR 014CE	Mathematics: Ratio, Proportion, and Percent	0
ACAD PR 040CE	Foundations: Critical Thinking	0
ACAD PR 041CE	Foundations: Study Skills	0
BSCSKL 034CE	High School Equivalency Test Preparation	0
BSCSKL 075CE	Introduction to Post-Secondary Education	0
BSCSKL 082CE	GED/HiSET Preparation: Reading	0
BSCSKL 084CE	GED/HiSET Preparation: Mathematics	0
BSCSKL 085CE	GED/HiSET Preparation: Science	0
BSCSKL 086CE	GED/HiSET Preparation: Social Studies	0
BSCSKL 088CE	GED/HiSET Preparation: Language Skills	0
CH DEV 001	Child Growth and Development	3
CH DEV 002	Early Childhood: Principles and Practices	3
CH DEV 003	Creative Experiences for Children I	3
CH DEV 004	Creative Experiences for Children II	3
CH DEV 007*	Introduction to Curriculum in Early Childhood Education	3
CH DEV 010	Health, Safety and Nutrition	3
CH DEV 011	Child, Family and Community	3
CH DEV 030*	Infant/Toddler Development	3
CH DEV 031*	Infant/Toddler Care and Education	3
CH DEV 034*	Observing and Recording Children's Behavior	3
CH DEV 044	Early Intervention for Children with Special Needs	3
CH DEV 045	Programs for Children with Special Needs	3
CH DEV 060	Introduction to Family Child Care I	1
CH DEV 061*	Introduction to Family Child Care II	1
CH DEV 063	Creative Curriculum in a Family Child Care Setting	2
CITIZN 050	Citizenship For Immigrants	0
HEALTH 002	Health and Fitness	3
HEALTH 011	Principles of Healthful Living	3
VOC ED 060CE	Custodial Technician Training	0
VOC ED 070CE	Introduction to Automotive Technology	0
VOC ED 090CE	Career Exploration/Classroom To Real World	0
VOC ED 096CE	Blueprint For Workplace Success	0
VOC ED 098CE	30 Ways To Shine As A New Employee	0
VOC ED 101CE	Workplace Skills 1: Computer Basics	0
VOC ED 102CE	Workplace Skills 2: Computer Keyboarding	0
VOC ED 104CE	Introduction to Spreadsheets	0
VOC ED 313CE	Workplace Fitness and Conditioning	0
VOC ED 320CE	Exploring Health Care Careers	0
VOC ED 350CE	Nutrition, Diet, and the Importance of Exercise	0
VOC ED 352CE	Diabetes, Heart Disease, and Other Chronic Illnesses	0
VOC ED 353CE	First Aid and Basic CPR Training	0
VOC ED 354CE	Nonmedical In-Home Support Services Provider	0
VOC ED 355CE	Nutritional Requirements: Components and the Guidelines of a Healthy Diet	0
VOC ED 356CE	Weight Management, Energy Balance, and Planning Your Diet	0
VOC ED 357CE	Nutrition for Exercise and Making Informed Choices About Food	0
VOC ED 368CE	Entrepreneur Start Up and Business Registration	0
VOC ED 400CE	Introduction to Medical Terminology	0
VOC ED 430CE	Basic Medical Terminology	0
VOC ED 500CE	Child Development Experiences-Growing and Learning	0
VOC ED 501CE	Child Development Experiences - Care	0
VOD ED 502CE	Child Development Experiences-Environment	0
VOC ED 503CE	Child Development Experiences-Play	0
VOC ED 626CE	The Accounting Cycle	0
VOC ED 627CE	Bookkeeping	0
VOC ED 628CE	QuickBooks for Accounting	0

**This course has a prerequisite.*

Latinx Completion and Transfer Academy

The East Los Angeles College Latinx Completion and Transfer Academy (LCTA) cultivates a holistic approach to self-efficacy through culturally relevent teaching and learning that empovers and supports Latinx students and their families.

LCTA focuses on supporting Latinx students who have 30+ units and attended ELAC for longer than expected due to the lack of core course needed for transfer and/or graduation. We support our students with mentors, tutors, and evening classes and increase the success of our students.

LCTA is here to help non-traditional Latinx students complete a degree and/or transfer to a four year university. We provide our students with mentors, workshops, tutors, and much more.

For further information contact (323) 415-4167.

MESA Program

The MESA (Mathematics, Engineering and Science Achievement) program aims to help students achieve success in math- and science-based degrees. Through MESA, students develop academic and leadership skills, increase educational performance, and gain confidence in their ability to compete professionally. Students can join a cohort of peers on a similar path as themselves for support and motivation. This community of learners, with a very specialized focus, is what sets MESA apart from other student success programs.

STEM fields are in high demand and offer wide range of job opportunities that are expected to continue to grow in the future. Pursuing a STEM degree can provide students with access to high-paying and rewarding careers in fields such as engineering, computer science, healthcare, and research. MESA assists students who wish to transfer to four-year universities and pursue a STEM degree by offering comprehensive academic support and enrichment, as well providing them with the tools and strategies to be successful once they transfer and beyond.

As a MESA Member, you will have access to:

- A MESA Center for studying and STEM tutoring
- Academic Excellence Workshop (AEW)
- Academic Advising through our STEM Counselor
- Career planning and assistance with the tranfer process
- Networking opportunities
- Research, interships, and summer enrichment programs
- Paid STEM conference attendance and other MESA-sponsored activities
- Free supply loans including laptops, textbooks, and calculators
- Scholarship opportunities and more!

California MESA Community College Program (CCP) Components:

Academic Excellence Workshops

Supplemental Instruction accompanies cohort courses to facilitate a group-learning experience. Cooperative learning is encouraged, with a focus on developing academic study skills and mastery of concepts.

Advisement

STEM Counselors provide academic advisement tailored to STEM students. Students are also advised in financial aid, research and internship opportunities scholarships, and other enrichment opportunities. This results in competitive student applicants to four-year universities.

Facilitation Of Research Opportunities

Through partnerships with four-year universities, federal, and state-funded grants, students are given the opportunity to participate in research experiences at top universities with renowned researchers. This program continues to be instrumental in engaging students in STEM fields, and in increasing the number of students interested in obtaining graduate and doctorate degrees.

Loan Program

On a semester basis, the MESA program loans out laptops, textbooks, and calculators to help lessen the financial burden on students. Students must be in good academic standing and comply with MESA guidelines to receive this assistance.

Personal Statement And Resume Assistance

Because students are constantly encouraged to apply for scholarships and internships, having a personal statement and resume on hand is highly encouraged. STEM counselors assist students in building these documents so that they are ready to apply when the opportunity arises.

Collaboration With Student Organizations

MESA highly encourages participation in student-run organizations and supports student attendance to major STEM conferences around the nation including the Society for Hispanic Professional Engineers (SHPE), the Society for Advancement of Chicanos and Native Americans in Science (SACNAS), American Chemical Society (ACS), Society of Women in Engineering (SWE), and Great Minds in STEM (GMiS). Additionally, MESA facilitates field trips, university campus visits, outreach activities, student retreats, speaker presentations, and leadership development activities.

If you are interested in learning more about the MESA program or would like to apply, please visit the MESA Center in E7-210 or call (323) 780-6730. Visit us on the web at: https://www.elac.edu/academics/pathways/stem/pathways/mesa.

Pathway to Law School Transfer Program

The Pathway to Law School Transfer Program at ELAC is a member of the California State Bar's "Community College Pathway to Law School" Initiative through California LAW (Leadership, Access, Workforce) Pathways. Participants in the program who have completed the seven courses listed below can apply to earn a Pathway to Law School Certificate of Achievement by requesting and completing an award request form available from Admissions.

In addition, participants who have completed all requirements for transfer to a four-year institution and have earned the Certificate of Achievement by completing the seven courses required by the California State Bar listed below, will receive a California LAW Pathways Certificate of Completion that is considered in the application process to any of the undergraduate universities and law schools in California that are partners in the State's Bar Initiative.

For those students interested in a legal career, the advantages of the Pathway are that the program will: demystify law school with visits to law classes, moot court competitions, bar events, and scholarly presentations. In addition, students have access to a designated counselor and are provided with opportunities to do internships and service

learning. Students also have opportunities to network with law students, attorneys, judges, other professionals with law degrees, and one another.

The following courses are required for the Pathway to Law School Transfer Program:

POLS C1000
POL SCI 040 or LAW 008
HISTORY 011 or HISTORY 012
COMM 104
ENGL C1000 or ENGLISH 101Z or E.S.L. 110
ENGL C1001
STAT C1000 or STAT C1000E.

For further information contact Dr. Kenneth Chaiprasert at 323-415-5466 or lawpathway@elac.edu.

Puente Project

The Puente Project's mission is to increase the number of educationally underserved students who enroll in four-year colleges and universities, earn degrees, and return to the community as leaders and mentors to future generations. Puente provides students with English instruction, academic advising, and mentoring.

Puente Highlights:

- participation in a learning community
- career exploration
- student education plan development
- community-based and peer mentoring
- tours of UC, CSU, and private universities
- leadership development, enrichment opportunities and ongoing support

Puente students must enroll in ENGL C1000 in the Fall semester and ENGL C1001 in the Spring semester; and enroll in COUNSEL 001 in the Fall semester.

For further information, contact Dorothy Teola at (323) 267-3763 or teoladv@elac.edu, or Carlos Centeno at (323) 780-6713 or centenc@elac.edu.

Instructional Alternatives: Not for Credit

Community Services

K7 107 (323) 265-8793

The Community Services department responds to needs and interests of our diverse community by offering short-term programs for children and adults. Community Services courses are not-for-credit and they are fee-based.

a. CHILDREN'S COLLEGE - Courses for children in Early Childhood, English Language Arts, Mathematics, Science, Study Skills, Foreign Languages, Fine Arts, Computers & Technology, and Music.

b. RECREATIONAL ACTIVITIES - Courses for children and adults in Dance, Fitness, Swimming, Martial Arts, and Sports.

c. CAREER TRAINING - Courses for adults in Notary Public, Solar Installer, Makeup Artistry, and Special Effects Makeup.

d. GENERAL INTEREST - Courses for adults in Personal Finance, Medical Training, Computers & Technology, Music, Arts & Crafts, and Personal Development.

CalWORKs Program

A5 • *(323) 265-8998*

CalWORKS (California Work Opportunity and Responsibility to Kids), previously GAIN, is an East Los Angeles College Program offering training and support services to students receiving TANF (Temporary Assistance to Needy Families), previously AFDC.

THESE SERVICES INCLUDE:

- Assistance with DPSS Paperwork
- Vocational training
- Basic skills training: GED, E.S.L. , Adult Basic Education
- Liaison with DPSS (Department of Public Social Services) regarding training programs and contracts
- Childcare assistance and referrals
- Work study assignments, on/off campus
- Job development: employment skills, resumes, interview skills, and job opportunities
- Learning assistance and tutorial coursework

The CalWORKS program through DPSS provides childcare services, transportation, and textbooks.

*STUDENTS: PLEASE NOTE THAT THE CALWORKS PROGRAM AT ELAC CAN ASSIST YOU IN MEETING THE NEW 32/35 HOUR WORK-PARTICIPATION REQUIREMENT, WHICH CAN INCLUDE THE HOURS YOU ARE ATTENDING CLASSES.

Graduation Requirements

Los Angeles Community College District (LACCD) Graduation Requirements (AP 4100)

The Graduation Requirements for programs at each of the nine colleges in the Los Angeles Community College District are published in the college catalogs.

Baccalaureate Degree Requirements

UNIT REQUIREMENT

A combination of lower division and upper division coursework totaling a minimum of 120 semester/180 quarter units with a minimum of 60 semester/90 quarter units at the lower division, associate level and a minimum of 40 semester/60 quarter units of upper division courses.

RESIDENCY REQUIREMENT

Completion of at least 12 semester units of upper division courses within the District.

Exceptions to residency: The college president or designee may grant exceptions to residency to alleviate injustice or undue hardship upon review of student petition per established college protocol.

SCHOLARSHIP REQUIREMENT

A "C" (2.0) cumulative grade point average or better in all degree applicable coursework in the curriculum upon which the degree is based, including external degree applicable coursework used to meet degree requirements. When calculating the cumulative grade point average only include external coursework if it is being applied to satisfy a degree requirement (major, general education, elective).

GENERAL EDUCATION REQUIREMENT

At least 36 semester/54 quarter units of general education are required, with at least 9 semester/13.5 quarter units of upper division general education coursework.

LOWER DIVISION GENERAL EDUCATION REQUIREMENT

Completion of either the LACCD General Education Plan or completion of the requirements of an approved intersegmental lower-division general education pattern used for transfer to the California State University or the University of California. California Community College students who have been fully CSU GE Breadth or IGETC (UC or CSU version) certified or who have been awarded a Certificate of Achievement in CSU GE Breadth or Certificate of Achievement in IGETC, shall be considered to have met the Baccalaureate Degree lower division general education requirements. The certification or certificate award must be posted on the certifying or award in community college transcript.

Students with catalog rights prior to Fall 2025 may use the Intersegmental General Education Transfer Curriculum (IGETC), or the California State University General Education Breadth Requirements (CSU GE-Breadth Plan) to fulfill the lower division general education requirements for the baccalaureate degree or choose to switch to the Cal-GETC or LACCD General Education plan to fulfill the lower division general education requirements.

UPPER DIVISION GENERAL EDUCATION REQUIREMENT

A minimum of nine (9) semester/13.5 quarter units of upper division general education is required. Upper division general education courses should come from at least two (2) disciplines outside of the major, one of which must have an emphasis in written communication, oral communication, or computation.

MINIMUM COURSE GRADE REQUIREMENTS

Major coursework: Each course counted toward the major requirements must be completed with a grade of "C" or better or a "P" if the course is taken on a "pass/no pass" basis.

GENERAL EDUCATION COURSEWORK:

Lower division general education:

- LACCD GE Plan: each course counted toward the LACCD GE Plan must be completed with a grade of D- or higher or a "P" if the course is taken on a "pass/no pass" basis.
- Cal-GETC: each course counted toward the Cal-GETC must be completed with a grade of "C" or better or a "P" if the course is taken on a "pass/no pass" basis.

Upper division general education: grades of C or higher are required.

Elective units: Degree-applicable units needed to reach the 120 semester units minimum required for a baccalaureate degree grades of D- or higher permissible.

CONFERRING OF THE BACCALAUREATE DEGREE:

General Education is designed to introduce students to the Students shall earn the Baccalaureate Degree from the college baccalaureate program to which they are admitted, and therefore cannot choose to earn the degree from another LACCD college even if another college offers the same baccalaureate degree.

Refer to the California Community College Chancellor's Office (CCCCO) Program and Course Approval Handbook for guidelines and requirements for baccalaureate degrees.

DOUBLE-COUNTING OF COURSEWORK:

A course may only be counted once for general education purposes. However, a course may be used to simultaneously satisfy both a general education requirement and a major requirement. There is no limit on the number of courses that may be used simultaneously in this manner. Unit credit for a course is only counted once.

ASSOCIATE AND BACCALAUREATE DEGREES EARNED FROM OTHER UNITED STATES INSTITUTIONALLY ACCREDITED INSTITUTIONS OF HIGHER EDUCATION

LACCD Baccalaureate Degree lower division general education requirements are fully satisfied by students who have earned an associate degree from an institution accredited by one of the United States institutional accrediting agencies listed below.

LACCD Baccalaureate Degree lower and upper division general education requirements are fully satisfied by students who have earned a baccalaureate degree from an institution accredited by one of the following United States institutional accrediting agencies.

1. Accrediting Commission for Community and Junior Colleges (ACCJC)
2. The Higher Learning Commission (HLC), formerly North Central Association of Colleges and Schools
3. Middle States Commission on Higher Education (MSCHE)
4. New England Association of Schools and Colleges, Commission on Institutions of Higher Education (NEASC-CIHE)
5. Northwest Commission on Colleges and Universities (NWCCU)
6. Southern Association of Colleges and Schools, Commission on Colleges (SACSCOC)
7. WASC Senior College and University Commission (WSCUC)

Note: The accrediting agencies above were formerly known as U.S. regional accrediting agencies.

Associate Degree Requirements

UNIT REQUIREMENT

A minimum of 60 semester units of course credit in a selected curriculum with at least 18 semester units of study in a major or area of emphasis and at least 21 semester units of study in general education. The 18-unit major or area of emphasis unit minimum applies even when the units generated by the required courses exceeds 18 units. Thus, when a student meets a course requirement through any means other than enrolling in and successfully completing the required course(s) (e.g., credit for prior learning (LACCD AP 4235 Credit for Prior Learning]), or external course credit bearing fewer units [LACCD AP 4051 Acceptance and Evaluation of External Coursework, etc.), the student does not have to make up the difference between the 18-unit minimum and the listed major/area of emphasis unit totals listed in the college catalog.

Associate Degrees for Transfer, as defined in California Education Code, Section 66746, must be aligned with transfer model curricula as approved by the Chancellor of the California Community Colleges and must require 60 semester units for completion, with at least 18 units of study in a major/area of emphasis and completion of the California General Education Transfer Curriculum (Cal-GETC) or its variations as required for approval by the California Community Colleges Chancellor's Office.

RESIDENCY REQUIREMENT

Students must complete (i.e., earn) no fewer than 12 units within the Los Angeles Community College District.

Exceptions to residency: The college president or designee may grant exceptions to residency to alleviate injustice or undue hardship upon review of student petition per established college protocol.

SCHOLARSHIP REQUIREMENT

Local Associate Degrees: A "C" (2.0) cumulative grade point average or better in all degree applicable coursework is required in the curriculum upon which the degree is based, including external degree applicable coursework used to meet degree requirements. When calculating the cumulative grade point average only include external coursework if it is being applied to satisfy a degree requirement (major, general education, elective).

Associate Degrees for Transfer: A "C" (2.0) cumulative grade point average in all CSU transferable coursework upon which the degree is based, including external CSU transferable coursework used to meet degree requirements. When calculating the cumulative grade point average, only include external coursework if it is being applied to satisfy a degree requirement (major, general education, elective).

MINIMUM COURSE GRADE REQUIREMENTS

Major and Area of Emphasis coursework: Each course counted toward the major requirements must be completed with a grade of "C" or better or a "P" if the course is taken on a "pass/no pass" basis.

GENERAL EDUCATION COURSEWORK:

The following indicates the course grade requirement for each general education plan.

- LACCD GE Plan: Course grades of D- or better are permissible.
- Cal-GETC: Course grades of C or better are required.

Elective units: Degree-applicable units needed to reach the 60 semester units minimum required for an associate degree D- or higher grades are permissible.

GENERAL EDUCATION REQUIREMENT

General Education is designed to introduce students to the variety of means through which people comprehend the modern world.

Developing and implementing a specific philosophy of General Education is a responsibility of each college, since each must be sensitive to the unique educational needs and learning environment of its students. Each college shall publish its statement of philosophy in their catalog.

Associate Degree and Associate Degree for Transfer General Education requirements, and associate degree additional graduation requirements satisfied with completion of an approved intersegmental lower-division general education pattern used for transfer to the University of California or the California State University.

- California Community College students who have been fully CSU GE Breadth or IGETC (UC or CSU version) certified or who have been awarded a

Certificate of Achievement in CSU GE Breadth or Certificate of Achievement in IGETC, shall be considered to have met the Associate Degree and Associate Degree for Transfer general education requirements, and any additional associate degree graduation requirements, including math competency, reading and written expression competency, and the ethnic studies associate degree graduation requirement. The certification or certificate award must be posted on the certifying or awarding community college transcript.

Students with catalog rights prior to Fall 2025

- Associate Degree: may use the LACCD General Education Plan, the California General Education Transfer Curriculum (Cal-GETC), the Intersegmental General Education Transfer Curriculum (IGETC), or the California State University General Education Breadth Requirements (CSU GE-Breadth Plan), or their variations, to fulfill the general education requirement for the degree.
- Associate Degree for Transfer: may use the California General Education Transfer Curriculum (Cal-GETC), the Intersegmental General Education Transfer Curriculum (IGETC), or the California State University General Education Breadth Requirements (CSU GE-Breadth Plan), or their variations as specified by the Transfer Model Curriculum, to fulfill the general education requirement for the degree.

Note: Student with pre-fall 2025 catalog rights who elect to change to the new LACCD GE pattern or Cal-GETC pattern must also change their catalog year to the newer catalog.

The following general education plans are offered at the colleges of the Los Angeles Community College District: the LACCD General Education Plan and the California General Education Transfer Curriculum (Cal-GETC). The colleges of the LACCD shall not impose any requirements in addition to the Cal-GETC requirements, including any local college or district requirements, for students completing the Cal-GETC for an associate degree.

Associate in Arts/Science Degrees may use any of the GE plans documented herein.

Associate Degrees for Transfer must use the California General Education Transfer Curriculum (Cal-GETC) or its variations as required for approval by the California Community Colleges Chancellor's Office.

1. LACCD General Education Plan

This associate-level general education plan is appropriate for students planning to earn an associate degree who do not plan to earn a baccalaureate degree from a California community college or transfer to a baccalaureate-degree granting institution.

At least 27 semester/36 quarter units of general education coursework must be completed in the following areas:

Area 1A: English Composition (3 semester/4 quarter units
Courses fulfilling this requirement must be baccalaureate level and include expository and argumentative writing

Area 1B: Oral Communication and Critical Thinking (3 semester/4 quarter units)
Courses fulfilling this requirement must be baccalaureate level and may include oral communication and critical thinking courses,

Area 2: Mathematical Concepts and Quantitative Reasoning (3 semester/4 quarter units)
Courses fulfilling this requirement must be at least college level and may include mathematics or quantitative reasoning courses, including logic, statistics, computer languages, and related disciplines.

Below-transfer-level math and quantitative reasoning courses are permitted under the following conditions:

- Courses required for Career Education programs and recommended by the advisory committee
- Courses offered through dual enrollment

Note: Returning students who previously completed below-transfer-level courses like beginning algebra, intermediate algebra, and plane geometry have satisfied this area.

Area 3: Arts and Humanities (3 semester/4 quarter units)
Courses in the humanities study the cultural activities and artistic expressions of human beings. Such courses develop students' awareness of how people throughout the ages and in different cultures respond to themselves and the world around them in artistic and cultural creation and develop students' aesthetic understandings and abilities to make value judgments. Courses fulfilling this requirement may include introductory or integrative baccalaureate-level courses in the visual and performing arts, art history, foreign languages, literature, philosophy, religion, and related disciplines

Area 4a: American Institutions (3 semester/4 quarter units)
Courses that satisfy this area include the following: Historical Development of American institutions and ideals, United States Constitution and government, and California state and local government

Area 4b: Social and Behavioral Sciences (3 semester/4 quarter units)
Courses in the social and behavioral sciences focus on people as members of society and develop awareness of the methods of inquiry used by the social and behavioral sciences. They stimulate critical thinking about how people act and have acted in response to their societies and promote appreciation of how societies and social subgroups operate. Courses fulfilling this requirement may include introductory or integrative baccalaureate-level courses in cultural anthropology, cultural geography, economics, history, political science, psychology, sociology, and related disciplines.

Area 5: Natural Sciences (3 semester/4 quarter units)
Courses in the natural sciences examine the physical universe, its life forms, and its natural phenomena, helping students appreciate and understand the scientific method and the relationships between science and other human activities. Courses fulfilling this requirement may include introductory or integrative baccalaureate-level courses in astronomy, biology, chemistry, general physical science, geology, meteorology, oceanography, physical geography, physical anthropology, physics, and other scientific disciplines.

Area 6: Ethnic Studies (3 semester/4 quarter units)
Courses fulfilling this requirement may include baccalaureate-level courses in the four autonomous disciplines within Ethnic Studies: Black Studies, African American Studies, Africana Studies, Native American Studies, Chicano/a/x, Latino/a/x Studies/La Raza Studies; and Asian American Studies.

Area 7: Lifelong Learning and Self Development (3 semester/4 quarter units)
This area is designed to equip learners for lifelong understanding and development of themselves as integrated physiological, social, and psychological beings. Physical activity may be included. Content may include topics such as student success strategies, human behavior, sexuality, nutrition, physical and mental health, stress management, information literacy, social relationships and relationships with the environment, as well as implications of death and dying or avenues for lifelong learning. Courses in this area shall focus on the development of skills, abilities, and dispositions.

GE Area Waivers for Prior Learning and High-Unit Majors

1. Area 4a and 7 shall be waived for students who complete a Degree in Nursing.

2. Area 7 shall be waived for students who have completed a Public Service Academy training as determined by local college protocol.

3. Area 7 shall be waived for Emergency Medical Technicians (EMT), Licensed Vocational Nurses (LVN) and Certified Nursing Assistants (CNA) as determined by local college protocol.

4. Area 7 shall be satisfied with credit for military service:

   a. Military Personnel on Active Duty: documentation must verify at least 181 days of active duty.

   b. Former Military Personnel currently NOT on Active Duty: Active Duty documentation (DD 214) must indicate student's length of service, which must include 181 days of active duty.

5. High Unit Majors: After all double counting of major units with general education units is completed, LACCD General Education Area 4a American Institutions and/or Area 7 Lifelong Learning and Self Development minimum unit requirement shall be waived as follows:

Degree major/area of emphasis total units:	LACCD Waiver:
34 to 36 units	One Area Waived (Student Choice: Area 4a OR Area 7)
37 or more units	Two Areas Waived: Area 4a AND Area 7

Majors with One LACCD GE Area Waived

Student Choice: Area 4a or Area 7

A.A. Architectural Design

A.A. Architectural Technology

A.S. Engineering Graphics and Design

Majors with Two LACCD GE Areas Waived

Two Areas Waived: Area 4a and 7

A.A. Accounting

A.A. Animation

A.S. Automobile Technology

A.A. Commercial Music and Recording

A.A. Executive Assistant

A.S. Health Information Technology

A.A. Interpreter Education

A.S. IT Technician Pathway

A.A. Journalism

A.S. LVN-RN

A.S. Mathematics

A.S. Medical Assistant

A.A. Multimedia

A.A. Music

A.S. Nursing

A.A. Office Systems Specialist

A.A. Photography

A.S. Respiratory Therapy

A.S. Technology and Logistics

Credit for units earned for law enforcement academy training

1. Credit for basic recruit academy training instructional programs in Administration of Justice or other criminal justice occupations shall, for the purposes of meeting certificate of achievement and associate degree major requirements, be granted as follows:

   a. Credit will be given for training from institutions which meet the standards of training of the California Peace Officers Standards and Training Commission.

   b. Course credit may be granted, if the faculty in the discipline determine that the content of the academy training is equivalent to courses offered in the discipline. Please consult with the Administration of Justice or the Public Safety Affiliation Department.

   c. 1 unit of credit may be granted for each 50 hours of training, not to exceed 18 semester units or their equivalent.

2. This only applies to training received at public law enforcement academies; training provided by private agencies does not apply.

3. Credit awarded for law enforcement academy training will appear on that portion of the transcript designated for course and test equivalencies.

Note: Students who complete public service academy training are exempted from LACCD GE Area 7. Please consult with the Public Safety Affiliation Department regarding the procedure to be exempted from LACCD GE Area 7.

2. The California General Education Transfer Curriculum (Cal-GETC)

The California General Education Transfer Curriculum is a general education program that California Community College transfer students can use to fulfill lower-division general education requirements at a California State University or University of California campus. This plan is governed by the Intersegmental Committee of the Academic Senates (ICAS). All requirements of the plan, including the scholarship requirement, are the purview of ICAS.

Additionally, varied forms of the Cal-GETC plan approved by the CSU and/or UC may be used in lieu of the standard Cal-GETC plan defined above for any major for which it is approved.

See the most recent version of the Cal-GETC Standards for the requirements for Cal-GETC certification.

ASSOCIATE OR BACCALAUREATE DEGREES EARNED FROM OTHER UNITED STATES INSTITUTIONALLY ACCREDITED INSTITUTIONS OF HIGHER EDUCATION

LACCD Associate Degree general education requirements are fully satisfied by students who have earned an associate or baccalaureate degree from an institution accredited by one of the following United States institutional accrediting agencies.

1. Accrediting Commission for Community and Junior Colleges (ACCJC)
2. The Higher Learning Commission (HLC), formerly North Central Association of Colleges and Schools
3. Middle States Commission on Higher Education (MSCHE)
4. New England Association of Schools and Colleges, Commission on Institutions of Higher Education (NEASC-CIHE)
5. Northwest Commission on Colleges and Universities (NWCCU)
6. Southern Association of Colleges and Schools, Commission on Colleges (SACSCOC)
7. WASC Senior College and University Commission (WSCUC)

Note: The accrediting agencies above were formerly known as U.S. regional accrediting agencies.

Graduation Requirements for Associate Degree in Nursing

To obtain an associate degree in nursing, students who have a baccalaureate or higher degree(s) from a United States institutionally accredited or a formerly regionally accredited postsecondary institution are only required to complete the coursework that is unique and exclusively required for completion of the registered nursing program, including prerequisites and nursing coursework. These students are not to be mandated to complete any other courses required by the college for an associate degree.

DOUBLE-COUNTING OF COURSEWORK

A course may only be counted once for General Education purposes. However, a course may be used to simultaneously satisfy both a General Education requirement and a major/area of emphasis requirement. There is no limit on the number of courses that may be used simultaneously in this manner. Unit credit for a course is only counted once.

Students may also simultaneously apply the same course toward satisfaction of the LACCD General Education Plan and the California General Education Transfer Curriculum (Cal-GETC)

ASSOCIATE DEGREES FOR TRANSFER AND LOCAL ASSOCIATE DEGREES

A student who completes an Associate Degree for Transfer (ADT) in a particular major/area of emphasis may also be awarded a local associate degree in the same major/area of emphasis provided that the student completes any additional coursework required for the local associate degree.

CONFERRING AN ASSOCIATE DEGREE WHEN OFFERED AT MULTIPLE LACCD COLLEGES

A student may choose to earn an associate degree from any college in the LACCD regardless of home college status. No units need to be completed at the student's college of choice provided the 12 units in residency within the LACCD is met. While students may meet all requirements at multiple LACCD colleges, for the same associate degree, as defined by degree type and major title, only one degree will be awarded by the LACCD.

ADDITIONAL AND CONCURRENT ASSOCIATE DEGREES

Additional Associate Degrees: Students who have previously earned an associate degree or higher from a United States institutionally accredited institution of higher education will be granted an additional associate degree when the following requirements have been met:

Pursuant to catalog rights, described herein, completion of all current degree requirements – i.e., scholarship, residency, general education, and major requirements.

Major course requirements completed in previous degrees awarded can be used again for additional degrees. See AP 4051 Acceptance and Evaluation of External Coursework.

There is no limit to the number of additional associate degrees that can be awarded provided that all the above requirements have been met.

Concurrent degrees: Concurrent degrees are degrees awarded in the same semester. Students may petition and be awarded concurrent associate degrees in different majors if the following criteria are met:

1. Pursuant to catalog rights, described above, completion of all current degree requirements, including: scholarship, residency, general education, and major requirements.

2. There is no maximum number of concurrent degrees that a student may be awarded.
3. If a course is a major requirement for each concurrent degree, it may be applied toward satisfaction of each major degree requirement.
4. Completion of the General Education requirements for one associate degree will fulfill the general education requirements for additional and concurrent degrees, if the same general education pattern applies to the additional or concurrent degree. If each degree requires the completion of different general education patterns, the general education pattern of each degree must be fulfilled. Courses may be applied toward the general education requirements for each additional or concurrent degree.

Certificate of Achievement Requirements

Unit Requirements

A Certificate of Achievement that requires a minimum of 16 semester units must be submitted to the California Community College Chancellor's Office (CCCCO) for approval. The 16-unit minimum applies even when the units generated by the required courses exceeds 16 units. Thus, when a student meets a course requirement through any means other than enrolling in and successfully completing the required course(s) (e.g., credit-for-prior-learning, credit-by-exam, external course credit bearing fewer units, etc.), the student does not have to make up the difference between the 16-unit minimum and the listed unit totals listed in the college catalog

A Certificate of Achievement that requires fewer than 16 units may be submitted to the CCCCO for approval if it requires at least eight (8) units of degree-applicable coursework. The eight unit minimum applies even when the units generated by the required courses exceeds eight (8) units. Thus, when a student meets a course requirement through any means other than enrolling in and successfully completing the required course(s) (e.g., credit-for-prior-learning, credit-by-exam, external course credit baring fewer units, etc.), the student does not have to make up the difference between the eight-unit minimum and the unit totals listed in the college catalog.

Refer to the CCCCO Program and Course Approval Handbook for guidelines and requirements for Certificates of Achievement.

Scholarship Requirement

Each course counted toward the certificate requirement must be completed with a grade of "C" or better, or a "P" if the course is taken on a "pass/no pass" basis.

Certificates of Completion and Competency

Certificate of Competency

A Certificate of Competency prepares students to take non-degree-applicable credit coursework, including basic skills and English as a Second Language (ESL), or to take degree-applicable credit coursework leading to completion of a credit certificate, an associate of arts degree, or transfer to a baccalaureate institution.

Certificate of Completion

A Certificate of Completion may be awarded to students completing noncredit courses in a prescribed pathway, chaptered by the California Community Colleges Chancellor's Office, leading to improved employability or job opportunities.

Scholarship Requirement

Each course counted toward the noncredit certificate requirement must be completed with a "P."

Certificate of Achievement, Certificate of Completion, and Certificate of Competency: Residency and Conferment

There is no residency requirement for Certificates of Achievement, Certificates of Completion, and Certificates of Competency. When a student meets the requirements for conferring of the same certificate at multiple LACCD colleges, as defined by the certificate type and major title, it shall be conferred at only one of those colleges according to the student's choice.

Conferring of College-initiated Certificates of Achievement, Certificates of Completion, and Certificates of Competency (aka, Auto-awarding)

A student's home college may confer a certificate of achievement, certificate of completion, or certificate of competency without the student initiating a graduation petition if all of the following are true:

1. The certificate is conferred in the term its requirements were completed per the conferring college's catalog in effect at the time or any previous version for which the student has maintained catalog rights;
2. The student is given the opportunity to opt out; and
3. During the opt-out period, the student does not opt out.

Degrees shall not be awarded in this manner.

Non-Transcripted Awards

Colleges may offer shorter programs leading to an award (e.g., Skills Certificate, Digital Badges) without review and approval by the State Chancellor's Office after approval by the college curriculum committee and the District's Board of Trustees. Such an award may be given any name or designation deemed appropriate by the District's Board of Trustees, except that such an award may not be referred to as a certificate of achievement, a certificate of completion, or a certificate of competency.

Catalog Rights and Continuous Attendance

College catalogs cover an academic year that reflect enrollment beginning with the fall term and includes subsequent winter, spring and summer terms. Having "Catalog Rights" means students may choose to be held to the graduation requirements listed in the catalog at the time enrollment begins in the Los Angeles Community College District (LACCD), or for any subsequent catalog year during which they maintain continuous attendance.

"Continuous attendance" means attending at least one term (fall, winter, spring, summer) each calendar year at any United States institutionally accredited institution of

higher education. Courses with a "W" (withdrawal) count toward determining continuous attendance. Credit and noncredit coursework both count toward attendance.

Students granted a "MW" (military withdrawal) or an "EW" (excused withdrawal) under the provisions of BP 4230 Grading and Academic Record Symbols, will be considered to be in "continuous attendance" for their required period of military service or excused withdrawal.

Exceptions to the Catalog Rights requirements stated in this Administrative Procedure may be made at the discretion of the college Articulation Officer on a case-by-case basis, in conjunction with discipline faculty as appropriate, provided that exceptions are not more restrictive than what is stated in this Administrative Procedure.

Retroactive Awards

Current and former students who completed a degree or certificate during the period in which they maintained catalog rights, but have not yet been awarded said degree or certificate, may have it conferred retroactively, effective in the term in which it was completed. This can occur without the need to re-enroll in the LACCD.

Finality of Degrees, Certificates and General Education Certifications

Degrees, certificates, and general education certifications (i.e., Cal-GETC) shall not be revoked except in cases of student academic dishonesty (see AP 5530 Student Discipline) or as specified below.

Colleges shall approve any student-initiated petition to revoke a certificate of achievement, certificate of completion, or certificate of competency that was conferred by the college without a student-initiated petition (aka, via auto- awarding).

General Education Philosophy

General Education Philosophy

East Los Angeles College offers all students a robust academic foundation through the General Education program, whether or not a student has decided upon a particular program of study. In recognition of that which East Los Angeles College values for our students and the community we serve, the Faculty of this college affirms that the primary purpose of our General Education is to help students become lifelong learners who can think critically, analyze issues, and make reasoned judgments in the spirit of open-mindedness and personal growth. We strive to imbue our students with a sense of self-awareness and self-confidence so that they can pursue their full potential and understand how they can contribute to their surroundings and society in general. Furthermore, we encourage our students to appreciate and value multiple perspectives and backgrounds so that they can participate successfully in an increasingly diverse global community.

LACCD General Education Plan

Revised version effective fall 2025.

Continuing students with catalog rights to a prior catalog may follow the previous LACCD GE plan.

1 ENGLISH COMPOSITION AND ORAL COMMUNICATION AND CRITICAL THINKING (6 sem./8 qtr. units min.)

1a) ENGLISH COMPOSITION - (3 Semester Units minimum)

ENGL C1000 (*formerly ENGLISH 101*)

ENGLISH 101Z

E.S.L. 110

1b) ORAL COMMUNICATION AND CRITICAL THINKING - (3 Semester Units minimum)

COMM C1000 (*formerly COMM 101)*, 104, 121, 122, 130, 151

ENGL C1001 (*formerly ENGLISH 103*), ENGLISH 102

PHILOS 006, 008

READING 101, 103

2 MATHEMATICAL CONCEPTS and QUANTITATIVE REASONING (3 sem./4 qtr. units min.)

BUS 015

CS 111, 112, 131, 213, 216

ECON 020

ENG GEN 121, 221

FAM &CS 088

FINANCE 008

MATH 173, 175, 215, 216, 229, 230, 235, 236, 241, 241S, 245, 260, 260S, 261, 261S, 262, 263, 270, 272, 273, 275, 280, 284, 286

PHILOS 008

PSYCH 091, 093

SOC 125

STAT C1000 (*formerly MATH 227*), C1000E (*formerly MATH 227S*)

Per LACCD AP 4100: Note: Below-transfer-level math courses offered through Dual Enrollment satisfy this requirement. LACCD courses (or the equivalent from other institutions): MATH 113+114, 115, 120, 121, 122, 123A, 125, 125S, 134, 137

Returning students who previously completed below-transfer-level courses ex; beginning algebra, intermediate algebra, and plane geometry have satisfied this requirement. LACCD courses (or the equivalent from other institutions): MATH 113+114, 115, 120, 121, 122, 123A, 125, 125S, 134, 137

Note: High School Coursework CANNOT be used to satisfy Area 2.

3 ARTS and HUMANITIES (3 sem./4 qtr. units min.)

A S L 001, 002, 003, 004, 008, 014, 016, 025, 040, 045

AFRO AM 004, 005

ANIMATN 118, 218

ANTHRO 104, 121

ARC 132, 133

ART 103, 201, 202, 203, 204, 205, 206, 207, 209, 213, 300, 301, 302, 307, 308, 309, 501, 502, 604, 605, 606, 633, 635, 639, 708, 709

ARTHIST 100, 110, 120, 121, 126, 130, 131, 136, 140, 141, 151, 162, 171, 181

ASIAN 001, 002, 003, 011, 020

BRDCSTG 001, 101

CHICANO 004, 007, 008, 027, 030, 032, 034, 036, 037, 042, 044, 046, 047, 051, 052, 054, 057, 062

CH DEV 003, 004

CHINESE 001, 002, 003, 007

COMM 106, 130

DANCEST 452, 457, 814

ENGLISH 102, 127, 203, 204, 205, 206, 207, 208, 211, 212, 215, 216, 218, 239, 240, 241, 242, 245, 250, 252

FRENCH 001, 002, 003, 004, 005, 007, 010, 021, 026

HISTORY 001, 002, 005, 006, 007, 011, 012, 023, 052, 081, 082, 086, 087, 097

HUMAN 001, 008, 060

JAPAN 001, 002, 003, 004, 007, 009, 014

KIN MAJ 106, 112, 161

LING 001, 007

MUSIC 101, 111, 116, 118, 121, 122, 132, 141, 181-184, 200, 201, 202, 321- 324, 411-414, 501, 611-614, 621-624, 651-654, 705, 721, 745, 775

PHILOS 001, 012, 013, 014, 015, 019, 020, 028, 031, 033, 044

PHOTO 010, 121, 122, 123

POL SCI 005

SOC 086

SPANISH 001, 002, 003, 004, 005, 006, 007, 009, 010, 012, 016, 024, 026, 027, 034, 035, 036, 037

TECTHTR 315, 360, 367

THEATER 100, 101, 110, 114, 121, 123, 130, 200, 232, 240, 259, 270, 273, 293, 505

4 SOCIAL AND BEHAVIORAL SCIENCES (6 sem./8 qtr. units min.)

4a) AMERICAN INSTITUTIONS - (3 Semester Units minimum)

AFRO AM 004, 005

ASIAN 001

CHICANO 007, 008

HISTORY 005, 006, 011, 012, 052, 081, 082, 083

POL SCI 019, 020

POLS C1000 (*formerly POL SCI 001*)

4b) SOCIAL AND BEHAVIORAL SCIENCES - (3 Semester Units minimum)

A S L 040

ADDICST 001

ADM JUS 001, 002, 003, 004, 067, 075

AFRO AM 004, 005, 019

ALD HTH 102

ANTHRO 102, 103, 104, 109, 121, 132

ASIAN 001, 002, 003, 011

BIOLOGY 051

BRDCSTG 001

BUS 001

CHICANO 002, 003, 004, 007, 008, 019, 020, 022, 025, 026, 031, 033, 044, 047, 050, 056, 057, 063, 071, 080

CH DEV 001, 002, 010, 011, 040, 042, 045

COMM 100, 121, 122, 151, 190

ECON 001, 002, 011, 030, 060

EDUC 001

ENV SCI 017

FAM &CS 006, 031, 091

GEOG 002, 007, 014

HEALTH 005, 013, 101, 103

HISTORY 001, 002, 005, 006, 007, 011, 012, 020, 023, 052, 078, 081, 082, 083, 086, 087, 097

JAPAN 009

JOURNAL 105

LING 002

KIN MAJ 109, 110, 111

LAW 001, 003, 008, 013

POL SCI 002, 005, 007, 019, 020, 040, 050

POLS C1000 (*formerly POL SCI 001*)

PSYC C1000 (*formerly PSYCH 001*)

PSYCH 013, 014, 029, 032, 041, 052, 077, 092

PUB REL 001

RECR 100

SOC 001, 002, 003, 004, 007, 011, 012, 013, 014, 019, 021, 022, 023, 086

SPANISH 009, 010, 016, 026

SUPV 001

THEATER 123

5 NATURAL SCIENCES (3 sem./4 qtr. units min.)

ANATOMY 001

ANTHRO 101, 103

ASTRON 001

BIOLOGY 003, 006, 007, 009, 020, 022, 025, 046

CHEM 051, 065, 101, 102, 201, 211, 212, 221

EARTH 001

ENG GEN 151, 220, 231

ENV SCI 001, 024

FAM &CS 021

GEOG 001, 003, 025

GEOLOGY 001, 002, 004, 015

METEOR 003

MICRO 020

OCEANO 001

PHYSICS 006, 007, 011, 021, 022, 101, 102, 103

PHYSIOL 001, 006

PSYCH 002

6 ETHNIC STUDIES (3 sem./4 qtr. units min.)

AFRO AM 004, 005, 019

ASIAN 001, 002, 020

CHICANO 002, 004, 007, 008, 031, 047

7 LIFELONG LEARNING AND SELF DEVELOPMENT (3 sem./4 qtr. units min.)

ADDICST 001

CH DEV 001, 011

CHICANO 003, 024, 047

COMM 106

COUNSEL 040

DANCEST 452, 814, 815, 816, 820, 821, 822, 823, 826

DANCETQ 111-114, 121-124, 141-144, 171-174, 181, 182, 211, 212, 221, 222, 321, 322, 411, 412, 421, 422, 535, 570-573

DNCESPC 491, 492

FAM &CS 006, 021, 031, 091

HEALTH 002, 007, 008, 011, 012, 015, 043, 054, 101

KIN 045-047, 049, 051, 201, 229, 247, 248-1, 248-2, 250-1, 250-2, 301-1, 301-2, 301-3, 301-4, 303, 307, 327-1, 327-2, 327-3, 328-1, 328-2, 328-3, 330-1, 330-2, 330-3, 334-1, 336-1, 336-2, 338-1, 338-2, 339-1, 339-2, 346-1, 350-1, 350-2, 366-1, 366-2, 371-1, 386-1, 386-2, 387-1, 387-2, 388, 389-1, 390-1, 390-2, 391-1, 392-1

KIN ATH 502-504, 506, 508, 511-513, 515-518, 551-553, 556-558, 563-565, 571

KIN MAJ 100, 109, 115, 116, 117, 118, 134, 135

LIB SCI 101

PHILOS 019

PSYC C1000 (*formerly PSYCH 001*)

PSYCH 013, 014, 032, 041, 043, 052, 077

SOC 012, 021

Requirements for the Associate in Arts for Transfer (AA-T) or Associate in Science for Transfer (AS-T) Degrees

The Student Transfer Achievement Reform Act (Senate Bill 1440, now codified in California Education Code sections 66746-66749) guarantees priority consideration for admission to a California State University (CSU) campus for any community college student who completes an "Associate Degree for Transfer".

The Associate in Arts for Transfer (AA-T) or the Associate in Science for Transfer (AS-T) is intended for students who plan to complete a Bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AA-T or AS-T) are guaranteed priority consideration for admission to the CSU system, but not to a particular campus or major. In order to earn one of these degrees, students must complete a minimum of 60 required semester units of CSU-transferable coursework with a minimum GPA of 2.0. Students transferring to a CSU campus that does accept the AA-T or AS-T will be required to complete no more than 60 units after transfer to earn a Bachelor's degree (unless the major is a designated "high-unit" major. This degree may not be the best option for students intending to transfer to a particular CSU campus or to university or college that is not part of the CSU system. Students should consult with a counselor when planning to complete the degree for more information on university admission and transfer requirements.

REQUIREMENTS:

To earn an Associate Degree for Transfer, students must complete 60 semester units (90 quarter units) of coursework that is transferable to the California State University with an overall GPA of 2.0 or higher, and also complete each of the following requirements:

1. Major/Area of Emphasis: A minimum of 18 semester units (27 quarter units) of coursework, with a C or higher earned in each course or P if taken on a Pass/No Pass basis, as required by the Los Angeles Community College District (LACCD) (Title 5 §55062).
2. General Education: Completion of the California General Education Transfer Curriculum (Cal-GETC) course requirements, with a C or higher earned for each course or P if taken on a Pass/No Pass basis (34 semester/45 quarter units).
3. Residency: A minimum of 12 semester units must be completed within the LACCD (Title 5 §55062).

Course Identification Numbering System (C-ID)

The Course Identification Numbering System (C–ID) is a statewide numbering system independent from the course numbers assigned by local California community colleges. A C–ID number next to a course signals that participating California colleges and universities have determined that courses offered by other California community colleges are comparable in content and scope to courses offered on their own campuses, regardless of their unique titles or local course number. Thus, if a schedule of classes or catalog lists a course bearing a C-ID number, for example COMM 110, students at the college can be assured that it will be accepted in lieu of a course bearing the C–ID COMM 110 designation at another community college. In other words, the C-ID designation ca be used to identify comparable courses at different community colleges. However, students should always go to www.assist.org to confirm how each college's course will be accepted at a particular four-year college or university for transfer credit.

The C-ID numbering system is useful for students attending more than one community college and is applied to many of the transferable courses students need as preparation for transfer. Because these course requirements may change and because courses may be modified and qualified for or deleted from the C-ID database, students should always check with a counselor to determine how C-ID designated courses fit into their educational plans for transfer.

Students may consult the ASSIST database at www.assist.org for specific information on C-ID course designations. Counselors can always help students interpret or explain this information.

C-ID APPROVED COURSES FOR EAST LOS ANGELES COLLEGE

Note: This chart is subject to change. Please check https://c-idsystem.org/courses/ *for the most updated C-ID course approvals.*

C-ID NUMBER	ELAC COURSE
ACCT 110	ACCTG 001
ACCT 120	ACCTG 002
AJ 110	ADM JUS 001
AJ 120	ADM JUS 002
AJ 122	ADM JUS 004
AJ 124	ADM JUS 003
AJ 140	ADM JUS 005
AJ 160	ADM JUS 067
AJ 200	ADM JUS 075
ANTH 110	ANTHRO 101
ANTH 120	ANTHRO 102
ANTH 150	ANTHRO 103
ARTH 100	ART 103
ARTH 110	ARTHIST 110
ARTH 120	ARTHIST 120
ARTH 130	ARTHIST 130
ARTH140	ARTHIST 140
ARTS 100	ART 501
ARTS 101	ART 502
ARTS 110	ART 201
ARTS 200	ART 204
ARTS 205	ART 202
ARTS 210	ART 300
ARTS 210	ART 304
ARTS 210	ART 307
ARTS 250	ART 633
ARTS 270	ART 213
BIOL 110B	ANATOMY 001
BIOL 115BS	BIOLOGY 020
BIOL 120B	PHYSIOL 001
BIOL 135S	BIOLOGY 006 & 007
BIOL 190	BIOLOGY 006
BUS 110	BUS 001
BUS 125	LAW 001
BUS 140	CAOT 035
BUS 140	CIS 101
CDEV 100	CH DEV 001
CDEV 110	CH DEV 011
CHEM 101	CHEM 065
CHEM 110	CHEM 101
CHEM 120S	CHEM 101 & CHEM 102
CHEM 160S	CHEM 211 & CHEM 212
CMUS 100X	MUSIC 161
COMM 110	COMM C1000
COMM 120	COMM 104
COMM 130	COMM 121
COMM 140	COMM 151
COMM 150	COMM 122
COMM 160B	COMM 106
COMM 170	COMM 130
COMP 112	ENG GEN 121
COMP 122	CS 113
COMP 122	CS 116
COMP 132	CS 136
COMP 142	CS 130
COMP 152	CS 131

C-ID NUMBER	ELAC COURSE
ECE 120	CH DEV 002
ECE 130	CH DEV 007
ECE 200	CH DEV 034
ECE 210	CH DEV 022
ECE 220	CH DEV 010
ECE 230	CH DEV 042
ECON 201	ECON 001
ECON 202	ECON 002
EDUC 200	EDUC 203
ENGL 100	ENGL C1000
ENGL 100	ENGLISH 101Z
ENGL 100	E.S.L. 110
ENGL 105	ENGL C1001
ENGL 120	ENGLISH 102
ENGL 130	ENGLISH 207
ENGL 135	ENGLISH 208
ENGL 140	ENGLISH 203
ENGL 145	ENGLISH 204
ENGL 160	ENGLISH 205
ENGL 165	ENGLISH 206
ENGL 180	ENGLISH 218
ENGL 200	ENGLISH 127
ENGR 120	ENG GEN 121
ENGR 130	ENG GEN 131
ENGR 140	ENG GEN 151
ENGR 260L	ENG GEN 220
ENGR 230	ENG GEN 231
ENGR 240	ENG GEN 241
ENGR 260	ENG GEN 220
ENVS 100	ENV SCI 001
GEOG 110	GEOG 001
GEOG 111	GEOG 015
GEOG 120	GEOG 002
GEOG 125	GEOG 007
GEOG 130	GEOG 003
GEOG 130	METEOR 003
GEOG 140	GEOG 014
GEOG 140	ENV SCI 017
GEOG 155	GEOG 025
GEOG 155	GIS 025
GEOL 100	GEOLOGY 001
GEOL 100L	GEOLOGY 006
GEOL 101	GEOLOGY 004
GEOL 110	GEOLOGY 002
GEOL 110 L	GEOLOGY 007
GEOL 120	EARTH 001
GEOL 120L	EARTH 002
HIST 130	HISTORY 011
HIST 140	HISTORY 012
HIST 150	HISTORY 086
HIST 160	HISTORY 087
HIST 170	HISTORY 001
HIST 180	HISTORY 002
JOUR 100	JOURNAL 105
JOUR 110	JOURNAL 101
JOUR 130	JOURNAL 218-1
JOUR 131	JOURNAL 218-2

C-ID NUMBER	ELAC COURSE
JOUR 150	PUB REL 001
KIN 100	KIN MAJ 100
KIN 101	HEALTH 012
KIN 101	HEALTH 012
LPPS 110	LAW 008
MATH 110	BUS 015
MATH 110	STAT C1000
MATH 110	STAT C1000E
MATH 120	MATH 215
MATH 130	MATH 235
MATH 140	MATH 236
MATH 160	MATH 272
MATH 211	MATH 261
MATH 221	MATH 262
MATH 230	MATH 263
MATH 240	MATH 275
MATH 250	MATH 270
MUS 100	MUSIC 111
MUS 105	MUSIC 121
MUS 106	MUSIC 122
MUS 120	MUSIC 200
MUS 125	MUSIC 200
MUS 130	MUSIC 201
MUS 135	MUSIC 217-2
MUS 135	MUSIC 211
MUS 140	MUSIC 202
MUS 145	MUSIC 218-2
MUS 145	MUSIC 212
MUS 150	MUSIC 203
MUS 155	MUSIC 219-2
MUS 155	MUSIC 213
MUS 160	MUSIC 181
MUS 160	MUSIC 182
MUS 160	MUSIC 183
MUS 160	MUSIC 184
MUS 170	MUSIC 321
MUS 171	MUSIC 322
MUS 172	MUSIC 323
MUS 180	MUSIC 501
MUS 180	MUSIC 531
MUS 180	MUSIC 561
MUS 180	MUSIC 721
MUS 180	MUSIC 745
MUS 180	MUSIC 775
MUS 185	MUSIC 705
NUTR 110	FAM &CS 021
PH 100	HEALTH 011
PH 101	BIOLOGY 051
PH 101	HEALTH 101
PH 102	ALD HTH 102
PH 103	HEALTH 013
PH 104	HEALTH 103
PH 107	HEALTH 015
PH 116	HEALTH 008
PHIL 100	PHILOS 001
PHIL 110	PHILOS 006
PHIL 120	PHILOS 020

C-ID NUMBER	ELAC COURSE
PHIL 130	PHILOS 012
PHIL 140	PHILOS 014
PHIL 210	PHILOS 008
PHS 100	HEALTH 011
PHS 101	BIOLOGY 051
PHYS 100S	PHYSICS 006 & 007
PHYS 105	PHYSICS 006
PHYS 105	PHYSICS 021
PHYS 110	PHYSICS 007
PHYS 110	PHYSICS 022
PHYS 205	PHYSICS 101
PHYS 210	PHYSICS 102
PHYS 215	PHYSICS 103
POLS 110	POLS C1000
POLS 120	POL SCI 005
POLS 130	POL SCI 002
POLS 140	POL SCI 007
POLS 160	POL SCI 050
PSY 120	PSYCH 014
PSY 110	PSYC C1000
PSY 130	PSYCH 052
PSY 150	PSYCH 002
PSY 170	PSYCH 013
PSY 170	SOC 013
PSY 180	PSYCH 041
PSY 200	PSYCH 092
SJS 110	CHICANO 004
SJS 120	SOC 022
SJS 130	HISTORY 083
SJS 130	CHICANO 025
SOCI 110	SOC 001
SOCI 115	SOC 002
SOCI 120	SOC 004
SOCI 125	SOC 125
SOCI 130	FAM &CS 031
SOCI 130	SOC 012
SOCI 150	SOC 011
SOCI 160	SOC 003
SPAN 100	SPANISH 001
SPAN 110	SPANISH 002
SPAN 200	SPANISH 003
SPAN 210	SPANISH 004
SPAN 220	SPANISH 036
SPAN 230	SPANISH 037
SWHS 110	SOC 019
SWHS 120A	SOC 020
THTR 111	THEATER 100
THTR 113	THEATER 110
THTR 114	THEATER 114
THTR 151	THEATER 260
THTR 151	THEATER 270
THTR 152	THEATER 272
THTR 171	TECTHTR 300
THTR 172	TECTHTR 315
THTR 173	TECTHTR 370
THTR 174	TECTHTR 360
THTR 175	TECTHTR 350

C-ID NUMBER	ELAC COURSE
THTR 191	THEATER 293
THTR 192	TECTHTR 340
THTR 192	TECTHTR 342
THTR 192	TECTHTR 343
THTR 192	TECTHTR 344
THTR 192	TECTHTR 345
THTR 192	TECTHTR 346
THTR 192	TECTHTR 347
THTR 192	TECTHTR 348
THTR 192	TECTHTR 349-1
THTR 192	TECTHTR 349-2
THTR 192	TECTHTR 349-3
THTR 192	TECTHTR 355

Transfer Requirements

Transfer Program

Information has been compiled here to help the many East Los Angeles College students who plan to continue studying at another college or university after completing studies at East Los Angeles College.

East Los Angeles College provides the lower division preparation and general education requirements for most universities in California.

With careful planning, a student can complete the equivalent courses of the first two years of study at most universities and complete the requirements for the Associate Degree simultaneously.

Students are urged to study the requirements of the University to which he or she plans to transfer and to check regularly with the counselors in the Counseling Office to be certain that they are taking courses which will meet their transfer requirements.

It is also recommended that students regularly use the many services provided by the Transfer Center to assist them in preparation for transfer.

Associate Degrees for Transfer

California Community Colleges are now offering associate degrees for transfer to the CSU. These may include Associate in Arts (AA-T) or Associate in Science (AS-T) degrees. These degrees are designed to provide a clear pathway to a CSU major and baccalaureate degree. California Community College students who are awarded an AA-T or AS-T degree are guaranteed admission with junior standing somewhere in the CSU system and given priority admission consideration to their local CSU campus or to a program that is deemed similar to their community college major. This priority does not guarantee admission to specific majors or campuses.

Students who have been awarded an AA-T or AS-T are able to complete their remaining requirements for the 120-unit baccalaureate degree within 60 semester or 90 quarter units.

To view the most current list of East Los Angeles College Associate Degrees for Transfer and to find out which CSU campuses accept each degree, please go to http://www.calstate.edu/transfer/adt-search/search.shtml. Current and prospective community college students are encouraged to meet with a counselor to review their options for transfer and to develop an educational plan that best meets their goals and needs.

ASSIST - www.assist.org

As a prospective transfer student, it is important to make sure that the community college courses you take are acceptable to the university for transfer credit. ASSIST is California's official statewide repository of transfer information for the California State University (CSU) and University of California (UC) university systems, offering easy access to a single database of course transfer information. ASSIST will help you determine if you will receive credit for courses you've already taken or plan to take and how those courses will apply to a specific academic major or general education requirement.

Articulation Agreements

Articulation agreements identify coursework completed at one institution that meets the requirements of another institution for major preparation, general education, or transferable units. Most articulation agreements are between a community college and a university, but there are also agreements between universities. Articulation agreements are agreed upon by both institutions involved in transferring course credits. Articulation agreements with the CSU and UC systems maybe accessed on www.assist.org. Other agreements with independent institutions are accessible on the ELAC website under "Transfer Requirements" or through the Counseling Department in E1.

2025-2026 California General Education Transfer Curriculum (Cal-GETC)

The California General Education Transfer Curriculum (Cal-GETC) is the singular general education pathway for California Community College (CCC) students to fulfill lower-division general education requirements necessary for transfer and admission to both the **California State University (CSU)** and the **University of California (UC)**. Some UC campuses and majors do not accept Cal-GETC. Please consult with a counselor and www.assist.org for more information.

The use of the Cal-GETC transfer pathway is intended to begin Fall 2025 of the 2025-26 Academic Year. Under Cal-GETC, every student will be designated simply as having achieved, or not having achieved, Cal-GETC certification irrespective of their transfer destination. Transfer students with catalog rights prior to Fall 2025 will be able to maintain their use of their CSU GE Breadth or IGETC pattern for GE certification to the extent permitted by the relevant programs and institutions.

Associate Degrees for Transfer also require students to complete Cal-GETC as part of the degree requirements. Students who complete Cal-GETC may be awarded a Certificate of Achievement.

All Cal-GETC courses must be completed with at least a "C" grade. A maximum of 14 units may be completed with a Pass (P). Courses listed in multiple areas shall not be certified in more than one area. Courses taken before fall 2025 that were approved for an area of the former IGETC pattern when taken may count toward the same area(s) of Cal-GETC.

AREA 1 – ENGLISH COMMUNICATION

3 courses (9 semester or 12 quarter units)

1A english composition *(1 course - 3 semester or 4 quarter units)*

ENGL C1000 *(formerly ENGLISH 101)*

ENGLISH 101Z

E.S.L. 110

1b critical thinking and composition *(1 course - 3 semester or 4 quarter units)*

ENGL C1001 *(formerly ENGLISH 103)*

ENGLISH 102

READING 103

1C- Oral Communication *(1 course - 3 semester or 4 quarter units)*

COMM C1000 *(formerly COMM 101)*

AREA 2 – Mathematical Concepts and Quantitative Reasoning

(1 course - 3 semester or 4 quarter units).

BUS 015

ECON 020

ENG GEN 221

MATH 229, 230, 235, 236, 245, 260, 260S, 261, 262, 263, 270, 272, 275, 280, 284, 286

PSYCH 091, 093

STAT C1000 *(formerly MATH 227),* C1000E *(formerly MATH 227S)*

AREA 3 - Arts and Humanities

(1 course each from 3A and 3B areas. - 6 semester or 8 quarter units)

3A Arts *(1 course - 3 semester or 4 quarter units).*

ARC 132, 133

ART 103

ARTHIST 100, 110, 120, 121, 126, 130, 131, 136, 140, 141, 151, 162, 171, 181

ASIAN 020

CHICANO 030, 034, 036, 051, 052, 054

DANCEST 457

MUSIC 111, 116, 118, 121, 122, 132, 141

PHOTO 121, 122, 123

TECTHTR 367

THEATER 100, 101, 110, 121, 259, 505

3B Humanities *(1 course - 3 semester or 4 quarter units).*

A S L 002, 003, 004, 045

ANTHRO 104, 132

ASIAN 003, 011

CHICANO 027, 032, 037, 042, 044, 046, 051, 057, 062

CHINESE 003

ENGLISH 102, 203, 204, 205, 206, 207, 208, 211, 212, 215, 216, 218, 239, 240, 241, 245, 250, 252

FRENCH 003, 004, 005, 010, 026

HISTORY 001, 002, 006, 007, 011, 012, 023; 082, 086, 097

HUMAN 001, 008, 060

JAPAN 003, 004, 009

LING 001

PHILOS 001, 012, 013, 014, 015, 019, 020, 028, 031, 033, 044

SPANISH 003, 004, 005, 006, 009, 010, 012, 016, 026, 036, 037

AREA 4 - Social and Behavioral Sciences

*(2 courses from **two academic disciplines** - 6 semester or 8 quarter units).*

ADM JUS 001, 002

AFRO AM 004, 005, 019

ALD HTH 102

ANTHRO 102, 103, 104, 109, 121

ASIAN 001, 002

A S L 040

BIOLOGY 051

CH DEV 001, 011

CHICANO 002, 003, 004, 007, 008, 019, 020, 025, 026, 031, 033, 047, 050, 071, 080

COMM 100, 121, 122, 190

ECON 001, 002, 011, 030, 060

ENV SCI 017

FAM &CS 031

GEOG 002, 007, 014

HEALTH 005, 101

HISTORY 001, 002, 005, 006, 011, 012, 020, 023, 052, 078, 081, 082, 083, 086, 087, 097

JAPAN 009

JOURNAL 105

KIN MAJ 111

LAW 003, 008

POLS C1000 (*formerly POL SCI 001*)

POL SCI 002, 005, 007, 019, 020, 040, 050

PSYC C1000 (*formerly PSYCH 001*)

PSYCH 013, 014, 029, 032, 041, 052, 092

SOC 001, 002, 003, 004, 007, 011, 012, 013, 014, 021, 022, 023, 086

AREA 5 - Physical and Biological Sciences

(2 courses - 7 semester or 9 quarter units).

1 course from 5A Physical Science and one 5B Biological Science. One of the two courses must include a laboratory. Lecture with lab courses marked with a + as noted in 5A or 5B will also satisfy Area 5C.

5A Physical Science

ASTRON 001

CHEM 051+ , 065+, 101+, 102+, 201+, 211+, 212+, 221+

EARTH 001

ENV SCI 001, 024

GEOG 001, 003

GEOLOGY 001, 002, 004+, 015

METEOR 003

PHYSICS 006+, 007+, 011+, 021+, 022+, 101+, 102+, 103+

5B Biological Science
(1 courses - 3 semester or 4 quarter units).
ANATOMY 001+
ANTHRO 101
BIOLOGY 003+, 006+, 007+, 009, 020+, 022+, 025, 046
MICRO 020+
OCEANO 001
PHYSIOL 001
PSYCH 002

5C Laboratory
(1 semester or 1 quarter units).
Corequisite lecture noted below in ( ). Note: A lecture with lab course in 5A or 5B above, will also satisfy Area 5C.

ANTHRO 111 (*with* 101)
ASTRON 005 (*with* 001)
EARTH 002 (*with* 001)
ENV SCI 022 (*with* 001)
GEOG 015 (*with* 001)
GEOLOGY 006 (*with* 001), 007 (*with* 002)
OCEANO 010 (*with* 001)

AREA 6A - Ethnic Studies

(1 course - 3 semester or 4 quarter units).
AFRO AM 004, 005, 019
ASIAN 001, 002, 020
CHICANO 002, 004, 031, 047

***UC Notes*:** Some UC colleges/majors may not accept Cal-GETC (i.e. UC Berkeley). Check www.assist.org for major information.

The UC system has an additional graduation requirement in Language Other than English that may be met before or after transfer. The language level requirement varies by UC campus. This requirement is not part of Cal-GETC. Consult with a counselor.

CSU Notes: The CSU system has a graduation requirement in U.S. History and American Ideals, which may be met before or after transfer. It is not part of Cal-GETC. May be met with one U.S History course (AFRO AM 004, 005; CHICANO 007, 008; HISTORY 006, 011, 012, 052, 081, 082) and one Government course (POLS C1000 - formerly POL SCI 001).

Cal-GETC

Certificate of Achievement

Starting in fall 2025, the California General Education Transfer Curriculum (Cal-GETC) is the singular general education pathway for new or returning California Community College (CCC) students to fulfill lower-division general education requirements necessary for transfer and admission to both the California State University (CSU) and the University of California (UC). Students who complete the 34-unit Cal-GETC pathway are eligible for the Cal-GETC Certificate of Achievement. Continuing students with catalog rights prior to fall 2025 may elect to follow the transfer General Education patterns in earlier catalogs or may elect to follow Cal-GETC. Please consult with a counselor. The Cal-GETC Certificate of Achievement requires all courses be passed with a grade of "C". Pass (P) grades may be used towards the Cal-GETC certificate. However, no more than 14 semester units (21 quarter units) of Pass/No Pass grades, excluding credit by examination, may be used toward Cal-GETC requirements. Cal-GETC is not an admissions requirement or admission guarantee for transfer to a CSU or UC. Completion of the Cal-GETC lower-division General Education Transfer pathway/certificate may not be appropriate for some engineering, math, or science students or for students completing majors that have a high number of lower-division unit requirements. Please consult with a counselor.

Learning Outcomes

Student Learning Outcomes – What Students Need to Know

What's a Student Learning Outcome?

A Student Learning Outcome (SLO) is the broad term to describe the campus endeavor toward improving student learning. SLOs tell students what they will know or be able to do at the end of each stage of their studies (e.g., courses, programs).

What's a Course Learning Outcome, and where can I find them?

A Course Learning Outcome (CLO) tells students what skills or abilities they should gain by the end of a course. CLOs focus on "big-picture" items, and they help to describe how the course curriculum fits into the overall goals of the program and the campus as a whole.

CLOs are required to appear on the course syllabus. You will see them listed under "Course Learning Outcomes" or "Student Learning Outcomes." Feel free to ask your instructor about them. The CLOs for each course also appear here in the course catalog.

Do I need to know the CLOs for my course?

Yes, because CLOs are a good indicator of what the faculty who teach your course believe is important for you to learn. However, since CLOs focus on the big picture, they may not help you with studying specific chapters or for specific exams. Make sure you understand what the CLOs are at the beginning of the course because they should help you set goals for what you will learn. Throughout the course, you should also consider how what you are learning will contribute to each CLO.

Will CLOs mean more work or another test or assignment for me?

It probably won't mean more work for you. The faculty decide what the assessments will be and when they will be given. Some faculty may use a current assignment in the course as the assessment, or they may create an assignment that will be embedded into the course. You may or may not know what's being used as the CLO assessment.

Also, the assignments used for CLO assessment will probably be looked at or assessed for other qualities than how the instructor grades the assignment. For example, you might be asked to write a research paper that is given an overall grade as part of the course, but your instructor might also look at it to see how well they taught research skills. As another example, you might be asked to solve a problem for which your grade focuses on getting the right answer, but your instructor will look at it to see how well they taught a specific procedure or thought process.

What are CLO assessment results used for?

The assessments are designed to help faculty understand how well their students in their courses are learning. CLO assessment data helps faculty determine where they can focus instructional improvement.

Who can I talk to about CLOs?

If you have questions about this process, you can talk to your instructors, department chairs, members of the Learning Assessment Office, or the Office of Institutional Effectiveness and Advancement (OIEA).

What's LAC?

LAC stands for the Learning Assessment Committee. This committee is made up of the Learning Assessment Facilitators, faculty from each department, student service professionals, staff members, and administrators. LAC works to guide the campus through the learning outcomes assessment process and to create policy to ensure the process is a smooth one.

Institutional Learning Outcomes and General Education Learning Outcomes

Throughout their experiences in general education coursework, in elective coursework, or in campus life experiences at East Los Angeles College, students will develop their knowledge and ability to become engaged, global citizens, achieve their educational goals, and expand their individual potential. As an institution, we value students gathering a wide breadth of knowledge of human cultures and the physical and natural world while they also develop their intellectual and practical skills and become lifelong learners.

PART ONE - INSTITUTIONAL LEARNING OUTCOMES

As students complete required or elective coursework or participate in campus life, they will gain our core academic values.

a. exploring ethical reasoning by understanding, analyzing, and resolving moral dilemmas

b. demonstrating information competency and research skills by identifying, locating, evaluating, and effectively and responsibly using and sharing information

c. engaging diverse perspectives through exposure to a breadth of ideas and to fellow students, faculty, staff, and administrators with individual racial, ethnic, gender, sexual orientation, and class differences and physical, mental, and emotional abilities, and practicing tolerance to those who express differing individual and cultural views

d. demonstrating technological competency skills by producing academic work using computing devices or adapting to new computing environments or programs

e. participating responsibly in civil society by demonstrating a strong commitment and responsibility to work with others towards public purposes

f. developing, evaluating, and refining academic and/or career goals

g. developing oral communication skills by demonstrating the ability to speak coherently and appropriately for various audiences and situations and to present ideas and information effectively for specific purposes

h. developing analytic inquiry skills by demonstrating the ability to analyze text, data, or issues before accepting or formulating an opinion or conclusion

PART TWO - GENERAL EDUCATION

As students complete coursework in the following General Education areas, they will also gain these learning outcomes:

1. English Composition and Oral Communication and Critical Thinking
    - **a.** Develop written communication skills, demonstrating the ability to use language to convey logical thought in both expository and argumentative writing
2. Mathematical Concepts and Quantitative Reasoning
    - **a.** Develop quantitative reasoning skills, demonstrating the ability to compute and organize data effectively and to use mathematical, symbolic, and graphical techniques to evaluate and present information
3. Arts and Humanities
    - **a.** Communicate a recognition and understanding of diverse forms of expression across the globe, past and present
    - **b.** Demonstrate a critical recognition of the historical and philosophical approaches to the formation of culture, including the impact of technology on aesthetic experience
    - **c.** Demonstrate an understanding of the research and creative methods used in the construction and knowledge of the arts or humanities
    - **d.** Demonstrate knowledge and understanding of how creating different forms of art engages multiple sensory experiences
    - **e.** Identify how different theories and practices, over time, shape our interpretation of cultural or creative expression
4. Social and Behavioral Sciences
    - **a.** Demonstrate knowledge and understanding of the theories, sources, and interpretations of human behavior and organization
    - **b.** Describe contemporary or historical perspectives on individual or collective human behavior
    - **c.** Explain the scientific/interpretive methods used in the acquisition of knowledge and the testing of competing theories in the social and behavioral sciences
5. Natural Sciences
    - **a.** Apply scientific knowledge/theoretical models used in course discipline to solve problems and draw conclusions
    - **b.** Demonstrate an understanding of natural phenomena and the fundamental laws of science
    - **c.** Describe how scientists within the course discipline approach and solve problems
6. Ethnic Studies
    - **a.** General Education Learning Outcomes (GELOs) for this area are in development.
7. Lifelong Learning and Self Development
    - **a.** Demonstrate improvement in cardiovascular endurance, muscular strength, muscular endurance, body composition and/or flexibility

By acquiring many of the above outcomes, students will show their ability to be lifelong learners so that they can pursue their aspirations for a better future for themselves, their community, and the world.

Program Learning Outcomes

A program identifies the pathway a student takes to complete a Certificate of Completion, Certificate of Competency, Certificate of Achievement, an Associate Degree, or transfer to a four-year college or university. Each program has a set of Program Learning Outcomes (PLOs) that students are expected to achieve.

Program Learning Outcomes are found under their associated program in the departmental listings.

Academic Subjects and Abbreviations

Administration of Justice
- Administration of Justice (ADM JUS)
- Fire Technology (FIRETEK)

allied health
- Allied Health (ALD HTH)
- Health Information Technology (HTHTEK)
- Health Occupations (HLTHOCC)

ANTHROPOLOGY GEOGRAPHY GEOLOGY
- Anthropology (ANTHRO)
- Earth Science (EARTH)
- Environmental Science (ENV SCI)
- Geographical Information Systems (GIS)
- Geography (GEOG)
- Geology (GEOLOGY)
- Meteorology (METEOR)
- Oceanography (OCEANO)

ARCHITECTURE
- Architecture (ARC)
- Environmental Design (ENV)

ART
- Art (ART)
- Art History (ARTHIST)

AUTOMOBILE TECHNOLOGY
- Automobile Technology (AUTOMO)

BUSINESS ADMINISTRATION
- Accounting (ACCTG)
- Business (BUS)
- Computer Information Systems (CIS)
- Computer Science (CS)
- Finance (FINANCE)
- Hospitality (HOSPT)
- Law (LAW)
- Management (MGMT)
- Marketing (MARKET)
- Real Estate (REAL ES)
- Supervision (SUPV)

CAREER AND CONTINUING EDUCATION
- Academic Preparation (ACAD PR)
- Basic Skills (BSICSKL)
- Citizenship (CITIZN)
- Cooperative Education (COOP ED)
- English as a Second Language (ESL NC)
- Supervised Learning Assistance (TUTOR)
- Vocational Education (VOC ED)

CHEMISTRY
- Chemistry (CHEM)

CHICANO STUDIES
- Chicano Studies (CHICANO)

CHILD, FAMILY AND EDUCATION STUDIES
- Child Development (CH DEV)
- Education (EDUC)
- Family and Consumer Studies (FAM &CS)

communication studies
- Communication Studies (COMM)
- Communication Studies CCN (COMM)

COMPUTER APPLICATIONS AND OFFICE TECHNOLOGIES
- Computer Applications and Office Technologies (CAOT)
- International Business (INTBUS)
- Logistics (LOGTIC)

COUNSELING
- College (COLLEGE)
- Counseling (COUNSEL)

dance
- Dance Specialties (DNCESPC)
- Dance Studies (DANCEST)
- Dance Techniques (DANCETQ)

ENGINEERING AND TECHNOLOGIES
- Electrical Engineering Technology (EET)
- Electronics (ELECTRN)
- Engineering Graphic and Design (EGD TEK)
- Engineering Support (ENG SUP)
- Engineering Technician (ENG TEK)
- General Engineering (ENG GEN)
- Industrial Technology (IND TEK)
- Manufacturing and Industrial Technology (MIT)

English
- English (ENGLISH)
- English CCN (ENGL)
- English as Second Language (E.S.L)
- Humanities (HUMAN)
- Reading (READING)

GLOBAL LANGUAGES AND CULTURES
- American Sign Language (A S L)
- Chinese (CHINESE)
- French (FRENCH)
- Japanese (JAPAN)
- Linguistics (LING)
- Spanish (SPANISH)

Journalism
- Journalism (JOURNAL)
- Public Relations (PUB REL)

Kinesiology
- Health (HEALTH)
- Kinesiology (KIN)
- Kinesiology Athletics (KIN ATH)
- Kinesiology Major (KIN MAJ)
- Recreation (RECR)

LIBRARY SCIENCE
- Library Science (LIB SCI)

LIFE SCIENCES
- Anatomy (ANATOMY)
- Biology (BIOLOGY)
- Biotechnology (BIOTECH)
- Emergency Department Assistant (E D A)
- Microbiology (MICRO)
- Physiology (PHYSIOL)

MATHEMATICS
- Mathematics (MATH)
- Statistics CCN (STAT)

Media arts and technologies
- Animation (ANIMATN)
- Broadcasting (BRDCSTG)
- Game Art & Design (GAD)
- Media Arts (MEDIART)
- Photography (PHOTO)

MUSIC
- Music (MUSIC)

NURSING
- Nursing (NURSING)

PHILOSOPHY
- Philosophy (PHILOS)

PHYSICS
- Astronomy (ASTRON)
- Physics (PHYSICS)

PSYCHOLOGY & Addiction Studies
- Addiction Studies (ADDICST)
- Psychology (PSYCH)
- Psycholocy CCN (PSYC)

Public safety affiliation
- Public Service (PUBSERV)

Respiratory Therapy
- Respiratory Therapy (RESP TH)

SOCIAL SCIENCES
- African-American Studies (AFRO AM)
- Asian-American Studies (ASIAN)
- Economics (ECON)
- History (HISTORY)
- Political Science (POL SCI)
- Political Science CCN (POLS)
- Sociology (SOC)

THEATER
- Technical Stage Production (TECTHTR)
- Theater (THEATER)

General Studies Degrees

The following programs provide an opportunity to earn an Associate in Arts degree in a broad area of study and is intended for students who may or who may not be planning to transfer to a four-year college or university, or who may need to explore possibilities before committing themselves to a major. Students interested in achieving a General Studies Associates in Arts degree must complete the following:

1. Completion of one General Education pattern: LACCD GE or Cal-GETC.
2. A minimum of 18 units in one Area of Emphasis
3. Complete additional degree applicable units, if needed, to meet 60 unit requirement for degree

Students planning to transfer to a four-year college or university are cautioned that this curriculum may not provide for completion of the lower-division requirements for transfer; however, careful educational planning with a counselor can help to ensure that if a student does decide at a later date to transfer to a four-year college or university, the student will have a solid beginning in the transfer-planning process.

Please consult with a counselor for specific information regarding your intended major at the colleges/universities of choice.

For Advanced Placement and International Baccalaureate course equivalencies, please consult the charts in the Credit for Prior Learning section of the catalog.

General Studies with the following Areas of Emphasis:

Arts and Humanities

These courses emphasize the interrelationship of cultural, literary, humanistic activities and the artistic expression of human beings. Students evaluate and interpret the way in which people through the ages in different cultures have responded to themselves and the world around them in artistic and cultural creation. Students will also learn to value aesthetic understanding and incorporate these concepts when constructing value judgments.

No more than two courses from any one subject area may be applied to this 18-unit Area of Emphasis.

Note: Only one-5-unit Foreign Language course permitted.

SUBJECT & NO.	COURSE	UNITS
ANIMATN 118	History of Animation	3
ANTHRO 104	Human Language and Communication	3
ANTHRO 121	Anthropology of Religion, Magic and Witchcraft	3
ARC 132	Architectural History I: Prehistory to the Middle Ages	3
ARC 133	Architectural History II: Late Middle Ages to Modern	3
ART 103	Art Appreciation I	3
ART 201	Drawing I	3
ART 300	Introduction to Painting	3
ART 501	Beginning Two-Dimensional Design	3
ART 708	Introduction to Ceramics	3
ARTHIST 100	Introduction to Visual Cultural Studies	3
ARTHIST 110	Survey of Western Art History I	3
ARTHIST 120	Survey of Western Art History II	3
ARTHIST 121	Introduction to Renaissance Through Rococo Art	3
ARTHIST 126	Introduction to Modern Art	3
ARTHIST 130	Survey of Asian Art History	3
ARTHIST 131	Introduction to Asian Art: East and the Pacific	3
ARTHIST 136	Introduction to Asian Art: South, Southeast, and Ancient Western Asia	3
ARTHIST 140	Survey of the Arts of Africa, Oceania and Ancient America	3
ARTHIST 141	History of Women and Art	3
ARTHIST 151	Introduction to Latin American Art	3
ARTHIST 162	Introduction to California Art and Architecture	3
ARTHIST 171	Introduction to Global Contemporary Art	3
ARTHIST 181	Introduction to American Art	3
ASIAN 003	The Peoples and Cultures of Asia	3
ASIAN 011	Chinese Civilization	3
ASIAN 020	Asian American Film and Media	3
A S L 001	American Sign Language I	4
A S L 002*	American Sign Language II	4
A S L 003*	American Sign Language III	4
A S L 004*	American Sign Language IV	4
A S L 008	American Sign Language I for Spanish Speaking Families with Deaf Children	4
A S L 014	Basic ASL Development for Deaf and Hard of Hearing Children	3
A S L 016*	ASL Literature	2
A S L 025*	Conversational American Sign Language	2
A S L 040	Introduction to Deaf Culture	3
A S L 045	Deaf Latino Culture	3
BRDCSTG 001	Fundamentals of Television and Broadcasting	3
BRDCSTG 101	Broadcasting in the Community: Radio, Television, and Streaming Media	3
CHICANO 027	Chicana/o LGBTQ Literature	3
CHICANO 030	Chicano Theater	3
CHICANO 032	Central American Literature	3
CHICANO 034	Central American Arts	3
CHICANO 036	Central American Film	3
CHICANO 037	Chicano Literature	3
CHICANO 042	Contemporary Mexican Literature	3
CHICANO 044	Mexican Civilization	3
CHICANO 046	Mexican-American Folklore	3
CHICANO 051	Mexican Art–Pre-Columbian	3
CHICANO 052	Mexican Art-Modern	3
CHICANO 054	Mexican-American Arts in American Culture	3
CHICANO 057	Chicanas and Chicanos in Film	3
CHICANO 062	Religion in Mesoamerica	3
CH DEV 003	Creative Experiences for Children I	3

CH DEV 004	Creative Experiences for Children II	3
CHINESE 001	Elementary Chinese I	5
CHINESE 002*	Elementary Chinese II	5
CHINESE 003*	Intermediate Chinese I	5
CHINESE 007*	Conversational Chinese	3
COMM 106	Forensics	3
COMM 130	Introduction to Oral Interpretation of Literature	3
DANCEST 452	Introduction to Choreography	2
DANCEST 457	Dance Perspectives and Appreciation	3
ENGLISH 102*	College Reading and Composition II	3
ENGLISH 127*	Creative Writing	3
ENGLISH 203*	World Literature I	3
ENGLISH 204*	World Literature II	3
ENGLISH 205*	British Literature I	3
ENGLISH 206*	British Literature II	3
ENGLISH 207*	American Literature I	3
ENGLISH 208*	American Literature II	3
ENGLISH 211*	Fiction	3
ENGLISH 212*	Poetry	3
ENGLISH 215*	Shakespeare I	3
ENGLISH 216*	Shakespeare II	3
ENGLISH 218*	Children's Literature	3
ENGLISH 239*	Women in Literature	3
ENGLISH 240*	Literature and the Motion Picture I	3
ENGLISH 241*	Literature and the Motion Picture II	3
ENGLISH 242	Creative Writing: Composing and Analyzing Screenplays	3
ENGLISH 245*	Queer Literature	3
ENGLISH 250*	Mythology and Literature	3
ENGLISH 252*	The English Bible as Literature	3
FRENCH 001	Elementary French I	5
FRENCH 002*	Elementary French II	5
FRENCH 003*	Intermediate French I	5
FRENCH 004*	Intermediate French II	5
FRENCH 005*	Advanced French I	5
FRENCH 007*	Conversational French	3
FRENCH 010	French Civilization	3
FRENCH 021	Fundamentals of French I	3
FRENCH 026	Understanding French Culture Through Film	3
FRENCH 061	Elementary Conversational French	2
HISTORY 001	Introduction to Western Civilization I	3
HISTORY 002	Introduction to Western Civilization II	3
HISTORY 006	History of the Americas II	3
HISTORY 007	The World's Great Religions	3
HISTORY 011	Political and Social History of the United States to 1877	3
HISTORY 012	Political and Social History of the United States from 1865	3
HISTORY 023	History of Latin American Civilizations	3
HISTORY 082	A History of Working People in the United States II	3
HISTORY 086	Introduction to World Civilization I	3
HISTORY 087	Introduction to World Civilization II	3
HISTORY 097	Introduction to the History of Science	3
HUMAN 001	Cultural Patterns of Western Civilization	3
HUMAN 008	Great Women in the Humanities	3
HUMAN 060	People and Their World: Technology and the Humanities	3
JAPAN 001	Elementary Japanese I	5
JAPAN 002*	Elementary Japanese II	5
JAPAN 003*	Intermediate Japanese I	5
JAPAN 004*	Intermediate Japanese II	5
JAPAN 007*	Conversational Japanese	3
JAPAN 009	Japanese Civilization	3
JAPAN 014	Japanese Popular Culture	3
JAPAN 061	Elementary Japanese Conversation	2
KIN MAJ 112	Sports and Cinema	3
KIN MAJ 161	Philosophy of Yoga	3
LING 001	Introduction to Language and Linguistics	3
LING 007	Phonetics of Spanish, Italian, French, and German for Artistic Performance	3
MUSIC 101	Fundamentals of Music	3
MUSIC 111	Music Appreciation	3
MUSIC 116	Survey and History of Rock, Pop and Soul Music	3
MUSIC 118	Film Music Appreciation	3
MUSIC 121	Music History and Literature I	3
MUSIC 122	Music History and Literature II	3
MUSIC 132	Music of Mexico	3
MUSIC 141	Jazz Appreciation	3
MUSIC 411	Elementary Voice I	2
MUSIC 412*	Elementary Voice II	2
MUSIC 413*	Elementary Voice III	2
MUSIC 414*	Elementary Voice IV	2
MUSIC 651	Classical Guitar I	2
MUSIC 652*	Classical Guitar II	2
MUSIC 653*	Classical Guitar III	2
MUSIC 654*	Classical Guitar IV	2
PHILOS 001	Introduction to Philosophy	3
PHILOS 012	History of Greek Philosophy	3
PHILOS 013	History of Medieval Philosophy	3
PHILOS 014	History of Modern European Philosophy	3
PHILOS 015	History of Contemporary Philosophy	3
PHILOS 020	Ethics	3
PHILOS 031	Philosophy of Religion	3
PHILOS 033	Comparative Survey of World Religions	3
PHILOS 044	Feminist Philosophy	3
PHOTO 121	History and Appreciation of Photography	3
PHOTO 122	Photography and Visual Media in Modern Culture	3
PHOTO 123	Photo-Discovery: Aesthetics, Craft, and Creativity	3
SOC 086	Popular Culture	3
SPANISH 001	Elementary Spanish I	5
SPANISH 002*	Elementary Spanish II	5
SPANISH 003*	Intermediate Spanish I	5
SPANISH 004*	Intermediate Spanish II	5
SPANISH 005*	Advanced Spanish through Latin American Literature	5
SPANISH 006*	Advanced Spanish through Spanish Literature	5
SPANISH 007*	Conversational Spanish	3
SPANISH 009	Civilization of Spain	3
SPANISH 010	Latin-American Civilization	3
SPANISH 012	Survey of Mexican Literature	3
SPANISH 016	Mexican Civilization	3
SPANISH 018	Conversational Spanish For Hospitality And Food Service Workers	3

SPANISH 019	Conversational Spanish for Public Safety Personnel	3
SPANISH 026	Understanding Latin America Through Film	3
SPANISH 034	Spanish Language in the United States	3
SPANISH 035	Spanish for Spanish Speakers I	5
SPANISH 036*	Spanish for Spanish Speakers II	5
SPANISH 037	Composition and Conversation for Spanish Speakers	5
SPANISH 061	Elementary Spanish Conversation	2
TECTHTR 367	Costume and Fashion History	3
THEATER 100	Introduction to the Theater	3
THEATER 101	Acting in History and in Style	3
THEATER 110	History of the World Theater	3
THEATER 121	Chicano Theater	3
THEATER 123	Theater for Social Justice	3
THEATER 200	Introduction to Acting	3
THEATER 232	Play Production II	2
THEATER 293	Rehearsals and Performances III	3
THEATER 505	History of Motion Pictures	3
COMPLETE ADDITIONAL DEGREE APPLICABLE UNITS, IF NEEDED, TO REACH 60 UNITS		
LACCD GE OR CAL-GETC PATTERN		
	Total	*60*

Note: 3 units of major courses may be double counted towards LACCD General Education Area 3.

**This course has a prerequisite.*

Natural Sciences

These courses emphasize the natural sciences which examine the physical universe, its life forms and its natural phenomena. Students demonstrate an understanding of the methodologies of science as an investigative tool. Students will also examine the influence that the acquisition of scientific knowledge has on the development of the world's civilizations.

No more than two courses from any one subject area may be applied to this 18-unit Area of Emphasis.

SUBJECT & NO.	COURSE	UNITS
ANATOMY 001	Introduction to Human Anatomy	4
ANTHRO 101	Human Biological Evolution	3
ANTHRO 103	Archaeology: Reconstructing the Human Past	3
ANTHRO 111**	Laboratory in Human Biological Evolution	1
ASTRON 001	Elementary Astronomy	3
ASTRON 005**	Fundamentals of Astronomy Laboratory	1
BIOLOGY 003	Introduction to Biology	4
BIOLOGY 006*	General Biology I	5
BIOLOGY 007*	General Biology II	5
BIOLOGY 009	Human Ecology	3
BIOLOGY 020*	Human Anatomy and Physiology	8
BIOLOGY 022	Marine Biology	4
BIOLOGY 025	Human Biology	3
BIOLOGY 046*	Genetic Analysis	3
CHEM 051	Fundamentals of Chemistry	5
CHEM 065	Introductory General Chemistry	4
CHEM 101*	General Chemistry I	5
CHEM 102*	General Chemistry II	5
CHEM 201*	Quantitative Analysis I	4
CHEM 211*	Organic Chemistry for Science Majors I	5
CHEM 212*	Organic Chemistry for Science Majors II	5
CHEM 221*	Biochemistry for Science Majors	5
EARTH 001	Earth Science	3
EARTH 002**	Earth Science Laboratory	1
ENV SCI 001	Introduction to Environmental Science	3
ENV SCI 022**	Environmental Science Laboratory	2
ENV SCI 024	Global Climate Change	3
FAM & CS 021	Nutrition	3
GEOG 001	Physical Geography	3
GEOG 003	Introduction to Weather and Climate	3
GEOG 004	Map Reading and Interpretation	2
GEOG 015**	Physical Geography Laboratory	23
GEOLOGY 001	Physical Geology	3
GEOLOGY 002	Earth History	3
GEOLOGY 004	Physical Geology and Laboratory	4
GEOLOGY 006**	Physical Geology Laboratory	1
GEOLOGY 007**	Earth History Laboratory	1
GEOLOGY 015	Geological Catastrophes	3
METEOR 003	Introduction to Weather and Climate	3
MICRO 020	General Microbiology	4
OCEANO 001	Introduction to Oceanography	3
OCEANO 010**	Physical Oceanography Laboratory	1
PHYSICS 006*	General Physics I	4
PHYSICS 007*	General Physics II	4
PHYSICS 011	Introductory Physics	4
PHYSICS 021*	General Physics I with Calculus	4
PHYSICS 022*	General Physics II with Calculus	4
PHYSICS 101*	Physics for Engineers and Scientists I	5
PHYSICS 102*	Physics for Engineers and Scientists II	5
PHYSICS 103*	Physics for Engineers and Scientists III	5
PHYSIOL 001*	Introduction to Human Physiology	4
PSYCH 002*	General Psychology II	3
COMPLETE ADDITIONAL DEGREE APPLICABLE UNITS, IF NEEDED, TO REACH 60 UNITS		
LACCD GE OR CAL-GETC PATTERN		
	Total	*60*

Note: 3 units of major courses may be double counted towards LACCD General Education Area 5.

**This course has a prerequisite.*

***This course has a corequisite.*

Social and Behavioral Sciences

These courses emphasize the perspective, concepts, theories and methodologies of the disciplines typically found in the vast variety of disciplines that comprise study in the social and behavioral sciences. Students study about themselves and others as members of a larger society to evaluate how societies and social subgroups operate.

No more than two courses from any one subject area may be applied to this 18-unit Area of Emphasis.

SUBJECT & NO.	COURSE	UNITS
ADM JUS 001	Introduction to Administration of Justice	3
ADM JUS 002	Concepts of Criminal Law	3
AFRO AM 004	The African American in the History of the U.S. I	3
AFRO AM 005	The African American in the History of the U.S. II	3
AFRO AM 019	Introduction to African American Studies	3
ALD HTH 102	Health and Social Justice	3

ANTHRO 102	Human Ways of Life: Cultural Anthropology	3
ANTHRO 103	Archaeology: Reconstructing the Human Past	3
ANTHRO 104	Human Language and Communication	3
ANTHRO 109	Gender, Sex and Culture	3
ANTHRO 121	Anthropology of Religion, Magic, and Witchcraft	3
ANTHRO 132	Native People of North America	3
ASIAN 001	Asian American History	3
ASIAN 002	Contemporary Asian American Issues	3
ASIAN 003	The Peoples and Cultures of Asia	3
ASIAN 011	Chinese Civilization	3
A S L 040	Introduction to Deaf Culture	3
BIOLOGY 051	Introduction to Public Health for Scientists and Health Professionals	3
BRDCSTG 001	Fundamentals of Television and Radio Broadcasting	3
CHICANO 002	The Mexican-American in Contemporary Society	3
CHICANO 003	Sociology and Psychology of Latinos	3
CHICANO 004	Introduction to Chicana/o Studies	3
CHICANO 007	The Mexican-American in the History of the United States I	3
CHICANO 008	The Mexican-American in the History of the United States II	3
CHICANO 019	History of Mexico	3
CHICANO 020	The Mexican American in California	3
CHICANO 022	Chicano/a and Latino/o Healthcare Issues	3
CHICANO 025	The LGBTQ Chicana/o in Contemporary Society	3
CHICANO 026	The Chicana/o in the LGBTQ History of the United States	3
CHICANO 031	The Central American Experience	3
CHICANO 033	Introduction to Central American Studies	3
CHICANO 044	Mexican Civilization	3
CHICANO 047	The Mexican-American Woman in Society	3
CHICANO 050	Gender and Sexuality in Chicano/Latino Communities	3
CHICANO 056	Chicano/a Youth and Gangs	3
CHICANO 071	The Chicano in Los Angeles	3
CHICANO 080	Chicano Politics	3
CH DEV 001	Child Growth and Development	3
CH DEV 011	Child, Family, and Community	3
CH DEV 040	Equity and Social Justice in Early Education	3
CH DEV 045	Programs for Children with Special Needs	3
COMM 100	Introduction to Communication Studies	3
COMM 121	Interpersonal Communication	3
COMM 122	Intercultural Communication	3
COMM 151	Small Group Communication	3
COMM 190	Communication and New Media	3
ECON 001	Principles of Microeconomics	3
ECON 002	Principles of Macroeconomics	3
ECON 011	Economics of Globalization	3
ECON 030	Comparative Economics Systems	3
ECON 060	Economics and the Environment	3
EDUC 001	Introduction to Sociolinguistics	3
EDUC 001	Introduction to Teaching	3
ENV SCI 017	Geography of California	3
FAM &CS 031	Marriage and Family Life	3
GEOG 002	Cultural Elements of Geography	3
GEOG 007	World Regional Geography	3
GEOG 014	Geography of California	3
HEALTH 005	Health Equity	3
HEALTH 013	Drugs, Health, and Society	3
HEALTH 101	Introduction to Public Health	3
HEALTH 103	Cultural Competence in Health and Social Services	3
HISTORY 001	Introduction to Western Civilization I	3
HISTORY 002	Introduction to Western Civilization II	3
HISTORY 005	History of the Americas I	3
HISTORY 006	History of the Americas II	3
HISTORY 011	Political and Social History of the United States to 1877	3
HISTORY 012	Political and Social History of the United States from 1865	3
HISTORY 020	History of California and the Pacific Coast	3
HISTORY 023	History of Latin American Civilizations	3
HISTORY 052	The Role of Women in the History of the U.S.	3
HISTORY 078	The Environment in World History	3
HISTORY 081	A History of Working People in the United States I	3
HISTORY 082	A History of Working People in the United States II	3
HISTORY 083	History of LGBTQIA Communities in the United States	3
HISTORY 086	Introduction to World Civilization I	3
HISTORY 087	Introduction to World Civilization II	3
HISTORY 097	Introduction to the History of Science	3
JAPAN 009	Japanese Civilization	3
JOURNAL 105	Mass Communications	3
KIN MAJ 109	Women in Sport	3
KIN MAJ 110	Sport in Society	3
KIN MAJ 111	Diversity & Equity in Sport	3
LAW 003	Civil Rights and the Law	3
LAW 008	Law and Society	3
LING 002	Introduction to Sociolinguistics	3
POLS C1000	American Government and Politics	3
POL SCI 002	Introduction to Comparative Politics	3
POL SCI 005	The History of Western Political Thought	3
POL SCI 007	Introduction to International Relations	3
POL SCI 019	Women in Politics	3
POL SCI 020	Race and Ethnicity in Politics	3
POL SCI 040	Law and Democracy	3
POL SCI 050	Introduction to Research in Political Science	3
PSYC C1000	Introduction to Psychology	3
PSYCH 013*	Social Psychology	3
PSYCH 014	Abnormal Psychology	3
PSYCH 029	Multicultural Psychology	3
PSYCH 032	Psychology of Women	3
PSYCH 041	Life-Span Psychology: From Infancy to Old Age	3
PSYCH 052	Psychological Aspects of Human Sexuality	3
PSYCH 077	Sport Psychology	3
PSYCH 092*	Psychological Research Methods	5

RECR 100	Introduction to Recreation and Leisure Services	3
SOC 001	Introduction to Sociology	3
SOC 002	American Social Problems	3
SOC 003	Crime and Delinquency	3
SOC 004*	Sociological Analysis	3
SOC 007	Juvenile Delinquency	3
SOC 011	Race and Ethnic Relations	3
SOC 012	Marriage and Family Life	3
SOC 013	Society and Personality	3
SOC 014	Society and the Law	3
SOC 021	Human Sexuality	3
SOC 022	Sociology of Women	3
SOC 023	Issues of Manhood in U.S. Society	3
SOC 086	Popular Culture	3
SPANISH 009	Civilization of Spain	3
SPANISH 016	Mexican Civilization	3
SPANISH 026	Understanding Latin America Through Film	3
THEATER 123	Theater for Social Justice	3
COMPLETE ADDITIONAL DEGREE APPLICABLE UNITS, IF NEEDED, TO REACH 60 UNITS		
LACCD GE OR CAL-GETC PATTERN		
	Total	*60*

Note: 6 units of major courses may be double counted towards LACCD General Education Area 4.

**This course has a prerequisite.*

Course Substitution Policy for the General Studies Degrees

The following criteria should be used when evaluating external courses for the General Studies Area of Emphasis Degrees. (A course only needs to meet one of the criteria to be applied to one of the degrees)

1. The external course may be substituted if it is content equivalent to a course listed on the area of emphasis.
2. The external course may be substituted if it is approved for an appropriate Cal-GETC area that matches the area of emphasis.
   - **a.** General Studies: Art and Humanities: the external course must be approved for at least one of the following areas:
     - Cal-GETC Areas 3A Arts or 3B Humanities
   - **b.** General Studies: Natural Sciences: the external course must be approved for at least one of the following areas:
     - Cal-GETC 5A Physical Sciences or 5B Biological Science, or 5C Science Laboratory
   - **c.** General Studies: Social Behavioral Sciences: the external course must be approved for at least one of the following areas:
     - Cal-GETC Area 4 Social and Behavioral Sciences
3. Any Foreign Language course from an external college or university may be substituted on the General Studies: Arts and Humanities degree. The one 5-unit course limit rule would still apply. This allows for languages not offered at ELAC to be applied to the area of emphasis, (examples of such courses include: Armenian, German, Hebrew, Korean, Latin, Persian, Portuguese, Russian, etc.)

Note: This applies to external courses only, and cannot be used to justify substituting an ELAC course on the degrees.

Administration of Justice Department

F9-107 • (323) 265-8834

The criminal justice system in the United States is a diverse and dynamic network of agencies, departments, and professions. Educational institutions, training academies, and criminal justice agencies face the ongoing challenge of keeping pace with the frequent legal and sociological changes in this field.

The Administration of Justice Department at East Los Angeles College has earned recognition at both the local and state levels for its innovative approach to the continuing education and training of pre-service and in-service criminal justice personnel. A recipient of multiple Excellence in Workforce Development Awards from both the Los Angeles Community College District and the California Community College Association of Occupational Educators (CCCAOE), East's certificate, degree, and transfer program offerings set a high standard in the discipline.

Faculty

Hosea, Siage, Chair, Professor, Administration of Justice
Fish, Cristina E., Professor, Administration of Justice
Hauser, Patrick, Professor, Administration of Justice
Hosea, Jason, Professor, Fire Technology
Lao, Dennis, Professor, Administration of Justice
Posner, Wayne, Professor, Administration of Justice
Santoyo, Manuel, Professor, Administration of Justice
Walker, Curtis J., Professor, Administration of Justice

Adjunct Associate Professors

Archibald, Brent, Administration of Justice
Beard, Melford, Fire Technology
Carmona,Joseph, Adminstration of Justice
Causey, Roberto, Administration of Justice
Cavanaugh, Dr. Janis, Professor Emeritus, Administration of Justice
Guerra, Mario, Emergency Medical Technician
Irvin, Teresa, Administration of Justice
Johnson, Dr. Sharon, Administration of Justice
Kwon, Maurice, Administration of Justice
Medina, Jaime, Emergency Medical Technician
Perez, Leonard, Administration of Justice
Rueff, John P., Administration of Justice
Sanford, John, Administration of Justice
Sedita, Robert N., Administration of Justice
Solorzano, Angela, Administration of Justice
Stevenson, Mel, Administration of Justice
Tafoya, Julia, Administration of Justice
Tenorio, Adriana, Administration of Justice
Vasquez, Melinda, Administration of Justice

Educational Programs

SUBJECTS

- Administration of Justice
- Fire Technology

SKILLS CERTIFICATES

ADMINISTRATION OF JUSTICE

- Correctional Studies
- Emergency Medical Technician
- Fingerprint Classification

CERTIFICATES OF ACHIEVEMENT

ADMINISTRATION OF JUSTICE

- Addiction Studies Specialist in Criminal Justice
- Administration of Justice
- Administration of Justice/Law Emphasis
- Administration of Justice, Sociological Emphasis
- Basic Police Academy Preparation
- Forensic Crime Scene Investigation

FIRE TECHNOLOGY

- Fire Technology/State Fire Marshall Core Classes

ASSOCIATE DEGREE PROGRAMS

- Administration of Justice
- Fire Technology
- Forensic Crime Scene Investigation
- Administration of Justice for Transfer

Skills Certificates

The Administration of Justice department encourages students seeking to earn any Skills Certificate to complete the requirements for their chosen Skills Certificate within the same academic year.

Correctional Studies

This certificate program is designed for those students seeking to gain a broad correctional-based perspective in their Administration of Justice studies and intending to seek gainful employment within this field.

SUBJECT & NO.	COURSE	UNITS
ADM JUS 001	Introduction to Administration of Justice	3
ADM JUS 014	Report Writing for Peace Officers	3
ADM JUS 075	Introduction to Corrections	3
ADM JUS 475*	Contemporary Issues in Corrections	3
SOC 003	Crime and Delinquency	3
	Total	*15*

**This course has a prerequisite.*

Emergency Medical Technician

This program provides current standard of care theories and techniques of Emergency Medical Services (EMS) to be performed by an Emergency Medical Technician (EMT) and includes skills training and preparation for the National Registry EMT Computerized Adaptive Examination.

Areas of subject matter include an introduction to emergency medical services systems, legal/ethical issues, roles, and responsibilities of EMT's, anatomy, physiology, medical emergencies, trauma emergencies, airway management, communications, documentation, general pharmacology, hemorrhage control, ambulance operations, hazardous materials, basic strategic casualty care, response to terrorism, special care of patients exposed to heat, cold, radiation, and contagious disease.

The EMT Program is taught by professionals in the field of emergency medical services (EMS). Successful completion of this program will qualify students to participate in the National Registry of Emergency Medical Technicians Computerized Adaptive Certificate Examination, so you can begin a new career in record time.

SUBJECT & NO.	COURSE	UNITS
EDA 009	Emergency Department Assistant/ First Responder/Emergency Medical Responder Program	4
OR		
FIRETEK 201	Fire Protection Organization	3
FIRETEK 096	Emergency Medical Technician I	8
	Total	*11-12*

Fingerprint Classification

Students who satisfactorily complete these courses will be given verification of passing which qualifies students for employment as a fingerprint technician.

SUBJECT & NO.	COURSE	UNITS
ADM JUS 005	Criminal Investigation	3
ADM JUS 062	Fingerprint Classification	3
	Total	*6*

Certificates of Achievement

Addiction Studies Specialist in Criminal Justice

(Academic Plan E013341D)

(with Psychology & Addiction Studies Department)

This certificate program is designed for students seeking entry-level employment positions in settings that provide assessment and treatment of the substance abusing individual who is either incarcerated in a correctional facility, or under some form of correctional supervision.

Program Learning Outcomes:

- Apply appropriate assessment and treatment methods in the clinical setting.
- Compare and contrast the difference among assessment, intervention, treatment, and prevention in the recovery process.
- Differentiate between the major theoretical perspectives in psychology.

SUBJECT & NO.	COURSE	UNITS
ADDICST 001	Understanding Addiction and Counseling	3
ADDICST 007	Addiction Treatment and Recovery	3
ADDICST 022	Prevention Specialist Training	3
ADM JUS 001	Introduction to Administration of Justice	3
ADM JUS 049	Narcotics and Vice Control	3
ADM JUS 075	Introduction to Corrections	3
	Total	*18*

Administration of Justice

(Academic Plan E021184D)

This program is designed for the student intending to seek employment in Criminal Justice or private security positions.

Program Learning Outcomes:

- Apply strategies for prevention of criminal behavior related to gang activity, drug and alcohol abuse.
- Identify historical concepts of criminal law.
- Summarize policies regarding corrections, probation and institutional services.

SUBJECT & NO.	COURSE	UNITS
ADM JUS 001	Introduction to Administration of Justice	3
ADM JUS 002	Concepts of Criminal Law	3
ADM JUS 003	Legal Aspects of Evidence	3
ADM JUS 005	Criminal Investigation	3
ADM JUS 014	Report Writing for Peace Officers	3
ADM JUS 067	Community Relations I	3
	Total	*18*

Administration of Justice/Law Emphasis

(Academic Plan E013335D)

This certificate program is designed for those students seeking to gain a broad law-based perspective in their Administration of Justice studies.

Program Learning Outcomes:

- Apply critical thinking skills to solve a community problem.
- Identify roles and responsibilities of each component in the criminal justice system.
- Interpret individual rights related to case studies.

SUBJECT & NO.	COURSE	UNITS
ADM JUS 001	Introduction to Administration of Justice	3
ADM JUS 002	Concepts of Criminal Law	3
ADM JUS 003	Legal Aspects of Evidence	3
ADM JUS 004	Principles and Procedures of the Justice System	3
ADM JUS 285	Directed Study - Administration of Justice	2
LAW 001	Business Law	3
	Total	*17*

Administration of Justice, Sociological Emphasis

(Academic Plan E013336D)

This certificate program is designed to provide basic concepts and skills for an entry-level employee in the area of probation, parole, corrections, or law enforcement. This certificate emphasizes sociological aspects of crime, including criminogenic theory and the social causes of crime and delinquent behavior.

Program Learning Outcomes:

- Categorize content of statutory and case law.
- Demonstrate competency in identifying juvenile delinquency.
- Summarize theories of crime and application of punishment.

SUBJECT & NO.	COURSE	UNITS
ADM JUS 001	Introduction to Administration of Justice	3
ADM JUS 002	Concepts of Criminal Law	3
ADM JUS 075	Introduction to Corrections	3
SOC 002	American Social Problems	3
SOC 003	Crime and Delinquency	3
SOC 007	Juvenile Delinquency	3
	Total	*18*

Basic Police Academy Preparation

(Academic Plan E013343D)

This certificate program is designed for students that are currently in or anticipating entry into the police hiring and background process. This certificate emphasizes those courses that most effectively "fast-track" a pre-academy student for entry and successful completion of basic police academy training.

Program Learning Outcomes:

- Achieve competency in application of law regarding criminal behavior.
- Apply safety regulations in police procedure.
- Identify community needs to solving a problem.

SUBJECT & NO.	COURSE	UNITS
ADM JUS 001	Introduction to Administration of Justice	3
ADM JUS 002	Concepts of Criminal Law	3
ADM JUS 005	Criminal Investigation	3
ADM JUS 006	Patrol Procedures	3
ADM JUS 014	Report Writing for Peace Officers	3
KIN 229	Body Conditioning Skills	1
	Total	*16*

Fire Technology/State Fire Marshall Core Classes

(Academic Plan E015924D)

This certificate program is designed to provide concepts and skills for an entry-level employee in the area of fire prevention, fire suppression, and fire investigation. This certificate places an emphsis on the basics of fire chemistry and physics; fire strategy and tactics; identification and correction of fire hazards; building materials and construction; and fundamentals of fire protections systems operations and design.

Program Learning Outcomes:

- Demonstrate how to effectively prepare for a career in the Fire Service.
- Distinguish the various types of services the Fire Department provides to the community.
- Illustrate the culture of safety in the Fire Service and its importance when providing quality service to the community.

SUBJECT & NO.	COURSE	UNITS
FIRETEK 201	Fire Protection Organization	3
FIRETEK 202	Fire Prevention	3
FIRETEK 203	Fire Protection Equipment and Systems	3
FIRETEK 204	Building Construction for Fire Protection	3
FIRETEK 205	Fire Behavior and Combustion	3
FIRETEK 216	Fundamentals of Personal Fire Safety and Emergency Action	3
	Total	*18*

Forensic Crime Scene Investigation

(Academic Plan E013340D)

This certificate program is designed to prepare entry-level crime scene response and evidence processing personnel for employment positions such as Crime Scene Technician, Evidence Custodian, Coroner's Assistant, and Criminal Investigation (Detective).

Program Learning Outcomes:

- Achieve competency in a forensic science work environment utilizing acceptable practices and methods.
- Apply the knowledge of the historical background of applied methods of investigation.
- Recognize the importance of ethical standards in evidence handling using professional code of ethics.

SUBJECT & NO.	COURSE	UNITS
ADM JUS 005	Criminal Investigation	3
ADM JUS 172*	Criminalistics I	3
ADM JUS 173*	Criminalistics II	3
ADM JUS 174	Offender Profiling in Criminal Investigations	3
ADM JUS 285	Directed Studies in Administration of Justice	2
ADM JUS 428	Ethics in Forensic Science	3
	Total	*17*

**This course has a prerequisite.*

Associate Degree Programs

Administration of Justice, Associate in Arts Degree

(Academic Plan E002470C)

This program in Administration of Justice is designed for pre-service or in-service students who wish to prepare for or improve themselves in positions in the several fields of Administration of Justice. Select 18 or more units from the following Administration of Justice courses as well as a minimum of six units of listed elective courses from within the Administration of Justice or Public Service or Spanish subject areas.

Program Learning Outcomes:

- Achieve competency in a public safety work enviroment in policing, corrections and forensic science
- Apply the historical background of safety regulations in policing, corrections and forensic science.
- Recognize community needs and employ appropriate solutions.

SUBJECT & NO.	COURSE	UNITS
COMPLETE 18 UNITS FROM THE FOLLOWING COURSES:		18
ADM JUS 001	Introduction to Administration of Justice	3
ADM JUS 002	Concepts of Criminal Law	3
ADM JUS 003	Legal Aspects of Evidence	3
ADM JUS 004	Principles and Procedures of the Justice System	3
ADM JUS 005	Criminal Investigation	3
ADM JUS 006	Patrol Procedures	3
ADM JUS 014	Report Writing for Peace Officers	3
ADM JUS 049	Narcotics and Vice Control	3
ADM JUS 062	Fingerprint Classification	3
ADM JUS 067	Community Relations I	3
ADM JUS 075	Introduction to Corrections	3
ADM JUS 160	Police Organization and Administration	3
ADM JUS 172*	Criminalistics I	3
ADM JUS 173*	Criminalistics II	3
ADM JUS 174	Offender Profiling in Criminal Investigations	3
ADM JUS 256	Introduction to Cyber Investigations	3
ADM JUS 428	Ethics in Forensic Science	3
ELECTIVES: COMPLETE 6 UNITS FROM THE FOLLOWING COURSES		6
ADM JUS (any)		
PUBSERV (any)		
SPANISH 019	Conversational Spanish for Public Safety Personnel	3
COMPLETE ADDITIONAL DEGREE-APPLICABLE UNITS, IF NEEDED, TO REACH 60 UNITS.		
LACCD GENERAL EDUCATION PLAN		27
	Total	*60*

Note: ADM JUS 001 may be double counted under LACCD GE area 4b.

**This course has a prerequisite.*

Fire Technology, Associate in Arts Degree

(Academic Plan E002471C)

The Fire Technology degree program is designed for students intending to enter the fire service as a career, as well as for in-service fire personnel wishing to enhance their professional and academic expertise.

Many courses within the Fire Technology subject area meet accreditation and certification standards set by the State Fire Marshal's Office

Students seeking this degree must complete the following required Fire Technology courses, as well as a minimum of nine units of listed elective courses from within the Fire Technology or Public Service or Spanish subject areas.

Program Learning Outcomes:

- Identify a patient in distress and apply the appropriate treatment based on the chief complaint.
- Implement the appropriate tactical and strategic plans based on the emergency incident priorities of life safety, incident stabilization and property conservation.
- Recognize hazardous environments that affect respondent and public safety.

SUBJECT & NO.	COURSE	UNITS
FIRETEK 201	Fire Protection Organization	3
FIRETEK 202	Fire Prevention	3
FIRETEK 203	Fire Protection Equipment and Systems	3
FIRETEK 204	Building Construction for Fire Protection	3
FIRETEK 205	Fire Behavior and Combustion	3
	Subtotal	*15*
PLUS 9 UNITS FROM THE FOLLOWING:		9
FIRETEK 027	Wildland Firefighter	4
FIRETEK 207	Wildland Fire Control	3
FIRETEK 209	Fire Tactics and Strategy	3
FIRETEK 213	Fire Investigation	3
FIRETEK 216	Fundamentals of Personal Fire Safety and Emergency Action	3
FIRETEK 217	Fire Apparatus	3
FIRETEK 096	Emergency Medical Technician I	8
SPANISH 019	Conversational Spanish for Public Safety Personnel	3
SPANISH 024	Spanish for Medical Personnel	3
PUBSERV (any course numbered 600 or above)		
COMPLETE ADDITIONAL DEGREE-APPLICABLE UNITS, IF NEEDED, TO REACH 60 UNITS.		
LACCD GENERAL EDUCATION PLAN		27
	Total	*60*

Forensic Crime Scene Investigation, Associate of Science Degree

(Academic Plan E041132C)

The Associate of Science in Forensic Crime Scene Investigation, offered by the Administration of Justice Department, is intended for students who are interested in pursuing a career as a forensic specialist, crime scene investigator, or identification technician, or who wish to continue on to a bachelor degree program in forensic science. The Associate of Science in Forensic Crime Scene Investigation program offers a "hands-on" approach to topics such as crime scene investigation, crime scene diagramming, photography, evidence collection, and advanced techniques in crime scene investigations such as; blood spatter analysis, dusting and lifting fingerprints, chemical enhancement of fingerprints, weapon identification and gunshot residue testing. Program faculty are foresic specialists, fingerprint experts, ballistics and weapon experts as well as experts in the forensic field through local agencies. To earn the AS in Forensic Crime Scene Investigation, students must complete the following: a) Completion of 60 semester units or 90 quarter units of degree-applicable courses, b) Minimum overall grade point average of 2.0, c) Minimum grade point of "C" (or "P") for each course in the major, and d) Completion of LACCD General Education Plan.

Program Learning Outcomes:

- Utilize acceptable forensic science practices and methods in a practical work environment.

- Examine the historical background of applied methods of investigation.
- Apply ethical standards in evidence handling using the professional code of ethics.

Required Core Courses

SUBJECT & NO.	COURSE	UNITS
ADM JUS 001	Introduction to Administration of Justice	3
ADM JUS 005	Criminal Investigation	3
ADM JUS 172*	Criminalistics I	3
ADM JUS 173*	Criminalistics II	3
ADM JUS 174	Offender Profiling in Crminal Investigations	3
ADM JUS 428	Ethics in Forensic Science	3
ADM JUS 062	Fingerprint Classification	3
ADM JUS 285	Directed Study - Administration of Justice	2
BIOLOGY 003	Introduction to Biology	4
PHOTO 047	Introduction to Digital Photography	3
TOTAL UNITS FOR MAJOR		30
COMPLETE ADDITIONAL DEGREE-APPLICABLE UNITS, IF NEEDED, TO REACH 60 UNITS.		
LACCD GENERAL EDUCATION PLAN		27
	Total	*60*

Note: 6 units of major courses may be double-counted in LACCD GE Area 4b and 5.

**This course has a prerequisite.*

Associate of Science in Administration of Justice for Transfer

(Academic Plan E032902H)

Students completing the Associate in Science in Administration of Justice for Transfer Degree will have satisfied the lower division major preparation for bachelor's degrees in similar majors as determined by California State University (CSU) campuses and are guaranteed admission with junior status to the California State University system, although not to a particular campus or major. Students can use the website ADT Search by CSU Campus to find CSU campuses that accept ADT degrees as being similar to their bachelor's degree majors: https://www.calstate.edu/apply/transfer/Pages/associate-degree-for-transfer-major-and-campus-search.aspx.

To earn an Associate Degree for Transfer, students must complete 60 semester units (90 quarter units) of coursework that is transferable to the California State University with an overall GPA of 2.0 or higher, and also complete each of the following requirements:

1. Major/Area of Emphasis: A minimum of 18 semester units (27 quarter units) of coursework, with a C or higher earned in each course or P if taken on a Pass/No Pass basis, as required by the Los Angeles Community College District (LACCD) (Title 5 §55062).
2. General Education: Completion of the California General Education Transfer Curriculum (Cal-GETC) course requirements, with a C or higher earned for each course or P if taken on a Pass/No Pass basis (34 semester/45 quarter units).
3. Residency: A minimum of 12 semester units must be completed within the LACCD (Title 5 §55062).

Program Learning Outcomes:

- Analyze content of statutory and case law.
- Apply critical thinking skills to solve a criminal justice problem.
- Describe individual functions and components of the criminal justice system.

Required Core Courses

SUBJECT & NO.	COURSE	UNITS
ADM JUS 001	Introduction to Administration of Justice	3
ADM JUS 002	Concepts of Criminal Law	3
	Subtotal	*6*
LIST A		6 UNITS
ADM JUS 003	Legal Aspects of Evidence	3
ADM JUS 004	Principles and Procedures of the Justice System	3
ADM JUS 005	Criminal Investigation	3
ADM JUS 067	Community Relations I	3
ADM JUS 075	Introduction to Corrections	3
LIST B		6 UNITS
ADM JUS 160	Police Organization and Administration	3
ADM JUS 172*	Criminalistics I	3
STAT C1000	Introduction to Statistics	4
OR		
STAT C1000E	Introduction to Statistics	4
OR		
PSYCH 091	Statistics for the Social and Behavioral Sciences	4
OR		
ECON 020	Statistics for Economics	3
OR		
BUS 015	Business Statistics	3
OR		
SOC 125	Statistics for the Social Sciences	3
PSYC C1000	Introduction to Psychology	3
SOC 001	Introduction to Sociology	3
or any List A course not already used		
COMPLETE ADDITIONAL CSU UNITS, IF NEEDED, TO REACH 60 CSU TRANSFERABLE UNITS		
	Cal-GETC GE Pattern	
	Total	*60*

**This course has a prerequisite.*

Transfer Curriculum

Information regarding lower division major preparation requirements required to transfer to a University of California (UC) or California State University (CSU) campus may be obtained at www.assist.org. For information about independent or out-of-state colleges/universities, please consult with a counselor.

Subjects & Course Descriptions

Administration of Justice (ADM JUS)

001 Introduction to Administration of Justice (3) UC:CSU Cal-GETC 4 (C-ID AJ 110)
(UC Limit: ADM JUS 001 + ADM JUS 004 combined, maximum credit, one course).

LECTURE, 3 HOURS.

Note: This course is approved for Credit by Exam.

Note: This course is eligible to be offered in any DE modality.

This course presents an introduction to the administration of justice in the United States, its history, philosophy, sub-systems, roles of its members and their relationships. It also introduces theories of crime, punishment, and rehabilitation and looks at ethics, education, professionalism, and training in the system.

002 Concepts of Criminal Law (3) UC:CSU Cal-GETC 4 (C-ID AJ 120)

LECTURE, 3 HOURS.

Note: This course is approved for Credit by Exam.

Note: This course is eligible to be offered in any DE modality.

This course presents concepts of criminal law, philosophy of law and constitutional provisions, definitions, classification of crime, and the applications of these to the system of justice. How legal research, case law, methodology, and concepts flow as a social force are looked at in depth.

003 Legal Aspects of Evidence (3) UC:CSU (C-ID AJ 124)

LECTURE, 3 HOURS.

Note: This course is approved for Credit by Exam.

Note: This course is eligible to be offered in any DE modality.

This course presents the legal aspects of evidence, constitutional and procedural considerations affecting arrest, search and seizure, kinds and degrees of evidence and rules, governing administratively, and judicial decisions interpreting individual rights and case studies.

004 Principles and Procedures of the Justice System (3) UC:CSU (C-ID AJ 122)
(UC Limit: ADM JUS 001 + ADM JUS 004 combined, maximum credit, one course).

LECTURE, 3 HOURS.

Note: This course is approved for Credit by Exam.

Note: This course is eligible to be offered in any DE modality.

This course provides an in-depth study of the role and responsibilities of each segment within the criminal justice system: Law enforcement, judicial, and corrections. Consideration is given to past, present, and future exposures to the procedures of each sub-system from initial entry to final disposition, and the relationship each segment maintains with its system members and the community.

005 Criminal Investigation (3) UC:CSU (C-ID AJ 140)

LECTURE, 3 HOURS.

Note: This course is approved for Credit by Exam.

Note: This course is eligible to be offered in any DE modality.

This course covers the fundamentals of investigation: Crime scene, search and recording, and the collection and preservation of physical evidence. Scientific aids, modus operandi and sources of information, interviews and interrogation, follow-up, and case preparation are also emphasized.

006 Patrol Procedures (3) CSU

LECTURE, 3 HOURS.

Note: This course is approved for Credit by Exam.

Note: This course is eligible to be offered in any DE modality.

This course presents the history and development of patrol philosophy and planning for field activities. The topics considered include the functions of patrol, traffic, and other preliminary investigative duties of the field officer. The handling of civic and domestic disturbances and other community crime incidents are also discussed.

014 Report Writing for Peace Officers (3) CSU

LECTURE, 3 HOURS.

Note: This course is approved for Credit by Exam.

Note: This course is eligible to be offered in any DE modality.

This course presents the various types of technical writing used in police reports. The appropriateness of different styles in different contexts, the conceptualization of the material, and the use of these reports by crime analysts in police agencies are emphasized. Grammatical aspects of good report writing are also included.

049 Narcotics and Vice Control (3) CSU

LECTURE, 3 HOURS.

Note: This course is approved for Credit by Exam.

Note: This course is eligible to be offered in any DE modality.

This course presents the covert criminal activities of organized crime within the community and the impact that these activities have on the social structure. This course discusses the history of illegal drugs and analyzes how law enforcement has attempted to control the widespread use of illegal drugs and the criminal enterprises that dominate the narcotics trade. Vice operations and the criminal enterprises that control these activities are also examined in depth.

062 Fingerprint Classification (3) CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course covers practical aspects of fingerprint classification. Technical terminology, pattern interpretation, classification of fingerprints, search for fingerprints at crime scenes, and the preservation of prints and print development are emphasized.

067 Community Relations I (3) UC:CSU (C-ID AJ 160)

LECTURE, 3 HOURS.

Note: This course is approved for Credit by Exam.

Note: This course is eligible to be offered in any DE modality.

This course explores the relationship between all aspects of the justice system and the community it serves. Principal emphasis is placed upon the professional image of members of the justice system and the development of positive relationships with the community including the challenges and prospects of administering justice within a diverse multicultural population.

075 Introduction to Corrections (3) UC:CSU (C-ID AJ 200)

LECTURE, 3 HOURS.

Note: This course is approved for Credit by Exam.

Note: This course is eligible to be offered in any DE modality.

This is a basic course dealing with the nature of the correctional system and the aims and objectives of corrections, probation, institutions, services, and supervision of inmates.

160 Police Organization and Administration (3) CSU

LECTURE, 3 HOURS.

Note: This course is approved for Credit by Exam.

Note: This course is eligible to be offered in any DE modality.

This course offers the effect of organizational structure and administrative procedure on the implementation of police functions; assessment of processes of recruitment, career advancement and leadership; and administrative problems of staffing, supervision, and morale.

172 Criminalistics I (3) CSU

Prerequisite: Administration of Justice 005.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides the student with an in-depth study of the evolution of forensic science and the collection techniques for evidence in a criminal investigation.

173 Criminalistics II (3) CSU

Prerequisite: Administration of Justice 172.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides the student with forensic techniques for crime scene investigations which include fingerprint and handwriting examinations, identification of human remains, discovery of trace evidence, and firearms recovery.

174 Offender Profiling in Criminal Investigations (3) CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course offers explanations and predictors for offender behavior in specific types of crimes including classification of offenders, profiling techniques, and the legal aspects of offender behavior.

256 Introduction to Cyber Investigations (3) CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

In this course, students discuss technology-facilitated crimes, with a specific emphasis on distributed denial-of-service attacks and unauthorized intrusions. Provide an accurate definition of information attacks and critically analyze each component separately, showcasing their characteristics and impact. Explain the classification of computer crimes, differentiating between crimes where computers are the primary targets and those where computers are utilized as instruments. Students also explore the interconnectedness between these two categories, highlighting the potential relationships and overlaps between them.

428 Ethics in Forensic Science (3) CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides the student with ethical standards and guidelines in forensic science as they relate to the criminal case and the investigator. Topics covered include the key elements of ethical guidelines, individual aspects of the ethical code, procedural and substantive law issues pertaining to crime scene investigations, courtroom testimony and admissibility issues, and ethical standards for all written reports.

475 Contemporary Issues in Corrections (3) CSU

Prerequisite: Administration of Justice 075.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course examines and analyzes the growing problems within the correctional environment including the warehousing of inmates, managing the prison population, restorative justice, correctional reorganization, and inmate issues and concerns. The death penalty is evaluated in terms of morality, economics, and the legal basis on which it rests. This course also examines other contemporary topics including the juvenile correctional process and the problems associated with the housing of American youth, the victim and the role that they play in this process, and the future careers that are available in corrections in this changing environment.

285 Directed Study - Administration of Justice (2) CSU

CONFERENCE 1 HOUR PER WEEK PER UNIT.

Note: This course is eligible to be offered in any DE modality.

The above course allows students to pursue Directed Study in Administration of Justice on a contract basis under the direction of a supervising instructor.

CREDIT LIMIT: A MAXIMUM OF 6 UNITS IN DIRECTED STUDY MAY BE TAKEN FOR CREDIT IN ANY ONE DISCIPLINE.

Note: UC does not grant credit for variable topics courses in Administration of Justice because of credit restrictions in this area.

931 Cooperative Education - Administration of Justice (3) CSU RPT 4

Note: Requires 15 to 19 hours per week; paid employment related to the occupational major and enrollment in at least 7 units (which include Co-op Ed).

Note: This course is eligible to be offered in any DE modality.

Cooperative Education is a work experience program involving the employer, the student-employee, and the college to ensure that the student receives on the job training and the unit credit for work experience or volunteer work/internship. Students must be employed or volunteering/interning in order to participate in the program. This course assists students in acquiring desirable work habits, attitudes, and career awareness in the field of the student's Administration of Justice major.

941 Cooperative Education - Administration of Justice (4) CSU RPT 3

Note: Requires 20 hours per week; paid employment related to the occupational major and enrollment in at least 7 units (which include Co-op Ed).

Cooperative Education is a work experience program involving the employer, the student-employee, and the college to ensure that the student receives on the job training and the unit credit for work experience or volunteer work/internship. Students must be employed or volunteering/interning in order to participate in the program.

This course assists students in acquiring desirable work habits, attitudes, and career awareness in the field of the student's Administration of Justice major.

Fire Technology (FIRETEK)

027 Wildland Firefighter (4) CSU

LECTURE, 3.5 HOURS, LABORATORY, 1 HOUR.

Note: This course is eligible to be offered in any DE modality.

This course prepares the student for entry level jobs in Wildland Firefighting. It combines classroom instruction with hands-on training. Certificates of recognition for completing the course are awarded including S130, S190, and L180 certificates from the National Wildland Coordinating Group.

096 Emergency Medical Technician I (8) CSU

Limitation on Enrollment: Pursuant to Title 5, Section 58106B, (Health and Safety Considerations), as well as other state regulations, the student must present to the instructor a Basic Life Support for the Healthcare Provider card from the American Heart Association and an updated immunization record card prior to the beginning of the class or no later than the first examination.

LECTURE, 7.5 HOURS; LABORATORY, 1.5 HOURS.

Note: This course is approved for Credit by Exam.

This course provides the theory and techniques of emergency medical services to be performed by an Emergency Medical Technician (EMT). This course prepares the student for the National Registry Examination.

201 Fire Protection Organization (3) CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course introduces fire technology: its career opportunities; philosophy and history of fire protection; fire loss analysis; fire protection functions and systems; basic fire chemistry and physics; and fire strategy and tactics. The course describes the organization of fire departments, their relation to local governments, and the laws regulating fire service.

202 Fire Prevention (3) CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides fundamental information regarding the history and philosophy of fire prevention and organization. This course includes information on the operation of a fire prevention bureau, fire codes, identification and correction of fire hazards, relationship of fire prevention with fire safety education, and detection and suppression systems.

203 Fire Protection Equipment and Systems (3) CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course introduces the fundamentals of fire protection systems and equipment: Features of design and operation of fire detection and alarm systems, heat and smoke control systems, special protection and sprinkler systems, water supply for fire protection and portable fire extinguishers.

204 Building Construction for Fire Protection (3) CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course studies building construction from the point of view of fire protection, focusing on design, construction materials, and the safety concerns of lightweight building components.

205 Fire Behavior and Combustion (3) CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides the theory and fundamentals of how and why fires start, spread, and are controlled. Fire chemistry and physics, fire characteristics of materials, extinguishing agents, and fire control techniques are covered.

207 Wildland Fire Control (3) CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides information on the characteristics and behavior of wildland fires in the Southern California watershed system. It covers organization, staffing, equipment, initial attack, large fire management, and tactical situations.

209 Fire Tactics and Strategy (3) CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course introduces fire-fighting tactics and strategies including the art of using manpower, effective use of equipment and apparatus, and methods of how to attack, control, and extinguish structural, waterfront, oil, and other types of fires.

213 Fire Investigation (3) CSU

LECTURE, 3 HOURS.

In this course, students are introduced to fire investigation including methods of determining point of origin, travel path and course, recognizing and preserving evidence, interviewing witnesses, arson laws and types of arson fires, court testimony, reports, and records.

216 Fundamentals of Personal Fire Safety and Emergency Action (3) CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course introduces the basic concepts of occupational health and safety as it relates to emergency service organizations. Topics include risk evaluation and control procedures for fire stations, training sites, emergency vehicles, and emergency situations involving fire, emergency medical services, hazardous materials, and technical rescue. This course provides information on the establishment and management of a safety program in an emergency service organization.

217 Fire Apparatus (3) CSU

LECTURE, 3 HOURS.

This course focuses on the aspects of care, maintenance, and operation of fire apparatus and pumps. It also examines the principles of pumping, pumps and pumpaccessories, power development and transmission, and effective fire streams.

Allied Health Department

G5-211M *(323) 265-6802*

Healthcare is the second largest industry in the United States, employing over eight million workers. There are over 200 professions within the areas of Allied Health, and many of these professions can be entered directly with an A.S. degree or certificate. With an increased focus on the need for well-trained and effective healthcare personnel, the Allied Health Department offers state and nationally approved programs in the area of Health Information Technology, as well as the gateway courses in the Health Occupations Program and the field of Allied Health. The in-depth classroom instruction is blended with practical, hands-on learning to equip students with the necessary knowledge and skills to work in a wide variety of healthcare-related facilities and organizations. The faculty members are highly educated, with extensive professional experience needed to teach today's students; clinical students train with the most modern medical devices and technology in both actual and simulated healthcare environments, to learn the latest industry practices and procedures. All program graduates are eligible to take all local, state, or national credentialing and/or licensure examinations.

One of the fastest growing career areas of employment today is in the medical or healthcare industry. Employment in the healthcare industry is in demand with ten of the top 20 fastest growing occupations in the United States as health-related according to the Bureau of Labor Statistics. Healthcare professionals enjoy great earning potential, amazing opportunities for rapid advancement, and flexibility in hours, location, and job types.

The Health Occupations Program offer four courses that allow students to learn new skills that lead to a Health/Service Careers Foundational Skills Certificate (7.5 units) and/or Gerontology/Health Certificate of Achievement (16.5 units), in collaboration with the Family, Child, and Consumer Studies Department. Students who complete these courses may exit for employment into an entry-level position in the healthcare industry, continue to earn either one of our Certificates of Achievement, or earn an Associates Degree offered within the Allied Health Department.

In addition to providing education and training for those entering a new field of employment, the Health Occupations Program offers an avenue for professional development and the refinement of skills for those currently employed in healthcare.

Students pursuing careers in Health Information Technology (HIT) learn the essential skills and technologies of healthcare information management, including finance, law, and medical billing and coding, that permit healthcare facilities to run smoothly. The Health Inforrmation Technology Program provides individuals interested in working in healthcare the opportunity to enhance their knowledge, skills, and competencies to meet the demands and the commitment required for a career in a healthcare profession. The core courses provide in-depth information into health occupations careers and trends, the occupational and educational opportunities, and the educational, physical, emotional, and attitudinal requirements.

In addition, in conjunction with the Career and Continuing Education Department, the Allied Health Department also offers Noncredit Certificate of Completion programs including Administrative Medical Assistant, Health Care Professions Preparation, Introduction to Patient Transporting, and Phlebotomy Technician. Please see the listing in the Career and Continuing Education Department for details.

Faculty

Garcia, Pablo, Chair, Assistant Professor, Health Occupations
Griffin, Tracey, Assistant Professor, Health Information Technology
Torrez, Isabel, Assistant Professor, Health Occupations

Adjunct Associate Professors

Allmond, Cheri, Health Occupations
Bassett, Pamela, Health Occupations
Bassett, Savonne, Health Occupations
Baton, Cara, Health Occupations
Clarke, Oretta, MD, Health Occupations
Collier, Deborah, Health Information Technology
Crooms, Jennie, Health Information Technology
Curtis-Ussery, Dr. Michelle, Health Occupations
Harrison, Tiffany, Health Occupations
Heard, Tanisha, Health Information Technology
Hill-Jones, Laura, Health Occupations
Ho, Louis, Pharm.D., Health Information Technology
Howard, Leslie, Health Occupations
Hyder, Amanda, Health Information Technology
Jenkins, LaQuenta, Health Occupations
Lott, Aminika, Allied Health
McGowan, Linda, Health Occupations
Ortiz, Alex, Health Information Technology
Simpson-Lott, Darlene, Allied Health
Tajon, Mark, Health Information Technology
Tweedy, Marlene, Health Occupations
Vazquez, Lisa, Health Occupations
Wynne, Virginia, Health Occupations

Educational Programs

SUBJECTS

- Allied Health
- Health Information Technology
- Health Occupations

SKILLS CERTIFICATE

- Health/Service Careers Foundational

CERTIFICATES OF ACHIEVEMENT

- Administrative Medical Assistant
- Clinical Medical Assistant
- Gerontology/Health
- Health Information Clerk Typist
- Health Information Coding Specialist
- Health Information Coding and Statistics Clerk
- Health Information Technology
- Interventional Radiology Coding
- Phlebotomy Technician

ASSOCIATE DEGREE PROGRAMS

- Health Information Technology
- Medical Assistant

Skills Certificates

The Allied Health department encourages students seeking to earn any Skills Certificate to complete the requirements for their chosen Skills Certificate within the same academic year.

Health/Service Careers Foundational

This certificate prepares students with entry-level skills and competencies needed for employment opportunities within the healthcare and social service industry. This core courses provide in-depth information into health occupations careers and trends, the occupational and educational opportunities, and the educational, physical, emotional, and attitudinal requirements. Topics focus on competencies required of healthcare and social service providers, such as HIPAA, Professionalism/Ethics, Diversity/Cultural Awareness, Teamwork, Collaboration, Conflict Resolution, Customer Service, Safe Practice/Infection Control, Medical Teminology, and First Aid. Completion of this skills certificate provides the first step in making an informed decision regarding the selection of additional programs of study leading to healthcare and service careers.

SUBJECT & NO.	COURSE	UNITS
HLTHOCC 062	Skill Set for the Healthcare Professional	2
HLTHOCC 063	Basic Medical Terminology, Pathophysiology and Pharmacology for the Healthcare Professional	2
HLTHOCC 064	Cultural and Legal Topics for Healthcare Professionals	1
HLTHOCC 065	Fundamentals for the Healthcare Professional	2.5
	Total	*7.5*

Certificates of Achievement

To enroll into the Administrative Medical Assistant program, students must first apply online at www.elac.edu. After enrolling at ELAC, the student must apply to the Health Information Technology program and attend the Mandatory Orientation. Contact Department Chair Pablo Garcia at GarciaP4@email.laccd.edu for application.

Satisfactory completion of all courses with a "C" or better is required for all Certificates of Achievement.

Administrative Medical Assistant

(Academic Plan E039796D)

Administrative Medical Assistant is a front-office professional who performs the clerical work in doctors' and hospital offices. These professionals are responsible for multiple tasks that include communicating with patients for case histories, scheduling appointments, electronic medical coding, filing insurance claims, updating and maintaining records, as well as processing insurance claims for receivable and payable accounts and maintain financial records. In addition, administrative medical assistants collaborate with doctors and nurses to help with medical examinations, schedule tests and order supplies, ensure compliance with procedures, and keep up-to date with changes in medical and insurance legislation. Students learn proven work experience as a medical administrative assistant which include hands on experience with medical software and MS Office, knowledge of healthcare operations, familiarity with medical and insurance legislation, excellent organizational and multitasking skills, and customer-oriented communication skills. An externship with local medical facilities will provide students with the opportunity to gain hands-on experience reinforcing classroom content into real world applications.

Program Learning Outcomes:

- Communicate and collaborate professionally and effectively with patients, healthcare team, and third-party providers in diverse environments.
- Demonstrate and practice behavior consistent with the legal and ethical standards of the profession.
- Provide competent medical assisting care, in variety of settings, based on the entry-level competencies for a Medical Assistant.

SUBJECT & NO.	COURSE	UNITS
HTHTEK 133	Medical Terminology	3
ALD HTH 057	Computers in Health Occupations	1
HLTHOCC 054	Human Disease for Health Occupations	4
HLTHOCC 040	Introduction to Medical Assisting	3
HLTHOCC 061	Medical Insurance	3
HLTHOCC 051**	Medical Office Microcomputer Management Applications	1
HLTHOCC 052	Medical Office Procedures I	4
HLTHOCC 053	Medical Office Procedures II	4
HLTHOCC 055*	Clinical Assisting Techniques I	4
HLTHOCC 059	Practicum for the Medical Assistant	2
	Total	*29*

**This course has a prerequisite.*

***This course has a corequisite.*

Clinical Medical Assistant

(Academic Plan E040899D)

A Clinical Medical Assistant is a medical support professional that performs a variety of tasks to assist physicians in providing patient care, while ensuring that clinics and hospitals run smoothly and efficiently. These professionals acquire the direct patient contact skills and technical knowledge required to work in the back office or a medical clinic or related healthcare facility. Course content includes medical surgical asepsis, assisting with physical examinations, and minor office surgery, and

electrocardiography, administration of medicine, laboratory skills, assisting with diagnostic and therapeutic procedures, and specialized medical practice. Some clinical medical assistants working in a smaller practice may be required to perform administrative tasks, while others working in larger medical facilities focus mainly on providing support services directly related to patient care. An externship with local medical facilities will provide students with the opportunity to gain hands-on experience reinforcing classroom content into real world applications.

Program Learning Outcomes:

- Students who complete the Clinical Medical Assistant Certificate Of Achievement will exhibit proficiency in core competencies, including the application of best practices, tools, and methodologies relevant to the field.

SUBJECT & NO.	COURSE	UNITS
HTHTEK 133	Medical Terminology	3
ALD HTH 057	Computers in Health Occupations	1
HLTHOCC 054	Human Disease for Health Occupations	4
HLTHOCC 040	Introduction to Medical Assisting	3
HLTHOCC 061	Medical Insurance	3
HLTHOCC 051**	Medical Office Microcomputer Management Applications	1
HLTHOCC 052	Medical Office Procedures I	4
HLTHOCC 053	Medical Office Procedures II	4
HLTHOCC 055*	Clinical Assisting Techniques	4
HLTHOCC 056*	Clinical Assisting Techniques II	4
HLTHOCC 059	Practicum for the Medical Assistant	2
HLTHOCC 060	Medical Assistant Clinical Internship	3
	Total	*36*

**This course has a prerequisite.*

***This course has a corequisite.*

Gerontology/Health

(Academic Plan E033915D)

(with the Child, Family and Education Studies Department)

Satisfactory completion of all courses with a "C" or better is required for all Certificates of Achievement.

This certificate is an interdisciplinary program designed to prepare students to pursue entry level employment servicing the aging population and provide the fundamentals needed to work in the healthcare industry. This program is designed to prepare students for employment in the field of gerontology to support the needs, interests, abilities, and issues of the aging population in California. In addition to the four HLTHOCC Core courses, students must take three additional courses in the Family & Consumer Studies subject (FAM &CS) offered by the Child, Family, Education Studies department to receive this stackable Certificate of Achievement.

Program Learning Outcomes:

- Interpret gerontological frameworks in relationship to aspects and problems of aging persons, families, environment and their communities.
- Synthesize basic information about human development, nutrition and body functions to provide quality care and safety to the older-adult and across the continuum of care from wellness to illness.

SUBJECT & NO.	COURSE	UNITS
HLTHOCC 062	Skill Set for the Healthcare Professional	2
HLTHOCC 063	Basic Medical Terminology, Pathophysiology and Pharmacology for the Healthcare Professional	2
HLTHOCC 064	Cultural and Legal Topics for Healthcare Professionals	1
HLTHOCC 065	Fundamentals for the Healthcare Professional	2.5
FAM &CS 006	Challenges of Aging	3
FAM &CS 021	Nutrition	3
FAM &CS 091	Life Management	3
	Total	*16.5*

Health Information Clerk Typist

(Academic Plan E008272D)

To enroll into any Health Information Technology program, students must first apply online at www.elac.edu. After enrolling at ELAC, the student must apply to the Health Information Technology program and attend the Mandatory Orientation. Contact Department Chair Pablo Garcia at GarciaP4@email.laccd.edu for application.

Satisfactory completion of all courses with a "C" or better is required for all Certificates of Achievement.

TRANSFER STUDENTS: If any prerequisite courses or core courses have been taken at another U.S. regionally accredited college/university, transcripts should be sent to both the ELAC Office of Admissions and the Health Information Technology Program office located within the Allied Health Department. Students should initiate a General Petition in the Admissions Office requesting that credit be granted for those courses for which the student feels they are eligible. Supporting documentation should be attached to the General Petition to support the student's request.

Prerequisite courses or core HTHTEK courses taken at another LACCD campus are not automatically accepted and will also need to be submitted by General Petition with a copy of the LACCD transcript for review by the department chair. Students wishing to transfer health information technology courses or health information management courses must come from an institution which is regionally accredited and accredited by the Commission on Accreditation for Health Informatics and Information Management (CAHIIM).

This Certificate of Achievement is designed to prepare participants to perform most clerical tasks (excluding those involving statistics and coding) conducted in health information or medical record departments in hospitals and ambulatory care facilities.

Program Learning Outcomes:

- Critically examine and code medical diagnoses and procedures from electronic health records in a clinical setting with high quality and accuracy.

- Implement and evaluate legal principles, policies, healthcare ethics, and standard procedures governing the analysis and quality of data in the management of health information.
- Implement and evaluate principles of life sciences and information technology solutions to healthcare information technology problems.

SUBJECT & NO.	COURSE	UNITS
HTHTEK 100	Introduction to Health Information Technology	3
HTHTEK 106*	Hospital Ethics and Law	2
HTHTEK 133	Medical Terminology	3
CAOT 001	Computer Keyboarding And Document Applications I	3
CAOT 002	Computer Keyboarding And Document Applications II	3
CAOT 032	Business Communications	3
OR		
ENGL C1000	Academic Reading and Writing	3
OR		
ENGLISH 101Z	College Reading and Composition I Plus 3-Hour Lab	4
OR		
E.S.L. 110	College Composition For Non-Native Speakers	4
	Total	*17-18*

**This course has a prerequisite.*

Health Information Coding Specialist

(Academic Plan E008270D)

To enroll into any Health Information Technology program, students must first apply online at www.elac.edu. After enrolling at ELAC, the student must apply to the Health Information Technology program and attend the Mandatory Orientation. Contact Department Chair Pablo Garcia at GarciaP4@email.laccd.edu for application.

Satisfactory completion of all courses with a "C" or better is required for all Certificates of Achievement.

TRANSFER STUDENTS: If any prerequisite courses or core courses have been taken at another U.S. regionally accredited college/university, transcripts should be sent to both the ELAC Office of Admissions and the Health Information Technology Program office located within the Allied Health Department. Students should initiate a General Petition in the Admissions Office requesting that credit be granted for those courses for which the student feels they are eligible. Supporting documentation should be attached to the General Petition to support the student's request.

Prerequisite courses or core HTHTEK courses taken at another LACCD campus are not automatically accepted and will also need to be submitted by General Petition with a copy of the LACCD transcript for review by the department chair. Students wishing to transfer health information technology courses or health information management courses must come from an institution which is regionally accredited and accredited by the Commission on Accreditation for Health Informatics and Information Management (CAHIIM).

This program is designed to prepare participants to code and abstract health records in hospitals and other healthcare facilities using the International Classification of Diseases, Clinical Modification (CM), and Procedure Coding System (PCS) Current Procedural Terminology (CPT) and other current classification systems. Satisfactory completion of all courses with a "C" or better is required.

Program Learning Outcomes:

- Critically examine and code medical diagnoses and procedures from electronic health records in a clinical setting with high quality and accuracy.
- Implement and evaluate legal principles, policies, healthcare ethics, and standard procedures governing the analysis and quality of data in the management of health information.
- Implement and evaluate principles of life sciences and information technology solutions to healthcare information technology problems.

SUBJECT & NO.	COURSE	UNITS
CAOT 082	Microsoft Office Suite	3
HTHTEK 100	Introduction to Health Information Technology	3
HTHTEK 103*	Introduction to Basic Coding	3
HTHTEK 106*	Hospital Ethics and Law	2
HTHTEK 108**	Introduction to Pharmacology	1
HTHTEK 110*	Ambulatory Care Coding	3
HTHTEK 133	Medical Terminology	3
HTHTEK 134*	Introduction to Pathology	3
HTHTEK 200*	Health Care Reimbursement and Revenue Management Cycle	2
HTHTEK 202*	Directed Practice for Coding Specialists	1
HTHTEK 215*	Advanced Inpatient Coding and Abstracting	3
PHYSIOL 006	Anatomy and Physiology	6
	Total	*33*

**This course has a prerequisite..*

***This course has a corequisite.*

Health Information Coding and Statistics Clerk

(Academic Plan E008271D)

To enroll into any Health Information Technology program, students must first apply online at www.elac.edu. After enrolling at ELAC, the student must apply to the Health Information Technology program and attend the Mandatory Orientation. Contact Department Chair Pablo Garcia at GarciaP4@email.laccd.edu for application.

Satisfactory completion of all courses with a "C" or better is required for all Certificates of Achievement.

TRANSFER STUDENTS: If any prerequisite courses or core courses have been taken at another U.S. regionally accredited college/university, transcripts should be sent to both the ELAC Office of Admissions and the Health Information Technology Program office located within the Allied Health Department. Students should initiate a General Petition in the Admissions Office requesting that credit be granted for those courses for which the student

feels they are eligible. Supporting documentation should be attached to the General Petition to support the student's request.

Prerequisite courses or core HTHTEK courses taken at another LACCD campus are not automatically accepted and will also need to be submitted by General Petition with a copy of the LACCD transcript for review by the department chair. Students wishing to transfer health information technology courses or health information management courses must come from an institution which is regionally accredited and accredited by the Commission on Accreditation for Health Informatics and Information Management (CAHIIM).

This program is designed to prepare students to work in a statistical clerical unit or independently in the collection, compilation, verification, and presentation of statistical data where a highly-specialized knowledge of patient data using the international classification of diseases and procedural codes is required. Students learn to compile and compute data according to statistical formulas for use in statistical studies and perform actuarial computations and compile charts and graphs for use by actuaries.

Program Learning Outcomes:

- Implement and evaluate legal principles, policies, healthcare ethics, and standard procedures governing the analysis and quality of data in the management of health information.
- Critically examine and code medical diagnoses and procedures from electronic health records in a clinical setting with high quality and accuracy.
- Implement and evaluate principles of life sciences and information technology solutions to healthcare information technology problems.

SUBJECT & NO	COURSE	UNITS
PHYSIOL 006	Anatomy and Physiology	6
OR		
BIOLOGY 020*	Human Anatomy and Physiology	8
CAOT 082	Microsoft Office Suite	3
OR		
ENGL C1000	Academic Reading and Writing	3
OR		
ENGLISH 101Z	College Reading and Composition I Plus 3-Hour Lab	4
OR		
E.S.L. 110	College Composition For Non-Native Speakers	4
HTHTEK 100	Introduction to Health Information Technology	3
HTHTEK 103*	Introduction to Basic Coding	3
HTHTEK 106*	Hospital Ethics and Law	2
HTHTEK 108**	Introduction to Pharmacology	1
HTHTEK 110*	Ambulatory Care Coding	3
HTHTEK 133	Medical Terminology	3
HTHTEK 134*	Introduction to Pathology	3
HTHTEK 200*	Health Care Reimbursement and Revenue Management Cycle	2
HTHTEK 202*	Directed Practice for Coding Specialists	1
HTHTEK 207*	Introduction to Health Statistics	3
HTHTEK 215*	Advanced Inpatient Coding and Abstracting	3
	Total	*36-39*

**This course has a prerequisite.*

***This course has a corequisite.*

Health Information Technology

(Academic Plan E021179D)

To enroll into any Health Information Technology program, students must first apply online at www.elac.edu. After enrolling at ELAC, the student must apply to the Health Information Technology program and attend the Mandatory Orientation. Contact Department Chair Pablo Garcia at GarciaP4@email.laccd.edu for application.

Satisfactory completion of all courses with a "C" or better is required for all Certificates of Achievement.

This certificate program provides instruction and Professional Practice Education (PPE) to assist students in developing the technical skills necessary to maintain compo nents of Health Information Systems consistent with the medical, ethical, legal, and administrative requirements of all accreditation and regulatory agencies.

TRANSFER STUDENTS: If any prerequisite courses or core courses have been taken at another U.S. regionally accredited college/university, transcripts should be sent to both the ELAC Office of Admissions and the Health Information Technology Program office located within the Allied Health Department. Students should initiate a General Petition in the Admissions Office requesting that credit be granted for those courses for which the student feels they are eligible. Supporting documentation should be attached to the General Petition to support the student's request.

Prerequisite courses or core HTHTEK courses taken at another LACCD campus are not automatically accepted and will also need to be submitted by General Petition with a copy of the LACCD transcript for review by the department chair. Students wishing to transfer health information technology courses or health information management courses must come from an institution which is regionally accredited and accredited by the Commission on Accreditation for Health Informatics and Information Management (CAHIIM).

This certificate program provides instruction and Professional Practice Education (PPE) to assist students in developing the technical skills necessary to maintain components of Health Information Systems consistent with the medical, ethical, legal, and administrative requirements of all accreditation and regulatory agencies.

Note: In addition to the required Program Prerequisites, students must also complete PHYSIOL 006 and HTHTEK 133 prior to enrolling in any other HTHTEK courses.

Program Learning Outcomes:

- Implement and evaluate legal principles, policies, healthcare ethics, and standard procedures governing the analysis and quality of data in the management of health information.
- Critically examine and code medical diagnoses and procedures from electronic health records in a clinical setting with high quality and accuracy.

- Implement and evaluate principles of life sciences and information technology solutions to healthcare information technology problems.

SUBJECT & NO.	COURSE	UNITS
REQUIRED PROGRAM PREREQUISITES		7
CAOT 082	Microsoft Office Suite	3
STAT C1000	Introduction to Statistics	4
OR		
STAT C1000E	Introduction to Statistics	4
REQUIRED MAJOR COURSES		
PHYSIOL 006	Anatomy and Physiology	6
HTHTEK 133	Medical Terminology	3
HTHTEK 100	Introduction to Health Information Technology	3
HTHTEK 106*	Hospital Ethics and Law	2
HTHTEK 134*	Introduction to Pathology	3
HTHTEK 108**	Introduction to Pharmacology	1
HTHTEK 103*	Introduction to Basic Coding	3
HTHTEK 207*	Introduction to Health Statistics	3
HTHTEK 230*	Electronic Health Records in the Healthcare System	3
HTHTEK 215*	Inpatient Coding and Abstracting	3
HTHTEK 221*	Quality Management and Leadership	3
HTHTEK 222*	Health Information Services Organization and Management	3
HTHTEK 110*	Ambulatory Care Coding	3
HTHTEK 200*	Health Care Reimbursement and Revenue Management Cycle	2
HTHTEK 202*	Directed Practice for Coding Specialists	1
HTHTEK 241*	Directed Practice in Health Information Procedures II	4
	Total	*46*

**This course has a prerequisite.*

***This course has a corequisite.*

Interventional Radiology Coding

(Academic Plan E035902D)

To enroll into the Interventional Radiology Coding program, students must first apply online at www.elac.edu. After enrolling at ELAC, the student must apply to the Health Information Technology program and attend the Mandatory Orientation. Contact Department Chair Pablo Garcia at GarciaP4@email.laccd.edu for application.

Satisfactory completion of all courses with a "C" or better is required for all Certificates of Achievement.

TRANSFER STUDENTS: If any prerequisite courses or core courses have been taken at another U.S. regionally accredited college/university, transcripts should be sent to both the ELAC Office of Admissions and the Health Information Technology Program office located within the Allied Health Department. Students should initiate a General Petition in the Admissions Office requesting that credit be granted for those courses for which the student feels they are eligible. Supporting documentation should be attached to the General Petition to support the student's request.

Prerequisite courses or core HTHTEK courses taken at another LACCD campus are not automatically accepted and will also need to be submitted by General Petition with a copy of the LACCD transcript for review by the department chair. Students wishing to transfer health information technology courses or health information management courses must come from an institution which is regionally accredited and accredited by the Commission on Accreditation for Health Informatics and Information Management (CAHIIM).

The Interventional Radiology Coding certificate prepares individuals seeking to work as coders for a radiology department or other healthcare setting where procedures are performed on the gastrointestinal, genitourinary, biliary, cardiovascular, and other body systems. Upon completion of the Coding Specialist courses, students complete one additional course to learn how to abstract and analyze radiologic documentation to become proficient in radiologic procedural coding specifically related to non-vascular interventional radiology.

Program Learning Outcomes:

- Demonstrate knowledge on clinical application of interventional options relevant to vascular and interventional radiology.
- Build practical skills and techniques required to accurately code interventional radiology procedures.
- Examine various disease processes in terms of epidemiology, pathophysiology, clinical manifestations, treatment alternatives and expected outcome/prognosis in IR specialty services.
- Adhere to principles of medical ethics by respecting and protecting patients' best interest and being altruistic and accountable.
- Demonstrate an awareness of and responsiveness to the larger context and system of health care, as well as the ability to call effectively on other resources in the system to provide optimal health care.

SUBJECT & NO.	COURSE	UNITS
CAOT 082	Microsoft Office Suite	3
PHYSIOL 006	Anatomy and Physiology	6
HTHTEK 100	Introduction to Health Information Technology	3
HTHTEK 103*	Introduction to Basic Coding	3
HTHTEK 106*	Hospital Ethics and Law	2
HTHTEK 108**	Introduction to Pharmacology	1
HTHTEK 110*	Ambulatory Care Coding	3
HTHTEK 133	Medical Terminology	3
HTHTEK 134*	Introduction to Pathology	3
HTHTEK 202*	Directed Practice for Coding Specialists	1
HTHTEK 215*	Inpatient Coding and Abstracting	3
HTHTEK 216*	Interventional Radiology Coding	3
	Total	*34*

**This course has a prerequisite.*

***This course has a corequisite.*

Phlebotomy Technician

(Academic Plan E038374D)

Certified Phlebotomy Technicians (CPT) and Limited Phlebotomy Technicians (LPT) are allied health professionals who perform skin puncture and venipuncture blood collection in a laboratory, hospital, blood donor center or physician's office. This certificate program includes basic

and advanced lectures and skills lab training on topics such as infectious disease control and biohazards, coagulation theory, specimen handling and routing, special collections and procedures, routine venipuncture and arterial blood collection, complications of venipuncture, blood collection in special populations, professional issues on quality control and legal issues in phlebotomy. Phlebotomist training, according to California law, must be obtained in a phlebotomy program approved by the California Department of Public Health.

Satisfactory completion of all courses with a "C" or better is required for all Certificates of Achievement.

Program Learning Outcomes:

- Display professionalism and cultural sensitivity while interacting and communicating with providers, staff, and patients.
- Prepare competent entry-level phlebotomy technician in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domain.
- Describe six patient factors which influence the ability to perform venipuncture successfully.

SUBJECT & NO.	COURSE	UNITS
HLTHOCC 062	Skill Set for the Health Care Professional	2
HLTHOCC 063	Basic Medical Terminology, Pathophysiology, and Pharmacology	2
HLTHOCC 064	Cultural and Legal Topics for Health Care Professionals	1
HLTHOCC 065	Fundamentals for Health Care Profressional	2.5
HLTHOCC 067*	Basic Phlebotomy	2
HLTHOCC 068*	Advanced Phlebotomy	2
HLTHOCC 069*	Phlebotomy Technician Directed Clinical Practicum	2
HEALTH 011	Principles of Healthful Living	3
	Total	*16.5*

**This course has a prerequisite.*

Associate Degree Programs

SATISFACTORY COMPLETION OF ALL COURSES WITH A "C" OR BETTER IS REQUIRED FOR ALL ASSOCIATE DEGREE PROGRAMS.

Health Information Technology, Associate in Science Degree

(Academic Plan E002459C)

To enroll into the Health Information Technology degree program, students must first apply online at www.elac.edu. After enrolling at ELAC, the student must apply to the Health Information Technology program and attend the Mandatory Orientation. Contact Department Chair Pablo Garcia at GarciaP4@email.laccd.edu for application.

The Commission on Accreditation for Health Informatics and Information Management (CAHIIM) education accredit the Health Information Technology Program at East Los Angeles College. The program provides instruction and Professional Practice Education (PPE) to assist students in developing the technical skills necessary to maintain components of Health Information Systems consistent with the medical, ethical, legal, and administrative requirements of all accreditation and regulatory agencies.

Upon completion of the Health Information Technology Program, one receives an Associate in Science degree and eligibility to write the Certification Examination given by the American Health Information Management Association. Those who pass the Certification Examination are known as Registered Health Information Technicians (RHIT). This program may be completed entirely as a day student, an evening student, on a part-time basis, or full-time.

Traditionally, Registered Health Information Technicians have primarily been employed in the health information management departments (formerly medical record departments) of hospitals. With the rapid expansion of healthcare needs, opportunities for employment are increasing in managed care, ambulatory healthcare facilities and a number of other areas. Registered Health Information Technicians work with all types of health information systems, computerized data and information, including electronic medical records. RHITs are found in any organization that uses patient data.

TRANSFER STUDENTS: If any prerequisite courses or core courses have been taken at another U.S. regionally accredited college/university, transcripts should be sent to both the ELAC Office of Admissions and the Health Information Technology Program office located within the Allied Health Department. Students should initiate a General Petition in the Admissions Office requesting that credit be granted for those courses for which the student feels they are eligible. Supporting documentation should be attached to the General Petition to support the student's request.

Prerequisite courses or core HTHTEK courses taken at another LACCD campus are not automatically accepted and will also need to be submitted by General Petition with a copy of the LACCD transcript for review by the department chair. Students wishing to transfer health information technology courses or health information management courses must come from an institution which is regionally accredited and accredited by the Commission on Accreditation for Health Informatics and Information Management (CAHIIM)

Note: In addition to the required General Education Program Requirements, students must also complete PHYSIOL 006, HTHTEK 100, and HTHTEK 133 prior to applying to the Health Information Technology program.

Program Learning Outcomes:

- Critically examine and code medical diagnoses and procedures from electronic health records in a clinical setting with high quality and accuracy.
- Implement and evaluate legal principles, policies, healthcare ethics, and standard procedures governing the analysis and quality of data in the management of health information.
- Implement and evaluate principles of life sciences and information technology solutions to healthcare information technology problems.

SUBJECT & NO.	COURSE	UNITS
REQUIRED PROGRAM PREREQUISITES:		7
CAOT 082	Microsoft Office Suite	3
AND		

STAT C1000	Introduction to Statistics	4
OR		
STAT C1000E	Introduction to Statistics	4
REQUIRED CORE: TAKE COURSES IN ORDER LISTED BELOW		46
PHYSIOL 006	Anatomy and Physiology	6
HTHTEK 133	Medical Terminology	3
HTHTEK 100	Introduction to Health Information Technology	3
HTHTEK 106*	Hospital Ethics and Law	2
HTHTEK 134*	Introduction to Pathology	3
HTHTEK 108**	Introduction to Pharmacology	1
HTHTEK 103*	Introduction to Basic Coding	3
HTHTEK 207*	Introduction to Health Statistics	3
HTHTEK 230*	Electronic Health Records in the Healthcare System	3
HTHTEK 215*	Inpatient Coding and Abstracting	3
HTHTEK 221*	Quality Management and Leadership	3
HTHTEK 222*	Health Information Services Organization and Management	3
HTHTEK 110*	Ambulatory Care Coding	3
HTHTEK 200*	Health Care Reimbursement and Revenue Management Cycle	2
HTHTEK 202*	Directed Practice for Coding Specialists	1
HTHTEK 241*	Directed Practice in Health Information Procedures II	4
LACCD GENERAL EDUCATION PLAN		27
	Total	*64*

Note: 3 units from PHYSIOL 006 may be double counted in LACCD GE area 5.

**This course has a prerequisite.*

***This course has a corequisite.*

Note: Per AP 4100, this degree is considered a high unit major with major requirements that exceed 37 units. The following LACCD GE areas 4a (3 units) and 7 (3 units) are waived for this degree.

HEALTH INFORMATION TECHNOLOGY ADVISEMENT: Once a student is formally admitted to the college, they should schedule an appointment to meet with the Program Director or Designee to establish their written Plan of Study.

GENERAL EDUCATION ACADEMIC ADVISEMENT: Students must meet with a regular ELAC academic advisor to review their preparation for meeting ELAC's Associate Degree General Education requirements.

TRANSFER STUDENTS: If any of prerequisite courses or core courses have been taken elsewhere, transcripts should be sent to both the ELAC office of Admissions and the Health Information Technology Program office located within the Allied Health Department. Students should initiate a General Petition in the Admissions Office requesting that credit be granted for those courses which the student feels they are eligible. Supporting documentation should be attached to the General Petition to support the student's request.

BACKGROUND CHECK: Background checks must be done and successfully completed by all students before being placed on a directed practicum site. If the background check is unsuccessful, the student will not be admitted to a clinical site. The student will be assigned to a non-clinical site. A Drug screening will also be required for entry into the clinical training.

HEALTH: The student must be free from any conditions that would present a health threat to the well-being of the consumer (Title 22, College Regulations, Division 5, Section (a). A complete physical examinations, including laboratory test with select immunizations, will be required before starting the directed program. The physical exam will include documentation of two COVID-19 vaccinations.

Medical Assistant, Associate in Science Degree

(Academic Plan E002456C)

A medical assistant interacts with doctors, nurses, technicians and patients. These professionals require specific technical knowledge and skills needed in the evolving healthcare field in clinics, hospitals, and physician offices, especially as new technology is introduced. Course content includes anatomy and physiology, medical coding, medical terminology, clinical procedures, medical office safety, patient intake, medical law and ethics, pharmacology, phlebotomy, laboratory and other therapeutic medical assisting procedures. Students acquire information on the various types of exams used in different healthcare environments and where medical assistants are assimilated into the process. In addition to the required didactic and laboratory instruction classes, general education courses are taken to help strengthen writing and mathematics skills. An internship with local medical facilities will provide students with the opportunity to gain hands-on experience reinforcing classroom content into real world applications.

Program Learning Outcomes:

- Communicate and collaborate professionally and effectively with patients, healthcare team, and third-party providers in diverse environments.
- Demonstrate a mastery of a complex body of knowledge and specialized skills in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains.
- Demonstrate and practice behavior consistent with the legal and ethical standards of the profession.
- Demonstrate standard, quality, safety, and risk-reduction precautions in the healthcare setting.
- Prepare students to display professionalism and cultural sensitivity while interacting and communicating with providers, staff and patients.
- Provide competent medical assisting care, in variety of settings, based on the entry-level competencies for a Medical Assistant.

SUBJECT & NO.	COURSE	UNITS
REQUIRED CORE		48-50
ALD HTH 057	Computers in Health Occupations	1
CAOT 082	Microsoft Office Suite	3
HLTHOCC 054	Human Disease for Health Occupations	4
HLTHOCC 040	Introduction to Medical Assisting	3
HLTHOCC 061	Medical Insurance	3
HLTHOCC 051**	Medical Office Microcomputer Management Applications	1

HLTHOCC 052	Medical Office Procedures I	4
HLTHOCC 053	Medical Office Procedures II	4
HLTHOCC 055*	Clinical Assisting Techniques I	4
HLTHOCC 056*	Clinical Assisting Techniques II	4
HLTHOCC 059	Practicum for the Medical Assistant	2
HLTHOCC 060	Medical Assistant Clinical Internship	3
HTHTEK 133	Medical Terminology	3
PHYSIOL 006	Anatomy and Physiology	6
Completion of Intermediate Algebra or its equivalent or higher Math course		3-5
LACCD GENERAL EDUCATION PLAN		27
Total		*63-65*

Note: 6 units may be double counted in LACCD GE areas 2 and 5.

**This course has a prerequisite.*

***This course has a corequisite.*

Note: Per AP 4100, this degree is considered a high unit major with major requirements that exceed 37 units. The following LACCD GE areas 4a (3 units) and 7 (3 units) are waived for this degree.

TRANSFER CURRICULUM

Information regarding lower division major preparation requirements required to transfer to a University of California (UC) or California State University (CSU) campus may be obtained at www.assist.org. For information about independent or out-of-state colleges/universities, please consult with a counselor.

Subjects & Course Descriptions

Allied Health (ALD HTH)

056 Communication & Customer Service in Healthcare (1)

LECTURE, 1 HOUR.

Note: This course is eligible to be offered in any DE modality.

This course introduces students to the workplace skills necessary to succeed in healthcare professions. The focus is on professional behavior, communication techniques, and HIPPA regulations.

057 Computers in Health Occupations (1)

LECTURE, 0.5 HOUR; LABORATORY, 1 HOUR.

Note: This course is eligible to be offered in any DE modality.

This course will introduce students to the use of computers in a variety of health care settings. Students use software systems used in pharmacies, medical offices, and hospitals.

102 Health and Social Justice (3) UC:CSU

Cal-GETC Area 4 (C-ID PH 102)

LECTURE, 3 HOURS

This course provides an introduction to health inequities in the United States which stem from unequal living conditions. Studens will explore how education, socioeconomic status, racism, and gender shape health epidemics and policy development. The basic skills necessary for advocating for health and social justice will be theoretically demonstrated.

Health Information Technology (HTHTEK)

100 Introduction to Health Information Technology (3) CSU

LECTURE, 2 HOURS; LABORATORY, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This is an introduction to the Health Information Management (HIM) profession and the record keeping practices in alternative healthcare delivery systems. Emphasis is placed on the development, maintenance, and content of patient health records, including format and documentation requirements, filing and number system, medical staff organization, regulatory and accrediting agencies.

103 Introduction to Basic Coding (3) CSU

Prerequisites: Health Information Technology 100, 133, 134 and Physiology 006.

LECTURE, 2 HOURS; LABORATORY, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course introduces the use of the International Classification of Diseases Clinical Modification (CM) codes for diagnoses and Procedural Coding System (PCS) to code procedures. Students learn to analyze clinical disease processes, use diagnosis and procedural terminology, sequence and assign codes correctly using current coding manuals and computerized encoder.

106 Hospital Ethics and Law (2) CSU

Prerequisite: Health Information Technology 100.

LECTURE, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course introduces students to the concepts of confidentiality, ethics, healthcare legislation at various levels, and regulations relating to maintenance, release and use of health information. Topics covering medico-legal issues and court systems, liability, Health Information Portability and Accountability Act (HIPAA), and guidelines relevant to electronic health records are discussed.

108 Introduction to Pharmacology (1) CSU

Corequisite: Health Information Technology 134.

LECTURE, 1 HOUR.

Note: This course is eligible to be offered in any DE modality.

This course is an introduction to basic pharmacology for healthcare professionals and how drugs relate to body systems, disease, and conditions. Topics covered include the history of drug laws, routes of drug administration, drug usage, drug interactions, and drug categories. Other topics include contraindications, precautions, side effects, use of drug references, and other terminology related to the study of drugs.

110 Ambulatory Care Coding (3) CSU

Prerequisites: Health Information Technology 134 and Health Information Technology 215.

LECTURE, 2 HOURS; LABORATORY, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course introduces the practice and principles of classification systems utilized in alternate health care facilities. Classification systems studied include Diagnostic and Statistical Manual of Mental Disorders (DSM), Systematized Nomenclature of Medicine (SNOMED), Ambulatory

Payment Classification (APC), Healthcare Common Procedural Coding System (HCPCS Level II) used for reimbursement of outpatient services rendered.

133 Medical Terminology (3) CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course emphasizes etymology of disease terms, nomenclature of word roots, prefixes, and suffixes related to body systems. Surgical procedures, laboratory tests, abbreviations and other terms related to the human body are discussed.

134 Introduction to Pathology (3) CSU

Prerequisites: Computer Applications and Office Technologies 082, Health Information Technology 133, and Physiology 006.

Corequisite: Health Information Technology 108.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course focuses on disease processes affecting human body systems including major signs and symptoms. Emphasis is placed on pathogenic causes and effects on normal physiologic functions in relation to degenerative, genetic, and pathogenic causes. Other topics covered include treatment modalities, pharmacology, and various clinical, laboratory, and diagnostic assessments.

200 Health Care Reimbursement and Revenue Management Cycle (2) CSU

Prerequisite: Health Information Technology 215.

Corequisite: Health Information Technology 110.

LECTURE, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is an introduction to the healthcare reimbursement and revenue cycle. The topics covered include reimbursement methodologies, clinical coding and compliance, voluntary and government-sponsored insurance plans, managed-care plans, revenue cycle management, and value-based purchasing. Medicare and Medicaid prospective payment systems are also addressed in acute, post-acute, ambulatory, hospice, and long-term care settings.

202 Directed Practice for Coding Specialists (1) CSU

Prerequisites: Health Information Technology 103, 106, 110, 200 and 215.

LABORATORY, 4 HOURS.

Note: This course is eligible to be offered in any DE modality.

This coding lab is designed to prepare students for the Certified Coding Specialist (CCS) certification exam. The CCS exam preparation includes completing coding practice on a variety of electronic patient records such as inpatient, ambulatory surgical, outpatient, physician office and emergency patient records using an Electronic Health Record (EHR) virtual lab simulation system. In addition, online testing questions that focus on American Health Information Management Association (AHIMA) competencies are mapped to cover the other CCS examination content.

207 Introduction to Health Statistics (3) CSU

Prerequisites: Health Information Technology 100 and Mathematics (CCN) C1000 or Mathematics (CCN) C1000E.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is an introduction to basic concepts of health statistics using both manual and computer compilations. A review of vital statistics include preparation of data from births, deaths, autopsies, postoperative surgeries, daily census, discharges and bed occupancy. An overview of research methodology and terminology is included.

215 Advanced Inpatient Coding and Abstracting (3) CSU

Prerequisites: Health Information Technology 103.

LECTURE, 2 HOURS; LABORATORY, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This lecture and lab-based course includes intermediate and advanced study of the more complex areas of coding using International Classification of Diseases and Procedure codes, Current Procedural Terminology codes, and Diagnostic Related Group coding introduced in previous coding courses. Using case studies, students apply abstracting skills and coding principles and guidelines related to complex diagnoses and procedures. Coding references and coding software are utilized in this course.

216 Interventional Radiology Coding (3) CSU

LECTURE, 2 HOURS; LABORATORY, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This Interventional Radiology Coding course prepares individuals seeking to work as coders for a radiology department or other healthcare setting where procedures are performed on the gastrointestinal, genitourinary, biliary, cardiovascular, and other body systems. Students completing this course learn how to abstract and analyze radiologic documentation to become proficient in radiologic procedural coding specifically related to non-vascular interventional radiology

221 Quality Management and Leadership (3) CSU

Prerequisite: Health Information Technology 106.

Corequisite: Health Information Technology 222.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course covers concepts on effective communication, supervision and employment relations, development of policies and procedures, job descriptions, organizational and leadership skills, quality control and planning in a Health Information Management department.

222 Health Information Services Organization and Management (3) CSU

Prerequisite: Health Information Technology 106.

Corequisite: Health Information Technology 221.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course covers organizational management concepts as applied to supervision of health information services. Topics include roles/functions of teams/committees, leadership, communication and interpersonal skills, designing

and implementing orientation/training programs, monitoring workflow, performance standards, revenue cycles, and organizational resources.

230 Electronic Health Records in the Health Care System (3) CSU

Prerequisites: *Health Information Technology 106 and CAOT 082.*

LECTURE, 3 HOURS.

Note: *This course is eligible to be offered in any DE modality.*

This course is designed to provide health information students with the basic knowledge and skills necessary to use electronic health record (EHR) systems in the healthcare setting. The importance of national, regional, and state initiatives will be discussed in addition to practical experience using software.

241 Directed Practice in Health Information Procedures II (4) CSU

Prerequisites: *Health Information Technology 200, 207, 215, 221, 222, 230.*

LABORATORY, 8 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is a supervised professional practical experience (PPE) in the health information management department of a hospital designed to enable students to obtain actual work experience in theoretical and application-based procedures previously studied. Students complete non-paid work experience for 144 hours, which can be scheduled on a full-time or part-time basis. This course is also designed to help students prepare for the American Health Information Management Registered Health Information Technician certification examination. This course gives the students practice interpreting documentation and applying their knowledge by answering questions regarding the theory that was taught throughout the program.

242 Cancer Registry Management I (3)

LECTURE, 3 HOURS.

This course introduces the daily operations of a Cancer Registry Department including staffing, office planning, case finding, tumor board presentations, abstracting and quality control, monitoring outcomes, and the accreditation process and standards. Cancer informatics topics including data confidentiality, data editing, and computer resources are discussed.

243 Cancer Disease Management (3)

LECTURE, 2 HOURS; LABORATORY, 2 HOURS.

This course provides an overview of the disease process of cancer and an introduction to the basic concepts of cancer identification, staging of disease at diagnoses, and review of the first course treatment data items required on an abstract are discussed. Rules and guidelines for oncology coding and various staging systems, including the Clinical Trial process are introduced.

244 Oncology Coding and Staging System (3)

LECTURE, 2 HOURS; LABORATORY, 2 HOURS.

This course introduces rules used to determine the number of primary and site specific elements using guidelines for oncology coding including Multiple Primary & Histology, International Classification of Diseases for Oncology (ICD-O), and various staging systems such as American Joint Commission of Cancer Staging and Summary Staging.

245 Abstracting Principles and Practice I (3)

LECTURE, 3 HOURS.

This course introduces practical knowledge for abstracting and reporting skills required for malignancies in compliance with cancer registry regulatory codes and requirements. Medical data using pathology department slide review results, tumor board presentations, and consultation cases will be examined. An overview of data collection and requirements from Cancer Registry operations including case finding, registry files, policies and procedures of governmental agencies, and monitoring of outcome follow-ups are discussed.

246 Abstracting Principles and Practice II (3)

LECTURE, 2 HOURS; LABORATORY, 2 HOURS.

This course introduces abstract reporting skills in compliance with cancer registry regulatory codes and requirements for diagnosed oncology cases. Practical knowledge of abstracting enables students to apply oncology coding, staging systems and abstracting principles for various cancer sites. Abstracting practice focuses on major organ sites in specific body systems (skin, circulatory, nervous, respiratory, digestive, genitourinary, and respiratory) in United States.

247 Cancer Registry Management II (2)

LECTURE, 2 HOURS.

This course introduces the professional organizations, cancer registries, federal and other types of registries in other countries. Data utilization and reporting, such as survival analysis, clinical practice guidelines, central cancer registry data use, standard setters, and geographic information systems are discussed.

248 Cancer Statistics & Epidemiology (3)

LECTURE, 3 HOURS.

This course introduces data analysis and how it applies to the cancer registry. Students learn how to use statistical and epidemiologic methodology, data presentation, performance improvement and data quality management used in an accredited program. The importance of monitoring an accredited quality program to provide high-quality, multidisciplinary, and patient-centered cancer care are discussed.

249 Cancer Information Management Practicum (4)

LECTURE, 1 HOUR; LABORATORY, 9 HOURS.

This course is designed to provide hands-on experience in all aspects of registry organization and operation. The 162 practicum hours are divided into online course assignments, virtual lab simulations, and an on-site facility training experience in a supervised clinical registry setting. Upon completion of this class, students are expected to fulfill the requirement for the Certified Tumor Registrar (CTR) examination.

Health Occupations (HLTHOCC)

040 Introduction to Medical Assisting (3)

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course introduces the students to the history of health care and the role of a medical assistant. It also focuses on professionalism, communication skills, ethics, and legal issues in both front and back office.

051 Medical Office Microcomputer Management Applications (1)

Corequisite: Allied Health 057.

LECTURE, 0.5 HOUR; LABORATORY, 1.5 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course prepares medical assistants students to learn the essential microcomputer management applications of a medical office. Students learn how to create spreadsheets, understand accounts receivable, enter insurance information, patient demographics, and schedule appointments.

052 Medical Office Procedures I (4)

LECTURE, 3 HOURS; LABORATORY, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course prepares students for the role of a Medical Assistant. This course covers the procedures for office operations, communication, professionalism, legal/ethical issues, and basic medical office procedures.

053 Medical Office Procedures II (4)

LECTURE, 3 HOURS; LABORATORY, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

In this course, the medical assisting students learn diagnostic coding, procedural coding, patient billing and collections, banking and finance, and medical office equipment.

054 Human Disease for Health Occupations (4)

LECTURE, 4 HOURS.

Note: This course is eligible to be offered in any DE modality.

In this course, students learn anatomy and physiology of body systems and pathophysiology of the diseases and disorders of the body.

055 Clinical Assisting Techniques I (4)

Prerequisite: Health Occupations 054.

LECTURE, 2.5 HOURS; LABORATORY, 4.5 HOURS.

In this first clinical course, the student learns how to work as a medical assistant in a variety of healthcare settings. This course covers information a medical assistant will need to know how to assist a physician with an examination, medical specialty, reproductive specialty, ear, eyes, nose and throat, minor surgery, pediatrics, medical emergencies, infection control, vital signs, clinical laboratory, and microbiology.

056 Clinical Assisting Techniques II (4)

Prerequisite: Health Occupations 055.

LECTURE, 2.5 HOURS; LABORATORY, 4.5 HOURS.

In this second course, the student also learns how to work as a medical assistant in a variety of healthcare settings. This course covers how to collect and process labs, perform EKG, administer medications, and provide patient education.

059 Practicum for the Medical Assistant (2)

LECTURE, 0.5 HOUR; LABORATORY, 4.5 HOURS.

This course allows the student to apply knowledge, perform administrative skills and develop professional attitudes while interacting with other professionals and consumers in a health care setting. Students work under the supervision of a medical assistant preceptor and are expected to complete 81 contact hours at the assigned placement and participate in weekly meetings with faculty supervisor. At the completion of this course, the student is eligible to sit for the National Certification Medical Office Assistant (NCMOA) certification exam offered by the National Commission for Certifying Agencies (NCCA).

060 Medical Assistant Clinical Internship (3)

LECTURE, 0.5 HOUR; LABORATORY, 7.5 HOURS.

This course allows the student to apply knowledge, perform clinical procedures and develop professional attitudes while interacting with other professionals and consumers in a health care setting. Students work under the supervision of a medical assistant preceptor and are expected to complete 135 contact hours at the assigned placement and participate in weekly meetings with faculty supervisor. At the completion of this course, the student is eligible to sit for the National Certification Medical Assistant (NCMA) certification exam offered by the National Commission for Certifying Agencies (NCCA).

061 Medical Insurance (3)

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

In this course, students learn the different types of health insurance and billing procedures including procedure codes, international classification of diseases and clinical modifications.

062 Skill Set for the Health Care Professional (2) CSU

LECTURE, 1 HOUR; LABORATORY, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is an introduction of the concepts and skills that serve as a foundation for the health care professions. Topics include hygiene and safety, infection control, basic client monitoring and basic first aid, therapeutic communication, and basic health documentation.

063 Basic Medical Terminology, Pathophysiology and Pharmacology (2) CSU

LECTURE, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This basic medical language course discusses common diseases and injuries and their pharmacological treatment using medical terminology in English and Spanish, when appropriate.

064 Cultural and Legal Topics for Health Care Professionals (1) CSU

LECTURE, 1 HOUR.

Note: This course is eligible to be offered in any DE modality.

This course provides an overview of the concepts of health and illness, cultural diversity, and legal issues that affect the health care professional.

065 Fundamentals for the Health Care Professional (2.5) CSU

LECTURE, 2.5 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course explores career options in the health care industry, healthy behavior for health care workers, work ethics, professional resumes and interviewing skills, and personality traits of a health care professional. Students participate in an externship during which area employers introduce students to direct and indirect patient care opportunities.

067 Basic Phlebotomy (2)

Prerequisites: Health Occupations 062, 063, 064 and 065.

LECTURE, 1 HOUR; LABORATORY, 3 HOURS.

This course is an introduction of the phlebotomy concepts and skills that serve as a foundation for the individuals seeking certification as phlebotomist. Topics include basic infection control, universal precautions and safety; basic anatomy and physiology of body systems with emphasis on the circulatory system and appropriate medical terminology; proper identification of patient and specimens, proper selection and preparation of skin puncture sites. The types of tubes and additives; proper order of draw when additives are required, selection of disinfectant, blood collection equipment, special precautions; and appropriate disposal of sharps, needles, and waste are discussed.

068 Advanced Phlebotomy (2)

Prerequisite: Health Occupations 067.

LECTURE, 1 HOUR; LABORATORY, 3 HOURS.

This Advanced Phlebotomy course expands on topics related to advance infectious disease control and biohazards, coagulation theory, specimen handling and routing, special collections and procedures, routine venipuncture and arterial blood collection, complications of venipuncture, blood collection in special populations, and professional issues related to quality and legal issues in phlebotomy.

069 Phlebotomy Technician Directed Clinical Practicum (2)

Prerequisite: Health Occupations 068.

LECTURE, 1 HOUR; LABORATORY, 3 HOURS.

This course provides students with 40 hours Phlebotomy Directed Clinical Practicum necessary for obtaining California Certified Phlebotomy Technician I Certification as required under Sections 1035.1. After successfully demonstrating basic and advanced objectives covering topics on selecting blood collection equipment, infection control, skin punctures, venipunctures, post puncture care, processing of blood, disposal of needles, sharps, and medical waste, students are placed at a clinical site to gain hands-on practice.

Anthropology, Geography and Geology Department

G8-101E • (323) 265-8838

Anthropology, Geography, and Geology is a multidisciplinary department. We offer classes in a wide range of disciplines, including Earth Science, Environmental Science, Geographic Information Systems, Meteorology, Oceanography, and of course, Anthropology, Geography, and Geology.

Anthropology is the study of human beings. Anthropologists seek to understand all aspects of what it is to be human and explore the diversity of ways that human beings and their ancestors have forged a living over the last several million years. Cultural anthropologists compare living cultures and societies throughout the world to document and explain the full range of human variation in beliefs and behaviors. Archaeological anthropologists explore the human past and seek to understand how and why human cultures have changed over time by using materials left behind by ancient societies. Biological anthropologists examine the biological nature of humans by studying human biological and genetic diversity, the behaviors of humans' closest living relatives, the primates, and the evolution of humans as shown through the fossil record. Linguistic anthropologists study the ways humans communicate using language. Anthropology is perhaps the most broad of all social science disciplines, and a degree in anthropology can be useful in a wide range of careers, including medicine, business, marketing, law, public health, ethnic studies, cultural studies, linguistics, education, ecology, and psychology.

Environmental Science studies environmental problems and the impact of human activities upon the environment. The curriculum draws on coursework in biology, chemistry, geology, geography, meteorology and other sciences. However, Environmental Science is quite different from other sciences. This is science with an agenda. We seek to find answers to pressing environmental problems, and to promote their resolution. Students of environmental science must not only understand the underlying science and apply this science to solving real world problems, but they also must be prepared to engage economic and political considerations involved in achieving solutions. Environmental Science students master crucial skills in problem solving and creative thinking; gathering and analyzing complex environmental data; working with specialists, community members and regulators to understand environmental problems, find solutions and promote achievable resolutions. These skills are needed for finding the remedies for critical challenges to air and water quality, resource conservation, sustainability, and climate change. Students of Environmental Science have found meaningful and diverse careers as environmental consultants, air quality analysts, natural resource managers, environmental educators, naturalists, park rangers, conservation officers, urban planners and many others.

Geography is so much more than learning about different places. Geography introduces students to the different components of nature and human society that shape the world in which we live. What sets geography apart from other disciplines is that our studies compel us to look at our world in new ways that reveal connections within the patterns of nature and societal processes that define contemporary life. Geographers are trained to analyze and interpret geographic patterns using maps, graphs, Geographic Information Systems, and other analytical techniques to interpret our world. Geography majors hone valuable skills in spatial thinking, geographic analysis, landscape interpretation, and field research. These skills position geographers to collaborate on solutions to such wide-ranging issues as urbanization, climate change, natural disasters mitigation, environmental justice, international conflict, health, and migration. Professional geographers pursue exciting careers in city and transportation planning, marketing studies, cartography, environmental impact assessment, sustainability and resource management, law enforcement, intelligence, diplomatic services, teaching, and many others.

Geology is the study of the solid Earth, plus rivers, lakes, oceans, and water underground. This includes the materials that form the Earth, plus Earth's structures, processes and organisms, and how they have all changed over time. Geology also includes the study of other planets and moons with a solid crust. Geologists investigate hazards, including earthquakes, floods, landslides, and volcanoes, and how to avoice or mitigate damages from these events. Geologists look for earth materials, from oil to the rare metals in your phone. Geologists are also deeply concerned about environmental issues, including pollution and global warming, and many geologists work in environmental fields. Geologists work in the field, mapping the locations of faults, rock units, etc. Geologists also work in the laboratory, doing things such as analyzing teh isotopes in a fossil bone to figure out if dinosaurs were actually warm blooded, or exactly what happened underground to produce the shaking recorded by seismographs. To summarize, geologists do interesting and valuable work, in a variety of settings and in a variety of subfields.

Faculty

Adsit, Randall J., Chair, Associate Professor, Earth Science
Bernard, Dr. Julienne, Professor, Anthropology
Diaz, Sonya, Assistant Professor, Geology/Earth Science
Haddad, Dr. Emily E., Associate Professor, Geology/Earth Science
Li, Dr. Janny, Associate Professor, Anthropology
Seeley, Tiffany, Associate Professor, Geography
Sepulveda, Christine, Associate Professor, Anthropology

Adjunct Associate Professors

Ahn, Stephen J., Meteorology
Allred, Jeremy P., Geography
Conley, John M., Geography
Daar, Karen, Anthropology
Domenico, Gilamichael, Earth Science
Etheridge, Sarah, Anthropology
Flores-Pena, Ysamur, Anthropology
Godoy, Omar, Geography
Gorcik, Robert H. Geography
Grebler, Gillian, Anthropology
Holness, Dysis, Environmental Science
Jackson, Adrianna, Anthropology
Kohpahl, Dr. Gabriele, Anthropology
Konovnitzine, Peter, Geography
Mattson, Gregory A., Anthropology
McLaren, Shane, Geography
Munoz, Alejandro, Geography
Okbamichael, Mussie, Earth Science
Perez, David, Anthropology
Rigby, Jeff, Anthropology
Tarnoff, Steven, Earth Science

Educational Programs

SUBJECTS

- Anthropology
- Earth Science
- Environmental Science
- Geographic Information Systems
- Geography
- Geology
- Meteorology
- Oceanography

ASSOCIATE DEGREE PROGRAMS

- Anthropology for Transfer
- Environmental Science for Transfer
- Environmental Studies: The Science in Sustainability
- Geography for Transfer
- Geology for Transfer

Associate Degree Programs

Associate in Arts in Anthropology for Transfer

(Academic Plan E033013G)

Students completing the Associate in Arts in Anthropology for Transfer Degree will have satisfied the lower division major preparation for bachelor's degrees in similar majors as determined by California State University (CSU) campuses and are guaranteed admission with junior status to the California State University system, although not to a particular campus or major. Students can use the website ADT Search by CSU Campus to find CSU campuses that accept ADT degrees as being similar to their bachelor's degree majors: http://www.calstate.edu/apply/transfer/Pages/associate-degree-for-transfer-major-and-campus-search.aspx.

To earn an Associate Degree for Transfer, students must complete 60 semester units (90 quarter units) of coursework that is transferable to the California State University with an overall GPA of 2.0 or higher, and also complete each of the following requirements:

1. Major/Area of Emphasis: A minimum of 18 semester units (27 quarter units) of coursework, with a C or higher earned in each course or P if taken on a Pass/No Pass basis, as required by the Los Angeles Community College District (LACCD) (Title 5 §55062).

2. General Education: Completion of the California General Education Transfer Curriculum (Cal-GETC) course requirements, with a C or higher earned for each course or P if taken on a Pass/No Pass basis (34 semester/45 quarter units).

3. Residency: A minimum of 12 semester units must be completed within the LACCD (Title 5 §55062).

Program Learning Outcomes:

- Distinguish a culturally relativistic explanation of human behavior from an ethnocentric one.
- Identify the general path of human evolution and the evidence in support of it.
- Utilize empiricism, scientific principles, and/ or the scientific method in order to analyze data from an anthropological perspective.

Required Core Courses

SUBJECT & NO.	COURSE	UNITS
ANTHRO 101	Human Biological Evolution	3
ANTHRO 102	Human Ways of Life: Cultural Anthropology	3
ANTHRO 103	Archaeology: Reconstructing the Human Past	3
	Subtotal	*9*
LIST A (SELECT ONE):		3 UNITS
ANTHRO 104	Human Language and Communication	3
ANTHRO 111**	Laboratory in Human Biological Evolution	1
ANTHRO 121	Anthropology of Religion, Magic and Witchcraft	3
GEOG 001	Physical Geography	3
GEOG 002	Cultural Elements of Geography	3
STAT C1000	Introduction to Statistics	4
OR		
STAT C1000E	Introduction to Statistics	4
OR		
BUS 015	Business Statistics	3
OR		
ECON 020	Statistics for Economics	3
OR		
PSYCH 091	Statistics for the Social and Behavioral Sciences	4
OR		
SOC 125	Statistics for the Social Sciences	3
LIST B (SELECT ONE TO TWO):		3-5 UNITS
Any course from list A not already used		
OR		
GEOLOGY 004	Physical Geology and Laboratory	4

OR		
GEOLOGY 001	Physical Geology	3
AND		
GEOLOGY 006**	Physical Geology Laboratory	1
OR		
EARTH 001	Earth Science	
AND		
EARTH 002**	Earth Science Laboratory	1
LIST C (SELECT ONE):		3 UNITS
Any course not selected from List A or B or any course listed below		
ANTHRO 109	Gender, Sex, and Culture	3
ANTHRO 132	Native People of North America	3
SOC 001	Introduction to Sociology	3
SOC 011	Race and Ethnic Relations	3
COMPLETE ADDITIONAL CSU UNITS, IF NEEDED, TO REACH 60 CSU TRANSFERABLE UNITS		
	Cal-GETC GE Pattern	
	Total	*60*

***This course has a corequisite.*

Associate in Science in Environmental Science for Transfer

(Academic Plan E041231H)

Students completing the Associate in Science in Environmental Science for Transfer Degree will have satisfied the lower division major preparation for bachelor's degrees in similar majors as determined by California State University (CSU) campuses and are guaranteed admission with junior status to the California State University system, although not to a particular campus or major. Students can use the website ADT Search by CSU Campus to find CSU campuses that accept ADT degrees as being similar to their bachelor's degree majors: http://www.calstate.edu/apply/transfer/Pages/associate-degree-for-transfer-major-and-campus-search.aspx.

To earn an Associate Degree for Transfer, students must complete 60 semester units (90 quarter units) of coursework that is transferable to the California State University with an overall GPA of 2.0 or higher, and also complete each of the following requirements:

1. Major/Area of Emphasis: A minimum of 18 semester units (27 quarter units) of coursework, with a C or higher earned in each course or P if taken on a Pass/No Pass basis, as required by the Los Angeles Community College District (LACCD) (Title 5 §55062).

2. General Education: Completion of the California General Education Transfer Curriculum (Cal-GETC) course requirements, with a C or higher earned for each course or P if taken on a Pass/No Pass basis (34 semester/45 quarter units).

3. Residency: A minimum of 12 semester units must be completed within the LACCD (Title 5 §55062).

Program Learning Outcomes:

- Analyze issues of resource management and depletion particularly as they apply to diminishing supplies of energy sources, minerals, water, food, and natural habitat.
- Analyze the scientific basis underlying environmental degradation particularly pollution of water, air, and land, and the components of global climate change.
- Critique the human response to environmental challenges including the economics of pollution, the character of environmental justice, and the effects of population change.
- Demonstrate scientific thinking quantitative reasoning, sound environmental principles, and ethical purposefulness.

Required Core Courses: Select 1 of 2 options

SUBJECT & NO.	COURSE	UNITS
OPTION 1		
BIOLOGY 006*	General Biology I	5
BIOLOGY 007*	General Biology II	5
CHEM 101*	General Chemistry	5
OR		
OPTION 2		
BIOLOGY 006*	General Biology	5
CHEM 101*	General Chemistry I	5
CHEM 102*	General Chemistry II	5
	Subtotal	*15*
LIST A: COMPLETE 16 UNITS FROM THE FOLLOWING:		
ENV SCI 001	Introduction to Environmental Science	3
GEOLOGY 004	Physical Geology and Laboratory	4
OR		
GEOLOGY 001	Physical Geology	3
AND		
GEOLOGY 006**	Physical Geology Laboratory	1
STAT C1000	Introduction to Statistics	4
OR		
STAT C1000E	Introduction to Statistics	4
AND		
MATH 236*	Calculus for Business and Social Sciences	5
OR		
MATH 261*	Calculus I	5
LIST B: SELECT THREE COURSES		11
ECON 001	Principles of Microeconomics	3
PHYSICS 006*	General Physics I	4
PHYSICS 007*	General Physics II	4
	Cal-GETC GE Pattern	
	Total	*60*

**This course has a prerequisite.*

***This course has a corerequisite.*

Environmental Studies: The Science in Sustainability, Associate in Arts Degree

(Academic Plan E035088C)

Environmental Studies is a multidisciplinary course of study that focuses on the interrelationship between humans and nature by examining the impact of human activities on natural phenomena. The curriculum prepares students to deal with the complex environmental problems that confront society by providing a broad, basic understanding of how physical and human components of the environment interact. Core courses in chemistry,

biology and earth science introduce students to the interplay between natural and social systems, and the ideological foundations of humankind's attitudes and behaviors with respect to their changing environments. Courses are designed to equip students with necessary skills that involve the critical understanding of the interrelationship between science and nature, helping students to be more avid in the studying and in the solving of environmental problems. Specifically, this program employs an interdisciplinary approach to introduce students to environmental issues from a physical science perspective, preparing students to research, analyze, and propose solutions to the different and intricate environmental challenges that our world faces.

Program Learning Outcomes:

- Analyze issues of resource management and depletion particularly as they apply to diminishing supplies of energy sources, minerals, water, food, and natural habitat.
- Analyze the scientific basis underlying environmental degradation particularly pollution of water, air and land and the components of global climate change.
- Critique the human response to environmental challenges including economics of pollution, the character of environmental regulation and policy, environmental justice and the effects of population change.
- Demonstrate scientific thinking and quantitative reasoning.

SUBJECT & NO.	COURSE	UNITS
CORE REQUIREMENTS		19
ENV SCI 001	Introduction to Environmental Science	3
ENV SCI 022**	Environmental Science Laboratory	2
PHILOS 028	Environmental Ethics	3
BIOLOGY 009	Human Ecology	3
CHEM 101*	General Chemistry I	5
GEOG 001	Physical Geography	3
OR		
GEOLOGY 001	Physical Geology	3
OR		
EARTH 001	Earth Science	3
RESTRICTED ELECTIVE: CHOOSE ONE COURSE FROM EACH CATEGORY		9-10
Category 1: ESSENTIAL ANALYTIC SKILLS		
GEOG 025	Introduction to Geographic Information Systems and Laboratory	4
OR		
GIS 025	Introduction to Geographic Information Systems and Laboratory	4
STAT C1000	Introduction to Statistics	4
OR		
STAT C1000E	Introduction to Statistics	4
OR		
ECON 020	Statistics for Economics	3
Category 2: POLICY, PLACE AND ECONOMICS		
ECON 060	Economics and the Environment	3
ENV SCI 017	Geography of California	3
OR		
GEOG 014	Geography of California	3
LAW 060	Environmental Law and Policy	3
Category 3: IMPACTS UPON NATURAL SYSTEMS		
ENV SCI 024	Global Climate Change	3
GEOG 003	Introduction to Weather and Climate	3
OR		
METEOR 003	Introduction to Weather and Climate	3
GEOLOGY 015	Geological Catastrophes	3
OCEANO 001	Introduction to Oceanography	3
COMPLETE ADDITIONAL DEGREE-APPLICABLE UNITS, IF NEEDED, TO REACH 60 UNITS.		
LACCD GENERAL EDUCATION PLAN		27
	Total	*60*

Note: 9 units of major courses may be double counted in LACCD General Education areas 2, 4b, and 5.

**This course has a prerequesite.*

***This course has a corequisite.*

Associate in Arts in Geography for Transfer

(Academic Plan E032124G)

Students completing the Associate in Arts in Geography for Transfer Degree will have satisfied the lower division major preparation for bachelor's degrees in similar majors as determined by California State University (CSU) campuses and are guaranteed admission with junior status to the California State University system, although not to a particular campus or major. Students can use the website ADT Search by CSU Campus to find CSU campuses that accept ADT degrees as being similar to their bachelor's degree majors: https://www.calstate.edu/apply/transfer/Pages/associate-degree-for-transfer-major-and-campus-search.aspx.

To earn an Associate Degree for Transfer, students must complete 60 semester units (90 quarter units) of coursework that is transferable to the California State University with an overall GPA of 2.0 or higher, and also complete each of the following requirements:

1. Major/Area of Emphasis: A minimum of 18 semester units (27 quarter units) of coursework, with a C or higher earned in each course or P if taken on a Pass/No Pass basis, as required by the Los Angeles Community College District (LACCD) (Title 5 §55062).

2. General Education: Completion of the California General Education Transfer Curriculum (Cal-GETC) course requirements, with a C or higher earned for each course or P if taken on a Pass/No Pass basis (34 semester/45 quarter units).

3. Residency: A minimum of 12 semester units must be completed within the LACCD (Title 5 §55062).

Program Learning Outcomes:

- Analyze and interpret geographic patterns using maps, graphs, Geographic Information Systems, and other analytic tools commonly employed by geographers.
- Describe the geographic character of human society and activities, and aspects of globalization in contemporary life.
- Identify and explain the planet's human and biological characteristics and processes, from global to local scales.

- Illustrate the complex linkages between the geosphere, the atmosphere, the hydrosphere, and the biosphere, and the manner in which Earth's different landscapes are formed.

Required Core Courses

SUBJECT & NO.	COURSE	UNITS
GEOG 001	Physical Geography	3
GEOG 002	Cultural Elements of Geography	3
GEOG 007	World Regional Geography	3
GEOG 015**	Physical Geography Laboratory	2
	Subtotal	*11*
LIST A (SELECT TWO):		6 UNITS
GEOG 003	Introduction to Weather and Climate	3
OR		
METEOR 003	Introduction to Weather and Climate	3
GEOG 014	Geography of California	3
OR		
ENV SCI 017	Geography of California	3
GEOG 025	Introduction to Geographic Information Systems and Laboratory	4
OR		
GIS 025	Introduction to Geographic Information Systems and Laboratory	4
LIST B (SELECT TWO):		6 UNITS
ANTHRO 102	Human Ways of Life: Cultural Anthropology	3
GEOLOGY 001	Physical Geology	3
OR		
Any List A course not already used		
COMPLETE ADDITIONAL CSU UNITS, IF NEEDED, TO REACH 60 CSU TRANSFERABLE UNITS		
	Cal-GETC GE Pattern	
	Total	*60*

***This course has a corequisite.*

Associate in Science in Geology for Transfer

(Academic Plan E036177H)

Students completing the Associate in Science in Geology for Transfer Degree will have satisfied the lower division major preparation for bachelor's degrees in similar majors as determined by California State University (CSU) campuses and are guaranteed admission with junior status to the California State University system, although not to a particular campus or major. Students can use the website ADT Search by CSU Campus to find CSU campuses that accept ADT degrees as being similar to their bachelor's degree majors: http://www.calstate.edu/apply/transfer/Pages/associate-degree-for-transfer-major-and-campus-search.aspx.

To earn an Associate Degree for Transfer, students must complete 60 semester units (90 quarter units) of coursework that is transferable to the California State University with an overall GPA of 2.0 or higher, and also complete each of the following requirements:

1. Major/Area of Emphasis: A minimum of 18 semester units (27 quarter units) of coursework, with a C or higher earned in each course or P if taken on a Pass/No Pass basis, as required by the Los Angeles Community College District (LACCD) (Title 5 §55062).

2. General Education: Completion of the California General Education Transfer Curriculum (Cal-GETC) course requirements, with a C or higher earned for each course or P if taken on a Pass/No Pass basis (34 semester/45 quarter units).

3. Residency: A minimum of 12 semester units must be completed within the LACCD (Title 5 §55062).

Program Learning Outcomes:

- Apply the principles of Geology to studying the Earth.
- Apply the Scientific Method to solving scientific and geological problems.
- Demonstrate scientific and mathematical thinking.
- Relate the principles of chemistry, and how they apply to Earth systems and biogeochemical cycles.

Required Core Courses

SUBJECT & NO.	COURSE	UNITS
CORE REQUIREMENTS		28
GEOLOGY 004	Physical Geology and Laboratory	4
OR		
GEOLOGY 001	Physical Geology	3
AND		
GEOLOGY 006**	Physical Geology Laboratory	1
GEOLOGY 002	Earth History	3
GEOLOGY 007**	Earth History Laboratory	1
CHEM 101*	General Chemistry I	5
CHEM 102*	General Chemistry II	5
MATH 261*	Calculus I	5
MATH 262*	Calculus II	5
COMPLETE ADDITIONAL CSU UNITS, IF NEEDED, TO REACH 60 CSU TRANSFERABLE UNITS		
	Cal-GETC GE Pattern	
	Total	*60*

**This course has a prerequisite.*

***This course has a corequisite.*

Transfer Curriculum

Information regarding lower division major preparation requirements required to transfer to a University of California (UC) or California State University (CSU) campus may be obtained at www.assist.org. For information about independent or out-of-state colleges/universities, please consult with a counselor.

Subjects & Course Descriptions

Anthropology (ANTHRO)

101 Human Biological Evolution (3) UC:CSU
Cal-GETC Area 5B (C-ID ANTH 110)

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course covers the concepts, methods of inquiry, and theory of biological evolution and their application to the human species. There is a specific focus on molecular,

Mendelian and population genetics, mechanisms of evolution, primatology, paleoanthropology, biocultural adaptations, human variation, and current bioethical issues. The philosophy of science and the scientific method serve as foundations to the course.

102 Human Ways of Life: Cultural Anthropology (3) UC:CSU Cal-GETC Area 4 (C-ID ANTH 120)

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is an introduction to the study of human culture and the concepts, theories, and methods used in the comparative study of sociocultural systems. Subjects include subsistence patterns, social and political organization, language and communication, family and kinship, religion, the arts, social inequality, ethnicity, gender, and culture change. The course applies anthropological perspectives to contemporary issues.

103 Archaeology: Reconstructing the Human Past (3) UC:CSU Cal-GETC Area 4 (C-ID ANTH 150)

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is an introduction to the study of concepts, theories, and methods of anthropological archaeology as well as a review of significant data and models that contribute to knowledge of the human past. The course includes a discussion of the history and interdisciplinary nature of archaeological research; dating techniques and methods of survey, excavation, and analysis; cultural resource management; and selected cultural sequences.

104 Human Language and Communication (3) UC:CSU Cal-GETC Area 3B, 4A

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course actively engages students in the anthropological study of language and communication, emphasizing critical analysis and application of linguistic concepts through cross-cultural perspectives. Through ethnographic research and collaborative projects, students explore how language reflects and shapes our social identities and ways of thinking about the world. This course surveys core concepts in linguistics (e.g., phonology, morphology, and syntax) and include comparative analyses of verbal and nonverbal communication, language acquisition and socialization, highlighting diverse languages and speech communities across the world.

109 Gender, Sex and Culture (3) UC:CSU Cal-GETC Area 4

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides a world-wide comparison of sexuality and gender as viewed from various perspectives, including the biological/evolutionary, the cultural, the psychological, the historic, and the prehistoric, especially as they relate to the experiences of males and females in contemporary Western society.

111 Laboratory in Human Biological Evolution (1) UC:CSU Cal-GETC Area 5C

Corequisite: Anthropology 101.

LABORATORY, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is a laboratory course that covers the methods, techniques, and procedures used in biological/physical anthropology research. Subjects include: Molecular, Mendelian, and population genetics; modern human variation; human osteology and forensic analysis; modern primate studies; and the hominid fossil record.

121 Anthropology of Religion, Magic and Witchcraft (3) UC:CSU Cal-GETC Area 4

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course surveys magic, witchcraft, and religion across world cultures. Students engage with core theoretical perspectives from anthropology to examine the functions and symbolic meanings attached to diverse supernatural practices and beliefs (e.g., oracles and divination, ancestor worship, funerary rites) as well as how these belief systems intersect with colonialism and anticolonialism, science, and social identities. Students explore comparative analysis and synthesis of anthropological concepts and ethnographic research to generate insights into the enduring and ever- changing religious landscape in the U.S., despite living in a proclaimed "rational" enlightened and scientific society.

132 Native People of North America (3) UC:CSU Cal-GETC Area 3B

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course examines the history, culture, religion, art, and political organization of selected Native North American cultures from pre-Western contact to the contemporary period, with particular emphasis on the processes of social, cultural, and political change in the post-contact period. The history of interactions between indigenous North Americans and other ethnic groups and their relevance to contemporary Native American issues are also explored.

185 Directed Study - Anthropology (1) CSU

285 Directed Study - Anthropology (2) CSU

385 Directed Study - Anthropology (3) CSU

CONFERENCE 1 HOUR PER WEEK PER UNIT.

The above courses allow students to pursue Directed Study in Anthropology on a contract basis under the direction of a supervising instructor.

CREDIT LIMIT: A MAXIMUM OF 6 UNITS IN DIRECTED STUDY MAY BE TAKEN FOR CREDIT IN ANY ONE DISCIPLINE.

Note: UC Credit for variable topics courses in this discipline is given only after a review of the scope and content of the course by the enrolling UC campus. This usually occurs after transfer and may require recommendations from faculty. Information about internships may also be presented for review, but credit for internships rarely transfers to UC.

Earth Science (EARTH)

001 Earth Science (3) UC:CSU Cal-GETC Area 5A (C-ID GEOL 120)

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course surveys the science of whole Earth inquiry and thereby includes the following topics: Scientific method, Earth systems, Earth materials, internal processes, surface processes, oceans, atmosphere, Earth origins, and Earth history. Students are introduced to important contributions to the study of these topics from the fields of geography, geology, oceanography, chemistry, astronomy, physics, and biology with special attention to the cycling of elements such as Carbon through Earth systems within the organizing paradigms of contributory disciplines such as Plate Tectonic Theory, the Theory of Evolution, and the Big Bang.

002 Earth Science Laboratory (1) UC:CSU Cal-GETC Area 5C (C-ID GEOL 120L)

Corequisite: Earth Science 001.

LABORATORY, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

Earth Science Laboratory supplements Earth Science 001. Students are introduced to the study of Earth materials by learning to identify common minerals and rocks. Interpretations of processes acting on and within the Earth are approached through the study of information contained in maps, aerial photographs, and data sets collected from a variety of Earth-sensing instruments.

185 Directed Study - Earth Science (1) CSU

Note: This course is eligible to be offered in any DE modality.

285 Directed Study - Earth Science (2) CSU

385 Directed Study - Earth Science (3) CSU

CONFERENCE 1 HOUR PER WEEK PER UNIT.

The above courses allow students to pursue directed field or laboratory study in Earth Science under the direction of a supervising instructor. Directed study for one unit may consist of field study undertaken during three field trips given each semester.

CREDIT LIMIT: A MAXIMUM OF 6 UNITS IN DIRECTED STUDY MAY BE TAKEN FOR CREDIT IN ANY ONE DISCIPLINE.

Note: UC Credit for variable topics courses in this discipline is given only after a review of the scope and content of the course by the enrolling UC campus. This usually occurs after transfer and may require recommendations from faculty. Information about internships may also be presented for review, but credit for internships rarely transfers to UC.

Environmental Science (ENV SCI)

001 Introduction to Environmental Science (3) UC:CSU Cal-GETC Area 5 (C-ID ENVS 100)

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course encompasses the scientific analysis of real-world challenges arising from the impact of human activities upon our environment. Topics include environmental systems, population growth, uneven consumption and degradation of global resources, sustainability, climate change, conventional and alternative energy sources, air and water pollution, waste treatment and recycling. Practical solutions are encumbered by the economics of pollution, inadequate regulation and policy, and issues of environmental justice.

017 Geography of California (3) UC:CSU Cal-GETC Area 4 (C-ID GEOG 140)

LECTURE, 3 HOURS.

Note: Credit given for only one of Environmental Science 017 or Geography 014.

Note: This course is eligible to be offered in any DE modality.

This regional study surveys the distinctive physical and human geography of California and the processes shaping these landscapes. This course explores the state's natural features and resources, and examines historical and current trends in human population, cultural diversity, migration, and settlement patterns. Economic activities, resource use, transportation routes, and trade are assessed with an emphasis on the profound interconnections between these subjects, on California's diversity, and on the rapid change that is transforming our people and its landscapes.

022 Environmental Science Laboratory (2) UC:CSU Cal-GETC Area 5C

Corequisite: Environmental Science 001.

LECTURE, 1 HOUR; LABORATORY, 2 HOURS.

This is an introductory lab course in which students work individually and in teams to investigate the causes and consequences of key environmental issues. Field sampling, laboratory procedures and data analysis skills are emphasized as we explore our natural world. Particular attention is paid to water, energy, consumption, food, sustainability, waste, and recycling.

024 Global Climate Change (3) UC:CSU Cal-GETC Area 5A

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course introduces the concepts, methods of inquiry, and theory of climate change brought on by both natural and human influences. Emphasis is on the physical and biological impacts of a changing climate. Current and future climate prediction models are considered in light of Earth's long history of climate change. Appropriate responses to the challenges of a warming world are studied.

Geographic Information Systems (GIS)

025 Introduction to Geographic Information Systems and Laboratory (4) UC:CSU (C-ID GEOG 155)

LECTURE, 2 HOURS; LABORATORY, 4 HOURS.

Note: Credit given for only one of Geographic Information Systems 025 or Geography 025.

Note: This course is eligible to be offered in any DE modality.

Geographic Information Systems (GIS) describe the specific software and set of techniques designed to manipulate, interpret and display geographic data. This course examines the basic principles and methods of GIS, including: Computer representation of geographic data, map projections, coordinate systems, vector and raster data models, spatial analysis, and effective map design. In the

laboratory students acquire hands-on experience with geospatial concepts, GIS functionalities, and mapping techniques.

Geography (GEOG)

001 Physical Geography (3) UC:CSU Cal-GETC Area 5A (C-ID GEOG 110)

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course examines the Earth's physical features and processes from the Geographer's perspective. Topics include: Earth-sun geometrics, weather and climate, water systems, landforms and their formation, soils, and the biogeography of plants and animals. Particular emphasis is on the dynamic interrelationships among environmental and human systems and the patterns and distributions they produce. Tools of geographic inquiry include: Maps and their interpretation, landscape analysis, remote sensing, and Geographic Information Systems (GIS).

002 Cultural Elements of Geography (3) UC:CSU Cal-GETC Area 4 (C-ID GEOG 120)

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course explores the intrinsic geographic character of human societies. Students apply techniques commonly used by geographers to understand our world which reveals the origins, diffusion, and contemporary spatial expressions of such diverse aspects of the human experience such as cultural traditions and popular culture, attributes of populations and migration, languages, religions, and ethnic identity, political structures and nationalism, agriculture and food, economic systems, urbanization, and landscape modification.

003 Introduction to Weather and Climate (3) UC:CSU Cal-GETC Area 5A (C-ID GEOG 130)

LECTURE, 3 HOURS.

Note: Credit given for only one of Geography 003 or Meteorology 003.

Note: This course is eligible to be offered in any DE modality.

This course is an introduction to processes that shape weather and climate on Earth. Topics investigated in this course include the structure and composition of the atmosphere, solar radiation, energy balances, seasonal changes, atmospheric pressure, atmospheric moisture, cloud and fog development, cyclones, and frontal systems. Discussions on climate and climate change include major controls of climate, the distribution of climates around the world, climate classification, and the causes and impacts of global climate change. Special emphasis is placed on the use of weather instruments and forecasting to understand and predict weather.

007 World Regional Geography (3) UC:CSU Cal-GETC Area 4 (C-ID GEOG 125)

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides a geographical survey of the world's regions and nations, including physical, cultural, and economic features. Emphasis is on spatial influences and historical legacies on population growth, cities, transportation networks, and natural environments. Focus is placed on distinctive features and also regional issues of global concern.

014 Geography of California (3) UC:CSU Cal-GETC Area 4 (C-ID GEOG 140)

LECTURE, 3 HOURS.

Note: Credit given for only one of Geography 014 or Environmental Science 017.

Note: This course is eligible to be offered in any DE modality.

This regional study surveys the distinctive physical and human geography of California and the processes shaping these landscapes. This course explores the state's natural features and resources, and examines historical and current trends in human population, cultural diversity, migration, and settlement patterns. Economic activities, resource use, transportation routes, and trade are assessed with an emphasis on the profound interconnections between these subjects, on California's diversity, and on the rapid change that is transforming our people and its landscapes.

015 Physical Geography Laboratory (2) UC:CSU Cal-GETC Area 5C (C-ID GEOG 111)

Corequisite: Geography 001.

LECTURE, 1 HOUR; LABORATORY, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides laboratory experiences in topics covered in Physical Geography lecture such as map analysis and interpretation, weather prognostication, landform processes and evolution, tectonics, biogeography, habitat analysis, and computer applications in geography.

025 Introduction to Geographic Information Systems and Laboratory (4) UC:CSU (C-ID GEOG 155)

LECTURE, 2 HOURS; LABORATORY, 4 HOURS.

Note: Credit given for only one of Geography 025 or Geographic Information Systems 025.

Note: This course is eligible to be offered in any DE modality.

Geographic Information Systems (GIS) describe the specific software and set of techniques designed to manipulate, interpret and display geographic data. This course examines the basic principles and methods of GIS, including: Computer representation of geographic data, map projections, coordinate systems, vector and raster data models, spatial analysis, and effective map design. In the laboratory students acquire hands-on experience with geospatial concepts, GIS functionalities, and mapping techniques.

185 Directed Study - Geography (1) CSU

285 Directed Study - Geography (2) CSU

385 Directed Study - Geography (3) CSU

CONFERENCE 1 HOUR PER WEEK PER UNIT.

These courses allow students to pursue Directed Study in Geography on a contract basis under the direction of a supervising instructor.

CREDIT LIMIT: A MAXIMUM OF 6 UNITS IN DIRECTED STUDY MAY BE TAKEN FOR CREDIT IN ANY ONE DISCIPLINE.

Note: UC Credit for variable topics courses in this discipline is given only after a review of the scope and content of the course by the enrolling UC campus. This usually

occurs after transfer and may require recommendations from faculty. Information about internships may also be presented for review, but credit for internships rarely transfers to UC.

Geology (GEOLOGY)

001 Physical Geology (3) UC:CSU Cal-GETC Area 5A (C-ID GEOL 100)

(UC Credit Limit: 4 units maximum from: GEOLOGY 001 and 006 or 004).

Note: GEOLOGY 001 and GEOLOGY 006, equals GEOLOGY 004.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

An introduction to the principles of geology with emphasis on Earth processes. This course focuses on the internal structure and origin of the Earth including plate tectonics, rocks, minerals, volcanoes, and the processes that change and shape it.

002 Earth History (3) UC:CSU Cal-GETC Area 5A (C-ID GEOL 110)

LECTURE, 3 HOURS.

In this course, students receive an introduction to the geological history of Earth and its inhabitants, with emphasis on the evolution of life and landforms of North America. Topics include how Earth processes produce and alter landforms, climate, and energy and water resources on which humans depend; significant tectonic events, such as mountain building episodes; and the evolutionary history of life on Earth, including plants, fish, dinosaurs, mammals, and humans. Field trips are taken.

004 Physical Geology and Laboratory (4) UC:CSU Cal-GETC Area 5A, 5C (C-ID GEOL 101)

(UC Credit Limit: 4 units maximum from: GEOLOGY 001 and 006 or 004)

LECTURE, 3 HOURS; LABORATORY, 1 HOUR.

Note: GEOLOGY 001 and GEOLOGY 006, equals GEOLOGY 004.

Note: This course is eligible to be offered in any DE modality.

This is an introductory course designed to acquaint the student with a general knowledge of planet Earth. Materials and structures of the Earth are studied along with the processes and agencies by which the Earth is changed. The laboratory supplements the lecture with the study of minerals, rocks, aerial photographs, maps, and analysis of geologic data sets.

006 Physical Geology Laboratory (1) UC:CSU Cal-GETC Area 5C (C-ID GEOL 100L)

(UC Credit Limit: 4 units maximum from: GEOLOGY 001 and 006 or 004)

Corequisite: Geology 001.

LABORATORY, 3 HOURS.

Note: GEOLOGY 001 and GEOLOGY 006, equals GEOLOGY 004.

This course supplements Geology 001 lectures with exercises in rock and mineral identification, reading and construction of topographic maps and profiles, interpretation of geologic maps and diagrams, evaluation of seismic and tectonic data, and the recognition and evaluation of landforms from topographic maps and aerial photos.

007 Earth History Laboratory (1) UC:CSU Cal-GETC Area 5C (C-ID GEOL 110L)

LABORATORY, 3 HOURS.

Corequisite: Geology 002.

This is a supplemental laboratory course for Geology 002, intended to teach the scientific methods of reasoning and to acquaint students with the fundamental principles of historical geology. Laboratory exercises examine the history of Earth from its origin to the present as interpreted from the fossil record and radiometric dating techniques. Topics include the evolutionary study of fossils, the study of rock types and ancient land forms, and the methods used to determine events in Earth history and reconstruct past environmental conditions. Field trips may be taken. Strongly recommended for the student who is enrolled in or has completed Geology 002.

015 Geological Catastrophes (3) UC:CSU Cal-GETC Area 5A

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides a survey of the geological and tectonic forces behind the most common natural disasters on Earth. The course studies how earthquakes, tsunami, volcanoes, mass movements, weather-related phenomena, wildfires and floods are generated, how they affect populations, and specific hazard mitigation techniques. Special emphasis is placed on the disaster risk of the Los Angeles region.

185 Directed Study - Geology (1) CSU

Note: This course is eligible to be offered in any DE modality.

285 Directed Study - Geology (2) CSU

385 Directed Study - Geology (3) CSU

CONFERENCE 1 HOUR PER WEEK PER UNIT.

These courses allow students to pursue Directed Study in Geology on a contract basis under the direction of a supervising instructor.

CREDIT LIMIT: A MAXIMUM OF 6 UNITS IN DIRECTED STUDY MAY BE TAKEN FOR CREDIT IN ANY ONE DISCIPLINE.

Note: UC Credit for variable topics courses in this discipline is given only after a review of the scope and content of the course by the enrolling UC campus. This usually occurs after transfer and may require recommendations from faculty. Information about internships may also be presented for review, but credit for internships rarely transfers to UC.

Meteorology (METEOR)

003 Introduction to Weather and Climate (3) UC:CSU Cal-GETC Area 5A (C-ID GEOG 130)

LECTURE, 3 HOURS.

Note: Credit given for only one of Meteorology 003 or Geography 003.

Note: This course is eligible to be offered in any DE modality.

This course is an introduction to processes that shape weather and climate on Earth. Topics investigated in this course include the structure and composition of the atmosphere, solar radiation, energy balances, seasonal changes, atmospheric pressure, atmospheric moisture, cloud and fog development, cyclones, and frontal systems. Discussions on climate and climate change include

major controls of climate, the distribution of climates around the world, climate classification, and the causes and impacts of global climate change. Special emphasis is placed on the use of weather instruments and forecasting to understand and predict weather.

185 Directed Study - Meteorology (1) CSU

285 Directed Study - Meteorology (2) CSU

385 Directed Study - Meteorology (3) CSU

CONFERENCE 1 HOUR PER WEEK PER UNIT.

These courses allow students to pursue Directed Study in Meteorology on a contract basis under the direction of a supervising instructor.

CREDIT LIMIT: A MAXIMUM OF 6 UNITS IN DIRECTED STUDY MAY BE TAKEN FOR CREDIT IN ANY ONE DISCIPLINE.

Note: UC Credit for variable topics courses in this discipline is given only after a review of the scope and content of the course by the enrolling UC campus. This usually occurs after transfer and may require recommendations from faculty. Information about internships may also be presented for review, but credit for internships rarely transfers to UC.

Oceanography (OCEANO)

001 Introduction to Oceanography (3) UC:CSU
Cal-GETC Area 5B

LABORATORY, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course introduces the student to the field of physical oceanography. Major topics include: plate tectonics and features of seafloor topography, coastal processes, estuaries, properties of seawater, waves, tides, currents, marine resources and pollution, global ocean/atmosphere interactions, global warming, and the effects of physical oceanographic factors on marine life and marine ecosystems.

010 Physical Oceanography Laboratory (1) UC:CSU
Cal-GETC Area 5C

Corequisite: Oceanography 001.

LABORATORY, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course supplements Oceanography 001 by providing introductory practical experience in measurements, and quantitative analytical skills in oceanography. Major topics include scientific graphs, marine geography and geology, properties of seawater, waves, tides, atmospheric phenomena, coastal features, marine pollution, and sediments. Some time outside of the classroom may be required. See the instructor for details.

185 Directed Study - Oceanography (1) CSU

285 Directed Study - Oceanography (2) CSU

385 Directed Study - Oceanography (3) CSU

Note: This course is eligible to be offered in any DE modality.

CONFERENCE 1 HOUR PER WEEK UNIT.

These courses allow students to pursue Directed Study in Oceanography on a contract basis under the direction of a supervising instructor.

CREDIT LIMIT: A MAXIMUM OF 6 UNITS IN DIRECTED STUDY MAY BE TAKEN FOR CREDIT IN ANY ONE DISCIPLINE.

Note: UC Credit for variable topics courses in this discipline is given only after a review of the scope and content of the course by the enrolling UC campus. This usually occurs after transfer and may require recommendations from faculty. Information about internships may also be presented for review, but credit for internships rarely transfers to UC.

Architecture Department

E7-112-E *(323) 415-4116*

The Architecture department offers a comprehensive range of courses that prepare students to transfer to university architecture programs with advanced placement or to acquire skills to work in the industry. The program also provides education for students interested in the fields of interior design, urban planning, landscape architecture, construction management and related fields. Courses consist of design, drawing, building technology and digital skills including CAD, BIM, 3D modeling and visual communication.

Students from the ELAC architecture program are recognized for their outstanding skills and preparation. ELAC architecture transfer students are consistently placed into the second- or third-year university architecture programs. Over the past 10 years more than 200 students have transferred to architecture programs at public and private universities in California and across the nation.

The department offers two certificate and Associates degree pathways: Architectural Design and Architectural Technology. The program is guided by an Advisory Board that consists of university leaders, alumni and leaders of architecture firms. The department is one of the largest in California and consists of four highly experienced full-time professors and many adjunct instructors who work in the field of architecture.

The program offers many valuable learning opportunities throughout the year that provide students with a broader understanding of architecture and the built environment. Beyond the classroom, opportunities for students include an architecture lecture series, site visits, field trips, study abroad courses, opportunities to participate in competitions, AIAS and NOMAS student clubs and internship opportunities.

Students have access to state-of-the-art digital fabrication equipment, including 3D printers, CNC routers, laser-cutters and a construction model shop, comparable to what is found at architecture universities.

The department hosts a yearly scholarship event that awards over $25,000 to students in the program.

MISSION STATEMENT

The Department of Architecture at East Los Angeles College is committed to providing students of all populations' access to the Profession of Architecture and the allied careers with the highest level of curricular offerings and professional development.

1. Develop community awareness of how architecture and the built environment has an impact on productivity and personal well-being through sustainable design and livable communities.
2. Respond effectively to the significant environmental, political and economic challenges facing society.
3. Provide effective and innovative instruction through relevant courses in the architecture profession. Provide courses that encourage students to think critically and solve multi-faceted design problems.
4. Communicate design and ideas through drawing and visual languages.
5. Provide transfer programs to continue upper division work at universities and institutions.
6. Provide occupational programs to develop skills for employment, job advancement, certification and associate degree.
7. Innovative, engaging and hands on learning opportunitiess.

Faculty

Callihan, Scott, Chair, Professor
Ayyuce, Orhan, AIA, Professor
Navarro, Alexis, Professor
Wahlroos-Ritter, Ingalill, Professor, FAIA

Adjunct Associate Professors

Abril, Jesus
Carcamo, Aron
Foster, Joshua
Gabriel, Ruben
Hamner, D. Michael, FAIA, Professor, Chair Emeritus
Kao, Yung
Martinez, Adam
Morales, Alicia
Onate, Juan P.
Pulido, Emilio
Ramirez, Irma E.
Widom, Chester A., FAIA

Educational Programs

SUBJECTS

- Architecture
- Environmental Design

SKILLS CERTIFICATES

- Architectural Design
- Architectural Fundamentals
- Architectural Professional Practice
- Architectural Sustainability and BIM
- Architectural Technology

CERTIFICATES OF ACHIEVEMENT

- Architectural Design
- Architectural Technology

ASSOCIATE DEGREE PROGRAMS

- Architectural Design
- Architectural Technology

Skills Certificates

The Architecture department encourages students seeking to earn any Skills Certificate to complete the requirements for their chosen Skills Certificate within the same academic year.

Architectural Design

This program is for students interested in creative and design aspects of architecture. Students will develop skills to create design solutions for the built environment, including base architectural design, architectural drawings, physical and digital models, graphic presentation panels and materials for a work or transfer portfolio. Completers of the program will have the foundational design and graphics skills to seek entry-level employment in an architectural, environmental design or related design-focused industry.

SUBJECT & NO.	COURSE	UNITS
ARC 110	Introduction to Architecture	1
ARC 121	Freehand Drawing I	2
ARC 160	Computers for Designers	3
ENV 101	Foundations of Design I	3
ENV 102*	Foundations of Design II	3
	Total	*12*

**This course has a prerequisite.*

Architectural Fundamentals

This program is for students interested in developing an introductory knowledge of the architectural profession and related disciplines. Students will develop fundamental design and technical skills in sketching, drawing, drafting, modelmaking, digital graphics, digital drafting/CAD, digital modeling/BIM and the role of architects and architecture in society.

SUBJECT & NO.	COURSE	UNITS
COMPLETE ANY 4 OF THE FOLLOWING COURSES		
ARC 110	Introduction to Architecture	1
ARC 121	Freehand Drawing I	2
ARC 160	Computers for Designers	3
ARC 161	Introduction to Computer-Aided Architectural Design	2
ARC 164	Design Software for Architecture	2
ARC 170	Beginning Architectural Drafing	2
	Total	*7-9*

Architectural Professional Practice

This Skills Certificate is focused on Architectural Professional Practice from the perspective of professional licensure, including the use of contracts and relationships with clients, contractors and consultants, construction estimating for sitework, foundations, superstructure and interiors, and building codes and their application to residential and commercial projects. This program provides the introduction to the various types of work places in the Architecture, Design, and construction industry.

SUBJECT & NO.	COURSE	UNITS
ARC 115	Architectural Practice	2
ARC 210	Construction Estimating	3
ARC 211	Introduction to Building Codes	3
	Total	*8*

Architectural Sustainability & BIM

This Skills Certificate is focused on sustainable architecture and BIM (Building Information Modeling) technology. It includes courses in BIM/Revit and sustainable building materials and assemblies. Students use BIM technology to create and evaluate sustainable architectural design solutions through simulations of building massing and orientation, site location and energy efficiency. Completers of the program will have the basic skills to seek entry-level employment in the architectural or construction industries focused on sustainable design.

SUBJECT & NO.	COURSE	UNITS
ARC 151	Materials of Construction	3
ARC 164	Design and Software for Architecture	2
ARC 165*	Sustainable Design and Building Information Modeling	2
	Total	*7*

**This course has a prerequisite.*

Architectural Technology

This program is for students interested in the technical aspects of architecture. Students will develop skills in building technology and construction documents, including drawing, drafting and modeling in CAD and basic skills in BIM. Completers of the program will have the skills to seek entry-level employment in an architectural office or related industry. Completers will have the skills to create a drawing package for submission to a city or regulatory agency for a room addition/remodel or single-family residential project.

SUBJECT & NO.	COURSE	UNITS
ARC 110	Introduction to Architecture	1
ARC 161	Introduction to Computer-Aided Architectural Design	2
ARC 162*	Computer-Aided Design and Drafting	3
ARC 164	Design Software for Architecture	2
ARC 172*	Architectural Drawing I	3
ARC 173*	Architectural Drawing II	3
	Total	*14*

**This course has a prerequisite.*

Certificates of Achievement

These architecture programs are two-year sequences of courses designed for students who wish to train for employment in a field related to architecture, drafting, 3D modeling or the construction industry and who do not wish to transfer to a university for further education.

Architectural Design

(Academic Plan E015111D)

This program is for students interested in the creative and design aspects of architecture. Students will develop skills to create architectural design solutions for the built environment, including architectural design, architectural drawings, physical and digital models, 3D printing, graphic presentation panels and materials for a work or transfer portfolio. Completers of the program will have the skills to seek entry-level employment in an architectural office, environmental design or related design-focused industry.

Requirements for this certificate include the courses in the Skills Certificate in Architectural Design.

Program Learning Outcomes:

- Analyze and diagram case studies and/or historical precedents.
- Analyze and discuss effectively the impact of theoretical, social, political, economic and cultural concepts that affect our built environment.

SUBJECT & NO.	COURSE	UNITS
	Skills Certificate in Architectural Design	*12*
COMPLETE THE FOLLOWING ADDITIONAL COURSES		9
ARC 201*	Architectural Design I	3
ARC 202*	Architectural Design II	3
ARC 261*	Computer -Aided Design for Architecture I	3
	Total	*21*

**This course has a prerequisite.*

Architectural Technology
(Academic Plan E021157D)

This program is for students interested in the technical aspects of architecture. Students develop skills in building technology and construction documents, including drawing, drafting and modeling in CAD and BIM in wood frame and steel or concrete buildings, as well as materials of construction, sustainable materials, the professional responsibilities of an architect and licensure. Completers of the program will have the skills to seek entry-level employment in an architectural office or related industry.

Requirements for this certificate include the Skills Certificate in Architectural Technology.

Program Learning Outcomes:

- Analyze and examine traditional architectural techniques along with CAD (Computer-Aided Design) design process.
- Create complex professional multi-media presentations as a means to communicate design intent.

SUBJECT & NO.	COURSE	UNITS
	Skills Certificate in Architectural Technology	*14*
COMPLETE THE FOLLOWING ADDITIONAL COURSES		8
ARC 115	Architectural Practice	2
ARC 151	Materials of Construction	3
ARC 271*	Architectural Drawing III	3
OR		
ARC 272*	Architectural Drawing IV	3
	Total	*22*

**This course has a prerequisite.*

Associate Degree Programs

Architectural Design, Associate in Arts Degree
(Academic Plan E002430C)

This program is for students interested in design-related aspects of architecture. Students will develop skills to create architectural design solutions for the built environment, including architectural drawings, basic CAD and BIM skills, physical models, digital 3D models, digital renderings and VR, 3D printing, and graphic presentation panels. Completers of this program will create a portfolio of work suitable for job interviews or submission to a transfer university. Completers of the program will have the skills to seek employment in an architectural office, environmental design or related design-focused industry, or transfer to a university program in architecture or related fields such as interior design or urban planning.

Major requirements for this degree include the courses in the Certificate of Achievement in Architectural Design.

Program Learning Outcomes:

- Analyze and discuss effectively the impact of theoretical, social, political, economic and cultural concepts that affect our built environment.
- Appraise and compare traditional architectural techniques along with CAD (Computer-Aided Design) design process.
- Create complex professional multi-media presentations as a means to communicate design intent.

SUBJECT & NO.	COURSE	UNITS
	Certificate of Achievement in Architectural Design	*21*
COMPLETE THE FOLLOWING ADDITIONAL COURSES:		20-21
ARC 132	Architectural History I: Prehistory to the Middle Ages	3
ARC 133	Architectural History II: Late Middle Ages to Modern	3
ARC 161	Introduction to Computer-Aided Architectural Design	2
ARC 164	Design Software for Architecture	2
ARC 172*	Architectural Drawing I	3
ARC 223	Portfolio Development	1
ARC 262*	Computer-Aided Design for Architecture II	3
OR		
ARC 221	Architectural Rendering	2
MATH 241	Trigonometry with Vectors	4
OR		
MATH 241S	Trigonometry with Vectors with Support	4
LACCD GENERAL EDUCATION PLAN		27
COMPLETE ADDITIONAL DEGREE-APPLICABLE UNITS, IF NEEDED, TO REACH 60 UNITS.		
	Total	*60*

Note: 6 units of major courses may be double counted LACCD GE area 2 and 3.

Note: Per AP 4100, this degree is considered a high unit major with major requirements that exceed 34-36 units. Student may choose to waive either LACCD GE Area 4a (3 units) or Area 7 (3 units).

**This course has a prerequisite.*

Architectural Technology, Associate in Arts Degree
(Academic Plan E008252C)

This program is for students interested in the technical aspects of architecture. Students will develop skills in

building technology and construction documents, including drawing, drafting, and modeling in CAD, advanced BIM and sustainability for wood frame, steel and concrete buildings. Students will develop skills in materials of construction, building codes, construction estimating and the professional responsibilities of an architect. Completers of the program will create a portfolio of work and have the skills to seek employment in an architectural office or related industry, such as construction management.

Major requirements for this degree include the courses in the Certificate of Achievement in Architectural Technology.

Program Learning Outcomes:

- Appraise and compare traditional architectural techniques along with CAD (Computer Aided Design) design process.
- Create complex professional multi-media presentations as a means to communicate design intent.

SUBJECT & NO.	COURSE	UNITS
	Certificate of Achievement in Architectural Technology	*22*
COMPLETE THE FOLLOWING ADDITIONAL COURSES:		12
ARC 165	Sustainable Design and Building Information Modeling	2
ARC 210	Construction Estimating	3
ARC 211	Introduction to Building Codes	3
ARC 223	Portfolio Development	1
LIST A: COMPLETE THE COURSE BELOW NOT COMPLETED AS PART OF THE ARCHITECTURAL TECHNOLOGY CERTIFICATE OF ACHIEVEMENT		
ARC 271*	Architectural Drawing III	3
OR		
ARC 272*	Architectural Drawing IV	3
LACCD GENERAL EDUCATION PLAN		27
COMPLETE ADDITIONAL DEGREE-APPLICABLE UNITS, IF NEEDED, TO REACH 60 UNITS.		
	Total	*61*

**This course has a prerequisite.*

Note: Per AP 4100, this degree is considered a high unit major with major requirements that exceed 34-36 units. Student may choose to waive either LACCD GE Area 4a (3 units) or Area 7 (3 units).

Department of Architecture Scholarships

SCHOLARSHIPS	AMOUNT
ARC Document Solutions Scholarship	$500
Beata Inaya Transfer Scholarship	$4,000
Bestor Architecture Scholarship	$1,000
Building Technology Excellence Scholarship	varies
Chester Widom Scholarship	$1,000
Design Studio Excellence	varies
Esther V. Navarro Scholarship	$500
EYRC Architects Design Award	$500
Frank Gallardo Ochoa Scholarship	$1,500
Friends of Architecture Alumni Award	$500
Further Out Group	$300
Krystal & D. Michael Hamner, FAIA Award	$500
HGA Architects Design Excellence Award	$500
HMC Designing Futures Foundation Scholarships	$2,000
IR Architects Scholarship	$1,500
Lillian Villalta Scholarship	$250
Lorenzo Medina Scholarship	$500
Martha Elizabeth Scholarship	$500
Richard Chavira Transfer Scholarship	$2,000
Richard Soto Scholarship	$1,000
Robert T. and Millie Weiss Scholarships	$500
Yung Kao Scholarship	$500

Transfer Curriculum

Information regarding lower division major preparation requirements required to transfer to a University of California (UC) or California State University (CSU) campus may be obtained at www.assist.org. For information about independent or out-of-state colleges/universities, please consult with a counselor.

Subjects & Course Descriptions

Note: All Architecture and Architectural Technology students must see the Architectural Advisor in room E7-136 for program approval.

Architecture majors may take other classes in architecture when signing up for ARC 110, 132 or 133. Counseling by department chair is highly recommended prior to doing so.

See Architecture 170, 172, 173, 271, and 272 for Drafting courses.

See Architecture 160, 161, 162, 164, 261, and 262 for Computer-Aided Design courses.

Architecture (ARC)

110 Introduction to Architecture (1) UC:CSU

LECTURE, 1 HOUR.

Note: This course is eligible to be offered in any DE modality.

Note: Open to all students.

This is an introductory lecture course on the profession of architecture and related fields which provides a general overview of the profession of architecture in terms of its history and development, the education process, the practice of architecture and allied professionals in the construction industry, and environmental design.

115 Architectural Practice (2) CSU

LECTURE, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course presents a study of the architecture profession and the construction field with respect to education and registration; professional relations; office procedures; marketing; business; and legal aspects.

121 Freehand Drawing I (2) UC:CSU

LECTURE, 1 HOUR; LABORATORY, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course involves the development of freehand graphic skills for visual communication, expression, and as a medium for perception of form and visual thinking. Developmental methods are explored through a variety of graphic media and tools applied to a wide variety of architectural subjects and design themes.

132 Architectural History I: Prehistory to the Middle Ages (3) UC:CSU Cal-GETC Area 3A

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course covers the development of architecture from prehistoric times to the beginning of the Renaissance, focusing on geographical, geological, climactic, religious, social, and historical aspects.

133 Architectural History II: Late Middle Ages to Modern (3) UC:CSU Cal-GETC Area 3A

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course covers the development of architecture from Renaissance to modern architecture of today and tomorrow, focusing on geographical, geological, climatic, religious, social, and historical aspects.

151 Materials of Construction (3) UC:CSU

LECTURE, 3 HOURS.

This course investigates principal building materials: Wood, steel, concrete, and masonry, and their uses in the architecture and construction field. Non-structural materials such as glass, roofing, plastics, and paint are covered as well as sustainable strategies and materials.

160 Computers for Designers (3) CSU

LECTURE, 1.5 HOURS; LABORATORY, 4.5 HOURS.

Note: This course is eligible to be offered in any DE modality.

This is an introductory course emphasizing how to optimize and understand the role of digital medium in today's design industry. Scanning, image manipulation, digital presentations, printing, Web publishing, imaging, and graphics software are covered.

161 Introduction to Computer-Aided Architectural Design (2) UC:CSU

LECTURE, 1 HOUR; LABORATORY, 3 HOURS.

Note: This course is approved for Credit by Exam.

Note: This course is eligible to be offered in any DE modality.

This is the first course in a series of Computer Aided Design (CAD) classes using AutoCAD. Through lectures, demonstrations, and hands-on lab exercises, students learn the basic concepts involved in the creation of CAD-generated architectural drawings. Topics include: Drawing setup, basic and intermediate draw and modify commands, layers, text, dimensioning, and printing. Upon successful completion of this course, students are able to accurately produce 2-D architectural drawings such as plans and elevations that follow CAD standards.

162 Computer-Aided Design and Drafting (3) UC:CSU

Prerequisite: Architecture 161.

LECTURE, 1 HOUR; LABORATORY, 5 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course focuses on the creation of architectural Computer-Aided Design (CAD) drawings using AutoCAD. Through lectures, demonstrations and hands-on lab exercises, students learn advanced concepts involved in the creation of architectural drawings. Topics include advanced draw and modify commands, dynamic blocks, annotative scaling, managing external references, fabrication techniques and preparation of drawings for fabrication.

164 Design Software for Architecture (2) CSU

LECTURE, 1 HOUR; LABORATORY, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is a hands-on introduction to software used in the fields of architecture, interior design, and construction. Through lectures, demonstrations, and lab exercises and projects, students learn the concepts of Building Information Modeling (BIM) using Revit. Tools used for parametric building design and documentation are covered. Upon successful completion of the class, students create an entire project, from schematic design through construction documentation and to identify the benefits of BIM.

165 Sustainable Design and Building Information Modeling (2) CSU

Prerequisite: Architecture 164.

LECTURE, 1 HOUR; LABORATORY, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course examines the underlying principles of sustainability design and their use and application in Building Information Modeling (BIM), including site location, orientation, energy efficiency and material selection. Several projects are designed, modeled, analyzed and evaluated during the semester.

170 Beginning Architectural Drafting (2) CSU

LECTURE 1 HOUR; LABORATORY, 3 HOURS.

Note: This course is approved for Credit by Exam.

Note: This course is eligible to be offered in any DE modality.

This course is an introduction to graphics for students with no drafting knowledge, and for the person entering architecture, urban planning, landscape architecture, art, interior design, and the allied fields. Training in developing multi-view drawings of building exteriors, interiors, floor plans, and furniture is emphasized.

172 Architectural Drawing I (3) CSU

Prerequisite: Architecture 170 or Satisfactory Completion of a High School Drafting Course with a grade of C or better.

LECTURE, 2 HOURS; LABORATORY, 4 HOURS.

Note: This course is approved for Credit by Exam.

Note: This course is eligible to be offered in any DE modality.

This course covers the preparation of working drawings for a one-story, wood-framed residence, and the study of construction methods, materials, and building ordinances. It also examines the integration and implementation of active and passive sustainable practices of design and construction technologies. Graphic representation of site, foundation, floor and roof plans, schedules, cross sections, details, and interior and exterior elevations are also included.

173 Architectural Drawing II (3) CSU

Prerequisite: Architecture 172.

LECTURE, 2 HOURS; LABORATORY, 4 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course covers the preparation of working drawings for a two-story, wood-framed building and the study of construction methods, materials, and building ordinances.

Students examine the integration and implementation of active and passive sustainable practices of design and construction technologies. Special consideration is given to solving problems involving two-story construction in addition to existing one-story structures. Other topics include graphic representation of site, foundation, floor and roof plans, schedules, cross sections, details, and interior and exterior elevations.

201 Architectural Design I (3) UC:CSU
Prerequisite: Environmental Design 102.

LECTURE, 2 HOURS; LABORATORY, 4 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course is a design studio of small scale architectural projects that explore the development of space and form through the influences of functional/social programs and materiality/structure/construction systems situated within a limited site context. Emphasis is placed on internally driven forces and relationships as primary influences within the design process to generate architectural design solutions. Comprehensive analysis and research of significant architecture precedents and building types additionally inform the process for the design problems.

202 Architectural Design II (3) UC:CSU
Prerequisite: Architecture 201.

LECTURE, 2 HOURS; LABORATORY, 4 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course is a design studio of medium-scale architectural projects investigating the development of space and form through the influences of the existing context and environment, including cultural, geography, scale, private/public concerns, historical precedents, social and cultural conditions, and pertinent planning guidelines. Strategies in sustainability and lighting are also studied and applied to the architectural projects within urban environments. Emphasis is placed on the externally driven forces and relationships as primary influences within the design process to generate architectural design solutions that are contextual and responsive to the immediate and larger contextual environment.

210 Construction Estimating (3) CSU
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
The students are introduced to methods used in determining quantity take-offs and cost estimates of labor and materials in the construction industry. Topics include: Excavation, concrete, masonry, wood framing, wet and dry walls systems, paints and wall coverings, hardware, and building equipment.

211 Introduction to Building Codes (3) CSU
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course is an introduction to the California Building Codes, current edition and municipal ordinances regulating various types of occupancies and zoning regulations. Introduction to the basic chapters from occupancy, occupant load calculation, construction types, allowable heights and areas, fire resistive construction, means of egress and accessibility, in addition, an introduction to the California Green Standards Code is provided.

221 Architectural Rendering (2) UC:CSU
LECTURE, 1 HOUR, LABORATORY, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course offers opportunities for the development of graphic techniques and the use of media for visual communication in a variety of two-dimensional formats and compositions. The methods employed in the selection of media, techniques, and composition are also studied in relation to the communication of architectural design and concepts.

223 Portfolio Development (1) CSU
LABORATORY, 2 HOURS.
Note: This course is eligible to be offered in any DE modality.
In this course, students create a portfolio from their previously completed creative, design, technical and graphic communication projects. Principles of graphic design are studied and applied. Topics include critical selection of contents, storyboard development, developing a project description, graphic layout, typography, and photography techniques of a student's work. The fundamentals of a variety of digital applications are reviewed and applied to edit images, layout and visual presentation. Students must have completed at least three design or technical drawing courses in Architecture, Art or related disciplines and have at least five completed projects along with related drawings, artwork, and/or physical or digital models. Architecture students are recommended to take this course at the same time as ARC 201 or after completion of ARC 201.

261 Computer-Aided Design for Architecture I (3) UC:CSU
Prerequisite: Architecture 161

LECTURE, 1 HOUR; LABORATORY, 5 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course is an introduction to Rhino modeling software, including three-dimensional modeling of objects, buildings and environments. Students create presentation graphics, diagrams, perspective renderings and orthographic and axonometric drawings from their models. Topics include solid modeling, surface modeling, mesh modeling, cameras, materials, basic renderings and preparation for 3D printing and laser-cutting.

262 Computer-Aided Design for Architecture II (3) UC:CSU
Prerequisite: Architecture 261.

LECTURE, 1 HOUR; LABORATORY, 5 HOURS.
Note: This course is eligible to be offered in any DE modality.
This is an advanced course using Rhino modeling software, parametric design in Grasshopper, third party rendering software programs and virtual reality (VR). Students learn advanced techniques for the creation of 3D models, presentation graphics, diagrams and orthographic and perspective renderings through the use of solid, surface and subD modeling, creation of cameras, application of materials, lighting and effects to create renderings and presentation documents.

271 Architectural Drawing III (3) CSU
Prerequisites: *Architecture 164 and Architecture 173.*

LECTURE, 1 HOUR; LABORATORY, 5 HOURS.

Note: *This course is eligible to be offered in any DE modality.*

This course covers the study of concrete block and/or brick buildings along with the further development of wood frame construction. It includes the further study of construction materials, systems, planning code, building code and the Americans with Disabilities Act and its impact on architectural design. Students design a multi-story building and create a set of construction documents for the proposed design.

272 Architectural Drawing IV (3) CSU
Prerequisites: *Architecture 164 and Architecture 173.*

LECTURE, 1 HOUR; LABORATORY, 5 HOURS.

Note: *This course is eligible to be offered in any DE modality.*

This course covers the design and construction of steel buildings. Students use BIM technology and Revit to design and document buildings, create construction documents and graphic presentations. Topics include construction systems, construction materials and processes, and an introduction to structures.

185 Directed Study - Architecture (1) CSU
Note: *This course is eligible to be offered in any DE modality.*

285 Directed Study - Architecture (2) CSU
Note: *This course is eligible to be offered in any DE modality.*

385 Directed Study - Architecture (3) CSU
Note: *This course is eligible to be offered in any DE modality.*

CONFERENCE 1 HOUR PER WEEK PER UNIT.

The above courses allow students to pursue Directed Study in Architecture on a contract basis under the direction of a supervising instructor.

CREDIT LIMIT: A MAXIMUM OF 6 UNITS IN DIRECTED STUDY MAY BE TAKEN FOR CREDIT IN ANY ONE DISCIPLINE.

Note: *UC does not grant credit for variable topics courses in Architecture because of credit restrictions in this area.*

Environmental Design (ENV)

101 Foundations of Design I (3) UC:CSU
Advisory: *Architecture 170.*

LECTURE, 2 HOURS; LABORATORY, 4 HOURS.

Note: *This course is eligible to be offered in any DE modality.*

This course is a design studio introducing formal and spatial visual design concept and principles, strategies and systems related to the design of the built environment. Two- and three-dimensional problems are introduced, processes studied and solutions evaluated. Examples exhibited in the natural environment are referenced and applied to inform these processes. Drawing and modeling techniques are developed as investigative tools, representational and expressive visual media.

102 Foundations of Design II (3) CSU
Prerequisite: *Environmental Design 101.*

Advisory: *Architecture 170.*

LECTURE, 2 HOURS; LABORATORY, 4 HOURS.

Note: *This course is eligible to be offered in any DE modality.*

This course is a design studio introducing environmental, architectural and societal design considerations. Two- and three-dimensional problems are introduced, processes studied and solutions evaluated. Principles of how a process and solution to a design problem is derived and influenced by the physical laws of nature; derived by the physical materials and methods of working with those materials; human and natural environmental factors; and physical dimensions and activities with the human cultural, political and social environment. These topics and processes are also investigated in their inter-relationship to sustainable design considerations and objectives.

Art Department

***S2-202** • (323) 265-8842*

The department acknowledges a commitment to the entire community for providing a comprehensive program of art courses. These are designed to stimulate and encourage visual experience as it relates to culture, past, present, and future. Further, the course offerings emphasize knowledge of the relationships between the arts, and bring to each student a greater awareness of his or her potential as a unique human being.

The programs offered by the Art Department stresses the study of art both as a subject and an activity. This approach provides the flexibility necessary to maintain both a rigorous and a personal training. Courses and course sequences are designed to develop the student's powers of observation and aesthetic awareness. Simultaneously the student is given the opportunity to develop the discipline of technique and craft with which to use these powers creatively. The faculty encourages the student to explore and experiment.

Whether the student's goals are vocational or personal, the recognition of art as a qualitative concern characterizes the philosophy of this department. Ultimately, the Art Department's program seeks to give the student every opportunity to develop his/her potential for aesthetic awareness, aesthetic expression, and critical analysis.

The Art Department strives to provide up-to-date, accurate, and functional educational experiences to every student.

Faculty

Turk, Christopher, Chair, Professor, Art
Brown, Wendi, Associate Professor, Art History
Frerichs, Christine, Associate Professor, Art
Kallan, Linda, Professor, Art
Monaci, Steven, Professor, Art
Singh, Surana, Professor, Art History
Uyekawa, Jim, Professor, Art

Adjunct Associate Professors

Acuna, Robert, Art
Armenteros, Rey, Art
Bronte, Andrea, Art
Cooper, Brian E., Art
Corcoran, Kevin, Art
Hernandez, Daisy, Art
Kyack, Joel, Art
Lavasani, Noushin, Art
Mirkovich, Martina, Art
Nielsen, Christopher D., Art
Stockstill, Wendy, Art History
Weitz, Julie, Art

Educational Programs

SUBJECTS

- Art
- Art History

SKILLS CERTIFICATE

- Basic Graphics Technology

CERTIFICATES OF ACHIEVEMENT

- Arts Graphic Communication
- Multimedia (Level I)
- Multimedia (Level II)
- Museum Studies

ASSOCIATE DEGREE PROGRAMS

- Art History for Transfer
- Arts Graphic Communication
- Multimedia
- Studio Arts for Transfer

Skills Certificates

The Art department encourages students seeking to earn any Skills Certificate to complete the requirements for their chosen Skills Certificate within the same academic year.

Basic Graphics Technology

Students completing this program certificate will acquire applicable skills to pursue entry-level positions in Graphic Arts Communication.

SUBJECT & NO.	COURSE	UNITS
ART 201	Drawing I	3
ART 501	Beginning Two-Dimensional Design	3
ART 633*	Introduction to Computer Graphics	3
ENGL C1000	Academic Reading and Writing	3
OR		
ENGLISH 101Z	College Reading and Composition I Plus 3-Hour Lab	4
OR		
E.S.L. 110	College Composition For Non-Native Speakers	4
	Total	*12-13*

**This course has a prerequisite.*

Certificates of Achievement

Arts Graphic Communication

(Academic Plan E021176D)

Students completing this program certificate will acquire applicable skills to pursue an entry-level position in Graphic Arts Communication or prepare for transfer to a four-year university.

Program Learning Outcomes:

- Creatively reference historical and cultural perspectives in a graphic design portfolio.
- Demonstrate creative and technical knowledge by developing a successful portfolio.

SUBJECT & NO.	COURSE	UNITS
ART 501	Beginning Two-Dimensional Design	3
ART 600	Typography I	3
ART 604*	Graphic Design I	3
ART 633*	Introduction to Computer Graphics	3
ART 635	Desktop Publishing Design	3
ART 639	Introduction to Digital Imaging	3
SIX ADDITIONAL UNITS SELECTED FROM THE LIST BELOW:		6
ART 103	Art Appreciation	3
ART 201	Drawing I	3
ART 213*	Color Theory	3
ART 502*	Beginning Three-Dimensional Design	3
ART 601*	Typography II	3
ART 605*	Graphic Design II	3
ART 606*	Graphic Design III	3
ART 641*	Advanced Desktop Publishing	3
ART 645*	Introduction to Web Site Design	3
ARTHIST 110	Survey of Western Art History I	3
ARTHIST 120	Survey of Western Art History II	3
ARTHIST 140	Survey of the Art of Africa, Oceania, and Ancient America	3
	Total	*24*

**This course has a prerequisite.*

Multimedia (Level I)

(Academic Plan E021167D)

(with Media Arts and Technologies Department)

Students completing this Certificate of Achievement proram will acquire applicable skills to pursue entry-level positions in multimedia.

Program Learning Outcomes:

- Creatively reference historical and cultural perspectives in a multimedia portfolio.
- Demonstrate creative and technical knowledge by developing a successful portfolio.

SUBJECT & NO.	COURSE	UNITS
ANIMATN 217*	Storyboards	3
ANIMATN 218*	Fundamentals of Animation	3
ANIMATN 221*	Three-Dimensional Animation I	3
ART 213*	Color Theory	3
ART 501	Beginning Two-Dimensional Design	3
ART 604*	Graphic Design I	3
ART 633*	Introduction to Computer Graphics	3
ART 639	Introduction to Digital Imaging	3
ART 645*	Introduction to Web Site Design	3
	Total	*27*

**This course has a prerequisite.*

Multimedia (Level II)

(Academic Plan E013530D)

(with Media Arts and Technologies Department)

A Certificate of Achievement program consisting of all of the courses required for the Multimedia Level I Certificate of Achievement, plus an additional 10 units as follows:

Program Learning Outcomes:

- Creatively reference historical and cultural perspectives in a multimedia portfolio.
- Demonstrate creative and technical knowledge by developing a successful portfolio

SUBJECT & NO.	COURSE	UNITS
	Certificate of Achievement in Multimedia Level I	*27*
ANIMATN 219*	Animation Process and Production	3
ANIMATN 261*	Introduction to Virtual, Mixed, and Augmented Reality	4
ART 635	Desktop Publishing Design	3
	Total	*37*

**This course has a prerequisite.*

Museum Studies

(Academic Plan E039970D)

The Museum Studies Program is aimed at educating, training, and exposing students to diverse careers within museums of all types, and to creating career pipelines through academic study, skills-based learning, job training, through internships and guided pathways, supporting students as they move onto universities, and into other internship and job opportunities, as well as providing long-term career guidance.

Program Learning Outcomes:

- Educate, train, and expose students to diverse museum practices.
- Create career pipelines and guidance through skills-based study & training, internships and guided pathways.

SUBJECT & NO.	COURSE	UNITS
ARTHIST 200	Introduction to Museum Studies and Gallery Practice	3
ARTHIST 201*	Visual Cultural Studies Museum Internship	1
OR		
ARTHIST 185	Directed Study - Art History	1
ARTHIST 202*	Visual Cultural Studies Praxis	2
ARTHIST 100	Introduction to Visual Culture and Cultural Studies	3
ARTHIST 171	Introduction to Global Contemporary Art	3
ART 504	Introduction to Art Materials and Techniques I	3
LIB SCI 201	Digital Assets: Tools and Methodologies	3
ANTHRO 103	Archaeology: Reconstructing the Human Past	3
	Total	*21*

**This course has a prerequisite.*

Associate Degree Programs

Associate in Arts in Art History for Transfer

(Academic Plan E031452G)

Students completing the Associate in Arts in Art History for Transfer Degree will have satisfied the lower division major preparation for bachelor's degrees in similar majors as determined by California State University (CSU) campuses and are guaranteed admission with junior status to the California State University system, although not to a particular campus or major. Students can use the website ADT Search by CSU Campus to find CSU campuses that accept ADT degrees as being similar to their bachelor's degree majors: https://www.calstate.edu/apply/transfer/Pages/associate-degree-for-transfer- major-and-campus-search.aspx.

To earn an Associate Degree for Transfer, students must complete 60 semester units (90 quarter units) of coursework that is transferable to the California State University with an overall GPA of 2.0 or higher, and also complete each of the following requirements:

1. Major/Area of Emphasis: A minimum of 18 semester units (27 quarter units) of coursework, with a C or higher earned in each course or P if taken on a Pass/No Pass basis, as required by the Los Angeles Community College District (LACCD) (Title 5 §55062).

2. General Education: Completion of the California General Education Transfer Curriculum (Cal-GETC) course requirements, with a C or higher earned for each course or P if taken on a Pass/No Pass basis (34 semester/45 quarter units).

3. Residency: A minimum of 12 semester units must be completed within the LACCD (Title 5 §55062).

Program Learning Outcomes:

- Analyze, interpret, and present ideas, utilizing the specific language of art history.
- Evaluate the historical and aesthetic significance of visual culture in context of the cultures, religions, and traditions of peoples of the World.

Required Core Courses

SUBJECT & NO.	COURSE	UNITS
ARTHIST 110	Survey of Western Art History I	3
ARTHIST 120	Survey of Western Art History II	3
ART 201	Drawing I	3
	Subtotal	*9*
LIST A (SELECT ONE):		3 UNITS
ARTHIST 130	Survey of Asian Art History	3
ARTHIST 131	Introduction to Asian Art: East and the Pacific	3
ARTHIST 136	Introduction to Asian Art: South, Southeast, and Ancient Western Asia	3
ARTHIST 140	Survey of the Arts of Africa, Oceania, and Ancient America	3
ARTHIST 141	Introduction to African Art	3
ARTHIST 151	Introduction to Latin American Art	3
LIST B (SELECT ONE):		3 UNITS
ART 204	Life Drawing I	3
ART 501	Beginning Two-Dimensional Design	3
ART 502*	Beginning Three-Dimensional Design	3
ART 633	Introduction to Computer Graphics	3
ART 708	Introduction to Ceramics	3
PHOTO 010	Beginning Photography	3
LIST C (SELECT ONE):		3 UNITS
ARTHIST 100	Introduction to Visual Culture and Cultural Studies	3
ARTHIST 121	Introduction to Renaissance Through Rococo Art	3
ARTHIST 126	Introduction to Modern Art	3
ARTHIST 162	Introduction to California Art and Architecture	3
ARTHIST 171	Introduction to Global Contemporary Art	3
ARTHIST 181	History of Women in Art	3
ARTHIST 200	Introduction to Museum Studies and Gallery Practices	3
or any List A or B course not already used		
COMPLETE ADDITIONAL CSU UNITS, IF NEEDED, TO REACH 60 CSU TRANSFERABLE UNITS		
	Cal-GETC GE Pattern	
	Total	*60*

**This course has a prerequisite.*

Arts Graphic Communications, Associate in Arts Degree

(Academic Plan E008266C)

This program is designed to give the student basic design and computer skills which will allow them to pursue graphic arts careers in such areas as advertising, desktop publishing, and product design.

Program Learning Outcomes:

- Creatively reference historical and cultural perspectives in a graphic design portfolio.
- Demonstrate creative and technical proficiency by developing a professional portfolio.

SUBJECT & NO.	COURSE	UNITS
COMPLETE THE FOLLOWING 11 COURSES:		33
ART 201	Drawing I	3
ART 213*	Color Theory	3
ART 501	Beginning Two-Dimensional Design	3
ART 600	Typography	3
ART 601*	Typography II	3
ART 604*	Graphic Design I	3
ART 605*	Graphic Design II	3
ART 633*	Introduction to Computer Graphics	3
ART 635	Desktop Publishing Design	3
ART 639	Introduction to Digital Imaging	3
ART 641*	Advanced Desktop Publishing	3
NINE ADDITIONAL UNITS SELECTED FROM THE LIST BELOW:		9
ART 103	Art Appreciation I	3
ART 202*	Drawing II	3
ART 203*	Drawing III	3
ART 502*	Beginning Three-Dimensional Design	3
ART 503*	Intermediate Design	3
ARTHIST 110	Survey of Western Art History I	3
ARTHIST 120	Survey of Western Art History II	3
ARTHIST 140	Survey of the Arts of Africa, Oceania, and Ancient America	3
PHOTO 010	Beginning Photography	3

LACCD GENERAL EDUCATION PLAN	27
Total	*60*

Note: 3 units of major courses may be double counted in LACCD GE Area 3.

Note: Per AP 4100, this degree is considered a high unit major with major requirements that exceeds 37 units. The following LACCD GE Area 4a (3 units) and Area 7 (3 units) are waived for this degree.

**This course has a prerequisite.*

Multimedia, Associate in Arts Degree

(Academic Plan E013529C)

(with Media Arts and Technologies Department).

This program is for students who wish to acquire an Associate in Arts degree with an emphasis on multimedia and video-related skills.

Program Learning Outcomes:

- Creatively reference historical and cultural perspectives in a multimedia portfolio.
- Demonstrate creative and technical proficiency by developing a professional portfolio

SUBJECT & NO.	COURSE	UNITS
COMPLETE THE FOLLOWING 10 COURSES:		30
ANIMATN 217*	Storyboards	3
ANIMATN 219*	Animation Process and Production	3
ANIMATN 221*	Three-Dimensional Animation I	3
ART 213*	Color Theory	3
ART 501	Beginning Two-Dimensional Design	3
ART 604*	Graphic Design I	3
ART 633	Introduction to Computer Graphics	3
ART 639	Introduction to Digital Imaging	3
ART 645*	Introduction to Web Site Design	3
TECTHTR 323	Stage Management	3
ELECTIVES: COMPLETE 9 UNITS FROM THE FOLLOWING		9
ANIMATN 218*	Fundamentals of Animation	3
ANIMATN 225*	Three-Dimensional Character Animation	3
ANIMATN 226*	Three-Dimensional Previsualization and Camera Techniques	3
ANIMATN 227*	Three-Dimensional Animation Project	3
ART 605*	Graphic Design II	3
ART 606*	Graphic Design III	3
ART 635	Desktop Publishing Design	3
ART 641*	Advanced Desktop Publishing	3
MUSIC 111	Music Appreciation I	3
PHOTO 047	Introduction to Computerized Digital Photography	3
PHOTO 048*	Intermediate Computerized Digital Photography	3
PHOTO 051*	Advanced Digital Techniques	3
PHOTO 123	Photo-Discovery: Aesthetics, Craft and Creativity	3
TECTHTR 315	Introduction to Design for Theatre	3
LACCD GENERAL EDUCATION PLAN		27
Total		*60*

Note: Per AP 4100, this degree is considered a high unit major with major requirements that exceeds 37 units. The following LACCD GE Area 4a (3 units) and Area 7 (3 units) are waived for this degree.

**This course has a prerequisite.*

Associate in Arts in Studio Arts for Transfer

(Academic Plan E032125G)

Students completing the Associate in Arts in Studio Arts for Transfer Degree will have satisfied the lower division major preparation for bachelor's degrees in similar majors as determined by California State University (CSU) campuses and are guaranteed admission with junior status to the California State University system, although not to a particular campus or major. Students can use the website ADT Search by CSU Campus to find CSU campuses that accept ADT degrees as being similar to their bachelor's degree majors: https://www.calstate.edu/apply/transfer/Pages/associate-degree-for-transfer-major-and-campus-search.aspx.

To earn an Associate Degree for Transfer, students must complete 60 semester units (90 quarter units) of coursework that is transferable to the California State University with an overall GPA of 2.0 or higher, and also complete each of the following requirements:

1. Major/Area of Emphasis: A minimum of 18 semester units (27 quarter units) of coursework, with a C or higher earned in each course or P if taken on a Pass/No Pass basis, as required by the Los Angeles Community College District (LACCD) (Title 5 §55062).

2. General Education: Completion of the California General Education Transfer Curriculum (Cal-GETC) course requirements, with a C or higher earned for each course or P if taken on a Pass/No Pass basis (34 semester/45 quarter units).

3. Residency: A minimum of 12 semester units must be completed within the LACCD (Title 5 §55062).

Program Learning Outcomes:

- Develop the analytical and observational skills necessary to enhance students' visual literacy.
- Develop the technical skills necessary to enhance students' visual literacy.

Required Core Courses

SUBJECT & NO.	COURSE	UNITS
ART 201	Drawing I	3
ART 501	Beginning Two-Dimensional Design	3
ART 502*	Beginning Three-Dimensional Design	3
ARTHIST 120	Survey of Western Art History II	3
	Subtotal	*12*
LIST A (SELECT ONE):		3 UNITS
ARTHIST 110	Survey of Western Art History I	3
ARTHIST 130	Survey of Asian Art History	3
ARTHIST 140	Survey of the Arts of Africa, Oceania, and Ancient America	3
LIST B (SELECT THREE):		9 UNITS
ART 202*	Drawing II	3
OR		
ART 204	Life Drawing I	3
ART 213*	Color Theory	3
ART 300	Introduction to Painting	3
OR		
ART 304*	Acrylic Painting I	3

OR		
ART 307*	Oil Painting	3
ART 633	Introduction to Computer Graphics	3
ART 708	Introduction to Ceramics	3
PHOTO 010	Beginning Photography	3
COMPLETE ADDITIONAL CSU UNITS, IF NEEDED, TO REACH 60 CSU TRANSFERABLE UNITS		
	Cal-GETC GE Pattern	
	Total	*60*

**This course has a prerequisite.*

Transfer Curriculum

Information regarding lower division major preparation requirements required to transfer to a University of California (UC) or California State University (CSU) campus may be obtained at www.assist.org. For information about independent or out-of-state colleges/universities, please consult with a counselor.

Subjects & Course Descriptions

Title 5 changes effective Fall 2013 substantially restrict how many times students can take specific types of classes. Students enrolled in "active participation courses" in Kinesiology, visual arts, or performing arts are limited to four (4) enrollments per "family". Failures and W grades count as enrollments. A family can contain multiple courses, but a student can only take four of them. LACCD courses in, Art, Dance Techniques, Kinesiology, Music, and Theater are all affected. For courses in the Art department, families have been created as follows:

art Family names and course numbers:

Art	ART 201, 202, 203
Ceramics	ART 708, 709, 710, 711
Design	ART 501, 502, 503
Drawing	ART 201, 202, 203, 209
Life Drawing	ART 204, 205, 206, 207
Oil	ART 307, 308, 309
Water Color and Acrylic	ART 213, 301, 302, 303, 304, 305, 306

Art (ART)

103 Art Appreciation I (3) UC:CSU Cal-GETC Area 3A (C-ID ARTS 100)

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is an introduction to global visual cultures. It involves a comparative study of the visual arts from the Americas, Asia, Africa, and the Pacific. Diverse artistic styles, techniques, and functions of global visual arts are studied comparatively and thematically from pre-history to the present.

201 Drawing I (3) UC:CSU (C-ID ARTS 110)

LECTURE, 2 HOURS; LABORATORY, 4 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides beginning instruction in drawing with graphite, charcoal, conte' crayon, and other drawing media through the visual elements of art: Line, value, shape, form, mass, texture, and color. Subject matter from nature and still life is included. Basic skills are developed, such as eye-hand coordination and sighting techniques. The emphasis is on learning how to depict illusionistic space through the use of light logic and one- and two-point perspective. It is a basic course required for all art majors and is recommended for non-art majors.

202 Drawing II (3) UC:CSU (C-ID ARTS 205)

Prerequisite: Art 201.

LECTURE, 2 HOURS; LABORATORY, 4 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides continuing instruction in drawing, developing a more sophisticated use of materials introduced in Art 201, and expanding the variety of drawing materials and techniques. In addition to convincingly representing three-dimensional objects on a two dimensional surface, students learn to recognize and utilize various genres as they relate to drawing, articulate perceptual vs. conceptual approaches to drawing, and develop an awareness of current trends in the art world. Emphasis is placed on creating a content outside of the subject matter.

203 Drawing III (3) UC:CSU

Prerequisite: Art 202.

Advisory: Art 501.

LECTURE, 2 HOURS; LABORATORY, 4 HOURS.

This course provides continuing instruction in drawing, developing a more sophisticated use of materials introduced in Art 202 and expanding the variety of drawing materials and techniques. Students begin to employ non-objective methods of description and visually interpret abstract, as well as concrete, ideas non-objectively, abstractly and realistically. Color and experimentation with media are encouraged.

204 Life Drawing I (3) UC:CSU (C-ID ARTS 200)

Advisory: Art 201.

LECTURE, 2 HOURS; LABORATORY, 4 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is an introductory and integrative course in the arts. It involves a study of the structure, proportion and articulation of the human figure for use in advertising, fashion, and illustration. Exercise in rapid figure indication.

205 Life Drawing II (3) UC:CSU

Prerequisite: Art 204.

LECTURE, 2 HOURS; LABORATORY, 4 HOURS.

A course designed to develop the student's ability to draw from life in various media using quick sketch and long pose. Emphasis is placed on composition.

206 Life Drawing III (3) UC:CSU

Prerequisite: Art 205.

LECTURE, 2 HOURS; LABORATORY, 4 HOURS.

A course designed to develop the student's ability to draw from life in various media using quick sketch and long pose. Emphasis is placed on anatomy.

207 Life Drawing IV (3) UC:CSU
Prerequisite: Art 206.

LECTURE, 2 HOURS; LABORATORY, 4 HOURS.

A course designed to develop the student's ability to draw from life in various media using quick sketch and long pose with emphasis on placed on composition.

209 Perspective Drawing I (3) UC:CSU

LECTURE, 2 HOURS; LABORATORY, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is an introductory and integrative course in the visual arts. As an extensive study of drawing, the course is designed to help the student to draw accurately. Development of drawing skills and the knowledge necessary to create the illusion of three-dimensional space on a two-dimensional surface, is sought through the understanding of 1pt, 2pt, and 3pt linear perspective. Included in this course is the exploration of rendering in various media and exploring both mechanical and freehand drawing from actual site observation and concept-based subject matter.

213 Color Theory (3) UC:CSU (C-ID ARTS 270)
Prerequisite: Art 501.

LECTURE, 2 HOURS; LABORATORY, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

In this course students examine Color Dynamics. The topics considered include form and value, harmony, and spatial effects. The major theorists introduced include Goethe, Itten, and Albers. In addition to the traditional 12-part color wheel, digital color principles are also examined.

300 Introduction to Painting (3) UC:CSU (C-ID ARTS 210)

LECTURE, 2 HOURS; LABORATORY, 4 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides beginning instruction in painting. Emphasis is placed on exploring painting materials and techniques towards the development of a representational image. A variety of subject matter are used, as well as a variety of art concepts related to imagery. Paint characteristics, light principles, and composition are stressed.

301 Watercolor Painting I (3) UC:CSU
Prerequisite: Art 201.

LECTURE, 2 HOURS; LABORATORY, 2 HOURS.

This course is an introduction to transparent watercolor techniques, wet or dry washes, wet into wet, dry brush, resist, and preparation of the watercolor papers. Applications of drawing beginning, painting, and design fundamentals to these techniques are included.

302 Watercolor Painting II (3) UC:CSU
Prerequisite: Art 301.

LECTURE, 2 HOURS; LABORATORY, 2 HOURS.

Advanced watercolor techniques, wet on dry washes, transparencies, wet into wet, and dry brush. Application of advanced painting and design fundamentals to these techniques.

304 Acrylic Painting I (3) UC:CSU (C-ID ARTS 210)
Prerequisite: Art 201.

LECTURE, 2 HOURS; LABORATORY, 4 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is an introduction to acrylic painting techniques, transparent and opaque. Techniques applied to a variety of surfaces, paper, board, canvas, application of painting and design fundamentals.

305 Acrylic Painting II (3) UC:CSU
Prerequisite: Art 304.

LECTURE, 2 HOURS; LABORATORY, 4 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is an intermediate and integrative course in painting and focuses on visual problems and concepts in space, form, structure, color, and content in studio painting.

306 Acrylic Painting III (3) UC:CSU
Prerequisite: Art 305.

LECTURE, 2 HOURS; LABORATORY, 4 HOURS.

Note: This course is eligible to be offered in any DE modality.

This is an advanced and integrative course in painting that focuses on visual problems and concepts in space, form, structure, color, and content in studio painting.

307 Oil Painting I (3) UC:CSU (C-ID ARTS 210)
Prerequisite: Art 201.

LECTURE, 2 HOURS; LABORATORY, 4 HOURS.

Note: This course is eligible to be offered in any DE modality.

This is an introductory course in oil painting and covers the basic skills and techniques of oil painting.

308 Oil Painting II (3) UC:CSU
Prerequisite: Art 307.

LECTURE, 2 HOURS; LABORATORY, 4 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is a continuation of Art 307. Composition, color and form are studied through a range of projects to bring the student in touch with contemporary ideas in the field of painting.

309 Oil Painting III (3) UC:CSU
Prerequisite: Art 308.

LECTURE, 2 HOURS; LABORATORY, 4 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is a continuation of Art 308. It emphasizes a more personal means of expression through individually-conceived projects.

501 Beginning Two-Dimensional Design (3) UC:CSU (C-ID ARTS 100)

LECTURE, 2 HOURS; LABORATORY, 2 HOURS.

Note: Required of all Art majors. Art 501 should be taken before more advanced studio classes and preferably in the same semester as Art 201.

Note: This course is eligible to be offered in any DE modality.

This is an introductory and integrative course in the arts. It provides a study of the elements and principles common to the visual arts. A variety of tools and media are utilized in solving problems of relationships of the elements: line, value, color, texture, shape, form, mass, and space and

the use of the principles: rhythm (variation and repetition), transition, balance, proportion emphasis (dominance and subordination), and contrast (opposition and tension). Projects are primarily abstract and two-dimensional. This is a basic requirement for all art majors and is recommended for non-art majors.

502 Beginning Three-Dimensional Design (3) UC:CSU (C-ID ARTS 101)
Prerequisite: *Art 501.*

LECTURE, 2 HOURS; LABORATORY, 2 HOURS.

Note: *This course is eligible to be offered in any DE modality.*

This is a course in the use of art principles as applied to three-dimensional design. Emphasis is upon the development of abilities to adapt from two dimensions into three dimensions. Students work within actual limitations imposed upon professional designers.

503 Intermediate Design (3) UC:CSU
Prerequisite: *Art 501.*

LECTURE, 2 HOURS; LABORATORY, 2 HOURS.

Note: *This course is eligible to be offered in any DE modality.*

This course offers further examination of two- and three-dimensional design with an emphasis on research, experimentation, and further development of the ability to present ideas clearly and concisely using the elements and principles of design.

504 Introduction to Art Materials and Techniques I (3) CSU

LECTURE, 2 HOURS; LABORATORY, 2 HOURS.

Note: *This course is eligible to be offered in any DE modality.*

This is an introductory course focused on familiarizing students with various materials, substrates straights, and techniques used in two dimensional media. Historical and contemporary practices, paint formulas, paper sources and paper making, and conservation techniques are covered. This course includes guest lectures and field trips to The Huntington Library and Gardens and/or Getty conservation centers.

600 Typography I (3) UC:CSU

LECTURE, 2 HOURS; LABORATORY, 4 HOURS.

Note: *This course is eligible to be offered in any DE modality.*

A study of letterforms with emphasis on their use in graphic communication. Focus is placed on style/matrix, spacing regarding positive/negative space, proportion and their applied use in Graphic Design. Technical and conceptual skills in the use of typography are stressed.

601 Typography II (3) UC:CSU
Prerequisite: *Art 600.*

LECTURE, 2 HOURS; LABORATORY, 4 HOURS.

Note: *This course is eligible to be offered in any DE modality.*

This course is an advanced study of letterforms with emphasis on their use in graphic communication. Focus is placed on digital use and digital font creation.

604 Graphic Design I (3) UC:CSU
Prerequisite: *Art 501.*

LECTURE, 2 HOURS; LABORATORY, 4 HOURS.

Note: *This course is eligible to be offered in any DE modality.*

This course introduces beginning graphic design students to the concepts, principles, and procedures used in the field of graphic design.

605 Graphic Design II (3) UC:CSU
Prerequisite: *Art 604.*

LECTURE, 2 HOURS; LABORATORY, 4 HOURS.

Note: *This course is eligible to be offered in any DE modality.*

This course is a continuation of the principles of ART 604 and continues beyond the basics to advanced principals and procedures in advertising and graphic design. It includes projects in advertising, publication design, packaging, and corporate identity.

606 Graphic Design III (3) UC:CSU
Prerequisite: *Art 605.*

LECTURE, 2 HOURS; LABORATORY, 4 HOURS.

Note: *This course is eligible to be offered in any DE modality.*

This course is a continuation of principles of ART 605 and emphasizes advanced problem-solving skills and solutions to more advanced advertising/promotional graphic design. It includes a graphic design workshop and computer graphics. Emphasis is placed on corporate identity (logos, letterheads and promotional communications) and portfolio preparation and evaluation.

633 Introduction to Computer Graphics (3) UC:CSU (C-ID ARTS 250)

LECTURE, 2 HOURS; LABORATORY, 4 HOURS.

Note: *This course is eligible to be offered in any DE modality.*

This course serves as an introduction to basic computer graphics with the emphasis and focus being on how it is employed in the fields of Graphic Design and Art. Basic design principles, typography, and color theory are also introduced.

635 Desktop Publishing Design (3) CSU

LECTURE, 2 HOURS; LABORATORY, 4 HOURS.

Note: *This course is eligible to be offered in any DE modality.*

This course serves as an introduction to basic computer graphic layout and composition with the emphasis on how it is employed in the fields of Graphic Design and Art. This course can also be applicable for advertising design, journalism and fine art. Software includes, but is not limited to the current versions of Adobe InDesign, Photoshop and Illustrator, with a major emphasis on InDesign and multi-page layout design. The class focuses on creating strong designs and layouts featuring both text and image. Basic concepts relating to typography, page layout, and grid systems are explored.

639 Introduction to Digital Imaging (3) UC:CSU

LECTURE, 2 HOURS; LABORATORY, 4 HOURS.

Note: *This course is eligible to be offered in any DE modality.*

This is an introductory computer graphics course that focuses on the manipulation of still images. Software includes, but is not limited to, the current version of Adobe Photoshop. Topics presented include, but are not limited to, image editing, application of filters, integration of

text, restoration of photographs, and the fundamentals of basic two-dimensional design as applied to both fine art and graphic design.

641 Advanced Desktop Publishing (3) CSU
Prerequisite: Art 635.

LECTURE, 2 HOURS; LABORATORY 4 HOURS
Note: This course is eligible to be offered in any DE modality.

This is an advanced course in computer graphic layout and composition with the emphasis on how they are employed in the fields of Graphic Design and Art. The content builds upon Art 635 and focuses on the creation of strong, multi-page designs and layouts featuring both typography and visual imagery. This is a project-oriented course where the work is more advanced and more complex than that in Art 635. Software includes, but is not limited to, the current versions of Adobe InDesign, Photoshop and Illustrator, with a major emphasis on InDesign and multi-page layout design.

645 Introduction to Web Site Design (3) UC:CSU
Prerequisite: Art 639.

LECTURE, 2 HOURS; LABORATORY, 4 HOURS.

This course is designed to give students a basic introduction to the concepts and techniques used in designing websites employing the principles of design, color theory, typography, and composition. Software includes, but is not limited to the current versions of Adobe Dreamweaver and Photoshop.

646 Intermediate Web Site Design (3) UC:CSU
Prerequisite: Art 645.

LECTURE, 2 HOURS; LABORATORY, 4 HOURS.

This is an intermediate course designed to build upon the content from Art 645. It focuses on the creation of strong, multi-page website designs and layouts employing the principles of design, color theory, typography, and composition. This is a project-oriented course where the work is more advanced and more complex than that in Art 645. Software includes, but is not limited to, the current versions of Adobe Dreamweaver and Photoshop.

708 Introduction to Ceramics (3) UC:CSU

LECTURE, 1 HOUR; LABORATORY, 5 HOURS.
Note: This course is eligible to be offered in any DE modality.

This is an introductory and integrative course in the ceramic arts. A variety of techniques will be covered as it relates to hand building, wheel throwing, glazing and firing. A thorough understanding of these processes will be developed as well as the beginnings of a personal aesthetic through discussion and hands on interaction with the material.

NOTE: Expectant mothers are advised against enrolling in this course due to exposure to chemicals known to the State of California to cause birth defects.

709 Ceramics I (3) UC:CSU
Prerequisite: Art 708.

LECTURE, 1 HOUR; LABORATORY, 5 HOURS.

This course provides students with continued practice in forming processes and surface treatments, with an emphasis on design including beginning glaze chemistry and loading and firing of kilns.

710 Ceramics II (3) UC:CSU
Prerequisite: Art 709.

LECTURE, 1 HOUR; LABORATORY, 5 HOURS.

This course offers continued practice in forming methods and surface treatments, with an emphasis on design, intermediate glaze chemistry, and various firing processes.

711 Ceramics III (3) UC:CSU
Prerequisite: Art 710.

LECTURE, 1 HOUR; LABORATORY, 5 HOURS.

This course offers continued practice in forming methods and surface treatments, with an emphasis on design, advanced glaze chemistry, various firing processes, and portfolio development.

185 Directed Study - Art (1) CSU

285 Directed Study - Art (2) CSU
Note: This course is eligible to be offered in any DE modality.

385 Directed Study - Art (3) CSU
CONFERENCE 1 HOUR PER WEEK PER UNIT.

The above courses allow students to pursue Directed Study in Art on a contract basis under the direction of a supervising instructor.

CREDIT LIMIT: A MAXIMUM OF 6 UNITS IN DIRECTED STUDY MAY BE TAKEN FOR CREDIT IN ANY ONE DISCIPLINE.
Note: UC Credit for variable topics courses in this discipline is given only after a review of the scope and content of the course by the enrolling UC campus. This usually occurs after transfer and may require recommendations from faculty. Information about internships may also be presented for review, but credit for internships rarely transfers to UC.

Art History (ARTHIST)

100 Introduction to Visual Culture and Cultural Studies (3) UC:CSU Cal-GETC Area 3A
Advisory: ENGL C1000 or ENGLISH 101Z.

LECTURE, 3 HOURS; LABORATORY, 1 HOUR.
Note: This course is eligible to be offered in any DE modality.

This introductory course explores visual representations across cultures and various media from prehistory to the present. Emphasis is placed on postmodern forms of visual communication, which include advertisements, film, YouTube, the Internet, fashion, music videos, posters, and other visual forms of communication. Situating the visual contextually requires investigation into other forms of cultural constructs, and may include study of ideology, commerce, power, religion, diaspora, gender and sexuality, politics, space of production, and memory.

110 Survey of Western Art History I (3)
UC:CSU Cal-GETC Area 3A (C-ID ARTH 110)
Advisory: ENGL C1000 or ENGLISH 101Z.

LECTURE, 3 HOURS; LABORATORY, 1 HOUR.
Note: This course is eligible to be offered in any DE modality.

This course follows the historical development of visual art (including painting, sculpture, architecture, and other forms) produced by European, North African, and Middle Eastern peoples from prehistory to ca. 1300. Art is discussed in its historical and cultural context. Among the

cultures covered are: Mesopotamian, Egyptian, Persian, Greek, Roman, Early Christian, Byzantine, Medieval, and Islamic.

120 Survey of Western Art History II (3)
UC:CSU IGETC Area 3A (C-ID ARTH 120)
Advisory: *ENGL C1000 or ENGLISH 101Z.*

LECTURE, 3 HOURS; LABORATORY, 1 HOUR.

Note: *This course is eligible to be offered in any DE modality.*

This course follows the historical development of visual art (including painting, sculpture, architecture, and other forms) produced in Europe and United States from ca. 1300 to the present. Art is discussed in its historical and cultural context, taking into consideration global enterprises such as imperialism and colonialism. The following styles are covered: Late Gothic, International, Renaissance, Mannerism, Baroque, Rococo, Neoclassicism, Romanticism, Modern, and Contemporary.

121 Introduction to Renaissance Through Rococo Art (3) UC:CSU Cal-GETC Area 3A
Advisory: *ENGL C1000 or ENGLISH 101Z.*

LECTURE, 3 HOURS.

Note: *This course is eligible to be offered in any DE modality.*

This course follows the historical development of visual art (including painting, sculpture, architecture, and other forms) produced in Europe from ca. 1300 to ca. 1800. Art is discussed in its historical and cultural context. The following styles are covered: Renaissance, Mannerism, Baroque, and Rococo.

126 Introduction to Modern Art (3)
UC:CSU Cal-GETC Area 3A
Advisory: *ENGL C1000 or ENGLISH 101Z.*

LECTURE, 3 HOURS.

This course is an examination of Western art and its relationship to social, political, and economic aspects of modern society, beginning with the French Revolution and ending with the outbreak of World War II. The influence of the Enlightenment, Industrial Revolution, cross-cultural influences of Western and non-Western cultures, artistic response to new intellectual trends and disciplines, innovations in technology, the impact of first World War, various stylistic movements, as well as methodological approaches to analysis of the subject are considered.

130 Survey of Asian Art History (3) UC:CSU Cal-GETC Area 3A (C-ID ARTH 130)

Advisory: *ENGL C1000 or ENGLISH 101Z.*

LECTURE, 3 HOURS; LABORATORY, 1 HOUR.

Note: *This course is eligible to be offered in any DE modality.*

This introductory survey course follows the development of Asian visual cultures, including India, China, Korea, Japan, and Southeast Asia (Thailand, Cambodia, Java). Art is discussed in its historical and cultural context. Religious and philosophical influences on art and architecture; as well as, the interchange of cultural influence and artistic expression, are considered. The following major systems of belief and their impact on artistic production are covered: Buddhism, Hinduism, Jainism, Confucianism, Taoism, Shinto, Islam, and Sikhism.

131 Introduction to Asian Art: East And The Pacific (3) UC:CSU Cal-GETC Area 3A
Advisory: *ENGL C1000 or ENGLISH 101Z.*

LECTURE, 3 HOURS.

Note: *This course is eligible to be offered in any DE modality.*

This course follows the historical development of visual culture from East Asia and the Pacific (including painting, sculpture, architecture, and other forms), from prehistory to the present. Art is discussed in its historical and cultural context, with emphasis on China, Korea, Japan, and Australia, while including areas of North Asia, such as Mongolia, and the Pacific, like Papua New Guinea, Easter Island, and Hawaii.

136 Introduction to Asian Art: South, Southeast, and Ancient Western Asia (3) UC:CSU Cal-GETC Area 3A
Advisory: *ENGL C1000 or ENGLISH 101Z.*

LECTURE, 3 HOURS.

Note: *This course is eligible to be offered in any DE modality.*

This course follows the historical development of ancient West, South, and Southeast Asian visual art (including painting, sculpture, architecture, and other forms), from prehistory to the present. Art is discussed in its historical and cultural contexts, with emphasis on the art of India, and cultural exchange extending west to Mesopotamia, and southeast to Indonesia, including Buddhist, Hindu, Islamic, Sikh, and other indigenous visual traditions.

140 Survey of Arts of Africa, Oceania and Ancient America (3) UC:CSU Cal-GETC Area 3A (C-ID ARTH 140)
Advisory: *ENGL C1000 or ENGLISH 101Z.*

LECTURE, 3 HOURS; LABORATORY, 1 HOUR.

Note: *This course is eligible to be offered in any DE modality.*

This introductory survey course follows the development of the visual arts of Africa, the Pacific, and America (with an emphasis on the period before European contact). Art is discussed in its historical and cultural context. Deconstruction of the historiography of these peoples, and critical analysis of methods of display used in exhibiting the visual culture produced, is central to this course.

141 Introduction to African Art (3) UC:CSU Cal-GETC Area 3A
Advisory: *ENGL C1000 or ENGLISH 101Z.*

LECTURE, 3 HOURS.

Note: *This course is eligible to be offered in any DE modality.*

This course examines the history and appreciation of the arts of Africa and the African Diaspora, the continent of Africa within historical, cultural, religious, socio-political, and aesthetic contexts, the impact of African art in Europe and the Americas, and contemporary African art.

151 Introduction to Latin American Art (3) UC:CSU Cal-GETC Area 3A
Advisory: *ENGL C1000 or ENGLISH 101Z.*

LECTURE, 3 HOURS.

Note: *This course is eligible to be offered in any DE modality.*

This course is a survey of the art and architecture of Latin America, beginning with Pre-Columbian period but focusing primarily on the 19th to 21st centuries. This course examines the major historical periods of Latin American history and visual culture. These periods include an introduction to pre-Hispanic civilizations, Colonial rule and

Independence, the emergence of Modernism and the Avant-garde, and contemporary art and architecture in Latin America. This course will examine the social, economic, political and religious context of the production and use of the works of art considered.

162 Introduction to California Art and Architecture (3) UC:CSU Cal-GETC Area 3A
Advisory: ENGL C1000 or ENGLISH 101.

LECTURE, 3 HOURS; LABORATORY, 1 HOUR.

This course is an introduction to art in California, with emphasis on the Los Angeles area.

171 Introduction to Global Contemporary Art (3) UC:CSU Cal-GETC Area 3A
Advisory: ENGL C1000 or ENGLISH 101.

LECTURE, 3 HOURS; LABORATORY, 1 HOUR.

Note: This course is eligible to be offered in any DE modality.

This course considers thematic and historical developments of Contemporary visual art (including painting, sculpture, architecture, new media, and other forms), produced by the global community, focusing on Postmodernism, Identity Politics, Diaspora, and Globalization.

181 History Of Women And Art (3) UC:CSU Cal-GETC Area 3A
Advisory: ENGL C1000 or ENGLISH 101.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This introductory course surveys the history of women's contributions to the development of visual arts, with emphasis on the Western world from the Renaissance to the present. Students discuss art in its socio-political context, focusing on factors that impacted the role of women in patronage and production. They investigate methodological approaches, master art historical vocabulary, perform close visual analyses and discuss the representation of women in visual culture.

191 Introduction to Street Art and Urban Visual Culture (1) CSU

LECTURE, 1 HOUR.

This course examines contemporary street art in Los Angeles. Students discuss media, techniques, and subject matter as well as the social, political, and economic influences on the development of graffiti and street art. Students gain appreciation for visual culture in the urban environment, including but not limited to murals, sculpture, architecture, site-specific, and transient work.

196 Current Art Events and Exhibitions (0.5) CSU

LECTURE, 0.5 HOUR.

Current art exhibits in the greater Los Angeles area are visited, and discussed, taking into consideration the historical context of the selected works displayed. Discussion of these activities may include guest artists and faculty. Exploration of concept and themes concerning art and cultural institution governing and the practice of art may also be considered. Exhibitions at the following institutions may be included: The Getty Center, the Getty Villa, the Los Angeles County Museum of Art, the Hammer Museum, the Fowler Museum, the Museum of Contemporary Art, the Huntington Museum, the Pacific Asia Museum, the Skirball Museum, the Museum of African Art, the Pasadena California Art Museum, the Autry Museum, and the Vincent Price Art Museum. Galleries, artist studios, and other art-related events in and around the Los Angeles area may be included.

200 Introduction to Museum Studies and Gallery Practices (3) CSU
Advisory: ENGL C1000 or ENGLISH 101.

LECTURE, 2 HOURS; LABORATORY, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This is an introductory course about Museum Studies and Gallery Practices including, but not limited to, the history and philosophy of museums; the social, economic, and political trends that shape museums; the staffing, management, and financing of museums; and the multiple functions of museums, such as the collection and care of objects, exhibition design and interpretation, education programs, research activities, library collections, and public relations. The course also includes curatorial strategies, exhibition design, proper handling of artworks and their installation, gallery preparation and maintenance, gallery lighting, production and distribution of press releases, announcements, exhibitions lists, and related gallery literature. Students personally engage with museum professionals, including: Department directors, curators, registrar, conservators, collection managers, educators, exhibit designers, and art preparation staff.

201 Visual Cultural Studies Museum Internship (1) CSU
Prerequisities: Art History 100 and Art History 200.
Advisory:ENGL C1000 or ENGLISH 101.

LABORATORY, 3 HOURS.

This course is a faculty mentored independent study in visual cultural studies at a participating museum. Participating institutions should commit to a visual cultural studies approach to education, curation, management, and public service. This course requires lab hours on site and the sponsorship of a research project or paper with a ELAC faculty mentor. Internships and areas of research may include, but are not limited to: Communications and Marketing; Research; Education; Curation; Design; Conservation and Restoration; Registrar; Management; Development; History and Theory of Museums; In-depth study on an area of specialization relating to the museum's mission.

202 Visual Cultural Studies Praxis (2) CSU
Prerequisite: Art History 201.

LECTURE, 2 HOURS.

This course is the capstone course for the Museum Studies Certificate Program, where students will produce a research paper that assesses their professional experience through the lens of critical theory in the fields of museum studies, library science, anthropology, ethnic studies, visual culture, or cultural studies to produce a research paper. Students should currently be engaged with or have completed professional experience within the academic year and have completed or are enrolled in ARTHIST 201: Visual Cultural Studies Internship or Art History Directed Studies.

185 Directed Study - Art History (1) CSU

285 Directed Study - Art History (2) CSU

CONFERENCE 1 HOUR PER WEEK PER UNIT.

The above courses allow students to pursue Directed Study in Art History on a contract basis under the direction of a supervising instructor.

CREDIT LIMIT: A MAXIMUM OF 6 UNITS IN DIRECTED STUDY MAY BE TAKEN FOR CREDIT IN ANY ONE DISCIPLINE.

Note: UC Credit for variable topics courses in this discipline is given only after a review of the scope and content of the course by the enrolling UC campus. This usually occurs after transfer and may require recommendations from faculty. Information about internships may also be presented for review, but credit for internships rarely transfers to UC

Automobile Technology Department

***P1 BUILDING** • (323) 265-8726*

The Automobile Technology program at East Los Angeles College is NATEF (National Automotive Technician Education Foundation) certified. This program prepares students for a career in the high tech world of transportation repair. Los Angelinos value and depend on their cars, making the maintenance and repair industry a growth field, a trend that is predicted to continue for decades. All major domestic and import auto manufacturers are located in the area, and repair departments are a major component of their operations. Computerization has revolutionized automobile design, and mechanics need a comprehensive knowledge of all the systems of a vehicle to be successful in industry.

Students may enter the program with no prior experience and build their skills so they are able to diagnose and repair today's sophisticated automobiles. Faculty members are ASE (Automotive Service Excellence) certified Master technicians with many years of experience in private industry. The automobile technology facilities are second to none. Students use state-of-the-art tools and equipment. Hands-on laboratories combined with lectures that describe all the mechanical systems of modern cars and the latest computer-assisted repair and testing equipment prepare students to transition easily into automotive dealerships or independent repair shops.

To inquire about all phases of the program, call the Automobile Technology Department at (323) 265-8726.

Faculty

Banuelos, Adrian, Chair, Professor
Soltero, Oswaldo, Assistant Professor

Adjunct Associate Professors

Brow, Paul
Fortune, Brian
Galloway, Reed
Ibarra, Baudelio
Melendez, Jesus

Educational Programs

SKILLS CERTIFICATES

- Automotive Customer Service Management
- Undercar Specialist

CERTIFICATES OF ACHIEVEMENT

- Automobile Technology
- Cooling Systems and Climate Control Specialist
- Drivetrain Specialist
- Engine Performance and Drivability

ASSOCIATE DEGREE PROGRAM

- Automobile Technology

Skills Certificates

The Automobile Technology department encourages students seeking to earn any Skills Certificate to complete the requirements for their chosen Skills Certificate within the same academic year.

Automotive Customer Service Management

This skills certificate is designed to familiarize students with the theory and application of automotive technical systems and industry practices. Students will learn office and organizational skills necessary to deliver excellent customer service. Successful completion of this skills certificate will allow students the opportunity to enter the auto industry as service writers and customer service managers.

SUBJECT & NO.	COURSE	UNITS
CAOT 048	Customer Service	3
CAOT 082	Microsoft Office Suite	3
AUTOMO 101	Introduction to Automobile Technology	4
AUTOMO 185	Directed Study- Automobile Technology	1
	Total	*11*

Undercar Specialist

The courses listed for the Undercar Specialist Skills Certificate are selected to provide students with a competent level of job training needed to specialize in undercar maintenance, brakes, steering, suspension, and alignment. The award is designed to prepare students for employment and career advancement in the automotive industry as undercar specialists.

SUBJECT & NO.	COURSE	UNITS
AUTOMO 401	Suspension Steering, and Wheel Alignment	5
AUTOMO 501	Automobile Braking Systems	5
AUTOMO 601	Automobile Electrical/Electronic Systems	5
	Total	*15*

Certificates of Achievement

Automobile Technology

(Academic Plan E021172D)

The Automobile Technology Certificate of Achievement is designed to prepare students for employment as automotive technicians. Training is provided in both theory and hands-on practical exercises. Directed practical work is assigned in all areas of automotive maintenance and light repair under simulated on-the-job conditions. The program provides the student the opportunity to acquire the knowledge, skills, and industry driven certifications needed to be competitive in the automotive industry.

Program Learning Outcomes:

- Analyze wiring diagrams/flowcharts and determine the circuit and/or system fault.
- Evaluate and communicate the cause of the concern of the specific automotive system.
- Perform the technical skills required to correct the specific automotive system.

SUBJECT & NO.	COURSE	UNITS
AUTOMO 101	Introduction to Automobile Technology	4
AUTOMO 111*	Engine Repair and Rebuilding	5
AUTOMO 201	Automatic Transmission and Transaxle	5
AUTOMO 301	Manual Drive Train Axles	5
AUTOMO 401	Suspension, Steering and Wheel Alignment	5
AUTOMO 501	Automobile Braking Systems	5
AUTOMO 601	Automobile Electrical/Electronic Systems	5
AUTOMO 701	Automobile Heating and Air Conditioning	5
AUTOMO 801*	Advanced Engine Performance	5
LOGTIC 108	Industry Safety Fundamentals	3
ELECTIVES - SELECT AT LEAST 2 UNITS FROM THIS LIST		
AUTOMO 115*	Automobile Repair Work Experience	2
AUTOMO 185	Directed Study - Automobile Technology	1
AUTOMO 285	Directed Study - Automobile Technology	2
AUTOMO 385	Directed Study - Automobile Technology	3
	Total	*49*

**This course has a prerequisite.*

Cooling Systems and Climate Control Specialist

(Academic Plan E017493D)

This Certificate of Achievement program trains students to service, diagnose, and repair heating, ventilation, air conditioning, and cooling systems, and read writing and technical schematics. Students will earn their MACS (Mobile Air Conditioning Society) 609 Certification. The license will enable students to purchase and handle refrigerants such as R12 and R134a. Students will use the latest air conditioning and cooling system equipment such as air conditioning, recovery and recycling machines, cooling system flush machine, and electrical and mechanical test equipment. This program prepares students for ASE (Automotive Service Excellence) certification.

Program Learning Outcomes:

- Analyze wiring diagrams/flowcharts and determine the circuit and/or system fault.
- Evaluate and communicate the cause of the concern of the specific automotive system.
- Perform the technical skills required to correct the specific automotive system.

SUBJECT & NO.	COURSE	UNITS
AUTOMO 111*	Engine Repair and Rebuilding	5
AUTOMO 601	Automobile Electrical/Electronic Systems	5
AUTOMO 701	Automobile Heating and Air Conditioning	5
LOGTIC 108	Industry Safety Fundamentals	3
	Total	*18*

**This course has a prerequisite.*

Drivetrain Specialist

(Academic Plan E017494D)

This Certificate of Achievement program trains students to repair and diagnose automatic and manual transmissions, clutches, differentials, and drive axles. Students will rebuild automatic and manual transmissions, rear wheel drive and front wheel drive transmissions, and drive axles. Students will used specialized tools, electronic and mechanical tools such as scan tools, vacuum and pressure gauges, and other specialized hand tools. This program will prepare students for ASE (Automotive Service Excellence) certification.

Program Learning Outcomes:

- Analyze wiring diagrams/flowcharts and determine the circuit and/or system fault.
- Evaluate and communicate the cause of the concern of the specific automotive system.
- Perform the technical skills required to correct the specific automotive system.

SUBJECT & NO.	COURSE	UNITS
AUTOMO 111*	Engine Repair and Rebuilding	5
AUTOMO 201	Automatic Transmission and Transaxle	5
AUTOMO 301	Manual Drive Train Axles	5
LOGTIC 108	Industry Safety Fundamentals	3
	Total	*18*

**This course has a prerequisite.*

Engine Performance and Drivability

(Academic Plan E017495D)

Upon completion of this Certificate of Achievement, students are qualified to enter the clean air car course and begin working as drivability technicians. This program is not limited to just entry-level students - technicians currently in the field can also benefit from this certificate program. Students will learn new technologies and use the latest equipment in the automotive industry such as scant tools, engine analyzers, gas analyzers, and mechanical electronic gauges. This certificate will also prepare students for ASE (Automotive Service Excellence) certification and smog check license preparation.

Program Learning Outcomes:

- Analyze wiring diagrams/flowcharts and determine the circuit and/or system fault.
- Evaluate and communicate the cause of the concern of the specific automotive system.
- Perform the technical skills required to correct the specific automotive system.

SUBJECT & NO.	COURSE	UNITS
AUTOMO 111*	Engine Repair and Rebuilding	5
AUTOMO 601	Automobile Electrical/Electronic Systems	5
AUTOMO 801	Advanced Engine Performance	5
LOGTIC 108	Industry Safety Fundamentals	3
	Total	*18*

**This course has a prerequisite.*

Associate Degree Program

Automobile Technology, Associate in Science Degree

(Academic Plan E002446C)

The Automobile Technology AS Degree is designed to prepare students for employment as automotive technicians. Training is provided in both theory and hands-on practical exercises. Directed practical work is assigned in all areas of the automotive maintenance and light repair under simulated on-the-job conditions. The program provides the student the opportunity to acquire the knowledge, skills, and industry driven certifications needed to be competitive in the automotive industry. This Associate in Science (AS) Degree requires the completion of the Automobile Technology Certificate of Achievement as well as general education requirements.

Program Learning Outcomes:

- Analyze wiring diagrams/flowcharts and determine the circuit and/or system fault.
- Evaluate and communicate the cause of the concern of the specific automotive system.
- Perform the technical skills required to correct the specific automotive system.

SUBJECT & NO.	COURSE	UNITS
COMPLETE THE FOLLOWING 10 COURSES:		47
AUTOMO 101	Introduction to Automobile Technology	4
AUTOMO 111*	Engine Repair and Rebuilding	5
AUTOMO 201	Automatic Transmission and Transaxle	5
AUTOMO 301	Manual Drive Train Axles	5
AUTOMO 401	Suspension, Steering and Wheel Alignment	5
AUTOMO 501	Automobile Braking Systems	5
AUTOMO 601	Automobile Electrical/Electronic Systems	5
AUTOMO 701	Automobile Heating and Air Conditioning	5
AUTOMO 801*	Advanced Engine Performance	5
LOGTIC 108	Industry Safety Fundamentals	3
ELECTIVES - COMPLETE AT LEAST 2 UNITS FROM THE FOLLOWING		
AUTOMO 115*	Automobile Repair Work Experience	2
AUTOMO 185	Directed Study - Automobile Technology	1
AUTOMO 285	Directed Study - Automobile Technology	2
AUTOMO 385	Directed Study - Automobile Technology	3
AUTOMO 901*	Light Duty Hybrid/Electric Vehicle	5
LACCD GENERAL EDUCATION PLAN		27
	Total	*70-73*

**This course has a prerequisite.*

Note: Per AP 4100, this degree is considered a high unit major with major requirements that exceed 37 units. The following LACCD GE Area 4a (3 units) and Area 7 (3 units) are waived for this degree.

Subjects & Course Descriptions

Automobile Technology (AUTOMO)

101 Introduction to Automobile Technology (4) CSU

LECTURE, 3 HOURS; LABORATORY, 3 HOURS.

Note: This course is approved for Credit by Exam.

Note: This course is eligible to be offered in any DE modality.

This course is designed to introduce fundamental operation of an automobile and its systems to students with little or no automotive knowledge. Discussion, demonstration, and hands on exercises are used throughout the course to facilitate the overall understanding of how a vehicle operates. Students acquire a basic understanding of automotive systems as well as develop essential skills to continue in the automobile technology program.

111 Engine Repair and Rebuilding (5) CSU

Prerequisite: Automobile Technology 101.

LECTURE, 3.5 HOURS; LABORATORY, 3.5 HOURS.

Note: This course is approved for Credit by Exam.

Note: This course is eligible to be offered in any DE modality.

This course presents the basic principles of operation, nomenclature, and repair of the internal combustion engine. This course emphasizes problem solving skills as they apply to diagnosing engine mechanical problems. Topics include engine design, cylinder block assembly, cylinder head and valve train, lubrication system, cooling system, servicing the engine block, servicing the cylinder head, piston and ring service, gaskets, seals, and engine problem diagnosis.

115 Automobile Repair Work Experience (2) CSU

Prerequisite: Automobile Technology 101.

LABORATORY, 6 HOURS.

This course provides a repair facility atmosphere for students wanting to expand and fine-tune their automotive work skills. Students are assigned actual customer vehicles, thus simulating real work experience at an automobile repair facility.

201 Automatic Transmission and Transaxle (5) CSU

LECTURE, 3 HOURS; LABORATORY, 4 HOURS.

Note: This course is approved for Credit by Exam.

Note: This course is eligible to be offered in any DE modality.

The course is designed to provide the student with the basic skills necessary to diagnose drive train and automatic transmission malfunctions. The topics presented include the construction, operation, maintenance, and adjustment of automatic transmission and drive train components as well as use of special tools. Students work in a laboratory environment where they are required to overhaul automatic transmissions, both front and rear wheel drive.

301 Manual Drive Train Axles (5) CSU

LECTURE, 3 HOURS; LABORATORY, 4 HOURS.

Note: This course is approved for Credit by Exam.

Note: This course is eligible to be offered in any DE modality.

This course presents the theory and skills needed to diagnose and repair manual transmissions, transaxles, and drive-line components. Topics include: Clutches, drive-lines, half-shafts, transmissions, differentials, transfer cases, and related four-wheel-drive systems. Theory and hands-on experiences are utilized and at least one rear wheel drive and one front wheel drive transmission are disassembled, inspected, and reassembled.

401 Suspension, Steering, and Wheel Alignment (5) CSU

LECTURE, 3 HOURS; LABORATORY, 4 HOURS.

Note: This course is approved for Credit by Exam.

Note: This course is eligible to be offered in any DE modality.

This course presents the theory and skills needed to diagnose and repair worn suspension components, steering components, drive axles, CV joints, and power steering components. Wheel alignment and wheel balancing on the latest computerized equipment is practiced. Upon successful completion of this course, students learn the theory and acquire the skills needed to pass the ASE examination.

501 Automobile Braking Systems (5) CSU

LECTURE, 3 HOURS; LABORATORY, 4 HOURS.

Note: This course is approved for Credit by Exam.

Note: This course is eligible to be offered in any DE modality.

This course studies theory, operation, inspection, repair, and diagnosis of the modern automotive brake system. Extensive hands-on training includes replacing worn components, turning drums and rotors, bleeding and adjusting brakes, and the diagnosis and repair of anti-lock brake system. Upon successful completion of this course, students will be able to perform a complete brake job, and they have the skills to pass the Automotive Service Excellence (ASE) Brake Examination.

601 Automobile Electrical/Electronic Systems (5) CSU

LECTURE, 3 HOURS; LABORATORY, 4 HOURS.

Note: This course is approved for Credit by Exam.

Note: This course is eligible to be offered in any DE modality.

This course presents the theory and skills needed to diagnose, troubleshoot and repair automobile electrical, electronic and computer control systems. Topics include: Electrical system principles, fundamentals of electronics, circuit diagrams, electrical and electronic test equipment, cranking and charging systems, lighting motors, audio, sensors, supplemental restraint systems (SRS), accessories, ignition, computer-controlled actuators and hybrid electronics.

701 Automobile Heating and Air Conditioning (5) CSU

LECTURE, 3.5 HOURS; LABORATORY, 3.5 HOURS

Note: This course is approved for Credit by Exam.

Note: This course is eligible to be offered in any DE modality.

This course is designed to provide instruction in the operation and repair of the modern automotive heating and air conditioning systems. With modern equipment students get hands-on experience testing, servicing, and repairing the automotive heating and air conditioning system as well as converting R-12 systems to R-134a. In addition, the Mobile Air Conditioning Society (MACS) license exam is covered and the test administered during this class.

801 Advanced Engine Performance (5) CSU

Prerequisite: Automobile Technology 101.

LECTURE, 3 HOURS; LABORATORY, 4 HOURS.

Note: This course is approved for Credit by Exam.

Note: This course is eligible to be offered in any DE modality.

This course presents the theory and operation of engine performance control systems. Students interpret, verify, and perform engine diagnosis of fuel, fuel injection, ignition, cooling, electronic, electrical, and emission control systems and devices using the industry's latest text, tools, and test equipment such as: Digital multimeters, oscilloscopes, gauges, and gas analyzers.

901 Light Duty Hybrid/Electric Vehicle (5) CSU

Prerequisite: Automobile Technology 101.

LECTURE, 3.5 HOURS; LABORATORY, 3.5 HOURS

Note: This course is eligible to be offered in any DE modality.

This is an introductory course to service and safety procedures on Hybrid-Electric Vehicles. Topics include: Various Hybrid-Electric designs, operation, service, and safety of vehicles currently in production, as well as those being developed for the future. Students achieve a basic understanding of complex Hybrid-Electric systems through research and lab practices. Students learn safety and operation procedures of equipment used during diagnosis, maintenance, repair, and service of Hybrid-Electric Vehicles.

185 Directed Study - Automobile Technology (1) CSU

285 Directed Study - Automobile Technology (2) CSU

385 Directed Study - Automobile Technology (3) CSU

CONFERENCE 1 HOUR PER WEEK PER UNIT.

The above courses allow students to pursue Directed Study in Automobile Technology on a contract basis under the direction of a supervising instructor.

CREDIT LIMIT: A MAXIMUM OF 6 UNITS IN DIRECTED STUDY MAY BE TAKEN FOR CREDIT IN ANY ONE DISCIPLINE.

Business Administration Department

F7-303 • *(323) 415-4149*

Start your pathway for degrees and certificates that can lead to high-paying careers with options provided by the ELAC Business Administration Department. Employers constantly seek to hire people who understand business, technology, accounting, and law. Are you interested in being your own boss and starting or growing your own business? We also offer entrepreneurship and financial literacy courses that can prepare you to thrive outside of your traditional career or job.

The Business Administration Department at ELAC hosts a variety of subjects, certificates, and degrees for students seeking to transfer, change careers, prepare for a promotion, or develop life-long skills. The subjects, aka disciplines under the business administration department, are Business, Management, Finance, Marketing, Supervision, Hospitality, Accounting, Law, Real Estate, Computer Information Systems, and Computer Science.

You will find associate degree pathways designed for students seeking to transfer and certificates designed to build skills for students seeking advancement in the workforce and their careers. Additionally, we offer courses that are ideal for anyone interested in building personal skills and understanding topics such as entrepreneurship, financial literacy, or real estate.

Business and Management is very broad and involves many different subject matters. The business administration department offers the ideal introduction to Business course, known as BUS 001 – Introduction to Business. This course will introduce students to topics that will be covered in future courses in the pathway to a variety of certificates and degrees. Students who do not intend to transfer can also benefit from other skills-building courses such as entrepreneurship courses currently under the management discipline at ELAC, personal finance, investments, supervision, and marketing/sales.

In the field of Accounting, we offer an Associate Degree program, as well as Certificates of Achievement, Skills Certificates, and courses in a wide range of areas including Financial, Managerial, Governmental, Cost, International, and Forensics accounting, as well as Auditing and Taxation.

In the field of the Computer Sciences, we offer an Associate Degree program, as well as Certificates of Achievement, Skills Certificates, and courses in both Computer Science and Computer Information Systems, covering a range of information from basic computer principles, computer applications, and the Internet to major programming languages including Visual Basic, C++, C#, JAVA, JavaScript, Python, and others, as well as Operating Systems, Cloud Computing, Cyber Security, and Web Design.

In the legal field, we offer an Associate Degree for Transfer program as well as Certificates of Achievement, and a Skills Certificate, in the areas of law, public policy, and international law as well as the field of executive legal assistant. We also offer courses in the areas of Business Law, Civil Rights, International Law, Marriage and Family Law, Wills, Trusts, and Probate Administration, and Environmental Law. Cooperative Education/Internship opportunities can lead to careers in Law, Government, Global Trade, International Relations, and Public Service.

Real estate occupations are generally listed in the top occupations in Los Angeles and Orange counties, with jobs such as commercial and residential real estate sales agents, association/property managers, appraisers, brokers and leasing consultants. However, real estate is such a broad field that there are other job opportunities often overlooked: Assessor, appraiser, title representative, title searcher, title examiner, loan processor, loan underwriter, loan officer, escrow, property manager of apartments, and others. We offer not only an Associate Degree program but numerous Certificates of Achievement and Skills Certificates in the field of real estate.

In addition, we have program and course offerings in the areas of Business Management, Hospitality, Marketing, Supervision, and Finance, which help individuals to become entrepreneurs, work for major businesses, or governmental institutions.

All of our courses can lead to excellent job opportunities and/or transfer to universities.

Faculty

Aguirre, Frank J., Chair, Associate Professor, Business, Finance, Management, Marketing
Alvarado, Jennifer J., Associate Professor, Accounting
Anderson, Dr. Olivia V., Professor, Law, Real Estate
Browne, Angela, Assistant Professor, Accounting
Chin, Christopher, Assistant Professor, Business
Dennis, Don R., Assistant Professor, Law
Eshaghian, Mary M., Assistant Professor, Computer Information Systems, Computer Science
Espinoza, Adolfo, Associate Professor, Accounting
Gilbert, Christopher, Assistant Professor, Accounting
Issa, Mayssoune, Assistant Professor, Business, Marketing, Management
Khollesi, Babak, Associate Professor, Computer Information Systems, Computer Science
Lin, Simon H., Associate Professor, Computer Information Systems, Computer Science
Powers, Courtney, Associate Professor, Law
Ramirez, Laura E., Associate Professor, Business, Finance, Management, Marketing, Supervision
Rodriguez, Carlos, Associate Professor, Computer Information Systems, Computer Science
Samson, Filemon, J.D., Associate Professor, Law

Sanchez, Hugo, Assistant Professor, Computer Information Systems, Computer Science
Sheran, Helen, Professor, Computer Information Systems, Computer Science
Toma, Ryan, Associate Professor, Accounting
Villalobos, Jacob, Assistant Professor, Real Estate
Yeung, Isabel F., Professor, Accounting

Adjunct Associate Professor

Arguello, Kevin, Computer Information Systems
Bly, Marion, Business
Bourquia, Siham, Computer Information Systems, Computer Science
Brumell, Bertis, Accounting
Cadavid, Anthony M., Business, Marketing
Chacon, Juan, Computer Information Systems, Computer Science
Dehkhoda, Abbas, Computer Information Systems, Computer Science
Freedman, David, Computer Information Systems, Computer Science
Gomis, Vincent, Accounting
Hsu, Chiasheng, Accounting, Accounting
Kol, Koda, Computer Information Systems, Computer Science
Macias, Mark A., Computer Information Systems, Computer Science
Manah, Stephen M., Accounting
Manoochehri, Cecelia M., Business
Matsumoto, Koichi, Business
McLinden, Daniel, Law
Neuman Gonzalez, Marisabel, Computer Information Systems
Nguyen, Tuan, Computer Information Systems, Computer Science
Parsakar, Nazissa, Law
Perez, Imelda, Business
Scott, Jacqueline, Computer Information Systems, Computer Science
Seetao, Dave, Computer Information Systems, Computer Science
Wan, Mei-Lee, Computer Information Systems, Computer Science
Zand, Sohrab, Business
Zhao, Yan Shu, Accounting

Educational Programs

SUBJECTS

- Accounting
- Business
- Computer Information Systems
- Computer Science
- Finance
- Hospitality
- Law
- Management
- Marketing
- Real Estate
- Supervision

SKILLS CERTIFICATES

- Accounting Assistant with QuickBooks
- Advanced Accounting Specialist
- Advanced Government Accounting Specialist
- Cloud Computing 1
- Computer & Business Essentials
- Cyber Security
- Financial Literacy Foundation
- Hospitality
- Introduction to Front-End User Interface
- Introduction to Back-End User Development
- Legal Office Assistant
- Micro Business Management
- Real Estate Broker Pathway
- Real Estate Escrow
- Real Estate Sales

CERTIFICATES OF ACHIEVEMENT

- Accounting
- Business Management I
- Business Marketing I
- Cloud Computing
- Computer Science Information Technology-Microcomputers
- Computer Science Information Technology-Programming
- Data Analytics
- Data Science
- Executive Legal Assistant
- Global Business Relations
- International Law and Public Policy Administration
- Legal Support Professional
- Paralegal
- Real Estate Broker
- Tax Fundamentals

ASSOCIATE DEGREE PROGRAMS

- Accounting
- Business Adminstration 2.0 for Transfer
- Business Management
- Computer Science Information Technology
- Law, Public Policy, and Society for Transfer
- Marketing
- Paralegal Studies
- Real Estate

Skills Certificates

The Business Administration department encourages students seeking to earn any Skills Certificate to complete the requirements for their chosen Skills Certificate within the same academic year.

Accounting Assistant with QuickBooks

A student pursuing this skills certificate gains fundamental accounting knowledge and practices in bookkeeping skills using Quickbooks.

SUBJECT & NO.	COURSE	UNITS
ACCTG 032	Accounting Using QuickBooks Pro	3
COMPLETE AT LEAST 6 UNITS FROM TEH FOLLOWING COURSES:		
ACCTG 001	Introductory Accounting I	5
ACCTG 015	Tax Accounting I	3
ACCTG 017	Payroll Accounting	2
ACCTG 021	Bookkeeping and Accounting I	3
	Total	*9-11*

Advanced Accounting Specialist

The Advanced Accounting Specialist skills certificate is for students pursuing an accounting career. The skills certificate is stackable, available to students on the pathway to the Accounting Certificate of Achievement, Accounting Associate in Arts degree, and the Associate in Science in Business Administration 2.0 for Transfer. Students gain training in accounting principles and the use of accounting data for maintaining accounting records, preparing financial reports, financial analysis, managerial planning, cost control, and decision-making.

SUBJECT & NO.	COURSE	UNITS
ACCTG 001	Introductory Accounting I	5
ACCTG 002*	Introductory Accounting II	5
	Total	*10*

**This course has a prerequisite.*

Advanced Government Accounting Specialist

A student pursuing the Advanced Government Accounting Specialist skills certificate will gain knowledge of the accounting and financial reporting standards for state and local government organizations and not-for-profit sectors. Completion of this skills certificate prepares students for entry-level and promotional positions in government and non-profit organizations.

SUBJECT & NO.	COURSE	UNITS
ACCTG 001	Introductory Accounting I	5
ACCTG 045	Governmental Accounting I	3
ACCTG 046*	Governmental Accounting II	3
	Total	*11*

**This course has a prerequisite.*

Cloud Computing 1

This certificate enables students to learn the basic functions of the emerging Cloud technology, and it will also leads to Cloud Computing Certificate of Achievement. Students after completing this certificate will develop competence in this subject area.

SUBJECT & NO.	COURSE	UNITS
CIS 192	Introduction to Cloud Computing	3
CIS 193	Database Essentials in Amazon Web Services	3
CIS 194	Compute Engines in Amazon Web Services	3
CIS 195	Security in the Cloud	3
	Total	*12*

Computer & Business Essentials

This skills certificate in Computer & Business Essentials prepares students for the workforce in a formal business and office environment. It is comprised of courses that connect students to the use of computers and technology as well as the various functions involved in any business or organization's operations. Two of the courses in this skills certificate (BUS 001 and CIS 101) are courses that may meet transfer requirements for many university's business and management bachelor's degree programs.

SUBJECT & NO.	COURSE	UNITS
CIS 101	Introduction to Computers and Their Uses	3
CIS 123	Business Data Reporting	3
ONE COURSE FROM THE FOLLOWING:		
BUS 001	Introduction to Business	3
CIS 111	Supporting Windows Desktops	3
CIS 120*	Introduction to Databases	3
	Total	*9*

**This course has a prerequisite.*

Cyber Security

This skills certificate prepares students for entry-level positions in the field of cyber security. Students gain an understanding of the technological needs, threats, and weaknesses in cybersecurity both in on-premises computing infrastructures and Internet architectures (Cloud Computing).

SUBJECT & NO.	COURSE	UNITS
CIS 162	Cyber Security I	3
CIS 210	Introduction to Computer Networking	3
CIS 222	Maintenance and Troubleshooting	3
ELECTIVE COURSES: CHOOSE TWO COURSES FROM THE FOLLOWING:		
CIS 192	Introduction to Cloud Computing	3
CIS 195	Security in the Cloud	3
ELECTRN 132	Certified Ethical Hacking	2
CS 152	Server-Side Ruby Web Programming	3
	Total	*14-15*

Financial Literacy Foundation

The Financial Literacy Foundation Skills Certificate is designed to prepare students for employment in the financial services industry or to take responsibility for making financial decisions. Students gain the foundational knowledge and tools needed for financial analysis and decision making.

SUBJECT & NO.	COURSE	UNITS
BUS 001	Introduction to Business	3
FINANCE 002	Investments	3
FINANCE 008	Personal Finance and Investments	3
	Total	*9*

Hospitality

This skills certificate in hospitality is comprised of a series of course options focused on developing students' academic foundation and knowledge in the hospitality industry as a supervisor and management level. The required courses HOSP 100 and SUPV 001 prepare students for a career in the hospitality industry beyond entry-level. The elective options in this certificate are courses that allow students to choose a path to increase their knowledge in macro, operational, customer, and entrepreneur levels of hospitality operations depending on the student's interests and goals.

SUBJECT & NO.	COURSE	
HOSPT 100	Introduction to the Hospitality Industry	3
SUPV 001	Elements of Supervision	3
ELECTIVE COURSES: CHOOSE ONE COURSE		
ACCTG 001	Introduction Accounting I	5
ECON 002	Principles of Macroeconomics	3
BUS 015	Business Statistics	3
FAM & CS 031	Marriage and Family Life	3
LAW 008	Law and Society	3
MGMT 013	Small Business Entrepreneurship	3
	Total	*9-11*

Introduction to Front-End User Interface

This skills certificate is designed as an introduction to the front-end web user interface. You will learn all the necessary skills needed to build interactive and responsive user experiences on the Web. Once you have completed this certificate, you will have deepened your knowledge of Three foundational languages that power the Web: HTML5, CSS and JavaScript.

SUBJECT & NO.	COURSE	
CIS 148	Introduction to Web Development HTML5 & CSS	3
CS 112	Programming in JavaScript	3
ELECTIVE COURSES: CHOOSE ONE COURSE		
CIS 101	Introduction to Computers and Their Uses	3
OR		
CIS 111*	Supporting Windows Desktops	3
	Total	*9*

**This course has a prerequisite.*

Introduction to Back-End Development

The back-end (Server-Side of Applications) coding certificate provides students with courses related to computer programming for back-end web development. Coursework includes Databases, Server-Side Ruby, and Python. It is designed as an introductiont to back-end coding that gives students the building blocks to seek an entry-level career in server-side software development, focusing on everything you can't see on a website.

SUBJECT & NO.	COURSE	
CIS 120*	Introduction to Databases	3
CS 119	Programming in Python	3
CS 152	Server-Side Ruby Web Programming	3
	Total	*9*

**This course has a prerequisite.*

Legal Office Assistant

This certificate gives the student basic knowledge and skills necessary to assist in modern computerized office operations of law firms, government offices and law-related businesses, together with a fundamental understanding of the legal system indispensable to supporting the functions of legal environment office operations. These courses provide students with basic knowledge of professional office computer systems, combined with an understanding of the legal system and basic knowledge of legal practices and procedures.

SUBJECT & NO.	COURSE	UNITS
LAW 001	Business Law I	3
LAW 002	Business Law II	3
CIS 101	Introduction to Computers and Their Uses	3
	Total	*9*

Micro Business Management

The courses in this certificate will help students understand business, entrepreneurship, marketing, accounting, and personal finance. These are all important topics for future and current entrepreneurs. The curriculum introduces students to small business ownership and sales/marketing. Students will be prepared to be freelancers and independent contractors for large and small businesses.

SUBJECT & NO.	COURSE	UNITS
BUS 001	Introduction to Business	3
MGMT 013	Small Business Entrepreneurship	3
FINANCE 008	Personal Finance and Investments	3
OR		
ACCTG 001	Introductory Accounting I	5
MARKET 001	Principles of Selling	3
OR		
MARKET 011	Fundamentals of Advertising	3
	Total	*12-14*

Real Estate Broker Pathway

This skills certificate is focused on preparing students with the foundations for a career as a real estate broker. Additionally, this certificate guides students toward completing the required broker exam qualifications as identified by the California Department of Real Estate. Applicants for a real estate broker license examination must have successfully completed the courses (college-level & 3 or 5 unit courses) listed in this certificate, in addition to other courses in order to qualify for the California Real Estate Broker License exam. These courses meet the state of California broker qualification of course completion at an institution of higher learning accredited by the Western Association of Schools and Colleges.

SUBJECT & NO.	COURSE	UNITS
REQUIRED COURSES: CHOOSE FOUR COURSES		
REAL ES 003	Real Estate Practices	3
REAL ES 005	Legal Aspects of Real Estate I	3
REAL ES 007	Real Estate Finance	3
REAL ES 009	Real Estate Appraisal I	3
REAL ES 021	Real Estate Economics	3
ACCTG 001	Introductory Accounting I	5
	Total	*12-14*

Real Estate Escrow

This program is designed to prepare students for employment in an Escrow Office. Much of the coursework is hands-on using the department's real estate computer laboratory.

SUBJECT & NO.	COURSE	UNITS
REAL ES 011	Escrow Principles	3
TWO COURSES FROM THE FOLLOWING:		6
REAL ES 001	Real Estate Principles	3

REAL ES 003	Real Estate Practices	3
REAL ES 005	Legal Aspects of Real Estate I	3
REAL ES 007	Real Estate Finance	3
	Total	*9*

Real Estate Sales

This program prepares students for the State Real Estate Salesperson Licensing Examination. A Licensed Real Estate Salesperson sells houses and other real estate under the guidance of a Licensed Real Estate Broker.

SUBJECT & NO.	COURSE	UNITS
REAL ES 001	Real Estate Principles	3
REAL ES 003	Real Estate Practices	3
ONE COURSE FROM THE FOLLOWING:		3
ACCTG 001	Introductory Accounting I	5
LAW 001	Business Law I	3
REAL ES 005	Legal Aspects of Real Estate I	3
REAL ES 007	Real Estate Finance	3
REAL ES 009	Real Estate Appraisal I	3
REAL ES 011	Escrow Principles	3
REAL ES 014	Property Management	3
REAL ES 017	Mortgage Loan Brokering	3
REAL ES 021	Real Estate Economics	3
REAL ES 024	Common-Interest Developments	3
	Total	*9-11*

Certificates of Achievement

Accounting

(Academic Plan E021158D)

This program is designed to give the student specific knowledge of accounting and an overall view of business, law and data processing. It would allow the student to take advantage of enormous opportunities in public, private, or government sectors.

Program Learning Outcomes:

- Compile financial data into financial reports required by both internal and external users.
- Evaluate and analyze financial information for economic decision making.

SUBJECT & NO.	COURSE	UNITS
ACCTG 001	Introductory Accounting I	5
ACCTG 002*	Introductory Accounting II	5
ACCTG 015	Tax Accounting I	3
LAW 001	Business Law I	3
CIS 101	Introduction to Computers and Their Uses	3
	Total	*19*

**This course has a prerequisite.*

Business Management I

(Academic Plan E021159D)

This program is designed for the ambitious student to advance to a position of responsibility in a business organization and for the student preparing to go into business for him or herself.

Program Learning Outcomes:

- Formulate, design and develop an entrepreneurial business plan.
- Identify and integrate the functional areas of business including management, marketing, computer and software systems, accounting and finance.

SUBJECT & NO.	COURSE	UNITS
BUS 001	Introduction to Business	3
BUS 011	Job Retention and Responsibility	1
FINANCE 002	Investments	3
MGMT 015	Small Business Management II	3
FINANCE 008	Personal Finance and Investments	3
OR		
ACCTG 001	Introductory Accounting I	5
SUPV 001	Elements of Supervision	3
MGMT 013	Small Business Entrepreneurship	3
MARKET 001	Principles of Selling	3
OR		
MARKET 011	Fundamentals of Advertising	3
	Total	*28-30*

Business Marketing I

(Academic Plan E021161D)

This program is designed to train students to advance in positions such as retail sales, insurance sales, department manager and buyer, chain store manager, credit manager, advertising salesperson, and wholesale sales work. The program is also planned for those who plan to operate their own business.

Local business associations cooperate in offering suitably paid employment experience to students.

Program Learning Outcomes:

- Analyze qualitative data to generate effective marketing strategies for an advertising campaign.
- Identify and integrate the functional areas of business including management, marketing, digital media, e-commerce and finance.

SUBJECT & NO.	COURSE	UNITS
BUS 001	Introduction to Business	3
BUS 011	Job Retention and Responsibility	1
CIS 101	Introduction to Computers and Their Uses	3
MARKET 001	Principles of Selling	3
MARKET 011	Fundamentals of Advertising	3
MARKET 023	Introduction to Social Media Marketing	3
THREE ADDITIONAL UNITS SELECTED FROM THE LIST BELOW:		3
MGMT 013	Small Business Entrepreneurship	3
MGMT 015	Small Business Management II	3
SUPV 001	Elements of Supervision	3
	Total	*19*

Cloud Computing

(Academic Plan E038165D)

The Cloud Computing Certificate of Achievement provides the student with the industry standard skills to understand and develop applications for the cloud. Students will learn a range of topics that cover the technical principals of the hardware and software requirements to run systems in the cloud, including storage, database management

and software systems while maintaining secure access. The certificate requires 18 units. A minimum grade of C is required in each course taken.

Program Learning Outcomes:

- Create word processing documents, spreadsheets, databases and presentations in a business environment.
- Design a program using a programming language to produce software and/or an interactive website.
- Host a database and run queries using an interface from a commercial provider.
- Run a file-server service using a selected provider.

SUBJECT & NO.	COURSE	UNITS
CIS 192	Introduction to Cloud Computing	3
CIS 193	Database Essentials in Amazon Web Services	3
CIS 194	Compute Engines in Amazon Web Services	3
CIS 195	Security in the Cloud	3
SIX UNITS FROM THE FOLLOWING:		6
CIS 101	Introduction to Computers and Their Uses	3
CS 119	Python Programming	3
CS 152	Server-Side Ruby Web Programming	3
	Total	*18*

Computer Science Information Technology - Microcomputers

(Academic Plan E015920D)

This program is designed to give students fundamental entry- level job skills, a marketable level of computer literacy, and an opportunity to transfer most of the Computer Science Information Technology courses to a four-year university. These courses provide students with the basics of computer concepts, terminology, applications software, programming and the Internet.

Program Learning Outcomes:

- Create word processing documents, spreadsheets, databases and presentations in a business environment.
- Design a program using a programming language to produce software and/or an interactive website.
- Determine the best computer operating system and network solution required to suit organizational needs.

SUBJECT & NO.	COURSE	UNITS
CIS 101	Introduction to Computers and Their Uses	3
CIS 111*	Supporting Windows Desktops	3
CIS 120*	Introduction to Databases	3
CIS 123	Business Data Reporting	3
CIS 210	Introduction to Computer Networking	3
CS 111	Programming in Visual Basic	3
	Total	*18*

**This course has a prerequisite.*

Computer Science Information Technology - Programming

(Academic Plan E008263D)

This program enables students to gain much needed programming experience with mainframe computers as well as microcomputers. These experiences will enable students to advance from several entry-level jobs to higher positions in supervision, business management, and systems analysis.

Program Learning Outcomes:

- Design a program using a programming language to produce desired results based on a specific input.
- Utilize basic skills in computer applications and introductory programming techniques for software development.

SUBJECT & NO.	COURSE	UNITS
CIS 101	Introduction to Computers and Their Uses	3
CIS 120*	Introduction to Databases	3
CS 111	Programming in Visual Basic	3
CS 113	Programming in JAVA	3
CS 116	Programming in C++	3
CS 136*	Introduction to Data Structures	3
CS 216*	Object-Oriented Programming in C++	3
	Total	*21*

**This course has a prerequisite.*

Data Analytics

(Academic Plan E044375D)

The Data Analytics Certificate of Achievement at ELAC offers an immersive educational experience, equipping students with the necessary skills in data analytics to transform raw data into insightful business intelligence. The curriculum focuses on practical application, helping students become proficient in Excel and Tableau, and learn Python programming to enhance their data analysis skills. Completing this program will equip students with the necessary knowledge and experience to make meaningful contributions to data-driven initiatives in their professional environment.

Program Learning Outcomes:

- Students who complete the Data Analytics Certificate of Achievement will exhibit proficiency in core competencies, including the application of best practices, tools, and methodologies relevant to the field.

SUBJECT & NO.	COURSE	UNITS
CIS 192	Introduction to Cloud Computing	3
CIS 125	Tableau Essentials	3
CIS 123	Business Data Reporting	3
CIS 193	Database Essentials in Amazon Web Services	3
CIS 219	Introduction to Oracle: SQL and PL/SQL	3
CS 119	Programming in Python	3
	Total	*18*

Data Science

(Academic Plan E044374D)

The Certificate of Achievement in Data Science is an educational program that provides a strong foundation for

a career in the field of data science. The program equips students with the skills to source and refine data from various platforms. They learn to use tools like SQL for relational databases, Python for data manipulation, and AWS services for advanced data handling and analytics. The curriculum covers essential Python libraries and AWS features, preparing students to manage complex data projects and make informed decisions based on large datasets. Additionally, the program provides a comprehensive understanding of statistical methods in a data science environment, which is crucial for data science roles that demand proficiency in extracting insights and defending data transformation decisions.

Program Learning Outcomes:

- Students who complete the Data Science Certificate of Achievement will exhibit proficiency in core competencies, including the application of best practices, tools, and methodologies relevant to the field.

SUBJECT & NO.	COURSE	UNITS
CIS 125	Tableau Essentials	3
OR		
CIS 192	Introduction to Cloud Computing	3
CS 119	Programming in Python	3
CIS 193	Database Essentials in Amazon Web Services	3
MATH 229	Statistics for Data Science	4
CS 121*	Python Programming for Data Science and Machine Learning	4
CIS 219	Introduction to Oracle: SQL and PL/SQL	3
	Total	*19*

**This course has a prerequisite.*

Executive Legal Assistant

(Academic Plan E038333D)

This program is designed to give the student essential knowledge of the skills necessary to manage the business aspects of law office operations, together with a fundamental understanding of the legal system indispensable to the performance of a supporting role to attorneys in the practice of law. These courses provide students with an understanding of the legal system and basic knowledge of legal practices and procedures.

Program Learning Outcomes:

- Students who complete the Executive Legal Assistant Certificate Of Achievement will exhibit proficiency in core competencies, including the application of best practices, tools, and methodologies relevant to the field.

SUBJECT & NO.	COURSE	UNITS
CIS 101	Introduction to Computers and Their Uses	3
ACCTG 001	Introductory Accounting I	5
LAW 001	Business Law I	3
LAW 002	Business Law II	3
OR		
LAW 931	Cooperative Education-Law	3
BUS 001	Introduction to Business	3
OR		
SUPV 001	Elements of Supervision	3
	Total	*17*

Global Business Relations

(Academic Plan E040898D)

Global Business Relations is a multi-and interdisciplinary program designed to increase knowledge and understanding of global business development across the globe by includiing courses and topics in intenational law, international accounting, global finance, and global entrepreneurship. Students will gain an understanding of the critical issues that affect businesses and organizations that sell, expand or relocate into othe nations. Students will become more competitive in the job market by developing a background for working in a global economy and for living in a multicultural society. As a result, students will learn to amke intelligent business decisions.

This certificate will include courses in Global Business, Global Entrepreneurship, Global Economics, Intenational Law, Intenational Trade, International Accounting, and Social Media Marketing, and Job Retention and Responsibility. A minimum grade of C is required in each course taken.

Program Learning Outcomes:

- Students who complete the Global Business Relations Certificate of Achievement will exhibit proficiency in core competencies, including the application of best practices, tools, and methodologies relevant to the field.

SUBJECT & NO.	COURSE	UNITS
BUS 011	Job Retention and Responsibility	1
ECON 011	Economics for Globalization	3
LAW 026	Intenational Law of Business and Commerce	3
MARKET 023	Introduction to Social Media Marketing	3
BUS 015	Business Statistics	3
OR		
ECON 020	Statistics for Economics	3
INTBUS 001	International Trade	3
OR		
INTBUS 002	Transport Systems	3
	Total	*16*

International Law and Public Policy Administration

(Academic Plan E038334D)

The International Law and Public Policy Administration Certificate of Achievement provides the student essential knowledge of the skills necessary to manage the business aspects of an international law, business or government office, together with a fundamental understanding of the international legal system indispensable to the performance of a supporting role to attorneys, business executives, regulators and other legal professionals in international law related industries. These courses provide students with basic knowledge of international law-related industries including government, business, nonprofit, regulatory, legal, and international trade. The certificate requires 18 units. A minimum grade of C is required in each course taken.

Program Learning Outcomes:

- Students who complete the International Law And Public Policy Administration Certificate Of Achievement will exhibit proficiency in core competencies, including the application of best practices, tools, and methodologies relevant to the field.

SUBJECT & NO.	COURSE	UNITS
COMPLETE THE FOLLOWING COURSES:		9
LAW 001	Business Law I	3
CIS 101	Introduction to Computers and their Uses	3
LAW 021	International Public Law	3
ELECTIVE COURSES		9
ECON 011	Economics of Globalization	3
OR		
POL SCI 002	Introduction to Comparative Politics	3
INT BUS 001	International Trade	3
OR		
LAW 026	International Law of Business and Commerce	3
LAW 002	Business Law II	3
OR		
LAW 931	Cooperative Education - Law	3
	Total	*18*

Legal Support Professional

(Academic Plan E039523D)

This program is an interdisciplinary program designed to increase students' understanding of the knowledge and skills needed in the legal industry and law-related fields. Upon completion, students are prepared to enter employment working with attorneys and legal professionals in law firms and law-related public and private offices.

Program Learning Outcomes:

- Students who complete the Legal Support Professional Certificate Of Achievement will exhibit proficiency in core competencies, including the application of best practices, tools, and methodologies relevant to the field.

SUBJECT & NO.	COURSE	UNITS
PHILOS 006	Logic in Practice	3
OR		
COMM 104	Argumentation and Debate	3
ENGL C1000	Academic Reading and Writing	3
OR		
ENGLISH 101Z	College Reading and Composition I Plus 3-Hour Lab	4
OR		
E.S.L. 110	College Composition for Non-Native Speakers	4
LAW 008	Law and Society	3
CIS 101	Introduction to Computers and Their Uses	3
LAW 001	Business Law I	3
LAW 002	Business Law II	3
OR		
LAW 931	Cooperative Education-Law	3
	Total	*18-19*

Paralegal

(Academic Plan E044840D)

The Paralegal Certificate of Achievement course of study includes a combination of classes covering a broad range of paralegal and law topics designed to produce a professional, competent, paralegal prepared for entry into a legal career assisting attorneys. Completion of the certificate launches students toward successful completion of the Paralegal Studies A.A. degree by fulfilling a majority of the required A.A. degree curriculum. The certificate is also an excellent option for students who already hold a college degree and seek to build marketable workplace skills to increase career options and employment opportunities.

Program Learning Outcomes:

- Students who complete the Paralegal Certificate Of Achievement will exhibit proficiency in core competencies, including the application of best practices, tools, and methodologies relevant to the field.

SUBJECT & NO.	COURSE	UNITS
LAW 001	Business Law I	3
LAW 002	Business Law II	3
LAW 010	Introduction to Legal Assistant I	3
LAW 017	Legal Writing	3
LAW 051	Legal Research for Paralegals	3
CIS 101	Introduction to Computers and Their Uses	3
	Total	*18*

Real Estate Broker

(Academic Plan E010721D)

This program is designed to prepare students to take the examination to become a State Licensed Real Estate Broker. A licensed real estate broker sells houses and other real estate properties independently or under the guidance of another broker.

Program Learning Outcomes:

- Apply Real Estate terminology, concepts, and office procedures to complete standard real estate forms and contracts in order to effectuate a successful real estate transaction.
- Incorporate the theory and principles necessary to pass the State of California Real Estate Salesperson and Real Estate Broker licensing examinations

SUBJECT & NO.	COURSE	UNITS
REAL ES 003	Real Estate Practices	3
REAL ES 005	Legal Aspects of Real Estate I	3
REAL ES 007	Real Estate Finance I	3
REAL ES 009	Real Estate Appraisal I	3
REAL ES 021	Real Estate Economics	3
THREE COURSES FROM THE FOLLOWING:		9-11
ACCTG 001	Introductory Accounting I	5
LAW 001	Business Law I	3
REAL ES 001	Real Estate Principles	3
REAL ES 011	Escrow Principles	3
	Total	*24-26*

Tax Fundamentals

(Academic Plan E037765)

This certificate includes introduction to accounting, business law, ethics, and an overview of taxation for individuals and businesses. This certificate requires 17 units. A minimum grade of C is required in each course in the certificate.

Program Learning Outcomes:

- Develop an overview of taxation for individuals and businesses.
- Introduce accounting, business law, and ethics.

SUBJECT & NO.	COURSE	UNITS
ACCTG 001	Introductory Accounting I	5
ACCTG 015	Tax Accounting I	3
ACCTG 016*	Tax Accounting II	3
ACCTG 019	Ethics for Accounting Professionals	3
LAW 001	Business Law I	3
	Total	*17*

**This course has a prerequisite.*

Associate Degree Programs

Accounting, Associate in Arts Degree

(Academic Plan E002432C)

This program is designed for the student who wishes to become an accountant, or to do accounting work of an advanced and technical nature in public or private accounting. (The student who plans to transfer to a college or university with junior standing should follow the lower division requirements of the chosen institution).

Program Learning Outcomes:

- Evaluate and analyze financial information for economic decision making.
- Compile financial data into financial reports required by both internal and external users.

SUBJECT & NO.	COURSE	UNITS
COMPLETE THE FOLLOWING COURSES:		37
ACCTG 001	Introductory Accounting I	5
ACCTG 002*	Introductory Accounting II	5
ACCTG 003*	Intermediate Accounting I	3
ACCTG 012*	Auditing	3
ACCTG 015	Tax Accounting I	3
ACCTG 032	Accounting Using QuickBooks Pro	3
ACCTG 045	Governmental Accounting I	3
BUS 001	Introduction to Business	3
CIS 101	Introduction to Computers and Their Uses	3
LAW 001	Business Law I	3
SUPV 001	Elements of Supervision	3
COMPLETE SIX UNITS FROM THE FOLLOWING:		6
ACCTG 011	Cost Accounting	3
ACCTG 016*	Tax Accounting II	3
ACCTG 019	Ethics for Accounting Professionals	3
ACCTG 021	Bookkeeping and Accounting I	3
ACCTG 046*	Governmental Accounting II	3
FINANCE 008	Personal Finance and Investments	3
LAW 002	Business Law II	3
COMPLETE ADDITIONAL DEGREE APPLICABLE UNITS, IF NEEDED, TO REACH 60 UNITS		
LACCD GENERAL EDUCATION PLAN		27
	Total	*60*

Note: Per AP 4100, this degree is considered a high unit major with major requirements meets or exceeds 37 units. The following LACCD GE Area 4a (3 units) and Area 7 (3 units) are waived for this degree.

**This course has a prerequisite.*

Associate in Science in Business Administration 2.0 for Transfer

(Academic Plan E041097H)

Students completing the Associate in Science in Business Administration for Transfer Degree 2.0 will have satisfied the lower division major preparation for bachelor's degrees in similar majors as determined by California State University (CSU) campuses and are guaranteed admission with junior status to the California State University system, although not to a particular campus or major. Students can use the website ADT Search by CSU Campus to find CSU campuses that accept ADT degrees as being similar to their bachelor's degree majors: https://www.calstate.edu/apply/transfer/Pages/associate-degree-for-transfer-major-and-campus-search.aspx.

To earn an Associate Degree for Transfer, students must complete 60 semester units (90 quarter units) of coursework that is transferable to the California State University with an overall GPA of 2.0 or higher, and also complete each of the following requirements:

1. Major/Area of Emphasis: A minimum of 18 semester units (27 quarter units) of coursework, with a C or higher earned in each course or P if taken on a Pass/No Pass basis, as required by the Los Angeles Community College District (LACCD) (Title 5 §55062).
2. General Education: Completion of the California General Education Transfer Curriculum (Cal-GETC) course requirements, with a C or higher earned for each course or P if taken on a Pass/No Pass basis (34 semester/45 quarter units).
3. Residency: A minimum of 12 semester units must be completed within the LACCD (Title 5 §55062).

Program Learning Outcomes:

- Acquire a broad fundamental knowledge of business theory and practices to encompass the skills needed for a professional business environment.
- Apply the principles and practices of the business world in preparation for a formal business education.

Required Core Courses

SUBJECT & NO.	COURSE	UNITS
ACCTG 001	Introductory Accounting I	5
ACCTG 002*	Introductory Accounting II	5
ECON 001	Principles of Microeconomics	3
ECON 002	Principles of Macroeconomics	3
LAW 001	Business Law I	3
MATH 236*	Calculus for Business and Social Science	5
OR		
MATH 235	Finite Mathematics	5
OR		

MATH 261*	Calculus I	5
STAT C1000	Introduction to Statistics	4
OR		
STAT C1000E	Introduction to Statistics	4
OR		
PSYCH 091	Statistics for the Social and Behavioral Sciences	4
OR		
ECON 020	Statistics for Economics	3
OR		
BUS 015	Business Statistics	3
BUS 001	Introduction to Business	3
TOTAL UNITS FOR THE MAJOR		30-31
COMPLETE ADDITIONAL CSU UNITS, IF NEEDED, TO REACH 60 CSU TRANSFERABLE UNITS		
CAL-GETC GE PATTERN		
	Total	*60*

**This course has a prerequisite.*

Business Management, Associate in Arts Degree

(Academic Plan E002433C)

This program is designed for the student ambitious to advance to a position of responsibility in a business organization and for the student preparing to go into business for him or herself.

Program Learning Outcomes:

- Formulate, design and develop an entrepreneurial business plan.
- Identify and integrate the functional areas of business including management, marketing, computer and software systems, accounting and finance.

SUBJECT & NO.	COURSE	UNITS
COMPLETE THE FOLLOWING COURSES:		38
ACCTG 001	Introductory Accounting I	5
BUS 001	Introduction to Business	3
CIS 101	Introduction to Computers and Their Uses	3
FINANCE 002	Investments	3
FINANCE 008	Personal Finance and Investments	3
LAW 001	Business Law I	3
MARKET 001	Principles of Selling	3
MARKET 011	Fundamentals of Advertising	3
MGMT 013	Small Business Entrepreneurship	3
MGMT 015	Small Business Management II	3
PUB REL 001	Principles of Public Relations	3
SUPV 001	Elements of Supervision	3
COMPLETE ADDITIONAL DEGREE-APPLICABLE UNITS, IF NEEDED, TO REACH 60 UNITS.		
LACCD GENERAL EDUCATION PLAN		21
	Total	*60*

Note: 6 units of major courses may be double counted in LACCD GE Area 4b and 2.

Computer Science Information Technology, Associate in Arts Degree

(Academic Plan E002440C)

This program is designed to prepare students to gain experience in the computer field. It gives students entry-level job skills and the opportunity to transfer to a four-year university.

Program Learning Outcomes:

- Create word processing documents, spreadsheets, databases and presentations in a business environment.
- Design a program using a programming language to produce software and/or an interactive website.
- Determine the best computer operating system and network solution required to suit organizational needs.

SUBJECT & NO.	COURSE	UNITS
COMPLETE THE FOLLOWING 9 COURSES:		27
CIS 101	Introduction to Computers and Their Uses	3
CIS 111*	Supporting Windows Desktops	3
CIS 120*	Introduction to Databases	3
CIS 123	Business Data Reporting	3
CIS 210	Introduction to Computer Networking	3
CS 111	Programming in Visual Basic	3
CS 113	Programming in JAVA	3
CS 116	Programming in C++	3
CS 130*	Introduction to Computer Architecture and Organization	3
COMPLETE NINE UNITS FROM THE FOLLOWING:		9
CIS 148	Introduction to Web Development HTML5 & CSS	3
CIS 162	Cyber Security I	3
CIS 192	Introduction to Cloud Computering	3
CIS 193	Database Essentials in Amazon Web Services	3
CIS 194	Compute Engines in Amazon Web Services	3
CIS 195	Security in Amazon Web Services	3
CIS 222	PC Maintenance and Troubleshooting	2
CS 112	Programming in JavaScript	3
CS 119	Programming in Python	3
CS 131*	Discrete Structures for Computer Science	3
CS 152	Server-Side Ruby Web Programming	3
CS 213*	Advanced Programming in Java	3
LACCD GENERAL EDUCATION PLAN		27
	Total	*60*

Note: CIS 111 may be double counted in LACCD GE Area 2.

**This course has a prerequisite.*

Associate in Arts in Law, Public Policy, and Society for Transfer

(Academic Plan E037547G)

Students completing the Associate in Arts in Law, Public Policy, and Society for Transfer Degree will have satisfied the lower division major preparation for bachelor's degrees in similar majors as determined by California State University (CSU) campuses and are guaranteed admission with junior status to the California State

University system, although not to a particular campus or major. Students can use the website ADT Search by CSU Campus to find CSU campuses that accept ADT degrees as being similar to their bachelor's degree majors: https://www.calstate.edu/apply/transfer/Pages/associate-degree-for-transfer-major-and-campus-search.aspx.

To earn an Associate Degree for Transfer, students must complete 60 semester units (90 quarter units) of coursework that is transferable to the California State University with an overall GPA of 2.0 or higher, and also complete each of the following requirements:

1. Major/Area of Emphasis: A minimum of 18 semester units (27 quarter units) of coursework, with a C or higher earned in each course or P if taken on a Pass/No Pass basis, as required by the Los Angeles Community College District (LACCD) (Title 5 §55062).
2. General Education: Completion of the California General Education Transfer Curriculum (Cal-GETC) course requirements, with a C or higher earned for each course or P if taken on a Pass/No Pass basis (34 semester/45 quarter units).
3. Residency: A minimum of 12 semester units must be completed within the LACCD (Title 5 §55062).

Program Learning Outcomes:

- Appraise the impact of diverse historical, social, economic and cultural phenomena on contemporary concepts of rights and justice.
- Compose logically compelling arguments equivocally advocating diverse points of view.
- Evaluate the relative comparative merit of varied socio-political legal systems.

Required Core Courses

SUBJECT & NO.	COURSE	UNITS
ADM JUS 001	Introduction to Criminal Justice	3
OR		
ADM JUS 002	Concepts of Criminal Law	3
OR		
ADM JUS 004	Principles and Procedures of the Justice system	3
OR		
LAW 001	Business Law I	3
OR		
LAW 008	Law and Society	3
PHILOS 020	Ethics	3
COMM C1000	Introduction to Public Speaking	3
OR		
COMM 104	Argumentation and Debate	3
OR		
COMM 151	Small Group Communication	3
ENGL C1000	Academic Reading and Writing	3
OR		
ENGLISH 101Z	College Reading and Composition I Plus 3-Hour Lab	4
OR		
E.S.L. 110	College Composition for Non-Native Speakers	4
COMM 104	Argumentation and Debate	3
OR		
ENGL C1001*	Critical Thinking and Writing	3
OR		
PHILOS 006	Logic in Practice	3
STAT C1000	Introduction to Statistics	4
OR		
STAT C1000E	Introduction to Statistics	4
OR		
PSYCH 091	Statistics for the Social and Behavioral Sciences	4
OR		
ECON 020	Statistics for Economics	3
OR		
BUS 015	Business Statistics	3
OR		
SOC 125	Statistics for the Social Sciences	3
HISTORY 011	Political and Social History of the United States to 1877	3
OR		
HISTORY 012	Political and Social History of the United States from 1865	3
POLS C1000	American Government and Politics	3
LIST A SELECT TWO COURSES FROM TWO OF THE AREAS BELOW:		6 UNITS
AREA 1: ADMINISTRATIVE OF JUSTICE/CRIMINAL JUSTICE/CRIMINOLOGY		
ADM JUS 001	Introduction to Criminal Justice	3
ADM JUS 002	Concepts of Criminal Law	3
ADM JUS 004	Principles and Procedures of the Justice system	3
ADM JUS 003	Legal Aspects of Evidence	3
ADM JUS 067	Community Relations I	3
ADM JUS 075	Introduction to Corrections	3
SOC 003	Crime and Delinquency	3
AREA 2: BUSINESS		
LAW 001	Business Law I	3
AREA 3: ECONOMICS		
ECON 001	Principles of Microeconomics	3
ECON 002	Principles of Macroeconomics	3
AREA 4: POLITICAL SCIENCE		
POL SCI 005	This History of Western Political Thought	3
POL SCI 002	Introduction to Comparative Politics	3
POL SCI 007	Introduction to International Relations	3
POL SCI 050	Introduction to Research in Political Science	3
AREA 5: PUBLIC POLICY		
CHICANO 004	Introduction to Chicana/o Studies	3
PUB REL 001	Principles of Public Relations	3
SOC 002	American Social Problems	3
AREA 6: DIVERSITY		
ANTHRO 102	Human Ways of Life: Cultural Anthropology	3
COMM 122	Intercultural Communications	3
GEOG 002	Cultural Elements of Geography	3
SOC 011	Race and Ethnic Relations	3
AFRO AM 004	The African-American in the History of the U.S. I	3
AFRO AM 005	The African-American in the History of the U.S. II	3
ASIAN 001	Asian American History	3
ASIAN 002	Contemporary Asian American Issues	3
CHICANO 002	The Mexican-American in Contemporary Society	3

CHICANO 007	The Mexican-American in the History of the United States I	3
CHICANO 008	The Mexican-American in the History of the United States II	3
AREA 7: COLLEGE SUCCESS		
COUNSEL 040	College Success Seminar	3
AREA 8: INTERNSHIP/FIELDWORK:		
LAW 931	Cooperative Education - Law	3
COMPLETE ADDITIONAL CSU UNITS, IF NEEDED, TO REACH 60 CSU TRANSFERABLE UNITS		
	Cal-GETC GE Pattern	
	Total	*60*

**This course has a prerequisite.*

Marketing, Associate in Arts Degree
(Academic Plan E002435C)

This program is intended for students who intend to pursue careers which include retail sales, insurance sales, department manager and buyer, chain store manager, credit manager, advertising salesperson, and wholesale sales work. The program is also intended for those who plan to operate their own business.

Program Learning Outcomes:

- Analyze qualitative data to generate effective marketing strategies for an advertising campaign.
- Identify and integrate the functional areas of business including management, marketing, digital media, e-commerce and finance.

SUBJECT & NO.	COURSE	UNITS
COMPLETE THE FOLLOWING 13 COURSES:		39
BUS 001	Introduction to Business	3
BUS 015	Business Statistics	3
CIS 101	Introduction to Computers and Their Uses	3
FINANCE 002	Investments	3
FINANCE 008	Personal Finance and Investments	3
MARKET 001	Principles of Selling	3
MARKET 011	Fundamentals of Advertising	3
MARKET 023	Introduction to Social Media Marketing	3
MGMT 013	Small Business Entrepreneurship	3
MGMT 015	Small Business Management II	3
PUB REL 001	Principles of Public Relations	3
SOC 004*	Sociological Analysis	3
OR		
PSYCH 013*	Social Psychology	3
SUPV 001	Elements of Supervision	3
LACCD GENERAL EDUCATION PLAN		27
	Total	*60*

Note: 6 units of major may be double counted in LACCD GE Area 2 and Area 4b.

**This course has a prerequisite.*

Paralegal Studies, Associate in Arts Degree
(Academic Plan E043649C)

The Paralegal Program is designed to prepare the student to assist attorneys and legal professionals in all phases of legal work. The program also equips students with the knowledge necessary to enter the legal service fields in skilled professions such as Paralegals, Legal Assistants, Title Examiners, Abstractors, Title Searchers, Court Reporters, Court Captioners, Legal Secretaries, Administrative Assistants, Public Policy Administrators, and Legal Support Staff.

Program Learning Outcomes:

- Students who complete the Paralegal Studies AA will exhibit proficiency in core competencies, including the application of best practices, tools, and methodologies relevant to the field.

SUBJECT & NO.	COURSE	UNITS
REQUIRED COURSES:		21
LAW 001	Business Law I	3
LAW 002	Business Law II	3
CIS 101	Introduction to Computers and Their Uses	3
LAW 010	Introduction to Legal Assisting I	3
LAW 004*	Directed Field Work in Legal Assisting	3
LAW 017	Legal Writing	3
LAW 051	Legal Research for Paralegals	3
COMPLETE 9 UNITS FROM THE FOLLOWING:		9
LAW 003	Civil Rights and the Law	3
LAW 008	Law and Society	3
LAW 013	Wills, Trusts and Probate Administration	3
LAW 018	Marriage and Family Law	3
LAW 021	International Public Law	3
LAW 026	International Law of Business and Commerce	3
LAW 060	Environmental Law and Policty	3
REAL ES 005	Legal Aspects of Real Estate I	3
LAW 931	Cooperative Education - Law	3
ADM JUS 001	Introduction to Administration of Justice	3
ADM JUS 004	Principles and Procedures of the Justice System	3
TOTAL UNITS FOR MAJOR		30
COMPLETE ADDITIONAL DEGREE-APPLICABLE UNITS, IF NEEDED, TO REACH 60 UNITS.		
LACCD GENERAL EDUCATION PLAN		27
	Total	*60*

Note: 3 units of major courses may be double counted in LACCD Area 4b.

Real Estate, Associate in Arts Degree
(Academic Plan E002437C)

This program is designed to prepare students to work in the real estate field as salespersons or real estate brokers. In this program, students learn fundamental aspects of real estate in all areas such as real estate finance, real estate economics, real estate appraisal, real estate escrow and property management.

Program Learning Outcomes:

- Apply Real Estate terminology, concepts, and office procedures to complete standard real estate forms and contracts in order to effectuate a successful real estate transaction.
- Incorporate the theory and principles necessary to pass the State of California Real Estate Salesperson and Real Estate Broker licensing examinations.

SUBJECT & NO.	COURSE	UNITS
COMPLETE THE FOLLOWING 6 COURSES:		18
REAL ES 001	Real Estate Principles	3
REAL ES 003	Real Estate Practices	3
REAL ES 005	Legal Aspects of Real Estate I	3
REAL ES 007	Real Estate Finance I	3
REAL ES 009	Real Estate Appraisal I	3
REAL ES 021	Real Estate Economics	3
COMPLETE 12 UNITS FROM THE FOLLOWING:		12
ACCTG 001	Introductory Accounting I	5
LAW 001	Business Law I	3
LAW 002	Business Law II	3
REAL ES 011	Escrow Principles	3
REAL ES 014	Property Management	3
REAL ES 017	Mortgage Loan Brokering	3
REAL ES 024	Common-Interest Developments	3
COMPLETE ADDITIONAL DEGREE-APPLICABLE UNITS, IF NEEDED, TO REACH 60 UNITS.		
LACCD GENERAL EDUCATION PLAN		27
	Total	*60*

Transfer Curriculum

Information regarding lower division major preparation requirements required to transfer to a University of California (UC) or California State University (CSU) campus may be obtained at www.assist.org. For information about independent or out-of-state colleges/universities, please consult with a counselor.

Subjects & Course Descriptions

Accounting (ACCTG)

001 Introductory Accounting I (5) UC:CSU (C-ID ACCT 110)
LECTURE, 5 HOURS.
Note: This course is eligible to be offered in any DE modality.
Note: Business Administration majors who intend to transfer to a four-year college are advised to take this course their second semester.

This course is the study of accounting as an information system, examining why it is important and how it is used by investors, creditors, and others to make decisions. The course covers the accounting information system, including recording and reporting of business transactions with a focus on the accounting cycle, the application of generally accepted accounting principles, financial statements, and statement analysis. Includes issues relating to asset, liability, and equity valuation, revenue and expense recognition, cash flow, internal controls, and ethics.

002 Introductory Accounting II (5) UC:CSU (C-ID ACCT 120)
Prerequisite: Accounting 001.

LECTURE, 5 HOURS.
Note: This course is eligible to be offered in any DE modality.

This course focuses on the use and reporting of accounting data for managerial planning, cost control, and decision-making purposes. The course includes broad coverage of concepts, classifications, and behaviors of costs. Topics include cost systems, the analysis and use of cost information, cost-volume-profit analysis, contribution margin, profit planning, standard costs, relevant costs, and capital budgeting.

003 Intermediate Accounting I (3) CSU
Prerequisite: Accounting 001.

LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.

This course provides complete analytical application and an advanced review of topics discussed in Accounting 001. Topics include assets (current, fixed, and intangible), investments, financial statements, income taxes, liabilities, stockholders equity, revenue recognition, asset acquisition, and leases.

011 Cost Accounting (3) CSU
Prerequisite: Accounting 002.

LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.

In this course, students analyze both managerial and cost accounting, with emphasis on cost and non-cost systems; types of cost; elements of cost; cost behavior; variances for labor, materials, and overhead; indirect expenses; allocation of cost to by-products; and standard cost and budgets.

012 Auditing (3) CSU
Prerequisite: Accounting 002.

LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.

In this course, students study the principles of auditing and the techniques used in conducting an independent audit including an exploration of the requisite skills and knowledge needed to conduct an independent audit of financial statements. Practice is given in the preparation of audit working papers and audit reports.

015 Tax Accounting I (3) CSU

LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.

In this course, students are provided with a basic understanding of the federal income tax process, federal income tax laws that apply to individuals, and the application of tax principles to specific problems. Topics include gross income and exclusions, business deductions and itemized deductions, losses, certain tax credits and property transactions.

016 Tax Accounting II (3) CSU
Prerequisite: Accounting 001.

LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.

This course continues the study of Federal Income Taxes and the analysis of laws as well as consideration of appropriate accounting procedures and preparation of reports and returns as they apply to partnerships, limited liability companies, corporations, and S corporations.

017 Payroll Accounting (2) CSU
Prerequisite: Accounting 001 or Accounting 021.

LECTURE, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides students with the knowledge of all fundamental activities of a complete payroll system from manual to current automated systems, including Social Security benefits, taxes, payroll laws and regulations, and the ability to process an organization's payroll.

019 Ethics for Accounting Professionals (3) UC:CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is a survey and study of ethics in business and accounting areas including the study of moral values, personal integrity, professional accountability, business legitimacy, equity and fairness. This course also includes the study of the Sarbanes-Oxley Act, Codes of conduct, Circular 230, and case analysis.

021 Bookkeeping and Accounting I (3) UC:CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is the equivalent of the first half of Accounting 001. The course covers the accounting information system, including recording and reporting of business transactions with a focus on the accounting cycle, the application of generally accepted accounting principles, financial statements, and statement analysis. It includes issues relating to asset, revenue and expense recognition, internal controls, bank reconciliation, inventory valuation, and ethics.

032 Accounting Using QuickBooks Pro (3)

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course to perform accounting uses QuickBooks software applications with an emphasis on setting up new companies, data input, updating information on lists, analyzing information, generating reports, and decision making using case studies.

045 Governmental Accounting I (3)

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is designed to support the development of an understanding of Generally Accepted Accounting Principles (GA/ASP), Governmental Accounting Standards Board (GASB) and financial reporting standards for state and local government organizations. Topics include government accounting concepts, budget preparation and control, fund accounting, debt and fixed asset accounting, Comprehensive Annual Financial Report (CAFR) financial reporting and various other accounting concepts applicable to governmental accounting.

046 Governmental Accounting II (3)
Prerequisite: Accounting 045.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is a continuation of Accounting 045. It provides intense study of the accounting and financial reporting procedures for government and not-for-profit sectors. Promulgated accounting standards, conceptual issues, and special topics are examined. This class further explores the updates of financial reporting model and related FASB Codification topics with references to real world institutions, ranging from state and local governments and not-for-profit entities. Course emphasis is on proprietary, fiduciary, and not-for-profit fund accounting as well as financial reporting, auditing, budgeting, and performance measures.

Business (BUS)

001 Introduction to Business (3) UC:CSU (C-ID BUS 110)

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

Students engage in a multidisciplinary examination of how culture, society, economic systems, legal frameworks, international relations, political environments, financial institutions, and human behavior interact to shape a business organization's policies and practices within the U.S. and global society. By highlighting diversity, equity, accessibility, and inclusion (DEAI), the course will demonstrate how these influences impact key areas of business—including organizational structure, leadership, human resource management, risk management, ethics, marketing, and entrepreneurship—highlighting how they affect a business's ability to achieve its organizational goals while promoting social responsibility and equitable practices.

011 Job Retention and Responsibility (1)

LECTURE, 1 HOUR.

Note: This course is eligible to be offered in any DE modality.

This course covers a variety of topics related to succeeding at work as an office assistant, an administrative assistant, a secretary, and/or a medical administrative assistant. Topics include job orientation, business office employer expectations, customer service, dealing with difficult co-workers in the office, goal setting and career planning, mentoring, continuing education, and business ethics. Students are also asked to examine their personal lives to determine and correct any potential issues that may hinder their ability to maintain their jobs in an office.

015 Business Statistics (3) UC:CSU Cal-GETC Area 2 (C-ID MATH 110)
(UC Credit Limit: 1 course maximum from: BUS 015, ECON 020, STAT C1000, STAT C1000E, and PSYCH 091).

Conditions of Enrollment: Completion of intermediate algebra or the equivalent.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course covers topics in regression, correlation, experimental design, sampling methods, and other statistical methods with emphasis on their application to problems in practical business administration operations. The students learn to apply the above statistical methodologies to business, economics, information technology, education, health science, and political science decision-making.

Computer Information Systems (CIS)

101 Introduction to Computers and Their Uses (3) UC:CSU (C-ID BUS 140)
(UC Credit Limit: 1 course maximum from: CO SCI 201 or CIS 101 and CAOT 035).

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course teaches concepts of information systems and their role in business. This course focuses on information systems, database management systems, networking, Internet, e-commerce, ethics and security, computer systems hardware and software components, and webpage development. This course includes a hands-on component for developing computer-based solutions to common business problems, and practical workplace skills.

111 Supporting Windows Desktops (3) CSU
Prerequisite: Computer Information Systems 101.

LECTURE, 2 HOURS; LABORATORY, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides an introduction to operating systems concepts including installation, configuration, file systems, directory structures, memory and storage management, utilities, and maintenance using a variety of operating systems.

120 Introduction to Databases (3) UC:CSU
Prerequisite: Computer Information Systems 101.

LECTURE, 2 HOURS; LABORATORY, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course covers a complete presentation of database creation and management using Access. It includes database design, creation of tables, forms, queries, reports, macros, integrating data into a database, and using Structured Query Language (SQL).

123 Business Data Reporting (3) CSU
Advisory: Computer Information Systems 101.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course teaches advanced techniques in word processing and spreadsheets. It includes creating mail-merged documents using Excel and Access data sources, Excel advanced formulas,and the use of advanced adaptive Excel tools (formulas, logic, conditional formatting, data validation, pivot tables, pivot charts, and relationships).

125 Tableau Essentials (3) CSU
Advisory: Computer Information Systems 101.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides a comprehensive exploration of Tableau, a leading tool used for data visualization and analytics. The course focuses on hands-on experience to equip students with fundamental and advanced skills in data visualization. The course covers essential aspects such as connecting to data sources, configuring data, creating intricate chart visualizations, exploring advanced calculations, and map visualizations. Moreover, students will learn techniques for customizing and combining views for comprehensive data analysis.

148 Introduction to Web Development HTML5 & CSS (3) UC:CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

Students learn to build web pages using HTML5. Students gain hands-on experience working with the Linux operating system through open-source software building web pages from scratch. The topics covered include designing basic layout of the page, creating pages with images, links, Forms, Tables, and Media elements, JavaScript, PHP, XML, Apache and MYSQL.

162 Cyber Security I (3) CSU

LECTURE, 2 HOURS; LABORATORY, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course introduces the fundamental concepts and skills required to pursue a career in Cyber Security, Information Security and Risk Management, at an organizational level. Topics covered include hardware, software, processes, communications, applications, policies, and procedures with respect to organizational Cyber Security and Risk Management best practices. This course also assists in the preparation for the CompTIA Security+ certification exams.

192 Introduction to Cloud Computing (3) UC:CSU

LECTURE, 2 HOURS; LABORATORY, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course introduces cloud computing which shifts information systems from on-premises computing infrastructure to highly scalable Internet architectures. The course provides a solid foundation of cloud computing technologies and provides students with the understanding required to effectively evaluate and assess the business and technical benefits of cloud computing and cloud applications. Students analyze a variety of cloud services (storage, servers and software applications) and cloud providers. Case studies are used to examine various industry cloud practices and applications. The course also surveys cloud careers and discusses industry demand for cloud skills.

193 Database Essentials in Amazon Web Services (3) UC:CSU

LECTURE, 2 HOURS; LABORATORY, 2 HOURS

Note: This course is eligible to be offered in any DE modality.

This course addresses cloud database management which supports a number of different approaches for storing data. In the course, students define, operate and scale both SQL and noSQL data storage solutions. This course considers factors that should be balanced during the design of a storage solution. Principles are applied by performing exercises using Amazon RDS and SQL to create and fill tables, retrieve and manipulate data. Object-based APIs are used to serialize objects to Amazon DynamoDB for noSQL solutions. Topics include automated backups, transaction logs, restoration, and retention.

194 Compute Engines in Amazon Web Services (3) UC:CSU

LECTURE, 2 HOURS; LABORATORY, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

Cloud computing systems are built using a common set of core technologies, algorithms, and design principles

centered around distributed systems. In this hands-on introductory course, students use the Amazon Web Services (AWS) Management Console to provision, load-balance and scale their applications using the Elastic Compute Cloud (EC2) and the AWS Elastic Beanstalk. This course discusses, from a developer perspective, the most important reasons for using AWS and examines the underlying design principles of scalable cloud applications.

195 Security in Amazon Web Services (3) UC:CSU
LECTURE, 2 HOURS; LABORATORY, 2 HOURS.
Note: *This course is eligible to be offered in any DE modality.*
Protecting the confidentiality, integrity and availability of computing systems and data is of utmost importance to all organizations. In this hands-on introductory class, students learn how Amazon Web Service (AWS) uses redundant and layered controls, continuous validation and testing, and a substantial amount of automation to ensure the underlying infrastructure is continuously monitored and protected. Students examine the AWS Shared Responsibility Model and access the AWS Management Console to learn more about security tools and features provided by the AWS platform.

210 Introduction to Computer Networking (3) UC:CSU
LECTURE, 3 HOURS.
Note: *This course is eligible to be offered in any DE modality.*
This course covers the fundamental principles and concepts of networks and data communications. It explores the fundamentals of telecommunications, data and voice transmission, transmission media, network equipment and devices, networking software, topologies, architecture, protocols and standards, the Open Systems Interconnection (OSI) model, Transmission Control Protocol/Internet Protocol (TCP/IP), local area networks (LAN), wide area networks (WAN), and network security.

219 Introduction to Oracle: SQL and PL/SQL (3) CSU
LECTURE, 2 HOURS; LABORATORY, 2 HOURS.
The student learns the concepts of both relational and object relational databases and the SQL language. Data server technology, creating and maintaining database objects, as well as storing, retrieving and manipulating data are also covered.

222 PC Maintenance and Troubleshooting (3) CSU
LECTURE, 2 HOURS; LABORATORY, 2 HOURS.
Note: *This course is eligible to be offered in any DE modality.*
This course provides an introduction to troubleshooting and maintenance techniques for personal and laptop computers. The course provides the student with applicable knowledge in different hardware such as RAM, hard drives, and processors. A step by step approach is taken to operating system procedures used for maintaining and repairing personal computers. Some of these procedures include virus scan, program installation and removal, and Windows configurations.

Computer Science (CS)

111 Programming in Visual BASIC (3) UC:CSU
LECTURE, 2 HOURS; LABORATORY, 2 HOURS.
Note: *This course is eligible to be offered in any DE modality.*
Students learn the fundamental principles of object-oriented programming (OOP) design and concepts, using the Visual Basic programming language. The learning resources in this classroom cover the basics of the Visual Basic programming language using the latest version of Visual Studio Integrated Development Environment (IDE). Students learn to design and develop programs using the following programming constructs and techniques: Data representation using variable and constant objects; sequential, selection, and repetition control structures; designing classes, subroutines, and functions; use of arrays to sort and search data lists; and designing applications with a Graphical User Interface (GUI) using objects such as labels, buttons, textboxes, menus, dialog boxes, and multiple forms.

112 Programming in JavaScript (3) UC:CSU
Advisory: *Computer Information Systems 146.*
LECTURE, 2 HOURS; LABORATORY, 2 HOURS.
Note: *This course is eligible to be offered in any DE modality.*
Introduces JavaScript to Web developers with HTML and CSS background who wants to create dynamic Web pages and to Server-side programmers who use languages like ASP, JSP, or PHP and would like to add JavaScript programming to their skill sets. Students integrate script elements, outputting to a web document, working with selections, repetition structures, writing functions; and accessibility to create dynamic web applications.

113 Programming in Java (3) UC:CSU (C-ID COMP 122)
LECTURE, 2 HOURS; LABORATORY, 2 HOURS.
Note: *This course is eligible to be offered in any DE modality.*
This course teaches the fundamental principles of object-oriented programming design and concepts to design applications, using the Java programming language. It uses the latest version of the Java Standard Edition Development Kit. Students learn to design and develop programs using the following programming techniques and constructs: Algorithm development, data representation using variable and constant objects; control structures; designing classes, methods, and functions; use of arrays; and Graphical User Interface design.

116 Programming in C++ (3) UC:CSU (C-ID COMP 122)
LECTURE, 2 HOURS; LABORATORY, 2 HOURS.
Note: *This course is eligible to be offered in any DE modality.*
In this course, students are introduced to basic concepts of Computer Science, problem-solving methods, algorithms, software design principles, testing, debugging, and basics of C++. Topics include variables, expressions, data types, input/output (I/O), branches, loops, functions, parameter passing, file I/O, and arrays.

119 Programming in Python (3) UC:CSU
LECTURE, 2 HOURS; LABORATORY, 2 HOURS.
Note: *This course is eligible to be offered in any DE modality.*
This course covers topics of the Python language, which include: Data types, variables, control structures, objects and object-oriented programming, standard mathematical libraries, tool-chain use and Python Frameworks, user-defined classes and abstract collections, single arrays, multidimensional arrays, Python lists, tuples, collections, and dictionaries.

121 Python Programming for Data Science and Machine Learning (3) UC:CSU
Prerequisite: Computer Science 119.

LECTURE, 2 HOURS; LABORATORY, 2 HOURS.
Note: This course is eligible to be offered in any DE modality.

Students build on basic Python programming concepts by learning additional features such as - Iterators, List Comprehension, Generators, Packages & Modules. Data Science related Python libraries like Numpy, Pandas, Matplotlib, Seaborn, and Scikit-learn are covered. The Jupyter Notebook is used for interactive visualization and sharing of results.

130 Introduction to Computer Architecture and Organization (3) UC:CSU
Prerequisite: Computer Science 116 or Computer Science 113.

LECTURE, 2 HOURS; LABORATORY, 2 HOURS.
Note: This course is eligible to be offered in any DE modality.

This course covers the basics of computer architecture concepts and Assembly language. Topics include data representation, number systems, records and arrays, instruction sets and addressing modes, subroutines and macros, I/O and interrupts, machine language, and Assembly programming.

131 Discrete Structures for Computer Science (3) UC:CSU
Prerequisite: Computer Science 116 or Computer Science 113.

LECTURE, 2 HOURS; LABORATORY, 2 HOURS.
Note: This course is eligible to be offered in any DE modality.

This course is an introduction to the discrete structures used in Computer Science with an emphasis on their applications. Topics covered include: Functions, Relations and Sets, Basic Logic, Proof Techniques, Basics of Counting, Graphs and Trees, and Discrete Probability.

136 Introduction to Data Structures (3) UC:CSU
Prerequisite: Computer Science 116 or Computer Science 113.

LECTURE, 2 HOURS; LABORATORY, 2 HOURS.
Note: This course is eligible to be offered in any DE modality.

This course is an introduction to the study of Data Structures. It introduces the student to data structures as formed from primitive data types. The role of abstract data types (including stacks, queues, lists, trees, and graphs), their definitions, implementation and application in program design and algorithm development are discussed. The course covers the broader topic of Abstract Data Types (ADTs) - the study of classes of objects whose logical behavior is defined by a set of values and a set of operations. This course is equivalent to CS2 as defined by the Association for Computing Machinery (ACM) organization.

152 Server-Side Ruby Web Programming (3) CSU
LECTURE, 2 HOURS; LABORATORY, 2 HOURS.
Note: This course is eligible to be offered in any DE modality.

This course introduces students to create database-driven web application using the open-source dynamic object-oriented scripting language Ruby. The course covers the web development life cycle by using HTML 5, CSS, and Ruby a modern web scripting language used by several cutting edge companies. Students learn about object-oriented programming, conditionals, loops, methods, variables, arrays, classes, and objects. Debugging and error checking methods such as exception handling, regular expressions I/O objects, and modules are also covered in the class. Introduction to database languages such as SQL, and MySQL databases and the interaction both the server-side language and backend database are taught. This is course is for students who are interested in developing web applications using the latest scripting languages like Ruby on Rails.

213 Advanced Programming in Java (3) UC:CSU
Prerequisite: Computer Science 113 or Computer Science 116.

LECTURE, 2 HOURS; LABORATORY, 2 HOURS.
Note: This course is eligible to be offered in any DE modality.

This course covers principles of object-oriented design and programming using Java. Additional topics include writing applets, working with exceptions, file input/output, networking, building event driven GUIs, and developing multithreaded programs using concurrency, and Unified Modeling Language.

216 Object-Oriented Programming in C++ (3) UC:CSU
Prerequisite: Computer Science 113 or Computer Science 116.

LECTURE, 2 HOURS; LABORATORY, 2 HOURS.
Note: This course is eligible to be offered in any DE modality.

In this course, students learn Object-Oriented and Advanced programming with C++ including Classes, Data Abstractions, Inheritance, Composition, Virtual Functions, Operators & Functions Overloading, Templates, Exception Handling, Recursion, Pointers, Dynamic Data Types, and Linked Lists.

Finance (FINANCE)

002 Investments (3) CSU
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.

In this course, students analyze the stock market from a practical viewpoint and they are introduced to important investment topics from the perspective of an individual financial planner. The analysis includes developing an understanding of diversification, risk management, growth stocks, mutual funds, dividends, technical and fundamental analysis, bonds, and stock options.

008 Personal Finance and Investments (3) UC:CSU
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.

In this entry-level course, students engage with essential concepts and tools for the equitable and responsible management of personal resources. We explore households' diverse financial decisions throughout their life cycles, emphasizing budgeting, record keeping, consumer purchasing, credit management, home ownership, insurance, investing, retirement planning, and estate planning. Particular attention is given to cultural sensitivities regarding banking practices and investment opportunities, recognizing that financial systems can differ widely across communities. This course aims to foster an inclusive understanding of financial literacy, acknowledging the unique circumstances and challenges faced by

individuals and families from various backgrounds and empowering them to make informed financial choices that respect their cultural values and priorities. Students also learn statistical and quantitative analysis methods throughout the course to understand the benefits and importance of calculated decision-making in personal finance and risk management.

Hospitality (HOSPT)

100 Introduction to the Hospitality Industry (3) CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is an introduction to the hospitality industry. The course gives students an overview of careers in hotels, resorts, restaurants, private clubs, and institutional settings. Students learn knowledge of duties, organization, marketing, and revenue sources as well as world-wide opportunities for students in the hospitality industry.

Law (LAW)

001 Business Law I (3) UC:CSU (C-ID BUS 125)
(UC Credit Limit for LAW 001 + LAW 002 combined: maximum credit, one course).

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course covers fundamental legal principles pertaining to business transactions and provides an introduction to the legal process. Topics include sources of law and ethics, contracts, torts, agency, criminal law, business organizations, and judicial and administrative processes.

002 Business Law II (3) UC:CSU
(UC Credit Limit for LAW 001 + LAW 002 combined: maximum credit, one course).

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

In this course, students learn the essentials of such topics as partnerships, corporations, real and personal property, suretyship, wills, and bankruptcy through the media of textual subject matter, lectures, cited cases, and various questions and problems.

003 Civil Rights and the Law (3) UC:CSU IGETC Area 4

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course covers the comparative and analytical study of the law and related problems concerning the Bill of Rights and the U.S. Constitution, due process of law, freedom of speech and press, freedom of expression, freedom of religion, racial and sexual equality, right to privacy, and other related topics with emphasis on recent U.S. Supreme Court decisions interpreting individual rights.

004 Directed Field Work in Legal Assisting (3) CSU

Prerequisite: Law 010

LECTURE, 1 HOUR, LABORATORY, 6 HOURS.

Students gain practical experience by working in a law office or other legal environment. Students are supervised by an attorney, paralegal supervisor, or other legal personnel. These unpaid internship positions are available in a variety of legal fields and legal settings. Through weekly seminars, students also gain and share information on preparing for permanent employment. Students must complete 108 hours in their internship assignments.

008 Law and Society (3) UC:CSU IGETC Area 4 (C-ID LPPS 110)

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides an overview of the American legal system including its development, structure and history. The course examines the legal and judicial process in the United States covering the adversarial system, jurisdiction of federal and state courts and the general process of judicial review. The course explains different sources of law including statutes, court cases and administrative agency rules. Students learn basic legal reasoning and introductory research methods. The course includes an introduction to civil law, criminal law, family law, real property law, contracts, employment, immigration, intellectual property, and other areas of law. Also included is a review of the principles of legal ethics.

010 Introduction to Legal Assisting I (3)

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

The students learn about careers in the paralegal profession; the inner workings of the law office; ethics and professional responsibility; sources of American law; the court system and alternative dispute resolution; and conducting interviews and investigations. This is an introductory course in understanding the role of the paralegal in the legal field.

013 Wills, Trusts and Probate Administration (3) CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides a study of the fundamental principles of the law of wills and trusts, including will and trust formation; an examination of the organization of jurisdiction of the California Probate Court; and an overview of the administration of estates in probate.

017 Legal Writing (3) CSU

LECTURE, 3 HOURS.

This course provides a comprehensive study of legal writing, including preparing case briefs, demand letters, legal memoranda, motions, pleadings, State and Federal statutory forms, and writing a legal research paper.

018 Marriage and Family Law (3) CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course presents fundamental common laws and statutory concepts of family law with emphasis on California's Community Property Laws.

021 International Public Law (3) UC:CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides an overview of international public law and the international legal system. Students cover a wide range of topics including the history of international public law; sources of international public law; international dispute resolution; international court systems (civil

and criminal); concepts of compliance, breach of responsibility, sanctions, and immunity; human rights; use of force; and the law of the sea.

026 International Law of Business and Commerce (3) UC:CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course covers the international legal environment in which firms operate through a comparative and analytical study in the areas of treaties and laws, EU, USMCA, international contracts, regulation of imports, exports and competition, government policies, enforcement of property rights and issues involving ethical responsibilities through case studies involving international organizations, governments and businesses.

051 Legal Research for Paralegals (3) CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

In this course, students learn to use traditional and electronically-accessed legal research. Students perform traditional law library legal research and computer-assisted research. Students are taught to locate and use both primary, secondary and California legal reports research sources to solve legal problems, including federal and state cases, digests, statutes, regulations, treatises, encyclopedias, law reviews, citators, and practice works.

060 Environmental Law and Policy (3) UC:CSU

LECTURE, 3 HOURS.

This course covers the history and evolution of national and international law and policy and their impact on natural resources and the environment. The examination of environmental laws in this course includes the analysis of national legislation, court cases, administrative policies and regulations, and international agreements, conventions and customs. The course addresses law and policy impacting air quality, water quality, toxic substances, waste management and hazardous materials, and energy.

931 Cooperative Education – Law (3) CSU RPT 4

Note: Requires 15 to 19 hours per week; paid employment related to the occupational major and enrollment in at least 7 units (which include Co-op Ed).

This course offers advanced supervised training in an employment area that will enhance the student's educational goals.

Management (MGMT)

013 Small Business Entrepreneurship (3) CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course delves into the fundamentals of small business entrepreneurship, with an emphasis on how to develop a new small business. The course also covers the processes involved in managing and growing a small business. Additional areas of study include personal qualifications for starting and managing a small business, determining market opportunity, legal business formation, business plan development, marketing plan development, capital requirements, small business loans, and human resources management.

015 Small Business Management II (Advanced) (3) CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides the student with an opportunity to explore opportunities and challenges involved in entrepreneurship for the 21st Century. Students learn about the process of getting a new venture started, growing the venture, creating a profitable business model, and starting again as a serial entrepreneur. This course focuses on entrepreneurship from a global perspective and on opportunity recognition.

Marketing (MARKET)

001 Principles of Selling (3) CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course covers the basic principles of selling, with emphasis on the partnering process and recognition of multiple sales models. Additionally, it focuses on total go-to-market strategies. Emphasis is placed on person-to-person sales strategies, understanding buyers' social styles, and recognizing multiple sales models. Students develop the skills necessary to engage with diverse audiences and navigate the complexities of contemporary sales practices in an equitable and inclusive manner.

011 Fundamentals of Advertising (3) CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course introduces students to the role of advertising in our economy. It gives a comprehensive overview of the planning and managing of advertising. The course also covers Integrated Marketing Communication (IMC) using a wide range of coordinated promotional tools, social media, television, radio, newspapers, magazines, and the Internet.

023 Introduction to Social Media Marketing (3) CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course equips students with basic knowledge on how to use digital and social media to achieve business and marketing goals and focuses on web marketing, social media marketing channels, social media marketing strategies, social media analytics, and emerging trends in digital and social media. Students learn how to use digital and social media to market businesses domestically and globally.

Real Estate (REAL ES)

001 Real Estate Principles (3) CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

Note: This course is one of the required courses for the Real Estate Salesperson License and on elective course for the Real Estate Broker's License.

This course partially satisfies the educational requirements of the California Bureau of Real Estate for both Real Estate Salesperson and Real Estate Broker licenses. This is a beginning course in real estate which introduces the student to real estate fundamentals and principles. Major topics covered are: History of real estate in California, contracts, agency, introduction to financing, deeds, liens, and encumbrances, escrow and title insurance, land descriptions, and real estate math.

003 Real Estate Practices (3) CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

Note: This course is required for the Real Estate Salesperson License and the Real Estate Broker's License.

This is a practical course for agents. It offers guidelines in areas such as listing agreement, the California Association completing the Residential Purchase Agreement and Joint Escrow Instructions, pricing property, qualifying the purchaser, agency relationships, financing, title and escrow, appraisal, and other information pertinent to real estate. All salespersons and brokers are required to take this course prior to taking their state licensing examination.

005 Legal Aspects of Real Estate I (3) CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

Note: This course is required for the California Broker's License and is an elective course for the Real Estate Salesperson's License.

This course is a study of those aspects of real property law most commonly encountered by salespersons and brokers in their real estate practice. Among the topics covered are contracts, including listing agreements, purchase and sale agreements, leases, as well as, promissory notes, deeds of trust, homesteads, voluntary and involuntary liens, land descriptions, easements, and a cursory review of the development of real estate law in California.

007 Real Estate Finance I (3) CSU

LECTURE, 3 HOURS.

Note: This course is required for the California Broker's License and is an elective course for the Real Estate Salesperson's License.

Note: This course is eligible to be offered in any DE modality.

This course presents and explains the principles of real estate finance and credit, as well as analysis of money, markets, rates, new regulations, and procedures for financing real estate: Policies, problems, rules, and current trends. It provides a step-by-step guide to resolving the common real estate financing problems and explains the programs and types of mortgages available, including conventional, Federal Housing Administration (FHA), Veterans Administration (VA) and California Veteran's Program (Cal Vet) are covered as well as insight into types of lending institutions and secondaryversus primary markets. Subjects including loan application, loan processing, loan underwriting, debt-to-income ratios, fair lending practices and predatory lending. This course is part of the Department of Real Estate educational requirements for the Real Estate Broker's examination and license.

009 Real Estate Appraisal I (3) CSU

LECTURE, 3 HOURS.

Note: This course is required for the California Broker's License and Trainee Appraisal License, and an elective course for the Real Estate Salesperson's License.

Note: This course is eligible to be offered in any DE modality.

This course covers the principles and procedures used in performing appraisals. It explains the appraisal process and the different approaches, methods, and techniques used to determine the value of various types of property. This course applies economic theory to real estate to determine property value. This course also introduces students to the methods used to valuate income-producing properties. However, the primary emphasis is on residential and single-unit property. This course is required by the Department of Real Estate for the Broker's License.

011 Escrow Principles (3) CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

Note: This course is an elective course for the Real Estate Salesperson License and Real Estate Broker License.

This course partially satisfies the educational requirements of the Department of Real Estate for both Real Estate Salesperson and Real Estate Broker licenses. It is an introductory course, which explains the general procedures followed in real estate escrow with examination and discussion of the concepts of third party neutrality, the contractual relationship, and the role of title insurance and government regulations in the escrow process. Topics covered include who may conduct an escrow, basic escrow processes, deeds, vesting, title insurance, liens and other encumbrances, purchase money lenders, seller financing, and the relevant government laws and regulations.

014 Property Management (3) CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

Note: This course is an elective course for the Real Estate Salesperson's License and the Real Estate Broker's License.

A basic course in the management of income properties, including residential management, shopping center management, office buildings, condominium management, and other types of management. Other topics covered will include negotiating leases, maintenance, landlord/tenant law and other related topics.

017 Mortgage Loan Brokering (3)

LECTURE, 3 HOURS.

Note: This course is an elective course for the Real Estate Salesperson's License and the Real Estate Broker's License.

Note: This course is eligible to be offered in any DE modality.

This course is an option to complete the state licensing requirements for Real Estate Salesperson and Real Estate Broker. It offers guidelines and training in working in the mortgage loan business as a loan processor, junior underwriter, or loan officer. It provides understanding of the mortgage banking industry and the requirements for

conducting a loan brokerage under the Department of Real Estate license. Students learn how to fill out a basic Fannie Mae 1003 loan application, as well as how to qualify a borrower following the Fannie Mae-Freddie Mac underwriting guidelines.

021 Real Estate Economics (3) CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

Note: This course is required course for the Real Estate Broker License and an elective course for the Real Estate Salesperson's License.

This course partially satisfies the educational requirements of the Department of Real Estate for both Real Estate Salesperson and Real Estate Broker licenses. It explains the general principles of economics and how the economy works in the United States and California. The course introduces economic indicators and how they are used in forecasting future economic activity. Topics covered include urban structural relationships, real estate market analysis, economic forecasting, the law of supply and demand and how it relates to real estate, land use controls, and the government's role in the real estate market.

024 Common-Interest Developments (3) CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

Note: This course is an elective course for the Real Estate Broker License and an elective course for the Real Estate Salesperson's License.

This course satisfies the educational requirements of the Department of Real Estate for both Real Estate Salesperson and Real Estate Broker licenses. It defines and explains the principles and laws regulating common-interest developments. It compares and contrasts the differences between condominiums, townhouses, own-your-own apartments, stock cooperatives, and other planned unit developments. Topics include the study of the formation, development, management, purchase, sale and lease involving California common-interest developments. The course presents an analysis of state and federal laws that govern the various aspects of common-interest developments and Homeowner's Associations. This course addresses the problems encountered by owners who live in common-interest developments. This course pays particular attention to recent legal cases that have brought about amendments and additions to the Davis-Stirling Act.

Supervision (SUPV)

001 Elements of Supervision (3) CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is a basic introductory course covering, in general terms, the total responsibilities of a supervisor in industry, such as organization, duties and responsibilities, human relations, grievances, training, rating, promotion, quality-quantity control, management-employee relations, and related topics.

Chemistry Department

G5-315 • *(323) 265-8852*

Faculty

Ghazarian, Dr. Vahan, Chair, Professor
Khuu, Alan T., Professor
Mathias, Dr. Errol, Associate Professor
Ow, Dr. Franklin P., Professor
Ross, Dr. James, Associate Professor
Valverde, Vanessa, Professor

Adjunct Associate Professors

Abukhalil, Paul M.
Alvarenga, Dr. Jose
Bacher, Dr. Alfred
Bahrami, Dr. Mohammad
Carpenter, Dr. Rick
Chung, Glen
Darbinian, Manan
Ebrahimi, Dr. Hossein-Pasha
Han, Dr. Steven
Hettige, Chaminda
Ho, Dr. Nam N.
Jabalameli, Dr. Ali
Jiang, Dr. Dianlu
Khoury, Dr. Joseph
Labadzhyan, Gagik
Mannokian, Dr. Babgen
Rivera-Figueroa, Dr. Armando
Salameh, Mohammad
Sayani, Shakir
Truong, Daniel
Vincent, Dr. Jordan
Vu, Luan
Wang, Dr. Maw Song
Wang, Dr. Sen
Zhang, Dong
Zhou, Elaine

Educational Programs

CERTIFICATES OF ACHIEVEMENT

- Chemistry Technician

ASSOCIATE DEGREE PROGRAM

- Chemistry Technician

Certificates of Achievement
Chemistry Technician

(Academic Plan E038336D)

The Chemistry Technician program prepares individuals to become chemistry technicians. The program is highly hands-on, promotes teamwork, and trains students with analytical, practical, and communication skills that parallel the industry environment, enabling them to think critically and solve on-the-job problems. Employment opportunities include positions with job titles such as chemical analyst, chemical technician, formulation technician, laboratory analyst, laboratory technician, laboratory tester, organic preparation analyst, quality control technician, research technician, and water quality technician.

Program Learning Outcomes:

- Apply concepts and theories in Chemistry to describe or explain chemical phenomena.
- Develop conclusions from laboratory experiments that test hypotheses devised in classroom lectures.

SUBJECT & NO.	COURSE	UNITS
CHEM 101*	General Chemistry I	5
CHEM 102*	General Chemistry II	5
CHEM 201*	Quantitative and Instrumental Analysis	5
CHEM 211*	Organic Chemistry for Science Majors I	5
CHEM 212*	Organic Chemistry for Science Majors II	5
	Total	*25*

**This course has a prerequisite.*

Associate Degree Program

Chemistry Technician, Associate in Science Degree

(Academic Plan E037956C)

The Chemistry Technician program prepares individuals to become chemical technicians. The program is highly hands-on, promotes teamwork, and trains students with analytical, practical, and communication skills that parallel the industry environment, enabling them to think critically and solve on-the-job problems. Employment opportunities include positions with job titles such as chemical analyst, chemical technician, formulation technician, laboratory analyst, laboratory technician, laboratory tester, organic preparation analyst, quality control technician, research technician, and water quality technician.

Program Learning Outcomes:

- Apply concepts and theories in Chemistry to describe or explain chemical phenomena.
- Develop conclusions from laboratory experiments that test hypotheses devised in classroom lectures.

SUBJECT & NO.	COURSE	UNITS
REQUIRED CORE		25
CHEM 101*	General Chemistry I	5
CHEM 102*	General Chemistry II	5
CHEM 201*	Quantitative and Instrumental Analysis	5
CHEM 211*	Organic Chemistry for Science Majors I	5
CHEM 212*	Organic Chemistry for Science Majors II	5
COMPLETE ADDITIONAL DEGREE-APPLICABLE UNITS, IF NEEDED, TO REACH 60 UNITS.		
LACCD GENERAL EDUCATION PLAN		27
	Total	*60*

Note: 3 units from CHEM 101 will be double-counted in LACCD GE Area 5.

**This course has a prerequisite.*

Transfer Curriculum

Information regarding lower division major preparation requirements required to transfer to a University of California (UC) or California State University (CSU) campus may be obtained at www.assist.org. For information about independent or out-of-state colleges/universities, please consult with a counselor.

Subjects & Course Descriptions

Chemistry (CHEM)

051 Fundamentals of Chemistry I (5)
UC:CSU Cal-GETC Area 5A, 5C
(UC Credit Limit: 1 course maximum from: CHEM 051, CHEM 101).

Conditions of Enrollment: Completion of intermediate algebra or the equivalent.

LECTURE, 4 HOURS; LABORATORY, 3 HOURS.

Note: This course is eligible to be offered as a Hybrid DE course with all lab hours offered in-person.

This is an introductory course designed for nursing and Allied Health students, who do not take Chemistry 101, yet need a physical science course with a laboratory. This course covers, in an introductory manner, the basic principles, laws, and nomenclature of inorganic chemistry, organic chemistry, and biochemistry.

065 Introductory General Chemistry (4)
UC:CSU Cal-GETC Area 5A, 5C (C-ID CHEM 101)
(UC Credit Limit: No credit for CHEM 065 if taken after CHEM 051 or CHEM 101).

Conditions of Enrollment: Completion of intermediate algebra or the equivalent.

LECTURE, 3 HOURS; LABORATORY, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This is an introductory course that prepares students to take Chemistry 101. It presents the basic principles, laws, and theories of general chemistry. This course emphasizes problem-solving skills as they apply to chemical principles. Topics include measurements, significant figures, scientific notation, dimensional analysis, nomenclature, periodic trends, bonding models, atomic and molecular structure, chemical reactions, stoichiometry, thermochemistry, gases, solutions, acids, and bases.

101 General Chemistry I (5) UC:CSU Cal-GETC Area 5A, 5C (C-ID CHEM 110)
(UC Credit Limit: 1 course maximum from: CHEM 051, CHEM 101).

Prerequisite: Chemistry 065

Conditions of Enrollment: Completion of intermediate algebra or the equivalent.

LECTURE, 3 HOURS; LABORATORY, 6 HOURS.

Note: This course is eligible to be offered as a Hybrid DE course with all lab hours offered in-person.

This intensive technical course in general and inorganic chemistry is for students in the various professional curricula demanding competence in the utilization of basic chemical principles and information. The relationships between the structure and the properties of matter, physical and chemical, are emphasized. Chemical principles are presented both qualitatively and quantitatively. Topics include stoichiometry, colligative properties, gases, thermochemistry, bonding, and solution chemistry. The course has a laboratory component that emphasizes the quantitative aspect of chemistry; furthermore, the lab component introduces students to the study of chemistry - both physical and chemical changes - using current environmental examples.

102 General Chemistry II (5) UC:CSU Cal-GETC Area 5A, 5C (CHEM 101 & 102 = C-ID CHEM 120S)
Prerequisite: Chemistry 101.

LECTURE, 3 HOURS; LABORATORY, 6 HOURS.

Note: This course is eligible to be offered only as a Hybrid DE course with all lab hours offered in-person.

This course continues the topics presented in Chemistry 101. The topics include a detailed study of kinetics, equilibrium, acids and bases, thermodynamics, electrochemistry, and coordination chemistry. Nuclear chemistry, descriptive chemistry, and organic chemistry are introduced.

201 Quantitative and Instrumental Analysis (5) UC:CSU Cal-GETC Area 5A, 5C
Prerequisite: Chemistry 102.

LECTURE, 3 HOURS; LABORATORY, 6 HOURS.

Note: This course is eligible to be offered as a Hybrid DE course with all lab hours offered in-person.

This course covers the theory and practice of chemical analysis techniques in a quantitative manner. Detailed discussion and analysis of simple and complex acid-base equilibria, and complex buffer systems, are presented, as related solubility problems, complex metal-ligand solution equilibria, and oxidation-reduction equilibria. The laboratory emphasizes the techniques for quantitative chemical analysis of specific elements and compounds in complex mixtures. These techniques include gravimetric, volumetric, potentiometric and spectroscopic methods, as well as chemical separation methods. Theoretical foundations of statistical treatment of chemical data generated from quantitative analysis results are presented.

211 Organic Chemistry for Science Majors I (5) UC:CSU Cal-GETC Area 5A, 5C
Prerequisite: Chemistry 102.

LECTURE, 3 HOURS; LABORATORY, 6 HOURS.

Note: This course is eligible to be offered as a Hybrid DE course with all lab hours offered in-person.

This is the first part of a two-course sequence presenting the structure, equilibrium, nomenclature including conformational analysis, potential energy plots, hybridization, stereochemistry, preparation and mechanisms of reactions of aliphatic hydrocarbons and related functionalites. A mechanistic approach to reactions and a focus on multi-step synthesis is emphasized throughout the course. The laboratory presents the techniques of preparation, isolation, and analysis of organic compounds employing standard and modern instrumental methods. This course also emphasizes the use and interpretation of Nuclear Magnetic Resonance (NMR) and Infrared (IR) Spectroscopy in the analysis and identification of organic compounds.

212 Organic Chemistry for Science Majors II (5) UC:CSU Cal-GETC Area 5A, 5C (CHEM 211+212=C-ID CHEM 160S)
Prerequisite: *Chemistry 211.*

LECTURE, 3 HOURS; LABORATORY, 6 HOURS.

Note: *This course is eligible to be offered as a Hybrid DE course with all lab hours offered in-person.*

This course is a continuation of Chemistry 211 with additional emphasis on reaction mechanisms, stereochemistry, organic synthesis of a variety of organic compounds including but not limited to aromatic compounds, alcohols, phenols, amines, heterocyclics, aldehydes, ketones, carboxylic acid and it's derivatives, enoles, enolates, carbohydrates, amino acids, polypeptides, nucleic acids, lipids, and synthetic polymers. A mechanistic approach to reactions and a focus on multi-step synthesis is emphasized throughout the course. The laboratory presents more techniques of preparation, isolation and analysis of organic compounds employing modern instrumental analysis. This course also emphasizes the use and interpretation of Nuclear Magnetic Resonance (NMR), Ultraviolet (UV), Infrared (IR), and Mass Spectroscopy in the analysis and identification of organic compounds.

221 Biochemistry for Science Majors (5) UC:CSU Cal-GETC Area 5A, 5C
Prerequisite: *Chemistry 211.*

LECTURE, 3 HOURS; LABORATORY, 6 HOURS.

The course is designed to provide the principles, concepts, and terminology of biochemistry, with an emphasis on the structure and function of biomolecules, the role of intermediary metabolism in energy production and common biochemical laboratory techniques. Topics include the chemistry and properties of biological molecules, including proteins, carbohydrates, lipids, and nucleic acids. The course also includes protein structure and function, enzyme catalysis, and the details of the central metabolic pathways (glycolysis, gluconeogenesis, glycogenolysis, the citric acid cycle, electron transport as well as oxidative phosphorylation, lipid degradation and biosynthesis, and nitrogen metabolism) including their regulation and integration. The laboratory exposes the students to a variety of biochemical techniques and how they are used to evaluate biomolecules and systems. These techniques include spectrophotometry, centrifugation, gel electrophoresis, chromatography, protein and enzyme assays, enzyme purification and kinetics, and Western blot.

Chicana/o Studies Department

E3-580 • *(323) 415-5050*

The Department of Chicana/o Studies offers an innovative interdisciplinary curriculum that includes courses in history, literature, political science, psychology, art/culture, gender and sexuality, health sciences, and other fields, as they pertain to Mexican, Mexican-American, Central American, and other Latina/o experiences in the U.S. A study of Chicanas/os, Central Americans, and Latinas/os positions students to participate actively in a multicultural society as engaged global citizens and contributing community members who understand ethnic, racial, and cultural diversity in the U.S. and can compete in an increasingly global job market. In addition, the Chicana/o Studies department offers multiple courses which fulfills the LACCD GE Area 6 Ethnic Studies and Cal-GETC Area 6 Ethnic Studies.

The Chicana/o Studies Department offers three degree programs including an AA in Chicana/o Studies; an Associate's Degree for Transfer (ADT) in Social Justice Studies: Chicano Studies; and the first and only AA in Central American Studies in the state of California.

All three degree programs prepare students at the undergraduate level for dedicated community service and a multitude of exciting careers. The cross-fertilization of disciplines in the humanities and social sciences establishes a comprehensive educational background for students who seek excellence in scholarship and who aim to serve and contribute to their communities while succeeding in careers in education, law, non-profit organizations, the arts, health and medicine, government agencies and public administration, and social services, among other fields and occupations.

Faculty

Tapia, Beatriz, Chair, Professor
Acosta, Dr. Angela G., Assistant Professor
Bermudez, Dr. Nadine, Professor
Duarte, Jocelyn, Assistant Professor
Gutierrez, Gerardo, Professor
Flores, Rudolph E., Professor
Lopez, Felipe, Professor
Mendoza, Dr. Ruben R., Associate Professor
Moctezuma, Rosalinda, Associate Professor
Monzon, Andrew, Associate Professor
Rodriguez, Claudia L., Assistant Professor
Romo, Mary, Professor

Adjunct Associate Professors

Briceno, Gerardo
Chavez, Lucila
Hernandez, Guillermo
Hernandez, Jose
Jimenez, Javier
Martinez, Javier
Mungaray, Jose
Rovero-Herrera, Angelita
Sandoval, Tony L.
Urita-Lopez, Haydee
Zepeda, Arturo

Educational Programs

ASSOCIATE DEGREE PROGRAMS

- Central American Studies
- Chicano Studies
- Social Justice Studies: Chicano Studies for Transfer

Associate Degree Programs

Central American Studies, Associate in Arts Degree

(Academic Plan E043039C)

Central American Studies at East Los Angeles College is an interdisciplinary academic program which aims to expand students' understanding and appreciation of Central American lives and experiences both historically and in contemporary societies transnationally. In the Central American Studies curriculum, students are exposed to the scholarship and theoretical framework of Central American Studies and promotes an understanding and appreciation of the diverse Central American cultures, ethnicities, experiences, and worldviews from an interdisciplinary global perspective. An Associate's in Arts degree in Central American Studies presents an opportunity to explore, critically examine and understand the diversity, and it establishes a network of Central American specialists. The degree offers knowledge that cultivates local, regional and transborder experiences. The degree further prepares students to enter in fields that include but are not limited to advocacy, leadership, politics, nonprofit, education, social counseling, journalism, law studies and immigration, indigenous rights, medicine, business and entrepreneurship, gender studies, arts, entertainment and film. Students interested in pursuing a bachelor's degree will fulfill all lower division major requirements for CSU Northridge's Bachelor of Arts in Central American Studies.

Program Learning Outcomes:

- Evaluate the complex historical, social, and cultural developments in Central America in conjunction with identifying diverse Central American cultures, ethnicities, experiences, and perspectives.
- Critically analyze the transnational Central American community's experience and its social, economic, and cultural contributions to both the United States and Central America.

SUBJECT & NO.	COURSE	UNITS
REQUIRED CORE		18
CHICANO 031	The Central American Experience	3
CHICANO 032	Central American Literature	3
CHICANO 033	Introduction to Central American Studies	3

CHICANO 034	Central American Arts	3
CHICANO 036	Central American Film	3
ARTHIST 140	Survey of the Arts of Africa, Oceania and Ancient America	3
COMPLETE ADDITIONAL CSU UNITS TO REACH 60 CSU TRANSFERABLE UNITS		
	Cal-GETC GE Pattern	
	Total	*60*

Chicano Studies, Associate in Arts Degree

(Academic Plan E002474C)

The Chicano Studies major generates an awareness and understanding of Mexican Americans in the United States. It provides excellent preparation for students interested in careers in education, Law, Social Welfare, Public Administration and/or Business.

Program Learning Outcomes:

- Critically examine and interpret cultural expressions of Chicana/o and Latina/o communities within a critical context.
- Evaluate the historical experiences of the Chicana/o people within the legal, political cultural, and social structures found in the United States, Mexico, and Central America.

SUBJECT & NO.	COURSE	UNITS
REQUIRED CORE		21
CHICANO 002	The Mexican-American in Contemporary Society	3
CHICANO 007	The Mexican-American in the History of the United States I	3
CHICANO 008	The Mexican-American in the History of the United States II	3
CHICANO 037	Chicano Literature	3
CHICANO 047	The Mexican-American Woman in Society	3
CHICANO 050	Gender and Sexuality in Chicano/Latino Communities	3
CHICANO 044	Mexican Civilization	3
OR		
SPANISH 016	Mexican Civilization	3
ELECTIVES: COMPLETE 18 UNITS FROM THE FOLLOWING:		18
ANTHRO 102	Human Ways of Life: Cultural Anthropology	3
ARTHIST 151	Introduction to Latin American Art	3
ARTHIST 191	Introduction to Street Art and Urban Visual Culture	1
ASIAN 001	Asian American History	3
CHICANO 003	Sociology and Psychology of Latinos	3
CHICANO 004	Introduction to Chicaa/o Studies	3
CHICANO 024	Scholastic and Personal Development	3
CHICANO 025	The LGBTQ Chicana/o in Contemporary Society	3
CHICANO 026	The Chicana/o in the LGBTQ History of the United States	3
CHICANO 027	Chicana/o LGBTQ Literature	3
CHICANO 030	Chicano Theater	3
OR		
THEATER 121	Chicano Theater	3
CHICANO 031	The Central American Experience	3
CHICANO 032	Central American Literature	3
CHICANO 033	Introduction to Central American Studies	3
CHICANO 034	Central American Arts	3
CHICANO 036	Central American Film	3
CHICANO 042	Contemporary Mexican Literature	3
CHICANO 046	Mexican-American Folklore	3
CHICANO 054	Mexican-American Arts in American Culture	3
CHICANO 057	Chicanas and Chicanos in Film	3
CHICANO 080	Chicano Politics	3
HISTORY 005	History of the Americas I	3
HISTORY 006	History of the Americas II	3
HISTORY 023	Latin American Civilization	3
SOC 011	Race and Ethnic Relations	3
SPANISH 026	Understanding Latin America Through Film	3
OR		
SPANISH 012	Survey of Mexican Literature	
SPANISH 001	Elementary Spanish 1	5
OR		
SPANISH 002*	Elementary Spanish II	5
OR		
SPANISH 003*	Intermediate Spanish I	5
OR		
SPANISH 004*	Intermediate Spanish II	5
OR		
SPANISH 005*	Advanced Spanish through Latin American Literature	5
OR		
SPANISH 006*	Advanced Spanish through Spanish Literature	5
OR		
SPANISH 035	Spanish for Spanish Speakers I	5
OR		
SPANISH 036*	Spanish for Spanish Speakers II	5
LACCD GENERAL EDUCATION PLAN		27
COMPLETE ADDITIONAL CSU UNITS, IF NEEDED, TO REACH 60 CSU TRANSFERABLE UNITS		
	Total	*60*

Note: 6 units of major courses may be double counted towards LACCD GE Areas 3 and 4b.

*This course has a prerequisite.

Associate in Arts in Social Justice Studies: Chicano Studies for Transfer

(Academic Plan E039821G)

Students completing the Associate in Arts in Social Justice Studies: Chicano Studies for Transfer Degree will have satisfied the lower division major preparation for bachelor's degrees in similar majors as determined by California State University (CSU) campuses and are guaranteed admission with junior status to the California State University system, although not to a particular campus or major. Students can use the website ADT Search by CSU Campus to find CSU campuses that accept ADT degrees as being similar to their bachelor's degree majors: https://www.calstate.edu/apply/transfer/Pages/associate-degree-for-transfer-major-and-campus-search.aspx.

To earn an Associate Degree for Transfer, students must complete 60 semester units (90 quarter units) of coursework that is transferable to the California State University with an overall GPA of 2.0 or higher, and also complete each of the following requirements:

1. Major/Area of Emphasis: A minimum of 18 semester units (27 quarter units) of coursework, with a C or higher earned in each course or P if taken on a Pass/No Pass basis, as required by the Los Angeles Community College District (LACCD) (Title 5 §55062).

2. General Education: Completion of the California General Education Transfer Curriculum (Cal-GETC) course requirements, with a C or higher earned for each course or P if taken on a Pass/No Pass basis (34 semester/45 quarter units).

3. Residency: A minimum of 12 semester units must be completed within the LACCD (Title 5 §55062).

Program Learning Outcomes:

- Prepares students at the undergraduate level for dedicated community service.

Required Core Courses

SUBJECT & NO.	COURSE	UNITS
SOC 011	Race and Ethnic Relations	3
OR		
CHICANO 004	Introduction to Chicana/o Studies	3
SOC 022	Sociology of Women	3
OR		
CHICANO 025	The LGBTQ Chicana/o in Contemporary Society	3
OR		
HISTORY 083	History of LGBTQIA Communities in the United States	3
AND		
CHICANO 002	The Mexican-American in Contemporary Society	3
OR		
CHICANO 037	Chicano Literature	3
OR		
CHICANO 042	Contemporary Mexican Literature	3
OR		
CHICANO 044	Mexican Civilization	3
OR		
CHICANO 047	The Mexican-American Woman in Society	3
OR		
CHICANO 057	Chicanas and Chicanos in Film	3
LIST A: SELECT THREE COURSES FROM AT LEAST TWO OF THE AREAS		9 UNITS
(Only one course from Area 4 may be used)		
Area 1: HISTORY OR GOVERNMENT		
CHICANO 007	The History of the Mexican-American in the United States I	3
CHICANO 008	The History of the Mexican-American in the United States II	3
CHICANO 019	History of Mexico	3
CHICANO 026	The Chicana/o in the LGBTQ History of the United States	3
HISTORY 005	History of the Americas I	3
HISTORY 006	History of the Americas II	3
HISTORY 023	History of Latin American Civilizations	3
Area 2: ARTS AND HUMANITIES		
CHICANO 027	Chicana/o LGBTQ Literature	3
CHICANO 032	Central American Literature	3
CHICANO 037	Chicano Literature	3
CHICANO 042	Contemporary Mexican Literature	3
CHICANO 044	Mexican Civilization	3
CHICANO 046	Mexican American Folklore	3
CHICANO 051	Mexican Art – Pre-Columbian	3
CHICANO 052	Mexican Art – Modern	3
CHICANO 054	Mexican-American Arts in American Culture	3
CHICANO 057	Chicanas and Chicanos in Film	3
CHICANO 062	Religion in Mesoamerica	3
Area 3: SOCIAL SCIENCE		
CHICANO 003	Sociology and Psychology of Latinos	3
CHICANO 025	The LGBTQ Chicana/o in Contemporary Society	3
CHICANO 031	The Central American Experience	3
CHICANO 033	Introduction to Central American Studies	
CHICANO 047	The Mexican-American Woman in Society	3
CHICANO 050	Gender and Sexuality in Chicano/Latino Communities	3
CHICANO 071	The Chicano in Los Angeles	3
CHICANO 080	Chicano Politics	3
Area 4: QUANTITATIVE REASONING AND RESEARCH METHODS		
STAT C1000	Introduction to Statistics	4
OR		
STAT C1000E	Introduction to Statistics	4
OR		
PSYCH 091	Statistics for the Social and Behavioral Sciences	4
OR		
ECON 020	Statistics for Economics	3
OR		
BUS 015	Business Statistics	3
OR		
SOC 125	Statistics for the Social Sciences	3
POL SCI 050	Introduction to Research in Political Science	3
PSYCH 092*	Psychological Research Methods	5
SOC 004*	Sociological Analysis	3
Area 5: MAJOR PREPARATION - ANY REQUIRED COURSE NOT ALREADY USED		
CHICANO 002	The Mexican-American in Contemporary Society	3
CHICANO 037	Chicano Literature	3
CHICANO 042	Contemporary Mexican Literature	3
CHICANO 044	Mexican Civilization	3
CHICANO 047	The Mexican-American Woman in Society	3
CHICANO 057	Chicanas and Chicanos in Film	3
COMPLETE ADDITIONAL CSU UNITS, IF NEEDED, TO REACH 60 CSU TRANSFERABLE UNITS		
	Cal-GETC GE Pattern	
	Total	*60*

**This course has a prerequisite.*

Transfer Curriculum

Information regarding lower division major preparation requirements required to transfer to a University of California (UC) or California State University (CSU) campus may be obtained at www.assist.org. For information about independent or out-of-state colleges/universities, please consult with a counselor.

Subjects & Course Descriptions

Chicano Studies (CHICANO)

002 The Mexican-American in Contemporary Society (3) UC:CSU Cal-GETC Area 4, 6

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

The course introduces the student to the major characteristics of the largest growing ethnic group in the United States. Special attention is given to the social, cultural, economic, and political elements which differentiate Mexican-Americans in relationship to other groups in American society.

003 Sociology and Psychology of Latinos (3) UC:CSU Cal-GETC Area 4

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

In this course, students examine the psychological and sociological influences on the Latina/o and Mexican populations within the United States. Sociocultural and developmental factors are covered. The application to Latina/o of traditional psychological and sociological theories, developmental theories, and empirical research are examined and evaluated.

004 Introduction to Chicana/o Studies (3) UC:CSU Cal-GETC AREA 4, 6 (C-ID SJS 110)

LECTURE, 3 HOURS.

The course is an introductory inter-disciplinary study of the field of critical Chicana/o Studies. It examines race, racial formations, gender, ethnicity and culture, in relation to Chicana/o and Latina/o communities and their social justice movements and struggles. The course provides a basis for better understanding of ethnic studies concepts including the intersection of the socio-economic, cultural, and political conditions among Chicanas/os / Latinas/os and other minority groups through historical consideration of the creation and development of critical Ethnic Studies disciplines and academic programs in the United States.

007 The Mexican-American in the History of the United States I (3) UC:CSU Cal-GETC Area 4

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

Note: CHICANO 007 may be taken before CHICANO 008.

This course is a survey of United States history from early colonial period through the American War with Mexico and Treaty of Guadalupe Hidalgo with special emphasis on the contributions of Mexican Americans. This course provides a background in the political and social development of both the United States and Mexico. In addition, this course provides students a critical understanding of Mexican-origin people, their incorporation, racialization, and social and political movements in the Southwestern United States and includes a survey of the U.S. Constitution.

008 The Mexican-American in the History of the United States II (3)

UC:CSU Cal-GETC Area 4

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

Note: CHICANO 008 may be taken before CHICANO 007.

This course is a survey of the history of the Mexican people in the United States from 1848 to the present time. The content includes a discussion of the United States War with Mexico, the Treaty of Guadalupe Hidalgo, and the subsequent incorporation of Mexicans into the United States. Emphasis is placed on the politics of race and racialization, its origin in the colonial process and imperialist process, and it's impact on the historical development of a Mexican American racial and ethnic identity in the United States.

019 History of Mexico (3) UC:CSU Cal-GETC Area 4

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This survey course covers the entire span of Mexican history. It includes a consideration of the Indian civilization, the Spanish period, the War of Independence, the turmoil of the nineteenth century (the Mexican-American War, French invasion, etc.), the period of Diaz, the 1910 Revolution (Villa, Zapata, etc.), the post- Revolution period, and a view of trends in contemporary Mexico.

020 The Mexican-American In California (3) UC:CSU Cal-GETC Area 4

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course surveys the political, economic, social, and intellectual history of the Pacific Coast from the Pre-Columbian Era, the Spanish Era, the Mexican Years and lastly, the Anglo Presence, with special emphasis on California. A greater emphasis is given to the role of the Chicana/o and Latina/o people in the economic, political, social, and cultural development of California from the time of the Spanish Empire to the present.

022 Chicano/a and Latino/a Healthcare Issues (3) CSU

LECTURE, 3 HOURS.

This course explores health issues as well as conventional and alternative healthcare practices in the Chicano/Latino community. Special emphasis is placed upon the impact of socio-economic and environmental issues and nutritional and cultural attitudes regarding health and healing in Chicano/Latino communities.

024 Scholastic and Personal Development (3) CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

The basic goals of the course are to help students acquire a critical understanding of themselves and their culture and to recognize and understand the importance of self worth in an academic setting.

025 The LGBTQ Chicana/o in Contemporary Society (3) UC:CSU Cal-GETC Area 4 (C-ID SJS 130)

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This introductory course examines the unique experiences of LGBTQ Chicana/o/x through an overview of a broad range of contemporary LGBTQ issues in the U.S. Special attention will be given to the relationship between LGBTQ Chicana/o/x individuals and the social and political constructs of gender, sexuality, and identity, as they relate to social and political institutions, with emphasis on the intersectionality of oppressions and identities for LGBTQ people of color in the U.S. and specific focus on LGBTQ culture and experience in Chicana/o/x and Latina/o/x communities.

026 The Chicana/o in the LGBTQ History of the United States (3) UC:CSU Cal-GETC Area 4

LECTURE, 3 HOURS.

This course is a historical survey of the role and contributions of LGBTQ Chicana/os and Latina/os in the origins and developments of LGBTQ movements in the U.S. The course provides historical background in the lives, communities, organizations, and resistance movements created by LGBTQ peoples, with focus on the histories, cultures, identities, and unique contributions of LGBTQ Chicana/o/x and Latina/o/x communities.

027 Chicana/o LBGTQ Literature

(3) UC:CSU Cal-GETC Area 3B

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is an introduction to the history and development of Chicana/o LGBTQ literature within the context of LGBTQ literature and mainstream literary traditions in the U.S. Emphasis is on the unique Chicana/o contributions to the emergence of contemporary LGBTQ literatures and identities in the U.S. since the late twentieth century.

030 Chicano Theater (3) UC:CSU Ca-GETC Area 3A

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

Note: Credit given for only one of Chicano Studies 030 or Theater 121.

This course is an introductory and interdisciplinary study of Chicano Theater. Students will explore the works of the historic El Teatro Campesino and the myriad of theatrical voices that emerged from the Chicano Movement of the 1960's and 1970's. Students investigate popular Chicano performance styles and methodologies through group research and collaboration.

031 The Central American Experience

(3) UC:CSU Cal-GETC AREA 4, 7

LECTURE, 3 HOURS.

Through an interdisciplinary ethnic studies lens, this course introduces the Central American experience in the United States with emphasis on the transnational connections between the countries of origin and the communities of residence in the United States. Students learn about the experience of Central Americans by critically analyzing race, racism, racialization, ethnicity, equity, ethno-centrism, eurocentrism, white supremacy, self-determination, liberation, decolonization, sovereignty, imperialism, settler colonialism, and anti-racism. Students learn about the conditions in Central America that lead to emigration to the United States. Additionally, the course investigates specific challenges faced by Central American migrants on their journeys to the United States and critically examine the struggle for racial and social justice in the United States. Students critically examine the connection between transnational politics as well as it relates to migration and immigration to the United States for the Central Americans. The course also examines support networks established in the United States to help these communities adapt to their new homeland.

032 Central American Literature

(3) UC:CSU Cal-GETC Area 4

LECTURE, 3 HOURS.

This course critically examines Central American literary traditions from pre-Hispanic times to the present. The course focuses on 20th and 21st century literary movements as they explore the historical and political context in which Central American art is produced and the ways in which literary production contributes to the construction of a contemporary version of Central American identity.

033 Introduction to Central American Studies (3) UC:CSU Cal-GETC Area 4

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course familiarizes students with the rich heritage of Central America and the social, economic, political, and cultural foundations of the region. It explores the diversity of issues informed by race, gender, ethnicity, the environments, and social classes in the Central American community in Latin America and the United States.

034 Central American Arts (3) UC:CSU Cal-GETC Area 3A

LECTURE, 3 HOURS.

Students in this course examine Central American artistic traditions from pre-Hispanic times to the present. The course focuses on the cultural and sociopolitical construction of Central American identities through historical and contemporary artistic creation and representation as well as an analysis of the relationship between the region and the rest of Latin America. The main emphasis is placed on historical and political elements, Central American ethnic and cultural diversity, the multiple struggles for visibility, and the ideological proposals that these works pose. It includes a discussion of the cultural and sociopolitical dimensions of art and the relationship between artistic production and the construction of a contemporary version of Central American identity.

036 Central American Film (3) UC:CSU Cal-GETC Area 4

LECTURE, 3 HOURS.

Students in this course examine the history of the development of Central American cinema and analysis of film, digital media, and video production by Central Americans. The course focuses on 20th and 21st century film and video production, with the main emphasis placed on the historical and political context in which Central American cinema is produced, the ideological proposals that these

works make, and the ways in which this production contributes to the construction of a contemporary version of Central American identity.

037 Chicano Literature (3) UC:CSU Cal-GETC Area 3B
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course is an introductory analysis of the literary, social, and cultural aspects of the novel, short story, essay, poetry, and drama written by Mexican-Americans. The course reveals the progression of a people and culture in American society, artistically expressed by Mexican-American writers who seek to understand themselves and the world around them.

042 Contemporary Mexican Literature
(3) UC:CSU Cal-GETC Area 3B
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course introduces the student to contemporary Mexican literature and culture (with a background of earlier aesthetic works). Students will read translations of major literary writers.

044 Mexican Civilization (3) UC:CSU Cal-GETC Area 3B
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
Note: Credit given for only one of Chicano Studies 044 or Spanish 016.
This course considers the significant elements of pre-Columbian Mexican Civilization, the impact of the Spanish domination upon the indigenous population and its influence upon the mores, art, and industry. Studies in the history, literature, art, and music of Mexico as they evolved from Colonial times to the present are included. The course are also examines the present-day culture of the Mexican-American as influenced by cultural Mexican heritage and life in the United States.

046 Mexican-American Folklore
(3) UC:CSU Cal-GETC Area 3B
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course introduces the student to conventional studies of folklore, with special emphasis on the Mexicano/ Chicano. The various folklore genres e.g. myths, legends, folk tales, folk medicine, folk speech, and related topics are introduced, evaluated, and analyzed in the context of historical and contemporary issues.

047 The Mexican-American Woman in Society (3) UC:CSU Cal-GETC Area 4, 6
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course provides students with a basic understanding of the Chicana in contemporary society. Emphasis is placed on establishing a framework from which to view the historical development and treatment of women in modern society. An analysis of selected Latina issues currently affecting Chicana women is included.

050 Gender and Sexuality in Chicano/Latino Communities (3) UC:CSU Cal-GETC Area 4
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course investigates diverse approaches to gender and sexuality among Chicano/Latino populations in the United States. Topics include cultural notions of masculinity and femininity in the family and religion. Special emphasis is placed upon the intersections of race, class, gender and how the diversity of sexuality shapes and impacts the Chicano/Latino community.

051 Mexican Art - Pre-Columbian
(3) UC:CSU Cal-GETC Area 3A, 3B
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course is a survey of the art of Mexico from pre-history to the nineteenth century. A chronological study covering the various indigenous civilizations, the encounter with European cultures, and the development of a Mexican art from the combination of the two cultures. Emphasis is given to the continuity of a distinctive Mesoamerican philosophical and religious outlook as manifested in painting, sculpture, architecture, and ceramics studied, and their utilitarian and ceremonial use.

052 Mexican Art-Modern (3) UC:CSU Cal-GETC Area 3A
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course is a survey of the pictorial arts of Mexico prior to and during the 20th century. The course focuses on the political and philosophical ideologies that influenced the broad range of arts that evolved throughout Mexico's history.

054 Mexican-American Arts in American Culture (3) UC:CSU Cal-GETC Area 3A
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course focuses on Mexican and Mexican-American arts, literature and music. Particular emphasis is given to the identification and the discussion of their contributions to the contemporary culture of the United States.

056 Chicano/a Youth and Gangs (3) CSU
LECTURE, 3 HOURS.
This course explores the root causes of why people join gangs and seeks to understand society's response to them. It reviews the current thinking and research on Chicano gangs and incorporates discussions of anecdotal experiences from the barrio.

057 Chicanas and Chicanos in Film
(3) UC:CSU Cal-GETC Area 3B
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course examines how Hollywood has depicted Chicanas and Chicanos through the medium of film from the early twentieth century to present day. The techniques, contents, and historical context of relevant films are analyzed.

062 Religion in Mesoamerica (3) UC:CSU Cal-GETC Area 3B

LECTURE, 3 HOURS.

This course presents the origin, nature, and function of religion in the individual and culture with emphasis upon and reference to outstanding personalities. Sacred writings, and basic features of the leading religions of Mesoamerica, both Pre-Columbian and Contemporary, also are considered.

063 Chicano/Latino: Space, Place and Identity in Los Angeles (3) CSU

LECTURE, 3 HOURS.

This course is an introduction to the relationships between Latina/o people and their environments, both designed and non-designed. Interpretations of architecture, cities, and landscapes as a means of understanding the role of social groups and individuals in the contemporary city are emphasized.

071 The Chicano in Los Angeles (3) UC: CSU Cal-GETC Area 4

LECTURE, 3 HOURS.

In this course, students survey the role of the Chicana/o in Los Angeles in relation to political, economic, social, cultural, and intellectual history from the Native American Era, the Colonial Era, the Mexican Years and lastly the Anglo presence. Emphasis is placed on events in the 20th and early 21st centuries.

080 Chicano Politics (3) UC:CSU Cal-GETC Area 4C

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course focuses on contemporary Chicano studies and politics. Special attention is devoted to theoretical approaches to the study of Chicano politics: Community, state and national political organizations, the electoral process, immigration policies, the legislative process, and feminist politics.

185 Directed Study - Chicano Studies (1) CSU

285 Directed Study - Chicano Studies (2) CSU

385 Directed Study - Chicano Studies (3) CSU

CONFERENCE: 1 HOUR PER WEEK PER UNIT.

The above courses are for mature students to develop their ability to research a specific subject area in Chicano Studies outside the traditional classroom lecture framework and to gain the benefit of individual direction from the supervising instructor.

CREDIT LIMIT: A MAXIMUM OF 6 UNITS IN DIRECTED STUDY MAY BE TAKEN FOR CREDIT IN ANY ONE DISCIPLINE.

Note: UC Credit for variable topics courses in this discipline is given only after a review of the scope and content of the course by the enrolling UC campus. This usually occurs after transfer and may require recommendations from faculty. Information about internships may also be presented for review, but credit for internships rarely transfers to UC.

Child, Family, and Education Studies Department

F7-305 • *(323) 415-5060*
Department Secretary, Alex Chanax

Child, Family, and Education Studies incorporates three disciplines of study: Child Development, Family and Consumer Studies, and Education. Child, Family, and Education Studies offers a combination program of academic and vocational courses that enables the student to: graduate with an Associate in Arts degree, transfer, obtain a certificate for entry-level positions, or engage in professional development opportunities for advanced Certificates of Achievement.

There is a high public demand for early education programs for young children. Since there is considerable evidence, including brain research, that environment influences the development of young children, it is critical that well-trained students utilize "best practices" as either a parent or an early childhood educator. Students with a background in the child development discipline are able to pursue professional opportunities in many fields other than teaching, including production of children's films, books and magazines; educational television; children's toys and educational software; community and/or support services such as home visitor, family services; early intervention; and child advocacy at local, state, and national levels.

For those students pursuing Family and Consumer Studies courses, the discipline provides courses in marriage and family life and nutrition. In addition, as life span increases, so will the need for senior services and gerontology courses. All three disciplines provide educational opportunities for one to develop skills and competencies for multiple roles for home, family, and career.

Faculty

Andrade, Amanda, Chair, Professor, Family and Consumer Studies
Banuelos, Elvia, Professor, Child Development
Benjamin, Dr. Michele D., Professor, Child Development
Davis, Kellee, Professor, Child Development
Duran, Nancy, Professor, Child Development
Mendiola, Alicia R., Professor, Child Development
Evangelista, Lacey, Professor, Child Development
Rahman, Rokeya, Professor, Child Development
Rivas, Maria R., Professor, Child Development
Soriano, Maribel, Professor, Child Development
Thompson, Brigette, Professor, Child Development
Velazquez, Janice, Professor, Family and Consumer Studies

Adjunct Associate Professors

Aceves, Ana, Child Development
Addison, Tamika, Child Development
Aguet, Deborah, Child Development
Benavides, Celina, Child Development
Benavides, Julie, Child Development
Berver, Ismael, Education
Blackwell, Elizabeth, Child Development
Cagigas, Marcia, Child Development
Cantu, Laura, Education
Castaneda, Delia, Child Development
Chukumerije, Julia, Child Development, Family and Consumer Studies
Contreras, Mary, Child Development
Cruz, Edwin, Child Development
Dickerson, Denise, Child Development
Dixon, Dorothy C., Family and Consumer Studies
Duenas, Miguel, Education
Duron, Ruby, Child Development
Esparza, Bernadette, Child Development
Flores, Beatriz, Education
Franco, Lorena, Education
Fredrickson, Valerie, Family and Consumer Studies
Gallegos, Maya, Child Development
Garcia, Esmeralda, Child Development
Garcia, Lucio, Education
Garcia, Sergio, Education
Garcia, Ydania, Child Development
Gayton, Martha M., Child Development
Hernandez, Guadalupe, Child Development
Huezo, Claudia, Child Development
Jen, Caroline, Child Development
Jimenez, Linda I., Child Development
Juarez, Monica, Child Development
Lozano, Frank, Child Development
Macdonald, Patricia, Child Development
Manning, Kay M., Child Development
Monterroso, Doris, Child Development
Newman, Toni, Child Development
Ozuna, Dr. Margaret C., Child Development, Family and Consumer Studies
Perez, Guadalupe, Child Development
Quintanilla, Rafael, Education
Rafols, Linda, Child Development
Ramirez, Jorge, Child Development
Reiseck, Stacey, Family and Consumer Studies
Rivas, Josefina, Child Development
Robinson, Dawn, Child Development
Rodriguez, Mayra, Child Development
Ruiz-Ayala, Anna, Child Development
Sanchez, Ancelma, Child Development
Sanchez, Joel, Education
Sigala, Dr. Carol A., Child Development
Tarango, Victoria, Child Development

Truong, Billy, Child Development
Uribe, Maria G., Child Development
Valadez, Reyna, Child Development
Vazquez, Dr. Leonor, Child Development
Ventura, Bryan, Education
Volkov, Renee M., Child Development
Washington, Tracy, Child Development
Zavala, Jaqueline, Child Development

Staff

Mendibles-Koester, Marsela, Instructional Aide

Educational Programs

SUBJECTS

- Child Development
- Education
- Family and Consumer Studies

SKILLS CERTIFICATES

- Children with Special Needs Emphasis
- Family Child Care Provider
- Lifespan Nutrition
- Associate Teacher: Teacher - Certificate 1

CERTIFICATES OF ACHIEVEMENT

- Teacher - Certificate 2
- Site Supervisor - Certificate 3
- Child Development Assessment in ECE
- Child Development STEAM
- Equity and Social Justice in Early Education
- Equity-Minded Education in Early Childhood Classroom
- Gerontology/Health
- Infant/Toddler Emphasis

ASSOCIATE DEGREE PROGRAMS

- Child Development
- Child and Adolescent Development for Transfer
- Elementary Teacher Education for Transfer
- Early Childhood Education for Transfer
- Nutrition and Dietetics for Transfer

Skills Certificates

The Child, Family, and Education Studies department encourages students seeking to earn any Skills Certificate to complete the requirements for their chosen Skills Certificate within the same academic year.

Children With Special Needs Emphasis

The Children with Special Needs Skill Certificate prepares students to apply core theories of Child Development, developmentally appropriate and culturally sensitive educational practices, and strategies necessary for working with children with special needs and diverse families. A major emphasis of this certificate is focused on early intervention, programs for children with special needs, and the individualized needs of children and diverse families. Once completed, students will be prepared to work with children with special needs in early childcare, educational, and recreational settings.

SUBJECT & NO.	COURSE	UNITS
CH DEV 001	Child Growth and Development	3
CH DEV 002	Early Childhood Principles and Practices	3
CH DEV 044	Early Intervention for Children with Special Needs	3
CH DEV 045	Programs for Children with Special Needs	3
	Total	*12*

Family Child Care Provider

This skills certificate provides education and training for students wishing to become licensed Family Child Care Providers, and for those who are already licensed providers and wish to increase their training and education.

SUBJECT & NO.	COURSE	UNITS
CH DEV 010	Health, Safety and Nutrition	3
CH DEV 050	Parenting: Family Life Focus	1
CH DEV 051	Parenting: Home and School Focus	1
CH DEV 052	Parenting: Community Resources Focus	1
CH DEV 060	Introduction to Family Child Care I	1
CH DEV 061*	Introduction to Family Child Care II	1
CH DEV 001	Child Growth and Development	3
CHOOSE ONE COURSE FROM THE FOLLOWING:		2-3 UNITS
CH DEV 062	Developmental Profiles: Pre-Birth Through Age Eight	2
CH DEV 063	Creative Curriculum in a Family Child Care Setting	2
CH DEV 003	Creative Experiences For Children I	3
CH DEV 004	Creative Experiences for Children II	3
	Total	*13-14*

**This course has a prerequisite*

Lifespan Nutrition

The Lifespan Nutrition Certificate prepares students with nutritional basics for pregnant/lactating women, infants, children, young adults, adults and older adults. The courses review concepts of nutrition relating to the functioning of nutrients in basic life processes and disease prevention. Foods are discussed as vital sources of nutrients, and evidence is reviewed as to the effects of nutrition on health. Special emphasis is placed on nutritional planning and education for varied age groups through the development of nutrition plans, individual projects, and a personal dietary assessment.

SUBJECT & NO.	COURSE	UNITS
CH DEV 010	Health, Safety and Nutrition	3
FAM &CS 021	Nutrition	3
FAM &CS 034	Child Nutrition	3
	Total	*9*

Associate Teacher: Teacher - Certificate 1

This first certificate of the Child Development program is designed for students who wish to become a teacher in an Early Childhood Program. The certificate meets Title 22

and 5 guidelines. Requires 50 days (of at least 3 hours per day) teaching experience supervised by a full-time permitted and/or credentialed teacher in an approved and licensed ECE setting. Experience can be paid and/or volunteer and must be met within the last two years from the date of certificate application submission.

SUBJECT & NO.	COURSE	UNITS
CH DEV 001	Child Growth and Development	3
CH DEV 002	Early Childhood: Principles and Practices	3
CH DEV 011	Home, School, and Community Relations	3
ONE COURSE FROM THE FOLLOWING:		3
CH DEV 003	Creative Experiences For Children I	3
CH DEV 004	Creative Experiences for Children II	3
	Total	*12*

CERTIFICATES OF ACHIEVEMENT

Satisfactory grades must be earned in all courses.

Teacher - Certificate 2

(Academic Plan E008281D)

Qualifies student to apply for teacher permit issued by the California Commission on Teacher Credential Experience (either paid and/or volunteer). Must equal 175 days of teaching experience, working at least 3+ hours per day within four years in an approved setting by the department and licensed setting.

Program Learning Outcomes:

- Define developmental milestones, theoretical perspectives, and observation techniques to best support the development of the whole child.
- Distinguish the role of the teacher when developing healthy relationships with the child, school, family and community.
- Identify the best and promising teaching and care practices in the ECE field including the environment, the curriculum, and strategies to develop teaching practices.

SUBJECT & NO.	COURSE	UNITS
CH DEV 001	Child Growth and Development	3
CH DEV 002	Early Childhood: Principles and Practices	3
CH DEV 003	Creative Experiences For Children I	3
OR		
CH DEV 004	Creative Experiences for Children II	3
CH DEV 007*	Introduction to Curriculum in Early Childhood Education	3
CH DEV 010	Health, Safety and Nutrition	3
CH DEV 011	Home, School, and Community Relations	3
CH DEV 022*	Practicum in Child Development I	4
CH DEV 042	The Child in a Diverse Society	3
	Total	*25*
	General Education requirements	*16*

At least one course is required from each of the four general education categories. See LACCD GE General Education section for course selections. General Education for selections. Students can not use Child Development courses to fulfill general education for this certificate.

English (LACCD GE Area 1)

Math/Science (LACCD GE Area 2 or 5)

Social Science (LACCD GE Area 4a or 4b)

Humanities (LACCD GE Area 3)

	Total	*41*

**This course has a prerequisite.*

Site Supervisor - Certificate 3

(Academic Plan E021183D)

This program is designed for students who wish to become a site supervisor in an Early Childhood Title 22 program. Experience requirements are completion of 350 days working at least four hours per day within four years, including at least one year of supervising adults in ECE settings. Further courses may be required to qualify for Child Development Permit Matrix level of Site Supervisor.

Program Learning Outcomes:

- Distinguish the role of the ECE supervisor/ administrator in connection to professionalism, marketing, budgeting, obtaining funding, team building, and developing relationships with colleagues, families, children and the community.
- Implement appropriate processes to create, format, and edit basic Microsoft documents (Word, Excel, PowerPoint) containing tables, graphics, and various formatting styles to be used in the ECE workforce.

SUBJECT & NO.	COURSE	UNITS
COMPLETION OF CERTIFICATES 1 AND 2		41
CH DEV 065*	Adult Supervision/Early Childhood Mentoring	2
CH DEV 038*	Administration & Supervision of Early Childhood Programs I	3
CH DEV 039*	Administration II: Personnel and Leadership in Early Childhood Education	3
CAOT 082	Microsoft Office Suite	3
	Total	*52*

**This course has a prerequisite.*

Note: Further courses may be needed to qualify for Child Development Permit Matrix level of Site Supervisor.

Child Development Assessment in ECE

(Academic Plan E034368D)

This certificate of achievement is for students who aspire to specialize in the standardized assessment tools used in early childhood education programs. This certificate is designed for students to be familiar with different environmental and instructional assessment tools that are required in the state of California. Mastering knowledge and implementation of these tools are focused on appropriately ensuring program quality. Students will complete hours of field-based experiences at an approved setting. Course content aligns with federal, state and local standards.

Program Learning Outcomes:

- Utilize observation and assessment tools to plan, implement, and enhance educational experiences, ensuring they meet diverse developmental needs and family goals.
- Evaluate early childhood environments and curricula using developmentally appropriate practices and inclusive, anti-bias principles.

SUBJECT & NO.	COURSE	UNITS
CH DEV 001	Child Growth and Development	3

CH DEV 002	Early Childhood: Principles and Practices	3
CH DEV 007*	Introduction to Curriculum in Early Childhood Education	3
CH DEV 030*	Infant/Toddler Development	3
CH DEV 034*	Oberving and Recording Children's Behavior	3
CH DEV 054	Instructional and Environmental Assessment Tools in Early Childhood Education	2
	Total	*13*

**This course has a prerequisite.*

Child Development STEAM

(Academic Plan E043634D)

This certificate of achievement is for students who wish to specialize in the early childhood curriculum areas of science, technology, engineering, arts, and mathematics (STEAM). This certificate is designed for students to develop and implement lesson plans focused on STEAM standards and outcomes. Students will complete hours of field-based experiences at an approved setting.

Program Learning Outcomes:

- Create a developmentally appropriate and culturally relevant curriculum experiences and quality environments.

SUBJECT & NO.	COURSE	UNITS
CH DEV 003	Creative Experiences for Children I	3
OR		
CH DEV 036	Literature for Early Childhood	1
AND		
CH DEV 037	Literature for School Age Children	2
CH DEV 002	Early Childhood: Principles and Practices	3
CH DEV 004	Creative Experiences for Children II	3
CH DEV 007*	Introduction to Curriculum in Ealry Childhood Education	3
CH DEV 034*	Observing and Recording Children's Behavior	3
CH DEV 018*	STEAM for Early Childhood Educators	2
	Total	*17*

**This course has a prerequisite.*

Equity-Minded Education in Early Childhood Classroom

(Academic Plan E045413D)

This certificate of achievement is designed for Early Childhood Education students wanting to enhance their understanding of equity, inclusion, access and diversity. It will prepare students to become equity-minded, anti-bias educators when they enter the field of education. Students learn environmental design and curriculum development with a lens of DEIA to enhance social justice in the early education classroom.

Program Learning Outcomes:

- Ability to create curriculum and design environments in an equity-minded way through critical thinking, conflict resolution and anti-bias approaches.

SUBJECT & NO.	COURSE	UNITS
CH DEV 002	Early Childhood: Principles and Practices	3
CH DEV 007*	Introduction to Curriculum in Ealry Childhood Education	3
CH DEV 011	Child, Family and Community	3
CH DEV 040	Equity and Social Justice in Early Education	3
CH DEV 042	Teaching in a Diverse Society	3
CH DEV 045	Programs for Children with Special Needs	3
	Total	*18*

**This course has a prerequisite.*

Equity and Social Justice in Early Education

(Academic Plan E044539D)

This certificate of achievement is designed for Early Childhood Education students wanting to enhance their understanding of equity, inclusion, access and diversity. It will prepare students to become equity-minded, anti-bias educators when they enter the field of education. Students learn environmental design and curriculum development with a lens of DEIA to enhance social justice in the early education classroom.

Program Learning Outcomes:

- Students who complete the Equity and Social Justice in Early Education Certificate of Achievement will exhibit proficiency in core competencies, including the application of best practices, tools, and methodologies relevant to the field.

SUBJECT & NO.	COURSE	UNITS
CH DEV 011	Child, Family and Community	3
CH DEV 002	Early Childhood: Principles and Practices	3
CH DEV 007*	Introduction to Curriculum in Ealry Childhood Education	3
CH DEV 042	The Child in a Diverse Society	3
CH DEV 045	Programs for Children with Special Needs	3
CH DEV 040	Equity and Social Justice in Early Education	3
	Total	*18*

**This course has a prerequisite..*

Gerontology/Health

(Academic Plan E033915D)

(with the Allied Health Department)

This certificate is an interdisciplinary program designed to prepare students to pursue entry level employment servicing the aging population and provide the fundamentals needed to work in the healthcare industry. This program is designed to prepare students for employment in the field of gerontology to support the needs, interests, abilities, and issues of the aging population.

Program Learning Outcomes:

- Interpret gerontological frameworks in relationship to aspects and problems of aging persons, families, environment and their communities.
- Synthesize basic information about human development, nutrition and body functions to provide quality care and safety to the older-adult and across the continuum of care from wellness to illness.

SUBJECT & NO.	COURSE	UNITS
FAM &CS 006	Challenges of Aging	3
FAM &CS 021	Nurtrition	3
FAM &CS 091	Life Management	3
HLTHOCC 062	Skill Set for Health Care Professional	2
HLTHOCC 063	Basic Medical Terminology, Pathophysiology and Pharmacology	2
HLTHOCC 064	Cultural and Legal Topics for Health Care	1
HLTHOCC 065	Fundamentals for the Health Care	2.5
	Total	*16.5*

Infant/Toddler Emphasis

(Academic Plan E019029D)

This program is designed for students working with very young children, from birth to 35 months. Students will learn about individual development assessments and issues, planning of developmentally appropriate activities, and program quality environmental reviews. In addition, infant and toddler program types, accreditation standards, and career pathways are explored.

Program Learning Outcomes:

- Distinguish the role of the teacher when developing healthy relationships with the infant, toddler, school, family and community.
- Identify developmental milestones, theoretical perspectives, and observation techniques to best support the development and curriculum experiences of the growing infant and toddler.

SUBJECT & NO.	COURSE	UNITS
CH DEV 001	Child Growth and Development	3
CH DEV 011	Home, School, and Community Relations	3
CH DEV 030*	Infant/Toddler Development	3
CH DEV 031*	Infant/Toddler Care and Education	3
CH DEV 044	Early Intervention for Children with Special Needs	3
CH DEV 062	Developmental Profiles: Pre-Birth Through Age Eight	2
	Total	*17*

**This course has a prerequisite*

Associate Degree Programs

Child Development, Associate in Arts Degree

(Academic Plan E002461C)

This program is designed for those to work in the early care and education related fields with children and their families from birth to adolescence.

Program Learning Outcomes:

- Create developmentally appropriate and culturally relevant curriculum experiences in order to provide individualized care for the whole child.
- Distinguish the role of the teacher when developing healthy relationships with the child, school, family and community.
- Implement observation skills, critical thinking and theoretical perspectives to support the development of the whole child.

SUBJECT & NO.	COURSE	UNITS
COMPLETE THE FOLLOWING 10 COURSES		32
CH DEV 001	Child Growth and Development	3
CH DEV 002	Early Childhood Principles and Practices	3
CH DEV 003	Creative Experiences for Children I	3
CH DEV 004	Creative Experiences for Children II	3
CH DEV 010	Health, Safety and Nutrition	3
CH DEV 011	Home, School, and Community Relations	3
CH DEV 022*	Practicum in Child Development I	4
CH DEV 023*	Practicum in Child Development II	4
CH DEV 034*	Observing and Recording Children's Behavior	3
CH DEV 042	The Child in a Diverse Society	3
COMPLETE SEVEN UNITS FROM THE FOLLOWING:		7
CH DEV 007*	Introduction to Curriculum in Early Childhood Education	3
CH DEV 030*	Infant/Toddler Development	3
CH DEV 036	Literature for Early Childhood	1
CH DEV 037	Literature for School Age Children	2
CH DEV 038*	Administration & Supervision of Early Childhood Programs I	3
CH DEV 039*	Administration II: Personnel and Leadership in Early Childhood Education	3
CH DEV 040	Equity and Social Justice in Early Education	3
CH DEV 044	Early Intervention for Children with Special Needs	3
CH DEV 045	Programs for Children with Special Needs	3
CH DEV 050	Parenting: Family Life Focus	1
CH DEV 051	Parenting: Home and School Focus	1
CH DEV 052	Parenting: Community Resources Focus	1
CH DEV 060	Introduction to Family Child Care I	1
CH DEV 061*	Introduction to Family Child Care II	1
CH DEV 062	Developmental Profiles: Pre-Birth Through Age Eight	2
CH DEV 063	Creative Curriculum in a Family Child Care Setting	2
CH DEV 065*	Adult Supervision/Early Childhood Mentoring	2
FAM &CS 021	Nutrition	3
FAM &CS 031	Marriage and Family Life	3
FAM &CS 034	Child Nutrition	3
FAM &CS 088	Personal and Family Financial Literacy	3
EDUC 001	Introduction to Teaching	3
ENGLISH 218*	Children's Literature	3
LACCD GENERAL EDUCATION PLAN		27
	Total	*60*

Note: 6 units of major courses may be double counted towards LACCD General Education area 3 and 4b.

**This course has a prerequisite*

Child and Adolescent Development, Associate in Arts for Transfer

(Academic Plan E041772G)

Students completing the Associate in Arts in Child and Adolescent Development for Transfer Degree will have satisfied the lower division major preparation for bachelor's degrees in similar majors as determined by California

State University (CSU) campuses and are guaranteed admission with junior status to the California State University system, although not to a particular campus or major. Students can use the website ADT Search by CSU Campus to find CSU campuses that accept ADT degrees as being similar to their bachelor's degree majors: https://www.calstate.edu/apply/transfer/Pages/associate-degree-for-transfer-major-and-campus-search.aspx.

To earn an Associate Degree for Transfer, students must complete 60 semester units (90 quarter units) of coursework that is transferable to the California State University with an overall GPA of 2.0 or higher, and also complete each of the following requirements:

1. Major/Area of Emphasis: A minimum of 18 semester units (27 quarter units) of coursework, with a C or higher earned in each course or P if taken on a Pass/No Pass basis, as required by the Los Angeles Community College District (LACCD) (Title 5 §55062).
2. General Education: Completion of the California General Education Transfer Curriculum (Cal-GETC) course requirements, with a C or higher earned for each course or P if taken on a Pass/No Pass basis (34 semester/45 quarter units).
3. Residency: A minimum of 12 semester units must be completed within the LACCD (Title 5 §55062).

Program Learning Outcomes:

- Demonstrate defined mastery of the Child and Adolescent Development Associate in Arts for Transfer, which is dependent upon the performance in the specific program courses.

SUBJECT & NO.	COURSE	UNITS
CH DEV 001	Child Growth and Development	3
PSYC C1000	Introduction to Psychology	3
STAT C1000	Introduction to Statistics	4
OR		
STAT C1000E	Introduction to Statistics	4
OR		
PSYCH 091	Statistics for the Social and Behavioral Sciences	4
OR		
ECON 020	Statistics for Economics	3
OR		
BUS 015	Business Statistics	3
OR		
SOC 125	Statistics for the Social Sciences	3
LIST A: SELECT THREE COURSES		
ANTHRO 102	Human Ways of Life: Cultural Anthropology	3
OR		
SOC 001	Introduction to Sociology	3
OR		
SOC 011	Race and Ethnic Relations	3
OR		
CH DEV 011	Child, Family, and Community	3
OR		
FAM & CS 031	Marriage and Family Life	3
OR		
SOC 012	Marriage and Family Life	3
PSYCH 041	Life Span Psychology From Infancy to Old Age	3
BIOLOGY 003	Introduction to Biology	4
OR		
BIOLOGY 025	Human Biology	3
OR SELECT A MAXIMUM OF 3-6 UNITS FROM ANY OF THE FOLLOWING COURSES:		
CH DEV 045	Programs for Children with Special Needs	3
COMM C1000	Introduction to Public Speaking	3
HEALTH 011	Principals of Healthful Living	3
TOTAL UNITS FOR MAJOR		18-20
COMPLETE ADDITIONAL CSU UNITS, IF NEEDED, TO REACH 60 TRANSFERABLE UNITS		
	Cal-GETC GE Pattern	
	Total	*60*

Associate in Arts in Elementary Teacher Education for Transfer

(Academic Plan E037372G)

Students completing the Associate in Arts in Elementary Teacher Education for Transfer Degree will have satisfied the lower division major preparation for bachelor's degrees in similar majors as determined by California State University (CSU) campuses and are guaranteed admission with junior status to the California State University system, although not to a particular campus or major. Students can use the website ADT Search by CSU Campus to find CSU campuses that accept ADT degrees as being similar to their bachelor's degree majors: https://www.calstate.edu/apply/transfer/Pages/associate-degree-for-transfer-major-and-campus-search.aspx.

To earn an Associate Degree for Transfer, students must complete 60 semester units (90 quarter units) of coursework that is transferable to the California State University with an overall GPA of 2.0 or higher, and also complete each of the following requirements:

1. Major/Area of Emphasis: A minimum of 18 semester units (27 quarter units) of coursework, with a C or higher earned in each course or P if taken on a Pass/No Pass basis, as required by the Los Angeles Community College District (LACCD) (Title 5 §55062).
2. General Education: Completion of the California General Education Transfer Curriculum (Cal-GETC) course requirements, with a C or higher earned for each course or P if taken on a Pass/No Pass basis (34 semester/45 quarter units).
3. Residency: A minimum of 12 semester units must be completed within the LACCD (Title 5 §55062).

Program Learning Outcomes:

- Analyze the foundational knowledge of history, political science, and visual and performing arts.
- Communicate effectively through writing and articulating college level materials.
- Examine the foundational knowledge of mathematics and natural science principles.

- Interpret the developmental domains, theoretical frameworks, and curriculum models used in elementary education

Required Core Courses

SUBJECT & NO.	COURSE	UNITS
EDUC 001	Introduction to Teaching	3
CH DEV 001	Child Growth and Development	3
BIOLOGY 003	Introduction to Biology	4
CHEM 065	Introduction to General Chemistry	4
AND		
PHYSICS 011	Introductory Physics	4
EARTH 001	Earth Science	3
AND		
EARTH 002**	Earth Science Laboratory	2
MATH 215	Mathematical Concepts for Teachers I	3
COMM C1000	Introduction to Public Speaking	3
ENGL C1000	Academic Reading and Writing	3
OR		
ENGLISH 101Z	College Reading and Composition I Plus 3-Hour Lab	4
OR		
E.S.L. 110	College Composition for Non-Native Speakers	4
ENGLISH 102*	College Reading and Composition II	3
GEOG 007	World Regional Geography	3
HISTORY 086	Introduction to World Civilization I	3
HISTORY 011	Political and Social History of the United States to 1877	3
POLS C1000	American Government and Politics	3
LIST A: SELECT ONE COURSE		3 UNITS
ENGL C1001	Critical Thinking and Writing	3
LIST B: SELECT ONE COURSE		3 UNITS
ART 103	Art Appreciation I	3
MUSIC 111	Music Appreciation	3
THEATER 100	Introduction to Theater	3
COMPLETE ADDITIONAL CSU UNITS, IF NEEDED, TO REACH 60 CSU TRANSFERABLE UNITS		
	Cal-GETC GE Pattern	
	Total	*60*

**This course has a prerequisite.*

***This course has a corequisite.*

Note: ELAC's EDUC 203, if taken prior to fall 2025, may be substituted for EDUC 001.

Associate in Science in Early Childhood Education for Transfer

(Academic Plan E032158H)

Students completing the Associate in Science in Early Childhood Education for Transfer Degree will have satisfied the lower division major preparation for bachelor's degrees in similar majors as determined by California State University (CSU) campuses and are guaranteed admission with junior status to the California State University system, although not to a particular campus or major. Students can use the website ADT Search by CSU Campus to find CSU campuses that accept ADT degrees as being similar to their bachelor's degree majors: https://www.calstate.edu/apply/transfer/Pages/associate-degree-for-transfer-major-and-campus-search.aspx.

To earn an Associate Degree for Transfer, students must complete 60 semester units (90 quarter units) of coursework that is transferable to the California State University with an overall GPA of 2.0 or higher, and also complete each of the following requirements:

1. Major/Area of Emphasis: A minimum of 18 semester units (27 quarter units) of coursework, with a C or higher earned in each course or P if taken on a Pass/No Pass basis, as required by the Los Angeles Community College District (LACCD) (Title 5 §55062).
2. General Education: Completion of the California General Education Transfer Curriculum (Cal-GETC) course requirements, with a C or higher earned for each course or P if taken on a Pass/No Pass basis (34 semester/45 quarter units).
3. Residency: A minimum of 12 semester units must be completed within the LACCD (Title 5 §55062).

Program Learning Outcomes:

- Create developmentally appropriate and culturally relevant curriculum experiences in order to provide individualized and group care for the whole child.
- Distinguish the role of the teacher when developing healthy relationships with the child, school, family and community.
- Implement observation and assessment skills, critical thinking and theoretical perspectives to support the development of the whole child.

Required Core Courses

SUBJECT & NO.	COURSE	UNITS
CH DEV 001	Child Growth and Development	3
CH DEV 002	Early Childhood: Principles and Practices	3
CH DEV 007*	Introduction to Curriculum in Early Childhood Education	3
CH DEV 010	Health, Safety and Nutrition	3
CH DEV 011	Home, School, and Community Relations	3
CH DEV 022*	Practicum in Child Development I	4
CH DEV 034*	Observing and Recording Children's Behavior	3
CH DEV 042	The Child in a Diverse Society	3
	Subtotal	*25*
COMPLETE ADDITIONAL CSU UNITS, IF NEEDED, TO REACH 60 CSU TRANSFERABLE UNITS		
	Cal-GETC GE Pattern	
	Total	*60*

**This course has a prerequisite*

Associate in Science in Nutrition and Dietetics for Transfer

(Academic Plan E035720H)

Students completing the Associate in Science in Nutrition and Dietetics for Transfer Degree will have satisfied the lower division major preparation for bachelor's degrees in similar majors as determined by California State University (CSU) campuses and are guaranteed admission with junior status to the California State University system, although not to a particular campus or major. Students can use the website ADT Search by CSU Campus to find CSU campuses that accept ADT degrees as being similar

to their bachelor's degree majors: https://www.calstate.edu/apply/transfer/Pages/associate-degree-for-transfer-major-and-campus-search.aspx.

To earn an Associate Degree for Transfer, students must complete 60 semester units (90 quarter units) of coursework that is transferable to the California State University with an overall GPA of 2.0 or higher, and also complete each of the following requirements:

1. Major/Area of Emphasis: A minimum of 18 semester units (27 quarter units) of coursework, with a C or higher earned in each course or P if taken on a Pass/No Pass basis, as required by the Los Angeles Community College District (LACCD) (Title 5 §55062).
2. General Education: Completion of the California General Education Transfer Curriculum (Cal-GETC) course requirements, with a C or higher earned for each course or P if taken on a Pass/No Pass basis (34 semester/45 quarter units).
3. Residency: A minimum of 12 semester units must be completed within the LACCD (Title 5 §55062).

Program Learning Outcomes:

- Analyze data to determine the nutritional status of individuals in various life-cycle stages.
- Apply knowledge from anatomy, chemistry, biology, physiology, psychology and math as a basis for understanding the role of food for Nutrition and Dietetics transfer degree.
- Examine and explain the relationship between diet, lifestyle, behavior, and health, within the framework of cultural and social influences.

Required Core Courses

SUBJECT & NO.	COURSE	UNITS
FAM & CS 021	Nutrition	3
PSYC C1000	Introduction to Psychology	3
CHEM 101*	General Chemistry I	5
MICRO 020	General Microbiology	4
	Subtotal	*15*
LIST A (SELECT TWO):		8 UNITS
ANATOMY 001	Introduction to Human Anatomy	4
OR		
PHYSIOL 001*	Introduction to Human Physiology	4
OR		
BIOLOGY 020*	Human Anatomy and Physiology	8
STAT C1000	Introduction to Statistics	4
OR		
STAT C1000E	Introducton to Statistics	4
OR		
PSYCH 091	Statistics for the Social and Behavioral Sciences	4
OR		
ECON 020	Statistics for Economics	3
OR		
BUS 015	Business Statistics	3
OR		
SOC 125	Statistics for the Social Sciences	3
LIST B (SELECT ONE):		3-4 UNITS
CHEM 065	Introductory General Chemistry	4
MATH 245	College Algebra	3
SOC 001	Introduction to Sociology	3
COMPLETE ADDITIONAL CSU UNITS, IF NEEDED, TO REACH 60 CSU TRANSFERABLE UNITS		
	Cal-GETC GE Pattern	
	Total	*60*

**This course has a prerequisite*

Transfer Curriculum

Information regarding lower division major preparation requirements required to transfer to a University of California (UC) or California State University (CSU) campus may be obtained at www.assist.org. For information about independent or out-of-state colleges/universities, please consult with a counselor.

Subjects & Course Descriptions

Child Development (CH DEV)

001 Child Growth and Development (3)
UC:CSU Cal-GETC Area 4 (C-ID CDEV 100)
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.

This is an introductory child development course that examines the major physical, psychosocial, and cognitive/language developmental milestones for children, both typical and atypical, from conception through adolescence. There is an emphasis on interactions between maturational processes and environmental factors. While studying developmental theory and investigative research methodologies, students observe children, evaluate individual differences, and analyze characteristics of growth and development at various stages.

Note: This course can be offered in Spanish/Este curso se puede ofrecer en Español.

002 Early Childhood: Principles and Practices (3) UC:CSU (C-ID ECE 120)
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.

This course provides an examination of the underlying theoretical and philosophical principles of developmentally appropriate practices applied to programs, environments, emphasizing the key role of relationships, constructive adult-child interactions, and teaching strategies in supporting physical, social, creative and intellectual development for all young children. This course includes a review of the historical roots of early childhood programs and the evolution of the professional practices promoting advocacy, ethics, and professional identity (preparation standards).

Note: This course can be offered in Spanish/Este curso se puede ofrecer en Español.

003 Creative Experiences for Children I (3) CSU
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.

This course explores creative experiences for young children. Class instruction prepares students in designing

and implementing developmentally-appropriate teaching strategies, use of materials and media in the areas of visual arts, music, dramatic play, rhythm and movement, and literacy experiences. The importance of culture, tradition, and home language is supported throughout the curriculum. Emphasis is on ways to make decisions and create and maintain a classroom atmosphere that allows creative expression and encourages and supports the interests and talents of children.

Note: This course can be offered in Spanish/Este curso se puede ofrecer en Español.

004 Creative Experiences for Children II (3) CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course actively engages students exploring creative learning experiences in early math, science, and social studies. It is specifically designed to support young learners aged 2 to 8 in building their knowledge of essential concepts and skills in these areas. By developing a variety of developmentally appropriate and culturally relevant activities, students will gain the competence to provide inquiry-based scientific methodologies that are inclusive and respectful of diverse cultures. This approach includes naturalistic, informal, and structured experiences for young children.

Note: This course can be offered in Spanish/Este curso se puede ofrecer en Español.

007 Introduction to Curriculum in Early Childhood Education (3) CSU (C-ID ECE 130)

Prerequisite: Child Development 002.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides an overview of the knowledge and skills to provide appropriate integrated curriculum and environments for young children from birth to age six. Students examine the impact that the interplay of quality interactions and curriculum development in early childhood education has on early brain development. The teacher's role in supporting optimal development and learning for all young children using appropriate observation and assessment strategies is emphasized. This course provides strategies for best practices based on observation, assessment, and planning across the curriculum, including academic content areas, play, art, and creativity, and development of social-emotional, communication, and cognitive skills.

Note: This course can be offered in Spanish/Este curso se puede ofrecer en Español.

010 Health, Safety and Nutrition (3) CSU (C-ID ECE 220)

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is an overview of the components of the Health, Safety, and Nutritional components of an early care and education program. Planning and issues of operating a child development program under the Title 22 Department of Social Services Community Care Licensing regulations are considered. Also included is a review of common childhood diseases, universal health precautions, First Aid and CPR requirements, environmental safety, nutritional planning, and special health considerations of the young child.

Note: This course can be offered in Spanish/Este curso se puede ofrecer en Español.

011 Child, Family and Community (3)

UC:CSU Cal-GETC Area 4 (C-ID CDEV 110)

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is a study of the developing child in a societal context focusing on the interrelationship of the family, school and community and emphasizes historical and socio-cultural factors. The processes of socialization and identity development are highlighted, showing the importance of respectful, reciprocal relationships that support and empower families. Some topics covered are: Social influences on parenting styles, communication, child-rearing and the relationships between the child, family, and the school.

Note: This course can be offered in Spanish/Este curso se puede ofrecer en Español.

018 STEAM for Early Childhood Educators (2) CSU

Prerequisites: All of the following: Child Development 002, 004, 007, 034, and 003 or 036 and 037.

LECTURE, 2 HOURS.

This course allows students to pursue an in-depth study in Early Childhood Education with a focus on Science, Technology, Engineering, Art, and Mathematics (STEAM). An examination of child development theoretical approaches to teaching STEAM are applied in a developmentally appropriate and culturally relevant environment. Students complete hours of field-based experiences at an approved setting. Course content aligns with federal, state, and local standards.

022 Practicum in Child Development I (4) CSU (C-ID ECE 210)

Prerequisites: All of the following: Child Development 001, 002, 003, 004, 010, 011 and 034.

LECTURE, 2 HOURS; LABORATORY, 6 HOURS.

Note: Students must show proof of TB clearance, flu shot, MMR, and Tdap immunizations.

Note: This course is eligible to be offered as a Hybrid DE course with all lab hours offered in-person.

This course provides supervised experience in an approved licensed infant/toddler program, child development program, special education center, or other early care and education setting. Students relate all previous theory and curriculum courses to practical application in an approved early education classroom setting. Reflective teaching practices are emphasized as student teachers design, implement, and evaluate approaches, strategies, and techniques that promote children's development and learning. State law requires a TB test (Mantoux Test) or chest X-ray and criminal record clearance. In addition, students must show proof of TB clearance, MMR, Flu Shot, and Tdap vaccinations. In addition to the seminar class, students are required to complete a minimum of 108 hours at an approved field site, and to explore career pathway, professional development, and teacher responsibility.

023 Practicum in Child Development II (4) CSU
Prerequisites: Child Development 022 and 042.

LECTURE, 2 HOURS; LABORATORY, 6 HOURS.

Note: Students must show proof of TB clearance, flu shot, MMR, and Tdap immunizations.

Note: This course is eligible to be offered as a Hybrid DE course with all lab hours offered in-person.

This course provides advanced supervised experiences in an approved licensed early childhood program for infants, toddlers, preschool, primary grades (transitional kindergarten to third grade), and special education. Students construct learning experiences for young children based on observation and assessment while considering developmentally appropriate practices, diverse populations, learning environments, and families. State licensing regulations require proof of Tuberculosis (TB) clearance and vaccines against pertussis (whooping cough; Tdap), measles (MMR), and an influenza vaccine (flu shot). A signed statement of good health and a criminal record clearance may be requested. In addition to lecture class hours, students must complete a minimum of 108 practicum hours in the field.

030 Infant/Toddler Development (3) UC:CSU
Prerequisite: Child Development 001.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

Note: Tuberculosis clearance is required.

This course provides an in-depth study of the development of infants and toddlers. Developmental domains and areas include cognitive/language, social/emotional, and perceptual/motor development, along with milestones of children from birth to thirty six months. Particular attention is given to attachment theory and research, with an overview on brain development, the value of exploration and play, early intervention, disabilities, and a relationship-based care in the context of family systems of culture, home language, and traditions. Respectful caregiving principles, practices, and routines, within culturally and developmentally appropriate environments are discussed. Class instruction includes objective observations and identification of developmental domains of infants and toddlers in diverse settings.

Note: This course can be offered in Spanish/Este curso se puede ofrecer en Español.

031 Infant/Toddler Care and Education (3) UC:CSU
Prerequisite: Child Development 001.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course implements the principles of inclusive, respectful caregiving for infants and toddlers within a variety of curricular approaches. Infant-toddler education is presented within the context of observation, assessment, exploration, learning opportunities, and a relationship-based approach. Topics include typical and atypical development, early intervention, physical and social environments, as well as health, safety, and licensing standards. Students also examine skills in developing partnerships with families, and the influences that language, culture and traditions have on these relationships.

Note: This course can be offered in Spanish/Este curso se puede ofrecer en Español.

034 Observing and Recording Children's Behavior (3) CSU (C-ID ECE 200)
Prerequisites: Child Development 001 and ENGL C1000 or ENGLISH 101Z or English as a Second Language 110.

Advisory: Child Development 002.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

Note: Students must show proof of TB clearance, flu shot, MMR, and Tdap immunizations.

This course examines appropriate use of assessment and observation strategies to document and interpret children's growth and development and learning to join families and professionals in promoting children's success. The student explores forms of documentation such as anecdotal notes, running records, rating scales, portfolios, and other forms that help to guide curriculum, support adaptations, and communicate progress. The course includes opportunity for observation in the field.

Note: This course can be offered in Spanish/Este curso se puede ofrecer en Español.

036 Literature for Early Childhood (1) CSU

LECTURE, 1 HOUR.

Note: This course is eligible to be offered in any DE modality.

This course is an overview of early development of desirable attitudes towards reading and writing. A survey of literature suitable for children birth to six, with emphasis on techniques of selection and presentation methods is emphasized.

037 Literature for School Age Children (2) CSU
Advisory: Child Development 036.

LECTURE, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is a survey of literature appropriate for children ages 6 -12 years. Emphasis is given to selection, evaluation, and presentation of literature using developmental characteristics and needs of children. Includes development of appropriate curriculum materials for the classroom with a literature emphasis. Recommended for early childhood and primary school teachers and parents.

038 Administration & Supervision of Early Childhood Programs I (3) CSU
Prerequisites: Child Development 001, 002, 003, 004, 010 and 011.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course prepares the student to establish and administer an early childhood program. Financial aspects of program operation, licensing regulations, policies, and procedures pertaining to administration are emphasized. California Commission on Teacher Credentialing requires this course for Master Teacher, Site Supervisor and Program Director Permits Option One.

039 Administration II: Personnel and Leadership in Early Childhood Education (3) CSU

Prerequisite: Child Development 038.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides training for administrators of early childhood programs on a variety of topics pertaining to administering an early childhood program. Topics include: Leadership principles and practices, decision making processes, supervision, mentorship, and staff development, conflict resolution strategies, team building, and program assessment and evaluation. Emphasis is on reflective practice and the roles and development of early childhood professionals as mentors and leaders. California Commission on Teacher Credentialing requires this course for Site Supervisor and Program Director Permits Option One.

040 Equity and Social Justice in Early Education (3) UC:CSU

Advisory: Child Development 042.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course supports students in becoming equity minded leaders in the early childhood classroom. It focuses on self-identity, family/cultural identity, as well as curating a classroom environment with inclusive materials that reflect the diverse world we live in. Emphasis is on developing social justice curriculum to implement with children by utilizing anti-bias education approaches and cultural responsiveness. Special attention is placed on resolving conflict and cultural differences in the classroom in fair and equitable ways.

042 Teaching in a Diverse Society (3) UC:CSU (C-ID ECE 230)

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course examines the development of social identities in diverse societies including theoretical and practical implications affecting young children, families, programs, teaching, education, and schooling. It focuses on culturally relevant and linguistically appropriate anti-bias approaches supporting all children in becoming competent members of a diverse society. The course involves self-reflection of one's own understanding of educational principles in integrating anti-goals in order to better inform teaching practices and/or program development.

044 Early Intervention for Children with Special Needs (3) UC:CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is designed for students interested in working with young children with special needs and their families. Instruction focuses on accommodating and adapting the physical environment, instructional strategies, and curriculum to meet the needs of differently-abled children from birth through preschool.

Note: This course can be offered in Spanish/Este curso se puede ofrecer en Español.

045 Programs for Children with Special Needs (3) UC:CSU

Advisory: Child Development 001.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

Note: Tuberculosis clearance may be required.

This course is an introduction to the study of exceptional children, emphasizing their relationship to society. This course also includes assessment, classification, and special characteristics of children with disabilities. An overview of programs and services is included with observation in private and public special education programs.

Note: This course can be offered in Spanish/Este curso se puede ofrecer en Español

050 Parenting: Family Life Focus (1) CSU

LECTURE, 1 HOUR.

Note: This course is eligible to be offered in any DE modality.

This course is designed for students interested in parent training with emphasis on family life. Includes parent-child relationships, alternatives in parenting styles, child development and family resources.

051 Parenting: Home and School Focus (1) CSU

LECTURE, 1 HOUR.

Note: This course is eligible to be offered in any DE modality.

This course is designed for students interested in parent training. Includes child-parent-teacher-school relationships, parenting and teaching styles, and school strategies in parent involvement and parent education. Emphasis is on effective parent/school relationships.

052 Parenting: Community Resources Focus (1) CSU

LECTURE, 1 HOUR.

Note: This course is eligible to be offered in any DE modality.

This course is designed to for those interested in parent training. Includes parent-child relationship, alternatives in parenting styles, child development, and family resources. Emphasis is placed on community resources.

054 Instructional and Environmental Assessment Tools in Early Childhood Education (3) CSU

Prerequisite: Child Development 002.

Advisory: Child Development 034

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course focuses on instructional and environmental assessment tools required in the state of CA. Students design the early childhood environment using assessment tools, as well as prepare to provide high quality instruction and classroom support to young children. The assessment tools emphasized in this class include instructional assessment tools such as DRDP, CLASS, Creative Curriculum Assessment (Gold), California Early Learning Foundations, Common Core State Standards (CCSS), Diagnostic Evaluation for IFSP and/or IEP; and the environmental rating tools such as ECERS, ITERS, FCCERS, and SACERS, and other assessment tools utilized in early childhood education programs. All assessment tools learned in this class support early childhood professionals in both a family childcare program and a center-based program.

060 Introduction to Family Child Care I (1) CSU

LECTURE, 1 HOUR.

Note: This course is eligible to be offered in any DE modality.

This course discusses the business and operations of a Family Child Care Home and provides an overview of entrepreneurship in developing a family child care home-based business. Introductory topics include small business start-up, state licensing regulations, business management, policies and procedures in operating a family day care business, environmental design, and curriculum planning.

Note: This course can be offered in Spanish/Este curso se puede ofrecer en Español

061 Introduction to Family Child Care II (1) CSU

Prerequisite: Child Development 060.

LECTURE, 1 HOUR.

Note: This course is eligible to be offered in any DE modality.

This course considers strategies that can enhance the operations of a family child care home (small business) and through review of standards, practices, ethical, and legal considerations in program planning as well as assists in the development of advertising tools and an operational manual.

Note: This course can be offered in Spanish/Este curso se puede ofrecer en Español

062 Developmental Profiles: Pre-Birth Through Age Eight (2) CSU

LECTURE, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides the study of developmental profiles from pre-birth through age eight. Key concepts in current child development literature, development of curriculum plans, and children's developmental assessment tools are examined.

063 Creative Curriculum in a Family Child Care Setting (2) CSU

LECTURE, 2 HOURS.

Note: Child Development 003 or 004 can be substituted for this course.

Note: This course is eligible to be offered in any DE modality.

This course is designed for family childcare providers and persons entering the profession. Emphasis is on play and creative experiences in the home setting for children. Course includes art, music and movement, language and literacy, early math, dramatic play, and cooking.

Note: This course can be offered in Spanish/Este curso se puede ofrecer en Español

065 Adult Supervision/Early Childhood Mentoring (2) CSU

Prerequisites: Child Development 001, 002, 003, 004, 010, and 011.

LECTURE, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is an overview of methods and principles of mentoring and supervision of adults in early childhood education settings. Topics explored include environmental quality assessment, performance evaluation, leadership styles, group dynamics, conflict resolution, staff development, and staff roles and responsibilities. This course is required for upper levels of the California Child Development Permit, and to become a California Early Childhood Mentor.

185 Directed Study - Child Development (1) CSU

285 Directed Study - Child Development (2) CSU

385 Directed Study - Child Development (3) CSU

CONFERENCE 1 HOUR PER WEEK PER UNIT.

The above courses allow students to pursue Directed Study in Child Development on a contract basis under the direction of a supervising instructor.

CREDIT LIMIT: A MAXIMUM OF 6 UNITS OF DIRECTED STUDY MAY BE TAKEN FOR CREDIT IN ANY ONE DISCIPLINE.

Education (EDUC)

001 Introduction to Teaching (3) CSU

Advisories: ENGL C1000 or ENGLISH 101Z or English as a Second Language 110.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered as a Hybrid DE course with all fieldwork hours offered in-person.

This course introduces students to the concepts and issues related to teaching diverse learners in today's contemporary K-12 schools. Students examine the fundamental theories of the American educational institution within its social, political, and economic contexts. Using concepts and methods from sociology, philosophy, and the politics of education, the course analyzes the current conditions of American schools. Topics include teaching as a profession and career, the historical, philosophical, and social foundations of the American education system, contemporary educational issues (emphasizing the roles of schools in a democratic, multi-cultural society), school organization, California's content standards and frameworks, and teacher performance standards. Analysis of foundations and organization will be used to evaluate selected reform proposals. The course requires a minimum of 45 hours of structured observation/participation fieldwork in public school elementary classrooms that represent California's diverse student population, including cooperation with at least one carefully selected, campus-approved certificated classroom teacher.

250 Adult Learning and Motivation (3) CSU

LECTURE, 3 HOURS.

This course is designed for participants in the LACCD District Academic Senate's Professional Development College (PDC) and enrollment is limited to members of that program. The course provides tools for current or future teachers or Project MATCH participants to acquire and/or better understand the process of facilitating adult learning, conditions that stimulate adult student motivation, and the methods that can enhance this process. Topics covered are adult learning theory, characteristics of effective teachers, philosophical and teaching style orientations, instructional design, classroom management, and motivational teaching methods. This course examines the andragogical model of adult learning and surveys an array of research-based and culturally-responsive teaching strategies and techniques to use in the classroom.

252 Curriculum Development and Instructional Design (3) CSU

LECTURE, 3 HOURS.

This course is designed for participants in the LACCD District Academic Senate's Professional Development College (PDC) and enrollment is limited to members of that program. The course is designed to assist students made up of current or future teachers or Project MATCH participants in developing essential skills for curriculum restructuring, planning, and implementation and responds to the question, 'What will the students learn and how will we teach it?' Three essential processes - curriculum development, assessment, and instruction - are considered with respect to relevant theory, research, and practice. This course explores various teaching techniques and instructional strategies. Field experiences designed to provide a practical application for the demonstration of theory applied to practice is an integral part of the course.

Family and Consumer Studies (FAM &CS)

006 Challenges of Aging (3) CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is an analysis of the developmental changes, social problems, and specific needs of the older adult in the interdisciplinary study of gerontology. The course includes an investigation of everyday situations with emphasis on consumerism, housing, health, nutrition, community resources, and changing family roles. The course combines academic research with an empathetic view of the lives of older people to involve students emotionally and intellectually in the material while reinforcing experiential learning.

021 Nutrition (3) UC:CSU (C-ID NUTR 110)

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course reviews scientific concepts of nutrition relating to the functioning of nutrients in basic life processes. It includes an overview of digestion and the metabolism of nutrients. Foods are discussed as a source of nutrients, and evidence is reviewed as to the effects of nutrition on health. The emphasis of the course is on issues of current interest and on worldwide problems of food nutrition. Students complete a personal dietary assessment, synthesizing data from a computerized dietary program and family tree, and appraise nutritional disease risk factors. Students evaluate excesses and deficiencies and construct practices that establish and maintain a healthy lifestyle and result in a healthier mind, healthier nutritional eating practices, enhancing the spirit, and nourishing the body.

031 Marriage and Family Life (3) UC:CSU
Cal-GETC Area 4 (C-ID SOCI 130)

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course examines marriages and families as institutions within American society and as dynamic systems leading to interpersonal growth and intimate relationships over the course of the family life cycle, including historical and recent changes. The course explores the diversity of family patterns and marriages in the U.S. as well as comparisons to non-Western cultures. Areas of study include, but are not limited to, gender roles, sexuality, marital interaction and power, parenting issues, financial matters, and divorce and remarriage.

034 Child Nutrition (3) CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course focuses on basic principles covering the nutritional needs of pregnant/lactating women/infants and children to promote optimum physical/mental development and disease prevention. Special emphasis is placed on nutritional planning and education for children through the development of nutrition plans, individual projects, curriculum, and materials.

088 Personal and Family Financial Literacy (3) CSU

LECTURE, 3 HOURS.

This course provides a comprehensive and functional approach to personal and family financial management. It focuses on practical financial decision-making, goal setting, and planning, while also considering the social and psychological contexts influencing financial behaviors. Topics include budgeting, credit, debt management, taxes, insurance, investing, retirement planning, and other key life events impacting finances. Applicable for both personal and professional development.

091 Life Management (3) CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides individuals with skills for understanding and using internal and external resources to function effectively in the present and in future society. Students learn techniques for improving self-understanding and interpersonal relationships that reflect decision-making, time, energy, stress, and conflict and money management.

185 Directed Study - Family and Consumer Studies (1) CSU

285 Directed Study - Family and Consumer Studies (2) CSU

385 Directed Study - Family and Consumer Studies (3) CSU

CONFERENCE, 1 HOUR PER WEEK PER UNIT.

The above courses allow students to pursue Directed Study in Family and Consumer Studies on a contract basis under the direction of a supervising instructor.

CREDIT LIMIT: A MAXIMUM OF 6 UNITS OF DIRECTED STUDY MAY BE TAKEN FOR CREDIT IN ANY ONE DISCIPLINE.

Communication Studies Department

E3-569 • *(323) 415-5034*

The East Los Angeles College Communication Studies Department offers a comprehensive program of communication courses. These courses prepare students for careers that require excellent communication and critical thinking skills including but not limited to education, business, telecommunications, and law. Courses offered also prepare students to transfer into a four-year degree program. The ELAC Communication Studies Program is the home of the nationally recognized ELAC Speech and Debate Team. Join our award-winning program as a Communication Studies specialist.

Faculty

Anderson, Dr. MyHanh V., Chair, Professor
Biganeh, Maryam, Assistant Professor
Haddad, Nader, Professor
Hale, David R., Associate Professor
Raz, Dr. Julia G., Assistant Professor
Smith, Ryan L., Professor

Adjunct Associate Professors

Anderson, Joseph
Black, Robert
Canzona, Alessandrina
Castro-Spencer, Maricruz
Crossman, Elizabeth
Dejean, Alex
Fritz, Alice
GrayBallard, Robin
Hiatt, Leslie
Michel, Linda B.
Mizzone Pellegrini, Vanessa
Radford, Leslie
Semichy, Joslyn
Silva, Trish
Stevenson, J. Edward
Taylor, Warren E.
Wallace, Juliet E.

Educational Programs

ASSOCIATE DEGREE PROGRAM

- Communication Studies 2.0 for Transfer

Associate Degree Program

Associate in Arts in Communication Studies 2.0 for Transfer

(Academic Plan E042672G)

Students completing the Associate in Arts in Communication Studies for Transfer Degree 2.0 will have satisfied the lower division major preparation for bachelor's degrees in similar majors as determined by California State University (CSU) campuses and are guaranteed admission with junior status to the California State University system, although not to a particular campus or major. Students can use the website ADT Search by CSU Campus to find CSU campuses that accept ADT degrees as being similar to their bachelor's degree majors: https://www.calstate.edu/apply/transfer/Pages/associate-degree-for-transfer-major-and-campus-search.aspx.

To earn an Associate Degree for Transfer, students must complete 60 semester units (90 quarter units) of coursework that is transferable to the California State University with an overall GPA of 2.0 or higher, and also complete each of the following requirements:

1. Major/Area of Emphasis: A minimum of 18 semester units (27 quarter units) of coursework, with a C or higher earned in each course or P if taken on a Pass/No Pass basis, as required by the Los Angeles Community College District (LACCD) (Title 5 §55062).
2. General Education: Completion of the California General Education Transfer Curriculum (Cal-GETC) course requirements, with a C or higher earned for each course or P if taken on a Pass/No Pass basis (34 semester/45 quarter units).
3. Residency: A minimum of 12 semester units must be completed within the LACCD (Title 5 §55062).

Program Learning Outcomes:

- Produce effective oral presentations in delivery of speeches, arguments, or group projects.
- Research and analyze data, ideas, and concepts of human communication.

Required Core Courses

SUBJECT & NO.	COURSE	UNITS
COMM C1000	Introduction to Public Speaking	3
COMM 121	Interpersonal Communication	3
	Subtotal	*6*
LIST A (SELECT THREE COURSES):		9 UNITS
COMM 104	Argumentation and Debate	3
COMM 106	Forensics	2
COMM 122	Intercultural Communication	3
COMM 130	Introduction to Oral Interpretation of Literature	3
COMM 151	Small Group Communication	3
JOURNAL 105	Mass Communications	3
JOURNAL 202*	Advanced Newswriting	3
LIST B (SELECT ONE COURSE):		3 UNITS
ANY LIST A COURSE NOT ALREADY USED		
OR		
ANTHRO 102	Human Ways of Life: Cultural Anthropology	3
ENGLISH 102*	College Reading and Composition II	3
OR		
ENGL C1001	Critical Thinking and Writing	3
JOURNAL 101	Collecting and Writing News	3

PSYC C1000	Introduction to Psychology	3
SOC 001	Introduction to Sociology	3
COMM 100	Introduction to Communication Studies	3
COMM 107	Speech Forensics - Individual Events	3
COMM 190	Communication and New Media	3

COMPLETE ADDITIONAL CSU UNITS, IF NEEDED, TO REACH 60 CSU TRANSFERABLE UNITS

Cal-GETC GE Pattern

Total 60

**This course has a prerequisite.*

Transfer Curriculum

Information regarding lower division major preparation requirements required to transfer to a University of California (UC) or California State University (CSU) campus may be obtained at www.assist.org. For information about independent or out-of-state colleges/universities, please consult with a counselor.

Subjects & Course Descriptions

Communication Studies (CCN) (COMM)

C1000 Introduction to Public Speaking (3)
UC:CSU Cal-GETC Area 1C (C-ID COMM 110)

(*formerly COMM 101*)

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

In this course, students learn and apply foundational rhetorical theories and techniques of public speaking in a multicultural democratic society. Students discover, develop, and critically analyze ideas in public discourse through research, reasoning, organization, composition, delivery to a live audience and evaluation of various types of speeches, including informative and persuasive speeches.

Communication Studies (COMM)

076 English Speech as a Second Language (3) CSU
LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This English speech improvement class stresses accent reduction, pronunciation, intonation, and phrasing. The course includes speaking assignments prepared by students. It is designed mainly for those who need to learn to speak Standard American English pronunciation more effectively in a variety of different environments.

100 Introduction to Communication Studies (3) UC:CSU Cal-GETC Area 4

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

Students explore the basic concepts of human communication as an academic field of study including history, principles, processes, variables, research methods, and specializations. Students learn about specific career opportunities a communication studies degree can provide. Students examine issues relevant to the systematic inquiry and pursuit of knowledge about human communication. Students analyze concepts of communication and the skills necessary to communicate in various contexts.

104 Argumentation and Debate
(3) UC:CSU (C-ID COMM 120)

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course explores the critical thinking process, emphasizing the use of logic, reasoning, and evidence in the presentation and analysis of sound arguments.

106 Forensics (2) CSU RPT3 (C-ID COMM 160B)
LABORATORY, 6 HOURS.

This laboratory course is for students preparing speeches, oral interpretation/acting performances, and debate/arguments to participate in competitive intercollegiate forensics (speech and debate) tournaments. Special emphasis is given to creating persuasive arguments through acting performances, competitive debates, or speeches. Students compete in at least one tournament or speak at a community event.

107 Speech Forensics - Individual Events (3) CSU RPT3
Advisory: Communication Studies 106.

LABORATORY, 9 HOURS.

This intensive laboratory course develops critical speech performance skills in individual events and requires participation in multiple intercollegiate speaking competitions. Students are guided in preparing speeches and oral interpretation/acting performances. Students are required to participate in tournaments which are outside regularly scheduled class hours. Students who repeat this course benefit from additional competition experiences.

121 Interpersonal Communication (3)
UC:CSU Cal-GETC Area 4 (C-ID COMM 130)

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course offers a study of the dynamics of everyday one-to-one communication focusing on the role that behavior, psychology, and environment play in friendship, family, workplace, and intimate relationships. Factors that influence communication such as non-verbal cues, language, perception, culture, power dynamics, listening, self-concept, and health and personal well-being are explored. Problems in relational communication and conflict management as well as adaptation and success in interpersonal effectiveness are examined.

122 Intercultural Communication (3)
UC:CSU Cal-GETC Area 4 (C-ID COMM 150)

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course examines communication in the context of intercultural interactions, explores verbal and nonverbal communication, similarities and differences in communication across cultures, and provides strategies to enhance interpersonal communication skills within the context of intercultural communication. This course is an introduction to intercultural communication in domestic and/or global contexts. The influence of cultures, languages, and social patterns on how members of groups relate with members of different ethnic and cultural groups is examined. The course also studies the theory and knowledge of effective communication within and between cultures. Focus also includes appreciation and comparison of communication among diverse groups within the larger context of cultures in the United States.

130 Introduction to Oral Interpretation of Literature (3) UC:CSU (C-ID COMM 170)

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides an overview of theory, principles, and techniques used in the performance and interpretation of literature in solo, duo, and group formats. Texts include prose, poetry, drama, and other literary genres. Appreciation of various literary voices and performance styles is taught through textual analysis, oral reading, and evaluation. Practical training is given in critical reading, editing, and performance of poetry, prose, drama, essay, and experimental forms of performance text drawn from a diverse range of cultural viewpoints and voices.

151 Small Group Communication (3) UC:CSU (C-ID COMM 140)

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides an analysis of the purposes, principles, and types of group processes, including development of individual skills in leadership, problem solving, and collaborative learning that can be achieved by responsible group participation. The course focuses on communication skills to manage diverse ideas, experiences, and perspectives to achieve group goals.

190 Communication and New Media (3) UC:CSU Cal-GETC Area 4

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course introduces communication and new media. Students examine how the Internet, specifically social media, websites, blogs, and podcasts, have reshaped communication practices. The course offers an overview of relevant theories and critical issues while providing students with the opportunity to apply communication skills using new media. Students create a portfolio of new media content using various current technologies drawing from their life experiences and establishing their voice.

185 Directed Study - Communication Studies (1) CSU

285 Directed Study - Communication Studies (2) CSU

385 Directed Study - Communication Studies (3) CSU

Note: This course is eligible to be offered in any DE modality.

CONFERENCE 1 HOUR PER WEEK PER UNIT.

During the first two weeks of the semester, the student will select an option as his/her semester project. Through regular meetings with the instructor, the student will develop the project to its final form. Research techniques and sources as well as the full requirements of each project will be discussed at these meetings. Students are expected to meet with the instructor at least weekly to discuss progress and to determine if resources available to the student are being fully utilized.

CREDIT LIMIT: A MAXIMUM OF 6 UNITS IN DIRECTED STUDY MAY BE TAKEN FOR CREDIT IN ANY ONE DISCIPLINE.

Note: UC Credit for variable topics courses in this discipline is given only after a review of the scope and content of the course by the enrolling UC campus. This usually occurs after transfer and may require recommendations from faculty. Information about internships may also be presented for review, but credit for internships rarely transfers to UC.

Computer Applications and Office Technologies Department

***E7-420** • (323) 267-3737*

The Computer Applications and Office Technologies Department (CAOT) has consistently made a valuable contribution in assisting students to meet their goals for employment or advancement in employment, college transfer, or personal enrichment in the office technologies field. As society and business rely more heavily on technology, new jobs and career opportunities in this area continue to expand. The employment outlook is excellent for persons who are well-qualified and up to date with the latest office technology. Salaries are excellent and tied to training and education.

The CAOT Department at ELAC offers a wide variety of Associate Degrees, Certificates of Achievement, and Skills Certificates which are designed to develop the knowledge, skills, and attitudes needed by employees in today's dynamic office environment. Students are taught in classrooms and labs that are state-of-the-art in technology and contemporary in appearance.

The CAOT Department has also incorporated a career-driven Global Trade and Logistics program offering courses in Logistics as well as International Trade. As a key economic driver, Los Angeles boasts as the country's top import and export hub that thrives in global trade and logistics activity. In fact, according to the Department of Labor, over the next six years, the job outlook for the logistics industry will continue to to grow by 22%. ELAC's Global Trade and Logistics Program serves this industry. The program offers seven skills certificates, an International Trade Certificate of Achievement, a Technology and Logistics Certificate of Achievement as well as two nationally recognized certifications (Certified Logistics Associate and Certified Logistics Technician), and a Technology and Logistics Associate of Science Degree. The Technology & Logistics certificates, certifications, and degree programs emphasize the use of technology in manufacturing, wholesale, e-commerce, distribution, and intermodal transportation.

The CAOT Department recently adopted a Vision Statement, a Mission Statement, and Core Values to be the concentration of what the department will live by.

Vision

To lead in innovative, quality, and skill-driven instruction within a climate of constant technological change.

Mission

Through cutting-edge and technology-based instruction, produce skilled professionals who add value to any business environment.

Core Values

- Improve the quality of life for ELAC students through skill- and career-driven education
- Earn student loyalty and trust
- Increase student success as the core of all CAOT decisions
- Seize opportunities that add value and support CAOT's primary mission
- Apply integrity, excellence and innovative curriculum and instruction
- Align with emerging technological trends
- Capitalize on industry and community partnerships that drive student success

Faculty

Mahrenholz, Ann, Chair, Associate Professor
Cervantes, Consuelo, Assistant Professor
Medina, Leonardo, Associate Professor
Siguenza, Ruth, Assistant Professor
Vasquez, Melisa, Associate Professor

Adjunct Associate Professors

Anderson, Marcus
Chacon, Juan
Cross, Karen
De La Torre, Judy
De Pieri, Ruth C.
Fernandez, Amanda
Renderos, Kenny
Ruvalcaba, Peter
Serrano, Silvia
Shum, Wing
Swicegood, Mark
White, Shonyell
Wyszpolski, Jon J.
Yu, Michael

Educational Programs

SUBJECTS

- Computer Applications and Office Technologies
- International Business
- Logistics

SKILLS CERTIFICATES

- Global Trade & Logistics - Import & Export
- Global Trade & Logistics - International Trade & Transportation
- Leadership in Global Logistics
- Logistics Analyst
- Logistics Associate
- Logistics Fundamentals
- Logistics Specialist
- Social Media

CERTIFICATES OF ACHIEVEMENT

- Administrative Assistant

- Business Information Worker I
- Business Information Worker II
- Customer Service Representative
- Executive Assistant
- Industry Safety Standards
- International Trade
- Microsoft Office Specialist
- Office Assistant
- Office Systems Specialist
- Technology & Logistics
- Technology for E-Commerce and Entrepreneurs

ASSOCIATE DEGREE PROGRAMS

- Executive Assistant
- Office Systems Specialist
- Technology & Logistics

Skills Certificates

The Computer Applications and Office Technologies department encourages students seeking to earn any Skills Certificate to complete the requirements for their chosen Skills Certificate within the same academic year.

ALL COURSES MUST BE COMPLETED WITH A GRADE OF "C" OR BETTER.

Global Trade & Logistics - Import & Export

This certificate is designed for students who want a fast-track course of study that will prepare them for entry level jobs in customhouse brokerage companies, as buyers and purchasing agents, as well as for entrepreneurs. Principles and methods for meeting quality standards for services will be covered. Concepts include import and export operations and procedures, U.S. government regulations, and the rule of different types of brokers.

SUBJECT & NO.	COURSE	UNITS
CAOT 048	Customer Service	3
INTBUS 003	Export Procedure I	3
INTBUS 004	Import Procedure I	3
LOGTIC 101	Technology in Global Logistics	1
	Total	*10*

Global Trade & Logistics - International Trade & Transportation

This certificate is designed for students who want a fast-track course of study that will prepare them for entry-level jobs in freight forwarding, cargo and freight agents, and route specialists. Concepts will include a global logistics and international perspective to importing and exporting, U.S. Customs regulations and global transport systems. Principles and methods for moving goods by air, rail, sea, and road are covered.

SUBJECT & NO.	COURSE	UNITS
INT BUS 001	International Trade	3
INT BUS 002	Transport Systems	3
LOGTIC 102	Concepts in Global Logistics	2
LOGTIC 103	Inventory in Global Logistics	2
	Total	*10*

Leadership in Global Logistics

This certificate is designed to provide 21st Century leadership skills and theories in the logistics industry. Students will be introduced to the logistics environment, leading vs. managing, the key elements of leadership, the interrelationship between trait and behavioral leadership theories, influencing, communicating, coaching/mentoring, conflict resolution, team logistics leadership, ethics and diversity, and developing a logistics leadership culture. In addition, courses are embedded that enable students the opportunity to obtain national certifications (Certified Logistics Associate and Certified Logistics Technician) that are industry-recognized, nationally portable logistics credentials from the Manufacturing Skills Standard Council (MSSC).

SUBJECT & NO.	COURSE	UNITS
LOGTIC 104	Logistics: Cornerstone Essentials	3
LOGTIC 105	Green Logistics and GIS Technology	3
LOGTIC 106	Leadership in Logistics	3
	Total	*9*

Logistics Analyst

This program is designed for students who want a fast-track course of study that will enable them to enter the job market with the latest entry-level knowledge for the Logistics and Goods Movement industries.

SUBJECT & NO.	COURSE	UNITS
CAOT 085	Microsoft Excel: Spreadsheet	3
CAOT 086	Microsoft Access: Database	3
LOGTIC 931	Cooperative Education - Logistics	3
OR		
LOGTIC 101	Technology in Global Logistics	1
AND		
LOGTIC 102	Concepts in Global Logistics	2
LOGTIC 103	Inventory in Global Logistics	2
	Total	*11*

Logistics Associate

This skills certificate is designed for students who want a fast-track course of study that will prepare them for certification in the Logistics Industry. Warehouse distribution, and hub operation, flow of goods and documents, shipping and receiving concepts, warehousing software, barcodes, radio frequency identification, and data collection will be covered. In addition, GIS (Geographic Information Systems), global supply chain, quality control, hazardous materials, and U.S. Customs regulations are discussed.

SUBJECT & NO.	COURSE	UNITS
LOGTIC 101	Technology in Global Logistics	1
LOGTIC 102	Concepts in Global Logistics	2
LOGTIC 103	Inventory in Global Logistics	2
LOGTIC 104	Logistics: Cornerstone Essentials	3
LOGTIC 105	Green Logistics and GIS Technology	3
	Total	*11*

Logistics Fundamentals

This Skills Certificate is designed for students who want a fast-track course of study that will prepare them for entry-level jobs in the logistics industry such as Order Clerks, Shipping/Receiving & Traffic Clerks, as well as Production, Planning & Expediting Clerk. Students who complete this certificate learn principles and methods for coordinating and expediting the flow of work and materials, review and distribution of production, work, and shipment schedules, compiling reports on progress of work, inventory levels, cost, and production problems.

SUBJECT & NO.	COURSE	UNITS
LOGTIC 101	Technology in Global Logistics	1
LOGTIC 102	Concepts in Global Logistics	2
LOGTIC 103	Inventory in Global Logistics	2
LOGTIC 104	Logistics: Cornerstone Essentials	3
LOGTIC 108	Industry Safety Fundamentals	3
ECON 011	Economics of Globalization	3
	Total	*14*

Logistics Specialist

This Skills Certificate is designed for students who want a fast-track course of study that will prepare them for a career in the Logistics industry. Warehouse and distribution operations, flow of goods and documents, shipping and receiving concepts, communication skills, teamwork, customer service, applied math, warehousing software, bar codes, radio frequency identification, and data collection are covered.

SUBJECT & NO.	COURSE	UNITS
CAOT 032	Business Communications	3
CAOT 048	Customer Service	3
LOGTIC 108	Industry Safety Fundamentals	3
LOGTIC 931	Cooperative Education - Logistics	3
OR		
LOGTIC 101	Technology in Global Logistics	1
AND		
LOGTIC 102	Concepts in Global Logistics	2
LOGTIC 103	Inventory in Global Logistics	2
	Total	*14*

Social Media

This industry-driven skills certificate is designed for students and business professionals who want to enhance their marketing advertising, branding, communications, and sales skills through multiple social media channels. It is also appropriate for those new to social media who seek to add a professional certificate in social media.

SUBJECT & NO.	COURSE	UNITS
CAOT 032	Business Communications	3
CAOT 152	Mobile Apps for Business	3
CAOT 153	Social Media	3
	Total	*9*

Certificates of Achievement

ALL COURSES MUST BE COMPLETED WITH A GRADE OF "C" OR BETTER.

Administrative Assistant

(Academic Plan E008257D)

This Certificate of Achievement is designed for students who want to work in an office and possess the skills necessary to assist managers in the daily operations of an office.

Program Learning Outcomes:

- Demonstrate competence in the use of business-related software applications to produce letters, memos, email messages, reports, tables, spreadsheets, databases, websites, and other applications.
- Compose effective written communications; apply correct grammar, spelling, punctuation, and formatting.

SUBJECT & NO.	COURSE	UNITS
CAOT 002	Computer Keyboarding and Document Applications II	3
CAOT 031	Business English	3
CAOT 032	Business Communications	3
CAOT 033	Records Management and Electronic Filing	3
CAOT 034	Business Terminology	2
CAOT 035	Concepts in Information Systems	3
CAOT 082	Microsoft Office Suite	3
CAOT 084	Microsoft Word	3
CAOT 092	Computer Windows Application	2
CAOT 110	Microsoft PowerPoint: Presentation Design	3
CAOT 111	Microsoft Outlook	2
	Total	*30*

Business Information Worker I

(Academic Plan E035798D)

The Business Information Worker (BIW) Certificate of Achievement is designed to prepare students for entry-level office and administrative support in a variety of job positions, including general office clerks, retail salespersons, customer service representatives, receptionists, and information clerks. Students can be expected to learn the following:

- Basic oral and written communications
- Basic computer application skills, including beginning Excel, Word, and Outlook
- The fundamentals of computer systems
- Critical thinking and problem solving skills.

With a solid foundation in Microsoft Windows and Office, as well as strong digital and web literacy skills, students will be better prepared to meet the workforce demands of today's business environment.

Program Learning Outcomes:

- Demonstrate competence in the use of business-related software applications to produce letters, memos, email messages, reports, tables, spreadsheets, databases, websites, and other applications.
- Compose effective written communications; apply correct grammar, spelling, punctuation, and formatting.

SUBJECT & NO.	COURSE	UNITS
CAOT 001	Computer Keyboarding and Document Applications I	3
CAOT 032	Business Communications	3
CAOT 035	Concepts in Information Systems	3
CAOT 048	Customer Service	3
CAOT 085	Microsoft Excel: Spreadsheet	3
CAOT 092	Computer Windows Application	2
CAOT 111	Microsoft Outlook	2
	Total	*19*

Business Information Worker II

(Academic Plan E038234D)

The Business Information Worker II (BIW II) Certificate of Achievement is designed to prepare students for mid-level office and administrative support in a variety of job positions, including office and executive administrative support, office supervision, small business support, retail sales, and customer service representatives. The BIW II Certificate of Achievement builds on the BIW I foundation and provides students with additional skills in PowerPoint, Excel, Access, QuickBooks, records management, and customer relations. Students completing this stage of the BIW pathway will be equipped to take multiple Microsoft Office Specialist credential exams

Program Learning Outcomes:

- Proficiently produce letters, memos, email messages, reports, tables, spreadsheets, databases, and other applications using business-related software applications.
- Compose effective oral and written communications; apply correct grammar, spelling, punctuation, and formatting.

SUBJECT & NO.	COURSE	UNITS
ACCTG 032	Accounting Using QuickBooks Pro	3
CAOT 033	Records Management and Electronic Filing	3
CAOT 048	Customer Service	3
CAOT 085	Microsoft Excel: Spreadsheet	3
CAOT 086	Microsoft Access: Database	3
CAOT 110	Microsoft PowerPoint: Presentation Design	3
	Total	*18*

Customer Service Representative

(Academic Plan E019347D)

This Certificate of Achievement is designed for students who want a fast-track course of study that will enable them to enter the job market with customer service skills and with a raised awareness and a reference for information on how an organization can deliver service excellence.

Program Learning Outcomes:

- Demonstrate competence in the use of business-related software applications to produce letters, memos, email messages, reports, tables, spreadsheets, databases, websites, and other applications.
- Compose effective written communications; apply correct grammar, spelling, punctuation, and formatting.

SUBJECT & NO.	COURSE	UNITS
CAOT 001	Computer Keyboarding and Document Applications I	3
CAOT 031	Business English	3
CAOT 032	Business Communications	3
CAOT 034	Business Terminology	2
CAOT 048	Customer Service	3
CAOT 082	Microsoft Office Suite	3
	Total	*17*

Executive Assistant

(Academic Plan E021162D)

This Certificate of Achievement is designed to prepare students to know the fundamentals of business and human relations skills and to excel in language arts and computer skills.

Program Learning Outcomes:

- Demonstrate competence in the use of business-related software applications to produce letters, memos, email messages, reports, tables, spreadsheets, databases, websites, and other applications.
- Compose effective written communications; apply correct grammar, spelling, punctuation, and formatting.

SUBJECT & NO.	COURSE	UNITS
CAOT 002	Computer Keyboarding and Document Applications II	3
CAOT 031	Business English	3
CAOT 032	Business Communications	3
CAOT 033	Records Management and Electronic Filing	3
CAOT 034	Business Terminology	2
CAOT 035	Concepts in Information Systems	3
CAOT 082	Microsoft Office Suite	3
CAOT 084	Microsoft Word	3
CAOT 085	Microsoft Excel: Spreadsheet	
OR		
CAOT 086	Microsoft Access: Database	3
CAOT 092	Computer Windows Application	2
CAOT 110	Microsoft PowerPoint: Presentation Design	3
CAOT 111	Microsoft Outlook	2
CAOT 145	ePortfolio	1
CAOT 153	Social Media	3
	Total	*37*

Industry Safety Standards

(Academic Plan E038778D)

The Industry Safety Standards Certificate of Achievement is designed to provide students with the safety fundamental skills that will directly impact their existing and future workforce. The course is designed with OSHA standards that establish, maintain and foster a culture of safety. This course involves OSHA standards, policies, and procedures in general industry. Topics include scope and application of the OSHA General Industry Standards, general industry principles, and special emphasis on those areas in general industry which are most hazardous. Successful completion of this course will earn students the OSHA General Industry authorization card.

Program Learning Outcomes:

- Utilize Microsoft Office applications to effectively communicate, present, and format data for the business environment.
- Implement industry language and fundamental leadership skills to effectively communicate with upper management, colleagues, and end-user customers.

- Complete the instructional hours required by OSHA to obtain the OSHA General Industry authorization card.

SUBJECT & NO.	COURSE	UNITS
CAOT 032	Business Communications	3
CAOT 082	Microsoft Office Suite	3
LOGTIC 101	Technology in Global Logistics	1
LOGTIC 104	Logistics: Cornerstone Essentials	3
LOGTIC 106	Leadership in Logistics	3
LOGTIC 108	Industry Safety Fundamentals	3
	Total	*16*

International Trade

(Academic Plan E002436D)

This program stresses those skills most sought by today's employers in international commerce. The field of international trade provides career opportunities for persons with specialized skills in import and export documentation, banking, sales marketing, air-sea-truck transportation, and the principals of foreign trade business management.

Program Learning Outcomes:

- Assess and formulate knowledge of global trade, cultures, languages, and technology as a foundation for applicable workforce skills and/or further studies in international business.
- Explain and employ import/export procedures, documentation, and international commercial terms of trade and payments.
- Recognize and distinguish the vast components of global trade ranging from international treaties, laws, regulations, and transport systems to international supply chain management and marketing.

SUBJECT & NO.	COURSE	UNITS
INTBUS 001	International Trade	3
INTBUS 002	Transport Systems	3
INTBUS 003	Export Procedures I	3
INTBUS 004	Import Procedures I	3
LOGTIC 931	Cooperative Education - Logistics	3
ANTHRO 102	Human Ways of Life: Cultural Anthropology	3
CAOT 048	Customer Service	3
FOREIGN LNG.	Any five-unit Foreign Language class	5
One course from the following:		
GEOG 002	Cultural Elements of Geography	3
CAOT 032	Business Communications	3
OR		
ENGL C1000	Academic Reading and Writing	3
OR		
ENGLISH 101Z	College Reading and Composition I Plus 3-Hour Lab	4
OR		
E.S.L. 110	College Composition for Non-Native Speakers	3
FIVE TO SIX UNITS FROM THE FOLLOWING:		5-6
CAOT 082	Microsoft Office Suite	3
CIS 101	Introduction to Computers and Their Uses	3
LOGTIC 101	Introduction to Logistics in the Nontraditional Office	1
LOGTIC 102	Business Terminology for Logistics	2
LOGTIC 103	Records Management for Logistics	2
	Total	*31-33*

Microsoft Office Specialist

(Academic Plan E008259D)

Employment opportunities for word processing personnel will continue to grow in the next few years. Students who pursue this certificate program will gain a basic knowledge and understanding of ideas related to and applied in a modern office environment or word processing center.

Program Learning Outcomes:

- Create and format professional documents using advanced word processing tools.
- Design and deliver professional presentations that effectively communicate ideas and engage audiences through the use of multimedia.
- Create and manage information through the use of a database management system.
- Create, manage, analyze, and integrate data through the use of spreadsheet and other external applications.
- Utilize digital tools to manage tasks, schedule appointments, and prioritize workload to enhance productivity.
- Utilize an operating system proficiently to manage files, applications, hardware, resources, and security.

SUBJECT & NO.	COURSE	UNITS
CAOT 084	Microsoft Word	3
CAOT 085	Microsoft Excel: Spreadsheet	3
CAOT 086	Microsoft Access: Database	3
CAOT 092	Computer Windows Application	2
CAOT 110	Microsoft PowerPoint: Presentation Design	3
CAOT 111	Microsoft Outlook	2
	Total	*16*

Office Assistant

(Academic Plan E015923D)

This Certificate of Achievement is designed for students who want a fast-track course of study that will enable them to enter the job market with entry-level office skills.

Program Learning Outcomes:

- Demonstrate competence in the use of business-related software applications to produce letters, memos, email messages, reports, tables, spreadsheets, databases, websites, and other applications.
- Compose effective written communications; apply correct grammar, spelling, punctuation, and formatting.

SUBJECT & NO.	COURSE	UNITS
CAOT 001	Computer Keyboarding and Document Applications I	3
CAOT 031	Business English	3
CAOT 033	Records Management and Electronic Filing	3
CAOT 034	Business Terminology	2
CAOT 082	Microsoft Office Suite	3
CAOT 111	Microsoft Outlook	2
	Total	*16*

Office Systems Specialist

(Academic Plan E021163D)

This Certificate of Achievement is designed to provide current preparation in state-of-the-art office technology and office systems. Students who pursue this certificate will gain a comprehensive knowledge and understanding of the automated office environment and will be prepared for such jobs as assistant, administrative assistant, or executive secretary.

Program Learning Outcomes:

- Demonstrate competence in the use of business-related software applications to produce letters, memos, email messages, reports, tables, spreadsheets, databases, websites, and other applications.
- Compose effective written communications; apply correct grammar, spelling, punctuation, and formatting.

SUBJECT & NO.	COURSE	UNITS
CAOT 002	Computer Keyboarding and Document Applications II	3
CAOT 031	Business English	3
CAOT 032	Business Communications	3
CAOT 035	Concepts in Information Systems	3
CAOT 084	Microsoft Word	3
CAOT 085	Microsoft Excel: Spreadsheet	3
CAOT 086	Microsoft Access: Database	3
CAOT 092	Computer Windows Application	2
CAOT 109	Web Multimedia for the Office	3
CAOT 110	Microsoft PowerPoint: Presentation Design	3
CAOT 111	Microsoft Outlook	2
CAOT 145	ePortfolio	1
CAOT 152	Mobile Apps for Business	3
CAOT 153	Social Media	3
	Total	*38*

Technology & Logistics

(Academic Plan E032194D)

The Technology & Logistics Certificate of Achievement is designed for students who intend to pursue the field of logistics as a career path. Logistics is the management and control of all aspects of the movement of goods, energy, services, information, and people. Warehouse and distribution operations, flow of goods and documents, shipping and receiving concepts, communication skills, teamwork, customer service, applied math, and warehousing/inventory software will be covered. Students will also gain a knowledge and application of new technologies, including RFID, GIS, and GPS which coordinate the process and expedite the distribution of goods and services. Two (2) logistics national certifications (Certified Logistics Associate and Certified Logistics Technician) can be earned which are nationally portable logistics credentials from the Manufacturing Skills Standard Council (MSSC).

Program Learning Outcomes:

- Analyze various logistics business scenarios and operations to determine where there is an increase or decrease in income or expenses.
- Illustrate the major processes within a global supply chain network and explain their various contributions toward creating value.

SUBJECT & NO.	COURSE	UNITS
LOGTIC 101	Technology in Global Logistics	1
LOGTIC 102	Concepts in Global Logistics	2
LOGTIC 103	Inventory in Global Logistics	2
LOGTIC 104	Logistics: Cornerstone Essentials	3
LOGTIC 105	Green Logistics and GIS Technology	3
CAOT 032	Business Communications	3
CAOT 035	Concepts in Information Systems	3
CAOT 048	Customer Service	3
CAOT 082	Microsoft Office Suite	3
CAOT 133	How to Succeed in an Online Course	1
OR		
CAOT 145	ePortfolio	1
	Total	*24*

Technology for E-Commerce and Entrepreneurs

(Academic Plan E035771D)

The Technology for E-Commerce and Entrepreneurs Certificate of Achievement is designed for students, aspiring entrepreneurs, and the general workforce who wish to become successful in today's dynamic business environment. Students will be able to apply e-commerce principles for immediate application of the technology tools in the business workplace or to launch a startup company or a home-based business. Students will also gain knowledge of social technology and its vital role in business, mobile applications, and concepts of e-commerce and logistics for the increasingly mobile and virtual workplace.

Program Learning Outcomes:

- Apply E-Commerce principles and utilize Business Technology Applications in the business workplace to launch a startup company or a home-based business.
- Navigate through relevant Social Media Platforms using their roles in E-Commerce.

SUBJECT & NO.	COURSE	UNITS
CAOT 048	Customer Service	3
CAOT 082	Microsoft Office Suite	3
CAOT 152	Mobile Apps for Business	3
CAOT 153	Social Media	3
LOGTIC 101	Technology in Global Logistics	1
LOGTIC 107	E-Commerce for Global Trade & Entrepreneurs	3
	Total	*16*

Associate Degree Programs

Executive Assistant, Associate in Arts Degree

(Academic Plan E002438C)

This program is designed to prepare students to know the fundamentals of business and human relations skills and to excel in language arts and computer skills.

Program Learning Outcomes:

- Demonstrate competence in the use of business-related software applications to produce letters, memos, email messages, reports, tables, spreadsheets, databases, websites, and other applications.
- Compose effective written communications; apply correct grammar, spelling, punctuation, and formatting.

First Semester

SUBJECT & NO.	COURSE	UNITS
COMPLETE THE FOLLOWING COURSES		37
CAOT 002	Computer Keyboarding and Document Applications II	3
CAOT 031	Business English	3
CAOT 035	Concepts in Information Systems	3
CAOT 092	Computer Windows Application	2

Second Semester

SUBJECT & NO.	COURSE	UNITS
CAOT 033	Records Management and Filing	3
CAOT 034	Business Terminology	2
CAOT 082	Microsoft Office Suite	3

Third Semester

SUBJECT & NO.	COURSE	UNITS
CAOT 084	Microsoft Word	3
CAOT 085	Microsoft Excel: Spreadsheet	
OR		
CAOT 086	Microsoft Access: Database	3
CAOT 110	Microsoft PowerPoint: Presentation Design	3
CAOT 111	Microsoft Outlook	2

Fourth Semester

SUBJECT & NO.	COURSE	UNITS
CAOT 032	Business Communications	3
CAOT 145	ePortfolio	1
CAOT 153	Social Media	3
COMPLETE ADDITIONAL DEGREE-APPLICABLE UNITS, IF NEEDED, TO REACH 60 UNITS.		
LACCD GENERAL EDUCATION PLAN		27
	Total	*60*

Note: Per AP 4100, this degree is considered a high unit major with major requirements that exceed 37 units. The following LACCD GE Area 4a (3 units) and Area 7 (3 units) are waived for this degree.

Office Systems Specialist, Associate in Arts Degree

(Academic Plan E008256C)

This program is designed to provide up-to-date preparation in state-of-the-art automated office technology and office systems. Students who pursue this degree will gain a comprehensive knowledge and understanding of the current office environment.

Program Learning Outcomes:

- Demonstrate competence in the use of business-related software applications to produce letters, memos, email messages, reports, tables, spreadsheets, databases, websites, and other applications.
- Compose effective written communications; apply correct grammar, spelling, punctuation, and formatting.

First Semester

SUBJECT & NO.	COURSE	UNITS
COMPLETE THE FOLLOWING COURSES		38
CAOT 031	Business English	3
CAOT 035	Concepts in Information Systems	3
CAOT 145	ePortfolio	1

Second Semester

SUBJECT & NO.	COURSE	UNITS
CAOT 002	Computer Keyboarding and Document Applications II	3
CAOT 032	Business Communications	3
CAOT 092	Computer Windows Application	2

Third Semester

SUBJECT & NO.	COURSE	UNITS
CAOT 084	Microsoft Word	3
CAOT 085	Microsoft Excel: Spreadsheet	3
CAOT 109	Web Multimedia for the Office	3

Fourth Semester

SUBJECT & NO.	COURSE	UNITS
CAOT 086	Microsoft Access: Database	3
CAOT 110	Microsoft PowerPoint: Presentation Design	3
CAOT 111	Microsoft Outlook	2
CAOT 152	Mobile Apps for Business	3
CAOT 153	Social Media	3
COMPLETE ADDITIONAL DEGREE-APPLICABLE UNITS, IF NEEDED, TO REACH 60 UNITS.		
LACCD GENERAL EDUCATION PLAN		27
	Total	*60*

Note: Per AP 4100, this degree is considered a high unit major with major requirements that exceed 37 units. The following LACCD GE Area 4a (3 units) and Area 7 (3 units) are waived for this degree.

Technology & Logistics, Associate in Science Degree

(Academic Plan E032193C)

The Technology & Logistics Associate Degree is designed for students who intend to pursue the field of logistics as a career path and with the goal of transferring to a university. Logistics is the management and control of all aspects of the movement of goods, energy, services, information, and people. Warehouse and distribution operations, flow of goods and documents, shipping and receiving concepts, communication skills, teamwork, customer service, applied math, and warehousing/inventory software will be covered. Students will also gain a knowledge and application of new technologies, including RFID, GIS, and GPS which coordinate the process and expedite the distribution of goods and services. Two (2) logistics national certifications (Certified Logistics Associate and Certified Logistics Technician) can be earned which are nationally portable logistics credentials from the Manufacturing Skills Standard Council (MSSC). In addition, students will complete general education courses designed to enable them to experience learning environments that foster and develop the ability to think and communicate

clearly, to use mathematics, to be aware of other cultures, to think about ethical problems, and to develop the capacity for self-understanding and critical thinking.

Program Learning Outcomes:

- Illustrate the major processes within a global supply chain network and explain their various contributions toward creating value.
- Analyze various logistics business scenarios and operations to determine where there is an increase or decrease in income or expenses.

SUBJECT & NO.	COURSE	UNITS
COMPLETE THE FOLLOWING 12 COURSES		30
LOGTIC 101	Technology in Global Logistics	1
LOGTIC 102	Concepts in Global Logistics	2
LOGTIC 103	Inventory in Global Logistics	2
LOGTIC 104	Logistics: Cornerstone Essentials	3
LOGTIC 105	Green Logistics and GIS Technology	3
LOGTIC 106	Leadership in Logistics	3
LOGTIC 107	E-Commerce for Global Logistics and Entrepreneurs	3
LOGTIC 108	Industry Safety Fundamentals	3
CAOT 032	Business Communications	3
CAOT 035	Concepts in Information Systems	3
CAOT 048	Customer Service	3
CAOT 133	How to Succeed in an Online Course	1
OR		
CAOT 145	ePortfolio	1
ELECTIVES: COMPLETE NINE UNITS FROM THE FOLLOWING:		9
ACCTG 001	Introductory Accounting I	5
OR		
ACCTG 021	Bookkeeping and Accounting I	3
CAOT 082	Microsoft Office Suite	3
CAOT 085	Microsoft Excel: Spreadsheet	3
CAOT 086	Microsoft Access: Database	3
CAOT 092	Computer Windows Application	2
CAOT 111	Microsoft Outlook	2
CAOT 145	ePortfolio	1
ECON 011	Economics of Globalization	3
GEOG 025	Introduction to Geographic Information Systems and Laboratory	4
OR		
GIS 025	Introduction to Geographic Information Systems and Laboratory	4
INTBUS 001	International Trade	3
INTBUS 002	Transport Systems	3
INTBUS 003	Export Procedures 1	3
INTBUS 004	Import Procedures 1	3
SUPV 001	Elements of Supervision	3
LOGTIC 931	Cooperative Education - Logistics	3
LACCD GENERAL EDUCATION PLAN		27
	Total	*60*

Note: Per AP 4100, this degree is considered a high unit major with major requirements that exceed 37 units. The following LACCD GE Area 4a (3 units) and Area 7 (3 units) are waived for this degree.

Subjects & Course Descriptions

Computer Applications and Office Technologies (CAOT)

001 Computer Keyboarding and Document Applications I (3) CSU

LECTURE, 2 HOURS; LABORATORY, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides basic training in proper keyboard technique and use of the computer to build speed and accuracy. Correct keying of letters, envelopes, tables, memorandums, and reports is also introduced, as well as proofreading with accuracy.

002 Computer Keyboarding and Document Applications II (3) CSU

Advisory: CAOT 001.

LECTURE, 2 HOURS; LABORATORY, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

Note: Entering students should be able to key 30 gross words a minute.

This course provides a thorough training in keying business and personal letters, tables, manuscripts, and memoranda on computers using word processing software. Emphasis is placed on keyboarding techniques, improving speed and accuracy on timed writings, and developing proofreading skills.

031 Business English (3) CSU

LECTURE, 3 HOURS.

Note: This course is approved for Credit by Exam.

Note: This course is eligible to be offered in any DE modality.

This course provides the framework for understanding business language and terminology used by business and technology professionals. Students gain an understanding of the rules of building and analyzing business terms from word origins and learn correct pronunciation, definitions, and spelling.

032 Business Communications (3) CSU

Advisories: CAOT 031 and CAOT 001.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

In this introductory course in business writing logical thought and critical evaluation of communication are stressed. Topics covered include the techniques of writing all types of business letters, with emphasis on the application letter; review of the fundamentals of grammar, spelling, and punctuation; and development of business vocabulary. Students develop oral communication skills through presentation of reports.

033 Records Management and Electronic Filing (3)

LECTURE, 3 HOURS.

Note: This course is approved for Credit by Exam.

Note: This course is eligible to be offered in any DE modality.

This course is an intensive study of the principles of manual and computerized alphabetic filing. A study of the field of records management, automated records systems, retrieval, retention, and transfer methods, and charge-out and follow-up procedures are discussed. Electronic records management concepts are also introduced.

034 Business Terminology (2) CSU

LECTURE, 2 HOURS.

Note: This course is approved for Credit by Exam.

Note: This course is eligible to be offered in any DE modality.

This course helps students enrich their vocabulary and develop their spelling ability. Emphasis is placed on commonly misspelled words and definition of commonly confused word pairs and terminology related to the business and technology fields.

035 Concepts in Information Systems

(3) UC:CSU (C-ID Bus 140)

(UC Credit Limit: 1 course maximum from: CIS 101 and CAOT 035).

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides students with the basis for understanding the concepts of information systems and their role in business. Emphasis is placed on the components of the computer, including the system unit and input, output, storage, and communication devices; application software; systems software; networks and the Internet; and privacy and security issues. Concepts and methods are applied through the completion of hands-on computer-based projects using spreadsheet and database software that seek solutions to business problems.

048 Customer Service (3) CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is designed to raise awareness, prompt thinking, give step-by-step suggestions for improvement, and provide information on how an organization can deliver service excellence. The information is beneficial whether one is new to dealing with others in a business setting or is more experienced with internal customers (e.g., coworkers or other employees) and external customers (e.g., consumers, vendors, or other end users of products). Emphasis is placed on communication, diversity, technology, time management, stress management, and customer retention.

082 Microsoft Office Suite (3) CSU

Advisory: CAOT 001.

LECTURE, 2 HOURS; LABORATORY, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides hands-on training in the introduction to the basic concepts and functions of the Microsoft Office Suite including Word (word processing), Excel (spreadsheet), Access (database), and PowerPoint (presentation graphics).

084 Microsoft Word (3) CSU

Advisory: CAOT 001

LECTURE, 3 HOURS.

Note: This course is approved for Credit by Exam.

Note: This course is eligible to be offered in any DE modality.

This course provides information and hands-on training using Microsoft Word. Students learn beginning and advanced concepts and functions and apply their skills and knowledge to a wide variety of simple and complex documents, such as letters, memoranda, columnar tables, text tables, manuscripts, mail merge, and graphics. Upon completion of this course, students are eligible to take the Microsoft Office Specialist Word exam.

085 Microsoft Excel: Spreadsheet (3) CSU

Advisory: CAOT 001.

LECTURE, 2 HOURS; LABORATORY, 3 HOURS.

Note: This course is approved for Credit by Exam.

Note: This course is eligible to be offered in any DE modality.

This course is designed to teach office spreadsheet applications using the PC and a spreadsheet program. Students learn to create, edit, format, and print worksheets. Emphasis is placed on preparing computerized worksheets by inserting formulas and functions to analyze data and simplifying office accounting procedures.

086 Microsoft Acess: Database (3) CSU

ADVISORY: CAOT 001.

LECTURE, 2 HOURS; LABORATORY, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course teaches the fundamentals of database creation and management. Students learn to create, edit, format, and print database objects, including tables, forms, reports, queries, and macros. Creating and using PivotTables and and sharing database information with other software applications are also covered.

092 Computer Windows Application (2) CSU

Advisory: CAOT 001.

LECTURE, 1.5 HOURS; LABORATORY, 1 HOUR.

Note: This course is eligible to be offered in any DE modality.

This course provides an in-depth study of a Windows operating system, Windows 10. Covers the Windows 10 environment, the Windows 10 desktop, folder and file management, personal information management and communication, developing a personal work environment, and customizing the computer using the control panel.

109 Web Multimedia for the Office (3) CSU

LECTURE, 2 HOURS; LABORATORY, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides hands-on implementation skills in using multimedia tools to create and maintain Web sites. Students develop multiphase Web sites for the high-tech office environment that incorporate links, graphics, animation, and other multimedia capabilities using Web-authoring software.

110 Microsoft PowerPoint: Presentation Design (3) CSU

Advisory: CAOT 001.

LECTURE, 3 HOURS.

Note: This course is approved for Credit by Exam.

Note: This course is eligible to be offered in any DE modality.

This course is designed to teach the fundamentals of presentation creation, enhancement, and modification. Students learn to create, edit, format, show, and print presentations including the use of PowerPoint templates, outlines, pictures, charts, tables, animation, video and sound.

111 Microsoft Outlook (2) CSU
Advisory: CAOT 082.

LECTURE, 1.5 HOUR; LABORATORY, 0.5 HOURS.
Note: This course is eligible to be offered in any DE modality.

This course emphasizes the use of Microsoft Outlook for e-mail, calendar and scheduling, and managing contacts.

133 How to Succeed in an Online Course (1)
LECTURE, 1 HOUR; LABORATORY, 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
Note: This course is eligible to be offered in any DE modality.

This course is intended for students wishing to enroll for the first time in an online class. It covers the basic navigation of the online environment including how to post to forums, take quizzes, submit assignments, and other common online skills focusing on, but not limited to, Canvas, as well as the soft skills needed to be successful in an online environment.

145 ePortfolio (1) CSU
Advisory: CAOT 001.

LECTURE, 1 HOUR; LABORATORY, 1 HOUR.
Note: This course is eligible to be offered in any DE modality.

This course is a basic first course in planning and designing an electronic portfolio that can be used throughout the student's program of study in any field. The electronic portfolio can be used as an ongoing professional resource to display students' achievements and progress, showcase experiences and collections of works, as well as used as a valuable job search tool. This course focuses on the techniques and skills needed to develop the electronic portfolio, the contents of which are stored digitally and are accessible on the Internet.

152 Mobile Apps for Business (3) CSU
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.

This course introduces students to application development for both Android and iOS platforms. Students receive hands-on experience using MIT App Inventor. The course centers around building several small applications which utilize and effectively integrate specific features of an Android and iOS devices such as user interface, process creation, life cycle events, network/Web access, sound, multimedia, GPS, accelerometer, and other on-device sensors. Students learn about the mobile device and application market, how to register with the Google Play Store and Apple App Store to be an application developer, and what is involved in distributing their applications to both the Android and iOS user population.

153 Social Media (3) CSU
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.

This course is designed for those interested in understanding and using the power of social media. Students learn to use social media to promote and expand their online presence while developing meaningful relationships. Students learn to choose social media sites to find people in target markets, engage users, and build valuable relationships that can lead to sales and job opportunities. Topics covered include creating and building a fan base, web marketing, and building traffic to websites and business.

185 Directed Study - Computer Applications and Office Technologies (1) CSU

285 Directed Study - Computer Applications and Office Technologies (2) CSU

385 Directed Study - Computer Applications and Office Technologies (3) CSU
CONFERENCE 1 HOUR PER WEEK PER UNIT.

The above courses allow student to pursue Directed Study in Computer Applications and Office Technologies on a contract basis under the direction of a supervising instructor.

CREDIT LIMIT: A CAMPUS MAXIMUM OF 6 UNITS IN DIRECTED STUDY MAY BE TAKEN FOR CREDIT IN ANY ONE DISCIPLINE.

International Business (INTBUS)

001 International Trade (3) CSU
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.

This foundation course in international trade provides a global Logistics and international maketing perspective to importing and exporting. From world trade agreements and regulations to practices and procedures, the course surveys the global business environment, international supply chain management, international market entry, international contracts, terms of trade, terms of payment, currency of payment, documentation, U.S. Customs, and competive advantage strategies.

002 Transport Systems (3) CSU
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.

This course examines the global transport systems used in importing and exporting. Emphasis is given to the role of ocean, air, land, and multimodal transport infrastructures as key components of international supply chain management operations. Supporting international trade topics include commercial terms of trade, commercial and transportation documents, insurance, packaging for export, Logistics infrastructure and security, and United States Customs clearance.

003 Export Procedures I (3) CSU
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.

This course provides hands-on working knowledge in the business of exports, its procedures and required documentation. The course covers the export transaction from inception to receipt of payment. Topics include: Evaluation of a company's export readiness and potential, market research, identification of the best export markets, costing, quotations, letters of credit, major export products, marketing, terms of sale, marine insurance, transportation, sales contracts, documentation, and U.S. export controls.

004 Import Procedures I (3) CSU
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.

This course focuses on international trade strategies and techniques and presents an overview of importing terms. The concepts of management, finance, operations, law, communications, marketing, and ethics as they apply to imports are discussed. Topics include: Overseas

purchasing, import operations, U.S. government regulations, finance, documentation, record keeping, international trade treaties, and global culture. Additionally, the class covers bilateral trade relations, unique country profiles, and product sourcing modalities. U.S. and World Customs duty rate structure and the role of customs brokers and freight forwarders are highlighted. International currency transactions, storage, distribution, and transportation are also discussed.

Logistics (LOGTIC)

101 Technology in Global Logistics (1) CSU

LECTURE, 1 HOUR.

Note: This course is approved for Credit by Exam.

Note: This course is eligible to be offered in any DE modality.

This course introduces the technology that is used within global logistics. The emphasis is on state-of-the-art technologies and practices found within the mobile workforce and dynamic worksite environments that enable global commerce. Topics include handheld devices used in sales, inventory, and real-time tracking, GIS (Geographic Information Systems) used in distribution, GPS (Global Positioning Satellites) used in transportation, an introduction to global value networks, and a survey of global supply chain logistics careers.

102 Concepts in Global Logistics (2) CSU

LECTURE, 2 HOURS.

Note: This course is approved for Credit by Exam.

Note: This course is eligible to be offered in any DE modality.

This course introduces the concepts, terminology, and practices found within the government regulations and commercial operations of global supply chains logistics, which are applicable throughout the manufacturing, distribution, wholesale, retail, and various transportation industries.

103 Inventory in Global Logistics (2) CSU

LECTURE, 2 HOURS.

Note: This course is approved for Credit by Exam.

Note: This course is eligible to be offered in any DE modality.

This course introduces basic records and inventory management principles, practices, and software applications that support global supply chain logistics. The course teaches standard inventory concepts, procedures, and technologies that are used to maintain Records Information Management systems that sustain global manufacturers, distribution centers, wholesale suppliers, retail networks, and transportation industries.

104 Logistics: Cornerstone Essentials (3) CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course introduces the fundamental knowledge, skills, and competencies to accomplish the critical workplace activities that are common to all logistics facilities across a global supply chain. Successful completion of this course prepares students to be eligible to take a foundational-level material handling industry certification exam.

105 Green Logistics and GIS Technology (3) CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course introduces environmentally sustainable concepts, technology, and 'Green' sustainable logistics practices within transportation geography, along with mid-technical level material handling competencies. Fundamental Geographic Information System (GIS) functions are introduced through hands-on training with route scheduling software. Successful completion of this course prepares students to be eligible to take a mid-level logistics industry material handling certification exam.

106 Leadership in Logistics (3) CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is designed to provide 21st Century leadership skills and theories in a logistics environment. This course introduces the logistics environment, leading vs. managing, the key elements of leadership, the interrelationship between trait and behavioral leadership theories, influencing, communicating, coaching/mentoring, conflict resolution, team logistics leadership, ethics and diversity, and developing a logistics leadership culture.

107 E-Commerce for Global Logistics and Entrepreneurs (3) CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course explains how electronic commerce technological infrastructure, economic forces, and international characteristics are transforming 21st century business. Course case studies focus on how companies use e-commerce to create new products and services that require advanced processing methods and supply chain logistics operations. Additional topics include e-commerce definitions (business-to-business, business-to-consumer, consumer-to-consumer, business-to-government), social networking, mobile commerce, e-commerce application/software, e-security, Web marketing, online auctions, and e-payment.

108 Industry Safety Fundamentals (3) CSU

LECTURE, 3 HOURS.

Note: This course is approved for Credit by Exam.

Note: This course is eligible to be offered in any DE modality.

This course is designed with OSHA standards in order to establish, maintain and foster a culture of safety. This course covers OSHA standards, policies, and procedures in general industry. Topics include scope and application of the OSHA General Industry Standards, general industry principles and special emphasis on those areas in general industry which are most hazardous. Successful completion of this course earns students the OSHA general industry authorization card.

931 Cooperative Education - Logistics (3) CSU RPT 4

Note: Requires 15 to 19 hours per week; paid employment related to the occupational major and enrollment in at least 7 units (which include Co-op Ed).

Cooperative Education is a work experience program involving the employer, the student-employee, and the college to ensure that the student receives on the job

training and the unit credit for work experience or volunteer work/internship. Completion of at least seven units, including Cooperative Education, at the end of the semester is required. Students must be employed or volunteering/interning in order to participate in this program. This course assists students in acquiring desirable work habits, attitudes, and career awareness in the field of the student's Logistics major.

Counseling Department

E1-127 • *(323) 265-8751*

Faculty

Akiyama, Kevin, – Chair, Associate Professor
Garcia, Christopher, – Vice Chair, Professor
Ayala, Genevieve, Professor
Banks, Dray, Associate Professor
Dominguez, Kirby, Professor
Eazor, Barbara, Associate Professor
Figueroa, Alice, M., Professor
Franco, Stephanie H., Associate Professor
Frontanez-Loza, Marilyn, Associate Professor
Gonzales, Andres, Associate Professor
Hernandez-Payan, Michelle, Professor
Herrera, Guadalupe, Professor
Huang, Janet, Professor
Juarez, Dr. Marina Rueda, Associate Professor
Lam, Linda, Associate Professor
Law, Tony, Assistant Professor
Macias, Wendy, Associate Professor
Marsden, Amber L., Associate Professor
Mihara, Kirk-Ken, Professor
Morales-Guerra, Suzette A., Professor
Munoz, Jovany, Associate Professor
Neri, Mayra, Assistant Professor
Negrete, Lourdes, Professor
Olivares, Anna L., Associate Professor
Pan, Sabrina, Associate Professor
Peak, Jessica, Associate Professor
Prado, Theresa, Associate Professor
Robles, Jonathan, Assistant Professor
Rozadilla, Cathleen O., Professor
Salguiero, Patricia, Disability Specialist
Sandoval, Joseph A., Professor
Sevilla, Carolyn, Associate Professor
Soto, Dr. Carmen, Associate Professor
Su, Melari Y., Professor
Tang, Jennifer, Assistant Professor
Teola, Dorothy V., Associate Professor
Tiscareno, Dr. Emma C., Professor
Ukita, Courtney, Professor
Villamor, Cecilia, Associate Professor
Zepeda, Conie, Disability Specialist

Adjunct Associate Professors

Aguiar, Emmanuel
Alaniz, Christopher
Amezcua, Colleen
Burgos, Erica
Chew, Harvey
Coxaj, Darlene
Delgado, Omar
Duran, Denise
Estrada, Marleni
Favela Alvarado, Brenda
Fernandez, Ana
Gutierrez, Jacqueline
Hernandez, Elisabet
Kayoda, Kari
Lee, Randy
Macias, Carmen
Morales, Irma
Murillo, Salvador
Negrete, Maricela
Olivares, Cynthia
Padilla, Ruby
Pelayo, Ignacio
Plascencia, Valeria
Reynaga, Patricia
Rodriguez, Maria
Ruano, Nancy
Sandoval, Teresa
Saruwatari, Tori
Teposte, Manue
Thomas, SaLisa
Tran, Michael
Valle, Ralph
Vargas, Guadalupe
Vasquez, Ruth
Vasquez, Stephanie

Subjects

- College
- Counseling

Subjects & Course Descriptions

College (COLLEGE)

100 College Knowledge for Early College Program Students (1) CSU

LECTURE, 1 HOUR.

Note: This course is eligible to be offered in any DE modality.

This course is designed for students in the Early College Program to assist them in preparing for college expectations and to understand the value of obtaining early college credit. Common college vocabulary, college procedures and essential strategies are addressed. Course topics emphasize factual and procedural knowledge related to higher education including, but not limited to: navigating the student campus portal, communicating with instructors, utilizing the campus library, and monitoring academic progress.

101 Navigating Your Path Through College to Career (1) UC:CSU

LECTURE, 1 HOUR.

Note: This course is eligible to be offered in any DE modality.

College success is strongly predicted by a student's sense of belonging, confidence as a learner, and work towards personally meaningful goals. This course aims to promote growth in all three of these areas. Students will explore career pathways and develop community with faculty and peers who share their academic interests. Students will identify their college readiness strengths and needs, explore relevant campus services, and practice essential academic skills to expand their personal tool-kit for academic success. Assignments and activities will develop

critical thinking, communication, research, information literacy, and study skills in ways that integrate the student's career and academic interests and apply across general education disciplines.

Counseling (COUNSEL)

001 Introduction to College (1) CSU

LECTURE, 1 HOUR.

Note: This course is eligible to be offered in any DE modality.

This course is designed to equip students with the skills needed to succeed in college by recognizing and valuing diverse cultural backgrounds, experiences, and perspectives. Emphasis is placed on study skills, time management, campus services and additional academic resources, college policies and procedures. Additional topics include: Certificate and associate degree requirements and transfer admission requirements.

004 Career Planning (1) CSU

LECTURE, 1 HOUR.

Note: This course is eligible to be offered in any DE modality.

This is a career planning course designed to help the undecided student make a meaningful decision regarding a career goal. The course includes career assessments, various self-appraisal techniques, and information regarding career characteristics and trends using career information technology. This course provides students with insights into their interests, and personality which gives them the ability to make realistic and informed career choices.

022 The Transfer Process (1) UC:CSU

(UC Credit Limit: 3 units maximum from: COUNSEL 022 and 040).

LECTURE, 1 HOUR.

Note: This course is eligible to be offered in any DE modality.

This course provides an introduction to the transfer process for students who are interested in transferring to a 4-year college or university. Topics include: admissions requirements, transfer programs, application process and deadlines, and educational planning. Students are supported through their navigation of online and college resources and college/university exploration so that they may be active participants in planning their academic and career goals. This course empowers students to develop a transfer plan and successfully navigate the process of applying to transfer to the institution(s) of their choice.

040 College Success Seminar (3) UC:CSU

(UC Credit Limit: 3 units maximum from: COUNSEL 022 and 040).

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course introduces students to the higher education system, exploring its structure, expectations, and the diverse pathways to academic and personal success. It explores the educational, psychological, intellectual, social, and health-related factors that impact lifelong learning, well-being, and achievement. Topics include motivation, critical thinking, learning strategies, time management, communication skills, career exploration, and educational planning. Additionally, the course provides an overview of campus resources and institutional policies, and strategies for navigating college life. Emphasis is placed on fostering a sense of belonging, self-advocacy, and empowerment in higher education.

Dance Department

***S2-108F DANCE** • (323) 265-8740*

Welcome to the ELAC Dance Department!

At the ELAC Dance Department, we are committed to fostering a dynamic and inclusive environment where students of all backgrounds, interests, and skill levels can explore, develop, and refine their passion for dance. Whether you are an aspiring dance major, seeking to fulfill general education requirements, or simply pursuing a lifelong enjoyment of movement, our program offers a comprehensive curriculum designed to support your artistic and technical growth.

With two different educational pathways in Dance at ELAC, students can also pursue applied dance or a dance performance pathways. The Dance Department offers a wide variety of lecture dance studies courses, dance technique courses, dance specialty courses and somatic practice courses such as Yoga and Pilates.

The ELAC dance department also offers the Associate of Arts (AA) degree in Theater Arts with an emphasis in Dance. This program provides students with professional theatrical training and skills development in dance, preparing them for careers in entertainment or transfer to a four-year institution.

Our state-of-the-art S2 Dance Building features two of the largest smart classrooms for dance technique instruction in Southern California. Additionally, we share a stunning 350-seat recital hall with the Music Department, providing students with a premier venue for performances. This exceptional facility, combined with our dedicated faculty, ensures a rich and immersive learning experience.

The East Los Angeles College Dance Department annually offers numerous opportunities for students to showcase their talents through class dance exchanges, master classes, community outreach programs, and live dance concerts.

For more information about our program, performance opportunities, and upcoming dance events, please contact the Department Chair, Kimberly Rabins, at (323) 265-8740 or rabinskd@laccd.edu.

Join us and be part of a vibrant dance community where creativity, discipline, and artistry thrive!

Faculty

Rabins, Kimberly D., Chair, Professor
Crawford, Richard C., Professor
Reutimann, Kristin P., Professor

Adjunct Associate Professors

O'Reilly, Darrian
Urteaga, Kristina

Educational Programs

SUBJECTS

- Dance Specialities
- Dance Studies
- Dance Techniques

ASSOCIATE DEGREE PROGRAM

- Theater

Associate Degree Program

The ELAC Dance Department partners with the Theater Department to offer an AA in Theater with an emphasis in Dance as an option under Elective Courses - List C as noted below. In addition, students seeking the Dance emphasis may choose DANCEST options within the Required Core and Elective courses in List A and B. Contact the Dance Department for details.

Theater, Associate in Arts Degree

(Academic Plan E002450C)
(with Theater Arts Department)

Our primary AA degree provides professional theatrical training to prepare students to enter the entertainment field or transfer to a four year institution. It is a rigorous two years program where students learn valuable skills in the major areas of Theater, with emphases in either Acting, Technical Theater, Costuming, or Dance. The program is designed for the student who recognizes the social and occupational value of this training.

Program Learning Outcomes:

- Achieve competency in a theater work environment, either in production or performance.
- Synthesize the historical and philosophical context of theater arts to broaden individual perspective.

Required Core Courses

SUBJECT & NO.	COURSE	UNITS
CORE REQUIREMENTS		21-22
THEATER 100	Introduction to the Theater	3
THEATER 260	Acting Fundamentals	3
OR		
THEATER 270	Beginning Acting	3
TECTHTR 323	Stage Management	3
TECTHTR 342	Technical Stage Production	2
TECTHTR 350	Make-up for Theatre	3
CHOOSE ONE COURSE FROM THE FOLLOWING:		
THEATER 101	Acting in History and in Style	3
THEATER 110	History of the World Theater	3
THEATER 114	Script Analysis	3
THEATER 121	Chicano Theater	3
OR		
CHICANO 030	Chicano Theater	3
THEATER 123	Theater for Social Justice	3

THEATER 259	The Arts in the Community	3
DANCEST 457	Dance Perspectives and Appreciation	3

CHOOSE ONE COURSE FROM THE FOLLOWING:

THEATER 130	Playwriting	3
THEATER 225	Beginning Direction	3
DANCEST 452	Introduction to Choreography	2

CHOOSE ONE COURSE FROM THE FOLLOWING:

THEATER 205	Actor's Orientation to Professional Theater	2
TECTHTR 305	Orientation to Technical Careers in Entertainment	2
	Subtotal	*21-22*

ELECTIVE COURSES - LIST A (PRODUCTION PRACTICUM) - SELECT AT LEAST ONE OF THE FOLLOWING COURSES: 2 - 5 UNITS

Note: Courses that appear in more than one elective category can only be used once.

THEATER 226	Directors Project Practicum	2
THEATER 232	Play Production	2
THEATER 235	Play Production and Company Performance	5
THEATER 251	Theater in the Community: Tour for Children	2
THEATER 252	Children's Theater: Production & Methods Practicum	2
THEATER 256	Theater in the Community: Tour for Seniors	2
THEATER 257	Inter-Generational Theater: Production & Methods Practicum	2
THEATER 293	Rehearsals and Performances	3
THEATER 921	Cooperative Education - Theater	2
TECTHTR 348	Stage Management Practicum	2
TECTHTR 701	Shakespeare Festival Workshop 1	2
TECTHTR 702*	Shakespeare Festival Workshop 2	2
TECTHTR 703*	Shakespeare Festival Workshop 3	2
TECTHTR 704*	Shakespeare Festival Workshop 4	2
TECTHTR 921	Cooperative Education - Technical Stage Production	2
DANCEST 820	Dance Staging and Methods	4
DANCEST 821*	Dance Staging and Methods	4
DANCEST 822*	Dance Rehearsals and Performances I	1
DANCEST 823*	Dance Rehearsals and Performances II	1

ELECTIVE COURSES - LIST B (TECHNICAL PRACTICUM) - SELECT AT LEAST ONE OF THE FOLLOWING COURSES: 2 - 5 UNITS

Note: Courses that appear in more than one elective category can only be used once.

THEATER 235	Play Production and Company Performance	5
TECTHTR 340	Technical Theater Practicum	3
TECTHTR 342	Technical Stage Production	2
TECTHTR 343	Scenery Practium	2
TECTHTR 344	Props Practicum	2
TECTHTR 345	Costume Practicum	2
TECTHTR 346	Lighting Practicum	2
TECTHTR 347	Sound Practicum	2
TECTHTR 348	Stage Management Practicum	2
TECTHTR 349-1	House Management Practicum I	2
TECTHTR 349-2*	House Management Practicum II	2
TECTHTR 349-3*	House Management Practicum III	2
TECTHTR 351	Applied Makeup Design	2
TECTHTR 355	Make-Up Practicum	2
TECTHTR 361	Applied Costume Design	2
TECTHTR 371	Applied Lighting Design	2
TECTHTR 381	Applied Scenic Design	2
DANCEST 814	Dance Production I	2
DANCEST 815*	Dance Production II	2
DANCEST 816*	Dance Production III	2

ELECTIVE COURSES - LIST C - SELECT YOUR EMPHASIS FROM ONE OF THE FOLLOWING GROUPS AND COMPLETE COURSES/UNITS SPECIFIED:

Note: Courses that appear in more than one elective category can only be used once.

DANCE EMPHASIS: MINIMUM 10

DANCETQ 111	Ballet Techniques I	1
DANCETQ 112*	Ballet Techniques II	1
DANCETQ 121	Jazz Dance Techniques I	1
DANCETQ 122*	Jazz Dance Techniques II	1
DANCETQ 141	Modern Dance Techniques I	1
DANCETQ 142*	Modern Dance Techniques II	1
DANCETQ 535	Dance Team Techniques I	2

Choose two courses from the following:

DANCEST 826	Dance Performance Company	1
DANCETQ 113*	Ballet Techniques III	1
DANCETQ 114*	Ballet Techniques IV	1
DANCETQ 171	Hip-Hop Dance Techniques I	1
DANCETQ 211	Tap Dance Techniques I	1
DANCETQ 321	Social Dance I	1
DANCETQ 411	Salsa Casino I	1
DANCETQ 570	Conditioning for Dance Team Techniques	1
DANCETQ 571*	Conditioning for Dance Team Techniques II	1
DANCESP 491	Special Topics in Dance I	1
DANCESP 492*	Special Topics in Dance II	1

ACTING EMPHASIS: MINIMUM 10-11

THEATER 272*	Intermediate Applied Acting	3
THEATER 240	Voice Articulation for the Theater	3
THEATER 265	Movement for the Actor	2

CHOOSE ONE COURSE FROM THE FOLLOWING: 2-3

THEATER 244	Voice and Articulation for Performance	3
THEATER 246	Dialects for the Actor	3
THEATER 273*	Advanced Acting	2
THEATER 278	Film and Television Acting	3
THEATER 283	Musical Theater Audition Workshop	3

TECHNICAL EMPHASIS: MINIMUM 12

TECTHTR 300	Stagecraft	3

CHOOSE ONE OR TWO COURSES FROM THE FOLLOWING:

TECTHTR 315	Introduction to Design for Theater	3
TECTHTR 370	Lighting Design for Theater	3

CHOOSE ONE OR TWO COURSES FROM THE FOLLOWING:

TECTHTR 313	Scenic Art for Theater	3
TECTHTR 314*	Advanced Scenic Art for Theater	3
TECTHTR 330	Sound Design for Theatre	3
TECTHTR 372*	Advanced Lighting Design	3
TECTHTR 380	Scenic Design for Theatre	3
TECTHTR 382	Sketching and Rendering for Design	3
TECTHTR 384	Computer Drafting for Theater	3

COSTUME EMPHASIS: MINIMUM 12

TECTHTR 360	Costume Design for Theatre	3
TECTHTR 367	Costume and Fashion History	3

CHOOSE ONE OR TWO COURSES FROM THE FOLLOWING:

TECTHTR 363	Costume Crafts, Dye, and Fabric Printing	3
TECTHTR 364	Costume Sewing and Pattern Making	3

CHOOSE ONE OR TWO COURSES FROM THE FOLLOWING:		
TECTHTR 365	Historical Costume Sewing and Pattern Making	3
TECTHTR 366	Fantasy Costume Sewing and Pattern Making	3
ELECTIVES: COMPLETE ADDITIONAL DEGREE APPLICABLE UNITS, IF NEEDED TO REACH 60 UNITS.		
LACCD GENERAL EDUCATION PLAN		27
	Total	*60*

Note: Major courses may be double counted in LACCD GE Areas 3, 4b, and 7 (9 units).

** This course has a prerequisite.*

DANCE family names and course numbers:

Ballet Techniques ..... DANCETQ 111, 112, 113, 114
Latin and Social Dance ..... DANCETQ 321, 322, 411, 412
Dance Productions .....DANCEST 814, 815, 816, 820, 821
Hip Hop Techniques ..... DANCETQ 171, 172, 173, 174
Jazz Dance Techniques.....DANCETQ 121, 122, 123, 124
Modern Dance Techniques .....DANCETQ 141, 142, 143, 144
Special Projects in Dance.....DANCETQ 570, 571, 572, 573
Tap Dance ..... DANCETQ 211, 212
Yoga/Stress Management.... DANCETQ 101, 181, 182, 221, 222, ...KIN 247
Dance Choreography.....DANCEST 452
Dance Performance .....DANCEST 822, 823
Folk Dance Forms DANCESP 491, 492, DANCETQ 421, 422

Subjects & Course Descriptions

Dance Specialities (DNCESPC)

491 Special Topics in Dance I (1) CSU

LABORATORY, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course introduces students to the historical and cultural origins and fundamental dance techniques of folk, ethnic, recreational, or other specialized dance genres. Foundational steps and combinations of steps from the particular genre are utilized by students to create an understanding of musical phrasing and rhythms utilized in that particular dance form. This level one course provides a foundation for further study in the particular genre of dance.

492 Special Topics in Dance II (1) CSU
Prerequisite: Dance Specialities 491.

LABORATORY, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course continues to expose students to the historical and cultural origins and beginning dance techniques of folk, ethnic, recreational, or other specialized dance genres. Basic steps and combinations of steps from the particular genre are utilized by students to establish a basic knowledge of musical phrasing and rhythms utilized in that particular dance form. This level two course provides a greater foundation for further study in the particular genre of dance.

Dance Studies (DANCEST)

452 Introduction to Choreography (2) UC:CSU
Advisories: Dance Techniques 111, or 121 or 141 or 171, or 535, or 570 or Dance Specialties 491.

LECTURE, 1 HOUR; LABORATORY, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course introduces students to choreography with an emphasis on basic steps and combinations, creating dances, terminology, music, and appreciation of dance as a performing art form.

457 Dance Perspectives and Appreciation
(3) UC:CSU Cal-GETC Area 3A

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course focuses on historical perspectives, world dance cultures, dance as an art form, and appreciation of dance in its various forms, folk, ethnic, artistic-theatrical, and social.

814 Dance Production I (2) UC:CSU
Note: Audition required.

LECTURE, 1 HOUR; LABORATORY, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides fundamental instruction and laboratory experience in methods and techniques involved in producing a dance concert, including publicity, lighting, audio, costuming, audition and performance skills, and dance critique and assessment.

815 Dance Production II (2) UC:CSU
Prerequisite: Dance Studies 814.

LECTURE, 1 HOUR; LABORATORY, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides basic instruction and laboratory experience in methods and techniques involved in producing a dance concert; including publicity, lighting, audio, marketing, and audition and performance.

816 Dance Production III (2) UC:CSU
Prerequisite: Dance Studies 815.

LECTURE, 1 HOUR; LABORATORY, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides instruction and intermediate laboratory experience in methods and techniques involved in producing a dance concert; including publicity, lighting, audio, costuming, audition and performance skills, and dance critique and assessment.

820 Dance Staging and Methods (4) UC:CSU

LECTURE, 2 HOURS; LABORATORY, 4 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides instruction and laboratory experience in methods and techniques involved in producing a dance concert or event, including rehearsal management, scheduling, choreographic applications, lighting, costuming, publicity, audition and performance skills, dance critique and assessment.

821 Dance Staging and Methods II (4) UC:CSU
Prerequisite: Dance Studies 820.

LECTURE, 2 HOURS; LABORATORY, 4 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides basic discussion and laboratory experience in methods and techniques involved in producing a dance concert or dance event, including rehearsal management, scheduling, beginning choreographic applications, lighting, costuming, publicity, audition and basic performance skills, and dance critique and assessment.

822 Dance Rehearsals and Performances I (1) UC:CSU

LECTURE, 0.5 HOUR; LABORATORY, 2.5 HOURS.

This course is structured rehearsal time for the study and performance of selected dance works, which may be traditional, contemporary, or experimental in concept and composition. Students participate as dancers and may perform on campus and/or in the community.

823 Dance Rehearsals and Performances II (1) UC:CSU
Prerequisite: Dance Studies 822.

LECTURE, 0.5 HOUR; LABORATORY, 2.5 HOURS.

This course further explores the study and performance of selected dance works through structured rehearsal time. Examination of the dancer's role in the creative process such as, improvisational techniques, movement assignments, characterization and style attributes exposes students to a deeper understanding of dance as a historical and performing art form. Students participate as dancers and may perform on campus and/or in the community.

826 Dance Performance Company (1) UC:CSU RPT3

LABORATORY, 3 HOURS.

This course develops knowledge and techniques for students to perform in college-based, professional dance companies and/or touring dance troupes. Students explore various dance genres which enhance their abilities to become well-rounded dance artists in and around our community. This course provides opportunities for participation in the American College Annual Dance Festival and the Los Angeles Community College Dance Competition/Invitational as part of the East Los Angeles College Dance Company, as well as opportunities for master classes, community outreach, performances and college-sponsored events, and national and international tours.

Dance Techniques (DANCETQ)

(UC Credit Limit: 4 units maximum from: DANCETQ, KIN, KIN ATH courses).

111 Ballet Techniques I (1) UC:CSU

LABORATORY, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This fundamental course in classical ballet provides a foundation for the appreciation of how to take a ballet class by introducing fundamental step sequences and combinations, terminology, music, and appreciation of ballet dance as a historical performing art form, which prepares students for further study in ballet technique.

112 Ballet Techniques II (1) UC: CSU
Prerequisite: Dance Techniques 111.

LABORATORY, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This beginning level ballet course continues to establish a basic knowledge of a complete classical ballet class by utilizing compound step sequences and combinations, higher level codified terminology, and faster tempo music, and affirms each student's appreciation of ballet dance as a historical and performing art form by reviewing cumulative ballet technique and information while preparing students for further study at higher levels.

113 Ballet Techniques III (1) UC:CSU
Prerequisite: Dance Techniques 112.

LABORATORY, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This intermediate level ballet course solidifies learned techniques and knowledge of a complete classical ballet class through the application of acquired skills and technical elements demonstrated in compound step sequences and combinations. Advancement of codified ballet terminology, musical phrasing in ballet composition, physical aptitude and performance skills prepare students for higher study of ballet and affirm each student's appreciation of ballet dance as a historical and performing art form.

114 Ballet Techniques IV (1) UC:CSU
Prerequisite: Dance Techniques 113.

LABORATORY, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This pre-performance level ballet course advances acquired techniques and knowledge of a complete classical ballet class with emphasis placed on the development of stylistic nuances in ballet performance. Artistic development of performance components are applied to acquired skills and techniques learned in previous studies of ballet. Students apply knowledge of codified terminology, dancer technique and training, musical phrasing, and performance skills to existing dance technique vocabulary for the purpose of stage performance preparation. Performance practices prepare students for real world performance opportunities and solidify the student's appreciation of ballet dance as a historical and performing art form.

121 Jazz Dance Techniques I (1) UC: CSU

LABORATORY, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This fundamental course in Jazz dance provides a foundation for performance-based dance techniques of Jazz by introducing fundamental step sequencing and combinations, music, terminology and appreciation of the evolution of Jazz dance as a performing art form, which prepares students for further study in Jazz dance technique.

122 Jazz Dance Techniques II (1) UC: CSU
Prerequisite: Dance Techniques 121.

LABORATORY, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This beginning level Jazz dance course continues to establish basic knowledge of performance-based Jazz

dance technique by utilizing compound step sequences and combinations, higher codified level terminology, diverse selections of musical rhythms and phrasing and affirms each student's appreciation of the evolution of Jazz dance as a performing art form by reviewing cumulative jazz technique and information while preparing students for further study at higher levels.

123 Jazz Dance Techniques III (1) UC:CSU
Prerequisite: *Dance Techniques 122.*

LABORATORY, 3 HOURS.

Note: *This course is eligible to be offered in any DE modality.*

This intermediate level jazz dance course solidifies learned techniques and knowledge of a complete jazz dance class through the application of acquired skills and technical elements demonstrated in compound step sequences and combinations. Advancement of codified terminology used within the jazz genre, musical phrasing, physical aptitude and performance skills prepare students for higher study of jazz dance and affirm each student's appreciation of jazz dance as a historical and performing art form. Social issues in the mid 20th century, including globalization and popularization of jazz as an artistic expressive form are discussed.

124 Jazz Dance Techniques IV (1) UC:CSU
Prerequisite: *Dance Techniques 123.*

LABORATORY, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This pre-performance level jazz dance course advances acquired techniques and knowledge of a complete jazz technique course with emphasis placed on the development of stylistic nuances in jazz performance. Artistic development of performance components are applied to acquired skills and techniques learned in previous studies of jazz. Students have the opportunity to explore diverse stylings of jazz dance including, but not limited to theatrical jazz, lyrical jazz, jazz funk, and contemporary jazz. Students apply knowledge of codified terminology, dancer technique and training, musical phrasing, and performance skills to existing dance technique vocabulary for the purpose of stage performance preparation. Performance practices prepare students for real world performance opportunities. Sociocultural media influences are assessed to examine performance platforms available for professional jazz dancers today and analyzing jazz dance as a culturally relevant performing art form.

141 Modern Dance Techniques I (1) UC: CSU

LABORATORY, 3 HOURS.

Note: *This course is eligible to be offered in any DE modality.*

This fundamental course in modern dance provides a foundation for the appreciation of how to take a modern dance class through an exploration into foundational body movement skills, introductory performance qualities, fundamental theory of modern dance principles, an introduction to various styles of modern dance for the new dancer, and exposure to the historical development of modern dance forms as we know them today. Emphasis is placed on the development of technique and style.

142 Modern Dance Techniques II (1) UC: CSU
Prerequisite: *Dance Techniques 141.*

LABORATORY, 3 HOURS.

Note: *This course is eligible to be offered in any DE modality.*

This second level modern dance course establishes basic knowledge of beginning techniques of modern dance. Instruction includes broadening the exploration body movement skills, basic performance qualities, deeper study of modern dance principles,and a greater ability to distinguish the differences of various modern dance forms as we know them today. Emphasis is placed on the development of individual expression and integration of creativity in order to prepare dancers for further study in modern dance.

143 Modern Dance Techniques III (1) UC:CSU
Prerequisite: *Dance Techniques 142.*

LABORATORY, 3 HOURS.

Note: *This course is eligible to be offered in any DE modality.*

This intermediate level modern dance course solidifies learned techniques and knowledge of a complete modern dance class through the application of acquired skills and technical elements demonstrated within movement form, performance qualities and artistry. Advancement of modern dance terminology, movement theory, physical aptitude, and musical phrasing prepares students for higher study of modern dance and affirms each student's appreciation of modern dance as a historical and performing art form. A review of modern dance history and an exploration of choreographic principles reinforce an understanding of the creative and expressive foundations of modern dance. Social, cultural, and political ideologies illustrated within the genre are surveyed, as well as some basic theoretical perspectives used to analyze the development of modern dance during the early 20th century.

144 Modern Dance Techniques IV (1) UC:CSU
Prerequisite: *Dance Techniques 143.*

LABORATORY, 3 HOURS.

Note: *This course is eligible to be offered in any DE modality.*

This pre-professional level modern dance course advances acquired techniques and knowledge of a complete modern dance class with emphasis placed on the development of stylistic nuances and improvisational techniques demonstrated within movement form and artistry. Artistic development of performance components are applied to acquired skills and techniques learned in previous studies of modern dance. Students apply knowledge of codified terminology, dancer technique and training, musical phrasing, and performance skills to existing dance technique vocabulary for the purpose of stage performance preparation. Performance practices prepare students for real world performance opportunities and solidify student's appreciation of modern dance as a historical and performing art form. Students have the opportunity to create unique projects for a comprehensive understanding of contemporary relevance of this dance form. Social, cultural, and political ideologies illustrated within the genre are surveyed, as well as theoretical perspectives used to analyze the development of post-modern dance during the second half of the 20th century.

171 Hip-Hop Dance Techniques I (1) UC: CSU
LABORATORY, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This fundamental course in Hip Hop dance provides a foundation for Hip Hop and Funk dance techniques by introducing fundamental step sequencing and combinations, music, terminology and the appreciation of Hip Hop dance as a historical performing art form, which prepares students for further study in Hip Hop dance technique.

172 Hip-Hop Techniques II (1) UC: CSU
Prerequisite: Dance Techniques 171.
LABORATORY, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This beginning level Hip Hop course continues to establish a basic knowledge of Hip Hop and Funk dance techniques by utilizing compound step sequences and combinations, higher level codified terminology, diverse selections of musical rhythms and phrasing and affirms each student's appreciation of Hip Hop dance as a historical and performing art form by reviewing cumulative Hip Hop technique and information while preparing students for further study at higher levels.

173 Hip-Hop Techniques III (1) UC:CSU
Prerequisite: Dance Techniques 172.
LABORATORY, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This intermediate level hip-hop course solidifies learned techniques and knowledge of a complete hip-hop and funk dance class through the application of acquired skills and technical elements demonstrated in compound step sequences and combinations. Advancement of hip-hop movement vocabulary, diverse selections of musical rhythms and phrasing, physical aptitude, and performance skills prepares students for higher study of hip-hop dance techniques and performance. Exploration of the origins of hip-hop movement and the artistic influences embedded within the culture affirms each student's appreciation of hip-hop dance as a historical and performing art form.

174 Hip-Hop Techniques IV (1) UC:CSU
Prerequisite: Dance Techniques 173.
LABORATORY, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This pre-performance level hip-hop course advances acquired techniques and knowledge of a complete hip-hop and funk class with emphasis placed on the development of stylistic nuances in hip-hop performance. Artistic development of performance components are applied to acquired skills and techniques learned in previous studies of hip-hop. Students apply knowledge of funk and popping techniques, terminology, dancer technique and training, character, musical phrasing, and performance skills to existing dance technique vocabulary for the purpose of stage performance preparation. Exploration of hip-hop dance trends, including music and movement styles will be discussed. Performance practices prepare students for real world performance opportunities and solidify student's appreciation of hip-hop as a historical and performing art form.

181 Pilates I (1) UC: CSU
LABORATORY, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This fundamental level Pilates course focuses on the fundamental exercises which build a foundation of core strength and a nominal level of flexibility, strength, and endurance, which become essential in the proper execution of the exercises and in an increased functional capacity of the body, thereby preparing dancers for later levels of this course.

182 Pilates II (1) UC: CSU
Prerequisite: Dance Techniques 181.
LABORATORY, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course focuses on the basic exercises which continue to build a foundation of core strength and a greater level of flexibility, strength, endurance, and an increased functional capacity of the body, thereby preparing participants for more intermediate levels of this course.

211 Tap Dance Techniques I (1) UC: CSU
LABORATORY, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course provides students the opportunity to learn and develop fundamental tap dance skills, thereby establishing a foundational knowledge of this dance technique. Besides learning the fundamental elements of this dance style, emphasis is placed on developing skills to a fundamental performance level. In addition, students learn tap dance step terminology and history, which allow students to gain an appreciation for this type of dance as an art form.

212 Tap Dance Techniques II (1) UC: CSU
Prerequisite: Dance Techniques 211.
LABORATORY, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course provides students the opportunity to learn and develop beginning tap dance skills, thereby establishing a basic knowledge of this dance technique. Besides learning the basic elements of this dance style, emphasis is placed on developing skills to a basic performance level. In addition, students learn tap dance step terminology and students also learn history and appreciation for this type of dance as an art form.

221 Yoga Skills I (1) UC: CSU
LABORATORY, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This introductory Yoga course provides a foundation to conditioning, flexibility, and endurance to supplement dance techniques. Yoga focuses on the development of the body/mind through the use of specific Yoga postures, breathing techniques, stretches, mental exercises, and relaxation exercises to obtain greater concentration, self-discipline, and improved physical, mental, and emotional health. The yogic system of exercise allows for different exercises to be modified in range of difficulty from beginning to advanced. Intensity can be increased over time as the body conditions and adapts to the exercises. This is a level one course with a foundational approach to practicing a complete Yoga class.

222 Yoga Skills II (1) UC: CSU
Prerequisite: Dance Techniques 221.

LABORATORY, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This beginning Yoga course provides the basic knowledge of yoga conditioning, flexibility, and endurance to assist the development of a yogic lifestyle. Beginning-level yoga asanas, pranayama techniques, meditation exercises, and relaxation techniques allow students to apply the greater concentration, self-discipline, and improved physical, mental, and emotional health they have previously adopted in the level one course. This level two course is a more intense Yoga class, thereby preparing dancers for more intermediate levels of Yoga.

321 Social Dance I (1) UC: CSU

LABORATORY, 3 HOURS.

This course is a fundamental survey of common, codified styles of dance typically performed in a social setting as a couple or group. Three or four varying types of social dance are taught each semester from a list that includes: American Rhumba, Cha-Cha-Cha, Line Dancing/Country-Western Swing, East Coast Swing, or American Tango. The dance history and the cultural background are presented for each type of social dance covered in this course. Also, music selection, basic rhythms, and cultural influences on the dance and music of social dance are covered.

322 Social Dance II (1) UC: CSU
Prerequisite: Dance Techniques 321.

LABORATORY, 3 HOURS.

This course is a beginning survey of common, codified styles of dance typically performed in a social setting as a couple or group. Three or four varying types of social dance are taught each semester from a list that includes: Waltz, Fox Trot, Samba, West Coast Swing, Danzon, or Disco. The dance history and the cultural background are presented for each type of social dance covered in this course. Also, music selection, basic rhythms, and cultural influences on the dance and music of social dance are covered.

411 Salsa Casino I (1) UC: CSU

LABORATORY, 3 HOURS.

This course is a fundamental survey of an intensified version of Salsa dance technique called Rueda de Casino, a form of Casino danced in a round with two or more couples exchanging partners as one chosen person calls out codified terminology or cues. Rueda is Spanish for Wheel, and Casino is known outside of Cuba as Salsa. This course explores a regional form of this type of Salsa. In this course, students learn Salsa dance terminology and also learn history and appreciation for this type of dance as an art form.

412 Salsa Casino II (1) UC: CSU
Prerequisite: Dance Techniques 411.

LABORATORY, 3 HOURS.

This beginning-level course covers an intensified version of Salsa dance technique called Rueda de Casino, a form of Casino danced in a round with two or more couples exchanging partners as one chosen person calls out codified terminology or cues. Rueda is Spanish for Wheel, and Casino is known outside of Cuba as Salsa. This course further explores a regional form of this type of Salsa. In this course, students learn further Salsa dance terminology and also explore history and appreciation for this type of dance as an art form in greater depth.

421 Mexican Folklorico I (1) UC: CSU

LABORATORY, 2 HOURS.

This fundamental level course teaches skills and dances from at least three or more of Mexico's dance regions. Emphasis is placed on the historical and cultural context of the development of these dances. Students learn to execute foundational dance steps and patterns with the style appropriate to each region. Discussion of costumes and crafts pertinent to the dances is included. This level one course provides a foundation for further study in the particular genre of dance.

422 Mexican Folklorico II (1) UC: CSU
Prerequisite: Dance Techniques 421.

LABORATORY, 2 HOURS.

This beginning level course teaches skills and dances from at least six or more of Mexico's dance regions. Emphasis is placed on the historical and cultural context of the development of these dances. Students learn to execute basic dance steps and patterns with the style appropriate to each region. Discussion of costumes and crafts pertinent to the dances is included. This level two course provides a basic knowledge for further study in the particular genre of dance.

535 Dance Team Techniques I (2) UC:CSU RPT3

LABORATORY, 6 HOURS.

This course focuses on providing a foundation of dance team technique, performance qualities, and choreography for the Dance Company/Team. Students are required to perform at selected dance department events and/or Dance Company conventions and tours as part of this course requirement. This course is required for the East Los Angeles College Dance Company/Team members.

570 Conditioning for Dance Team Techniques I (1) UC:CSU

LABORATORY, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course develops knowledge and provides skills to condition the body for dance. In addition to exploring various conditioning programs, it offers an opportunity to enhance Dance Techniques.

571 Conditioning for Dance Team Techniques II (1) UC:CSU
Prerequisite: Dance Techniques 570.

LABORATORY, 3 HOURS.

This course establishes basic knowledge for beginning skills to condition the body for dance. In addition to developing conditioning programs aimed to increase flexibility, strength, core awareness, balance, coordination, and endurance, students have the opportunity to enhance fundamental dance techniques through discussion and application of warm-up skills, movement sequences, and beginning dance combinations.

572 Conditioning for Dance Team Techniques III (1) UC:CSU

Prerequisite: *Dance Techniques 571.*

LABORATORY, 3 HOURS.

This intermediate level course solidifies learned techniques and knowledge to condition the body for dance through the application of acquired skills and technical elements demonstrated in flexibility and strength programs, compound step sequences, and combinations. Students have the opportunity to construct unique conditioning programs to challenge core awareness, balance, coordination and endurance. Advancement of dance techniques through discussion and application of warm-up skills, movement sequences, and intermediate dance combinations prepare students for dance performance. Dance team responsibilities, training, etiquette and the audition process are discussed to prepare students for future audition experiences.

573 Conditioning for Dance Team Techniques IV (1) UC:CSU

Prerequisite: *Dance Techniques 572.*

LABORATORY, 3 HOURS.

This pre-performance level dance course advances acquired techniques and knowledge of a complete conditioning for dance class with emphasis placed on the development of stylistic nuances and dynamic range for dancer performance. Artistic development of performance components and advancement in conditioning techniques are applied to acquired skills learned in previous dance conditioning programs. Students apply knowledge of codified terminology, dancer technique and training, musical phrasing, and performance skills to existing dance technique vocabulary for the purpose of stage performance preparation. Dancer marketing materials, including dance resume, bio and head shots are discussed. Simulation of professional dance auditions further prepare students for real-life audition processes.

Engineering and Technologies Department

E7-104 *• (323) 265-8858*

The Engineering and Technologies (E&T) Department at ELAC was established in 1945 and offers a comprehensive E&T program in the Los Angeles Community College District (LACCD). The department offers programs and courses in engineering transfer as well as Career Technical Education (CTE) courses that are not only hands-on and designed to prepare students with lower division course requirements for transfer to a four-year engineering program at a junior level, but also offers CTE programs in high-demand, high-wage jobs that specialize in the modern technologies in applied sciences and career preparation. The learning is greatly enhanced by faculty interaction with students in hands-on projects, small class size, and continual guidance from faculty mentors, STEM counselors, and club advisors. In addition, all the engineering courses are transferable to either University of California or California State University systems depending on the requirements of the four-year engineering school of their choice.

Furthermore, the department's Engineering Club provides several leadership opportunities to student members. The club is comprised of sub-organizations, including Geo-Huskies, Engineering Surveying Society, Civil and Environmental Engineering Student Organization, that cater to the needs of the various engineering and technology disciplines as well as the student body. In addition, the club serves the ELAC student body and its community via the five pillars of the Society of Hispanic Professional Engineers (SHPE) organization.

Finally, the department is excited to announce that many more programs in engineering transfer and CTE are being developed to help make ELAC one of the top engineering and technology departments in the State of California. Currently, we have three state-approved programs in Engineering Technology, as well as an Associate Degree and various Certificate of Achievement Programs and Skills Certificates in Engineering Graphics and Design Technology (EGD), Geo-Spatial Engineering and Technologies (GSET), and a program which includes all stages of the statewide Information Technologies Technician Pathway (IT).

Faculty

Ramirez, Jose C, Chair, Professor, Electrical Engineering & Technologies
Davidian, Artin M., EIT, Associate Professor, Mechanical Engineering & Technologies
Gallegos, Dr. Humberto A., PE, LSIT, Associate Professor, Civil Engineering and Technologies
Khashayar, Kamyar, Professor, Mechanical Engineering & Manufacturing
Villanueva, Eddie, Associate Professor, Electronics & Technologies

Adjunct Associate Professors

Alvarado, Edward, Engineering Laboratory Technician
Castillo, Dr. Mauricio
Choi, Sangbum
Hernandez, Everardo
Hernandez, Jose
Hoggan, Randy
Ibarra, Sandra
Jacobson, Stanley
Mesghali, Dr. Farid
Montenegro, Celeste
Munoz, Luis
Ramirez, Oscar
Rivera, Glenn
Rodriguez, Juan
Ruiz, Francisco
Rullan, Michelle
Swicegood, Mark
Trejo, Juan

Staff

Alvarado, Edward, Engineering Laboratory Technician

Educational Programs

SUBJECTS

- Electrical Engineering Technology
- Electronics
- Engineering Graphics & Design
- Engineering Support
- Engineering Technician
- General Engineering
- Industrial Technology
- Manufacturing and Industrial Technology

SKILLS CERTIFICATES

- 3D Mapping for GIS Applications
- 3D Modeling for Building Information Modeling (BIM) Application
- A+ Certification Training
- Engineering Graphics and Design
- LabVIEW Certification
- Land Surveying Technician Skills Certificate I
- Land Surveying Technician Skills Certificate II
- Land Surveying Technician for High School Students
- Network +
- Programming Certification
- Programming and Problem Solving
- Property Boundaries for Real Estate and Land Surveying
- Rocketry Level 1 Certification
- Sustaining Energy Certification

CERTIFICATES OF ACHIEVEMENT

- Advanced Manufacturing Engineering Technician
- Computer-Aided Drafting (CAD)
- Geo-Spatial Engineering and Technologies
- IT Technician Pathway: Stage 1 Computer Retail Sales and Support
- IT Technician Pathway: Stage 2 Help Desk User Support
- IT Technician Pathways: Stage 3 IT Technician

ASSOCIATE DEGREE PROGRAMS

- Engineering Graphics and Design Technology
- Engineering Technology: Advanced Manufacturing
- Geo-Spatial Engineering and Technologies
- IT Technician Pathway

Skills Certificates

The Engineering and Technologies department encourages students seeking to earn any Skills Certificate to complete the requirements for their chosen Skills Certificate within the same academic year.

3D Mapping for GIS Applications

This skills certificate program in 3D mapping for GIS applications trains students to comprehend how 3D field measurements are used to create interactive maps to visualize and explore your data using Esri's dynamic mapping software.

SUBJECT & NO.	COURSE	UNITS
GEOG 025	Introduction to Geographic Information Systems and Laboratory	4
OR		
GIS 025	Introduction to Geographic Information Systems and Laboratory	4
ENG SUP 121*	Plane Surveying I	3
ENG SUP 221	Plane Surveying II	3
	Total	*10*

**This course has a prerequisite.*

3D Modeling for Building Information Modeling (BIM) Application

This skills certificate program in 3D modeling for building information modeling application trains students on how to extract 3D field measurements that are used to create a digital representation of physical structures. BIM is critical during the design, construction, and operation processes for Architecture Engineering Construction (AEC) projects.

SUBJECT & NO.	COURSE	UNITS
ARC 164	Design Software for Architecture	2
ENG SUP 121*	Plane Surveying I	3
ENG SUP 221	Plane Surveying II	3
ARC 165	Sustainable Design and Building Information Modeling	2
	Total	*10*

**This course has a prerequisite.*

A+ Certification Training

The East Los Angeles College Electronics Department offers an "A+ Certification Training" program. Students who successfully pass the program requirements are eligible to take the A+ Certification examination.

SUBJECT & NO.	COURSE	UNITS
ELECTRN 121**	Cisco Essentials: Part 1 CompTIAs A+ Hardware Certification	3
ELECTRN 122**	Cisco Essentials: Part 2 CompTIAs A+ Software Certification	3
ELECTRN 126**	Installing, Configuring and Administering a Microsoft OS	3
	Total	*9*

***This course has a corequisite.*

Engineering Graphics and Design

The Engineering and Technologies Department offers an Engineering Graphics & Design Technology program leading to a skill certificate in Engineering Graphics and Design, which includes instruction in both 2-D and 3-D Computer Aided Drafting software courses. The skill set is achievable in one semester with the completion of three courses (9 units). Many students take advantage of the value of this skill set by working in industry while continuing their education leading to a Certificate of Achievement.

SUBJECT & NO.	COURSE	UNITS
EGD TEK 102	Engineering Graphics with CAD and Introduction to GD&T	3
EGD TEK 111	2-D Computer-Aided Drafting	3
EGD TEK 121	3-D Computer-Aided Design with SolidWorks	3
	Total	*9*

LabVIEW Certification

This skills certificate program in LabVIEW trains students to perform graphically based programming, meaning you can select various building blocks and connect them in a data flow pattern to draw code as opposed to using text-based languages. This certificate program also includes an object-oriented programming language course called C++ which is a powerful general-purpose programming language.

SUBJECT & NO.	COURSE	UNITS
ENG GEN 121*	Programming for Engineers: C++	4
ENG GEN 122*	Programming and Problem-Solving in MATLAB	3
EET 121*	NI Certified LabVIEW Associate Developer	2
	Total	*9*

**This course has a prerequisite.*

Land Surveying Technician Skills Certificate I

This skills certificate program in land surveying trains students in the art and science of determining three-dimensional points, distances, and angles along, above, and below surfaces of the Earth. These points are then used to create maps and boundaries for ownership. Survey measurements are also a critical component during both the planning and construction phase of a design project. This certificate program can also be completed to assist students who are preparing for the state of California FE, FS, PE and PLS examinations.

SUBJECT & NO.	COURSE	UNITS
ENG SUP 100	Plane Surveying I: Boot Camp for High School Students	2
AND		
ENG SUP 101	Plane Surveying II: Boot Camp for High School Students	2

OR		
ENG SUP 121*	Plane Surveying I	3
ENG SUP 221*	Plane Surveying II	3
	Total	*6-7*

**This course has a prerequisite.*

Land Surveying Technician Skills Certificate II

This skills certificate program in land surveying reviews over a hundred land surveying problems to assist students to pass the state of California, FS, FE, PE and PLS examinations. It also provides students hands-on land surveying activities in boundary.

SUBJECT & NO.	COURSE	UNITS
ENG SUP 121*	Plane Surveying I	3
ENG SUP 221*	Plane Surveying II	3
ENG SUP 224	Land Surveyors in Training Preparatory Course	2
ENG SUP 225	Boundary Control for Surveyors	2
	Total	*10*

**This course has a prerequisite.*

Land Surveying Technician for High School Students

This skills certificate program in land surveying trains secondary school students in the art and science of determining three-dimensional points, distances, and angles along, above, and below the surface of the Earth. These points are then used to create maps and boundaries for ownership. Survey measurements are also a critical component during both the planning and construction phase of a design project. This skills certificate program is a gateway course for secondary school students who desire to become a land surveying technician or a professional land surveyor.

SUBJECT & NO.	COURSE	UNITS
ENG SUP 100	Plane Surveying I: Boot Camp for High School Students	2
ENG SUP 101*	Plane Surveying II: Boot Camp for High School Students	2
OR		
ENG SUP 121*	Plane Surveying I	3
	Total	*4-5*

**This course has a prerequisite.*

Network +

The Network+ Skills Certificate prepares students for the certification needed to become a certified Network technician; installing, operating, managing, maintaining, and troubleshooting a home or corporate network. This technology program offers quality technical training so students may achieve certifications that are "industry-recognized." Students become proficient in the skills needed to configure and implement Windows servers; to configure networks, routers, and wireless routers as well as VPN (Virtual Private Networks) and network security vulnerability. This skills certificate also helps students prepare for the CompTIA Network+ Certification.

SUBJECT & NO.	COURSE	UNITS
ELECTRN 121**	Cisco Essentials: Part 1 CompTIAs A+ Hardware Certification	3
ELECTRN 122**	Cisco Essentials: Part 2 CompTIAs A+ Software Certification	3
ELECTRN 125	CompTIA Network+ Certification Training	3
ELECTRN 126**	Installing, Configuring and Administering a Microsoft OS	3
	Total	*12*

***This course has a corequisite.*

Programming Certification

This skills certificate program provides a basic understanding of robotics which is a branch of engineering that includes the usage and understanding of electronic components, computer science, and mechanical engineering. This certificate program also provides students an understanding of how programmable circuit boards and software are used to write and upload computer code.

SUBJECT & NO.	COURSE	UNITS
MIT 220	Introduction to Robotics	3
EET 123	Introduction to Arduino	2
	Total	*5*

Programming and Problem Solving

This skills certificate program requires students to have advanced math knowledge to code in both MATLAB and C++. Programming is the process that professionals use to write code to instruct many forms of applications, software, and computers to perform a particular computation.

SUBJECT & NO.	COURSE	UNITS
EET 123	Introduction to Arduino	2
ENG GEN 121*	Programming for Engineers: C++	4
ENG GEN 122*	Programming and Problem-Solving in MATLAB	3
	Total	*9*

**This course has a prerequisite.*

Property Boundaries for Real Estate and Land Surveying

This skills certificate program enhances a student's understanding in boundary surveys. This certificate program is hands-on and includes an introductory course in real estate. Course topics will include field work, types of legal descriptions, and an introduction to residential, commercial, and industrial real estate.

SUBJECT & NO.	COURSE	UNITS
REAL ES 005	Legal Aspects of Real Estate I	3
ENG SUP 121*	Plane Surveying I	3
ENG SUP 221*	Plane Surveying II	3
ENG SUP 225	Boundary Control for Surveyors	2
	Total	*11*

**This course has a prerequisite.*

Rocketry Level I Certification

This skills certificate program teaches students to successfully build a level 1 solid-fuel rocket. It begins with basic definitions and elementary principles such as a total impulse, mass flow, specific impulse, the ideal rocket equation, thrust chamber design, nozzle theory, heat transfer, flight performance, propellant chemistry, and propulsion operation in space. A detailed investigation of rocket fundamentals is necessary to acquaint the student with 21st-century technology. At the end of this certificate program, students over 18 will be ready to launch their rocket and, if successful, receive a Level 1 certification from NAR (National Association of Rocketry).

SUBJECT & NO.	COURSE	UNITS
EGD TEK 102	Engineering Graphics with CAD and Introduction to GD&T	3
EET 124	Introduction Level 1 Rocketry	2
	Total	*5*

Sustaining Energy Certification

This skills certificate program enhances a student's understanding in sustainable energy sources and how they are used for practical purposes. The program also involves hands-on laboratory exercises to learn how circuit analysis basics are used to analyze engineering problems for energy problems.

SUBJECT & NO.	COURSE	UNITS
EET 120	DC Circuits	3
EET 122*	Solar Cell and Hydrogen Fuel Cell Technologies	2
	Total	*5*

**This course has a prerequisite.*

Certificates of Achievement

Advanced Manufacturing Engineering Technician

(Academic Plan E039795D)

The Advanced Manufacturing Engineering Technician program is designed to train the students and the workforce in high growth and high demand technologies such as; Additive Manufacturing - 3D printing of Plastics and Metals, use Laser Scanning to digitize parts and in Coordinate Measuring Machines, CNC programmer and Operator training in addition to Computer Aided Design (CAD) and Computer Aided Manufacturing (CAM). The program offers hands-on experience to become technicians who are able not only manufacture but analyze and design products, to communicate professionally both orally and in writing, to work on team-based projects. The program emphasizes apprenticeship and work-based learning. The Certificate of Achievement will be awarded upon successful completion of required courses.

Program Learning Outcomes:

- Communicate effectively in written or graphical format.
- Design parts by utilizing Computer Aided Drafting (CAD) software like SolidWorks.
- Build parts by using Computer Aided Manufacturing (CAM) techniques specifically in Additive Manufacturing and 3D printing.

SUBJECT & NO.	COURSE	UNITS
ENG TEK 101	Engineering Technology Application	2
EGD TEK 102	Engineering Graphics with CAD and Introduction to GD&T	3
ENG TEK 141	Mechanical Systems	2
ENG TEK 125	CNC Setup and Operation	3
IND TEK 104	Print Reading with GD&T	2
MIT 101	Machine Shop Training and Safety	2
EGD TEK 121	3-D Computer-Aided Design with SolidWorks	3
	Total	*17*

Computer-Aided Drafting (CAD)

(Academic Plan E021173D)

The Engineering and Technologies Department offers a CAD program leading to a Certificate of Achievement that may enhance employment or promotion within industry, which is pursuable on a part time or full time basis. This certificate program prepares the student for an entry-level employment in the field of Engineering Graphics Technology (CAD) within the industry. Specialization during the coursework is possible in such fields as civil, electrical, mechanical and structural engineering.

Program Learning Outcomes:

- Demonstrate defined mastery of the Architectural Computer Aided Drafting (CAD) Certificate of Achievement, which is dependent upon the performance in the specific program courses.

SUBJECT & NO.	COURSE	UNITS
EGD TEK 102	Engineering Graphics with CAD and Introduction to GD&T	3
EGD TEK 111	2-D Computer-Aided Drafting	3
EGD TEK 121	3-D Computer-Aided Design with SolidWorks	2
EGD TEK 221	CAD-Advanced Applications 3-D	2
IND TEK 103	Technical Writing and Communication	2
IND TEK 104	Print Reading with GD&T	2
IND TEK 106	Shop Math and Measurements	2
	Total	*16*

Geo-Spatial Engineering and Technologies

(Academic Plan E038332D)

The Geospatial Engineering and Technologies (GSET) Certificate of Achievement is structured to produce qualified geospatial engineering technicians by offering relevant technical courses and business practices primarily in land surveying, but also in civil and geospatial engineering. Professionals and technicians can be employed in a variety of settings, including private businesses and government agencies. Upon completing the GSET Certificate of Achievement, students can pursue careers as a professional land surveyor or technician, a cartographer or a photogrammetrist, a civil engineering technician, or can continue to complete the Geospatial and Engineering Technologies Associate in Science degree.

Program Learning Outcomes:

- Apply math computations as they pertain to land surveying field applications for land development works.
- Integrate the usage of boundary control measures to formally define the boundaries of a property.

SUBJECT & NO.	COURSE	UNITS
ENG SUP 121*	Land Surveying I	3
ENG SUP 221*	Land Surveying II	3
ENG SUP 224	Land Surveyor-in-Training Review Course	2
ENG SUP 225	Boundary Control for Surveyors	2
ENG SUP 200	Business Practices for Land Surveyors & Civil Engineers	1
ENG SUP 201*	Geo-Spatial Technologies I	2
ENG SUP 202*	Geo-Spatial Technologies II	2
ENG GEN 185	Directed Study - General Engineering	1

MATH 241	Trigonometry with Vectors	4
OR		
MATH 241S	Trigonometry with Vectors with Support	4
	Total	*20*

**This course has a prerequisite.*

IT Technician Pathway: Stage 1 Computer Retail Sales and Support

(Academic Plan E038507D)

The IT Technician Pathway: Stage I Computer Retail Sales and Support Certificate of Achievement is the first stage of the statewide IT Technician pathway and prepares students to develop their fundamental IT Technician Skills. While completing coursework in customer service, communication, Microsoft Office, and information systems coursework, along with earning the CompTIA A+ industry certification, students gain practical experience as they learn how to succeed in an IT retail environment. Upon completion of this program, students would be qualified for entry level IT positions such as Retail Salespersons, Customer Service Representatives, Retail Sales Workers, and Sales Representatives.

Program Learning Outcomes:

- Install and/or configure the software and hardware systems so that they function properly.
- Integrate the foundational knowledge of business, specifically retail merchandizing, customer service, and communication, with computer and software systems.

SUBJECT & NO.	COURSE	UNITS
BUS 001	Introduction to Business	3
CAOT 048	Customer Service	3
CAOT 032	Business Communications	3
OR		
IND TEK 103	Technical Writing and Communication	2
CAOT 082	Microsoft Office Suite	3
ELECTRN 121**	Cisco Essentials: Part 1 CompTIAs A+ Hardware Certification	3
ELECTRN 122**	Cisco Essentials: Part 2 CompTIAs A+ Software Certification	3
ELECTRN 126**	Installing, Configuring & Administering a Microsoft OS	3
CAOT 035	Concepts in Information Systems	3
OR		
CIS 101	Introduction to Computers and Their Uses	3
	Total	*23-24*

***This course has a corequisite.*

IT Technician Pathway: Stage 2 Help Desk User Support

(Academic Plan E039881D)

The Help Desk User Support Certificate of Achievement is the second stage of the statewide IT Technician pathway and prepares students to further develop their IT Technician Skills. While completing the network and server security coursework, students gain practical experience as they learn how to use Help Desk software. As students' complete coursework, they are encouraged to complete the aligned industry valued certifications such as CompTIA Network+, CompTIA Security+, Microsoft Server, and Microsoft Desktop. Students who have completed Stage 1 of the IT Technician pathway along with this stage are prepared for positions such as Computer User Support Specialists, Computer Network Support Specialists, and IT retail supervisory positions.

Program Learning Outcomes:

- Create and articulate the appropriate operating system and secure network system required to suit organizational needs.
- Install and/or reconfigure the software and hardware systems so that they function properly.
- Integrate the foundational knowledge of business, specifically retail merchandizing, customer service, and communication, with computer and software systems.

SUBJECT & NO.	COURSE	UNITS
BUS 001	Introduction to Business	3
CAOT 048	Customer Service	3
CAOT 032	Business Communications	3
OR		
IND TEK 103	Technical Writing and Communication	2
CAOT 082	Microsoft Office Suite	3
ELECTRN 121**	Cisco Essentials: Part 1 CompTIAs A+ Hardware Certification	3
ELECTRN 122**	Cisco Essentials: Part 2 CompTIAs A+ Software Certification	3
CAOT 035	Concepts in Information Systems	3
OR		
CIS 101	Introduction to Computers and Their Uses	3
ELECTRN 125	CompTIA Network+ Certification Training	3
ELECTRN 126**	Installing, Configuring & Administering a Microsoft OS	3
ELECTRN 127	Microsoft Server Systems and Network Administration	3
ELECTRN 128	Network Security Fundamentals	3
	Total	*32-33*

***This course has a corequisite.*

IT Technician Pathway: Stage 3 IT Technician

(Academic Plan E039882D)

The IT (Information Technology) Technician Certificate of Achievement is the third stage of the statewide IT Technician pathway and equips students with the advanced IT skills required of an IT Technician. As students complete coursework, they are encouraged to complete the aligned industry-valued certifications such as CompTIA Linux+, Cisco Certified Entry Networking Technician (CCENT), and the Certified Ethical Hacker (CEH). Students who have completed Stage I and II of the IT Technician pathway along with this stage are prepared for positions such as Computer Systems Analysts, Information Security Analysts, Network and Computer Systems Administrators, and IT wholesale/retail supervisory positions.

Program Learning Outcomes:

- Create and articulate the appropriate operating system and secure network system required to suit organizational needs.

- Integrate the foundational knowledge of business, specifically retail merchandizing, customer service, and communication, with computer and software systems.
- Install and/or reconfigure the software and hardware systems so that they function properly.
- Program automation tasks, including cybersecurity defenses, and configuring and troubleshooting networks.

SUBJECT & NO.	COURSE	UNITS
BUS 001	Introduction to Business	3
CAOT 048	Customer Service	3
CAOT 032	Business Communications	3
OR		
IND TEK 103	Technical Writing and Communication	2
CAOT 082	Microsoft Office Suite	3
ELECTRN 121**	Cisco Essentials: Part 1 CompTIAs A+ Hardware Certification	3
ELECTRN 122**	Cisco Essentials: Part 2 CompTIAs A+ Software Certification	3
CAOT 035	Concepts in Information Systems	3
OR		
CIS 101	Introduction to Computers and Their Uses	3
ELECTRN 125	CompTIA Network+ Certification Training	3
ELECTRN 126**	Installing, Configuring & Administering a Microsoft OS	3
ELECTRN 127	Microsoft Server Systems and Network Administration	3
ELECTRN 128	Network Security Fundamentals	3
ELECTRN 129*	Python for Networking	2
ELECTRN 130	Routing & Switching Fundamentals	4
ELECTRN 131	Installing, Configuring, and Administering Linux Operating System	2
ELECTRN 132	Certified Ethical Hacking	2
	Total	*42-43*

**This course has a prerequisite.*

***This course has a corequisite.*

Associate Degree Programs

Engineering Graphics and Design Technology, Associate in Science Degree

(Academic Plan E021174C)

The Engineering & Technologies Department offers an Associate in Science Degree in Engineering Graphics & Design Technology. Upon completion of the Computer-Aided Drafting (CAD) Certificate of Achievement with at least 2.0 GPA, students should take 2 additional major courses ENG GEN 212 and MIT 201 as well as 20 more units of restricted electives as listed below. In addition to major courses, students should fulfill the general education graduation requirements to total 60 units. In addition to enhancement of employment or promotion within industry, this AS degree prepares students for 4-year programs.

Program Learning Outcomes:

- Apply 2-D and 3-D Computer Aided Drafting (CAD) techniques to construct and test project prototypes through technical reports/presentations while employing Geometric Dimensioning & Tolerancing (ASME Y14.5) industry standard.
- Apply concepts and theories in Engineering Graphics and Design to describe or explain use in industry.
- Develop conclusions for laboratory experiments that verify theory from classroom lectures.

SUBJECT & NO.	COURSE	UNITS
COMPLETE THE FOLLOWING COURSES		22
EGD TEK 102	Engineering Graphics with CAD and Introduction to GD&T	3
EGD TEK 111	2-D Computer-Aided Drafting	3
EGD TEK 121	3-D Computer-Aided Design with SolidWorks	2
EGD TEK 221	CAD-Advanced Applications 3-D	2
ENG GEN 212*	Introduction to Engineering Design	3
IND TEK 103	Technical Writing and Communication	2
IND TEK 104	Print Reading with GD&T	2
IND TEK 106	Shop Math and Measurements	2
MIT 201	Manufacture and Processes	3
RESTRICTED ELECTIVES: COMPLETE 17 UNITS FROM THE FOLLOWING:		17
EGD TEK 185	Directed Study - Engineering Graphics & Design Technology	1
EGD TEK 285	Directed Study - Engineering Graphics & Design Technology	2
EGD TEK 385	Directed Study - Engineering Graphics & Design Technology	3
ENG GEN 101	Introduction to Science, Engineering and Technology	3
ENG GEN 121*	Programming for Engineers C++	4
ENG GEN 122*	Programming and Problem-Solving in Matlab	3
ENG GEN 131*	Statics	3
ENG GEN 151*	Materials of Engineering	3
ENG GEN 220*	Electrical Circuits I	4
ENG GEN 221*	Engineering Probability and Statistics	3
ENG GEN 225*	Digital Circuit Analysis	4
ENG GEN 231*	Dynamics	3
ENG GEN 241*	Strength of Materials	3
ENG GEN 242**	Strength of Materials Laboratory	1
ENG GEN 272*	Economic Analysis for Engineers	3
MIT 220	Introduction to Robotics	3
EET 120	DC Circuits	3
EET 121*	Ni Certified Labview Associate Developer (CLAD)	2
EET 122*	Solar Cell and Hydrogen Fuel Cell Technologies	2
EET 123	Introduction to Arduino	2
EET 124	Introduction to Level I Rocketry	2
ENG SUP 121*	Plane Surveying I	3
ENG SUP 221*	Plane Surveying II	3
ENG SUP 224	Land Surveyor-In-Training Review Course	2
ENG SUP 225	Boundary Control for Surveyors	2
ELECTRN 121**	Cisco Essentials: Part 1 CompTIAs A+ Hardware Certification	3
ELECTRN 122**	Cisco Essentials: Part 2 CompTIAs A+ Software Certification	3
ELECTRN 125	CompTIA Network+ Certification Training	3
ELECTRN 126**	Installing, Configuring and Administering a Microsoft OS	3
IND TEK 185	Directed Study - Industrial Technology	1
IND TEK 285	Directed Study - Industrial Technology	2

IND TEK 385	Directed Study - Industrial Technology	3
MIT 185	Directed Study - Manufacturing and Industrial Technology	1
MIT 285	Directed Study - Manufacturing and Industrial Technology	2
MIT 385	Directed Study - Manufacturing and Industrial Technology	3
LACCD GENERAL EDUCATION PLAN		27
	Total	*60*

Note: Per AP 4100, this degree is considered a high unit major with major requirements that exceed 37 units. The following LACCD GE Area 4a (3 units) and Area 7 (3 units) are waived for this degree.

**This course has a prerequisite.*

***This course has a corequisite.*

Engineering Technology: Advanced Manufacturing Associate in Science Degree

(Academic Plan E040042C)

The Engineering Technician: Advanced Manufacturing program is designed to train the students and the workforce in high-growth and high-demand technologies such as; Additive Manufacturing - 3D printing of Polymers and Metals, CNC programming with Mastercam and Operator training in addition to computer Aided Design (CAD) and Computer Aided Manufacturing (CAM). The program offers hands-on experience to become technicians who are able not only to manufacture but analyze and design products, to communicate professionally both orally and in writing, and to work on team-based projects. The program emphasizes apprenticeship and work-based learning.

Program Learning Outcomes:

- Apply written, oral, and graphical communication in both technical and non-technical environments.
- Set up and operate a CNC machine and program and set up a CNC with Mastercam.
- Function effectively as a member of a technical team.
- Build parts by using Computer Aided Manufacturing (CAM) techniques specifically in Additive Manufacturing and 3D printing.
- Apply the knowledge, techniques, skills, and modern tools of the discipline to narrowly defined technology activities.

SUBJECT & NO.	COURSE	UNITS
COMPLETE THE FOLLOWING COURSES		41
ENG GEN 212*	Introduction to Engineering Design	3
EGD TEK 102	Engineering Graphics with CAD and Introduction to GD&T	3
ENG TEK 151	Basic Programming Logic Controls (PLC)	2
MIT 101	Machine Shop Training and Safety	2
MATH 260	Precalculus	5
OR		
MATH 260S	Precaculus with Support	5
ENG TEK 141	Mechanical Systems	2
IND TEK 104	Print Reading with GD&T	2
MIT 201	Manufacture Processes	3
ENG TEK 101	Engineering Technology Application	2
EGD TEK 121	3-D Computer-Aided Design with SolidWorks	2
PHYSICS 011	Introductory Physics	4
ENG TEK 111	Additive Manufacturing	2
ENG TEK 125	CNC Setup and Operation	3
ENG TEK 142	Fluid Power Systems	3
ENG TEK 220	Introduction to Industrial Robots	3
LACCD GENERAL EDUCATION PLAN		27
	Total	*60*

Note: 6 units of major courses may be double-counted in LACCD General Education Areas 2 and 5.

**This course has a prerequisite.*

Geo-Spatial Engineering and Technologies, Associate in Science Degree

(Academic Plan E038337C)

The Geospatial Engineering and Technologies (GSET) Associate in Science Degree program at ELAC is structured to produce qualified geospatial engineering technicians by offering relevant technical courses and business practices primarily in land surveying, but also in civil and geospatial engineering. Students use state-of-the-art equipment to perform practical and advanced forms of design and analysis for land surveying and civil engineering land development projects. Professionals and technicians can be employed in a variety of settings, including private businesses and government agencies. Upon completing the Associate in Science Degree in Geospatial Engineering and Technologies (GSET) students can pursue careers as a professional land surveyor or technician, a cartographer or a photogrammetrist, or a civil engineering technician. In addition, GSET provides a preparatory course for the National Council of Examiners for Engineering and Surveying (NCEES), Fundamentals of Surveying (FS) exam, which if passed successfully, leads to an increase in the likelihood of job placement with public, private and non-profit organizations.

Program Learning Outcomes:

- Perform test taking strategies for both the State of California Fundamentals of Surveyors (FS) and the Professional Land Surveyors (PLS) examination.
- Perform the fundamental elements of land surveying field and office work.
- Utilize advanced software for land development applications.

SUBJECT & NO.	COURSE	UNITS
MAJOR CORE REQUIREMENTS		23
ENG SUP 121*	Land Surveying I	3
ENG SUP 221*	Land Surveying II	3
ENG SUP 224	Land Surveyor-in-Training Review Course	2
ENG SUP 225	Boundary Control for Surveyors	2
ENG SUP 200	Business Practices for Land Surveyors & Civil Engineers	1
ENG SUP 201*	Geo-Spatial Technologies I	2
ENG SUP 202*	Geo-Spatial Technologies II	2
ENG GEN 185	Directed Study – General Engineering	1
ENG GEN 212*	Introduction to Engineering Design	3
MATH 241	Trigonometry with Vectors	4
OR		
MATH 241S	Trigonometry with Vectors with Support	4

RESTRICTED ELECTIVES		8-10
COMPLETE 6 UNITS FROM THE FOLLOWING:		
EGD TEK 102	Engineering Graphics with CAD and Introduction to GD&T	3
EGD TEK 121	3-D Computer-Aided Design with SolidWorks	3
CHEM 065	Introductory General Chemistry	4
PHYSICS 011	Introductory Physics	4
COMPLETE 2-4 UNITS FROM THE FOLLOWING:		
GEOG 025	Introduction to Geographic Information Systems and Laboratory	4
OR		
GIS 025	Introduction to Geographic Information Systems and Laboratory	4
ARC 164	Design Software for Architecture	2
ENG GEN 101	Introduction to Science, Engineering and Technology	2
COMPLETE ADDITIONAL DEGREE-APPLICABLE UNITS, IF NEEDED, TO REACH 60 UNITS.		
LACCD GENERAL EDUCATION PLAN		27
	Total	*60*

Note: 3 units of major courses may be double counted in LACCD General Education Area 2.

**This course has a prerequisite.*

IT Technician Pathway, Associate in Science Degree

(Academic Plan E039823C)

The IT (Information Technology) Technician AS Degree is the final stage of the statewide IT Technician pathway and equips students with the advanced IT skills required of an IT Technician. As students complete coursework, they are encouraged to complete the aligned industry valued certifications such as CompTIA Linux+, Cisco Certified Entry Networking Technician (CCENT), and the Certified Ethical Hacker (CEH). Students who have completed Stage I and II of the IT Technician pathway along with this stage are prepared for positions such as Computer Systems Analysts, Information Security Analysts, Network and Computer Systems Administrators, and IT wholesale/retail supervisory positions.

Program Learning Outcomes:

- Integrate the foundational knowledge of business, specifically retail merchandizing, customer service, and communication, with computer and software systems.
- Create and articulate the appropriate operating system and secure network system required to suit organizational needs.
- Install and/or reconfigure the software and hardware systems so that they function properly.
- Program automation tasks, including cybersecurity defenses, and configuring and troubleshooting networks.

SUBJECT & NO.	COURSE	UNITS
COMPLETE THE FOLLOWING COURSES		42-43
BUS 001	Introduction to Business	3
CAOT 048	Customer Service	3
CAOT 032	Business Communications	3
OR		
IND TEK 103	Technical Writing and Communication	2
CAOT 082	Microsoft Office Suite	3
ELECTRN 121**	Cisco Essentials: Part 1 CompTIAs A+ Hardware Certification	3
ELECTRN 122**	Cisco Essentials: Part 2 CompTIAs A+ Software Certification	3
CAOT 035	Concepts in Information Systems	3
OR		
CIS 101	Introduction to Computers and Their Uses	3
ELECTRN 125	CompTIA Network+ Certification Training	3
ELECTRN 126**	Installing, Configuring & Administering a Microsoft OS	3
ELECTRN 127	Microsoft Server Systems and Network Administration	3
ELECTRN 128	Network Security Fundamentals	3
ELECTRN 129*	Python for Networking	2
ELECTRN 130	Routing & Switching Fundamentals	4
ELECTRN 131	Installing, Configuring, and Administering Linux Operating System	2
ELECTRN 132	Certified Ethical Hacking	2
LACCD GENERAL EDUCATION PLAN		27
	Total	*60-61*

Note: 3 units of major courses may be double counted in LACCD General Education area 4b.

**This course has a prerequisite.*

***This course has an corequisite.*

Note: Per AP 4100, this degree is considered a high unit major with major requirements that exceed 37 units. The following LACCD GE Area 4a (3 units) and Area 7 (3 units) are waived for this degree.

Transfer Curriculum

Information regarding lower division major preparation requirements required to transfer to a University of California (UC) or California State University (CSU) campus may be obtained at www.assist.org. For information about independent or out-of-state colleges/universities, please consult with a counselor.

Subjects & Course Descriptions

Electrical Engineering Technology (EET)

120 DC Circuits (3) CSU

Conditions of Enrollment: Completion of intermediate algebra or the equivalent.

LECTURE, 2 HOURS; LABORATORY, 3 HOURS; DISCUSSION, 1 HOUR.

Note: This course is highly recommended for Engineering students planning to take General Engineering 220 and General Engineering 225.

Note: This course is eligible to be offered in any DE modality.

In this introductory course students learn algebra base linear circuit analysis and practice its application to areas of importance in electrical engineering such as resistive circuits, Kirchhoff laws, node and loop analysis, Thevenin and Norton theorems, superposition theorem, capacitors and inductors. Students also perform laboratory exercises to learn how to create circuit designs using electronic components and to use instruments such as multimeters, oscilloscopes, and signal generators.

121 NI Certified LabVIEW Associate Developer (CLAD) (2)
Prerequisite: General Engineering 121.
LECTURE, 1 HOUR; LABORATORY, 3 HOURS.
This course is the first step in the three-part NI LabVIEW certification process. It indicates a broad working knowledge of the LabVIEW environment, a basic understanding of coding and documentation best practices, and the ability to read and interpret existing code. Students can use this certification to assess and validate an individual's LabVIEW development skills for the purpose of project staffing or career advancement.

122 Solar Cell and Hydrogan Fuel Cell Technologies (2)
Prerequisite: Electrical Engineering Technology 120.
LECTURE, 1 HOUR; LABORATORY, 3 HOURS.
This course helps students learn about sustainable energy generation and characteristics. The Emona HELEx ETT411 introduces students to these concepts through hands-on exercises, observation, measurement, and LabVIEW-based data processing, and provides them with the fundamental, underpinning knowledge needed for a future in Engineering.

123 Introduction to Arduino (2)
LECTURE, 1 HOUR; LABORATORY, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
In this course, students gain new skills in programming and electronics engineering. Arduino is a groundbreaking, open-source electronics prototyping platform based on flexible, easy-to-use hardware and software. The Arduino board can read sensors, control motors and lights, and upload your hand-build code that interacts with the real world. Students learn the Arduino programming language, which is based on C/C++.

124 Introduction to Level 1 Rocketry (2).
LECTURE, 1 HOUR; LABORATORY, 3 HOURS.
The primary purpose of this course is to teach students to successfully build a level 1 solid fuel rocket. The course begins with basic definitions and elementary principles such as total impulse, mass flow, specific impulse, the ideal rocket equation, thrust chamber design, nozzle theory, heat transfer, flight performance, propellant chemistry, and propulsion operation in space. A detailed investigation of rocket fundamentals is necessary to acquaint the student with 21st century technology. At the end of this course students over 18 will be ready to launch their rocket and if successful receive a Level 1 certification from NAR (National Association of Rocketry).

Electronics (ELECTRN)

121 Cisco Essentials: Part 1 CompTIAs A+Hardware Certification (3) CSU
Corequisites: Electronics 122 and 126.
LECTURE, 1 HOUR; LABORATORY 4 HOURS.
Note: This course is eligible to be offered in any DE modality.
This is course 1 of 2 for CompTIA's A+ Hardware Essentials Certification examination. This training covers all five-course objectives identified in the CompTIA's A+ Essentials Certification examination. This training helps students to successfully pass the A+ Essentials Certification examination. This IT certification is the stepping-stone for individuals seeking an IT career. The course covers the areas of PC hardware, networking, laptops, printers, and operational procedure. Also, students will have access to a NETLAB+ system, a virtual system that allows topology configuration via online, and upon online completion; students physically configure the topology in class.

122 Cisco Essentials: Part 2 CompTIAs A+ Software Certification (3) CSU
Corequisites: Electronics 121 and 126.
LECTURE, 1 HOUR; LABORATORY 4 HOURS.
Note: This course is eligible to be offered in any DE modality.
This is course two of two for CompTIA's A+ Software Essentials Certification examination. This training covers all five-course objectives identified in the CompTIA's A+ Essentials Certification examination. This training helps students to successfully pass the A+ Essentials Certification examination. This IT certification is the stepping-stone for individuals seeking an IT career. The course covers the areas of PC hardware, networking, laptops, printers, and operational procedure. Also, students will have access to a NETLAB+ system, a virtual system that allows topology configuration via online, and upon online completion; students physically configure the topology in class.

125 CompTIA Network+ Certification Training (3) CSU
LECTURE, 2 HOURS; LABORATORY 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course introduces the fundamental building blocks that form a modern network, such as protocols, topologies, hardware, network architecture, and network operating systems. In-depth coverage of the most important concepts in contemporary networking includes TCP/IP, Ethernet, wireless transmission, network administration, support, troubleshooting WANs (Wide Area Networks), and security. Students develop the skills to implement the best network topology, hardware, and software for their environment, develop skills to build a network from scratch, and maintain, upgrade, and troubleshoot an existing network. Finally, Students are well prepared to pass CompTIA 's (The Computing Technology Industry Association) Network+ certification exam.

126 Installing, Configuring & Administering a Microsoft OS (3) CSU
Corequisites: Electronics 121 and 122.
LECTURE, 1 HOUR; LABORATORY 4 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course maps directly to Microsoft's Exam 70-680 & 70-698 Configuring Windows 7 & 10. This course provides students with the technical foundation in current operating system technologies. It covers PC architecture, preventive maintenance, and troubleshooting. It covers operating system installation, configuration, administration and performance optimization. This course also gives students a solid grounding in the fundamentals of computer security like access control, file and folder permissions, auditing and encryption. Students learn how to harden operating systems to repel attacks. This course prepares students to perform operating system support tasks including operating system batch and Windows script file programming. Also, students have access to a NETLAB+ system, a virtual system that allows topology configuration via online, and upon online completion; students physically configure the topology in class.

127 Microsoft Server Systems and Network Administration (3) CSU

LECTURE, 1 HOUR; LABORATORY 4 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course maps directly to Microsoft Certified Solutions Associate (MCSA) Exam 70-410: Installing and Configuring Windows Server 2012, which is the first of three exams required for MCSA: Windows Server 2012 certification. It covers implementing, managing, maintaining and provisioning services and infrastructure in a Windows Server 2012 environment. This course primarily covers the initial implementation and configuration of core services, such as Networking, Storage, Active Directory Domain Services (ADDS), Group Policy, File and Print services, and Hyper-V. Also, students have access to a NETLAB+ system, a virtual system that allows topology configuration via online, and upon online completion; students physically configure the topology in class.

128 Network Security Fundamentals (3) CSU

LECTURE, 2 HOURS; LABORATORY 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides the training and skills needed to pass the CompTIA Security+ Certification Examination. The course includes but is not limited to: Security authentication overview, email-attacks, web security directory and file transfer, devices, media, network security, and intrusion. Also, students have access to a NETLAB+ system, a virtual system that allows topology configuration via online, and upon online completion; students physically configure the topology in class

129 Python for Networking (2) CSU

Prerequisite: Electronics 125.

LECTURE, 1 HOUR; LABORATORY 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

In this course, students learn topics of the Python language such as data types, variables, control structures, Python Objects and Oriented Design, standard and advanced mathematical libraries, tool-chain use and Python Frameworks, user-defined classes and abstract collections, single and multidimensional arrays, Python lists, tuples, collections, and dictionaries. Also, students have access to a NETLAB+ system, a virtual system that allows topology configuration via online, and upon online completion; students physically configure the topology in class.

130 Routing & Switching Fundamentals (4) CSU

LECTURE, 2 HOURS; LABORATORY 7 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is the equivalence to parts one and two of the Cisco Network Academy. Part 1 of this course introduces the architecture, structure, functions, components, and models of the Internet and computer networks. The principles of IP addressing and fundamentals of Ethernet concepts, media, and operations are introduced to provide a foundation for the curriculum. By the end of Part 1, students are able to build simple LANs, perform basic configurations for routers and switches, and implement IP addressing schemes. Part 2 of this course describes the architecture, components, and operations of routers and switches in a small network. Students learn how to configure a router and a switch for basic functionality. By the end of Part 2, students are able to configure and troubleshoot routers and switches and resolve common issues with RIPv1, RIPv2, single-area and multi-area OSPF, virtual LANs, and inter-VLAN routing in both IPv4 and IPv6 networks. Students completing this course prepared to take the Cisco ICND1 and/or CCENT certification exam. Also, students have access to a NETLAB+ system, a virtual system that allows topology configuration via online, and upon online completion; students physically configure the topology in class.

131 Installing, Configuring and Administering Linux Operating System (2) CSU

LECTURE, 1 HOUR; LABORATORY 4 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course gives students a solid foundation in the fundamentals of the Linux operating system which plays a crucial role in academic and corporate computing. In fact, Unix/Linux powers more Internet server and corporate networks than Microsoft. The topics include Linux Overview and Architecture, The Kernel and Shell, File System, Users and Groups Management, Permission and Ownership Management, Services and Processes Management. Students gain system-level experience through problem-solving hands-on lab exercises at the command line and in the graphical user interface. Also, students have access to a NETLAB+ system, a virtual system that allows topology configuration via online, and upon online completion; students physically configure the topology in class.

132 Certified Ethical Hacking (2) CSU

LECTURE, 1 HOUR; LABORATORY 4 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides the training and skills needed to pass the Certified Ethical Hacking (CEH) Certification Examination. The course introduces students to the concepts, principles, and techniques, supplemented by hands-on exercises, for attacking and disabling a network within the context of properly securing a network. The course emphasizes network attack methods with the emphasis on student use of network attack techniques and tools and appropriate defenses and countermeasures. Also, students have access to a NETLAB+ system, a virtual system that allows topology configuration via online, and upon online completion; students physically configure the topology in class.

185 Directed Study - Electronics (1) CSU

285 Directed Study - Electronics (2) CSU

385 Directed Study - Electronics (3) CSU

CONFERENCE 1 HOUR PER WEEK PER UNIT.

The above courses allow student to pursue Directed Study in Electronics on a contract basis under the direction of a supervising instructor.

CREDIT LIMIT: A MAXIMUM OF 6 UNITS IN DIRECTED STUDY MAY BE TAKEN FOR CREDIT IN ANY ONE DISCIPLINE.

Engineering Graphics & Design (EGD TEK)

102 Engineering Graphics with CAD and Introduction to GD&T (3) UC:CSU

LECTURE, 2 HOURS; LABORATORY, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This introductory course covers the fundamentals of traditional drafting, descriptive geometry, orthographic projection, graphical communication of technical engineering information and Computer-Aided Drafting (CAD). Topics include freehand sketching, lettering, and theory of orthographic and multi-view projections as well as Coordinate dimensioning and geometric dimensioning and tolerancing (GD&T). An introduction to CAD software

package is presented to enhance visualization, instruction includes fundamental tools to create and edit basic drawings/parts by learning the Graphical User Interface (GUI) of the software. Essential skills developed include creating templates, creating basic geometric objects, and dimensioning.

111 2-D Computer-Aided Drafting (3) UC:CSU
LECTURE, 2 HOURS; LABORATORY, 2 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course is an introductory course in Two-Dimensional Computer-Aided Drafting using AutoCAD. Students learn the basic tools to create and edit a simple drawing. Topics include object construction, object properties, layers, orthographic projections, auxiliary views, parametric tools, basic dimensioning, template building, and plotting.

121 3-D Computer-Aided Design with SolidWorks (3) CSU
LECTURE, 2 HOUR; LABORATORY, 2 HOURS.
Note: This course is eligible to be offered in any DE modality.
This is an introductory course in Three-Dimensional Computer Aided Design (CAD) and solid modeling. Students learn the concept of creating parts by using features including extrusion, revolve, sweep and loft boss, base, and cut. Other topics covered include creating assemblies and generating engineering drawings from the solid model or the assembly, utilizing SolidWorks 3-D software.

221 CAD-Advanced Applications 3-D (2) CSU
LECTURE, 1 HOUR; LABORATORY, 2 HOURS.
Note: Credit is given for only one of EGD TEK 221 and EGD TEK 131.
Note: This course is eligible to be offered in any DE modality.
This course builds on the skills acquired in 2-D and 3-D CAD applications. The course explores advanced computer-aided design techniques using SolidWorks software such as Mold Tools, Simulation and Surface modeling, also students are prepared for the Certified SolidWorks Associate (CSWA) exam. During these training programs, students acquire advanced skills in using the software and design techniques for 3-D structures in various examples toward design, manufacturing, and mechanical applications.

185 Directed Study - Engineering Graphics & Design Technology (1) CSU

285 Directed Study -Engineering Graphics & Design Technology (2) CSU

385 Directed Study - Engineering Graphics & Design Technology (3) CSU
CONFERENCE 1 HOUR PER WEEK PER UNIT.
The above courses allow students to pursue Directed Study in Engineering Graphics & Design on a contract basis under the direction of a supervising instructor.

CREDIT LIMIT: A MAXIMUM OF 6 UNITS IN DIRECTED STUDY MAY BE TAKEN FOR CREDIT IN ANY ONE DISCIPLINE.
Note: UC Credit for variable topics courses in this discipline is given only after a review of the scope and content of the course by the enrolling UC campus. This usually occurs after transfer and may require recommendations from faculty. Information about internships may also be presented for review, but credit for internships rarely transfers to UC.

Engineering Support (ENG SUP)

100 Plane Surveying I: Boot Camp for High School Students (2)
LECTURE, 1 HOUR; LABORATORY, 2 HOURS.
This is a beginning course in plane surveying for high school students. Topics include horizontal linear measurements using pacing, steel tape, stadia, and electronic distance measurement (EDM); circuit and profile differential leveling; measurement of horizontal and vertical angles; computation of azimuth, bearing, latitude, departure and coordinates and area of a traverse; balancing a closed traverse using the compass rule and rotation adjustments of a closed traverse; and introduction to geographic information system (GIS) and global positioning system (GPS). Technical lectures also include topics pertaining to technical writing and presentations. An introductory topic in terrain modeling using Microstation and/or AutoCAD software is demonstrated and field work is also performed including the demonstration of an unmanned aerial system (UAS).

101 Plane Surveying II: Boot Camp for High School Students (2)
Prerequisite: Engineering Support 100.
LECTURE, 1 HOUR; LABORATORY, 2 HOURS.
This course introduces high school students to computer applications and technologies used in civil engineering design works and land surveying field applications.

121 Plane Surveying I (3) UC:CSU
Prerequisites: Mathematics 241 or 241S.
LECTURE, 2 HOURS; LABORATORY, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This is a beginning course in plane surveying. Topics include horizontal linear measurements using pacing, steel tape, stadia and electronic distance measurement (EDM); circuit and profile differential leveling; measurement of horizontal and vertical angles; computation of azimuth, bearing, latitude, departure and coordinates and area of a traverse; balancing a closed traverse using the compass rule and rotation adjustments of a closed traverse; and introduction to geographic information system (GIS) and global positioning system (GPS). Technical lectures also include topics pertaining to technical writing and presentations. An introductory topic in terrain modeling using Microstation and/or AutoCAD software is demonstrated and field work is also performed including a field demonstration of unmanned aerial systems for mapping and terrain analysis purposes.

200 Business Practices for Land Surveyors & Civil Engineers (1) CSU
LECTURE, 0.5 HOUR; LABORATORY, 1.5 HOURS.
This course teaches students fundamental business practices used in technical career opportunities in land development. Such skills include: An introduction to business practices in land development, professional conduct and ethics, proposal writing, office and field research and planning, quantity takeoff, pricing and cost estimates, and technical forms of communications.

201 Introduction to Engineering Technologies for Land Surveyors (2) CSU
Prerequisite: Engineering Support 121.

LECTURE, 1 HOUR; LABORATORY, 2 HOURS.

This is an advanced computer applications course for land surveyors, civil engineers and technicians. The course teaches the development of geographic information system (GIS) maps, usage of global positioning system for data collection, terrain modeling for both transportation and flood control purposes, surface analysis and as-built surveys using 3D scanners, least square analysis for coordinate adjustments, the usage of a robotic total station, and photogrammetry and remote sensing data acquisition and analysis including the usage and practical application of unmanned aerial systems (UAS's).

202 Advanced Engineering Technologies for Land Surveyors (2) CSU
Prerequisite: Engineering Support 201.

LECTURE, 1 HOUR; LABORATORY, 2 HOURS.

This is an advanced computer applications course for land surveyors, civil engineers and technicians. The course teaches the development of geographic information system (GIS) maps, the usage of global positioning system (GPS) units for data collection, terrain modeling for both transportation and flood control purposes, surface analysis and as-built surveys using a 3D scanner, least square analysis for coordinate adjustments, the usage of a robotic total station, and photogrammetric measurements using aerial photos and remote sensing imagery including unmanned aerial systems (UAS's).

221 Plane Surveying II (3) UC:CSU
Prerequisite: Engineering Support 121.

LECTURE, 2 HOURS; LABORATORY, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This is an advanced course in plane surveying. Topics include topographic survey, earthmoving quantity take-off, horizontal and vertical curves, construction staking, real property survey using electronic data measurement (EDM), application of global positioning system (GPS) and geographic information systems (GIS), and green surveys. Field work is performed.

224 Land Surveyor-In-Training Review Course (2)

LECTURE, 1 HOUR; LABORATORY, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course prepares students for the State of California, Land Surveyor in Training (LSIT) certificate which is the first step required under California law towards becoming licensed as a Professional Land Surveyor.

225 Boundary Control for Surveyors (2) CSU

LECTURE, 1 HOUR; LABORATORY, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This is an advanced course in boundary control surveying. Topics include history and concept of boundary control surveys and the role of the surveyor; creation of boundary lines, description of real property, metes and bounds, and boundary law; Federal and State non-sectionalized land, easements, reversions, riparian, and littoral boundaries; theory of retracing and resurveying of sectionalized lands, locating sequential conveyances, simultaneously created boundaries, and locating combination descriptions.

Engineering Technician (ENG TEK)

101 Engineering Technology Application (2) CSU

LECTURE, 1 HOUR; LABORATORY, 2 HOURS.

This project based learning course utilizes various hands on modules in engineering technology fields, to familiarize and prepare the students for entry level engineering technician positions in industry.

111 Additive Manufacturing I (2) CSU

LECTURE, 1 HOUR; LABORATORY, 2 HOURS.

This is an introductory course into the world of Additive Manufacturing. Emphasis is given to the most common process in additive manufacturing technique such as 3-D printing of polymers. 3-D Laser Scanning and Laser Cutting is integrated to make the digital signature of parts. In addition to theoretical knowledge, students are expected to gain practical experience by manufacturing sample parts in the lab. The class integrates a project-based learning model which develop elements of creative thinking and problem solving used in prototype building and the manufacturing process.

125 CNC Setup and Operation with MasterCAM (3)

LECTURE, 1.5 HOURS; LABORATORY, 4.5 HOURS.

This is an introductory course on the fundamental skills related to the setup and operation of Computer Numerical Controlled machines (CNC). Safety, tool selection, machine and controller functions, calculation and input of offsets, are also included.

141 Mechanical Systems (2) CSU

LECTURE, 1 HOUR; LABORATORY, 3 HOURS.

This course presents fundamental concepts of mechanical drives and systems, including safe operation, installation, alignment, troubleshooting, and maintenance of a range of mechanical drives in automated manufacturing systems.

142 Fluid Power Systems (2) CSU

LECTURE, 1 HOURS; LABORATORY, 3 HOURS.

This course presents fundamentals of mechanical fluid power concepts including hydraulic and pneumatic installation, maintenance, and adjustments for the safe-control of automated manufacturing systems.

151 Basic Programmable Logic Controls (PLC) (2) CSU

LECTURE, 1 HOUR; LABORATORY, 3 HOURS.

This course introduces Basic Programmable Logic Controllers, Programming Devices, Ladder Diagrams, and Designing PLC Programs for Automation Processes.

220 Introduction to Industrial Robots (3)
Advisory: General Engineering 212.

LECTURE, 2 HOURS; LABORATORY, 3 HOURS.

The course prepares individuals to apply basic engineering principles and technical skills in support of engineers and other professionals engaged in developing and using robots. Includes instruction in the principles of robotics, design and operational testing, system maintenance and

repair procedures, robot computer systems and control language, specific system types and applications to specific industrial tasks, and report preparation.

225 CNC Design with MasterCAM (1) CSU

LABORATORY, 3 HOURS.

This course provides the student Computer Numerically Controlled (CNC) programming skills using Mastercam software in Computer Aided Design and Computer Aided Manufacturing (CAD/CAM) environments. Topics include a review of machining and CNC programming fundamentals, process overview, basic 2.5D geometry construction and modification, process and toolpath planning, and 2.5 axis toolpath generation and editing.

General Engineering (ENG GEN)

101 Introduction to Science, Engineering and Technology (2) UC:CSU

LECTURE, 1 HOUR; LABORATORY, 2 HOURS.

Note: *This course is open to high school students for concurrent enrollment.*

Note: *This course is eligible to be offered in any DE modality.*

This course provides students with an understanding of the academic and professional behaviors and skills necessary to enhance their chances of success as an engineering major, and ultimately as a professional. The skills include working effectively in teams, goal setting, time management, and developing oral communication skills. Students are introduced to the campus resources available to the engineering majors. Students have an opportunity to work collaboratively with their classmates on most of the assignments and in-class design projects.

121 Programming for Engineers: C++ (4) UC:CSU (C-ID ENGR 120)

Prerequisites: *Mathematics 261 or 261S or successful completion of calculus or the equivalent.*

LECTURE, 3 HOURS; LABORATORY, 2 HOURS.

Note: *This course is highly recommended for Engineering students planning to take General Engineering 220 and General Engineering 225.*

Note: *This course is eligible to be offered in any DE modality.*

This course applies structured programming concepts to engineering problem types such as center of mass, ballistics, column buckling, design, and reduction of experimental data. Mathematical techniques include interative solutions, bisection, Raphson-Newton, statistics, and matrix operations. Computer programming techniques include formatted input and output, selection, loops, functions, pointers, arrays, and objects. Concepts and techniques of Object Oriented Programming, structured design and modular construction, use of C++ or other high level languages to demonstrate fundamentals of Object Oriented Programming and structured programming are employed. Students use National Instruments Laboratory Virtual Engineering Workbench (LabVIEW) to demonstrate graphical programming environment.

122 Programming and Problem-Solving in MATLAB (3) UC:CSU

Prerequisite: *Mathematics 261 or 261S or successful completion of calculus or the equivalent.*

LECTURE, 2 HOURS; LABORATORY, 3 HOURS.

Note: *This course is eligible to be offered in any DE modality.*

This course utilizes the MATLAB environment to provide students with a working knowledge of computer-based problem-solving methods relevant to science and engineering. It introduces the fundamentals of procedural and object-oriented programming, numerical analysis, and data structures. Examples and assignments in the course are drawn from practical applications in engineering, physics, and mathematics.

131 Statics (3) UC:CSU (C-ID ENGR 130)

Prerequisites: *Physics 101 and Mathematics 262.*

LECTURE, 2 HOURS; DISCUSSION, 3 HOURS.

Note: *This course is eligible to be offered in any DE modality.*

This is a first course in engineering mechanics. The course considers two- and three-dimensional analysis of force systems on particles and rigid bodies in equilibrium. Topics also include static analysis of trusses, beams and cables, determination of center of gravity, centroids, friction, and moments of inertia of area and mass.

151 Materials of Engineering (3) UC:CSU (C-ID ENGR 140)

Prerequisites: *Chemistry 101 and Physics 101.*

LECTURE, 3 HOURS.

Note: *This course is eligible to be offered in any DE modality.*

This course is an introduction to materials science and engineering and different types of materials used in engineering design, emphasizing the relationships between structure, properties, and processing. Topics include: Atomic structure and bonding, atomic and ionic arrangements and imperfections, crystalline structures, metals, polymers, ceramics, composites including diffusion or atom and ion movements in materials, and mechanical properties and fracture including strain hardening and annealing. An illustration of the differences of materials fundamental and their applications in engineering is also covered.

212 Introduction to Engineering Design (3) UC:CSU

Prerequisite: *Engineering Graphics and Design 121.*

Advisory: *General Engineering 131.*

LECTURE, 1 HOUR; LABORATORY, 4 HOURS.

Note: *This course is eligible to be offered in any DE modality.*

This is an introductory course in Engineering Design covering the engineering design process, step-by-step. Students achieve basic Engineering Design Core competency through hands-on, team-based, open-ended design projects. The project work is enhanced with lectures and reading on design theory and methods, and using manufacturing techniques and processes to build prototypes.

220 Electrical Circuits I (4) UC:CSU (C-ID ENGR 260), (C-ID ENGR 260-L)
Prerequisites: Mathematics 263 and Physics 102.
Corequisite: Mathematics 275.
Advisory: Electrical Engineering Technology 120.
LECTURE, 3 HOURS; LABORATORY, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course covers electric circuit analysis in time and frequency domains, transient, and steady state solutions. Topics include linear circuit analysis techniques, Kirchhoff's Laws, Network Theorems, mesh and nodal analysis, OP amps and amplifiers, Thevenin/Norton equivalents circuits, natural-forced-complete response of RLC circuits and Laplace Transforms. Introduction to AC circuits, phasors, three phase power, and frequency response and resonance. The laboratory includes experimental verification of the laws of AC and DC circuits, Kirchhoff's laws, and Thevenin's theorem using instruments such as multimeter, oscilloscopes, and signal generators. Laboratory will use National Instruments Laboratory Virtual Engineering Workbench (LabVIEW) with ELVIS II.

221 Engineering Probability and Statistics (3) UC:CSU Cal-GETC Area 2
Prerequisite: Mathematics 261 or 261S or successful completion of calculus or the equivalent.
LECTURE, 3 HOURS.
This is an introductory course for calculations using probabilities and concepts in statistics with a focus on applications to engineering problems. It provides an introduction to fundamental concepts and applications of probability and statistics in engineering, with focus on how these concepts are used in experimental design and sampling, data analysis, risk and reliability analysis, and project design under uncertainty. Topics include basic probability concepts, random variables and analytical probability distributions, functions of random variables, estimating parameters from observational data, regression, hypothesis testing, and Bayesian concepts.

225 Digital Circuit Analysis (4) UC:CSU
Prerequisites: Mathematics 262 and Physics 102.
Advisories: General Engineering 121 and Electrical Engineering Technology 120.
LECTURE, 3 HOURS; LABORATORY, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course is an introduction to digital circuit analysis. Topics covered include the following: Number systems, computer arithmetic, and binary codes; binary logic, Boolean algebra, and logic gates; combinational circuits, analysis and design, including adders, MUX's, decodes, etc.; and sequential circuits analysis and design. In the lab students design, implement, and debug a combinational circuit; and perform implementation of combinational circuits using logic gates and programmable logic devices and design sequential logic circuits using gates, ROMs, and PALs. Students in the laboratory use National Instruments Laboratory Virtual Engineering Workbench (LabVIEW) with ELVIS II.

231 Dynamics (3) UC:CSU (C-ID ENGR 230)
Prerequisite: General Engineering 131.
LECTURE, 2 HOURS; DISCUSSION, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course covers fundamentals of kinematics and kinetics of particles and rigid bodies. Topics include kinematics of particle motion, Newton's second law, work-energy and momentum methods, kinematics of planar and three-dimensional motions of rigid bodies, work-energy and momentum principles for rigid body motion, and an introduction to mechanical vibrations.

241 Strength of Materials (3) UC:CSU (C-ID ENGR 240)
Prerequisite: General Engineering 131.
LECTURE, 2 HOURS; DISCUSSION, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course is a study of stresses, strains and deformations associated with axial, torsional and flexural loading of bars, shafts and beams, as well as pressure loading of thin-walled pressure vessels. The course also covers stress and strain transformation, Mohr's Circle, ductile and brittle failure theories, and the buckling of columns. Statically indeterminate systems are also studied.

242 Strength of Materials Laboratory (1) UC:CSU
Corequisite: General Engineering 241.
LABORATORY, 3 HOURS.
This course is the experiment based exploration of the mechanical properties of engineering material through tensile test, torsion, shear, bending, compression, buckling of columns and metallography. This hands-on laboratory provides opportunities to directly experiment the behaviors discussed in the lecture course, General Engineering 241, to operate testing equipment, to analyze experimental data, plot and graph data and to prepare reports

272 Economic Analysis for Engineers (3) UC:CSU
Prerequisite: Mathematics 261 or 261S or successful completion of calculus or the equivalent.
Advisory: General Engineering 131.
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course introduces techniques of engineering economic analysis as they apply to cost analysis in engineering projects. This course covers time value of money, cost optimization, incremental and rate of return analysis, involving probabilistic outcomes, capital depreciation, and the effect of corporate tax analysis in making decisions on engineering projects.

185 Directed Study - General Engineering (1) CSU
285 Directed Study - General Engineering (2) CSU
Note: This course is eligible to be offered in any DE modality.

385 Directed Study - General Engineering (3) CSU
Note: This course is eligible to be offered in any DE modality.
CONFERENCE 1 HOUR PER WEEK PER UNIT.
The above courses allow students to pursue Directed Study in General Engineering on a contract basis under the direction of a supervising instructor.

CREDIT LIMIT: A MAXIMUM OF 6 UNITS IN DIRECTED STUDY MAY BE TAKEN FOR CREDIT IN ANY ONE DISCIPLINE.
Note: UC Credit for variable topics courses in this discipline is given only after a review of the scope and content of the course by the enrolling UC campus. This usually occurs after transfer and may require recommendations from faculty. Information about internships may also be presented for review, but credit for internships rarely transfers to UC.

Industrial Technology (IND TEK)

103 Technical Writing and Communication (2) CSU
LECTURE, 1 HOUR; LABORATORY, 2 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course introduces the principles and practices of writing a range of technical documents including emails, letters, technical evaluations and reports, and academic and scientific paers used in the engineering, science, and technology fields. The use of graphical information such as tables and charts are covered as well as technical resumes, letters, and instruction and operation manuals.

104 Print Reading with GD&T (2)
LECTURE, 1 HOUR; LABORATORY, 2 HOURS
Note: This course is eligible to be offered in any DE modality.
This course covers the principles and practices of visualizing and interpreting engineering drawings and prints, by going over actual prints from various industries. The main topics in the course are the study of drawing types, symbology, drawing management, industry standards, and ASME Y14.5 standard for geometric dimensioning and tolerancing.

106 Shop Math and Measurements (2)
LECTURE, 1 HOUR; LABORATORY, 2 HOURS.
Note: This course is eligible to be offered in any DE modality.
Students obtain skills to solve technical problems by practical applications of basic math and arithmetic in industrial (shop) applications. Topics include: Units of measure and conversions; reading tools of measurement; error calculation and propagation; reading graphs and plots; perimeter/area/volume calculations using geometry.

185 Directed Study - Industrial Technology (1) CSU

285 Directed Study - Industrial Technology (2) CSU

385 Directed Study - Industrial Technology (3) CSU
CONFERENCE 1 HOUR PER WEEK PER UNIT.
The above courses allow students to pursue Directed Study in Industrial Technology on a contract basis under the direction of a supervising instructor.

CREDIT LIMIT: A MAXIMUM OF 6 UNITS IN DIRECTED STUDY MAY BE TAKEN FOR CREDIT IN ANY ONE DISCIPLINE.
Note: UC Credit for variable topics courses in this discipline is given only after a review of the scope and content of the course by the enrolling UC campus. This usually occurs after transfer and may require recommendations from faculty. Information about internships may also be presented for review, but credit for internships rarely transfers to UC.

Manufacturing and Industrial Technology (MIT)

101 Machine Shop Training and Safety (2) CSU
LECTURE, 1 HOUR; LABORATORY, 2 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course engages students with Machine Shop specific topics including; safety practices, hand tools, precision measuring tools, set-up and operation of band saws, drill presses, lathes, mills, pedestal grinders, and power saws. Theoretical and manipulative practical exercises challenge students' thorough understanding of the subject matter.

201 Manufacture Processes (3) CSU
LECTURE, 2.5 HOURS; LABORATORY, 2.5 HOURS.
Note: This course is eligible to be offered in any DE modality.
This is an introductory course in manufacturing and manufacturing processes. This course exposes students with the fundamentals of manufacturing such as materials, mechanical properties, and processes involved in the industrial sector. Emphasis is given to processes which are more common in the industry such as, reverse engineering, rapid prototyping, plastics and composites, metal forming and generating tool paths, and casting. In addition to verbal understanding of the issues, mathematical models describing the processes of manufacturing are covered briefly in order for students to understand the relations between the parameters involved in the processes. In addition to theoretical knowledge, students are expected to gain practical experience by manufacturing sample parts in the lab.

220 Introduction to Robotics (3) CSU
LECTURE, 2 HOURS; LABORATORY, 2 HOURS.
Note: This course is eligible to be offered in any DE modality.
This is an introductory course in robotics emphasizing hands-on experience to build and operate a functional robot, including electric motors, servos, sensors, switches, actuators and their application in the robot. Students learn programming and operating a working robotic unit. Board of Education Boe-Bot Robot and BASIC Stamp Software.

185 Directed Study-Manufacturing and Industrial Technology (1) CSU

285 Directed Study-Manufacturing and Industrial Technology (2)CSU

385 Directed Study-Manufacturing and Industrial Technology (3)CSU
CONFERENCE 1 HOUR PER WEEK PER UNIT.
The above courses allow students to pursue Directed Study in Manufacturing and Industrial Technology on a contract basis under the direction of a supervising instructor.

CREDIT LIMIT: A MAXIMUM OF 6 UNITS IN DIRECTED STUDY MAY BE TAKEN FOR CREDIT IN ANY ONE DISCIPLINE.
Note: UC Credit for variable topics courses in this discipline is given only after a review of the scope and content of

the course by the enrolling UC campus. This usually occurs after transfer and may require recommendations from faculty. Information about internships may also be presented for review, but credit for internships rarely transfers to UC.

English Department

***E3-360** • (323) 265-8632*

Department Secretary, Paulette jaurequi

The East Los Angeles College English Department is dedicated to assisting students in becoming critical thinkers through the study of writing and literature, and supporting them in becoming more informed through English, Reading, and E.S.L. courses. Our English courses, whether face-to-face or online, provide a foundation in the development of writing, critical and creative thinking, critical reading, oral communication, and literary analysis. Our Reading courses develop literacy skills from basic reading comprehension to advanced critical analysis that provide a variety of reading strategies that prepare students for college level reading and thinking, life-long learning, and professional growth. Our E.S.L. courses guide non-native English speakers in building real-world English language skills and cultural awareness for success in academic, professional, and social endeavors. As a whole, the English department helps students explore diverse texts to gain global, cultural, and historical perspectives as well as to attain knowledge that aligns with the College's Mission of promoting outlets for artistic, civic, cultural, and social expression as well as environmental awareness. The English Department seeks to: (1) Empower students by fostering them as they expand their literacies and develop their individual voices; (2) Create a passion for lifelong learning in students by exposing them to diverse literatures that illuminate their own lives and the larger world around them; (3) Foster intellectual curiosity in students and help them hone the research skills needed to evaluate new information, enabling them to engage confidently in social discourses.

Faculty

Godinez, Patricia, Chair, Professor
Van Houten, Kevin W., Vice Chair, Professor
Pacheco, Shana R., Vice Chair, Professor
Atallah, Reem, Assistant Professor
Barilari, Gia, Associate Professor
Behseta, Sara, Professor
Betancourt, Maria E., Associate Professor
Blandon, Dr. Ruth, Professor
Burrell, Dr. Vernita, Associate Professor
Centeno, Carlos M., Professor
Chan, Cecilia, Professor
Concoff-Kronbeck, Mandy E., Professor
Dahi, Khetam, Professor
Figueroa, Lauren, Associate Professor
Gleason, Raeanna L., Associate Professor
Gray, Jeffrey, Professor
Hodgson-DeSilva, Krishana, Associate Professor
Jimenez, Fernando, Professor
Lee, Grace S., Associate Professor
Luna, Amber, Assistant Professor
Madrigal, Lorena, Associate Professor
Mannone, Diane R., Professor
Marquez, Javier, Assistant Professor
Mena, Dr. Gregory, Associate Professor
Munoz, Eduardo, Professor
Orozco, Luis R. , Professor
Penner, James, Associate Professor
Perez, Norma, Assistant Professor
Rae, Jenell, Associate Professor
Ramirez, Dr. Nancy N., Professor
Rodriguez, Joshua, Professor
Sangha, Dr. Davinder K., Professor
Silva, Juan Obed, Associate Professor
Solis, Alex C., Professor
Szklarek, Dina, Associate Professor
Tanaka, Shoukei, Assistant Professor
Tinker Diaz, Rosa Elena, Associate Professor
Warner, Nathan J., Professor
Youngblood, Cory A., Professor

Adjunct Associate Professors

Agregan, Louis A.
Alonzi, Giovan
Amador, Nora M.
Andrade, Kent A.
Andrews, Chris
Armendarez, Douglas M.
Barkawitz, Nicholas A.
Barnitt Chen, Lei
Bishop-Magallanes, Melissa
Blai, Lisa
Cabral, John C.
Cano, Iona D.
Chakhchir, Zeina
Chao, Ruth
Cristo, Jessica
Daniels, Gannon P.
De Casas, Martha M.
Hector, Jeremy
Heng, Nay S.
Hernandez, Margaret R.
Holland, Daniel P.
Joseph, Samuel W.
Khin, Than Nyein
Lamas, Catherine T.
Lambert, Daniel E.
Langdell, Cheri
Martinez, Cynthia S.
Moran, James K.
Morrison, Anna
Peterkin, Natalie L.
Phillips, Lana
Ryan Romo, Amanda
Saikaly, Elizabeth
Schmidt, Jason
Sharifi, Amir

Sherling, Matthew
Stevenson, William R.
Tasaka-Mejia, Matthew
Ula, Labina S.
Van Dyke, Stephen
Warner, Angela S.
Yuksel, Diler

Educational Program

SUBJECTS

- English (CCN)
- English
- English as a Second Language (E.S.L.)
- Humanities
- Reading

ASSOCIATE DEGREE PROGRAM

- English for Transfer

Associate Degree Program

Associate in Arts in English for Transfer

(Academic Plan E030981G)

Students completing the Associate in Arts in English for Transfer Degree will have satisfied the lower division major preparation for bachelor's degrees in similar majors as determined by California State University (CSU) campuses and are guaranteed admission with junior status to the California State University system, although not to a particular campus or major. Students can use the website ADT Search by CSU Campus to find CSU campuses that accept ADT degrees as being similar to their bachelor's degree majors: https://www.calstate.edu/apply/transfer/Pages/associate-degree-for-transfer-major-and-campus-search.aspx.

To earn an Associate Degree for Transfer, students must complete 60 semester units (90 quarter units) of coursework that is transferable to the California State University with an overall GPA of 2.0 or higher, and also complete each of the following requirements:

1. Major/Area of Emphasis: A minimum of 18 semester units (27 quarter units) of coursework, with a C or higher earned in each course or P if taken on a Pass/No Pass basis, as required by the Los Angeles Community College District (LACCD) (Title 5 §55062).
2. General Education: Completion of the California General Education Transfer Curriculum (Cal-GETC) course requirements, with a C or higher earned for each course or P if taken on a Pass/No Pass basis (34 semester/45 quarter units).
3. Residency: A minimum of 12 semester units must be completed within the LACCD (Title 5 §55062).

Program Learning Outcomes:

- Discuss the significance of one to two writers' contributions to a specific genre by analyzing passages/texts from representative works.
- Illuminate one or two particular literary texts by effectively integrating outside sources in a 7-10 page research paper.

Required Core Courses

SUBJECT & NO.	COURSE	UNITS
ENGLISH 102*	College Reading and Composition II	3
ENGL C1001*	Critical Thinking and Writing	3
	Subtotal	*6*
LIST A (SELECT TWO):		6 UNITS
ENGLISH 203*	World Literature I	3
ENGLISH 204*	World Literature II	3
ENGLISH 205*	British Literature I	3
ENGLISH 206*	British Literature II	3
ENGLISH 207*	American Literature I	3
ENGLISH 208*	American Literature II	3
LIST B - CHOOSE ANY COURSE FROM LIST A NOT USED OR ONE COURSE FROM THIS LIST:		3 UNITS
ENGLISH 127	Creative Writing	3
ENGLISH 218*	Children's Literature	3
LIST C - CHOOSE ANY COURSE FROM LIST A AND B NOT USED OR ONE COURSE FROM THIS LIST:		3 UNITS
ENGLISH 211*	Fiction	3
ENGLISH 212*	Poetry	3
ENGLISH 215*	Shakespeare I	3
ENGLISH 216*	Shakespeare II	3
ENGLISH 239*	Women in Literature	3
ENGLISH 240*	Literature and the Motion Picture I	3
ENGLISH 241*	Literature and the Motion Picture II	3
ENGLISH 245*	Queer Literature	3
ENGLISH 250*	Mythology and Literature	3
ENGLISH 252*	The English Bible as Literature	3
COMPLETE ADDITIONAL CSU UNITS, IF NEEDED, TO REACH 60 CSU TRANSFERABLE UNITS		
	Cal-GETC GE Pattern	
	Total	*60*

**This course has a prerequisite.*

Transfer Curriculum

Information regarding lower division major preparation requirements required to transfer to a University of California (UC) or California State University (CSU) campus may be obtained at www.assist.org. For information about independent or out-of-state colleges/universities, please consult with a counselor.

Subjects & Course Descriptions

English (CCN) (ENGL)

C1000 Academic Reading and Writing (3) UC:CSU
Cal-GETC Area 1A (C-ID ENGL 100)
(*formerly ENGLISH 101*)

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

In this course, students receive instruction in academic reading and writing, including writing processes, effective use of language, analytical thinking, and the foundations of academic research.

C1001 Critical Thinking and Writing (3) UC:CSU Cal-GETC Area 1B (C-ID ENGL 105)
(*formerly ENGLISH 103*)

Prerequisite: *ENGL C1000 or ENGLISH 101Z or E.S.L 110*

LECTURE, 3 HOURS.

Note: *This course is eligible to be offered in any DE modality.*

In this course, students receive instruction in critical thinking for purposes of constructing, evaluating, and composing arguments in a variety of rhetorical forms, using primarily non-fiction texts, refining writing skills and research strategies developed in ENGL C1000 Academic Reading and Writing (or C-ID ENGL 100) or similar first-year college writing course.

English (ENGLISH)

028 Intermediate Reading and Composition (3)

Limitation on Enrollment: *Limited to students who do not have United States high school or high school equivalency certificate; students with documented disabilities in educational assistance classes as described in Title 5 Section 56028; students enrolled in adult education programs who have not graduated from a United States high school or been issues a high school equivalency certificate; current high school students in dual enrollment.*

LECTURE, 3 HOURS.

In this course, students plan, draft, revise, and edit compositions of increasing sophistication and complexity, progressing from multi-paragraph 750-word essays to essays of 1000 words that reference classroom texts as well as personal experience in support of a clearly delineated thesis statement. Writing is based on readings which cover topics that challenge the students' thinking and provide an intellectual background for the assignments. Readings, discussion, and writing assignments may focus on fiction, non-fiction, memoirs, and/or poetry.

032 College Literary Magazine Editing (2) CSU

Advisory: *English (CCN) C1000 or English 101Z or English as a Second Language 110.*

LECTURE, 2 HOURS.

This course presents ways to evaluate and edit poetry, prose, and drama submitted for publication in the literary magazines of the the college. Skills in critical evaluation of submissions and copy editing are developed in workshop exercises. Students prepare the issues for publication, including formatting and layout, and develop skills in magazine promotion.

101Z College Reading and Composition I Plus 3 Hour Lab (4) UC:CSU Cal-GETC Area 1A (C-ID ENGL 100)

LECTURE, 3 HOURS; LABORATORY, 3 HOURS.

Conditions of Enrollment: *Eligibility to enroll in transfer-level English composition as determined by college assessment or other appropriate method per AB705.*

This is a college-level freshman composition course which focuses on expository writing and argumentation and requires the writing of a minimum of 6,000 words in essays and a research paper. Students study a variety of texts written at the college level, including literature, that reflect current academic concerns relating to issues of language, ethnicity, class, gender, identity, psychology, and cultural studies. Course content is identical to English 101 with three additional lab support hours for students who would prefer such support.

102 College Reading and Composition II (3) UC:CSU Cal-GETC Area 1B, 3B (C-ID ENGL 120)

Prerequisite: *ENGL C1000 or ENGLISH 101Z or E.S.L 110.*

LECTURE, 3 HOURS.

Note: *This course is eligible to be offered in any DE modality.*

This course develops reading, writing, and critical thinking skills beyond the level achieved in English 101 and requires the writing of a minimum of 6,000 words in essays and a research paper throughout the semester. It emphasizes logical reasoning, analysis, and strategies of argumentation using literature and literary criticism. Evaluations are made of texts reveal the multicultural/global aspects of our society, which include traditional and contemporary forms in fiction, poetry, essays, and drama.

127 Creative Writing (3) UC:CSU (C-ID ENGL 200)

Advisory: *ENGL C1000 or ENGLISH 101Z or E.S.L 110.*

LECTURE, 3 HOURS.

Note: *This course is eligible to be offered in any DE modality.*

This course focuses on writing, reading, discussing, and interpreting student creative writing and the writing of literary masters. It is designed to promote creative expression and increase understanding and appreciation of the craft and pleasures of creative writing. The course covers the genres of poetry, fiction, writing for performance (drama, film, performance art), and creative non-fiction.

203 World Literature I (3) UC:CSU Cal-GETC Area 3B (C-ID ENGL 140)

Prerequisite: *ENGL C1000 or ENGLISH 101Z or E.S.L 110.*

LECTURE, 3 HOURS.

Note: *Either English 203 or English 204 may be taken first.*

Note: *This course is eligible to be offered in any DE modality.*

Students read key works and ideas of the Western world, the Middle East, Africa, and Asia from antiquity to the seventeenth century. The course requires students to recognize and compare readings from different cultures and analyze poetic forms and literary themes significant to the cultures in reasoned analysis.

204 World Literature II (3) UC:CSU Cal-GETC Area 1B (C-ID ENGL 145)
Prerequisite: *ENGL C1000 or ENGLISH 101Z or E.S.L 110.*

LECTURE, 3 HOURS.

Note: *Either English 203 or English 204 may be taken first.*

Note: *This course is eligible to be offered in any DE modality.*

This course is a study of selected major works of World literature, covering Western Europe, the Middle East, Africa, and Asia, from the 17th century to the present. The course requires students to recognize and compare readings from different cultures and analyze poetic forms and literary themes significant to the cultures in reasoned analyses.

205 British Literature I (3) UC:CSU Cal-GETC Area 3B (C-ID ENGL 160)
Prerequisite: *ENGL C1000 or ENGLISH 101Z or E.S.L 110.*

Advisory: *English 102.*

LECTURE, 3 HOURS.

Note: *This course is eligible to be offered in any DE modality.*

In this course, students read, discuss, and analyze major works of English literature from the Anglo-Saxon period to the late eighteenth century, to develop an understanding and appreciation of the poetry, fiction, and drama of these literary periods and to express that appreciation in a critical analysis.

206 British Literature II (3) UC:CSU Cal-GETC Area 3B (C-ID ENGL 165)
Prerequisite: *ENGL C1000 or ENGLISH 101Z or E.S.L 110.*

Advisory: *English 102 or English 205.*

LECTURE, 3 HOURS.

Note: *This course is eligible to be offered in any DE modality.*

This course surveys the British Literature from the late 18th century emergence of the Romantics, such as Blake, Wadsworth, Coleridge, Byron, Shelley, and Keats; through the Victorian Era writers such as Browning, Tennyson, Austen, Stevenson, Wilde, and Shaw; and into the early twentieth century, the rise of Modernism and after writers such as Conrad, Eliot, Yeats, Woolf, Joyce, and Beckett.

207 American Literature I (3) UC:CSU Cal-GETC Area 3B (C-ID ENGL 130)
Prerequisite: *ENGL C1000 or ENGLISH 101Z or E.S.L 110.*

Advisory: *English 102.*

LECTURE, 3 HOURS.

Note: *Either English 207 or English 208 may be taken first.*

Note: *This course is eligible to be offered in any DE modality.*

This course introduces American writers and writings from colonial times to 1865. Besides reading the literary works of major writers, students become acquainted with writers who suggest the diversity of subject and opinion in American literature.

208 American Literature II (3) UC:CSU Cal-GETC Area 3B (C-ID ENGL 135)
Prerequisite: *ENGL C1000 or ENGLISH 101Z or E.S.L 110.*

Advisory: *English 102.*

LECTURE, 3 HOURS.

Note: *Either English 207 or English 208 may be taken first.*

Note: *This course is eligible to be offered in any DE modality.*

This course surveys the literature of the United States from the post-Civil War era to the present. Besides studying the works of well-known writers, students become acquainted with authors who suggest the diversity of subject and opinion in American literature.

211 Fiction (3) UC:CSU Cal-GETC Area 3B
Prerequisite: *ENGL C1000 or ENGLISH 101Z or E.S.L 110.*

LECTURE, 3 HOURS.

Note: *This course is eligible to be offered in any DE modality.*

In this course, students read, interpret, and discuss selected short stories and novels from diverse perspectives, using literary concepts and applying contemporary approaches to understanding works of literature that focus on a theme chosen by the instructor.

212 Poetry (3) UC:CSU Cal-GETC Area 3B
Prerequisite: *ENGL C1000 or ENGLISH 101Z or E.S.L 110.*

LECTURE, 3 HOURS.

This course focuses on the reading, discussion, and interpretation of selected American (North and South), British, Continental, and Asian Poetry. It is designed to increase understanding and appreciation of all forms of poetry (traditional to free verse), with an emphasis on poets who are currently writing and giving readings. By encouraging students to discover their voice within the voices of the poems they study and write about through creative and analytical writing, they explore the fundamental components of poetry: imagery, texture and sound, voice, rhyme and repetition. With the aid of video readings and interviews, students gain insight into why and how poets pursue their craft.

215 Shakespeare I (3) UC:CSU Cal-GETC Area 1B
Prerequisite: *ENGL C1000 or ENGLISH 101Z or E.S.L 110.*

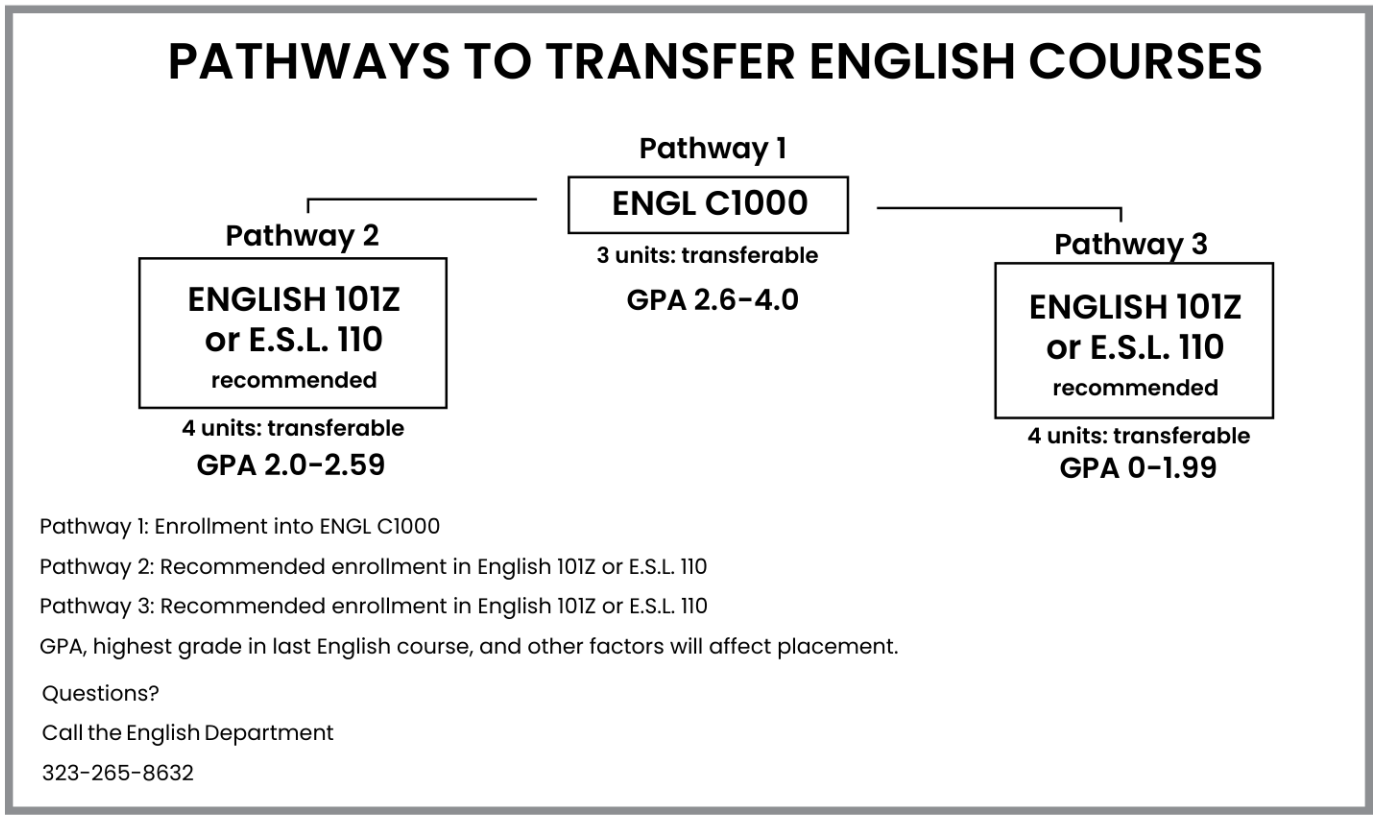
LECTURE, 3 HOURS.

Note: *This course is eligible to be offered in any DE modality.*

Note: *Either English 215 or English 216 may be taken first.*

This course provides the historical, social, and literary contexts for the full understanding and appreciation of selected histories, comedies, and romantic tragedies of William Shakespeare. Students also study the different types of plot construction, the use of dialogue, and the dramatic conventions of the Elizabethan theater.

English Skills Course Sequence Chart



216 Shakespeare II (3) UC:CSU Cal-GETC Area 3B
Prerequisite: ENGL C1000 or ENGLISH 101Z or E.S.L 110.

LECTURE, 3 HOURS.
Note: Either English 215 or English 216 may be taken first.
Note: This course is eligible to be offered in any DE modality.
This course provides the historical, political, religious, and artistic backgrounds for the full understanding and enjoyment of selected romances, problem comedies, and mature tragedies of William Shakespeare. Students study different literary genres, Shakespeare's poetic style, and his conception of human character, focusing on a selection of different works of Shakespeare than those used in English 215.

218 Children's Literature (3) UC:CSU Cal-GETC Area 3B
Prerequisite: ENGL C1000 or ENGLISH 101Z or E.S.L 110.

LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course focuses on an in-depth study of fairy tales, picture books, chapter books, bildungsroman, and other stories for children. Students learn to apply key concepts of Bruno Bettelheim's psychoanalytic theory and Joseph Campbell's idea of the monomyth, as well as understand how evolving historical, social, and theoretical attitudes toward childhood have shaped the field of children's literature.

239 Women in Literature (3) UC:CSU Cal-GETC Area 3B
Prerequisite: ENGL C1000 or ENGLISH 101Z or E.S.L 110.

LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course acquaints students with the work of women writers, historical and contemporary, who have made inportant contributions to literature. Writers to be read include Wollstonecraft, Woolf, Chopin, Austen, and Cather, among others. Students are expected to write critical essays and a research paper that examine the predominate themes in path-breaking literature by and (to a lesser extent) about women, as well as the various archetypes, images, roles, and statuses of women. Special attention is devoted to traditional literary analysis and interpretation of primary texts throught the lens of the various schools of literary criticism.

240 Literature and the Motion Picture I (3) UC:CSU Cal-GETC Area 3B
Prerequisite: ENGL C1000 or ENGLISH 101Z or E.S.L 110.

LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course encourages students to read literature like filmmakers whose intent is to adapt it for the screen, as well as filmmakers who have an artistic vision or a story to explore as an original screenplay. By so doing, students hone their close reading skills on written and cinematic texts. They compare and contrast the elements of literature in both genres including theme (ideology), story (plot), narration (narratology), point of view,

characterization, dialogue, setting, scene descriptions (mise en scene, imagery, symbolism, tone) and editing. The first half of the course focuses on literature 'and' film, the second on film 'as' literature.

241 Literature and the Motion Picture
II (3) UC:CSU Cal-GETC Area 3B
Prerequisite: ENGL C1000 or ENGLISH 101Z or E.S.L 110.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This second section of Literature and the Motion Picture focuses on an in-depth study of three filmmakers (domestic and foreign) who have adapted literary texts to the screen or whose original screenplays are considered 'literary'. The literary conventions of narrative, point of view, character development, symbolism, and theme studied in the previous course are applied to a filmmaker's auteur approach to mise en scene (the framing of a shot), photography, editing, and sound. By studying the auteur theory of filmmaking, students critically compare and contrast the personal visions, styles, thematic obsessions, and ideologies of three noted filmmakers who influence their films so much that they rank as their authors, or auteurs.

242 Creative Writing: Composing and Analyzing Screenplays (3) CSU

LECTURE, 3 HOURS.

This course introduces students to the aesthetic and technical elements of screenwriting. Special attention is paid to screenplay terminology, script formatting, structure, plot, and character development, especially as these relate to the creation of visual and aural storytelling for film, television, and new media scripts. In addition, students practice writing prose summaries such as loglines, treatments of various lengths, and scriptments. Class is taught as a workshop, and students learn to use screenwriting software and develop two original screenplays by the end of the term.

245 Queer Literature (3) UC:CSU Cal-GETC Area 3B
Prerequisite: ENGL C1000 or ENGLISH 101Z or E.S.L 110.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course acquaints students with the work of queer (gay, lesbian, bisexual, transgender, or gender non-conforming) writers, historical and contemporary, who have made important contributions to literature. Queer issues and relationships (both overt and in subtext) are examined in both historical and contemporary contexts. Students read works by Whitman, Baldwin, Walker, Kushner, and Highsmith among others. In addition, students become familiar with queer theory and use the work of writers such as Foucault, Butler, and Rich to analyze texts and write critical essays that analyze predominate themes in this literature.

250 Mythology and Literature (3) UC:CSU Cal-GETC Area 3B
Prerequisite: ENGL C1000 or ENGLISH 101Z or E.S.L 110.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course focuses on reading, discussing, and interpreting selected mythologies of cultures from around the world. It is designed to increase understanding and appreciation of their expression in oral epics, poetry, and ritual dramas. Also examined are the social, historical, geographical, and personal functions that myths perform and modern interpretations of myth and mythmaking.

252 The English Bible as Literature
(3) UC:CSU Cal-GETC Area 3B
Prerequisite: ENGL C1000 or ENGLISH 101Z or E.S.L 110.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course surveys the Old and the New Testaments of the Bible. Assignments focus on how to read the Bible as a literary text, also incorporating historical narrative, short stories, poetry, parables, and letters to convey author's intent to the readers of their respective times as well as to contemporary society.

185 Directed Study - English (1) CSU

385 Directed Study - English (3) CSU

CONFERENCE, 1 HOUR PER WEEK PER UNIT.

The above courses allow students to pursue Directed Study in English on a contract basis under the direction of a supervising instructor.

CREDIT LIMIT: A MAXIMUM OF 6 UNITS IN DIRECTED STUDY MAY BE TAKEN FOR CREDIT IN ANY ONE DISCIPLINE.

Note: UC Credit for variable topics courses in this discipline is given only after a review of the scope and content of the course by the enrolling UC campus. This usually occurs after transfer and may require recommendations from faculty. Information about internships may also be presented for review, but credit for internships rarely transfers to UC.

English as a Second Language (E.S.L.)

Note: NDA after a course indicates that this course will not meet the Associate degree requirement, and is non-degree applicable.

003A College ESL III: Writing and Grammar (6)
Advisories: English as a Second Language 003B and/or 003C.

This course is offered on a PASS/NO PASS basis only.

LECTURE, 6 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides students with grammar instruction and paragraph writing for academic and personal purposes. Learn more about nouns, pronouns, verb tenses, and paragraph structure. Write sentences and short paragraphs. Practice foundational reading and speaking skills.

003B College ESL III: Reading and Vocabulary (3)
Advisories: English as a Second Language 003A and/or 003C.

This course is offered on a PASS/NO PASS basis only.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides students with reading comprehension and vocabulary development to improve skills for academic and personal purposes. Study English through articles, short novels, social media and other written sources. Develop vocabulary using word analysis skills using sight words and idioms.

003C College ESL III: Listening and Speaking (3)
Advisories: English as a Second Language 003A and/or 003B.

This course is offered on a PASS/NO PASS basis only.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course complements E.S.L. 003A and 003B. Multilingual students learn to communicate effectively in a variety of classroom and personal situations. Build elemental English speaking and listening skills. Develop vocabulary and active conversation strategies for the classroom, the workplace, and everyday life.

004A College ESL IV: Writing and Grammar (6)
Prerequisites: English as a Second Language 003A or acceptable level of English as demonstrated in the E.S.L. placement process.

Advisories: English as a Second Language 004B and/or 004C.

This course is offered on a PASS/NO PASS basis only.

LECTURE, 6 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is designed for students at the mid-intermediate level of English language acquisition. This course provides instruction in mid- to high-intermediate grammar, writing of paragraphs and short essays, reading at a mid-intermediate level, and verbal communication.

004B College ESL IV: Reading and Vocabulary (3)
Advisories: English as a Second Language 004A and/or 004C.

This course is offered on a PASS/NO PASS basis only.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course complements E.S.L. 004A and E.S.L. 004C, providing intensive instruction in reading comprehension and vocabulary development at a mid-intermediate level. Emphasis is placed on identifying the stated and implied main ideas and supporting details of readings written at the intermediate level. Students continue to develop their vocabulary.

004C College ESL IV: Listening and Speaking (3)
Advisories: English as a Second Language 004A and/or 004B.

This course is offered on a PASS/NO PASS basis only.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is designed to complement E.S.L. 004A and E.S.L. 004B and focuses on development of intermediate speaking and listening skills necessary for college and everyday life. Students improve their abilities to hold conversations, give reports, and use vocabulary essential for everyday life situations, the college environment, the workplace, and other areas of cultural and social interest.

005A College ESL V: Writing and Grammar (6) UC:CSU
Prerequisite: English as a Second Language 004A or acceptable level of English as demonstrated in the E.S.L. placement process.

Advisories: English as a Second Language 005B and/or 005C.

(UC Credit Limit: Maximum credit 8 units from E.S.L. 005A, 006A, 008)

LECTURE, 6 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is designed for students at the high-intermediate level of English language acquisition. This course provides instruction in writing essays, critical thinking, reading at the high-intermediate level, and verbal communication.

005B College ESL V: Reading and Vocabulary (3) CSU
Advisories: English as a Second Language 005A and/or 005C.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course complements E.S.L. 005A and E.S.L. 005C, providing intensive instruction in reading comprehension and vocabulary development at a high intermediate level. Emphasis is placed on identifying the stated and implied main ideas and supporting details of reading selections as well as transitions and patterns of organization. Students continue to develop their vocabulary.

005C College ESL V: Listening and Speaking (3) CSU
Advisories: English as a Second Language 005A and/or 005B.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course complements E.S.L. 005A and E.S.L. 005B, and focuses on development of high-intermediate speaking and listening skills necessary for college and vocational study. Students improve their abilities to participate in academic and vocational discussions and meetings.

006A College ESL VI: Writing and Grammar (6) UC:CSU
Prerequisite: English as a Second Language 005A or acceptable level of English as demonstrated in the E.S.L. placement process.

Advisories: English as a Second Language 006B and/or 006C.

(UC Credit Limit: Maximum credit 8 units from E.S.L. 005A, 006A, 008)

LECTURE, 6 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is designed for students at the advanced level of English language acquisition and provides instruction in writing extended essays using a variety of rhetorical modes, critical thinking, reading at the advanced level, and verbal communication.

006B College ESL VI: Reading and Vocabulary (3) CSU
Advisories: English as a Second Language 006A and/or 006C.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course complements E.S.L. 006A and E.S.L. 006C, providing intensive instruction in reading comprehension and vocabulary development at an advanced level. Emphasis is placed on developing critical reading skills needed to understand academic texts. Students develop skills in annotating, outlining, and summarizing texts. Students acquire knowledge of more sophisticated, academic vocabulary.

006C College ESL VI: Listening and Speaking (3) CSU
Advisories: English as a Second Language 006A and/or 006B.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course complements E.S.L. 006A and E.S.L. 006B and focuses on development of advanced speaking and listening skills necessary for college and vocational study. Students refine their abilities to participate in academic and vocational discussions and meetings.

007B Advanced ESL : Reading and Vocabulary (3) CSU
Prerequisite: English as a Second Language 006A or acceptable level of English as demonstrated in the E.S.L. placement process.

Advisories: English as a Second Language 008.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

In this advanced E.S.L. course, students learn reading comprehension, critical reading, and vocabulary skills to prepare for and support their academic work across the curriculum. This course is designed to build academic language fluency, academic vocabulary, and reading versatility.

008 Advanced ESL Composition (6) UC:CSU
Prerequisite: English as a Second Language 006A or acceptable level of English as demonstrated in the E.S.L. placement process.

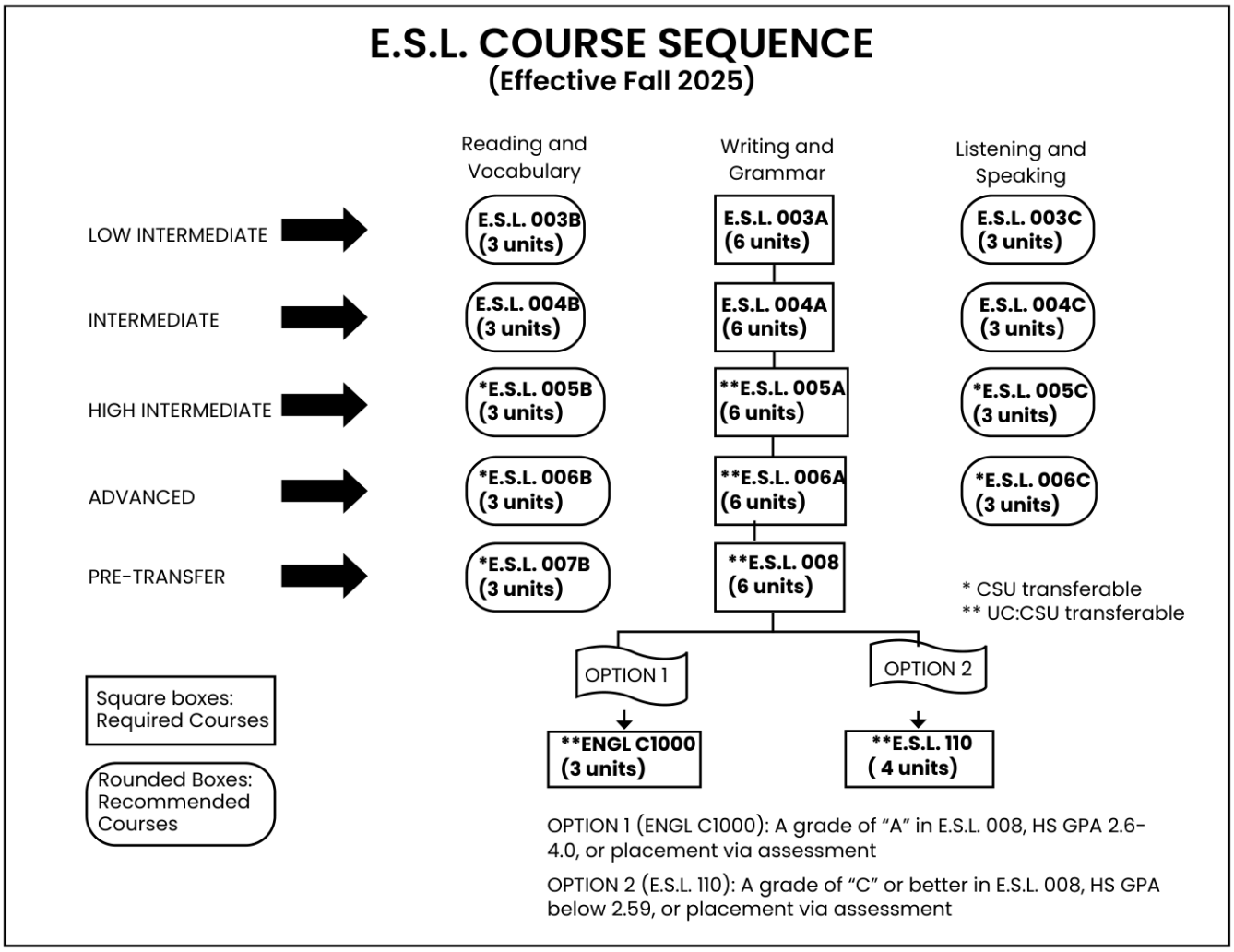
(UC Credit Limit: Maximum credit 8 units from E.S.L. 005A, 006A, 008)

LECTURE, 6 HOURS.

Note: This course is eligible to be offered in any DE modality.

In this advanced E.S.L. course leading to ENGL C1000 (formerly ENGLISH 101), students learn written composition, grammar, and critical reading skills to prepare for college work. The emphasis is on writing based primarily on critical reading and interpretation/analysis. Students plan, draft, revise, and edit compositions of increasing sophistication and complexity, progressing from multi-paragraph 750-word essays to essays of 1000 words that reference classroom texts as well as personal experience in support of a clearly delineated thesis statement. Students practice using MLA citation and bibliographic conventions in their research. Advanced grammar skills and mechanics are emphasized throughout each lesson.

ENGLISH AS A SECOND LANGUAGE COURSE SEQUENCE CHART



032 College ESL Digital Magazine Editing and Publishing (2)

Prerequisite: English as a Second Language 005A or acceptable level of English as demonstrated in the E.S.L. placement process.

LECTURE, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course offers high intermediate and advanced E.S.L. students the opportunity to select and edit prose submitted for publication in the E.S.L. digital (web-enhanced) magazine, Hybrid Culture: A Bridge to Language. Students develop skills in the critical evaluation of submissions and copy-editing, thereby enhancing their abilities to edit their own writing in English, and work as a team to prepare the forthcoming issue, developing skills in magazine layout and design, promotion, ADA compliance, and thematic focus.

094 Intensive Grammar Review (3) NDA

LECTURE, 3 HOURS.

Note: Credit given for only one of ENGLISH 094 or E.S.L. 094.

Note: This course is eligible to be offered in any DE modality.

This course offers an intensive review of the principles of standard English grammar, sentence structure, and English usage and diction. The course covers the parts of speech, verb forms and tenses, fragments, run-ons, and other issues in standard grammar and usage. Students learn to identify errors and correct them as well as write sentences that reflect the conventions of standard English. Basic writing strategies are employed in drafting compositions. Students write, edit, and revise sentences in the context of paragraph development.

110 College Reading and Composition for Non-Native Speakers (4) UC:CSU
Cal-GETC Area 1A (C-ID ENGL 100)

LECTURE, 3 HOURS; LABORATORY, 1 HOUR.

Conditions of Enrollment: Eligibility to enroll in transfer-level English composition as determined by college assessment or other appropriate method per AB705.

Note: This course is eligible to be offered in any DE modality.

E.S.L. 110 is an advanced composition and reading course, equivalent to ENGL C1000 (formerly ENGLISH 101), for students who are English language learners. This four-unit course focuses on critical reading, academic writing, including a research paper, with an emphasis on grammar and academic vocabulary and other issues specific to English language learners. Materials include a variety of texts reflecting current academic issues, such as language, ethnicity, class, gender, psychology, and cultural studies. The course requires a minimum of 6,000 words of writing. The course is intended for ESL students who plan to transfer to a four-year college or university.

Humanities (HUMAN)

001 Cultural Patterns of Western Civilization (3) UC:CSU Cal-GETC Area 3B

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course introduces the student to the predominant cultural patterns of Western Civilization as expressed in great works of literature and art from the Ancient Greeks through the medieval periods and up to the Renaissance. Literature, drama, painting, sculpture, and architecture are studied in relation to their historical background. The student is introduced to general concepts of the humanities, including applied aesthetics. Comparisons to relevant Asian and African mythology are also explored.

008 Great Women in the Humanities (3) UC:CSU Cal-GETC Area 3B

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides a cultural survey of the lives and contributions of selected individuals, such as Hatshepsut, Elizabeth I, Madame Curie, Virginia Woolf, and others, whose impact helped to shape the eras in which they lived. Students explore both the lives of these individuals and their eras with an appreciation of both their historical importance and their individual contributions to our cultural heritage, illustrating the multiplicity of women's achievements in the arts and humanities.

060 People and Their World: Technology and the Humanities (3) UC:CSU Cal-GETC Area 3B

Advisory: ENGL C1000 or ENGLISH 101Z or E.S.L 110.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course relates technology to the humanities and provides opportunities to examine the interaction between society and technology. Questions about cultural and social values in light of the effects of technology from the Paleolithic period to the 21st century are developed and discussed. In their research, students explore the societal effects of the latest technological developments of our time.

Reading (READING)

Note: NDA after a course indicates that this course will not meet the Associate degree requirement, and is non-degree applicable.

098 Academic Reading (3) NDA

Corequisite: Reading 101.

LECTURE, 3 HOURS.

This course is offered on a PASS/NO PASS basis only.

This class prepares students for academic reading and foundational critical thinking. Students read a variety of texts ranging from textbook materials to novels to non-fiction.

101 College Reading and Critical Thinking (3) CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course develops critical reading strategies and analytical techniques through the reading of fiction and nonfiction texts at the college level. Components of this course include critical reading strategies, analyzing, summarizing, and evaluating texts. This course challenges students to deconstruct and to reconstruct texts ultimately creating a dialogue between authors and ideas. This course also includes analyzing visual texts and strategies for evaluating research sources.

103 Critical Reading and Analysis (3) UC:CSU Cal-GETC 1B

Prerequisite: ENGL C1000 or ENGLISH 101Z or E.S.L 110.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course develops critical reading and writing strategies as well as analytical techniques through the reading of fiction and non-fiction texts. Components of this course include critical reading strategies, analyzing, summarizing, and evaluating texts and requires the writing of a minimum of 6,000 words in essays and a research paper. This course challenges students to deconstruct and reconstruct texts ultimately creating a dialogue between authors and ideas. Emphasis is placed on the ability to communicate new ideas into logically written conclusions that show an awareness of inductive and deductive reasoning. This course also includes strategies for evaluating research sources, separating fact from judgment and knowledge from belief.

Global Languages and Cultures Department

E3 100E • (323) 780-6798

Faculty

Zepeda, Nora S., Chair, Associate Professor, Spanish
Ayala, Eduardo, Assistant Professor, American Sign Language
Dean, Eldy, Professor, Spanish
Garcia, Dr. Tomas, Professor, American Sign Language
Hernandez, Elva, Professor, Spanish
Jennings, Sanae E., Associate Professor, Japanese
Liu, Rongwen, Professor, Chinese
Olivas, Othon, Professor, Spanish
Vega, Dr. Norma, Professor, Spanish
Vogel-Zuiderweg, Dr. Lynn, Associate Professor, French, Spanish
Zerlentes, Nicholas, Associate Professor, American Sign Language

Adjunct Associate Professors

Brown, Lauren, French
Brown, Yuka, Japanese
Chang, Chiu-Chin, Chinese
Ebin, Rebecca S., French
Elenes, Angela, American Sign Language
Eckhert, Dr. Mary Ellen, French
Fuentes, Antonio, Spanish
Garcia, Victor, Spanish
Guerrero-Cantor, Jamila, American Sign Language
Higuchi, Natsuyo, Japanese
Kato, Nina K., Spanish
Lira, Ana L., Spanish
Marquez-Alarcon, Estela, Spanish
Nobuhara, Mutsumi, Japanese
Okubo, Emi, Japanese
Reynoso, Artemio, Spanish
Ruiz, Karen, American Sign Language
Sanchez, Norma, Spanish
Sawada, Mika, Japanese
Virji, Shehnaz, American Sign Language
Walsh, Michael, American Sign Language

Educational Program

SUBJECTS

- American Sign Language
- Chinese
- French
- Japanese
- Linguistics
- Spanish

SKILLS CERTIFICATE

- Basic American Sign Language Development for Deaf and Hard of Hearing Children

ASSOCIATE DEGREE PROGRAMS

- Interpreter Education
- Japanese
- Spanish for Transfer

Skills Certificate

The Global Languages and Cultures department encourages students seeking to earn any Skills Certificate to complete the requirements for their chosen Skills Certificate within the same academic year.

Basic American Sign Language Development for Deaf and Hard of Hearing Children

The Basic American Sign Language Development for Deaf and Hard of Hearing Children certificate prepares students for careers where language acquisition for Deaf and hard of hearing children is critical such as the fields of audiology, childcare, education, and speech pathology. Students learn how to identify language milestones and implement various strategies, including use of American Sign Language, to ensure Deaf and hard of hearing children are language-ready for school.

SUBJECT & NO.	COURSE	UNITS
A S L 001	American Sign Language I	4
A S L 002*	American Sign Language II	4
A S L 014	Basic ASL Development for Deaf and Hard of Hearing Children	3
CH DEV 044	Early Intervention for Children with Special Needs	3
	Total	*14*

**This course has a prerequisite.*

Associate Degree Programs

Interpreter Education, Associate in Arts Degree

(Academic Plan E037969C)

The American Sign Language Interpreter Education Program (IEP) degree prepares students for a career working as an entry level sign language interpreter for people who are Deaf and hard of hearing. This degree provides instruction in communication models and processes of American Sign Language, Deaf culture, interpreting skills, ethical understanding, and hands-on training in oral and manual interpreting in a wide range of situations, including Spanish-influenced settings. This degree also requires completion of 21 general education credit hours. Successful completion of this program will prepare students for certification examinations conducted in local, state,

and national accrediting agencies. This degree requires a minimum of 42 credits in program requirements and general education as listed below.

It is important to note that particular courses in this program may be "double counted" for the requirement of the major as well as for general education requirements, allowing students to complete the degree with 60 units.

Program Learning Outcomes:

- Analyze and develop cultural, historical, and artistic concepts related to ASL and the Deaf communities.
- Communicate clearly and accurately in a variety of contexts and formats in ASL.

SUBJECT & NO.	COURSE	UNITS
CORE REQUIREMENTS		31
A S L 004*	American Sign Language IV	4
A S L 005*	Introduction to Interpreting	3
A S L 006*	English-to-Sign Interpreting/ Transliterating	4
A S L 010*	Sign-to-English Interpreting/ Transliterating	4
A S L 016*	ASL Literature	2
A S L 022*	Professional Issue and Practice I	1
A S L 023*	Professional Issues and Practice II	1
A S L 025*	Conversational American Sign Language	2
A S L 033*	Fundamentals of Fingerspelling	2
A S L 055*	Interpreting	4
A S L 065*	Transliterating	4
ELECTIVE COURSES - CHOOSE EITHER LIST A OR LIST B		9
List A (Trilingual Option): Complete the following 3 courses (9 units)		
A S L 035*	Trilingual Interpretation: American Sign Language, English, Spanish I	3
A S L 036*	Trilingual Interpretation: American Sign Language, English, Spanish II	3
A S L 045	Latino Deaf Culture	3
List B (Cultural Option): Complete the following courses (9 units)		
A S L 040	Introduction to Deaf Culture	3
AND		
Complete 6 units from the following:		
ANTHRO 104	Human Language and Communication	3
CH DEV 044	Early Intervention for Children with Special Needs	3
COMM C1000	Introduction to Public Speaking	3
COMM 121	Interpersonal Communications	3
LING 007	Phonetics of Spanish, Italian, French, and German for Artistic Performance	3
COMPLETE ADDITIONAL DEGREE-APPLICABLE UNITS, IF NEEDED, TO REACH 60 UNITS.		
LACCD GENERAL EDUCATION PLAN		27
	Total	*60*

Note: 3 units of major courses may be double counted in LACCD General Education Area 3.

**This course has a prerequisite.*

Note: Per AP 4100, this degree is considered a high unit major with major requirements that exceed 37 units. The following LACCD GE Area 4a (3 units) and Area 7 (3 units) are waived for this degree.

Japanese, Associate in Arts Degree

(Academic Plan E045051C)

This program is designed for students interested in continuing their studies in Japanese at the university level, as well as those pursuing careers in education, international relations, business, media, and other fields where Japanese language and cultural knowledge are valuable assets. Students will develop oral and written communication skills in Japanese, building proficiency across all language skills. The program also fosters cultural literacy, preparing students for meaningful engagement with Japanese-speaking communities and supporting their academic and career aspirations. The program provides an additional academic pathway for students interested in language and culture, offering opportunities for engagement with diverse global contexts and international relations.

Note: The courses that universities and colleges require for transfer vary. When selecting courses for transfer purposes, students should consult with Counseling to determine the particular transfer requirements of specific transfer institutions.

Program Learning Outcomes:

- Analyze and develop cultural, historical, artistic, and social concepts related to Japan and Japanese-speaking communities, demonstrating awareness of how language reflects cultural values and perspectives.
- Communicate effectively in Japanese, in both spoken and written forms, using vocabulary, expressions, and structures appropriate for a variety of familiar and some unfamiliar contexts and formats, including the appropriate use of politeness and register.

SUBJECT & NO.	COURSE	UNITS
CORE REQUIREMENTS		20
JAPAN 001	Elementary Japanese I	5
JAPAN 002*	Elementary Japanese II	5
JAPAN 003*	Intermediate Japanese I	5
JAPAN 004*	Intermediate Japanese II	5
COMPLETE 3 UNITS FROM THE FOLLOWING		3
JAPAN 007*	Conversational Japanese	3
JAPAN 009	Japanese Civilization	3
JAPAN 014	Japanese Popular Culture	3
	Cal-GETC GE Pattern	
	Total	*60*

Note: 3 units of major courses may be double counted in LACCD General Education Area 3.

**This course has a prerequisite.*

Associate in Arts in Spanish for Transfer

(Academic Plan E033552G)

Students completing the Associate in Arts in Spanish for Transfer Degree will have satisfied the lower division major preparation for bachelor's degrees in similar majors as determined by California State University (CSU) campuses and are guaranteed admission with junior status to the California State University system, although not to a particular campus or major. Students can use the website ADT Search by CSU Campus to find CSU campuses that

accept ADT degrees as being similar to their bachelor's degree majors: https://www.calstate.edu/apply/transfer/Pages/associate-degree-for-transfer-major-and-campus-search.aspx.

To earn an Associate Degree for Transfer, students must complete 60 semester units (90 quarter units) of coursework that is transferable to the California State University with an overall GPA of 2.0 or higher, and also complete each of the following requirements:

1. Major/Area of Emphasis: A minimum of 18 semester units (27 quarter units) of coursework, with a C or higher earned in each course or P if taken on a Pass/No Pass basis, as required by the Los Angeles Community College District (LACCD) (Title 5 §55062).
2. General Education: Completion of the California General Education Transfer Curriculum (Cal-GETC) course requirements, with a C or higher earned for each course or P if taken on a Pass/No Pass basis (34 semester/45 quarter units).
3. Residency: A minimum of 12 semester units must be completed within the LACCD (Title 5 §55062).

Program Learning Outcomes:

- Analyze and develop cultural, historical and artistic concepts related to Spanish-speaking communities.
- Communicate clearly and accurately in a variety of contexts and formats in Spanish.

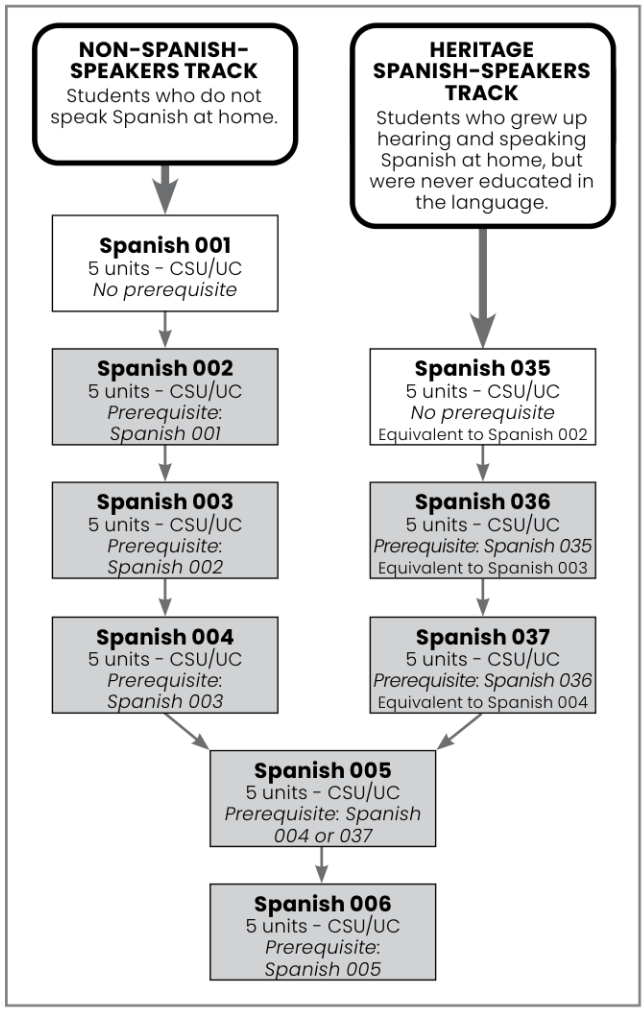
Required Core Courses

SUBJECT & NO.	COURSE	UNITS
SPANISH 001	Elementary Spanish I	5
SPANISH 002*	Elementary Spanish II	5
(Native Speaker: SPANISH 035 may be substituted for SPANISH 001 and 002)		
SPANISH 003*	Intermediate Spanish I	
OR		
SPANISH 036*	Spanish for Native Speakers II	5
SPANISH 004*	Intermediate Spanish II	
OR		
SPANISH 037*	Spanish for Native Speakers III	5
	Subtotal	*20*
LIST A (SELECT ONE):		3 UNITS
CHICANO 042	Contemporary Mexican Literature	3
HISTORY 023	History of Latin American Civilizations	3
SPANISH 005*	Advanced Spanish through Latin American Literature	5
SPANISH 006*	Advanced Spanish through Spanish Literature	5
SPANISH 009	Civilization of Spain	3
SPANISH 010	Latin American Civilization	3
SPANISH 012	Survey of Mexican Literature	3
SPANISH 016	Mexican Civilization	3
OR		
CHICANO 044	Mexican Civilization	3
SPANISH 026	Understanding Latin America Through Film	3
SPANISH 027*	Cultural Awareness Through Conversation	3
SPANISH 035	Spanish for Native Speakers I	5
HISTORY 005	History of the Americas I	3
HISTORY 006	History of the Americas II	3
COURSE SUBSTITUTIONS: IF A STUDENT PLACES OUT OF ANY CORE COURSE(S) AND IS NOT AWARDED UNITS FOR THAT COURSE, THE STUDENT WILL NEED TO TAKE ADDITIONAL UNITS FOR THAT COURSE TO COMPENSATE FOR THE COURSE/UNITS REQUIRED TO REACH AT LEAST 18 TOTAL UNITS IN THE MAJOR (TITLE 5 REGULATIONS). STUDENTS MAY CHOOSE ANY ADDITIONAL SUBSTITUTION COURSE(S) FROM LIST A (ABOVE) TO COMPENSATE FOR LOSS OF UNITS. FOR EXAMPLE, STUDENTS WHO ARE PLACED OUT OF LOWER LEVELS OF SPANISH INTO A MORE ADVANCED LEVEL, EITHER BY THE DEPARTMENT OR THROUGH ADVANCED PLACEMENT CREDIT, MUST TAKE ADDITIONAL COURSES TO MEET THE MINIMUM 18 UNIT TITLE 5 STATEWIDE TEMPLATE REQUIREMENT		
COMPLETE ADDITIONAL CSU UNITS, IF NEEDED, TO REACH 60 CSU TRANSFERABLE UNITS		
	Cal-GETC GE Pattern	
	Total	*60*

**This course has a prerequisite.*

Flow Chart for Spanish

Refer to catalog for prerequisites and requirements. Numbering for the Heritage courses may not follow a logical sequence.



Transfer Curriculum

Information regarding lower division major preparation requirements required to transfer to a University of California (UC) or California State University (CSU) campus may be obtained at www.assist.org. For information about independent or out-of-state colleges/universities, please consult with a counselor.

If you possess sufficient knowledge of Spanish, the prerequisite challenge will allow you to start your studies beyond Spanish 001 or Spanish 035.

FOR MORE INFORMATION, CONTACT THE GLOBAL LANGUAGES AND CULTURES DEPARTMENT (E3-100E): (323) 780-6798.

CHAIR: Nora Zepeda (zepedans@elac.edu, (323) 265-8874)

Subjects & Course Descriptions

American Sign Language (A S L)

001 American Sign Language I (4) UC:CSU

LECTURE, 4 HOURS.

Note: This course is approved for Credit by Exam.

Note: This course is eligible to be offered in any DE modality.

This is an introductory course for developing conversational skills using the manual alphabet and American Sign Language. It is designed to assist in communicating with and in understanding the Deaf Community.

002 American Sign Language II

(4) UC:CSU Cal-GETC Area 3B

Prerequisite: American Sign Language 001.

LECTURE, 4 HOURS.

Note: This course is approved for Credit by Exam.

Note: This course is eligible to be offered in any DE modality.

ASL 002 continues the study of elementary American Sign Language (ASL), focusing on expanding vocabulary and refining grammatical structures. Students further develop inflectional skills, use of classifiers, and non-manual markers while incorporating aspects of Deaf culture and community into receptive and expressive conversations. Topics include describing personalities and tendencies, making requests, and giving advice.

003 American Sign Language III

(4) UC:CSU Cal-GETC Area 3B

Prerequisite: American Sign Language 002.

LECTURE, 4 HOURS.

Note: This course is eligible to be offered in any DE modality.

ASL 003 builds on foundational skills to enhance conversational fluency, grammatical accuracy, and expressive clarity. Students refine their use of classifiers, role-shifting, and non-manual markers while engaging in interactive dialogues and storytelling. The course explores idiomatic expressions, ASL discourse styles, and cultural aspects of the Deaf community. Through structured activities and real-world applications on topics like major life events and problems and solutions to everyday problems, students develop confidence in both receptive and expressive communication.

004 American Sign Language IV

(4) UC:CSU Cal-GETC Area 3B

Prerequisite: American Sign Language 003.

LECTURE, 4 HOURS.

Note: This course is eligible to be offered in any DE modality.

ASL 004 is an advanced study of American Sign Language vocabulary and grammar, focusing on the refinement of skills and fluency. The course emphasizes Deaf culture and community through spontaneous conversations. Topics include formal storytelling of memorable experiences, explaining rules, sharing interesting facts, and discussing health conditions. Students engage with advanced ASL discourse, role-shift variations, and selected sign types.

005 Introduction to Interpreting (3) CSU
Prerequisite: American Sign Language 004.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

ASL 005 introduces students to the fundamental theories, principles, and practices of interpreting and transliteration. The course covers key ethical considerations, provides a historical overview of the interpreting profession, and examines the professional role of interpreters. Students also begin developing essential processing skills for interpreting and transliterating across various contexts.

006 English-to-American Sign Language Interpreting/Transliterating (4) CSU
Prerequisite: American Sign Language 005.

Advisory: American Sign Language 010.

LECTURE, 4 HOURS.

Note: This course is eligible to be offered in any DE modality.

ASL 006 introduces students to beginning-level interpreting and transliterating skills from English to American Sign Language. Through structured practice, students develop foundational techniques essential for accurate and effective communication in various interpreting settings.

008 American Sign Language I for Spanish Speaking Families with Deaf Children (4) CSU

LECTURE, 4 HOURS.

This is an introductory course, taught in Spanish, for developing conversational skills using the manual alphabet and American Sign Language. It is designed to assist Spanish-speaking families with Deaf Children in communicating with and in understanding the Deaf Community.

010 American Sign Language-to-English Interpreting/Transliterating (4) CSU
Prerequisite: American Sign Language 005.

Advisory: American Sign Language 006.

LECTURE, 4 HOURS.

Note: This course is eligible to be offered in any DE modality.

ASL 010 focuses on developing beginning-level proficiency in Sign-to-English interpreting and transliterating techniques and principles. Students enhance their receptive sign skills, expand English vocabulary and idioms, improve discourse analysis abilities, and refine vocal control to effectively convey the intent of signers.

014 Basic ASL Development for Deaf and Hard of Hearing Children (3) CSU

LECTURE, 3 HOURS.

This class is designed to aid in the communication between caregiver and infant through discussion of language development, and the use of baby sign language. Overview of Baby Signs topics include, but are not limited to: Basic foods, family members, animals, and emotions.

016 ASL Literature (2) CSU
Prerequisite: American Sign Language 002.

Advisory: American Sign Language 003.

LECTURE, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

ASL 016 prepares students to incorporate pantomime, visualization, non-manual markers, and body language into their ASL communication. Students practice and perform ASL storytelling techniques across various artistic mediums, including handshape stories, poetry, and personification, enhancing their expressive skills and creative fluency.

022 Professional Issues and Practice I (1) CSU
Prerequisite: American Sign Language 005.

Advisories: American Sign Language 006 and 010.

LABORATORY, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

ASL 022 introduces students to theoretical and practical aspects of interpreting in educational settings from kindergarten through post-secondary levels, focusing on specialized language and techniques. Students expand their vocabulary across various topics and settings, analyze the RID-NAD Code of Professional Conduct, and develop professional decision-making and problem-solving skills essential for educational interpreters.

023 Professional Issues and Practice II (1) CSU
Prerequisite: American Sign Language 005.

LABORATORY, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

ASL 023 builds upon the theoretical and practical aspects of interpreting in various community settings, including medical, mental health, and religious environments, which require specialized language and techniques. Students continue to expand their vocabulary across diverse topics, analyze the RID-NAD Code of Professional Conduct, and refine their professional decision-making and problem-solving skills essential for effective community interpreting.

025 Conversational American Sign Language (2) CSU
Prerequisite: American Sign Language 002.

LECTURE, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

ASL 025 helps students develop conversational proficiency and expand their vocabulary in everyday contexts such as travel, food, sports, and leisure. Students refine their fluency through techniques like backchanneling, turn-taking, and prosodic cues. They also explore different linguistic registers, adapting their signs and non-manual markers to various situations.

033 Fundamentals of Fingerspelling (2) CSU
Prerequisite: American Sign Language 001.

LECTURE, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

ASL 033 helps students develop expressive and receptive skills in the Manual Alphabet. The course covers techniques for improving fingerspelling fluency, including hand positioning, handshapes, rhythm, and numbers. Students also learn to recognize fingerspelled words through patterns, pauses, and transitions, enhancing overall comprehension and communication.

035 Trilingual Interpretation: American Sign Language, English, Spanish I (3) CSU
Prerequisites: American Sign Language 045, American Sign Language 065, and Spanish 035.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

ASL 035 introduces students to effective communication and interpreting in Spanish-influenced settings, including U.S. Latino communities, Puerto Rico, the Caribbean, and

Central and South America. The course explores the complexities of ASL, English, and Spanish, and applies trilingual interpreting strategies across diverse contexts, with a focus on linguistic registers and regional variations.

036 Trilingual Interpretation: American Sign Language, English, Spanish II (3) CSU
Prerequisite: American Sign Language 035.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

ASL 036 explores strategies and techniques to effectively interpret in Spanish-influenced settings, including simultaneous, consecutive, and multi-person interactive interpretations.

040 Introduction to Deaf Culture (3) UC:CSU Cal-GETC Area 4

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is an introduction to trends, concepts, and issues in Deaf culture and the Deaf community. It emphasizes the Deaf community as a linguistic and American cultural minority, and the importance of language, values, traditions, and diversity in this group.

045 Deaf Latino Culture (3) UC:CSU Cal-GETC Area 3B

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is an introduction to trends, concepts, best practices, and issues in Deaf culture and the Deaf Latino community. It emphasizes general demographics, cultural knowledge, and terminology from the complex Deaf Latino cultural perspective.

055 Interpreting (4) CSU
Prerequisites: American Sign Language 006 and American Sign Language 010 and ENGL C1000 or ENGLISH 101Z.
Advisories: American Sign Language 023 and American Sign Language 065.

LECTURE, 4 HOURS.

Note: This course is eligible to be offered in any DE modality.

ASL 055 focuses on developing interpreting skills for both spoken English to ASL and ASL to spoken English across various contexts. Students refine their ability to accurately convey meaning, intent, and cultural nuances while applying foundational interpreting techniques.

065 Transliterating (4) CSU
Prerequisites: American Sign Language 006 and American Sign Language 010 and ENGL C1000 or ENGLISH 101Z.
Advisories: American Sign Language 023 and American Sign Language 055.

LECTURE, 4 HOURS.

Note: This course is eligible to be offered in any DE modality.

ASL 065 focuses on developing beginning-level simultaneous transliterating skills, including spoken English to signed English and signed English to spoken English. Students practice techniques to enhance accuracy, clarity, and fluency while maintaining the intent and structure of the original message.

Chinese (CHINESE)

001 Elementary Chinese I (5) UC:CSU

LECTURE, 5 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course develops basic skills in understanding, speaking, reading, and writing Mandarin Chinese. It concentrates on pronunciation, vocabulary, sentence structure and idiomatic expressions. The course also introduces geographical, historical, cultural and social features of Chinese speakers relevant to language learning. Students are expected to learn 250 written Chinese characters.

002 Elementary Chinese II (5) UC:CSU
Prerequisite: Chinese 001.

LECTURE, 5 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course continues to develop listening, speaking, reading, and writing skills of Mandarin Chinese with an emphasis on pronunciation, vocabulary, sentence structures, idiomatic expressions, and written characters while improving accuracy and fluency, and also increasing an understanding of cultural features relevant to language learning.

003 Intermediate Chinese I (5) UC:CSU Cal-GETC Area 3B
Prerequisite: Chinese 002.

LECTURE, 5 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course increases speed and fluency of Mandarin Chinese with expanding vocabularies and idioms in conversation, reading comprehension and written expression. Topics cover daily activities, relationships, college life, employment, Chinese customs, traveling, geography, social issues, current events and comparisons between Chinese and American cultures.

007 Conversational Chinese (3) UC:CSU
Prerequisite: Chinese 002.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course increases listening comprehension and oral fluency in Mandarin Chinese through role-playing in practical situations and discussions with audiovisual aids. It enables students to carry on simple conversations about daily activities, current affairs, cultural events, travel information, and personal interests.

French (FRENCH)

001 Elementary French I (5) UC:CSU

LECTURE, 5 HOURS.

Note: Units cannot be earned for both French 001 and French 021.

Note: This course is eligible to be offered in any DE modality.

This introductory course builds basic competencies in French through intensive practice of the sound system and study of grammatical patterns and expressions that prepare students to function within the contexts relevant to everyday life. Topics include greeting people and getting acquainted, comparing tastes and preferences in music, film, art, and other activities, telling time, making plans with others, and describing family and friends. Information

about France and other French-speaking cultures of the world is presented through readings supported and enhanced by multimedia.

002 Elementary French II (5) UC:CSU
Prerequisite: French 001.

LECTURE, 5 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course completes the introduction of basic structures of the French language. Emphasis is on developing vocabulary and refining communication skills needed to function in everyday situations. Further study of France and French-speaking cultures of the world is made through reading and class discussions enhanced by multimedia activities.

003 Intermediate French I (5) UC:CSU Cal-GETC Area 3B
Prerequisite: French 002.

Advisory: French 010.

LECTURE, 5 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course reinforces the basic patterns of French and develops oral expression and reading proficiency. Focus is on establishing a firm linguistic base for self-expression by practicing key structures in a variety of communicative formats. Integrated film, video and readings from literature and the media foster increased awareness of French-speaking cultures.

004 Intermediate French II (5) UC:CSU IGETC Area 3B, 6A
Prerequisite: French 003.

Advisory: French 010.

LECTURE, 5 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course emphasizes the study of complex grammar and idioms through authentic texts and media derived from a variety of sources, including literature, film, art, history, and contemporary life. Analysis and discussion of works by well-known artists and writers are used to enable students to practice critical thinking skills as they develop proficiency in French through oral and written composition.

005 Advanced French I (5) UC:CSU Cal-GETC Area 3B
Prerequisite: French 004.

LECTURE, 5 HOURS.

This course explores the works of selected French and Francophone writers from medieval to the present time while reviewing grammar and developing linguistic skills of a more advanced level. Topics include methods of literary analysis, review of literary tenses, advanced linguistic structure, stylistics, and the practice of writing research papers in French.

007 Conversational French (3) UC:CSU
Prerequisite: French 002.

LECTURE, 3 HOURS.

This course is designed for students who have taken introductory language courses in French and would like to develop their oral skills while exploring topics such as everyday life and routines, shopping, running errands, traveling, sports, family relations and celebrations, medical conditions, and education.

010 French Civilization (3) UC:CSU Cal-GETC Area 3B
Advisory: French 002.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is a study of the geography, history, government, and institutions of France. Readings on the French people, their customs and way of life, their values and important contributions to world culture in scientific, intellectual, and artistic domains are also included. The course is conducted in English.

021 Fundamentals of French I (3) UC:CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered as a Hybrid DE course with 50% of contact hours required to be in-person.

French 021 is the first half of French 001. This course builds basic competencies in French through intensive practice of the sound system and study of grammatical patterns and expressions that prepare students to function within the contexts relevant to everyday life. Topics include greeting people and getting acquainted, comparing tastes and preferences in music, film, art, and other activities, telling time, and making plans with others. Information about France and other French-speaking cultures of the world is presented through readings that are supported and enhanced by multimedia. Credit can not be earned for both French 001 and for French 021.

026 Understanding French Culture Through Film (3) UC:CSU Cal-GETC Area 3B

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

In this course, students explore the prolific output of feature and documentary films that emphasize social and cultural themes in France. Discussion centers on how French film reflects the French social, cultural, and historical climate. Students become acquainted with the evolution of French cinema from the post WWII era to the present. The course is conducted in English. Films are subtitled in English.

061 Elementary French Conversation (2) CSU

LECTURE, 2 HOURS.

This course is designed to introduce the student to high-frequency expressions and practical French vocabulary in a conversational setting. The focus of the course varies according to the needs of the particular population, such as teachers, teachers' aides, tourists, or students in a study abroad program seeking to function in a French-speaking culture.

385 Directed Study - French (3) CSU

CONFERENCE 3 HOURS.

This is a directed study course conducted in French with a supervising instructor. The instructor and student will design a specific program of activities involving one or more of the following activities: theater workshop; reading and discussion of texts in French; preparation of interim and final reports.

CREDIT LIMIT: A MAXIMUM OF 6 UNITS IN DIRECTED STUDY MAY BE TAKEN FOR CREDIT IN ANY ONE DISCIPLINE.

Note: UC Credit for variable topics courses in this discipline is given only after a review of the scope and content of

the course by the enrolling UC campus. This usually occurs after transfer and may require recommendations from faculty. Information about internships may also be presented for review, but credit for internships rarely transfers to UC.

Japanese (JAPAN)

001 Elementary Japanese I (5) UC:CSU

LECTURE, 5 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course develops basic Japanese language proficiency in the four language skills--listening, speaking, reading, and writing--and introductory cultural knowledge. The course provides an active learning environment to obtain skills and includes some cultural activities to enhance learning.

002 Elementary Japanese II (5) UC:CSU

Prerequisite: Japanese 001.

LECTURE, 5 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course introduces students to the fundamental skills of contemporary Japanese, focusing on listening, speaking, reading, and writing. Students explore cultural traditions and contemporary practices to deepen their understanding of Japanese society through language learning and cultural activities.

003 Intermediate Japanese I (5) UC:CSU Cal-GETC Area 3B

Prerequisite: Japanese 002.

LECTURE, 5 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides additional training in comprehension, speaking, reading and writing modern Japanese. The reading materials include descriptions of daily and school life, cultural aspects, seasonal changes and activities, traveling, transportation, geography, food, and traditional customs.

004 Intermediate Japanese II (5) UC:CSU Cal-GETC Area 3B

Prerequisite: Japanese 003.

LECTURE, 5 HOURS.

Note: This course is eligible to be offered in any DE modality.

The course provides additional training in the comprehension, speaking, grammar, and reading and writing of modern Japanese. Topics and cultural information relevant to the daily lives of Japanese (i.e. food, transportation, seasons, geography, traveling and traditional customs) are included.

007 Conversational Japanese (3) UC:CSU

Prerequisite: Japanese 002.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is designed for students who have taken introductory language courses in Japanese and would like to develop their oral skills while exploring topics such as everyday life and routines, shopping, traveling, free-time activities, family relations and celebrations, and education.

009 Japanese Civilization (3) UC:CSU Cal-GETC Area 3B, 4

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

The course explores the origins and evolution of Japanese civilization. Topics include socio-political issues, religion, philosophy, and the arts. Lectures and discussions are in English.

014 Japanese Popular Culture (3) CSU

LECTURE, 3 HOURS.

The course explores the origins and evolution of Japanese civilization. Topics include socio-political issues, religion, philosophy, and the arts. Lectures and discussions are in English.

061 Elementary Japanese Conversation (2) CSU

LECTURE, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is designed for students who do not have any previous Japanese background, and introduces basic and practical Japanese vocabulary, high-frequency expressions, and sentence patterns in a conversational setting. The focus of the course varies according to the needs of the particular population, such as teachers, teachers' aides, tourists, working professionals or students in a study abroad program seeking to function in a Japanese-speaking culture. Contemporary culture in Japan is also introduced.

185 Directed Study - Japanese (1) CSU

CONFERENCE 1 HOUR.

This course is offered on a PASS/NO PASS basis only.

Students study Japanese on a contract basis under the direction of a supervising instructor.

385 Directed Study - Japanese (3) CSU

CONFERENCE 3 HOURS.

This course allows students to pursue directed study in Japanese on a contract basis under the direction of a supervising instructor.

CREDIT LIMIT: A MAXIMUM OF 6 UNITS IN DIRECTED STUDY MAY BE TAKEN FOR CREDIT IN ANY ONE DISCIPLINE.

Note: UC Credit for variable topics courses in this discipline is given only after a review of the scope and content of the course by the enrolling UC campus. This usually occurs after transfer and may require recommendations from faculty. Information about internships may also be presented for review, but credit for internships rarely transfers to UC.

Linguistics (LING)

001 Introduction to Language and Linguistics (3) UC:CSU Cal-GETC Area 3B

Note: This course is shared with the English Department.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is an introduction to the linguistic diversity of the world and to the main subfields of linguistics such as phonetics and phonology (the study of sound production and patterning), morphology (word formation) and syntax (sentence formation). Other topics covered include

the structural characteristics of world languages, first and second language acquisition, methods of classifying languages into families, how context shapes meaning and language use, and language use in social context.

002 Introduction to Sociolinguistics (3) CSU
Note: This course is shared with the English Department.

LECTURE, 3 HOURS.

Students study the processes of linguistic variation and its relationship to geography and socio-cultural identity in both monolingual and multilingual settings, to gain an understanding of language as a communicative, semiotic, and cognitive tool in society.

007 Phonetics of Spanish, Italian, French, and German for Artistic Performance (3) UC:CSU
Note: This course is shared with the Music Department.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is designed for voice majors to explore basic phonetics of Spanish, Italian, French, and German. The International Phonetic Alphabet (IPA) is introduced as the fundamental tool for improving diction for artistic performance. Students participate in oral and written exercises which improve their diction in these languages. This course is not a substitute for foreign language study.

Spanish (SPANISH)

001 Elementary Spanish I (5) UC:CSU (C-ID SPAN 100)
LECTURE, 5 HOURS.

Note: This course is eligible to be offered in any DE modality.

This introductory course explores basic grammar and communication through listening, reading, speaking, and writing. It emphasizes clear pronunciation, vocabulary building, the study of grammatical patterns and expressions, and idiomatic usages that prepare students to function within the contexts relevant to everyday life. Culture and geography are also integrated through readings, and supported and enhanced by multimedia. This class is not designed for those students who grew up speaking Spanish. Those students should enroll in Spanish 035.

002 Elementary Spanish II (5) UC:CSU (C-ID SPAN 110)
Prerequisite: Spanish 001.

Note: Credit given for only one of Spanish 002 or Spanish 035.

LECTURE, 5 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course continues the introduction of the fundamentals of Spanish grammar, emphasizing communication of basic topics such as travel, housing, the extended family, health, shopping, and technology. The course stresses oral and written communication in the past, present, and future tenses and introduces basic compound tenses. Further studies on the cultural heritage of Latin America and Spain enrich students' understanding of the language.

003 Intermediate Spanish I (5) UC:CSU
Cal-GETC Area 3B (C-ID SPAN 200)
Prerequisite: Spanish 002.

Note: Credit given for only one of Spanish 003 or Spanish 036.

LECTURE, 5 HOURS.

Note: This course is eligible to be offered in any DE modality.

This intermediate course reviews the simple tenses, and explores in detail the present subjunctive, and the compound tenses. Students develop skills in reading and writing in Spanish through work with journalistic articles, short stories and short films. This class also emphasizes the cultural heritage of Latin America and Spain.

004 Intermediate Spanish II (5) UC:CSU
Cal-GETC Area 3B (C-ID SPAN 210)
Prerequisite: Spanish 003.

LECTURE, 5 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course continues to expand language acquisition through listening, speaking, reading and writing in the cultural context of the Spanish-speaking world. Students continue to develop proficiency in oral and written communication. Course content focuses on expressing nuanced meaning, expressing opinions or recommendations, and discussing complex issues using abstract and conceptual vocabulary. Students also write compositions in which they analyze short stories, film, or journalistic articles that serve to explore the cultural heritage of Latin America and Spain. Upon completion of this course, students demonstrate increased awareness of cultural norms and values and are able to communicate orally and in writing using complex grammatical structures with moderate accuracy.

005 Advanced Spanish through Latin American Literature (5) UC:CSU Cal-GETC Area 3B
Prerequisite: Spanish 004 or 037.

LECTURE, 5 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is designed to help students develop the skills to interpret literary works from different genres, focusing on prose, poetry, and drama. Students analyze, interpret, and respond critically to literary works while they explore the formal elements that enrich the reading and writing experience. Works written in Spanish from Latin America, Spain, and the U.S. are included.

006 Advanced Spanish through Spanish Literature (5) UC:CSU Cal-GETC Area 3B
Prerequisite: Spanish 005.

LECTURE, 5 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course introduces student to the four literary genres--poetry, prose, drama, essay--written in Spain and Latin America during different historical periods. Analysis of these texts will include how to identify literary devices and understand their purpose in conveying meaning. All literary works are analyzed within their historical framework. This course is conducted in Spanish.

007 Conversational Spanish (3) UC:CSU
Prerequisite: Spanish 002.

LECTURE, 3 HOURS.

This course is designed for students who have taken introductory language courses in Spanish and would like to

develop their oral skills while exploring topics such as everyday life and routines, shopping, running errands, traveling, sports, family relations and celebrations, medical conditions, and education.

009 Civilization of Spain (3) UC:CSU Cal-GETC Area 3B

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course introduces the student to the origins and evolution of Spanish civilization. It will emphasize Spain's cultural history including the visual arts, literature, architecture, and music.

010 Latin-American Civilization (3) UC:CSU Cal-GETC Area 3B

LECTURE, 3 HOURS.

This course introduces students to the civilizations that have shaped Latin America. It explores how Amerindian, European, and African societies contributed to the political, economic, and social development in the region as well as to the diverse cultural expressions of its people.

012 Survey of Mexican Literature (3) UC:CSU Cal-GETC Area 3B

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

The course introduces students to variety of literary genres written in Mexico from different historical periods. General themes may include, but are not limited to: representation of indigenous identities, the Spanish conquest, gender representation, nation-building, the Revolution of 1910, the drug trade, modernization and globalization.

016 Mexican Civilization (3) UC:CSU Cal-GETC Area 3B

LECTURE, 3 HOURS.

Note: Credit given for only one of Spanish 016 or Chicano Studies 044.

Note: This course is eligible to be offered in any DE modality.

The course explores the civilizations that have historically contributed to Mexico's economic, political, and social development. It further emphasizes the literature, music, art, and gastronomy that have shaped Mexico's cultural identity.

018 Conversational Spanish for Hospitality and Food Service Workers (3) CSU

LECTURE, 3 HOURS.

This course emphasizes oral communication for hospitality and food service personnel through vocabulary building, accurate pronunciation, and use of phrases and idiomatic expressions needed for daily communication.

019 Conversational Spanish for Public Safety Personnel (3) CSU

LECTURE, 3 HOURS.

This course emphasizes vocabulary-building, pronunciation, and an awareness of the linguistic variations of the Spanish-speaking communities in the Los Angeles area that enables public safety personnel to communicate effectively with these communities.

024 Spanish for Medical Personnel (3) CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course emphasizes oral communication for medical personnel through vocabulary-building exercises, useful phrases and expressions. Minor grammar structures are covered for the most common contexts in the medical field.

026 Understanding Latin America Through Film (3) UC:CSU Cal-GETC Area 3B

LECTURE, 3 HOURS.

In this course, students explore the prolific output of feature and documentary films that emphasize social themes, particularly social justice and political conflict in Latin America. Discussion centers on how various Latin American countries express their resistance to and engagement with repressive social and political practices that often seek to stifle the voice of marginalized groups. The course is conducted in English. Films are subtitled in English.

027 Cultural Awareness Through Conversation (3) UC:CSU

Prerequisite: Spanish 035.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is designed to improve oral, formal Spanish through class discussion, debates, and oral presentations for those students who have some degree of proficiency in Spanish or are heritage speakers. Through the use of a variety of texts, including short stories, newspapers and magazines, essays, and specialized Web pages, students explore contemporary cultural topics in their political, economic, and social context, while addressing the structural and lexical differences between formal and informal Spanish. The course also promotes a greater awareness of the Spanish language in its historical, political, and social context. Included in the course are guest speakers, and/or community service projects.

034 Spanish Language in the United States (3) CSU

LECTURE, 3 HOURS.

This course provides a foundation for the study of Spanish in the United States. It specifically explores the intersection of language, culture and history that has shaped Latino communities and identity in the U.S. The course further examines language ideologies, attitudes, and policies that impact the linguistic spaces in which Spanish is used across the country. The relationship between English and Spanish is explored by studying the complex relationship between dominant and minority languages, and its impact on language maintenance and erasure, and bilingualism. Spanish language varieties in the U.S. are also explored. The course is especially useful for students working in bilingual environments, including K-12 education, social work, the medical and mental health fields, community employment, and interpretation/translation. The course is conducted in English with materials available in both Spanish and English.

035 Spanish for Spanish Speakers I (5) UC:CSU

LECTURE, 5 HOURS.

Note: Credit given for only one of Spanish 002 or Spanish 035.

Note: This course is eligible to be offered in any DE modality.

This course is intended for Spanish speakers who have grown speaking Spanish but have not formally studied it in an academic setting. Students are introduced to Spanish grammar and spelling rules with a focus on reading and writing skills and vocabulary expansion. Students practice the four language skills in the context of the geography, customs, and cultures of the Spanish-speaking countries and of the Latino experience in the United States. No prerequisites. Credit is given for either Spanish 035 or Spanish 002, but not both.

036 Spanish for Spanish Speakers II (5)

UC:CSU Cal-GETC Area 3B (C-ID SPAN 220)

Prerequisite: Spanish 035.

LECTURE, 5 HOURS.

Note: Credit given for only one of Spanish 003 or Spanish 036.

Note: This course is eligible to be offered in any DE modality.

This course is the second part of a sequence of two designed for students who are Spanish speakers but have had little or no academic preparation in standard Spanish. The course focuses on complex grammar, emphasizing the subjunctive mood and the compound tenses. A high emphasis is placed on reading and writing, including the use of written accents, spelling, and those areas of grammar with a high degree of English interference. Students also study the diverse cultures of the Spanish-speaking world. Students receive credit for Spanish 036 or Spanish 003 but not both.

037 Composition and Conversation for Spanish Speakers (5) CSU Cal-GETC Area 3B (C-ID SPAN 230)

Prerequisite: Spanish 036.

LECTURE, 5 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course develops proficiency in writing and presentational modes of communication, through more complex forms of expression, including advanced grammar and formal structures of communication. Thematically, the course explores topics common to the literary and cultural production of the US Latino population. The course familiarizes students with authentic texts written in different styles to provide a platform from which to practice the presentational mode and various rhetorical modes of writing, such as description, narration, exposition, and argumentation. Final projects consist of a research paper and a formal presentation.

061 Elementary Spanish Conversation (2) CSU

LECTURE, 2 HOURS.

This course is designed to introduce the student to high-frequency expressions and practical Spanish vocabulary in a conversational setting. Themes discussed in class vary to meet the needs of particular populations, such as teachers, teachers' aides, tourists, and students seeking to function in Spanish-speaking cultures.

385 Directed Study - Spanish (3) CSU

CONFERENCE, 3 HOURS.

This course allows students to pursue directed study in Spanish on a contract basis under the direction of a supervising instructor.

CREDIT LIMIT: A MAXIMUM OF 6 UNITS IN DIRECTED STUDY MAY BE TAKEN FOR CREDIT IN ANY ONE DISCIPLINE.

Note: UC Credit for variable topics courses in this discipline is given only after a review of the scope and content of the course by the enrolling UC campus. This usually occurs after transfer and may require recommendations from faculty. Information about internships may also be presented for review, but credit for internships rarely transfers to UC.

Journalism Department

E7 - 303A • (323) 265-8875

The Journalism discipline offers a Certificate of Achievement as well as an Associate Degree in Desktop Publishing. Students can also work toward a Certificate of Achievement, an Associate Degree in Journalism or an Associate Degree in Journalism for Transfer. Students can also work as staff on the ELAC school newspaper, Campus News, or online site, elaccampusnews.com.

Faculty

Stapleton, Jean, Chair, Professor

Adjunct Professors

Metzker, Gary, Journalism
Rivera, Linda, Public Relations

Educational Programs

SUBJECTS

- Journalism
- Public Relations

CERTIFICATES OF ACHIEVEMENT

- Desktop Publishing
- Journalism

ASSOCIATE DEGREE PROGRAMS

- Desktop Publishing
- Journalism
- Journalism for Transfer

Certificates of Achievement

Desktop Publishing

(Academic Plan E021169D)

(with Media Arts and Technologies Department)

This program gives the student skills in the fields of Graphic Design, Journalism, and Photography and in the use of computers to produce newspapers, newsletters, advertising, and brochures.

Program Learning Outcomes:

- Demonstrate creative and technical proficiency by developing a publication on a desktop.
- Synthesize information to produce a publication on a desktop.

SUBJECT & NO.	COURSE	UNITS
ART 635	Desktop Publishing Design	3
ART 639	Introduction to Digital Imaging	3
JOURNAL 101	Collecting and Writing News	3
JOURNAL 217-1	Publication Laboratory I	2
PHOTO 028	Laboratory Processes	1
PHOTO 047	Introduction to Digital Photography	3
PHOTO 048	Intermediate Digital Photography	3
TWELVE ADDITIONAL UNITS SELECTED FROM THE LIST BELOW:		12

(The student may select all twelve units from one subject or from a combination of subjects).

ART 201	Drawing I	3
ART 501	Beginning Two-Dimensional Design	3
ART 604*	Graphic Design I	3
ART 633	Introduction to Computer Graphics	3
JOURNAL 202*	Advanced Newswriting	3
JOURNAL 218-1	Practical Editing I	3
JOURNAL 219-1	Techniques for Staff Editors I	1
JOURNAL 228-1	Beginning Computerized Composition	3
PHOTO 010	Beginning Photography	3
PHOTO 017*	Introduction to Color Photography	3
PHOTO 022*	Creative Photo-Vision	3
PHOTO 032*	Intermediate Black and White Photography	3
	Total	*30*

**This course has a prerequisite.*

Journalism

(Academic Plan E021166D)

This program is designed for the student intending to work in reporting, writing, and/or editing on a daily or weekly newspaper, Internet news outlet, magazine, television, radio, news media, public relations or free-lance writing, or social media.

Note: Journalism 101 should be taken by Journalism majors during their first semester.

Program Learning Outcomes:

- Create a successful portfolio for a career in news media by analyzing historical, cultural, and ethical perspectives.
- Demonstrate creative and technical proficiency by developing a successful portfolio for a career in news media.

SUBJECT & NO.	COURSE	UNITS
JOURNAL 101	Collecting and Writing News	3
JOURNAL 105	Mass Communications	3
JOURNAL 202*	Advanced Newswriting	3
JOURNAL 217-1	Publication Laboratory I	2
JOURNAL 218-1	Practical Editing I	3
JOURNAL 219-1	Techniques for Staff Editors I	1
PUB REL 001	Principles of Public Relations	3
PHOTO 047	Introduction to Digital Photography	3
OR		
PHOTO 010	Beginning Photography	3
	Total	*21*

**This course has a prerequisite.*

Associate Degree Programs

Desktop Publishing, Associate in Arts Degree

(Academic Plan E002452C)

(with Media Arts and Technologies Department)

This program will give the students skills in the fields of Graphic Design, Journalism, and Media Arts and in the use of computers to produce newspapers, newsletters, advertising, and brochures.

Program Learning Outcomes:

- Demonstrate creative and technical proficiency by developing a publication on a desktop.
- Synthesize information to produce a publication on a desktop.

SUBJECT & NO.	COURSE	UNITS
COMPLETE THE FOLLOWING SEVEN COURSES		18
ART 635	Desktop Publishing Design	3
ART 639	Introduction to Digital Imaging	3
JOURNAL 101	Collecting and Writing News	3
JOURNAL 217-1	Publication Laboratory I	2
PHOTO 028	Laboratory Processes	1
PHOTO 047	Introduction to Digital Photography	3
PHOTO 048	Intermediate Digital Photography	3
COMPLETE TWELVE UNITS FROM FOLLOWING		12
ART 201	Drawing I	3
ART 501	Beginning Two-Dimensional Design	3
ART 604*	Graphic Design I	3
ART 633	Introduction to Computer Graphics	3
JOURNAL 202*	Advanced Newswriting	3
JOURNAL 218-1	Practical Editing I	3
JOURNAL 219-1	Techniques for Staff Editors I	1
JOURNAL 228-1	Beginning Computerized Composition	3
MEDIART 106	Introduction to Smartphone Photography & Media	3
PHOTO 010	Beginning Photography	3
PHOTO 017*	Introduction to Color Photography	3
PHOTO 022*	Creative Photo-Vision	3
PHOTO 032*	Intermediate Black and White Photography	3
COMPLETE ADDITIONAL DEGREE-APPLICABLE UNITS, IF NEEDED, TO REACH 60 UNITS.		
LACCD GENERAL EDUCATION PLAN		27
	Total	*60*

**This course has a prerequisite.*

Journalism, Associate in Arts Degree

(Academic Plan E002439C)

Students earn their A.A. degree by completing the departmental program requirements shown below.

Program Learning Outcomes:

- Create a professional portfolio for a career in news media by analyzing historical, cultural, and ethical perspectives.
- Demonstrate creative and technical proficiency by developing a professional portfolio for a career in news media.

SUBJECT & NO.	COURSE	UNITS
COMPLETE THE FOLLOWING TEN COURSES		27
JOURNAL 101	Collecting and Writing News	3
JOURNAL 105	Mass Communications	3
JOURNAL 202*	Advanced Newswriting	3
JOURNAL 217-1	Publication Laboratory I	2
JOURNAL 218-1	Practical Editing I	3
JOURNAL 218-2	Practical Editing II	3
JOURNAL 218-3	Practical Editing III	3
JOURNAL 219-1	Techniques for Staff Editors I	1
PHOTO 047	Introduction to Digital Photography	3
PUB REL 001	Principles of Public Relations	3
COMPLETE FIFTEEN UNITS FROM FOLLOWING		15
ART 635	Desktop Publishing Design	3
ART 639	Introduction to Digital Imaging	3
ART 641*	Advanced Desktop Publishing	3
BRDCSTG 001	Fundamentals of Radio and Television Broadcasting	3
BRDCSTG 015	Radio and Television Production	3
CAOT 031	Business English	3
ECON 001	Principles of Microeconomics	3
ECON 002	Principles of Macroeconomics	3
ENGLISH 102*	College Reading and Composition	3
ENGL C1001	Critical Thinking and Writing	3
HISTORY 001	Introduction to Western Civilization I	3
HISTORY 002	Introduction to Western Civilization II	3
HISTORY 005	History of the Americas I	3
HISTORY 006	History of the Americas II	3
HISTORY 011	Political and Social History of the United States to 1877	3
HISTORY 012	Political and Social History of the United States from 1865	3
JOURNAL 217-2	Publication Laboratory II	2
JOURNAL 217-3	Publication Laboratory III	2
JOURNAL 217-4	Publication Laboratory IV	2
JOURNAL 218-4	Practical Editing IV	3
JOURNAL 219-2	Techniques for Staff Editors II	1
JOURNAL 219-3	Techniques for Staff Editors	1
JOURNAL 228-1	BeginningComputerized Composition	3
JOURNAL 228-2	Advanced Computerized Composition	3
PHOTO 010	Beginning Photography	3
PHOTO 032*	Intermediate Black and White Photography	3
PHOTO 048*	Intermediate Digital Photography	3
PHOTO 051*	Advanced Digital Techniques	3
POLS C1000	American Government and Politics	3
POL SCI 002	Introduction to Comparative Politics	3
POL SCI 007	Introduction to International Relations	3
PSYC C1000	Introduction to Psychology	3
PSYCH 002*	Biological Psychology	3
PSYCH 013*	Abnormal Psychology	3
SOC 001	Introduction to Sociology	3
SOC 002	American Social Problems	3
SOC 014	Law and Democracy	3
OR		
POL SCI 040	Law and Democracy	3
COMPLETE ADDITIONAL DEGREE-APPLICABLE UNITS, IF NEEDED, TO REACH 60 UNITS.		

LACCD GENERAL EDUCATION PLAN	27
Total	*60*

Note: 3 units of major courses may be double counted in LACCD General Education Area 4b.

Note: PHOTO 047 may substitute for PHOTO 010 in required core.

Note: Per AP 4100, this degree is considered a high unit major with major requirements that exceed 37 units. The following LACCD GE Area 4a (3 units) and Area 7 (3 units) are waived for this degree.

**This course has a prerequisite.*

Associate in Arts in Journalism for Transfer

(Academic Plan E032980G)

Students completing the Associate in Arts in Journalism for Transfer Degree will have satisfied the lower division major preparation for bachelor's degrees in similar majors as determined by California State University (CSU) campuses and are guaranteed admission with junior status to the California State University system, although not to a particular campus or major. Students can use the website ADT Search by CSU Campus to find CSU campuses that accept ADT degrees as being similar to their bachelor's degree majors: https://www.calstate.edu/apply/transfer/Pages/associate-degree-for-transfer-major-and-campus-search.aspx.

To earn an Associate Degree for Transfer, students must complete 60 semester units (90 quarter units) of coursework that is transferable to the California State University with an overall GPA of 2.0 or higher, and also complete each of the following requirements:

1. Major/Area of Emphasis: A minimum of 18 semester units (27 quarter units) of coursework, with a C or higher earned in each course or P if taken on a Pass/No Pass basis, as required by the Los Angeles Community College District (LACCD) (Title 5 §55062).
2. General Education: Completion of the California General Education Transfer Curriculum (Cal-GETC) course requirements, with a C or higher earned for each course or P if taken on a Pass/No Pass basis (34 semester/45 quarter units).
3. Residency: A minimum of 12 semester units must be completed within the LACCD (Title 5 §55062).

Program Learning Outcomes:

- Create a professional portfolio for a career in news media by analyzing historical, cultural, and ethical perspectives.
- Demonstrate creative and technical proficiency by developing a professional portfolio for a career in news media.

Required Core Courses

SUBJECT & NO.	COURSE	UNITS
JOURNAL 101	Collecting and Writing News	3
JOURNAL 105	Mass Communications	3
JOURNAL 218-1	Practical Editing	3
	Subtotal	*9*
LIST A		3 UNITS
JOURNAL 202*	Advanced Newswriting	3
JOURNAL 218-2	Practical Editing	3
PUB REL 001	Principles of Public Relations	3
LIST B		6 UNITS
ART 635	Desktop Publishing Design	3
PHOTO 010	Beginning Photography	3
OR		
PHOTO 047	Introduction to Digital Photography	3
POLS C1000	American Government and Politics	3
COMPLETE ADDITIONAL CSU UNITS, IF NEEDED, TO REACH 60 CSU TRANSFERABLE UNITS		
	Cal-GETC GE Pattern	
	Total	*60*

**This course has a prerequisite.*

Subjects & Course Descriptions

Journalism (JOURNAL)

101 Collecting and Writing News (3) CSU (C-ID JOUR 110)
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course provides students practice in news gathering with particular emphasis on documentation, research and news writing. Adherence to professional writing style guidelines and legal and ethical aspects of the profession are emphasized.

105 Mass Communications (3) UC:CSU
Cal-GETC Area 4 (C-ID JOUR 100)
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course provides an overview of America's mass communications systems and how they affect human behavior in relation to social, political, and economic institutions. It also examines the structure and functioning in print and electronic communications including: Film, print, television, radio, the recording industry, public relations, and the Internet. Factors that influence creation and distribution of media messages, and the impact of those messages on society are also discussed.

202 Advanced Newswriting (3) CSU (C-ID JOUR 210)
Prerequisite: Journalism 101.
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
Note: Offered in Spring semester only.
This course provides the student with principles and practice in writing enterprise and long-form stories and increases mastery of advanced research and reporting techniques. Investigative writing skills, civic journalism, and beat writing are emphasized. It includes on-and-off campus reporting for print and online coverage of courts, police, city councils, and school boards.

217-1 Publication Laboratory I (2) CSU
LABORATORY, 6 HOURS.
Note: This course is eligible to be offered in any DE modality.
In this beginning level course, students learn introductory newspaper production techniques through the publication of the campus newspaper, including newspaper design, layout, graphic techniques, and materials.

217-2 Publication Laboratory II (2) CSU

LABORATORY, 6 HOURS.

Note: This course is eligible to be offered in any DE modality.

In this intermediate level course, students learn intermediate newspaper production techniques through the publication of the campus newspaper, including newspaper design, layout, graphic techniques, and materials.

217-3 Publication Laboratory III (2) CSU

LABORATORY, 6 HOURS.

Note: This course is eligible to be offered in any DE modality.

In this advanced course, students learn advanced newspaper production techniques through the publication of the campus newspaper, including newspaper design, layout, graphic techniques, and materials

217-4 Publication Laboratory IV (2) CSU

LABORATORY, 6 HOURS.

Note: This course is eligible to be offered in any DE modality.

In this course, students learn professional-level newspaper production techniques through the publication of the campus newspaper, including newspaper design, layout, graphic techniques and materials.

218-1 Practical Editing I (3) CSU (C-ID JOUR 130)

LECTURE, 1 HOUR; LABORATORY, 6 HOURS.

Note: This course is eligible to be offered in any DE modality.

In this beginning course, students are introduced to writing and publication by gathering information and producing content regularly on a weekly basis for the campus newspaper, Campus News, as well as the online news site, elaccampusnews.com, including research, information and data gathering, story composition, and regular evaluation of published stories.

218-2 Practical Editing II (3) CSU (C-ID JOUR 131)

LECTURE, 1 HOUR; LABORATORY, 6 HOURS.

Note: This course is eligible to be offered in any DE modality.

Students develop intermediate newspaper writing and editing skills through gathering and producing news content weekly for publication of the campus newspaper, Campus News, and the website, elaccampusnews.com, which are student-run media. Students develop news and other feature stories through written, visual, digital, and other multimedia formats and create a portfolio of student-created and published media projects.

218-3 Practical Editing III (3) CSU

LECTURE, 1 HOUR; LABORATORY, 6 HOURS.

Note: This course is eligible to be offered in any DE modality.

In this course, students develop advanced newspaper writing and editing skills through the publication of the campus newspaper, Campus News. This includes regular evaluation of stories published in Campus News. Editions are evaluated in regularly scheduled class meetings.

218-4 Practical Editing IV (3) CSU

LECTURE, 1 HOUR; LABORATORY, 6 HOURS.

Note: This course is eligible to be offered in any DE modality.

In this course, students develop professional-level newspaper writing and editing skills through the publication of the campus newspaper, Campus News. This includes regular evaluation of stories published in Campus News. Editions are evaluated in regularly scheduled class meetings.

219-1 Techniques for Staff Editors I (1) CSU

LABORATORY, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides campus newspaper editors an introduction to practices and feedback in editorial writing and the analysis of editorial problems. Emphasis is placed on developing newsroom leadership skills and formulating editorial policy.

219-2 Techniques for Staff Editors II (1) CSU

LABORATORY, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

In this course, student editors receive intermediate instruction in editorial writing and analysis of editorial problems. Students survey research methods. Emphasis is placed on developing newsroom leadership skills and formulating editorial policy.

219-3 Techniques for Staff Editors III (1) CSU

LECTURE, 1 HOUR; LABORATORY, 6 HOURS.

Note: This course is eligible to be offered in any DE modality.

In this course, students receive advanced instruction and practice in producing the student newspaper, "Campus News." Real newsroom techniques, practices, and techniques are stressed.

228-1 Beginning Computerized Composition (3)

LECTURE, 1 HOUR; LABORATORY, 6 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course consists of instruction and practice in computerized page layout. The topics presented include editing, processing, setting of text, display types, and copy processing. Proofreading and preparation of materials for publication are also covered.

228-2 Advanced Computerized Composition (3)

LECTURE, 1 HOUR; LABORATORY, 6 HOURS.

Note: This course is eligible to be offered in any DE modality.

This advanced course consists of instruction and practice in computerized page layout. The topics presented include editing, processing, setting of text, display types, and copy processing. Proofreading and preparation of materials for publication are also covered.

185 Directed Study - Journalism (1) CSU

Note: This course is eligible to be offered in any DE modality.

285 Directed Study - Journalism (2) CSU

385 Directed Study - Journalism (3) CSU

CONFERENCE 1 HOUR PER WEEK PER UNIT.

The above courses allow students to pursue Directed Study in Journalism on a contract basis under the direction of a supervising instructor.

CREDIT LIMIT: A MAXIMUM OF 6 UNITS IN DIRECTED STUDY MAY BE TAKEN FOR CREDIT IN ANY ONE DISCIPLINE.

Note: UC does not grant credit for variable topics courses in Journalism because of credit restrictions in this area.

Public Relations (PUB REL)

001 Principles of Public Relations (3) CSU (C-ID JOUR 150)
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course introduces Public Relations as the values-driven management of relationships with groups of people that can influence an organization's success and examines how organizations can ethically and systematically build productive, mutually beneficial relationships with such groups. The course is an introduction into the field, potential careers and highlights key differences between PR, Marketing and Advertising.

Kinesiology Department

C1 SOUTH GYMNASIUM
E9-112 NORTH GYMNASIUM & DEPARTMENT CHAIR'S OFFICE • *(323) 265-8916*

Faculty

Ortiz, Sara, Chair, Professor
Blanco, Erika, Professor
Costello, Lindsay, Professor
Diaz, Juan, Assistant Professor
Godinez, Robert, Athletic Director, Professor
Hines, James, Professor
McBride, Dan, Professor
Mosley Jr., John E., Professor
Owens, Andrea S., Professor
Romero, Kimberly Diana, Assistant Professor
Wong, Ellen, Professor

Adjunct Associate Professors

Acosta, Gilbert
Adame, Alec
Aguiniga, Juan
Aldana, Irene
Angel, Melissa
Benitez-Lopez, Evelyn
Browne, Milton
Carizzi, Michael T.
Casas, Adrian
Cone, Al
Elias, Ed
Espinoza, Marvin
French, Darren
Galvan, Margaret
Gamboa, Ricardo
Green, Adela
Jensen, Karin
Jones, Lorraine
Kaur, Dr. Manjit
Nguy, Qui
Olescyski, Rosalinda
Ramirez, Louis Jr.
Rivas, Ramon
Robles, Arnulfo
Sanchez, Jair A.
Solis, Angel
Soto, Miguel
Stankevitz, Diane
Teper, Lonnie E.
Turner, Bruce
Wakamatsu, Jeannie
Walker, Elliot
Zapata, Carmen
Zepeda, Eva

Educational Programs

SUBJECTS

- Health
- Kinesiology
- Kinesiology Athletics (Intercollegiate Athletics)
- Kinesiology Major
- Recreation

SKILLS CERTIFICATES

- Aquatics Specialist
- Kinesiology Athletic Coach
- Physical Therapy Aide

CERTIFICATES OF ACHIEVEMENT

- Fitness Specialist Certification
- Physical Therapy Aide
- Recreation Specialist
- Yoga Teacher Training

ASSOCIATE DEGREE PROGRAMS

- Physical Education
- Recreation and Leisure Studies
- Kinesiology for Transfer
- Public Health for Transfer

Skills Certificates

The Kinesiology department encourages students seeking to earn any Skills Certificate to complete the requirements for their chosen Skills Certificate within the same academic year.

Aquatics Specialist

The East Los Angeles College Kinesiology Aquatic Specialist Skills Certificate Program will provide an opportunity for students to become certified for employment in the aquatics field. Upon completing the required courses, students will be certified in First Aid/CPR, Lifesaving, and Water Safety Instruction (WSI). It is an aquatic certification for individuals who are seeking a career in aquatics. Specific occupations include lifeguarding, pool management, and teaching aquatic courses.

SUBJECT & NO.	COURSE	UNITS
KIN MAJ 134	Lifeguard Training and Certification	2
KIN MAJ 135	Water Safety Instruction	3
KIN 301-1	Swimming I	1
KIN 301-2*	Swimming II	1
KIN 301-3*	Swimming III	1
	Total	*8*

**This course has a prerequisite.*

Kinesiology Athletics Coach

The East Los Angeles College Kinesiology Athletics Coach Skills Certificate Program will provide an opportunity for students to become certified for employment as high

school (walk-on) coaches, but is appropriate for coaches at various levels. In addition to completing the required courses, students must complete the online certification through the National Federation of State High School Associations (NFHS).

SUBJECT & NO.	COURSE	UNITS
KIN MAJ 100	Introduction to Kinesiology	3
KIN MAJ 103	Introduction to Coaching Athletics	3
HEALTH 054	Adult and Pediatric First Aid, CPR and AED Skills Certification	1
CHOOSE ONE FROM THE FOLLOWING:		
KIN MAJ 106	Sports Ethics	3
OR		
KIN MAJ 109	Women in Sport	3
OR		
KIN MAJ 111	Diversity and Equity in Sport	3
OR		
HEALTH 005	Health Equity	3
	Total	*10*

Physical Therapy Aide

The East Los Angeles College Physical Therapy Aide Skills Certificate Program prepares students with entry-level skills and competencies needed for employment opportunities within the Physical Therapy Aide field. These core courses provide in-depth information on gaining employment as a Physical Therapy Aide in environments such as hospitals, nursing homes, private practices, rehabilitation centers, and sports medicine clinics. Students learn how to prepare treatment areas, transport patients, care for and prevent injuries, first aid and complete administrative tasks. Topics focus on competencies required of Physical Therapy Aides, such as professionalism, diversity and cultural awareness, teamwork, customer service, and safe practice. Completion of this skills certificate leads to the Physical Therapy Certificate of Achievement and provides the first step in making an informed decision regarding the selection of additional programs of study in Physical Therapy.

SUBJECT & NO.	COURSE	UNITS
KIN MAJ 116	Introduction to Exercise Physiology	3
KIN MAJ 125	Introduction to Physical Therapy Aide	3
KIN MAJ 128	Care and Prevention of Athletic Injuries	3
CHOOSE ONE OF THE FOLLOWING COURSES		
HEALTH 012	Safety Education and First Aid	3
HEALTH 049	Basic Life Support (BLS) Skills Certification	1
HEALTH 054	Adult and Pediatric First Aid, CPR and AED Skills Certification	1
	Total	*10-12*

Certificates of Achievement

Fitness Specialist Certification

(Academic Plan E038090D)

The East Los Angeles College Kinesiology Fitness Specialist certificate program provides an opportunity for students to become certified for employment as personal trainers. A personal trainer may specialize in a certain training type, training philosophy, performance type, exercise modality, and/or client population. Personal training accreditation is a process that provides certification of competency as a personal trainer. Upon completing this certificate program at ELAC, students prepare for the following exams: ACSM, ACE, NASM, NSCA, and ISSA.

Program Learning Outcomes:

- Design and demonstrate personalized exercise prescriptions in preparation to be a Certified Personal Trainer.
- Evaluate scientific principles of exercise and physical conditioning, techniques of strength training, and methods appropriate to establishing health behavior.

SUBJECT & NO.	COURSE	UNITS
HEALTH 012	Safety Education and First Aid	3
KIN MAJ 100	Introduction to Kinesiology	3
KIN MAJ 113	Exercise Testing and Prescription	2
KIN MAJ 116	Introduction to Exercise Physiology	3
KIN MAJ 117	Personal Trainer Instructor	3
KIN MAJ 118	Sports Nutrition	2
KIN MAJ 123	Techniques of Strength Training and Group Exercise Instruction	3
KIN MAJ 132*	Kinesiology Internship Experiences - Fitness Specialist	1
CHOOSE TWO ELECTIVES FROM THE FOLLOWING LIST		2
KIN 229	Body Conditioning Skills	1
KIN 247	Pilates for Fitness	1
KIN 248-1	Stretching for Flexibility I	1
KIN 250-1	Weight Training Skills I	1
KIN 301-1	Swimming Skills I	1
KIN 303	Aqua Aerobics	1
KIN 307	Swim and Run	1
KIN 327-1	Lifelong Fitness I	1
KIN 328-1	Bicycle Spinning I	1
KIN 330-1	Cardio Kickboxing 1	1
KIN 334-1	Fitness Walking I	1
KIN 336-1	Zumba Fitness I	1
KIN 338-1	Power Boxing I	1
KIN 339-1	Spin & Sculpt I	1
KIN 346-1	Body Toning I	1
KIN 350-1	Weight Training I	1
	Total	*22*

**This course has a prerequisite.*

Physical Therapy Aide

(Academic Plan E038704D)

The East Los Angeles College Kinesiology Physical Therapy (PT) Aide Certification of Achievement program will provide students with the education, training, and hands on experience needed to enter into a physical therapy field. This certification is an entry level program designed for students interested in entering the field of physical therapy. The physical therapy aide is generally responsible for carrying out the non-technical duties of physical therapy, such as preparing treatment areas, ordering devices and supplies, and transporting patients. Under the direction of a physical therapist or physical therapy assistant, an aide will provide services that help improve mobility, relieve pain, and prevent or limit permanent physical disabilities of patients suffering from injuries or disease. The physical therapy aide may be employed in a variety of settings

including: hospitals, rehabilitation centers, nursing homes, home care agencies, outpatient clinics, community health centers and sports medicine clinics.

Program Learning Outcomes:

- Students who complete the Physical Therapy Aide Certificate of Achievement will exhibit proficiency in core competencies, including the application of best practices, tools, and methodologies relevant to the field.

SUBJECT & NO.	COURSE	UNITS
HEALTH 012	Safety Education and First Aid	3
OR		
HEALTH 054	Adult and Pediatric First Aid, CPR and AED Skills Certification	1
HEALTH 049	Basic Life Support Skills	1
HLTHOCC 062	Skill Set for the Health Care Professional	2
HLTHOCC 063	Basic Medical Terminology, Pathophysiology and Pharmacology for the Health Care Professional	2
HLTHOCC 065	Fundamentals for the Health Care Professional	2.5
KIN MAJ 115	Techniques of Instruction-Strength Training	1.5
KIN MAJ 116	Introduction to Exercise Physiology	3
KIN MAJ 125	Introduction to Physical Therapy Aide	3
KIN MAJ 128	Care and Prevention of Athletic Injuries	3
KIN MAJ 133*	Kinesiology Internship Experience - Physical Therapy Aide	1
	Total	*20-22*

**This course has a prerequisite.*

Recreation Specialist

(Academic Plan E045414D)

The Recreation Specialist Certificate of Achievement program prepares students with essential knowledge and practical skills to embark on entry-level careers in the dynamic recreation industry. This program delivers a well-rounded education in core areas such as recreation management, inclusive leisure programming, and community wellness. Through hands-on experience and exposure to industry best practices, students will learn to design and implement engaging recreational activities tailored to diverse community needs. Graduates will be equipped to make meaningful contributions in roles across parks, community centers, recreational facilities, and other leisure services, fostering wellness and enriching community life.

Program Learning Outcomes:

- Demonstrate a foundational understanding of recreation management, leisure theory, and community wellness principles by effectively designing and organizing recreational activities that meet diverse community needs.
- Develop and implement inclusive recreational programs that accommodate various populations, promoting accessibility, equity, and community engagement within recreation and leisure services.
- Utilize knowledge of safety education and first aid to assess risks and ensure safe environments for participants in various recreational settings, including outdoor and indoor facilities.
- Apply outdoor recreation techniques and principles to facilitate enjoyable and sustainable outdoor experiences, emphasizing environmental awareness and responsible use of natural resources.
- Evaluate the role of leisure in society, recognizing its influence on personal well-being, social dynamics, and community development, and apply this understanding to enhance community-focused recreational programming.

SUBJECT & NO.	COURSE	UNITS
REQUIRED COURSES:		15
RECR 100	Introduction to Recreation and Leisure	3
RECR 131	Outdoor Recreation	3
RECR 132	Recreation and Leisure Services	3
RECR 133	Inclusive Leisure	3
RECR 134	Leisure in Society	3
CHOOSE ONE OF THE FOLLOWING COURSES		3
HEALTH 005	Health Equity	3
HEALTH 011	Principles of Healthful Living	3
HEALTH 012	Safety Education and First Aid	3
HEALTH 013	Drugs, Health, and Society	3
KIN MAJ 106	Sports Ethics	3
KIN MAJ 109	Women in Sport	3
KIN MAJ 110	Sport in Society	3
KIN MAJ 111	Diversity & Equity in Sport	3
KIN MAJ 112	Sports and Cinema	3
	Total	*18*

Yoga Teacher Training

(Academic Plan E045406D)

The Yoga Teacher Training Program (200-hour certification) at East Los Angeles College is designed to meet the standards set by Yoga Alliance, enabling graduates to register as certified yoga teachers (RYT). This program equips students with the expertise to teach yoga safely and effectively across a range of levels and abilities. The curriculum includes in-depth studies in yoga theory, anatomy and physiology, philosophical foundations, class sequencing, personal practice, and yoga history.

Upon completion, graduates are prepared to pursue opportunities in health clubs, wellness centers, spas, yoga/dance studios, or as private yoga instructors. This program also benefits those interested in the broader health and wellness field, imparting skills that promote holistic well-being and improve mental, emotional, and physical health.

Program Learning Outcomes:

- Demonstrate comprehensive knowledge of yoga theory, anatomy, physiology, philosophy, and teaching methodology by integrating foundational concepts into both personal practice and instruction.
- Design and lead safe, effective yoga classes that emphasize anatomical alignment, include appropriate modifications, and are adaptable to students of varying physical abilities and experience levels.

- Analyze the historical and cultural roots of yoga, demonstrating an ethical and respectful approach to teaching that promotes cultural awareness and honors the tradition.
- Apply personal practice experience to build teaching confidence and professionalism, preparing for employment in yoga instruction and related roles in the health, wellness, and fitness industries.

SUBJECT & NO.	COURSE	UNITS
KIN MAJ 102	Introduction to Human Movement Anatomy	4
KIN MAJ 160	Yoga Teaching Techniques and Training	3
KIN MAJ 161	Philosophy of Yoga	3
KIN MAJ 162	Yoga Teaching Methodology and Professional Development	3
KIN MAJ 163*	Yoga Teaching Practicum	3
	Total	*16*

**This course has a prerequisite.*

Associate Degree Programs

Physical Education, Associate in Arts Degree

(Academic Plan E002441C)

This program emphasizes preparation for teaching, or career opportunities in Physical Education, or a number of other fields such as physical therapy, special education, recreation, athletic training, research and for positions in private industry or in public service.

In addition to physical fitness, dance and sports activities, the program includes the study of methods of teaching and coaching; rules, procedures and officiating of sports; history and principles of physical education and its relation to education in general.

Program Learning Outcomes:

- Demonstrate physical fitness concepts, healthy living practices, lifelong wellness, appropriate stress-reduction techniques, sport, dance, and physical skill development.
- Explain the validity of fitness, health and human movement using the scientific method and the relationship between scientific research and established knowledge.
- Identify the importance of lifelong participation in a fitness program as related to overall health and well-being.

SUBJECT & NO.	COURSE	UNITS
COMPLETE EIGHT UNITS FROM THE FOLLOWING		8
ANATOMY 001	Introduction to Human Anatomy	4
AND		
PHYSIOL 001*	Introduction to Human Physiology	4
OR		
BIOLOGY 020*	Human Anatomy and Physiology	8
COMPLETE ONE OF THE FOLLOWING COURSES		3
HEALTH 002	Health and Fitness	3
HEALTH 007	Physical Fitness and Nutrition	3
HEALTH 008	Women's Personal Health	3
OR		
HEALTH 005	Health Equity	3
HEALTH 011	Principles of Healthful Living	3
HEALTH 043	Men's Health	3
COMPLETE THE FOLLOWING COURSES		6
PSYC C1000	Introduction to Psychology	3
SOC 001	Introduction to Sociology	3
COMPLETE FOUR UNITS FROM ANY ACTIVITY COURSES		4
KIN (any)		
KIN ATH 502	Intercollegiate Athletics - Badminton	3
KIN ATH 503	Intercollegiate Athletics - Baseball	3
KIN ATH 504	Intercollegiate Athletics - Basketball	3
KIN ATH 506	Intercollegiate Athletics - Cross Country	3
KIN ATH 508	Intercollegiate Athletics - Football	3
KIN ATH 509	Intercollegiate Athletics - Flag Football	3
KIN ATH 511	Intercollegiate Athletics - Soccer	3
KIN ATH 512	Intercollegiate Athletics - Softball	3
KIN ATH 513	Intercollegiate Athletics - Swimming and Diving	3
KIN ATH 515	Intercollegiate Athletics - Track and Field	3
KIN ATH 516	Intercollegiate Athletics - Volleyball	3
KIN ATH 517	Intercollegiate Athletics - Water Polo	3
KIN ATH 518	Intercollegiate Athletics - Wrestling	3
KIN ATH 552	Intercollegiate Sports - Conditioning and Skills Training	1
KIN ATH 553	Intercollegiate Football - Fitness and Skills Training	1
KIN ATH 556	Intercollegiate Basketball - Fitness and Skills Training	1
KIN ATH 557	Intercollegiate Baseball - Fitness and Skills Training	1
KIN ATH 558	Intercollegiate Soccer - Fitness and Skills Training	1
KIN ATH 563	Intercollegiate Volleyball - Fitness and Skills Training	1
KIN ATH 564	Intercollegiate Softball - Fitness and Skills Training	1
KIN ATH 565	Intercollegiate Badminton - Fitness and Skills Training	1
KIN ATH 571	Intercollegiate Intercollegiate Cheerleading - Fitness and Skills Training	1
DANCETQ (any)		
ELECTIVES: COMPLETE 9 UNITS FROM THE FOLLOWING COURSES		9
HEALTH 012	Safety Education and First Aid	3
HEALTH 013	Drugs, Health, and Society	3
HEALTH 031	Focus on Health: Diabetes	1
HEALTH 049	Basic Life Support (BLS) Skills Certification	1
HEALTH 054	Adult and Pediatric First Aid, CPR, and AED Skills Certification	1
KIN MAJ 100	Introduction to Kinesiology	3
KIN MAJ 102	Introduction to Human Movement Anatomy	4
KIN MAJ 103	Introduction to Coaching Athletics	3
KIN MAJ 106	Sports Ethics	3
KIN MAJ 109	Women in Sport	3
KIN MAJ 110	Sport in Society	3
KIN MAJ 111	Diversity & Equity in Sport	3
KIN MAJ 112	Sports and Cinema	3
KIN MAJ 113	Exercise Testing & Prescription	2
KIN MAJ 114	Techniques of Instruction: Group Fitness	1.5

KIN MAJ 115	Techniques of Instruction: Strength Training	2
KIN MAJ 116	Introduction to Exercise Physiology	3
KIN MAJ 118	Sports Nutrition	2
KIN MAJ 121	Lifespan Motor Development	3
KIN MAJ 122	Health and Physical Activity in Diverse Populations	3
KIN MAJ 125	Introduction to Physical Therapy Aide	3
KIN MAJ 128	Care and Prevention of Athletic Injuries	3
KIN MAJ 129*	Advanced Care and Prevention of Athletic Injuries	3
KIN MAJ 130	Sports Medicine Clinic Practicum	2
KIN MAJ 131	Kinesiology Internship Experience I	2
KIN MAJ 134	Lifeguard Training and Certification	2
KIN MAJ 135	Water Safety Instruction	3
KIN MAJ 160	Yoga Teaching and Training	3
KIN MAJ 161	Philosophy of Yoga	3
KIN MAJ 162	Yoga Teaching Methodology and Professional Development	3
KIN MAJ 163*	Yoga Teaching Practicum	3
STAT C1000	Introduction to Statistics	4
OR		
STAT C1000E	Introduction to Statistics	4
PHYSICS 011	Introductory Physics	4
COMPLETE ADDITIONAL DEGREE-APPLICABLE UNITS, IF NEEDED, TO REACH 60 UNITS.		
LACCD GENERAL EDUCATION PLAN		27
	Total	*60*

Note: 9 units of major courses may be double counted in LACCD General Education Areas 4b, 5, and 7.

**This course has a prerequisite.*

Recreation and Leisure Studies, Associate in Arts Degree

(Academic Plan E043725C)

The Recreation and Leisure Studies AA program provides students with the education, training, and hands-on experience needed to enter the field of recreation, parks, and leisure industries. Students learn basic service industry skills necessary for successful employment in the recreation, leisure, and parks field. This program is designed to meet the needs of students interested in seeking entry-level employment in a wide range of positions within the recreational industry. Career opportunities include recreation attendant, program coordinator, event planner, recreation program leader, corporate wellness, pool manager, camp counselor, theme park attendant, and other related occupations.

Program Learning Outcomes:

- Demonstrate an advanced understanding of recreation management, leisure theory, and community wellness principles by effectively designing and organizing recreational activities that meet diverse community needs.
- Develop and implement inclusive recreational programs that accommodate various populations, promoting accessibility, equity, and community engagement within recreation and leisure services.
- Utilize knowledge of safety education and first aid to assess risks and ensure safe environments for participants in various recreational settings, including outdoor and indoor facilities.
- Apply outdoor recreation techniques and principles to facilitate enjoyable and sustainable outdoor experiences, emphasizing environmental awareness and responsible use of natural resources.
- Evaluate the role of leisure in society, recognizing its influence on personal well-being, social dynamics, and community development, and apply this understanding to enhance community-focused recreational programming..

SUBJECT & NO.	COURSE	UNITS
REQUIRED COURSES:		15
RECR 100	Introduction to Recreation and Leisure	3
RECR 131	Outdoor Recreation	3
RECR 132	Recreation and Leisure Services	3
RECR 133	Inclusive Leisure	3
RECR 134	Leisure in Society	3
CHOOSE ONE HEALTH COURSE ELECTIVE:		3
HEALTH 002	Health and Fitness	3
HEALTH 005	Health Equity	3
HEALTH 007	Physical Fitness and Nutrition	3
HEALTH 008	Women's Personal Health	3
HEALTH 011	Principles of Healthful Living	3
HEALTH 012	Safety Education and First Aid	3
HEALTH 013	Drugs, Health, and Society	3
HEALTH 015	Stress Management Strategy	3
HEALTH 043	Men's Health	3
CHOOSE TWO KIN MAJ COURSE ELECTIVES		5-6
KIN MAJ 100	Introduction to Kinesiology	3
KIN MAJ 102	Introduction to Human Movement Anatomy	4
KIN MAJ 103	Introduction to Coaching Athletics	3
KIN MAJ 106	Sports Ethics	3
KIN MAJ 109	Women in Sport	3
KIN MAJ 110	Sport in Society	3
KIN MAJ 111	Diversity & Equity in Sport	3
KIN MAJ 112	Sports in Cinema	3
KIN MAJ 116	Introduction to Exercise Physiology	3
KIN MAJ 117	Personal Trainer Instructor	3
KIN MAJ 121	Lifespan Motor Development	3
KIN MAJ 122	Health and Physical Activity in Diverse Populations	3
KIN MAJ 134	Lifeguard Training and Certification	2
KIN MAJ 135	Water Safety Instruction	3
TOTAL UNITS FOR MAJOR:		23-24
LACCD GENERAL EDUCATION PLAN		27
COMPLETE ADDITIONAL DEGREE-APPLICABLE UNITS, IF NEEDED, TO REACH 60 UNITS.		
	Total	*60*

Note: 6 units of major courses may be double counted towards LACCD General Education Areas 4b and 7.

Associate in Arts in Kinesiology for Transfer

(Academic Plan E031017G)

Students completing the Associate in Arts in Kinesiology for Transfer Degree will have satisfied the lower division major preparation for bachelor's degrees in similar majors as determined by California State University (CSU) campuses and are guaranteed admission with junior status to the California State University system, although not to a particular campus or major. Students can use the website ADT Search by CSU Campus to find CSU campuses that accept ADT degrees as being similar to their bachelor's degree majors: https://www.calstate.edu/apply/transfer/Pages/associate-degree-for-transfer-major-and-campus-search.aspx.

To earn an Associate Degree for Transfer, students must complete 60 semester units (90 quarter units) of coursework that is transferable to the California State University with an overall GPA of 2.0 or higher, and also complete each of the following requirements:

1. Major/Area of Emphasis: A minimum of 18 semester units (27 quarter units) of coursework, with a C or higher earned in each course or P if taken on a Pass/No Pass basis, as required by the Los Angeles Community College District (LACCD) (Title 5 §55062).
2. General Education: Completion of the California General Education Transfer Curriculum (Cal-GETC) course requirements, with a C or higher earned for each course or P if taken on a Pass/No Pass basis (34 semester/45 quarter units).
3. Residency: A minimum of 12 semester units must be completed within the LACCD (Title 5 §55062).

Program Learning Outcomes:

- Demonstrate physical fitness concepts, healthy living practices, lifelong wellness, appropriate stress reduction techniques, sport, dance, and physical skill development.
- Explain the validity of fitness, health, and human movement using the scientific method and the relationship between scientific research and established knowledge.
- Identify the importance of lifelong participation in a fitness program as related to overall health and well-being.

REQUIRED CORE COURSES

SUBJECT & NO.	COURSE	UNITS
KIN MAJ 100	Introduction to Kinesiology	3
ANATOMY 001	Introduction to Human Anatomy	4
AND		
PHYSIOL 001*	Introduction to Human Physiology	4
OR		
BIOLOGY 020*	Human Anatomy and Physiology	8

Movement-based courses: (minimum 3 units) Select a maximum of one (1) course from any three (3) of the following areas.

AQUATICS

SUBJECT & NO.	COURSE	UNITS
KIN 201	Swimming Skills	1
KIN 301-1	Swimming I	1
KIN 301-2*	Swimming II	1
KIN 303	Aqua Aerobics	1
KIN 307	Swim and Run	1

COMBATIVES

SUBJECT & NO.	COURSE	UNITS
KIN 338-1	Power Boxing I	1
KIN 338-2*	Power Boxing II	1

DANCE

SUBJECT & NO.	COURSE	UNITS
DANCETQ 111	Ballet Techniques I	1
DANCETQ 112*	Ballet Techniques II	1
DANCETQ 121	Jazz Dance Techniques I	1
DANCETQ 122*	Jazz Dance Techniques II	1
DANCETQ 141	Modern Dance Techniques I	1
DANCETQ 142*	Modern Dance Techniques II	1
DANCETQ 171	Hip-Hop Dance Techniques I	1
DANCETQ 172*	Hip-Hop Techniques II	1
DANCETQ 211	Tap Dance Techniques I	1
DANCETQ 212*	Tap Dance Techniques II	1
DANCETQ 321	Social Dance I	1
DANCETQ 322*	Social Dance II	1
DANCETQ 411	Salsa Casino I	1
DANCETQ 412*	Salsa Casino II	1
DANCETQ 421	Mexican Folklorico I	1
DANCETQ 422*	Mexican Folklorico II	1
DANCETQ 570	Conditioning for Dance	1

FITNESS COURSES

SUBJECT & NO.	COURSE	UNITS
DANCETQ 181	Pilates I	1
DANCETQ 182*	Pilates II	1
DANCETQ 221	Yoga Skills I	1
DANCETQ 222*	Yoga Skills II	1
KIN 229	Individual and Dual Activities/Body Conditioning	1
KIN 247	Pilates for Fitness	1
KIN 327-1	Lifelong Fitness I	1
KIN 328-1	Bicycle Spinning I	1
KIN 328-2*	Bicycle Spinning II	1
KIN 330-1	Cardiokickboxing I	1
KIN 330-2*	Cardiokickboxing II	1
KIN 334-1	Fitness Walking I	1
KIN 336-1	Zumba Fitness I	1
KIN 336-2*	Zumba Fitness II	1
KIN 339-1	Sculpt & Spin I	1
KIN 339-2*	Sculpt & Spin II	1
KIN 346-1	Body Toning I	1
KIN 350-1	Weight Training I	1
KIN 350-2*	Weight Training II	1

INDIVIDUAL SPORTS

SUBJECT & NO.	COURSE	UNITS
KIN 366-1	Badminton I	1
KIN 366-2*	Badminton Skills II	1
KIN 371-1	Tennis I	1

TEAM SPORTS

SUBJECT & NO.	COURSE	UNITS
KIN 386-1	Baseball I	1
KIN 386-2*	Baseball II	1

KIN 387-1	Basketball I	1
KIN 387-2*	Basketball II	1
KIN 388	Flag Football	1
KIN 389-1	Soccer I	1
KIN 390-1	Softball I	1
KIN 390-2*	Softball II	1
KIN 391-1	Volleyball I	1
LIST A - SELECT TWO COURSES:		AT LEAST 6 UNITS
BIOLOGY 003	Introduction to Biology	4
CHEM 051	Fundamentals of Chemistry I	5
OR		
CHEM 065	Introductory General Chemistry	4
OR		
CHEM 101*	General Chemistry I	5
HEALTH 011	Principles of Healthful Living	3
HEALTH 012	Safety Education and First Aid	3
STAT C1000	Introduction to Statistics	4
OR		
STAT C1000E	Introduction to Statistics	4
OR		
PSYCH 091	Statistics for the Social and Behavioral Sciences	4
OR		
ECON 020	Statistics for Economics	3
OR		
BUS 015	Business Statistics	3
OR		
SOC 125	Statistics for the Social Sciences	3
PHYSICS 006*	General Physics I	4
OR		
PHYSICS 021*	General Physics I with Calculus	4
OR		
PHYSICS 101*	Physics for Engineers and Scientists I	5
	Subtotal	*20*
COMPLETE ADDITIONAL CSU UNITS, IF NEEDED, TO REACH 60 CSU TRANSFERABLE UNITS		
	Cal-GETC GE Pattern	
	Total	*60*

**This course has a prerequisite.*

Associate in Science in Public Health for Transfer

(Academic Plan E044595H)

(with Life Sciences Department)

Students completing the Associate in Science in Public Health for Transfer Degree will have satisfied the lower division major preparation for bachelor's degrees in similar majors as determined by California State University (CSU) campuses and are guaranteed admission with junior status to the California State University system, although not to a particular campus or major. Students can use the website ADT Search by CSU Campus to find CSU campuses that accept ADT degrees as being similar to their bachelor's degree majors: https://www.calstate.edu/apply/transfer/Pages/associate-degree-for-transfer-major-and-campus-search.aspx.

To earn an Associate Degree for Transfer, students must complete 60 semester units (90 quarter units) of coursework that is transferable to the California State University with an overall GPA of 2.0 or higher, and also complete each of the following requirements:

1. Major/Area of Emphasis: A minimum of 18 semester units (27 quarter units) of coursework, with a C or higher earned in each course or P if taken on a Pass/No Pass basis, as required by the Los Angeles Community College District (LACCD) (Title 5 §55062).
2. General Education: Completion of the California General Education Transfer Curriculum (Cal-GETC) course requirements, with a C or higher earned for each course or P if taken on a Pass/No Pass basis (34 semester/45 quarter units).
3. Residency: A minimum of 12 semester units must be completed within the LACCD (Title 5 §55062).

Program Learning Outcomes:

- Examine the functions of the human body in relation to human health.
- Integrate supporting knowledge in health science and communication.

SUBJECT & NO.	COURSE	UNITS
REQUIRED CORE		13-15
HEALTH 011	Principles of Healthful Living	3
BIOLOGY 051	Introduction to Public Health for Scientists and Health Professionals	3
OR		
HEALTH 101	Introduction to Public Health	3
STAT C1000	Introduction to Statistics	4
OR		
STAT C1000E	Introducton to Statistics	4
OR		
BUS 015	Business Statistics	3
OR		
ECON 020	Statistics for Economics	3
OR		
PSYCH 091	Statistics for the Social and Behavioral Sciences	4
BIOLOGY 003	Introduction to Human Biology	4
OR		
BIOLOGY 006*	General Biology I	5
LIST A - SELECT ONE OF THE FOLLOWING COURSES:		4-5 UNITS
CHEM 065	Introductory General Chemistry	4
CHEM 101*	General Chemistry I	5
ANATOMY 001	Introduction to Human Anatomy	4
PHYSIOL 001*	Introduction to Human Physiology	4
MICRO 020	General Microbiology	4
LIST B - SELECT ONE OF THE FOLLOWING COURSES:		3 UNITS
HEALTH 103	Cultural Competence in Health and Social Services	3
ALD HTH 102	Health and Social Justice	3
SOC 001	Introduction to Sociology	3
SOC 002	American Social Problems	3
LIST C - SELECT ONE OF THE FOLLOWING COURSES:		3 UNITS
HEALTH 013	Drugs, Health, and Society	3
HEALTH 015	Stress Management Strategy	3

HEALTH 008	Women's Personal Health	3
PSYCH 052	Psychological Aspects of Human Sexuality	3
ANTHRO 102	Human Ways of Life: Cultural Anthropology	3
FAM &CS 021	Nutrition	3
PSYC C1000	Introduction to Psychology	3
PSYCH 041	Life-Span Psychology: From Infancy to Old Age	3
COMPLETE ADDITIONAL CSU UNITS, IF NEEDED, TO REACH 60 CSU TRANSFERABLE UNITS		
	Cal-GETC GE Pattern	
	Total	*60*

**This course has a prerequisite.*

Transfer Curriculum

Information regarding lower division major preparation requirements required to transfer to a University of California (UC) or California State University (CSU) campus may be obtained at www.assist.org. For information about independent or out-of-state colleges/universities, please consult with a counselor.

Subjects & Course Descriptions

Health (HEALTH)

Note: One Health course selected from Health 002, 007, 008, or 011 is required of all students seeking an Associate Degree.

(UC Credit Limit: Health 002, 007, 008, 011 combined maximum credit, one course).

002 Health and Fitness (3) UC:CSU

LECTURE, 2 HOURS; LABORATORY: 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course promotes healthy physical and psychological lifestyles, with emphasis on disease prevention, including violence/abuse, nutrition, sexuality, reproduction, drugs, alcohol, tobacco, aging, stress management, and weight control. The physical fitness segment emphasizes individual improvement utilizing aerobic, flexibility, and strengthening activities

Note: This course can be offered in Spanish/Este curso se puede ofrecer en Español.

005 Health Equity (3) UC:CSU Cal-GETC Area 4

LECTURE, 3 HOURS

Note: This course is eligible to be offered in any DE modality.

This course provides an overview of the field of health equity and the determinants that influence health outcomes of diverse populations. Special attention is given to socioeconomic, racial, ethnic, and gender status and their relationships with health disparities and inequities. Students are presented with cultural context, evidence-based models and interventions, and theoretical foundations necessary to eliminate health disparities in their communities and in the United States.

007 Physical Fitness and Nutrition (3) UC:CSU

LECTURE, 3 HOURS.

Note: This course is approved Credit by Exam upon completion of the Certificate of Completion in Nutrition for a Healthy Lifestyle.

Note: This course is eligible to be offered in any DE modality.

This course considers the nature and importance of physical fitness and good nutrition in one's personal and social development. Various types of physical activities are analyzed and evaluated. Appropriate selection of nutritive foods for weight control and ergogenics are covered. Fad diets and food supplements are analyzed.

008 Women's Personal Health (3) UC:CSU (C-ID PH 116)

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course comprehensively reviews important issues related to women of diverse backgrounds. This course covers practical approaches to understanding the health of women in relationship to physiological and psychological aspects of nutrition, mental health, exercise, hygiene, cardiovascular disease, cancer, sexuality, reproduction, drugs, and other diseases common to women.

011 Principles of Healthful Living (3) UC:CSU (C-ID PH 100)

LECTURE, 3 HOURS.

Note: This course is approved for Credit by Exam.

Note: This course is eligible to be offered in any DE modality.

This course develops health knowledge and values with the goal of promoting a high quality of life for each individual. Areas of focus include nutrition, physical fitness, communicable diseases and other major health problems, consumer and environmental health, human sexuality and family life, mental and emotional health, tobacco, alcohol and drugs, aging, death and dying.

Note: This course can be offered in Spanish/Este curso se puede ofrecer en Español.

012 Safety Education and First Aid (3) UC:CSU (C-ID KIN 101)

LECTURE, 3 HOURS.

Note: This course is approved for Credit by Exam upon completion of the Certificate of Completion in Non-Medical In-Home Health Care Aide.

Note: This course is eligible to be offered only as a Hybrid DE course with all certification hours offered in-person.

This course covers the theory and detailed demonstration of first aid care of the injured. Students learn to assess a victim's condition and incorporate proper treatment. Standard first aid, CPR, and AED certification(s) are granted upon successful completion of course requirements.

013 Drugs, Health, and Society (3) UC:CSU (C-ID PH 103)

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course explores the concepts and theories of substance use, misuse, and dependence and its impacts on individuals, families, and communities. Learn about the effects of different substances on the body and mind while examining how cultural, social, and political factors shape these issues. Together, we will examine prevention and treatment strategies that meet the needs of diverse

communities, empowering students to engage with real-world solutions for a healthier, more equitable society. This course will prepare students with tools to better understand the problems of substance use and employ inclusive solutions.

015 Stress Management Strategy (3) CSU (C-ID PH 107)
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course examines and identifies the effects of stress on our society and in particular on the individual. Several systems are explored to achieve an optimal level of health. Students learn to cope with stress as well as change potential stressors that will enrich their lives. This course covers the seven dimensions of health: mental, emotional, social, physical, occupational, spiritual, and environmental as well as examines ways to identify and control stress.

031 Focus on Health: Diabetes (1) CSU
LECTURE, 1 HOUR.
Note: This course is eligible to be offered in any DE modality.
This course covers diabetes mellitus, with emphasis on positive self-care choices. Aspects of current diabetes management are covered: Blood glucose testing, oral hypoglycemics, insulin, exercise, and pregnancy. Also included are the prevention and recognition of diabetes complications affecting eyes, kidneys, nerves, feet, and heart/blood vessels. Hypoglycemia and hyperglycemia are also covered.

043 Men's Health (3) UC:CSU
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course is designed to give students the knowledge and understanding of men's health issues. It studies topics such as domestic abuse and violence, stress, alcoholism, disease transmission and other physical, emotional and social topics related to men's health, fitness, and wellness.

049 Basic Life Support (BLS) Skills Certification (1)
LECTURE, 1 HOUR; LABORATORY, 0.5 HOURS.
Note: This course is eligible to be offered as a Hybrid DE course with all certification hours offered in-person.
This course covers the content of the American Red Cross Basic Life Support (BLS) for Healthcare Providers. Students learn how to provide care for individuals who are experiencing respiratory arrest,cardiac arrest, or airway obstruction. BLS includes psychomotor skills for performing high-quality cardiopulmonary resuscitation for adults, children, and infants, use of an automated external defibrillator (AED), and relief of foreign-body airway obstruction. Upon successful completion of the course, students receive a Basic Life Support (BLS) Healthcare Providers certificate of completion.

054 Adult and Pediatric First Aid, CPR and AED Skills Certification (1) UC:CSU
LECTURE, 1 HOUR; LABORATORY, 0.5 HOUR.
Note: This course is eligible to be offered in any DE modality.
This course will train and prepare students to recognize and care for various emergencies such as environmental injuries and sudden illness, cardiac and breathing emergencies, bleeding, and traumatic injuries for adults, children, and infants. Upon successful completion of the course, students receive an adult and pediatric first aid/CPR/AED certificate of completion.

101 Introduction to Public Health (3)
UC:CSU Cal-GETC Area 4 (C-ID PH 101)
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course presents an overview of the disciplines of community and public health. Topics include the basic concepts and terminologies of public health; an overview of various public health professions and organizations; the study, prevention and control of diseases in the community; the analysis of the social determinants of health; strategies for eliminating disease, illness, and health disparities among various populations; community organizing and health promotion programming; school health promotion; environmental health and safety; and an overview of the healthcare delivery system in the United States. Emphasis is placed on the development of knowledge and preliminary skills to serve as an effective advocate for community and public health.

103 Cultural Competence in Health and Social Services (3) CSU
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course examines the political, social, and theoretical perspectives of diverse populations as they relate to health and social services settings. The impact of health status, lifestyle and behavioral patterns, communication styles, socioeconomic status, personal prejudices, ethnic stereotyping, and cultural beliefs on individual and group access to health and social services will be investigated. Emphasis is placed on developing effective strategies to use with diverse populations as well as evaluating the effectiveness of existing health and social service programs.

Kinesiology (KIN)

(UC Credit Limit: any or all Kinesiology activity courses combined; maximum credit 4 units).

Activity skills instruction includes progressive skills attainment in each particular sport or activity with emphasis on technique, strategy, etiquette, and rules, as well as physical health emphasis and importance of life-long physical well-being. Kinesiology and dance classes present integrated information about physiological, social and psychological understanding of the self through movement. Some activity courses include beginning, intermediate, and advanced levels.

Title 5 changes effective Fall 2013 substantially restrict how many times students can take specific types of classes. Students enrolled in "active participation courses" in Kinesiology, visual arts, or performing arts are limited to four (4) enrollments per "family. Failures and W grades count as enrollments. A family can contain multiple courses, but a student can only take four of them. LACCD courses in, Art, Dance Techniques, Kinesiology, Music, and Theater are all affected. For courses in the Kinesiology department, families have been created as follows:

Kinesiology family names and course numbers:

Aerobics, Circuit Training, and Sport-Specific Strength Training 045, 046, 049, 229, 246-1, 250-1, 250-2, 327-1, 327-2, 327-3, 328-1, 328-2, 328-3, 330-1, 330-2, 330-3, 336-1, 336-2, 338-1, 338-2, 339-1, 339-2, 345, 346-1, 350-1, 350-2

Aquatics 047, 201, 301-1, 301-2, 301-3, 301-4, 303

Court Sports 366-1, 366-2, 371-1, 391-1

Directed Studies 185

Individual Activities 334-1, 371-1

Mind/Body Conditioning .... DANCETQ 181, 182, KIN 247, 248-1, 248-2

Team Sports 051, 386-1, 386-2, 387-1, 387-2, 387-3, 388, 390-1, 390-2, 391-1, 392-1

Track & Field Mixed Activities 307, 334-1

045 Adapted Fitness (1) UC:CSU

LABORATORY, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is designed to meet the needs of students with disabilities who require restricted or modified activities. Individualized exercise programs are performed by students with instruction emphasizing the basic elements of physical fitness and training principles.

046 Adapted Strength Training (1) UC:CSU

LABORATORY, 3 HOURS.

This course is designed to meet the needs of students with disabilities who require restricted or modified activities. Individualized exercise programs are performed by students with instructional emphasis placed on strength training principles and techniques.

047 Adapted Swimming and Hydroexercise (1) UC:CSU

LABORATORY, 3 HOURS.

This course meets the needs of students with disabilities requiring restricted or modified activities. Individualized exercise programs focus on basic swimming and water safety skills. Hydroexercise programs emphasize physical fitness, buoyancy, and hydrodynamic resistance principles.

049 Adapted Cardiovascular Fitness (1) UC:CSU

LABORATORY, 3 HOURS.

This course meets the needs of students with disabilities who can benefit from individualized cardiovascular endurance training. Development of cardiovascular endurance through the use of bicycle ergometers is the major focus of the course.

051 Adapted Sports and Games (1) UC:CSU

LABORATORY, 3 HOURS.

This course is designed to meet the needs of students with disabilities to develop gross motor skills and to facilitate participation in life-long activities. Activities are designed to enhance fitness, self-esteem, and social interaction. The main focus of the class is skill development. Sports may include but not limited to: Basketball, flag football, over the line, lacrosse, and bowling. Students with disabilities must provide a physician's prescription for exercises.

201 Swimming Skills (1) UC:CSU

LABORATORY, 2 HOURS.

This course enables students to gain awareness of the importance of proper swimming techniques/postural alignment, including progressive learning skills; such as water exploration, primary skills, stroke readiness, stroke development, stroke refinement, skill proficiency, and advanced skills in accordance with the seven levels of the American Red Cross. Nutrition and concepts of fitness are also covered. This course covers skills and knowledge in a logical progression for aquatic skill development in accordance with the American Red Cross Swimming and Water Safety course requirements. Students develop cardiovascular fitness through swimming.

229 Body Conditioning Skills (1) UC:CSU

LABORATORY, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides students with the opportunity to participate in a variety of vigorous exercises for increasing cardiovascular fitness, muscular strength, and flexibility.

247 Pilates for Fitness (1) UC:CSU

LABORATORY, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course focuses on precision alignment, core strength, and building an awareness of the body. Pilates involves a Kinesthetic awareness through a series of floor exercises, optimizing a postural alignment and muscular balance to enable maximum range of movement for body strength and flexibility. Appropriate modifications for specific fitness levels are considered. This class is easy to follow and includes instruction and understanding of Pilates methods and exercises utilizing safe and popular Pilates exercises.

248-1 Stretching for Flexibility - 1 (1) UC:CSU

LABORATORY, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

In this course, students participate in basic stretching techniques to improve overall flexibility including active and passive stretching and myofascial release training. Emphasis is placed upon flexibility, balance, breathing techniques, spatial awareness, and safety during stretching. Technique modifications to account for physical limitations are emphasized. A brief examination of the evolution of the various forms of stretching reflecting cultural differences and diversity, human anatomy, nutrition, and wellness concepts related to overall fitness, age, and gender are also addressed.

248-2 Stretching for Flexibility II (1) UC:CSU

Prerequisite: Kinesiology 248-1.

LABORATORY, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

In this course, students participate in intermediate stretching techniques to improve overall flexibility including active and passive stretching and myofascial release training. Emphasis is placed upon flexibility, balance, breathing techniques, spatial awareness, and safety during stretching. Technique modifications to account for physical limitations are emphasized. A brief examination of the evolution of the various forms of stretching

reflecting cultural differences and diversity, human anatomy, nutrition, and wellness concepts related to overall fitness, age, and gender are also addressed.

250-1 Weight Training Skills I (1) CSU

LABORATORY, 2 HOURS.

This course introduces the basic principles and techniques of weight training. Students learn proper lifting form, safety protocols, and develop an individualized weight training program. This course focuses on building strength, muscular endurance, and overall fitness.

250-2 Weight Training Skills II (1) CSU

Prerequisite: *Kinesiology 250-1.*

LABORATORY, 2 HOURS.

This course expands on foundational weight training principles, introducing more advanced techniques tailored for intermediate lifters. Students explore intermediate training methods, periodization strategies, and the customization of workout programs. Emphasis will be placed on developing strength, hypertrophy, and muscular endurance, while maintaining a strong focus on proper form, safety, and effective recovery strategies.

301-1 Swimming Skills I (1) UC:CSU

LABORATORY, 3 HOURS.

This course introduces students to basic aquatic skills, such as floating, kicking, and gliding, and incorporates the development, practice, and theory of basic swimming strokes. The course emphasizes the development of basic water safety techniques to assure confidence and mobility in aquatic activities and to help create confidence in the water, as well as an evaluation of physical fitness.

301-2 Swimming Skills II (1) UC:CSU

Prerequisite: *Kinesiology 301-1.*

LABORATORY, 3 HOURS.

This course covers intermediate techniques of swimming, terminology, and fluid mechanics in water. Swimming strokes include freestyle, backstroke, breaststroke, and butterfly. Racing starts, flip turns, dives, and touch turns are introduced on a beginning level. Interval training concepts are introduced to build endurance. Indoor and outdoor water safety is reviewed in this course.

301-3 Swimming Skills III (1) UC:CSU

Prerequisite: *Kinesiology 301-2.*

LABORATORY, 3 HOURS.

This course covers advanced techniques of swimming, terminology, and fluid mechanics in water. Swimming strokes include front crawl, back crawl, breaststroke, and butterfly. Racing starts, flip turns, dives, and touch turns are introduced on an advanced level. Advanced principles of training include interval training concepts, increase yardage and advanced breathing techniques to build endurance. Indoor and outdoor water safety is reviewed in this course.

301-4 Swimming Skills IV (1) UC:CSU

Prerequisite: *Kinesiology 301-3.*

LABORATORY, 3 HOURS.

This course helps prepare swimmers for the physical requirements of Advanced Life Saving and Water Safety instructor. Advanced techniques of swimming, terminology, and fluid mechanics in water are covered in this course. Swimming strokes include front crawl, back crawl, breaststroke, sidestroke, and butterfly. Racing starts, flip turns, dives, and touch turns are introduced on an advanced level. Advanced principles of training include: Interval training concepts, increased yardage, and advance breathing techniques to build endurance. Indoor and outdoor water safety is reviewed in this course.

303 Aqua Aerobics (1) UC:CSU

LABORATORY, 3 HOURS.

This fitness conditioning class consists of a series of exercises and aerobic dance steps in conjunction with stretching and body dynamics to help promote cardiovascular and muscular fitness.

307 Swim and Run (1) UC:CSU

LABORATORY, 3 HOURS.

This course develops cardiovascular conditioning and fitness through running and swimming laps. It enables students to gain awareness of the importance of proper running techniques/postural alignment, including progressive resistance training and conditioning for the purpose of training for a triathlon. Nutrition and concepts of fitness are also covered.

327-1 Lifelong Fitness I (1) UC:CSU

LABORATORY, 3 HOURS.

Note: *This course is eligible to be offered in any DE modality.*

This course develops and encourages positive attitudes and habits with regards to cardiovascular efficiency, body composition, flexibility, muscular strength, and muscular endurance to achieve lifelong fitness. The students rotate through a series of weight training, core, and cardiovascular exercises in both anaerobic and aerobic training methods. Each student upon entry, is screened and assessed using a variety of physical fitness measuring techniques. The screening and assessment process is then repeated at the conclusion of the semester. This class also gives students the tools to achieve lifelong fitness and the techniques and knowledge to better prevent heart disease and diabetes.

327-2 Lifelong Fitness II (1) UC:CSU

Prerequisite: *Kinesiology 327-1.*

LABORATORY, 3 HOURS.

This course covers the intermediate principles that encourage positive attitudes and habits with regard to cardiovascular efficiency, body composition, flexibility, muscular strength, and muscular endurance to achieve lifelong fitness. The students rotate through a series of weight training, core, and cardiovascular exercises in both anaerobic and aerobic training methods. Each student upon entry, is screened and assessed using a variety of physical fitness measuring techniques. The screening and assessment process is then repeated at the conclusion of the semester. This class also gives students the tools to achieve lifelong fitness and the techniques and knowledge to better prevent heart disease and diabetes.

327-3 Lifelong Fitness III (1) UC:CSU

Prerequisite: *Kinesiology 327-2.*

LABORATORY, 3 HOURS.

This course covers advanced principles that encourage positive attitudes and habits with regard to cardiovascular

efficiency, body composition, flexibility, muscular strength, and muscular endurance to achieve lifelong fitness. The students rotate through a series of weight training, core, and cardiovascular exercises in both anaerobic and aerobic training methods. Each student upon entry, is screened and assessed using a variety of physical fitness measuring techniques. The screening and assessment process is then repeated at the conclusion of the semester. This class also gives students the tools to achieve lifelong fitness and the techniques and knowledge to better prevent heart disease and diabetes.

328-1 Bicycle Spinning I (1) UC:CSU

LABORATORY, 3 HOURS.

This course develops and improves both cardiovascular endurance and leg strength through stationary bike workouts. Intensity of workouts vary. Resting and target heart rates are used to monitor improvements in the students' cardiovascular system.

328-2 Bicycle Spinning II (1) UC:CSU

Prerequisite: *Kinesiology 328-1.*

LABORATORY, 3 HOURS.

This course covers the intermediate principles designed to build on basic techniques from Bicycle Spinning I. Intervals, rolling hills, sprints, climbs, runs, and jumps challenges students to improve their cardiovascular system, help build leg strength, burn calories, and increase endurance.

328-3 Bicycle Spinning III (1) UC:CSU

Prerequisite: *Kinesiology 328-2.*

LABORATORY, 3 HOURS.

This course covers the advanced principles designed to build upon intermediate techniques from Bicycle Spinning II. Students participate in a variety of advanced rhythmic drills involving variable speed and resistance simulating rolling hills, sprints, climbs, runs, and jumps. Using high intensity interval training students improve their cardiovascular fitness, build muscular strength and endurance, and increase their resistance to fatigue.

330-1 Cardio Kickboxing I (1) UC:CSU

LABORATORY, 3 HOURS.

Note: *This course is eligible to be offered in any DE modality.*

This course is designed to introduce the areas of cardiovascular efficiency by using basic kickboxing techniques. Students participate in low intensity kickboxing movements and work towards increasing fitness levels. It emphasizes proper alignment, execution, and timing of slower-paced movements from kickboxing, boxing, and aerobic dance.

330-2 Cardio Kickboxing II (1) UC:CSU

Prerequisite: *Kinesiology 330-1.*

LABORATORY, 3 HOURS.

Note: *This course is eligible to be offered in any DE modality.*

This is the second level intermediate non-contact activity course designed to build on basic kicking and punching techniques from Cardio Kickboxing I. New techniques and combinations are added to improve overall fitness including: Cardiorespiratory endurance, muscular strength and endurance, flexibility, body composition, aerobic dance, kickboxing, boxing, and execution.

330-3 Cardio Kickboxing III (1) UC:CSU

Prerequisite: *Kinesiology 330-2.*

LABORATORY, 3 HOURS.

Note: *This course is eligible to be offered in any DE modality.*

This course covers the advanced principles designed to build on intermediate techniques from Cardio Kickboxing II. Knee and elbow strikes, kicking, punching, and defense positions to challenge students to improve their cardiovascular system, help build upper and lower body muscular strength, aid in calorie expenditure, and overall endurance. This is a non-contact activity course.

334-1 Fitness Walking I (1) UC:CSU

LABORATORY, 3 HOURS.

Note: *This course is eligible to be offered in any DE modality.*

In this course, students focus on achieving cardiovascular fitness and a healthy lifestyle through walking. Topics include basic fitness walking principles, proper technique, shoe selection, posture, gait, walking styles, flexibility, clothing, safety limitations, assessing fitness level, and the physical health benefits from walking.

336-1 Zumba Fitness I (1) UC:CSU

LABORATORY, 3 HOURS.

Note: *This course is eligible to be offered in any DE modality.*

This course enables the student to participate in basic Zumba group exercise that combines a fusion of high energy Latin and International music with unique moves and combinations. Zumba integrates some of the basic principles of aerobic, interval, and effective fitness resistance training to maximize caloric output, cardiovascular benefits, and total body toning. Zumba provides a non-intimidating opportunity for non-dancers to participate in a group aerobic class.

336-2 Zumba Fitness II (1) UC:CSU

Prerequisite: *Kinesiology 336-1.*

LABORATORY, 3 HOURS.

Note: *This course is eligible to be offered in any DE modality.*

This course enables the student to participate in intermediate Zumba group exercise that combines a fusion of high energy Latin and International music with unique moves and combinations. Zumba integrates principles of aerobic, interval, and effective fitness resistance training to maximize caloric output, cardiovascular benefits, and total body toning. Zumba provides a non-intimidating opportunity for non-dancers to participate in a group aerobic class.

338-1 Power Boxing I (1) UC:CSU

LABORATORY, 3 HOURS.

This beginning course is a high-intensity, full body workout that targets all of the major muscle groups. Training exercises are taught in intervals combining basic boxing combinations using punch pads, cardiovascular drills, along with body weight exercises. Students train individually, with a partner, and in a group setting.

338-2 Power Boxing II (1) UC:CSU

Prerequisite: *Kinesiology 338-1.*

LABORATORY, 3 HOURS.

This intermediate course is a high-intensity, full body workout that is designed to build on basic boxing

techniques from Power Boxing 1. New training exercises are taught in intervals combining intermediate boxing combinations using punch pads, high intensity cardiovascular drills, along with intermediate body weight exercises. New techniques and combinations are added to improve overall fitness. Students train individually, with a partner, and in a group setting.

339-1 Spin & Sculpt I (1) UC:CSU

LABORATORY, 3 HOURS.

This course combines Indoor Cycling (AKA 'Bicycle Spinning') using the stationary bike with off-the-bike exercises for a full body workout. Students ride along to upbeat music as they burn a substantial amount of calories, lengthen and strengthen muscles, build core stability, tone biceps and triceps, and improve their cardiovascular health.

339-2 Spin & Sculpt II (1) UC:CSU
Prerequisite: *Kinesiology 339-1.*

LABORATORY, 3 HOURS.

This course covers the intermediate principles designed to build on basic techniques from Spin and Sculpt I. Intervals, rolling hills, sprints, climbs, runs, and jumps challenges students to improve their cardiovascular system, help build leg strength, aid in calorie expenditure, and increase endurance. Students participate in a variety of resistance training exercises using free weights and resistance bands off-the-bike to build muscular strength and endurance of most major muscle groups.

346-1 Body Toning I (1) UC:CSU

LABORATORY, 3 HOURS.

Note: *This course is eligible to be offered in any DE modality.*

This beginning body toning course enables students to gain awareness of the importance of exercise, including progressive resistance training, aerobic body conditioning and endurance training for the purpose of body shaping and toning muscles. In addition, students are challenged to understand and apply basic fitness principles, basic anatomy and physiology, the prevention of training injuries, as well as nutrition for fitness.

350-1 Weight Training I (1) UC:CSU

LABORATORY, 3 HOURS.

This course covers the basic principles of weight training. It develops a general program of progressive resistance exercises with adaptation and implication for the individual student. Attention is given to terminology, use of equipment, safety precautions, nutrition and weight control, and introductory factors of muscular anatomy and physiology.

350-2 Weight Training II (1) UC:CSU
Prerequisite: *Kinesiology 350-1.*

LABORATORY, 3 HOURS.

This course covers the intermediate principles of weight training for men and women. It develops a general program of progressive resistance exercises with adaptation and implication for the individual student. Attention is given to terminology, use of equipment, safety precautions, program development, fitness assessment, heavy rope training, care and prevention of injury, nutrition for fitness, steroid use, anatomy and physiology.

366-1 Badminton Skills I (1) UC:CSU

LABORATORY, 3 HOURS.

Students learn the basic fundamental skills and knowledge necessary to play badminton such as the serve, forehand, backhand, clear, drop, and smash shots. Also covered are singles and doubles strategy, along with the history of badminton, basic terminology, rules, and scoring. Safety and selection of equipment are included.

366-2 Badminton Skills II (1) UC:CSU
Prerequisite: *Kinesiology 366-1.*

LABORATORY, 3 HOURS.

In this course, students learn intermediate skills and knowledge necessary to play badminton such as cross court, down the line and reverse cross-court clears; at the net, from the back court, and from the mid-court drops; and forehand and backhand service. The course also covers offensive and defensive techniques of the smash as well as training drills, agility, endurance, and court coverage for competitive play.

371-1 Tennis I (1) UC:CSU

LABORATORY, 3 HOURS.

This class is designed to teach the basic fundamental skills and knowledge necessary to play tennis such as the forehand, backhand, serve and volley, both in singles and doubles play. This course also introduces the selection and care of equipment, rules, proper etiquette, terminology, positioning and strategies of the game, and the components of fitness.

386-1 Baseball I (1) UC:CSU

LABORATORY, 3 HOURS.

This course introduces basic drills to create beginning skills, and understanding of terminology, and rules of baseball. Drills, safety, and repetition are the primary focus in the areas of throwing, catching, and baserunning.

386-2 Baseball II (1) UC:CSU
Prerequisite: *Kinesiology 386-1.*

LABORATORY, 3 HOURS.

This course is a second-level baseball class that gives instruction on intermediate baseball skills, techniques, rules, and game strategies. Students are required to compete in scrimmage situations against local community college teams. This course is designed for prospective intercollegiate baseball players.

387-1 Basketball I (1) UC:CSU

LABORATORY, 3 HOURS.

This course is designed to teach basic basketball skills. It not only emphasizes fundamental basketball skills such as dribbling, passing, and shooting but it also includes the selection and care of equipment, rules, offense and defensive strategy, etiquette, terminology, and the components of fitness.

387-2 Basketball II (1) CSU
Prerequisite: *Kinesiology 387-1*

LABORATORY, 3 HOURS.

In this course, students practice, at an intermediate level, the fundamental skills of basketball (dribbling, shooting, rebounding, and passing) and improve their ability

to perform these skills under game conditions. They learn how to be contributing team members on offense and defense by setting screens, playing various zone defenses, and running a half-court press.

387-3 Basketball III (1) CSU
Prerequisite: Kinesiology 387-2
LABORATORY, 3 HOURS.
In this course, students practice, at an advanced level, the fundamental skills of basketball (dribbling, shooting, rebounding, and passing) and improve their ability to perform these skills under game conditions. They review how to be contributing team members on offense and defense by setting screens, playing various zone defenses, and running a half-court press.

388 Flag Football (1) UC:CSU
LABORATORY, 3 HOURS.
This course is designed to provide weekly participation in vigorous physical activity involving group work in flag football techniques, terminology, rules, and regulations.

389-1 Soccer I (1) UC:CSU
LABORATORY, 3 HOURS.
This course is designed to teach students the basic soccer skills of passing, dribbling, shooting, and goalkeeping. The course also introduces basic theories of individual and team offense and defense, as well as the Laws of the Game, proper etiquette, terminology, and the components of fitness. Students learn proper soccer techniques with practice skills and feedback.

390-1 Softball I (1) UC:CSU
LABORATORY, 3 HOURS.
This course introduces basic softball drills to create fundamentals, game terminology, and introduce the rules of softball. Drills, safety, and repetition are the primary focus in the areas of throwing, catching, and base running. Skill assessments and a written final exam serve to evaluate student achievement.

390-2 Softball II (1) UC:CSU
Prerequisite: Kinesiology 390-1
LABORATORY, 3 HOURS.
This course is a second-level softball class that gives instruction on advanced softball skills, techniques, rules, and game strategies. Students are required to compete in scrimmage situations against local junior college teams. This course is designed for prospective intercollegiate softball players.

391-1 Volleyball I (1) UC:CSU
LABORATORY, 3 HOURS.
This course in introductory volleyball is designed to teach the basic volleyball skills of passing, setting, spiking, serving, and blocking. The course introduces individual and team offense and defense systems, as well as the rules, etiquette, terminology, and strategies for volleyball.

392-1 Futsal 1 (1) UC:CSU
LABORATORY, 3 HOURS.
This course is designed for beginners. Students learn the basic skills associated with the game of futsal, including passing, shooting, dribbling, and heading. This course also introduces basic strategies and tactics of the game, along with the Laws of the Game, key terminology, and related components of fitness. Students learn proper futsal techniques through practices, scrimmages, and feedback.

185 Directed Study - Kinesiology (1) CSU
CONFERENCE 1 HOUR PER WEEK PER UNIT.
This course allows a student to improve fitness skills, and/or practice a specific activitiy independently with the guidance of his or her instructor. The student signs a contract which specified the exact expectation of the instructor for the student.

CREDIT LIMIT: A MAXIMUM OF 6 UNITS IN DIRECTED STUDY MAY BE TAKEN FOR CREDIT IN ANY ONE DISCIPLINE.
Note: UC does not grant credit for variable topics courses in Kinesiology because of credit restrictions in this area.

Kinesiology Athletics (Intercollegiate Athletics) (KIN ATH)

Note: Passing grade in 12 units is required for eligibility.
Note: Passing grade in 24 units is required for second-year competition eligibility.
Courses listed below provide the opportunity to participate in intercollegiate athletics, involving varsity competition in a recognized intercollegiate Conference and in state competition when appropriate. Participation in intercollegiate sports requires concurrent enrollment in not less than 12 units of college work and a minimum of a 2.0 GPA.

502 Intercollegiate Athletics - Badminton (3) UC:CSU RPT3
LABORATORY, 10 HOURS.
This course offers instruction in the intermediate and advanced techniques of badminton. The opportunity to learn strategies and the finer points of doubles and singles play is provided. Rigorous physical conditioning skills, practice and intercollegiate competition is a part of the course activities.

503 Intercollegiate Athletics - Baseball (3) UC:CSU RPT3
LABORATORY, 10 HOURS.
This course is for the intercollegiate baseball team. It offers advanced baseball skills and techniques. It provides an opportunity to learn the fine skills and strategies needed to compete at the collegiate level. The course also provides additional exposure to students interested in articulating to four-year colleges or professional baseball programs.

504 Intercollegiate Athletics - Basketball (3) UC:CSU RPT3
LABORATORY, 10 HOURS.
This is the intercollegiate basketball team course. This course is designed to develop individual and team skills in basketball so that the student can compete on the intercollegiate level. Basketball theory, strategies, offense, defense, ball-handling skills and playing experience are emphasized. This course requires intercollegiate basketball competition.

506 Intercollegiate Athletics - Cross Country (3) UC:CSU RPT3

LABORATORY, 10 HOURS.

This is the intercollegiate cross country team course. It includes endurance workouts, speed training, hill training, and weight training. Nutritional concepts are discussed, as well as psychological preparation. This course requires the student athletes to compete as a member of the cross country team.

508 Intercollegiate Athletics - Football (3) UC:CSU RPT3

LABORATORY, 10 HOURS.

This course offers instruction in the intermediate and advanced techniques of football. The opportunity to learn strategies and the finer points of offensive and defensive play is provided. Rigorous physical conditioning skills, practice and intercollegiate competition is a part of the course activities.

509 Intercollegiate Athletics - Flag Football (3) CSU RPT3

LABORATORY, 10 HOURS.

This course is the intercollegiate flag football team course. It includes advanced flag football skills for blocking, kicking, carrying, and passing the ball, and offensive and defensive strategies. The course includes components of fitness requiring running, cardiovascular endurance, agility, strength training, and balance. The class includes the study of flag football strategies for offense, defense, and special teams including video study of technique and opponent strategies while participating as a member of the intercollegiate flag football team.

511 Intercollegiate Athletics - Soccer (3) UC:CSU RPT3

LABORATORY, 10 HOURS.

This course concentrates on the theory, techniques, and practice of intercollegiate soccer. Conditioning and preparing for intercollegiate competition will assist in the development of advanced play skills and knowledge of soccer.

512 Intercollegiate Athletics - Softball (3) UC:CSU RPT3

LABORATORY, 10 HOURS.

This course offers instruction in the intermediate and advanced techniques of softball. The opportunity to learn strategies and the finer points of offensive and defensive play is provided. Rigorous physical conditioning skills, practice and intercollegiate competition is a part of the course activities.

513 Intercollegiate Athletics - Swimming and Diving (3) UC:CSU RPT3

LABORATORY, 10 HOURS.

Intercollegiate Athletic competitive swimming and diving team course for eligible athletes. Instruction, demonstration and practice of fundamental and advanced swimming and diving techniques, including starts, turns, stroke technique, breathing, interval training and intercollegiate competition.

515 Intercollegiate Athletics - Track and Field (3) UC:CSU RPT3

LABORATORY, 10 HOURS.

This course includes the theory, technique, and practice of intercollegiate track and field competition. Conditioning, event techniques, and preparing for competition in regularly scheduled track meets are emphasized.

516 Intercollegiate Athletics - Volleyball (3) UC:CSU RPT3

LABORATORY, 10 HOURS.

This course is the intercollegiate volleyball team course. In this course, students learn fundamental, intermediate, and advanced principles, theories, and skills of volleyball and practice volleyball skills, including setting, spiking, passing, and offensive and defensive strategies while participating in intercollegiate competition.

517 Intercollegiate Athletics - Water Polo (3) UC:CSU RPT3

LABORATORY, 10 HOURS.

This course is designated for the Intercollegiate Water Polo team and requires participation in intercollegiate water polo games as a member of the college team. The course covers fundamental and advanced principles/theories of water polo techniques, including instruction, demonstration, and practice of swimming, eggbeater kick, offense, defense, counter attack, and man up and man down situations as well as strategies and game play.

518 Intercollegiate Athletics - Wrestling (3) UC:CSU RPT3

LABORATORY, 10 HOURS.

This course is the intercollegiate wrestling course. The course offers instruction in intermediate and advanced techniques of wrestling and the opportunity to learn strategies and the finer points of wrestling. Rigorous physical conditioning skills, practice, and participation in intercollegiate competition are part of the course activities.

551 Intercollegiate Football - Offensive Techniques (1) UC:CSU RPT3

LABORATORY, 3 HOURS.

This course is designed for the student-athlete and provides knowledge specifically for offensive techniques for football with emphasis on offensive skills, fundamentals, data input, and offensive philosophy. The student also learns new rules and strategic plays necessary for competition at advanced levels.

552 Intercollegiate Sports - Conditioning & Skills Training (1) UC:CSU RPT3

LABORATORY, 3 HOURS.

This course is designed for the student athlete. The following areas are emphasized: The analysis and training of athletic skills, the analysis of offensive and defensive systems, physical conditioning, strength training, and aerobic conditioning.

553 Intercollegiate Football - Fitness & Skills Training (1) UC:CSU RPT3

LABORATORY, 3 HOURS.

This course is designed for the student athlete and provides an advanced strength and conditioning program specific to football with emphasis on skills, fundamentals,

injury prevention, and safety. The student also learns new rules and strategic plays necessary for competition at advanced levels.

556 Intercollegiate Basketball - Fitness & Skills Training (1) UC:CSU RPT3

LABORATORY, 3 HOURS.

This course is designed for the student athlete and provides an advanced strength and conditioning program specific to basketball with emphasis on skills, fundamentals, injury prevention, and safety. The student also learns strategic play necessary for competition at advanced levels.

557 Intercollegiate Baseball - Fitness & Skills Training (1) US:CSU RPT3

LABORATORY, 3 HOURS.

This course is designed for the student athlete and provides an advanced strength and conditioning program specific to baseball, emphasizing injury prevention and safety. The goal of this class is to improve general fitness and strength and to increase explosiveness and speed. The student athlete also learns strategic plays necessary for competition at advanced levels.

558 Intercollegiate Soccer - Fitness & Skills Training (1) UC:CSU RPT3

LABORATORY, 3 HOURS.

This course is designed for the student athlete and provides an advanced strength and conditioning program specific to soccer with emphasis on skills, fundamentals, injury prevention, and safety. The student also learns strategic play necessary for competition at advanced levels.

563 Intercollegiate Volleyball - Fitness & Skills Training (1) UC:CSU RPT3

LABORATORY, 3 HOURS.

This course is designed to provide focused strength and conditioning exercises necessary to compete at an advanced level of volleyball competition and to emphasize safety and injury prevention. New rules and movement for volleyball are presented. Cardiovascular endurance, muscular strength, and flexibility are achieved through plyometric, isometric, and power exercises.

564 Intercollegiate Softball - Fitness & Skills Training (1) UC:CSU RPT3

LABORATORY, 3 HOURS.

This course is designed for the student athlete and provides an advanced strength and conditioning program specific to softball, emphasizing injury prevention and safety. The goal of this class is to improve general fitness and strength and to increase explosiveness and speed. The student also learns strategic plays necessary for competition at advanced levels.

565 Intercollegiate Badminton - Fitness & Skills Training (1) UC:CSU RPT3

LABORATORY, 3 HOURS.

This course is designed for the out of season badminton student-athlete. This course provides an advanced strength and conditioning program specific to badminton with emphasis on skills, fundamentals, injury prevention and safety. The student also learns intense strategic plays necessary for competition at advanced levels.

571 Intercollegiate Cheerleading - Fitness & Skills Training (1) UC:CSU RPT3

LABORATORY, 3 HOURS.

This course is designed for members of the ELAC cheerleading team and develops knowledge and provides skills to condition the body for cheer. In addition to exploring various conditioning programs, it offers an opportunity to enhance cheerleading techniques.

Kinesiology Major (KIN MAJ)

CLASSES OPEN TO ALL STUDENTS AS WELL AS PHYSICAL EDUCATION MAJORS.

100 Introduction to Kinesiology (3) UC:CSU (C-ID KIN 100)

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course surveys the significance of Physical Education in school programs, analyzes established standards of professional ethics, and reviews personal interests and qualifications necessary for successful leadership in this field. Emphasis is placed on career opportunities, history, philosophy, current trends, and curriculum development.

102 Introduction to Human Movement Anatomy (4) CSU

LECTURE, 3 HOURS; LABORATORY, 3 HOURS.

Note: This course is eligible to be offered as a Hybrid DE course with all activity hours offered in-person.

This course examines the various structures and mechanics of human movement anatomy including bones, joints, muscles, connective tissues, nerves and the blood vessels that supply the tissues that are essential for human movement.

103 Introduction to Coaching Athletics (3) UC:CSU *(UC Credit Limit: 8 units Maximum from KIN MAJ 103, 104, 128, AND 129).*

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course presents a comprehensive study of the organization and techniques of coaching athletic activities. Topics include facilities, management, budget, coaching techniques, philosophies, and administration.

106 Sports Ethics (3) UC:CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course explores the ethical challenges in sports by examining how cultures, history, and belief systems shape ideas of fairness, competition, and sportsmanship. Learn how literature and religion have influenced sports values while examining how sports serve as platforms for social justice and cultural identity. Together, we examine the ethical principles that guide decision-making in sports today and discuss real-world case studies used to evaluate the ethical responsibilities of athletes, fans, and sports organizations.

109 Women in Sport (3) UC:CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides students with a chronological history, analysis and interpretation of people, events, and issues that affect women in sports. Physiological, sociological, and psychological aspects of female athletes, as related to all areas of sports, are covered. Students gain an understanding of the significant events of women in athletics from the past to the present and how their significance determines the future of women in sports.

110 Sport in Society (3) UC:CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course explores the perceptions and experiences of how sport and exercise culture intersect with the power structures, institutions, and social processes that shape modern society. Learn about how media, politics, education, and economics influence the relationship between physical activity and society. Together, we will examine how race, gender, sexual orientation, social class, and ability shape individual identities and experiences in sport and exercise. This course prepares students with the knowledge and tools to understand and navigate the complex dynamics of sport and exercise culture through a lens that promotes cultural inclusivity and social justice.

111 Diversity & Equity in Sport (3) UC: CSU Cal-GETC Area 4

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides students with foundational knowledge of diversity, equity, and inclusion within sport organizations. Topics include forms of diversity that affect the sport industry, including disability, social class and economic status, ethnicity and race, political affiliation and influence, age, gender and gender identity, and religion. Discussions include assessing organizational climate, planning strategically, implementing best practices, and using sport as a platform for social change.

112 Sports and Cinema (3) UC:CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course explores and analyzes how sports and movement are portrayed in films and documentaries from cultural, ethical, and philosophical viewpoints that shape our world. Learn about historical stories and modern films that represent identity, power, social justice, the human body and human condition, and how they reflect or challenge societal norms across different communities and experiences. This course empowers students to engage with themes of diversity of race, gender identity, class, ability, religion, and cultural identity, fostering a more inclusive and critical understanding of the relationship of people and sports.

113 Exercise Testing & Prescription (2) CSU

LECTURE, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course covers the importance of fitness assessments and how assessment relates to overall program development. Topics include: Assessment of cardio-respiratory endurance, body composition fat analysis, evaluation of muscular strength and endurance, evaluating flexibility, measuring heart rate and blood pressure techniques, and evaluation of exercise test results. Additional topics include: Risk factor evaluations, development of individual exercise programs, factors influencing exercise programs, and the ethics of exercise testing.

115 Techniques of Instruction: Strength Training (1.5) CSU

LECTURE, 1 HOUR; LABORATORY, 1 HOUR.

Note: This course is eligible to be offered in any DE modality.

This course covers how to teach a variety of strength training techniques and activities to individuals and groups. It studies methods to teaching strength training, equipment, safety factors, principles of strength training, speed and agility training, and basic anatomy and physiology as it applies to strength training. It includes the development of strength training exercises for each body part and program designs.

116 Introduction to Exercise Physiology (3) UC:CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course examines how the body functions under conditions of exercise stress. It covers the fundamentals of human movement and anatomy, the practical applications of muscle function, cardio-respiratory testing and functions, principles of exercise, training techniques, energy metabolism, and the effect of environmental conditions on exercise.

117 Personal Trainer Instructor (3) CSU

LECTURE, 2 HOURS; LABORATORY, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is designed to give students the knowledge and understanding necessary to prepare for the Personal Trainer Certification Exam and become effective personal trainers. This is a comprehensive course for designing individualized programs based on each client's unique health, fitness, and goals. The information covered by this course helps students learn how to facilitate rapport, adherence, self-efficacy and behavior change in clients, as well as design programs that help clients to improve posture, movement, flexibility, balance, core function, cardiorespiratory fitness, and muscular endurance and strength.

118 Sports Nutrition (2) UC:CSU

LECTURE, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is designed to present the principles, background, and rationale for current nutrition guidelines specifically for athletes. Using a physiological basis, this course provides an in-depth look at the science behind sport nutrition and students develop an understanding of nutrition as it relates to sport and the influence of nutrition on exercise performance, training and recovery. Areas of focus include; effects of nutrition on training adaptations, weight management and body composition for athletes, recommendations for carbohydrate intake during training, the role of protein in strength and endurance training, how supplements are used in an athletes' diet, how to balance energy and the role of electrolytes and nutrition for special populations and the immune function.

121 Lifespan Motor Development (3) CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course examines the study of locomotor and non-locomotor human movement, manipulative skills, and developmental and environmental factors in the maturing individual from birth to old age. Additional topics include how cognitive, psychosocial, cultural, and social influences can affect an individual's movement, and the components of physical fitness and how they interact to affect a person's movements over the lifespan are covered.

122 Health and Physical Activity in Diverse Populations (3) CSU

LECTURE, 3 HOURS.

This course examines physical activity in diverse populations and the health benefits associated with regular physical activity. Social determinants such as socioeconomic status, sexual orientation, ethnicity, race, and physical disability in relation to physical activity and its associated health outcomes, are covered. Students gain an understanding of the cultural, social, environmental, and political factors that impact engagement in physical activity in a range of diverse populations and how to incorporate strategies for improving physical activity participation.

123 Techniques of Strength Training and Group Exercise Instruction (3) CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered as a Hybrid DE course with all activity hours offered in-person.

This course examines how to teach effective methods of exercise instruction for individuals and groups and the development of individual and group strength training program design. It covers the topics of strength training, exercise equipment use, movement safety, fundamentals of group exercise instruction, basic anatomy and physiology, and exercise modifications, as it applies to physical fitness.

125 Introduction to Physical Therapy Aide (3) CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered as a Hybrid DE course with all activity hours offered in-person.

This introductory Physical Therapy Aide course prepares students for the growing field of Physical Therapy. The course provides practical strategies for creating inclusive and respectful therapy environments, building rapport with patients, and ensuring equitable care delivery. Through case studies, role-playing, and self-reflection, students will gain the skills to support patients' physical rehabilitation, prepare treatment areas, transport patients, and complete administrative tasks while honoring their values and beliefs.

128 Care and Prevention of Athletic Injuries (3) UC:CSU

(UC Credit Limit: 8 units from KIN MAJ 103, 104, 128, 129).

LECTURE, 2 HOURS; LABORATORY, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course teaches the principles, techniques, and ethics used by the athletic trainer in the care and prevention of athletic injuries. The scope of this class includes identification of common athletic injuries, their causes and preventative measures, first aid treatment, and associated follow-up care.

129 Advanced Care and Prevention of Athletic Injuries (3) UC:CSU

(UC Credit Limit: 8 units from KIN MAJ 103, 104, 128, 129).

Prerequisite: Kinesiology Major 128.

LECTURE, 2 HOURS; LABORATORY, 2 HOURS.

This course teaches advanced understanding and illustration of the care and prevention of athletic injuries. It encompasses advanced aspects of identifying common athletic injuries, emergency treatment, preventive measures, and associated follow-up care using advanced rehabilitation techniques.

130 Sports Medicine Clinic Practicum (2) CSU

LECTURE, 1 HOUR; LABORATORY, 3 HOURS.

This course provides experience in the administration of management, prevention, and treatment of athletic injuries. The content of This course includes dramatizing the procedures for the evaluation of sports-related injuries. This hands-on course enables students to practice and be evaluated on their ability, skill, and knowledge of sports-related injuries.

132 Kinesiology Internship Experience - Fitness Specialist (1) CSU

Prerequisite: Kinesiology Major 117.

LECTURE, 0.5 HOUR; LABORATORY, 1 HOUR.

This course is designed to provide students in the Fitness Specialist Certificate program with practical experience in the field. Students are expected to participate in a supervised practice setting at an on-campus or off-campus facility. Emphasis is placed on, but not limited to, teaching strategies, program design, assessment, communication skills, professional responsibility, and liability.

133 Kinesiology Internship Experience - Physical Therapy Aide (1) CSU

Prerequisite: Kinesiology Major 125.

LECTURE, 0.5 HOUR; LABORATORY, 1 HOUR.

This course provides Kinesiology students a structured internship and opportunity for employment off-campus under the supervision of a Physical Therapist in a clinical setting. Internship experience enables students to develop an understanding and working knowledge of actual operations of a clinic, improve the functional ability of the patients, coordinate rehabilitation treatment plans and perform administrative tasks. The internship experience is an essential component in a student's course of study designed to facilitate the integration of theoretical, applied, and academic subject matter in the field.

134 Lifeguard Training and Certification (2) UC:CSU

LECTURE, 1 HOUR; LABORATORY, 2 HOURS.

This class provides training in and the opportunity to get certified in the latest Red Cross Lifeguarding program. The Red Cross Lifeguarding certificate includes training in cardiopulmonary resuscitation (CPR), first aid, automated external defibrillator (AED), oxygen administration, and lifeguard management materials.

135 Water Safety Instruction (3) UC:CSU
LECTURE, 2 HOURS; LABORATORY, 2 HOURS.
This American Red Cross water safety instructor certification course teaches individuals how to instruct students in all levels of swimming and water safety skills. An American Red Cross-Water Safety Instructor certificate is granted upon the successful course completion and qualifying physical exam.

160 Yoga Teaching Techniques and Training (3) CSU
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course provides essential training in yoga techniques, focusing on asana (postures), pranayama (breathing techniques), and meditation, rooted in the philosophy and practice of Hatha Yoga. Students learn to sequence classes safely, with emphasis on anatomical alignment and modifications, while exploring the subtle body systems (chakras, koshas, prana vayus). Practical teaching experience and meditation techniques, including chanting and mudras, are integrated to prepare trainees for professional yoga instruction.

161 Philosophy of Yoga (3) CSU
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course provides a comprehensive exploration of yoga's historical, philosophical, and ethical foundations, tracing its development from ancient traditions to contemporary global practices. Students study foundational yogic texts, explore the relationship between philosophy and practice, and examine ethical principles as they apply to both teaching and personal development in yoga. Through reflection and analysis, students deepen their understanding of how yoga's rich traditions continue to shape modern practices and personal growth.

162 Yoga Teaching Methodology and Professional Development (3) CSU
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course equips aspiring yoga teachers with essential skills in teaching methodology and professional development. Students learn to sequence and pace classes, provide effective cues, and create inclusive, safe environments. Additional topics covered include ethics, marketing, and career-building tools, including the Yoga Alliance Credentialing Process.

163 Yoga Teaching Practicum (3) CSU
Prerequisite: Kinesiology Major 160.
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course is designed for students aspiring to become proficient yoga instructors. Through hands-on experience, students develop and refine their teaching skills in a supportive and structured environment. The course covers essential aspects of yoga instruction, including lesson planning, classroom management, effective communication, and ethical student corrections. Students engage in teaching practicums, class observations, and mentorship opportunities with experienced instructors, receiving structured feedback to enhance their personal teaching style.

Recreation (RECR)

100 Introduction to Recreation and Leisure (3) CSU
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course explores and analyzes the historical, philosophical, and social aspects of recreation and leisure, focusing on how these services shape and support diverse communities. Learn about various sectors, including public parks, nonprofit and for-profit organizations, therapeutic recreation, and outdoor adventure, and how they create inclusive and culturally responsive programs for everyone. Through real-world examples and discussions on equity and access, students discover how recreation impacts well-being and how they can succeed in the field by making a positive difference in their communities.

131 Outdoor Recreation (3) CSU
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course introduces the principles and philosophies of outdoor recreation. Emphasis is on creating optimal learning opportunities in outdoor environments, designing effective lessons, and identifying methods that are best for the participants and the environment. Additional topics in outdoor recreation include risk management, safety, recreational trends, employment opportunities, health benefits, and cultural and social issues.

132 Recreation and Leisure Services (3) CSU
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course introduces students to competency-based management in the field of recreation and leisure. Students examine the scope of management responsibilities and how management can affect an agency and its customers. With emphasis on specific management areas, students examine financial management, marketing, human resources, employee development, communication, and evaluation. To broaden students' perspectives, additional topics include strategies for advancing diversity, equity, and inclusion in the workplace, reducing prejudice, and building competencies for addressing interpersonal and systemic challenges. This course also prepares students for the Certified Park and Recreation Professional (CPRP) qualifying exam.

133 Inclusive Leisure (3) CSU
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course provides practical and theoretical information to prepare students to apply the concept of inclusivity to all areas of the recreation and leisure field. Students examine how inclusivity can be applied to personnel and administrative practices, organizational philosophy, infrastructure design, and community relations among groups from diverse populations such as those with disabilities, social and cultural differences, and diversity of all ages. Additional topics include programming in sports, art, aquatics, tourism, fitness, and special events. Discussions

include perspectives on ethical issues facing people with disabilities, inclusive recreation, and leisure as a matter of social justice, and as a critical professional practice.

134 Leisure in Society (3) CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course presents an overview of leisure and its impact on both the individual and society. Topics include the meanings of leisure, the vastness of the ideas, and the benefits as well as the negative implications of leisure. Emphasis will be on the effect of leisure on the quality of life, the social significance, and the factors that influence individuals' leisure choices and the level of involvement in leisure activities.

Library Science Department

F3 • (323) 265-8758

Faculty

Rhim, Choonhee, Chair, Professor, Librarian
Alvarez, Nathasha M., Associate Professor, Librarian
Guy, Amy, Professor, Librarian
Lin, Ken, Professor, Librarian
Montenegro, Erika, Professor, Librarian
Ng, Antonio, Professor, Librarian
Suarez, Rita M., Associate Professor, Librarian

Adjunct Associate Professors

Bautista, Sonia
Bourgaize, Karen
Cameron, Amy
Gust, Randall
Orozco, Cynthia
Reynaga, Elisa
Shea, Meghan P.
Truong, Irene

Subjects & Course Descriptions

Library Science (LIB SCI)

101 College Research Skills (1) UC:CSU

LECTURE, 1 HOUR.

Note: This course is eligible to be offered in any DE modality.

This is a practical course in college level research using academic libraries and related information sources. Students develop strategies to find, organize, evaluate, and cite various print and online sources effectively and ethically. These skills help students become strong researchers and life-long learners.

201 Digital Assets: Tools and Methods (3) CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides an introduction to the technology and descriptive practices used in creating digital assets for libraries, archives and museums. Students examine various aspects of the digital collection building process including selection, access, digitization tools and standards, metadata, copyright, digital preservation, and born-digital records and explore how they relate to issues of professional ethics, diversity, and inclusion.

Life Sciences Department

G5-211 *(323) 415-5036*

Advances in biotechnology, medical science, and scientific research are progressing rapidly. New discoveries, new inventions, new treatments are continually being developed. In this fast changing world, it is important to be able to keep pace. However, before entering such an environment, it is important to first start with the basics. The Life Science Department at ELAC offers courses designed to teach the fundamentals of Anatomy, Biology, Biotechnology, Microbiology, and Physiology. These courses provide the foundation to succeed in any life science field. Students that complete these courses gain knowledge and skills necessary to pursue health, technology, and research careers.

The Life Sciences Department offers an assortment of courses designed to help students transfer to university as STEM majors. ELAC offers Associate of Science: Transfer degrees in Biology and in Public Health. Upon completion of the common core and lower division courses, these degrees allow for streamlined transfer to universities. The courses in Life Sciences are also designed to help students apply to professional schools in Allied Health. Students complete their prerequisites for programs such as: Nursing, Pharmacy, Physician's Assistant, Optometry, Nurse Practitioner, as well as Kinesiology. Graduates of the degree and certificate programs can work as technicians in medical, dental, research and industrial laboratory settings. The Health Science Certificate signifies completion of standard competencies to find employment as a nursing assistant or aide. The Biotechnology Certificate provides the technical skills and basic understanding to seek entry-level positions in biomanufacturing and pharmaceutical industries.

The Life Sciences Department strives to provide the most current, accurate, and practical educational experiences for all types of students at ELAC. The goal is that all students, even those who do not major in STEM, receive a high-quality education to succeed in their life goals.

Faculty

Canales, Dr. Nohelia, M.S., Chair, Professor, Anatomy, Biology, Physiology
Brockop, Dr. Mia, Ph.D., Associate Professor, Microbiology, Biology
Douglas, Dr. Susanne, Professor, Biology
Hill, Dr. Brian, M.S., Professor, Anatomy, Biology, Physiology
Kelley, Dr. Stacie, Professor, Anatomy, Biology, Physiology
Le, Dr. Octavian T., M.D., Professor, Anatomy, Physiology
Lee, Dr. Jimmy, Ph.D., Professor, Biology (Majors)
Lee, Dr. Kahung, Ph.D., Assitant Professor, Anatomy, Physiology
Medina, Dr. Marcus, M.D., Professor, Anatomy, Biology, Physiology
Nguyen, Dr. Tuyen T., Ph.D., Assistant Professor, Biology, Biotechnology, Microbiology
Oropeza, Dr. Raymond, Ed.D., Professor, Anatomy, Physiology
Reddy, Dr. Bhaskara L., Ph.D., Professor, Anatomy, Biology, Physiology
Souki, Dr. Stuart K., Ph.D., Professor, Biology, Microbiology

Adjunct Associate Professors

Abubakar, Roux, Ph.D., Biology
Adelson, David W., Ph.D., Physiology
Ahmadpanah, Seyed, M.D. (USMLE/ECFMG), Anatomy, Biology, Physiology
Araujo, Helder, M.D., Ph.D., Anatomy, Biology, Physiology
Banerjee, Ruma, M.S., Anatomy, Biology
Barron, Ernesto, M.S., Biology
Belt, Carol J., M.S., Microbiology
Cazares, Juan Luis, M.D., Anatomy, Biology, Physiology
Chao, Richard L., M.S., Biology, Physiology
Churches, Nathan, Ph.D., Biology
Cruz Araujo, Helder Filipe, M.D., Ph.D., Physiology
Davis, Alison, M.S., Biology, Microbiology
Elfarissi, Hassan, M.S., Anatomy
Flores, Manuel, M.S., Anatomy, Biology, Human Biology, Physiology
Gorman, Monica, Ph.D., Biology, Microbiology
Guerra, Mario, CEM, EMT, OM, Emergency Department Assistant
Hernandez, Eddie, M.S., Anatomy, Biology
Hernandez,-Carretero, Angelina, M.S., Ph.D., Physiology
Hoffman, Gena, Ph.D., Biology
Iniguez, Jorge, Ph.D., Biology, Physiology
Jacoby, Fred J., Ph.D., Biology
Jarosz, Christopher J., Ph.D., Biology, Physiology, Public Health
Kim, Hyun Hee (Harmonee), M.S., Ph.D., Anatomy, Biology
Mikhail, Mourad M.S., MBBCh, Ph.D., Anatomy, Physiology
Newton, Jennifer, Ph.D., Anatomy
Ngo, Jenny K., Ph.D., Biology, Microbiology
Nichols, Simeon, B.S., Biotechnology
Pal, Jacqueline, M.D., Anatomy, Biology, Physiology
Poehnder, William, M.S., Anatomy, Biology
Priest, Michelle, M.S., Ed.D., Anatomy, Biology, Microbiology, Physiology
Ramp, Travis, M.S., Biology
Reonisto, Peter, M.D., Anatomy
Reonisto, Timothy, M.S., Biology, Physiology
Rostami, Mansour, M.D., Anatomy, Biology, Physiology
Tsang, Felicia, Ph.D., Microbiology
Valenzuela, Hector, Ph.D., General Biology, Human Biology, Microbiology, Molecular Biology

Zebadua, Emily, M.S., Biology, Biotechnology, Microbiology

Educational Programs

SUBJECTS

- Anatomy
- Biology
- Biotechnology
- Emergency Department Assistant
- Microbiology
- Physiology

SKILLS CERTIFICATE

- Emergency Department Assistant

CERTIFICATES OF ACHIEVEMENT

- Biotechnology
- Health Sciences

ASSOCIATE DEGREE PROGRAMS

- Biology for Transfer
- Environmental Studies: Biology
- Public Health for Transfer

Skills Certificate

The Life Sciences department encourages students seeking to earn any Skills Certificate to complete the requirements for their chosen Skills Certificate within the same academic year.

Emergency Department Assistant

The Emergency Department Assistant training course prepares individuals to render basic life support at the scene of an emergency and during transport of the sick and injured within an emergency medical services system. A certificate is awarded to those satisfactorily completing these courses.

SUBJECTS & NO.	COURSE	UNITS
E D A 009	Emergency Department Assistant/ First Responder/Emergency Medical Responder Program	4
HTHTEK 133	Medical Terminology	3
	Total	*7*

Certificates of Achievement

Satisfactory completion of all courses with a "C" or better is required for all Certificates of Achievement.

Biotechnology

(Academic Plan E036534D)

The Biotechnology Certificate of Achievement program prepares individuals seeking careers in the life sciences/biotechnology sector. The program is highly hands-on, promotes teamwork, and trains students with analytical, practical, and communication skills that parallel the industry environment, enabling them to think critically and solve on-the-job problems. Employment opportunities include positions such as biological technicians, quality control analysts, manufacturing production technicians, inspectors, testers.

Program Learning Outcomes:

- Apply communication strategies necessary for a career in STEM.
- Develop standard skills used in biotechnology and biomanufacturing.

SUBJECT & NO.	COURSE	UNITS
BIOTECH 100	Foundations of Laboratory Science	4
BIOTECH 101*	Biological Molecules: Proteins and Nucleic Acids	4
BIOTECH 103*	Quality Control and Regulatory Compliance in Bioscience	2
CHEM 051	Fundamentals of Chemistry I	5
OR		
CHEM 101*	General Chemistry I	5
OR		
CHEM 201*	Quantitative and Instrumental Analysis	5
OR		
CHEM 211*	Organic Chemistry for Science Majors I	5
	Total	*16*

**This course has a prerequisite.*

Health Sciences

(Academic Plan E041218D)

The Health Sciences Certificate, offered by the Life Sciences Department, is intended for students planning to apply to accredited nursing schools and/or seeking employment as a nursing assistant or home health aide. Although completion of the program may satisfy minimum requirements for entry into an accredited nursing program, it does not guarantee admission and requirements vary from program to program.

To earn the Health Sciences Certificate, students must complete each course with a grade of "C" or better. Please note that many nursing programs will require a minimum cumulative grade point average as well as a minimum grade point average in science prerequisites such as anatomy, physiology, and microbiology. Often the requirement will be at least a "B" in some science coursework.

Students are strongly encouraged to consult with a counselor for more information regarding nursing program admission.

Program Learning Outcomes:

- Students who complete the Health Sciences Certificate Of Achievement will exhibit proficiency in core competencies, including the application of best practices, tools, and methodologies relevant to the field.

SUBJECT & NO.	COURSE	UNITS
ANATOMY 001	Introduction to Human Anatomy	4
AND		
PHYSIOL 001*	Introduction to Human Physiology	4
OR		
BIOLOGY 020*	Human Anatomy and Physiology	8
MICRO 020	General Microbiology	4

CHEM 051	Fundamentals of Chemistry I	5
OR		
CHEM 065	Introduction to General Chemistry	4
PSYC C1000	Introduction to Psychology	3
PSYCH 041	Life-Span Psychology: From Infancy to Old Age	3
	Total	*22-23*

**This course has a prerequisite.*

Associate Degree Programs

Environmental Studies: Biology, Associate in Arts Degree

(Academic Plan E035309C)

The Environmental Studies: Biology Program is an interdisciplinary and multidisciplinary course of study that presents an overview of environmental biology issues and studies the interrelationship between biology and the environment. The curriculum prepares students to deal with the complex environmental problems that confront society by providing a broad, basic understanding of how physical, biological and human components of the environment interact. The degree's core courses examine the relationship between nature and social systems. Furthermore, they introduce students to the interplay between natural and social systems, and the ideological foundations of humankind's attitudes and behaviors with respect to their ever-changing environments. The courses are designed to equip students with necessary lab skills that involve the scientific method, and the critical understanding of the interrelationship between science and nature; helping students to be more avid in the studying and solving of environmental problems that deal with biological science matters. Specifically, this program uses an interdisciplinary approach to introduce students to an overview of environmental biology issues from a variety of perspectives; preparing students to research, analyze, and propose solutions to the different and intricate environmental challenges that the world may face.

Program Learning Outcomes:

- Differentiate fundamental scientific concepts relating biology, chemistry, environmental science, and physics.
- Investigate the relationship between human society the environment from an economical, philosophical, historical, and legal perspective.

SUBJECT & NO.	COURSE	UNITS
CORE REQUIREMENTS; COMPLETE THE FOLLOWING 9 COURSES		31
BIOLOGY 006*	General Biology I	5
BIOLOGY 009	Human Ecology	3
BIOLOGY 022	Marine Biology	4
CHEM 101*	General Chemistry I	5
ECON 060	Economics and the Environment	3
ENV SCI 001	Introduction to Environmental Science	3
ENV SCI 022**	Environment Science Laboratory	2
ENV SCI 024	Global Climate Change	3
PHILOS 028	Environmental Ethics	3
ELECTIVE COURSES - CHOOSE ONE COURSE FROM THE FOLLOWING		3
HISTORY 078	The Environment in World History	3
HISTORY 097	Introduction to History of Science	3
LAW 060	Environmental Law and Policy	3
COMPLETE ADDITIONAL DEGREE-APPLICABLE UNITS, IF NEEDED, TO REACH 60 UNITS.		
LACCD GENERAL EDUCATION PLAN		27
	Total	*60*

Note: 9 units of major courses may be double counted in LACCD General Education Areas 3, 4b, and 5.

**This course has a prerequisite.*

***This course has a corequisite.*

Associate in Science in Biology for Transfer

(Academic Plan E037923H)

Students completing the Associate in Science in Biology for Transfer Degree will have satisfied the lower division major preparation for bachelor's degrees in similar majors as determined by California State University (CSU) campuses and are guaranteed admission with junior status to the California State University system, although not to a particular campus or major. Students can use the website ADT Search by CSU Campus to find CSU campuses that accept ADT degrees as being similar to their bachelor's degree majors: https://www.calstate.edu/apply/transfer/Pages/associate-degree-for-transfer-major-and-campus-search.aspx.

To earn an Associate Degree for Transfer, students must complete 60 semester units (90 quarter units) of coursework that is transferable to the California State University with an overall GPA of 2.0 or higher, and also complete each of the following requirements:

1. Major/Area of Emphasis: A minimum of 18 semester units (27 quarter units) of coursework, with a C or higher earned in each course or P if taken on a Pass/No Pass basis, as required by the Los Angeles Community College District (LACCD) (Title 5 §55062).
2. General Education: Completion of the California General Education Transfer Curriculum (Cal-GETC) course requirements, with a C or higher earned for each course or P if taken on a Pass/No Pass basis (34 semester/45 quarter units).
3. Residency: A minimum of 12 semester units must be completed within the LACCD (Title 5 §55062).

Program Learning Outcomes:

- Distinguish fundamental concepts related to biology.
- Relate supporting STEM concepts in math, chemistry, and physics.

Required Core Courses

SUBJECT & NO.	COURSE	UNITS
BIOLOGY 006*	General Biology I	5
BIOLOGY 007*	General Biology II	5
	Subtotal	*10*
LIST A		23-25
PHYSICS 006*	General Physics I	4
AND		
PHYSICS 007*	General Physics II	4
OR		
PHYSICS 021*	General Physics I with Calculus	4

AND		
PHYSICS 022*	General Physics II with Calculus	4
OR		
PHYSICS 101*	Physics for Engineering Scientists I	5
AND		
PHYSICS 102*	Physics for Engineering Scientists II	5
CHEM 101*	General Chemistry I	5
CHEM 102*	General Chemistry II	5
MATH 261*	Calculus I	5
COMPLETE ADDITIONAL CSU UNITS, IF NEEDED, TO REACH 60 CSU TRANSFERABLE UNITS		
	Cal-GETC GE Pattern	
	Total	*60*

**This course has a prerequisite.*

Associate in Science in Public Health for Transfer

(Academic Plan E044595H)

(with Kinesiology Department)

Students completing the Associate in Science in Public Health for Transfer Degree will have satisfied the lower division major preparation for bachelor's degrees in similar majors as determined by California State University (CSU) campuses and are guaranteed admission with junior status to the California State University system, although not to a particular campus or major. Students can use the website ADT Search by CSU Campus to find CSU campuses that accept ADT degrees as being similar to their bachelor's degree majors: https://www.calstate.edu/apply/transfer/Pages/associate-degree-for-transfer-majorand-campus-search.aspx.

To earn an Associate Degree for Transfer, students must complete 60 semester units (90 quarter units) of coursework that is transferable to the California State University with an overall GPA of 2.0 or higher, and also complete each of the following requirements:

1. Major/Area of Emphasis: A minimum of 18 semester units (27 quarter units) of coursework, with a C or higher earned in each course or P if taken on a Pass/No Pass basis, as required by the Los Angeles Community College District (LACCD) (Title 5 §55062).
2. General Education: Completion of the California General Education Transfer Curriculum (Cal-GETC) course requirements, with a C or higher earned for each course or P if taken on a Pass/No Pass basis (34 semester/45 quarter units).
3. Residency: A minimum of 12 semester units must be completed within the LACCD (Title 5 §55062).

Program Learning Outcomes:

- Examine the functions of the human body in relation to human health.
- Integrate supporting knowledge in health science and communication.

SUBJECT & NO.	COURSE	UNITS
REQUIRED CORE		13-15
HEALTH 011	Principles of Healthful Living	3
BIOLOGY 051	Introduction to Public Health for Scientists and Health Professionals	3
OR		
HEALTH 101	Introduction to Public Health	3
STAT C1000	Introduction to Statistics	4
OR		
STAT C1000E	Introduction to Statistics	4
OR		
BUS 015	Business Statistics	3
OR		
ECON 020	Statistics for Economics	3
OR		
PSYCH 091	Statistics for the Social and Behavioral Sciences	4
BIOLOGY 003	Introduction to Human Biology	4
OR		
BIOLOGY 006*	General Biology I	5
LIST A - SELECT ONE OF THE FOLLOWING COURSES:		4-5 UNITS
CHEM 065	Introductory General Chemistry	4
CHEM 101*	General Chemistry I	5
ANATOMY 001	Introduction to Human Anatomy	4
PHYSIOL 001*	Introduction to Human Physiology	4
MICRO 020	General Microbiology	4
LIST B - SELECT ONE OF THE FOLLOWING COURSES:		3 UNITS
HEALTH 103	Cultural Competence in Health and Social Services	3
ALD HTH 102	Health and Social Justice	3
SOC 001	Introduction to Sociology	3
SOC 002	American Social Problems	3
LIST C - SELECT ONE OF THE FOLLOWING COURSES:		3 UNITS
HEALTH 013	Drugs, Health, and Society	3
HEALTH 015	Stress Management Strategy	3
HEALTH 008	Women's Personal Health	3
PSYCH 052	Psychological Aspects of Human Sexuality	3
ANTHRO 102	Human Ways of Life: Cultural Anthropology	3
FAM &CS 021	Nutrition	3
PSYC C1000	Introduction to Psychology	3
PSYCH 041	Life-Span Psychology: From Infancy to Old Age	3
COMPLETE ADDITIONAL CSU UNITS, IF NEEDED, TO REACH 60 CSU TRANSFERABLE UNITS		
	Cal-GETC GE Pattern	
	Total	*60*

**This course has a prerequisite.*

Subjects & Course Descriptions

Anatomy (ANATOMY)

001 Introduction to Human Anatomy (4)

UC:CSU Cal-GETC Area 5B, 5C (C-ID BIOL 110B)

(UC Credit Limit: Anatomy 001 + Physiology 001 combined is equivalent to Biology 020, maximum credit 8 units).

Advisory: Health Information Technology 133 or Biology 003.

LECTURE, 3 HOURS; LABORATORY, 3 HOURS.

Note: TThis course is eligible to be offered in any DE modality.

This course examines cells, tissues, and organs of these human systems: Integumentary, skeletal, muscular, nervous, circulatory, respiratory, digestive, urinary, endocrine,

lymphatic, and reproductive. Dissection of the cat and other mammalian organs are used in conjunction with human models in the study of human anatomy.

Biology (BIOLOGY)

003 Introduction to Biology (4)
UC:CSU Cal-GETC Area 5B, 5C
(UC Credit Limit: No credit for Biology 003 if taken after Biology 006).

LECTURE, 3 HOURS; LABORATORY, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

Introductory organismal plant and animal biology for non-majors with an emphasis on scientific methodology and basic biological principles. Topics include basic inorganic, organic and biochemical principles, structure and function of bacteria, plant and animal cells and tissues, energy systems of photosynthesis and respiration, cellular division, genetics and inheritance including Mendelian Punnett square problem solving, its application to normal and abnormal human genetic conditions, evolution and classification of bacteria, viruses, protist, fungi, plants and animals, diversity, behavior, and ecology of communities. The anatomy and physiology of plant and animal systems, development, growth and reproduction, transport systems, nutrition, and immunity are emphasized.

006 General Biology I (5) UC:CSU Cal-GETC Area 5B, 5C (C-ID BIOL 190)
(UC Credit Limit: No credit for Biology 003 if taken after Biology 006).

Prerequisite: Chemistry 065.

Conditions of Enrollment: Completion of intermediate algebra or the equivalent.

LECTURE, 3 HOURS; LABORATORY, 7 HOURS.

This course is the first semester of general introduction to biological principles designed for biology majors. Lecture focuses on concepts which are common to all biological organisms. Biological molecules, cell structure and function, bio-energetics, molecular and organismal genetics, evolution, and biosystematics are discussed. Laboratory includes exercises illustrating lecture principles and procedures used in modern biotechnology. An additional hour is required which covers some of the tools necessary to becoming a professional biologist. Included is the writing of a curriculum vitae, writing of scientific papers, and scientific literacy.

007 General Biology II (5) UC:CSU Cal-GETC Area 5B, 5C (Biology 006 + 007 = C-ID BIOL 135S)
Prerequisite: Biology 006.

Conditions of Enrollment: Completion of intermediate algebra or the equivalent.

LECTURE, 3 HOURS; LABORATORY, 7 HOURS.

This course is a general introduction to the principles of organismal biology. The diversity of bacteria, protists, fungi, plants and animals, plant and animal anatomy and physiology, and ecology are covered. This major course is a continuation of Biology 006.

009 Human Ecology
(3) UC:CSU Cal-GETC Area 5B

LECTURE, 3 HOURS.

This course utilizes basic biological concepts in an interdisciplinary approach to address environmental challenges. Topics addressed may include ecosystem characteristics and functions, population dynamics, energy and material resource use, and pollution and alternative energy sources.

020 Human Anatomy and Physiology (8)
UC:CSU Cal-GETC Area 5B, 5C (C-ID BIOL 115BS)
(UC Credit Limit: Biology 020 is equivalent to Anatomy 001 and Physiology 001 combined, maximum credit 8 units).

Prerequisite: Chemistry 051 or 065.

Advisory: Biology 003.

LECTURE, 6 HOURS; LABORATORY, 6 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course integrates the fundamentals of human anatomy with the fundamentals of cellular and organ system physiology. Instruction and laboratory procedures (observation, experimentation, and dissection) are designed to provide a solid foundation in the anatomy, histology, and physiology of the organ systems of the human body.

022 Marine Biology (4) UC:CSU Cal-GETC Area 5B, 5C

LECTURE, 3 HOURS; LABORATORY, 3 HOURS.

In this course, major principles of biology are studied in relation to marine organisms. Students examine abiotic and biotic factors contributing to marine biodiversity and adaptations. Interactions of marine organisms within and between communities are examined. Human impact on the marine environment is assessed, and mitigation and conservation strategies discussed.

025 Human Biology (3) UC:CSU Cal-GETC Area 5B

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

In this survey course for the nonscience major, students explain the principle human organ systems according to structure and function and examine the problems of diseases, pollution, population control, and preservation of the natural environment.

046 Genetic Analysis (3) UC:CSU Cal-GETC Area 5B
Prerequisite: Biology 006.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is designed for Life Science majors as a continuance of their general biology studies. It provides a comprehensive introduction to genetic analysis examining topics such as chromosome analysis, population genetics, and genomics.

051 Introduction to Public Health for Scientists and Health Professionals
(3) UC:CSU Cal-GETC Area 4 (C-ID PH 101)

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides an introduction to the discipline of Public Health for scientists and health professionals. Students gain an understanding of the basic concepts and terminology of public health, and the history and

accomplishments of public health officials and agencies. An in-depth examination of the core public health disciplines is covered along with epidemiology of infectious and chronic disease; prevention and control in the community.

185 Directed Study - Biology (1) CSU

285 Directed Study - Biology (2) CSU

385 Directed Study - Biology (3) CSU

Note: Concurrent enrollment in a biological science course or demonstration of comparable skills.

CONFERENCE 1 HOUR PER WEEK PER UNIT.

The above courses provide an opportunity for students to gain additional experience in laboratory skills and applications of biological science concepts and principles on a contract basis under the direction of a supervising instructor.

CREDIT LIMIT: A MAXIMUM OF 6 UNITS IN DIRECTED STUDY MAY BE TAKEN IN ANY ONE DISCIPLINE.

Note: UC Credit for variable topics courses in this discipline is given only after a review of the scope and content of the course by the enrolling UC campus. This usually occurs after transfer and may require recommendations from faculty. Information about internships may also be presented for review, but credit for internships rarely transfers to UC.

Biotechnology (BIOTECH)

100 Foundations of Laboratory Science (4)

Advisory: Biology 003.

LECTURE, 3 HOURS; LABORATORY, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This introductory Biotechnology course provides theoretical knowledge and practical skills required in laboratory science. Lecture topics explain the structure of biotech companies, basic lab and manufacturing equipment, standard operating procedures (SOP), good laboratory practice (GLP), good clinical practice (GCP), and good manufacturing practice (GMP) according to OSHA and FDA regulations. Fundamental Biology topics include basic chemistry, macromolecules, organismal classification, cell types, cellular structures, cell division, DNA replication, transcription, translation, and gene regulation. Biomolecular topics cover of bacterial cloning, protein expression, as well as plant, animal, medical & forensic Biotech with discussion on bioethics and bioremediation. The laboratory component provides practical skills to prepare students for entry-level work in biotech industry, including proper documentation, proper PPE and manufacturing gowning, scientific method, aseptic technique, laboratory math, metrology, light microscopy, centrifugation, solution and media preparation, culturing, isolating, staining, and identifying the morphology of bacteria.

101 Biological Molecules: Proteins and Nucleic Acids (5)

Prerequisite: Biotechnology 100 or Biology 006.

LECTURE, 3 HOURS; LABORATORY, 6 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course focuses on protein and nucleic acid chemistry. Both lecture and lab components provide the skills to prepare students for entry level work in biotech industry, including lab notebook maintenance, proper preparation of lab materials such as solutions, DNA gels, protein gels, and nutrient agar plates, primer design, DNA isolation, RNA isolation, restriction enzyme digest, DNA ligation, DNA gel electrophoresis, Polymerase Chain Reaction, RT-qPCR, bacterial transformation, protein production, protein isolation, column chromatography, enzyme-linked immunosorbent assay (ELISA), Sodium Dodecyl Sulfate Polyacrylamide (SDS-PAGE), Western Blot, Thin Layer Chromatography (TLC), and High Performance Liquid Chromatography (HPLC).

103 Quality Control and Regulatory Compliance in Bioscience (2)

Prerequisite: Biotechnology 100.

LECTURE, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides foundational knowledge of quality control and regulatory compliance in the field of biotechnology as related to bioscience industries. Topics will include the product lifecycle, history of quality and regulations; Food and Drug Administration (FDA) regulations for the biotechnology, pharmaceutical, medical device, and food industries; good manufacturing practices (GMP); quality systems; quality assurance and quality control; ISO (International Organization for Standardization) 9000 standards family; continuous improvement tools and strategies; types of regulated documents and good documentation practices; resume/CV building and interview skills.

Emergency Department Assistant (E D A)

009 Emergency Department Assistant/ First Responder/Emergency Medical Responder Program (4)

LECTURE, 3 HOURS; LABORATORY, 3 HOURS.

This training program provides a basic foundation in emergency medical lifesaving procedures. The major portion of this program is directed towards the standardization of the training for emergency service personnel/first responders/emergency medical responders and those individuals requiring knowledge of effective lifesaving principles and procedures.

Microbiology (MICRO)

020 General Microbiology (4) UC:CSU Cal-GETC Area 5B, 5C

(UC Credit Limit: Maximum credit 1 course from Microbiology 001 and 020).

LECTURE, 3 HOURS; LABORATORY, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is the study of microorganisms, including their discovery, morphology, metabolism, genetics, growth requirements, and most importantly, their roles in infectious diseases. This course is recommended for nursing and allied health students. Other major topics covered are virology, immunology, and methods of control of microorganisms. The labs include microscopy, aseptic technique in the handling of bacteria, and isolation, cultivation, staining, identification, and control of bacterial populations.

Physiology (PHYSIOL)

001 Introduction to Human Physiology (4)

UC:CSU Cal-GETC Area 5B, 5C (C-ID BIOL 120B)

(UC Credit Limit: Physiology 001 and Anatomy 001 combined is equivalent to Biology 020, maximum credit 8 units).

Prerequisites: Anatomy 001 and Chemistry 051 or Chemistry 065.

LECTURE, 3 HOURS; LABORATORY, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is the study of the functions of the body. It covers major systems of the body including the nervous, musculo-skeletal, cardiovascular, respiratory, digestive, urinary, immune, integumentary, endocrine, and reproductive systems. Emphasis is given to the interactions and integration of multi-systems which are required to maintain homeostasis which is essential for life, as well as laboratory measurements of physiological functions are covered during the laboratory sessions.

006 Anatomy and Physiology (6) CSU

LECTURE 4 HOURS; LABORATORY 6 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is designed for majors in health information technology, medical records, and physical therapy, as well as other health-related programs. The course introduces organ systems, from simple to complex, while correlating how the proper integration of these systems maintains the normal operation of the body. Laboratory sessions include group discussions and written assignments that highlight the significance of course material through the introduction of clinical applications. Cat dissection is not a part of this course. This course fulfills the Anatomy/Physiology requirement for certificates and degrees in Health information Technology.

Mathematics Department

G5-111 • (323) 265-8886

Department secretary, Marisol Naranjo

The Mathematics curriculum provides the lower division classes necessary for a major in mathematics. It also provides the mathematical support for majors in the physical and social sciences, engineering, computer technology, business, economics, electronics, architecture, etc. This includes the calculus sequence, differential equations, statistics, finite math and linear algebra.

In a broader sense, the curriculum introduces problem solving using analytic methods, both inductive and deductive, and creates a sense of the abstract beauty and power of mathematics as it relates to the modern world.

Faculty

Castro, Gabriel, Chair, Director, Math Tutoring Center
Alemu, Dawit, Professor
Arenas, Ruben, Professor
Baek, Na Ri, Associate Professor
Carter Jr., Douglas, Associate Professor
Castellon, Dr. Viviana C., Professor
Chung, Angela, Vice Chair, Associate Professor
Deutsch, Lisa K., Professor
Faradineh, Rahim, Professor
Fernandez, Fernando, Professor
Fogel, Charles J., Associate Professor
Ho, Tiffany, Associate Professor
Jones, Dr. Oliver, Professor
Judge, Daniel D., Professor
Kassab, Mohamad, Associate Professor
Kazimir, Dr. Joseph, Professor
Kotlyar, Victoria, Professor
Lam, Albert, Professor
Lee, Michael, Professor
Liao, Guo Jao, Professor
Mohanty, Sara, Associate Professor
Nguyen, Gia, Associate Professor
Nielsen, Dr. Nilupa, Professor
Nolan, Dr. Jeanine, Professor
Panchal, Mona, Vice Chair, Professor
Ruyle, Dr. Jonathan C., Professor
Siswanto, Anne S., Professor
Smith, Regis A., Professor
Soto-Ortiz, Dr. Luis, Associate Professor
Tall, Dr. Issa A., Professor
Xie, Melanie, Professor
Yun, Dr. Myung, Vice Chair, Professor
Zambrano, Ruth, Associate Professor

Adjunct Associate Professors

Acuna, Susana
Allen, Randall
Alvarado, Noel
Avakyan, Vage
Burniston, Mark
Chang, Hsiao Ying
Chang, Yun Jen
Chen, Ching Chin
Chen, Jen
Chien, Gwendoline
Cho, Michael
Cun,Amber
Daraei, Khosrow
El-Abyad, Abdelwahab
Ellias, Deyanira
Foster, Mark C.
Gasparian, Rouben
Gonzalez, Juan J.
Harjuno, Thomas
Hashemi, Zia A.
Herichi, Hafedh
Hidalgo, Eduardo
Huang, Stephen
Jahani, Fereidoun
Jiang, Jian
Jimenez, Benjamin S.
Kim, Gemma
Kim, Hee
Kim, Mihyung
Kopushyan, Lusine
Lam, Yin Yee
Lee, Elisa
Lee, Stephen C.
Lopez, Emma
Ly, Hoa
Madrigal, Gerardo
Martirossian, Martin
Mirfattah, Mehdi
Moradi-Bidhen, Reza
Ngo, Huygenx
Nguyen, Hoang
Oh, Sora
Ong, Hai
Phan, Henry
Powell, Dr. Lawrence C.
Ramos, Guadalupe A.
Senensieb, David H.
Tan, San
Tran, Lynn
Tseng, Kelly
Wang, Karen
Wong, Rich
Wong, Su Lan
Yabuki, Shinichi
Yang, Iris
Zhang, Zhong Yuan
Zheng, Adam

Educational Programs

SUBJECTS

- Mathematics
- Statistics (CCN)

ASSOCIATE DEGREE PROGRAMS

- Mathematics - A.A., A.S.
- Mathematics for Transfer

Associate Degree Programs

Mathematics, Associate in Arts Degree

(Academic Plan E012781C)

The program is designed to award the Associate in Arts degree to those students who have completed a specialization in mathematics. This degree program is intended to meet the needs of mathematics students who do not require a science component for their degree. The requirements were chosen to optimize student preparation for upper division coursework at a four-year institution leading to a minor in mathematics or a Bachelor's degree in a field related to mathematics. The degree program offers training in both pure and applied mathematics leading to careers in research, business, industry, and government. In addition, many areas, such as accounting, actuarial science, finance, management, and operations research depend upon the use of mathematics in developing solutions to practical problems.

Program Learning Outcomes:

- Compose a program.
- Solve a problem requiring derivatives.
- Solve a problem requiring integration.
- Find and graph a function.
- Apply mathematical concepts to proofs, definitions and problem solving.

SUBJECT & NO.	COURSE	UNITS
COMPLETE THE FOLLOWING FOUR COURSES		19
MATH 173*	Object-Oriented Programming and Design	4
MATH 261*	Calculus I	5
OR		
MATH 261S*	Calculus I with Support	5
MATH 262*	Calculus II	5
MATH 263*	Calculus III	5
COMPLETE ONE COURSE FROM THE FOLLOWING		3
MATH 270*	Linear Algebra	3
MATH 275*	Ordinary Differential Equations	3
MATH 280*	Introduction to Numerical Analysis	3
MATH 282*	Introduction to Abstract Algebra	3
MATH 284*	Introduction to Number Theory	3
COMPLETE NINE UNITS FROM THE FOLLOWING		9
MATH 192	Graphing Calculator	1
STAT C1000	Introduction to Statistics	4
OR		
STAT C1000E	Introduction to Statistics	4
MATH 241	Trigonometry with Vectors	4
OR		
MATH 241S	Trigonometry with Vectors with Support	4
MATH 260	Pre-Calculus	5
OR		
MATH 260S	Precalculus with Support	5
MATH 270*	Linear Algebra	3
MATH 272*	Methods of Discrete Mathematics	5
MATH 273*	Introduction to Data Structures and Algorithms	4
MATH 275*	Ordinary Differential Equations	3
MATH 280*	Introduction to Numerical Analysis	3
MATH 282*	Introduction to Abstract Algebra	3
MATH 284*	Introduction to Number Theory	3
MATH 286*	Partial Differential Equations in the Natural Sciences	5
COMPLETE ADDITIONAL DEGREE-APPLICABLE UNITS, IF NEEDED, TO REACH 60 UNITS.		
LACCD GENERAL EDUCATION PLAN		27
	Total	*60*

Note: 3 units of major courses may be double counted in LACCD General Education Area 2.

**This course has a prerequisite.*

Mathematics, Associate in Science Degree

(Academic Plan E012782C)

The program is designed to award the Associate in Science degree to those students who have completed a specialization in mathematics. The requirements were chosen to optimize student preparation for upper division coursework for a Bachelor's degree in mathematics at a four-year institution. The degree program offers training in both pure and applied mathematics leading to career in research, education, business, industry, and government. In addition, many areas, such as the physical and biological sciences, engineering, business, finance and economics depend upon the use of mathematics in developing solutions to practical problems.

Program Learning Outcomes:

- Compose a program.
- Solve a problem requiring derivatives.
- Solve a problem requiring integration.
- Find and graph a function.
- Apply mathematical concepts to proofs, definitions and problem solving.
- Apply mathematical and scientific principles to areas of sciences.

SUBJECT & NO.	COURSE	UNITS
COMPLETE THE FOLLOWING SEVEN COURSES		30
MATH 173*	Object-Oriented Programming and Design	4
MATH 261*	Calculus I	5
OR		
MATH 261S*	Calculus I with Support	5
MATH 262*	Calculus II	5
MATH 263*	Calculus III	5
PHYSICS 101*	Physics for Engineers and Scientists I	5
MATH 270*	Linear Algebra	3
MATH 275*	Ordinary Differential Equations	3
OR		
MATH 280*	Introduction to Numerical Analysis	3
OR		
MATH 282*	Introduction to Abstract Algebra	3
OR		
MATH 284*	Introduction to Number Theory	3
COMPLETE FOURTEEN UNITS FROM THE FOLLOWING:		14
BIOLOGY 006*	General Biology I	5
BIOLOGY 007*	General Biology II	5
CHEM 101*	General Chemistry I	5

CHEM 102*	General Chemistry II	5
MATH 192	Graphing Calculator	1
STAT C1000	Introduction to Statistics	4
OR		
STAT C1000E	Introduction to Statistics	4
MATH 273*	Introduction to Data Structures and Algorithms	4
MATH 286*	Partial Differential Equations in the Natural Sciences	5
PHYSICS 102*	Physics for Engineers and Scientists II	5
PHYSICS 103*	Physics for Engineers and Scientists III	5
COMPLETE ADDITIONAL DEGREE-APPLICABLE UNITS, IF NEEDED, TO REACH 60 UNITS.		
LACCD GENERAL EDUCATION PLAN		27
	Total	*60*

Note: 6 units of major courses may be double counted in LACCD General Education Areas 2 and 5.

Note: Per AP 4100, this degree is considered a high unit major with major requirements that exceed 37 units. The following LACCD GE Area 4a (3 units) and Area 7 (3 units) are waived for this degree.

**This course has a prerequisite.*

Associate in Science in Mathematics for Transfer

(Academic Plan E033681H)

Students completing the Associate in Science in Mathematics for Transfer Degree will have satisfied the lower division major preparation for bachelor's degrees in similar majors as determined by California State University (CSU) campuses and are guaranteed admission with junior status to the California State University system, although not to a particular campus or major. Students can use the website ADT Search by CSU Campus to find CSU campuses that accept ADT degrees as being similar to their bachelor's degree majors: https://www.calstate.edu/apply/transfer/Pages/associate-degree-for-transfer-major-and-campus-search.aspx.

To earn an Associate Degree for Transfer, students must complete 60 semester units (90 quarter units) of coursework that is transferable to the California State University with an overall GPA of 2.0 or higher, and also complete each of the following requirements:

1. Major/Area of Emphasis: A minimum of 18 semester units (27 quarter units) of coursework, with a C or higher earned in each course or P if taken on a Pass/No Pass basis, as required by the Los Angeles Community College District (LACCD) (Title 5 §55062).
2. General Education: Completion of the California General Education Transfer Curriculum (Cal-GETC) course requirements, with a C or higher earned for each course or P if taken on a Pass/No Pass basis (34 semester/45 quarter units).
3. Residency: A minimum of 12 semester units must be completed within the LACCD (Title 5 §55062).

Program Learning Outcomes:

- Compose a program.
- Solve a problem requiring derivatives.
- Solve a problem requiring integration.
- Find and graph a function.
- Apply mathematical concepts to proofs, definitions and problem solving.
- Apply mathematical and scientific principles to areas of sciences.

Required Core Courses

SUBJECT & NO.	COURSE	UNITS
MATH 261*	Calculus I	5
MATH 262*	Calculus II	5
MATH 263*	Calculus III	5
	Subtotal	*15*
LIST A		6
List A: Select one to two (3-6 units)		
MATH 270*	Linear Algebra	3
MATH 275*	Ordinary Differential Equations	3
LIST B		
Select one (if only one course is chosen from List A above)		
STAT C1000	Introduction to Statistics	4
OR		
STAT C1000E	Introduction to Statistics	4
PHYSICS 101*	Physics for Engineers and Scientists I	5
COMPLETE ADDITIONAL CSU UNITS, IF NEEDED, TO REACH 60 CSU TRANSFERABLE UNITS		
	Cal-GETC GE Pattern	
	Total	*60*

**This course has a prerequisite.*

Transfer Curriculum

Information regarding lower division major preparation requirements required to transfer to a University of California (UC) or California State University (CSU) campus may be obtained at www.assist.org. For information about independent or out-of-state colleges/universities, please consult with a counselor.

Subjects & Course Descriptions

Mathematics (MATH)

Note: There is no credit by examination for any math class.

Note: Enrollment in the following courses: MATH 120, 125,125S, 134, and 137 is restricted to students with documented disabilities in educational assistance classes as described in Title 5 Section 56028 wherein a majority of students enrolled in a section must be students with disabilities; or students enrolled in adult education programs who have not graduated from a United States high school or been issued a high school equivalency certificate; or current high school students in dual enrollment.

120 Plane Geometry (5)

LECTURE, 5 HOURS.

Note: This course is eligible to be offered in any DE modality.

This is a basic course in the fundamentals of Euclidean plane geometry which includes consideration of geometric properties and relationships. Practice in accurate thinking and developing logical proofs are emphasized.

125 Intermediate Algebra (5)
LECTURE, 5 HOURS.
Note: This course is eligible to be offered in any DE modality.
Note: A scientific or business calculator is required for this class.

This course strengthens and further develops manipulative skills in elementary algebra. Topics include the fundamental operations on algebraic expressions, solutions of equations and inequalities, exponentiation, graphs of algebraic, exponential and logarithmic functions, systems of equations and inequalities, and an introduction to the conic sections. Applications are included in a wide variety of word problems.

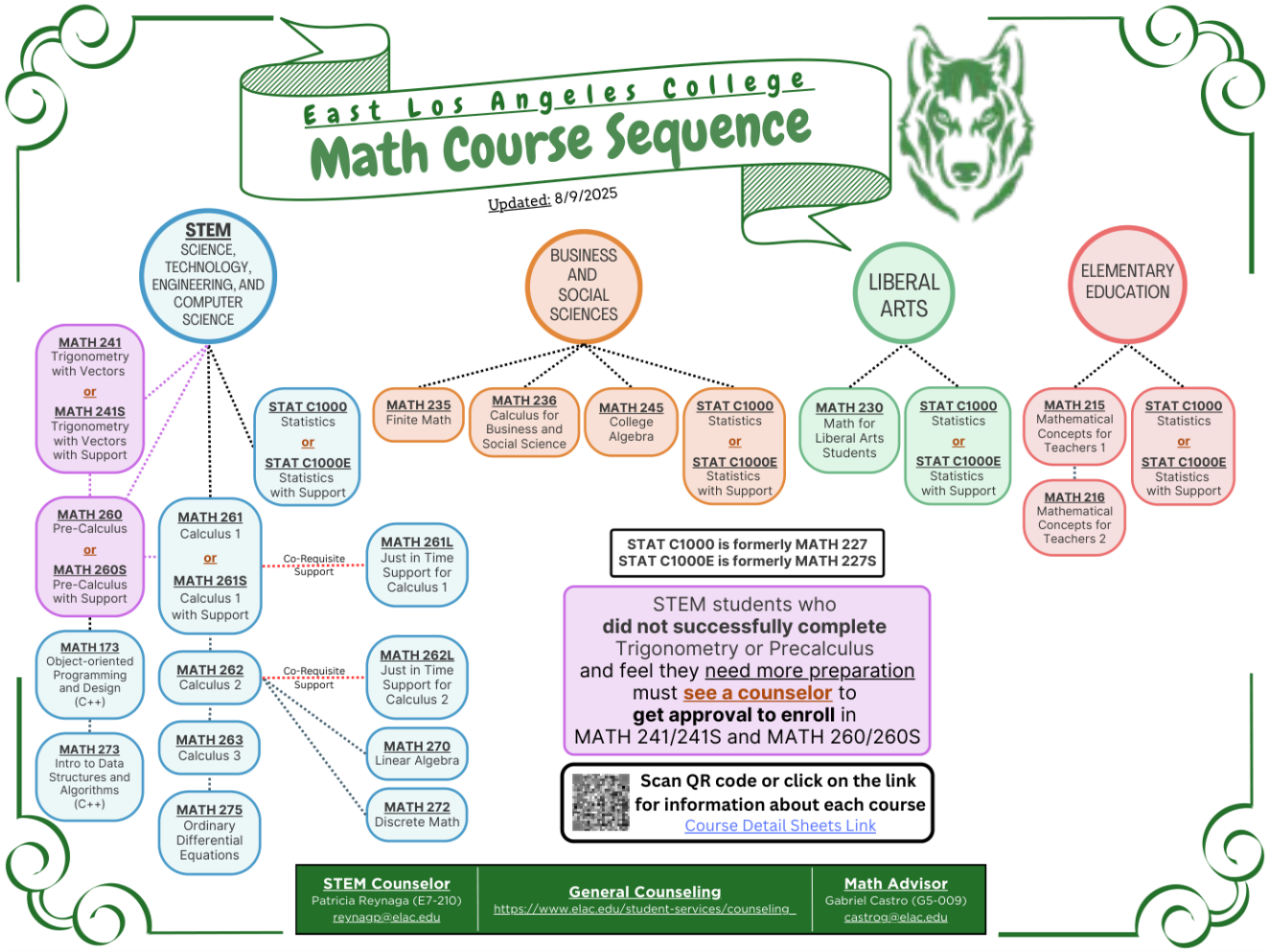
125S Intermediate Algebra with Support (5)
LECTURE, 5 HOURS; LABORATORY, 2 HOURS.
Note: This course is eligible to be offered in any DE modality.
Note: A scientific or business calculator is required for this class.

This course includes a mandatory lab component to review topics from prealgebra and elementary algebra. This course strengthens and further develops manipulative skills in elementary algebra. Topics include the fundamental operations on algebraic expressions, solutions of equations and inequalities, exponentiation, graphs of algebraic, exponential and logarithmic functions, systems of equations and inequalities, and an introduction to the conic sections. Applications are included in a wide variety of word problems.

134 Accelerated Elementary and Intermediate Algebra (6)
LECTURE, 4 HOURS; LABORATORY, 4 HOURS.
Note: This course is eligible to be offered in any DE modality.
An accelerated course covering topics from Elementary and Intermediate Algebra. Topics include linear equations and inequalities, exponents, polynomials and factoring, rational expressions, rational equations and inequalities, radical expressions and equations, quadratics equations and inequalities, graphing linear and nonlinear equations and inequalities, system of linear and nonlinear equations and inequalities, functions, exponential and logarithmic functions, conics, and sequences and series. This course has a computer lab component.

137 Pre-Statistics Algebra (5)
LECTURE, 5 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course introduces algebra topics and the basic elements of exploratory data analysis. Topics in the course include: Solving algebraic equations, simplifying algebraic expressions, data analysis, sample statistics and graphs, measures of central tendency and spread, functions and their graphs, probability, sequences and series, and exponential and logarithmic functions. This class is intended as preparation for students who wish to take Statistics.

Mathematics Skills Recommended Course Sequence



173 Object-Oriented Programming and Design (4) UC:CSU

Prerequisite: Mathematics 260.

LECTURE, 3 HOURS; LABORATORY, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course covers major programming concepts including theory, applications, and object-oriented programming, primarily in C++. Variables and basic data types, operators, bitwise arithmetic, control structures, input and output, arrays, multidimensional arrays, strings, an introduction to the Standard Template Library, functions, an introduction to recursion, structures, pointers, references, dynamic memory management, file handling, casting operators, namespaces, operator overloading, preprocessor directives, and exception handling are discussed in detail. Classes and object-oriented programming, including constructors and destructors, inheritance, virtual functions, polymorphism, interfaces through abstract base classes, and data encapsulation and modeling principles are also covered in detail. Differences between the Java language and C++ are discussed. Commenting of code and debugging are emphasized throughout the course. Examples from mathematics are included as well as a significant project requiring object-oriented design. Students gain practice in utilizing outside code via practice with a graphics API.

192 Graphing Calculator (1) CSU

LECTURE, 1 HOUR.

This course introduces the use of the graphing calculator. It includes topics such as graphing functions in two and three dimensions, writing programs, engineering and calculus applications, solving systems of equations using matrices, and analyzing data using statistics.

215 Mathematical Concepts for Teachers I (3) UC:CSU (C-ID MATH 120)
(UC Credit Limit: 1 course maximum from: MATH 215 and 216).

Conditions of Enrollment: Completion of intermediate algebra or the equivalent.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is intended for those who plan to teach mathematics in elementary schools. The course covers the language of sets, elementary logic, systems of numeration, numbers, fundamental operations, functions, integers, rational numbers, real numbers, and algorithms used in calculations.

216 Mathematical Concepts for Teachers II (3) UC:CSU
(UC Credit Limit: 1 course maximum from: MATH 215 and 216).

Prerequisite: Mathematics 215.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is the second in the sequence intended for those who plan to teach elementary school mathematics. Topics include basic probability, introductory statistics, and introductory geometry including constructions, congruence and similarity, measurement, motion geometry, and tessellations.

229 Statistics for Data Science (4) UC:CSU Cal-GETC Area 2
Conditions of Enrollment: Completion of intermediate algebra or the equivalent.

LECTURE, 3 HOURS; LABORATORY, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course examines fundamental concepts that are the building blocks for data science work, including gathering and summarizing data (descriptive statistics) and relationships between variables, probability techniques, sampling distributions, hypothesis testing, chi-square, t-tests, analysis of variance, and predictive techniques to facilitate decision-making (inferential statistics). Students study correlation and regression analyses such as linear models for data science and multivariate regression and the application of technology for statistical analysis including the interpretation of the relevance of the statistical findings to data science. The course examines applications using data from disciplines including engineering, business, economics, natural and social sciences, psychology, health science, information technology, and education. There is a hands-on approach to statistical analysis using Python and R.

230 Mathematics for Liberal Arts Students (3) UC:CSU Cal-GETC Area 2
Conditions of Enrollment: Completion of intermediate algebra or the equivalent.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

An introduction to the spirit and style of mathematics and its pursuit as a human endeavor. Topics are chosen from a variety of mathematical fields including logic, set theory, systems of numeration, number theory, algebra, the metric system, geometry, mathematical systems, consumer mathematics, probability, statistics, graph theory, voting and apportionment which are intended to illustrate the nature of mathematical discovery, the utility of mathematical applications, and the beauty of geometric design.

235 Finite Mathematics (5) UC:CSU Cal-GETC Area 2 (C-ID MATH 130)
Conditions of Enrollment: Completion of intermediate algebra or the equivalent.

LECTURE, 5 HOURS.

Note: This course is eligible to be offered in any DE modality.

Note: A calculator is required. See the instructor about the specific kind needed.

This course covers topics in finite mathematics with applications to business and social sciences. Systems of linear equations, inequalities, linear programming, mathematics of finance, matrix algebra, probability, statistics, and game theory are among the topics presented.

236 Calculus for Business and Social Science (5) UC:CSU Cal-GETC Area 2 (C-ID MATH 140)
(UC Credit Limit: 1 course maximum from: MATH 236 combined with MATH 261).

Prerequisite: Mathematics 235 or Mathematics 245.

LECTURE, 5 HOURS.

Note: This course is eligible to be offered in any DE modality.

Note: Student should consult a counselor to determine which prerequisite is required by the university targeted for transfer.

Note: A calculator is required. See instructor about the specific kind needed.

This course consists of elementary differential and integral calculus of algebraic, exponential, and logarithmic functions, as well as partial derivatives and the method of Lagrange multipliers. Applications to business and the social sciences are emphasized.

241 Trigonometry with Vectors (4) CSU
Conditions of Enrollment: Completion of intermediate algebra or the equivalent.

LECTURE, 4 HOURS.

Note: This course is eligible to be offered in any DE modality.

Note: A scientific calculator is required for this class. See the instructor about the specific kind needed.

This course includes the study of the trigonometric functions and their inverses; measurement of angles in degrees and in radians; evaluating triangles; solutions of trigonometric equations; verification of trigonometric identities; vectors; complex numbers; graphing trigonometric functions and polar curves.

241S Trigonometry with Vectors with Support (4) CSU
Conditions of Enrollment: Completion of intermediate algebra or the equivalent.

LECTURE, 4 HOURS; LABORATORY, 1 HOUR.

Note: This course is eligible to be offered in any DE modality.

Note: A scientific calculator is required for this class. See the instructor about the specific kind needed.

This course includes the study of the trigonometric functions and their inverses; measurement of angles in degrees and in radians; evaluating triangles; solutions

of trigonometric equations; verification of trigonometric identities; vectors; complex numbers; graphing trigonometric functions and polar curves.

245 College Algebra (3) UC:CSU Cal-GETC Area 2
(UC Credit Limit: Math 245, 260 and 260S combined - maximum credit five units).
Conditions of Enrollment: Completion of intermediate algebra or the equivalent.

LECTURE, 3 HOURS; LABORATORY, 1 HOUR.
Note: This course is eligible to be offered in any DE modality.
Note: A scientific calculator is required for this class. See the instructor about the specific kind needed.

This course covers topics including polynomial and rational functions, inverse, exponential and logarithmic functions, systems and matrices, analytical geometry, sequences and series, the binomial theorem, mathematical induction, counting theory, and probability.

260 Precalculus (5) UC:CSU Cal-GETC Area 2
(UC Credit Limit: Math 245, 260 and 260S combined - maximum credit five units).
Conditions of Enrollment: Completion of intermediate algebra or the equivalent.

LECTURE, 5 HOURS.
Note: This course is eligible to be offered in any DE modality.
Note: A calculator is required. See the instructor about the specific kind needed.

This course covers intermediate topics preparing the student for calculus, including trigonometric, polynomial, rational, exponential, and logarithmic functions and their graphs and transformations; the unit circle and solving trig equations and identities; as well as systems of equations and inequalities, conic sections, sequences and series, and limits.

260S Precalculus with Support (5) UC:CSU Cal-GETC Area 2
(UC Credit Limit: Math 245, 260 and 260S combined - maximum credit five units).
Conditions of Enrollment: Completion of intermediate algebra or the equivalent.

LECTURE, 5 HOURS, LABORATORY 1 HOUR.
Note: This course is eligible to be offered in any DE modality.
Note: A calculator is required. See the instructor about the specific kind needed.

This course covers intermediate topics preparing the student for calculus, including trigonometric, polynomial, rational, exponential, and logarithmic functions and their graphs and transformations; the unit circle and solving trig equations and identities; as well as systems of equations and inequalities, conic sections, sequences and series, and limits.

261 Calculus I (5) UC:CSU Cal-GETC Area 2 (C-ID MATH 211)
(UC Credit Limit: 1 course maximum from: Math 236 combined with Math 261).
Prerequisite: Mathematics 260 or 260S or successful completion of precalulus or placement in transfer level calculus.

LECTURE, 5 HOURS.
Note: This course is eligible to be offered in any DE modality.
Note: A calculator is required. See the instructor about the specific kind needed.

This is the first of a three-course sequence in calculus. Topics include limits and continuity, rates of change, derivatives, applications of differentiation, integrals, the Fundamental Theorem of Calculus, and applications of integration.

261L Just in Time Support for Calculus (1) CSU
Corequisite: Mathematics 261 or 261S.

LECTURE, 1 HOUR.
Note: This course is eligible to be offered in any DE modality.
This course covers core mathematics skills and concepts needed for Calculus I, intended for students who are concurrently enrolled in MATH 261. Topics include concepts from Intermediate Algebra and Trigonometry that are needed to succeed in Calculus I: the algebra of functions, solving equations and graphing related to linear, polynomial, rational, radical, exponential, logarithmic and trigonometric functions.

261S Calculus I with Support (5) CSU
Prerequisite: Mathematics 260 or 260S or successful completion of precalulus or placement in transfer level calculus.

LECTURE, 4 HOURS; LABORATORY, 2 HOUR.
This is the first of a three-course sequence in calculus. Topics include limits and continuity, rates of change, derivatives, applications of differentiation, integrals, the Fundamental Theorem of Calculus, and applications of integration.

262 Calculus II (5) UC:CSU Cal-GETC Area 2 (C-ID MATH 221)
Prerequisite: Mathematics 261.

LECTURE, 5 HOURS.
Note: This course is eligible to be offered in any DE modality.
Note: A calculator is required. See the instructor about the specific kind needed.

This is the second in a three-course sequence in calculus. Topics include differentiation and integration of logarithmic, exponential, circular and hyperbolic functions and their inverses, indeterminate forms, improper integrals, standard techniques of integration, applications of integration, parametric equations and polar coordinates, arc length, area of a surface of revolution, infinite sequences and series, and representation of functions as power series.

262L Just in Time Support for Calculus II (1) CSU
Corequisite: Mathematics 262.

LECTURE, 1 HOUR.
Note: This course is eligible to be offered in any DE modality.
This course covers core mathematics skills and concepts needed for Calculus 2, intended for students who are currently enrolled in MATH 262. Topics include concepts from Algebra, PreCalculus, and Calculus 1: limits, derivatives, applications of differentiation, integrals, applications of integrals, trigonometry, factoring, solving equations with rational expressions and quotients, summation formulas and properties, conic sections, geometry, functions, graphs, inequalities, and radicals.

263 Calculus III (5) UC:CSU Cal-GETC Area 2 (C-ID MATH 230)
Prerequisite: Mathematics 262.

LECTURE, 5 HOURS.

Note: This course is eligible to be offered in any DE modality.
Note: A calculator is required, see instructor about the specific kind needed.

This is the third of a three-course sequence in calculus. Topics include vectors and the geometry of space, vector functions, partial derivatives, multiple integrals, and vector calculus.

270 Linear Algebra (3) UC:CSU Cal-GETC Area 2 (C-ID MATH 250)
Prerequisite: Mathematics 262.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course includes the study of systems of linear equations and their solutions, matrices, determinants, vector spaces, linear transformations, orthogonality, and characteristic value problems.

272 Methods of Discrete Mathematics (5) UC:CSU Cal-GETC Area 2 (C-ID MATH 160)
Prerequisite: Mathematics 262.

LECTURE, 5 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course introduces sets, relations, functions and logic along with formal methods of proof such as contradiction, contrapositive, induction, diagonalization, recursion, and the Pigeonhole principle. These ideas and methods are developed by looking at problems from combinations and counting, elementary number theory, and graph theory. Topics from map coloring, complexity, and cryptography are also discussed.

273 Introduction to Data Structures and Algorithms (4) UC:CSU
Prerequisite: Mathematics 173.

LECTURE, 3 HOURS; LABORATORY, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is an introduction to the study of data structures and algorithms as well as an introduction to software development primarily in C++. The course begins with a short review of object-oriented programming, emphasizing utilizing and extending existing code through inheritance and interfaces. The review leads into more advanced topics including multiple inheritance, virtual inheritance, the diamond problem, templates, and multithreading. Complexity analysis, including Big-O notation, best case, worst case, average case, and amortized analysis are covered in detail. Data structures and algorithms are covered in a language-independent manner. Linked lists, stacks, queues, trees, heaps, and graphs are covered in detail along with associated implementation and memory management techniques. Algorithms for searching and sorting, including hashing, are covered in detail. Recursion, which was introduced in the previous course, is analyzed rigorously. The Standard Template Library is discussed in reference to each data structure and algorithm covered in the course. Software development is explored in the contexts of event-driven programming and video game programming. A large scale project requiring significant planning, collaboration, and documentation is required.

275 Ordinary Differential Equations (3) UC:CSU Cal-GETC Area 2 (C-ID MATH 240)
Prerequisite: Mathematics 263.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.
Note: A scientific calculator is required for this class.

This course provides the student with a basic understanding of the theory and content of ordinary differential equations. Various methods of solving these equations, especially first and second order, are emphasized as are solutions to physical applications problems. Other topics covered include existence and uniqueness theorems, systems of linear differential equations, numerical and graphical methods using computers, and the Laplace transform.

280 Introduction to Numerical Analysis (3) UC:CSU Cal-GETC Area 2
Prerequisites: Mathematics 263 and EITHER Mathematics 173 or General Engineering 121 or Computer Science 216.

LECTURE, 3 HOURS.

This course is designed to provide an introduction to numerical methods. Topics include error analysis, finding roots of non-linear equations, numerical methods for matrix operations, interpolation and curve fitting. Numerical methods in differentiation and integration are also considered.

282 Introduction to Abstract Algebra (3) UC:CSU
Prerequisite: Mathematics 270.

LECTURE, 3 HOURS.

This course is an introduction to numbers, number systems, and the basic algebraic structures of groups, rings, and fields.

284 Introduction to Number Theory (3) UC:CSU Cal-GETC Area 2
Prerequisite: Mathematics 262.

LECTURE, 3 HOURS.

This course introduces topics in elementary number theory, including the study of primes, composites, the Euclidean algorithm, Diophantine equations, congruences, divisibility, multiplicative functions, quadratic residues, and continued fractions.

286 Partial Differential Equations in the Natural Sciences (5) UC:CSU Cal-GETC Area 2
Prerequisite: Mathematics 275.

LECTURE, 5 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course introduces linear partial differential equations and boundary and initial value problems with particular emphasis on the wave equation, the heat equation, and the Laplace equation. The techniques of separation of variables, eigenfunction expansions, and the method of characteristics for nonlinear equations are also studied.

185 Directed Study - Mathematics (1) CSU

285 Directed Study - Mathematics (2) CSU

385 Directed Study - Mathematics (3) CSU

CONFERENCE 1 HOUR PER WEEK PER UNIT.

The above courses allow students to pursue Directed Study in Mathematics on a contract basis under the direction of a supervising instructor. The courses will grant credit for one, two or three semester units, respectively. The complexity of the topic of study will determine which course the student should take.

CREDIT LIMIT: A MAXIMUM OF 6 UNITS IN DIRECTED STUDY MAY BE TAKEN FOR CREDIT IN ANY ONE DISCIPLINE.

Note: UC Credit for variable topics courses in this discipline is given only after a review of the scope and content of the course by the enrolling UC campus. This usually occurs after transfer and may require recommendations from faculty. Information about internships may also be presented for review, but credit for internships rarely transfers to UC.

Statistics (CCN) (STAT)

C1000 Introduction to Statistics (4)

UC:CSU Cal-GETC Area 2 (C-ID MATH 110)

(*formerly MATH 227*)

Conditions of Enrollment: Completion of intermediate algebra or the equivalent.

LECTURE, 4 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is an introduction to statistical thinking and processes, including methods and concepts for discovery and decision-making using data. Topics include descriptive statistics; probability and sampling distributions; statistical inference; correlation and linear regression; analysis of variance, chi-squared, and t-tests; and application of technology for statistical analysis including the interpretation of the relevance of the statistical findings. Students apply methods and processes to applications using data from a broad range of disciplines.

C1000E Introduction to Statistics (4)

UC:CSU Cal-GETC Area 2 (C-ID MATH 110)

(*formerly MATH 227S*)

Conditions of Enrollment: Completion of intermediate algebra or the equivalent.

LECTURE, 4 HOURS; LABORATORY, 1 HOUR.

Note: This course is eligible to be offered in any DE modality.

This course is an introduction to statistical thinking and processes, including methods and concepts for discovery and decision-making using data. Topics include descriptive statistics; probability and sampling distributions; statistical inference; correlation and linear regression; analysis of variance, chi-squared, and t-tests; and application of technology for statistical analysis including the interpretation of the relevance of the statistical findings. Students apply methods and processes to applications using data from a broad range of disciplines. This course has embedded support.

Media Arts and Technologies Department

E7 - B41 • *(323) 265-8810*

Our Department teaches storytelling, aesthetics, visual communications, and design, as well as technical and professional skills across a variety of formats, both traditional and cutting-edge technologies. We teach animation, broadcasting, digital film production, media arts, photography, and general education classes in media history and appreciation.

Our Animation discipline focuses on the creation of worlds and characters using both traditional 2D and 3D techniques. The goal is to bring these worlds and characters to life through the use of movement and performance. In addition, we provide wide-ranging skills in other areas of entertainment technology, such as games, visual effects, VR, and other real-time applications. We are launching an Apprenticeship preparation program so students can continue practicing and expanding their skills through these courses in a real client-based production setting.

Our Broadcasting discipline provides a hands-on experience creating shows, podcasts, and news reports in studio and on location. Your classroom will be a working studio where you will learn to produce content utilizing state-of-the-art equipment and techniques. We are launching our school's streaming television and radio stations where student's work will be broadcast to our campus community.

The Media Arts discipline covers a variety of new media, including streaming and cell phones, but it is focused on digital film production, including planning, casting, filming, and editing. Students learn to develop ideas into scripts that will be produced into short films and videos. Courses include instruction on story development, cinematography, lighting, editing, and color grading. These classes give our students the skills and portfolio to succeed in the entertainment industry.

Our Photography discipline provides education in both digital and traditional photography, as well as, studio and laboratory processes. A wide variety of immersive courses include instruction in lighting, digital capture, Photoshop, custom printing, portraiture, product photography, marketing, concept, and portfolio development. These classes give our students the knowledge necessary to succeed in challenging and exciting fields such as family and event photography and commercial and fashion photography.

We welcome all skill levels, whether you are just starting, want to learn a new hobby, or are a seasoned professional looking to up your game. All of our faculty are knowledgeable industry professionals who love to teach and support students in their education journey. Completing our programs can pave the way to success, prepare you for career advancement, or assist in making a career transition. Our facility has over 12 separate teaching labs, including motion capture, advanced editing stations, 3D printing, black and white and color darkrooms, a film processing lab, photography and broadcast studios, computer labs, animation labs, and a variety of professional equipment to borrow.

Our students are problem solvers who combine artistry, technique, design, hard work, and creativity to make compelling images that tell a story. The digital revolution and increasingly sophisticated software means media is now limited only by imagination.

Please contact us to learn more or tour our amazing facilities.

Instagram: @elacanimationclub @elac.photo

Faculty

Lyle, Robert A, Chair, Professor, Photography
Farre, Rosa, Associate Professor, Animation
Libonati, Mike, Professor, Animation
O'Brien, Dylan S., Associate Professor, Photography
Smith, Jill, Associate Professor, Photography
Tsai, Michael C., Professor, Photography

Adjunct Associate Professors

Blum, Thomas K., Photography
Ly, Dr. Vi, Photography
Russell, Kathryn K., Photography

Instructional Assistants/Lab Managers

Brown, Amber
Makie, Daniel
Paredes, Jorge

Educational Programs

SUBJECTS

- Animation
- Broadcasting
- Game Art & Design
- Media Arts
- Photography

SKILLS CERTIFICATES

- Black and White Darkroom Laboratory Processing
- Portrait Photography

CERTIFICATES OF ACHIEVEMENT

- Animation (Level I)
- Animation (Level II)
- Animation and VFX Apprenticeship
- Character Animation
- Color Printing and Processing
- Desktop Publishing

- Digital Film Production
- Digital Imaging
- Large Format Photography
- Multimedia (Level I)
- Multimedia (Level II)
- Photography and Digital Imaging
- Studio Lighting and Techniques

ASSOCIATE DEGREE PROGRAMS

- Animation
- Desktop Publishing
- Multimedia
- Photography

Skills Certificates

The Media Arts and Technologies department encourages students seeking to earn any Skills Certificate to complete the requirements for their chosen Skills Certificate within the same academic year.

Black and White Darkroom Laboratory Processing

Students learn the finer points of traditional photographic lab techniques for film processing and custom printmaking in various sizes and formats. Fine-tuning the process to achieve specific results, as well as gallery-quality presentation, are covered. Still life and product photography will also be taught in the studio.

SUBJECT & NO.	COURSE	UNITS
PHOTO 010	Beginning Photography	3
PHOTO 016*	Fundamental Commercial Photography	3
PHOTO 032*	Intermediate Black and White Photography	3
	Total	*9*

**This course has a prerequisite.*

Portrait Photography

Students prepare for entry into portraiture careers by learning studio and location lighting, working with subjects, and developing concepts to create irresistible images. Retouching, printing, fashion, and portfolio development are also covered.

SUBJECT & NO.	COURSE	UNITS
PHOTO 010	Beginning Photography	3
PHOTO 015*	Fundamentals of Portraiture	3
PHOTO 031*	Advanced Portrait Techniques	3
	Total	*9*

**This course has a prerequisite.*

Certificates of Achievement

Animation (Level I)

(Academic Plan E021168D)

Students completing this Certificate of Achievement program will acquire applicable skills to pursue entry-level positions in Animation.

Program Learning Outcomes:

- Creatively reference historical and cultural perspectives in an animation portfolio.
- Demonstrate creative and technical knowledge by developing a successful portfolio.

SUBJECT & NO.	COURSE	UNITS
ANIMATN 212*	Character Animation and Design	3
ANIMATN 216*	Layout and Background Art	3
ANIMATN 217*	Storyboards	3
ART 204	Life Drawing I	3
OR		
ANIMATN 218*	Fundamentals of Animation	3
ANIMATN 221*	Three-Dimensional Animation I	3
ART 201	Drawing I	3
ART 639	Introduction to Digital Imaging	3
	Total	*21*

**This course has a prerequisite.*

Animation (Level II)

(Academic Plan E013532D)

A Certificate of Achievement program consisting of all of the courses required for the Animation Level I Certificate of Achievement, plus an additional 15 units as follows:

Program Learning Outcomes:

- Creatively reference historical and cultural perspectives in an animation portfolio.
- Demonstrate creative and technical knowledge by developing a successful portfolio.

SUBJECT & NO.	COURSE	UNITS
	Certificate of Achievement in Animation Level I	*21*
ANIMATN 219*	Animation Process and Production	3
ANIMATN 227*	Three-Dimensional Animation Project	3
ANIMATN 225*	Three-Dimensional Character Animation	3
OR		
ANIMATN 264*	3D Modeling	3
ANIMATN 226*	Three-Dimensional Previsualization and Camera Techniques	3
OR		
ANIMATN 265*	Rendering	3
ART 209	Perspective Drawing I	3
	Total	*36*

**This course has a prerequisite.*

Animation and VFX Apprenticeship

(Academic Plan E044540D)

This is an apprenticeship certificate program that will focus on further preparing students entering careers in animation, visual effects (VFX) and other entertainment technologies industries using a real production setting. Students will participate in the design, production and postproduction of actual client based projects. Students need to have prior basic knowledge in some of the aspects of animation and VFX visual development, production and post-production.

Program Learning Outcomes:

- Students who complete the Animation and VFX Apprenticeship Certificate of Achievement Program will exhibit proficiency in core competencies, including the application of best practices, tools, and methodologies relevant to the field.

SUBJECT & NO.	COURSE	UNITS
ANIMATN 227*	Three-Dimensional Animation Project	3
ANIMATN 219*	Animation Process and Production	3
ANIMATN 290*	Pre-Apprenticeship I	4
ANIMATN 291*	Pre-Apprenticeship II	4
ANIMATN 292*	Pre-Apprenticeship III	4
	Total	*18*

**This course has a prerequisite.*

Character Animation

(Academic Plan E045491D)

This is a program certificate that serves as a continuation for Animation Level I, providing an emphasis in both 2D and 3D character animation. This program is recommended for students with a desire for a deeper understanding of the process of bringing characters to life and creating the illusion of thought, emotion, and personality for both realistic and stylized projects. Graduates will learn skills needed in fields such as 3D animation, 3D game art, and visual effects and will be equipped with a portfolio showcasing their skills for entry-level roles or further study.

Program Learning Outcomes:

- Students who complete the Character Animation Certificate of Achievement will exhibit proficiency in core competencies, including the application of best practices, tools, and methodologies relevant to the field.

SUBJECT & NO.	COURSE	UNITS
ANIMATN 212*	Character Animation and Design	3
ANIMATN 213*	Drawing for Animation	3
ANIMATN 217*	Storyboards	3
ANIMATN 225*	Three-Dimensional Character Animation	3
ANIMATN 226*	Three-Dimensional Previsualization and Camera Techniques	3
ANIMATN 228*	Advanced Character Animation	3
ANIMATN 219*	Animation Process and Production	3
OR		
ANIMATN 227*	Three-Dimensional Animation Project	3
	Total	*21*

**This course has a prerequisite.*

Color Printing and Processing

(Academic Plan E013324D)

This Certificate of Achievement exposes students to problem solving the unique technical and aesthetic issues occurring in color image making. Students will become versed in subtractive color theory, color correction, printing, processing and making artistic compositional decisions with color as a variable.

Program Learning Outcomes:

- Apply subtractive color theory and color correction to printing, processing, and making artistic compositional decisions with color as a variable.

SUBJECT & NO.	COURSE	UNITS
PHOTO 010	Beginning Photography	3
PHOTO 017*	Introduction to Color Photography	3
PHOTO 018*	Advanced Color Photography	3
PHOTO 030*	Creative Color Techniques	3
	Total	*12*

**This course has a prerequisite.*

Desktop Publishing

(Academic Plan E021169D)

(with Journalism Department)

This program gives the student skills in the fields of Graphic Design, Journalism, and Photography and in the use of computers to produce newspapers, newsletters, advertising, and brochures.

Program Learning Outcomes:

- Demonstrate creative and technical proficiency by developing a publication on a desktop.
- Synthesize information to produce a publication on a desktop.

SUBJECT & NO.	COURSE	UNITS
ART 635	Desktop Publishing Design	3
ART 639	Introduction to Digital Imaging	3
JOURNAL 101	Collecting and Writing News	3
JOURNAL 217-1	Publication Laboratory I	2
PHOTO 028	Laboratory Processes	1
PHOTO 047	Introduction to Digital Photography	3
PHOTO 048*	Intermediate Digital Photography	3
TWELVE ADDITIONAL UNITS SELECTED FROM THE LIST BELOW:		12
(The student may select all twelve units from one subject or from a combination of subjects).		
ART 201	Drawing I	3
ART 501	Beginning Two-Dimensional Design	3
ART 604*	Graphic Design I	3
ART 633	Introduction to Computer Graphics	3
JOURNAL 202*	Advanced Newswriting	
JOURNAL 218-1	Practical Editing I	3
JOURNAL 219-1	Techniques for Staff Editors I	1
JOURNAL 228-1	Beginning Computerized Composition	3
PHOTO 010	Beginning Photography	3
PHOTO 017*	Introduction to Color Photography	3
PHOTO 022*	Creative Photo-Vision	3
PHOTO 032*	Intermediate Black and White Photography	3
	Total	*30*

**This course has a prerequisite.*

Digital Film Production

(Academic Plan E044624D)

Students earning the Certificate of Achievement in Digital Film Production gain hands-on experience for entry-level positions across the spectrum of film, television, video, broadcasting, commercials, streaming, and other new media. They also build their storytelling and technical skills in the pre-production, production, and post-production processes. Competencies include planning, casting, lighting, sound, cinematography, editing, timing, color correction, and visual effects. Students use professional-level industry-standard equipment to create short films showcasing their talents.

Program Learning Outcomes:

- Students who complete the Digital Film Production Certificate of Achievement will exhibit proficiency in

core competencies, including the application of best practices, tools, and methodologies relevant to the field.

SUBJECT & NO.	COURSE	UNITS
MEDIART 101	Introduction to Digital Film Production	3
MEDIART 111*	Intermediate Digital Film Production	3
MEDIART 210*	Digital Film Production Team I	3
MEDIART 211*	Digital Film Production Team II	3
PHOTO 047	Introduction to Digital Photography	3
CAOT ELECTIVE:		3
CAOT 001	Computer Keyboarding and Document Applications I	3
OR		
CAOT 032	Business Communications	3
OR		
CAOT 082	Microsoft Office Suite	3
CONTENT ELECTIVE:		3
ANIMATN 218*	Fundamentals of Animation	3
OR		
ASIAN 020	Asian American Film and Media	3
OR		
BRDSCTG 015	Radio and Television Production	3
OR		
CHICANO 036	Central American Film	3
OR		
CHICANO 057	Chicanas and Chicanos in Film	3
OR		
ENGLISH 240*	Literature and the Motion Picture I	3
OR		
ENGLISH 241*	Literature and the Motion Picture II	3
OR		
ENGLISH 242	Creative Writing: Composing and Analyzing Screenplays	3
OR		
FRENCH 026	Understanding French Culture Through Film	3
OR		
MUSIC 165	Introduction to Recording Arts	3
OR		
PHOTO 010	Beginning Photography	3
OR		
PHOTO 123	Photo-Discovery: Aesthetics, Craft, and Creativity	3
OR		
SPANISH 026	Understanding Latin America Through Film	3
OR		
THEATER 505	History of Motion Pictures	3
	Total	*21*

**This course has a prerequisite.*

Digital Imaging

(Academic Plan E013325D)

This Certificate of Achievement is a fast track to employment in a variety of digital imaging jobs. Students will reach a professional level of skill with digital photography, image manipulation and retouching in Photoshop, as well as printing and new media applications.

Program Learning Outcomes:

- Students who complete the Digital Imaging Certificate of Achievement will exhibit proficiency in core competencies, including the application of best practices, tools, and methodologies relevant to the field.

SUBJECT & NO.	COURSE	UNITS
MEDIART 101	Introduction to Digital Film Production	3
PHOTO 010	Beginning Photography	3
PHOTO 047	Introduction to Digital Photography	3
PHOTO 048*	Intermediate Digital Photography	3
PHOTO 051*	Advanced Digital Techniques	3
PHOTO 185	Directed Studies - Photography	1
	Total	*16*

**This course has a prerequisite.*

Large Format Photography

(Academic Plan E013326D)

This Certificate of Achievement trains students to work with 4x5 and 8x10 sheet film and view cameras. Students will become versed in the high-end commercial applications commonly shot in large format, i.e. architecture, product, food and fine art.

Program Learning Outcomes:

- Students who complete the Large Format Photography Certificate Of Achievement will exhibit proficiency in core competencies, including the application of best practices, tools, and methodologies relevant to the field.

SUBJECT & NO.	COURSE	UNITS
PHOTO 005*	Photographic Sensitometry	3
PHOTO 010	Beginning Photography	3
PHOTO 012*	Advanced Photographic Techniques	4
PHOTO 016*	Fundamental Commercial Photography	3
	Total	*13*

**This course has a prerequisite.*

Multimedia (Level I)

(Academic Plan E021167D)

(with Art Department)

Students completing this Certificate of Achievement program will acquire applicable skills to pursue entry-level positions in multimedia.

Program Learning Outcomes:

- Creatively reference historical and cultural perspectives in a multimedia portfolio.
- Demonstrate creative and technical knowledge by developing a successful portfolio.

SUBJECT & NO.	COURSE	UNITS
ANIMATN 217*	Storyboards	3
ANIMATN 218*	Fundamentals of Animation	3
ANIMATN 221*	Three-Dimensional Animation I	3
ART 213*	Color Theory	3
ART 501	Beginning Two-Dimensional Design	3
ART 604*	Graphic Design I	3
ART 633*	Introduction to Computer Graphics	3
ART 639	Introduction to Digital Imaging	3

ART 645*	Introduction to Web Site Design	3
	Total	*27*

**This course has a prerequisite.*

Multimedia (Level II)

(Academic Plan E013530D)

(with Art Department)

A Certificate of Achievement program consisting of all of the courses required for the Multimedia Level I Certificate of Achievement, plus an additional 10 units as follows:

Program Learning Outcomes:

- Creatively reference historical and cultural perspectives in a multimedia portfolio.
- Demonstrate creative and technical knowledge by developing a successful portfolio.

SUBJECT & NO.	COURSE	UNITS
	Certificate of Achievement in Multimedia Level I	*27*
ANIMATN 219*	Animation Process and Production	3
ANIMATN 261*	Introduction to Virtual, Mixed, and Augmented Reality	4
ART 635	Desktop Publishing Design	3
	Total	*37*

**This course has a prerequisite.*

Photography and Digital Imaging

(Academic Plan E021175D)

This comprehensive Certificate of Achievement covers both traditional and digital photography various formats. Students explore color and black and white photography, Photoshop and printing, and studio and location shoots. Students take captivating pictures of diverse subjects, such as fashion, landscapes, food, products, events, athletics, and design, while creating intriguing styles and themes. In-depth, practical classes teach advanced photographic techniques and aesthetics, then students choose an elective and do an independent study to help them specialize their unique photographic brand. They finish this certificate with a commercial quality portfolio focused on their area of interest within professional photography.

Program Learning Outcomes:

- Students who complete the Photography And Digital Imaging Certificate Of Achievement will exhibit proficiency in core competencies, including the application of best practices, tools, and methodologies relevant to the field.

SUBJECT & NO.	COURSE	UNITS
PHOTO 003*	Commercial Fields	6
PHOTO 005*	Photographic Sensitometry	3
PHOTO 010	Beginning Photography	3
PHOTO 012*	Advanced Photographic Techniques	4
PHOTO 016*	Fundamental Commercial Photography	3
PHOTO 017*	Introduction to Color Photography	3
PHOTO 018*	Advanced Color Photography	3
PHOTO 047	Introduction to Digital Photography	3
PHOTO 048*	Intermediate Digital Photography	3
PHOTO 185	Directed Study - Photography	1
ONE COURSE FROM THE FOLLOWING:		3
MEDIART 101	Introduction to Digital Film Production	3
PHOTO 015*	Fundamentals of Portraiture	3
PHOTO 022*	Creative Photo-Vision	3
PHOTO 030*	Creative Color Techniques	3
PHOTO 031*	Advanced Portrait Techniques	3
PHOTO 032*	Intermediate Black and White Photography	3
PHOTO 051*	Advanced Digital Techniques	3
	Total	*35*

**This course has a prerequisite.*

Studio Lighting and Techniques

(Academic Plan E013328D)

This in-depth Certificate of Achievement covers commercial photography for products, fashion, food, catalogs, and advertisements. Professional lighting and shooting techniques are taught in the studio and on location. Students will finish with a portfolio of impressive industry-standard images.

Program Learning Outcomes:

- Demonstrate defined mastery of the Studio Lighting and Techniques Certificate of Achievement, which is dependent upon the performance in the specific program courses.

SUBJECT & NO.	COURSE	UNITS
PHOTO 003*	Commercial Fields	6
PHOTO 010	Beginning Photography	3
PHOTO 012*	Advanced Photographic Techniques	4
PHOTO 016*	Fundamental Commercial Photography	3
	Total	*16*

**This course has a prerequisite.*

Associate Degree Programs

Animation, Associate in Arts Degree

(Academic Plan E013531C)

This program is for students who wish to acquire an Associate in Arts Degree with an emphasis on Animation.

Program Learning Outcomes:

- Creatively reference historical and cultural perspectives in an animation portfolio.
- Demonstrate creative and technical proficiency by developing a professional portfolio.

SUBJECT & NO.	COURSE	UNITS
COMPLETE THE FOLLOWING 14 COURSES:		42-43
ANIMATN 212*	Animation Character Development	3
ANIMATN 216*	Layout and Background Painting	3
OR		
ANIMATN 268	Compositing	3
ANIMATN 217*	Storyboards	3
ANIMATN 218*	Fundamentals of Animation	3
ANIMATN 219*	Animation Process and Production	3
ANIMATN 221*	Three-Dimensional Animation I	3
ANIMATN 225*	Three-Dimensional Character Animation	3
OR		
ANIMATN 264*	3D Modeling	3

ANIMATN 226*	Three-Dimensional Previsualization and Camera Techniques	3
OR		
ANIMATN 265*	Rendering	3
ANIMATN 227*	Three-Dimensional Animation Project	3
OR		
ANIMATN 261*	Introduction to Virtual, Mixed, and Augmented Reality	4
ART 201	Drawing I	3
ART 204	Life Drawing I	3
ART 209	Perspective Drawing I	3
ART 213*	Color Theory	3
ART 639	Introduction to Digital Imaging	3
LACCD GENERAL EDUCATION PLAN		27
	Total	*60-61*

Note: 3 units from ART 201 may be double counted in LACCD GE Area 3.

Note: Per AP 4100, this degree is considered a high unit major with major requirements that exceed 37 units. The following LACCD GE Area 4a (3 units) and Area 7 (3 units) are waived for this degree.

**This course has a prerequisite.*

Desktop Publishing, Associate in Arts Degree

(Academic Plan E002452C)

(with Journalism Department)

This program will give the students skills in the fields of Graphic Design, Journalism, and Photography and in the use of computers to produce newspapers, newsletters, advertising, and brochures.

Program Learning Outcomes:

- Demonstrate creative and technical proficiency by developing a publication on a desktop.
- Synthesize information to produce a publication on a desktop.

SUBJECT & NO.	COURSE	UNITS
COMPLETE THE FOLLOWING SEVEN COURSES		18
ART 635	Desktop Publishing Design	3
ART 639	Introduction to Digital Imaging	3
JOURNAL 101	Collecting and Writing News	3
JOURNAL 217-1	Publication Laboratory I	2
PHOTO 028	Laboratory Processes	1
PHOTO 047	Introduction to Digital Photography	3
PHOTO 048*	Intermediate Digital Photography	3
COMPLETE TWELVE UNITS FROM THE FOLLOWING		12
ART 201	Drawing I	3
ART 501	Beginning Two-Dimensional Design	3
ART 604*	Graphic Design I	3
ART 633	Introduction to Computer Graphics	3
JOURNAL 202*	Advanced Newswriting	3
JOURNAL 218-1	Practical Editing I	3
JOURNAL 219-1	Techniques for Staff Editors I	1
JOURNAL 228-1	Beginning Computerized Composition	3
MEDIART 106	Introduction to Smartphone Photography & Media	3
PHOTO 010	Beginning Photography	3
PHOTO 017*	Introduction to Color Photography	3
PHOTO 022*	Creative Photo-Vision	3
PHOTO 032*	Intermediate Black and White Photography	3
COMPLETE ADDITIONAL DEGREE-APPLICABLE UNITS, IF NEEDED, TO REACH 60 UNITS.		
LACCD GENERAL EDUCATION PLAN		27
	Total	*60*

**This course has a prerequisite.*

Multimedia, Associate in Arts Degree

(Academic Plan E013529C)

(with Art Department)

This program is for students who wish to acquire an Associate in Arts degree with an emphasis on multimedia and video-related skills.

Program Learning Outcomes:

- Creatively reference historical and cultural perspectives in a multimedia portfolio.
- Demonstrate creative and technical proficiency by developing a professional portfolio.

SUBJECT & NO.	COURSE	UNITS
COMPLETE THE FOLLOWING 10 COURSES:		30
ANIMATN 217*	Storyboards	3
ANIMATN 219*	Animation Process and Production	3
ANIMATN 221*	Three-Dimensional Animation I	3
ART 213*	Color Theory	3
ART 501	Beginning Two-Dimensional Design	3
ART 604*	Graphic Design I	3
ART 633	Introduction to Computer Graphics	3
ART 639	Introduction to Digital Imaging	3
ART 645*	Introduction to Web Site Design	3
TECTHTR 323	Stage Management	3
ELECTIVES: COMPLETE 9 UNITS FROM THE FOLLOWING		9
ANIMATN 218*	Fundamentals of Animation	3
ANIMATN 225*	Three-Dimensional Character Animation	3
ANIMATN 226*	Three-Dimensional Previsualization and Camera Techniques	3
ANIMATN 227*	Three-Dimensional Animation Project	3
ART 605*	Graphic Design II	3
ART 606*	Graphic Design III	3
ART 635	Desktop Publishing Design	3
ART 641*	Advanced Desktop Publishing	3
MUSIC 111	Music Appreciation I	3
PHOTO 047	Introduction to Computerized Digital Photography	3
PHOTO 048	Intermediate Computerized Digital Photography	3
PHOTO 051	Advanced Digital Techniques	3
PHOTO 123	Photo-Discovery: Aesthetics, Craft and Creativity	3
TECTHTR 315	Introduction to Design for Theatre	3
LACCD GENERAL EDUCATION PLAN		27
	Total	*60*

Note: 3 units from ART 501 may be double counted in LACCD General Education Area 3.

Note: Per AP 4100, this degree is considered a high unit major with major requirements that exceed 37 units. The following LACCD GE Area 4a (3 units) and Area 7 (3 units) are waived for this degree.

**This course has a prerequisite.*

Photography, Associate in Arts Degree
(Academic Plan E002451C)

The program below is designed for the student who wishes to make professional photography his/her occupational field. Previous training in photography is not required. Comprehensive studies include commercial and industrial projects, laboratory processes, portraiture and color techniques classes. Creative and advanced photographic skill classes are offered.

CAMERA REQUIREMENTS

A 35mm camera with adjustable light control features and a quality light meter are needed.

Not all classes are offered every semester. Check current class schedules for offerings.

Program Learning Outcomes:

- Correctly operate technology to record and display photographic imagery.
- Demonstrate the practical application of aesthetics.

Required Core Courses

SUBJECT & NO.	COURSE	UNITS
COMPLETE THE FOLLOWING COURSES		38
ART 501	Beginning Two-Dimensional Design	3
MGMT 013	Small Business Entrepreneurship	3
MARKET 011	Fundamentals of Advertising	3
PHOTO 003*	Commercial Fields	6
PHOTO 010	Beginning Photography	3
PHOTO 012*	Advanced Photographic Techniques	4
PHOTO 016*	Fundamental Commercial Photography	3
PHOTO 017*	Introduction to Color Photography	3
PHOTO 047	Introduction to Digital Photography	3
PHOTO 048*	Intermediate Digital Photography	3
PHOTO 121	History and Appreciation of Photography	3
PHOTO 185	Directed Study - Photography	1
ELECTIVES: COMPLETE FOUR UNITS FROM THE FOLLOWING		4
PHOTO 015*	Fundamentals of Portraiture	3
PHOTO 022*	Creative Photo-Vision	3
PHOTO 028	Laboratory Processes	1
PHOTO 029*	Laboratory Processes II	1
PHOTO 030*	Creative Color Techniques	3
PHOTO 031*	Advanced Portrait Techniques	3
PHOTO 032*	Intermediate Black and White Photography	3
PHOTO 033*	Laboratory Processes III	1
PHOTO 035	Travel Photography	3
PHOTO 036*	Documentary Photography	3
PHOTO 037**	Visual Journalism: Photography, Video and Multimedia	4
PHOTO 047	Introduction to Digital Photography	3
PHOTO 051*	Advanced Digital Techniques	1
PHOTO 052*	Advanced Laboratory Procedures	1
PHOTO 053*	Advanced Laboratory Procedures II	1
PHOTO 054*	Advanced Laboratory Procedures III	1
PHOTO 122	Photography and Visual Media in Modern Culture	3
PHOTO 123	Photo-Discovery: Aesthetics, Craft, and Creativity	3
PHOTO 250	Introduction to Forensic Photography	3
ART 103	Art Appreciation I	3
ART 604	Graphic Design I	3
ARTHIST 110	Survey of Western Art History I	3
ARTHIST 120	Survey of Western Art History II	3
CAOT 001	Computer Keyboarding and Document Applications I	3
CAOT 031	Business English	3
JOURNAL 101	Collecting and Writing News	3
LAW 001	Business Law I	3
MEDIART 106	Introduction to Smartphone Photography & Media	3
MEDIART 111*	Intermediate Digital Film Production	3
MEDIART 210*	Digital Film Production Team I	3
MEDIART 211*	Digital Film Production Team II	3
PHILOS 001	Introduction to Philosophy	3
OR		
PHILOS 020	Ethics	3
LACCD GENERAL EDUCATION PLAN		27
	Total	*60*

Note: 3 units of major courses may be double counted in LACCD General Education Area 3.

Note: Per AP 4100, this degree is considered a high unit major with major requirements that exceed 37 units. The following LACCD GE Area 4a (3 units) and Area 7 (3 units) are waived for this degree.

**This course has a prerequisite.*

***This course has a corequisite.*

Transfer Curriculum

Information regarding lower division major preparation requirements required to transfer to a University of California (UC) or California State University (CSU) campus may be obtained at www.assist.org. For information about independent or out-of-state colleges/universities, please consult with a counselor.

Subjects & Course Descriptions

Animation (ANIMATN)

118 History of Animation (3) CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is an exploration of the rich and diverse history of animation across the world. Students delve into the influential personalities, events, genres and practices of animation, highlighting how different societal, political, and economic identities shaped the medium which has evolved across different times and cultures.

212 Character Animation and Design (3) CSU

Prerequisite: Art 204.

LECTURE, 2 HOURS; LABORATORY, 4 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides foundational character animation concepts. The concepts include key positions, breaking down movement, acting, takes, accents, gestures, dialogue, and facial expressions.

213 Drawing for Animation (3) CSU
Prerequisite: Art 204.

LECTURE, 2 HOURS; LABORATORY, 2 HOURS.

This course introduces students to the principles and techniques of drawing for animation, with a focus on visual storytelling. Students learn how to create fluid, dynamic character poses and facial expressions that capture weight, movement and emotion.

214 Digital Image Manipulation (3) CSU
LECTURE, 2 HOURS; LABORATORY, 2 HOURS.

This course provides an introduction to digital creation, manipulation and editing using Adobe Photoshop. Emphasis is placed on non-destructive workflows, image formats and resolutions and other animation industry standard best practices used in the creation of original digital drawings and compositions.

215 Environment Design (3) CSU
Prerequisite: Animation 221.
Advisory: Animation 216.
LECTURE, 2 HOURS; LABORATORY, 2 HOURS.

In this course, students learn how to further design environments that enhance and support the storytelling process of animation using industry standard tools and techniques. Students create immersive, believable worlds that reflect diverse cultural and architectural designs as well as environmental principles using a variety of techniques.

216 Layout and Background Art (3) CSU
Prerequisite: Art 209.

LECTURE, 2 HOURS; LABORATORY, 2 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course focuses on the fundamentals of background layout with an emphasis on perspective, composition, design basics, staging, mood, texture and lighting. Students also learn the basics of using props as background and foreground design elements.

217 Storyboards (3) CSU
Prerequisite: Art 204.

LECTURE, 2 HOURS; LABORATORY, 2 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course focuses on applying industry-standard storyboarding and scripting techniques to animation. Contents to be covered include the various purposes and formats of storyboards, the basic terminology and concepts used in storyboarding, and the application of storyboarding techniques to the creation of storyboards with or without a written script. Research and visualization are emphasized.

218 Fundamentals of Animation (3) UC:CSU
Prerequisite: Art 204.

LECTURE, 2 HOURS; LABORATORY, 4 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course provides foundational animation concepts and experimental techniques. The concepts include squash and stretch, anticipation, overlapping action, analyzing, and depicting natural forces. The techniques introduced include drawing, puppet making, sand, paint, and cutouts, providing the basic principles of animation focusing on timing and weight through a series of projects.

219 Animation Process and Production (3) CSU
Prerequisite: take Animation 217 and Animation 212 and Animation 215 or take Animation 217 and Animation 228.

LECTURE, 2 HOURS; LABORATORY, 3 HOURS.
This course exposes students to the process and production in animation and related industries. Topics covered include preproduction and production, as well as project management from concept to completion including scheduling, budget management, and team building.

221 Three-Dimensional Animation I (3) UC:CSU
Prerequisite: Art 639 or Animation 214.

LECTURE, 2 HOURS; LABORATORY, 4 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course introduces students to high-end three-dimensional animation software. Students acquire familiarity with the expansive interface. Students gain basic understanding and proficiency in 3-D modeling, texture, and animation. Basic animation concepts are reinforced and demonstrated through regular projects.

225 Three-Dimensional Character Animation (3) UC:CSU
Prerequisite: Animation 221.

LECTURE, 2 HOURS; LABORATORY, 4 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course explores 3-D character animation, focusing on the 12 principles of traditional animation with emphasis on timing, weight, and performance. In addition, students are introduced to rigging a character using a skeleton, morph targets to create facial expressions, lip sync, and other animation techniques uniquely relevant to 3-D character animation including changes in translation, scale, and rotation through space in time as well as learning camera control and lighting techniques.

226 Three-Dimensional Previsualization and Camera Techniques (3) UC:CSU
Prerequisite: Animation 221.

LECTURE, 2 HOURS; LABORATORY, 4 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course concentrates on 3-D animation techniques used in pre-production and production including cameras, lenses, mounting equipment, framing and composition, and natural and studio lighting as it applies to CGI. Students learn the difference between real cameras and 3D digital cameras, and create appropriate camera rigs to support the creation of digital animatics used in 3-D production.

227 Three-Dimensional Animation Project (3) CSU
Prerequisites: take Animation 226 and Animation 228
or take Animation 261, Animation 264 and Animation 265
or take Animation 225, Animation 265 and Animation 268
or take Animation 264, Animation 265, Animation 268 and Animation 269.

LECTURE, 2 HOURS; LABORATORY, 4 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course concentrates on using advanced 3-D techniques to create, design and produce an animated 3-D project from concept to final edit. With the supervision of the instructor, students design, model, animate, render,

and composite a project suitable for their portfolio while learning pre-production, production, and post-production pipelines and methods.

228 Advanced Character Animation (3) CSU
Prerequisite: Animation 225.

LECTURE, 2 HOURS; LABORATORY, 4 HOURS.

This course explores intermediate and advanced methods of producing character animation. The course covers both 2D and 3D character animation techniques, expanding on the 12 principles of traditional animation with emphasis on timing, weight, and performance. Students are able to create better character animation projects that use complex body mechanics, performance, acting, lip syncing and other polishing techniques.

261 Introduction to Virtual, Mixed, and Augmented Reality (4) CSU
Prerequisite: Game Arts and Design 103.

LECTURE, 2 HOURS; LABORATORY, 4 HOURS.

This course covers Virtual, Augmented, and Mixed Reality. Through lectures, demonstrations and hands-on lab exercises, students learn the concepts involved in creating experiences in room scale virtual reality. Topics include asset preparation from 3-D software such a Maya for use in the Unreal Engine, lighting systems in Unreal, special effects, material and texture preparation, animation, sound, layout of production assets and navigation in Unreal Engine for room scale virtual reality. Upon successful completion of this course, students understand the production pipeline for studio-based projects in both Entertainment and Game Design and understand the needs of employers in this emerging field.

264 3D Modeling (3) CSU
Prerequisite: Animation 221.

LECTURE, 2 HOURS; LABORATORY, 4 HOURS.

This class expands on the ability to create 3D models for games, animation, and visual effects. Students build realistic hard surface and organic models ready for animation and texturing.

265 Rendering (3) CSU
Prerequisite: Animation 221.

LECTURE, 2 HOURS; LABORATORY, 4 HOURS.

This course is an overview of rendering final images from 3D projects. Using industry-standard tools and methods, students learn to create both realistic and stylized renders. Advanced lighting, shading, and texturing techniques are covered, emphasizing photorealism and Physically Based Rendering.

268 Compositing (3) CSU

LECTURE, 2 HOURS; LABORATORY, 4 HOURS.

This course introduces students to the basics of compositing for motion graphics and visual effects, animation, and motion graphics. Students learn the basic techniques of compositing such as masking, layering, rotoscoping, chroma keying, tracking, matchmoving, and color timing.

269 Introduction to Visual Effects (3) CSU
Prerequisite: Animation 221.

LECTURE, 2 HOURS; LABORATORY, 4 HOURS.

This course introduces students to the basics of creating digital visual effects. Using 3D animation and 2D compositing software like Maya and Nuke, students generate 3D digital assets to create, alter, or enhance shots that cannot be accomplished during live-action shooting. Students learn how to integrate such elements with existing live action footage in a seamless way.

290 Pre- Apprenticeship I (4) CSU
Prerequisites: Animation 219 and Animation 227.
Note: This course is approved for Credit By Exam.

LECTURE, 2 HOURS; LABORATORY, 4 HOURS.

This course is the first of a three-part series. In this course, students start the design, planning and pre-production of a client-based project. Students participating in this course gain practical experience in an industry internship training environment designed to advance students career readiness. Class participation is an essential component of this Pre-Apprenticeship course and it is expected that the student should be available for the duration of all class meetings. Special focus is placed on the creation of independent films that support inclusive hiring practices and that expand industry access to underrepresented communities.

291 Pre- Apprenticeship II (4) CSU
Prerequisite: Animation 290.

LECTURE, 2 HOURS; LABORATORY, 4 HOURS.

This course is the second of a three-part series. In this course, students start the production of a client-based project. Students create all of the assets needed for the implementation of the project. Students participating in this course gain practical experience in an industry internship training environment designed to advance students career readiness. Class participation is an essential component of this Pre-Apprenticeship course and it is expected that the student should be available for the duration of all class meetings.

292 Pre- Apprenticeship III (4) CSU
Prerequisite: Animation 291.

LECTURE, 2 HOURS; LABORATORY, 4 HOURS.

This course is the last of a three-part series. In this course, students complete the post-production of a client-based project, by combining and editing all of the assets needed for the implementation of the project. By participating in this course, students gain practical experience in an industry training environment designed to advance students career readiness. Class participation is an essential component of this Pre-Apprenticeship course and it is expected that the student should be available for the duration of all class meetings.

Broadcasting (BRDCSTG)

001 Fundamentals of Television and Radio Broadcasting (3) UC:CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course covers radio, television, and other mass media broadcasting, focusing on their current and historical

relationship with psychology, culture, and society. This is a comprehensive breakdown of the how and why behind broadcast media's influence on social and political trends locally, across the country, and globally. Students learn about broadcasting's effect on humanity as it evolved from telegraphs to networks to podcasts to developing technologies, such as virtual reality, TikTok, and interactivity. Controversial subjects such as representation, propaganda, election interference, censorship, scandals, "Fake News," and what the corporate media networks are really doing with people's private data are all part of this intriguing discussion. Thoughtful opinions are essential parts of this class.

015 Radio and Television Production (3) CSU

LECTURE, 1 HOUR; LABORATORY, 5 HOURS.

Students learn to produce content for radio, television, web, and social media broadcast in this course. Network and live streaming style programming is at the center of this class. Students learn to operate cameras, lights, microphones, and other studio equipment to create broadcast news, talk shows, podcasts, music, and entertainment. Real-world projects teach us scriptwriting, production planning, directing, and performance skills. ELAC's own KELA station broadcasts your completed assignments.

101 Broadcasting in the Community: Radio, Television, and Streaming Media (3) CSU

LECTURE, 3 HOURS.

Explore radio, television, streaming, and new media, focusing on social impact. Students analyze stereotyping, disinformation, propaganda, and other cultural issues and then use this knowledge to create compelling content with hands-on projects. This course facilitates comprehensive understanding by blending common practices and critical observation to tackle real-world community-centric assignments and facilitate in-depth discussion.

300 Introduction to Writing for Broadcast (3) CSU

LECTURE, 3 HOURS.

In this course, students gather information and write stories about current events and format them for broadcast on radio, television, the Internet, or other audio/visual delivery systems.

185 Directed Study - Broadcasting (1) CSU

CONFERENCE, 1 HOUR PER WEEK PER UNIT.

This course allows students to pursue directed study in Broadcasting on a contract basis under the direction of a supervising instructor.

CREDIT LIMIT: A MAXIMUM OF 6 UNITS IN DIRECTED STUDY MAY BE TAKEN FOR CREDIT.

Note: UC Credit for variable topics courses in this discipline is given only after a review of the scope and content of the course by the enrolling UC campus. This usually occurs after transfer and may require recommendations from faculty. Information about internships may also be presented for review, but credit for internships rarely transfers to UC.

Game Art & Design (GAD)

101 Introduction to Game Design (3) UC:CSU

LECTURE, 2 HOURS; LABORATORY, 2 HOURS.

This course is an introduction to the theory and process of designing games. Students will critically explore the historical, cultural, economic, and social aspects of the concepts and techniques used in the design of games. Students discover what the components of games are, and what parts of games are influenced by their design. Students learn several ways to approach the design of a game, including processes and best practices for prototyping, playtesting and balancing a game after it has been designed.

103 Game Technologies and Game Engines (3) UC:CSU

Prerequisite: Animation 221.

LECTURE, 2 HOURS; LABORATORY, 2 HOURS.

This course is an introduction to the fundamental concepts and vocabulary of computer game tools and techniques. Students will employ a variety of digital tools with a focus on Unreal Engine to create playable environments. Included are topics such as introduction to game editors, 3D asset creation and management, and foundation skills in creating playable content.

Media Arts (MEDIART)

101 Introduction to Digital Film Production (3) UC:CSU

LECTURE, 2 HOURS; LABORATORY, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This entry level class is a hands-on course in shooting, editing and production planning, which starts students down the path to an entry level job in digital production or post production for movies, television and a variety of other media. Students are introduced to the operation of digital video/film production and editing technology through practical assignments in and out of class. Topics covered include, visual storytelling, the production process, lenses, camera operation, lighting, the editing process and correctly preparing files for uploading to the web, social media, streaming services, broadcast and other distribution.

106 Introduction to Smartphone Photography & Media (3) CSU

LECTURE, 2 HOURS; LABORATORY, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

Learn to use light, design, and storytelling to make smartphone photographs and video you take every day look amazing. Increase your control and creativity by understanding features of your device you may not even know exist. Course work is getting to know your phone's camera and mic, strategizing ways to avoid mistakes, and analyzing the images you and your classmates make as they improve with every assignment. Your assignments are taking pictures and making videos. No previous experience in media or photography is needed.

111 Intermediate Digital Film Production (3) CSU
Prerequisite: Media Arts 101.

LECTURE, 2 HOURS; LABORATORY, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This intermediate course builds on the skills and techniques learned in Introduction to Digital Media Production. More advanced film/video cameras, lenses, lighting equipment, as well as cinematography, and aesthetics, are covered. Camera support such as Steadicam and drones are introduced, as are advanced editing and post-production techniques such as effects, time remapping, color correction, and nonlinear storytelling. Formats such as feature films, television series, documentaries, and reality TV are explored. This course uses project-based hands-on learning to prepare students for entry-level work in production and post-production for news and entertainment.

210 Digital Film Production Team I (3) UC:CSU
Prerequisite: Media Arts 111.

LECTURE, 2 HOURS; LABORATORY, 3 HOURS.

This course explores employment specialties within media production and post-production by working as a crew on projects from pitch to final. Students closely simulate the responsibilities, demands, and accomplishments of professional work in the entertainment and media industry. Students create finished work such as documentaries, promotional videos, and short films.

211 Digital Film Production Team II (3) UC:CSU
Prerequisite: Media Arts 210.

LECTURE, 2 HOURS; LABORATORY, 3 HOURS.

This course builds on Media Arts 210, exploring media production and post-production specialties by working on group projects and more advanced productions. Students are given the opportunity to earn more responsibility and leadership roles, such as Lead Editor, Director of Photography, Gaffer, and Director in preparation for careers in production.

Photography (PHOTO)

003 Commercial Fields (6) CSU
Prerequisite: Photography 012.

LECTURE, 3 HOURS; LABORATORY, 9 HOURS.

This advanced course covers commercial photography. Professional lighting and studio techniques are emphasized. Students explore fields such as fashion, illustration, architecture, and product photography. Pricing, self-promotion, portfolio development, and business plans are emphasized.

005 Photographic Sensitometry (3) CSU
Prerequisite: Photography 016.

LECTURE, 2 HOURS; LABORATORY, 3 HOURS.

Students learn how to precisely control their photographs with hands-on practice mixing chemicals, processing, and printing to understand better how different types of film, digital sensors, chemistry, paper, and digital printers can reproduce images. The course also goes in-depth with topics such as the Zone System, contrast, tonal separation, dynamic range, and light meters.

010 Beginning Photography (3) UC:CSU

LECTURE, 2 HOURS; LABORATORY, 3 HOURS.

Note: This course is approved for Credit by Exam.

Note: This course is eligible to be offered in any DE modality.

This is an introductory Photography course focusing on black and white film photography for students without photographic experience. Basic camera and darkroom laboratory techniques are studied, including camera operation and exposure, film developing, enlarging, and composition. A 35mm camera with adjustable f/stops, focus, and shutter speed is required. Students need to buy additional materials.

012 Advanced Photographic Techniques (4) CSU
Prerequisite: Photography 016.

LECTURE, 2 HOURS; LABORATORY, 6 HOURS.

Photographers and advanced students interested in professional careers can use this class to work with state-of-the-art advertising, editorial, promotional, and catalog techniques. This course covers secrets of successful studio and location shoots by combining advanced cameras with lighting and styling on diverse real-world projects. Explore contemporary styles and discover the keys to maintaining a polished and professional photography practice.

015 Fundamentals of Portraiture (3) UC:CSU
Prerequisites: Photography 010 and 047.

LECTURE, 2 HOURS; LABORATORY, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course explores portrait photography, covering everything from finding subjects to creative direction, styling, storytelling, and professional studio lighting techniques. Expert printing and presentation are also covered.

016 Fundamental Commercial Photography (3) CSU
Prerequisite: Photography 010.

LECTURE, 2 HOURS; LABORATORY, 3 HOURS.

This course covers professional studio techniques for small product photography intended for use in advertisements, websites, and commercials. Topics include operating a professional large-format camera, using hand-held light meters and strobes, setting up the studio, and lighting. Advanced laboratory techniques and digital photography are also included.

017 Introduction to Color Photography (3) UC:CSU
Prerequisite: Photography 010.

LECTURE, 2 HOURS; LABORATORY, 3 HOURS.

Note: This course is approved for Credit by Exam.

In this course, students begin using color in photography. Students learn how to use color to improve the accuracy, design, and beauty of their photography and explore lighting techniques, color corrections, and exposing and printing color negatives. Also explored are aesthetic decision-making, palette selection, design principles, and the language of color in both traditional and digital media.

018 Advanced Color Photography (3) UC:CSU
Prerequisites: Photography 016 and 017.

LECTURE, 2 HOURS; LABORATORY, 3 HOURS.

This high-level color course provides practical experience in color photography in both traditional and digital imaging. Color processes are explored in greater detail, including light and color theory, color aesthetics, color processing, composition, and proper exposure in traditional and digital imaging. Students study contemporary professional studio and location equipment and lighting. Alternative color processes are also covered.

022 Creative Photo-Vision (3) UC:CSU
Prerequisite: Photography 010.

LECTURE, 2 HOURS; LABORATORY, 3 HOURS.

This course explores creativity and the artistic potential of photography's materials and processes. Projects combine technical skills with aesthetics and expression. The course covers alternative processes like toning, multiple exposures, hand coloring, Sabatier, infrared film, collage, and cyanotype.

028 Laboratory Processes (1) CSU
LABORATORY, 3 HOURS.

Note: This course is offered on a PASS/NO-PASS basis only.

Note: This course is eligible to be offered in any DE modality.

This course is designed for the beginning photography student who wishes to increase laboratory skills, relative to concurrent photography classes, through extended contact with equipment and faculty. Students are not permitted to use any of the photo lab facilities if they drop or are excluded from the main photo lecture section.

029 Laboratory Processes II (1) CSU
Prerequisite: Photography 028.

Note: This course is offered on a PASS/NO-PASS basis only.

LABORATORY, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is designed for the photography student who wishes to gain intermediate laboratory skills relative to concurrent photography classes through additional access to facilities, equipment, and faculty. Students refine and perfect introductory and intermediate-level skills before moving on to more advanced courses. Students are not permitted to use labs, facilities, or equipment if they drop or are excluded from the main photo lecture section.

030 Creative Color Techniques (3) CSU
Prerequisite: Photography 017.

LECTURE, 2 HOURS; LABORATORY, 3 HOURS.

In this course, students explore using color to enhance visual imagery and experiment with materials and processes in unique and unexpected ways. Students combine new techniques with what they already know to push the boundaries of photography and expand their creativity.

031 Advanced Portrait Techniques (3) CSU
Prerequisite: Photography 015

LECTURE, 2 HOURS; LABORATORY, 3 HOURS.

This class covers advanced approaches for portrait photographers. Students refine and build on their studio lighting skills, then experiment with portable lights, mixing strobes with available light on location. Also covered is breaking into the portrait business and other professional topics.

032 Intermediate Black and White Photography (3) CSU
Prerequisite: Photography 010.

LECTURE, 2 HOURS; LABORATORY, 3 HOURS.

Note: This course is approved for Credit by Exam.

This course builds on PHOTO 010 fundamentals. Students work to level up their black-and-white shooting, processing, and printing skills. Students learn to hack the film lab and darkroom with approaches designed to save time and money while producing customized photographs.

033 Laboratory Processes III (1) CSU
Prerequisite: Photography 029.

Note: This course is offered on a PASS/NO-PASS basis only.

LABORATORY, 3 HOURS.

In this course, students develop advanced laboratory skills relative to concurrent photography classes through additional access to facilities, equipment, and faculty while preparing for portfolio classes. You may only access equipment and facilities you have qualified for in other courses.

035 Travel Photography (3) CSU
LECTURE, 2 HOURS; LABORATORY, 2 HOURS.

This course is an exploration of environmental photography focusing on culture, architecture, and the people of specific destination(s). Emphasis is placed on capturing moments which portray the visual essence of a culture and a sense of place through the practice of photographic documentation of people in their environments. This course is open to both beginners and experienced photographers.

036 Documentary Photography (3) CSU
Prerequisite: Photography 035.

LECTURE, 2 HOURS; LABORATORY, 2 HOURS.

This course centers on planning, capturing, editing, and presenting a documentary photography project. An emphasis is placed on storytelling, developing a personal vision, and meaningful coverage of social issues.

037 Visual Journalism: Photography, Video and Multimedia (4) CSU
Corequisite: Photography 036.

LECTURE, 2 HOURS; LABORATORY, 6 HOURS.

This course focuses on documentary photography and video, including travel, culture, landscape, and architecture. Students practice videography, digital editing, and layout to showcase images. Real-world experience, in-depth visual stories, and portfolio development are emphasized.

047 Introduction to Digital Photography (3) UC:CSU
LECTURE, 2 HOURS; LABORATORY, 3 HOURS.

Note: This course is approved for Credit by Exam.

Note: This course is eligible to be offered in any DE modality.

In this class, students learn the use of professional digital cameras, basic digital retouching, and printing. Camera

controls, composition, design, and the use of available lighting are stressed. Professional digital cameras may be provided by the department for student usage. Students may use their own DSLR or mirrorless cameras if appropriate. The students need to buy additional materials. No prior photographic experience is necessary.

048 Intermediate Digital Photography (3) CSU
Prerequisites: Photography 010 and 047.

LECTURE, 2 HOURS; LABORATORY, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course teaches advanced techniques in digital photographic imaging using software and hardware such as Camera Raw, Photoshop and professional scanners. Emphasis is given to creating and manipulating digital images, enhancement, compositing, and printing to various media. Professional aesthetics, workflow, and organization are also covered.

051 Advanced Digital Techniques (3) CSU
Prerequisite: Photography 048

LECTURE, 2 HOURS; LABORATORY 3 HOURS.

This course provides advanced instruction in digital imaging software and hardware for photography and new media. Contemporary digital studio techniques, tethering, and green screen are covered. Emphasis is placed on applying existing photography and editing skills to commercial photography, emerging media, and evolving technological innovations. Topics and projects change based on current industry trends.

052 Advanced Laboratory Procedures (1) CSU
Prerequisite: Photography 028.

Note: This course is offered on a PASS/NO-PASS basis only.

LABORATORY, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course concentrates on individual study of lab and studio processes, increasing a student's experience with digital and film photography, printing, processing, and areas such as safety and efficiency. You only have access to equipment and facilities you qualified for in other courses.

053 Advanced Laboratory Procedures II (1) CSU
Prerequisite: Photography 052.

Note: This course is offered on a PASS/NO-PASS basis only.

LABORATORY, 3 HOURS.

This course centers on the individual study of the advanced lab and studio techniques designed to further the student's understanding of digital and film photography printing and processing, as well as areas such as time and cost-effectiveness. You may only access equipment and facilities you have qualified for in other courses.

054 Advanced Laboratory Procedures III (1) CSU
Prerequisite: Photography 053.

Note: This course is offered on a PASS/NO-PASS basis only.

LABORATORY, 3 HOURS.

In this course, students finalize the professional study of photography, leveling up your work in studio and on location, professional-quality printing, and custom traditional lab work. You can only access equipment and facilities you have qualified for in other courses.

121 History and Appreciation of Photography
(3) UC:CSU Cal-GETC Area 3B

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course explores the history of photography. Starting at its invention, we cover how it has changed over time to become what we have today. We go beyond just historical facts to examine how photography has changed and been changed by, essential elements of society and human communication, science and medicine, culture, and other forms of art. Finally, we explore into how photography interacts with viral social media, modern journalism, and more. Your thoughtful opinions and understanding of photographs are an essential part of this class.

122 Photography and Visual Media in Modern Culture (3) UC:CSU Cal-GETC Area 3B

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is a discussion and analysis of how photographic images interact with media, culture, commerce, community, politics, social media, and current events. Photography's contemporary role is considered and critically evaluated as a visual medium and a way to document and illustrate, as well as, a mass mediated tool for social influence.

123 Photo-Discovery: Aesthetics, Craft, and Creativity (3) UC:CSU Cal-GETC Area 3B

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

In this course, students explore the key personalities, commentary, technologies, and creative achievements in the history of photography and relate them to current craft and creativity in photography. The course examines how artistic choices and characteristics of photographic technology, both contemporary and historic, contribute to the meaning, design, storytelling, and beauty of photographic images. Students analyze the creative principles applied to making photographic images, including: Subjects and genres, choosing cameras and formats; composition, lighting, and the manipulation of tonality; the perspective effects of long lenses and short lenses; the focus effects of small apertures and wide apertures; the filter effects in black-and-white and color photography; the motion effects as a result of shutter speed; and other creative tools.

250 Introduction to Forensic Photography (3) CSU

LECTURE, 2 HOURS; LABORATORY, 3 HOURS.

In this class, you will learn the basic skills of forensic photography. This course will look at how crime scenes and physical evidence are recorded using digital photography and video. Specifics of professional equipment will be covered as well as other items such as tripods, on-camera flash, and markers are covered. This class helps to prepare students to work in technical jobs in law enforcement, the military, and industry.

185 Directed Study - Photography (1) CSU

285 Directed Study - Photography (2) CSU

385 Directed Study - Photography (3) CSU

CONFERENCE 1 HOUR PER WEEK PER UNIT.

The above courses allow students to pursue Directed Study in Photography on a contract basis under the direction of a supervising instructor.

CREDIT LIMIT: A MAXIMUM OF 6 UNITS IN DIRECTED STUDY MAY BE TAKEN FOR CREDIT IN ANY ONE DISCIPLINE.

Note: UC does not grant credit for variable topics courses in Photography because of credit restrictions in this area.

Music Department

S2-107Q • *(323) 265-8894*
Charles Gruhn, Instructional Assistant

The ELAC Music Department provides exceptional, rigorous, and comprehensive musical instruction, performances, and outreach to the ELAC community. We build musicians – and make good musicians better – through an intensive program built around group learning, individual mentoring, and practical music-making through performance, composition, music production, recording arts, education, and scholarship. In addition to musical skills, our courses develop critical and analytical thinking, aesthetic and historical knowledge, and writing skills with broad applicability beyond music. Our curriculum prepares students both for professional careers in music, and for a lifetime of engagement with the sounds that animate our lives.

The AA and AA-T in Music and the Applied Music Program prepares students to pursue a bachelor's degree in music via a curriculum that meets or exceeds the requirements of most college and university music programs. Applied Music students receive individual lessons with professional musicians and acquire skills in the arts of performance, ensemble work, music theory and history, and keyboard playing.

Our Commercial Music Program is a leader among Southern California colleges and universities, developing music industry professionals with our state-of-the-art facilities, equipment and curriculum. Commercial Music students tackle a comprehensive program including recording, production, composition, songwriting, live sound, game and multimedia audio design, score production, promotion and marketing, and business management, gaining knowledge applicable to numerous career paths.

ELAC provides performance opportunities in a wide variety of ensembles, including our Orchestra, Jazz Band, Symphonic Band, Marching Band, Chamber Chorale, College Choir, Philharmonic Choir, and Pop Ensemble. Our choirs and bands have garnered critical acclaim participating in numerous festivals and competitions, and our students regularly win or place highly in statewide piano, vocal, instrumental, and music theory competitions.

Our distinguished faculty brings a depth of knowledge and experience to our students. They are world -class musicians and scholars, performing and publishing internationally while maintaining active profiles as clinicians, adjudicators, panelists, moderators, and officers of professional societies. Our S2 Music Building houses smart classrooms, a cutting- edge recording studio, and a beautiful 350-seat recital hall with exceptional acoustics to enable our students to experience performing on a world-class concert stage.

For information about performances, recitals, and other events, or inclusion on our mailing list, please call (323) 265- 8894 or visit our website at https://www.elac.edu/academics/pathways/amd/music-dept.

Faculty

Lupica, Dr. Anthony J., Chair, Professor
Nagatani, Dr. Chie, Professor
Nargizyan, Dr. Lucy, Professor
Raulerson, Dr. Graham H., Professor
Zarate, Dr. Lee W., Professor

Adjunct Associate Professors

Arbury, Dr. David
Baird, Ryan
Chilingarian, Samvel
Coulter, Christian
Garcia, Alex
Goomas, Steve
Hirschelman, Evan J.
Kerkonian, Salpy
Lameroux-Vanchestein, Uriel
MacIntyre, Dillon
Nagatani, Dr. Ken
Pittel, David
Sinanyan, Artashes
Stewart, Ryan
Stinson, Lori
Wirtz, Rodney

Educational Programs

CERTIFICATES OF ACHIEVEMENT

- Commercial Music: Jazz Studies
- Commercial Music: Music Technology
- Commercial Performance
- Songwriting & Arranging

ASSOCIATE DEGREE PROGRAMS

- Commercial Music and Recording
- Music
- Music for Transfer

Certificates of Achievement

Commercial Music: Jazz Studies

(Academic Plan E038169D)

The Certificate of Achievement in Jazz Studies provides the student with career preparation for entry-level positions in the growing fields of jazz studies. Students gain requisite skill sets, including mastery of jazz theory and techniques. Students collaborate with other students arranging, and performing jazz in a variety of situations, developing partnerships indicative of those that exist in a professional environment. Students benefit from the hands-on approach offered by Commercial Music and Music faculty, with labs and ensembles being a primary source of both direct and collateral learning.

Program Learning Outcomes:

- Recognize applications of music theory via analysis and performance.
- Employ appropriate technologies and contextual knowledge in the production and marketing of commercial music.

SUBJECT & NO.	COURSE	UNITS
MUSIC 141	Jazz Appreciation	3
MUSIC 200	Introduction to Music Theory	4
MUSIC 205*	Commercial Harmony I	3
MUSIC 251	Jazz Improvisation Workshop	1
MUSIC 280	The Business of Commercial Music	3
MUSIC 365-1**	Commercial Music Studio Practicum I	2
MUSIC 321	Elementary Piano I	2
MUSIC 322*	Elementary Piano II	2
MUSIC 775	Jazz Ensemble	1
	Total	*21*

**This course has a prerequisite.*

***This course has a corequisite..*

Commercial Music: Music Technology

(Academic Plan E038206D)

The Certificate of Achievement in Music Technology is designed to assist students who are pursuing careers in the field of Music Technology and Production. Designed and managed by veteran commercial music professionals, this Certificate of Achievement is manageable in three semesters. The program provides students with skill sets not typically required in traditional music production, recording, mixing, score preparation, and students undergo training in music software used in the associated fields of Media Arts, Art, Dance and Theater. Students are afforded real-life, hands-on experience by members of the commercial music faculty, with labs providing the primary source of direct learning and collateral experience.

Program Learning Outcomes:

- Employ appropriate technologies and contextual knowledge in the production and marketing of commercial music.
- Analyze the necessary steps to marketing music at a professional level.

SUBJECT & NO.	COURSE	UNITS
MUSIC 161	Introduction to Music Technology	3
MUSIC 172	Introduction to Game Audio	3
MUSIC 248	Music Notation: Sibelius Fundamentals	2
MUSIC 261-1*	Music Technology Workshop I	3
MUSIC 261-2*	Music Technology Workshop II	3
MUSIC 261-3*	Music Technology Workshop III	3
	Total	*17*

**This course has a prerequisite.*

Commercial Performance

(Academic Plan E038168D)

The Certificate of Achievement in Commercial Performance is designed to assist students who are pursuing or planning to pursue careers in the field of music performance. The certificate is designed and managed by commercial music professionals and provides students with skill sets not typically required in traditional music curricula. Students master music theory, ear-training, vocal and/or instrumental technique, sight-reading skills, and ensemble skills. Students enjoy the hand-on approach offered by commercial and traditional music faculty, with labs being a primary source of direct learning and collateral experience.

Program Learning Outcomes:

- Recognize applications of music theory via analysis and performance.
- Perform assigned repertoire at a polished level.
- Employ appropriate technologies and contextual knowledge in the production and marketing of commercial music.

SUBJECT & NO.	COURSE	UNITS
COMPLETE THE FOLLOWING FOUR REQUIRED COURSES:		8
MUSIC 205	Commercial Harmony I	3
MUSIC 280	The Business of Commercial Music	3
MUSIC 783-1*	Pop Music Workshop I	1
MUSIC 783-2*	Pop Music Workshop II	1
COMPLETE TWO UNITS FROM THE FOLLOWING (COURSES MAY BE REPEATED):		2
MUSIC 561#	Chamber Chorale	1
MUSIC 721#	Orchestra	1
MUSIC 745#	Symphonic Band	1
MUSIC 775#	Jazz Ensemble	1
COMPLETE THREE UNITS FROM THE FOLLOWING (ONE CLASS FROM THE FOLLOWING COURSES):		3
MUSIC 111	Music Appreciation	3
MUSIC 116	Survey and History of Rock, Pop and Soul	3
MUSIC 118	Film Music Appreciation	3
MUSIC 121	Music History and Literature I	3
MUSIC 122	Music History and Literature II	3
MUSIC 141	Jazz Appreciation	3
COMPLETE TWO TO THREE UNITS FROM THE FOLLOWING (ONE CLASS FROM THE FOLLOWING COURSES):		2-3
MUSIC 161	Introduction to Music Technology	3
MUSIC 165	Introduction to Recording Arts	3
MUSIC 248	Music Notation: Sibelius Fundamentals	2
MUSIC 365-1	Commercial Music Studio Practicum I	2
COMPLETE FOUR UNITS FROM THE FOLLOWING (DEPENDING ON THE AREA OF INTEREST):		2-3
MUSIC 321	Elementary Piano I	2
MUSIC 322*	Elementary Piano II	2
MUSIC 323*	Elementary Piano III	2
MUSIC 324*	Elementary Piano IV	2
MUSIC 411	Elementary Voice I	2
MUSIC 412*	Elementary Voice II	2
MUSIC 413*	Elementary Voice III	2
MUSIC 414*	Elementary Voice IV	2
MUSIC 611	String Instrument Instruction I	2
MUSIC 612*	String Instrument Instruction II	2
MUSIC 613*	String Instrument Instruction III	2
MUSIC 614*	String Instrument Instruction IV	2
MUSIC 651	Classical Guitar I	2
MUSIC 652*	Classical Guitar II	2
MUSIC 653*	Classical Guitar III	2
MUSIC 654*	Classical Guitar IV	21
	Total	*19-20*

**This course has a prerequisite.*

#Ensemble course may be repeated.

Songwriting & Arranging

(Academic Plan E038205D)

The Certificate of Achievement in Songwriting & Arranging is designed to assist students who are pursuing or planning to pursue careers in the field of Commercial Music Arranging. Designed and managed by veteran commercial music professionals, the Certificate of Achievement in Songwriting & Arranging is manageable in four semesters and provides students with skill sets not typically required in traditional music curricula. Students master commercial music theory, ear- training, notation and arranging techniques, and undergo training in music software used in the associated fields of Media Arts, Art, Dance and Theater. Students enjoy the hands-on approach offered by commercial music faculty, with labs being a primary source of direct learning and collateral experience.

Program Learning Outcomes:

- Recognize applications of music theory via analysis and performance.
- Analyze the historical and cultural contexts of various musics.
- Employ appropriate technologies and contextual knowledge in the production and marketing of commercial music.

SUBJECT & NO.	COURSE	UNITS
MUSIC 116	Survey and History of Rock, Pop and Soul Music	3
OR		
MUSIC 118	Music Film Appreciation	3
OR		
MUSIC 141	Jazz Appreciation	3
MUSIC 205	Commercial Harmony I	3
MUSIC 248	Music Notation: Sibelius Fundamentals	2
MUSIC 271	Songwriter's Workshop I	3
MUSIC 280	The Business of Commercial Music	3
MUSIC 321	Elementary Piano I	2
MUSIC 411	Elementary Voice I	2
	Total	*18*

Associate Degree Programs

Commercial Music and Recording, Associate in Arts Degree

(Academic Plan E037965C)

This program provides the student a comprehensive study in commercial music and recording arts. It is designed to award the Associate in Arts degree to those students who have completed a specialization in Commercial Music and Recording Arts. The requirements are chosen to optimize student preparation for upper-division coursework at a four-year institution leading to the major of Music or a field related to the discipline of Music. The degree program can lead to careers in music composition, song writing, performance, music production, music business, music recording, or education.

Program Learning Outcomes:

- Employ appropriate technologies and contextual knowledge in the production and marketing of commercial music.
- Recognize applications of music theory in commercial music genres via analysis and application.
- Performance Option: Perform assigned repertoire at a polished level.
- Production Technology Option: Evaluate and successfully troubleshoot signal flow applications in a studio and in a Digital Audio Workstation software.

Required Core Courses

SUBJECT & NO.	COURSE	UNITS
COMPLETE THE FOLLOWING 13 COURSES		36
MUSIC 101	Fundamentals of Music	3
MUSIC 116	Survey and History of Rock, Pop and Soul Music	3
OR		
MUSIC 118	Music Film Appreciation	3
OR		
MUSIC 141	Jazz Appreciation	3
MUSIC 161	Introduction to Music Technology	3
MUSIC 165	Introduction to Recording Arts	3
MUSIC 172*	Introduction to Game Audio	3
MUSIC 205*	Commercial Harmony I	3
MUSIC 248	Music Notation: Sibelius Fundamentals	2
MUSIC 261-1*	Music Technology Workshop I	3
MUSIC 271	Songwriters' Workshop I	3
MUSIC 280	The Business of Commercial Music	3
MUSIC 321	Elementary Piano I	2
MUSIC 322*	Elementary Piano II	2
MUSIC 365-1**	Commercial Music Studio Practicum I	2
PATHWAY OPTION 1: PERFORMANCE:		6
COMPLETE THE FOLLOWING COURSES:		
MUSIC 783-1*	Pop Music Workshop I	1
MUSIC 783-2*	Pop Music Workshop II	1
MUSIC 783-3*	Pop Music Workshop III	1
MUSIC 783-4*	Pop Music Workshop IV	1
AND		
ENSEMBLE ELECTIVES		
COMPLETE TWO COURSES FROM THE FOLLOWING:		2
Ensemble courses are repeatable. The same course may be taken twice to fulfill the unit requirement.		
MUSIC 531#	Philharmonic Choir	1
MUSIC 721#	Orchestra	1
MUSIC 745#	Symphonic Band	1
MUSIC 775#	Jazz Ensemble	1
PATHWAY OPTION 2: PRODUCTION TECHNOLOGY:		6
COMPLETE THE FOLLOWING COURSES:		
MUSIC 261-2*	Music Technology Workshop II	3
MUSIC 261-3*	Music Technology Workshop III	3
COMPLETE ADDITIONAL CSU UNITS, IF NEEDED, TO REACH 60 CSU TRANSFERABLE UNITS		
LACCD GENERAL EDUCATION PLAN		27
	Total	*60*

Note: 3 units from MUSIC 141 or 116 will be double counted in LACCD GE Area 3.

Note: Per AP 4100, this degree is considered a high unit major with major requirements that exceed 37 units. The following LACCD GE Area 4a (3 units) and Area 7 (3 units) are waived for this degree.

**This course has a prerequisite.*

***This course has a corequisite.*

#Ensemble course may be repeated.

Music, Associate in Arts Degree

(Academic Plan E019715C)

This program provides the student a comprehensive study in music. This program is designed to award the Associate in Arts degree to those students who have completed a specialization in Music. The requirements were chosen to optimize student preparation for upper-division coursework at a four-year institution leading to the major of Music or a field related to the discipline of Music. The degree program can lead to careers in research, performance, or education.

Program Learning Outcomes:

- Analyze and execute musical excerpts.
- Analyze the historical and cultural contexts of various music.
- Perform assigned repertoire at a polished level.

SUBJECT & NO.	COURSE	UNITS
CORE COURSES		30
MUSIC 121	Music History and Literature I	3
MUSIC 122	Music History and Literature II	3
MUSIC 181**	Applied Music I	0.5
MUSIC 182*	Applied Music II	0.5
MUSIC 183*	Applied Music III	0.5
MUSIC 184*	Applied Music IV	0.5
MUSIC 200	Introduction to Music Theory	4
MUSIC 201*	Harmony I	3
MUSIC 202*	Harmony II	3
MUSIC 203*	Harmony III	3
MUSIC 211*	Musicianship I	1
MUSIC 212*	Musicianship II	1
MUSIC 213*	Musicianship III	1
MUSIC 250-1**	Music Performance Workshop I	1
MUSIC 250-2**	Music Performance Workshop II	1
MUSIC 250-3**	Music Performance Workshop III	1
MUSIC 250-4**	Music Performance Workshop IV	1
MUSIC 324*	Elementary Piano IV	2
ENSEMBLE COURSES: FOUR UNITS FROM THE FOLLOWING:		4
MUSIC 501#	College Choir	1
MUSIC 531#	Philharmonic Choir	1
MUSIC 561#	Chamber Chorale	1
MUSIC 705#	Chamber Music	1
MUSIC 712#	Marching Band	1
MUSIC 721#	Orchestra	1
MUSIC 745#	Symphonic Band	1
MUSIC 775#	Jazz Ensemble	1

Note: Ensemble courses may be repeated up to three times.

PERFORMANCE ELECTIVES: AT LEAST EIGHT UNITS FROM THE FOLLOWING:		8
CLASSICAL GUITAR		
MUSIC 651	Classic Guitar I	2
MUSIC 652*	Classic Guitar II	2
MUSIC 653*	Classic Guitar III	2
MUSIC 654*	Classic Guitar IV	2
MUSIC 248	Music Notation: Sibelius Fundamentals	2
ELEMENTARY VOICE		
MUSIC 411	Elementary Voice I	2
MUSIC 412*	Elementary Voice II	2
MUSIC 413*	Elementary Voice III	2
MUSIC 414*	Elementary Voice IV	2
MUSIC 248	Music Notation: Sibelius Fundamentals	2
LING 007	Phonetics of Spanish, Italian, French, and German for Artistic Performance	3
PIANO		
MUSIC 341-1*	Intermediate Piano I	2
MUSIC 341-2*	Intermediate Piano II	2
MUSIC 341-3*	Intermediate Piano III	2
MUSIC 341-4*	Intermediate Piano IV	2
MUSIC 248	Music Notation: Sibelius Fundamentals	2
STRINGS		
MUSIC 611	String Instrument Instruction I	2
MUSIC 612*	String Instrument Instruction II	2
MUSIC 613*	String Instrument Instruction III	2
MUSIC 614*	String Instrument Instruction IV	2
MUSIC 248	Music Notation: Sibelius Fundamentals	2
WOODWINDS		
MUSIC 621	Woodwind Instrument Instruction I	2
MUSIC 622*	Woodwind Instrument Instruction II	2
MUSIC 623*	Woodwind Instrument Instruction III	2
MUSIC 624*	Woodwind Instrument Instruction IV	2
MUSIC 248	Music Notation: Sibelius Fundamentals	2
LACCD GENERAL EDUCATION PLAN		27
	Total	*60*

Note: 3 units will be double counted in LACCD General Education Area 3.

Note: Per AP 4100, this degree is considered a high unit major with major requirements that exceed 37 units. The following LACCD GE Area 4a (3 units) and Area 7 (3 units) are waived for this degree.

**This course has a prerequisite.*

***This course has a corequisite.*

#Ensemble course may be repeated.

Associate in Arts in Music for Transfer

(Academic Plan E033382G)

Students completing the Associate in Arts in Music for Transfer Degree will have satisfied the lower division major preparation for bachelor's degrees in similar majors as determined by California State University (CSU) campuses and are guaranteed admission with junior status to the California State University system, although not to a particular campus or major. Students can use the website ADT Search by CSU Campus to find CSU campuses that accept ADT degrees as being similar to their bachelor's degree majors: https://www.calstate.edu/apply/transfer/Pages/associate-degree-for-transfer-major-and-campus-search.aspx.

To earn an Associate Degree for Transfer, students must complete 60 semester units (90 quarter units) of coursework that is transferable to the California State University with an overall GPA of 2.0 or higher, and also complete each of the following requirements:

1. Major/Area of Emphasis: A minimum of 18 semester units (27 quarter units) of coursework, with a C or

higher earned in each course or P if taken on a Pass/No Pass basis, as required by the Los Angeles Community College District (LACCD) (Title 5 §55062).

2. General Education: Completion of the California General Education Transfer Curriculum (Cal-GETC) course requirements, with a C or higher earned for each course or P if taken on a Pass/No Pass basis (34 semester/45 quarter units).
3. Residency: A minimum of 12 semester units must be completed within the LACCD (Title 5 §55062).

Program Learning Outcomes:

- Analyze and execute musical excerpts.
- Perform assigned repertoire at a polished level.

Required Core Courses

SUBJECT & NO.	COURSE	UNITS
MUSIC 200	Introduction to Music Theory	4
MUSIC 201*	Harmony I	3
MUSIC 202*	Harmony II	3
MUSIC 211*	Musicianship I	1
MUSIC 212*	Musicianship II	1
	Subtotal	*12*
APPLIED MUSIC		2 UNITS
MUSIC 181**	Applied Music I	0.5
MUSIC 182*	Applied Music II	0.5
MUSIC 183*	Applied Music III	0.5
MUSIC 184*	Applied Music IV	0.5
MAJOR ENSEMBLE AND/OR SPECIALIZED ENSEMBLE		4 UNITS
MUSIC 501#	College Choir	1
MUSIC 531#	Philharmonic Choir	1
MUSIC 561#	Chamber Chorale	1
MUSIC 705#	Chamber Music	1
MUSIC 721#	Orchestra	1
MUSIC 745#	Symphonic Band	1
MUSIC 775#	Jazz Ensemble	1

Note: Ensemble courses may be repeated up to three times for a maximum of four units to fulfill area.

LIST A:		3-4 UNITS
MUSIC 111	Music Appreciation	3
MUSIC 121	Music History and Literature I	3
MUSIC 122	Music History and Literature II	3
MUSIC 161	Introduction to Music Technology	3
MUSIC 203	Harmony III	3
MUSIC 213	Musicianship III	1
MUSIC 321	Elementary Piano I	2
MUSIC 322*	Elementary Piano II	2
MUSIC 323*	Elementary Piano III	2
COMPLETE ADDITIONAL CSU UNITS, IF NEEDED, TO REACH 60 CSU TRANSFERABLE UNITS		
	Cal-GETC GE Pattern	
	Total	*60*

**This course has a prerequisite.*

***This course has a corequisite.*

#Ensemble course may be repeated.

Transfer Curriculum

Information regarding lower division major preparation requirements required to transfer to a University of California (UC) or California State University (CSU) campus may be obtained at www.assist.org. For information about independent or out-of-state colleges/universities, please consult with a counselor.

Subjects & Course Descriptions

Title 5 changes effective Fall 2013 substantially restrict how many times students can take specific types of classes. Students enrolled in "active participation courses" in Kinesiology, visual arts, or performing arts are limited to four (4) enrollments per "family". Failures and W grades count as enrollments. A family can contain multiple courses, but a student can only take four of them. LACCD courses in, Art, Dance Techniques, Kinesiology, Music, and Theater are all affected. For courses in the Music department, families have been created as follows:

MUSIC FAMILY NAMES AND COURSE NUMBERS:

Classical Guitar . . . . . MUSIC 651, 652, 653, 654
Piano . . . . . MUSIC 321, 322, 323, 324, 341-1, 341-2, 341-3, 341-4
String Instruments . . . . . MUSIC 611, 612, 613, 614
Voice . . . . . MUSIC 411, 412, 413, 414, 531
Woodwind Instruments . . . . . MUSIC 621, 622, 623, 624

Music (MUSIC)

101 Fundamentals of Music (3) UC:CSU
Note: For the general student.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is designed for the general student and is a study of the fundamentals of music, including notation, time signatures and rhythms, major and minor scales and key signatures, intervals, triads, and musical symbols and terminology. Students are introduced to the piano keyboard layout.

111 Music Appreciation (3) UC:CSU Cal-GETC Area 3A (C-ID MUS 111)

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is a survey of musical masterpieces in western music from the Middle Ages to the present day with an emphasis on perceptive, active listening. Topics include the elements of music, musical forms, music periods, styles, musical genres, and the role of music and musicians in the western world.

116 Survey and History of Rock, Pop and Soul Music (3) UC:CSU Cal-GETC Area 3A

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course covers the origin, stylistic development, and cultural impact of rock, pop, and soul music. The course is designed to increase student awareness of the relationship between popular music and society.

118 Film Music Appreciation (3) UC:CSU Cal-GETC Area 3A
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This introductory survey course helps students understand, appreciate, and analyze the relationship between music and moving images in film. From the "silent film" era to the present day, this course examines various ways that a wide variety of musical styles have combined with visuals to form cinematic experiences.

121 Music History and Literature I
(3) UC:CSU Cal-GETC Area 3A
Advisory: Music 111. (C-ID MUS 105)
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course examines the relationship between Western classical music and the cultures surrounding it at various points in history from antiquity to 1750. Major figures, trends, and developments in the early eras of Western classical music history (the Middle Ages, European Renaissance, and "Baroque" Era) are contextualized within their original social, political, economic, and other historical circumstances, as well as in the present day. Although this course is designed for music majors and other students who are fluent in reading music notation, it is open to all students.

122 Music History and Literature II (3)
UC:CSU Cal-GETC Area 3A (C-ID MUS 106)
Advisory: Music 111.
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course examines the relationship between Western classical music and the cultures surrounding it at various points in history from 1750 to the present day. Major figures, trends, and developments in the later eras of Western classical music history (the "Classical" Period, 19th, 20th, and 21st centuries) are contextualized within their original social, political, economic, and other historical circumstances, as well as in the present day. Although this course is designed for music majors and other students who are fluent in reading music notation, it is open to all students.

132 Music of Mexico (3) UC:CSU Cal-GETC Area 3A
LECTURE, 3 HOURS.
This course introduces students to the predominant regional musical styles of Mexico, from Pre-Cuauhtemoc to contemporary times. Students examine a cross section of styles including folk, classical, sacred, secular, border, dance and pop. The students are exposed to the effect that Latin American, African and European cultures have had on Mexico and understand what effect the indigenous music of Mexico has had on the rest of the world.

141 Jazz Appreciation (3) UC:CSU Cal-GETC Area 3A
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course is the study of the elements of jazz literature and traces the development and evolution of styles and structure. Listening skills are developed to enable the student to recognize the many differences in individual solo as well as jazz ensemble interpretations.

161 Introduction to Music Technology
(3) CSU (C-ID CMUS 100X)
Advisory: Music 101.
LECTURE, 2 HOURS; LABORATORY, 2 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course introduces students to the latest procedures used to produce music recordings in today's music industry. In a state-of-the-art facility with the latest equipment, students receive practical real-world experience. They are exposed to the most advanced techniques as they produce their own projects.

165 Introduction to Recording Arts (3) CSU
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course is an introduction to the theory and practice of acoustics, audio, and recording. Topics include the nature of sound, basic acoustics, audio systems and terminology, microphone principles and usage, recording styles, recording studio equipment, and multi-track recording procedures.

166 Fundamentals of Live Sound (3) CSU
Prerequisite: Music 165.
LECTURE, 2 HOURS; LABORATORY, 2 HOURS.
Students learn about the equipment involved in live music events, concepts of sound waves and acoustics, how to set up for various music event sizes and configurations, and best practices in mixing for live audio.

172 Introduction to Game Audio (3) CSU
Prerequisite: Music 161.
LECTURE, 2 HOURS; LABORATORY, 2 HOURS.
This course introduces students to the latest procedures used in recording, editing and mastering sound for games and interactive multimedia. Students will be working with dialog, scripts, sound effects, foley, ambient backgrounds, loops, elastic audio, tempo matching, digital processing and plug-ins. Covers producing game music, layering, splicing, mixing cinematic audio, and how to deliver game audio formats to commercial players and end users. There will be hands-on experience with professional examples of game audio production soundtracks and workflows including Sony Computer Entertainment and Microsoft Game Studios. Part of Avid Pro Tools Certification training program.

181 Applied Music I (0.5) UC:CSU (C-ID MUS 160)
Corequisite: Music 250-1.
LABORATORY, 1 HOUR.
Note: This course is eligible to be offered in any DE modality.
This course offers individual instruction of one-half hour per week in voice, piano, guitar, composition, or band/orchestral instruments, with an assigned instructor on the Applied Music staff. Emphasis is placed on technical development, interpretation, and musicianship at the lower-intermediate level. Performance for a faculty jury is required at the end of the semester. All students must successfully audition to enroll.

182 Applied Music II (0.5) UC:CSU (C-ID MUS 160)
Prerequisite: Music 181.
Corequisite: Music 250-2.
LABORATORY, 1 HOUR.
Note: This course is eligible to be offered in any DE modality.
This course offers individual instruction of one-half hour per week in voice, piano, guitar, composition, or band/orchestral instruments, with an assigned instructor on the Applied Music staff. Emphasis is placed on technical development, interpretation, and musicianship at the intermediate level. Performance for a faculty jury is required at the end of the semester.

183 Applied Music III (0.5) UC:CSU (C-ID MUS 160)
Prerequisite: Music 182
Corequisite: Music 250-3.
LABORATORY, 1 HOUR.
Note: This course is eligible to be offered in any DE modality.
This course offers individual instruction of one-half hour per week in voice, piano, guitar, composition, or band/orchestral instruments with an assigned instructor on the Applied Music staff. Emphasis is placed on technical development, interpretation, and musicianship at the upper-intermediate level. Performance for a faculty jury is required at the end of the semester.

184 Applied Music IV (0.5) UC:CSU (C-ID MUS 160)
Prerequisite: Music 183.
Corequisite: Music 250-4.
LABORATORY, 1 HOUR.
Note: This course is eligible to be offered in any DE modality.
This course offers individual instruction of one-half hour per week in voice, piano, guitar, composition, or band/orchestral instruments, with an assigned instructor on the Applied Music staff. Emphasis is placed on technical development, interpretation, and musicianship at the upper-intermediate/advanced level. Performance for a faculty jury is required at the end of the semester.

200 Introduction to Music Theory (4)
UC:CSU (C-ID MUS 125 and C-ID MUS 120)
Advisory: Music 101.
LECTURE, 3 HOURS; LABORATORY, 2 HOURS.
Note: This course is eligible to be offered in any DE modality.
Designed for the Music major, this is an intensive review of all music fundamentals in preparation for Music 201 and 211. This course also includes an early introduction to the basic principles of harmonic analysis as well as a strong focus on ear training, singing solfege, and keyboard skills. It is strongly recommended that students entering Music 200 have prior basic knowledge of the fundamentals of music.

201 Harmony I (3) UC:CSU (C-ID MUS 130)
Prerequisite: Music 200.
Corequisite: Music 211.
LECTURE, 3 HOURS.
Note: Required of Music majors.
Note: This course is eligible to be offered in any DE modality.
This course provides a study of diatonic harmony, including primary and secondary triads and the dominant seventh chord. Topics considered include the fundamental principles of part-writing in root position and inversions, the harmonization of simple melodies and figured bass lines, as well as harmonic analysis.

202 Harmony II (3) UC:CSU (C-ID MUS 140)
Prerequisite: Music 201.
Corequisite: Music 212.
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course is the study of chromatic harmony including secondary functions, common chord modulations, mode mixture, the Neapolitan chord, and augmented sixth chords. Musical form is also covered.

203 Harmony III (3) UC:CSU (C-ID MUS 150)
Prerequisite: Music 202.
Corequisite: Music 213.
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course continues the study of advanced chromatic harmony, including chromatic mediants, tall chords, altered chords, and enharmonic and chromatic modulation. Also included are twentieth century techniques such as modal harmony, Impressionism, tone rows, set theory, polytonality, pandiatonicism, and advanced meter/rhythm.

205 Commercial Harmony I (3) UC:CSU
Prerequisite: Music 101.
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course explores harmonic chord progressions used in popular music including rock, jazz, Latin, funk and fusion, among others. Students are introduced to song writing by adding a melody over given harmonic structures.

211 Musicianship I (1) UC:CSU (C-ID MUS 135)
Prerequisite: Music 200.
Corequisite: Music 201.
LABORATORY, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course is correlated to Music 201 or Harmony I. It includes singing diatonic intervals and melodies, two part play-and-sing drills, playing and singing diatonic chord progressions, and simple rhythmic, melodic, and harmonic dictation.

212 Musicianship II (1) UC:CSU (C-ID MUS 145)
Prerequisite: Music 211.
Corequisite: Music 202.
LABORATORY, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course is correlated to Music 202 or Harmony II. Students apply and develop the rhythmic, melodic, and harmonic materials of more advanced diatonic and beginning chromatic harmony through sight singing, keyboard playing, and ear training.

213 Musicianship III (1) UC:CSU (C-ID MUS 155)
Prerequisite: Music 212.

Corequisite: Music 203.

LABORATORY, 3 HOURS.

This course is correlated to Music 203 or Harmony III. Students apply and develop the rhythmic, melodic, and harmonic materials of advanced chromatic and twentieth century techniques through sight singing, keyboard playing, and ear training.

248 Music Notation: Sibelius Fundamentals (2) CSU

LECTURE, 1.5 HOURS; LABORATORY, 1 HOUR.

Note: This course is eligible to be offered in any DE modality.

This course provides instruction and practical experience in the high demand field of music notation using the computer software program - Sibelius. It includes developing a deep understanding of the software's interface and fundamentals including various notation input and editing methods, notating in multiple voices, creating chord symbols, inputting lyrics, and drum mapping. Students create computer-generated sheet music, lead sheets, piano music, musical scores, and score parts as are needed for performing musicians, conductors, composers, producers, and for professional publishing in the music industry. This course includes the official AVID User Certification curriculum giving students the opportunity to become AVID User Certified in Sibelius upon successful completion of the course.

250-1 Music Performance Workshop I (1) UC:CSU
Corequisite: Music 181.

LABORATORY, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides students the opportunity to perform in a master class environment. This includes concert preparation, practice techniques, memorization, stage deportment, and critical analysis of performances.

250-2 Music Performance Workshop II (1) UC:CSU
Corequisite: Music 182.

LABORATORY, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is the second level of Music Performance Workshop and provides students the opportunity to perform in a master class environment. This second level focuses on musical interpretation and includes concert preparation, further practice techniques, memorization, stage deportment, and critical analysis of performances.

250-3 Music Performance Workshop III (1) UC:CSU
Corequisite: Music 183.

LABORATORY, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is the third level of Music Performance Workshop and provides students the opportunity to perform in a master class environment. This level includes preparation as life as a musician, entrepreneurship, some music business topics, concert preparation, practice techniques, memorization, stage deportment, and critical analysis of performances.

250-4 Music Performance Workshop IV (1) UC:CSU
Corequisite: Music 184.

LABORATORY, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is the fourth level of Music Performance Workshop and provides students the opportunity to perform in a master class environment. This course includes concert preparation, practice techniques, memorization, stage deportment, performance anxiety, performance success, and critical analysis of performances.

251 Jazz Improvisation Workshop (1) UC:CSU

LABORATORY, 3 HOURS.

This course trains students in the art of instrumental improvisation in a traditional jazz setting. Topics include scales and chord structures involved in traditional jazz and pop. Each student is given the opportunity to experience spontaneous composition while other students accompany them. Sufficient instrumental skills are necessary before taking this course; therefore, this course is not for beginners.

261-1 Music Technology Workshop I (3) CSU
Prerequisite: Music 161.

LECURE, 2 HOURS; LABORATORY 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is a continuation of Music 161 and is a part of the ProTools series of certification courses. Students apply advanced electro-acoustic music equipment, software and techniques used in a contemporary music project studio. The production of music using advanced synthesis, computer applications, MIDI, signal processing, and recording techniques are emphasized.

261-2 Music Technology Workshop II (3) CSU
Prerequisite: Music 261-1.

LECURE, 2 HOURS; LABORATORY 2 HOURS.

This is the second in an advanced series of courses that emphasize the study and application of electronic, electro-acoustic, and digital music techniques. Technical, compositional, and performance skills applied to synthesizers, computers, MIDI, software applications, virtual instruments and digital recording equipment will be introduced and developed. Part of the Pro Tools series of certification courses.

261-3 Music Technology Workshop III (3) CSU
Prerequisite: Music 261-2.

LECURE, 2 HOURS; LABORATORY 2 HOURS.

This is the third in an advanced series of courses that emphasize the study and application of electronic, electro-acoustic, and digital music techniques. Technical, compositional, and performance skills applied to synthesizers, computers, MIDI, software applications, virtual instruments and digital recording equipment will be introduced and developed. This course includes the completion curriculum of the Avid Pro Tools Operator Certification.

271 Songwriters' Workshop I (3) UC:CSU

LECURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

Students learn song composition and the conventions of songwriting including melodic construction, lyrics and text

underlay, the relationship of lyrics and music, harmony, and song structures. Students analyze a wide variety of songs and apply the conventions of songwriting in their composition and performance of original songs.

280 The Business of Commercial Music (3) CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course explores the many careers available in the Music Industry. Students will learn how to establish a relationship with record labels as well as promote and market their music on the Internet. Some of the topics covered in the class include: Copyrights, publishing, record contracts, and group dynamics.

321 Elementary Piano I (2) UC:CSU (C-ID MUS 170)

LECTURE, 1 HOUR; LABORATORY-PERFORMANCE, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides instruction in basic piano skills, with emphasis on proper technique, note-reading, playing five-finger patterns, scales, chord progressions, transposition, basic musicianship, and beginning pieces. Music theory and terminology are also covered.

322 Elementary Piano II (2) UC:CSU (C-ID MUS 171)

Prerequisite: Music 321.

LECTURE, 1 HOUR; LABORATORY-PERFORMANCE, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides continuing instruction in basic piano skills, emphasizing all major and selected minor scales, primary chord progressions, triads, transposition, harmonization, repertoire and memorization.

323 Elementary Piano III (2) UC:CSU (C-ID MUS 172)

Prerequisite: Music 322.

LECTURE, 1 HOUR; LABORATORY-PERFORMANCE, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is continued instruction in developing and refining piano skills with emphasis on major and minor scale techniques, chord progressions, triads, arpeggios, harmonization, transposition, memorization, and moderate to advanced beginning-level repertoire from the major historical periods.

324 Elementary Piano IV (2) UC:CSU

Prerequisite: Music 323.

LECTURE, 1 HOUR; LABORATORY-PERFORMANCE, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course continues instruction in developing and refining piano skills with emphasis on piano technique, harmonization, transposition, stylistic consideration, and more advanced beginning repertoire from the major historical periods.

341-1 Intermediate Piano I (2) UC:CSU

Prerequisite: Music 324.

LECTURE, 1 HOUR; LABORATORY-PERFORMANCE, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is for those having studied two or more years of private or class piano. Piano technique, stylistic consideration, and interpretation are further explored through the study and performance of level one intermediate piano literature from the four stylistic periods: Baroque, classical, Romantic, and 20th/21st centuries. Exercises for further technical development are also studied.

341-2 Intermediate Piano II (2) UC:CSU

Prerequisite: Music 341-1.

LECTURE, 1 HOUR; LABORATORY-PERFORMANCE, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course further explores piano technique, stylistic consideration, and interpretation through the study and performance of level two intermediate piano literature from the four stylistic periods: Baroque, classical, Romantic, and 20th/21st centuries, building on skills acquired in Music 341-1. Exercises for further technical development are also studied.

341-3 Intermediate Piano III (2) UC:CSU

Prerequisite: Music 341-2.

LECTURE, 1 HOUR; LABORATORY-PERFORMANCE, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course further explores piano technique, stylistic consideration, and interpretation through the study and performance of level three intermediate piano literature from the four stylistic periods: Baroque, classical, Romantic, and 20th/21st centuries, building on skills acquired in Music 341-2. Exercises for further technical development are also studied.

341-4 Intermediate Piano IV (2) UC:CSU

Prerequisite: Music 341-3.

LECTURE, 1 HOUR; LABORATORY-PERFORMANCE, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course further explores piano technique, stylistic consideration, and interpretation through the study and performance of level four intermediate piano literature from the four stylistic periods: Baroque, classical, Romantic, and 20th/21st centuries, building on skills acquired in Music 341-3. Exercises for further technical development are also studied.

365-1 Commercial Music Studio Practicum I (2) CSU

Corequisite: Music 161 or Music 165.

LABORATORY-PERFORMANCE, 6 HOURS.

In this course, music students study the managerial and technical practices of a commercial recording studio and performing arts spaces. Emphasis is placed on basic recording operations, digital and analog equipment, mixing concepts and including researching and creating music and audio for projects.

365-2 Commercial Music Studio Practicum II (2) CSU

Prerequisite: Music 365-1.

LABORATORY-PERFORMANCE, 6 HOURS.

In this course, music students study the advanced technical practices of a commercial recording studio and performing arts spaces. Emphasis is placed on advanced recording operations, digital and analog equipment, surround and atmos mixing concepts, studio maintenance and including researching and creating music and audio for projects.

411 Elementary Voice I (2) UC:CSU
Advisories: Music 101 and 501.

LECTURE, 1 HOUR; LABORATORY-PERFORMANCE, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is the first level of beginning voice instruction. The purpose of this course is to train the singing voice with healthy vocal techniques. Students use their voice to the maximum advantage and develop its range, placement, tonal quality, agility, power, intonation, freedom, song interpretation, and develop their appreciation of song repertoire. Practice techniques, practice scheduling, and discipline are stressed and explored.

412 Elementary Voice II (2) UC:CSU
Prerequisite: Music 411.

Advisories: Music 501 and 561.

LECTURE, 1 HOUR; LABORATORY-PERFORMANCE, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is the second level of beginning voice instruction. The purpose of this course is to train the singing voice. Students learn to use their voice to their maximum advantage and develop range and power to interpret songs suited to their ability and develop their appreciation of vocal repertoire.

413 Elementary Voice III (2) UC:CSU
Prerequisite: Music 412.

Advisories: Music 501 and 561.

LECTURE, 1 HOUR; LABORATORY-PERFORMANCE, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is the third level of beginning voice instruction. The purpose of this course is to train the singing voice. Students learn to use their voice to their maximum advantage and develop range and power to interpret songs suited to their ability and develop their appreciation of vocal repertoire.

414 Elementary Voice IV (2) UC:CSU
Prerequisite: Music 413.

Advisories: Music 501 and Music 561.

LECTURE, 1 HOUR; LABORATORY-PERFORMANCE, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is the fourth level of beginning voice instruction. The purpose of this course is to train the singing voice with healthy vocal techniques. Students use their voice to the maximum advantage and develop its range, placement, tonal quality, agility, power, intonation, freedom, song interpretation, as well as develop their appreciation of song repertoire. Practice techniques, practice scheduling, and discipline are stressed and explored.

501 College Choir (1) UC:CSU RPT3 (C-ID MUS 180)
Advisories: Music 101 and 411.

Laboratory, 3 hours.

Note: Confirmation of enrollment is subject to audition.

This course is an introduction to choral ensemble singing. Emphasis is on vocal technique and choral elements such as blend, intonation, diction, and music reading. Repertoire is chosen on the basis of group ability and represents historical and current styles of music. Students are required to perform in a public performance at the end of the semester.

531 Philharmonic Choir (1) UC:CSU (C-ID MUS 180)

LABORATORY, 3 HOURS.

Note: Confirmation of enrollment is subject to audition.

This course is designed so that the student prepares, rehearses, and performs selected musical works for a large intermediate choir, focusing on rhythmic precision, good intonation, diction, dynamics, expression, blend and balance, following the conductor, appropriate performance practice, and professional standards of conduct. (Confirmation of enrollment subject to audition.)

561 Chamber Chorale (1) UC:CSU RPT3 (C-ID MUS 180)
Advisories: Music 411, 412, 413 and 414.

LABORATORY, 3 HOURS.

Note: Confirmation of enrollment is subject to audition.

Note: This course is eligible to be offered as a Hybrid DE course with all performances conducted in-person.

This course is designed for the intermediate to advanced choral singer. Students analyze, rehearse, and perform choral music suited for a small group of singers, with and without accompaniment. Choral literature from the Renaissance through the 21st century is explored. Emphasis is on increased skill in reading music and sight singing, score interpretation, vocal technique, diction, ear training, and preparation for public performances, festivals, and competitions.

611 String Instrument Instruction I (2) UC:CSU

LECTURE, 1 HOUR; LABORATORY, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course offers instruction in violin, viola, cello, and bass. It is recommended for students interested in learning to play, write, and arrange for string instruments.

612 String Instrument Instruction II (2) UC:CSU
Prerequisite: Music 611.

LECTURE, 1 HOUR; LABORATORY, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is the second level of instruction in violin, viola, cello, and bass. The class develops string techniques and is recommended for students interested in learning to play a string instrument as well as writing and arranging music for string instruments.

613 String Instrument Instruction III (2) UC:CSU
Prerequisite: Music 612.

LECTURE, 1 HOUR; LABORATORY, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is the third level of instruction in violin, viola, cello, and bass. The class develops string techniques and is recommended for students interested in further developing their skills to play a string instrument with increased emphasis on advanced bow and fingering techniques and advanced music reading skills as well as writing and arranging music for string instruments.

614 String Instrument Instruction IV (2) UC:CSU
Prerequisite: Music 613.

LECTURE, 1 HOUR; LABORATORY, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is the fourth level of instruction in violin, viola, cello, and bass. The class covers very advanced

string instrument techniques and is recommended for advanced students interested in furthering their skills to play a string instrument, with primary emphasis on development of very advanced bowing and fingering techniques, shifting to higher positions (7th through 11th), and advanced music reading skills as well as writing and arranging music for string instruments.

621 Woodwind Instrument Instruction I (2) UC:CSU

LECTURE, 1 HOUR; LABORATORY, 2 HOURS.

Students learn basic woodwind instrumental techniques. The instruments may include: Flute, oboe, clarinet, bassoon, and saxophone. Students must provide their own instruments.

622 Woodwind Instrument Instruction II (2) UC:CSU

Prerequisite: Music 621.

LECTURE, 1 HOUR; LABORATORY, 2 HOURS.

This course is the second level of instruction for flute, oboe, clarinet, bassoon, and saxophone. The class continues to develop more advanced woodwind techniques. There is a stronger emphasis on music reading skills, embouchure development and endurance, as well as range. Students must provide their own instruments. (If prerequisite is not met, enrollment is subject to audition.)

623 Woodwind Instrument Instruction III (2) UC:CSU

Prerequisite: Music 622.

LECTURE, 1 HOUR; LABORATORY, 2 HOURS.

This course is the third level of instruction in flute, oboe, clarinet, bassoon, and saxophone. The class continues to develop more advanced instrument techniques. The primary emphasis is on performance skills and more complex rhythmic notation. Students must provide their own instruments. (If prerequisite is not met, enrollment is subject to audition.)

624 Woodwind Instrument Instruction IV (2) UC:CSU

Prerequisite: Music 623.

LECTURE, 1 HOUR; LABORATORY, 2 HOURS.

This course is the fourth level of instruction in flute, oboe, clarinet, bassoon and saxophone. Primary emphasis is on the refinement of advanced instrumental techniques, as well as advanced examination of solo and small ensemble literature. Students provide their own instruments. (If prerequisite is not met, enrollment is subject to audition.)

651 Classical Guitar I (2) UC:CSU

LECTURE, 1 HOUR; LABORATORY-PERFORMANCE, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course consists of basic instruction in classical guitar playing at beginning level. It includes fundamental music reading, right and left hand playing techniques, and exercises to develop technical facility, basic chords sight-reading, and performance of elementary solo guitar repertoire.

652 Classical Guitar II (2) UC:CSU

Prerequisite: Music 651.

LECTURE, 1 HOUR; LABORATORY, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course consists of the second level of continued study of basic instruction in classical guitar playing. It includes music reading, right and left hand playing techniques, and exercises to develop technical facility, basic chords, sight-reading and performance of second level elementary solo guitar repertoire. This course is a continuation of Music 651.

653 Classical Guitar III (2) UC:CSU

Prerequisite: Music 652.

LECTURE, 1 HOUR; LABORATORY, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course consists of the third level of continued study of basic instruction in classical guitar playing. It includes music reading, right and left hand playing techniques, and exercises to develop technical facility, chords, sight-reading, and performance of solo guitar repertoire. This course is the continuation of Music 652.

654 Classical Guitar IV (2) UC:CSU

Prerequisite: Music 653.

LECTURE, 1 HOUR; LABORATORY, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This couse consists of the fourth level of continued study of basic instruction in classical guitar playing. It includes music reading, right and left hand playing techniques, and exercises to develop technical facility, chords, sight-reading, and performance of solo guitar repertoire. This course is the continuation of Music 653.

705 Chamber Music (1) UC:CSU RPT3 (C-ID MUS 185)

LABORATORY, 3 HOURS.

Note: Confirmation of enrollment is subject to audition.

Note: This course is eligible to be offered as a Hybrid DE course with all performances conducted in-person.

Students prepare, rehearse, and perform selected musical works for chamber ensemble, focusing on rhythmic precision, tonal accuracy and clarity, musical phrasing, articulation, expression and interpretation, blend and balance, dynamics, appropriate performance practices, and professional standards of conduct. Confirmation of enrollment subject to audition.

712 Marching Band (1) UC:CSU RPT 3

LABORATORY, 3 HOURS.

Note: Confirmation of enrollment is subject to audition.

This course provides training and experience in rehearsal and performance of music suitable for marching band. Technique and practice in marching, drill patterns, and rhythmic movements are covered. Marching skills are emphasized. Students are required to perform at community and athletic events both on and off campus. Open to all students by audition.

713 Marching Band Summer Camp (1) UC:CSU RPT3

LABORATORY, 2 HOURS.

This course provides training and experience in rehearsal and performance of music suitable for athletic events and marching band. Music techniques and practice of appropriate repertoire, marching, drill patterns, and rhythmic movements are developed. The course is open to all students by audition.

721 Orchestra (1) UC:CSU RPT3 (C-ID MUS 180)
LABORATORY, 3 HOURS.
Note: Confirmation of enrollment is subject to audition.
This course provides an opportunity for musicians who play string, woodwind, brass, and percussion instruments to be a part of a performing ensemble that rehearses orchestral literature until it reaches performance level. The orchestra performs during the semester. Students must already play an instrument and are auditioned at the beginning of the semester.

745 Symphonic Band (1) UC:CSU RPT3 (C-ID MUS 180)
LABORATORY, 3 HOURS.
Note: Confirmation of enrollment is subject to audition.
This course provides training and experience in rehearsal and performance of symphonic band music. The course includes: Discussion of various aspects of ensemble musical performances, rehearsal techniques, musical sight-reading, rhythmic training, and practice methods in symphonic band literature. Students are required to perform at community and college events both on and off campus.

775 Jazz Ensemble (1) UC:CSU RPT3 (C-ID MUS 180)
LABORATORY, 3 HOURS.
Note: Proficiency on a band instrument. Confirmation of enrollment is subject to audition.
This course consists of the study of standard Jazz Ensemble literature with the intent to develop an individual's technical and artistic abilities through experiences with a wide range of Jazz Ensemble literature. Public performances are presented. Theory, history, rehearsal and performance of music in Jazz idiom are covered. Students participate in a large ensemble typically consisting of 15 hours, rhythm section, bass, drum set, piano, guitar and optional vocalist. Instructional trips are required. This course is an overview of various techniques and interpretation as applied to Jazz Ensemble and performance. (Enrollment subject to audition).

783-1 Pop Music Workshop I (1) UC:CSU
Prerequisite: Music 101 or Music 321 or Music 411.
LABORATORY, 3 HOURS.
In this course, students are assigned pop songs, folk music, rock music, musical pieces, and/or Broadway musical songs, rehearse and perform in a variety of small combo settings. Emphasis is placed on presentation, live performances, and interaction with student arrangers.

783-2 Pop Music Workshop II (1) UC:CSU
Prerequisite: Music 783-1.
LABORATORY, 3 HOURS.
This is the second level in this course sequence. Students are assigned second level pop songs, folk music, rock music, musical pieces, and/or Broadway musical songs, rehearse and perform in a variety of small combo settings. Emphasis is placed on presentation, live performances, and interaction with student arrangers.

783-3 Pop Music Workshop III (1) UC:CSU
Prerequisite: Music 783-2.
LABORATORY, 3 HOURS.
This is the third level of this course. Students are assigned third level pop songs, folk music, rock music, musical pieces, and/or Broadway musical songs, rehearse and perform in a variety of small combo settings. Emphasis is placed on presentation, live performances, and interaction with student arrangers.

783-4 Pop Music Workshop IV (1) UC:CSU
Prerequisite: Music 783-3.
LABORATORY, 3 HOURS.
This is the fourth level in this course sequence. Students are assigned fourth level pop songs, folk music, rock music, musical pieces, and/or Broadway musical songs, rehearse and perform in a variety of small combo settings. Emphasis is placed on presentation, live performances, and interaction with student arrangers.

185 Directed Study - Music (1) CSU
Note: This course is eligible to be offered in any DE modality.

285 Directed Study - Music (2) CSU
Note: This course is eligible to be offered in any DE modality.

385 Directed Study - Music (3) CSU
Note: This course is eligible to be offered in any DE modality.
CONFERENCE 1 HOUR PER WEEK PER UNIT.
The above courses allow students to pursue Directed Study in Music on a contract basis under the direction of a supervising instructor. The courses will grant credit for one, two or three semester units, respectively. The complexity of the topic of study will determine which course the student should take.

CREDIT LIMIT: A MAXIMUM OF 6 UNITS IN DIRECTED STUDY MAY BE TAKEN FOR CREDIT IN ANY ONE DISCIPLINE.
Note: UC Credit for variable topics courses in this discipline is given only after a review of the scope and content of the course by the enrolling UC campus. This usually occurs after transfer and may require recommendations from faculty. Information about internships may also be presented for review, but credit for internships rarely transfers to UC.

Nursing Department

G9-209 • (323) 265-8896

Nursing Program Director/Chair
Valmonte, Jade T., Professor

Nursing Assistant Director
Chan, Dr. Brenda M., Professor
Du, Dr. Carolyn, Professor

Faculty
Chan, Dr. Brenda M., Professor
Chandler, Dr. Christine, Professor
Du, Dr. Carolyn, Professor
Figueroa, Jennifer M., Professor
Merino, Margarette, Assistant Professor
Mota, Natalie, Assistant Professor
Plotkin-Olumese, Dr. Rachel, Professor
Sekiyoba, Dr. Safari, Assistant Professor
Sunda, Pauline, Professor
Valmonte, Jade T., Professor
Vu, Quan, Assistant Professor

Adjunct Faculty
Chang, Kathleen
Choi, Stella
Lutz, Kathaleen
Martinez, Geraldine
Soto, Araceli
Tong, Alex
Twyman, Ariana
Williams, Lalonie

Staff
Vargas, Areli, Office Assistant
Wang, Stephanie, Senior Office Assistant
Wynne, Virginia, Instructional Assistant

Educational Programs

East Los Angeles College provides three California Board of Registered Nursing approved programs: the Associate Degree Program for Registered Nurse (RN) and Licensed Vocational Nurse to Registered Nurse; and the Certificate Program for Licensed Vocational Nurses to Registered Nurse (30 unit option).

These three Registered Nursing pre-licensure programs are designed to educate a diverse population of students for an entry level registered nursing position. The programs consist of coursework in general education, science, nursing, and clinical practice in various in-patient and out-patient settings. Nursing course contents include pharmacology, fundamentals of nursing, medical surgical nursing, obstetrical, pediatric, and psychiatric/mental health, and management/leadership nursing. The ELAC nursing program prepares students to be caring, safe, and competent members of the nursing workforce in the healthcare settings. Upon completion of the program, the graduates will be eligible to take the National Council for Licensure Examination (NCLEX-RN). Successful passing of the NCLEX-RN will lead to licensure as a Registered Nurse (RN).

CERTIFICATE OF ACHIEVEMENT
- Licensed Vocational Nurse to Registered Nurse, (30 unit option)

ASSOCIATE DEGREE PROGRAMS
- Nursing, Registered (R.N).
- Licensed Vocational Nurse to Registered Nurse

Certificate of Achievement

Licensed Vocational Nurse to Registered Nurse (30 unit option/non-graduate)
(Academic Plan E021180D)

Licensed Vocational Nurses who desire to complete the minimum number of units (30) required to take the licensure examination may apply for this option. Further information is available from the Program Director.

Prerequisites include a current California VN license. (US High school graduate or equivalent required prior to BRN licensure examination NCLEX - RN).

Program Learning Outcomes:

- Incorporating the Nursing Process and Maslow's Hierarchy of Needs, the graduate nurse will care for patients, families and significant others.

SUBJECT & NO.	COURSE	UNITS
PROGRAM PREREQUISITES		8
PHYSIOL 001*	Introduction to Human Physiology	4
MICRO 020	General Microbiology	4
REQUIRED COURSES		17
NURSING 275**	Introduction to Pharmacology	1.5
NURSING 268*	Psychiatric/Mental Health Nursing	3.5
NURSING 269*	Medical/Surgical Nursing II	5.5
NURSING 272*	Medical/Surgical Nursing III	5.5
NURSING 274*	Role Transition	1
	Total	*25*

Note: LVN to RN students, who provide proof of a current LVN license, will be granted a waiver for the following courses: NURSING 265, 266, 267, 270, and 271.

Note: LVN students selecting this option must make an appointment with the Program Director to review course history and determination of pre-requisite courses.

**This course has a prerequisite.*

***This course has a co-requisite.*

Associate Degree Programs

Nursing, Registered (R.N)., Associate in Science Degree

(Academic Plan E002455C)

Upon completion of the two-year nursing curriculum and all college graduation requirements, the student is awarded an Associate of Science Degree and is eligible to take the National Council Licensure Examination for Registered Nurses (NCLEX-RN).

PREREQUISITES FOR FALL 2025

a. High School graduate, or equivalent (GED or California High School Proficiency Test or United States College Degree).

b. GPA demonstrating satisfactory academic progress. GPA of 2.5 overall in Anatomy/Physiology and Microbiology.

c. Satisfactory completion of each of the following college courses before applying to the program (all required courses must be completed with a grade of "C" or better and cumulative GPA of all courses must be greater than 2.5):

1. ANATOMY 001/PHYSIOL 001: College courses in Anatomy/Physiology* with laboratory (minimum 8 semester units) OR BIOLOGY 020* (a combined course of Anatomy/Physiology).
2. MICRO 020: Microbiology with laboratory (4 semester units).
3. PSYC C1000: Introduction to Psychology (minimum 3 semester units) AND PSYCH 041: Life-Span Psychology (minimum 3 semester units).
4. STAT C1000 or STAT C1000E: Introduction to Statistics (minimum 4 semester units) OR MATH 245: College Algebra or higher level MATH (minimum 3 semester units).
5. ENGL C1000 Academic Reading and Writing or ENGLISH 101Z College Reading and Composition I Plus 3-Hour Lab (minimum 3 semester units) OR E.S.L. 110 College Composition for Non-Native Speakers (minimum 4 semester units).

d. Health: The student must be free from any condition that would present a threat to the well-being of the consumer (Title 22, California Code of Regulations, Division, Section 70723 (a). A complete physical examination with select immunizations including COVID-19 will be required upon acceptance).

In order for an application to be considered, a completed application packet must be emailed to nursingadmission@elac.edu within the application cycle period. More detailed information is available on the ELAC Nursing Department Website.

Note: DO NOT SUBMIT APPLICATIONS OR TRANSCRIPTS TO THE ADMISSIONS OFFICE. INCOMPLETE APPLICATIONS WILL NOT BE REVIEWED.

Students who have met the criteria for selection will be notified by email.

Nursing clinical or laboratory classes are scheduled in select healthcare facilities during the day and/or evening shifts, Monday - Saturday.

Program Learning Outcomes:

- Make reasonable clinical judgments by integrating the nursing process and evidence-based practice by promoting health of individuals.
- Incorporate the Nursing Process, Eric Erikson's Developmental Theory, and Maslow's Hierarchy of Needs, the graduate nurse will care for patients, families and significant others.

The Registered Nursing AS Degree program prerequisites and nursing core courses consists of the following:

SUBJECT & NO.	COURSE	UNITS
PROGRAM PREREQUISITES		24-26
ANATOMY 001	Introduction to Human Anatomy	4
AND		
PHYSIOL 001*	Introduction to Human Physiology	4
OR		
BIOLOGY 020*	Human Anatomy and Physiology	8
STAT C1000	Introduction to Statistics	4
OR		
STAT C1000E	Introduction to Statistics	4
OR		
MATH 245	College Algebra	3
OR		
Higher level MATH (minimum 3 semester units)		
ENGL C1000	Academic Reading and Writing	3
OR		
ENGLISH 101Z	College Reading and Composition I Plus 3-Hour Lab	4
OR		
E.S.L. 110	College Composition for Non-Native Speakers	4
AND		
MICRO 020	General Microbiology	4
PSYC C1000	Introduction to Psychology	3
PSYCH 041	Life-Span Psychology: From Infancy to Old Age	3
CORE REQUIRED COURSES:		43.5
COMM C1000	Introduction to Public Speaking	3
SOC 001	Introduction to Sociology	3
NURSING 266**	Introduction to Nursing	3.5
NURSING 265*	Fundamentals of Nursing	3.5
NURSING 275**	Introduction to Pharmacology	1.5
NURSING 267*	Medical/Surgical Nursing I	5.5
NURSING 268*	Psychiatric/Mental Health Nursing	3.5
NURSING 269*	Medical/Surgical Nursing II	5.5
NURSING 271*	Reproductive Nursing : Women & Newborn	4
NURSING 270***	Care of Children and Family	4
NURSING 272***	Medical/Surgical Nursing III	5.5
NURSING 274***	Role Transition	1

LACCD GENERAL EDUCATION: AREA 3 AND 6	6
Total	*73.5-75.5*

Note: Nursing Program prequisite courses satisfy the LACCD GE Areas 1a, 1b, 2, 4b, and 5. Per AP 4100, this degree is considered a high unit major with major requirements that exceed 37 units. The following LACCD GE areas 4a (3 units) and 7 (3 units) are waived for this degree.

**This course has a prerequisite.*

***This course has a corequisite.*

****This course has both a prerequisite and a corequisite.*

Licensed Vocational Nurse to Registered Nurse, Associate in Science Degree ***(E008267C)***

Licensed Vocational Nurses who have graduated from accredited schools of vocational nursing may apply for this option. The student is awarded an Associate of Science Degree and is eligible to take the National Council Licensure Examination for Registered Nurses (NCLEX-RN).

Prerequisite include a current California VN license.

PREREQUISITES FOR FALL 2025

a. High School graduate, or equivalent (GED or California High School Proficiency Test or United States College Degree).

b. GPA demonstrating satisfactory academic progress. GPA of 2.5 overall in Anatomy/Physiology and Microbiology.

c. Satisfactory completion of each of the following college courses before applying to the program (all required course must be completed with a grade of "C" or better and cumulative GPA of all courses must be greater than 2.5):

1. ANATOMY 001/PHYSIOL 001: College courses in Anatomy/Physiology* with laboratory (minimum 8 semester units) OR BIOLOGY 020* (a combined course of Anatomy/Physiology).
2. MICRO 020: Microbiology with laboratory (4 semester units).
3. PSYC C1000: Introduction to Psychology (minimum 3 semester units) AND PSYCH 041: Life-Span Psychology (minimum 3 semester units).
4. STAT C1000 or STAT C1000E: Introduction to Statistics (minimum 4 semester units) OR MATH 245: College Algebra OR higher level MATH (minimum 3 semester units).
5. ENGL C1000: Academic Reading and Writing or ENGLISH 101Z: College Reading and Composition I Plus 3-Hour Lab (minimum 3 semester units) OR E.S.L. 110 College Composition for Non-Native Speakers (minimum 4 semester units).

d. Health: The student must be free from any condition that would present a threat to the well-being of the consumer (Title 22, California Code of Regulations, Division, Section 70723 (a). A complete physical examination with select immunizations including COVID-19 will be required upon acceptance).

The following LACCD General Education courses should be completed before applying to the LVN-RN degree program:

1. Area 1b: COMM C1000 (3 units)
2. Area 3: Arts and Humanities (3 units)
3. Area 6: Ethnic Studies (3 units)

In order for an application to be considered, a completed application packet must be emailed to nursingadmission@elac.edu within the application cycle period. More detailed information is available on the ELAC Nursing Department website.

Program Learning Outcomes:

- Make reasonable clinical judgments by integrating the nursing process and evidence-based practice by promoting health of individuals.
- Incorporate the Nursing Process, Eric Erikson's Developmental Theory, and Maslow's Hierarchy of Needs, the graduate nurse will care for patients, families and significant others.

The Licensed Vocational Nurse to Registered Nurse AS Degree program prerequisites and nursing core courses consists of the following:

SUBJECT & NO.	COURSE	UNITS
PROGRAM PREREQUISITES		24-26
ANATOMY 001	Introduction to Human Anatomy	4
AND		
PHYSIOL 001*	Introduction to Human Physiology	4
OR		
BIOLOGY 020*	Human Anatomy and Physiology	8
STAT C1000	Introduction to Statistics	4
OR		
STAT C1000E	Introduction to Statistics	4
OR		
MATH 245	College Algebra	3
OR		
Higher level MATH (with minimum 3 semester units)		
ENGL C1000	Academic Reading and Writing	3
OR		
ENGLISH 101Z	College Reading and Composition I Plus 3-Hour Lab	4
OR		
E.S.L. 110	College Composition for Non-Native Speakers	4
AND		
MICRO 020	General Microbiology	4
PSYC C1000	Introduction to Psychology	3
PSYCH 041	Life-Span Psychology: From Infancy to Old Age	3
CORE REQUIRED COURSES:		35
COMM C1000	Introduction to Public Speaking	3
SOC 001	Introduction to Sociology	3
NURSING 267*	Medical/Surgical Nursing I	5.5
NURSING 268*	Psychiatric/Mental Health Nursing	3.5
NURSING 269*	Medical/Surgical Nursing II	5.5
NURSING 271*	Reproductive Nursing : Women & Newborn	4

NURSING 270*** Care of Children and Family	4
NURSING 272*** Medical/Surgical Nursing III	5.5
NURSING 274*** Role Transition	1
TOTAL UNITS REQUIRED FOR MAJOR:	29
LACCD GENERAL EDUCATION: AREA 3, AND 6	6
Total	*65-67*

Note: LVN to RN students, who provide proof of a current LVN license, will be granted a waiver for the following courses: NURSING 265, and 266.

Per LACCD AP 4100, LACCD GE Area 7 Lifelong Learning and Self Developments is waived for students who complete a degree in Nursing.

Note: LVN to RN Program prerequisite courses satisfy the LACCD GE Areas 1a, 1b, 2, 4b, and 5. Per AP 4100, this degree is considered a high unit major with major requirements between 34-36 units. As LACCD GE Area 7 is already waived for students who complete a degree in Nursing, LACCD GE Area 4a is also waived for this degree.

**This course has a prerequisite.*

***This course has a corequisite.*

**** This course has a prerequisite and corequisite.*

PREVIOUS EDUCATION CREDIT

ELAC Nursing Program has a process for a student to obtain credit for previous education or for other acquired knowledge in the field of Nursing, including Military education and experience, through equivalence, challenge examinations, or other methods of evaluation.

Transfer of College Units

College credits earned at any U.S regionally accredited institution of higher education are posted to transcripts upon completion of all other graduation requirements.

In compliance with the ELAC's Transfer Policy, the college reviews each student's request for a transfer of previously earned non-nursing college credits.

Nursing courses completed from another nursing program are not transferable. ELAC Nursing Program does not accept credits for nursing courses taken at other colleges or other nursing programs.

Challenge Policy

Credit by Examination/Advanced Placement for Licensed Vocational Nurses

To receive credit for courses already completed elsewhere, students may challenge the course through Credit by Examination. The ELAC regulations state that in order to receive credit, the applicant must pass the challenge exam with a score of 76% or better.

The nature and content of the examination shall be determined solely by faculty in the discipline who normally teaches the course for which credit is to be granted in accordance with policies and procedures approved by the college curriculum committee. The faculty shall determine that the examination adequately measures mastery of the course content as set forth in the course outline of record and meeting the BRN regulations.

Credit by Examination is authorized in Title 5, Section 55753. Once eligibility to sit for a challenge exam has been established, refer to Title 5, the request for Credit by Examination must be submitted no later than one calendar month before the first day of finals week and two (2) weeks before the first day of finals week for short term classes.

1. Nursing students who have active LVN licenses and have a minimum of one year full-time experience in the psychiatric nursing, obstetric nursing, and/or pediatric nursing area may challenge any of the following courses: N268 Psychiatric Mental Health, N271 Reproductive Nursing Women's & Newborn, and/or N270 Care of Children & Families prior to the semester in which they are scheduled to take those courses.
2. The Credit by Examination form is available in the Admissions Office. The student will fill out the Credit by Examination form. The form goes to Admission where it will be evaluated to determine if the student is qualified to sit for the challenge exam. The challenge exam will include demonstrations of successful theoretical and clinical competency. The student must pass both to receive credit for the course. If a student fails the exam, the grade will go onto their transcript as a F (Fail). The student would then take the class as a repeat. If there is a second failure, the student will not be able to continue in the program. If the student passes both portions of the challenge exam, they will receive "Credit" for the course.
3. The student must notify the Program Director upon admission to the program that the student plans to challenge a course or courses.
4. LVN Challenge students must meet all the requirements listed above to be placed in the appropriate semester of the nursing program.

Students may not challenge any prerequisites or corequisites through Credit by Examination

Challenge/Advanced Placement for Military-Trained Healthcare Personnel

Individuals who have held Military Health Care Occupations, specifically: Basic Medical Technician Corpsman (Navy HM or Air Force BMTCP), Army National Guard Health Care Specialist (68W Army Medic) or Air Force Independent Duty Medical Technician (IDMT 4N0X1C) may achieve advanced placement into the appropriate semester of the nursing program with documentation of education and experience qualifying them for the specific Military Health Care Occupation.

Acceptance of Military Challenge students into the Associate Degree Nursing Program is contingent upon space availability, and the successful passing of the skills competency exam, achievement of 76% or above on the Challenge Exam and 100% on a dosage calculation exam.

Applicants must meet all general entrance requirements of the Associate Degree Nursing Program as outlined on the Multi-criteria Process for Admission Worksheet. Military Challenge students who have earned a grade of "C-" or lower or "W" in a previous nursing program will not be eligible for admission to the Associate Degree Nursing Program.

1. *Interested candidates must request an appointment with the Nursing Program Director at least eight*

weeks prior to any application period to discuss eligibility requirements for the Associate Degree Nursing Program.

2. *Applicants who may be eligible for advanced placement will include those individuals who have satisfactorily completed, within the last two years, education and experience for the following:*
   a. Basic Medical Technician Corpsman (Navy HM or Air Force BMTCP)
   b. Army National Guard Health Care Specialist (68W Army Medic)
   c. *Air Force Independent Duty Medical Technician (IDMT 4N0X1C)*
3. *Applicants applying for transfer credit must submit the following materials verifying education and experience:*
   a. Transcripts from appropriate education program(s), demonstrating satisfactory completion of coursework and clinical experience
   b. A one-page documentation of nursing related experience with month and date (from-to) and estimation of nursing hours practiced
4. *After a review of the applicant's documentation and upon determination that the applicant has met the educational and experience requirements as well as the additional nursing program admission requirements, the student will be required to take a written challenge examination, a competency skills exam, and a dosage calculation exam.*
5. *The following materials will be available to the applicant once challenge confirmation is made:*
   a. Course syllabus, including course objectives
   b. Content outline
   c. Textbook lists
   d. Example of style and format of examination
6. *Written and skills competency examinations for advanced placement or challenge must be completed eight weeks prior to admission to the program.*
7. *Military Challenge students must meet all the requirements listed above to be placed in the appropriate semester of the nursing program.*

SPECIAL NOTES: Applied to All Curricula

1. Nursing courses are scheduled sequentially in each quarter/semester and all within a given semester must be completed before progressing to the next semester. Students must be in good standing to progress in the Nursing Program.
2. No substitutions are allowed for the general education courses as all subjects must meet the Board of Registered Nursing approval.
3. Please check the catalog for the transfer status of the General Education courses.

   SCHOLASTIC REQUIREMENT: Satisfactory completion required in all General Education and Nursing courses.
4. Students who have a break in enrollment from a core nursing course will be subject to the new prerequisites, corequisites, and policies in effect when they return.
5. Malpractice Insurance is required for the nursing program. Students are required to purchase and maintain their malpractice insurance coverage as "RN Student" annually. In addition, TB screening, immunizations, including but not limited to COVID-19 vaccine and boosters, American Heart Association (AHA) Basic Life Support (BLS) card, fire card, N95 fit test, color vision test, urine drug test, and Management of Assaultive Behavior (MOAB) card are required by clinical facilities.
6. Background checks must be done and successfully completed by all students accepted into the program. Students failing the background check will not be allowed to start the program.
7. LVNs enrolling in 30-unit option may not transfer from the certificate program to the degree program once the program starts.

Transfer Curriculum

Information regarding lower division major preparation requirements required to transfer to a University of California (UC) or California State University (CSU) campus may be obtained at www.assist.org. For information about independent or out-of-state colleges/universities, please consult with a counselor.

Subjects & Course Descriptions

Nursing (NURSING)

250 Nursing Orientation (1)

LECTURE, 1 HOUR.

This course is designed to assist students interested in entering the profession of nursing to explore the profession of nursing. The course introduces the student to the California Board of Registered Nursing Nurse Practice Act, National Council of State Boards of Nursing (NCSBN), National Council Licensure Exam for Registered Nurse (NCLEX-RN), Health Insurance Portability and Accountability Act (HIPAA), and other regulatory standards. Students receive an overview of the program curriculum and expectations. Learning activities include review of success strategies: time management, test taking strategies, and orientation to various learning platforms. Student are introduced to the student handbook, clinical requirements, health requirements, uniforms requirements, and textbook requirements. In class discussions explore opportunities and barriers to nursing program success: work issues, family support systems, study skills, and self-discipline. Students are introduced to support staff, facilities, and resources that are available at East Los Angeles College and engage in discussions of the East Los Angeles College Nursing Department's policies and procedures.

252 Mathematics of Drugs and Solutions (2) CSU

LECTURE, 2 HOURS

Note: This course is eligible to be offered in any DE modality.

This elective course involves the computation of drug dosages and the conversion of the two major systems (metric and household measurements) necessary for the administration of medications.

263 Health and Physical Assessment Across the Life Span (3) CSU

LECTURE, 3 HOURS; LABORATORY, 1 HOURS.

This elective course introduces beginning nursing students to basic physical assessment tools and skills in developing a client's health history and conducting head-to-toe physical examinations. The Nursing Process, Maslow's Hierarchy of Needs, and Erikson's Developmental Theory are discussed and utilized to integrate assessment findings.

265 Fundamentals of Nursing (3.5) CSU

Prerequisite: Nursing 266.

LECTURE, 1 HOUR; LABORATORY, 7.5 HOURS.

This entry-level nursing course integrates the components of theory, clinical and simulation that focus on evidence-based, patient-centered basic nursing care of the medical-surgical adult patients in acute and long-term care settings. Emphasis is placed on assessment of risk factors affecting patient's health and wellness. Students begin to utilize the nursing process and begin to integrate Maslow's Hierarchy of Human Needs concept to assess and analyze the needs of patients to formulate and organize a plan of care. Pharmacological principles specific to basic medical/surgical patients are discussed. The course builds upon concepts introduced in Nursing 266; Professional standards, patient advocacy, spiritual-cultural diversity, legal/ethical issues, effective communication and collaboration with members of the healthcare team.

266 Introduction to Nursing (3.5) CSU

Corequisite: Nursing 275.

LECTURE, 1 HOUR; LABORATORY, 7.5 HOURS.

This course introduces the student to the philosophy of nursing, nursing history, professional standards, evidence-based practice, legal and ethical issues in nursing, Maslow's Hierarchy of Human Needs, and the health-wellness continuum. Concurrent with the theory, the nursing student is introduced to patient-centered care with focus on spiritual-cultural diversity and basic skills in simulation lab/hospital settings.

267 Medical/Surgical Nursing I (5.5) CSU

Prerequisites: Nursing 265, 266 and 275.

LECTURE, 3 HOURS; LABORATORY, 7.5 HOURS.

This beginning level medical/surgical nursing course integrates the components of theory, clinical, and simulation that focus on evidence-based patient centered nursing care of medical-surgical adult patients with chronic illness and needs within acute care and community-based settings. Emphasis is placed on assessment of risk factors affecting patients' health and wellness. Students implement the nursing process and integrate Maslow's Hierarchy of Human Needs concepts to assess, analyze, and prioritize the needs of the adult with chronic illness. Pharmacological principles specific to chronically-ill clients are discussed. The course builds upon concepts introduced in Nursing 265, Nursing 266, and Nursing 275; Professional standards, patient advocacy, spiritual-cultural diversity, legal/ethical issues and effective communication and collaboration with members of the healthcare team are also covered.

268 Psychiatric/Mental Health Nursing (3.5) CSU

Prerequisites: Nursing 265, 266 and 275.

LECTURE, 1.5 HOURS; LABORATORY, 6 HOURS.

Note: This course is approved for Credit by Exam.

This course integrates components of theory, clinical, and simulation that focus on evidence-based, patient-centered nursing care of the patient with mental health needs and disorders within acute care and community-based settings. Emphasis is placed on the assessment of risk factors affecting patients' health and wellness. Students implement the nursing process and integrate Maslow's Hierarchy of Human Needs concepts to assess, analyze, and prioritize the needs of the mental health patient to formulate, organize, and implement a plan of nursing care. Pharmacological principles specific to patients with mental health disorders are discussed. The course builds upon concepts introduced in Nursing 265, Nursing 266, and Nursing 275; Professional standards, patient advocacy, spiritual-cultural diversity, legal/ethical issues, and effective communication and collaboration with members of the health care team are discussed.

269 Medical/Surgical Nursing II (5.5) CSU

Prerequisites: Nursing 267 and 268.

LECTURE, 3 HOURS; LABORATORY, 7.5 HOURS.

This intermediate level medical/surgical nursing course integrates the components of theory, clinical, and simulation that focus on evidence-based, patient-centered nursing care of multiple adult patients with acute illness and needs within a variety of health care settings. Emphasis is placed on assessment of risk factors affecting patients' health and wellness. Students implement the Nursing Process and integrate Maslow's Hierarchy of Human Needs concepts to assess, analyze, prioritize, and plan the needs of the adult with acute illness to formulate, organize, implement, and evaluate a plan of nursing care. Pharmacological principles specific to acutely-ill patients are discussed. This course builds upon concepts introduced in Nursing 267 and Nursing 268; Professional standards, patient advocacy, spiritual-cultural diversity, legal/ethical issues, and effective communication and collaboration with members of the health care team are discussed.

270 Care of Children and Family (4) CSU

Prerequisites: Nursing 269 and 271.

Corequisite: Nursing 274.

LECTURE, 2 HOURS; LABORATORY, 6 HOURS.

Note: This course is approved for Credit by Exam.

This course integrates components of theory, clinical, and simulation that focus on evidence-based, patient-centered nursing care of children and families in acute care and community-based settings. Emphasis is placed on assessment of risk factors affecting patient's health and wellness. Students implement the nursing process and integrate Maslow's Hierarchy of Human Needs concept to assess, analyze, prioritize, plan, and evaluate needs of the care of children and families to formulate, organize, implement, evaluate, and modify a plan of nursing care. Pharmacological principles specific to pediatric patients are discussed. The course builds upon concepts introduced in Nursing 269 and Nursing 271; Professional standards,

patient advocacy, spiritual-cultural diversity, legal/ethical issues, and effective communication and collaboration with the members of the healthcare team are discussed.

271 Reproductive Nursing: Women and Newborn (4) CSU
Prerequisites: Nursing 267 and 268.

LECTURE, 2 HOURS; LABORATORY, 6 HOURS.

Note: This course is approved for Credit by Exam.

This course integrates the components of theory, clinical, and simulation that focus on evidence-based, patient-centered nursing care of patients in the Reproductive Nursing and Women's Health illness in acute care and community-based settings. Emphasis is placed on assessment of risk factors affecting patient/families health and wellness. Students implement the nursing process and integrate Maslow's Hierarchy of Human Needs concepts to assess, analyze, prioritize, and plan the needs of patients with reproductive and women's health illness to formulate, organize, and implement a plan of nursing care. Pharmacological principles specific to women's health patients are discussed. This course builds upon concepts introduced in Nursing 267 and Nursing 268; Professional standards, patient advocacy, spiritual-cultural diversity, legal/ethical issues, and effective communication and collaboration with members of the health care team are discussed.

272 Medical/Surgical Nursing III (5.5) CSU
Prerequisites: Nursing 269 and 271.

Corequisite: Nursing 274.

LECTURE, 3 HOURS; LABORATORY, 7.5 HOURS.

This advanced level medical/surgical nursing course integrates the components of theory, clinical, and simulation that focuses on evidence-based, patient-centered nursing care of adult patients with complex illness and needs within a variety of health-care settings. Emphasis is placed on assessment of risk factors affecting patient's health and wellness. Students implement the nursing process and integrate Maslow's Hierarchy of Human Needs concepts to assess, analyze, prioritize, plan and evaluate and modify a plan of nursing care. Pharmacological principles specific to complex patients are discussed. The course builds upon concepts introduced in Nursing 269 and Nursing 271; Professional standards, patient advocacy, spiritual-cultural diversity, legal/ethical issues, and effective communication and collaboration with members of the healthcare team are discussed.

274 Role Transition (1) CSU
Prerequisites: Nursing 269 and 271 .

Corequisites: Nursing 270 and 272.

LECTURE, 1 HOUR.

This course focuses on the transitioning roles of the graduating Associate Degree nurse as a provider of care, a manager of care, and a member of the profession. Theoretical concepts include effective leadership styles, advanced therapeutic communication, priority setting, delegation and supervision, conflict resolution, and legal and ethical considerations.

275 Introduction to Pharmacology (1.5) CSU
Corequisite: Nursing 266.

LECTURE, 1.5 HOURS.

Note: This course is eligible to be offered in any DE modality.

The course introduces the student to concepts related to pharmacological therapy and its effects on the human body. Pharmacological principles of drug therapy, nursing implications, and guidelines for safe medication administration are emphasized. The nursing process and patient teaching principles of medication administration are discussed.

Philosophy Department

F7-318 • (323) 265-8774

Courses and seminars in philosophy offer serious reflection and analysis of the approaches and perspectives of the philosophers who shaped Western culture. Philosophy provides students with the concepts and skills necessary to understand the theories that have been developed and, more importantly, to evaluate rationally alternative approaches, including their own. Philosophical study provides an overview of influential attempts to synthesize diverse philosophical insights into fully developed world views, world views with far-reaching implications for how we live and interact.

Philosophy contributes depth and perspective to the study of law, government, psychology, history, and literature. From philosophy, students of natural science derive a heightened awareness of what is positive and what is problematical in their field of inquiry. Mastery of the techniques of philosophical analysis is relevant to the preservation of clarity of thought in every field of inquiry.

Seen as a discipline with a rich history and heritage, philosophy presents an imaginative array of perspectives on the basic questions of life. In your study of philosophy, you will join with thinkers throughout the ages, share their wonder, and reflect philosophically in thinking about yourself, your life, and the world in which you live.

Faculty

Snead, Timothy A., Chair, Professor
Posada, Ramon J., Professor
Sigman, Michael, Professor
Villasenor, Gerardo, Professor

Adjunct Associate Professors

Bennet, Sage
Mather, Nicholas
McMahan, Kerrin M.
Sedgwick, Emily A.
Senestraro, Darin

Educational Program

ASSOCIATE DEGREE PROGRAM

- Philosophy for Transfer

Associate Degree Program

Associate in Arts in Philosophy for Transfer

(Academic Plan E035246G)

Students completing the Associate in Arts in Philosophy for Transfer Degree will have satisfied the lower division major preparation for bachelor's degrees in similar majors as determined by California State University (CSU) campuses and are guaranteed admission with junior status to the California State University system, although not to a particular campus or major. Students can use the website ADT Search by CSU Campus to find CSU campuses that accept ADT degrees as being similar to their bachelor's degree majors: https://www.calstate.edu/apply/transfer/Pages/associate-degree-for-transfer-major-and-campus-search.aspx.

To earn an Associate Degree for Transfer, students must complete 60 semester units (90 quarter units) of coursework that is transferable to the California State University with an overall GPA of 2.0 or higher, and also complete each of the following requirements:

1. Major/Area of Emphasis: A minimum of 18 semester units (27 quarter units) of coursework, with a C or higher earned in each course or P if taken on a Pass/No Pass basis, as required by the Los Angeles Community College District (LACCD) (Title 5 §55062).

2. General Education: Completion of the California General Education Transfer Curriculum (Cal-GETC) course requirements, with a C or higher earned for each course or P if taken on a Pass/No Pass basis (34 semester/45 quarter units).

3. Residency: A minimum of 12 semester units must be completed within the LACCD (Title 5 §55062).

Program Learning Outcomes:

- Apply a value theory to an ethical situation.
- Demonstrate logical skills through argument analysis.
- Name key thinkers and theories in the field of Philosophy.

Required Core Courses

SUBJECT & NO.	COURSE	UNITS
PHILOS 008	Deductive Logic	3
OR		
PHILOS 006	Logic in Practice	3
PHILOS 001	Introduction to Philosophy	3
OR		
PHILOS 020	Ethics	3
	Subtotal	*6*
LIST A: SELECT ONE COURSE		3 UNITS
Any Required Core not already used		
OR		
PHILOS 012	History of Greek Philosophy	3
PHILOS 013	History of Medieval Philosophy	3
PHILOS 014	History of Modern European Philosophy	3
LIST B: SELECT TWO COURSES		6 UNITS
Any List A course not already used		
OR		
HISTORY 001	Introduction to Western Civilization I	3
HISTORY 002	Introduction to Western Civilization II	3
PHILOS 033	Comparative Survey of World Religions	3

LIST C: SELECT ONE COURSE		3 UNITS
Any List A or B course not already used		
OR		
PHILOS 015	History of Contemporary Philosophy	3
PHILOS 019	Current Problems in Bioethics	3
PHILOS 028	Environmental Ethics	3
PHILOS 031	Philosophy of Religion	3
PHILOS 044	Feminist Philosophy	3
COMPLETE ADDITIONAL CSU UNITS, IF NEEDED, TO REACH 60 CSU TRANSFERABLE UNITS		
	Cal-GETC GE Pattern	
	Total	*60*

Transfer Curriculum

Information regarding lower division major preparation requirements required to transfer to a University of California (UC) or California State University (CSU) campus may be obtained at www.assist.org. For information about independent or out-of-state colleges/universities, please consult with a counselor.

Subjects & Course Descriptions

Philosophy (PHILOS)

001 Introduction to Philosophy (3) UC:CSU
Cal-GETC Area 3B (C-ID PHIL 100)
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
The study of philosophy helps satisfy higher-level human needs, increases personal awareness, deepens tolerance, refines analytical powers, and equips us to deal with life's uncertainties. As such, this course introduces students to the discipline of philosophy as an activity characterized by asking questions and answering them through persistent, critical investigation and analysis. Philosophy 001 provides students with an opportunity to engage in philosophical inquiry, via application of primary philosophical texts, and critically examine their current ethical, social, political and economic surroundings, including those issues concerning social justice, diversity, and equity. Thus, students gain an in-depth, inclusive, awareness and understanding of the major topics in philosophy with the specific aim of examining metaphysical, epistemological, axiological, and existential questions and ideas, as they relate to and impact their lives.

006 Logic in Practice (3) UC:CSU (C-ID PHIL 110)
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course is designed to foster logical and critical thinking skills, through the examination of both formal and informal logical concepts and systems with an emphasis on validity, translation, truth tables, syntax, semantics, and proof method in sentential logic. By appealing to these traditional formal and informal techniques of logic, a number of general issues connected with rational criticism of arguments are explored. These include a discussion of the special features associated with critical thinking in different fields of argumentation and a discussion of fallacies as non-formal failures in the process of reasoning.

008 Deductive Logic (3) UC:CSU (C-ID PHIL 210)
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course concerns two basic analytical skills: Logical and critical analysis. Logical analysis teaches the nature of logical structure. Critical analysis teaches why arguments sometimes fail. Students acquire skills necessary for success in upper-division college course work.

012 History of Greek Philosophy (3) UC:CSU
Cal-GETC Area 3B (C-ID PHIL 130)
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course surveys the general historical accomplishments in ancient Greek philosophy from the Classical to the Hellenistic periods (roughly 5th century B.C.E. to the 2nd century C.E). Students critically examine some of the major philosophers of this period, such as Parmenides, Socrates, Plato, Aristotle, Epicurus, Epictetus, and Aurelius, with the specific aim of discovering how their ideas relate to such topics as ontology, epistemology, politics and human happiness, as well as ultimately uncovering the historical impact these ideas have on human thought.

013 History of Medieval Philosophy
(3) UC:CSU Cal-GETC Area 3B
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course surveys the general historical accomplishments in western medieval philosophy from the 1st to the 15th centuries. Students critically examine some of the major philosophers of this period, such as Philo, Plotinus, Augustine, Boethius, Erigena, Ibn Sina, Al-Ghazali, Ibn-Rushd, Maimonides, Anselm, Aquinas, Duns Scotus, and William of Ockham with the specific aim of discovering how their ideas relate to such topics as ontology, epistemology, politics and human happiness, as well as ultimately uncovering the historical impact these ideas have on human thought.

014 History of Modern European Philosophy (3) UC:CSU
Cal-GETC Area 3B (C-ID PHIL140)
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course surveys the general historical accomplishments in modern European philosophy from the 16th to the 19th centuries. Students critically examine some of the major philosophers of this period, such as Descartes, Spinoza, Bacon, Hobbes, Locke, Hume, Kant, Hegel, Kierkegaard, Marx, and Nietzsche, with the specific aim of discovering how their ideas relate to such topics as ontology, epistemology, politics and human happiness, as well as ultimately uncovering the historical impact these ideas have on human thought.

015 History of Contemporary Philosophy (3) UC:CSU
Cal-GETC Area 3B
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course studies the general historically relevant philosophical accomplishments during the contemporary period, from the mid-19th century to present with a particular emphasis on recent philosophical developments

in Continental and/or Anglo-American philosophy. Students critically examine some of the major philosophers of this period, such as Nietzsche, Heidegger, Husserl, Sartre, Derrida, Foucault, Gadamer, Ricouer, Habermas, Dewey, James, Russell, Wittgenstein, Quine, Davidson, Nussbaum, Gilligan, and Rorty. This is done with the specific aim of discovering how these philosophers' ideas relate to such topics as ontology, epistemology, politics and human happiness, as well as ultimately uncovering the historical impact these ideas have on human thought and culture, as well as the student's own philosophical perspectives.

019 Current Problems in Bioethics (3) UC:CSU Cal-GETC Area 3B

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

Bio-Medical ethics is vital to all, as it helps sharpen our strategies and equip us with the tools to deal with issues like health pandemics, infant/maternal mortality, organ transplants, reproduction policies, genetic engineering, assisted suicide. This course critically surveys and examines, both from local and global perspectives, some of bio-medical moral problems that surround us today; it exposes students to current case studies, research, and theories offered by expert philosophers, jurists, biologists, legal theorists, healthcare professionals in the field of Bio-Medical ethics. Students examine ethical theories and issues as it relates to their lives and in the context of social justice, diversity, and equity.

020 Ethics (3) UC:CSU Cal-GETC Area 3B (C-ID PHIL 120)

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course introduces ethics in a balanced mix of theory and practice that is unified and coherent, engaging and compelling. As a result of this course, students see the moral overtones in their own lives, feel the urgency of ethics, the pressing personal and social need to perceive and confront the moral dimensions of everyday experiences, and understand, analyze, and resolve moral dilemmas.

028 Environmental Ethics (3) UC:CSU Cal-GETC Area 3B

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This is an introductory course on the ethics surrounding ecology. Students examine theories and perspectives, both traditional and contemporary, which have shaped and defined environmental issues, nature, and the role and nature of human beings.

031 Philosophy of Religion (3) UC:CSU Cal-GETC Area 3B

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This is an introductory survey course covering philosophical considerations on the origin and nature of religious thought; the use of language in formulating religious statements; epistemological exploration of claims based on faith and on reason, noting their similarities and differences; and an introduction to the concept of God including arguments for and against God's existence.

033 Comparative Survey of World Religions (3) UC:CSU Cal-GETC Area 3B

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides a survey of the historical development of the world's great religions including their origins, teachings, growth, contributions to culture, and intellectual history.

044 Feminist Philosophy (3) UC:CSU Cal-GETC Area 3B

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course critically surveys and examines, both from local and global perspectives, some of the philosophical accomplishments in feminist philosophy. Philosophy 044 exposes students to current problems raised by feminist thinkers and allows students to explore feminist philosophical methods and perspectives in such areas as human nature, epistemology, ethics, and aesthetics, while focusing specifically on gender related socio-political and ethical issues, as these relate to students' lives, to their communities, and in the context of social justice, diversity, and equity.

185 Directed Study - Philosophy (1) CSU

CONFERENCE 1 HOUR PER UNIT.

The above course allows students to pursue Directed Study in Philosophy on a contract basis under the direction of a supervising instructor.

CREDIT LIMIT: A MAXIMUM OF 6 UNITS IN DIRECTED STUDY MAY BE TAKEN FOR CREDIT IN ANY ONE DISCIPLINE.

Note: UC Credit for variable topics courses in this discipline is given only after a review of the scope and content of the course by the enrolling UC campus. This usually occurs after transfer and may require recommendations from faculty. Information about internships may also be presented for review, but credit for internships rarely transfers to UC.

Physics Department

G8-201E• *(323) 265-8922*

Physics is regarded as one of the most fundamental of the sciences. Using the scientific method, a student of physics tries to understand the properties of physical reality, such as space, time, motion, matter, energy, force, etc. The objective is to gain a working knowledge and be able to make practical applications of the laws that govern the universe.

Physics is a required subject for most majors in scientific and technical fields such as Physics, Chemistry, Engineering, Biology, Medicine, Astronomy, Geology, Earth Sciences, etc.

Faculty

Kiledjian, Viken P, Chair, Professor, Astronomy, Physics
Haroyan, Lilit, Professor, Astronomy, Physics
Papenkova, Marina, Professor, Astronomy, Physics

Adjunct Associate Professors

Ishimura, Michiaki, Astronomy, Physics
Ortiz, James, Astronomy, Physics
Rose, Desiree, Astronomy, Physics
Vasquez, Carlos, Astronomy, Physics
Tromp, Jillian, Astronomy, Physics
Xie, Yi, Astronomy, Physics

Educational Programs

SUBJECTS

- Astronomy
- Physics

ASSOCIATE DEGREE PROGRAM

- Physics for Transfer

Associate Degree Program

Associate in Science in Physics for Transfer

(Academic Plan E038093H)

Students completing the Associate in Science in Physics for Transfer Degree will have satisfied the lower division major preparation for bachelor's degrees in similar majors as determined by California State University (CSU) campuses and are guaranteed admission with junior status to the California State University system, although not to a particular campus or major. Students can use the website ADT Search by CSU Campus to find CSU campuses that accept ADT degrees as being similar to their bachelor's degree majors: https://www.calstate.edu/apply/transfer/Pages/associate-degree-for-transfer-major-and-campus-search.aspx.

To earn an Associate Degree for Transfer, students must complete 60 semester units (90 quarter units) of coursework that is transferable to the California State University with an overall GPA of 2.0 or higher, and also complete each of the following requirements:

1. Major/Area of Emphasis: A minimum of 18 semester units (27 quarter units) of coursework, with a C or higher earned in each course or P if taken on a Pass/No Pass basis, as required by the Los Angeles Community College District (LACCD) (Title 5 §55062).
2. General Education: Completion of the California General Education Transfer Curriculum (Cal-GETC) course requirements, with a C or higher earned for each course or P if taken on a Pass/No Pass basis (34 semester/45 quarter units).
3. Residency: A minimum of 12 semester units must be completed within the LACCD (Title 5 §55062).

Program Learning Outcomes:

- Apply knowledge of physics principles, concepts and equations to solve a wide variety of problems in physics including mechanics, thermodynamics, waves, optics, electricity, magnetism & modern physics using calculus.
- Demonstrate an ability to effectively collect, record and analyze data, as well as to express their findings in written form.

Required Core Courses

SUBJECT & NO.	COURSE	UNITS
PHYSICS 101*	Physics for Engineers and Scientists I	5
PHYSICS 102*	Physics for Engineers and Scientists II	5
PHYSICS 103*	Physics for Engineers and Scientists III	5
OPTION 1		
MATH 261*	Calculus I	5
MATH 262*	Calculus II	5
MATH 263*	Calculus III	5
	Subtotal	*30*
COMPLETE ADDITIONAL CSU UNITS, IF NEEDED, TO REACH 60 CSU TRANSFERABLE UNITS		
	Cal-GETC GE Pattern	
	Total	*60*

**This course has a prerequisite.*

Transfer Curriculum

Information regarding lower division major preparation requirements required to transfer to a University of California (UC) or California State University (CSU) campus may be obtained at www.assist.org. For information about independent or out-of-state colleges/universities, please consult with a counselor.

Subjects & Course Descriptions

Astronomy (ASTRON)

001 Elementary Astronomy (3) UC:CSU Cal-GETC Area 5A
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course is a general introduction and overview of Astronomy and covers many topics including constellations, seasons, the history of Astronomy, the electromagnetic spectrum, telescopes, the Earth and other planets of our solar system, the Sun, binary stars, the Milky Way Galaxy, properties of galaxies, and the Big Bang Theory. Students are kept abreast of current developments in the field.

005 Fundamentals of Astronomy Laboratory (1) UC:CSU Cal-GETC Area 5C
Corequisite: Astronomy 001.
LABORATORY, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
Various astronomical phenomena are investigated using a variety of modes such as in-class laboratory expercises and experiments, Internet-based investigations, and out-of-class sky observations. Through these different means, students gain a thorough knowledge and experience of discovering the properties of moons, planets, stars, constellations and galaxies.

Physics (PHYSICS)

006 General Physics I (4) UC:CSU Cal-GETC Area 5A, 5C (C-ID PHYS 105)
(UC Credit Limit: 1 series maximum from: PHYSICS 006, 007 or PHYSICS 021, 022 or PHYSICS 101, 102, 103).
Prerequisites: Physics 011 and Mathematics 241 or 241S or successful completion of trigonometry or placement in transfer level calculus.
LECTURE, 3 HOURS; LABORATORY, 3 HOURS.
Note: This course is eligible to be offered as a Hybrid DE course with all lab hours offered in-person.
In this course, students learn the kinematics of one- and two-dimensional motion, including linear, projectile, and circular motion. They study the physics of linear and rotational dynamics using Newton's laws, work and energy, momentum and torque. The course also delves into the field of fluid statics and dynamics, wave dynamics, wave resonance and the Doppler Effect. They explore the field of Thermodynamics including properties of substances such as specific heat and the Three Laws of Thermodynamics. Students use the tools of algebra and trigonometry to solve a wide variety of problems.

007 General Physics II (4) UC:CSU Cal-GETC Area 5A, 5C (C-ID PHYS 110)
(UC Credit Limit: 1 series maximum from: PHYSICS 006, 007 or PHYSICS 021, 022 or PHYSICS 101, 102, 103).
Prerequisite: Physics 006.
LECTURE, 3 HOURS; LABORATORY, 3 HOURS.
Note: This course is eligible to be offered as a Hybrid DE course with all laboratory hours offered in-person.
In this course, students learn the essentials of electricity and magnetism, including topics such as electric field, electric potential, capacitors, resistors, RC circuits, magnetic force and torque. They examine the field of Optics such as the properties of mirrors and lenses and how images are formed. They delve into the topics of Modern Physics such as Relativity, Quantum Physics, Atomic and Nuclear Physics and Particle Physics. Students use the tools of algebra and trigonometry and the knowledge acquired in Physics 006 to solve a wide variety of problems.

011 Introductory Physics (4) UC:CSU Cal-GETC Area 5A, 5C
(UC Credit Limit: No credit for PHYSICS 011 if taken after PHYSICS 006, PHYSICS 021, or PHYSICS 101).
Conditions of Enrollment: Completion of intermediate algebra or the equivalent.
LECTURE, 3 HOURS; LABORATORY, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This is an introductory course that covers the wide range of topics included in a basic Physics course such as kinematics of one- and two-dimensional motion, circular motion, Newton's laws, work and energy, thermodynamics, wave motion, oscillation, optics, electricity and magnetism, and nuclear and atomic Physics. Students analyze conceptual questions as well as solve quantitative problems using Algebra.

021 General Physics I with Calculus (4) UC:CSU Cal-GETC Area 5A, 5C (C-ID PHYS 105)
(UC Credit Limit: 1 series maximum from: PHYSICS 006, 007 or PHYSICS 021, 022 or PHYSICS 101, 102, 103).
Prerequisites: Physics 011 and Mathematics 261 or 261S or successful completion of calculus or the equivalent.
LECTURE, 3 HOURS; LABORATORY, 3 HOURS.
Note: This course is eligible to be offered as a Hybrid DE course with all laboratory hours offered in-person.
In this course, students learn the kinematics of one- and two-dimensional motion, including linear, projectile, and circular motion. They study the physics of linear and rotational dynamics using Newton's laws, work and energy, momentum and torque. The course also delves into the field of fluid statics and dynamics, wave dynamics, wave resonance and the Doppler Effect. They explore the field of Thermodynamics including properties of substances such as specific heat and the Three Laws of Thermodynamics. Students use the tools of algebra, trigonometry, and calculus to solve a wide variety of problems.

022 General Physics II with Calculus (4) UC:CSU Cal-GETC Area 5A, 5C (C-ID PHYS 110)
(UC Credit Limit: 1 series maximum from: PHYSICS 006, 007 or PHYSICS 021, 022 or PHYSICS 101, 102, 103).
Prerequisite: Physics 021.
LECTURE, 3 HOURS; LABORATORY, 3 HOURS.
Note: This course is eligible to be offered as a Hybrid DE course with all laboratory hours offered in-person.
In this course, students learn the essentials of electricity and magnetism, including topics such as electric field, electric potential, capacitors, resistors, RC circuits, magnetic force and torque. They examine the field of Optics such as the properties of mirrors and lenses and how images are formed. They delve into the topics of Modern Physics such as Relativity, Quantum Physics, Atomic and Nuclear Physics and Particle Physics. Students use

the tools of algebra, trigonometry and calculus and the knowledge acquired in Physics 021 to solve a wide variety of problems.

101 Physics for Engineers and Scientists I (5) UC:CSU
Cal-GETC Area 5A, 5C (C-ID PHYS 205)

Prerequisites: Physics 011 and Mathematics 261 or 261S or successful completion of calculus or the equivalent.

LECTURE, 3 HOURS; LABORATORY, 6 HOURS.

Note: This course is eligible to be offered as a Hybrid DE course with all laboratory hours offered in-person.

In this course, students learn the kinematics of one- and two-dimensional motion, including linear, projectile, and circular motion. They also study the physics of linear and rotational dynamics and statics using Newton's laws, work and energy, momentum, torque and moment of inertia, Newton's Law of Gravity and Kepler's Three laws of planetary motion, fluid statics and dynamics. The course ends with a study of oscillatory motion. Students use the tools of algebra, trigonometry, and calculus to solve a wide variety of problems.

102 Physics for Engineers and Scientists II (5) UC:CSU
Cal-GETC Area 5A, 5C (C-ID PHYS 210)

Prerequisite: Physics 101.

Corequisite: Mathematics 262.

LECTURE, 3 HOURS; LABORATORY, 6 HOURS.

Note: This course is eligible to be offered as a Hybrid DE course with all lab hours offered in-person.

In this course, students explore the field of Thermodynamics including properties of substances such as specific heat and the Three Laws of Thermodynamics. Then they delve into the fields of electricity and magnetism, including topics such as electric field, electric potential, capacitors, resistors, RC circuits, magnetic force and torque, solenoids, Faraday's Law, AC circuits involving resistors, capacitors and inductors. Students use the tools of algebra, trigonometry and calculus to solve a wide variety of problem.

103 Physics for Engineers and Scientists III (5) UC:CSU
Cal-GETC Area 5A, 5C (C-ID PHYS 215)

Prerequisite: Physics 101.

Corequisite: Mathematics 263.

LECTURE, 3 HOURS; LABORATORY, 6 HOURS.

Note: This course is eligible to be offered as a Hybrid DE course with all lab hours offered in-person.

In this course, students learn about wave dynamics and study topics such as wave propagation, wave resonance and the Doppler Effect, and the field of optics such as the properties of mirrors and lenses and how images are formed. Students then they delve into the essentials of light waves such as the diffraction, interference and polarization of light as well as the nature of light such as its wavelength, frequency, momentum, and pressure. Students then examine the topics of modern physics such as relativity, quantum physics, atomic and nuclear physics, and particle physics. Students use the tools of algebra, trigonometry, and calculus to solve a wide variety of problems.

185 Directed Study - Physics (1) CSU

285 Directed Study - Physics (2) CSU

385 Directed Study - Physics (3) CSU

CONFERENCE 1 HOUR PER WEEK PER UNIT.

The above courses allow students to pursue Directed Study in Physics on a contract basis under the direction of a supervising instructor.

CREDIT LIMIT: A MAXIMUM OF 6 UNITS IN DIRECTED STUDY MAY BE TAKEN FOR CREDIT IN ANY ONE DISCIPLINE.

Note: UC Credit for variable topics courses in this discipline is given only after a review of the scope and content of the course by the enrolling UC campus. This usually occurs after transfer and may require recommendations from faculty. Information about internships may also be presented for review, but credit for internships rarely transfers to UC.

Psychology & Addiction Studies Department

F7-316 • *(323) 265-8955*

The ELAC Psychology & Addiction Studies Department prepares students for transfer and future careers in the fields of Psychology and Addiction Studies, with an emphasis on strong scientific methodology, critical thinking skills and real-world application.

Psychology is the scientific study of human behavior and experience. Psychology is a natural and social science that includes research, practical and creative applications. Psychology covers a wide variety of topics ranging from the way the social environment influences the individual to the inner workings of the body with particular attention to brain function. Psychologists may teach, conduct research, and/or provide clinical treatment for people of all ages and various cultural groups who are experiencing psychological difficulties. In addition, psychologists might work with businesses and governmental agencies to improve productivity in the workplace environment, or study how attitudes and prejudices develop, and influence human behavior. ELAC offers an Associate of Arts Degree for Transfer in Psychology.

The ELAC Addiction Studies Program prepares students for a career or transfer in the growing field of addiction treatment, prevention and education. Our program offers several certificate options, including a Certificate of Achievement as an Addiction Counselor, which provides educational components necessary to become a Certified Addiction Treatment Specialist through CAADE or the California Association of Alcoholism and Drug Abuse Counselors (CAADAC). The certificate program is accredited by the California Association of Alcohol and Drug Educators (CAADE). The ELAC Addition Studies Program also offers Skill Certificates in Addition Studies Prevention Specialist and Addiction Studies Recovery Specialist, as well as Certificates of Achievement in Addiction Counselor, Substance Abuse Assessor, and Addiction Studies Specialist in Criminal Justice.

Faculty

Davey, Dr. Sherrie, Chair, Professor
Almaraz, Steven M., Associate Professor
Cleveland, Dr. Cathy S., Professor
Festekjian, Dr. Arpi, Professor
Godfrey, Ryan, Professor
Horowitz, Bryant, Professor
Ludwig, Randy, Professor
Rice, Dr. Tiffany, Professor
Vartanian, Dr. Lisa M., Professor, Director, Addiction Studies Program

Adjunct Associate Professors

Aceves, Jonathan
Adewale, Jody
Banderas, A. Joanna
Ballardo, Theresa
Carizzi, Michael
Cervantes, Daisy
Cordero, Yolanda
Deniz, Daniel
Hallak, Nouha
Heredia, Ronald
Kirakosyan, Ani
Luna, Jose
Milam, Geoffrey
Roque, Reuben
Ross, Martin
Sapir, Jason
Short, Tim
Smith, Katie
Stepanyan, Karen K.
Strickland, Jermaine
Taback, Dr. Karen
Tarian, Tara
Tarkanian, William

Educational Programs

SUBJECTS

- Addiction Studies
- Psychology (CCN)
- Psychology

SKILLS CERTIFICATES

- Addiction Studies Prevention Specialist
- Addiction Studies Recovery Specialist

CERTIFICATES OF ACHIEVEMENT

- Addiction Counselor
- Addiction Studies Specialist in Criminal Justice
- Substance Abuse Assessor

ASSOCIATE DEGREE PROGRAM

- Psychology for Transfer

Skills Certificates

The Psychology & Addiction Studies department encourages students seeking to earn any Skills Certificate to complete the requirements for their chosen Skills Certificate within the same academic year.

Addiction Studies Prevention Specialist

Students who earn this skills certificate are prepared to work as a professional who provides education and resources about substance use disorders and treatment.

SUBJECT & NO.	COURSE	UNITS
ADDICST 001	Understanding Addiction and Counseling	3
ADDICST 007	Addiction Treatment and Recovery	3
ADDICST 022	Prevention Specialist Training	3
	Total	*9*

Addiction Studies Recovery Specialist

Students who earn this skills certificate are prepared to work as a professional who supports individuals in recovery from a substance use disorder by providing education and resources while they are in treatment.

SUBJECT & NO.	COURSE	UNITS
ADDICST 001	Understanding Addiction and Counseling	3
ADDICST 007	Addiction Treatment and Recovery	3
ADDICST 016*	Continuing Recovery: Strategies and Basic Skills	3
ADDICST 022	Prevention Specialist Training	3
PSYC C1000	Introduction to Psychology	3
	Total	*15*

**This course has a prerequisite.*

Certificate of Achievement

Addiction Counselor

(Academic Plan E014593D)

The Psychology Department offers a Certificate of Achievement in Chemical Dependency Counselor. This certificate provides academic preparation and fieldwork experience for individuals employed, or preparing for employment, in public and private agencies that serve clients with alcohol and drug problems.

Note: In some cases, students may substitute appropriate Psychology courses for Addiction Studies course. Please contact Psychology department for specific details.

Program Learning Outcomes:

- Apply appropriate assessment and treatment methods in the clinical setting.
- Compare and contrast the difference among assessment, intervention, treatment and prevention in the recovery process.

SUBJECT & NO.	COURSE	UNITS
ADDICST 001	Understanding Addiction and Counseling	3
ADDICST 007	Addiction Treatment and Recovery	3
ADDICST 010	Addiction and the Family	3
ADDICST 016*	Continuing Recovery: Strategies and Basic Skills	3
ADDICST 022	Prevention Specialist Training	3
ADDICST 025*	Clinical Counseling for Co-Occurring Disorders	3
ADDICST 081*	Outpatient Field Work Practicum	3
ADDICST 082*	Inpatient Field Work Practicum	3
PSYC C1000	Introduction to Psychology	3
PSYCH 014	Abnormal Psychology	3
PSYCH 043	Principles of Group Dynamics	3
PSYCH 068*	Biopsychology of Chemical Dependency: Drugs, Behavior and Health	3
	Total	*36*

**This course has a prerequisite.*

Addiction Studies Specialist in Criminal Justice

(Academic Plan E013341D)

(with Administration of Justice Department)

Note: In some cases, students may substitute appropriate Psychology courses for Addiction Studies course. Please contact Psychology department for specific details.

Program Learning Outcomes:

- Prepare students to work with justice impacted individuals who are struggling with addiction.

SUBJECT & NO.	COURSE	UNITS
ADDICST 001	Understanding Addiction and Counseling	3
ADDICST 007	Addiction Treatment and Recovery	3
ADDICST 022	Prevention Specialist Training	3
ADM JUS 001	Introduction to Administration of Justice	3
ADM JUS 049	Narcotics and Vice Control	3
ADM JUS 075	Introduction to Corrections	3
	Total	*18*

Substance Abuse Assessor

(Academic Plan E038163D)

The Addiction Studies Program offers a Certificate of Achievement for a Substance Abuse Assessor Certificate. This certificate provides academic preparation and fieldwork experience for individuals to conduct assessments for clients with alcohol and substance abuse problems.

Program Learning Outcomes:

- Complete a thorough written assessment using the ASAM criteria.
- Conduct a clinical interview including intake and assessment.

SUBJECT & NO.	COURSE	UNITS
ADDICST 001	Understanding Addiction and Counseling	3
ADDICST 016*	Continuing Recovery: Strategies and Basic Skills	3
ADDICST 025*	Clinical Counseling for Co-Occurring Disorders	3
ADDICST 026*	Substance Abuse Assessment Strategies and Techniques	2
PSYC C1000	Introduction to Psychology	3
PSYCH 014	Abnormal Psychology	3
	Total	*17*

**This course has a prerequisite.*

Associate Degree Program

Associate in Arts in Psychology for Transfer

(Academic Plan E031214G)

Students completing the Associate in Arts in Psychology for Transfer Degree will have satisfied the lower division major preparation for bachelor's degrees in similar majors as determined by California State University (CSU) campuses and are guaranteed admission with junior status to the California State University system, although not to a particular campus or major. Students can use the website ADT Search by CSU Campus to find CSU campuses that accept ADT degrees as being similar to their bachelor's

degree majors: https://www.calstate.edu/apply/transfer/Pages/associate-degree-for-transfer-major-and-campus-search.aspx.

To earn an Associate Degree for Transfer, students must complete 60 semester units (90 quarter units) of coursework that is transferable to the California State University with an overall GPA of 2.0 or higher, and also complete each of the following requirements:

1. Major/Area of Emphasis: A minimum of 18 semester units (27 quarter units) of coursework, with a C or higher earned in each course or P if taken on a Pass/No Pass basis, as required by the Los Angeles Community College District (LACCD) (Title 5 §55062).
2. General Education: Completion of the California General Education Transfer Curriculum (Cal-GETC) course requirements, with a C or higher earned for each course or P if taken on a Pass/No Pass basis (34 semester/45 quarter units).
3. Residency: A minimum of 12 semester units must be completed within the LACCD (Title 5 §55062).

Program Learning Outcomes:

- Apply critical thinking, skeptical inquiry, and the scientific approach to solve problems related to behavior and mental processes.
- Understand and apply basic research methods in psychology, including research design, statistical analysis, and interpretation.

Required Core Courses

SUBJECT & NO.	COURSE	UNITS
PSYC C1000	Introduction to Psychology	3
PSYCH 091	Statistics for the Social and Behavioral Sciences	4
OR		
STAT C1000	Introduction to Statistics	4
OR		
STAT C1000E	Introduction to Statistics	4
OR		
ECON 020	Statistics for Economics	3
OR		
BUS 015	Business Statistics	3
PSYCH 092*	Psychological Research Methods	5
	Subtotal	*12*
LIST A: SELECT ONE COURSE		3 UNITS
PSYCH 002	Biological Psychology	3
LIST B: SELECT ONE COURSE		3 UNITS
PSYCH 013*	Social Psychology	3
PSYCH 041	Life-Span Psychology	3
PSYCH 043	Principles of Group Dynamics	3
LIST C: SELECT ONE COURSE		3 UNITS
Any List B course not already used		
OR		
PSYCH 014	Abnormal Psychology	3
PSYCH 029	Multicultural Psychology	3
PSYCH 032	Psychology of Women	3
PSYCH 052	Psychological Aspects of Human Sexuality	3
PSYCH 077	Sport Psychology	3
PSYCH 093*	Multivariate Statistical Analysis for the Social and Behavioral Sciences	3
COMPLETE ADDITIONAL CSU UNITS, IF NEEDED, TO REACH 60 CSU TRANSFERABLE UNITS		
	Cal-GETC GE Pattern	
	Total	*60*

**This course has a prerequisite.*

Transfer Curriculum

Information regarding lower division major preparation requirements required to transfer to a University of California (UC) or California State University (CSU) campus may be obtained at www.assist.org. For information about independent or out-of-state colleges/universities, please consult with a counselor.

Subjects & Course Descriptions

Addiction Studies (ADDICST)

001 Understanding Addiction and Counseling (3) UC:CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is an introductory survey on alcohol and drug use and abuse. The history, classification, impact, and treatment of psychoactive drugs and addiction are covered. Public policies and social attitudes on alcohol and drug abuse, as well as mental health and drugs, are also examined.

007 Addiction Treatment and Recovery (3) UC:CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course addresses intervention, treatment, and recovery issues in chemical dependency. Topics include approaches to intervention, obstacles to intervention, and stages of formal intervention. The medical, behavioral, social, and family systems models of treatment, and various approaches to treatment are also discussed.

010 Addiction and the Family (3) CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course explores the etiology of codependence from a developmental, trauma, and family systems perspective. The course provides students with an introduction to the assessment process and treatment strategies which are most effective for clients with codependence.

016 Continuing Recovery: Strategies and Basic Skills (3) CSU

Prerequisite: Addiction Studies 001.

Corequisite: Psychology 043.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course examines the impact of substance use, abuse, and dependence upon individuals and their families. The course focuses on effective counseling skills and techniques for the chemically dependent population.

022 Prevention Specialist Training (3) CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course addresses strategies used to prevent alcohol and drug problems in different settings including: Industry, school, family, and community and rehabilitation centers.

025 Clinical Counseling for Co-Occuring Disorders (3) CSU

Prerequisites: Addiction Studies 001 and Addiction Studies 007 and Addiction Studies 022 and Psychology 014.

Corequisites: Addiction Studies 010 and Addiction Studies 016 and Psychology 043 and Psychology 068.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course addresses the coexistence of chemical dependency and mental health disorders. The course focuses on identification and assessment, current treatment approaches, understanding medications, making appropriate referrals, and how chemical dependency counselors may interface with the mental health community. Attention is given to special populations, including the culturally diverse, HIV/AIDS population, and the physically disabled.

026 Substance Abuse Assessment Strategies and Techniques (2) CSU

LECTURE, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides the student with training in the various assessment measures used in the substance abuse field, with particular attention to the American Society of Addiction Medicine (ASAM) criteria. Students learn about screening, assessment, diagnosis, referral, and the continuum of care.

081 Outpatient Field Work Practicum (3) CSU

Prerequisite: Addiction Studies 025.

Note: This course is offered on a PASS/NO-PASS basis only.

LECTURE, 1.5 HOURS; LABORATORY, 5 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides students with the opportunity to gain clinical and practical counseling skills as interns in an outpatient alcohol and drug treatment agency with a focus on using the 12 Core Clinical Functions.

082 Inpatient Field Work Practicum (3) CSU

Corequisite: Addiction Studies 081.

Note: This course is offered on a PASS/NO-PASS basis only.

LECTURE, 1.5 HOURS; LABORATORY, 5 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides students with the opportunity to gain clinical and practical counseling skills as interns at a residential alcohol and drug treatment center with an emphasis on using the 12 Core Clinical Functions.

Psychology (CCN) (PSYC)

C1000 Introduction to Psychology (3)
UC:CSU Cal-GETC 4 (C-ID PSY 110)

(formerly PSYCH 001)

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is an introduction to psychology, which is the study of the mind and behavior. Students focus on theories and concepts of biological, cognitive, developmental, environmental, social, and cultural influences; their applications; and their research foundations.

Psychology (PSYCH)

002 Biological Psychology (3) UC:CSU
Cal-GETC Area 5B (C-ID PSY 150)

Advisory: PSYC C1000.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

An analysis of the physiological, evolutionary, and developmental mechanisms of behavior and experience. Human and other animal models are examined with an emphasis on structure-function relationships of neurons and glial cells, and the nervous system as a whole. Topics include the neurochemistry underlying behavior, sensation and perception, movement, regulatory processes, reproductive behaviors, emotion, the biology of learning and memory, language and cognition, as well as disorders resulting from nervous system injury or malfunction. Methodology and ethical considerations of human and animal research are discussed and evaluated througout the course.

013 Social Psychology (3) UC:CSU Cal-GETC Area 4 (C-ID PSY 170)

Prerequisite: PSYC C1000.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course examines how individuals are influenced by their social environment. A diversity of topics are discussed, including social cognition, social perception, attitude formation, social influence, interpersonal attraction, group processes, prosocial behavior, aggression, and prejudice. Throughout this course, students sharpen their critical thinking skills and gain a better appreciation for the complex interaction that occurs between the person and the environment.

014 Abnormal Psychology (3) UC:CSU
Cal-GETC Area 4 (C-ID PSY 120)

Advisory: PSYC C1000.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course examines the definition, possible causes, signs and symptoms and treatment of psychological disorders. Topics such as anxiety, mood disorders, schizophrenia, substance related disorders, and personality disorders are emphasized.

029 Multicultural Psychology (3) UC:CSU Cal-GETC Area 4
Advisory: *PSYC C1000.*

LECTURE, 3 HOURS.

Note: *This course is eligible to be offered in any DE modality.*

This course focuses on psychological issues related to people of various backgrounds. Topics include multicultural issues involving research and testing, cultural differences in worldviews, and cultural differences in communication. The experience of immigrants and refugees, ethnic minorities, disabled people, and lesbian, gay, bisexual and transgender people are also discussed. Other topics include stereotyping, prejudice, discrimination, racism, cultural identity development, health, and mental health are integrated throughout the course.

032 Psychology of Women (3) UC:CSU Cal-GETC Area 4
Advisory: *PSYC C1000.*

LECTURE, 3 HOURS.

Note: *This course is eligible to be offered in any DE modality.*

This course focuses on psychological issues related to women. Topics include social construction of gender and gender identity development. The effect of gender stereotypes and gender role expectations on school, work, family, and relationships are discussed. Gender differences in cognitive abilities, social and personality characteristics, and communication styles are also covered. Cultural influences on gender are integrated throughout the course.

041 Life-Span Psychology: From Infancy to Old Age (3) UC:CSU Cal-GETC Area 4 (C-ID PSY 180)

LECTURE, 3 HOURS.

Note: *This course is eligible to be offered in any DE modality.*

This course explores human development from conception to death. It includes the study of relevant theories of development, with an emphasis on research concerning physical, intellectual, emotional, and social development across the human lifespan. Additional areas of investigation for each phase of the life cycle cover biological influences, brain growth, learning, intelligence, personality, self-concept, social roles, interpersonal relationships, death, and grieving.

043 Principles of Group Dynamics (3) CSU
Note: *This course is offered on a PASS/NO-PASS basis only.*

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is an introduction to the dynamics of group interaction with an emphasis on the individual's first-hand experience as the group studies itself. Under supervision, the factors involved in problems of communication, effective theory/practice skills, and individual growth are highlighted.

052 Psychological Aspects of Human Sexuality (3) UC:CSU Cal-GETC Area 4 (C-ID PSY 130)

LECTURE, 3 HOURS.

Note: *This course is eligible to be offered in any DE modality.*

This course explores the psychological aspects of human sexuality from the perspective of the individual as well as romantic couples. Topics include male and female sexual anatomy, sexual arousal and response, gender identity, sexual orientation, love and attraction, effective relationship communication, pregnancy, methods of contraception, sexually transmitted infections, normal versus abnormal sexual behavior and sexual coercion.

068 Biopsychology of Chemical Dependency: Drugs, Behavior and Health (3) CSU
Prerequisite: *PSYC C1000.*

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course focuses on the science of drug action and its effects on the nervous system, behavior, mood, and health. Both legal and illegal chemical substances are considered, including various "street" drugs, common prescription drugs, over-the-counter medications, tobacco, and alcohol. Special importance is placed on the synaptic effects of these substances and their impact on specific neurotransmitter systems. Historical trends, routes of administration, absorption, metabolism and elimination, addiction, and tolerance and withdrawal are also considered.

077 Sport Psychology (3) CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course explores the psychological factors that influence and predict peak performance, human behavior, and human development both in and out of sport settings. In particular, research-based psychological principles are applied to topics such as peak performance, goal setting, motivation, teamwork, confidence, visualization, relaxation, leadership, burnout, character building, drug abuse, and race and gender issues as they relate to stereotyping, participation, and opportunity.

091 Statistics for the Social and Behavioral Sciences (4) UC:CSU Cal-GETC Area 2A
UC Credit Limit: *1 course maximum from*: *PSYCH 091, STAT C1000, STAT C1000E, BUS 015, and ECON 020.*

Conditions of Enrollment: *Completion of intermediate algebra or the equivalent.*

LECTURE, 3 HOURS; LABORATORY, 2 HOURS.

Note: *This course is eligible to be offered in any DE modality.*

This course presents a thorough introduction to the analysis of research data for the behavioral and social scientist. This course is an introduction to probability, measures of central tendency, descriptive statistics and inferential statistics including sampling, estimation, hypothesis testing, effect size analysis, contingency tables and chi-square analysis, t-tests, one-way analysis of variance, two-way analysis of variance, correlation, and bivariate regression. Students also learn to code, structure, and interpret data using SPSS. Ultimately, students are able to analyze and interpret data from a variety of behavioral and social sciences disciplines including psychology, sociology, child development, business, life sciences, health sciences, and education.

092 Psychological Research Methods (5) UC:CSU Cal-GETC Area 4 (C-ID PSY 200)

Prerequisites: *ENGL C1000 or ENGLISH 101Z and PSYCH 091 or STAT C1000 or STAT C1000E*

Advisory: *Psychology 002.*

LECTURE, 5 HOURS.

Note: *This course is eligible to be offered in any DE modality.*

This course is an introduction to the scientific method as it applies to questions about human behavior, for students who wish to pursue psychological science in greater depth. The course examines experimental and non-experimental research methods, with an emphasis on data collection, statistical analysis, and presentation of research results through APA-style scientific writing and presentation, all with a multi-cultural perspective.

093 Multivariate Statistical Analysis for the Social and Behavioral Sciences (3) UC:CSU Cal-GETC Area 2

Prerequisite: *PSYCH 091 or STAT C1000 or STAT C1000E.*

Advisory: *Psychology 092.*

LECTURE, 3 HOURS.

Note: *This course is eligible to be offered in any DE modality.*

This course provides an overview of key multivariate statistical analysis techniques as they relate to research in the social and behavioral sciences. In particular, students learn the conceptual underpinnings and the mathematical basis of multiple regression, logistic regression, and path analysis. Students apply these techniques to research data, and learn how to interpret and present the results in meaningful ways.

185 Directed Study - Psychology (1) CSU

CONFERENCE 1 HOUR PER WEEK PER UNIT.

The above courses allows students to pursue Directed Study in Psychology on a contract basis under the direction of a supervising instructor.

CREDIT LIMIT: A MAXIMUM OF 6 UNITS IN DIRECTED STUDY MAY BE TAKEN FOR CREDIT IN ANY ONE DISCIPLINE.

Note: *UC Credit for variable topics courses in this discipline is given only after a review of the scope and content of the course by the enrolling UC campus. This usually occurs after transfer and may require recommendations from faculty. Information about internships may also be presented for review, but credit for internships rarely transfers to UC.*

BACCULAURATE LEVEL COURSES

The following course is restricted in enrollment to students admitted to the Respiratory Therapy, Bachelor's of Science degree program.

420 Advanced Research Methods (3) CSU

Prerequisite: *ENGL C1001 and program acceptance to the Bachelor of Science in Respiratory Therapy.*

LECTURE, 3 HOURS.

This upper-division general education course provides an in-depth exploration of advanced research methods in psychology and other sciences, focusing on critically evaluating existing research, designing and conducting new studies, and synthesizing findings into cohesive reports. Students develop expertise in study design, data analysis, and the preparation of full APA-style research manuscripts.

Public Safety Affiliation Department

***CORPORATE CENTER 201 B** • (323) 267-3757*

The Public Safety Affiliation Department maintains strong partnerships with numerous criminal justice agencies, including the Los Angeles County Sheriff's Department, Los Angeles County Probation Department, Los Angeles Fire Department, and the Long Beach Police and Fire Departments, as well as several other organizations. Our diverse, experienced, and award-winning faculty—together with our dedicated staff—remain committed to providing high-quality education, fostering student success, and promoting the safety of our community.

FOR INFORMATION ON CURRENT CLASSES OFFERED FOR THE SHERIFF'S DEPARTMENT, PLEASE CONTACT THE PUBLIC SAFETY AFFILIATION DEPARTMENT AT (323) 267-3757.

Faculty

Johnson, Dr. Sharon, Chair, Professor, Public Safety Affiliation
Gomez, Georgina, Limited ISA, Public Safety Affiliation

Adjunct Associate Professors

Hauser, Patrick, Vice Chair, Public Safety Affiliation, Administration of Justice
Hosea, Jason, Professor, Fire Technology
Hosea, Siage, Administration of Justice
Johnson, Andrea, Public Safety Affiliation
Sedita, Robert N., Administration of Justice

Educational Programs

SUBJECT

- Public Service

CERTIFICATES OF ACHIEVEMENT

- Basic Training Academy
- Custody Assistant Training
- Field Probation Officer Core (FPOC)
- Fire Academy Training
- Juvenile Corrections Officer Core
- Police Academy Extended

Certificates of Achievement

Basic Training Academy

(Academic Plan E038472D)

This course meets the minimum training requirements established by POST for individuals entering a career in law enforcement.

Program Learning Outcomes:

- Demonstrate proficiency in applying learned tactics and techniques in citizen contact and field situations related to the performance of the job classification.
- Describe and summarize both departmental policies and procedures as well as legal statutes related to the performance of their duties, recognizing the authority granted and limitations established for their job classification.
- Describe and summarize both departmental policies and procedures related to crime prevention and community relations, recognizing the authority granted and limitations established for their job classification.

SUBJECT & NO.	COURSE	UNITS
PUBSERV 090	Basic Training Academy	18
PUBSERV 422	Law Enforcement Professional Standards	1
	Total	*19*

Custody Assistant Training

(Academic Plan E041139D)

This program meets the minimum training requirements established by California Standards and Training for Corrections.

Program Learning Outcomes:

- Demonstrate proficiency in applying learned tactics and techniques in inmate contacts and custodial situations related to the performance of the job classification.
- Describe and summarize both departmental policies and procedures as well as legal statutes related to the performance of their duties, recognizing the authority granted and limitations established for their job classification.

SUBJECT & NO.	COURSE	UNITS
PUBSERV 103	Custody Assistant Training	16
PUBSERV 422	Law Enforcement Professional Standards	1
	Total	*17*

Field Probation Officer Core (FPOC)

(Academic Plan E039711D)

This program meets the minimum training requirements established by the California Standards and Training for Corrections.

Program Learning Outcomes:

- Demonstrate proficiency in applying learned tactics and techniques in citizen contact and field situations related to the performance of the job classification.
- Describe and summarize both departmental policies and procedures as well as legal statutes related to the performance of their duties, recognizing the authority granted and limitations established for their job classification.
- Describe and summarize both departmental policies and procedures related to crime prevention

and community relations, recognizing the authority granted and limitations established for their job classification.

SUBJECT & NO.	COURSE	UNITS
PUBSERV 122	Field Probation Officer Core Course (FPOC)	16
PUBSERV 422	Law Enforcement Professional Standards	1
	Total	*17*

Fire Academy Training

(Academic Plan E039601D)

This program meets the minimum training requirements established by California State Fire Marshal's Office for individuals entering a career in law enforcement.

Program Learning Outcomes:

- Examine the components of conducting a "Size Up" during emergency operations.
- Distinguish the ranks within the fire department and observe the chain of command for all communications.
- Evaluate basic fire departmental policies and procedures related to fire protocol, management, logistics, use of equipment, codes, safety principles, and terminology.
- Analyze the basic duties and responsibilities of a firefighter in regard to authority and jurisdiction.
- Explain the value of the study of ethical leadership and the vision and mission statements, operating principles, and core values of fire service.

SUBJECT & NO.	COURSE	UNITS
PUBSERV 600	Fire Academy Training	17
PUBSERV 602	Public Safety Leadership and Ethics	2
	Total	*19*

Juvenile Corrections Officer Core

(Academic Plan E039649D)

This program meets the minimum training requirements established by the California Standards and Training for Corrections.

Program Learning Outcomes:

- Demonstrate a fundamental understanding of department policies and procedures and how they apply to daily operations.

SUBJECT & NO.	COURSE	UNITS
PUBSERV 120	Juvenile Corrections Officer Core Course (JCOC)	16
PUBSERV 422	Law Enforcement Professional Standards	1
	Total	*17*

Police Academy Extended

(Academic Plan E039608D)

This program meets the minimum training requirements established by California Peace Officer Standards and Training (POST) for individuals entering a career in law enforcement.

Program Learning Outcomes:

- Demonstrate proficiency in applying learned tactics and techniques in citizen contact and field situations related to the performance of the job classification.
- Describe and summarize both departmental policies and procedures as well as legal statutes related to the performance of their duties, recognizing the authority granted and limitations established for their job classification.
- Describe and summarize both departmental policies and procedures related to crime prevention and community relations, recognizing the authority granted and limitations established for their job classification.

SUBJECT & NO.	COURSE	UNITS
PUBSERV 101	Police Academy Extended	23.5
PUBSERV 422	Law Enforcement Professional Standards	1
	Total	*24.5*

Subjects & Course Descriptions

Certain courses offered within the Public Service curriculum are designed for in-service and pre-service Law Enforcement personnel. These courses are certified by the California Commission on Peace Officers Standard and Training and are recommended for members of Law Enforcement Agencies.

Public Service (PUBSERV)

090 Basic Training Academy (18) CSU

LECTURE, 3 HOURS; LABORATORY, 46 HOURS.

This course meets the minimum training requirements established by Peace Officer Standards and Training (POST) for individuals entering the career of law enforcement.

101 Police Academy Extended (23.5) CSU

LECTURE, 7 HOURS; LABORATORY, 50 HOURS.

This course meets the minimum training standards established by the California Peace Officers Standards and Training (P.O.S.T.) for individuals entering the career of law enforcement.

103 Custody Assistant Training (16)

LECTURE, 14 HOURS; LABORATORY, 6 HOURS.

Note: This course is approved for Credit by Exam.

This course satisfies the basic California Standards and Training for Corrections requirements for entry-level custodial officers.

105 Security Officer Training (7)

Note: This course is approved for Credit by Exam.

LECTURE, 5 HOURS; LABORATORY, 6.25 HOURS.

This course meets the minimum requirements established by the California Peace Officer Standards and Training for individuals entering the field of court security officer and assistant court security officer.

107 Law Enforcement Explorer Academy (5)

LECTURE, 2.5 HOURS, LABORATORY, 8.5 HOURS.

This course is designed to train students for public service employment in law enforcement including an overview of job duties, criminal laws, self defense, evidence collection, first aid, and physical training.

109 Reserve Police Academy Level I (8.5)

LECTURE, 1.5 HOURS; LABORATORY 21.5 HOURS.

This course provides the first level of training for the position of reserve police officer. The student learns the basic overview of the criminal justice system including criminal laws and criminal procedures, patrol operations, report writing, traffic enforcement, self-defense techniques, and firearm control and safety.

110 Reserve Police Academy Level II (6.5)

LECTURE, 1.5 HOURS; LABORATORY 3.5

This course provides the second level of training for the position of reserve police officer. The second level of study includes criminal law, criminal procedures, investigative report writing, and specialized law enforcement such as gangs and narcotics, mental illness, victimology, and community relations.

111 Reserve Police Academy Level III (5)

LECTURE, 1.5 HOURS; LABORATORY, 10.75 HOURS.

This course provides the third level of training for the position of reserve police officer. The third level of study includes patrol techniques, the special handling of unusual occurrences, traffic accident investigations, traffic enforcement, and preliminary criminal investigations.

113 Court Security Assistant (4.5)

LECTURE, 3.75 HOURS; LABORATORY, 3 HOURS

This course provides the basic knowledge and skills required by the California Peace Officer Standards and Training for an entry-level position as an assistant security officer for the court system.

114 Community Services Officer (3.5)

LECTURE, 3 HOURS; LABORATORY, 1.5 HOURS.

This course prepares the student to operate in the position of a community service officer for a law enforcement agency. The training includes report writing, criminal and civil law, driving techniques, and defensive tactics.

115 Law Enforcement Security Assistant (3.5)

LECTURE, 3 HOURS; LABORATORY, 1.5 HOURS.

This course provides information for the entry-level security assistant in the law enforcement field. Topics include professionalism, officer survival, tactical communications, legal updates, and report writing.

117 Correctional Personnel Supplemental Academy (4.5)

LECTURE, 4.5 HOURS.

This course offers supplemental information on correctional policies and procedures for personnel who have completed basic police academy training.

119 College Security Officer Training (7)

LECTURE, 5 HOURS, LABORATORY, 6 HOURS.

This course provides the minimum training established by the State of California for individuals entering a career as a college security officer.

120 Juvenile Corrections Officer Core Course (JCOC) (16) CSU

LECTURE, 15 HOURS; LABORATORY, 4 HOURS.

This course provides the basic training for an entry-level juvenile corrections officer. Subject areas include an overview of the criminal justice system, the roles and responsibilities of the juvenile corrections officer, casework management, court procedures, psychological and medical issues, correctional security issues, gang and drug problems, supervision of offenders, arrest procedures, confidentiality, and report writing.

122 Field Probation Officer Core Course (FPOC) (16) CSU

LECTURE, 16 HOURS.

This course provides the basic training for an entry-level field probation officer. Subject areas include the criminal justice system, roles and responsibilities of the probation officer, casework management, court procedures, domestic abuse issues, first aid, and report writing.

150 Custodial Health Issues (0.5)

LECTURE, 0.5 HOUR.

Note: This course is offered on a PASS/NO-PASS basis only.

This course provides information on HIV, hepatitis, tuberculosis, mental health, and substance abuse issues in a custodial environment. The topics covered include an overview of inmate health issues, strategies for effective communication with inmates, and workplace considerations of occupational exposure in a custody setting.

152 Custodial Legal Update (0.5)

LECTURE, 0.5 HOUR.

Note: This course is offered on a PASS/NO-PASS basis only.

This course provides information on legal updates in the laws and policies regarding the custody and care of inmates.

153 Custodial Report Writing I (0.5)

LECTURE, 0.5 HOUR.

Note: This course is offered on a PASS/NO-PASS basis only.

This course provides law enforcement personnel with basic skills to write reports required in a custody facility.

154 Custodial Report Writing II (0.5)

LECTURE, 0.5 HOUR.

Note: This course is offered on a PASS/NO-PASS basis only.

This course provides information on report writing techniques that improve the quality of reports in the custody environment.

155 Custodial Report Writing III (0.5)

LECTURE, 0.5 HOUR.

Note: This course is offered on a PASS/NO-PASS basis only.

This course enhances investigative and report writing skills for law enforcement personnel beyond an intermediate level.

157 Custodial Special Weapons Training (0.5)
Limitation on Enrollment: Pursuant to Title 5, Section 58106B., Health and Safety Considerations, the student must possess a certificate of successful completion of an 832 Penal Code Firearms Course for the State of California.
LECTURE, 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides the student with information on special weapons used in a custodial environment for the control and containment of the inmate population. The topics covered include the operation and proper handling techniques for each particular weapon.

159 Custody Executive Command Training (1)
LECTURE, 1 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides information on executive command policy and procedures in the custodial facility.

161 Custody Incident Command Training (2.0)
LECTURE, 2.25 HOURS.
This course provides information on the identification and handling of potentially dangerous security issues in a custody facility including custodial disturbances, emergency mobilization, hostage negotiations, and incident command procedures.

162 Custody Incident Command Training Update (0.5)
LECTURE, 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides updated information on effective emergency preparedness in a custodial facility.

164 Custody Training Officer School (1)
LECTURE, 1 HOUR; LABORATORY, 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course is provides information to assist the experienced custody officer with current information necessary to become a qualified custodial trainer.

166 Emergency Response Procedures for Custody Personnel (0.5)
LECTURE, 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides information on emergency response procedures for custody personnel including evacuation and tactical planning.

167 Gangs in the Custodial Environment (0.5)
LECTURE, 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course familiarizes law enforcement personnel with gang activity within the custodial environment.

168 Inmate Civil Litigation (0.5)
LECTURE, 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides information on the civil litigation process and inmates' rights.

169 Inmate Control Techniques (0.5)
LECTURE, 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides information on inmate control techniques.

171 Jail Cell Extraction (0.5)
LECTURE, 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides information on the proper techniques used in the removal of a hostile inmate from a jail cell.

172 Jail Intelligence Gathering (0.5)
LECTURE, 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course familiarizes the student with the concepts of and techniques for analytical interviewing in a custodial setting.

173 Jail Security (0.5)
LECTURE, 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course presents basic jail security techniques and escape prevention measures.

175 Mental Illness Identification and Restraint Procedure of Inmates (0.5)
LECTURE, 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides information to identify and legally restrain inmates in a custodial setting who suffer from mental illness.

177 Prisoner Transportation (0.5)
LECTURE, 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides information on the law enforcement policy regarding the procedures used for the transportation of inmates.

179 Suicide Prevention Measures for Inmates (0.5)
LECTURE, 0.50 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course presents detailed procedures for inmate suicide prevention.

181 Survival Techniques for Custodial Personnel (0.5)
LECTURE, 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides information to law enforcement personnel on the survival techniques for hostage situations and appropriate off-duty behavior.

200 Bailiff Orientation (2.0)
LECTURE 2.25 HOURS.
This course reviews court procedures and provides the student with the basic bailiff responsibilities and related court functions.

202 Courtroom Testimony (0.5)
LECTURE, 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course familiarizes the student with courtroom testimony procedures and techniques.

204 Policy and Procedures/ Equipment for Bailiffs (0.5)
LECTURE, 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This is a refresher course for officers assigned to the position of bailiff in the Los Angeles court system.

220 Patrol School (4.5) CSU
LECTURE, 3.5 HOURS; LABORATORY, 3.25 HOURS.
This course prepares the student to perform in a field operations assignment. The training includes legal updates, report writing, defensive tactics, weapons training, situational planning for crimes in progress, pursuit driving, and policies and procedures required by a law enforcement agency.

222 Field Training Officer - Basic (2.0)
LECTURE, 2.25 HOURS.
This class is designed for officers who supervise and train other officers newly assigned to patrol. Topics presented include leadership, teaching methodology, officer safety, documentation skills, and career motivation.

224 Narcotics for Patrol (1)
LECTURE, 1 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides information on narcotics for the patrol officer in the field including drug categories, drug identification, courtroom testimony, search and seizure issues, and the use of informants.

226 Active Shooter Strategies (0.5)
LECTURE, 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides basic skills in the Enhanced Active Shooter Strategies so that an individual could successfully deploy a contact team or squad to locate and neutralize violent offenders and terrorists.

228 Field Training Officer - Update (1)
LECTURE, 1.33 HOURS.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides the student with updated information on supervision techniques for law enforcement officers newly assigned to the patrol function that include legal updates, patrol, and communication techniques.

230 Legal Update Affecting Law Enforcement Procedures (2)
LECTURE, 2 HOURS.
This course reviews contemporary changes in the law and the impact of recent court decisions as it applies to law enforcement procedures.

232 Breathalyzer Operator Training (0.5)
LECTURE, 0.50 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides the necessary skills to operate the Datamaster Breathalyzer in compliance with California state law.

233 Vehicle Theft for Patrol Officers (1.5)
LECTURE, 1.5 HOURS.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides a basis for the recognition, identification, and investigation of the various stolen vehicles encountered in field patrol.

234 Bicycle Patrol - Basic (1.5)
LECTURE, 1.5 HOUR; LABORATORY, 0.75 HOUR.
This course provides the student with information on the challenges and advantages of policing on a bicycle.

235 Bicycle Patrol - Tactics (2.0)
LECTURE, 1.75 HOUR; LABORATORY, 0.5 HOUR.
This course provides information for the full-time rider and includes conditional rides, additional patrol tactics, multiple terrain training, and firearms training while bike riding.

236 Child Abuse Prevention and Reporting (0.5)
LECTURE, 0.50 HOURS.
Note: This course is offered on a PASS/NO-PASS basis only.
This course covers the major types of child abuse, legal and ethical issues, and methods of intervention and prevention. Topics also include child abuse reporting guidelines, time limits, and probation policy.

237 Bicycle Patrol Tactics Refresher (0.5)
LECTURE, 0.50 HOURS.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides updated information for law enforcement who are assigneed to bike patrol.

238 Chronic Truancy (0.5)
LECTURE, 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides a better understanding of the truancy problem among school-aged children. Subject areas include truancy and delinquency, anti-truancy enforcement efforts, new trends in truancy prevention, and available community resources.

240 Drug Recognition, Investigation, and Reporting (0.5)
LECTURE, 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course develops the technical knowledge and procedures needed for basic narcotics investigations in the custody setting.

241 Drug/Alcohol Recognition Training (2.0)
LECTURE, 2.25 HOURS.
This course provides formal training in recognizing drug and alcohol use for successful detection in criminal cases.

243 Elder Abuse Awareness for Law Enforcement (0.5)
LECTURE, 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides information on elder abuse including its identification, domestic elder abuse, scams and schemes, mandatory reporting, and criminal prosecution.

245 Graffiti Investigation (0.5)
LECTURE, 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides information on the major types of graffiti with an emphasis on tagger graffiti. Subject areas include graffiti identification, investigation, expert testimony, and successful prosecution.

247 Identity Theft: First Responders (0.5)
LECTURE, 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides information on identity theft law, investigative techniques for identity theft crimes, and the use of computers as crime tools.

249 Law Enforcement Responses to Domestic Violence (0.5)
LECTURE, 0.5 HOUR; LABORATORY, 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides information for the appropriate response to domestic violence including current case law requirements, threat assessment, and protection orders.

251 Law Enforcement Strategies Against Violence (0.5)
LECTURE, 0.5 HOUR; LABORATORY, 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides information to law enforcement officers on family, school, and workplace violence.

252 Law Enforcement Strategies Against Hate Crimes (0.5)
LECTURE, 0.5 HOUR; LABORATORY, 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides information on identifying and responding to hate crimes including the motivational factors of hate crimes and the initial response by law enforcement.

256 Mounted Patrol (1.5)
LECTURE, 1 HOUR; LABORATORY, 1.25 HOURS.
This course provides information to peace officers newly assigned to mounted patrol units. Topics presented include equipment familiarization, tactical maneuvers, policies and procedures, and unit liabilities.

258 Racial Profiling (0.5)
LECTURE, 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides information on racial profiling and the legal implications of racial profiling for law enforcement agencies. The topics covered include the policies regarding racial profiling, legal considerations, and the impact that racial profiling has on an individual's civil rights.

260 Terrorism Awareness Training (0.5)
LECTURE, 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides information on domestic terrorism. The topics covered include domestic terrorist groups, extremist groups, internal terrorism, and officer safety issues.

262 Urban Terrorism: First Responders (0.5)
LECTURE, 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides information for first responders on terrorist activities involving explosives, characteristics of a suicide bomber, and a terrorist's ability to carry out a suicide bombing.

264 Crisis Intervention for Field Operations (1.5)
LECTURE, 1.5, HOURS; LABORATORY, 0.5 HOUR.
This course provides law enforcement officers with specific techniques to enhance their communication and tactical skills when experiencing a potential mental health crisis of a subject in a field operation. This includes a historical perspective on mental health as it relates to law enforcement and departmental policy and procedures that guides this response, along with additional training in suicide, homelessness, and accessing community services.

265 Basic Crisis Intervention (1.0.)
LECTURE, 1.0 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course is to provide law enforcement officers with basic techniques to enhance their communication with individuals who are experiencing a potential mental health crisis.

266 Mental Illness Awareness for Patrol (0.5)
LECTURE, 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides field training officers information on how to instruct trainees on various aspects of mental health including advising, training, and understanding expectations of trainees and how that might affect their response.

276 Basic Traffic Collision Investigation (2.0)
LECTURE, 2.25 HOURS.
This course provides the basic principles related to traffic collision investigations, including skid mark identification, determination of collision factors, basic diagramming techniques, and physical evidence identification.

277 Intermediate Traffic Collision Investigation (2.0)
LECTURE, 2.25 HOURS.
This course provides advanced principles related to traffic collision investigations, including computation of speed and drag factors, scope and grade calculations related to collision causal factors, and time and distance formulas.

278 Advanced Traffic Collision Investigation (4.5) CSU
LECTURE, 4.5 HOURS.
This course provides specialized training in traffic collision investigations including advanced collision scene

measurement tools and techniques, vehicular damage analysis, and collisions that include a pedestrian or motorcycle.

280 Advanced Driver Training I (0.5)
LECTURE, 0.25 HOUR; LABORATORY, 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides instruction on basic precision driving techniques of emergency vehicles.

281 Advanced Driver Training II (0.5)
LECTURE, 0.5 HOUR; LABORATORY, 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides additional advanced instruction on precision driving of emergency vehicles.

284 Basic Motorcycle Training (3)
LECTURE, 2.25 HOURS; LABORATORY, 2.25 HOURS.
This course is designed to provide the basic skills for motorcycle safety and patrol procedures for the motorcycle patrol trainee.

286 Basic Dual Purpose Motorcycle Riding for Emergency Personnel (2.5)
LECTURE, 2 HOURS; LABORATORY, 2.5 HOURS.
This course provides an update on basic motorcycle riding techniques, and provides new instruction on off-road motorcycle techniques and procedures.

287 Motorcycle Training Quarterly Update (0.5)
LECTURE, 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides a periodic update for law enforcement officers assigned to motorcycle details.

288 Driver Awareness (0.5)
LECTURE, 0.25 HOUR, LABORATORY, 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides instruction in safe driving techniques for law enforcement personnel.

289 Radar Operator Training (1.5)
LECTURE, 1.5 HOURS; LABORATORY 0.75 HOUR.
This course provides instruction on the operation of radar devices used in law enforcement.

290 Driving Simulator Application (0.5)
LECTURE, 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides specialized driving techniques through the use of a law enforcement simulator.

291 Civilian Defensive Driving (0.5)
LECTURE, 0.25 HOUR; LABORATORY 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides instruction to civilian personnel on basic driving techniques of emergency vehicles associated with law enforcement.

292 Driving Techniques for Executive Security (0.5)
LECTURE, 0.25 HOUR; LABORATORY, 0.75 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides specialized vehicle training for individuals who are required to provide transportation for public officials.

293 Four-Wheel Drive Vehicles and Equipment (0.5)
LECTURE, 0.5 HOUR; LABORATORY 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides instruction on driving off-road vehicles used in law enforcement.

294 Side By Side Vehicle Operation (0.5)
LECTURE, 0.5 HOUR; LABORATORY 0.25 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course will provide an overview of specialized recreational off-highway vehicles (ROVs) including equipment training for rescue operations and law enforcement activities.

301 Field Operations for Detectives (2.0)
LECTURE, 2.25 HOURS.
This course provides instruction in the application of laws, tactics, and safety techniques related to field operations during criminal investigations.

302 Advanced Criminal Investigation (2.0)
LECTURE, 2.25 HOURS.
This course provides the student with advanced criminal investigative tools and techniques in processing a crime scene. The legal aspects of an investigation and appropriate collection of crime scene evidence are emphasized.

303 Analytical Interviewing-Basic (2.0)
LECTURE, 2.25 HOURS.
This course provides the student with information on analytical interviewing techniques for law enforcement personnel.

304 Basic Forensics for Detectives (0.5)
LECTURE, 0.5 HOUR.
This course provides the student with information on processing a crime scene and the types of evidence that needs to be collected.

305 Intermediate Forensics for Detectives (0.5)
LECTURE, 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides the student with information on the identification, collection, storage, and presentation of evidence.

306 Legal Update For Investigations (2)
LECTURE, 2 HOURS.
This course offers updated information related to conducting criminal investigations involving search and seizure, case and statutory law, and search and arrest warrants.

308 Current Aspects of Statements and Confessions (0.5)

LECTURE, 0.5 HOUR.

Note: This course is offered on a PASS/NO-PASS basis only.

This course updates the legal interactions of the 4th, 5th, 6th, and 14th Amendments to the United States Constitution with daily applications.

309 Current Aspects of Miranda Rights (0.5)

LECTURE, 0.5 HOUR.

Note: This course is offered on a PASS/NO-PASS basis only.

This course is designed to review and update the basic requirements of the Miranda decision including the 4th and 5th Amendments.

316 Homicide and Death Investigation (4.5)

LECTURE, 4.5 HOURS.

This course provides an overview of the investigative techniques and resources that are utilized when investigating a homicide or death, including forensics and criminal profiling.

317 Operation Safe Streets Investigation (2.0)

LECTURE, 2.25 HOURS.

This course provides instruction for field officers in the application of laws, tactics, and intelligence-gathering techniques for investigations of California street gangs.

318 Sexual Assault Investigation (2.0)

LECTURE, 2.25 HOURS.

This course meets the training needs of investigators assigned to sexual assault cases. This course satisfies the Sexual Assault Investigation Foundation specialty for the California Peace Officers Standards and Training.

319 Child Abuse Investigation (2.0)

LECTURE, 2.25 HOURS.

This course supplies basic training for the child abuse investigator and satisfies the requirements specified by the Child Abuse Investigation Foundation for the California Peace Officer Standards and Training Institute of Criminal Investigations.

320 Advanced Vehicle Theft Investigation (2.0)

LECTURE, 2.25 HOURS.

This course offers advanced instruction for vehicle theft investigators including identification of vehicle numbers, vehicle theft and fraud, and common problems associated with these investigations.

321 Background Investigation (2.0)

LECTURE, 2 HOURS.

This course presents the basic requirements and skills necessary for the evaluation and investigation of law enforcement applicants.

322 Basic Narcotics Investigations (2.0)

LECTURE, 2.25 HOURS.

This course provides instruction on basic narcotics investigations including informant management, drug recognition, search warrant operations, and specialized investigations

323 Street Gangs and Subcultures (2.0) CSU

LECTURE, 2.5 HOURS.

This course is designed to present all current aspects of prison, motorcycle, and ethnic gangs. The resources and investigative techniques available to law enforcement are reviewed. This is a basic course primarily designed for personnel assigned to work patrol, narcotics, homicide, gangs, or other investigative assignments dealing with gangs.

324 Narcotics and Gang Prevention (2.0)

LECTURE, 2.25 HOURS.

This course provides teaching strategies related to classroom environment and classroom management for law enforcement officers that instruct K-12 students in the area of narcotics and gang information.

330 Basic Search Warrants (0.5)

LECTURE, 0.5 HOUR.

Note: This course is offered on a PASS/NO-PASS basis only.

This course presents the basic concepts of search warrants and how to prepare and serve them according to the law.

331 Intermediate Search Warrants (0.5)

LECTURE, 0.5 HOUR.

Note: This course is offered on a PASS/NO-PASS basis only.

This course provides the student with requirements for preparing a search warrant.

332 Advanced Search Warrants (0.5)

LECTURE, 0.5 HOUR.

Note: This course is offered on a PASS/NO-PASS basis only.

This course covers the advanced aspects of search warrant affidavits including telephonic and e-mail. It details warrant service restrictions, scope, and return procedures.

333 Search and Seizure Update (1)

LECTURE, 1 HOUR.

Note: This course is offered on a PASS/NO-PASS basis only.

This course provides patrol officers or detectives with up-to-date information in the area of search and seizure. This course is appropriate for both patrol and detective personnel.

335 Contemporary Aspects of the 4th Amendment to the US Constitution - Basic (0.5)

LECTURE, 0.5 HOUR.

Note: This course is offered on a PASS/NO-PASS basis only.

This course reviews the basic requirements of the Fourth Amendment to the United States Constitution and the impact of recent court decisions on its applications.

336 Contemporary Aspects of the 4th Amendment to the US Constitution - Advanced (0.5)

LECTURE, 0.5 HOUR.

Note: This course is offered on a PASS/NO-PASS basis only.

This course reviews the basic elements of search and seizure as it relates to the Fourth Amendment of the United States Constitution and presents an in-depth study of consensual encounters. The course also examines the Exclusionary Rule from both a field and courtroom perspective.

337 DNA Awareness for Law Enforcement (0.5)
LECTURE, 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides the most recent court decisions on the legal requirements for the use of forensic DNA in criminal investigations. Subject areas also include recent DNA studies and programs, a juror's perspective of DNA technology, partial and familial DNA searches, and an understanding of the application of DNA technology for homicides and mass fatality events.

338 DNA Evidence for Law Enforcement (0.5)
LECTURE, 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides a foundation in the basic science and the practical application of forensic DNA identification evidence.

340 Identity Theft Investigation and Prosecution (1)
LECTURE, 1 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides information in the investigation and prosecution of identity theft crimes. Subject areas include basic identity crimes law, access card fraud, search warrants, charging and presenting identity crimes, and victims' issues.

341 Blast and Explosive Recognition (2.0)
LECTURE, 2.25 HOURS.
This course emphasizes the task force approach to investigate cases involving explosives. Recognition of the various devices and the proper explosive handling techniques are stressed.

342 Asset Forfeiture (0.5)
LECTURE, 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides information on the asset forfeiture program for law enforcement including narcotics seizures, investigative methods, forfeiture proceedings, and distribution of forfeiture properties.

343 Investigating and Prosecuting High-Tech Crimes (1)
LECTURE, 1 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides information on the new forms of identity theft, network intrusions, digital and electronic evidence, high-tech search and seizure, and analyzing computers and cell phones for criminal investigations.

346 Probation Core Correctional Practices (1)
LECTURE, 1 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides information on juvenile correctional facilities with an emphasis on security, authority, and supervision.

347 Motivational Interviewing for Camp Staff (1)
LECTURE, 1 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides information on interviewing skills for probation officers within a juvenile custodial facility including motivational interviewing, the client-centered interview, and feedback techniques.

348 Introduction to Internal Affairs (0.5)
LECTURE, 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides an introduction to internal affairs including inquiries, investigations, and citizen complaints. Policy and procedures regarding use of force and officer-involved shootings are also covered.

349 Domestic Violence Crime Scene Investigation (0.5)
LECTURE, 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides investigation techniques specific to domestic violence cases.

351 Community Policing I (0.5)
LECTURE, 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides the history and philosophy of community policing and an introduction to problem solving and approaches to surveying the community.

352 Community Policing II (1)
LECTURE, 1 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides further study of the history and philosophy of community policing and solutions to criminal nuisance activities.

355 Community Policing Use of Force Issues (0.5)
LECTURE, 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides information on the use-of-force issues in law enforcement. This information can be used to review and revise law enforcement policy on use of force in police operations. The topics covered include current law enforcement policy on the use of force, use-of-force legal issues, and appropriate model(s) that can be employed to decrease the number of force cases.

356 Community Policing for Supervisory Personnel (1)
LECTURE, 1 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides information on instruction and management strategies in community policing including practical strategies for community mobilization and problem-solving techniques for gang and nuisance activity.

358 Crime Prevention Through Environmental Design (0.5)

LECTURE, 0.5 HOURS, LABORATORY, 1 HOUR.

Note: This course is offered on a PASS/NO-PASS basis only.

This course presents the principles of crime prevention through environmental analysis.

360 Criminal Abatement (1.5)

LECTURE, 1.5 HOURS.

Note: This course is offered on a PASS/NO-PASS basis only.

This course provides instruction on the abatement of criminal activity within urban communities.

366 Advanced Tactical Communications in Custody Facilities (0.5)

LECTURE, 0.5 HOUR.

Note: This course is offered on a PASS/NO-PASS basis only.

This course is designed to provide communication skills required to interact with inmates in custody settings.

367 Anger Management Techniques (0.5)

LECTURE, 0.5 HOUR.

Note: This course is offered on a PASS/NO-PASS basis only.

This course presents anger management techniques for law enforcement personnel.

370 Crime Inquiry Training (0.5)

LABORATORY, 1.0 HOUR.

Note: This course is offered on a PASS/NO-PASS basis only.

This course provides information concerned with accessing an individual's complete criminal history through the computer information program, Consolidated Criminal History Reporting System (CCHRS).

371 Criminal History Access Techniques (0.5)

LECTURE, 0.25 HOUR; LABORATORY, 0.50 HOUR.

Note: This course is offered on a PASS/NO-PASS basis only.

This course provides information on how to access the Consolidated Criminal History Reporting System (CCHRS) through the use of the Windows operating system.

372 Data Entry for Law Enforcement Personnel (1)

LECTURE, 1 HOUR.

Note: This course is offered on a PASS/NO-PASS basis only.

This course provides instruction on data entry for the Los Angeles Regional Crime Information System (LARCIS).

373 Investigator Case Management (0.5)

LECTURE, 0.5 HOUR.

Note: This course is offered on a PASS/NO-PASS basis only.

This course provides information on investigator case management techniques including the types of case assignments, creation of a master file, and removal and case closure procedures.

374 Mobile Data Computer System (0.5)

LECTURE, 0.5 HOUR.

Note: This course is offered on a PASS/NO-PASS basis only.

This course provides information on the mobile data computer system for law enforcement vehicles including new radio procedures involving wanted person inquiries, terrorist hits, and Code 4 notifications.

375 Personnel Performance Index (0.5)

LECTURE, 0.25 HOUR; LABORATORY, 0.5 HOUR.

Note: This course is offered on a PASS/NO-PASS basis only.

This course provides instruction on how to enter employee data into the Personnel Performance Index (PPI).

378 Police Case Management (0.5)

LECTURE, 0.5 HOUR.

Note: This course is offered on a PASS/NO-PASS basis only.

This course provides information on criminal case management including management reports, statistics, and suspect information.

379 Tactical Communications for Law Enforcement (0.5)

LECTURE, 0.5 HOUR.

Note: This course is offered on a PASS/NO-PASS basis only.

This course provides the student with practical skills and techniques in the area of oral communication. The student develops expertise in dealing with difficult people, resolving conflicts, and non-verbal communication.

380 Video Training for Law Enforcement (0.5)

LECTURE, 0.5 HOUR.

Note: This course is offered on a PASS/NO-PASS basis only.

This course provides law enforcement personnel with the purpose, standards, and techniques for videotaping crime scenes.

381 Report Writing for Law Enforcement Civilians (0.5)

LECTURE, 0.5 HOUR; LABORATORY, 0.5 HOUR.

Note: This course is offered on a PASS/NO-PASS basis only.

This course provides information on report writing techniques for civilians working in the law enforcement field.

382 Sign Language for Emergency Personnel (0.5)

LECTURE, 0.5 HOUR.

Note: This course is offered on a PASS/NO-PASS basis only.

This course provides information on basic sign language for emergency personnel.

383 Successful Habits For Law Enforcement - 24 Hour Course (1.5)

LECTURE, 1.5 HOURS.

Note: This course is offered on a PASS/NO-PASS basis only.

This course provides the student with successful habits for law enforcement professionals and ways in which to connect these habits to their work in policing.

384 Successful Habits For Law Enforcement - 8 Hour Course (0.5)

LECTURE, 0.5 HOUR.

Note: This course is offered on a PASS/NO-PASS basis only.

This course provides the student with successful habits for law enforcement professionals and ways in which to connect these habits to their work in policing.

391 Special Weapons and Tactics (3.5)
Limitation on Enrollment: Pursuant to Title 5, Section 58106B., Health and Safety Considerations, the student must possess a certificate of successful completion of an 832 Penal Code Firearms Course for the State of California.

LECTURE, 3 HOURS; LABORATORY, 1.5 HOURS.

This course provides special weapons and tactics including legal issues, use of canines, special deployment techniques, and the use of specialized weapons.

392 Advanced Special Weapons and Tactics Instruction (3)
Limitation on Enrollment: Pursuant to Title 5, Section 58106B., Health and Safety Considerations, the student must possess a certificate of successful completion of an 832 Penal Code Firearms Course for the State of California.

LECTURE, 1.75 HOURS; LABORATORY, 3.75 HOURS.

This course provides advanced training tactics for those currently assigned to special weapons and tactics units. Course study includes helicopter operations, dignitary protection, special operations, advanced firearm and entry techniques, and hostage rescue.

393 Laser Firearms Training I - Basic (0.5)
Limitation on Enrollment: Pursuant to Title 5, Section 58106B., Health and Safety Considerations, the student must possess a certificate of successful completion of an 832 Penal Code Firearms Course for the State of California.

LECTURE, 0.5 HOUR.

Note: This course is offered on a PASS/NO-PASS basis only.

This course provides training on police safety, field tactics, and the proper shooting techniques for officer safety. Safety considerations for human life are emphasized.

394 Laser Firearms Training II - Intermediate (0.5)
Limitation on Enrollment: Pursuant to Title 5, Section 58106B., Health and Safety Considerations, the student must possess a certificate of successful completion of an 832 Penal Code Firearms Course for the State of California.

LECTURE, 0.5 HOUR.

Note: This course is offered on a PASS/NO-PASS basis only.

This course provides training on tactical responses, building entries, building searches, and proper shooting techniques.

395 Laser Firearms Training III - Advanced (0.5)
LECTURE, 0.5 HOUR.

This course provides training on tactical responses, building entries, building searches, and proper shooting techniques for unusual incidents.

396 Arrest and Firearms (2.0)
LECTURE, 2.25 HOURS.

This course provides the student with the training that is necessary to meet the requirements for 832 of the Penal Code that deals with arrest training. Successful completion of this course gives the student limited peace officer powers.

399 Use of Force III (0.5)
LECTURE, 0.5 HOUR.

Note: This course is offered on a PASS/NO-PASS basis only.

This course introduces techniques used to control individuals who may be violent, insane, under the influence of drugs, or physically aggressive. Medical and legal implications also are discussed.

OR

400 Defensive Tactics for Female Law Enforcement Personnel (0.5)
LECTURE, 0.5 HOUR.

Note: This course is offered on a PASS/NO-PASS basis only.

This course provides the student with defensive tactic techniques specially targeted to the female police officer.

401 Self-Defense Techniques for Law Enforcement Personnel (0.5)
LECTURE, 0.5 HOUR.

Note: This course is offered on a PASS/NO-PASS basis only.

This course provides self-defense techniques to be used in a custodial setting by law enforcement personnel.

404 Tactical Weapons Qualification (0.5)
Limitation on Enrollment: Pursuant to Title 5, Section 58106B., Health and Safety Considerations, the student must possess a certificate of successful completion of an 832 Penal Code Firearms Course for the State of California.

LECTURE, 0.25 HOUR; LABORATORY, 0.5 HOUR.

Note: This course is offered on a PASS/NO-PASS basis only.

This course provides instruction on the operation and safety of weapon systems and qualifies an individual in the use of tactical weapons.

405 Taser Training (0.5)
LECTURE, 0.5 HOUR.

Note: This course is offered on a PASS/NO-PASS basis only.

This course familiarizes the student with the nomenclature, operation, and tactical deployment considerations of the taser.

407 Tear Gas Refresher/Handler (0.5)
LECTURE, 0.5 HOUR.

Note: This course is offered on a PASS/NO-PASS basis only.

This course reviews the basic training in use of chemical agents and methods of delivery as well as providing the latest techniques and legal ramifications of chemical agent use.

409 Weapons of Mass Destruction (1)
LECTURE, 1 HOUR.

Note: This course is offered on a PASS/NO-PASS basis only.

This course provides an overview of terrorist threats in the United States and regulatory guidelines provided by the State of California. Threat indicators, protective measures, crime scene management, and response actions are examined in detail.

410 AR-15 Rifle (0.5)
Limitation on Enrollment: Pursuant to Title 5, Section 58106B., Health and Safety Considerations, the student must possess a certificate of successful completion of an 832 Penal Code Firearms Course for the State of California.
LABORATORY, 1 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course offers basic instruction in safety, tactical considerations, malfunctions, and firing of the AR-15 Rifle.

416 Basic Leadership Institute (1)
LECTURE, 1 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course is designed to identify and develop basic leadership qualities for law enforcement personnel.

417 Respect-Based Leadership in Law Enforcement (0.5)
LECTURE, 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides information on the policy of equality in law enforcement including core values, respect-based leadership, and individual action plans.

418 Cultural Sensitivity Training for Law Enforcement Personnel (0.5)
LECTURE, 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides sensitivity training and cultural diversity exposure to law enforcement personnel.

421 Career Ethics/Integrity (0.5)
LECTURE, 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course is a peer-oriented workshop involving the monitoring of discussions regarding ethics and integrity in law enforcement.

422 Law Enforcement Professional Standards (1)
LECTURE, 1 HOUR.
This course provides an entry-level law enforcement officer the tools necessary to become a strong and responsible leader along with an understanding of how their leadership can impact the community they serve.

423 Law Enforcement Fraternization Policy (0.5)
LECTURE, 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course informs law enforcement personnel about fraternization issues within a custodial setting.

431 First Aid Recertification for Law Enforcement (0.5)
LECTURE, 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course reviews first aid concepts and techniques used by law enforcement personnel in a custody environment.

432 CPR Recertification for Law Enforcement (0.5)
LECTURE, 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course reviews the basic principles of CPR and the mechanics involved with life support.

435 First Aid Breathing Mask (0.5)
LECTURE, 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides information on the basic principles of CPR and the use of a breathing mask for infants and adults.

437 Law Enforcement Stress Management Techniques (0.5)
LECTURE, 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides law enforcement personnel with stress management techniques including exercise, diet, and meditation.

441 Supervisory Training First Level (4.5)
LECTURE, 4.5 HOURS.
This course provides basic supervisory training for newly promoted first-line supervisors. The course includes ethics, problem solving, media relations, the role of the supervisor, morale, discipline issues, and administrative duties.

442 Field Operations School - Intermediate (2.0)
LECTURE, 2.25 HOURS.
This course emphasizes field tactics for the line supervisor, including barricaded suspects, command post operations, evacuation procedures, and related field operations. The target audience for this course is sergeants newly assigned to patrol.

443 Field Operations School - Advanced (1.0)
LECTURE, 1.25 HOURS.
This course emphasizes field responsibilities for watch commanders, including command post operations, special weapons teams, administrative investigations, and all other emergency response situations.

446 Use of Force Update for Supervisors (0.5)
LECTURE, 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course is designed to provide an update of law enforcement policy regarding the use of force.

447 Administrative Investigation Process (0.5)
LECTURE, 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides supervisors with the necessary knowledge to apply the various components of the administrative investigation process.

449 Citizen Complaint Intake and Investigation Issues (0.5)
LECTURE, 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides information on law enforcement's citizen complaint intake and investigation policies and practices. The topics covered include the citizen complaint process, process stages, and recommended revisions of existing policy.

450 Laws and Policies Pertaining to Sexual Harrassment (0.5)

LECTURE, 0.5 HOUR.

Note: This course is offered on a PASS/NO-PASS basis only.

This course provides information on laws and policies relating to sexual harassment.

452 Supervision Accountability (0.5)

LECTURE, 0.5 HOUR.

Note: This course is offered on a PASS/NO-PASS basis only

This course defines accountability for law enforcement supervisors including employees and vicarious liability issues.

453 Supervision for Civilians in Law Enforcement (4.5)

LECTURE, 4.5 HOURS.

This course provides the newly appointed civilian supervisor with formal training in the concepts, techniques, and practical applications of basic supervisory skills in the law enforcement field.

454 Management and Leadership Training (4)

LECTURE, 4 HOURS.

This course provides management and leadership training for law enforcement and emergency services supervisors.

458 Effective Management for Detained Minors (0.5)

LECTURE, 0.5 HOUR.

Note: This course is offered on a PASS/NO-PASS basis only.

This course provides information to correctional staff to identify and avoid abusive institutional practices according to the most current policy. Topics include corporal punishment, denial of basic needs, verbal abuse, and ways to lessen a threatening environment for minors.

459 Case Management for Supervisors (0.5)

LECTURE, 0.5 HOUR.

Note: This course is offered on a PASS/NO-PASS basis only.

This course provides management techniques to students for handling a regional crime system.

476 CPR Instructor Update (0.5)

LECTURE, 0.5 HOUR.

Note: This course is offered on a PASS/NO-PASS basis only.

This course provides the student with updated CPR information necessary for valid instruction.

477 First Aid Instructor Training (1.5)

LECTURE, 1 HOUR; LABORATORY, 1.25 HOURS.

This course provides first aid instructor training.

480 Driver Awareness-Instructor Driving Techniques (1)

LECTURE, 0.75 HOUR; LABORATORY, 0.75 HOUR.

Note: This course is offered on a PASS/NO-PASS basis only.

This course provides individuals with driver awareness instructional techniques to teach effective and safe driving methods to law enforcement personnel.

481 Driver Training Instructional Techniques (1.5)

LECTURE, 1.5 HOURS; LABORATORY, 0.75 HOUR.

This course offers instructional techniques that can be used when training law enforcement personnel in the operation of emergency vehicles.

484 Expandable-Straight Baton (0.5)

LECTURE, 0.25 HOUR; LABORATORY, 0.5 HOUR.

Note: This course is offered on a PASS/NO-PASS basis only.

This course teaches appropriate techniques in the use of the expandable-straight baton.

487 Force Training - Instructor Preparation (5)

LECTURE, 4 HOURS; LABORATORY, 2.75 HOURS.

This course provides instruction on how to teach in the area of force training. This course includes an in-depth study of all lethal and non-lethal weapons and instruction on the use of each.

488 Basic Leadership Institute Facilitator Workshop (2.0)

LECTURE, 2.25 HOURS.

This course provides instruction to police officers in the teaching strategies related to classroom management and the theories related to adult learning in order to instruct law enforcement management on basic leadership techniques.

490 Instructional Techniques for Accessing Criminal Histories (1)

LECTURE, 1 HOUR.

Note: This course is offered on a PASS/NO-PASS basis only.

This course provides information on instructional techniques used with the processing of criminal histories through the use of the Windows operating system.

491 Law Enforcement Instructor Training Involving Data Entry (1)

LECTURE, 1 HOUR.

Note: This course is offered on a PASS/NO-PASS basis only.

This course provides teaching techniques for law enforcement personnel involved with data entry into the Los Angeles Regional Crime Information System (LARCIS).

493 Academy Instructor Cert (AIC) (2)

LECTURE, 2.25 HOURS.

Note: This course is approved for Credit by Exam.

Students are provided valuable skills for all instructors of California law enforcement including all levels of training for law enforcement and civilian personnel. This course meets the basic instructional skills training requirement to teach in the Peace Standards and Training (POST) Regular Basic Course and for the Academy Instructor Certificate Program.

494 Instructor Development Course (2)

LECTURE, 1.75 HOURS; LABORATORY, 0.5 HOUR.

This course provides information on critical thinking, instructional designs, evaluating and testing, and the learning resources that are available to law enforcement instructors.

496 Advanced Training Instructor-Update (1.0)
LECTURE, 1.25 HOURS.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides the student with information on up-to-date material and methodologies associated with teaching law enforcement personnel new training methods and procedures.

497 First Aid Instructor Update (0.5)
LECTURE, 0.5 HOUR; LABORATORY, 0.25 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course is required for all law enforcement instructors to maintain current certification.

501 Public Safety Dispatcher (5)
LECTURE, 4.5 HOURS; LABORATORY, 2.25 HOURS.
This course provides entry-level knowledge and skills to properly receive and dispatch calls for service to law enforcement personnel.

502 Law Enforcement Technician Course (2.0)
LECTURE, 2.25 HOURS.
This course offers an introduction to the policies and procedures on the technical aspects of law enforcement for civilian personnel employed as law enforcement technicians.

503 Civilian Orientation Seminar (2.0) CSU
LECTURE, 2.25 HOURS.
This course offers an introduction of the law enforcement organizations for newly hired civilian personnel. This course includes an overview of enforcement of required job skills and techniques.

504 Civilian Career Development in Law Enforcement (0.5)
LECTURE, 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides instruction on career development for civilian personnel in law enforcement agencies.

505 Civilian Employee Management in Law Enforcement Administration (0.5)
LECTURE, 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides information for civilian employee managers who work in law enforcement administrations.

525 Legal Update - 4 Hours (0.25)
LECTURE, 0.25 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides a legal update on current topics affecting the criminal justice system. Also included in this course is how these legal updates might affect the policy and procedures of law enforcement, the courts, and corrections.

526 Legal Update - 8 Hours (0.5)
LECTURE, 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides a legal update on current topics affecting the criminal justice system. Also included in this course is how these legal updates might affect the policy and procedures of law enforcement, the courts, and corrections.

527 Legal Update - 12 Hours (0.5)
LECTURE, 0.75 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides a legal update on current topics affecting the criminal justice system. Also included in this course is how these legal updates might affect the policy and procedures of law enforcement, the courts, and corrections.

528 Legal Update - 16 Hours (1)
LECTURE, 1 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides a legal update on current topics affecting the criminal justice system. Also included in this course is how these legal updates might affect the policy and procedures of law enforcement, the courts, and corrections.

529 Legal Update - 24 Hours (1.5)
LECTURE, 1.5 HOURS.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides a legal update on current topics affecting the criminal justice system. Also included in this course is how these legal updates might affect the policy and procedures of law enforcement, the courts, and corrections.

530 Legal Update - 36 Hours (1.5)
LECTURE, 1.5 HOURS; LABORATORY, 0.5 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides a legal update on current topics affecting the criminal justice system. Also included in this course is how these legal updates might affect the policy and procedures of law enforcement, the courts, and corrections.

531 Legal Update - 40 Hours (1.5)
LECTURE, 1.5 HOURS; LABORATORY, 0.75 HOUR.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides a legal update on current topics affecting the criminal justice system. Also included in this course is how these legal updates might affect the policy and procedures of law enforcement, the courts, and corrections.

532 Legal Update - 80 Hours (3.5)
LECTURE, 3 HOURS; LABORATORY, 1.5 HOURS.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides a legal update on current topics affecting the criminal justice system. Also included in this course is how these legal updates might affect the policy and procedures of law enforcement, the courts, and corrections.

533 Legal Update - 120 Hours (4.5)
LECTURE, 4 HOURS; LABORATORY, 2.75 HOURS.
Note: This course is offered on a PASS/NO-PASS basis only.
This course provides a legal update on current topics affecting the criminal justice system. Also included in this

course is how these legal updates might affect the policy and procedures of law enforcement, the courts, and corrections.

534 Legal Update - 160 Hours (6)

LECTURE, 5 HOURS; LABORATORY, 4 HOURS.

Note: This course is offered on a PASS/NO-PASS basis only.

This course provides a legal update on current topics affecting the criminal justice system. Also included in this course is how these legal updates might affect the policy and procedures of law enforcement, the courts, and corrections.

600 Fire Academy Training (17)

LECTURE, 4 HOURS, LABORATORY, 40 HOURS.

This course is designed to provide the initial training necessary for basic fire-fighting skills. It includes the California State Fire Marshal curriculum requirements for Fire Fighter I and Fire Fighter II. Subjects include fire service responsibility; use of equipment, tools, ladders, extinguishers; fire theory, behavior, and control; fire protection systems; wildland fire-fighting applications; and all different types of rescue techniques.

602 Public Safety Leadership and Ethics (2.0)

LECTURE, 2.25 HOURS.

This course introduces ethics and leadership to entry-level firefighters. This course provides a deeper understanding of self as it relates to ethical philosophies, knowledge, skills, and abilities for the exercise of effective and ethical leadership in fire service.

603 Emergency Medical Technician Training for First Responders - Refresher (1)

LECTURE, 0.5 HOUR; LABORATORY, 1 HOUR.

This course is a refresher course for the first responder of medical emergencies. This course is mandated by the State every two years for EMT certification for the first responder.

604 Ocean Lifeguard Training Academy (1.5)

LECTURE, 1 HOUR; LABORATORY, 1.5 HOURS.

This course prepares the student for employment as an ocean lifeguard and includes training in CPR, first aid, rescue and swimming drills, and environmental hazard identification.

605 Lifeguard Recertification (0.5)

LECTURE, 0.25 HOUR; LABORATORY, 0.5 HOUR.

This course is a refresher course for certified lifeguards that includes CPR update, first aid and lifeguard operations review, and a successful mandatory swim.

606 Ambulance Operatory Academy (4.5)

LECTURE, 3 HOURS; LABORATORY, 5 HOURS.

This course provides the theory and techniques of emergency medical services to be performed by an Emergency Medical Technician while employed as an ambulance operator.

607 Fire Engineer Academy (7)

LECTURE, 5 HOURS; LABORATORY, 6.25 HOURS.

This course provides information on the policies and procedures in the care, operation, and use of a fire engine truck including maintenance, logistics, and all pertinent information pertaining to how the fire engine is to perform in all emergency situations.

608 Ambulance Operator Academy Limited (2)

LECTURE, 1 HOUR; LABORATORY, 2.25 HOURS.

This course provides the techniques and skills that a student will need to know how to perform the job of an Emergency Medical Technician while employed as an ambulance operator.

610 Fire Technology In-Service Update - 27 Hour Class (0.5)

LABORATORY, 1.5 HOURS.

Note: This course is offered on a PASS/NO-PASS basis only.

This course provides the student with updated information in the fields of fire apparatus, specialized emergency operations, current department policy and procedures, and fire suppression and investigation.

611 Fire Technology In-Service - 54 Hour Class (1)

LABORATORY, 3 HOURS.

Note: This course is offered on a PASS/NO-PASS basis only.

This course provides the student with updated training in the fields of fire apparatus, specialized emergency operations, current department policy and procedures, and fire suppression and investigation.

612 Fire Technology In-Service - 81 Hour Class (1.5)

LABORATORY, 4.5 HOURS.

Note: This course is offered on a PASS/NO-PASS basis only.

This course provides the student with updated information in the fields of fire apparatus, specialized emergency operations, current department policy and procedures, and fire suppression and investigation.

613 Fire Technology In-Service - 108 Hour Class (2)

LABORATORY, 6 HOURS.

Note: This course is offered on a PASS/NO-PASS basis only.

This course provides the student with updated information in the fields of fire apparatus, specialized emergency operations, current department policy and procedures, and fire suppression and investigation.

614 Fire Technology In-Service - 135 Hour Class (2.5)

LABORATORY, 7.5 HOURS.

Note: This course is offered on a PASS/NO-PASS basis only.

This course provides the student with updated information in the fields of fire apparatus, specialized emergency operations, current department policy and procedures, and fire suppression and investigation.

615 Fire Technology In-Service Update - 162 Hour Class (3)

LABORATORY, 9 HOURS.

Note: This course is offered on a PASS/NO-PASS basis only.

This course provides the student with updated information in the fields of fire apparatus, specialized emergency operations, current department policy and procedures, and fire suppression and investigation.

616 Fire Technology In-Service Update - 189 Hour Class (3.5)

LABORATORY, 10.5 HOURS.

Note: This course is offered on a PASS/NO-PASS basis only.

This course provides the student with updated information in the fields of fire apparatus, specialized emergency operations, current department policy and procedures, and fire suppression and investigation.

617 Fire Technology In-Service Update - 216 Hour Class (4)

LABORATORY, 12 HOURS.

Note: This course is offered on a PASS/NO-PASS basis only.

This course provides the student with updated information in the fields of fire apparatus, specialized emergency operations, current department policy and procedures, and fire suppression and investigation.

618 Fire Technology In-Service Update - 243 Hour Class (4.5)

LABORATORY, 13.5 HOURS.

Note: This course is offered on a PASS/NO-PASS basis only.

This course provides the student with updated information in the fields of fire apparatus, specialized emergency operations, current department policy and procedures, and fire suppression and investigation.

619 Fire Technology In-Service Update - 270 Hour Class (5)

LABORATORY, 15 HOURS.

Note: This course is offered on a PASS/NO-PASS basis only.

This course provides the student with updated information in the fields of fire apparatus, specialized emergency operations, current department policy and procedures, and fire suppression and investigation.

630 Fire Marshal Certification: Instructor 1 (2.0) CSU

LECTURE, 2.25 HOURS.

This course introduces fire service training methods to firefighters. Emphasis is placed on using the occupational analysis, identifying training needs, and training others to perform manipulative skills.

631 Fire Marshal Certification: Company Officer 2C Investigations and Inspections (2.0) CSU

LECTURE, 2.25 HOURS.

This course provides the student with knowledge on how to conduct basic fire prevention inspections.

632 Fire Marshal Certification: Company Officer 2B - General Administration (2) CSU

LECTURE, 2.25 HOURS.

This is one of eleven courses leading to the Certified Fire Officer designation by the California State Fire Marshal. This course provides the student with the basic supervisory skills necessary to be a competent fire officer.

633 Fire Marshal Certification: Company Officer 2A - Human Resources Management (2.0) CSU

LECTURE, 2.25 HOURS.

This is one of eleven courses leading to the Certified Fire Officer designation by the California State Fire Marshal. This course provides the student with an introduction to organizational structure and basic communication and leadership skills for fire personnel.

634 Fire Marshal Certification: Company Officer 2D All Risk Command Operations (2.0)

LECTURE, 2.25 HOURS.

This course is one of six leading to the Certified Company Officer designation by the California State Fire Marshal. This course provides information on conducting incident size-up, developing and implementing an initial plan of action involving single and multiunit operations for various types of emergency incidents to mitigate the situation following agency safety procedures, conducting preincident planning, and develop and conduct a post-incident analysis.

635 Fire Marshal Certification: Company Officer 2E - Wildland Fire Operations (2)

LECTURE, 2.25 HOURS.

This course provides information on evaluating and reporting incident conditions, analyzing incident needs, developing and implementing a plan of action to deploy incident resources completing all operations to suppress a wildland fire, establishing an incident command post, creating an incident action plan, and completing incident records and reports.

640 Fire Marshal Certification - Fire Apparatus Driver/Operator 1A (1.5)

LECTURE, 1.25 HOURS; LABORATORY, 1 HOUR.

This course provides the student with information on driver responsibilities, recognized standards, basic maintenance, and driver practices of fire emergency vehicles.

641 Fire Marshal Certification - Fire Apparatus Driver/Operator 1B (1.5)

LECTURE, 1.25 HOURS; LABORATORY, 1 HOUR.

This course provides the student with information concerning fire pump construction and theory, hydraulics, and pump practices for fire emergency vehicles.

642 Basic Emergency Vehicle Operations (0.5)

LECTURE, 0.5 HOUR; LABORATORY, 0.5 HOUR.

This course provides the student with information on vehicle laws, driving techniques for emergency vehicles, and actual driving exercises under simulated emergency conditions.

643 Fire Marshal Certification: Basic Pump Operations (0.5)

LECTURE, 0.5 HOUR; LABORATORY, 0.5 HOUR.

This course provides the student with information on the techniques of operating fire service pumps including types of pumps, gauges, unsafe condition of pumps, pressure relief devices, and water supply issues.

650 Advanced Fire Management and Leadership (7.5) CSU

LECTURE, 7.5 HOURS.

This course provides information to fire command staff regarding human motivation, satisfaction, and performance abilities within the fire profession. Subject areas include aspects of effective leadership, integration of daily

leadership practices, developing and achieving personal potential, and mechanics of the leadership process within the fire profession.

652 Wildland Fire Behavior Calculations (1.5)

LECTURE, 1.75 HOURS.

This course provides information on methods of calculating fire behavior characteristics, environmental factors and processes that affect fire behavior predictions, and fire behavior prediction models.

655 Fire Marshal Certification: Instructor 1B (2)

LECTURE, 2.25 HOURS.

This course introduces advanced fire service training methods to firefighters. Emphasis is placed on using occupational analysis, identifying training needs, and training others to perform manipulative skills.

656 Fire Marshal Certification: Instructor 1C (2)

LECTURE, 1.75 HOURS; LABORATORY, 0.5 HOUR.

This course provides methods and techniques for instructional preparation and delivery of fire technology to fire personnel and also includes information on evaluating students, teaching resources and behavior, and communication and feedback techniques.

658 Instructor Live Fire Training (1)

LECTURE, 1 HOUR; LABORATORY, 0.5 HOUR.

Note: *This course is offered on a PASS/NO-PASS basis only.*

This course provides the knowledge and skills that prepare an instructor to teach fire fighters how to locate, control, and extinguish an interior structure fire in a fixed facility.

660 Fire Marshal Certification: Fire Prevention 1B (2) CSU

LECTURE, 2.25 HOURS.

This course provides the student with information on extinguishment systems, responsibility and authority for inspections, handling and storage of materials, and life safety considerations.

661 Fire Marshal Certification: Command 1B (2) CSU

LECTURE, 2.25 HOURS.

This is one of eleven courses leading to the Certified Fire Officer designation by the California State Fire Marshal. This course provides the student with information and direction for initial operations of multi-casualty, hazardous materials, and wildland fire incidents.

665 Fire Marshal Certification: Fire Investigation 1A (2) CSU

LECTURE, 2.25 HOURS.

This course provides the student with knowledge of the principles of fire investigation and origin and cause determination. The course highlights the skills and abilities necessary for the fire investigator to successfully execute his or her responsibility in today's complex world of fire investigation.

670 I-100 Incident Command System Orientation (0.5)

LECTURE, 0.5 HOUR.

Students learn management principles for a general Incident Command System and a basic plan for control and containment of a major fire incident for fire company officers.

671 I-200 Incident Command System (1)

LECTURE, 1 HOUR.

This course provides the student with the primary management functions of the Incident Command System including unified command, span of control, transfer of command, and resource management.

672 I-300 Intermediate Incident Command System (1.5)

LECTURE, 1.5 HOURS.

This course is designed for the student who will be assigned to incident command system supervisory positions. This course provides more description and detail of the organization and operation of the incident command system including management of resources, description of duties of all positions, and the essential principles necessary for incident and event planning.

673 I-400 Advanced Incident Command System (1)

LECTURE, 1.25 HOURS.

This course provides the student with information on the principal responsibilities, guidelines, and the purpose of the command and general staff in the incident command system.

680 Emergency Medical Technician I - Refresher (2)

LECTURE, 1.5 HOURS; LABORATORY, 1.5 HOURS.

This is a refresher course for Emergency Medical Technician (EMT) recertification mandated by the State every two years.

682 Paramedic Training - Refresher (1.0)

LECTURE, 1 HOUR; LABORATORY, 0.5 HOUR.

This course provides the student with information on all aspects of emergency medical care for paramedics that has been updated or changed due to recent medical technology or change in the emergency medical response field.

684 Intermediate Fire Behavior (1)

LECTURE, 1 HOUR; LABORATORY 1 HOUR.

This course provides the student with information on wildland fire behavior for effective and safe fire management operations.

686 Strike Team/Task Force Leader (1.5)

LECTURE, 1.75 HOURS.

This course provides the student with information on how to recognize, plan for, and implement the appropriate tactics for risk incident situations utilizing strike teams or task forces.

688 Division Group Supervisor (1)

LECTURE, 1 HOUR.

This course provides the student with information required to perform the tasks of a division or group supervisor.

690 Fire Safety Officer (1.5)
LECTURE, 1.75 HOURS.
This course provides the student with information on developing safety briefings, safety documentation, and informational memos on issues relating to incident hazards for all levels of fire fighters.

692 Fire Control 2: Basic Operations (0.5)
LECTURE, 0.5 HOUR; LABORATORY, 0.5 HOUR.
This course provides information on methods and techniques for operating basic fire-fighting tools and carrying out basic fire-fighting evolutions.

694 Automobile Extrication (0.5)
LECTURE, 0.5 HOUR; LABORATORY, 0.5 HOUR.
This course provides information on procedures and systems utilized during an automobile extrication.

696 Roof Ventilation (0.5)
LECTURE, 0.25 HOUR; LABORATORY, 0.75 HOUR.
This course provides the technical knowledge, terminology, and the practical application that is required to open vertical ventilation holes in several different types of roof fires.

697 Ignition Operations (0.5)
LECTURE, 0.5 HOUR; LABORATORY, 0.5 HOUR.
This course introduces the roles and responsibilities of a Firing Boss (FIRB), common firing devices, and general firing operations and techniques.

698 Ethical Leadership for Fire Service Instructors (0.5)
LECTURE, 0.5 HOUR.
This course provides the policy and principles of ethical leadership in the classroom as mandated by the State Fire Marshal.

702 Internal Investigations (1.5)
LECTURE, 1.5 HOURS; LABORATORY, 0.75 HOUR.
This course provides information on the legal requirements of an internal investigation for an employee within a municipal fire agency. Also provided is a detailed look at the policy and procedures that are a part of this internal investigation including disciplinary guidelines, preliminary investigations, and employee rights within a public agency. Included in this course are report writing forms and procedures for the documentation of these investigations.

704 Tactical Decision Making in Wildland Fires (1.5)
LECTURE, 1.5 HOURS.
This course provides knowledge and practice in decision-making that is necessary to effectively apply tactical decision-making in wildland fires. There is also information provided on how to analyze the potential for fires in different areas of the community where the urban setting meets the wildland areas.

706 Basic Leadership Skills For Fire Supervisors (1)
LECTURE, 1 HOUR.
This course provides a fire supervisor with basic leadership skills in order to handle a small-unit leadership position in a high-risk work environment.

708 Fireline Leadership (1.5)
LECTURE, 1.25 HOURS; LABORATORY, 0.5 HOUR.
This course provides leadership skills for fire unit supervisors. Topics include effective and cohesive team building, decision making in a unit command structure, stress as an operational risk, and building accountability within a fire agency.

710 Advanced Fire Engine Techniques (1)
LECTURE, 1 HOUR.
This course is designed to increase the skills of a fire engineer during emergency work. The student is required to use only the equipment found on a triple apparatus to perform extrication, forcible entry, above-ground hose lays, and interior firefighting.

714 Fire Service Labor/Management Relations (1)
LECTURE, 1 HOUR.
This course provides participants with an overview of labor/management history, stakeholders, roles and responsibilities, and legislation and the tools to initiate and maintain positive labor/management partnerships.

716 Rescue Systems 1 (1.5)
LECTURE, 1.5 HOURS; LABORATORY, 1 HOUR.
This course provides team organization, rescue, and environmental considerations, use of ropes, knots rigging and pulley systems, descending, rappelling, and belaying tools and techniques, subsurface rescue techniques, use of cribbing, wedges, cutting/prying and hydraulic tools, use of fire service ladders in specialized rescue situations, and day and night simulated rescue exercises.

718 Rescue Systems 2 (1.5)
LECTURE, 1.25 HOURS; LABORATORY, 1 HOUR.
Provides advanced heavy rescue system techniques. Key topics include: Structural building types, wood and mechanical shores, crib capacities, floor weight calculations, building search, confined space considerations, damaged structure hazard assessment, use of power tools, air bags, and USAR ICS.

719 Low Angle Rope Rescue (1.5)
LECTURE, 1.5 HOURS.
This course provides information on all types of rope rescue equipment; methods and techniques for maintenance, knotting, and use; rescue scene organization and management; and application of low angle rope rescue techniques, litter walkouts, and ladder systems.

720 Rope Rescue Technician (1.5)
LECTURE, 1.25 HOURS; LABORATORY 1 HOUR.
This course prepares participants to undergo competency testing for high angle rescue. The scope of the course is to familiarize participants with the high angle environment and experience; and for them to safely participate in the engineering and operation of simple to complex rescue systems.

722 Trench Rescue Technician (1.5)
LECTURE, 1.5 HOURS.
This course is an intensive hands-on training program that prepares you to respond to confined space emergencies. This course of instruction prepares the student in

identifying confined spaces and permit-required confined spaces, the hazards associated with permit required confined spaces, target industries and hazards, state and federal regulations, components of a rescue operation, and the roles and responsibilities of the rescue team.

724 Fire Apparatus Tiller (2)

LECTURE, 2 HOURS.

This course provides information on operating a fire department aerial apparatus equipped with a tiller. Topics include practical driving exercises; and operating, positioning, and stabilizing the apparatus from both the tractor and tiller positions.

725 Fire Apparatus Aerial (2)

LECTURE, 2.25 HOURS.

This course provides information on aerial apparatus preventive maintenance and operations. Topics include routine tests, inspections, and servicing functions on the systems and components unique to an aerial apparatus; maneuvering, positioning, and stabilizing an aerial apparatus; maneuvering, positioning, and lowering the aerial device; and deploying and operating an elevated master stream.

726 All-Hazard Strike Team Leader/ Task Force Leader (AH-330) (1.5)

LECTURE, 1.5 HOURS.

All-hazards complex incident management training for Type-I incident management teams (IMT).

728 Crew Boss (S-230) (1)

LECTURE, 1 HOUR.

This is a classroom course designed to produce student proficiency in the performance of duties associated with the single resource boss position from initial dispatch through demobilization to the home unit. Topics include operational leadership, preparation and mobilization, assignment preparation, risk management, entrapment avoidance, safety and tactics, offline duties, demobilization, and post incident responsibilities.

730 Field Observer (S-244) (1)

LECTURE, 1 HOUR.

This course provides students with the skills necessary to perform as a Field Observer (FOBS) and/or a Fire Effects Monitor (FEMO). Topics include roles and responsibilities of the FOBS and FEMO; how to make observations and document those observations; how to produce hand drawn and GPS field maps; and how to navigate using a compass and GPS.

732 Engine Boss (S-231) (1)

LECTURE, 1 HOUR.

This is a skill course designed to produce student proficiency in the performance of the duties associated with engine boss, single resource (ENGB). Topics include engine and crew capabilities and limitations, information sources, fire sizeup considerations, tactics, and wildland/urban interface.

734 Confined Space Rescue Technician (1.25)

LECTURE, 1.25 HOURS; LABORATORY, 1 HOUR.

This course is an intensive hands-on training program that prepares students to respond to confined space emergencies. This course prepares the student in identifying confined spaces and permit-required confined spaces, the hazards associated with permit-required confined spaces, target industries and hazards, state and federal regulations, components of a rescue operation, and the roles and responsibilities of the rescue team.

736 River & Flood Water Rescue (1.5)

LECTURE, 1.25 HOURS; LABORATORY, 1 HOUR.

This course provides preparation for participants to demonstrate competency in dynamic water rescue. It familiarizes participants with the dynamic water environment and experience in order to prepare them to safely execute simple to complex rescue techniques.

738 Mental Health First Aid (0.5)

LECTURE, 0.5 HOUR.

This course provides direction for first responders and others on how to help someone who is developing a mental health problem or experiencing a mental health crisis including identification, understanding, and responding to signs of various addictions and mental illnesses.

740 Basic Air Operations (0.5)

LECTURE, 0.5 HOUR.

This course covers aircraft types and capabilities, aviation management and safety for flying in and working with agency aircraft, tactical and logistical uses of aircraft, and requirements for helicopter take-off and landing areas.

742 Structural Fire Fighting (1.0)

LECTURE, 1 HOUR; LABORATORY 0.5 HOUR.

Note: *This course is offered on a PASS/NO-PASS basis only.*

This course provides the knowledge and skills that prepare a fire fighter to locate, control, and extinguish an interior structure fire.

750 Fire Command 2A: Command Tactics at Major Fires (1.5)

LECTURE, 1.5 HOURS, LABORATORY, 0.75 HOUR.

This course prepares the fire officer to use management techniques and the Incident Command System when commanding multiple alarms or large suppression forces.

751 Fire Command 2B: Management of Major Hazardous Materials Incidents (1.5)

LECTURE, 1.5 HOURS, LABORATORY, 0.75 HOUR.

This course provides Incident Commanders with the skills and competency necessary to mitigate a major hazardous material incident, initiate remedial action, and ensure the restoration of normal services with a comprehensive resource management approach.

752 Fire Command 2C: High-Rise Fire Fighting Tactics (1.5)

LECTURE, 1.5 HOURS, LABORATORY, 0.75 HOUR.

This course is approached from a system basis and is applied to both small and large high-rise buildings. Topics

include pre-fire planning, building inventory, problem identification, ventilation methods, water supply, elevators, life safety, and strategy and tactics.

753 Fire Command 2D: Planning for Large Scale Disasters (1.5)

LECTURE, 1.5 HOURS, LABORATORY, 0.75 HOUR.

This course includes principles of disaster planning and management, fire service emergency plans, emergency operations centers, case studies of various natural and man-made disasters, and the roles of all agencies involved.

754 Fire Command 2E: Wildland Fire Fighting Tactics (1.5)

LECTURE, 1.5 HOURS, LABORATORY, 0.75 HOUR.

This course contains topics that address problems related to wildland fires including fire safety, weather effects, fuels, fire behavior, initial attack methods, and support and strategy techniques.

755 Fire Management 2A: Organizational Development and Human Relations (1.5)

LECTURE, 1.5 HOURS, LABORATORY, 0.75 HOUR.

This course provides information on the foundations of 1) individual behavior, personality and emotions, motivational concepts, individual decision making; 2) group behavior, work teams, group dynamics, group communication, conflict and negotiations, power and politics, leadership and creating trust; and 3) organizational structure, human resources policies and practices, organizational culture, and organizational change and development within the fire service.

756 Fire Management 2B: Fire Service Financial Management (1.5)

LECTURE, 1.5 HOURS, LABORATORY, 0.75 HOUR.

This course is designed to provide insight into the cyclical nature of budgeting and financial management within the fire service. As a management course, the student becomes familiar with essential elements of financial planning, budget preparation, budget justification, and budget controls.

757 Fire Management 2C: Personnel and Labor Relations (1.5)

LECTURE, 1.5 HOURS, LABORATORY, 0.75 HOUR.

This course is designed to provide a fire manager with knowledge and insight on personnel, human resources, diversity management, legal mandates, labor relations, and related areas. Topics include areas of organizational development, productivity, recruitment and selection, performance systems, discipline, and collective bargaining.

758 Fire Management 2D: Strategic Planning (1.5)

LECTURE, 1.25 HOURS, LABORATORY, 1 HOUR.

This course is designed to educate Chief Officers on the strategic planning process and why each of the steps is critical for success. This course provides advice and tools to assist in the strategic planning process and is intended to be consistent with critical elements of the Fire Management accreditation process and its associated self-assessment manual.

759 Fire Marshal Certification - Fire Management 2E (2) CSU

LECTURE, 2.25 HOURS.

This course provides the student with an overview of contemporary fire management including governmental relations, policy formation, and program management.

770 Anatomy and Physiology for Emergency Health Care (4)

LECTURE, 4 HOURS.

This course provides an overview of the structure and function of all body systems. Emphasis is placed on knowledge that enhances the student's ability to assess and treat medical emergencies.

771 Introduction to Emergency Medical Service Systems (2)

LECTURE, 2 HOURS.

This course provides a comprehensive overview of the Emergency Medical Service Systems including the role of emergency medical technicians, paramedics, medical directors and the local EMS Agency. Also included is the licensure and certification process, ethics and wellness of medical emergency responders, and issues related to emergency response work including documentation, communication, and legal guidelines.

772 Patient Assessment and Airway Management (2)

LECTURE, 2 HOURS.

This course provides procedures for emergency medical responders on how to care for patients in the field including history taking, the physical exam, patient and airway assessment, and clinical decision making.

773 Cardiology Assessment and Medical Emergencies (6)

LECTURE, 5 HOURS; LABORATORY, 2 HOURS.

This course presents an overview of cardiology for the entry-level paramedic including the anatomy of the heart, the major structures of the vascular system, all diseases and problems associated with the heart, and treatment for all types of heart issues including cardiac arrest, hypertension, and congestive heart failure. Also included are the pharmacological agents in the management of heart disease and care.

774 Emergency Response to Crisis (4)

LECTURE, 3 HOURS; LABORATORY, 2 HOURS.

This course provides students with the knowledge and skills to assess, stabilize and treat traumatic emergencies of the head, chest, abdomen, and extremities in an emergency field setting.

775 Medical Emergencies and Pharmacological Interventions (5)

LECTURE, 4 HOURS; LABORATORY, 2 HOURS.

This course provides an appropriate protocol on the pathophysiology, assessment and management of patients with medical emergencies, and the application of advanced life support care and treatment.

776 Clinical Internship for Entry-Level Paramedic (4)
LABORATORY, 12 HOURS.
This course provides information on the coordination of advanced emergency medical service training in the hospital setting. Students participate in multiple departments within the hospital including critical care units, OB/GYN, operating rooms, anesthesia, recovery, pediatrics, and psychiatric.

777 Field Internship for Entry-Level Paramedic (9)
LABORATORY, 27 HOURS.
This course provides coordination of advanced emergency medical service training with a field advanced life support unit. Students are able to participate in emergency intervention in traumatic and medical emergencies. Field internship represents the phase of instruction where the student learns how to apply the knowledge and skills to the field environment.

931 Cooperative Education - Public Service (3) CSU RPT 4
Note: Requires 15 to 19 hours per week; paid employment related to the occupational major and enrollment in at least 7 units (which include Co-op Ed).

Cooperative Education is a work experience program involving the employer, the student-employee, and the college to ensure that the student receives on the job training and the unit credit for work experience or volunteer work/internship. Students must be employed or volunteering/interning in order to participate in the program. This course assists students in acquiring desirable work habits, attitudes, and career awareness in the field of Public Service.

Respiratory Therapy Department

G5-211 • *(323) 265-8813*

Healthcare is the second largest industry in the United States, employing over eight million workers. Many of these professions can be entered directly with an A.S. degree in Respiratory Therapy. With an increased focus on the need for well-trained and effective healthcare personnel, the Respiratory Therapy Department offers a state and nationally approved Degree program. The in-depth classroom instruction is blended with practical, hands-on learning to equip students with the necessary knowledge and skills to work in a wide variety of Respiratory Therapy facilities and environments. The faculty members are highly educated, with extensive professional experience needed to teach today's students; clinical students train with the most modern medical devices and technology in both actual and simulated healthcare environments, to learn the latest industry practices and procedures. All program graduates are eligible to take all local, state, or national credentialing and/or licensure examinations.

Students pursuing careers in Respiratory Therapy learn essential skills and technologies and are given the opportunity to enhance their knowledge, skills, and competencies to meet the demands and the commitment required for a career in the profession. The core courses provide in-depth information into Respiratory Therapy careers and trends in the field, the occupational and educational opportunities, and the educational, physical, emotional, and attitudinal requirements to be a successful respiratory therapist. The Associate Degree Respiratory Therapy Program prepares students to meet both the Advanced Practice standards of the National Board for Respiratory Care (NBRC) and the Respiratory Care Board of California's (RCB) increased licensure requirements.

In addition, the department has been awarded the opportunity to offer a Bachelor of Science in Respiratory Therapy at ELAC beginning in fall 2025. Please contact the department chair or program director for further details.

Faculty

Haines, Michael, Chair, Clinical Director, Professor, Respiratory Therapy
Chhun, Bunnarith, Professor, Respiratory Therapy
Citizen, David, Professor, Respiratory Therapy
Gonzales, Allan, Program Director, Professor, Respiratory Therapy

Adjunct Associate Professor

Avila, Raul, Respiratory Therapy
Dizon, Bernadette, Respiratory Therapy
Garcia, Ryan, Respiratory Therapy
Lopez, Nicholas, Respiratory Therapy
Rodriguez, Gabriel, Respiratory Therapy
Santana, Salvador, Respiratory Therapy
Semerjian, Anahid, Respiratory Therapy
Tsang, Charlie, Respiratory Therapy
Welch, Melvin, Respiratory Therapy

Educational Programs

SUBJECTS

- Respiratory Therapy

ASSOCIATE DEGREE PROGRAM

- Respiratory Therapy

BACHELOR'S DEGREE PROGRAM

- Respiratory Therapy

ASSOCIATE DEGREE PROGRAM

Respiratory Therapy, Associate in Science Degree

(Academic Plan E002458C)

This program provides students with the strong academic foundation and clinical proficiency necessary to utilize modern respiratory devices (under the direction of a physician) in the complete treatment of cardiopulmonary diseases and other life-threatening conditions, as seen in the COVID-19 crisis. The ELAC RT Program dates back to the 1970's and is one of the largest respiratory therapy programs in Southern California. The program provides students with greater access to hospital clinical sites, faculty, classroom and laboratory resources to better prepare them for clinical practice and employment. Unless transferred in from an outside school, (prerequisite, general education (GE), and program prerequisites) all "First Year" Respiratory Therapy courses (theory and laboratory) are taken on campus at ELAC. At the beginning of the summer between the 1st and 2nd years of the program (considered the start of the "clinical phase"), the majority of the laboratory classes are taken at one of the LACCD-contracted clinical affiliate hospitals. After the end of the fall semester of the clinical year, students must petition the ELAC campus for the Associate Degree.

In addition to the college WASC accreditation, the ELAC RT Program is nationally accredited by the Committee on Accreditation for Respiratory Care (CoARC). The Registry (RRT) licensure examinations are administered through the National Board for Respiratory Care (NBRC). Initial and ongoing licensure in this state is governed by the Respiratory Care Board of California (RCB), a division of the California Department of Consumer Affairs (DCA).

To enroll into the RT program, students must first submit an application to the program that demonstrates the satisfactory completion of all admission prerequisite requirements as described below for placement and possible selection into the annual class cohort.

PROGRAM ADMISSION PREREQUISITES: The following courses, demonstrating satisfactory completion with a grade of "C" or better, are required to apply for admission

to the program. Repeat attempts do not count against the applicant. Transfer coursework taken outside the LACCD that is desired for use to satisfy associate degree and/or program prerequisites must satisfy the minimums required by ELAC as specified below. Transfer courses that match the class content as stated in the ELAC catalog but not necessarily the unit totals listed below may be petitioned (See section on Transfer Students).

1. COMM C100 or COMM 121 = 3 semester units
2. Human Anatomy (ANATOMY 001) = 4 semester units or BIOLOGY 020 (a combined course of Anatomy/Physiology = 8 semester units)
3. Human Physiology (PHYSIOL 001) = 4 semester units or BIOLOGY 020 (a combined course of Anatomy/Physiology = 8 semester units
4. Introductory General Chemistry (CHEM 051 or CHEM 065 or higher-level Chemistry course) = 4-5 semester units
5. Statistics course (STAT C1000 or STAT C1000E) = 4 semester units or College Algebra course (MATH 245) = 3 semester units or any higher level math course.
6. Medical Terminology (HLTHTEK 133) and Survey of Respiratory Therapy (RESP TH 101) are both program prerequisites as well as major requirements. Both should be taken in the semester immediately prior to program admission and both MUST be completed before the student can begin the respiratory therapy program.

Freshman Composition (ENGL C1000, ENGLISH 101Z, or E.S.L. 110) is not required for admission into the respiratory therapy program; however, it is a required element of all associate degrees conferred by ELAC and must be completed prior to filing a graduation petition.

GENERAL EDUCATION ACADEMIC ADVISEMENT: Students must periodically meet with an academic counselor to review their progress towards the ELAC Associate Degree General Education (GE) requirements. Per AP 4100, this degree is considered a high unit major with major requirements that exceed 37 units. The following LACCD GE areas 4a (3 units) and 7 (3 units) are waived for this degree.

APPLICATION SUBMISSION: Each fall semester, a cohort group of fifty (50) applicants is selected to begin the two-year sequence of coursework in the RT Program. No student may enroll directly into the RT Program; students must first submit an application, then be formally selected BEFORE they may enroll into any RESP TH course EXCEPT RESP TH 101. A complete application must be received by the RT Program BEFORE the student will be considered for possible admission.

All applicants will be notified via email within two weeks of their application submission whether the application is incomplete or complete. If the application is determined to be incomplete, the applicant will be notified what is required to complete the application. Incomplete applications will be held for only one year; if not completed within a year, they will be discarded. Completed applications are placed into cohort applicant pool.

Applications must be submitted with transcripts to verify the completion of the required prerequisite coursework; for students utilizing classes taken within the nine-campus LACCD system, unofficial transcripts from the Student Information System (SIS) are permitted. Students who wish to use courses taken outside LACCD must first transfer those courses to ELAC for acceptance; please refer to the section below regarding the process for Transfer Students.

The annual application period will run from the start of the fall semester until the end of the spring semester; this time may be extended at the discretion of the RT Program Director if the cohort capacity has not been reached. Preclinical clearances such as the health examination, drug screening, background check and CPR certification are not required at the time of application. Please Note: Do NOT submit the RT application to the College Admissions Office.

TRANSFER STUDENTS: For RT applicants, if any portion of the prerequisite courses have been taken outside of the nine campus LACCD system, one set of official transcripts from each outside institution must be sent directly from the originating college or university to the ELAC Admissions Office AND a second set attached to the application for admission when submitted to the Respiratory Therapy Program. For the College to accept this outside course work in satisfaction of any program or degree requirement, the student must submit both a "General Petition" to the campus Admissions Office AND a "Challenge Petition" to the Department Chair for approval; all documentation in support of both petitions must be attached at the time of submission.

I**N-PROGRESS APPLICANTS:** Students who are in the process of completing the last of the prerequisite requirements may submit an application to the program, provided they include proof of enrollment in all outstanding classes at the time of submission. Any applicant who does not provide proof of the satisfactory completion of all remaining prerequisite class (es) will not be considered for admission.

PRIORITY APPLICANT STATUS: The RT Program offers priority admission status to active duty military members, veterans and their (current) spouses provided they meet all other existing admission requirements. Priority enrollment status is also granted to any alternate from a prior cohort year who was not able to enroll into that cohort. Priority applicants are not subject to the applicant lottery process.

SELECTION PROCESS: If the applicant pool exceeds the CoARC-mandated cohort size, all non-priority applicant names will be placed into a lottery pool. A blind draw will be utilized to randomly select the applicant names which will be placed on a list according to their lottery number. The Respiratory Therapy Program will inform applicants of the results of the lottery selection by e-mail approximately two (2) weeks after the application deadline.

ALTERNATE LIST: An additional number of names, no more than ten (10%) of the total cohort capacity, will be selected from any remaining names in the applicant pool for a position on the cohort alternate list. A blind draw will also be utilized to randomly select from the remaining applicant pool names which will be placed on the list of alternates according to their lottery number. Should an admitted applicant be unable to or declines to enroll in the cohort, the first name on the alternate pool list will be given the opportunity to enroll. The process will continue as needed, until all names on the alternate list have been exhausted. If a vacancy in the cohort still remains,

a second alternate list will be drawn from any remaining names in the applicant pool and the cohort selection process repeated until the cohort is full. Any alternate who is not selected for admission in to the Program will be given priority registration in the next available cohort.

Program Learning Outcomes:

- Demonstrate competent and safe equipment manipulation including lab simulations and patient contact during clinical rotations.
- Evaluate patient data to develop respiratory care treatment plan recommendations that initiate and modify therapeutic procedures, and infection and quality control.

SUBJECT & NO.	COURSE	UNITS
REQUIRED PROGRAM PREREQUISITES:		22-24
COMM C1000	Introduction to Public Speaking	3
OR		
COMM 121	Interpersonal Communications	3
ANATOMY 001	Introduction to Human Anatomy	4
AND		
PHYSIOL 001*	Introduction to Human Physiology	4
OR		
BIOLOGY 020*	Human Anatomy and Physiology	8
CHEM 051	Fundamentals of Chemistry	5
OR		
CHEM 065	Introductory General Chemistry	4
OR		
Higher-level Chemistry course.		
STAT C1000	Introduction to Statistics	4
OR		
STAT C1000E	Introduction to Statistics	4
OR		
MATH 245	College Algebra	3
OR		
Higher-level Math course.		
HTHTEK 133	Medical Terminology	2
RESP TH 101	Survey of Respiratory Therapy	2
REQUIRED MAJOR COURSES		54.5

FALL SESSION

SUBJECT & NO.	COURSE	UNITS
RESP TH 110*	Respiratory Care Physics, Medical Gases, and Infection Control	3
RESP TH 112**	Respiratory Care Equipment Theory and Principle of Operation	3
RESP TH 114**	Practice and Application of Respiratory Care Modalities	1
RESP TH 116	Cardiopulmonary Anatomy and Physiology	4

WINTER SESSION

SUBJECT & NO.	COURSE	UNITS
RESP TH 128	Pharmacology of Respiratory Therapy	3

SPRING SESSION

SUBJECT & NO.	COURSE	UNITS
RESP TH 120	Neonatal & Pediatric Respiratory Care	4
RESP TH 122*	Cardiopulmonary Pathophysiology	4
RESP TH 124*	Principles of Critical Care Respiratory Care Modalities	3
RESP TH 126*	Practical Application of Critical Care Respiratory Care Modalities	1

SECOND YEAR (CLINICAL)

Respiratory clinical classes are scheduled in selected healthcare facilities during the day and/or evening shifts, Monday-Friday.

SUMMER SESSION

SUBJECT & NO.	COURSE	UNITS
RESP TH 130*	Pulmonary Diagnostic Techniques	1
RESP TH 201*	Introduction to Clinical Practice	2.5

FALL SESSION

SUBJECT & NO.	COURSE	UNITS
RESP TH 210*	Applied Respiratory Care Intervention & Assessment I	4
RESP TH 212**	Clinical Practice of Respiratory Care I	6.5
RESP TH 214	Advanced Continuous Mechanical Ventilation Modalities	1

WINTER SESSION

SUBJECT & NO.		
RESP TH 216*	Advanced Clinical Practice	2

SPRING SESSION

SUBJECT & NO.	COURSE	UNITS
RESP TH 220*	Applied Respiratory Care Intervention & Assessment II	4
RESP TH 222*	Clinical Practice of Respiratory Care II	6.5
RESP TH 224	Special Procedures & Current Issues in Respiratory Care	1
TOTAL UNITS REQUIRED FOR MAJOR		54.5
LACCD GENERAL EDUCATION: AREA 3, 4B, AND 6:		9
	Total	*85.5-87.5*

Note: Respiratory Therapy program prerequisite courses will satisfy LACCD GE Areas 1a, 1b, 2, and 5. Per AP 4100, this degree is considered a high unit major with major requirements that exceed 37 units. The following LACCD GE areas 4a (3 units) and 7 (3 units) are waived for this degree.

**This course has a prerequisite.*

***This course has a corequisite.*

RESPIRATORY THERAPY ADVISEMENT: Once the student is formally admitted to the program, they will be assigned to a member of the Fulltime RT faculty, who will act as their primary program 'advisor'. This advisor will work with the student to establish their written "Respiratory Therapy Education Plan", as well as be a resource for the student throughout the duration of their time in the program. Once created, the RT education plan will detail the (exact) sequence of courses which must be followed for the student to successfully complete the program. The student may NOT modify this education plan WITHOUT the prior, written consent of their RT advisor and the RT Program Director. Failure to adhere to this policy may result in the student being placed on Program probation and at risk for program dismissal.

SATISFACTORY ACADEMIC PROGRESS: Satisfactory completion (as demonstrated by a grade of "C" or better) is

required in all General Education and Respiratory Therapy courses. Additionally, any student who modifies their education plan by withdrawing from any RESP TH class while earning a grade of less than a "C" AND without formal Respiratory Therapy advisor approval, will also be prohibited from further program progression until they have met with their assigned advisor AND the RT Program Director.

ADDITIONAL PROGRAM REQUIREMENTS: The following are additional criteria for entry into the "Clinical Phase" of the program:

1. BACKGROUND CHECK: A background check, including an eleven-panel drug screen must be successfully completed by all students before they will be admitted into the clinical phase of the program. If the background check is unsuccessful, the student may not be admitted to the clinical component or be placed at a clinical affiliate hospital.
2. HEALTH SCREENING: A complete physical examination, including laboratory tests and immunizations, that states that the student is free from any condition that would present a health threat to the well-being of the consumer [Title 22, College Regulations, Division 5, Section (a)] or pose a threat to their own health. This examination must be successfully completed before the student will be permitted into the clinical phase of the program.
3. MALPRACTICE INSURANCE: Malpractice insurance is required for the clinical component of the RT program and must be purchased by the student PRIOR to the start of the clinical phase of the program.
4. SUPPLIES, HEALTH AND MISCELLANEOUS REQUIREMENTS: In addition to the above background check, malpractice insurance, and health clearance required for entry into the clinical phase, all students will be required to purchase an equipment kit, lab coat and/or scrub jacket (optional), scrubs, shoes, a stethoscope, watch, and other materials for the classroom and clinical training. Students will be required to possess a CPR card (American Heart Association BLS Healthcare Provider Course) that is valid for the duration of the clinical phase.

Special Notes Applied to all RT Curricula:

1. Respiratory Therapy courses are scheduled sequentially every semester and must be completed successfully before the student may progress into the next semester. Most courses are only offered once annually.
2. Students who wish to transfer from another RT program must first be evaluated by the RT Program Director for suitability of transfer credit. The student must submit a general petition form to both the program and the Admissions Office with the syllabi and college catalog course descriptions of all courses they wish to have considered for transfer. Additionally, transfer candidates who have completed ANY clinical hours must submit a letter from their former Respiratory Therapy Program Director and/or Director of Clinical Education which states that the applicant is deemed "clinically safe".
3. Students who take a break in enrollment for any reason while formally admitted to the program will be subject to all / any new prerequisites, corequisites, RT Program and / or College policies in effect when they return. A break in course progression may result in the student's termination from the Respiratory Therapy Program.
4. Since January 1, 2015, the California Respiratory Care Board (RCB) has required all new applicants to successfully complete both parts (TMC and CSE) of the National Board for Respiratory Care (NBRC) Registered Respiratory Therapist (RRT) Examination PRIOR to a license being issued. Additionally, to work as an RCP in California, the RT Program graduate must submit live scan fingerprints, which are evaluated by both the California Department of Justice and the FBI.
5. Students must also possess a valid social security or an Individual Tax Identification Number (ITIN) for the clinical screening process.
6. Students must have reliable transportation to off-campus clinical sites.
7. Students must adhere to a specific dress code complete with picture identification badges.
8. Admission into the clinical phase of the program requires that students be in good physical and mental health, free from any condition that would present a threat to the well-being of the consumer (Title 22, California Code of Regulations, Division, Section 70723), with a completed health examination form that permits unrestricted functional activities essential to the practice of respiratory care in California.

BACHELOR'S DEGREE PROGRAM

Respiratory Therapy, Bachelor of Science Degree

(Academic Plan E045540B)

Respiratory Therapy is an allied health profession specializing in the diagnosis, treatment, and care of people suffering from cardiopulmonary disorders. This program offers the opportunity to transfer previously obtained training in Respiratory Care from regionally accredited institutions into the ELAC Bachelor of Science in Respiratory Therapy. This program is for individuals who possess the registered respiratory therapist (RRT) credential and wish to advance their degree to the bachelor level. Course content focuses on advanced concepts in pathophysiology, diagnostics, critical care, biomedical ethics, education, leadership, and management, which will culminate into capstone and case management projects that offer real-world applications.

All courses designated as an upper division major requirement must be completed with a minimum grade of "C" (or "P") for each course in the major.

PROGRAM ADMISSION CRITERIA:.

1. A graduate of an Associate of Science in Respiratory Therapy (ASRT) from a United States institutionally accredited institution (formerly known as US regional accreditors), and a CoARC-approved program.
2. Must possess the Registered Respiratory Therapy (RRT) credential at the time of the application.

APPLICATION ELIGIBILITY: Before applying, please review the eligibility requirements below.

- Students currently enrolled in the AS Respiratory Therapy program at East Los Angeles College and intend to continue to the BS Respiratory Therapy program.

Note: If interested in pursing the BSRT in the future, students must take ENGL C1001 (formerly ENGLISH 103) and follow the Cal-GETC pattern. Students with catalog rights prior to Fall 2025 may use the Intersegmental General Education Transfer Curriculum (IGETC), or the California State University General Education Breadth Requirements (CSU GE Breadth Plan) to fulfill the lower division general education requirements for the baccalaureate degree or choose to switch to the Cal-GETC pattern.

California Community College students who have been fully CSU GE Breadth or IGETC (UC or CSU version) certified or who have been awarded a Certificate of Achievement in CSU GE Breadth or Certificate of Achievement in IGETC, shall be considered to have met the Baccalaureate Degree lower division general education requirements. The certification or certificate award must be posted on the certifying or awarding community college transcript.

OR

- New graduates from other programs who have completed an accredited Respiratory Therapy program equivalent to an AS in Respiratory Therapy and are California RCP licensure eligible.

OR

- Respiratory Care Practitioners who have completed an accredited Respiratory Therapy program equivalent to an AS in Respiratory Therapy and are California RCP licensure eligible.

AND

- Completed a minimum of 30 units of the Cal-GETC pattern, including Area 1A English Composition, 1B Critical Thinking and Composition, 1C Oral Communication, and 2 Mathematical Concepts and Quantitative Reasoning.

Please Note: Your General Education requirements will reviewed by our Academic Counseling department via your submitted transcripts. If GE requirements are missing or not met, the Respiratory Therapy Department will ask that you meet with one of our Academic Counselors for further review.

Program Learning Outcomes:

- Prepare graduates with demonstrated advanced competence in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains of respiratory therapy practice as performed by registered respiratory therapists (RRTs).
- Prepare leaders for the field of respiratory therapy through the acquisition of skills of advanced clinical practice, management, and education. The goals are assessed using the following program learning objectives (PLOs): 1. Demonstrate the ability to comprehend, apply, and evaluate advanced clinical information relative to the role of a Registered Respiratory Therapist. (Cognitive Domain) 2. Demonstrate advanced technical proficiency in all skills necessary to fulfill the role of Registered Respiratory Therapist. (Psychomotor Domain)
- Demonstrate behaviors consistent with professionalism and meet employer expectations for the role of Registered Respiratory Therapist. (Affective Domain)

FALL SESSION

SUBJECT & NO.	COURSE	UNITS
SOC 325+	Medical Sociology: Health and Diversity	3
RESP TH 304+	Basic Research Methods and Statistics for Healthcare Providers	3
RESP TH 300	Critical Review of Healthcare Research	3
RESP TH 302	Education and Teaching Strategies for Healthcare Professionals	3
RESP TH 306	Advanced Cardiopulmonary Pathophysiology	3

WINTER SESSION

SUBJECT & NO.	COURSE	UNITS
RESP TH 308	Neurophysiology and Control of Breathing	3

SPRING SESSION

SUBJECT & NO.	COURSE	UNITS
PSYCH 420*+	Advanced Research Methods	3
RESP TH 310*	Advanced Respiratory Critical Care and Pharmacology	3
RESP TH 312*	Healthcare Leadership and Operations Management	3
RESP TH 314*	Advanced Cardiopulmonary Diagnostics	3
RESP TH 316*	Medical and Bioethics	3

SUMMER SESSION

SUBJECT & NO.	COURSE	UNITS
RESP TH 400*	Project I: Topic Exploration	3
RESP TH 412*	Case Management I	3

FALL SESSION

SUBJECT & NO.	COURSE	UNITS
RESP TH 402*	Project II: Literature Review	3
RESP TH 414*	Case Management II	3
RESP TH 404*	Project III: Implementation	3
RESP TH 416*	Case Management III	3
TOTAL UNITS REQUIRED FOR UPPER DIVISION		**54**

Required Major Units: 76.5-78.5 Lower Division + 54 Upper Division

General Education Units: 34 Lower Division + 9 Upper Division

Double-Counted GE Units: 13 Lower Division + 3 Upper Division

Total Program Units: 157.5-159.5

Note: Students who completed their lower division major and general education at another institution, must have at least a minimum of 60 lower division associate degree units.

**This course has a prerequisite*

+This course meets upper division general education requirements.

Subjects & Course Descriptions

Respiratory Therapy (RESP TH)

101 Survey of Respiratory Therapy (2) CSU

LECTURE, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides an introduction to the profession of Respiratory Therapy, with an emphasis on the education, duties, responsibilities, and licensure requirements of a Respiratory Therapist. Elementary introduction into the history of the profession, pulmonary terminology, basic oxygen equipment, lung disease processes and lab data identification are also introduced. Emphasis is placed on the entry-level skills and knowledge required for entry into the profession.

110 Respiratory Care Physics, Medical Gases, and Infection Control (3) CSU

Prerequisites: *Health Information Technology 133 and Respiratory Therapy 101*

LECTURE, 3 HOURS.

This course presents an overview of the principles of physics that apply to the development and functionality of respiratory care and medical equipment. Medical gases, the kinetic theory of gases, the states of matter, Gas Laws, the behavior of gases in a dynamic environment, electronics, electrical safety, thermodynamics, temperature scales, and measurement are covered in detail. Concepts of physics pertaining to the cardiopulmonary systems are also discussed. Methods of identifying pathogens, micro-organisms, asepsis and maintaining aseptic technique are introduced as well.

112 Respiratory Care Equipment Theory and Principle of Operation (3) CSU

Corequisite: *Respiratory Therapy 114.*

LECTURE, 3 HOURS.

This course presents an in-depth study on the theory of operation of oxygen therapy modalities, factional distillation, liquid oxygen systems, hospital piping, and oxygen and electrical backup systems. Patient assessment, methods of administration, and signs and symptoms indicative of the need for oxygen therapy are presented by lecture, patient chart review, and developing case studies based upon taking a Patient History and a Physical. Students are required to demonstrate competency by successful completion of an oral examination administered at the end of the semester.

114 Practice and Application of Respiratory Care Modalities (1) CSU

Corequisite: *Respiratory Therapy 112.*

LABORATORY 3 HOURS.

This course presents students with the opportunity to identify respiratory care equipment by name and to assemble, disassemble, troubleshoot and practice how to clinically apply respiratory care modalities to patients in the hospital and home care setting. Methods of monitoring the patient equipment interface and airway management to assure optimum patient care outcome are observed and patient health, safety, and welfare are maintained and discussed. Students actively participate in the review of case studies and patient care scenarios to accurately diagnose and develop appropriate plans of intervention for patients with cardiopulmonary diseases. Universal precaution and isolation procedures are discussed and demonstrated. Students are required to demonstrate competency by successful completion of a practical examination administered at the end of the semester.

116 Cardiopulmonary Anatomy and Physiology (4) CSU

LECTURE, 4 HOURS.

This course presents the physiology of the cardiopulmonary system from a clinical perspective including a review of cardiopulmonary and renal anatomy and physiology. Also included is an extensive presentation of pulmonary ventilation, gas transport and diffusion, cardiopulmonary circulation, ventilation/perfusion balance, acid-based balance, and mechanics and neurologic control of breathing. Emphasis is placed on the bedside interpretation of the acid-base status of patients that is used in the management of clinical respiratory patients.

120 Neonatal & Pediatric Respiratory Care (4) CSU

LECTURE, 4 HOURS.

This course emphasizes neonatal pathophysiologies, etiologies, and ramifications. Encompasses the newest techniques in monitoring equipment used in the treatment and maintenance of the premature infant.

122 Cardiopulmonary Pathophysiology (4) CSU

Prerequisite: *Respiratory Therapy 116.*

LECTURE, 4 HOURS.

This course covers the pathology, assessment, diagnosis, and treatment of the common diseases and disorders of the respiratory, cardiovascular, and neuromuscular systems and offers a comprehensive study on the functional abnormality of the lungs and the heart, identifying the anatomical anomalies, and the pathophysiological diseases processes of the cardiopulmonary system. Etiology, signs, and symptoms, clinical manifestation, pathogen identification, diagnosis, prognosis, and plan of intervention are discussed. Objective and subjective methods of patient assessment, acid base balance, and methods of calculating physiological equations used to determine normalcy and ab-normalcy of the cardiopulmonary system are applied. Case study review regarding advanced assessment and pathophysiology explored through group discussions. Students are required to demonstrate competency by successful completion of an oral examination administered at the end of the semester.

124 Principles of Critical Care Respiratory Care Modalities (3) CSU

Prerequisite: *Respiratory Therapy 114.*

Corequisite: *Respiratory Therapy 126.*

LECTURE, 3 HOURS.

This course presents a detailed study on assembly, disassembly, the theory of operation, and modes and parameters of mechanical ventilators. Patient assessment, methods of administration, and signs and symptoms indicative of the need for continuous mechanical ventilation are presented. Methods of monitoring the patient equipment interface to assure optimum patient care outcome, and patient health, safety, and welfare are maintained and discussed. Patient Chart review, and case study development based upon Patient History and Physical is

presented. Basic Life Support and Advanced Cardiac Life Support modalities and application are discussed. Students are required to demonstrate competency by successful completion of an oral examination administered at the end of the semester.

126 Practical Application of Critical Care Respiratory Care Modalities (1) CSU

Prerequisites: *Respiratory Therapy 112 and Respiratory Therapy 114.*

Corequisite: *Respiratory Therapy 124.*

LABORATORY, 3 HOURS.

This course presents students with the opportunity to identify mechanical ventilators in respiratory care, assemble, disassemble, troubleshoot, and practice how to clinically apply continous mechanical ventilation modalities to patients in the critical care setting. Students actively participate in the preparation of case studies and patient care scenarios to develop skills in assessing, managing, and providing appropriate intervention to critical care patients on continuous mechanical ventilation. Students are required to demonstrate competency by successful completion of a practical examination administered at the end of the semester.

128 Pharmacology of Respiratory Therapy (3) CSU

LECTURE, 3 HOURS.

The repiratory pharmacology course covers the basic concepts of pharmacology that underlie drug use in cardiopulmonary care. In this course, students study the categories of drugs used to treat cardiopulmonary pathologies, drug dosage, calculations, and routes of drug administration.

130 Pulmonary Diagnostic Techniques (1) CSU

Prerequisite: *Respiratory Therapy 122*

LECTURE, 1 HOUR.

This course provides students with the basic technical skills of performing pulmonary function test, including the equipment instrumentation and spirometic parameters measured during pulmonary functions testing including lung volumes, diffusion studies, body plethysmography, and polysomnography. Interpretation of measured parameters are discussed.

201 Introduction to Clinical Practice (2.5) CSU

Prerequisite: *Respiratory Therapy 126*

LABORATORY, 8 HOURS.

This course requires students to complete 144 clinical hours in hospital clinical experience. Beginning observed and supervised applied clinical experience, the application of patient assessment techniques, basic respiratory care procedures, including oxygen administration, aerosol therapy, sustained maximal inspiratory maneuver therapy, arterial punctures and other monitoring and diagnostic procedures.

210 Applied Respiratory Care Intervention & Assessment I (4.0) CSU

Prerequisite: *Respiratory Therapy 201.*

LECTURE, 4 HOURS.

Under supervision of the instructor, the student prepares and presents weekly patient care case studies to their fellow students in the classroom. During each class, the didactic instructor facilitates discussion on the disease etiology, differential diagnosis, clinical laboratory data, diagnostic procedures, and intervention employed in treating patients with cardiopulmonary disorders.

212 Clinical Practice of Respiratory Care I (6.5) CSU

Corequisite: *Respiratory Therapy 210.*

LABORATORY 20 HOURS.

This course provides students with clinical application of diagnostic techniques, equipment, medications, and therapeutic procedures based on the national Clinical Practice Guidelines as well as local standards of practice. Students are assigned to a selection of clinical facilities and, under the supervision of respiratory care preceptor, the student performs patient assessment techniques, basic respiratory care procedures, including oxygen administration, bronchodilator therapy, aerosol therapy, sustained maximal inspiratory maneuver therapy, arterial punctures and other monitoring and diagnostic procedures. Introduction to critical care respiratory care modalities begins during this clinical assignment. Students actively participate in Physician Rounds.

214 Advanced Continuous Mechanical Ventilation Modalities (1.0) CSU

LECTURE, 1 HOUR.

This course presents an in-depth study of advanced modes of continuous mechanical ventilation including monitoring techniques, lung protective ventilating strategies, permissive hypercapnea, and prone precision therapeutic procedures. Extracorporeal membrane oxygenation, lung transplant, and lung recruitment procedures are presented.

216 Advanced Clinical Practices (2.0) CSU

Prerequisite: *Respiratory Therapy 214.*

LABORATORY 6.67 HOURS.

This course consists of 120 clinical hours in hospital clinical experience. Beginning unsupervised applied clinical experience, the application of patient assessment techniques, advaned respiratory care procedures in the Intensive Care Units, including mechanical ventilation, monitoring and managing patients on mechanical ventilation, establishing and removal of artificial airway, weaning assessment and discontinuing ventilator support, arterial punctures, and other monitoring and diagnostic procedures.

220 Applied Respiratory Care Intervention & Assessment II (4.0) CSU

Prerequisite: *Respiratory Therapy 210.*

Corequisite: *Respiratory Therapy 222.*

LECTURE, 4 HOURS.

In this course, the student discusses patient education and health promotion and states the definition and general goals of pulmonary rehabilitation programs. The student is able to explain the rationale for exercising conditioning and psychosocial support for patients with chronic pulmonary disease, describe how to evaluate and select patients for pulmonary and cardiac rehabilitation, discuss the implications and long-term effects of mechanical ventilation on patient's lung in the acute and post-acute setting, discuss the outcome measures that can be used to evaluate pulmonary rehabilitation programs, describe

alternate care settings where respiratory care is performed, discuss test taking skills and strategies, and practice taking the TMC and Clinical examinations.

222 Clinical Practice of Respiratory Care II (6.5) CSU
Prerequisite: Respiratory Therapy 212.
Corequisite: Respiratory Therapy 220.
LABORATORY 20 HOURS.
In this clinical experience course, the student is assessed on competencies to perform independently and modify therapeutic procedures based on patient's response; recommending modifications in the respiratory care plan based on the patient's response; the appropriateness of the prescribed respiratory care plan and recommending modifications when indicated by data; initiating, conducting, or modifying respiratory care techniques in an emergency setting; acting as an assistant to the physician performing special procedures; and initiating and conducting pulmonary rehabilitation and home care.

224 Special Procedures & Current Issues in Respiratory Care (1.0) CSU
LECTURE, 1 HOUR.
This course examines the theory and practical applications of invasive physiologic monitoring, including metabolic and hemodynamic monitoring, Swan-Ganz catheterization, cardiac output measurement, and aseptic technique and presents an in-depth study of the etiology, pathophysiology, and treatment of advanced cardiac disease, including congenital heart disease and bypass surgery.

BACCULAURATE LEVEL COURSES

The following courses are restricted in enrollment to students admitted to the Respiratory Therapy, Bachelor's of Science degree program.

300 Critical Review of Healthcare Research (3.0) CSU
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This is a research course in which students will learn and implement a strategic approach to identify credible medical research literature, analyze the research data, and author a review of the gathered material. Students will use medical journal citation formatting for drafting literature review papers with supporting citations of published research on each topic pertaining to healthcare research. Healthcare serves a diverse population and literature reviews provide opportunity to understand and advocate for all people irrespective of gender, sexuality, disability, age, socioeconomic status, ethnicity, race, and culture. Students are required to demonstrate competency by successful completion of an oral examination administered at the end of the semester.

302 Education and Teaching Strategies for Healthcare Professionals (3.0) CSU
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course facilitates the development, implementation, and assessment of instructional innovations in the health profession educational setting. This course explores the role of the healthcare educator in the academic and clinical setting focusing on theories of adult learning, creating learning objectives, curriculum design, educational theories and practices, simulation and clinical learning, with emphasis on practical application. Healthcare education serves a diverse population and healthcare providers have to privilege of educating and advocating for all people irrespective of gender, sexuality, disability, age, socioeconomic status, ethnicity, race, and culture.

304 Basic Research Methods and Statistics for Healthcare Providers (3.0) CSU
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course introduces the scientific method and basic statistics. The focus is on the development of a research question, statement of hypothesis, experimental design, data analysis using basic statistical tests, and presentation of data. Healthcare serves a diverse population and healthcare research provides opportunity to understand and advocate for all people irrespective of gender, sexuality, disability, age, socioeconomic status, ethnicity, race, and culture.

306 Advanced Cardiopulmonary Pathopsychology (3.0) CSU
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course presents advanced concepts of cardiopulmonary pathophysiology at the physiological and molecular levels. Case studies will be used to dissect how molecular aberrations result in physiological changes that correlate to signs and symptoms of acute and chronic cardiopulmonary disorders.

308 Neurophysiology and Control of Breathing (3.0) CSU
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course presents advanced concepts of the sleep-wake cycle and control of breathing at the physiological and molecular levels. Discussions will include how physical and molecular aberrations result in physiological changes that correlate to signs and symptoms of sleep-disordered breathing and other forms of neurologically induced ventilatory problems.

310 Advanced Respiratory Critical Care and Pharmacology (3.0) CSU
Prerequisites: Respiratory Therapy 300 and Respiratory Therapy 302.
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course provides advanced knowledge of pharmacological molecular mechanisms and modalities related to cardiopulmonary disorders and common critical care scenarios. Learned information is applied to real-life case scenarios to emphasize how advanced knowledge aids in applying therapeutics and interventions more effectively while considering possible negative outcomes.

312 Healthcare Leadership and Operations Management (3.0) CSU
Prerequisites: Respiratory Therapy 300 and Respiratory Therapy 302.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This class provides students with perspectives related to the various elements involved in the management of a healthcare department, such as policy and procedure differentiation, budgeting, billing and staffing. Discussions include components of communication in healthcare and their effect on patient outcomes. Course content also includes the application of fundamental leadership traits, lean management, Six Sigma, and quality improvemer.

314 Advanced Cardiopulmonary Diagnostics (3.0) CSU
Prerequisites: Respiratory Therapy 306 and Respiratory Therapy 308.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course delves more extensively in the field of cardiopulmonary diagnostics. Advanced diagnostics will be introduced using case studies to present a review of signs and symptoms and their physiological implications, etiologies, diagnostic techniques that aid in diagnosis, and interventions.

316 Medical and Bioethics (3.0) CSU
Prerequisites: Respiratory Therapy 306 and Respiratory Therapy 308.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course offers an investigation and discussion of moral and ethical issues that can arise during critical illness and how practitioners navigate these issues. It also explores many of the controversial biomedical topics related to science and healthcare.

400 Project I: Topic Exploration (3.0) CSU
Prerequisites: Respiratory Therapy 310 and Respiratory Therapy 312 and Respiratory Therapy 314 and Respiratory Therapy 316.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

The course provides an opportunity for students to engage in high-level inquiry that focuses on an area of specialization within health care. This course will focus on the student exploring topics they are interested in learning more about with the goal of producing a project that demonstrates review, research, formulation, and plan for implementation. The goal of the project is to bridge the gap between theory and practice to improve a component of the chosen profession.

402 Project II: Literature Review (3.0) CSU
Prerequisite: Respiratory Therapy 400.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

The course expands on RESP TH 400 with an emphasis on the development of the project outline which ultimately will lead to the summative capstone. The goals, purpose, and feasibility of each student's chosen project will be discussed and open for peer review.

404 Project III: Implementation (3.0) CSU
Prerequisite: Respiratory Therapy 402.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

The course expands on RESP TH 402 with an emphasis on the implementation of the project plan. Milestones for each student's chosen project will be open for peer review and discussed each week.

406 Capstone: Summative Presentation (3.0) CSU
Prerequisite: Respiratory Therapy 404.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

The course expands on RESP TH 400, 402 and 404 with an emphasis on the finalization of the capstone project. Weekly milestones of each student's chosen project will be discussed and open for peer review. Students will present the final capstone project as a written and oral presentation.

412 Case Management I (3.0) CSU
Prerequisites: Respiratory Therapy 310 and Respiratory Therapy 312 and Respiratory Therapy 314 and Respiratory Therapy 316.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course focuses on systematic physiological assessment and application to basic case management concepts. Case studies will be used to explore physical assessment to aid in the implementation of case management theories, evidence-based decision-making, and standards of care.

414 Case Management II (3.0) CSU
Prerequisite: Respiratory Therapy 412.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

The course expands on Case Management I with an emphasis on biological sampling, radiological imaging, and cardiopulmonary function testing and interpretation as they aid in the implementation of case management theories, evidence-based decision-making, and standards of care.

416 Case Management III (3.0) CSU
Prerequisite: Respiratory Therapy 414.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course expands on Case Management II with an emphasis on application. Students can shadow a case manager of their choice and bring their experience to weekly discussions. Weekly discussions will be used to reiterate the case study process as it applies to real-life scenarios.

Social Sciences Department

F7-307 • (323) 265-8829

Department Secretary, Cindy Flores

The Social Sciences explore nearly every aspect of human relationships, including our interactions with the environment. Students in this field examine the contributions of various disciplines—such as Anthropology, Economics, Geography, History, Political Science, Sociology, and Social Psychology—to gain a deeper understanding of the world we live in. This program is well-suited for students with broad interests that bridge the humanities and the social sciences.

Students pursuing this curriculum should aim to develop a broad educational foundation, enabling them to better understand and address global, national, and community challenges. Employment opportunities are found in fields that value analysis, critical thinking, and problem-solving, rather than requiring a narrowly specialized background.

In addition to offering multiple degree programs in areas such as Asian American Studies, Economics, Environmental Studies, Gender Studies, History, Political Science, Sociology, Social Work and Human Services, and Women's Studies, the Social Sciences Department also provides the Pathway to Law School Certificate program. The department offers courses in the

Humanities, Ethnic Studies, and Social and Behavioral Sciences that fulfill LACCD GE and Cal-GETC general education requirements.

Faculty

Morales, Marcellino, Ed.D., - Chair, Professor, Sociology
Arias, Robert John, Professor, History
Chaiprasert, Kenneth, J.D., PhD., Associate Professor, Political Science
Collazo, Javier, Assistant Professor, History
Colling, Michael L., M.A., M.L.S., Professor, History
Coson, Murniz Allen, Associate Professor, Economics
De los Rios, Katya, Assistant Professor, Economics
Garcia, Rogelio, Associate Professor, Political Science
Hernandez, Jeffrey, M.P.A., Professor, Political Science
Ie, Eileen F., Ed. D., Professor, Sociology
Jimenez, Renato I., Associate Professor, Sociology
Jones, LaQuita, Associate Professor, Sociology
Lin, Michael, Assistant Professor, Political Science
Mejia, Fernando, Associate Professor, History
Melchor, Leonard, Ph.D., Associate Professor, History
Monteiro, Natalina T., Ph.D., Professor, Political Science
Ortega, Elizabeth, Associate Professor, Sociology
Quintero, Maria, Associate Professor, Political Science
Ramirez, Carlos A., Professor, History
Song, David K., Professor, Asian-American Studies
Ulloa, James, Ed.D., Assistant Professor, Sociology
Urrutia, Lilliana, Professor, History
Velasquez, Kelly, Associate Professor, Political Science
Wardinski, Steve, Professor, History

Adjunct Associate Professors

Agredano, Felipe, Political Science
Batres, Carlos, Sociology
Baughn, Linda, History
Bell, David, Political Science
Caballes, Aida Z. Ph.D., Economics
Castro, Consuelo, Ed.D., M.P.A, Political Science
Castro, Daniel, Sociology
Chang, Jeffrey T., History
Chee, Grace, History
Cheung, Chevvy C., Sociology
Chin, Darian W., Economics
Dunsheath, Barbara, Ed.D., History
Ferencz, Sandor, Economics
Flores, Juan, Economics
Fraga, Mike A., History
Frohman, Deborah, Economics
Gomez, Georgina, History
Harris, John P., Sociology
Holland, Carmen, Political Science
Hussain, Syed K., Political Science
Kahla, Rin, Ph.D., MSW, Sociology
Keily, James F., History
Lam, Gina, Sociology
Letelier, Yvette, Sociology
Lopez, Oswaldo, Political Science
Lorenzana, Danny, Sociology
Macal, Carla, Sociology
Maehara, Gary A., History
Mazon, Rafael, History
Mbaye, Mohamed, History
Mora, Juana M., Political Science
Nitzani, Michael, Sociology
Ornelas, Armida O., Ph.D., Political Science
Ramos, Gloria L., Sociology
Richards, Victoria, African American Studies
Rios, Al, Political Science
Rodriguez, Christine, J.D., Sociology
Romero, David, Political Science
Rosales, William, Sociology
Sanchez, Salvador, Political Science
Santillan, Richard, Political Science
Shang, Karen, Economics
Torres, Ybonne, Political Science
Woods, Ventris, Political Science
Zhang, Chengcheng, Economics
Zhang, Ray R., Economics

Educational Programs

SUBJECTS

- African American Studies
- Asian-American Studies
- Economics
- History

- Political Science
- Sociology

CERTIFICATE OF ACHIEVEMENT

- Pathway to Law School

ASSOCIATE DEGREE PROGRAMS

- Environmental Studies: Social and Public Policy
- Economics for Transfer
- History for Transfer
- Political Science for Transfer
- Social Justice Studies: Asian American Studies for Transfer
- Social Justice Studies: Gender Studies for Transfer
- Social Work and Human Services for Transfer
- Sociology for Transfer
- Women/Gender Studies

Certificate of Achievement

Pathway to Law School

(Academic Plan E042174D)

The Pathway to Law School certificate of achievement enhances a student's academic preparation for law school. A law school accredited by the American Bar Association will typically require the completion of a bachelor's degree. However, incorporating this certificate of achievement as one element of undergraduate work substantiates a student's commitment to and preparation for the rigors of law school. Law school admissions officials may consider the certificate of achievement in making their admissions decisions. Course work and the supplemental programming provide students with information about applying to law school after attaining a bachelor's degree, career options with a law degree, common admissions issues for law school applicants; financial planning for law school, and other related matters.

This Certificate of Achievement is part of an initiative by the California State Bar to improve access and success for law school applicants.

Program Learning Outcomes:

- Students who complete the Pathway To Law School Certificate of Achievement will exhibit proficiency in core competencies, including
- the application of best practices, tools, and methodologies relevant to the field.

SUBJECT & NO.	COURSE	UNITS
REQUIRED COURSES		
POLS C1000	American Government and Politics	3
POL SCI 040	Law and Democracy	3
OR		
SOC 014	Law and Democracy	3
OR		
LAW 008	Law and Society	3
HISTORY 011	Political and Social History of the United States to 1877	3
OR		
HISTORY 012	Political and Social History of the United States from 1865	3
COMM 104	Argumentation and Debate	3
ENGL C1000	Academic Reading and Writing	3
OR		
ENGLISH 101Z	College Reading and Composition I Plus 3-Hour Lab	4
OR		
E.S.L. 110	College Composition for Non-Native Speakers	4
ENGL C1001	Critical Thinking and Writing	3
STAT C1000	Introduction to Statistics	4
OR		
STAT C1000E	Introduction to Statistics	4
	Total	*22-23*

Associate Degree Programs

Environmental Studies: Social and Public Policy, Associate in Arts Degree

(Academic Plan E035087C)

The Environmental Studies: Social and Public Policy Program is an interdisciplinary and multidisciplinary course of study that presents an overview of environmental issues and studies the interrelationship between humans and the environment. The curriculum prepares students to deal with the complex environmental problems that confront society by providing a broad, basic understanding of how physical, biological and human components of the environment interact. The degree's core courses examine the relationship between nature and social systems. Furthermore, they introduce students to the interplay between natural and social systems, and the ideological foundations of humankind's attitudes and behaviors withrespect to their ever-changing enrironments. The courses are designed to equip students with necessary lab skills that involve the scientific method, and the critical understanding of the interrelationship between science and nature; helping students to be more avid in the studying and solving of environmental problems. Specifically, this program uses an interdisciplinary approach to introduce students to an overview of environmental issues from a variety of perspectives; preparing students to research, analyze, and propose solutions to the different and intricate environmental challenges that the world may face.

Program Learning Outcomes:

- Research, analyze, and propose solutions to the different and intricate environmental challenges that the world may face.
- Develop communication skills to communicate effectively in written and oral forms.
- Develop critical thinking skills to apply social science concepts and theories to environmental issues.
- Develop problem-solving skills to solve environmental problems in real world situations.

SUBJECT & NO.	COURSE	UNITS
CORE REQUIREMENTS		21
ENV SCI 001	Introduction to Environmental Science	3
GEOG 001	Physical Geography	3
PHILOS 020	Ethics	3
ECON 001	Principles of Microeconomics	3
OR		
ECON 002	Principles of Macroeconomics	3

ECON 020	Statistics for Economics	3
POLS C1000	American Government and Politics	3
SOC 001	Introduction to Sociology	3
RESTRICTED ELECTIVES: CHOOSE THREE COURSES		9
ECON 011	Economics of Globalization	3
ECON 060	Economics and the Environment	3
ENV SCI 024	Global Climate Change	3
HISTORY 002	Introduction to Western Civilization II	3
HISTORY 012	Political and Social History of the United States from 1865	3
HISTORY 020	History of California and the Pacific Coast	3
HISTORY 078	The Environment in World History	3
HISTORY 087	Introduction to World Civilization II	3
HISTORY 097	Introduction to History of Science	3
LAW 060	Environmental Law and Policy	3
PHILOS 028	Environmental Ethics	3
SOC 002	American Social Problems	3
COMPLETE ADDITIONAL DEGREE APPLICABLE UNITS, IF NEEDED, TO REACH 60 UNITS		
LACCD GENERAL EDUCATION PLAN		27
	Total	*60*

Note: 9 units of major courses may be double counted in LACCD General Education 2, 3, and 4b.

Associate in Arts in Economics for Transfer

(Academic Plan E036345G)

Students completing the Associate in Arts in Economics for Transfer Degree will have satisfied the lower division major preparation for bachelor's degrees in similar majors as determined by California State University (CSU) campuses and are guaranteed admission with junior status to the California State University system, although not to a particular campus or major. Students can use the website ADT Search by CSU Campus to find CSU campuses that accept ADT degrees as being similar to their bachelor's degree majors: https://www.calstate.edu/apply/transfer/Pages/associate-degree-for-transfer-major-and-campus-search.aspx.

To earn an Associate Degree for Transfer, students must complete 60 semester units (90 quarter units) of coursework that is transferable to the California State University with an overall GPA of 2.0 or higher, and also complete each of the following requirements:

1. Major/Area of Emphasis: A minimum of 18 semester units (27 quarter units) of coursework, with a C or higher earned in each course or P if taken on a Pass/No Pass basis, as required by the Los Angeles Community College District (LACCD) (Title 5 §55062).
2. General Education: Completion of the California General Education Transfer Curriculum (Cal-GETC) course requirements, with a C or higher earned for each course or P if taken on a Pass/No Pass basis (34 semester/45 quarter units).
3. Residency: A minimum of 12 semester units must be completed within the LACCD (Title 5 §55062).

Program Learning Outcomes:

- Develop communication skills to communicate effectively in written, oral and graphical forms.
- Develop critical thinking skills to apply economic analysis to everyday problems in real world situations.
- Develop problem-solving skills to solve economic problems in real world situations.
- Develop quantitative reasoning skills to understand how to use empirical evidence to evaluate the validity of an economic argument.

Required Core Courses

SUBJECT & NO.	COURSE	UNITS
ECON 001	Principles of Microeconomics	3
ECON 002	Principles of Macroeconomics	3
ECON 020	Statistics for Economics	3
OR		
PSYCH 091	Statistics for the Social and Behavioral Sciences	4
OR		
STAT C1000	Introduction to Statistics	4
OR		
STAT C1000E	Introduction to Statistics	4
OR		
BUS 015	Business Statistics	3
MATH 236*	Calculus for Business and Social Sciences	5
OR		
MATH 261*	Calculus I	5
LIST A: SELECT ONE COURSE		3-5 UNITS
ACCTG 001	Introductory Accounting I	5
ACCTG 002*	Introductory Accounting II	5
CAOT 035	Concepts in Information Systems	3
OR		
CIS 101	Introduction to Computers and Their Uses	3
MATH 235	Finite Mathematics	5
MATH 262*	Calculus II	5
Note: Only one computer course may be taken		
LIST B: SELECT ONE COURSE		3-5 UNITS
Any List A course not already used above		
OR		
ECON 011	Economics and Globalization	3
ECON 030	Comparative Economic Systems	3
ECON 060	Economics and the Environment	3
MATH 263*	Calculus III	5
MATH 270*	Linear Algebra	3
COMPLETE ADDITIONAL CSU UNITS, IF NEEDED, TO REACH 60 CSU TRANSFERABLE UNITS		
	Cal-GETC GE Pattern	
	Total	*60*

**This course has a prerequisite.*

Associate in Arts in History for Transfer

(Academic Plan E032898G)

Students completing the Associate in Arts in History for Transfer Degree will have satisfied the lower division major preparation for bachelor's degrees in similar majors as determined by California State University (CSU) campuses and are guaranteed admission with junior status to the California State University system, although not to a particular campus or major. Students can use the website ADT Search by CSU Campus to find CSU campuses that accept ADT degrees as being similar to their bachelor's degree majors: https://www.calstate.edu/apply/transfer/Pages/associate-degree-for-transfer-major-and-campus-search.aspx.

To earn an Associate Degree for Transfer, students must complete 60 semester units (90 quarter units) of coursework that is transferable to the California State University with an overall GPA of 2.0 or higher, and also complete each of the following requirements:

1. Major/Area of Emphasis: A minimum of 18 semester units (27 quarter units) of coursework, with a C or higher earned in each course or P if taken on a Pass/No Pass basis, as required by the Los Angeles Community College District (LACCD) (Title 5 §55062).
2. General Education: Completion of the California General Education Transfer Curriculum (Cal-GETC) course requirements, with a C or higher earned for each course or P if taken on a Pass/No Pass basis (34 semester/45 quarter units).
3. Residency: A minimum of 12 semester units must be completed within the LACCD (Title 5 §55062).

Program Learning Outcomes:

- Analyze and evaluate, using historical arguments, the roles of race, class, gender, culture, and/ or ethnicity in the history of the United States, Western, and/ or Global societies across time as regards historical issues and/or historical evaluations.
- Analyze and evaluate, using historical arguments, the significance of change across time in the intellectual, political, economic, social, and/ or cultural history of the United States, Western, and/ or Global societies as regards historical issues and/or historical evaluations.
- Interpret and evaluate a primary source document including articulating its context and composing an argument that uses the document as evidence.

Required Core Courses

SUBJECT & NO.	COURSE	UNITS
HISTORY 011	Political and Social History of the United States to 1877	3
HISTORY 012	Political and Social History of the United States from 1865	3
	Subtotal	*6*
LIST A : SELECT TWO COURSES		6 UNITS
HISTORY 001	Introduction to Western Civilization I	3
OR		
HISTORY 086	Introduction to World Civilization I	3
HISTORY 002	Introduction to Western Civilization II	3
OR		
HISTORY 087	Introduction to World Civilization II	3
LIST B: SELECT ONE COURSE FROM EACH AREA		6 UNITS
Area 1 Diversity: (3 units)		
Any List A course not already used		
OR		
AFRO AM 004	The African-American in the History of the U.S. I	3
AFRO AM 005	The African-American in the History of the U.S. II	3
ASIAN 001	Asian American History	3
ASIAN 003	The Peoples and Cultures of Asia	3
ASIAN 011	Chinese Civilization	3
HISTORY 005	History of the Americas I	3
HISTORY 006	History of the Americas II	3
HISTORY 007	The World's Great Religions	3
HISTORY 020	History of California and the Pacific Coast	3
HISTORY 023	Latin American Civilization	3
HISTORY 052	The Role of Women in the History of the U.S.	3
HISTORY 083	History of LGBTQIA Communities in the United States	3
POL SCI 002	Introduction to Comparative Politics	3
SOC 011	Race and Ethnic Relations	3
Area 2: (3 units)		
Any List A course not already used		
OR		
AFRO AM 004	The African-American in the History of the U.S. I	3
AFRO AM 005	The African-American in the History of the U.S. II	3
ASIAN 001	Asian American History	3
ASIAN 003	The Peoples and Cultures of Asia	3
ASIAN 011	Chinese Civilization	3
HISTORY 005	History of the Americas I	3
HISTORY 006	History of the Americas II	3
HISTORY 007	The World's Great Religions	3
HISTORY 020	History of California and the Pacific Coast	3
HISTORY 023	Latin American Civilization	3
HISTORY 052	The Role of Women in the History of the U.S.	3
HISTORY 078	The Environment in World History	3
HISTORY 081	A History of Working People in the United States I	3
HISTORY 082	A History of Working People in the United States II	3
HISTORY 083	History of LGBTQIA Communities in the United States	3
COMPLETE ADDITIONAL CSU UNITS, IF NEEDED, TO REACH 60 CSU TRANSFERABLE UNITS		
	Cal-GETC GE Pattern	
	Total	*60*

Associate in Arts in Political Science for Transfer

(Academic Plan E033375G)

Students completing the Associate in Arts in Political Science for Transfer Degree will have satisfied the lower division major preparation for bachelor's degrees in similar majors as determined by California State University (CSU) campuses and are guaranteed admission with junior status to the California State University system, although not to a particular campus or major. Students can use the website ADT Search by CSU Campus to find CSU campuses that accept ADT degrees as being similar to their bachelor's degree majors: https://www.calstate.edu/apply/transfer/Pages/associate-degree-for-transfer-major-and-campus-search.aspx.

To earn an Associate Degree for Transfer, students must complete 60 semester units (90 quarter units) of coursework that is transferable to the California State University with an overall GPA of 2.0 or higher, and also complete each of the following requirements:

1. Major/Area of Emphasis: A minimum of 18 semester units (27 quarter units) of coursework, with a C or higher earned in each course or P if taken on a Pass/No Pass basis, as required by the Los Angeles Community College District (LACCD) (Title 5 §55062).

2. General Education: Completion of the California General Education Transfer Curriculum (Cal-GETC) course requirements, with a C or higher earned for each course or P if taken on a Pass/No Pass basis (34 semester/45 quarter units).
3. Residency: A minimum of 12 semester units must be completed within the LACCD (Title 5 §55062).

Program Learning Outcomes:

- Demonstrate greater interest in Political Science through experiential learning, such as civic engagement and applied research projects.
- Apply, analyze and evaluate the leading theories and essential concepts in American Government, Comparative Politics, International Relations, Political Theory, and Women in Politics.

Required Core Courses

SELECT 3 COURSES FROM THE FOLLOWING: 9 UNITS

SUBJECT & NO.	COURSE	UNITS
POLS C1000	American Government and Politics	3
POL SCI 002	Introduction to Comparative Politics	3
POL SCI 005	The History of Western Political Thought	3
POL SCI 007	Introduction to International Relations	3
	Subtotal	*9*

LIST A: SELECT TWO COURSES FROM THE FOLLOWING: 6 UNITS

Any Course not selected from Core

OR

POL SCI 050	Introduction to Research in Political Science	3

OR

STAT C1000	Introduction to Statistics	4

OR

STAT C1000E	Introduction to Statistics	4

OR

PSYCH 091	Statistics for the Social and Behavioral Sciences	4

OR

ECON 020	Statistics for Economics	3

OR

BUS 015	Business Statistics	3

OR

SOC 125	Statistics for the Social Sciences	3
POL SCI 019	Women in Politics	3
POL SCI 020	Race and Ethinicity in Politics	3

LIST B: SELECT ONE COURSE 3 UNITS

Any course not selected above

AFRO AM 004	The African-American in the History of the U.S. I	3
AFRO AM 005	The African-American in the History of the U.S. II	3
ASIAN 001	Asian American History	3
CHICANO 007	The Mexican-American in the History of the United States I	3
CHICANO 008	The Mexican-American in the History of the United States II	3
CHICANO 047	The Mexican-American Woman in Society	3
CHICANO 080	Chicano Politics	3
ECON 001	Principles of Microeconomics	3
ECON 002	Principles of Macroeconomics	3
ECON 060	Economics and the Environment	3
HISTORY 005	History of the Americas I	3
HISTORY 006	History of the Americas II	3
HISTORY 011	Political and Social History of the United States to 1877	3
HISTORY 012	Political and Social History of the United States from 1865	3
HISTORY 052	The Role of Women in the History of the U.S.	3
HISTORY 081	A History of Working People in the United States I	3
HISTORY 082	A History of Working People in the United States II	3
HISTORY 083	History of LGBTQIA Communities in the United States	3
LAW 003	Civil Rights and the Law	3
SOC 011	Race and Ethnic Relations	3
SOC 022	Sociology of Women	3
POL SCI 040	Law and Democracy	3

OR

SOC 014	Law and Democracy	3

COMPLETE ADDITIONAL CSU UNITS, IF NEEDED, TO REACH 60 CSU TRANSFERABLE UNITS

Cal-GETC GE Pattern

Total *60*

Associate in Arts in Social Justice Studies: Asian American Studies for Transfer

(Academic Plan E039826G)

Students completing the Associate in Arts in Social Justice Studies: Asian American Studies for Transfer Degree will have satisfied the lower division major preparation for bachelor's degrees in similar majors as determined by California State University (CSU) campuses and are guaranteed admission with junior status to the California State University system, although not to a particular campus or major. Students can use the website ADT Search by CSU Campus to find CSU campuses that accept ADT degrees as being similar to their bachelor's degree majors: https://www.calstate.edu/apply/transfer/Pages/associate-degree-for-transfer-major-and-campus-search.aspx.

To earn an Associate Degree for Transfer, students must complete 60 semester units (90 quarter units) of coursework that is transferable to the California State University with an overall GPA of 2.0 or higher, and also complete each of the following requirements:

1. Major/Area of Emphasis: A minimum of 18 semester units (27 quarter units) of coursework, with a C or higher earned in each course or P if taken on a Pass/No Pass basis, as required by the Los Angeles Community College District (LACCD) (Title 5 §55062).
2. General Education: Completion of the California General Education Transfer Curriculum (Cal-GETC) course requirements, with a C or higher earned for each course or P if taken on a Pass/No Pass basis (34 semester/45 quarter units).
3. Residency: A minimum of 12 semester units must be completed within the LACCD (Title 5 §55062).

Program Learning Outcomes:

- Define the complex nature of Asian identities through a historical and cultural analysis within these groups and in contrast with other groups.
- Develop coherent skills as a form of empowerment to articulate and define one's identity in relationship to one's heritage and societal norms.
- Develop evaluative skills to approach issues of race/ethnicity in real-world situations.

Required Core Courses

SUBJECT & NO.	COURSE	UNITS
SOC 011	Race and Ethnic Relations	3
SOC 022	Sociology of Women	3
OR		
HISTORY 083	History of LGBTQIA Communities in the United States	3
ASIAN 001	Asian American History	3
LIST A: SELECT THREE COURSES FROM AT LEAST TWO OF THE AREAS		9 UNITS
Only one course from Area 4 may be used		
Area 1: HISTORY OR GOVERNMENT		
ASIAN 011	Chinese Civilization	3
Area 2: ARTS AND HUMANITIES		
ARTHIST 130	Survey of Asian Art History	3
ASIAN 003	The Peoples and Cultures of Asia	3
ASIAN 020	Asian American Film and Media	3
Area 3: SOCIAL SCIENCE		
ASIAN 002	Contemporary Asian American Issues	3
ASIAN 003	The Peoples and Cultures of Asia	3
Area 4: QUANTITATIVE REASONING AND RESEARCH METHODS		
STAT C1000	Introduction to Statistics	4
OR		
STAT C1000E	Introduction to Statistics	4
OR		
PSYCH 091	Statistics for the Social and Behavioral Sciences	4
OR		
ECON 020	Statistics for Economics	3
OR		
BUS 015	Business Statistics	3
OR		
SOC 125	Statistics for the Social Sciences	3
OR		
POL SCI 050	Introduction to Research in Political Science	3
OR		
PSYCH 092*	Psychological Research Methods	5
OR		
SOC 004*	Sociological Analysis	3
COMPLETE ADDITIONAL CSU UNITS, IF NEEDED, TO REACH 60 CSU TRANSFERABLE UNITS		
	Cal-GETC GE Pattern	
	Total	*60*

**This course has a prerequisite.*

Associate in Arts in Social Justice Studies: Gender Studies for Transfer

(Academic Plan E037566G)

Students completing the Associate in Arts in Social Justice Studies: Gender Studies for Transfer Degree will have satisfied the lower division major preparation for bachelor's degrees in similar majors as determined by California State University (CSU) campuses and are guaranteed admission with junior status to the California State University system, although not to a particular campus or major. Students can use the website ADT Search by CSU Campus to find CSU campuses that accept ADT degrees as being similar to their bachelor's degree majors: https://www.calstate.edu/apply/transfer/Pages/associate-degree-for-transfer-major-and-campus-search.aspx.

To earn an Associate Degree for Transfer, students must complete 60 semester units (90 quarter units) of coursework that is transferable to the California State University with an overall GPA of 2.0 or higher, and also complete each of the following requirements:

1. Major/Area of Emphasis: A minimum of 18 semester units (27 quarter units) of coursework, with a C or higher earned in each course or P if taken on a Pass/No Pass basis, as required by the Los Angeles Community College District (LACCD) (Title 5 §55062).
2. General Education: Completion of the California General Education Transfer Curriculum (Cal-GETC) course requirements, with a C or higher earned for each course or P if taken on a Pass/No Pass basis (34 semester/45 quarter units).
3. Residency: A minimum of 12 semester units must be completed within the LACCD (Title 5 §55062).

Program Learning Outcomes:

- Delineate the literary, artistic, scientific, political and/or other contributions of women throughout history.
- Explain or analyze how women's diverse experiences are affected by society's values, beliefs, traditions, and institutions, as well as race, ethnicity, social class, politics, nationality, religion, sexual orientation, and gender identity.

Required Core Courses

SUBJECT & NO.	COURSE	UNITS
SOC 011	Race and Ethnic Relations	3
SOC 022	Sociology of Women	3
OR		
HISTORY 083	History of LGBTQIA Communities in the United States	3
OR		
CHICANO 025	The LGBTQ Chicana/o in Contemporary Society	3
CHICANO 047	The Mexican-American Woman in Society	3
OR		
HEALTH 008	Women's Personal Health	3
OR		
ENGLISH 239*	Women in Literature	3
LIST A: SELECT THREE COURSES FROM AT LEAST TWO OF THE FOLLOWING AREAS		9 UNITS

Only one course from Area 4 may be used

Area 1: HISTORY OR GOVERNMENT		
HISTORY 052	The Role of Women in the History of the U.S.	3
POL SCI 019	Women in Politics	3
Area 2: ARTS AND HUMANITIES		
ARTHIST 181	History of Women and Art	3
ENGLISH 239*	Women in Literature	3
HUMAN 008	Great Women in the Humanities	3
PHILOS 044	Feminist Philosophy	3
Area 3: SOCIAL SCIENCE		
ANTHRO 109	Gender, Sex and Culture	3
CHICANO 047	The Mexican-American Women in Society	3
CHICANO 050	Gender and Sexuality in Chicano/Latino Communities	3
PSYCH 032	Psychology of Women	3
Area 4: QUANTITATIVE REASONING AND RESEARCH METHODS		
STAT C1000	Introduction to Statistics	4
OR		
STAT C1000E	Introduction to Statistics	4
OR		
PSYCH 091	Statistics for the Social and Behavioral Sciences	4
OR		
ECON 020	Statistics for Economics	3
OR		
BUS 015	Business Statistics	3
OR		
SOC 125	Statistics for the Social Sciences	3
OR		
POL SCI 050	Introduction to Research in Political Science	3
OR		
PSYCH 092*	Psychological Research Methods	5
OR		
SOC 004*	Sociological Analysis	3
Area 5: MAJOR PREPARATION		
CHICANO 047	The Mexican-American Women in Society	3
HEALTH 008	Women's Personal Health	3
ENGLISH 239*	Women in Literature	3
COMPLETE ADDITIONAL CSU UNITS, IF NEEDED, TO REACH 60 CSU TRANSFERABLE UNITS		
	Cal-GETC GE Pattern	
	Total	*60*

**This course has a prerequisite.*

Associate in Arts in Social Work and Human Services for Transfer

(Academic Plan E043632G)

Students completing the Associate in Arts in Social Work and Human Services for Transfer Degree will have satisfied the lower division major preparation for bachelor's degrees in similar majors as determined by California State University (CSU) campuses and are guaranteed admission with junior status to the California State University system, although not to a particular campus or major. Students can use the website ADT Search by CSU Campus to find CSU campuses that accept ADT degrees as being similar to their bachelor's degree majors: https://www.calstate.edu/apply/transfer/Pages/associate-degree-for-transfer-major-and-campus-search.aspx.

To earn an Associate Degree for Transfer, students must complete 60 semester units (90 quarter units) of coursework that is transferable to the California State University with an overall GPA of 2.0 or higher, and also complete each of the following requirements:

1. Major/Area of Emphasis: A minimum of 18 semester units (27 quarter units) of coursework, with a C or higher earned in each course or P if taken on a Pass/No Pass basis, as required by the Los Angeles Community College District (LACCD) (Title 5 §55062).
2. General Education: Completion of the California General Education Transfer Curriculum (Cal-GETC) course requirements, with a C or higher earned for each course or P if taken on a Pass/No Pass basis (34 semester/45 quarter units).
3. Residency: A minimum of 12 semester units must be completed within the LACCD (Title 5 §55062).

Program Learning Outcomes:

- Students who complete the Social Work and Human Services AA-T will exhibit proficiency in core competencies, including the application of best practices, tools, and methodologies relevant to the field.

Required Core Courses

SUBJECT & NO.	COURSE	UNITS
SOC 019	Introduction to Social Services	3
SOC 020*	Directed Practice in Social Welfare	3
SOC 001	Introduction to Sociology	3
PSYC C1000	Introduction to Psychology	3
STAT C1000	Introduction to Statistics	4
OR		
STAT C1000E	Introduction to Statistics	4
OR		
PSYCH 091	Statistics for the Social and Behavioral Sciences	4
OR		
ECON 020	Statistics for Economics	3
OR		
BUS 015	Business Statistics	3
OR		
SOC 125	Statistics for the Social Sciences	3
ANATOMY 001	Introduction to Human Anatomy	4
OR		
PHYSIOL 001*	Introduction to Human Physiology	4
OR		
BIOLOGY 020*	Human Antomy and Physiology	8
ECON 001	Principles of Microeconomics	3
OR		
ECON 002	Principles of Macroeconomics	3
LIST A: SELECT TWO COURSES		6 UNITS
ADM JUS 001	Introduction to Administration of Justice	3
ANTHRO 102	Human Ways of Life: Cultural Anthropology	3
CH DEV 001	Child Growth and Development	3
CH DEV 011	Child, Family and Community	3

COMM 122	Intercultural Communication	3
ENGL C1001	Crtitical Thinking and Writing	3
HISTORY 011	Policital and Social History of the United States to 1877	3
HISTORY 012	Policital and Social History of the United States from 1865	3
PSYCH 014	Abnormal Psychology	3
PSYCH 041	Life-Span Psychology: From Infancy to Old Age	3
CHICANO 004	Introduction to Chicana/o Studies	3
SOC 002	American Social Problems	3
SOC 011	Race and Ethnic Relations	3
COMPLETE ADDITIONAL CSU UNITS, IF NEEDED, TO REACH 60 CSU TRANSFERABLE UNITS		
	Cal-GETC GE Pattern	
	Total	*60*

**This course has a prerequisite.*

Associate in Arts in Sociology for Transfer

(Academic Plan E032170G)

Students completing the Associate in Arts in Sociology for Transfer Degree will have satisfied the lower division major preparation for bachelor's degrees in similar majors as determined by California State University (CSU) campuses and are guaranteed admission with junior status to the California State University system, although not to a particular campus or major. Students can use the website ADT Search by CSU Campus to find CSU campuses that accept ADT degrees as being similar to their bachelor's degree majors: https://www.calstate.edu/apply/transfer/Pages/associate-degree-for-transfer-major-and-campus-search.aspx.

To earn an Associate Degree for Transfer, students must complete 60 semester units (90 quarter units) of coursework that is transferable to the California State University with an overall GPA of 2.0 or higher, and also complete each of the following requirements:

1. Major/Area of Emphasis: A minimum of 18 semester units (27 quarter units) of coursework, with a C or higher earned in each course or P if taken on a Pass/No Pass basis, as required by the Los Angeles Community College District (LACCD) (Title 5 §55062).
2. General Education: Completion of the California General Education Transfer Curriculum (Cal-GETC) course requirements, with a C or higher earned for each course or P if taken on a Pass/No Pass basis (34 semester/45 quarter units).
3. Residency: A minimum of 12 semester units must be completed within the LACCD (Title 5 §55062).

Program Learning Outcomes:

- Apply and recognize Sociological terms, concepts and theories to everyday situations and their own lives and communities.
- Garner a critical understanding of the complex interplay between social circumstances and individual experience.
- Understand and express in writing the implementation of methods for a social scientific research project.

Required Core Courses

SUBJECT & NO.	COURSE	UNITS
SOC 001	Introduction to Sociology	3
SOC 002	American Social Problems	3
STAT C1000	Introduction to Statistics	4
OR		
STAT C1000E	Introduction to Statistics	4
OR		
PSYCH 091	Statistics for the Social and Behavioral Sciences	4
OR		
ECON 020	Statistics for Economics	3
OR		
BUS 015	Business Statistics	3
OR		
SOC 125	Statistics for the Social Sciences	3
	Subtotal	*9 -10*
LIST A: SELECT TWO COURSES		6 UNITS
SOC 003	Crime and Delinquency	3
SOC 004*	Sociological Analysis	3
SOC 011	Race and Ethnic Relations	3
SOC 012	Marriage and Family Life	3
OR		
FAM &CS 031	Marriage and Family Life	3
SOC 013	Society and Personality	3
OR		
PSYCH 013*	Social Psychology	3
LIST B: SELECT ONE COURSE		3 UNITS
Any List A course not selected above		
OR		
SOC 007	Juvenile Delinquency	3
SOC 014	Law and Democracy	3
OR		
POL SCI 040	Law and Democracy	3
SOC 019	Introduction to Social Services	3
SOC 021	Human Sexuality	3
SOC 022	Sociology of Women	3
SOC 023	Issues of Manhood in U.S. Society	3
SOC 086	Popular Culture	3
COMPLETE ADDITIONAL CSU UNITS, IF NEEDED, TO REACH 60 CSU TRANSFERABLE UNITS		
	Cal-GETC GE Pattern	
	Total	*60*

**This course has a prerequisite.*

Women/Gender Studies, Associate in Arts Degree

(Academic Plan E035888C)

Women/Gender Studies at East Los Angeles College is an interdisciplinary academic program which aims to expand students' understanding and appreciation of women's lives and experiences both historically and in contemporary societies worldwide. In the Women/Gender Studies curriculum, students are exposed to the scholarship and theoretical framework of Women/Gender Studies and learn how the application of a gendered lens has challenged traditional, historical, and cultural assumptions.

Program Learning Outcomes:

- Delineate the literary, artistic, scientific, political and/or other contributions of women throughout history.
- Analyze how women's diverse experiences are affected by society's values, beliefs, traditions, and institutions, as well as race, ethnicity, social class, politics, nationality , religion, sexual orientation, and gender identity.

SUBJECT & NO.	COURSE	UNITS
CORE REQUIREMENTS		6
SOC 022	Sociology of Women	3
PHILOS 044	Feminist Philosophy	3
CATEGORY I. THE CREATIVE WOMEN: SELECT ONE COURSE		3 UNITS
ARTHIST 181	History of Women and Art	3
CHICANO 027	Chicana/o LGBTQ Literature	3
ENGLISH 239*	Women in Literature	3
ENGLISH 245	Queer Literature	3
HUMAN 008	Great Women in the Humanities	3
CATEGORY II. HISTORY AND POLITICS: SELECT ONE COURSE		3 UNITS
HISTORY 052	The Role of Women in the History of the U.S.	3
HISTORY 083	History of LGBTQIA Communities in the United States	3
CHICANO 026	The Chicana/o in the LGBTQ History of the United States	3
POL SCI 019	Women in Politics	3
CATEGORY III. GENDER AND SOCIETY: SELECT ONE COURSE		3 UNITS
ANTHRO 109	Gender, Sex and Culture	3
CHICANO 025	The LGBTQ Chicana/o in Contemporary Society	3
CHICANO 047	The Mexican-American Women in Society	3
CHICANO 050	Gender and Sexuality in Chicano/Latino Communities	3
PSYCH 032	Psychology of Women	3
CATEGORY IV. SPORTS AND HEALTH: SELECT ONE COURSE		3 UNITS
HEALTH 005	Health Equity	3
HEALTH 008	Women's Personal Health	3
KIN MAJ 109	Women in Sport	3
KIN MAJ 111	Diversity and Equity in Sport	3
COMPLETE ADDITIONAL DEGREE-APPLICABLE UNITS, IF NEEDED, TO REACH 60 UNITS.		
LACCD GENERAL EDUCATION PLAN		27
	Total	*60*

Note: 6 units of major courses may be double counted in LACCD General Education 3 and 4b.

**This course has a prerequisite.*

Transfer Curriculum

Information regarding lower division major preparation requirements required to transfer to a University of California (UC) or California State University (CSU) campus may be obtained at www.assist.org. For information about independent or out-of-state colleges/universities, please consult with a counselor.

Subjects & Course Descriptions

African-American Studies (AFRO AM)

004 The African-American in the History of the U.S. I (3) UC:CSU Cal-GETC Area 4, 6

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

Survey of the political, economic, and cultural history of the United States from earliest colonial times to reconstruction with emphasis on the role and contributions of African Americans to the shaping of U.S. History. Includes a study of the U.S. Constitution and federal government. This course approaches these concepts through an Ethnic Studies lens, to better understand the intersection and impact of race, ethnicity and other forms of difference upon communities of color, as well as how these communities' response to discrimination is relevant to current issues.

Note: AFRO AM 004 may be taken after AFRO AM 005.

005 The African-American in the History of the U. S. II (3) UC:CSU Cal-GETC Area 4, 6

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

Survey of the political, economic, and cultural history of the United States from reconstruction to the present with emphasis on the role and contributions of African Americans to the shaping of U.S. History. This course approaches these concepts through an Ethnic Studies lens, to better understand the intersection and impact of race, ethnicity and other forms of difference upon communities of color, as well as how these communities' response to discrimination is relevant to current issues.

Note: AFRO AM 005 may be taken before AFRO AM 004.

019 Introduction to African American Studies (3) UC:CSU Cal-GETC Area 4, 6

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This ethnic studies course introduces students to the field of African American studies. It investigates how African American studies came to be a discipline of study and the shapes it took in its initial formations. Students explore the ways that various community members, activists, students, teachers, scholars, artists, musicians, poets, and filmmakers have contributed to thinking about Black experiences both historically and contemporarily. Finally, students consider current Black struggles for freedom, for justice, and for humanity through an ethnic studies lens.

Asian-American Studies (ASIAN)

001 Asian American History (3) UC:CSU Cal-GETC Area 4, 6

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This ethnic studies course examines the history of Asian Americans in the United States since the nineteenth century with regard to political, economic, social, cultural, and legal issues through an ethnic studies lens. In particular, this course critically analyzes race, racism, agency, and intersectionality in the lived experiences and narratives beginning with early Asian American communities.

002 Contemporary Asian American Issues (3) UC:CSU Cal-GETC Area 4, 6

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This ethnic studies course examines current events and ongoing political, economic, social, cultural, and legal issues affecting Asian American communities in the twenty-first century through an ethnic studies lens. In particular, this course critically analyzes race, racism, agency, and intersectionality in the lived experiences and narratives of post-1965 Asian American communities.

003 The Peoples and Cultures of Asia (3) UC:CSU Cal-GETC Area 3B

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course introduces geographical and historical backgrounds, customs, family and social structures, systems of thought and belief, and popular cultures of Asia.

011 Chinese Civilization (3) UC:CSU Cal-GETC Area 3B

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides an introduction to the geography, history, government and institutions, customs, literature, and arts of China and China's contributions to Asian and global civilization.

020 Asian American Film and Media (3) UC:CSU Cal-GETC Area 4, 6

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This ethnic studies course examines representations of Asians and Asian Americans in film and visual media spanning from the early twentieth century to the present. Aesthetic, historical, and political themes of representation are approached utilizing an interdisciplinary ethnic studies framework.

Economics (ECON)

001 Principles of Microeconomics (3) UC:CSU Cal-GETC Area 4 (C-ID ECON 201)

Conditions of Enrollment: Completion of intermediate algebra or the equivalent.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

Microeconomics studies how markets allocate resources, goods and services, and incomes throughout the economy. It analyzes the implications of government's involvement in particular markets and in the economy as a whole via policies to improve economic performance or distributional equity. The course is designed to develop a core set of skills useful in analysis of economic issues while maintaining a commitment to a liberal arts education. Topics include fundamentals of economic thinking, economic systems, particularly the market system, how markets operate and how the concept of elasticity relates to them, production costs, various market structures, including pure competition, pure monopoly, monopolistic competition, oligopoly, and resource markets.

002 Principles of Macroeconomics (3) UC:CSU Cal-GETC Area 4 (C-ID ECON 202)

Conditions of Enrollment: Completion of intermediate algebra or the equivalent.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is a survey and integrative introduction to the discipline of economics stressing the following topics: fundamentals of economic thinking, how markets operate, economic systems, national income accounting, basic Keynesian concepts, macroeconomic equilibrium analysis, fiscal policy, money, banking, and monetary policy, and international trade and finance from a macroeconomic perspective.

011 Economics of Globalization (3) UC:CSU Cal-GETC Area 4

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

In this course, students examine the phenomenon of globalization using economic analysis to explore controversial themes of the globalization debate such as off shoring, sweatshops, environmental standards, intellectual property protection, cultural diversity, economic development, and immigration as well as the international flow of goods, services, labor, and capital. Topics include the history of globalization, the consequences of international trade, the migration of labor, global financial flows, the implications of globalization for growth and poverty, the environment, governance, and international institutions (e.g., the World Bank, the North American Free Trade Agreement, the International Monetary Fund, and the World Trade Organization).

020 Statistics for Economics (3) UC:CSU Cal-GETC Area 2A

(UC Credit Limit: 1 course maximum from: ECON 020, BUS 015, STAT C1000, STAT C1000E, and PSYCH 091).

Conditions of Enrollment: Completion of intermediate algebra or the equivalent.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course covers topics in random variables, regression, correlation, experimental design, sampling methods, and other statistical methods with emphasis on their application to problems in the study of micro and macroeconomics. The students learn to apply the above statistical methodologies to economic analyses. Ultimately, students are able to analyze and interpret data from a variety of behavioral and social sciences disciplines beyond economics including political science, sociology, business, and education.

030 Comparative Economics Systems (3) UC:CSU Cal-GETC Area 4

LECTURE, 3 HOURS.

In this course, students examine how different economic systems function. A major focus is on the differences between market and planned command economies, both in theory and practice. The issues surrounding transformation are considered. Case studies in the course include: The Soviet Union, China, Mexico, England and the United Kingdom, Sweden, Poland, the Russian Federation, Japan, and the Middle East.

060 Economics and the Environment
(3) UC:CSU Cal-GETC Area 4
Advisory: Economics 001.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides an overview of natural and environmental resources and their relationship with economics. Course themes include: The optimist and pessimist models, property rights, externalities, public goods, population growth, and valuation issues, as well as a study of natural resources, including renewable, nonrenewable, and nonexhaustible resources, a study of local and global pollution and potential solutions to pollution issues, a comparative analysis of Less Developed Countries and the United States, an examination of the role of agriculture and population, a reconsideration of global and local sustainability issues, and analysis of the impacts of economics on environmental policies.

185 Directed Study - Economics (1) CSU

285 Directed Study - Economics (2) CSU

CONFERENCE, 1 HOUR PER WEEK PER UNIT.

The above courses allow students to pursue Directed Study in Economics on a contract basis under the direction of a supervising instructor.

CREDIT LIMIT: A MAXIMUM OF 6 UNITS IN DIRECTED STUDY MAY BE TAKEN FOR CREDIT IN ANY ONE DISCIPLINE.

Note: UC Credit for variable topics courses in this discipline is given only after a review of the scope and content of the course by the enrolling UC campus. This usually occurs after transfer and may require recommendations from faculty. Information about internships may also be presented for review, but credit for internships rarely transfers to UC.

History (HISTORY)

001 Introduction to Western Civilization I (3) UC:CSU Cal-GETC Area 3B, 4 (C-ID HIST 170)

LECTURE, 3 HOURS.

Note: History 001 does not have to be taken before History 002.

Note: This course is eligible to be offered in any DE modality.

This course is a historical survey of Western Civilization from its origins (ca. 8000 B.C.E) that progresses both chronologically and geographically, starting in Mesopotamia, Egypt, and adjacent areas to the Mediterranean Sea. The course then examines the developments of Medieval Civilizations in the Middle East and Western Europe. Finally, the course examines Early Modern European societies and their interactions with the Americas, concluding in 1660 C.E. Moreover, throughout the course, connections are made between Western and Non-Western civilizations (i.e. Chinese, Indian, and Mongolian) to show cultural continuity in the history of the World.

002 Introduction to Western Civilization II
(3) UC:CSU Cal-GETC Area 3B, 4 (C-ID HIST 180)

LECTURE, 3 HOURS.

Note: History 002 may be taken before History 001.

Note: This course is eligible to be offered in any DE modality.

This course is a historical survey of Western Civilization from 1660 C.E. to the Present. The course progresses both chronologically and geographically, focusing primarily on Western Europe, while including Eastern Europe, the Americas, and the colonies and territories established by Western nations in Africa and Asia. The goal of this course is to demonstrate the political, social, and cultural influences that the West imparted on world civilization since 1660.

005 History of the Americas I (3) UC:CSU Cal-GETC Area 4

LECTURE, 3 HOURS.

Note: History 005 does not have to be taken before History 006.

Note: This course is eligible to be offered in any DE modality.

This course covers the History of the Americas--North, Central and South America -- from the arrival of the first humans to the liberation of the Americas from the European powers - England, France, Spain and Portugal, 1783-1824. As the course covers a long time span and a huge geographic area, the emphasis is on Native American civilizations, European colonization and American Democracy The course analyzes the American Declaration of Independence and the United States Constitution, as well as the new Latin American nations and the United States to 1830.

006 History of the Americas II (3)
UC:CSU Cal-GETC Area 3B, 4

LECTURE, 3 HOURS.

Note: History 006 may be taken before History 005.

Note: This course is eligible to be offered in any DE modality.

This course is a comparative survey of the political, social, economic, and cultural development of the Americas from the era of independence to the present, with special emphasis on the relationship between the United States and the Latin American nations. It covers issues including class, race, gender, social change, and revolution, in addition to examining the evolving history and impact of the U.S. Constitution.

007 The World's Great Religions
(3) UC:CSU Cal-GETC Area 3B

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

In this course, students are introduced to the great religions of the world, exploring their evolution and impact on society throughout history. The course begins with animisms and ancient religions, before examining the more familiar religions that emerged during and soon after the Axial Age such as Hinduism, Buddhism, Jainism, Confucianism, Taoism, and the Abrahamic Religions - Judaism, Christianity, Islam.

011 Political and Social History of the United States to 1877 (3) UC:CSU Cal-GETC Area 3B, 4 (C-ID HIST 130)

LECTURE, 3 HOURS.

Note: History 011 does not have to be taken before History 012.

Note: This course is eligible to be offered in any DE modality.

This course is the standard survey of United States history from its origins to 1877: The pre-colonial era through the

Civil War and Reconstruction. It focuses on political and social developments in the formation of the United States, but it also includes economic and cultural trends.

012 Political and Social History of the United States from 1865 (3) UC:CSU Cal-GETC Area 3B, 4 (C-ID HIST 140)

LECTURE, 3 HOURS.

Note: History 012 may be taken before History 011.

Note: This course is eligible to be offered in any DE modality.

This course is the standard survey of United States history from 1865 to the present. It provides an analytical study of the history of the United States from the Reconstruction era to today, focusing not only on political and social developments in the history of the United States but also on economic and cultural developments, how various Amendments to the Constitution have influenced American society, and analyzes the United States' ongoing and changing role in international affairs.

020 History of California and the Pacific Coast (3) UC:CSU Cal-GETC Area 4

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

In this course, students are presented with a comprehensive survey of the history of California from pre-Columbian times to the present. The course focuses on the cultures of indigenous peoples; the exploration, colonization, and development of Hispanic California; California as briefly a republic and its' subsequent statehood as part of the United States; and the political, economic, and cultural developments of California and its various peoples and cultures in the latter 19th century, throughout the 20th century, and in the early 21st century.

023 History of Latin American Civilizations (3) UC:CSU Cal-GETC Area 3B, 4 (C-ID SJS 130)

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This is a course designed to introduce students to the history of Latin America and to the political, social, economic, artistic, and cultural developments, in historical context, that have shaped the lives of people in Latin America.

052 The Role of Women in the History of the U.S. (3) UC:CSU Cal-GETC Area 4

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course covers the political, economic, social, and intellectual history of women in the United States and explores contributions of women as well as challenges facing women in American history from colonial days to the present with a special emphasis on contemporary concerns.

078 The Environment in World History (3) UC:CSU Cal-GETC Area 4

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course explores the impacts of human societies on natural environments as well as ecological limits to civilization from ancient through modern times. Students examine how historical contexts can provide a lens to evaluate current environmental conditions and policies.

081 A History of Working People in the United States I (3) UC:CSU Cal-GETC Area 4

LECTURE, 3 HOURS.

Note: History 081 does not have to be taken before History 082.

Note: This course is eligible to be offered in any DE modality.

This course is a history of the early United States from the perspective of its multicultural working people. Colonial life, revolution, the early republic, the antebellum period, the Civil War and its aftermath are viewed through the eyes of farmers, skilled and unskilled laborers, indentured servants, and slaves.

082 A History of Working People in the United States II (3) UC:CSU Cal-GETC Area 3B, 4

LECTURE, 3 HOURS.

Note: History 082 may be taken before History 081.

Note: This course is eligible to be offered in any DE modality.

This course is a history of the United States since Reconstruction from the perspective of its multicultural working people. Beginning with the Gilded Age and proceeding through the contemporary era of 'globalism', the course examines a wide variety of issues including class, gender, and race, work conditions, living standards, and the impact of collective action. Special attention is paid to Constitutional amendments, legislation, and court interpretations affecting the lives of working people.

083 History of LGBTQIA Communities in the United States (3) UC:CSU Cal-GETC Area 4 (C-ID SJS 130)

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This introductory course examines a broad range of contemporary and historical gay, lesbian, bisexual, transgender, queer and intersex issues in various contexts including, but not limited to, bio-medical, sociological, political, racial, and sexual in the United States.

086 Introduction to World Civilization I (3) UC:CSU Cal-GETC Area 3B, 4 (C-ID HIST 150)

LECTURE, 3 HOURS.

Note: History 086 does not have to be taken before History 087.

Note: This course is eligible to be offered in any DE modality.

This course surveys the historical origins, development, and interactions among world civilizations from circa 8000 B.C.E. to the early modern era (1500 C.E). The course shall provide comparative analyses of cultural, economic, geographic, political, religious, and social forces that affected world civilizations. Includes topics related to Asia, the Americas, Africa, and Europe.

087 Introduction to World Civilization II (3) UC:CSU Cal-GETC Area 4 (C-ID HIST 160)

LECTURE, 3 HOURS.

Note: History 087 may be taken before History 086.

Note: This course is eligible to be offered in any DE modality.

In this course, students examine the interactions of world civilizations from the early modern era (ca. 1500 C.E.) to the present. The course focuses on a comparative analysis

of cultural, economic, geographic, political, religious, and social forces of world civilizations. Includes topics related to Asia, the Americas, Africa, and Europe.

097 Introduction to the History of Science

(3) UC:CSU Cal-GETC Area 3B, 4

LECTURE, 3 HOURS.

This course introduces the history of science and its antecedents from the Paleolithic to the present. A review of ancient and medieval ideas about the physical world sets the stage for a more detailed look at scientific investigation in the modern world.

185 Directed Study - History (1) CSU

CONFERENCE, 1 HOUR PER WEEK PER UNIT.

This course allows students to pursue Directed Study in History on a contract basis under the direction of a supervising instructor.

CREDIT LIMIT: A MAXIMUM OF 6 UNITS IN DIRECTED STUDY MAY BE TAKEN FOR CREDIT IN ANY ONE DISCIPLINE.

Note: UC Credit for variable topics courses in this discipline is given only after a review of the scope and content of the course by the enrolling UC campus. This usually occurs after transfer and may require recommendations from faculty. Information about internships may also be presented for review, but credit for internships rarely transfers to UC.

Political Science (CCN) (POLS)

C1000 American Government and Politics

(3) UC:CSU Cal-GETC Area 4 (C-ID POLS 110)

(formerly POL SCI 001)

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is an introduction to government and politics in the United States and California. Students examine the constitutions, structure, and operation of governing institutions, civil liberties and civil rights, political behaviors, political issues, and public policy using political science theory and methodology.

Political Science (POL SCI)

002 Introduction to Comparative Politics

(3) UC:CSU Cal-GETC Area 4 (C-ID POLS 130)

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course introduces students to the major governments of the modern world including their ideologies, political institutions and processes, political cultures, and foreign policies. Course material informs debates about creating or designing new political orders. The course addresses the varying degrees of democracy and authoritarianism, varying levels of political and social conflicts, varying levels of wealth, and the influence of each of these factors on various modern world governments. Emphasis is placed on the governments of ten countries: Brazil, China, France, Germany, India, Iran, Japan, Nigeria, the Russian Federation, the United Kingdom, and the United States.

005 The History of Western Political Thought (3) UC:CSU Cal-GETC Area 4 (C-ID POLS 120)

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course traces the evolution of Western political thought, paying special attention to concepts of human nature and their implications for the organization of societies. Questions that are examined and debated include how our understanding of the human animal has changed our understanding of justice; where the State derives its authority from and how far it extends; what freedoms must we be prepared to sacrifice for the common good; and whether advances in the human sciences change our concept of justice. Students examine developments in political theory and investigate their relationship to classics of antiquity and modernity as well as develop an appreciation of the fundamental questions of political theory and an understanding of the strengths and weaknesses of the deepest answers our civilization has devised.

007 Introduction to International Relations

(3) UC:CSU Cal-GETC Area 4 (C-ID POLS 140)

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is an introduction to international relations theory with an examination of national, international, transnational, and sub-national actors and their institutions, interactions, and processes as they relate to global issues.

019 Women in Politics (3) UC:CSU Cal-GETC Area 4

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course combines historical and topical approaches of where women and politics stand today in U.S. and around the world; the battles they have fought to get where they are and the various possibilities and strategies for women's political participation on local, state, and national levels. The course also focuses on topics such as women's political rights, education and employment, familial and reproductive rights, political activism, leadership, and global awareness of cross-national statistics on current issues such as declining birthrates, the global economy, and state-funded family leave around the world (in the European context, both Western and Eastern Europe, Latin & Central America, Africa, and Southeast Asia--women and Islam).

020 Race And Ethnicity in Politics

(3) UC:CSU Cal-GETC Area 4

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course covers the social construction of race and ethnicity, gender and sexual orientation in American society, and their connection to local, state, and national governance. Particular attention will be paid to the challenges of assimilation, segregation, Jim/Juan Crow laws, and integration into the political system. Furthermore, the course addresses voting suppression, exclusionary politics, discrimination, voting behavior, pressure group politics, resistance, and political activism. We explore the social construction of race, white supremacy, settler colonialism, and racism experienced by disadvantaged

groups in the United States. Finally, the course examines political issues affecting various demographic groups such as the elderly, the youth, women, and individuals identifying as gay, lesbian, bisexual, or transgender.

040 Law and Democracy (3) UC:CSU Cal-GETC Area 4
LECTURE, 3 HOURS.
Note: Credit given for only one of Political Science 040 or Sociology 014.
Note: This course is eligible to be offered in any DE modality.
This course is an interdisciplinary exploration of themes such as the law and democracy, equality, citizenship, participation, access, and social justice. Students look critically at how law structures as well as limits democracy and examines the idea of democracy as a universal value. This course includes community-based learning that is directly related to the content of the course. This course is offered as a requirement for the State Bar of California's 'Pathway to Law School' initiative at East Los Angeles College.

050 Introduction to Research in Political Science (3) UC:CSU Cal-GETC Area 4 (C-ID POLS 160)
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course is designed to introduce students to the philosophy and practice of social sciences and to the modes of research in major sub-fields of political science. Major themes include methodology and research techniques, political theories of the individual and the state, and the impact of these themes on modern political ideologies. This course concentrates on the logic and methods that support the scientific study of political phenomena, including theory development, research design, conceptualization and measurement, hypothesis testing, and both quantitative and qualitative data analysis.

185 Directed Study - Political Science (1) CSU

285 Directed Study - Political Science (2) CSU

385 Directed Study - Political Science (3) CSU
CONFERENCE, 1 HOUR PER WEEK PER UNIT.
The above courses allow students to pursue Directed Study in Political Science on a contract basis under the direction of a supervising instructor.

CREDIT LIMIT: A MAXIMUM OF 6 UNITS IN DIRECTED STUDY MAY BE TAKEN FOR CREDIT IN ANY ONE DISCIPLINE.
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Sociology (SOC)

001 Introduction to Sociology (3) UC:CSU
Cal-GETC Area 4 (C-ID SOCI 110)
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course is a general introduction to the subject matter, basic concepts and techniques of sociology as a social science. Patterns and origins of social behavior in a diverse society are analyzed.

002 American Social Problems (3) UC:CSU
Cal-GETC Area 4 (C-ID SOCI 115)
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course examines some of the major contemporary problems of American society, such as human relations, poverty, crime, drugs, and global issues that affect American society. Social problems are analyzed in terms of their relation to the values and institutions of American society. The role of power in the definition of social problems is considered as are the causes and consequences of social problems. Students evaluate proposed solutions and interventions used to address American social problems.

003 Crime and Delinquency (3) UC:CSU
Cal-GETC Area 4 (C-ID SOCI 160)
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course examines the nature, extent and patterns of crime, delinquency and criminality, theories of causation, and efforts by society to cope with law violations. Emphasis is placed upon programs regarding prevention, correction, and rehabilitation within justice systems with attention to methodology as well as methodological issues encountered in research in criminology.

004 Sociological Analysis (3) UC:CSU
Cal-GETC Area 4 (C-ID SOCI 120)
Prerequisite: Sociology 001.
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course is an introduction to the scientific study of social phenomena, with a focus on understanding diverse communities and cultural contexts. Topics include research design, conceptualization, measurement, sampling methodology, and both qualitative and quantitative data analysis. Students will learn how to critically examine and analyze data. Fieldwork and data collection will center on issues relevant to the lived experiences of diverse groups.

007 Juvenile Delinquency (3) UC:CSU Cal-GETC Area 4
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This non-technical course is especially for students preparing to be social workers or police officers; it deals with problems of maladjusted juveniles, from the potential delinquent to the institutionalized offender. The relationship between delinquency and other areas of social disorganization, such as family problems, gangs, alcoholism and drug addiction is explored.

011 Race and Ethnic Relations (3) UC:CSU
Cal-GETC Area 4 (C-ID SOCI 150)
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course examines the sociological perspective of majority-minority relations in the U.S., including how these relationships developed historically. It also explores the social, political and economic forces that maintain or act to change these relationships. The course focuses on sociological analysis of race, ethnicity, and racism and examines the cultural, political, and economic practices and institutions that support or challenge racism, racial and ethnic inequalities, as well as patterns of interaction between various racial and ethnic groups.

012 Marriage and Family Life (3) UC:CSU
Cal-GETC Area 4 (C-ID SOCI 130)
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course considers social and cultural patterns of domestic life in human society, past and present. It also analyzes the common and unique features of marriage and family systems especially in American society, including subcultural variations within that society.

013 Society and Personality (3) UC:CSU
Cal-GETC Area 4 (C-ID PSY 170)
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course is designed as an introduction to the sociological perspective of society and personality. Central to social psychology from the sociological perspective is the recognition that behavior is not simply the product of our individual personalities, but is influenced strongly by social situations. Students investigate the relationship between the social environment and the individual. Topics include main theoretical components, research approaches and concepts ranging from socialization, self, identity, social perception, symbolic communication, social influence, altruism, aggression, and deviant behavior to group structure and processes.

014 Law and Democracy (3) UC:CSU Cal-GETC Area 4
LECTURE, 3 HOURS.
Note: Credit given for only one of Sociology 014 or Political Science 040.
Note: This course is eligible to be offered in any DE modality.
This course is an interdisciplinary exploration of themes such as the law and democracy, equality, citizenship, participation, access, and social justice. Students look critically at how law structures as well as limits democracy and examines the idea of democracy as a universal value. This course includes community-based learning that is directly related to the content of the course. This course is offered as a requirement for the State Bar of California's 'Pathway to Law School' initiative at East Los Angeles College.

019 Introduction to the Social Services
(3) UC:CSU (C-ID SWHS 110)
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course covers the history and development of social services. A particular emphasis is placed on social work, case work, and urban generalists. Institutions such as the welfare system, community organizations, healthcare and Medicare are explored. Social service work as a career, including social work, urban generalists, counseling, addiction specialists, and their qualifications are also covered.

020 Directed Practice in Social Welfare (3) CSU (C-ID SWHS 120A)
Prerequisites: Sociology 019 and Sociology 001 or Psychology 001.
LECTURE, 1 HOUR; LABORATORY, 5 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course provides a basic understanding of the concepts, theories, and practical experience for working in the Social Work and Human Services field. Students complete a 54-hour field placement at a community service agency outside of the class. Students are assessed on their participation in these field placements (e.g., child abuse prevention, sexual assault, elderly services, primary and secondary education, homelessness, and/or suicide prevention) and the application of course material as it relates to their fieldwork.

021 Human Sexuality (3) UC:CSU Cal-GETC Area 4
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course provides a comprehensive introduction to the cultural, behavioral, biological, and psychosocial aspects of human sexuality. Topics presented include acquired immune deficiency syndrome and other sexually transmitted diseases, as well as sexual variance and dysfunction, and sexuality throughout the human life cycle.

022 Sociology of Women (3) UC:CSU
Cal-GETC Area 4 (C-ID SJS 120)
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course is a sociological analysis of women, gender, and sexuality in American society. A particular emphasis is placed on the political, social, and economic status of women as well as the relationships between women and men. Topics include social forces that shape the experience of women such as race, ethnicity, social class, and the social construction of gender.

023 Issues of Manhood in U.S. Society
(3) UC:CSU Cal-GETC Area 4
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course examines the qualities and responsibilities of men in US society. Issues of masculinity across ethnicities are explored to answer questions of why men act the way they do. Topics include aggression and self-defense; sexuality; fatherhood; and female expectation.

084 SIMSOC: Simulated Society (1)

LECTURE, 1 HOUR.

Note: This course is eligible to be offered as a Hybrid DE course with all activity hours offered in-person.

Students simulate a society, actively learning sociological concepts such as status, role, primary group, power, inequality and stratification. The activity takes approximately 14 hours to play and students learn about the workings of society and how societal structure emerges from group dynamics and the exchange of resources.

086 Popular Culture (3) UC:CSU Cal-GETC Area 4

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is designed to introduce students to the analysis of the historical and current development and emergence of American popular culture and its relationship to social institutions, collective behavior, and roles in people's lives. Social, technological, political, and economic aspects of society are examined with regard to the adoption, maintenance, and changes in popular culture, including the consumption of mass media, fashion, music, consumerism, and food. Distinctions between popular culture and culture, mass culture, and folk culture and its contribution to society's contemporary outlook is analyzed.

125 Statistics for the Social Sciences (3)

UC:CSU Cal-GETC Area 2 (C-ID SOCI 125)

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

An introduction to the basic statistical methods and analyses commonly used in social sciences. Topics include: descriptive and inferential statistics that usually include levels and types of measurement; measures of central tendency and dispersion; normal, t, and chi-square distributions; probability and hypothesis testing; and correlation and regression.

185 Directed Study - Sociology (1) CSU

285 Directed Study - Sociology (2) CSU

CONFERENCE, 1 HOUR PER WEEK PER UNIT.

The above courses allow students to pursue Directed Study in Sociology on a contract basis under the direction of a supervising instructor.

CREDIT LIMIT: A MAXIMUM OF 6 UNITS IN DIRECTED STUDY MAY BE TAKEN FOR CREDIT IN ANY ONE DISCIPLINE.

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BACCULAURATE LEVEL COURSES

The following course is restricted in enrollment to students admitted to the Respiratory Therapy, Bachelor's of Science degree program.

325 Medical Sociology: Health and Diversity (3) CSU

Condition of Enrollment: Program Acceptance to the Bachelor of Science in Respiratory Therapy.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

Social structure affects health care systems and the health of individuals across social groups (e.g., race, ethnicity, social class, gender, etc.). Topics include disparities in medical access and delivery of care, history of the medical profession, health care reform, medicalization, the social construction of illness, and patient voices. Various sociological theoretical perspectives highlight power dimensions within health care systems.

Theater Arts Department

P2-101 • *(323) 415-5034*

ELAC Theater is a dynamic hub for students aspiring to become theater professionals. Our program combines academics, hands-on experiences, career readiness, and industry connections to equip students for diverse careers in theater and entertainment. Students actively drive every aspect of production - from performance and design to stage management and technical work.

Curriculum: Our curriculum blends theory and practice, developing essential hard and soft skills. The department offers an Associate of Arts (AA) Degree in Theater Arts, with opportunities to specialize in areas of acting, costuming, technical theater, or dance. Additionally, the department provides focused career pathways through our Skills Certificates and Certificates of Achievement.

Production: Students participate in four annual mainstage productions, as well as special programs such as Theater in the Community, the Winter One Act Play Festival, and the Summer Shakespeare Workshop. Opportunities span all disciplines including performance, stage management, costuming, scenery, lighting, props, sound, makeup, dramaturgy, board operators, and backstage crew.

Facilities: Our dedicated building includes a 165-seat proscenium stage, a 99-seat black box, and a fully equipped scene shop and costume shop.

Industry Partnerships: In addition to being the official higher education partner of Center Theatre Group, we regularly partner with A Noise Within Theatre, Latino Theater Company, Actors' Gang, and Geffen Playhouse. ELAC Theater students benefit from internships, guest speakers, workshops, symposiums, backstage tours, professional productions, and other work-based learning experiences.

Career Preparation: Theater education builds transferrable skills such as communication, collaboration, creativity, and critical thinking. We emphasize career readiness through practical training, mentorship, and networking, preparing students for a wide range of opportunities.

Contact Info: For details about our faculty, programs, and upcoming productions, visit ELACtheater.org.

Faculty

Stone, Lisa Hashimoto, Chair, Professor, Technical Theater
Couture, François-Pierre, Associate Professor, Technical Theater
Frías, Cristina, Associate Professor, Theater Arts
Hansen, Jessica, Professor, Technical Theater
Pellegrini, Vanessa Mizzone, Professor, Theater Arts
Scott, Rodney, Assistant Professor, Theater Arts

Adjunct Associate Professors

Augusztiny, Eric, Theater Arts
Davis, Nathan, Technical Theater
Hogan, Kelley, Theater Arts
Jacobs, Jennifer, Technical Theater
Kareman, Demetra, Theater Arts
Kasnetsis, Michael, Theater Arts
Nakagawa, Tesshi, Technical Theater
Nedreberg, Merrianne, Technical Theater
Pellegrini, William, Theater Arts
Quiroz, Laura, Theater Arts
Ramos, Ramon, Theater Arts
Ryback, Brett, Theater Arts
Scott, David Laird, Theater Arts
Segovia, Ramiro, Theater Arts
Vallejo, Mark Anthony, Theater Arts
Wong, Natalie, Technical Theater

Educational Programs

SUBJECTS

- Technical Stage Production
- Theater Arts

SKILLS CERTIFICATES

- Acting
- Costume Construction
- Costume Design and Application
- Creative Drama
- Directing
- Inter-Generational Drama
- Language and Dialects for Performance
- Makeup Design & Application
- Scenic Art
- Script Analysis
- Shakespearean Acting
- Stagecraft
- Theatrical Lighting
- Theatrical Sound
- Wardrobe Attendant

CERTIFICATES OF ACHIEVEMENT

- Acting for Stage and Screen
- Costume Design and Technology
- Entertainment Craft
- Stage Management and Production
- Technical Theatre and Entertainment Technology
- Theatre in the Community

ASSOCIATE DEGREE PROGRAMS

- Theater
- Theater Arts for Transfer

Skills Certificates

The Theater Arts department encourages students seeking to earn any Skills Certificate to complete the requirements for their chosen Skills Certificate within the same academic year.

Acting

Students completing this skills certificate will acquire skills to pursue job opportunities in the performing arts or transfer opportunities to four-year college theater programs.

SUBJECT & NO.	COURSE	UNITS
THEATER 240	Voice and Articulation for the Theater	3
THEATER 265	Movement for the Actor	2
TECTHTR 342	Technical Stage Production	2
	Subtotal	*7*
ELECTIVE COURSE		3
THEATER 272*	Intermediate Applied Acting	3
OR		
THEATER 273*	Advanced Acting	3
	Total	*10*

** This course has a prerequisite.*

Costume Construction

Students completing this skills certificate will acquire applicable skills to pursue entry-level positions in costume construction.

SUBJECT & NO.	COURSE	UNITS
CORE COURSES:		
TECTHTR 305	Orientation to Technical Careers in Entertainment	2
TECTHTR 345	Costume Practicum	2
TECTHTR 363	Costume Crafts, Dye, and Fabric Printing	3
	Subtotal	*7*
ELECTIVE COURSES: CHOOSE TWO COURSES		6
TECTHTR 364	Costume Sewing and Pattern Making	3
TECTHTR 365	Historical Costume Sewing and Pattern Making	3
TECTHTR 366	Fantasy Costume Sewing and Pattern Making	3
	Total	*13*

Costume Design and Application

Students completing this skills certificate will acquire applicable skills to pursue entry-level positions in costume design.

SUBJECT & NO.	COURSE	UNITS
TECTHTR 305	Orientation to Technical Careers in Entertainment	2
TECTHTR 345	Costume Practicum	2
TECTHTR 360	Costume Design for Theatre	3
TECTHTR 367	Costume and Fashion History	3
ELECTIVE COURSE: CHOOSE ONE COURSE		3
TECTHTR 921	Cooperative Education - Technical Stage Production	2
OR		
TECTHTR 361	Applied Costume Design	2
OR		
TECTHTR 700	Theater Festival Workshop	2
	Total	*12*

Creative Drama

Students completing this skills certificate will acquire skills to pursue entry-level positions in after school programs, day care centers, recreation centers, and under-served communities.

SUBJECT & NO.	COURSE	UNITS
CH DEV 003	Creative Experiences for Children	3
THEATER 251	Theater in the Community: Tour for Children	2
THEATER 252	Children's Theater: Production & Methods Practicum	2
	Total	*7*

Directing

Students completing this skills certificate will acquire skills to self-produce for public presentation, pursue performing arts job opportunities in directing, or participate in directing projects in four-year college theater programs.

SUBJECT & NO.	COURSE	UNITS
THEATER 225	Beginning Direction	3
THEATER 226	Directors Project Practicum	2
TECTHTR 342	Technical Stage Production	2
THEATER 114	Script Analysis	3
	Subtotal	*10*
ELECTIVE COURSE		3
TECTHTR 323	Stage Management	3
OR		
THEATER 260	Acting Fundamentals	3
	Total	*13*

Inter-Generational Drama

Students completing this skills certificate will acquire skills to pursue entry-level positions in senior centers, social service agencies, recreation centers, and under-served communities.

SUBJECT & NO.	COURSE	UNITS
FAM & CS 006	Challenges of Aging	3
THEATER 256	Theater in the Community: Tour for Seniors	2
THEATER 257	Inter-Generational Theater: Production & Methods Procticum	2
	Total	*7*

Language and Dialects for Performance

Students completing this skills certificate will acquire skills to pursue jobs in the performing arts that require authentic language and dialect character work.

SUBJECT & NO.	COURSE	UNITS
THEATER 240	Voice and Articulation for the Theater	3
THEATER 246	Dialects for the Actor	3
LING 007	Phonetics of Spanish, Italian, French, and German for Artistic Performance	3
	Subtotal	*9*
ELECTIVE COURSE		2
TECTHTR 701	Shakespeare Festival Workshop I	2
OR		
MUSIC 411	Elementary Voice I	2
	Total	*11*

Makeup Design & Application

Students completing this skills certificate will acquire applicable skills to pursue entry-level positions in makeup design.

SUBJECT & NO.	COURSE	UNITS
TECTHTR 342	Technical Stage Production	2
TECTHTR 350	Makeup for Theatre	3
TECTHTR 351	Applied Makeup Design	2
TECTHTR 355	Makeup Practicum	2
	Total	*9*

Scenic Art

Students completing this skills certificate acquire skills to pursue employment as scenic artists and painters in the entertainment industry, including theater, theme parks, television, film, trade shows, corporate events, and all other forms of live entertainment.

SUBJECT & NO.	COURSE	UNITS
TECTHTR 313	Scenic Art for Theater	3
TECTHTR 314*	Advanced Scenic Art for Theater	3
TECTHTR 343	Scenery Practicum	2
TECTHTR 382	Sketching and Rendering for Design	3
	Total	*11*

** This course has a prerequisite.*

Script Analysis

Students completing this skills certificate will acquire the introductory skills necessary to be a director, playwright, dramaturge, or educator.

SUBJECT & NO.	COURSE	UNITS
THEATER 114	Script Study for Theatre Performance, Production, and Appreciation	3
THEATER 130	Playwriting	3
THEATER 225	Beginning Direction	3
	Total	*9*

Shakespearean Acting

Students completing this skills certificate will acquire skills to pursue performing arts job opportunities in classical theater or advanced training at four-year college and university theater programs.

SUBJECT & NO.	COURSE	UNITS
TECTHTR 701	Shakespeare Festival Workshop 1	2
TECTHTR 702*	Shakespeare Festival Workshop 2	2
THEATER 240	Voice and Articulation for the Theater	3
THEATER 273*	Advanced Acting	2
ELECTIVE COURSE		2
TECTHTR 703*	Shakespeare Festival Workshop 3	2
OR		
THEATER 265	Movement for the Actors	2
	Total	*11*

** This course has a prerequisite.*

Stagecraft

Students completing this skills certificate will acquire skills to pursue entry-level positions in the construction and crafts areas of the entertainment industry.

SUBJECT & NO.	COURSE	UNITS
TECTHTR 300	Stagecraft	3
TECTHTR 342	Technical Stage Production	2
ELECTIVE COURSES:		4
TECTHTR 340	Technical Theater Practicum	4
		ONCE
OR		
TECTHTR 343#	Scenery Practicum	2
		TWICE
	Total	*9*

#This course is repeatable and must be taken twice to complete the certificate.

Theatrical Lighting

Students completing this skills certificate will acquire skills to pursue entry-level positions in theatrical sound for the entertainment industry.

SUBJECT & NO.	COURSE	UNITS
TECTHTR 342	Technical Stage Production	2
TECTHTR 370	Lighting Design for Theater	3
TECTHTR 346#	Lighting Practicum	2
		TWICE
	Total	*9*

#This course is repeatable and must be taken twice to complete the certificate.

Theatrical Sound

Students completing this skills certificate will acquire skills to pursue entry-level positions in theatrical sound for the entertainment industry.

SUBJECT & NO.	COURSE	UNITS
TECTHTR 330	Sound Design for Theatre	3
TECTHTR 342	Technical Stage Production	2
TECTHTR 347#	Sound Practicum	2
		TWICE
	Total	*9*

#This course is repeatable and must be taken twice to complete the certificate.

Wardrobe Attendant

The Wardrobe Attendant Skills Certificate will provide students an opportunity to explore and apply a specific skill set required for working with costumes and perfomers in live-entertainment and theater performances.

SUBJECT & NO.	COURSE	UNITS
TECTHTR 342	Technical Stage Production	2
TECTHTR 345	Costume Practicum	2
TECTHTR 305	Orientation to Technical Careers in Entertainment	2
	Subtotal	*6*
ELECTIVE COURSE: CHOOSE ONE COURSE		3
TECTHTR 364	Costume Draping and Pattern Making	3
TECTHTR 365	Historical Costume Sewing and Pattern Making	3
TECTHTR 366	Fantasy Costume Sewing and Pattern Making	3
	Total	*9*

Certificates of Achievement

Acting for Stage and Screen

(Academic Plan E044329D)

The Certificate of Achievement in Acting for Stage and Screen provides students with fundamental performance skills to pursue acting careers in theater, film, television, commercials, digital media, industrials, broadcasting, voice overs, and theme parks. Students develop techniques in movement, voice and articulation, character analysis, monologue work, and scene study. Students gain experience working with contemporary and classical text, as well as original and devised work. Emphasis is placed on building competencies for employment including: camera acting techniques, audition preparation, social media branding, casting representation, and management in preparation for a competitive and specialized industry.

Program Learning Outcomes:

- Students who complete the Acting For Stage And Screen Certificate Of Achievement will exhibit proficiency in core competencies, including the application of best practices, tools, and methodologies relevant to the field.

SUBJECT & NO.	COURSE	UNITS
THEATER 240	Voice Articulation for the Theater	3
THEATER 265	Movement for the Actor	2
THEATER 270	Beginning Acting	3
THEATER 278	Film and Television Acting	3
THEATER 205	Actor's Orientation to Professional Theater	2
THEATER 244	Voice and Articulation for Performance	3
THEATER 272*	Intermediate Appliced Acting	3
THEATER 293	Rehearsals and Performances III	3
TECTHTR 701	Shakespeare Festival Workshop	2
	Total	*24*

Costume Design and Technology

(Academic Plan E038170D)

Students completing this certificate acquire the applicable design and technical skills to pursue entry-level positions in entertainment costuming, including: Theatre, dance, theme park, live performance, corporate events, film, television, commercials, and new media. Students complete a portfolio encompassing work from each course in preparation for employment in the entertainment industry.

Program Learning Outcomes:

- Apply and evaluate design skills during the multiple phases of a practical theater production in preparation for career opportunities.
- Integrate and design specialty costume skills for the different phases of design and construction.

SUBJECT & NO.	COURSE	UNITS
TECTHTR 305	Orientation to Technical Careers in Entertainment	2
TECTHTR 342	Technical Stage Production	2
TECTHTR 345	Costume Practicum	2
TECTHTR 360	Costume Design for Theatre	3
TECTHTR 363	Costume Crafts, Dye, and Fabric Painting	3
TECTHTR 367	Costume and Fashion History	3
CONSTRUCTION ELECTIVE COURSES: CHOOSE TWO COURSES		6
TECTHTR 364	Costume Sewing and Pattern Making	3
TECTHTR 365	Historical Costume Sewing and Pattern Making	3
TECTHTR 366	Fantasy Costume Sewing and Pattern Making	3
APPLIED ELECTIVE COURSE: CHOOSE ONE COURSE		2
TECTHTR 361	Applied Costume Design	2
TECTHTR 700	Theater Festival Workshop	2
TECTHTR 921	Cooperative Education - Technical Stage Production	2
	Total	*23*

Entertainment Craft

(Academic Plan E044541D)

The Certificate of Achievement in Entertainment Craft prepares students with foundational skills for entry-level positions in the following entertainment, film, television, and digital media occupations: production assistant, runner, grip, boom operator, logger, camera PA, or assistant in lighting, camera, sound, editing, writing, wardrobe, post-production, art department, or the production office. After completing this certificate, students will have a practical understanding and hands-on experience with the various behind-the-scenes specialties in digital film production, postproduction, photography, and technical theater, giving them a better understanding of their own aptitudes and interests.

Program Learning Outcomes:

- Students who complete the Entertainment Craft Certificate of Achievement will exhibit proficiency in core competencies, including the application of best practices, tools, and methodologies relevant to the field.

SUBJECT & NO.	COURSE	UNITS
MEDIART 101	Introduction to Digital Film Production	3
PHOTO 047	Introduction to Digital Photography	3
TECTHTR 300	Stagecraft	3
TECTHTR 305	Orientation to Technical Careers in Entertainment	2
TECTHTR 342	Technical Stage Production	2
CRAFT ELECTIVES: CHOOSE ONE COURSE FROM THE FOLLOWING		2-4
ANIMATN 218*	Fundamentals of Animation	3
OR		
BRDCSTG 015	Radio and Television Production	3
OR		
MEDIART 111	Intermediate Digital Film Production	3
OR		
MUSIC 161	Introduction to Music Technology	3
OR		
PHOTO 010	Beginning Photography	3
OR		
TECTHTR 313	Scenic Art for Theater	3
OR		
TECTHTR 323	Stage Management	3
OR		

TECTHTR 330	Sound Design for Theatre	3
OR		
TECTHTR 340	Technical Theater Practicum	4
OR		
TECTHTR 343	Scenery Practicum	2
OR		
TECTHTR 344	Props Practicum	2
OR		
TECTHTR 345	Costume Practicum	2
OR		
TECTHTR 346	Lighting Practicum	2
OR		
TECTHTR 347	Sound Practicum	2
OR		
TECTHTR 348	Stage Management Practicum	2
OR		
TECTHTR 355	Makeup Practicum	2
CONTENT ELECTIVES: CHOOSE ONE COURSE FROM THE FOLLOWING		3
ASIAN 020	Asian American Film and Media	3
OR		
BRDCSTG 001	Fundamentals of Television and Radio Broadcasting	3
OR		
BRDCSTG 300	Introduction to Writing for Broadcast	3
OR		
CHICANO 036	Central American Film	3
OR		
CHICANO 057	Chicanas and Chicanos in Film	3
OR		
ENGLISH 240*	Literature and the Motion Picture I	3
OR		
ENGLISH 241*	Literature and the Motion Picture II	3
OR		
ENGLISH 242	Creative Writing: Composing and Analyzing Screenplays	3
OR		
FRENCH 026	Understanding French Culture Through Film	3
OR		
MUSIC 118	Film Music Appreciation	3
OR		
MUSIC 165	Introduction to Recording Arts	3
OR		
PHOTO 123	Photo-Discovery: Aesthetics, Craft, and Creativity	3
OR		
SPANISH 026	Understanding Latin America Through Film	3
OR		
THEATER 139	Playwriting	3
OR		
THEATER 505	History of Motion Pictures	3
	Total	*18-20*

Stage Management and Production

(Academic Plan E014869D)

The Certificate of Achievement in Stage Management and Production is designed to teach students how to work as stage managers or production managers. These courses provide an aspiring stage manager, producer or director with real production experience in addition to lecture classes. We also provide our top management students with intern opportunities with professional companies. Candidates for the Certificate must be successful in productions and successfully complete the following courses:

Program Learning Outcomes:

- Manage production teams, rehearsals, and performances in theater productions.

SUBJECT & NO.	COURSE	UNITS
TECTHTR 300	Stagecraft	3
TECTHTR 323	Stage Management	3
TECTHTR 342	Technical Stage Production	2
THEATER 100	Introduction to the Theater	3
COMPLETE THE FOLLOWING COURSE TWICE		4
TECTHTR 348#	Stage Management Practicum	2
ACTING ELECTIVES: CHOOSE ONE COURSE FROM THE FOLLOWING		3
THEATER 225	Beginning Direction	3
THEATER 260	Acting Fundamentals	3
THEATER 270	Beginning Acting	3
PRACTICUM ELECTIVES: CHOOSE ONE COURSE FROM THE FOLLOWING		2
TECTHTR 346	Lighting Practicum	2
TECTHTR 347	Sound Practicum	2
DESIGN ELECTIVES: CHOOSE ONE COURSE FROM THE FOLLOWING		3
TECTHTR 330	Sound Design for Theatre	3
TECTHTR 370	Lighting Design for Theater	3
	Total	*23*

Note: TECTHTR 323 should be taken in the first semester

#This course is repeatable and must be taken twice to complete the certificate.

Technical Theater and Entertainment Technology

(Academic Plan E038373D)

Students completing this certificate acquire the applicable design and technical skills to pursue entry-level positions in entertainment costuming, including: Theatre, dance, theme park, live performance, corporate events, film, television, commercials, and new media. Students complete a portfolio encompassing work from each course in preparation for employment in the entertainment industry.

Program Learning Outcomes:

- Students who complete the Technical Theatre and Entertainment Technology Certificate of Achievement will exhibit proficiency in core competencies, including the application of best practices, tools, and methodologies relevant to the field.

SUBJECT & NO.	COURSE	UNITS
TECTHTR 305	Orientation to Technical Careers in Entertainment	2
TECTHTR 315	Introduction to Design for Theatre	3
TECTHTR 342	Technical Stage Production	2

TECTHTR 370	Lighting Design for Theater	3
TECTHTR 382	Sketching and Rendering for Design	3
TECTHTR 384	Computer Drafting for Theater	3
PRACTICUM ELECTIVE(S): COMPLETE 4 UNITS FROM THE FOLLOWING		4
TECTHTR 340	Technical Theatre Practicum	4
TECTHTR 343	Scenery Practicum	2
TECTHTR 344	Props Practicum	2
TECTHTR 346	Lighting Practicum	2
TECTHTR 347	Sound Practicum	2
DESIGN ELECTIVES: COMPLETE 3 UNITS FROM THE FOLLOWING		3
TECTHTR 300	Stagecraft	3
TECTHTR 313	Scenic Art for Theater	3
TECTHTR 330	Sound Design for Theatre	3
TECTHTR 372*	Advanced Lighting Design	3
TECTHTR 380	Scenic Design for Theatre	3
	Total	*23*

** This course has a prerequisite.*

Theatre in the Community

(Academic Plan E038166D)

This certificate provides the student with the skills to enter the educational, health, recreational, or social service industry as a Creative Theatre Specialist or to continue on to a four-year degree with a pre-determined emphasis. The certificate incorporates the practical, experiential, and theoretical background required to design and produce theatrical experiences for children, older adults, and underserved communities in non-traditional theatrical venues.

Program Learning Outcomes:

- Apply appropriate educational techniques in theatrical workshops for children, older adults and underserved communities.
- Produce theatrical productions for children and older adults.
- Recognize the importance of 'community based' theatre as a voice for under-served communities.

SUBJECT & NO.	COURSE	UNITS
CH DEV 003	Creative Experiences for Children I	3
FAM &CS 006	Challenges of Aging	3
TECTHTR 300	Stagecraft	3
TECTHTR 323	Stage Management	3
THEATER 252	Children's Theater: Production & Methods Practicum	2
THEATER 257	Inter-Generational Theater: Production & Methods Practicum	2
THEATER 259	The Arts in the Community	3
OR		
THEATER 225	Beginning Direction	3
	Total	*19*

Associate Degree Program

Theater, Associate in Arts Degree

(Academic Plan E002450C)

(with Dance Department)

Our primary AA degree provides professional theatrical training to prepare students to enter the entertainment field or transfer to a four year institution. It is a rigorous two years program where students learn valuable skills in the major areas of Theater, with emphases in either Acting, Technical Theater, Costuming, or Dance. The program is designed for the student who recognizes the social and occupational value of this training.

Program Learning Outcomes:

- Achieve competency in a theater work environment, either in production or performance.
- Synthesize the historical and philosophical context of theater arts to broaden individual perspective.

Required Core Courses

SUBJECT & NO.	COURSE	UNITS
CORE REQUIREMENTS		21-22
THEATER 100	Introduction to the Theater	3
THEATER 260	Acting Fundamentals	3
OR		
THEATER 270	Beginning Acting	3
TECTHTR 323	Stage Management	3
TECTHTR 342	Technical Stage Production	2
TECTHTR 350	Make-up for Theatre	3
CHOOSE ONE COURSE FROM THE FOLLOWING:		
THEATER 101	Acting in History and in Style	3
THEATER 110	History of the World Theater	3
THEATER 114	Script Analysis	3
THEATER 121	Chicano Theater	3
OR		
CHICANO 030	Chicano Theater	3
THEATER 123	Theater for Social Justice	3
THEATER 259	The Arts in the Community	3
DANCEST 457	Dance Perspectives and Appreciation	3
CHOOSE ONE COURSE FROM THE FOLLOWING:		
THEATER 130	Playwriting	3
THEATER 225	Beginning Direction	3
DANCEST 452	Introduction to Choreography	2
CHOOSE ONE COURSE FROM THE FOLLOWING:		
THEATER 205	Actor's Orientation to Professional Theater	2
TECTHTR 305	Orientation to Technical Careers in Entertainment	2
	Subtotal	*21-22*
ELECTIVE COURSES - LIST A (PRODUCTION PRACTICUM) - SELECT AT LEAST ONE OF THE FOLLOWING COURSES:		2 - 5 UNITS
	Note: Courses that appear in more than one elective category can only be used once.	
THEATER 226	Directors Project Practicum	2
THEATER 232	Play Production	2
THEATER 235	Play Production and Company Performance	5
THEATER 251	Theater in the Community: Tour for Children	2
THEATER 252	Children's Theater: Production & Methods Practicum	2
THEATER 256	Theater in the Community: Tour for Seniors	2
THEATER 257	Inter-Generational Theater: Production & Methods Practicum	2
THEATER 293	Rehearsals and Performances	3
THEATER 921	Cooperative Education - Theater	2

TECTHTR 348	Stage Management Practicum	2
TECTHTR 701	Shakespeare Festival Workshop 1	2
TECTHTR 702*	Shakespeare Festival Workshop 2	2
TECTHTR 703*	Shakespeare Festival Workshop 3	2
TECTHTR 704*	Shakespeare Festival Workshop 4	2
TECTHTR 921	Cooperative Education - Technical Stage Production	2
DANCEST 820	Dance Staging and Methods	4
DANCEST 821*	Dance Staging and Methods	4
DANCEST 822*	Dance Rehearsals and Performances I	1
DANCEST 823*	Dance Rehearsals and Performances II	1

ELECTIVE COURSES - LIST B (TECHNICAL PRACTICUM) - SELECT AT LEAST ONE OF THE FOLLOWING COURSES: 2 - 5 UNITS

Note: Courses that appear in more than one elective category can only be used once.

THEATER 235	Play Production and Company Performance	5
TECTHTR 340	Technical Theater Practicum	3
TECTHTR 342	Technical Stage Production	2
TECTHTR 343	Scenery Practium	2
TECTHTR 344	Props Practicum	2
TECTHTR 345	Costume Practicum	2
TECTHTR 346	Lighting Practicum	2
TECTHTR 347	Sound Practicum	2
TECTHTR 348	Stage Management Practicum	2
TECTHTR 349-1	House Management Practicum I	2
TECTHTR 349-2*	House Management Practicum II	2
TECTHTR 349-3*	House Management Practicum III	2
TECTHTR 351	Applied Makeup Design	2
TECTHTR 355	Make-Up Practicum	2
TECTHTR 361	Applied Costume Design	2
TECTHTR 371	Applied Lighting Design	2
TECTHTR 381	Applied Scenic Design	2
DANCEST 814	Dance Production I	2
DANCEST 815*	Dance Production II	2
DANCEST 816*	Dance Production III	2

ELECTIVE COURSES - LIST C - SELECT YOUR EMPHASIS FROM ONE OF THE FOLLOWING GROUPS AND COMPLETE COURSES/UNITS SPECIFIED:

Note: Courses that appear in more than one elective category can only be used once.

ACTING EMPHASIS: MINIMUM 10-11

THEATER 272*	Intermediate Applied Acting	3
THEATER 240	Voice Articulation for the Theater	3
THEATER 265	Movement for the Actor	2

CHOOSE ONE COURSE FROM THE FOLLOWING: 2-3

THEATER 244	Voice and Articulation for Performance	3
THEATER 246	Dialects for the Actor	3
THEATER 273*	Advanced Acting	2
THEATER 278	Film and Television Acting	3
THEATER 283	Musical Theater Audition Workshop	3

TECHNICAL EMPHASIS: MINIMUM 12

TECTHTR 300	Stagecraft	3

CHOOSE ONE OR TWO COURSES FROM THE FOLLOWING:

TECTHTR 315	Introduction to Design for Theater	3
TECTHTR 370	Lighting Design for Theater	3

CHOOSE ONE OR TWO COURSES FROM THE FOLLOWING:

TECTHTR 313	Scenic Art for Theater	3
TECTHTR 314*	Advanced Scenic Art for Theater	3
TECTHTR 330	Sound Design for Theatre	3
TECTHTR 372*	Advanced Lighting Design	3
TECTHTR 380	Scenic Design for Theatre	3
TECTHTR 382	Sketching and Rendering for Design	3
TECTHTR 384	Computer Drafting for Theater	3

COSTUME EMPHASIS: MINIMUM 12

TECTHTR 360	Costume Design for Theatre	3
TECTHTR 367	Costume and Fashion History	3

CHOOSE ONE OR TWO COURSES FROM THE FOLLOWING:

TECTHTR 363	Costume Crafts, Dye, and Fabric Printing	3
TECTHTR 364	Costume Sewing and Pattern Making	3

CHOOSE ONE OR TWO COURSES FROM THE FOLLOWING:

TECTHTR 365	Historical Costume Sewing and Pattern Making	3
TECTHTR 366	Fantasy Costume Sewing and Pattern Making	3

DANCE EMPHASIS: MINIMUM 10

DANCETQ 111	Ballet Techniques I	1
DANCETQ 112*	Ballet Techniques II	1
DANCETQ 121	Jazz Dance Techniques I	1
DANCETQ 122*	Jazz Dance Techniques II	1
DANCETQ 141	Modern Dance Techniques I	1
DANCETQ 142*	Modern Dance Techniques II	1
DANCETQ 535	Dance Team Techniques I	2

Choose two courses from the following:

DANCEST 826	Dance Performance Company	1
DANCETQ 113*	Ballet Techniques III	1
DANCETQ 114*	Ballet Techniques IV	1
DANCETQ 171	Hip-Hop Dance Techniques I	1
DANCETQ 211	Tap Dance Techniques I	1
DANCETQ 321	Social Dance I	1
DANCETQ 411	Salsa Casino I	1
DANCETQ 570	Conditioning for Dance Team Techniques	1
DANCETQ 571*	Conditioning for Dance Team Techniques II	1
DANCESP 491	Special Topics in Dance I	1
DANCESP 492*	Special Topics in Dance II	1

ELECTIVES: COMPLETE ADDITIONAL DEGREE APPLICABLE UNITS, IF NEEDED TO REACH 60 UNITS.

LACCD GENERAL EDUCATION PLAN	27
Total	*60*

Note: 9 units of major courses may be double counted in LACCD General Education Areas 3, 4b, and 7.

** This course has a prerequisite.*

Associate in Arts in Theatre Arts for Transfer

(Academic Plan E033641G)

Students completing the Associate in Arts in Theatre Arts for Transfer Degree will have satisfied the lower division major preparation for bachelor's degrees in similar majors as determined by California State University (CSU) campuses and are guaranteed admission with junior status to the California State University system, although not to a particular campus or major. Students can use the website ADT Search by CSU Campus to find CSU campuses that accept ADT degrees as being similar to their bachelor's degree majors: https://www.calstate.edu/apply/transfer/Pages/associate-degree-for-transfer-major-and-campus-search.aspx.

To earn an Associate Degree for Transfer, students must complete 60 semester units (90 quarter units) of coursework that is transferable to the California State University with an overall GPA of 2.0 or higher, and also complete each of the following requirements:

1. Major/Area of Emphasis: A minimum of 18 semester units (27 quarter units) of coursework, with a C or higher earned in each course or P if taken on a Pass/No Pass basis, as required by the Los Angeles Community College District (LACCD) (Title 5 §55062).
2. General Education: Completion of the California General Education Transfer Curriculum (Cal-GETC) course requirements, with a C or higher earned for each course or P if taken on a Pass/No Pass basis (34 semester/45 quarter units).
3. Residency: A minimum of 12 semester units must be completed within the LACCD (Title 5 §55062).

Program Learning Outcomes:

- Achieve competency in a theater work environment, either in production or performance.
- Synthesize the historical and philosophical context of theater arts to broaden individual perspective.

Required Core Courses

SUBJECT & NO.	COURSE	UNITS
THEATER 100	Introduction to Theater	3
OR		
THEATER 110	History of the World Theater	3
THEATER 260	Acting Fundamentals	3
OR		
THEATER 270	Beginning Acting	3
	Subtotal	*6*
SELECT 3 UNITS MAXIMUM FROM		3 UNITS
REHEARSAL PERFORMANCE PRODUCTION:		
THEATER 293	Rehearsals and Performances	
OR		
TECHNICAL THEATRE IN PRODUCTION:		
TECTHTR 340	Technical Theater Practicum	3
TECTHTR 342	Technical Stage Production	2
TECTHTR 343	Scenery Practium	2
TECTHTR 344	Props Practicum	2
TECTHTR 345	Costume Practicum	2
TECTHTR 346	Lighting Practicum	2
TECTHTR 347	Sound Practicum	2
TECTHTR 348	Stage Management Practicum	2
TECTHTR 349-1	House Management Practicum I	2
TECTHTR 349-2*	House Management Practicum II	2
TECTHTR 349-3*	House Management Practicum III	2
TECTHTR 355	Makeup Practicum	2
LIST A: SELECT THREE COURSES		9 UNITS
TECTHTR 300	Stagecraft	3
TECTHTR 315	Introduction to Design for Theater	3
TECTHTR 350	Make-up for Theater	3
TECTHTR 360	Costume Design for Theatre	3
TECTHTR 370	Lighting Design for Theater	3
THEATER 114	Script Analysis	3
THEATER 272*	Intermediate Aplied Acting	3
MAY SELECT FROM THE FOLLOWING REQUIRED CORE COURSES NOT ALREADY USED (3 UNITS MAXIMUM)		3 UNITS
REHEARSAL PERFORMANCE PRODUCTION:		
THEATER 293	Rehearsals and Performances III	3
OR		
TECHNICAL THEATRE IN PRODUCTION:		
TECTHTR 340	Technical Theater Practicum	3
TECTHTR 342	Technical Stage Production	2
TECTHTR 343	Scenery Practium	2
TECTHTR 344	Props Practicum	2
TECTHTR 345	Costume Practicum	2
TECTHTR 346	Lighting Practicum	2
TECTHTR 347	Sound Practicum	2
TECTHTR 348	Stage Management Practicum	2
TECTHTR 349-1	House Management Practicum I	2
TECTHTR 349-2*	House Management Practicum II	2
TECTHTR 349-3*	House Management Practicum III	2
TECTHTR 355	Makeup Practicum	2
COMPLETE ADDITIONAL CSU UNITS, IF NEEDED, TO REACH 60 CSU TRANSFERABLE UNITS		
	Cal-GETC Pattern	
	Total	*60*

** This course has a prerequisite.*

Transfer Curriculum

Information regarding lower division major preparation requirements required to transfer to a University of California (UC) or California State University (CSU) campus may be obtained at www.assist.org. For information about independent or out-of-state colleges/universities, please consult with a counselor.

Subjects & Course Descriptions

Title 5 changes effective Fall 2013 substantially restrict how many times students can take specific types of classes. Students enrolled in "active participation courses" in Kinesiology, visual arts, or performing arts are limited to four (4) enrollments per "family". Failures and W grades count as enrollments. A family can contain multiple courses, but a student can only take four of them. LACCD courses in, Art, Dance Techniques, Kinesiology, Music, and Theater are all affected. For courses in the Theater department, families have been created as follows:

Theater Family names and course numbers:

Acting for the Camera: ..... THEATER 278
Acting Study and Professional Applied Acting ..... THEATER 200, 260, 270, 272, 273
Directing: ..... THEATER 225
Movement: ..... THEATER 265
Professional Ensemble Performance:. THEATER 232, 235, 293
Professional Performance Preparation:. . . . THEATER 205, 276
Voice Theory: ..... THEATER 240, 244

Technical Stage Production (TECTHTR)

300 Stagecraft (3) UC:CSU (C-ID THTR 171)
LECTURE, 3 HOURS.
This course provides a survey of the technical phases of play production: Scenery, properties, lighting, sound, costuming, stage management, and organization of stage activity.

305 Orientation to Technical Careers in Entertainment (2) CSU
LECTURE, 1 HOUR; LABORATORY, 2 HOURS.
Note: This course is eligible to be offered in any DE modality.
In this course students learn about careers as professional technicians in American entertainment industries, including methodology and techniques for seeking and gaining employment in theatre, film, television, commercials, theme park, special events, and new media. The students develop their own portfolios, resumes, and interview skills.

313 Scenic Art for Theater (3) UC:CSU
LECTURE, 2 HOURS; LABORATORY, 4 HOURS.
This course introduces students to the foundational skills used in theatrical scenic painting, including paint mixing, color matching, wet blending, lining, glazing, wood graining, marbling, cartooning, and various other scenic skills. Emphasis is placed on step-by-step demonstration and execution of a series of painting projects. This course includes practical training on tools, materials, application techniques, and standard scenic procedures used in the entertainment industry.

314 Advanced Scenic Art (3) UC:CSU RPT3
Prerequisite: Technical Stage Production 313.
LECTURE, 2 HOURS; LABORATORY, 4 HOURS.
This is an advanced course in theatrical scenic painting for the entertainment industry. Students expand on paint application techniques introduced in TECTHTR 313. Emphasis is placed on developing occupational competency through practical application of skills such as interpreting paint elevations, budgeting costs, estimating project time, developing scenic processes, creating paint samples, painting full scale scenery, and increasing working speed.

315 Introduction to Design for Theatre (3) UC:CSU (C-ID THTR 172)
LECTURE, 2 HOURS; LABORATORY, 2 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course introduces students to theatrical scenic design principles, concepts, and techniques through demonstration and applied design projects in a laboratory environment.

323 Stage Management (3) UC:CSU
LECTURE, 3 HOURS; LABORATORY, 1 HOUR.
Note: This course is eligible to be offered in any DE modality.
In this course students learn to be multi-tasking managers of the play production process, from auditions through rehearsals to the final performance.

330 Sound Design for Theatre (3) UC:CSU
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course explores the concepts of sound design for theatre including: Script analysis, selection of sound effects and music, and the physical properties of sound in theaters. Students develop and execute a sound design with recording, editing, and playback technology.

340 Technical Theater Practicum (4) UC:CSU (C-ID THTR 192) RPT2
LABORATORY, 12 HOURS.
In this course, theatre students study the practices of managerial and technical theatre plus technical shops and theatre spaces. Study culminates in a college public performance entered in the American College Theater Festival. Production work may consist of the following: Carpentry, costumes, painting, lighting, sound, props, and stage management.

342 Technical Stage Production (2) UC:CSU (C-ID THTR 192) RPT3
LABORATORY, 6 HOURS.
Note: This course is eligible to be offered as a Hybrid DE course with all activity/performance hours offered in-person.
In this course, students participate in the various backstage areas of a live theatre production. Students are involved in the complete process of running a show including technical rehearsals, dress rehearsals, performances, and strike. This course offers practical work experience with specific show assignments including stage management, deck crew, fly crew, wardrobe crew, prop crew, makeup crew, light board operator, sound board operator, follow spot operator, or projections operator. Specific assignments are made according to the student's area of interest as well as the needs of the production.

343 Scenery Practicum (2) UC:CSU (C-ID THTR 192) RPT2
LABORATORY, 6 HOURS.
In this course, theatre students study the practices of managerial and technical theatre plus technical shops and theatre spaces. Emphasis is placed on scene shop operations including building and painting scenery for entertainment projects. Study culminates in a college public performance entered in the American College Theater Festival.

344 Props Practicum (2) UC:CSU (C-ID THTR 192) RPT2
LABORATORY, 6 HOURS.
In this course, students study the practices of managerial and technical theatre plus technical shops and theatre spaces. Emphasis is placed on prop operations including researching and creating props for entertainment projects.

345 Costume Practicum (2) UC:CSU (C-ID THTR 192) RPT2
LABORATORY, 6 HOURS.
In this course, theatre students study the practices of managerial and technical theatre plus technical shops and theatre spaces. Emphasis is placed on costume and make-up operations including researching and creating costumes, make-up, and running wardrobe for

entertainment projects. Study culminates in a college public performance entered in the American College Theatre Festival.

346 Lighting Practicum (2) UC:CSU (C-ID THTR 192) RPT2
LAORATORY, 6 HOURS.
In this course, theatre students study the practices of managerial and technical theatre plus technical shops and theatre spaces. Emphasis is placed on lighting operations including hang, focus, and operation of lights for entertainment projects.

347 Sound Practicum (2) UC:CSU (C-ID THTR 192) RPT2
LABORATORY, 6 HOURS.
In this course, theatre students study the practices of managerial and technical theatre plus technical shops and theatre spaces. Emphasis is placed on sound operations including researching and creating sound for entertainment projects.

348 Stage Management Practicum (2) UC:CSU (C-ID THTR 192) RPT2
LABORATORY, 6 HOURS.
In this course, theatre students study the correct procedures and practices of stage managers in production for a variety of scripts, performances types, and spaces. Students review and practice practical safety training in stage operations and equipment. The course provides practical experience working in stage management tasks for entertainment projects.

349-1 House Management Practicum I (2) UC:CSU (C-ID THTR 192)
LABORATORY, 6 HOURS.
In this course, theatre students study the practices of managerial and technical theatre plus technical shops and theatre spaces. The emphasis in this course is practical experience working as part of a house management team with an overview of house management operations including ticket sales, ushering, bookkeeping, and publicity for entertainment projects with a particular emphasis on patron safety and services.

349-2 House Management Practicum II (2) UC:CSU (C-ID THTR 192)
Prerequisite: Technical Stage Production 349-1.
LABORATORY, 6 HOURS.
In this course, theatre students study the practices of managerial and technical theatre plus technical shops and theatre spaces. The emphasis in this course is practical experience working as part of a house management team with an overview of house management operations including ticket sales, ushering, bookkeeping, and publicity for entertainment projects with a particular emphasis on ticket sales and bookkeeping for entertainment projects.

349-3 House Management Practicum III (2) UC:CSU
Prerequisite: Technical Stage Production 349-2
LABORATORY, 6 HOURS.
In this course, theatre students study the practices of managerial and technical theatre plus technical shops and theatre spaces. The emphasis in this course is practical experience working as a house management supervisor over all house management operations including ticket sales, ushering, bookkeeping, and publicity for entertainment projects.

350 Make-Up for Theatre (3) UC:CSU (C-ID THTR 175)
LECTURE, 2 HOURS; LABORATORY, 2 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course is a study of the basic tools, materials, techniques, and methods of makeup application which might be used for the various roles in modern and classical stage plays. Theatrical makeup design and application is performed by students on their own faces, including glamour, aging, facial hair, stylizing, gore, facial contouring, impersonations, fantasy characters, and the use of makeup for theatre, film, and television.

351 Applied Makeup Design (2) UC:CSU RPT3
LABORATORY, 6 HOURS.
In this course, students study the practices of designing and executing makeup, wig, and hair designs for a college public performance and the students' professional portfolio entered in the American College Theatre Festival. Emphasis is placed on the design process from beginning to end including: Script analysis, concept, collaboration, design, technical paperwork, project management, production, and strike.

355 Makeup Practicum (2) UC:CSU (C-ID THTR 192) RPT 2
LABORATORY, 6 HOURS.
In this course, theatre students study the practices of managerial and technical theatre plus technical shops and theatre spaces. Emphasis is placed on makeup, wig, and hair operations including researching and executing makeup and hair for entertainment projects. Study culminates in a college public performance entered in the American College Theatre Festival.

360 Costume Design for Theatre
(3) UC:CSU (C-ID THTR 174)
LECTURE, 2 HOURS; LABORATORY, 2 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course explores the process of costume design from script to stage. Students learn to see as a designer, think like an artist, and communicate ideas visually and verbally. A study of the history of the costume and clothing as an expression and indicator of status, class, culture, and historical era is also covered. The class also uses projects to enhance practical design and sewing skills.

361 Applied Costume Design (2) UC:CSU RPT3
LABORATORY, 6 HOURS.
In this course, students study the practices of designing and executing costume designs for a college public performance and the students' professional portfolio entered in the American College Theatre Festival. Emphasis is placed on the design process from beginning to end including: Script analysis, concept, collaboration, design, technical paperwork, project management, production, and strike.

363 Costume Crafts, Dye, and Fabric Printing (3) UC:CSU

LECTURE, 2 HOURS; LABORATORY, 2 HOURS.

Note: This course is eligible to be offered as a Hybrid DE course with all activity/performance hours offered in-person.

This course provides practical application of textile modification techniques for costumes: Various dyes, painting, batik, stencil, aging, distressing, and digital fabric sublimation.

364 Costume Sewing and Pattern Making (3) UC:CSU

LECTURE, 2 HOURS; LABORATORY, 2 HOURS.

Note: This course is eligible to be offered as a Hybrid DE course with all activity/performance hours offered in-person.

This course covers the theory and practice of creating stage and film costumes and costume accessories through draping and pattern making.

365 Historical Costume Sewing and Pattern Making (3) UC:CSU

LECTURE, 2 HOURS; LABORATORY, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course covers the theory and practice of creating historically accurate stage and film costumes and costume accessories through draping and pattern making.

366 Fantasy Costume Sewing and Pattern Making (3) UC:CSU

LECTURE, 2 HOURS; LABORATORY, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course covers the theory and practice of creating fantasy stage, film, and cosplay costumes and costume accessories through draping and pattern making.

367 Costume and Fashion History (3) UC:CSU Cal-GETC Area 3A

LECTURE, 3 HOURS; LABORATORY, 1 HOUR.

Note: This course is eligible to be offered in any DE modality.

This course provides an exploration of costume and fashion from ancient to modern times with a focus on the artistry and history of the time period, geography, culture, and politics and their influences on costume design for stage, film, and television.

370 Lighting Design for Theater (3) UC:CSU (C-ID THTR 173)

LECTURE, 2 HOURS; LABORATORY, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course creates an understanding of the basic methods, physical techniques, and work ethics of the lighting designer/technician. The process includes training in the creative concepts of design and how to create a light plot as well as in the practical use and operation of the equipment used to execute the design. Specific attention is paid to entertainment industry work and safety standards that prepares the student for work in the industry.

371 Applied Lighting Design (2) UC:CSU RPT3

LABORATORY, 6 HOURS.

In this course, students study the practices of designing and executing lighting designs for a college public performance and the students' professional portfolios entered in the American College Theatre Festival. Emphasis is placed on the design process from beginning to end including: Script analysis, concept, collaboration, design, technical paperwork, project management, production, and strike.

372 Advanced Lighting Design (3) UC:CSU

Prerequisite: Technical Stage Production 370.

LECTURE, 2 HOURS; LABORATORY, 2 HOURS.

In this course, students develop the conceptual and practical aspects of lighting design for live entertainment. Emphasis is placed on the design process, which include analysis, research, color theory, advanced drafting, and presentation techniques. This course focuses on designing with light as a means of visual communication, while exposing students to current industry technology, equipment and software.

380 Scenic Design for Theatre (3) UC:CSU

LECTURE, 2 HOURS; LABORATORY, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course offers students training in the art of designing scenery for theatre from the conceptualization to the realization of a complete theoretical design through the use of advanced drafting, model making, and other pre-visualization techniques.

381 Applied Scenic Design (2) UC:CSU RPT3

LABORATORY, 6 HOURS.

In this course, students study the practices of designing and executing scenic designs for a college public performance and the students' professional portfolios entered in the American College Theater Festival. Emphasis is placed on the design process from beginning to end including: Script analysis, concept, collaboration, design, technical paperwork, project management, production, and strike.

382 Sketching and Rendering for Design (3) UC:CSU

LECTURE, 2 HOURS; LABORATORY, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course focuses on sketching, drawing, and painting techniques used for visual communication. It also offers Photoshop and Illustrator training to express theatrical design concepts in scenery, costumes, and lighting. These skills are required for presentations of designs in the entertainment industry.

384 Computer Drafting for Theater (3) UC:CSU

LECTURE, 3 HOURS.

This course explores the drafting techniques and skills needed to express the art of theatrical design in scenery and lighting through the medium of the computer. This course focuses on the computer drafting programs known as AutoCAD, Vectorworks, and also introduce SketchUp and Lightwright.

700 Theatre Festival Workshop (2) UC:CSU RPT3

LABORATORY, 6 HOURS.

Note: This course is eligible to be offered as a Hybrid DE course with all activity/performance hours offered in-person.

In this course, students learn methods, strategies and skills to compete in theater festivals, for example the Kennedy Center American College Theatre Festival. Students learn the rules of competition and prepare performances

or presentations for competition. Areas of competition include: Auditioning for scholarships, professional companies, and college and university programs; stage management; costume, light, sound, and scenic design; allied theater crafts; playwriting; dramaturgy; and others which may arise.

701 Shakespeare Festival Workshop I (2) UC:CSU

LABORATORY, 6 HOURS.

Note: This course is eligible to be offered in any DE modality.

In this course, students are introduced to the basics of poetry speaking, period movement, and voice and diction through practical application to a Shakespearean set speech or soliloquy of appropriate age and range. Work prepares students for audition and employment at Shakespeare festivals or other venues.

702 Shakespeare Festival Workshop II (2) UC:CSU

Prerequisite: Technical Stage Production 701.

LABORATORY, 6 HOURS.

Note: This course is eligible to be offered in any DE modality.

In this course, students continue practice and application of poetry speaking, period movement, and vocal work on Shakespeare scenes and monologues. In this second year of training, students are invited to go deeper into their exploration of heightened language an examine themes of classical text through the lens of gender identity, equity, and social class from today to Shakespeare's time. This training prepares students for auditions and professional roles in classical theater companies, four year acting programs, and Shakespeare festivals.

703 Shakespeare Festival Workshop III (2) UC:CSU

Prerequisite: Technical Stage Production 702.

LABORATORY, 6 HOURS.

Note: This course is eligible to be offered in any DE modality.

In this course, students continue practice and application of poetry speaking, period movement, and vocal work on Shakespeare scenes and monologues. In this third year of training students are invited to go deeper into their exploration of heightened language and examine the themes of classical text through the lens of gender identity, equity, and social class from today to Shakespeare's time. This training prepares students for auditions and professional roles in classical theater companies, four year acting programs, and Shakespeare festivals.

704 Shakespeare Festival Workshop IV (2) UC:CSU

Prerequisite: Technical Stage Production 703.

LABORATORY, 6 HOURS.

Note: This course is eligible to be offered in any DE modality.

Students are introduced to the advanced elements of performing Shakespeare including irony, ambiguity, and heightened and naturalistic prose with continued focus on prose speaking and physicality applied to a complex set speech/soliloquy, and a complex and lengthy scene from the works of Shakespeare. This work prepares students for auditions and professional roles in classical theater companies, four year acting programs, and Shakespeare festivals.

921 Cooperative Education - Technical Stage Production (2) CSU RPT7

Note: Requires 15 to 19 hours per week; paid employment related to the occupational major and enrollment in at least 7 units (which include Co-op Ed).

Note: This course is eligible to be offered in any DE modality.

Cooperative Education is a work experience program involving the employer, the student-employee and the college to ensure that the student receives on the job training and the unit credit for work experience or volunteer work/internship. Students must be employed or volunteering/interning in order to participate in program. During the fall and spring semesters, students shall be enrolled in at least one additional course in a U.S. regionally accredited institution. This course assists students in acquiring desirable work habits, attitudes, and career awareness in the fields of Technical Theatre.

Theater Arts (THEATER)

100 Introduction to the Theater (3) UC:CSU Cal-GETC Area 3A (C-ID THTR 111)

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

Note: Open to all students. Required of all Theater Arts majors and other students desiring to participate in the production of plays. A survey study and analysis of the various elements that make up the institution called the Theatre. Subjects range from origins of primitive drama to contemporary structure and direction of our modern Theatre.

101 Acting in History and in Style (3) UC:CSU Cal-GETC Area 3A

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

In this course, students are introduced to the development of acting from classical style to modern systems through lecture, discussion, demonstration, and various assigned exercises.

110 History of the World Theater (3) UC:CSU Cal-GETC Area 3A

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

In this course, students study the history and development of theater and drama, from the 5th century BCE to the current theater world scene. Students examine how, from pre-civilization to present day, theater has served a variety of functions within different cultures and societies and examine how, throughout history, theater changes in response to the changing needs and concerns of a given culture, so that students can understand and articulate the relationship between theater and society.

114 Script Analysis (3) UC:CSU (C-ID THTR 114)

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides principles, theories, and techniques of play script analysis for theatrical production.

121 Chicano Theater (3) UC:CSU Cal-GETC AREA 3A
Note: Credit given for only one of Theater 121 or Chicano Studies 030.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is an introductory and inter-disciplinary study of Chicano Theater. Students will explore the works of the historic El Teatro Campesino and the myriad of theatrical voices that emerged from the Chicano Movement of the 1960's and 1970's. Students investigate popular Chicano performance styles and methodologies through group research and collaboration.

123 Theater for Social Justice (3) UC:CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course explores the power of theater to illuminate social issues and inspire community change. Students examine works by Latinx, Chicano, Central American, Afro-Latinx, and BIPOC playwrights. Through analysis, performance, and discussion, students engage with theater as a vehicle for activism, cultural expression, and social transformation.

130 Playwriting (3) UC:CSU RPT 1

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course introduces the student to the fundamental principles and techniques of playwriting. This hands-on, practical introduction culminates with the student's original one-act play being presented by student actors to a live audience.

200 Introduction to Acting (3) UC:CSU
(UC Credit Limit: Theater 200 and 270 combined, maximum credit, one course).

LECTURE, 3 HOURS.

Through lecture, discussion, demonstration, and various assigned exercises, the student is introduced to the development of acting from classical style to modern systems.

205 Actor's Orientation to Professional Theater (2) CSU

LECTURE, 1 HOUR; LABORATORY, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

The student learns about a career as a professional actor int the American entertainment industry including methodology and techniques for seeking and gaining employment in theatre, film, television, commercials, and new media, which includes all forms of electronic performance.

225 Beginning Direction (3) UC:CSU

LECTURE, 2 HOURS; LABORATORY, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course leads students from the basics through all the elements necessary to get a play on stage; interpretation, casting, scheduling, movement, blocking, business, pace, and timing. It also provides firm guidance for beginning directors in the technical handling of a script from preparation of a Prompt Book to working out technical plots.

226 Directors Project Practicum (2) CSU RPT3

LABORATORY, 6 HOURS.

In this course, under the guidance of student directors and producers, students work together on all elements necessary to rehearse and stage a one-act play for public performance.

232 Play Production II (2) UC:CSU

LABORATORY, 6 HOURS.

Theatre students study performance and managerial practices while participating in public performances. Performance and production work may consist of acting and stage management.

235 Play Production and Company Performance (5) UC:CSU RPT3

LABORATORY, 15 HOURS.

Theatre students study the real practices of performance, managerial and technical theatre while participating in college public performances, technical shops and theatre spaces. Production work may consist of the following: Acting, carpentry, costumes, painting, lighting, sound, props and stage management.

240 Voice and Articulation for the Theater (3) UC:CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is designed to emphasize speech practice and technique for the stage, motion pictures, television and the Lecture platform. Students are introduced to the fundamentals of good speech, including breathing, posture, resonance, projection and articulation. A study is made of the psychological and acoustical factors determining vocal quality, force, time and pitch. Students are introduced to the International Phonetic Alphabet and how to drop into their natural voice.

244 Voice and Articulation for Performance (3) UC:CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is designed to emphasize speech practice and technique for scene performance on the stage, motion pictures, and television. Students apply fundamentals of good speech, including breathing, posture, resonance, projection, and articulation to performance texts that require two or more actors. Students apply the International Phonetic Alphabet to General American Speech and learn how to maintain this dialect and their natural voice in a scene performance that requires physical effort.

246 Dialects for the Actor (3) UC:CSU

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

In this course, students learn to speak English with dialects. They apply the International Phonetic Alphabet, observation of professional actors and research of authentic speakers to performance for stage and recorded media. Dialects include, but are not limited to, General American Speech, Upper Class British, Cockney, Irish, Russian, French, Southern, and New York.

251 Theater in the Community: Tour for Children (2) CSU

LECTURE, 1 HOUR; LABORATORY, 4 HOURS.

This course is focused on the rehearsal, performance, and tour of a play for young audiences. The student is introduced to practical skills to teach creative drama for children and youth through the rehearsal process, readings, and lecture. The student then applies these skills in creative drama workshops for children or youth. Students pay a fee for background check, live scan fingerprinting, and TB test.

252 Children's Theater: Production and Methods Practicum (2) CSU

LECTURE, 1 HOUR; LABORATORY, 4 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course focuses on the rehearsal, performance, and tour of a play for a young audience. Students are introduced to the pedagogy of teaching creative drama for children and youth through the rehearsal process, classroom teaching practice, field classroom observation, readings, and lectures. Students then apply this knowledge and practice in performance workshop situations as a workshop assistant. Students pay a fee for background check, live scan fingerprinting, and TB test.

256 Theater in the Community: Tour for Seniors (2) CSU

LECTURE, 1 HOUR; LABORATORY, 4 HOURS.

This course is focused on the rehearsal, performance, and tour of a play for an audience over fifty years of age. Students are introduced to the pedagogy of teaching and facilitating theatrical experiences for older actors through the rehearsal process, classroom teaching practice, on-site observation, readings, and lectures. Students then apply this knowledge and practice in a performance workshop situation as a workshop assistant. Students pay a fee for background check, live scan fingerprinting, and TB test.

257 Inter-Generational Theater: Production and Methods Practicum (2) CSU

LECTURE, 1 HOUR; LABORATORY, 4 HOURS.

This course is focused on the rehearsal, performance, and tour of a play for an audience over fifty years of age. Students are introduced through the rehearsal process, readings, and lectures to practical skills that facilitate creative theatrical experiences for older actors or workshop participants. Students then apply these skills in performance workshops for older adults or actors. Students pay a fee for background check, live scan fingerprinting, and TB test.

259 The Arts in the Community (3)

UC:CSU Cal-GETC Area 3A

LECTURE, 3 HOURS.

This course introduces the cultural origins, history, and practice of community-based visual and performing arts. Historical and contemporary case studies of arts programming are examined and evaluated. Emphasis is placed on developing awareness of professional careers and opportunities in education and auxiliary professions in the arts beyond the gallery or performance venue.

260 Acting Fundamentals (3) UC:CSU (C-ID THTR 151)

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

Students are introduced to the basics of the craft of acting through a structured sequence of lectures, discourse, and assignments regarding theories, steps, and techniques.

265 Movement for the Actor (2) UC:CSU

LECTURE, 1 HOUR; LABORATORY, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is designed to develop the actor's physical expressiveness on stage. Physical exercises, improvisations, mask work, and other explorations lead to enhanced strength, balance, energy, flexibility, and physical freedom for character development and performance.

270 Beginning Acting (3) UC:CSU (C-ID THTR 151)
(UC Credit Limit: Theater 200 and 270 combined, maximum credit, one course).

LECTURE, 2 HOURS; LATORATORY, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides instruction in the basic fundamentals of acting theory and practice. It prepares students for subsequent acting courses, and fulfills one of the degree requirements. Relaxation, concentration, physical and vocal expressiveness, improvisation, scene and monologue performances, acting terminology, script analysis, and character development are primary areas of focus.

272 Intermediate Applied Acting (3) UC:CSU (C-ID THTR 152)

Prerequisite: Theater 260 or Theater 270.

LECTURE, 2 HOURS; LABORATORY, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

Intermediate acting principles and stage techniques are expanded and applied to staged public performances. The emphasis is on comprehension of material and technique, and translating them into dramatic action and performance.

273 Advanced Acting (2) UC:CSU

Prerequisite: Theater 272.

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

The course provides advanced study of acting methods and techniques which are applied and performed in scenes from classic and diverse contemporary playwrights.

278 Film and Television Acting (3) UC:CSU

LECTURE, 2 HOURS; LABORATORY, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

The basic fundamentals of acting for the camera are explored. Demonstration, exercises, and improvisations are used to practice the techniques. Scenes are practiced, taped, and critiqued.

283 Musical Theater Audition Workshop (3) CSU

LECTURE, 2 HOURS; LABORATORY, 2 HOURS.

Note: This course is approved for Credit by Exam.

This audition preparation class teaches techniques in voice, dance, and acting as required for auditioning and performing in musical theater.

293 Rehearsals and Performances
III (3) UC:CSU RPT3 (C-ID THTR 191)
LABORATORY, 10 HOURS.
Note: This course is eligible to be offered in any DE modality.
Theatre students study the rehearsal and performance practices of performing in theatre productions assigned as lead actors, character actors, or bit parts. Study culminates in a college public performance entered in the American College Theatre Festival.

505 History of Motion Pictures (3)
UC:CSU Cal-GETC Area 3A
LECTURE, 3 HOURS.
This course traces the foundational development and maturation of American motion pictures contextualized with developments in European cinema. Emphasis is placed on the foundational scientific, economic, cultural, and artistic forces that propelled motion pictures into one of America's most influential industries.

185 Directed Study - Theater (1) CSU
Note: This course is eligible to be offered in any DE modality.

285 Directed Study - Theater (2) CSU
Note: This course is eligible to be offered in any DE modality.

385 Directed Study - Theater (3) CSU
Note: This course is eligible to be offered in any DE modality.
CONFERENCE 1 HOUR PER WEEK PER UNIT.
The above courses allow students to pursue Directed Study in Theater on a contract basis under the direction of a supervising instructor.
CREDIT LIMIT: A MAXIMUM OF 6 UNITS IN DIRECTED STUDY MAY BE TAKEN FOR CREDIT IN ANY ONE DISCIPLINE.
Note: UC Credit for variable topics courses in this discipline is given only after a review of the scope and content of the course by the enrolling UC campus. This usually occurs after transfer and may require recommendations from faculty. Information about internships may also be presented for review, but credit for internships rarely transfers to UC.

921 Cooperative Education - Theater (2) CSU RPT7
Note: Requires 15 to 19 hours per week; paid employment related to the occupational major and enrollment in at least 7 units (which include Co-op Ed).
Note: This course is eligible to be offered in any DE modality.
Cooperative Education is a work experience program involving the employer, the student-employee and the college to ensure that the student receives on the job training and the unit credit for work experience or volunteer work/internship. Students must be employed or volunteering/interning in order to participate in program. During the fall and spring semesters, students shall be enrolled in at least one additional course in a U.S. regionally accredited institution. This course assists students in acquiring desirable work habits, attitudes, and career awareness in the field of Theatre.

Career and Continuing Education Department

***E3-100** • (323) 260-8174*

The Career and Continuing Education Department provides free courses designed to equip learners with essential skills for academic success, career advancement, and personal growth. These courses serve students of all backgrounds and ages, offering flexible learning opportunities tailored to meet diverse needs.

Our free courses and programs include:

- English as a Second Language (ESL): Developing communication skills for work, academics, and daily life.
- Adult Basic Education & High School Equivalency (GED/HiSET) Preparation: Strengthening literacy, math, and critical thinking skills for personal and professional growth.
- Short-Term Career Training & Workforce Readiness: Offering job-specific training in high-demand fields to enhance employability.
- Transition Pathways to Credit Programs: Providing a seamless bridge to college-level courses and career pathways.
- U.S. Citizenship Exam Preparation: Equipping individuals with the knowledge and skills to navigate the naturalization process successfully.

Additionally, the department offers Cooperative Education Work Experience courses, enabling students to earn credit units for internships or work-based learning in various industries. With flexible scheduling, including evening, weekend, and online options, our programs are designed to meet the needs of working adults and lifelong learners.

Faculty

Villacorte, Dennis A., Chair, Professor, Noncredit Basic Skills
Barajas, Leticia, Associate Professor, Noncredit Vocational Education
Block, Joshua, Assitant Professor, Noncredit English as a Second Language
Renderos, Kenny, Assistant Professor, Noncredit Vocational Education
Schilling, Tova, Assistant Professor, Noncredit English as a Second Language

Adjunct Associate Professors

Arroyo, Elizabeth
Bernhard, Gregory S.
Bustamante, Linda
Cho, Hannah
Chuah, Cheng
Contreras, Mary
Corral-Galindo, Guadalupe
Cubas, Ana
De La Torre, Judy
Dentino, John
Elgudin, Lev
Escobedo, Jacqueline
Flores, Joanna
Foster, Lauren
Garamvolgyi, Ann Marie
Garofalo, Nona
Godoy, Omar
Granados, Priscilla
Hadjinian, Hugop
Hodgson-DeSilva, Krishana
Hossain, Ummey
Hutzell, James
Joven, Michael L.
Kelley, Suzanne
King, Sandra L.
Koupai, Kathy
Lee, Pek Choo
Lopez, Ana
Mendoza, Ricardo
Moraza, Xochilt
Munoz-Nebbia, Maria Elena
Navarro, Maria
Nicassio, Nicholas
Nicolaides, Alex
Osio, Ana
Pillay, Periasamy S.
Pizana, Daisy
Raigoza, Sandra
Reynales, Macralita
Rosales, Maria
Roth, Karen
Sell, Nubia
Shabani, Zepiour
Shields, Robert
Simha, Claudine
Takeda, Nancy
Villalvazo, Adrianne
Wong, Gregory
Zorkic, Katarina

SUBJECTS

- Academic Preparation
- Basic Skills
- Citizenship
- Cooperative Education
- ESL NC
- Supervised Learning Assistance
- Vocational Education

CERTIFICATES PROGRAMS BY FOCUS

Certificates of Completion

Short Term Job Training

- Accounting Clerk/Bookkeeping
- Automotive Fundamentals
- Custodial Technician Training
- Engineering Technologies and Applications
- Makeup for Fashion and Entertainment
- Programming and Apps
- Sewing Essentials and Alterations
- Small Business Start-Up and Registration

Early Childhood Education

- Care
- Environments
- Play

Health & Medical Related

- Administrative Medical Assistant
- Emergency First Responder Basic Training
- Healthcare Professions Preparation
- Introduction to Patient Transporting
- Non-Medical In-Home Health Care Aide
- Nutrition for a Healthy Lifestyle
- Phlebotomy Technician
- Physical Therapist Aide

Career & Employment Preparation

- Job Readiness
- Job Readiness and Career Exploration
- Workplace Skills

Academic & College Preparation

- Basic Math Success
- Basic Reading Success
- Basic Skills Mathematics Preparation
- Basic Writing Success
- Foundations for Academic Success

English as a Second Language (Noncredit)

- English as a Second Language, Level 1
- English as a Second Language, Level 2
- English as a Second Language, Level 3
- English as a Second Language, Level 4

Certificates of Competency

- English as a Second Language Academic Bridge
- English as a Second Language Communication Competency
- English for Citizenship
- English Through Cultural Awareness
- High School Equivalency Preparation
- Reading and Writing Foundations

Academic Preparation/ Basic Skills

High School Exam Prep GED/HiSET & College Readiness

Academic Preparation courses are designed for students who wish to improve reading, writing, math, and study skills before enrolling in college-level credit courses. These courses also prepare students to take the GED/HiSET high school equivalency exams.

ESL NC (NONCREDIT)

The ESL NC program consists of four core ESL NC levels and elective offerings that include conversation classes. Certificates of Completion and a Certificate of Competency are offered to students who successfully complete core competencies and skills. The ESL NC program can assist students to improve their English skills to live in the U.S. and also to prepare to transfer to credit English/ESL classes and/or other academic classes.

Citizenship/Immigrant Education

Citizenship courses are designed to prepare students to take the US citizenship examination and interview. Instruction is provided in the areas of government, current events, test-taking strategies, and appropriate English skills.

Cooperative Education

Cooperative Education Work Experience courses provide students with the opportunity to earn units for internships or work experience. Through a student-employer-instructor partnership, students develop and work on approved learning objectives and make progress towards their established goals throughout the course. Students must be currently employed or have an arranged internship opportunity, paid or unpaid.

Supervised Learning Assistance/Tutoring

Upon faculty/counselor referral, students can receive tutoring and computer-assisted instruction in a designated subject area in the Learning Assistance Center. https://www.elac.edu/Student-Services/Student-Resources/Learning-Center.

Vocational Education/ Career Readiness

Vocational Education/Career Readiness courses are designed for students who seek skills and training for employment. The courses and programs are designed for high employment potential or to transition to a credit degree program.

Certificates of Completion

Accounting Clerk/Bookkeeping

(Academic Plan E040637E)

This certificate of completion is designed to prepare students for entry-level courses in the Business Administration Department at ELAC and/or to prepare students for the job market.

Program Learning Outcomes:

- Analyze accounting data, prepare financial statements and use financial ratios to evaluate the profitability and solvency of a business.

SUBJECT & NO.	COURSE	UNITS
VOC ED 626CE	The Accounting Cycle	0
VOC ED 627CE	Bookkeeping	0
VOC ED 628CE	QuickBooks for Accounting	0

Administrative Medical Assistant

(Academic Plan E040598E)

This certificate is designed to prepare students for entry-level courses in the Allied Health and Health Occupation departments. These three courses help students develop knowledge of medical office management, understand the roles and responsibilities of an administrative medical assistant and learn terminology of medical terms in preparation for a career in medical administration.

Program Learning Outcomes:

- Identify examples of illegal activity, and recognize appropriate governing authorities and proper protocol to be followed when reporting illegal activity in the health care setting.
- Report the diagnosis of a communicable disease to the appropriate authorities.
- Assign CPT coding to assign a procedure based on documentation.
- Describe how to use the ICD-10-CM coding system to assign a diagnostic code.

SUBJECT & NO.	COURSE	UNITS
VOC ED 398CE	Administrative Medical Assistant Introduction	0
VOC ED 399CE	Medical Office Management	0
VOC ED 400CE	Introduction to Medical Terminology	0

Automotive Fundamentals

(Academic Plan E037510E)

This certificate is designed to prepare students for entry-level positions in the Automotive industry and, upon successful completion, satisty the pre-requisite to enter into the Auto Technology program at ELAC. Successful completion of this certificate will help students develop knowledge and technical skills needed to begin their career in the auto industry.

Program Learning Outcomes:

- Research and locate vehicle specifications and locate Technical Service Bulletins.
- Identify type, use and application of automotive hardware.

SUBJECT & NO.	COURSE	UNITS
VOC ED 070CE	Introduction to Automotive Technology	0
ACAD PR 014CE	Mathematics: Ratio, Proportion, and Percent	0
ELECTIVE COURSES:		
ACAD PR 005CE	Language Arts: Reading Non-Fiction	0
OR		
ESL NC 045	Workplace English	0

Basic Math Success

(Academic Plan E024036E)

Math literacy, or numeracy, is now regarded as a skill that is important as reading and writing skills. This three course sequence lays a foundation of basic math knowledge upon which students can build more advanced math skills in credit math courses. Students may then pursue credit coursework in a variety of majors, from business to physics, which require a strong foundation in math. The math knowledge gained in these noncredit courses should prove useful in a range of job fields.

Program Learning Outcomes:

- Identify and compare whole numbers, fractions, decimals and proportions.
- Perform operations and solve word problems utilizing whole numbers, fractions, decimals and proportions.

SUBJECT & NO.	COURSE	UNITS
ACAD PR 011CE	Mathematics: Whole Numbers and Decimals	0
ACAD PR 012CE	Mathematics: Fractions	0
ACAD PR 014CE	Mathematics: Ratio, Proportion, and Percent	0

Basic Skills Mathematics Preparation

(Academic Plan E024129E)

This sequence of courses prepares high school and college students for successful completion of mathematics courses by focusing on effective study skills, word problems, applying formulas and test taking techniques. Students work with the instructor and in group settings to develop these skills and apply them in the classroom.

Program Learning Outcomes:

- Apply mathematical concepts to proofs, definitions and problem solving.
- Develop mathematical ability to collaborate intellectually and creatively in diverse contexts.
- Write, analyze, and graph functions.

SUBJECT & NO.	COURSE	UNITS
BSICSKL 028CE	Basic Skills Pre-Algebra	0
BSICSKL 029CE	Basic Skills Algebra 1	0
BSICSKL 030CE	Basic Skills Geometry	0
BSICSKL 031CE	Basic Skills Algebra 2	0
BSICSKL 032CE	Basic Skills Precalculus	0
BSICSKL 039CE	Basic College Mathematics Prep	0

Basic Reading Success

(Academic Plan E024457E)

Reading is a basic skill necessary for any successful student or productive worker. These two noncredit courses in reading fiction and non-fiction prepare students to read

critically and to comprehend complex textual ideas. As students build reading skills, they will be ready to advance to credit coursework and/or pursue better job opportunities. As technology and the job market become more complex, the ability to access information through reading grows all the more critical.

Program Learning Outcomes:

- Comprehend and analyze basic level literature readings.
- Comprehend and analyze basic level non-fiction readings.

SUBJECT & NO.	COURSE	UNITS
ACAD PR 004CE	Language Arts: Reading Fiction	0
ACAD PR 005CE	Language Arts: Reading Non-Fiction	0

Basic Writing Success

(Academic Plan E024040E)

Clear written expression is a critical skill for academic success as well as professional success. This three course sequence in basic grammar and writing prepares students for credit coursework by teaching them mechanics, sentence structure, and essay composition form. With this introduction to good writing skills, and the in- and out-of-class practice that ingrains those skills, students will be ready for the more advanced writing tasks that credit coursework will demand.

Program Learning Outcomes:

- Write essays with grammatically-correct sentences, structure, development and focus.

SUBJECT & NO.	COURSE	UNITS
ACAD PR 001CE	Language Arts: Writing Mechanics	0
ACAD PR 002CE	Language Arts: Writing Sentences	0
ACAD PR 003CE	Language Arts: Writing Essays	0

Care

(Academic Plan E035752E)

This certificate is designed to prepare students for entry-level course in the Child, Family, & Education Studies department. These two courses help students develop knowledge and skills of child development theories, developmental milestones, best practices, and meeting the basic needs of children.

Program Learning Outcomes:

- Students who complete the Care Certificate of Completion will exhibit proficiency in core competencies, including the application of best practices, tools, and methodologies relevant to the field.

SUBJECT & NO.	COURSE	UNITS
VOC ED 500CE	Child Development Experiences-Growing and Learning	0
VOC ED 501CE	Child Development Experiences-CARE	0

Custodial Technician Training

(Academic Plan E038340E)

This Certificate of Completion provides students with the knowledge and hands-on training needed to apply for entry-level building maintenance services positions in the public and private sectors. Students learn and practice basic safety protocols, the use of common custodial tools, specific cleaning processes for different types of building areas, and the necessary tools and skills to create a plan for themselves with respect to the workplace, including time management, job market readiness, effective communication, contacting employers, preparing for the interview, getting hired, and keeping the job.

Program Learning Outcomes:

- Students who complete the Custodial Technician Certificate of Completion will exhibit proficiency in core competencies, including the application of best practices, tools, and methodologies relevant to the field.

SUBJECT & NO.	COURSE	UNITS
VOC ED 060CE	Custodial Technician Training	0
VOC ED 096CE	Blueprint for Workplace Success	0

Emergency First Responder Basic Training

(Academic Plan E040599E)

This certificate is designed to prepare students for entry-level courses in the Fire Technology program. These five courses help students develop knowledge of lifesaving skills through CPR, first aid and BLS, understand the roles and understand the responsibilities of an emergency medical first responder, learn terminology of medical terms, and understand anatomy and physiology in preparation for a career in emergency medical first response.

Program Learning Outcomes:

- Students who complete the Emergency First Responder Basic Training Certificate of Completion will exhibit proficiency in core competencies, including the application of best practices, tools, and methodologies relevant to the field.

SUBJECT & NO.	COURSE	UNITS
VOC ED 353CE	First Aid and Basic Training CPR	0
VOC ED 358CE	Emergency Medical Responder Introduction	0
VOC ED 359CE	Basic Life Support for Healthcare Providers	0
VOC ED 391CE	Anatomy and Physiology for Healthcare Professions	0
VOC ED 400CE	Introduction to Medical Terminology	0

Engineering Technologies and Applications

(Academic Plan E035753E)

This certificate of completion is designed to prepare students for entry-level courses in the Engineering and Technologies Department at ELAC. These two courses help students develop knowledge and technical skills to: Solve linear circuit and practice its application to areas of importance in electrical engineering such as resistive circuits, Kirchhoff laws, capacitors and industors; and learn engineering graphics communication and the application in 2D and 3D CAD software such as AutoCAD and SolidWorks.

Program Learning Outcomes:

- Students who complete the Engineering Technologies and Applications Certificate of Completion will

exhibit proficiency in core competencies, including the application of best practices, tools, and methodologies relevant to the field.

SUBJECT & NO.	COURSE	UNITS
VOC ED 282CE	Fundamentals of DE Circuits	0
VOC ED 283CE	Fundamentals of Engineering Graphics Design Application	0

English as a Second Language, Level 1

(Academic Plan E024437E)

Mastering the English language is a prerequisite for academic and job success in the United States. This two course sequence builds a student's English skills to a beginning-low level, developing basic "survival" English, as well as providing a foundation for further English study. The integrative skills course covers the literacy skills, reading and writing, as well as the oral skills, listening and speaking. The conversation course further develops the listening and speaking skills that enable students to participate in a variety of English-speaking environments.

Program Learning Outcomes:

- Communicate orally at a low-beginning level for work and everyday life.
- Produce grammatically-correct sentences at a low-beginning level by reading and interpreting information.

SUBJECT & NO.	COURSE	UNITS
ESL NC 040CE	Conversation - Foundational	0
ESL NC 044CE	Conversation	0
OR		
ESL NC 111CE	English Seminar for Speakers of Other Languages - Level 1	0

English as a Second Language, Level 2

(Academic Plan E024307E)

Mastering the English language is a prerequisite for academic and job success in the United States. This two course sequence builds a student's English skills to a beginning-high level, moving beyond "survival" English, and developing the basic grammar learned in Level 1. The integrative skills course covers the literacy skills, reading and writing, as well as the oral skills, listening and speaking. The conversation course further develops the listening and speaking skills that enable students to participate in a variety of English-speaking environments, whether that is the college campus or the job site.

Program Learning Outcomes:

- Communicate orally at a high-beginning level for work and everyday life.
- Produce grammatically-correct sentences at a high-beginning level by reading and interpreting information.

SUBJECT & NO.	COURSE	UNITS
ESL NC 041CE	Writing/Grammar/Reading/Vocabulary/ Listening/Speaking II	0
ESL NC 044CE	Conversation	0
OR		
ESL NC 112CE	English Seminar for Speakers of Other Languages - Level 2	0

English as a Second Language, Level 3

(Academic Plan E024438E)

Mastering the English language is a prerequisite for academic and job success in the United States. This two course sequence builds a student's English skills to an intermediate-low level, nurturing a fluency with English that expands the student's academic and employment opportunities. The integrative skills course covers literacy skills, reading and writing, as well as the oral skills, listening and speaking. The conversation course further develops the listening and speaking skills that enable students to participate in a variety of English-speaking environments, whether that is the college campus of the job site.

Program Learning Outcomes:

- Communicate orally at a low-intermediate level for work and everyday life.
- Produce grammatically-correct paragraphs at a low-intermediate level by reading and interpreting information.

SUBJECT & NO.	COURSE	UNITS
ESL NC 042CE	Writing/Grammar/Reading/Vocabulary/ Listening/Speaking III	0
ESL NC 044CE	Conversation	0
OR		
ESL NC 113CE	English Seminar for Speakers of Other Languages - Level 3	0

English as a Second Language, Level 4

(Academic Plan E024463E)

Mastering the English language is a prerequisite for academic and job success in the United States. This two course sequence builds a student's English skills to an intermediate-high level, readying the student for advanced ESL study, college-level credit coursework, or better employment opportunities. The integrative skills course covers the literacy skills, reading and writing, as well as the oral skills, listening and speaking. The conversation course further develops the listening and speaking skills that enable students to participate in a variety of English-speaking environments, whether that is the college campus or the job site.

Program Learning Outcomes:

- Communicate orally at a high-intermediate level for work and everyday life.
- Produce grammatically-correct paragraphs at a high-intermediate level by reading and interpreting information.

SUBJECT & NO.	COURSE	UNITS
ESL NC 043CE	Writing/Grammar/Reading/Vocabulary/ Listening/Speaking IV	0
ESL NC 044CE	Conversation	0

Environments

(Academic Plan E035754E)

This certificate is designed to prepare students for entry-level courses in the Child, Family, & Education Studies department. These two courses help students develop

knowledge and skills of child development theories, developmental milestones, best practices, and develop high quality environments for children.

Program Learning Outcomes:

Critic

SUBJECT & NO.	COURSE	UNITS
VOC ED 500CE	Child Development Experiences-Growing and Learning	0
VOC ED 502CE	Child Development Experiences-Environment.	0

Foundations for Academic Success

(Academic Plan E024457E)

To be a successful student, one must not only know how to analyze and synthesize information, but also have practical skills such as time management and test taking strategies. This two course sequence focuses on these and other skills required of a successful college student. Building critical thinking and study skills will prove valuable as students move from the academic environment into the workforce, and intellectual challenges now.

Program Learning Outcomes:

- Incorporate critical thinking skills when reading or taking notes in college-level courses.

SUBJECT & NO.	COURSE	UNITS
ACAD PR 040CE	Foundations: Critical Thinking	0
ACAD PR 041CE	Foundations: Study Skills.	0

Healthcare Professions Preparations

(Academic Plan E042065E)

The Healthcare Professions Preparations Certificate of Completion program provides students with an overview and job readiness skills for healthcare careers. Students explore healthcare professions including job descriptions, work environment, employment opportunities, requirements for potential further educational pathways, and potential workplace earnings.

Program Learning Outcomes:

- Explore healthcare professions including job descriptions, work environment, employment opportunities, requirements for potential further educational pathways, and potential workplace earnings.

SUBJECT & NO.		
VOC ED 320CE	Exploring Healthcare Careers	0
AND ONE OF THE FOLLOWING COURSES:		
VOC ED 138 CE	Nursing Concepts	0
OR		
VOC ED 352CE	Diabetes, Heart Disease, and Other Chronic Illnesses	0
OR		
VOC ED 358CE	Emergency Medical Response Introduction	0
OR		
VOC ED 390CE	Physical Therapist Aide Introduction	0
OR		
VOC ED 395CE	Phlebotomy Technician Introduction.	0
OR		
VOC ED 521CE	The Effects of Aging on Body Systems	0

Introduction to Patient Transporting

(Academic Plan E038317E)

Patient transporters are skilled professionals who contribute significantly to the healthcare industry even though the care they provide is not medical. Responsibilities include assisting patients out of vehicles when they arrive at the hospital and taking them to registration, lifting patients on and off their beds for therapy, and moving them from their rooms to treatment areas using wheelchairs, stretchers, or moveable beds. Their help, reassurance and companionship make a significant difference in the patient experience. Keeping the patient safe and comfortable during the relocation process is vital to this role.

Program Learning Outcomes:

- Provide safe, dependable, and courteous patient transportation services for all admissions, discharges, and transfers throughout the hospital or long-term care facility.
- Implement fundamental concepts of patient transportation services including customer service skills, HIPAA and OSHA regulations.

SUBJECT & NO.	COURSE	UNITS
VOC ED 429CE	Technical Skills Training for Patient Transporters	0
VOC ED 430CE	Basic Medical Terminology	0
VOC ED 431CE	Communication Healthcare.	0

Job Readiness

(Academic Plan E024133E)

The Job Readiness Certificate of Completion prepares students with the skills needed to succeed in their first employment opportunity. Students will receive basic customer service skills, telephone skills, interview techniques/etiquette, communication skills, basic office technology skills, time management, employment applications and how to research the job market.

Program Learning Outcomes:

- Apply individual research to job preparation and performance, including interactions with colleagues at work.

SUBJECT & NO.	COURSE	UNITS
VOC ED 096CE	Blueprint for Workplace Success	0
VOC ED 098CE	39 Ways to Shine as a New Employee	0

Job Readiness and Career Exploration

(Academic Plan E024134E)

The Job Readiness and Career Exploration Certificate of Completion will prepare students with the skills needed to succeed in their first employment opportunity. Students will receive basic customer service skills, telephone skills, interview techniques/etiquette, communication skills, basic office technology skills, time management, employment applications and how to research the job market as well as the opportunity to explore various potential career or pathways.

Program Learning Outcomes:

- Apply individual research to job performance, including interactions with colleagues at work.

- Explore career, educational and personal growth material to prepare for the workplace.

SUBJECT & NO.	COURSE	UNITS
VOC ED 090CE	Career Exploration/Classroom to Real World	0
VOC ED 096CE	Blueprint for Workplace Success	0
VOC ED 098CE	39 Ways to Shine as a New Employee	0

Makeup for Fashion and Entertainment

(Academic Plan E043152E)

This program examines makeup design and application for the fashion and entertainment industries. Students create a makeup portfolio with their makeup designs and brands. Learn about the makeup industry, freelance makeup artists, makeup unions, and the entertainment and fashion industry. Skin care, makeup care, and sanitization are topics covered. This noncredit certificate provides students with knowledge and skills in preparation for credit makeup courses and the workforce.

Program Learning Outcomes:

- Students who complete the Makeup For Fashion And Entertainment Certificate Of Completion will exhibit proficiency in core competencies, including the application of best practices, tools, and methodologies relevant to the field.

SUBJECT & NO.	COURSE	UNITS
VOC ED 364CE	Makeup for Fashion	0
VOC ED 365CE	Makeup for Entertainment	0

Non-Medical In-Home Health Care Aide

(Academic Plan E037391E)

This certificate is designed to prepare students for entry-level courses in the Health, Kinesiology, and Nursing fields. These two courses help students develop knowledge of CPR techniques, first aid and non-medical in-home health care aide. Upon the awarding of this Certificate of Completion, students must petition for credit by exam for HEALTH 012.

Program Learning Outcomes:

- Students who complete the Non-Medical In-Home Health Care Aide Certificate of Completion will exhibit proficiency in core competencies, including the application of best practices, tools, and methodologies relevant to the field.

SUBJECT & NO.	COURSE	UNITS
VOC ED 353CE	First Aid and Basic CPR Training	0
VOC ED 354CE	Nonmedical In-Home Support Services Provider	0

Nutrition for a Healthy Lifestyle

(Academic Plan E036377E)

This certificate is designed to prepare students for entry-level courses in the Health & Kinesiology fields. These three courses help students develop knowledge and of nutritional requirements, guidelines of a healthy diet, weight management, energy balance, planning your diet, nutrition for exercise and making informed choices about food. Upon the awarding of this Certificate of Completion, students must petition for credit by exam for HEALTH 007.

Program Learning Outcomes:

- Students who complete the Nutrition for a Healthy Lifestyle Certificate of Completion will exhibit proficiency in core competencies, including the application of best practices, tools, and methodologies relevant to the field.

SUBJECT & NO.	COURSE	UNITS
VOC ED 350CE	Nutrition, Diet, and the Importance of Exercise	0
VOC ED 355CE	Nutritional Requirements: Components and the Guidelines of a Healthy Diet	0
VOC ED 356CE	Weight Management, Energy Balance and Planning Your Diet	0
VOC ED 357CE	Nutrition for Exercise and Making Informed Choices about Food	0

Phlebotomy Technician

(Academic Plan E040601E)

This certificate is designed to prepare students for entry-level courses in the Allied Health and Health Occupation departments. These four courses help students develop knowledge of lifesaving skills through CPR and first aid, understand the roles and responsibilities of a phlebotomy technician, learn terminology of medical terms and understanding of anatomy and physiology in preparation for a career in phlebotomy.

Program Learning Outcomes:

- Students who complete the Phlebotomy Technician Certificate Of Completion will exhibit proficiency in core competencies, including the application of best practices, tools, and methodologies relevant to the field.

SUBJECT & NO.	COURSE	UNITS
VOC ED 353CE	First Aid and Basic Training CPR	0
VOC ED 391CE	Anatomy and Physiology for Healthcare Professions	0
VOC ED 395CE	Phlebotomy Technician Introduction	0
VOC ED 400CE	Introduction to Medical Terminology	0

Physical Therapist Aide

(Academic Plan E040602E)

This certificate is designed to prepare students for entry-level courses in the Kinesiology and Allied Health departments. These four courses help students develop knowledge of lifesaving skills through CPR and first aid, understand the roles and responsibilities of a physical therapist aide, learn terminology of medical terms, and understand anatomy and physiology for a career in physical therapy.

Program Learning Outcomes:

- Perform the duties of a physical therapy aide in a safe manner that minimizes risk to patients, self, and others.
- Demonstrate proper use of assistive/supportive devices, modalities, and specialized equipment.
- Demonstrate competency in data collection skills to measure patient status or progress.

SUBJECT & NO.	COURSE	UNITS
VOC ED 353CE	First Aid and Basic Training CPR	0
VOC ED 390CE	Physical Therapist Aide Introduction	0

VOC ED 391CE	Anatomy and Physiology for Healthcare Professions	0
VOC ED 400CE	Introduction to Medical Terminology	0

Play

(Academic Plan E035756E)

This certificate is designed to prepare students for entry-level courses in the Child, Family & Education Studies department. These two courses help students develop knowledge and skills of child development theories, developmental milestones, best practices, and utilize play strategies to enhance the six developmental domains: language, cognitive, social, emotional, fine, and gross motor skills.

Program Learning Outcomes:

- Students who complete the Play Certificate of Completion will exhibit proficiency in core competencies, including the application of best practices, tools, and methodologies relevant to the field.

SUBJECT & NO.	COURSE	UNITS
VOC ED 500CE	Child Development Experiences-Growing and Learning	0
VOC ED 503CE	Child Development Experiences-Play	0

Programming and Apps

(Academic Plan E035757E)

This Certificate of Completion is designed to prepare students for entry-level courses in the Engineering and Technologies Department at ELAC. These three courses help students develop knowledge and technical skills using PBASIC Programming, Arduino Programming Language and AGK Basic App Development Kit.

Program Learning Outcomes:

- Students who complete the Programming and Apps Certificate of Completion will exhibit proficiency in core competencies, including the application of best practices, tools, and methodologies relevant to the field.

SUBJECT & NO.	COURSE	UNITS
VOC ED 293CE	Fundamentals of Robotics	0
VOC ED 295CE	Fundamentals of Arduino	0
VOC ED 297CE	Fundamentals of Apps Design and Development	0

Sewing Essentials and Alterations

(Academic Plan E036555E)

This program examines the basics of sewing and garment alterations using machine and hand sewing techniques. Students create sewing samples and projects demonstrating sewing and alteration techniques. This non-credit program leads to certificates and provides students with knowledge and skills in preparation for credit courses and the workforce.

Program Learning Outcomes:

- Perform basic skills in sewing and garment alterations.

SUBJECT & NO.	COURSE	UNITS
VOC ED 360CE	Sewing Essentials	0
VOC ED 361CE	Sewing Alterations	0

Small Business Start-Up and Registration

(Academic Plan E040603E)

This Certificate of Completion is designed to prepare students to build a simple business plan and register for the business with the required government agencies and be able to utilize resources that are available and/or prepare for the job market.

Program Learning Outcomes:

- Students who complete the Small Business Smart-Up And Registration Certificate of Completion will exhibit proficiency in core competencies, including the application of best practices, tools, and methodologies relevant to the field.

SUBJECT & NO.	COURSE	UNITS
VOC ED 084CE	Entrepreneur Training Program	0
VOC ED 368CE	Entrepreneur Start-Up and Business Registration	0
VOC ED 627CE	Bookkeeping	0

Workplace Skills

(Academic Plan E036378E)

The Workplace Skills Certificate of Completion is designed to prepare students for entry-level office and administrative support in a variety of job positions, including general office clerks, receptionists, customer service representatives, and information clerks. Students can expect to learn the following:

-Basic fundamentals of computer systems

-Basic training in proper keyboard technique

With a solid foundation in computer literacy and essential keyboarding skills, students are better prepared to meet the workforce demands of today's business environment and gain a career pathway to entry-level jobs.

Program Learning Outcomes:

- Students who complete the Workplace Skills Certificate of Completion will exhibit proficiency in core competencies, including the application of best practices, tools, and methodologies relevant to the field.

SUBJECT & NO.	COURSE	UNITS
VOC ED 101CE	Workplace Skills 1: Computer Basics	0
AND ONE OF THE FOLLOWING COURSES:		
VOC ED 102CE	Workplace Skills 2: Computer Keyboarding	0
OR		
VOC ED 104CE	Introduction to Spreadsheets.	0
OR		
VOC ED 313CE	Workplace Fitness and Conditioning	0

Certificates of Competency

English as a Second Language Academic Bridge

(Academic Plan E042013F)

The Certificate of Competency in English as a Second Language Academic Bridge prepares second language

students to transition to college credit and degree applicable courses and programs. The program promotes writing, reading and vocabulary building skills for success.

Program Learning Outcomes:

- Practice English writing, reading and vocabulary building skills.

SUBJECT & NO.		
ESL NC 054CE	Writing Summaries and Paragraphs: Academic Bridge	0
ESL NC 055CE	Reading and Vocabulary: Academic Bridge	0

English as a Second Language Communication Competency

(Academic Plan E035758F)

This English as a Second Language communication competency program is designed to strengthen students' listening comprehension and speaking skills. Listening skills to be addressed include comprehension of oral instructions and questions, understanding of high-frequency vocabulary in context, and the ability to identify main ideas and details in conversations and class lectures. Speaking skills addressed focus on the clear pronunciation of common words and the development of English pronunciation patterns.

Program Learning Outcomes:

- Adult and limited English language learners utilize the English language effectively at work and in everyday life.
- Adult and limited English language learners utilize the English language to succeed in higher education.

SUBJECT & NO.	COURSE	UNITS
ESL NC 050CE	Beginning Conversation	0
ESL NC 051CE	Intermediate Conversation	0

English for Citizenship

(Academic Plan E042014F)

This Certificate of Competency in English for Citizenship enhances the English language skills of limited-English speaking students while preparing them for the United States Naturalization examination. The program promotes English literacy and civic preparation and introduces students to language and vocabulary related to the United States history and government.

Program Learning Outcomes:

- Enhances the English language skills of limited English speaking students while preparing them for the United States Naturalization examination.

SUBJECT & NO.	COURSE	UNITS
ESL NC 042CE	Writing/Grammar/Reading/Vocabulary/ Listening/Speaking III	0
OR		
ESL NC 043CE	Writing/Grammar/Reading/Vocabulary/ Listening/Speaking IV	0
AND		
CITIZN 050CE	Citizenship for Immigrants	0

English Through Cultural Awareness

(Academic Plan E044913F)

This Certificate of Competency in English through Cultural Competency is designed to enhance the English language skills of limited-English speaking students while introducing them to important cultural norms seen in the broader community. Students will analyze cultural themes found throughout American society, thereby preparing them to integrate more fully in key institutions, including education, government, workplace, and social gatherings.

Program Learning Outcomes:

- Students who complete the English Through Cultural Awareness Certificate of Competency will exhibit proficiency in core competencies, including the application of best practices, tools, and methodologies relevant to the field.

SUBJECT & NO.	COURSE	UNITS
ESL NC 067CE	American Language and Culture Through Music	0
ESL NC 068CE	American Language and Culture Through Urban Life	0
ESL NC 069CE	American Language and Culture Through American Movies	0

High School Equivalency Test Preparation

(Academic Plan E042017F)

The Certificate of Competency in High School Equivalency Test Preparation prepares students to pass subject tests in reading, writing, mathematics, sciences, and social studies in preparation for a High School equivalency test (GED, HiSET or the TASC).

Program Learning Outcomes:

- Prepares students to pass subject tests in reading, writing, mathematics, sciences, and social studies in preparation for a High School equivalency test (GED, HiSET or the TASC).

SUBJECT & NO.	COURSE	UNITS
BSICSKL 034CE	High School Equivalency Test Preparation	0
OR		
BSICSKL 082CE	GED Preparation: Reading Skills	0
AND		
BSICSKL 084CE	GED Preparation: Mathematics	0
AND ONE OF THE FOLLOWING COURSES:		
BSICSKL 075CE	Introduction to Post-Secondary Education	0
BSICSKL 085CE	GED Preparation: Science	0
BSICSKL 086CE	GED Preparation: Social Studies	0
BSICSKL 088CE	GED Preparation: Language Skills	0

Reading and Writing Foundations

(Academic Plan E035759F)

The certificate is designed to prepare students for the entry-level credit courses in the English department. These two courses help students to build a solid foundation of basic vocabulary, reading, and writing.

Program Learning Outcomes:

- Students who complete the Reading And Writing Foundations Certificate Of Competency will exhibit

proficiency in core competencies, including the application of best practices, tools, and methodologies relevant to the field.

SUBJECT & NO.	COURSE	UNITS
ACAD PR 006CE	Reading and Writing I	0
ACAD PR 007CE	Reading and Writing II	0

Subjects & Course Descriptions

Academic Preparation (ACAD PR)

001CE Language Arts: Writing Mechanics (0)

LECTURE, 1.5 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is an introduction to the essential elements of the structure of the English language. Word forms and their functions, punctuation rules and guidelines are presented and discussed as they are combined in order to express meaning.

002CE Language Arts: Writing Sentences (0)

LECTURE, 1.5 HOURS.

Note: This course is eligible to be offered in any DE modality.

This Language Arts, Writing Sentences course develops your ability to identify errors in sentence structure and to correct them in your own writing. Students learn about compound sentences and complex sentences, as well as how to correct sentence fragments and run-on sentences.

003CE Language Arts: Writing Essays (0)

LECTURE, 1.5 HOURS.

Note: This course is eligible to be offered in any DE modality.

This Language Arts, Writing Essays course develops your ability to write short essays by following a step-by-step approach. Students learn about the process of writing, from coming up with ideas, organizing these ideas into a well-structured essay, to editing and revising your ideas into final form.

004CE Language Arts: Reading Literature (0)

LECTURE, 1.5 HOURS.

This Language Arts, Reading Literature course develops your ability to read and understand literature in its various genres: fiction, poetry, and drama. Whether you are preparing to take the GED (General Educational Development) Exam, or planning to enroll in college credit courses, you will build your reading skills by reading different forms of literature..

005CE Language Arts: Reading Non-Fiction (0)

LECTURE, 1.5 HOURS.

This Language Arts, Reading Nonfiction course develops the ability to read and understand various form of nonfiction, including newspapers, magazines, and longer genres such as biography. Students preparing to take the GED (General Educational Development) Exam, or planning to enroll in college credit courses, build their reading skills by reading different forms of nonfiction.

006CE Reading and Writing I (0)

LECTURE, MIN. 3 HOURS, MAX. 5 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course helps build a solid foundation of basic vocabulary, reading, and writing. Readings emphasize fiction and personal narrative. Topics include finding main ideas and details in expository text and writing summaries of paragraphs and articles. This course is recommended for students who need an intensive review of basic reading and vocabulary skills.

007CE Reading and Writing II (0)

LECTURE, MIN. 3 HOURS, MAX. 5 HOURS.

Note: This course is eligible to be offered in any DE modality.

The course is designed for students reading below an 8th grade level. Using a variety of fiction and nonfiction texts, the course is designed to build basic reading skills, which cover reader response, annotation, comprehension, vocabulary, retention, and analysis of basic textual forms; and basic writing skills, which cover the writing process and writing mechanics.

011CE Mathematics: Whole Numbers and Decimals (0)

LECTURE, 1.5 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is a review of the basic number functions of whole numbers and decimals. Students practice and improve their skills in addition, subtraction, division and multiplication. Basic number concepts are reviewed and applied.

Note: This course can be offered in Spanish/Este curso se puede ofrecer en Español.

012CE Mathematics: Fractions (0)

LECTURE, 1.5 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course teaches the student how to add, subtract, divide and multiply fractions. It includes a review of the foundations as well as the practical applications of fractions to academic and to daily experience.

Note: This course can be offered in Spanish/Este curso se puede ofrecer en Español.

014CE Mathematics: Ratio, Proportion, and Percent (0)

LECTURE, 1.5 HOURS.

This class uses a task-based approach to teach the concepts and applications of ratios, proportions and percents. The students apply problem-solving techniques to solve assignments.

Note: This course can be offered in Spanish/Este curso se puede ofrecer en Español.

015CE Data Analysis (0)

LECTURE, MIN. 2 HOURS, MAX. 4 HOURS.

This course covers measurement and units of measure, basic statistics and probability, and reading and interpreting various types of charts and graphs. Students explore how data is organized and visually presented and how to solveproblems using this information. This class can be used to help students prepare for the GED, HISET and TASC high school equivalency exams.

016CE Algebra (0)

LECTURE, MIN. 2.5 HOURS, MAX. 5 HOURS.

This noncredit math course covers the fundamentals of algebra. Topics include properties of real numbers, rational expressions, quadratic equations, exponentials and scientific notation, linear equations and inequalities, polynomials, irrational numbers and radicals, order of operations, unit conversion, and Cartesian coordinate system and graphing. This course is repeatable and may be offered in multiple languages.

040CE Foundations: Critical Thinking (0)

LECTURE, 1.5 HOURS.

This course in critical thinking and problem-solving guides the student through the well-established Bloom's taxonomy of knowing, understanding, applying, analyzing, synthesizing, and evaluating. The students learn by doing activities which follow, support, and reinforce each successive step.

Note: This course can be offered in Spanish/Este curso se puede ofrecer en Español.

041CE Foundations: Study Skills (0)

LECTURE, 1.5 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course in learning techniques and strategies covers preferred learning styles, note taking, test preparation strategies, test-taking techniques, and time management. The approach is task-based, practical, and easily applied to content coursework.

Note: This course can be offered in Spanish/Este curso se puede ofrecer en Español.

Basic Skills (BSICSKL)

028CE Basic Skills Pre-Algebra (0) RPT4

LECTURE, 8 HOURS.

Note: This course is eligible to be offered in any DE modality.

This is a preparatory course for students who want to attain a readiness for Basic Skills Algebra 1. It is designed to help students develop mathematical, organizational and study skills necessary to succeed in Basic Skills Algebra 1.

029CE Basic Skills Algebra 1 (0) RPT4

LECTURE, 8 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is designed to help students understand variable and symbol manipulation and the relationships between them. Topics include: algebraic concepts and methods involving quantities with expressions, equations, inequalities, and matrices; tables and graphs as tools to interpret expressions, equations, and inequalities; operating on expressions and matrices and solving equations and inequalities; and the power of mathematical abstraction and symbolism.

030CE Basic Skills Geometry (0) RPT4

LECTURE, 8 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course includes the study of two and three dimensions from an algebraic point of view. Topics include: translation between synthetic and coordinate representation; deduction of properties of figures using transformations and coordinates; identification and classification of figures in terms of congruence and similarity; interpretation and use of three-dimensional objects and geometric models; and application of properties of figures. Students utilize the extension of trigonometry to angles greater than 90 degrees as a precursor to the development of circular function trigonometry in later courses. Students also analyze properties of Euclidean transformations, relate translations to vectors, and develop an understanding of an axiomatic system through investigations and proofs.

031CE Basic Skills Algebra 2 (0) RPT4

LECTURE, 8 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course complements and expands on the mathematical concepts of Algebra 1 and some concepts of Geometry. Emphasis is placed on abstract thinking skills, the function concept, and the algebraic solution of problems in various content areas, including the solution of systems of equations, logarithmic and exponential functions, the binomial theorem, and the complex number system.

032CE Basic Skills Precalculus (0) RPT4

LECTURE, 8 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course utilizes the techniques of both algebra and geometry. Trigonometric functions are defined geometrically, rather than in terms of algebraic equations.

033CE Developing Mathematical Thinking (0) RPT4

LECTURE, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is for students who want to attain a readiness for the study of Mathematics. It is designed to help students begin to develop the thinking, problem solving, organizational, and study skills necessary to succeed in Mathematics.

034CE High School Equivalency Test Preparation (0) RPT4

LECTURE, 6.5 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is designed to review test-taking, math, reading, writing, science and social studies skills to prepare students to pass a state approved High School Equivalency exam.

Note: This course can be offered in Spanish/Este curso se puede ofrecer en Español.

039CE Basic Skills College Mathematics Prep (0)

LECTURE, 4 HOURS.

This course covers topics in algebra, geometry, and the basic elements of exploratory data analysis. Topics include solving and graphing algebraic equations and inequalities, simplifying algebraic expressions, applying geometric properties and relationships, data analysis, and computing probabilities. This course prepares K-12 students for college level math courses.

075CE Introduction to Post-Secondary Education (0)
LECTURE, 1 HOUR.
Note: This course is eligible to be offered in any DE modality.
This course introduces students to the opportunities and benefits of post-secondary education. This course provides students with essential information, strategies, and tools to encourage and successfully navigate their transition to college.

Note: This course can be offered in Spanish/Este curso se puede ofrecer en Español.

082CE GED/HiSET Preparation: Reading (0) RPT4
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course prepares students for any high school equivalency exam, such as the General Educational Development (GED), High School Equivalency Test (HISET) or Test Assessing Secondary Completion (TASC), in the area of Reading. Students develop the ability to read closely across a range of informational texts as well as texts from literature. They read and respond to questions at the career and college ready level of text complexity.

Note: This course can be offered in Spanish/Este curso se puede ofrecer en Español.

084CE GED/HiSET Preparation: Mathematics (0) RPT4
LECTURE, 4 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course prepares students for any high school equivalency exam, such as the General Educational Development (GED), Hi-SET or TASC in Mathematics. The class reviews arithmetic, the metric system, algebra, geometry, statistics, and probability. Students learn various test-taking strategies and tips designed to improve test performance.

Note: This course can be offered in Spanish/Este curso se puede ofrecer en Español.

085CE GED/HiSET Preparation: Science (0)
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course prepares students for any high school equivalency exam, such as the General Educational Development (GED), High School Equivalency Test (HiSET) or Test Assessing Secondary Completion (TASC), in the area of Science. Students develop the ability to read, understand, and use information in this context, with a focus on life science, earth science, and physical science.

Note: This course can be offered in Spanish/Este curso se puede ofrecer en Español.

086CE GED/HiSET Preparation: Social Studies (0)
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course prepares students for any high school equivalency exam, such as the General Educational Development (GED), High School Equivalency Test (HiSET) or Test Assessing Secondary Completion (TASC), in the area of Social Studies. Students develop the ability to read, understand, and use information in this context, with a focus on the core areas of civics and government, United States history, economics, and geography and the world.

Note: This course can be offered in Spanish/Este curso se puede ofrecer en Español.

088CE GED/HiSET Preparation: Language Skills (0) RPT4
LECTURE, 3 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course prepares students for any high school equivalency exam, such as the General Educational Development (GED) Test or the High School Equivalency Test (HiSET) or Test Assessing Secondary Completion (TASC) in the area of Language Skills. Students develop command of a foundational set of conventions of standard English. This core set of skills includes essential components of grammar, usage, capitalization, and punctuation, the effective organization of ideas, and the writing of short essays.

Note: This course can be offered in Spanish/Este curso se puede ofrecer en Español.

Citizenship (CITIZN)

050CE Citizenship For Immigrants (0)
LECTURE, MIN. 2.5 HOURS, MAX. 5 HOURS.
Note: This course is eligible to be offered in any DE modality.
This course prepares students to take the naturalization examination. This course introduces adult learners to U.S. history and government and promotes civic participation. This course covers U.S. geography, the branches of government, and federal, state, and local governments. Students are introduced to strategies for community and civic engagement. Topics discussed include current events, interview and test-taking strategies, and appropriate English writing and speaking skills. Naturalization forms, documents, and eligibility requirements and regulations are explained.

Note: This course can be offered in Spanish/Este curso se puede ofrecer en Español.

Cooperative Education (COOP ED)

195 Work Experience - General I (1) CSU
LECTURE, 1 HOUR.
Work experience provides career pathway training, combined with instruction in critical workplace skills through a job, internship, or volunteer position. Students focus on developing desirable work habits, attitudes, career awareness, and professional networks. *(Work Experience I course credit is earned based on 54 hours of paid or unpaid work experience.)*

295 Work Experience - General I (2) CSU
LECTURE, 2 HOURS.
Work experience provides career pathway training, combined with instruction in critical workplace skills through a job, internship, or volunteer position. Students focus on developing desirable work habits, attitudes, career awareness, and professional networks. *(Work Experience I course credit is earned based on 108 hours of paid or unpaid work experience.)*

395 Work Experience - General I (3) CSU

LECTURE, 3 HOURS.

Work experience provides career pathway training, combined with instruction in critical workplace skills through a job, internship, or volunteer position. Students focus on developing desirable work habits, attitudes, career awareness, and professional networks. *(Work Experience I course credit is earned based on 162 hours of paid or unpaid work experience.)*

English as a Second Language (ESL NC)

040CE Conversation - Foundational (0)

LECTURE, MIN. 5 HOURS, MAX. 10 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is designed for students at the low-beginning level of English. It provides instruction in introductory grammar, simple reading and writing, basic sentence structure, spelling and phonemic correspondences, and verbal communication skills. Emphasis is placed on simple English, clear pronunciation, correct grammar, punctuation, and spelling.

041CE Writing/Grammar/Reading/ Vocabulary/Listening/Speaking II (0)

LECTURE, MIN. 5 HOURS, MAX. 10 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is designed for students at the high-beginning level of English acquisition. It provides instruction in reading and writing, sentence structure, spelling and phonemic correspondences, and verbal communication skills. Emphasis is placed on general understanding of simple spoken and written English, clear pronunciation, correct grammar, punctuation, and communicative effectiveness.

042CE Writing/Grammar/Reading/ Vocabulary/Listening/Speaking III (0)

LECTURE, MIN. 3 HOURS, MAX. 5 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is designed for students at the low-intermediate level of English language acquisition. It provides instruction in grammar, verbal communication skills, and comprehension of spoken English. Emphasis is placed upon a general understanding of spoken English and overall communicative effectiveness.

043CE Writing/Grammar/Reading/ Vocabulary/Listening/Speaking IV (0)

LECTURE, MIN. 3 HOURS, MAX. 5 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is designed for students at the high-intermediate level of English acquisition. It provides instruction in reading and writing, sentence and paragraph structure, verbal communication skills, and comprehension of everyday spoken English. Activities include the direct study of grammatical structures appropriate for the level, reading and discussion of short stories or short articles, writing sentences, fully developed paragraphs, listening for comprehension, and the practice of pronunciation and intonation patterns necessary for successful communication.

044CE Conversation (0)

LECTURE, MIN. 3 HOURS, MAX. 5 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides students the opportunity to speak, hear, and use the English language in a relaxed and friendly environment. Listening and conversation skills along with social, functional, grammatical, and topical knowledge are greatly improved.

045CE Workplace English (0)

LECTURE, MIN. 3 HOURS, MAX. 5 HOURS.

This class is designed for students at the high-intermediate level of English acquisition. A workplace context is used in order to provide instruction in reading and writing, sentence and paragraph structure, verbal communication skills, and comprehension of everyday spoken English. Activities include the study of vocabulary, functions, content, and grammatical structures appropriate for the workplace.

050CE Beginning Conversation (0)

LECTURE, MIN. 3 HOURS, MAX. 5 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is designed for students who wish to improve their listening comprehension of English and to increase their ability to make themselves understood, using conversational American English speech. This is the introductory level ESL conversation course.

051CE Intermediate Conversation (0)

LECTURE, MIN. 3 HOURS, MAX. 5 HOURS

Note: This course is eligible to be offered in any DE modality.

This non-credit intermediate-level English as a Second language course is for students who already have the basic ability to listen and to speak in English. It continues the development of listening comprehension and speaking skills. Listening focuses on comprehension of oral instructions and questions, high-frequency vocabulary in context, and main ideas and details in conversations and class lectures. Speaking focuses on the clear pronunciation of common words and continues the development of English pronunciation patterns. Students observe and practice appropriate verbal and nonverbal behavior in one-on-one and/or small group settings.

054CE Writing Summaries and Paragraphs: Academic Bridge (0)

LECTURE, MIN. 3 HOURS, MAX. 5 HOURS

Note: This course is eligible to be offered in any DE modality.

This noncredit English as a Second Language course is designed for students at the low intermediate level who wish to transition into credit ESL 004A. Emphasis is placed on writing summaries and paragraphs, as well as vocabulary development and spelling.

055CE Reading and Vocabulary: Academic Bridge (0)

LECTURE, MIN. 3 HOURS, MAX. 5 HOURS

This noncredit English as a Second Language course is designed for students at the low intermediate level who wish to transition into credit ESL 004B. Emphasis is placed on reading fluency, comprehension, and speed, as well as vocabulary development and spelling.

067CE American Language and Culture Through Music (0)

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

Advances students' English language skills, deepens their American cultural understanding, and improves their communication skills through the study of American music.

068CE American Language and Culture Through Urban Life (0)

LECTURE, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

Advances students' English language skills, deepens their American cultural understanding, and improves their communication skills through the study of urban living.

069CE American Language and Culture Through American Movies (0)

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

Advances students' English language skills, deepens their American cultural understanding, and improves their communication skills through the study of American movies.

111CE English Seminar for Speakers of Other Languages - Level 1 (0)

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

Provides needs-based instruction in English language skills (reading, writing, listening, and speaking) and systems (grammar and pronunciation) on topics of concern to English Language Learners. Students will use teamwork and communication skills to enhance learning. This course is designed for students who need to strengthen foundational level skills.

112CE English Seminar for Speakers of Other Languages - Level 2 (0)

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

Provides needs-based instruction in English language skills (reading, writing, listening, and speaking) and systems (grammar and pronunciation) on topics of concern to English Language Learners. Students will use teamwork and communication skills to enhance learning. This course is designed for students who need to strengthen developing level skills.

113CE English Seminar for Speakers of Other Languages - Level 3 (0)

LECTURE, 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

Provides needs-based instruction in English language skills (reading, writing, listening, speaking) and system (grammar and pronunciation) and related digital literacy skills. Students will use teamwork, communication, critical thinking and creative thinking skills to enhance learning. This course is designed for students who need to strengthen skills related to Adult Education level content.

151CE College ESL V: Writing and Grammar (0)

LECTURE, 6 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is designed for students at the high-intermediate level of English language acquisition. This course provides instruction in writing essays, critical thinking, grammar, reading, and verbal communication at the high intermediate level.

Note: Students who take ESL NC 151CE, may later also take E.S.L. 005A for credit.

161CE College ESL VI: Writing and Grammar (0)

LECTURE, 6 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course is designed for students at the advanced level of English language acquisition and provides instruction in writing extended essays in a variety of ways, analysis of readings, grammar development, punctuation and spelling improvement, as well as verbal communication.

Note: Students who take ESL NC 161CE, may later also take E.S.L. 006A for credit.

Supervised Learning Assistance (TUTOR)

001T Supervised Tutoring (0) RPT 98

LABORATORY, 20 HOURS.

Note: This course is eligible to be offered in any DE modality.

Upon faculty/counselor referral, students receive tutoring and computer-assisted instruction in designated subject areas in various tutoring and computer labs on campus. Cumulative progress and attendance records will be maintained for this non-credit, open-entry course.

Vocational Education (VOC ED)

060CE Custodial Technician Training (0) RPT4

LECTURE, 3.5 HOURS.

This course provides students with the knowledge and hands-on training needed to apply for entry-level building maintenance service positions in the public and private sectors. Students learn and practice basic safety protocols, the use of common custodial tools, and specific cleaning processes for different types of building areas.

Note: This course can be offered in Spanish/Este curso se puede ofrecer en Español.

070CE Introduction to Automotive Technology (0) RPT4

LECTURE, MIN. 2 HOURS, MAX. 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This noncredit course is designed to introduce fundamentals and operation of an automobile and its systems to students with little or no automotive knowledge. Discussion, demonstration, and hands-on exercises are used throughout the course to facilitate the overall understanding of how a vehicle operates. Students acquire a basic understanding of automotive systems as well as develop essential skills to continue in the automobile technology program. This course may be offered in languages other than English.

Note: This course can be offered in Spanish/Este curso se puede ofrecer en Español.

084CE Entrepreneur Training Program (0)

LECTURE, 4 HOURS.

Students are introduced to basic concepts of entrepreneurship. Topics covered include, but are not limited to: Thinking like an entrepreneur, entrepreneurship vocabulary, ways to grow a business, developing a business plan, managing business financials, and performance.

090CE Career Exploration/Classroom to Real World (0) RPT4

LECTURE, MIN. 2 HOURS, MAX. 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This noncredit course explores career options compatible with student's strengths and interests. Topics include college and career choices, researching sector and occupation trends, training/education requirements and options. Students complete a personal strategic multi-year academic and career plan. This course may be offered in multiple languages.

Note: This course can be offered in Spanish/Este curso se puede ofrecer en Español.

096CE Blueprint for Workplace Success (0) RPT4

LECTURE, MIN. 1 HOUR, MAX. 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This noncredit class is designed to provide students critical tools and skills for workplace success. The topics covered include, but are not limited to, self-discovery time and stress management, job search, resume preparation, interviewing skills, workplace realities, communication and maintaining a job. Upon completion of this course, students will have a plan for immediate and long-term actionable goals.

Note: This course can be offered in Spanish/Este curso se puede ofrecer en Español.

098CE 30 Ways to Shine as a New Employee (0) RPT4

LECTURE, MIN. 0.33 HOUR, MAX. 1 HOUR.

Note: This course is eligible to be offered in any DE modality.

This noncredit class is designed to provide new and incumbent employees strategies for success in the workplace and increased effectiveness with customers, develop professional relationships with colleagues. Topics include achieving organizational goals, understanding workplace culture, dealing with change, being a team player, and achieving balance between work and home.

Note: This course can be offered in Spanish/Este curso se puede ofrecer en Español.

101CE Workplace Skills 1: Computer Basics (0)

LECTURE, MIN. 1.33 HOURS, MAX. 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This noncredit course helps students develop computer skills for workplace and educational settings. This course provides introductory instruction to hardware, software, internet, and basic computer operations. This basic course is recommended for students with limited or no computer experience. This course can be offered in multiple languages.

Note: This course can be offered in Spanish/Este curso se puede ofrecer en Español.

102CE Workplace Skills 2: Computer Keyboarding (0)

LECTURE, MIN. 1.33 HOURS, MAX. 1.5 HOURS.

Note: This course is eligible to be offered in any DE modality.

This noncredit course provides students with the touch-type method of learning the keyboard and developing proper computer keyboard techniques to build speed and accuracy. This course may be offered in multiple languages.

Note: This course can be offered in Spanish/Este curso se puede ofrecer en Español.

104CE Introduction to Spreadsheets (0)

LECTURE, 3 HOURS.

This course provides a basic introduction to spreadsheet software, including spreadsheet terminology, data entry, formatting, basic calculations, and references.

Note: This course can be offered in Spanish/Este curso se puede ofrecer en Español.

138CE Nursing Concepts (0)

LECTURE, 4 HOURS.

This course is designed to provide Pre-Nursing and/or newly accepted Nursing students with an overview of the knowledge, skills and aptitudes needed to be successful in a Nursing program. Specific activities assist students with critically analyzing the nursing concepts of student success and learning styles; Maslow's Hierarchy of Needs; nursing processes; medical terminology related to Nursing Pharmacology; hygiene and comfort; safety; and universal standard precautions; strategies to strengthen areas needing improvement; and developing self-assessment and critical thinking skills.

282CE Fundamentals of DC Circuits (0)

LECTURE, 2 HOURS.

In this introductory course students learn linear circuit analysis and practice its application to areas of importance in electrical engineering such as resistive circuits, Kirchhoff laws, capacitors and inductors. Students also perform exercises to learn how to create circuit designs using electronic components and to use instruments such as millimeters, oscilloscopes, and signal generators. This course may be offered in languages other than English.

283CE Fundamentals of Engineering Graphics Design Application (0)

LECTURE, 2 HOURS.

In this introductory course students learn engineering graphics communication and the application in 2D and 3D CAD software such as AutoCAD and SolidWorks. Students integrate the Engineering Design Process while applying science, technology, engineering, and mathematics principles to hands-on projects. The CAD software knowledge is applied to manufacturing techniques such as 3D printing, reverse engineering, metal working, machining, and more through these hands-on projects.

293CE Fundamentals of Robotics (0)

LECTURE, 2 HOURS.

This noncredit course covers the basics in robotics emphasizing hands-on experience to build a basic functional robot. Students learn about electric motors, servos, sensors, switches, actuators and their application in

a robot. Students learn Basic Stamp computer programming and its integration into a working robotic unit. The course also includes mechanical assembly, connecting electronic components, wiring and testing.

295CE Fundamentals of Arduino (0)

LECTURE, 2 HOURS.

This noncredit course covers, basic skills in programming and electronics engineering. Arduino is a groundbreaking, open-source electronics prototyping platform based on flexible, easy-to-use hardware and software. The Arduino board can read sensors, control motors and lights, and upload your hand-built code that interacts with the real world. Learn the Arduino programming language, which is based on C/C++.

297CE Fundamentals of Apps Design and Development (0)

LECTURE, 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides the student with an introduction to mobile application development. The course covers the basics of the mobile application industry as well as the basics of programming. This course assumes a familiarity with the computer and mobile devices, but does not assume that the student has any prior programming experience. At the end of this course the students have the opportunity to earn the industry certification offered by the WebProfessionals.org association. The Mobile Application Design and Development Apprentice Certification is a full industry certification and the certification exam must be taken at an approved proctored location either physical or online.

313CE Workplace Fitness and Conditioning (0)

LABORATORY, 2 HOURS.

This course prepares students to meet the physical requirements for job training programs and the workplace. Students learn basic concepts and techniques associated with workplace conditioning including, cardiovascular exercise, muscular strength, endurance, flexibility, and stability. This course can be modified for specific sectors or occupations.

Note: This course can be offered in Spanish/Este curso se puede ofrecer en Español.

320CE Exploring Healthcare Careers (0)

LECTURE 1 HOUR.

This course introduces students to an overview of health care careers. Students research healthcare related professions and career information, including job descriptions, work environment, employment opportunities, and educational requirements.

Note: This course can be offered in Spanish/Este curso se puede ofrecer en Español.

350CE Nutrition, Diet, and the Importance of Exercise (0)

LECTURE 1 HOUR.

This course develops health knowledge and values with the goal of promoting a high quality of life for each individual. Areas of focus include essential nutrients for a healthy diet, basic dietary guidelines, adopting a healthy lifestyle for successful weight management, and how a balanced diet combined with an active lifestyle can improve health and lower the risk for disease. This non-credit course provides students with knowledge and skills in preparation for credit courses in health.

Note: This course can be offered in Spanish/Este curso se puede ofrecer en Español.

352CE Diabetes, Heart Disease, and Other Chronic Illnesses (0)

LECTURE 1 HOUR.

This course develops health knowledge and values with the goal of promoting a high quality of life for each individual. Areas of focus include defining diabetes, symptoms and treatments for diabetes, minimizing your risk factors for diabetes, understanding cardiovascular disease, and protection against infectious diseases. This non-credit course leads to a Certificate of Completion in Wellness and Healthy Living and provides students with knowledge and skills in preparation for credit courses in health.

Note: This course can be offered in Spanish/Este curso se puede ofrecer en Español.

353CE First Aid and Basic CPR Training (0)

LECTURE 1 HOUR.

This course develops knowledge and describes detailed demonstrations of basic CPR and first aid care of an injured person. Students develop the ability to respond appropriately to non-breathing and cardiac emergencies and learn how to assess a victim's condition and incorporate immediate care to a suddenly injured or ill person. Students become proficient in performing CPR, and in the use of AED as well as also explaining techniques for all ages along with emergency action plans, safety, and prevention of disease transmission. This course provides students with knowledge and skills in preparation for careers and healthcare, education, and service settings.

Note: This course can be offered in Spanish/Este curso se puede ofrecer en Español.

354CE Nonmedical In-Home Support Services Provider (0)

LECTURE, 2 HOURS.

This course is designed to introduce students to the health care field, working with residents and patients in long-term care facilities, the acute care setting and the in-home care setting. Emphasis is given to safety principles, infection control, methods for providing care, emotional and social support. Students learn to provide comfort, hygiene, nutrition, elimination, sleep and rest care activities to clients with an emphasis on the role of in-home health care aide, personal-care services and cleaning and care tasks of the home. This non-credit course leads to a Non-Medical In-Home Health Care Aide Certificate of Completion.

Note: This course can be offered in Spanish/Este curso se puede ofrecer en Español.

355CE Nutritional Requirements: Components and the Guidelines of a Healthy Diet (0)

LECTURE, 1 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course develops nutritional health knowledge with the goal of promoting a high quality of life for each individual. Areas of focus include; Dietary recommendations for carbohydrates, fats, proteins, water, vitamins and minerals, dietary guidelines that includes the MyPlate food guidance system, components and guidelines for a healthy diet and managing your intake of sugar, alcohol and sodium. This non-credit course leads to a Nutrition for a Healthy Lifestyle Certificate of Completion and provides students with knowledge and skills in preparation for credit courses in health and nutrition.

Note: This course can be offered in Spanish/Este curso se puede ofrecer en Español.

356CE Weight Management, Energy Balance and Planning Your Diet (0)

LECTURE, 1 HOUR.

Note: This course is eligible to be offered in any DE modality.

This course develops nutritional health knowledge with the goal of promoting a high quality of life for each individual. Areas of focus include; Factors that influence body weight and obesity, assessing body weight and body composition, how you can lose weight healthfully, how to maintain weight loss, health implications of being overweight, energy balance and needs in the body, and designing a successful weight-loss program. This non-credit course leads to a Nutrition for a Healthy Lifestyle Certificate of Completion and provides students with knowledge and skills in preparation for credit courses in health and nutrition.

Note: This course can be offered in Spanish/Este curso se puede ofrecer en Español.

357CE Nutrition for Exercise and Making Informed Choices about Food (0)

LECTURE, 1 HOUR.

Note: This course is eligible to be offered in any DE modality.

This course develops nutritional health knowledge with the goal of promoting a high quality of life for each individual. Areas of focus include; Nutrition for exercise, does exercise increase your need for carbohydrates or fats, do supplements provide improved health or sports performance, a close up look at food labels, benefits and risks of food additives, foodborne illnesses and organic foods. This non-credit course leads to a Nutrition for a Healthy Lifestyle Certificate of Completion and provides students with knowledge and skills in preparation for credit courses in health and nutrition.

Note: This course can be offered in Spanish/Este curso se puede ofrecer en Español.

358CE Emergency Medial Responder Introduction (0)

LECTURE, 1 HOUR.

This course is designed to provide students with the basic introductory knowledge and responsibilities of what a career as an emergency medical first responder (EMR) consists of. Students learn the roles and responsibilities of an EMR and can perform basic interventions with minimal equipment. Students gain the knowledge and skills necessary to provide immediate lifesaving interventions while awaiting additional emergency service (EMS) resources to arrive. Areas of focus include: Patient care, medical, legal and ethical issues, bleeding control and shock, the emergency medical services (EMS) operations system, cardiac care and soft tissue trauma management. This non-credit course leads to a certificate of completion and provides students with knowledge and skills in preparation for credit courses in fire technology.

359CE Basic Life Support for Healthcare Providers (0)

LECTURE, 1 HOUR.

This course is designed to provide a wide variety of healthcare professionals the ability to recognize several life-threatening emergencies: Respiratory arrest, cardiac arrest, and airway obstruction. Students develop high-quality cardiopulmonary resuscitation for adults, children, and infants, and can apply the automated external defibrillator (AED). Upon successful completion of the course, students receive an American Red Cross Basic Life Support (BLS) Healthcare Providers certificate of completion. This non-credit course leads to certificates in healthcare programs and provides students with knowledge and skills in preparation for credit courses in Allied Health, Kinesiology, Fire Technology, and Health Occupations.

360CE Sewing Essentials (0)

LECTURE, 1 HOUR; LABORATORY, 1 HOUR.

Note: This course is eligible to be offered in any DE modality.

This course examines the basics of machine sewing operation and sewing techniques. Students create samples and projects demonstrating sewing techniques. This Noncredit course leads to a certificate and provides students with knowledge and skills in preparation for credit courses in Technical Theater.

361CE Sewing Alterations (0)

LECTURE, 1 HOUR; LABORATORY, 1 HOUR.

Note: This course is eligible to be offered in any DE modality.

This course examines the basics of garment alterations for fit, function, and repairs using machine and hand sewing techniques. Students create sewing samples and projects demonstrating alteration techniques. This Noncredit course leads to a certificate and provides students with knowledge and skills in preparation for credit courses in Technical Theater.

364CE Makeup for Fashion (0)

LECTURE, 1 HOUR; LABORATORY, 1 HOUR.

Note: This course is eligible to be offered as a Hybrid DE course with all lab hours offered in-person.

This course examines makeup design and application for fashion, such as special events, runway, editorial, bridal, and photography. Students create a makeup portfolio with their design and brand and learn about the makeup business. Skin care, makeup care, and sanitization are topics covered. The noncredit course leads to a certificate and provides students with the knowledge and skills in preparation for credit makeup courses in Technical Theater.

365CE Makeup for Entertainment (0)

LECTURE, 1 HOUR; LABORATORY, 1 HOUR.

Note: This course is eligible to be offered as a Hybrid DE course with all lab hours offered in-person.

This course examines makeup design and application for entertainment, such as high concept and creative live and recorded projects, film, television, and theater. Students create a makeup portfolio with their design and brand and

learn about makeup unions and the entertainment industry. Skin care, makeup care, and sanitization are topics covered. The noncredit course leads to a certificate and provides students with the knowledge and skills in preparation for credit makeup courses in Technical Theater..

368CE Entrepreneur Start-up and Business Registration (0)

LECTURE, MIN. 1.11 HOURS, MAX. 2 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides students who want to start a small business as an entrepreneur with limited resources step by step guidance to create the business and register with the local, State, and Federal government agencies. Students are then able to be self-employed and/or prepare to pursue a business degree.

Note: This course can be offered in Spanish/Este curso se puede ofrecer en Español.

390CE Physical Therapist Aide Introduction (0)

LECTURE, 1 HOUR.

This course is designed to provide students with the introductory knowledge and responsibilities of what a career in physical therapy entails. Students learn the difference between an aide and an assistant and develop the skills necessary to start a career as a physical therapist aide. Students learn about patient care in the physical therapy setting and practical on-the-job techniques for assisting physical therapists and physical therapy assistants in their treatment of patients suffering from a variety of physical ailments. Physical therapist aides work under the direction and supervision of physical therapists and they help patients who are recovering from injuries and illnesses regain movement and manage pain. Areas of focus include: The role of the physical therapy aide as a member of the rehabilitation team, history and evolution of physical therapy, career opportunities, ethical and legal issues in physical therapy, communication in the physical therapy setting and using physical therapy to treat common medical disorders. This non-credit course leads a certificate and provides students with knowledge and skills in preparation for credit courses in Kinesiology and Allied Health.

391CE Anatomy and Physiology for Healthcare Professions (0)

LECTURE, 1 HOUR.

This course is designed to provide students with the introductory knowledge of human anatomy and physiology. Students learn about six of the major body systems and develop an overview of the structure and function of each of these body systems. Emphasis is placed on knowledge that will enhance the student's ability to perform efficiently in certain healthcare professions. Areas of focus include: Introduction to anatomy and physiology, integumentary system, skeletal system, muscular system, respiratory system, cardiovascular system and the nervous system. This non-credit course leads to certificates of completion in health care programs and provides students with knowledge and skills in preparation for credit courses in Allied Health, Biology, Kinesiology, Fire Technology, and Health Occupations.

395CE Phlebotomy Technician Introduction (0)

LECTURE, 1 HOUR.

This course is designed to provide students with the basic knowledge and responsibilities of what a career as a phlebotomy technician entails. The duties of a phlebotomy technician can include verifying medical records, checking vital signs, obtaining blood samples, preparing blood samples and testing blood samples. Areas of focus include: Introduction to Phlebotomy, professional communication skills, infection control and safety procedures, blood collection and equipment, education and career opportunities. This non-credit course leads to a certificate and provides students with knowledge and skills in phlebotomy in preparation for credit courses allied health and health occupations.

398CE Administrative Medical Assistant Introduction (0)

LECTURE, 1 HOUR.

This course is designed to provide students with the basic introductory knowledge and responsibilities of what a career as an administrative medical assistant entails. Students learn the difference between an administrative medical assistant, and a certified and registered medical assistant and learn about professional and regulatory organizations. An administrative medical assistant is one of the fastest growing fields in healthcare and are cross-trained to perform administrative and clinical duties. Students learn valuable administrative duties in medical offices, laboratories, hospital clinics and other settings. Areas of focus include: Introduction to becoming an administrative medical assistant, communication in the medical office, roles and responsibilities, education and career opportunities, and ethics and law for medical offices. This non-credit course leads to a certificate and provides students with knowledge and skills in preparation for credit courses allied health and health occupations.

399CE Medical Office Management (0)

LECTURE, 1 HOUR.

This course is designed to provide students with the basic introductory knowledge and responsibilities of what a career as medical office manager entails. Students learn how to handle tasks like purchasing and maintaining equipment, overseeing billing and collection, making personnel decisions, training staff and planning budgets. Medical office management offers students the chance to work closely with physicians to increase the efficiency and productivity of a medical practice. Areas of focus include: Introduction to medical office management, personnel management, managing the front office, appointment scheduling, medical records management, duties and responsibilities, and billing, coding, and collections. This non-credit course leads to a certificate and provides students with knowledge and skills in preparation for credit courses in allied health and health occupations.

400CE Medical Terminology (0)

LECTURE, 1 HOUR.

This course is designed to provide students with basic medical terminology, so they can analyze and interpreting medical reports related to specific body systems and are familiar with medical terms, so they can better understand doctors and other medical professionals. Medical

terminology is the language used by medical professionals and common medical terminology is a critical part of the language used by health-care practitioners. Areas of focus include: Introduction to medical terminology, understanding basic medical terms, identifying root words and medical abbreviations, the importance of medical terminology in health-care professions, and the body structure, its systems, cavities, planes, and positions. This non-credit course leads to certificates in health care programs and provides students with knowledge and skills in preparation for credit courses in Allied Health and Health Occupations.

Note: This course can be offered in Spanish/Este curso se puede ofrecer en Español.

429CE Technical Skills Training for Patient Transporters (0)

LECTURE, 1 HOUR.

This course provides individuals who are interested in working as patient transporters with the appropriate technical skills to work in a healthcare facility, ambulance company, or other type of facility. These individuals are skilled professionals who contribute significantly to the healthcare industry even though the care they provide is not medical. Responsibilities include assisting patients out of vehicles when they arrive at the hospital and taking them to registration, lifting patients on and off their beds for therapy, and moving them from their rooms to treatment areas using wheelchairs, stretchers, or moveable beds. Their help, reassurance and companionship make a significant difference in the patient experience. Keeping the patient safe and comfortable during the relocation process is vital to this role.

430CE Basic Medical Terminology (0)

LECTURE, 0.67 HOUR.

Note: This course is eligible to be offered in any DE modality.

This course introduces basic medical terminology to students entering career as a patient transporters. The course focuses on the basic component parts of medical terms: Prefixes, suffixes and word roots. Emphasis is placed on the spelling, definition, and pronunciation of terms used in medical documentation. The course covers basic terms related to terms transporters will become familiar with such as abbreviations, operative, diagnostic, and therapeutic and basic symptomatic terminology of body systems.

Note: This course can be offered in Spanish/Este curso se puede ofrecer en Español.

431CE Communication in Healthcare (0)

LECTURE, 0.67 HOUR.

Note: This course is eligible to be offered in any DE modality.

This course offers students the foundational knowledge and skills to communicate effectively in a variety of health care workplace settings. Students review basic types of communication techniques, examine channels of communication, including the development of interpersonal and technology-related communication; and the impact of interdisciplinary communication.

500CE Child Development Experiences-Growing and Learning (0)

LECTURE, MIN. 1.33 HOURS, MAX. 1.5 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course examines child development theories, developmental milestones, and developmentally appropriate practices. Students analyze the importance of how children grow and develop, how to promote quality learning environments, and how to apply theory into developmentally appropriate practices. This non-credit foundational course provides students with knowledge and skills in preparation for credit courses in child development. This course may be offered in multiple languages.

Note: This course can be offered in Spanish/Este curso se puede ofrecer en Español.

501CE Child Development Experiences-Care (0)

LECTURE, MIN. 1.33 HOURS, MAX. 1.5 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course examines how to best care for children and explores specific needs for infants/toddlers, preschool, and school age children. Knowledge of theories related to children's development are explored as: Abraham Maslow's Hierarchy of Needs: Basic needs, safety, love and belonging, respectful interactions, identity development, cultural values and connecting with children and families. Students analyze the importance of theories of child development and develop optimal strategies to implement into practice with children. This non-credit course is one of two required courses for the Certificate of Completion: Care. This course may be offered in multiple languages.

Note: This course can be offered in Spanish/Este curso se puede ofrecer en Español.

502CE Child Development Experiences-Environment (0)

LECTURE, MIN. 1.33 HOURS, MAX. 1.5 HOURS.

Note: This course is eligible to be offered in any DE modality.

Students compare and contrast different environmental settings for children including family child care, home environments, center-based programs, afterschool programs, mixed-age environments, Reggio inspired philosophy/curriculum, Head Start, K-5th grade environments, and indoor and outdoor environments. This non-credit course leads to a noncredit certificate, and provides students with knowledge and skills in preparation for credit courses in child development. This course may be offered in multiple languages.

Note: This course can be offered in Spanish/Este curso se puede ofrecer en Español.

503CE Child Development Experiences - Play (0)

LECTURE, MIN. 1.33 HOURS, MAX. 1.5 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course examines different approaches in developing play strategies for infants/toddlers, preschoolers, and school age children. Emphasis is placed on enhancing development in the six developmental domains: Language, cognitive, social, emotional, fine, and gross motor skills. This non-credit course leads to a certificate and

provides students with knowledge and skills and prepares them for credit courses in child development. This course may be offered in multiple languages.

Note: This course can be offered in Spanish/Este curso se puede ofrecer en Español.

521CE The Effects of Aging on Body Systems (0)

LECTURE 1 HOUR.

This course provides an overview of changes that occur in the human body during the aging process. The course introduces body systems, activities of daily living and instrumental activities related to the field of gerontology. Includes nutrition as it relates to immunity, digestive problems and decline in senses. Students analyze everyday scenarios and provide recommendations to maximize physical potential of older adults.

626CE The Accounting Cycle (0)

LECTURE, 1.22 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides students the opportunity to explore accounting related jobs and covers the accounting information system, including recording and reporting of business transactions, journal entries and posting to ledger, period end adjustments, the application of generally accepted accounting principles, financial statements, trial balance and closing of the accounting cycle. It includes issues relating to asset, revenue and expense recognition, and ethics. Students can then pursue subsequent credit or noncredit accounting courses, gain personal enrichment and/or develop career readiness.

Note: This course can be offered in Spanish/Este curso se puede ofrecer en Español.

627CE Bookkeeping (0)

LECTURE, 1.22 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides students with basic knowledge of the accounting information system and acquire the skills to prepare and record receivables, payables, period-end bank reconciliations, inventory assumptions, and depreciation of assets. They also learn how to write-off uncollectible accounts and different methods of presenting inventory. Students can then pursue subsequent credit or noncredit accounting courses, gain personal enrichment, and/or develop career readiness.

Note: This course can be offered in Spanish/Este curso se puede ofrecer en Español.

628CE QuickBooks for Accounting (0)

LECTURE, MIN. 1.67 HOURS, MAX. 3 HOURS.

Note: This course is eligible to be offered in any DE modality.

This course provides students with the basic knowledge to use QuickBooks software to perform bookkeeping and accounting with emphasis on setting up new companies, data input using source documents, updating information on lists, analyzing information, and generating reports. Students learn in a laboratory environment for practice purposes and can then pursue subsequent accounting courses, gain personal enrichment, and/or develop career readiness.

Note: This course can be offered in Spanish/Este curso se puede ofrecer en Español.

History and District Mission and Vision

History

Campus Expansion, Community Support, and Enrollment Growth

During the 1960s and 1970s, buildings were added to the campus to house the nursing program, a new library, and later the automobile technology center. Many of the original bungalows remained in use as classrooms until 2007, when they were finally demolished to make way for new campus structures.

In 1969, the California State Legislature clearly defined higher education in the state and designated the (then) eight community colleges of the Los Angeles Unified School District as the Los Angeles Community College District (LACCD). A seven-member Board of Trustees was elected to govern the new district. Today, the ELAC service area—home to more than 1.5 million people—includes the communities of Alhambra, Bell, Bell Gardens, City of Commerce, Cudahy, East Los Angeles, Huntington Park, Los Angeles, Maywood, Montebello, Monterey Park, Rosemead, San Gabriel, South San Gabriel, South Gate, and Vernon.

In 1972, the City of Monterey Park annexed the College and surrounding neighborhood, officially changing the main campus address. ELAC began growing, adding faculty members, programs, and classes as demand for higher education increased.

During the 1984 Olympic Summer Games, ELAC hosted swimming and field hockey events, welcoming thousands of spectators to campus and increasing the international visibility of the College. Despite funding challenges that limited growth during the 1980s, ELAC continued to offer a variety of vocational and transfer programs.

Today's Vincent Price Art Museum began with a gift from Vincent Price—renowned actor and art collector—who donated 90 pieces from his collection in 1957 to establish the first "teaching art collection." Over the years, the collection has grown to more than 8,000 pieces, including works on paper, paintings, and three-dimensional artwork. This collection provides an extraordinary resource for students to view original art firsthand and reinforce lectures in Art History and art appreciation.

Campus Transformation

During the 1990s, ELAC experienced unprecedented growth and change. Enrollment grew from 13,000 to approximately 30,000 students, and the number of permanent faculty almost doubled. Outreach programs were established throughout the service area for students unable to travel easily to the main campus. In August 1997, the full-service South Gate Educational Center—now known as Southeast Campus—was established in the southern part of the service area, allowing students to complete a transfer program and several career programs without attending the main campus. In 2007, a third site opened in Rosemead to serve students in the northeastern portion of ELAC's service area.

Growth during the first decade of the 21st century extended beyond enrollment. A focus on student-centered education and increased support services boosted graduation rates—an upward trend that has continued into the 21st century. Between 2015 and 2025, ELAC graduated the highest number of Latinos in California.

In 2000, voters approved two bond measures, Propositions A and A/S, initiated by the LACCD. More than $281 million in funding allowed ELAC to launch the most ambitious building program in its history, substantially improving the college's infrastructure. In the fall of 2004, a state-of-the-art Technology Building opened. Since then, the campus has completed two parking structures, a new Visual and Performing Arts complex, a Social Sciences building, a Language Arts building, a Student Center, and a Math/Science complex. The Southeast Campus has acquired a 19-acre site across the street from its current location. The new site, projected to open in 2026, will feature a parking structure, a new classroom building, and retrofitted spaces to accommodate various student services.

District Mission & Core Values

District Mission

"Changing Lives in a Changing Los Angeles"

The mission of the Los Angeles Community College District is to provide our students an excellent education that prepares them to transfer to four-year institutions, successfully complete workforce development programs designed to meet local and statewide needs, and pursue opportunities for lifelong learning and civic engagement.

The mission is evaluated and revised on a regular basis.

Core Values

Access & Opportunity

We are committed to maximizing educational opportunity and access to everyone who has the desire to learn, and we actively engage all students, including those from communities that have traditionally been underserved by higher education or who require special accommodation or support.

Excellence & Innovation

In all of our services and institutional activities, we strive to create a culture of excellence and continuous improvement through the use of innovative pedagogy and technologies that challenge our students, faculty, staff and administrators to meet the highest educational and professional standards.

Student Learning & Success
All of our institutional efforts and resources are dedicated to one central purpose--the support of our students as they work toward the achievement of their academic and career goals.

Free Inquiry
We value the vigorous, critical, and free exchange of ideas and opinions, and we work actively to create communities of mutual respect and shared concern that support and sustain open debate and constructive, democratic discourse.

The Power of Diversity
As a group of nine urban and suburban colleges situated in the midst of different communities, we draw upon and embrace diversity as an integral aspect of our civic and institutional identity and as a powerful element in the education and development of every individual.

Equity
We are committed to eliminating achievement gaps by identifying and removing barriers to student success.

Community connection
Our colleges must be rooted in the communities they serve, and we are determined to build and maintain strong, durable, and responsive collaborations with our educational partners across Los Angeles, and with business, labor, and other organizations that contribute to the fabric of our larger community.

public accountability and transparency
We are accountable to the public for all aspects of our mission, and we owe the students we serve, the people of Los Angeles, and the State of California regular and timely assessments of all of our efforts through shared governance processes that are open and trasparent.

The functions of the community colleges include transfer, occupational education, general education, transitional education, counseling and guidance, continuing education, community services, and joint programs with business/industry, government, and other educational entities.

District Board Academic Freedom Policy

It is the policy of the Los Angeles Community College District that academic freedom is a right enjoyed by all members of the Los Angeles Community College District community: faculty (tenured, non-tenured, and adjunct), students, staff, and administration. Faculty especially shall have the academic freedom to seek the truth and guarantee freedom of learning to the students. Academic freedom is defined as the freedom to teach, learn, research, and express one's views without fear of sanction, whether such expression takes the form of speech, writing, electronic communication, or the like, and whether it occurs on campus or off campus. The right to academic freedom, however, cannot be separated from the equally important responsibility, that each individual has, to uphold the District's professional ethics policies for faculty, administrators, and staff; and, in the case of students, to abide by the District's Standards of Student Conduct.

The District recognizes that an essential function of education is a probing of received opinions and an exploration of ideas that may cause some students discomfort. However, academic freedom does not permit prohibited discrimination, racist expression, unlawful harassment, or sexual misconduct, nor does academic freedom excuse the perpetuation of racism, sexism, homophobia, or any other forms of bigotry and hate. Finally, the discussion of ideas, taboos, behavior or language which may be intrinsic to the content of courses shall in no event constitute prohibited discrimination, racist expression, unlawful harassment, or sexual misconduct.

Each College Academic Senate may adopt its own faculty academic freedom statement. The right to academic freedom shall be protected and supported through the use, when necessary, of appropriate due process procedures established by the College Academic Senates, consistent with this policy and Article 4 of the AFT Faculty Collective Bargaining Agreement.

This aligns with Title 5 section 51023 and with the accreditation standard I.C.7 set forth by the ACCJC. This alignment is evidenced by the adoption of Board Policy 4030.

Title IX

Los Angeles Community College District (LACCD) does not discriminate in the educational programs or activities it conducts on the basis of any status protected by applicable state or federal law, including, but not limited to age (40 and above), ancestry, color, ethnicity, gender identity/expression, marital status, medical condition, mental or physical disability, national origin, pregnancy, race, religion, sex/gender, sexual orientation, and/or veteran status. LACCD prohibits discrimination, harassment, retaliation, and sexual misconduct in accordance with applicable federal and state law, including Title IX of the 1972 Education Amendments, and District policy, which applies to admission, access, and treatment in College programs and activities for all District constituents. Under Title IX, all people in the educational environment must be treated equitably, regardless of sex, sexual orientation or expression, and/or transgender identity.

LACCD's Office for Diversity, Equity, Inclusion, and Accessibility (ODEIA) is responsible for addressing reports and instances of potential sexual misconduct, as well as discrimination, harassment, and retaliation (DHR), including discrimination and harassment based on sex and gender under Title IX.

If you have experienced or learned of a possible violation of Title IX or DHR and/or would like to know about options, resources (including confidential services), the law, or District policy, please do not hesitate to contact a Title IX Coordinator or Compliance Investigator. Information about resources can be found on the ODEIA website. You may also file a report using our online system at https://laccd.guardianconduct.com/incident-reporting.

LACCD's Title IX and DHR policies and procedures are online at Board Docs.

Victoria Friedman

Deputy Title IX Coordinator for Title IX Policy and Procedure Inquiries District Compliance Officer

213-891-2315

friedmv@laccd.edu

LACCD Title IX Resources

Additional information and resources related to Title IX, including campus and community-specific resources, are available online at ODEI's Title IX Resources webpage.

East Los Angeles College prohibits discrimination, harassment, and retaliation (DHR) based on sex and gender (including sexual harassment, gender identity, and gender expression), race, color, pregnancy, ancestry, national origin, religion, creed, marital status, disability, sexual orientation, medical condition (cancer related), age (40 and above), and/or veteran status. This is in accordance with applicable federal and State law and District policy. The policy applies to admission, access, and treatment in College programs and activities for all students.

The Deputy Title IX and DHR Coordinator's office is at the Office for Diversity, Equity, and Inclusion, housed at the District Educational Services Center (ESC) at 770 Wilshire Boulevard Los Angeles, CA 90017.

Reporting to Law Enforcement

You can file a report with law enforcement and the District. You can file a criminal complaint with the Sheriff's Department at your College or local police department, depending on where the incident occurred.

For a crime that occurred on campus, contact the Sheriff's Office at (323) 265-8800, or if off-campus, call 911.

LACCD Title IX Policy & Procedure

The LACCD Prohibited Discrimination and Harassment Policy, which covers sexual harassment and Title IX issues, is in Chapter XV of the Board Rules.

To file a Title IX Complaint, contact the appropriate Title IX Coordinator or Deputy Coordinator above or submit a completed Complaint Form online at https://laccd.guardianconduct.com/incident-reporting.

To address and respond to Title IX issues, Title IX Coordinator and Deputies follow Administrative Regulations C-14, titled 'Procedures for Prohibited Discrimination, Unlawful Harassment, and Sexual Misconduct Complaints' and C-15, titled 'Responding to Harassment Based on Sex under Title IX.

Copies of Administrative Regulations C-14 and C-15, LACCD's Title IX and DHR policies and procedures, and relevant forms may be obtained online at https://www.laccd.edu/Departments/DistrictResources/OfficeOfDiversity/TitleIX/Pages/Reporting-an-Incident.aspx.

Equal Employment Opportunity

The policy of the Los Angeles Community College District is to implement affirmatively, equal opportunity to all qualified employees and applicants for employment without regard to race, color, national origin, ancestry, religion, creed, sex, pregnancy, age, disability, marital status, medical condition (cancer-related), sexual orientation, or veteran status. Positive action will be taken to ensure that this policy is followed in all personnel practices, including recruitment, hiring, placement, upgrading, transfer, demotion, treatment during employment, rate of pay or other forms of compensation, selection for training, layoff, or termination. A vigorous equal employment opportunity program will be maintained to ensure a diverse work force and to achieve the expected representation of qualified members of under represented groups through the implementation of specific result-oriented plans and procedures (Board Rule 101301).

Nondiscrimination Policy

All programs and activities of the Los Angeles Community College District shall be operated in a manner that is free of discrimination on the basis of race, color, national origin, ancestry, religion, creed, sex, pregnancy, marital status, sexual orientation, age, disability, or veteran status.

Politica de Ausencia de Discriminacion

Todos los programas y eventos del Distrito de los Colegios de la Comunidad de Los Angeles se llevarán a cabo en una manera libre de discriminación en cuanto a raza, color, nacionalidad, ascendencia, religión, creencias, sexo, embarazo, estado civil, orientación sexual, edad, incapacidad física, o estado como veterano.

Equal Opportunity Policy Compliance Procedure

Inquiries regarding insuring equal opportunity policy compliance should be directed to Compliance Officer at (323) 415-5078; Disabled Student Program and Services, Grace Hernandez at (323) 265-8745 or Compliance Officer, Mr. Nghi Nghiem, at (323) 265-8669. In addition, inquiries may also be directed to the District Office of Diversity Programs at (213) 891-2315.

Procedimientos Hacia el Acuerdo con la Politica de Ecuanimidad de Oportunidad

Preguntas sobre la política de igualdad de oportunidades en el Colegio del Este de Los Angeles, se pueden dirigir a las siguientes personas: Oficial de Accion Afirmativa, ext 5078; Programa de Estudiantes Incapacitados y Servicios, Grace Hernandez al (323) 265-8745; Mr. Nghi Nghiem al (323) 265-8669. Además, puede también dirigir sus preguntas a la oficina de Diversidad del Distrito, teléfono (213) 891-2315.

Prohibited Discrimination and Harassment

Policy

The policy of the Los Angeles Community College District is to provide an educational, employment, and business environment free from Prohibited Discrimination. Employees, students, or other persons acting on behalf of the District who engage in Prohibited Discrimination as defined in this policy or by state or federal law shall be subject to discipline, up to and including discharge, expulsion, or termination of contract. The specific rules and procedures for

reporting allegations of Prohibited Discrimination and for pursuing available remedies are incorporated in the Board Rules in Chapter 15. Copies may be obtained from each College and District Compliance Officer.

Politica Sobre Hostigamiento Sexual

Es la política del Distrito de los Colegios de la Comunidad de Los Angeles mantener un ambiente educativo, de trabajo, y de negocio libre de avances sexuales importunos, de solicitudes de favores sexuales, de cualquier otro comportamiento verbal o fisico o de comunicaciones que constituyan hostigamiento sexual. Empleados, estudiantes, u otras personas actuando bajo el inter interés del Distrito que toman parte en el hostigamiento sexual, según se define por la política del Distrito o por reglamentos estatales y federales, serán sometidos a la disciplina, incluyendo la despedida, expulsion o terminación de contrato.

Las reglas y los procedimientos específicos para reportar cargos de hostigamiento sexual y para seguir remedios disponibles están incorporados en las Reglas de la Junta del Distrito de los Colegios de la Comunidad de Los Angeles, Capítulo XV. Copias de esta política pueden ser obtenidas del oficial de conformidad de la Política Sobre Hostigamiento Sexual, Angelica Toledo al teléfono (323) 265-8613, de la Oficina del Vice Canciller de Servicios Educacionales y de la Oficina de Programas de Accion Afirmativa del Distrito. Más información puede obtenerse confidencialmente de la Oficina del Presidente y de la Oficina de Programas de Diversidad del Distrito.

Prohibited Discrimination

Prohibited Discrimination is defined as discrimination or harassment in violation of state or federal law on the basis of actual or perceived ethnic group identification, race, color, national origin, ancestry, religion, creed, sex (including gender-based sexual harassment), pregnancy, marital status, cancer-related medical condition of an employee, sexual orientation, age, physical or mental disability, or veteran status.

Definition of Sexual Harassment

Sexual harassment is unwelcome sexual advances, requests for sexual favors, and other verbal, visual, or physical conduct of a sexual nature where:

- Submission to the conduct is made either explicitly or implicitly a term or condition of employment, academic status, or progress;
- Submission to, or rejection of, the conduct is used as the basis for employment or academic decisions;
- Conduct has the purpose or effect of having a negative impact upon work or academic performance, or creating an intimidating, hostile, or offensive work or educational environment;
- Submission to, or rejection of, the conduct by the individual is used as the basis for any decision affecting the individual regarding benefits, services, honors, programs, or activities available at or through the district.

Retaliation

Retaliation against anyone who makes a complaint, refers a matter for investigation or complaint, participates in the investigation of a complaint, represents or serves as an advocate for an alleged victim or alleged offender, or otherwise furthers the principles of this policy is prohibited.

False Allegations

Anyone who files a complaint pursuant to this policy in which he or she knowingly makes false allegations of fact shall also have violated this policy and be Subject to applicable or appropriate disciplinary process. Complaints that a complainant has made false allegations about a violation of this policy shall be made through this policy only.

Confidentiality

All persons involved in the investigation of complaints shall have a duty to maintain the confidentiality of the matters discussed, except as may be required or permitted by law, which includes the rules and regulations of the District.

A complete record of each complaint and investigation shall be kept by the Director of Diversity Programs.

The Written Decision or any Settlement Agreement regarding the results of the investigation shall be placed in the personnel file of each employee involved as an alleged offender, alleged victim, or complainant.

The specific rules and procedures for reporting charges of sexual harassment and for pursuing available remedies are incorporated in the LACCD Board Rules, Chapter XV. Copies of the policy may be obtained from the Office of Diversity, Equity, Inclusion, and Abilities (ODEIA) at (213) 891-2315, the office of the Vice Chancellor of Educational Programs and Institutional Effectiveness, and the District Diversity Programs Office.

Equal Employment Opportunity is the Law

Applicants to and employees of most private employers, state and local governments, educational institutions, employment agencies, and labor organizations are protected under Federal law from discrimination on the following bases:

RACE, COLOR, RELIGION, SEX, and NATIONAL ORIGIN

Title VII of the Civil Rights Act of 1964, as amended, protects applicants and employees from discrimination in hiring, promotion, discharge, pay, fringe benefits, job training, classification, referral, and other aspects of employment, on the basis of race, color, religion, sex (including pregnancy), or national origin. Religious discrimination includes failing to reasonably accommodate an employee's religious practices where the accommodation does not impose undue hardship.

DISABILITY

Title I and Title 5 of the Americans with Disabilities Act of 1990, as amended, protect qualified individuals from discrimination on the basis of disability in hiring, promotion, discharge, pay, fringe benefits, job training, classification, referral, and other aspects of employment. Disability discrimination includes not making reasonable

accommodation, to the known physical or mental limitations of an otherwise qualified individual with a disability who is an applicant or employee, barring undue hardship.

AGE

The Age Discrimination in Employment Act of 1967, as amended, protects applicants and employees 40 years of age or older from discrimination based on age in hiring, promotion, discharge, pay, fringe benefits, job training, classification, referral, and other aspects of employment.

SEX (WAGES)

In addition to sex discrimination prohibited by Title VII of the Civil Rights Act, as amended, the Equal Pay Act of 1963, as amended, prohibits sex discrimination in the payment of wages to women and men performing substantially equal work, in jobs that require equal skill, effort, and responsibility, under similar working conditions, in the same establishment.

GENETICS

Title II of the Genetic Information Nondiscrimination Act (GINA) of 2008 protects applicants and employees from discrimination based on genetic information in hiring, promotion, discharge, pay, fringe benefits, job training, classification, referral, and other aspects of employment. GINA also restricts employers' acquisition of genetic information and strictly limits disclosure of genetic information. Genetic information includes information about genetic tests of applicants, employees, or their family members; the manifestation of diseases or disorders in family members (family medical history); and requests for or receipt of genetic services by applicants, employees, or their family members.

RETALIATION

These Federal laws prohibit covered entities from retaliating against a person who files a charge of discrimination, participates in a discrimination proceeding, or otherwise opposes an unlawful employment practice.

WHAT TO DO IF YOU BELIEVE DISCRIMINATION HAS OCCURRED

There are strict time limits for filing charges of employment discrimination. To preserve the ability of the U.S. Equal Employment Opportunity Commission (EEOC) to act on your behalf and to protect your right to file a private lawsuit, should you ultimately need to, you should contact EEOC promptly when discrimination is suspected: The U.S. Equal Employment Opportunity Commission (EEOC), (800) 669-4000 (toll-free) or (800) 669-6820 (toll-free TTY number for individuals with hearing impairments). EEOC field office information is available at www.eeoc.gov or in most telephone directories in the U.S. Government or Federal Government section.

Los Angeles County Sheriff Services & Statistics

The Los Angeles Community College District has a Sheriff's Department for the protection of students, staff, visitors, and other persons on campus from bodily harm or the deprivation of their property. They are also responsible for the protection of the district's buildings and property, the enforcement of federal, state, and county laws, and the rules and regulations for East Los Angeles College. Aside from the regular duties of crime prevention and investigations, patrol, and traffic enforcement, the Sheriff Department will respond to assist students, staff, and visitors on campus in a variety of personal emergencies, i.e., emergency notification (in compliance with the Privacy Act), lost and found property, police escort upon request, etc. For further information regarding their services, you can contact the Sheriff Department.

Campus security/crime statistics

East Los Angeles College crime statistics may be viewed at www.elac.edu, clicking on "Jeanne Clery/Crime Stats," or by contacting the college sheriff's office (323) 265-8800.

USCIS Visa Policy

Effective April 12, 2002, students who are admitted to the United States with or change their status to or applied for an extension of their B visa after April 12, 2002, are required to file an application with the United States Citizenship and Immigration Services ("USCIS") to change their status to either F-1 or M-1 nonimmigrant status and the USCIS must approve the change prior to pursuing a course of study at any college in the Los Angeles Community College District. Students with B visas issued before April 12, 2002, may attend classes as long as they have filed an application with USCIS to change their status to either F-1 or M-1 nonimmigrant status.

Student Right-To-Know Disclosure

Student Right-to-Know Rates for Fall 2013 Cohort Completion Rate: 36.82 % Transfer Rate: 4.24 %

In compliance with the Student Right-to-Know and Campus Security Act of 1990 (Public Law 101-542), it is the policy of our college district to make available its completion and transfer rates to all current and prospective students. Beginning in Fall 2013, a cohort of all certificate-, degree-, and transfer-seeking first-time, full-time students were tracked over a three-year period. Their completion and transfer rates are listed above. These rates do not represent the success rates of the entire student population at the College, nor do they account for student outcomes occurring after this three-year tracking period.

Based upon the cohort defined above, a Completer is a student who attained a certificate or degree or became 'transfer prepared' during a three-year period, from Fall 2013 to Spring 2016. Students who have completed 60 transferable units with a GPA of 2.0 or better are considered 'transfer prepared '. Students who transferred to another post-secondary institution, prior to attaining a degree, certificate, or becoming 'transfer prepared' during a five-semester period, from Spring 2014 to Spring 2016, are transfer students.

More information about Student Right-To-Know Rates and how they should be interpreted can be found at the

California Community Colleges "Student Right-To-Know Rates Information Clearinghouse Website" located at http://srtk.cccco.edu.

The U.S. Department of Education requires institutions to report certain information about students who enrolled in Title IV-eligible educational programs that lead to "gainful employment" in a recognized occupation. This information, which includes East Los Angeles College's graduation rates, the median debt of students who completed the program, and other important information, can be found on the college's website at www.elac.edu/academics/programs/gainfulemployment/index.htm.

RETENTION

Information regarding the retention of Los Angeles Community College District students can be obtained from the Admissions Office of each campus.

Admission, Matriculation, and Financial Aid

Registration Information

Academic Year

The academic year is divided into two full-term semesters and two sessions. The Winter Session begins in January and ends at the end of the month; Spring begins in February and runs through early June; Summer session one begins in early June through early July; session two starts in early July and runs through mid-August; Fall term starts late August and ends mid-December.

Days, Evenings, and Weekends

Classes are taught from 7 a.m. to 10 p.m., Monday through Friday, as well as on Saturday mornings. Students may enroll concurrently at East Los Angeles College in both day and evening classes.

Summer and Winter interSessions

Winter and Summer Intersessions are held in accordance with the guidelines established by the Board of Trustees. East Los Angeles College offers multiple five-week, seven-week and 10-week sessions during the summer months and a five-week winter session in January. Summer and Winter Sessions courses are condensed and cover the same material as a full semester. Courses are taught Monday-Thursday and allow students to accelerate the educational program through a full year of study.

Program Length

Courses that are part of the requirements for Associate in Science, Associate in Arts, and Associate Degrees for Transfer as well as those that compromise state or locally-approved certificate programs are scheduled in such a manner that students who attend either full-time or part-time are able to successfully complete their goals within a reasonable length of time.

Admission Eligibility

General Eligibility

1. High School Diploma or Equivalent: Persons who possess a high school diploma or its equivalent and meet the basic eligibility requirement for admission to any public California two-year community college.
2. Non-High School Graduates or Equivalent: Persons who do not possess a high school diploma or its equivalent but who meet additional criteria are also eligible for admission if in the judgment of the College Admissions Officer they are capable of profiting from the instruction offered.
3. Persons who are eighteen (18) years of age.
4. Persons who are apprentices, as defined by Section 3077 of the California Labor Code.
5. Persons in grades K-12, under special circumstances.
6. Information regarding other eligibility criteria and/or admission procedures is available in the Office of Admissions and Records.

Admission of K - 12th Grade Students

In order to provide educational enrichment opportunities for a limited number of eligible students, East Los Angeles College may admit elementary and secondary school students (grades K-12) as special part-time students or special full-time students. These students will be admitted for the purpose of enrolling in advanced scholastic or vocational work at the college, under the provisions of Education Code sections 48800, 48800.5 and 76001.

Special part-time or special full-time students must submit a supplemental application for admissions for students in K-12 grade for each semester or session in which they wish to enroll, students may only enroll in the courses recommended by the district school and specifically approved by the college for that term/session.

Students admitted under the provisions of this regulation are expected to follow the regulations and procedures established for all college students. The Los Angeles Community College District and its colleges are not responsible for the supervision of minor students outside of the classroom setting. Students admitted as special part-time or special full-time students will not be afforded any special consideration or supervision as a result of their special admission status. Parents are responsible for ensuring that their children are appropriately supervised before class begins, after class finishes, and if or when a class is canceled and/or dismissed early. Parents or guardians will not have access to a student's records (including grades and transcripts) without the student's written consent, the student's minor status notwithstanding.

A parent or guardian of a pupil who is not enrolled in a public school may directly petition the college to authorize attendance as a special part-time or special full-time student on the grounds that the pupil would benefit from advanced scholastic or vocational work available at the college.

Students admitted continue in their attendance at their school of origin for the minimum school day. Students shall receive credit for the community college courses completed. Arrangements for receiving high school credit for course work completed must be made with students' respective high schools. A special part-time student may enroll in up to 11 units per semester.

ADMISSIONS PROCEDURES for special admit students in grades k-12TH

Part-Time Special Admit Student: To be considered for admittance as a Special Part-Time Student, the student must meet the eligibility standards as established by the Los Angeles Community College BP5010. Admission is subject to seat availability. The student must submit:

1. District Application for Admission;
2. Written and signed parental or guardian consent;
3. Written and signed approval of his or her principal*;
4. Demonstration that the student is capable of profiting from instruction; and
5. Form YS-1 "Supplemental Application for Admission by a Student in Grades K-12."

**Note: A parent or guardian of a pupil who is not enrolled in a public or private school, may petition directly without the signature of a principal.*

The Chief Instructional Officer or designee has the authority to make the final decision as to whether a student can benefit from instruction.

Full-Time Special Admit Student: To be considered for admittance as a Special Full-Time Student, the student must meet the eligibility standards as established by the Los Angeles Community College Board Rule 8100.04. Admission is subject to seat availability. The student must submit:

1. District Application for Admission;
2. Written and signed parental or guardian consent;
3. Written and signed acknowledgment of his or her principal*;
4. Demonstration that the student is capable of profiting from instruction;
5. Form YS-1 "Supplemental Application for Admission by a Student in Grades K-12"; and
6. Written approval of the governing board of the school district of attendance.

**Note: A parent or guardian of a pupil who is not enrolled in a public or private school, may petition directly without the signature of a principal.*

The college's Chief Instructional Officer or designee has the authority to make the final decision as to whether a student has the abilities and sufficient preparation to benefit from instruction at the college.

DETERMINATION: All required documents shall be sent to the Chief Instructional Officer or designee.

A. High School Students

For students attending High School, the Chief Instructional Officer or designee will review the materials, and will determine if the student has the abilities and sufficient preparation to benefit from instruction at a Community College. This determination may be done by:

1. a review of the material submitted by the student;
2. meeting with the student and his or her parent or guardian;
3. consultation with the Chief Student Services Officer;
4. consultation with the faculty;
5. consultation with counseling staff;
6. consideration of the welfare and safety of the student and others; and/or
7. consideration of local, State, and/or Federal laws.

The college's Chief Instructional Officer or designee has the authority to make the final decision as to whether a student has the abilities and sufficient preparation to benefit from instruction at the college, except in the case of highly gifted and talented pupils.

B. Middle and Lower School Students

For students attending Middle and Lower Schools, the determination shall be made by a committee chaired by the Chief Instructional Officer, or designee, and composed of the Chief Student Services Officer, and representatives from the Office of Admissions and Records, and faculty from the appropriate department, as identified by the local senate. The parent or guardian of the Middle and Lower School students must submit a petition for his or her child to be admitted for enrollment in college courses. This petition must include an explanation of how the student can benefit from these specific college-level courses and must be accompanied by previous school transcripts or, in the absence of transcripts, any supporting documentation that can be used in lieu of transcripts. If the student is attending public school, the petition must be signed by the school's principal or designee, indicating that he or she concurs with the parent's opinion that the student can benefit from these college-level courses. The committee will review the petition and determine if the student has the abilities and sufficient preparation to benefit from instruction at a Community College, and that the student's safety and that of others will not be affected. This determination may be done by applying the following criteria:

1. a review of the materials submitted by the student;
2. meeting with the student and his or her parent or guardian;
3. consultation with counseling staff;
4. consideration of the welfare and safety of the student and others;
5. consideration of local, State, and/or Federal laws;
6. consultation with appropriate faculty/specialists;
7. review of the content of the class in terms of sensitivity and possible effects on the minor;
8. requirements for supervision of the minor;
9. times the class(es) meet and the effect on the safety of the minor; and/or
10. consultation with campus police.

The decision of the committee shall be final, except in the case of highly gifted and talented pupils, as defined in Section IV.

Upon completion of the review process, each member of the committee shall sign the petition indicating their participation in the review.

Once a decision has been made, the student, his or her parent or guardian and the school Principal shall be informed of the decision.

HIGHLY GIFTED AND TALENTED STUDENTS

A. Admission Of Highly Gifted and Talented Students

The admission of highly gifted and talented students shall follow the same Admissions and Determination Procedures stated herein, except:

1. Highly gifted and talented pupils must achieve a measured intelligence quotient of 150 or more points on an assessment of intelligence administered by certified, licensed personnel or demonstrate extraordinary aptitude and achievement in language arts, mathematics, science, or other academic subjects, as evaluated and confirmed by both the pupil's teacher and Principal.
2. In the cases where a parent or guardian of a highly gifted and talented pupil who is not enrolled in a public school petitions the President (or designee) to authorize attendance as a special part-time or special full-time student on the grounds that the pupil would benefit from advanced scholastic or vocational work available at the college, an intelligence assessment test must be administered by certified, licensed personnel, and the highly gifted and talented pupil must achieve a measured intelligence quotient of at least 150 points.

B. Right To Appeal Denial For Special Part-Time Or Full-Time Enrollment

Following a written denial for special part-time or special full-time enrollment of a highly gifted and talented pupil, the parent or guardian of the highly gifted and talented pupil may appeal the denial directly to the Board pursuant to Board Rules 8100.07 and 8100.08.

C. Appeal Procedure

1. Within 30 days after a request for special enrollment for a highly gifted and talented pupil has been submitted, the Chief Instructional Officer (or designee) shall issue a written decision to the parent or guardian of the highly gifted and talented pupil. In the case of a denial, the written decision shall include the findings and the reasons for the denial.
2. Within 30 days after a written denial has been issued to the parent or guardian of the highly gifted and talented pupil, the Board must take action to either confirm or reject this denial at a Board meeting which takes place within 30 days after the denial has been issued. The parent or guardian of the highly gifted and talented pupil will have an opportunity to appeal the denial directly to the Board during this Board meeting.
3. In order to facilitate this appeal, the Chief Instructional Officer (or designee) who issued the written denial shall immediately forward a copy of the written denial to the Chancellor and the Senior Director of Instructional and Student Programs so that this matter can be placed on a subsequent Board meeting agenda.

Residency Requirements

California Residence Requirement

A California resident is defined as one who has established both physical presence and intent to make California their permanent home, for more than a year and a day immediately preceding the opening day of instruction. Physical presence is defined as continuous physical presence within the State of California, excluding temporary absences. The intent to make California the permanent home is determined based upon acceptable evidence showing California is the student's permanent home and evidence showing the student is not precluded from establishing permanent residency in the United States.

1. If the applicant is under the age of 18, his or her parents must have had legal residence in California for a minimum of 12 consecutive months preceding the day before the first day of the semester or session.
2. If the applicant is 18 but not yet 19 years of age, the applicant and the applicant's parents or legal guardian must have combined residence in California for a minimum of 12 consecutive months preceding the day before the first day of the semester or session.
3. If the applicant is 19 years of age or older, the applicant must have had legal residence in California for a minimum of 12 consecutive months preceding the day before the first day of the semester or session.

Non-Resident Status

A non-resident student is one who has not resided in the State of California for more than one year and one day immediately preceding the start of the semester or who has shown conduct inconstant with a claim for California residence or who is precluded from establishing domicile in the United States within the last 12 months. Non-residents still may attend the college subject to non-resident tuition fees as established by the District's Board of Trustees.

Residence Reclassification

Students who have been classified non-residents may petition to be reclassified as California residents if their status has changed. The Residence Reclassification form is available in the Admissions Office and must be submitted with the appropriate documentation showing both physical presence and intent to make California their permanent home, for more than one year and one day before the start of an upcoming semester. Reclassification requests must be submitted prior to the start of the semester when reclassification is requested to be effective.

Residence Classification Appeal

A student may appeal the residence classification determined by the college. The written appeal must be made within 30 calendar days of receipt of notification of the residence classification from the Admissions Office. The written appeal, along with supporting documents, must be submitted to the college Registrar. Any further appeals will be forwarded to the District Residency Appeal Officer.

Veterans and Veteran Dependents Residency - H.R.7105 (Section 1005)

Affective August 1, 2021, all "covered individuals" will be charged as a California Resident. Contact the Veterans Resource Center for "covered individuals" eligibility.

AB 540 Non-resident Tuition Exemption

AB 540 is a bill authored by Marco Firebaugh (D-Los Angeles), which was signed into law by the Governor on October 12, 2001. In some cases, this new legislation exempts certain students from paying nonresident tuition and/or allows them to apply and receive state aid at certain California public and private colleges.

Students are eligible for non resident tuition exemptions for semesters or terms beginning on or after January 1, 2002 as long as they meet the following conditions:

1. Time and Coursework Requirement. This requirement can be met in the following ways:
   i. Three (3) or more years of full-time attendance or attainment of equivalent credits earned in California from the following schools: California high schools, California adult schools, campuses of the California Community Colleges (noncredit or credit courses) or a combination of these. **OR**
   ii. Three (3) or more years of full-time high school coursework **and** attended a combination of elementary, middle and/or high school in California for a combined total of three (3) or more years.
2. Completion of a course of study. This requirement can be met in the following ways:
   i. Graduated or will graduate (before the first term of enrollment at the CCC) with a California high school diploma, certificate of completion, GED, HiSet, or TASC, **OR**
   ii. Completed or will complete (before the first term of enrollment at the CCC) an associate degree from a California Community College, **OR**
   iii. Completed or will complete (before the first term of enrollment at the CCC) the minimum transfer requirements established for the University of California or the California State University for students transferring from a California community college.
3. Signed an affidavit stating that the student meets these conditions and stating that the student has filed, or will file, an application with the United States Citizenship and Immigration Service (USCIS) to legalize his/her immigration status as soon as possible.
4. Do not currently have "nonimmigrant alien" immigration status (for example F-series student visas and B-series visitor visas).

Additional proof of residency (for example, high school transcripts or diploma) is not required unless the college has conflicting information. Otherwise, the student's signed application for admission and the affidavit requesting the exemption will be all that is required for the exemption from non-resident tuition. Also, the college is not required to explore the student's eligibility for legalization of residency status nor is the college required to monitor future changes in eligibility. AB 540 does not grant residency in California for Financial Aid or any other purpose; it only exempts eligible students from non-resident tuition fees.

Outreach and Recruitment

The Office of Outreach and Recruitment was established to coordinate relations with East Los Angeles Colleges' surrounding schools and community. The primary function of this office is to provide information about ELAC's admission policies, student services, and curriculum via presentations, workshops, visitations, and campus tours. For further information, please contact the Office of Outreach and Recruitment at (323) 265-8642.

Application for Admission

Students must apply online at www.elac.edu.

The Los Angeles Community College District maintains a student record system that uses student identification numbers assigned by the Los Angeles Community College District.

Transcripts: Official transcripts mailed directly from the last high school attended and from each college attended should be submitted at the time of application. All transcripts become the property of the college and cannot be returned to the applicant.

Transcripts are required if students wish to claim credit for prerequisites taken at other colleges. High school transcripts are required if a student wishes to use high school foreign language courses for IGETC language certification.

Registration Policies

Open Enrollment

Unless specifically exempted by law, every course for which state aid is claimed is fully open to any person who has been admitted to the college and who meets the appropriate academic prerequisites.

Program Planning-Unit Limit

Per the LACCD Board Rule, students are limited to a maximum number of units during each term/session. This Board Rule limits the total units a student may enroll in before the term/session starts. Fall, Spring: 19 units. Summer, Winter: 9 units. East Los Angeles College may allow students to enroll in additional units. Students requesting overload units must obtain approval by an ELAC counselor based on the criteria listed below.

-Fall, Spring Semester: Any requests for 19.5-23 units active units must be approved. A student may add additional short-term courses if it does not exceed 19 active units within the semester.

-Summer Session: A student may request to enroll in more than 9 units (9.5-14 units) if a second session is offered and the student does not enroll in more than 9 units in one session.

-Winter Session: Requests for additional units requires approval by the Counseling Department Chair.

Criteria for Unit Overload Approval: The ELAC student must have a minimum 3.0 GPA* and meet at least one of the following conditions:

1. The student needs the courses/units to complete an Associate Degree or Certificate of Achievement by the end of the term in which the overload is requested.
2. The student needs the courses/units to meet transfer requirements by the end of the term in which the overload is requested.
3. The student needs a major course that is only offered once per year or every other year (e.g., engineering, architecture or literature courses).
4. The student is currently a member of the Honors Program and enrolled in an Honors course in the term in which the overload is requested.
5. The student needs to complete the course to fulfill a math, English, or science sequence to transfer (e.g., BIOLOGY 006, CHEM 101; ENGLISH 101; MATH 261; PHYSICS 101, 006, 021).
6. The student needs the courses/units to meet NCAA & NAIA transfer guidelines and policy requirements.

*A counselor may consider a request for an exception to the minimum 3.0 GPA requirement if the student meets at least one condition above and provides (1) the student's current GPA and (2) the specific reason for requesting the exception. Counselors will confer with department chairs and/or program directors in approving unit overloads should other situations arise.

Instructions: 1. Students may only register for the additional units once the term has begun but before the deadline to add for full-term and short-term courses. 2. Present the petition along with the instructor course permission number to a Counselor for review.

Careful planning will facilitate progress through a curriculum with maximum learning and minimum difficulty. In general, students may receive no more than 30 semester or 45 quarter units of credit for remedial coursework. Exceptions to this limitation exist for students enrolled in E.S.L. courses and students who have learning disabilities. "Remedial coursework" is defined as "pre-collegiate basic skills courses," which are described as "those courses in reading, writing, computation, and English as a Second Language which are designated by the community college district as non-degree credit courses." Degree and non-degree applicable units are noted on student records. A student who intends to transfer to another college or university should consult the catalog of that institution. The Transfer Requirements section of this catalog gives general education requirements for the California State University, and breadth requirements for the University of California, as accurately as could be determined at the time of publication of this catalog.

Registration Priority

Students in good academic standing shall be granted registration priority on the basis of cumulative units completed within the LACCD in the order listed below, from highest to lowest:

1. New and fully matriculated students as follows:
   - Members of the armed forces or veterans
   - CalWORKs recipients in good standing with fewer than 100 degree applicable units
   - Disabled Student Programs and Services (DSPS) students in good standing with fewer than 100 degree-applicable units
   - Extended Opportunity Programs and Services (EOPS) students in good standing with fewer than 100 degree-applicable units, and
   - Foster youth or former foster youth, regardless of academic standing and units taken.
   - A student parent who has a child or children under age 18 who will receive more than half of their support from the student.
   - Education Justice Rising Scholars
2. Student Athletes and LA College Promise students.
3. Continuing students in good standing with fewer than 100 degree applicable units, middle college students in good standing with fewer than 100 degree-applicable units, new, fully matriculated students, returning exempt students, and new students who are exempt from matriculation.
4. Students who have lost their enrollment priority, as set forth below.
5. Special K-12 admits pursuant to Education Code section 76001.

To be eligible for registration priority as listed above, students must have completed orientation, assessment, and developed student education plans.

Loss of Registration Priority

Students, with the exception of foster youth or former foster youth, will lose registration priority at the first available registration after:

a. They are placed on academic or progress probation, or any combination thereof, for two consecutive terms.
b. Have earned one hundred (100) or more degree-applicable units in the District; however, non-degree applicable basic skills units do not count towards the 100 units.

Appealing Loss of Registration Priority

The college has established a Registration Priority Appeals Committee to review requests from students appealing the loss of enrollment priority. Petition to Appeal Loss of Enrollment Priority can be obtained at Admissions and submitted by the appropriate deadline dates (see Class Schedule for deadlines) along with supporting documentation. A student may appeal on one or more of the following grounds:

a. The student has extenuating circumstances. Extenuating circumstances are verified cases of accidents, illnesses, or other circumstances beyond the student's control.

b. The student applied for reasonable accommodation for a disability, but did not receive it in a timely manner.

c. The student has demonstrated significant academic improvement. Significant academic improvement is defined as achieving no less than a 2.0 grade point average in the prior term.

The College's Registration Priority Appeals Committee shall notify the student within ten (10) business days of its decision. The decision of the college Registration Priority Appeals Committee shall be final.

Limitations On Enrollment

All courses shall be open to enrollment. However, enrollment in specific courses or programs may be limited as follows:

a. Students meeting prerequisites and corequisites established pursuant to Title 5, and Board Rule 8600.

b. Health and safety considerations, facility limitations, faculty workload, the availability of qualified instructors, funding limitations, the constraints of regional planning or legal requirements imposed by statutes, regulations, or contracts. Fair and equitable procedures will be used for determining who may enroll in affected courses or programs. Such procedures shall be consistent with one or more of the following approaches:

1. Limiting enrollment to a "first-come, first-served" basis or
2. Limiting enrollment using a registration procedure authorized by Title 5, section 58108; or
3. In the case of intercollegiate competitions, honors courses, or public performance courses, allocating available seats to those students judged most qualified; or
4. Limiting enrollment in one or more sections of the course to a cohort of students enrolled in one or more other courses, provided, however, that a reasonable percentage of all sections of the course do not have such restrictions.
5. Students on probation or subject to dismissal, consistent with the provisions of Title 5, and Board Rule 8200 et seq., may be limited to enrollment in a total number of units, or to selected courses, or required to follow a prescribed educational plan.

Challenges to Limitation on Enrollment

A student may challenge an enrollment limitation on any of the following grounds:

1. The enrollment limitation is either unlawfully discriminatory or is being applied in an unlawfully discriminatory manner; or
2. The District is not following its policy on enrollment limitations; or
3. The basis upon which the District has established an enrollment limitation does not in fact exist.

The student shall bear the burden of showing that grounds exist for the challenge. Challenges shall be addressed within 5 working days and, if the challenge is upheld, the enrollment limitation shall be waived.

The college shall, upon completion of the challenge, advise the student that he or she may file a formal complaint of unlawful discrimination pursuant to Title 5, California Code of Regulations, section 59300 et seq. Completion of this challenge procedure shall be deemed to satisfy the requirement of Title 5, California Code of Regulations, section 59328(b) that the District and the student attempted to informally resolve the complaint.

Online Registration

Prior to the semester/session start date, students must utilize the Student Information System (SIS).

In-Person Late Registration

Late registration for open classes begins on the first day of class. Students may register up until the add deadline with the permission code of the instructor. See the class schedule for registration deadlines. Students should be aware that missing the first class meeting might severely affect their chances to succeed in the course and may result in the student being dropped or excluded from the course. Students entering classes late are responsible for making up missed work.

Section Transfer

Students who have a change of work schedule or other extenuating circumstances may request a section transfer from one class to another class in the same Subject and must have the same start and end date.

Consent must be granted by the new instructor for the new class, and may involve instructor-to-instructor transfer of grade records.

Cancellation of Classes

The college reserves the right to discontinue any class with insufficient enrollment prior to the end of the second week of the class.

International Student Admission

East Los Angeles College welcomes students from all over the world. We invite international students to take advantage of the many opportunities the college offers, both academically and socially. With hundreds of students from dozens of countries, East Los Angeles College's International Student body presents many opportunities for sharing and understanding other cultures, which is an important part of the educational process.

All international students seeking admission to East Los Angeles College must apply through on-line application through CCCApply - International. All F-1 visa applicants must provide the following documents:

1. Application Processing Fee
2. English Proficiency
3. Academic Records/Transcripts
4. Passport copy

5. Affidavit of Support
6. Confidential Financial Statement
7. Guardian Statement - student who is under the age of 18 must have a guardian in Los Angeles County
8. Copy of current Passport, I-94 and US visa stamp (Transfer Students Only)
9. All current and previous status documents (I-20, DS-2019, etc.) (Transfer Students Only)
10. Student Status Verification Form (Transfer Students Only)

All documents must be official English translations. Upon receipt of the above mentioned, a decision is made regarding acceptance. If the application is approved, an immigration form I-20 will be issued to the candidate. Immigration regulations require that all F-1 student visa holders must be enrolled in a minimum of 12 units and maintain a 2.0 grade-point average each semester. Failure to comply with the above will jeopardize your F-1 student visa status.

Application Dates

SEMESTER	OUTSIDE THE U.S.	WITHIN THE U.S.
Spring	September - November 15	September - January 2
Fall	March - July 30	March - August 1

Additional information regarding International Student admission or immigration regulations may be obtained at the International Student Office by telephoning (323) 265-8796, email: elac_iso@elac.edu, on the web: https://www.elac.edu/student-services/spr/international-students

Student Success and Support Program - Matriculation Process

Senate Bill 1456 revised and renamed the Matriculation Act of 1986 as the Seymour-Campbell Student Success Act of 2012. Signed by Governor Brown on September 27, 2012, the program began on January 1, 2013, and will be implemented through stages over a five-year period.

The Student Success and Support Program (formerly Matriculation) supports the transition of new students into college by providing services that promote academic achievement and successful completion of degrees, transfer preparation, career technical education certificates, or career advancement.

Effective Fall 2014, based on student responses to the East Los Angeles College application for admission, students will be identified as matriculating or non-matriculating. Students identified as matriculating are referred to core matriculation services: placement, orientation, and counseling (AOC). Students must complete the placement, orientation, and counseling (abbreviated student educational plan) prior to their priority registration date and time. The abbreviated student educational plan is provided during the online orientations. After registration and sometime during the semester, a comprehensive student educational plan must be completed within a reasonable time period by making an appointment to meet with a counselor. Non-matriculating students are exempt from participating in the core matriculation services, but are advised to access these services if they plan to pursue a degree or certificate.

Student Rights and Responsibilities: (Title 5 section 55530)

- Identify an educational and career goal.
- Diligently engage in course activities and complete assigned coursework.
- Complete courses and maintain progress toward an educational goal and completing a course of study.
- Matriculating Student:
  - **a.** Must identify a course of study.
  - **b.** Participate in the placement process.
  - **c.** Complete an orientation activity provided by the college.
  - **d.** Participate in counseling to develop at minimum an abbreviated student education plan.
  - **e.** Failure to complete a, b, c, and d (above) may result in a hold on a student's registration or loss of registration priority until the services have been completed.
  - **f.** A Comprehensive educational plan must be completed by the 3rd semester or after completion of 15 semester units of degree applicable coursework (effective Fall 2015).

Admissions

Prospective students must complete the ELAC admissions application online at www.elac.edu; Submit official high school transcripts and any previous official college transcripts; and submit proof of residency.

AOC: Placement Process

The Placement Process at ELAC consists of E.S.L. and English and Math multiple measures, and guided self placement. Admission applications must be submitted and processed prior to participating in the Placement Process. All new students are required to participate in the Placement Process. E.S.L. assessments are offered at the main campus (E1-183). For more information, please call or visit the Matriculation/Assessment Office at (323) 415-4141 (E1-183).

Any student with a verified disability may arrange for alternative administration of the Placement Process by contacting the Disabled Student Program and Services (E1-160) at (323) 265-8787.

AOC: Orientation and Counseling

After participation in the placement process, students must participate in orientation, which will include but is not limited to, elements required by Title 5, Section 55521. In-person orientations are led by faculty counselors and an abbreviated student educational plan will be provided. The orientation schedule is provided to all students participating in the placement process and is accessible on the ELAC website www.elac.edu under Academic Counseling.

All students should meet with a counselor during the semester to develop a comprehensive student

educational plan. All students who have not declared an educational goal and students who are enrolled in pre-collegiate basic skills courses are highly encouraged to meet with a counselor to develop a student educational plan. Students who are on academic or progress probation are referred to participate in a probation workshop.

Exemptions (Title 5 section 55532)

Exemption from AOC core matriculation services (assessment, orientation, and counseling) are provided if the student:

1. Has completed an associate degree or higher;
2. Has enrolled at the college for a reason other than career development or advancement, transfer, attainment or a degree or certificate, or completion of a basic skills or English as a Second Language course sequence;
3. Has completed these services at another community college within a time period as identified by the district;
4. Has enrolled at the college solely to take a course that is legally mandated for employment as defined in section 55000;
5. Has enrolled at the college as a special admit student pursuant to Education Code section 76001.

English, E.S.L. , and Math Placement

California Assembly Bill (AB) 705, a law which took effect January 1, 2018, requires that California Community Colleges use multiple methods of placing students into transfer-level English, English as a second language (E.S.L.) and math courses. These methods must include the use of high school cumulative grade point average (HSGPA), high school course grades, and high school courses taken. The law also requires that the method that yields the highest placement overrides all other methods.

In response to the AB 705 law, and subsequently to additional restrictions passed into law under AB 1705 and AB 1805, the California Community Colleges Chancellor's Office established "default" (standardized) HSGPA ranges for colleges to use as the basis for placing students in English and math courses. Colleges may depart from these standardized HSGPA ranges, but they must provide statistical evidence that such departures meet or exceed the standardized targets set by the California Chancellor's Office, and that students placed into any pre- or corequisite for a transfer-level course are highly unlikely to pass the course without it.

Additional resources on AB 705:

- Assembly Bill 705: (https://leginfo.legislature.ca.gov/faces/billTextClient.xhtml?bill_id=201720180AB705)
- Assembly Bill 1805: (https://leginfo.legislature.ca.gov/faces/billTextClient.xhtml?bill_id=201720180AB1805)
- CCC Chancellor's Office Memo AA 18-40: (https://assessmentplacement.squarespace.com/s/0718-AB-705-Implementation-Memorandumpdf.pdf)
- CCC Chancellor's Office Memo AA 18-41: (https://assessmentplacement.squarespace.com/s/AA-18-41-AB-705-Initial-Guidance-Language-for-Credit-ESL_.pdf)

Students who apply to the Los Angeles Community College District (LACCD) using CCCApply or update their placement information using the LACCD MMAP Web Form on their To-Do Checklist will be placed into tiers (groups) of courses in English; math for business, science, technology, engineering, and mathematics (BSTEM) programs; and statistics or liberal arts math (SLAM). Those who choose to complete E.S.L. placement will be placed into an E.S.L. tier, as well. Each tier includes the transfer-level courses cleared for enrollment, as well as optional or required support courses intended to help students succeed in transfer-level coursework in that tier. These tiers will be combined to produce an "E" placement level (English plus E.S.L. , if completed) and "M" placement level (SLAM plus BSTEM), which will be shown on the online Student Portal Assessment Page.

English and E.S.L. Placement Criteria

English

The following criteria is used for placement into transfer-level English composition courses. Assignment to a tier is based on the student's HSGPA (US high school cumulative grade point average). All students who provide placement data may enroll in transfer-level English/E.S.L. based on the table below.

TIER	PLACEMENT CRITERIA
ENG 1	HSGPA ≥ 2.6
ENG 2	2.0 ≤ HSGPA < 2.59
ENG 3	HSGPA < 1.9
ENG N	INSUFFICIENT DATA TO APPLY THE ABOVE

Students placing in Tier ENG 1 should enroll in ENGLISH 101.

Students placing in Tier ENG 2 are highly recommended to enroll in either ENGLISH 101Z or E.S.L. 110.

Students placing in Tier ENG 3 are required to enroll in either ENGLISH 101Z or E.S.L. 110.

English as a Second Language (E.S.L.)

Each LACCD college uses its own criteria for E.S.L. placement. In most cases, these involve a combination of a placement exam score and the Multiple-Measures Assessment Project (MMAP) placement criteria, which place students based on their anticipated success rates using high school performance data (like grade point average). Note: E.S.L. placement does not override English placement.

Math Placement Criteria

Business, Science, Technology, Engineering, and Mathematics (BSTEM) Placement Criteria

The following criteria is used for placement into mathematics courses. Seven of the nine LACCD colleges use the default placement criteria below for placement into

courses typically required for business, science, technology, engineering, and mathematics programs (BSTEM). HSGPA=US high school cumulative grade point average; HS=US high school course.

BSTEM TIERS

TIER	PLACEMENT CRITERIA
1	HSGPA ≥ 3.4 or HSGPA ≥ 2.6 & HS Calculus
2	HSGPA ≥ 2.6 or HS Precalculus (or equivalent/higher)
3	HSGPA < 2.6
N	INSUFFICIENT DATA TO APPLY THE ABOVE

TIER	PLACEMENT CRITERIA
1	Grade ≥ B in HS Algebra 2 / Integrated Math 3 (or equivalent or higher)
3	Grade < B in HS Algebra 2 / Integrated Math 3 (or equivalent)
N	Insufficient data to apply the above

Statistics and Liberal Arts Math (SLAM)

The following criteria is used for placement into courses that may be required for programs that require statistics or liberal arts math (SLAM). HSGPA=US high school cumulative grade point average; HS=US high school course.

SLAM Tiers

TIER	PLACEMENT CRITERIA
1	HSGPA ≥ 3.0
2	2.3 ≤ HSGPA < 3.0
3	HSGPA < 2.3
N	Insufficient data to apply the above

All students who provide placement data may enroll in some form of transfer-level math. Students are encouraged to see a counselor and the catalog to determine which (if any) of the courses they are cleared to take are required for their education plan.

Guided Self-Placement

Students who are not able to provide enough information for automated placement, who have been away from high school for more than 10 years, or did not attend or graduate from a US high school or earn a GED or CA High School Proficiency certificate, may use the Guided Self-placement process. This may involve meeting with a counselor or other college officer to discuss topics such as the following in order for the student to place him/herself:

- Courses taken and grades received
- The transfer-level English and math courses offered at the student's home college, and which of them (if any) are required for the student's chosen major, general education plan, or transfer plan
- The support courses and services offered to students enrolled in transfer-level courses
- Students' rights under the AB 705, AB 1705 and AB 1805 laws.

Continuing Students

Continuing students are those who were admitted in an earlier term and continue to take courses. Continuing students whose placement has been updated using the new placement criteria are not required to take any course that is part of their old placement. This is especially true if they were placed below transfer-level in English or more than one level below-transfer in math. Such students may enroll in any course listed in their new placement message without taking any course below it in the sequence, even if that means skipping several courses that would have been required under the old placement.

How Placement Affects Pre-/Corequisites and Major Requirements

Students who place into a course that is part of a sequence do not need to take any course lower in that sequence, whether such a course is a pre- or corequisite to any course in the same or any other subject or a prerequisite or requirement for any program.

Students who place into any transfer-level math course are not required to take any below-transfer-level math course for any reason. However, students who intend to earn an associate of arts/science degree and cannot meet math competency through any other means will need to pass a course approved to meet math competency prior to graduation.

Students are not required to take any below transfer level English course for any reason.

Student Prerequisite or Corequisite Challenge Policy

STUDENTS WITHOUT PREREQUISITES MAY BE DROPPED FROM A COURSE BY THE INSTRUCTOR OR THE OFFICE OF ADMISSIONS.

It is the student's responsibility to know and to meet any and all course prerequisites and corequisites. These requirements are indicated in the individual course description sections of this catalog or the accompanying catalog update. Students who are currently enrolled in the prerequisite course at East Los Angeles College will be allowed to conditionally enroll in the next sequence-level course. Failure to successfully pass the prerequisite course with a "C" or better may result in exclusion from the sequential course. Students challenging prerequisites or corequisites will be required to file proof of meeting these course requirements along with an appropriate "Challenge Petition".

In keeping with requirements and provisions of Section 55003 of Title 5 and Section I.B. 1-3 of the Los Angeles Community College District Model Policy, East Los Angeles College has an established procedure by which any student who provides satisfactory evidence, may seek entry into a class according to the college's challenge process.

The Grounds for Student Challenges

(ACCORDING TO SECTION 55003 OF TITLE 5)

1. Successful completion of a course similar to the one listed as the prerequisite and/or corequisite for the course in question (documentation must be provided).

Such courses must be from collegiate institutions accredited by the Western Association of Universities and College or related accrediting agency;

2. Requirement (prerequisite or corequisite) not established by adopted LACCD process;
3. Requirement established in violation of Title 5;
4. Requirement is unlawfully discriminating or applied in an unlawful discriminatory manner;
5. Student has the appropriate documented knowledge or ability to succeed in the course for which the prerequisite or corequisite is specified (documentation must be provided);
6. Student will be delayed in completing educational objectives by one or more semesters in fulfilling the requirements for a degree and/or certificate because the prerequisite and/or corequisite course has not been made reasonably available (documentation must be provided).*

**NOTE: A CHALLENGE USING THIS PORTION OF SECTION 55003 WILL BE CONSIDERED VALID ONLY IF:*

1. Alternate ELAC courses to fulfill degree and/or certificate requirements are not available.
2. The student has specified an educational goal after having completed 15 units of college work with a GPA of "C" or better, and has filed an educational plan no later than 90 days after completing the aforementioned 15 units.
3. Any campus established prerequisite and/or limitations on enrollment for a course that involves:

a. Health and safety considerations (a student must demonstrate that he or she does not pose a health threat to himself or herself or others; documentation must be provided)

b. Intercollegiate competition, honors students, and/or public performance (a student is given a seat in such course based on competitive performance or judged to be most qualified); and

c. Block or limited enrollment for a group (cohort) of students in specific courses or a section of a course.

For definitions, see glossary of terms (Page 475).

Student Prerequisite or Corequisite Challenge Process

1. A student may challenge a prerequisite or corequisite by filing a Prerequisite or Corequisite Challenge Petition. This form can be obtained from the Admissions Office.
2. The completed challenge petition and any and all appropriate documentation (e.g. transcripts, verifications of experience, etc) must be submitted to the Department Chair at least ten days before the start of the semester/session.
3. The challenge petition will be processed within 5 working days of its receipt, and the student notified accordingly.
4. If the challenge is found to be justified, and no space is available in the course at the time the challenge is filed, the student shall be permitted to enroll for the next term. Enrollment will be permitted only if space is available when the student registers for the subsequent semester or summer session.
5. Notification of the appeal decision will be sent to the student within 5 working days after its receipt by the office of Instructional Services .

Credit for Prerequisites

Students may not concurrently enroll in and receive credit for an advanced course and its prerequisites.

Students may not enroll in and receive credit for the prerequisites to an advanced course if they have previously completed the advanced course.

Violation of these conditions will result in exclusion from

class and denial of course credit.

Student Fees

Enrollment Fee for Residents

California residents are required to pay $46 per unit. For example, if you take 10 units, the cost is $460.

For baccalaureate degree students, the upper division baccalaureate coursework fee is $84 per unit. The fee is in addition to the enrollment fee noted above and is not eligible to be covered by the Board of Governors Fee Waiver.

Note: Fees are subject to change by the California legislature.

Fee for Out-of-State Non-Residents

U.S. Citizens and Permanent Resident Card holders who have lived in California for less than a year are required to pay a non-resident tuition fee of $377 per unit plus an enrollment fee of $46 for a total of $423 per unit.

Note: Fees Subject to change by the California legislature.

Fee for international (F-1 visa) students

International students are required to pay non-resident tuition fee of $377 per unit and enrollment fee of $46 per unit, for a total of $423 per unit.

They are also subject to a non-refundable SEVIS fee of $25 per semester for monitoring and maintenance of the SEVIS system as required by the Department of Homeland Security.

In addition, an International Student Medical Insurance (IMED) Fee equal to the cost of medical insurance purchased by the District on the student's behalf is charged.

Note: Fees Subject to change by the California legislature.

Health Fee

The Los Angeles Community College District charges an $19.00 per semester (and a $16.00 per Summer or Winter Session) mandatory Health Fee payable at one Los Angeles Community College District campus only to cover the costs of the Student Health Center. Students may be exempt from paying the Health Fee if they are eligible for religious reasons. Contact the Office of Student Services for religious exemption procedures.

Parking Fee

The parking fee is $27.00 per semester and $10.00 for summer or winter session. You may pay the parking fee and obtain the parking permit from the Fiscal Office. Parking in areas on campus marked "Parking by Permit Only" will be restricted to vehicles displaying a valid permit. Students who purchase a parking permit may park at the Stadium Lot, Avalanche Roads, and Levels 2–6 of Parking Structure 3, and Levels 1-4 of Parking Structure 4. Student should NOT park in spaces marked "Faculty Staff." The Fiscal Office is NOT responsible for parking citations.

Associated Student Organization Fee

The ASU fee is $7.00 per semester and $3.00 for summer or winter session. This fee entitles you to participation in student organization activities and, is included when you purchase a parking permit, it further entitles you to bookstore discounts, and other discounts at local commercial establishments. The ASU sticker cannot be refunded.

Instructional Materials Fee

Students may be required to pay for instructional and other materials required for some courses. Fee amounts vary for each course. Please check with the course instructor for details.

ELAC recognizes that the cost of textbooks and other materials can have a direct impact on students' ability to achieve their educational goals. Instructors are working to provide more free and low-cost options for textbooks and other required materials. Students can learn more about these options, including how to search for Zero Textbook Cost (ZTC) and Low Textbook Cost (LTC) courses by visiting https://bit.ly/SearchZTCatELAC.

Enrollment Fee Waiver-CCPC

If at the time of enrollment you are receiving benefits under the Aid to Families with Dependent Children program (AFDC), the Supplemental Security Income (SSI) or State Supplementary programs (SS), the General Assistance Program (GAP), or have low income as defined by the State of California and classified as a California resident, the enrollment fee will be waived at the Financial Aid Office (E1-173).

Fee Refund Policies

Enrollment fees

Students who drop their classes by the respective refund deadline will receive a credit to their student accounts. Refunds are processed at pre-scheduled times throughout the academic year. Refunds for cash and check payments will be made electronically (ACH) to a bank account that the student selects. The account selection process occurs after a student registers. Each student will receive a selection package by the LACCD vendor BankMobile. Refunds for credit card payments will be made to the credit card used for payment.

Note: Please refer to the Student Portal for the refund deadline for each class.

Audited Course Fee

Audited classes are not taken for college credit and cannot be dropped. No refund is given for audit courses.

Parking Fee

Parking permits may be returned and refunded on or before Drop Deadline #1. Please refer to current semester Academic Calendar.

Health Fee

Refunds for the health fee are made only to students who drop all of their classes by the refund deadlines.

Associated Student Union Fees

Associated Student Union fees are not refundable.

Financial Aid

E1-173

WHAT IS FINANCIAL AID?

The purpose of student financial aid is to provide financial assistance to students who, without such aid, may be unable to attend college. Although it is expected that students and parents will make a maximum effort to meet the cost of education, financial aid is available to fill the gap between family resources and their annual educational expenses. Financial aid is intended to supplement the family's existing income/financial resources and should not be depended upon as the sole means of income to support other non-educational expenses.

Financial aid is available from various sources such as federal and state governments, institutional, and community organizations, as well as individual donors. Financial aid can be awarded in the form of grants, waivers, loans, work-study, scholarships, or a combination of these.

WHO IS ELIGIBLE FOR FINANCIAL AID?

To be considered for financial aid, students must meet the following minimum requirements:

- For federal aid eligibility, be a U.S. citizen or an eligible non-citizen. An eligible non-citizen is a U.S. permanent resident who has documentation from the Department of Homeland Security verifying that his/her stay in the U.S. for other than a temporary purpose.
- For state aid eligibility, be either a 1) U.S citizen or eligible non-citizen, or 2) be classified as an AB 540 student by your college's Admissions & Records Office.
- Demonstrate financial need (for most programs).
- Be enrolled as a regular student in an eligible baccalaureate degree, associate degree, transfer program, or certificate of achievement program.
- Be making Satisfactory Academic Progress in an eligible program of study.
- Not be in default on any student loan such as Federal Perkins Loans, Federal Stafford Loans (subsidized and unsubsidized), Federal Direct Loans (subsidized and unsubsidized), Supplemental Loans to Assist Students (SLS) at any college attended.

- Not owe an overpayment on a Federal Pell Grant or Federal Supplemental Educational Opportunity Grant (FSEOG), Academic Competitiveness Grant (ACG), SMART Grant, or Iraq and Afghanistan Service Grant.
- If a male, be registered with Selective Service (including California Dream Act applicants).
- Have a valid Social Security Number (SSN) for federal aid eligibility.
- Must have resolved any drug conviction issues.
- File an income tax return if required to do so.
- Have a valid high school diploma (as determined by the college Admissions & Records Office) or a recognized equivalent such as General Education Development (GED) Certificate, passed a high school proficiency examination or completed a high school education in a homeschool setting. (Students who were enrolled in a college or university prior to July 1, 2012, who do not meet this requirement should check with their Financial Aid office for alternative qualifying options).
- Fore state elegibility, be either a
  1. U.S. Citizen or eligible non-citizen.
     or
  2. Be classified as an AB 540 student by your college's Admissions & Records Office.

Student Dependency Status

If you meet one or more of the criteria below, you are considered an INDEPENDENT student for financial aid purposes. Complete the Free Application for Federal Student Aid (FAFSA) or California Dream Act Application (CADAA, for AB540 students) with your (and your spouse's, if applicable) income and asset information. If you do NOT meet any of the criteria below, you are a DEPENDENT student and must provide your and your parents' income and asset information on the FAFSA or CADAA.

Dependency Criteria

- You were born before January 1, 2002.
- You are married.
- You will be enrolled in a master's or doctoral program (graduate or professional program beyond a bachelor's degree) in 2025-2026.
- You are currently serving on active duty in the US Armed Forces for purposes other than training.
- You are a veteran of the US Armed Forces.
- You have or will have children who will receive more than half of their support from you between July 1, 2025 and June 30, 2026.
- You have dependents (other than your spouse or children) that live with you and receive more than half of their support from you now through and June 30, 2026.
- At any time since you turned age 13, both your parents were deceased, or you were in foster care, or you were a dependent/ward of the court.
- You are currently an emancipated minor as determined by a court in your state of legal residence.
- You are currently in a legal guardianship as determined by a court in your state of legal residence.
- At any time on or after July 1, 2024, your high school or school district homeless liaison determined that you were an unaccompanied youth who is homeless or were self-supporting and at risk of being homeless.
- At any time on or after July 1, 2024, the director of an emergency shelter or transitional housing program funded by the US Department of Housing and Urban Development determined that you were an unaccompanied youth who was homeless or were self- supporting and at risk of being homeless.
- At any time on or after July 1, 2024 the director of a runaway or homeless youth basic center or transitional living program determined that you were an unaccompanied youth who was homeless or were self-supporting and at risk of being homeless.

Unusual Dependency Exceptions

Under federal and state laws, if you are a dependent student you are required to provide parental information and signatures on your aid application. Under very limited conditions, you may be able to submit your application without parental information due to special circumstances. Examples of special circumstances include: your parents are incarcerated, or you left home due to an abusive family environment. Notify the Financial Aid & Scholarship Office if you feel that you have special circumstances.

If you believe you have a special circumstance and are unable to provide parental information, you will need to provide documentation to verify your situation. Written evidence may include court or law enforcement documents, letters from school counselor, social worker, or clergy member, and other relevant data that explains your situation.

How to Apply

We encourage all students to apply for financial aid online at student aid.gov or at caldreamact.org (for AB540 students). Processing is fastest and most accurate when completing your application online. If you want to request a paper application, you may print one from the websites above or you may contact the Federal Student Aid Information Center at (800) 433-3243 (for the FAFSA) or the California Student Aid Commission at (888) 224-7268 (for the CADAA).

After the results of your FAFSA (or CADAA for AB540 students) are received by the college, you can view your financial aid status through the Los Angeles Community College District (LACCD) Student Information System (SIS) at mycollege.laccd.edu

Students applying for Federal Direct Loans, Federal PLUS Loans, Emergency Loans, or scholarships, must complete additional processes and forms. Not all colleges participate in all of these programs. The FAFSA and/or CADAA are not required for some scholarships and emergency loans.

Staff members are available to answer your questions and help you complete any of the financial aid forms.

Deadlines

March 2, 2025

For Cal Grant Consideration, you must submit a FAFSA (or CADAA for AB540 students) and a verified Grade Point Average (GPA).

May 1, 2025

Complete and submit all required documents to your Financial Aid Office. This will ensure that we are able to process your financial aid file in time for the start of the Fall 2024 semester.

September 2, 2025

Second chance deadline for community college students to apply for a Cal Grant B (except for AB540 students). Since the number of awards available in September is limited, it is best to apply by March 2, 2025.

June 30, 2026

Deadline for submitting a 2025-2026 FAFSA or CADAA (for AB540 students). For Federal Pell Grants, a valid electronically processed FAFSA must be received by the college from the US Department of Education before the last day of the semester for which you are enrolled or June 30, 2026, whichever comes first. *Do not wait until the last minute to apply for financial aid.*

Federal Direct Loans and Financial Aid Appeal

Please check with the Financial Aid & Scholarship Office for campus specific deadlines.

File Completion

1. Students can check their financial aid file status and To Do List from the student portal (mycollege.laccd.edu). Students must complete the items on the To Do List.
2. The Financial Aid Office may request additional documentation based on the information submitted on your financial aid application such as:
   - Federal tax return or transcript, wage and income (W2) transcripts, and/or proof of non-filing
   - Verification of untaxed income and benefits Verification Worksheets
   - Other documents as needed to verify your application or situation

Verification requirements apply to all federal aid programs and the state Cal Grant program.

Enrollment Fees and Non-Resident Tuition

California Resident Tuition

The Admissions Office determines the residency status for all students. The enrollment fee for a California resident is $46.00* per unit. Enrollment fees may be waived for students who are eligible for a California College Promise Grant (CCPG) (*fees are subject to change).

Assembly Bill 1899 Students

Victims of trafficking, domestic violence and other serious crimes may apply for and receive CCPG.

Assembly Bill 540 Students

Assembly Bill 540 (AB540) allows qualified students to be exempt from paying out-of-state tuition at public colleges and universities in California. Contact your Admissions & Records Office to determine if you qualify under this classification.

Non-Resident Students

The tuition fee for non-resident out-of-state student is $377* per unit per semester. *Non-resident students are not eligible for California College Promise Grant (CCPG), unless they meet eligibility for AB540 consideration.*

Please contact the Fiscal Office for additional information and assistance.

(*Tuition and fee rates are subject to change)

California College Promise Grant (CCPG)

We encourage all students to apply using the FAFSA or CADAA (for AB540 students) so that they will be considered for all available financial aid programs.

The CCPG is offered by the California Community Colleges. Applicants are not required to be enrolled in a specific number of units or courses to receive the CCPG. The CCPG only waives enrollment fees and no other fees. Approval for the CCPG is district wide. Your academic standing within the LACCD may impact your ability to receive the CCPG. Since this is a waiver, there are no actual funds to disburse.

A student shall become ineligible for a California College Promise Grant if the student is placed on academic or progress probation, or any combination thereof, for two consecutive primary terms. Loss of eligibility shall become effective at the first registration opportunity after such determination is made. You may check with the Admissions and Records Office for the appeal process.

You are eligible to apply for the CCPG if you are:

- A California resident or are classified as an AB540 students **AND**
- You are enrolled in credit coursework.

YOU MAY QUALIFY FOR THE CCPG IF ANY OF THE FOLLOWING CATEGORIES APPLY TO YOU:

Method A: Receipt of Benefits

At the time of application, you are a recipient of benefits under the TANF/CalWORKs Program, Supplemental Security Income/State Supplementary Payment (SSI/SSP), or General Assistance Program (GA). Documented proof of benefits is required.

If you do not complete a FAFSA or CADAAA you have the option of applying for the CCPG through your campus financial aid office.

Method B: Income Standard

You and/or your family must meet the specified income standards by household size.

Method C: Student Aid Applicant

You may be eligible if you have applied for financial aid via the FAFSA or CADAA (for AB540 students) and you have been determined to have sufficient financial need based on the information you have provided.

Method D: Homeless Youth

You may be eligible if you are a homeless youth under the age of 25.

Other Ways to Qualify for the CCPG

- You are eligible if you have Certification from the California Department of Veterans Affairs or the National Guard Adjutant General that you qualify for a Dependent's CCPG. The document must specify eligibility for the 2025-2026 academic year.
- If you are a dependent of deceased law enforcement/fire suppression personnel killed in the line of duty, you must show documentation from the public agency employer of record. The documentation must specify eligibility for the 2025-2026 academic year.
- If you are a recipient of the Congressional Medal of Honor or a child of a recipient, submit documentation from the Department of Veterans Affairs.
- If you are a dependent of a victim of the September 11, 2001 terrorist attacks, submit documentation from the California Victim Compensation and Government Claims Board.

Registered Domestic Partnership

If you are in a Registered Domestic Partnership (RDP), you will be treated as an independent, married student to determine eligibility for the CCPG and will need to provide income and household information for your domestic partner. If you are a dependent student and your parent is in a Registered Domestic Partnership, you will be treated the same as a student with married parents and income and household information will be required from your parent's domestic partner. This is applicable to state aid only, not federal aid.

2025-2026 California College Promise Grant Type B Income Standards

FAMILY SIZE	BASE YEAR INCOME
1	$22,590
2	$30,660
3	$38,730
4	$46,800
5	$54,870
6	$62,940
7	$71,010
8	$79,080

Each Additional Family Member $8,070

General Information

Enrollment and Aid Eligibility

You must designate one of the LACCD colleges as your Home School. Your home school is the school where you are currently pursuing your academic program. You must be actively enrolled in at least one approved financial aid unit at any of the nine LACCD colleges. Active enrollment means classes have started and you are actively attending classes. Enrollment requirements may vary by aid program and by campus. Please check with the Financial Aid Office at your Home Schools for details. Consult with your Financial Aid Office if you are planning to change your Home School.

Audited Classes

Students cannot receive financial aid, including the CCPG, for enrollment in audited classes. No exceptions to this policy can be made.

Enrollment at Other Colleges

Consortium Agreements are in effect for all colleges within the LACCD. If you are attending more than one college within the District in the same term, your enrollment status will be the sum total of all approved units in which you are enrolled throughout the District.

Approved Units are courses within a student's academic program. For students who have had an Extension Petition approved, Approved Units refer to the units/classes listed on their Student Educational Plan (submitted with their petition) that have been approved by the Financial Aid Office for financial aid eligibility at your Home School.

If the classes you are enrolled in are not approved, the units will not be included in the calculation of your aid.

If you plan to enroll in courses outside of the LACCD and wish to have those courses count for enrollment and payment, your Consortium Agreement and classes must be approved by the Financial Aid Office. The institution outside of the LACCD must be an eligible institution in order for your home school to process the Consortium Agreement. Please check with your Home School for the deadline to submit the form.

Summer Financial Aid

Your 2024-2025 or 2025-2026 FAFSA/CADAA can be used for financial aid for Summer 2024. For more information, check with the Financial Aid & Scholarship Office.

Winter Financial Aid

The Winter session is considered part of the Fall semester for financial aid program purposes. Courses taken during the winter session are defined as short-term courses. Winter session units count toward the total unit enrollment payment for the Fall semester. If you take a Winter course, you must complete the course in order to be eligible for disbursement. If you withdraw from the Winter course, you may be subject to an overpayment or Return to Title IV (R2T4) regulations.

Tax Credits

American Opportunity Tax Credit
The American Opportunity Tax Credit is a tax credit for qualified education expenses paid for an eligible student during the tax year.

The tax credit is available to individuals whose modified adjusted gross income is $80,000 or less for a single filer and $160,000 or less for married couples filing a jointly.

Lifetime Learning Credit
Families may be able to claim up to $2,000 for qualified education expenses. The maximum credit is determined on a per-taxpayer (family) basis, regardless of the number of postsecondary students in the family. Students whose fees are covered by a fee waiver, scholarship, or grant would not be able to include their costs for tax credit calculation.

For more information on tax credit programs you should consult your tax professional, the Internal Revenue Service (IRS) Publication 970 or the IRS website at irs.gov.

State Financial Aid Programs

California College Promise Grant (CCPG)

The CCPG is offered by the California Community Colleges. The CCPG must be renewed on an academic year basis.

California College Promise Grant (CCPG)

The CCPG is offered by the California Community Colleges. The CCPG must be renewed on an academic year basis.

CalVet College Fee Waiver for Veterans' Dependents

The CalVet Fee Waiver waives mandatory system-wide tuition and fees for eligible dependents of veterans at California Community Colleges, California State Universities, and University of California campuses. This state benefit is administered by the California Department of Veterans Affairs (CalVet) and is separate from federal VA Education Benefits. This program does not cover the expense of books, parking or room and board. There are four plans under which dependents of Veterans may be eligible. Inquire at the Veterans Resource Center (Building D7-A or 323.415.5052) for additional information.

Hire UP

The Hire Up is a state program that provides a stipend to students who were formerly incarcerated (release within the last 3 years), are CalWORKs recipients, and/or are former foster youth. The purpose of this program is to help these students meet the cost of attendance to gain access to credential programs and enter the workforce with the means to succeed in California's economy. To qualify students must:

- *Must submit a FAFSA or California Dream Act application and complete the financial aid process.*
- *Maintain at least half-time enrollment in a certificate or degree program.*
- *Remain in good academic standing per college policy.*
- *Agree to share post-pilot employment and or further education information.*

Hire UP is a five (5) years pilot program and funding is limited.

Student Stipend

For financial aid awarding purposes, the maximum stipend amount per term is the state minimum wage* for each enrollment lever hours (see chart below)

Enrollment Level	Hours
6-8.99 units	20
9-11.99 units	30
12+ - units	40

As of January 21, 2023, the state minimum wage is $15.50.

- Stipends must be disbursed to students once a month.
- Stipends made to students are considered financial assistance and Hire UP stipends along with any federal or state aid, may not exceed the student's total cost of attendance.
- Enrollment must be verified before each disbursement and stipend amount must be adjusted if the enrollment level hanges.

Cal Grants

Students must meet the general eligibility requirements as well as the following eligibility requirements for the Cal Grant Programs:

- Be a California resident or AB540 eligible
- Attend a Cal Grant participating California college or university.
- Have family income and assets below the ceilings.
- Not have a bachelor's or professional degree before receiving a Cal Grant.
- Not be incarcerated.
- New Cal Grant recipients must submit certification of their high school graduation and confirm their college of attendance to CSAC.

Deadline Date: Entitlement Grants

March 2, 2025 - Primary Deadline

September 2, 2026 – Second Deadline for community college applicants for Competitive Grants (except for AB540 students), but we highly recommend that applicants meet the March 2nd deadline when more funding is available.

Students must submit their FAFSA (or CADAA for AB540 students) by the applicable deadline to the CSAC. They must also have their verified GPA submitted to CSAC by the applicable deadline. GPA verification for students enrolled within the LACCD will be electronically sent to the Commission by the deadline date for those who meet specific criteria.

Your GPA will be electronically uploaded to the California Student Aid Commission via Webgrants for students if you meet the following standards.

- Have completed between 16-23 semester units within the LACCD for a reestablished GPA.
- Have a completed at least 24 college semester units within the LACCD for a Regular College GPA.
- FAFSA applicants should have their social security number on file with the Admissions & Records office to ensure submission.
- Dream Act applicants should ensure that they are coded as an AB540 student with the Admissions & Records Office.

Check your student portal to see your submitted GPA.

Students who are awarded Cal Grants can manage their award through the CSAC WebGrants 4 Students website at https://www.webgrant4students.org/mygrantinfo.csac.ca.gov

Types of Cal Grants Available

Entitlement Grants

Cal Grant A – Provides grant funds to help pay for tuition/fees at qualifying institutions offering baccalaureate degree programs. If you receive a Cal Grant A but are enrolled in an associate degree, transfer, or Certificate of Achievement program, your award will be held in reserve for up to three years until you transfer to a bachelor's degree program.

- Payments are adjusted accordingly for three-quarters and half-time enrollment for each payment period.
- Cal Grant B recipients who transfer to a tuition/fee-charging school after completing one or two years at a community college may have their grant increased to include tuition and fees as well as subsistence.

Cal Grant Transfer Entitlement Award – This award is for eligible California Community College students who are transferring to a four-year college and are under the age of 28 as of December 31st of the award year.

Competitive Grants

Cal Grant A and B Competitive Awards are used for the same purpose as the entitlement awards, except that they are not guaranteed and the number of awards is limited.

Cal Grant C recipients are selected based on financial need and vocational aptitude. Students must be enrolled in a vocational program at a California Community College, private college, or career technical school in a course of student lasting from four months to two years. The Cal Grant C maximum award amount is $1,094.00.

Cal Grant Award for Students with Dependent Children

- Cal Grant students with dependent children attending a University, or California Community College campus may be eligible for an access award of up to $6,000 for qualifying Cal Grant A and B recipients and up to $4,000 for eligible Cal Grant C receptions
  - Dependent children must be under 18 years of age and receive more than 50 percent of their support from the student.
  - The student must complete a self-certification on the California Student Aid Commission website, mygrantinfo.csac.ca.gov.
  - Your Financial Aid Office is to resolve any conflicting information regarding your eligibility prior to disbursement.

Cal Grant Award for Foster Youth

- Cal Grant Foster Youth student attending a University, or a California Community College may be eligible for an access award of up to $6,000 for qualifying Cal Grant A and B recipients and up to $4,000 for eligible Cal Grant C recipients
  - Be verified as an eligible foster youth by the California Department of Social Services
  - Under 26 years of age by July 1 of the award Year
- Students may receive the Cal Grant Access Award For Foster Youth in addition to the Chafee Grant Program. However, students may not receive. Access funds as student with dependent children (SWD) in addition to the Access Award for Foster Youth.

Student Success Completion Grant (SSCG)

The SSCG is offered by the California Community Colleges Chancellor's Office (CCCCO) as a supplement to students receiving the state Cal Grant B (Entitlement or Competitive), or Cal Grant C. Students must be enrolled full-time and have received a full-time Cal Grant disbursement at a California Community College. The award amount was $1,298 per semester (12-14.5 units) and $4,000 per semester (15 or more units) for the 2025-2026 academic year. Foster Youth students may be eligible for up to $5,250. The SSCG is limited by the availability of state funding during the academic year.

For more information and to obtain an application:

- Go to Commission Programs at csac.ca.gov, or email specialized@csac.ca.gov.
- Call the CSAC Specialized Programs Branch at (888) 224-7268, option #3 or submit a request in writing to:

California Student Aid Commission
Specialized Programs
P.O. Box 419029
Rancho Cordova, California 95741-9029

Law Enforcement Personnel Dependents Grant (LEPD)

Student Eligibility

- Be a dependent or spouse of California Peace Officers employed by public entities, who have been killed in the performance of duty or totally disabled as a result, or caused by external violence or physical force incurred in the performance of duty.
- Be enrolled in a minimum of six (6) units in the LACCD.
- Demonstrate financial need as determined by the Financial Aid Office at your Home School.

The grant will be in an amount equal to the amount provided to a student who has been awarded a Cal Grant. Awards may be used for tuition and fees, books, supplies, and living expenses.

For more information and to obtain an application:

- Go to Commission Programs at csac.ca.gov, or email specialized@csac.ca.gov.
- Call the CSAC Specialized Programs Branch at (888) 224-7268, option #3 or
- Submit a request in writing to:

California Student Aid Commission
Specialized Programs
P.O. Box 419029
Rancho Cordova, California 95741-9029

Chafee Grant

The California Chafee Grant is a federally funded grant administered by CSAC. It provides assistance to current or former foster youth under the age of 26 as of July 1st of the award year, and dependent or ward of the court between 16 and 18 with financial need, to use for college courses or vocational school training. Eligible students may receive up to $5,000 per academic year.

Chafee Grant Satisfactory Academic Progress (SAP) Standards

A student who loses eligibility may appeal the loss of the Chafee grant during any subsequent term following the loss of eligibility. A Chafee Grant student will receive a written notice of the process for appealing the loss of a Chafee grant.

- A Chafee Grant recipient will be automatically reinstated for financial aid eligibility if a student's one of the following applies.
  - The student achieves either a 2.0 GPA during the previous term or a cumulative GPA of 2.0.
  - The student demonstrates the existence of an extenuating circumstance that impeded successful course completion in the past but that has since been addressed such that the student is likely to demonstrate satisfactory academic progress in the future.
  - The student provides evidence of engagement with a supportive program, either on or off campus that is assisting the student to make continued academic progress.

If a Chafee recipient student subsequently fails to meet SAP standards for a third consecutive semester (or equivalent) the student must check with the financial aid office to update their plan in order to receive their remaining Chafee grant funds. A student who fails to update their plan or who fails to meet SAP for a fourth semester (or equivalent) loses eligibility for subsequent awards but may appeal to retain eligibility.

A student who loses Chafee eligibility due to SAP who withdraws for one or more terms regains eligibility for a Chafee grant upon reenrollment.

To learn more about this program and to apply, visit the Chafee website at chafee.csac.ca.gov or call (888) 224-7268. or email your questions to studentssupport@csac.ca.gov with "Attn: Chafee" in the subject line or write the commission or email your application to:

California Student Aid Commission
Specialized Programs Operation Branch
Attn: California Chafee Grant Program
P.O. Box 419029
Rancho Cordova, California 95741-9029
Fax: (916) 464-7977

California Kids Investment and Development Savings Program (CalKIDS)

CalKIDS is a program that helps children in California get access to higher education, especially those traditionally in underserved communities. Eligible beneficiaries are identified by the California Department of Public Health and the California Department of Education. To be eligible for CalKIDS, participants must be:

1. Born in California on or after July 1, 2024; or
2. An eligible low-income public-school student in grades 1-12 in California.

All participants receive a seed deposit in a CalKIDS account to help pay for future education after high school. Eligible children include newborns and lowincome public-school students, 1st-12th grade.

Newborns

Please note: CalKIDS receives information on newborns approximately 90 days after birth is registered with California Department of Public Health. Eligible newborns receive a:*

- $25 seed deposit in a CalKIDS account.
- $25 deposit in your CalKIDS account when you Register on the Program online portal.
- $50 deposit in your CalKIDS account when you link a new or existing ScholarShare 529 college savings account to your CalKids account.

*Final seed deposits and financial incentives are subject to change and approval by the ScholarShare Investment Board.

Low-income Public-School Students, 1st–12th Grade

California public school students identified as low-income, as defined by the Local Control Funding Formula, enrolled in 1st through 12th grades during the 2023-2024 academic year and, beginning in Fall 2023, all incoming low-income public school first graders will be automatically enrolled in CalKIDS. Eligible low-income public-school students receive a:

- $500 automatic deposit in a CalKIDS account for eligible low-income public-school students
- $500 additional deposit in a CalKIDS account for eligible students identified as foster youth
- $500 additional deposit in a CalKIDS account for eligible students identified as homeless

For questions regarding student eligibility, please confirm with your school or school district that the student was enrolled on Fall census day (October 6, 2023) in grades 1-12, is identified as low-income eligible by the

Local Control Funding Formula, and that this information was reported to the California Department of EducatioFor more information and to register your account, please visit https://calkids.org/

California Dream Act Service Incentive Grant Program (DSIG)

The California Dream Act Service Incentive Grant Program (DSIG) encourages California Dream Act Applicant (CADAA)students with a Cal Grant A award that meets Cal Grant B eligibility or a Cal Grant B award to perform community or volunteer service. The California Student Aid Commission (CSAC) will award up to $4,500 per academic year (up to $2,250 per semester) to 1,667 eligible students. The grant will be available to the student for up to 8 semesters while they have an active Cal Grant A or B award. Students must also meet Satisfactory Academic Progress and complete any necessary verification for their Cal Grant award. Students will need to apply annually to participate in DSIG.

To learn more about this program and to apply, visit the CSAC website csac.ca.gov/dsig/apply or email dsig@csac.ca.gov

California National Guard Education Assistance Award Program (CNG EAAP)

The CNG EAAP is a program for active members in the California National Guard, the State Military Reserve, or the Naval Militia designed to provide an educational incentive to improve skills, competencies and abilities.

To qualify, you must:

- Be an active member who has served two (2) years in the California National Guard, the State Military Reserve, or the Naval Militia;
- Agree to remain an active member throughout the participation period in the program.
- Agree to use the award to obtain a certificate, degree, or diploma that you currently do not possess.
- Be enrolled in, registered at, or accepted to a qualifying institution.
- Agree to maintain enrollment of a minimum of three (3) academic units per semester, or the equivalent, at a qualifying institution.
- Agree to maintain at least 2.0 cumulative grade point average (GPA); and
- Be a resident of California for at least one year.

For more information, go to nationalguard.csac.ca.gov.

Other Resources

Zero Textbook Cost sections are designated with the ZTC symbol in the class schedule, and do not require students to purchase a textbook. These sections may use free, openly licensed teaching and learning resources, such as Open Educational Resources (OER) or resources that are provided by the institution (like library eBooks) but for which students incur no cost. ZTC sections may require items such as lab supplies, calculator, test forms, etc. that incur a cost for students, but they do not have conventional textbook fees.

Low Textbook Cost sections are designated with the LTC symbol class schedule. The total cost of books, textbooks, and/or other instructional resources for this section will not exceed $50.00.

Students can learn more about these options, including how to search for Zero Textbook Cost (ZTC) and Low Textbook Cost (LTC) courses by visiting https://bit.ly/SearchZTCatELAC.

Scholarships

Throughout the year, the Financial Aid & Scholarship Office receives announcements on scholarship opportunities. The focus of each scholarship is different; some require good grades, some required financial need, and some are awarded to students who are majoring in certain areas. Contact the Financial Aid & Scholarship Office for More information.

TRIO/Student Support Services Programs

The Federal TRIO Programs are federal outreach programs designed to identify and provide services to low-income, first-generation college students, and individuals with disabilities evidencing academic need. They were created to motivate these students towards the successful completion of their postsecondary education. Students must be either a US citizen or permanent resident. Not all LACCD colleges participate in this program, please check with your campus.

Extended Opportunity Program & Services (EOP&S)

The EOP&S Program is designed primarily for the recruitment and retention of students affected by social, economic, education, or language disadvantages.

EOP&S services include grants and book loans; educational, personal, and career counseling; personal development courses; college survival skills; cultural awareness activities; career workshops; and field trips to four-year colleges and universities.

Criteria for EOP&S students: Be currently receiving a CCPG (Method A or B), be educationally disadvantaged, meet your campus enrollment requirements, have completed less than 70 units or 6 consecutive semesters, and be a California resident (or AB540 student).

NextUp

The mission of NextUp is to provide additional services and support to eligible current or former foster youth. The Next Up program is administered by the EOP&S Office.

Cooperative Agencies Resources for Education (CARE)

CARE is a state funded support service for single parents receiving public assistance who have children under the age of 14.

Services include books and supplies, cash grants, child care, auto repair reimbursement, meal tickets, auto gas cards, parking permits, bus/tokens, parenting workshops, counseling series, and on and off-campus referrals. Not all services are offered at all colleges within the LACCD.

GAIN/California Work Opportunity and Responsibility to Kids (CalWorks)

CalWORKS is a welfare program that gives cash aid and services to eligible needy families. The Greater Avenues for Independence (GAIN) program provides employment related services to CalWORKs participants. This is a state program that provides an educational environment where the student may develop the needed vocational skills to enhance his/her job market value.

Services offered include job development, child-care, counseling, books, paid work-study and other support services. Programs offered include General Equivalency Diploma (GED), Adult Basic Education, ESL classes, and vocational classes such as Office Administration, Child Development, Home Health Aide, and Culinary Arts.

AmeriCorps

By becoming a volunteer with one of the AmeriCorps programs, you may earn up to $6,495 a year for college. To claim your award or learn more, visit americorps.gov.

California College Promise Program (CCPP)

The California College Promise program provides up to two years of FREE enrollment to all full-time (12 units or more) students graduating from an approved California high school and who have not previously attended college. Included in this program are priority enrollment, placement in math and English courses required to succeed in college and career support and counseling. Fees covered under the CCPG will not be covered under the CCPP.

To receive more information on the specific requirements, contact the application specialist at your home campus.

Emergency Loans

Some colleges within the LACCD offer limited emergency loan funds to students who face financial emergencies. Contact the college financial aid office for information.

Other

- Veterans Benefits can be found at benefits.va.gov
- Vocational Rehabilitation Assistance can be found at dor.ca.gov

Contact the appropriate off-campus agency for more details.

Federal Financial Aid Programs

Federal Pell GrantS

The Federal Pell Grant provides gift aid assistance to undergraduates who have not yet earned a baccalaureate or first professional degree and who demonstrate financial need. Awards are based on your Expected Family Contribution (EFC, as calculated by the results of your FAFSA) and enrollment status. The maximum annual award is $7,395. Students have a maximum lifetime Pell eligibility of 600% (equivalent to 12 full-time semesters), where 100% is equal to two full-time semesters.

Federal Supplemental Educational Opportunity Grant (FSEOG)

The FSEOG is a federal grant program designed to supplement other sources of financial aid for students with exceptional need. FSEOG awards are based on financial need and fund availability. Priority is given to students who are enrolled in a minimum enrollment in six financial aid approved units. Students must receive Pell Grant funds in order to receive FSEOG.

Iraq and Afghanistan Service Grant

Students may be eligible to receive the Iraq and Afghanistan Grant if :

- They are not eligible for a Federal Pell Grant on the basis of their EFC, but they meet the remaining Federal Pell Grant eligibility requirements, and
- Their parent or guardian was a member of the US armed forces and died as a result of military service performed in Iraq or Afghanistan after the events of 9/11, and
- They were under 24 years old or enrolled in college at least part-time at the time of their parent's or guardian's death.

Federal Work-Study

The Federal Work-Study Program (FWS) enables students to earn a portion of their financial aid award through part-time employment either on or off campus. To be eligible, a student must meet the eligibility requirements for federal financial aid and must maintain good academic standing while employed under the program. A minimum enrollment level may be required for FWS eligibility. You must meet eligibility standards to work within the LACC. Check with the Financial Aid & Scholarship Office.

Loans (Aid That You must Pay back)

A Caution About Student Loans

It takes time for a loan application to be processed by the school, lender, and/or the US Department of Education. Student loan funds are delivered to the student after enrollment and academic progress requirement have been verified. All loans require a minimum of six (6) Approved Active Units.

Loans are sources of financial assistance that allow you to spread the cost of education over time. Federal student loans are not automatically included in students' award packages. Students are not required to borrow a federal student loan.

Loans are serious legal obligations. They must be repaid. You are obligated to repay principal plus interest. We urge all first-time borrowers to spend time learning about the loan process and their responsibilities so that they can make informed choices about their education.

If you borrow federal student loans, you can track your loans through the Student Aid website at studentaid.gov.

Federal Direct Loans

The Federal Direct Loans (subsidized and unsubsidized) are loans borrowed directly from the federal government which serves as the lender. The student's annual borrowing limit may vary based upon the following:

- TThe amount of unmet need after other financial assistance has been considered;
- The applicant's grade level in their academic program;
- The applicant's current level of indebtedness;
- The applicant's previous delinquent or defaulted loan history

Fees may be charged by the US Department of Education (ED) and deducted from each loan disbursement.

Interest rates are set by the US Department of Education (ED) and are fixed rates for the term of the loan.

Subsidized Federal Direct Loans

Student must complete the FAFSA and demonstrate financial need according to the federal formula in order to be eligible for subsidized direct loans. Under this program, the federal government will pay the interest on behalf of qualified borrowers for as long as the borrower is enrolled at least half-time in a degree-seeking program.

Fees may be charged by the US Department of Education and deducted from each loan disbursement. Interest may be charged after the 6-months grace period, after a student drops below half-time, completes their educational program, or withdraws from college.

Unsubsidized Federal Direct Loans

Eligibility for the Unsubsidized Direct Loan is not based on a family's demonstrated need. The US Department of Education is the lender under this program. The government does not pay the interest on behalf of borrowers under the Unsubsidized Direct Loan Program. The student borrower can choose either to make periodic payments of the interest or to have the interest added back into the principal of each loan.

Federal Direct PLUS Loan

A creditworthy parent of a dependent undergraduate can apply for a Federal Direct PLUS loan. Federal Direct PLUS loans are not based on demonstrated need and may be used to replace all or portions of the calculated family contribution for students who completed a FAFSA.

Not all colleges participate in PLUS loans. Contact the Financial Aid Office to learn about loan programs that are offered at your home school and details about interest rates fees, repayment terms, etc.

Master Promissory Note

Before you receive a Federal Direct Loan, you will need to sign a Master Promissory Note (MPN) which is your legally binding promise to repay the loan funds you received. The college will not disburse your Federal Direct Loan until your MPN has been signed/e-signed and approved by the US Department of Education. Students can complete their MPN online at studentaid.gov.

Mandatory Loan Counseling

Entrance Loan Counseling for First-Time Borrowers – All first-time Federal Direct Loan borrowers must complete loan entrance counseling. Entrance counseling for direct loans can be completed online at studentaid.gov.

Exit Loan Counseling – All borrowers of Federal Direct loan funds are required to have an exit counseling during their final semester, if their enrollment status drops below half-time, or if they withdraw from the college. Students will be notified when Exit Loan Counseling needs to be completed.

Annual Student Loan Acknowledgment – All students & parent borrowers should acknowledge that they have reviewed the student loan history at studentaid.gov.

Financial Aid Process

Determining Financial Need

Most financial aid awards are based on demonstrated financial need, which is the difference between the Cost of Attendance (COA) and the Expected Family Contribution (EFC). EFC is the amount that the government believes you and your family can be reasonably expected to contribute towards your college costs this year and is based on our FAFSA (or CADAA for AB540 students) information.

COA – EFC = Unmet Financial Need

Cost Of Attendance (COA)

Standardized budgets (COA) have been established by each college. Students with similar circumstances will receive the same allowances for tuition and fees, room and board, books and supplies, transportation, and personal expenses. Adjustments may be made on an exception basis to a student's COA for certain documented expenses. For example, if you are paying for child care during the academic year, please contact your college's Financial Aid Office to request an adjustment.

How Financial Aid Is Packaged

Once the student's financial aid eligibility is established, a "package" of aid is provided which may be a combination of grants, fee waivers, work-study, and loan funds.

Grant eligibility is based on the number of Approved Units a student is enrolled in at the time of disbursement. Full-time is considered 12 or more units per semester; three-quarter time is considered 9-11½ units; half-time is considered 6-8½ units per semester; less-than half-time is 1-5½ units per semester.

Federal Pell Grants are scheduled for payment twice a semester except summer. FSEOG, SSCG and Cal Grants are scheduled for payment once per semester. Federal Work-Study is paid twice a month based on payroll information. Loans are disbursed twice per loan period (period of enrollment for which your loan covers). Pell Grant payments are based on enrollment intensity. The chart below shows that enrollment intensity cannot exceed 100% for purposes of Pell Grant proration.

The Financial Aid Offer

Once a student's financial aid package is processed, awards are posted to the Student Portal: mycollege.laccd.edu for viewing. Most financial aid programs offered in the

LACCD do not require the student to accept the awards. Grants, scholarships, and fee waivers are assumed to be accepted by the student and will be appropriately disbursed during the semesters for which the student enrolls and is eligible. Student loans and Federal Work Study have additional processes beyond the packaging and posting of the awards in the student portal, so students should contact the Financial Aid & Scholarship Office for additional information on these types of aid programs.

Students may receive email notifications of revisions to their original Award Offer throughout the academic year. The revisions may reflect additional fees or allowances added to the Cost of Attendance, educational resources which must be accounted for, semesters of enrollment (partial year vs full year and vice versa) changes, and additions or deletions of specific awards. Offers can be viewed online through the student portal by clicking on the financial aid & disbursement tile.

Special Circumstances

In certain cases, a family's situation can change because of:

- Death in the family
- Separation or divorce
- Loss of employment or other income
- Loss of non-taxable income or benefits

If you encounter circumstances like to the ones above, contact the Financial Aid & Scholarship Office to re-evaluate your financial aid eligibility.

Over Award

If the total amount of your financial aid exceeds your Cost of Attendance or Estimated Need resulting in a negative Remaining Need, we may need to adjust your financial aid awards. Certain federal and state programs to require us to adjust awards to eliminate over awarding. You may be required to repay any over award.

Enrollment Requirements

To receive financial aid funds, students must be enrolled in coursework required for their academic program. Furthermore, some financial aid programs require students to be enrolled in a minimum number of units.

Repeated Coursework

A student can only receive payment one additional time for a course that has previously been passed. A passing grade is anything other than W, EW, MW, I, NP, and F. This does not affect the California College Promise Grant (CCPG, fee waiver).

Financial Aid Refund/Disbursement

Disbursement dates and deadlines are determined by Federal, State, District and/or institutional regulations and policies.

Students who are new to the LACCD will receive information by mail and e-mail from BankMobile Disbursements, a technology solution, powered by BMTX, Inc. regarding the process to select their refund preference. For more information about BankMobile Disbursements, visit this link: http://bankmobiledisbursements.com/refundchoices/.

AB540 students who currently have an open bank account or are eligible to open an account will receive their funds electronically via their selected refund preference with BankMobile Disbursements. All others will receive their disbursements by paper check.

It is critical that students update their address on file with the Admissions & Records Office to ensure receipt of their Refund Selection Kit. If you have not received your Refund Selection Kit you should contact your college Fiscal Office.

Students receiving a disbursement from a federal student loan have the right to cancel their loan disbursement. Contact the Financial Aid Office at the college for details on loan disbursement cancellation.

Disbursements will be adjusted if enrollment is less than full-time. Supplemental disbursements occur throughout the academic year. If your enrollment *status has increased and you are due an additional refund,* it will be deposited to your account. Disbursements will be adjusted if enrollment increases or decreases. Disbursement for late-starting classes cannot be issued until the class begins. After the Pell Recalculation Date of each semester, no further award adjustments can be made based on late enrollment.

Students are encouraged to log-on to the student portal at mycollege.laccd.edu to view their disbursement information. Please note that if you have an approved SAP Extension Petition, you must be enrolled in approved courses from your petition to receive disbursement.

* Courses taken during the winter session are defined as short-term courses. Students must complete the winter courses that start after the PRD to be eligible for disbursement.

Change of Enrollment Status

Colleges must review payments of funds to students each enrollment period to determine if students have received overpayments. If you did not attend any of your classes prior to the first day of instruction, and were dropped by the instructor after you already received financial aid funds, **you will have to repay all of the funds you received**. If you received a disbursement and then drop units, **you may be subject to repayment of some or all of the funds you received**.

Students who received federal financial aid and then withdrew from ALL classes at their home school will not receive further disbursements and may owe an overpayment.

Example: You were enrolled in 12 units (full-time) at the beginning of the semester and received your first disbursement for $1,000. You then drop 9 units and remain in 3 units (less-than half-time). The disbursement for less-than half-time enrollment is $432. You are overpaid $568 and you must repay this amount before receiving any future financial aid..

Return To Title IV (R2T4)

Students who receive federal financial aid and then withdraw from ALL approved classes at their home school may have to repay some or all of the federal funds they received.

A student's eligibility for financial aid is based upon enrollment. The Higher Education Amendment of 1998 governs the Return to Title IV Funds Policy for a student who completely withdraws from a period of enrollment (i.e., semester) at their home school. A student who receives federal financial aid and then withdraws to less than one financial aid eligible unit at their home school is considered withdrawn for R2T4 purposes and may have to repay some or all of the federal funds received.

R2T4 rules indicate that during the initial 60% of the semester a student "earns" aid in direct proportion to his/her enrollment. The percentage of time the student remains enrolled is the percentage of aid for that period of enrollment.

A student who remains enrolled beyond the 60% point of the semester earns all aid disbursed for the period. "Unearned" aid is the amount of federal financial aid disbursed that exceeds the amount the student has earned. Unearned aid other than Federal Work-Study may be subject to repayment.

A student is considered to be enrolled in the full term if the courses enrolled span the entire length of the term. Students enrolled in courses that do not span the entire length of the term are considered to be enrolled in modules. Additional withdrawal rules apply.

If R2T4 calculations determine that a student owes a payment, the student will be notified by email. The student has 45 calendar days from the date of the notification to repay. A hold will be placed on the student's academic and financial aid records. The hold will prevent the student from receiving college services and will jeopardize future financial aid eligibility at all institutions. Unpaid overpayments will be reported to the US Department of Education for collection.

Students should contact the Financial Aid Office before withdrawing from all of their classes to understand the implications of their actions. Please refer to the college schedule of classes or the college catalog for the policy regarding the refunding of enrollment fees and non-resident tuition refund.

Student Responsibilities

Students must take responsibility for:

1. Checking their email at mycollege.laccd.edu on a regular basis. All official communication will be done through this website.
2. Submitting all financial aid applications and requested documents by specified deadlines.
3. Having a valid Social Security Number (SSN) on file in the Admissions & Records Office for the purpose of processing and reporting federal aid and most state aid (this does not apply to California Dream Act applicants).
4. Enrolling in an eligible program which is defined as a Certificate of Achievement, an associate degree (AA/AS), a two-year academic transfer program that is acceptable for full credit toward a baccalaureate degree. Students must declare an eligible educational goal and major.
5. Maintaining Satisfactory Academic Progress (SAP) standards.
6. Completing all financial aid forms ACCURATELY AND COMPLETELY. If this is not done, aid could be delayed. Errors must be corrected before any financial aid can be disbursed.
7. Reading and understanding all financial aid forms and information. We advise students to retain copies of all documents submitted.
8. Notifying the appropriate entity (college, lender, California Student Aid Commission, US Department of Education, etc.) of changes in your name, address, school enrollment status, or transfer to another college.
9. Dropping or withdrawing from classes for which you are no longer attending and actively participating.
10. Repaying financial aid funds if determined to be ineligible to receive funds for any reason (i.e. Return to Title IV, overpayments, over-awards).
11. Providing accurate information. Intentional misreporting of information on application forms for financial aid is a violation of the law and is considered a criminal offense subject to penalties under the US Criminal Code, and the denial of the student's application. Additionally, regulations require that all cases of suspected fraud emanating from misrepresentation be reported to the US Department of Education Office of Inspector General (OIG).

Satisfactory Academic Progress (SAP) Policy

General Information

In accordance with the Higher Education Act of 1965, as amended, the Los Angeles Community College District (LACCD) established the following standards of Satisfactory Academic Progress (SAP). These standards apply to all students who apply for and receive financial aid from the programs listed below.

- Federal Pell Grant
- Iraq and Afghanistan Service Grant
- Federal Supplemental Educational Opportunity Grant (FSEOG)
- Federal Work Study (FWS)
- Federal Direct (student) and PLUS (parent) Loan
- Student Success Completion Grant (SSCG)
- Cal Grant (A, B and C)
- California National Guard Education Assistance Award Program (CNG EAAP)
- HireUp

Current and previous coursework earned at any college within the LACCD will be reviewed for compliance with the standards put forth in this policy. Units reported on transcripts submitted to Admissions & Records Offices in the LACCD may be evaluated for SAP purposes.

Consortium Courses

- All classes throughout the LACCD will be included when reviewing satisfactory academic progress.
- For students aided under a Consortium Agreement with colleges outside the LACCD, consortium class units will be counted during satisfactory academic progress review.

Transfer Units

Transfer units from institutions outside the LACCD may be counted for SAP standing.

General Requirements

Students receiving financial aid must be enrolled in an eligible program. An eligible program is defined as:

- A Certificate of Achievement, or
- An Associate Degree (AA, AS, AA-T, AS-T), or
- A two-year academic transfer program that is acceptable
- for full credit toward a bachelor's degree, or
- Bachelor's Degree

Satisfactory Academic Progress Standards

To meet satisfactory academic progress standards, students must:

- Maintain a 2.0 or higher cumulative GPA (Grade Point Average)
- Successfully complete a minimum of 66.5% of cumulative units attempted:
  - Entries recorded in the student's academic record as Fail (F), Incomplete (INC), No Pass (NP), No Credit (NC or NCR), and/or Withdrawal (W) are not considered to be successfully completed and must be less than 33% of the cumulative units attempted.
- Have attempted less than 150% of the number of units required of the student's academic program.
  - Remedial ESL and other remedial classes classified as "Basic Skills" are excluded from the unit limit when determining attempted units.
  - Students who have already earned an associate or higher degree outside the LACCD (excluding students enrolled under the BA/BS Dental Hygiene program at West Los Angeles College) will need to follow the petition process.
  - In Progress (IP) grades count as attempted units in the maximum time frame only. They do not affect cumulative grade point average in the qualitative measure nor are they included as completed units in the quantitative measure.

Application of Standards

- Satisfactory Academic Progress for financial aid applicants will be determined at the end of each payment period/semester.
- Students who were initially in good standing but now have a cumulative GPA of less than 2.0 and/or their successful completion rate is less than 66.5% will receive Warning notifications by email but remain eligible for the following term of enrollment in the LACCD.
- Students will be disqualified if they have one or more of the following academic deficiencies:
  - Total units attempted (excluding remedial ESL and other remedial classes) are equal to or greater than 150% of the normal length of their academic program.
  - Associate or higher degree earned outside the LACCD.
  - Cumulative GPA is less than 2.0 following a semester for which the student received a Warning Notification.
  - Cumulative successful completion is less than 66.5% following a semester for which the student received a Warning Notification.
- Students who are disqualified from financial aid will notified by email and receive information regarding the petition process.
- A student who has been disqualified at **any** college in the LACCD is disqualified at all colleges within the LACCD.

Maximum Time Length

Students need to complete their objective before reaching the 150% limit. Exceptions may be made when the requirements of a student's objective cause the student to exceed the maximum time limit.

The table below shows the normal completion time and maximum time for certificate programs of varying lengths.

UNITS FOR A CERTIFICATE	NORMAL LENGTH	MAXIMUM LENGTH
16 to 24	2 semesters	3 semesters
25 to 36	3 semesters	5 semesters
37 to 48	4 semesters	6 semesters

Summer and Winter terms are included in the evaluation of Satisfactory Academic Progress standards. Summer is considered a separate semester for evaluation purposes. Winter, as it is combined with the Fall semester for disbursement purposes, will be included with the Fall semester for SAP evaluation purposes.

Award and Refund Information

Understanding Your Award Summary

To view your Financial Aid Offer, log in to the student portal at mycollege.laccd.edu. Your award package was developed according to federal, state, Los Angeles Community College District (LACCD) and institutional regulations to help meet your financial need for the 2025-2026 academic year. All awards depend on available funds and are initially based on full-time enrollment. The Financial Aid Office reserves the right to modify and aid commitments at any time due to changes in the student's financial

status, change in enrollment, changes in the availability of funds, or changes in federal and state laws, LACCD or institutional regulations and/or policies.

If there is a change in your eligibility, it will be reflected on the student portal at mycollege.laccd.edu.

All students are responsible for keeping track of their financial aid file and awards through the student portal.

Financial aid consists of grants, waivers, work-study, scholarships, and loans to help meet your educational expenses. You may accept or decline all or part of your financial aid offer. However, if you decline an award, a substitute may not be available. Financial aid is considered supplemental to the family's resources, student earnings, and assistance received from to other sources.

Applicants are reminded that they should not expect financial aid to meet basic living costs. Financial aid is intended to pay for education-related expenses during the academic year.

Please note that there are certain programs that require enrollment of at least half-time (six financial aid approve units).

If your Financial Aid Offer includes Federal Work Study, check with the Financial Aid Office for deadlines to accept or decline the award(s).

Determining Your Financial Need

How are Need and the Student Aid (SAI) Determined?

Most financial aid awards are based on demonstrated financial need, which is the difference between the Cost of Attendance (COA) and the Student Aid Index (SAI). COA – SAI = Need. Your SAI is determined from the information you reported on the Free Application for Federal Student Aid (FAFSA) or California Dream Act Application (CADAA). All awards are subject to availability of funds.

How is Cost of Attendance Established?

Standardized budgets (COA) have been established by each college. Students with similar circumstances will receive the same allowances for tuitions and fees, room and board, books, supplies, transportations, and personal expenses.

Adjustments may be made on an exception basis to a student's COA for certain documented expenses. For example, if you are paying for child care during the academic year, please contact your college's Financial Aid Office to request an adjustment.

How is Financial Aid Awarded?

Your financial aid eligibility is determined using Federal and State Methodology. Awards can consist of a combination of grants, waivers, work-study, scholarships and/or loans.

Disbursement

Disbursement dates and deadlines are determined by Federal, State, District and/or institutional regulations and policies. Disbursement amounts displayed in the student portal are estimates until actual disbursements are processed.

Students who are new to the LACCD will receive aid information by mail and e-mail from BankMobile Disbursements, a technology solution, powered by BMTX, Inc. regarding the process to select their refund preference. For more information about BankMobile Disbursements, visit this link: https://bankmobiledisbursements.com/refundchoices/.

AB540 students who currently have an open bank account or are eligible to open an account will receive their funds electronically via their selected refund preference with BankMobile Disbursements. All others will their refunds by paper check.

It is critical that students update their address on file with the Admissions & Records Office to ensure receipt of their Refund Selection Kit. If you have not received your Refund Selection Kit, contact the college Fiscal Office.

Students receiving a disbursement from a federal student loan have the right to cancel their loan disbursement. Contact the Financial Aid Office at the college for details on loan disbursement cancellation.

Disbursement will be adjusted if enrollment is less than full-time. Supplemental disbursements occur throughout the academic year. If your enrollment status has increased and you are due an additional refund, it will be deposited to your account. Disbursements will be adjusted if enrollment increases or decreases. Disbursement for late-starting classes cannot be issued until the class begins. After the Pell Recalculation Date of each semester, no further award adjustments can be made based on late enrollment. (Exception: winter classes.) *

**Courses taken during the winter session are defined as short-term courses. Students must complete the winter courses that start after the Pell Recalculation Date to be eligible for disbursement.*

Students are encouraged to log in to the student portal at mycollege.laccd.edu to view their disbursement information. Please note that if you have an approved SAP Extension Petition, you must be enrolled in financial aid approved active courses on you petition to receive funds.

Additional Important Refund Information

- Any outstanding institutional debt will be deducted from financial aid refund.
- If you have not authorized the LACCD to automatically deduct any outstanding balances (institutional debts) from any funds that you will be receiving, college services may be withheld including future financial aid refund.
- If you have not selected your refund selection preference, refund will be delayed.
- The District retains the right to reverse your refund from your selected refund preference with BankMobile Disbursements if you never attend class(es) or are found to be ineligible for your disbursement.
- You may only receive financial aid at one institution at a time per payment period (fall, spring, or summer).

- Students may not receive federal aid for remedial coursework beyond their initial 30 attempted remedial units.
- If you audit a class, you are not eligible to receive a California College Promise Grant or any other financial aid for this course. You are solely responsible for the payment of fees associated with audited classes.
- It is the student's responsibility to officially drop classes (including zero-unit classes such as tutoring or workshops) with Admissions and Records or through the SIS.

FRAUD

A student who obtains or attempts to obtain financial aid by fraudulent means will be suspended from financial aid for unsatisfactory conduct. You will also be subject to the college discipline process. The college will report such instances to local law enforcement agencies, to the California Student Aid Commission, and/or to the US Department of Education Office of Inspector General. Restitution of any financial aid received in such manner will be required.

FERPA AND FINANCIAL AID

The Family Educational Rights and Privacy Act of 1974 (FERPA) protects the privacy of student records by requiring prior written consent before disclosing personally identifiable information to a third party. It applies to colleges and universities that receive funding from the federal government.

1098T

1098Ts are provided by the Business Office or on your student portal for students who paid for fees out of pocket. (This is NOT AVAILABLE in the Financial Aid Office).

Other Information You Should Know

FEDERAL SCHOOL CODE

001222 East Los Angeles College (FAFSA)
02226000 East Los Angeles College (Dream Act)

Accreditation and Licenses

Information regarding the various accreditations or licenses under which each LACCD campus operates is available through the Office of Academic Affairs and/or the Admissions & Records Office.

Retention

Information regarding the retention of Los Angeles Community College District students can be obtained from the Admissions & Records Office. You can also visit scorecard.cccco.edu.

Substance Abuse

Each college is required to provide information to students aimed at preventing substance abuse (drug and alcohol) abuse. Contact the Student Health Center for details on what information and/or services are available.

State Tax Offset

Students should be aware that state income tax refunds might be offset by the institution for repayment of financial aid funds if it is determined the students were ineligible to receive funds, have defaulted on a student loan, or owe other debts to the school.

Frequently Used Websites

- mycollege.laccd.edu - Student Information System
- elac.edu - East Los Angeles College
- Laccd.edu – Los Angeles Community College District
- dream.csac.ca.gov - California Dream Act
- csac.ca.gov - California Student Aid Commission
- mygrantinfo.csac.ca.gov - Manage your Cal Grant
- calgrantinfo.csac.ca.gov – Information about Cal Grant
- studentaid.gov – Free Application for Federal Student Aid (FAFSA) on the web, the US Department of Education's (USDE) official site for completing the FAFSA
- studentaid.gov– Create and manage your FSA ID
- studentaid.gov – Direct Loan Information (ED)
- studentaid.gov – online resources for a wide range of financial aid topics
- studentaid.gov – check your federal student loans and Pell Grant Usage.
- fastweb.com – scholarship search engine
- collegeboard.org – scholarship search engine
- collegeanswer.com – scholarship search engine
- irs.gov – Internal Revenue Service site for tax information
- ssa.gov – US Social Security Administration
- sss.gov – Selective Service System
- Bankmobiledisbursements.com/refundchoices/ - Bankmobile Disbursements
- refundselection.com – BankMobile refund preference
- calcollegepromise.org – LA College Promise

Full-Time Definition

A study program of 12 units or more is considered a full-time study program for the fall or spring semesters.

Minimum study loads for specific programs:

1. VA Education Benefits 100% Monthly Housing Allowance (Service Members, Veterans, Veterans' dependents using VA Education Benefits): 12 units.
2. Social security benefits: 12 units.
3. Foreign Students (F-1 visa): 12 units.
4. Athletes: 12 academic units.

The Veterans Administration uses the following guideline for Monthly Housing Allowance entitlement:

FULL-TIME	12 OR MORE UNITS
3/4 benefits	9 through 11 units
1/2 benefits	6 through 8 units

Any change in enrollment status, while using VA Education Benefits, whether it be increase, decrease, or complete withdrawal should be reported to the School Certifying Official at the Veterans Resource Center (Building D7-A).

The Social Security Office is given notice by the office of Admissions and Records when the status of a student receiving benefits is changed.

Concurrent Course Enrollment

Concurrent enrollment in more than one section of the same course during a semester is not permitted, with the exception of certain Kinesiology classes on a limited basis.

Consult with the department for additional detail. Concurrent enrollment in courses which are cross-referenced to each other is not permitted (i.e., courses designated "same as" in the District Directory of Educational Programs and Courses).

Violation of this regulation will result in loss of transfer credit.

Enrolling in classes scheduled or conducted during overlapping times is not permitted.

Auditing Classes

Students who have completed an application and who are authorized to register may be permitted to audit a class under the following conditions:

1. Payment of a fee of $15 per unit. Students enrolled in classes to receive credit for ten or more semester units shall not be charged a fee to audit three or fewer semester units per semester.
2. No student auditing a course shall be permitted to change his or her enrollment in that course to receive credit for the course.
3. Priority in class enrollment shall be given to students desiring to take the course for credit.

Adding and Dropping Classes

A STUDENT MAY ADD AND DROP CLASSES BETWEEN CERTAIN DATES AS PUBLISHED IN THE SCHEDULE OF CLASSES EACH SEMESTER.

Registration Appointments

Students continuing from the prior semester will automatically receive registration notification through the students LACCD email. New and returning students are issued a Registration Appointment upon submission of the application.

Dropping Classes and Withdrawing from College

The student is asked to consult with a counselor when considering withdrawing from the College. Clearance of the record in courses where equipment has been issued is required when the student separates from such classes. Individual classes may be dropped online through the student portal. Students who cease attending class or classes officially or unofficially are Subject to the following regulations:

a. A student who withdraws prior to the expiration of 30 percent of a term, whichever occurs earlier, shall not receive the withdrawal symbol "W" on their transcript. Instructors shall exclude students who are inactive during the first 30% of the term through the first census date for the academic term, as established by the District, by the deadline established by the District (See AP 5070 Attendance).

b. A student who withdraws after this period, but before the expiration of 75 percent of a term, whichever occurs earlier, shall receive the withdrawal symbol "W" on their transcript. Instructors shall exclude students who remained enrolled after the first census date, but who subsequently became inactive students prior to the expiration of 75 percent of the term, by the second exclusion deadline as established by the District.

c. A student who remains in a course beyond the final District withdrawal date for the course may not withdraw and shall receive the appropriate grade symbol on their transcript.

d. The "W" shall not be used in calculating grade point averages but shall be used in determining probation and dismissal of a student (see AP 4250 Probation and AP 4255 Dismissal and Readmission).

e. "Inactive students" include:

i. Students identified as no-shows,

ii. Students who officially withdraw,

iii. Students who are no longer participating in the courses and are therefore dropped by the instructor.

Excused Withdrawal (EW) is withdrawal from a course after the final drop deadline when extenuating circumstances (accidents, illness, or others beyond your control) prevent you from completing it. To request an EW, complete and submit the "Emergency Withdrawal Petition" to the Office of Admissions and Records. You may do so during the term in which the course(s) are in session.

The Registrar will review petitions. The following criteria will be applied:

Verified cases of accidents, illness, or other circumstances beyond the control of the student, such as death of an immediate family member, natural disaster, and/or other reasonable obstacles that prevented a student from complying with college procedures for dropping a class.

If approved, the student's academic record will be noted with a "EW" Excused Withdrawal.

Students wishing to appeal the final decision should be referred to the Student Grievance Procedures, LACCD AP 5530.

IT IS THE STUDENT'S RESPONSIBILITY TO DROP CLASSES HE/ SHE NO LONGER WISHES TO ATTEND. FAILURE TO DROP A CLASS, MAY RESULT IN FEE CHARGES, AND/OR HAVING GRADES OF "W" OR "F" LISTED ON OFFICIAL TRANSCRIPTS.

"W" records count as attempted enrollment. Students are currently limited to three attempts in the same course.

The EW grade should be excluded from the progress probation and dismissal calculation and should not be counted as an enrollment attempt.

Student Services

College Store

F5 BLDG • (323) 265-8720

bookstore.elac.edu

Instructional materials are available in alternative formats (Braille, large print, e-text, etc.) for qualified persons with disabilities. Please call DSP&S at (323) 265-8787 for additional information.

The East Los Angeles College Store hours are 7:30 a.m. to 7:00 p.m., Monday through Thursday and 8:00 a.m. to 3:00 p.m. on Fridays. Hours are subject to change.

REFUND POLICY:

Full refunds on textbooks will be allowed during the first 10 school days of the Fall and Spring semesters and during the first 5 days of the Summer and Winter intersessions and short-term courses, if they meet the following conditions:

1. ALL RETURNS must be accompanied by a current cash register receipt. No exceptions.
2. New textbooks must be returned in new condition and without any marks. New books that are refunded as "used" will receive 75% of the new price. We reserve the right to judge the condition of returned items.
3. No refunds will be given on any unwrapped textbooks, including those with supplemental mateiral and access codes.
4. E-books, access codes, study-aids and refence books are ***non-refundable***.
5. Apparel & supplies are refundable two weeks from date of purchase. Apparel must have original tags intact, free from wear & tear. Supplies should be in original packaging. We have the right to judge the condition of the returned items.

Methods of refunds:

a. Cash purchases will be refunded in cash.

b. Charge purchases will be refunded to your charged account.

CARE Program

E1 227 • (323) 265-8798 OR (323) 780-6785

Cooperative Agencies Resources for Education (CARE) is a student support program for single parents funded by the state. CARE provides additional services to single parents to help them reach their educational goals. To be eligible for CARE, a student must be an EOP&S student, a single parent, head of household, a participant of CalWORKS/GAIN, receiving cash aid, have at least one child under the age of 14, and enrolled in 12 or more units.

CARE services may include: advisement, workshops, meal tickets, book grants, book loans, tutoring, scholarship application assistance, legal aid assistance, graduation cap and gown vouchers, scientific calculators, and other services. If you have any questions, please call (323) 265-8679 or visit the EOP&S Office.

Career & Job Services

E1 176 • (323) 415-4126

Career & Job Services offers career focused services and resources to assist students in the process of career exploration and employment opportunities:

- Office hours are 9:00 a.m. - 5:00 p.m. Monday - Thursday, and 9:00 a.m. - 1:00 p.m. on Fridays.
- Job and internship listings are posted weekly on ELAC Career & Job Services website (via College Central Network and social media) and the Career Center to include part-time and full-time opportunities.
- Workshops on services, career-related topics and job preparation skills are offered throughout the semester.
- ELAC College Central Network ofers a database of avilable job listings to ELAC students and community.
- Career Assessments are available for career exploration.
- Appointments are available for resume building, mock interviews, and career assessments for guidance deciding a career path. To schedule an appointment, call (323) 415-4126, or visit https://www.elac.edu/student-services/cjs.

Child Development Center

A1 (323) 265-8788

The Child Development Center offers its programs to children 2-5 years of age. In order to qualify for the current school year, children must be 2 years old by June 1st.

Applications are received on a continuous basis for the current year and are available beginning the 3rd week of March. An application for enrollment can be uploaded at Child Development Center / ELAC.

Applications placed on the eligibility list are valid for only one school year. Parents will need to reapply every year (3rd week of March).

PROGRAMS OFFERED ARE (SUMMER THROUGH SPRING):

All Day Program, Ages 2-5

7:45 a.m. – 3:30 p.m., Monday-Friday

Morning Program, Ages 3-5

7:45 a.m. – 11:45 a.m., Monday-Friday

Afternoon PROGRAM, ages 3-5

12:00 p.m.– 4:00 p.m., Monday-Friday

Summer program is contingent upon available funding. All programs are subject to change without prior notice.

We offer breakfast, lunch, and a snack to all children enrolled in our program at no cost during the times they are enrolled. Nutritional services are provided by the California Department of Education Nutrition Services Division.

FOR FURTHER INFORMATION CALL (323) 265-8788.

NextUp & Foster Youth Services

***E1 210 & 1700 BUILDING** • (323) 265-415-5088*

NextUp, formerly known as CAFYES (Cooperating Agencies Foster Youth Educational Support), is a dedicated support program at East Los Angeles College designed to empower current and former foster youth as they pursue their college education at East Los Angeles College. Understanding that the road to a degree can be filled with challenges, NextUp offers vital resources and personalized support to help students overcome barriers and succeed academically, personally, and professionally.

Through the program, eligible students can access a wide range of services, including:

- Textbook and school supply assistance
- Transportation support
- Tutoring services
- Academic counseling
- Referral to Personal Counseling
- Emergency housing referrals
- Priority registration
- Career and transfer planning
- Food support and more

At ELAC, NextUp is more than just a support program, it is a community that provides encouragement and guidance. We recognize the unique experiences of foster youth and are here to help you stay engaged, focused, and on track toward your educational and life goals.

Student Eligibility Requirements

To qualify for NextUp, students must meet the following criteria:

- Foster Care History: Must have been in foster care in any U.S. state for at least one day on or after their 13th birthday.
- Age: Must be no older than 25 years old by July 1 of the academic year they apply.
- Enrollment: Must be enrolled in at least 0.5 college credit units with an educational plan to reach 9 units.
- Verification: Must provide Ward of the Court (WOC) documentation verifying foster care status.

Award amounts and financial support

NextUp students may receive monetary awards and additional financial aid through programs such as:

- **Cal Grant B Foster Youth Award:** Up to **8 years** of eligibility or until completion of a bachelor's degree.
- **Chafee Grant:** Up to **$5,000 annually** for students who were in foster care between ages 16 and 18.
- **California College Promise Grant (formerly BOG Fee Waiver):** Available without age restrictions for foster youth who meet eligibility requirements.

How To Join NextUp

Step 1: Enroll at ELAC
Apply for admission at www.elac.edu and obtain a Student ID number. If assistance is needed, visit the NextUp office in E1-210.

Step 2: Contact NextUp Staff
Call (323) 415-5088 or visit Room E1-210 to speak with a staff member and begin the eligibility process.

Step 3: Verify Foster Youth Status
Obtain a **Ward of the Court** letter though your Social Worker or by calling:
Ombudsperson: 1 (877) 846-1602
Foster Care Support Services Bureau at 1 (916) 651-7465

Step 4: Meet Eligibility Criteria
Ensure you meet the age, enrollment, and documentation requirements.

Step 5: Complete the NextUp Application
Pick up an application at E1-210 or request it via email. Submit along with your verification documents.

Step 6: Submit Your Documents

- **By Email:** nextup@elac.edu
- **In Person:** Drop off at E1-210, Monday–Thursday, 8:00 AM–3:00 PM

Counseling

***MAIN CAMPUS: E1 127** • (323) 265-8751*

SOUTHEAST CAMPUS • (323) 357-6213

The Counseling Department empowers students to achieve their educational goals, expand their individual potential, and successfully pursue their aspirations for a better future for themselves and their community. The goal of the department is to increase student success and academic excellence through student-centered instruction and suport services.

Counselors provide an extensive program of individual and group counseling interventions including: one-on-one appointments, online and in person quick questions, workshops, and new student orientations. Students are encouraged to make appointments well in advance of registration periods. Appointments are scheduled starting at 7:30a.m. on Friday for the upcoming week. Priority is given to the students who schedule in person and online. To schedule by phone, call (323) 265-8751 (main campus) or (323) 357-6213 (Southeast campus). For more information visit the counseling department website: https://www.elac.edu/student-services/counseling.

Diversabilities support Program and Services (DSPS)

***E1 160** • (323) 265-8787*

This information and instructional materials are available in alternative formats (Braille, large print, e-text, etc). for qualified persons with disabilities. Please call (323) 265-8787 for additional information https://www.elac.edu/Student-Services/DSP-S.

The Diversabilities Support Program and Services (DSPS) provides educational, academic, vocational, and personal support services to students with verified disabilities. A primary goal of the statewide DSPS is to assure an equal educational opportunity for students with disabilities. The services listed below have been designed to alleviate the barriers that may interfere with that opportunity.

Academic and Vocational Advisement

The DSPS program provides full registration support, referrals to campus services such as tutoring centers, orientation to the college community, loan of and assistance with adaptive equipment, and can act as liaison in connecting with college faculty and staff. DSPS Specialists may prescribe academic accommodations when appropriate based on the documented disability. Referrals are also made to the state Department of Rehabilitation for assistance with such things as career selection, transportation, and textbooks. For students with an established relationship with the regional center, DSPS will work together with them in providing additional support for the student. Personal counseling is also available as appropriate.

Academic Accommodations

Students with disabilities may be provided with supportive accommodations in the educational setting based upon the documented disability. This may include classroom aids such as a tape recorder or talking calculator, or prescribed services such as a text enlarger, test facilitation, or text reader. Instructional materials may also be provided in alternative formats such as Braille, large print, and e-text for those students who need such modifications.

Learning Disabilities Program

The Learning Disabilities Program is designed to identify and assist students who may be eligible for additional academic support to compensate for a disability that directly affects some component of learning. Examples of possible accommodations include textbooks in an auditory format, test facilitation, and study strategies geared to the specific type of disability.

High Tech Center

E1 152A

DSPS has a computer laboratory available for student use. This lab offers computer-assisted instruction in a format accessible to students with disabilities. The tables and computer keyboards can be adapted, and text may be enlarged and/or read out loud. Voice-activated systems are available for students who may not be able to use a keyboard. These computers may be used for coursework or skill-building activities. Internet access is also available.

For further information, please call the DSPS Office at (323) 265-8787 or 8681. For V/TDD, Please call (323) 265-8746.

ELAC Basic Needs Center

***F5 300** • (323) 267-3730*

Mon-Thursday 8:00am-5:30pm

Friday 8:00am-12:00pm

The East Los Angeles College (ELAC) Basic Needs Center (BNC) offers various services and resources for students to meet their basic needs. This is accomplished through community collaboration and advocacy helping to ensure student's continued success. Actively enrolled students can access resources such as Husky Snack Spots, Emergency Housing & Shelter referrals, Personal Hygiene Kits, Food Cards, and more. To apply for Basic Needs Resources complete the first application on our linktree https://linktr.ee/basicneedscenter.

HOUSING RESOURCES:

Though the Basic Needs Center, ELAC students obtain linkages and referrals to our community housing partners such as Shower of Hope, and Jovenes. Students meeting eligibility requirements may be housed with one of our partners. The ELAC Basic Needs Center is also available to assist students with navigating community resources to help alleviate their basic need challenges. The Basic Needs Center at ELAC does not provide direct housing.

FOOD RESOURCES:

FOOD BANK RESOURCES

East Los Angeles College and the ELAC Foundation are proud partners with the Los Angeles Regional Food Bank, providing access to monthly food distributions. Food resources are available to students and members of the local community during scheduled distributions.

Food distributions can be accessed at two campus locations (subject to change):

- Monterey Park Campus
  - 2nd and 4th Wednesday
  - 1st Thursday
- Southeast Campus
  - On Pause

Please check the ELAC Basic Needs Center webpage https://www.elac.edu/student-services/spr/basic-needs-center for up-to-date information on distributions.

HUSKY SNACK STOPS

ELAC Husky Snack Stops provide one daily snack combination for our food insecure students. Visit our website, for locations and hours of these Husky Snack Stops. First come first served basis. Hours and locations may be subject to change.

CALFRESH

CalFresh is the name of the USDA-funded Supplemental Nutrition Assistance Program (SNAP) in the state of California. CalFresh is for individuals with low-income who meet federal income eligibility rules and want to add to their budget to put healthy and nutritious food on the

table. Recipients receive and "spend" CalFresh benefits electronically, via personal Golden State Advantage electronic benefits transfer (EBT) cards that look just like any other credit or debit cards. Beginning Fall 2025, BNC in collaboration with the Department with the Department of Public Social Services (DPSS) will provide workshop application dates for application support. For CalFresh Inquiries: https://www.cdss.ca.gov/calfresh

Extended Opportunity Program & Services (EOP&S)

E1 227 • *(323) 265-8769*

EOP&S is a state-funded student support program that helps students who have not done well in school in the past, or thought that they did not have the money or language skills to attend college. In addition, EOP&S helps students maintain satisfactory progress to stay in college. The programs and services are designed to help students successfully take the best steps necessary to pursue and achieve their goals.

Eligibility Requirements

- Be a California resident
- Be enrolled as a full-time student (12 units or more)
- Have fewer than seventy (70) units of degree applicable college credit
- Qualify to receive a California College Promise Grant (CCPG) (Enrollment Fee Waiver)
- Have completed the AOC process.

Benefits and Services

Students who are determined EOP&S eligible may receive the following benefits:

- Registration & Enrollment Assistance
- Educational Planning & Goal Advisement
- Program Review & Follow-up
- University Transfer Assistance
- Books Grants & Bus Passes (Monetary Award)
- Assistance in Completion of Financial Aid Applications
- Development Workshops
- Cultural Activities
- Single Parent Program (See CARE)

For further information, call (323) 265-8769 or visit the office located in E1-227. Office hours are Monday through Thursday from 8:00 a.m. to 7:00 p.m., and Friday from 8:00 a.m. to 4:00 p.m, https://www.elac.edu/Student-Services/EOPS.

Fiscal Office

G1 107 • *(323) 265-8701*

Office Hours: 9:00 a.m. to 7:00 p.m. Monday, Wednesday, 9:00 a.m to 6:00 p.m. Tuesday, Thursday, and 9:00 a.m. to 12:00 p.m. Friday. (Hours subject to change). The Fiscal Office is the campus center for fee collections and fund disbursements.

The Office conducts the following transactions:

- Collection of tuition and fees
- Sale of semester parking permits and ASU membership
- Collection of class material fees (paid in cash)
- Issuance of refund checks for tuition and fees (under special circumstances)
- Maintenance of all Associate Student Union Accounts.

Parking permits purchased online should be picked up at the Fiscal Office.

Payment Fee Policy updates can be found at: https://www.elac.edu/cost-tuition/fee-payment-policy

Food Services/Cafeteria

Grab-n-go

F5 103

Monday - Thursday, 7:30 a.m. - 7:00 p.m.

Friday, 8:00 a.m. - 1:00p.m.

Closed on Saturday and Sunday

**Hours Subject to change.*

Offers specialty coffees, frappe, variety of beverages, snacks, candies, ice cream, pre-packed sandwiches, salads, pastas, fruits and many other consumable goods.

Housing

The college maintains no housing facilities. Students are responsible for their own housing.

Instructional Centers

Language lab

E3 170

(323) 415-5414

www.elac.edu/languagelab

The Language Lab is a space dedicated to all ELAC students (credit and Non-credit) with services that support and promote second language learning and global cultural awareness. Please visit us for the following services:

One-on-One Tutoring and Group tutoring: Walk in or make an appointment (through the Penji app or Canvas) for either a twenty, forty or sixty-minute one-onone tutoring session in all levels of English as a Secon Language (ESL), American Sign Language (ASL), French Japanese, Mandarin, and Spanish. We have native speakers for ESL, French, Japanese, Mandarin and Spanish tutoring. Appointments are available for special circumstances. We also offer group tutoring sessions.

Workshops: Thirty-minute to one-hour workshops that cover grammar and pronunciation practice.

Also available for use in the Lab:

- Textbooks for Global Languages and Cultures courses and ESL grammar books
- Beautifully illustrated children's books for Japanese, Spanish and Mandarin learners
- Manga and Japanese graded readers
- Foreign and domestic films, software, and games for target languages

Other Services: Study and reading areas, study tables and cubicles, computer area, and help-desk assistance.

Learning Assistance Center
E3 280

The Learning Assistance Center assists students with being successful in their classes at East Los Angeles College. We work to help students become independent, responsible learners.

Free, peer tutoring is offered in a wide variety of courses. Tutors can also help students with understanding content or readings, working on assignments, getting organized, developing study skills, learning Canvas or other computer programs, or getting ready for exams.

Study tables, study rooms, and computers are available for students to use by themselves or with a tutor. Additionally, the Learning Center has a large selection of anatomy models for students to check out for study purposes.

To get help from the Learning Center, just walk through our doors in E3-280, give us a call at 323-265-8762, or send us an email: elac-lacenter@laccd.edu. Students can also locate us on the ELAC website and join our Zoom room: https://www.elac.edu/academic-services/learning-center.

Library
F3

The ELAC libraries offer a variety of resources and services to students, faculty, and staff. They include:

- Books (Print and Electronic) and DVDs
- Textbook and reserve collection
- Magazines, journals, and newspapers
- ELAC Campus News Digital Archives
- Online databases accessible on and off-campus
- Research help
- Research skills instruction
- Computers, printers, scanner, and copiers
- Wireless Internet access
- Book borrowing privileges at California State University, Los Angeles

Librarians are available to assist with research needs during the library's regular business hours. The Library Department also offers 1-unit Library Science credit course (LIB SCI 101: College Research Skills), and a 3-unit Library Science credit course (LIB SCI 201: Digital Assets) as part of the Museum Studies Certificate Program. For more information, please call (323) 265-8758, https://elac.edu/library.

ELAC Southeast Campus

As we gear up for the grand opening of our state-of-the-art campus in Fall 2026, we're embarking on a transition journey that promises to bring even more convenience and opportunities for our students.

While the new campus takes shape, we're committed to ensuring a seamless transition for all our students.

Note that in the class schedule, classes at South Gate High School will be listed as SGHS followed by the room number (i.e. SGHSB24 is South Gate High School Bungelow 24).

Student Services • 53

Transitioning to Our Future Campus

During this transition period, ELAC students at the ELAC Southeast Campus will have the opportunity to continue their academic journey at South Gate High School in South Gate.

South Gate High School Address - 3351 Firestone Blvd, South Gate, CA 90280

ELAC Southeast Campus Welcome Center - 2701 Firestone Blvd. Suite E South Gate, CA 90280

Parking and Southeast Shuttle

Parking is free at the west parking lot on Southern Ave. and Calden Ave. Our dedicated route will take you to the temporary campus destinations.

Monday-Thursday: 7:00am to 10:15pm (Every 25 minutes)

Friday: 7:30am to 4:15pm (Every 25 minutes)

ELAC Campus Express: The Express bus will be arriving at the lot on Southern Ave. and Calden Ave. between 6:00 a.m. to 10:35 p.m. during the full-term semesters and 7:00 a.m. to 10:35 p.m. during intersessions (schedule subject to change) to take students between the Southeast and the East Campuses.

Stay Connected

If you have any questions about the transition, you can visit us in person at the Southeast Campus (temporary) Welcome Center located at 3351 Firestone Blvd, South Gate, CA 90280, or via our contact information below.

Email: southeast@elac.edu

Phone: 323-357-6200

Math Tutoring center
G5 - LL009

www.elac.edu/academics/pathways/stem/math-dept/math-lab

Monday - Thurday 9:00am - 8:00pm
Friday 9:00am - 4:00pm

Online Tutoring is available via Zoom Friday.

Discover the academic support you need at the Math Tutoring Center, where all students can access free tutoring services for their mathematics courses. Our walk-in, on-demand peer tutoring is available to enhance your understanding of various math subjects. To utilize the center's services, simply log in with your student ID number.

Services offered at the Math Tutoring Center include:

-On-demand Tutoring

-Supplemental Instruction for Math (SI Math Tutoring)

-Open Computer Lab

-Open Study Space

In addition to the center provides approximately 40 computers for student use, equipped with mathematical software covering courses from basic arithmetic through calculus. These computers are valuable for completing assignments in online mathematics courses, conducting Internet research, or writing papers. All East Los Angeles College students are welcome to make the most of these resources.

Elevate your math skills with the support of the Math Tutoring Center - your gateway to academic success.

Writing Center

E3 220

Fall/Spring Tutoring

Monday - Thurday 8:30am - 8:00pm

Friday 10:00am - 4:00pm
(virtual tutoring 12:00pm - 8:00 pm)

Saturday 12:00pm - 4:00pm
(virtual tutoring 12::00pm - 4:00pm)

Sunday virtual tutoring only 12:00pm - 4:00 pm

Summer and winter hours of operation fluctuate.

Walk-ins are always welcome, but appointments are encouraged. To make an appointment for tutoring, visit http://elacreadingwritingcenter.org/ or call us at (323) 415-4147 or TEXT (626) 869-8597.

The Reading and Writing Center offers tailored reading and writing assistance for students across the curriculum. It also offers study rooms, study tables, a computer lab, a reading area, printing, and wi-fi. Students improve their writing and critical thinking skills at the center through one-on-one tutoring sessions, group sessions, and composition and grammar workshops.

Tutors assist students at all stages of writing, such as brainstorming, organizing thoughts, developing ideas, writing thesis statements, creating outlines, and discussing/analyzing texts. Tutor-led workshops cover the same areas but will also include grammar and punctuation.

Students are also encouraged to participate in the center's community-building workshops, covering various topics, from how to crochet to how to analyze films. These workshops include academic discussions and are held in an engaging and positive learning environment.

One Zone

One Zone unites dynamic scholar-centered programs. Each program has staff that is Safe Zone Certified. Our unique umbrella approach and Safe Zone training ensures that the intersectional identities of scholars are respected throughout the campus community.

One Zone bridges scholar connections to the following programs: Dream Resource Center, Husky Athlete Support Center, Husky Pride Center, Education Justice Rising Scholars/Juvenile Justice Initiative, Umoja Program, and Safe Zone Trainings. We invite you to explore each program's website and visit the centers.

Dream Resource Center

LOCATION: E1-142

(323) 415-5483

Dreamresourcecenter@elac.edu
Dean: Dr. Vanessa Ochoa
Coordinator: Alouette Cervantes-Salazar
Counselor: Carmen Macias
Instagram: elacdrc

The Dream Resource Center (DRC) is a safe and caring place for undocumented scholars to receive personalized guidance and support as they navigate college. The DRC supports members of our undocumented community with resources and services. These include applying for ELAC, filling out and submitting AB540 forms, California Dream Act (CADAA) applications, DACA renewals and other immigration legal issues, scholarship assistance, academic counseling, and on/off campus referrals.

VISION

Provide ongoing support to our UndocuHuskies and community, in solidarity with allies and partners, to ensure that our undocumented community members thrive and achieve their goals.

MISSION

The mission of ELAC's Dream Resource Center is to support all undocumented students by increasing campus engagement and awareness on the issues that impact the undocumented and formerly undocumented community. We empower UndocuHuskies to foster their personal, social and academic growth by building leadership skills, promoting social justice, and advocating for access and equity within higher education. Additionally, we strive to create equitable access to resources in order to support an informed and involved community that is capable of self-advocacy.

Husky Athlete Support Center (HASC)

LOCATION: C2-124B

(323) 265 - 8636

Dean: Dr. Vanessa Ochoa
Coordinator: Julian Lopez
Counselors: Terry Prado and Dorothy Teola

The Husky Athlete Support Center is a welcoming, safe "one-stop" for all current student athletes to

- Ask questions, obtain information and seek support for academic and personal issues
- Learn to navigate the college process and become self-advocates
- Receive guidance and referrals to on/off campus resources and services
- Use the computer lab to study, attend online classes, do homework and print things out
- Pick up hygiene kits, snacks and/or food boxes when needed

VISION

Where every student is seen as a multi-faceted, complex human being – and is treated with dignity and respect as they learn to navigate the college process and become lifelong self-advocates.

Husky Pride Center

LOCATION: F5-323

(323) 714-3112 - Voice Messages/Text

Dean: Dr. Vanessa Ochoa
Coordinator: Lynn Wood

The Husky Pride Center provides support addressing basic needs, resource referral, building a strong and supportive LGBTQ+ community, creating a brave and inclusive safe space.

Program Mission Goals

- Create a more supportive campus climate for LGBTQ+ students, staff, and faculty.
- Hold safe space for LGBTQ+ students, staff, and faculty.
- Build a visible network of campus allies.
- Share information on common challenges, resources, and best practices.
- Increase programming and events for LGBTQ+ students, staff, and faculty.

Education Justice Rising Scholars (EJRS)

LOCATION: E1-104

(323) 265-8609

Dean: Dr. Vanessa Ochoa
Coordinator: Elizandro Umana
Counselor: Terry Prado

Mission Statement

ELAC Education Justice Rising Scholars (EJRS) is committed to helping individuals in the community with successful transition into academia after incarceration by providing reintegration services and a pathway to higher education through dedicated success management, academic counseling, career guidance, and mentorship.

Our Work

Recruitment/Retention

Ambassador Program

- ELAC Ed Justice Program offers campus tours, information sessions, and workshops to formerly and currently incarcerated individuals, and community stakeholders, interested in pursuing their academic goals at East Los Angeles College.

Early College Program

- In collaboration with LA County Probation, EJRS offers dual enrollment college-credit courses to high school youth in Camp Community Placement at Camp Afflerbaugh, Camp Paige, Dorothy Kirby Center, and Central Juvenile Hall. The goal of our Early College Program is to provide youth with an opportunity to begin their college & career pathway while still enrolled in high school.

Completion/Transfer

Rising Scholars Transfer Pathway

- Complete the "Golden Four" in one year. Cal State Universities require all transfer students to complete the "Golden Four" prior to transferring (Oral Communication, Written Communication, Critical Thinking, Math). EJRS is committed to supporting justice impacted students through the "Golden Four" in our Transfer Pathway Cohort. Build strong relationships with our program staff and faculty partners in this "team-based" peer learning community to develop knowledge, skills, and understanding of the transfer journey.

Cal State LA Project Rebound Ambassador Program

- Project Rebound assists formerly incarcerated individuals seeking to enroll at Cal State LA by introducing the university setting and campus services.

UCLA Center for Community College Partnerships

- Formerly Incarcerated System-Impacted Summer Intensive Transfer Experience (FI-SI SITE). Students learn to navigate the community college system to transfer successfully to the University of California. Introduction to research, university writing and support programs. Focus on the history, educational pipeline, and resources available to Formerly Incarcerated and System-Impacted students.

Berkeley Underground Scholar (BUS) Ambassador Program

- BUS ambassadors provide a space for system-impacted and formerly incarcerated students to succeed and prepare them for after community college. Ambassadors are students at community colleges responsible to start a club, connect with the transfer center, and reach out to formerly incarcerated students.

Juvenile Justice Department

LOCATION: E1-104

(323) 265-8251

Dean: Dr. Vanessa Ochoa
Counselor: Brittney Perez

Mission Statement

Our program is dedicated to supporting youth who have lived experience with the criminal justice system, such as incarceration, probation, or juvenile detention. We have dedicated staff and counseling to assist students with resources and referrals to support academic and career goals.

Our Work

Early College Program

In collaboration with LA County Probation, Juvenile Justice offers dual enrollment college credit courses to high school youth at Dorothy Kirby Center. The goal of our Early College Program is to provide youth with an opportunity to begin their college and career pathway while still enrolled in high school.

We work closely with local high schools and continuation schools to identify eligible students to gain early college exposure to the college environment and ELAC resources.

Concurrent Enrollment

High school graduates at Dorothy Kirby Center are eligible to enroll in ELAC college courses and earn transferable college credits that count towards a degree.

Our team provides academic counseling, textbooks and supplies support, and transitional support to ensure student success upon release.

Umoja Program

LOCATION: F5 204

(323) 415-4132

Umoja@elac.edu

Dean: Dr. Vanessa Ochoa
Coordinator: Nicole Flores
Counselor: SaLisa Thomas

Our Mission Statement

Umoja, a Kiswahili word meaning unity, is a statewide program and community. The Umoja community actively serves and promotes success for all students through a curriculum responsive to the legacy of the African and African American Diasporas. The Umoja Community also seeks to educate the whole student–mind, body, and spirit using the vital power informed by an ethic of love. Umoja works to deliberately engage students as full participants in the construction of knowledge and critical thought.

We are committed to enhancing the cultural and educational experiences of African Americans and other students while increasing their persistence and retention rates through combining academic learning with counseling, social support, and opportunities for cultural exploration.

The Umoja Scholars Program at East Los Angeles College is a two-semester learning community open to all students but specifically designed to assist African American and Black students in transferring to four-year colleges and universities and earning their degrees.

We hope that students will see an increase in their potential for academic success through forming lifelong friendships, attending college tours, and getting help with transfer applications. There are opportunities to become more familiar with campus resources through working with the UMOJA coordinator to develop leadership skills, scholarship support, experience cultural events and activities while being a part of an empowering community centered on the 18 Umoja principles and practices.

Students benefit from the Umoja program in the following ways:

• Students belong to a community of students, faculty and staff that support them in meeting their educational goals.

• Students are exposed to courses and teaching strategies designed to support and empower students of color

• Workshops and activities are related to the skills necessary to be a successful student.

• Opportunity to attend Umoja-sponsored conferences and regional workshops with students from other colleges.

• Access to Umoja Community scholarships.

• Opportunity to learn about unique transfer options including on-the[1]spot admission to several Historically Black College and Universities (HBCUs) at the annual Fall conference. See http://extranet.cccco.edu/HBCUTransfer.aspx for the list of participating Colleges and Universities.

• Attend HBCU tours

• Opportunity to develop leadership skills in a supportive environment.

• Participate in individualized and/or group tutoring available in Math and English.

• Assistance with textbooks, supplies and public transportation assistance

A²MEND

The purpose of the African American Male Education Network and Development (A²MEND) program is to promote and enhance college attendance, success, empowerment, leadership, networking, professionalism, and graduation of individuals who identify as Black/African American and Allies at East Los Angeles College

Services:

• Opportunities and resources through the national A²MEND organization (e.g., mentorship, leadership development, conferences)

• Engagement in special events, workshops, and activities through the associated A²MEND club

• Counseling support throughout affiliated students' journey (in collaboration with learning communities and programs)

• College Tours (in conjunction with existing learning communities and programs) • Attend HBCU tours

Eligibility Criteria:

• Students who self-identify as Black/African American male or Ally who are enrolled at ELAC.

Contact: a2mend@elac.edu

Safe Zone Trainings

Safe Zone trainings ensure that the intersectional identities of ELAC community members are respected throughout the campus community by promoting an understanding of individuals' lived experiences. Training provides insight regarding best practices to have individuals feel supported and empowered. Training include supports for the LGBTQ+, Undocumented, Formerly Incarcerated, Black/African American, Scholar-Athletes, and other divisibility communities.

STUDENT HEALTH SERVICES

F5 302 • *(323) 265-8651*

The Student Health Center is located in F5 302 and at www.elac.edu/Student-Services/Student-Resources/Student-Health-Center. Through a partnership between East Los Angeles College and ViaCare Community Health Center, Student Health Services promotes students' physical,

emotional, spiritual, social and overall well-being. It offers programs designed to help students meet their educational, career, and personal goals by encouraging healthy attitudes and behaviors, and fostering students' responsibility for their own health. Call (323) 265-8651 to arrange an appointment to see a nurse practitioner, behavioral therapist or behavioral health clinician. Walk-ins are welcome.

STAND at ELAC, which was launched in 2021, is a partnership between East LA College and UCLA. STAND (Screening and Treatment for Anxiety & Depression) is an effective and confidential support program free for most ELAC students. It was designed to be a full system of care that leverages digital technology to rapidly screen and inititate personalized evidence-based treatment.

Visit https://www.stand.ucla.edu/elac for more information.

Substance Abuse

Each college is required to provide information to students aimed at preventing substance (drug and alcohol) abuse. Contact the Student Health Center for details on what information and/or services are available at your college.

Transfer Center

D 7 *• (323) 265-8623* • transfer@elac.edu

www.elac.edu/Student-Services/Transfer-Center

Monday - Thurday 8:00am - 4:30pm

Friday 8:00am - 4:00pm

The Transfer Center offers a wide range of services to support students planning to transfer to four-year colleges and universities. Each semester, the Center publishes a calendar of events that includes transfer workshops, application support sessions, financial aid assistance, university fairs, and campus tours. University representatives from institutions such as UCLA, USC, and Cal State LA, among many others, visit regularly to provide current information on admissions requirements, academic programs, financial aid, on and off campus housing, and student support services.

Students are encouraged to schedule one-on-one appointments with representatives or attend workshops to explore their university options. The Center also features a dedicated computer lab where students can research transfer opportunities. Staff are available to assist with applications to the University of California, California State University, and select private institutions.

Veterans Resource Center (VRC)

D7-A *• (323) 415-5052 • VETERANSERVICES@ELAC.EDU*

WWW.ELAC.EDU/VETERANS

The Veterans Resource Center (VRC) provides support to veterans and military-connected students from outreach through completion. The VRC offers: VA Certification, new student enrollment assistance, academic counseling, disability services, career guidance, transfer pathways for veterans, wellness counseling, peer advising, peer tutoring, SVA Veterans Club, referrals to veteran-specific county, state and federal resources, events, a computer lab, and lounge. The VRC also provides information regarding Credit for Prior Learning for military service and training evaluations for veterans and active service members. The VRC welcomes and serves all transitioning service members, veterans, active duty military, active reserves, reserves, National Guard and enrolled dependents.

Veterans Education Benefits

Chapter 30: Montgomery GI Bill® – Active Duty

Chapter 31: Veteran Readiness and Employment (VR&E)

Chapter 33: Post 9/11 GI Bill® and Forever G.I. Bill®

Chapter 1606: Montgomery GI Bill® – Reservists

Dependent Education Benefits

Chapter 35: Dependent Educational Assistance

Fry Scholarship

Cal Vet College Fee Waiver

Active Duty & Reservists

Department of Defense Tuition Assistance

Requirements for veterans, service members and dependents seeking to use federal VA education benefits at elac

1. Apply for VA Education Benefits via https://www.va.go
2. Request a.) official military transcripts and b.) all official non-LACCD college transcripts to be sent directly to ELAC.
3. Apply for Financial Aid at https://studentaid.gov/ (strongly encouraged and can be used in combination with VA Education Benefits)
4. Contact the Veterans Resources Center to schedule an appointment with a Veterans Counselor or VRC Disability Specialist. The purpose of the initial appointment will be to declare a major and develop a Comprehensive Student Educational Plan (SEP).
5. Register for the approved classes listed on the SEP. If using VA Education Benefits, only courses listed on the current SEP may be certified.
6. Once registered, request VA Certification via https://www.elac.edu/veterans. Inform the School Certifying Official if you will be taking courses at a campus other than ELAC.
7. Submit a copy of your DD-214 to the VRC School Certifying Official for military credit and priority registration eligibility.
8. New and Continuing Students: Submit the online VA Certification form each term (Winter, Spring, Summer, Fall) to request use of VA Education Benefits. VA Certification is not automatic and must be initiated by the student each term.
9. New and Continuing Students: Meet with a Veterans Counselor or VRC Disability Specialist each 16-week

semester to update your SEP. There is no limit in the number of times a student may meet with their VRC faculty.

10. If you are a guest student from a different campus, you must initiate the VA Certification process at your home campus and follow the guidance given by your home campus School Certifying Official.

Students who intend to use VA Education Benefits at ELAC and need assistance with the above requirements are encouraged to contact the Veterans Resource Center for additional guidance.

Veterans and Armed Forces Priority Registration

Eligible individuals who meet Title 5 Section 58108 Registration and Enrollment Procedures will be provided priority registration. Students must provide supporting documentation to the Veterans Resource Center.

Documentation accepted:

Veterans

- DD-214 Member 4

Armed Forces

- Current Military Identification

Veterans and Veteran Dependents Residency - H.R.7105 (Section 1005)

Affective August 1, 2021, all "covered individuals" will be charged as a California Resident. Contact the Veterans Resource Center for "covered individuals" eligibility.

Program planning for veterans

Veterans, services members and dependents requesting VA Certification are required to complete a Student Educational Plan. The Veteran Resource Center Veterans Counselor or VRC Disability Specialist will advise you in preparing your Student Educational Plan (known as SEP). This plan consists of the educational goal and major which you intend to pursue, the classes you expect to take to achieve your goal and major, and the student services you expect to use to help you complete your college program. The Veterans Administration will not pay for courses that are not required to complete the selected major. Veterans, service members and dependents using VA Education Benefits are advised to meet with the Veterans Counselor or VRC Disability Specialist every semester to track completion progress and meet VA requirements. Students must have an updated SEP on file to continue requesting VA Certification.

Adds and Drops for veterans, service members or dependents using VA Education Benefits must be reported to the School Certifying Official as soon as possible. Failure to report may result in an overpayment or underpayment. The Veterans Administration holds the veteran, service member or dependent responsible for reimbursement of overpayments.

Welcome & Support Resource Center

STUDENT SERVICES BUILDING *E1-189*

(323) 780-6800

welcomecenter@elac.edu

Welcome to the hub of support and guidance for new, returning and prospective students at ELAC. The Welcome & Support Resource Center serves as your one-stop destination, offering a wealth of information, assistance, and a warm welcome to all who walk through our doors.

Our mission is simple yet impactful: to provide a seamless experience for students, ensuring they have access to essential resources, information about academic programs, and directions to various student support services on campus. With a commitment to accuracy and a welcoming approach, we take pride in guiding students through their journey at ELAC.

Key Services Provided:

- Step-by-step assistance with the application process until enrollment is complete.
- Access to computers for completing the application and registration process.
- Guidance on navigating the student information portal (SIS).
- Assistance with resetting SIS passwords.
- Guided Campus Tours: Explore our vibrant campus and discover all it has to offer.
- Student Success Workshops: Gain valuable insights and skills to thrive academically.
- Welcome Session Mixers: Connect with fellow students and staff members in a welcoming environment.
- New Student "Tip" Sheet: Access helpful tips and advice to navigate your college journey confidently.
- Additional Resources: Dedicated support for first generation, undocumented, LGBTQA, Foster Youth, Veterans, unhoused students, education justice rising scholars, and Umoja.

We invite you to embark on your ELAC journey with us. Discover the Welcome & Support Resource Center today.

ELAC College Promise

The ELAC College Promise program, a part of the District-Wide Los Angeles College Promise (LACP), is tailored to support the success of first-time full-time community college students in their pursuit of higher education degrees and workforce certificates. Through a comprehensive strategy, ELAC College Promise fosters a nurturing and supportive environment, coupled with educational and career guidance to help students achieve their college degree, transfer to universities, or earn workforce certificates. This partnership between Los Angeles Community College District (LACCD), area Unified School Districts, City of Los Angeles, UNIT LA, and private philanthropy offers two years of FREE tuition to eligible students, irrespective of age or income.

PROGRAM HIGHLIGHTS:

- Two years of FREE tuition covered
- Semester stipends
- Provision of digital devices
- Priority registration
- Cohort classes
- Access to academic coaches
- Engaging academic and social Activities
- Unique internship and work opportunities through partner agencies

PROGRAM ELIGIBILITY:

- First-Time college student (previous completion of college units while in middle and high school acceptable).
- Determined as a California Resident or AB540 by the Admissions and Records Office.
- Possession of a high school diploma or equivalent by the start of first semester.

PROGRAM REQUIREMENTS:

- Participation in Summer transition activity
- Enrollment in 12 units or more (exeptions for students in DSPS)
- Maintenance of a 2.00 cumulative GPA
- Complete of Math and English during first year

CONTACT INFORMATION
East Los Angeles College Promise Program
1301 Avenida Cesar Chavez
Monterey Park, CA 91754-6099
Located: E1-121 (323) 780-6795
Email: elac-collegepromise@elac.edu
instagram@elac.edu

First-Year Experience Program

The First-Year Experience (FYE) to Completion Program at ELAC is dedicated to fostering the educational success of scholars as they embark on their collegiate journey. Through collaborative efforts with various student services programs and committed faculty members, the FYE to Completion program provides comprehensive support tailored to the unique needs of first-year ELAC college students.

FYE to Completion program courses are carefully designated to center around Academic and Career pathways, creating a dynamic learning environment aimed at stimulating academic growth and exploration. Our goal is to equip students with the necessary tools, counseling and enrichment opportunities to thrive not only during their first year, to completion and also beyond.

Highlights of the First Year Experience to Completion Program:

- Access to pre-enrollment support services to facilitate a smooth transition to college life.
- Participating in FYE Cohort courses designated to foster academic and personal growth.
- Flexible enrollment options, allowing students to choose between full or part-time course schedules.
- Engagement opportunities through College Information Days, providing valuable insights into various academic pathways and opportunities.
- Personalized assistance from FYE Academic Coaches who offer guidance and support throughout the academic journey.
- Dynamic courses led by dedicated faculty members who inspire and engage students in meaningful learning experiences.
- Collaborative coaching and study groups, offering additional academic support and per learning opportunities.
- Empowering workshops aimed at helping scholars develop a strong collegiate identity and skills for success.

Requirements for FYE to Completion Cohort Courses:

- Commencement of academic students in either the Summer or Fall semester, marking the beginning of an exciting journey towards academic and personal growth.
- Participation in the FYE Summer Bridge Program to prepare for the academic year ahead.
- Commitment to FYE cohort enrollment for one year, ensuring continuity and support throughout the academic journey.
- Enrollment in Adelante FYE Program courses, designed to enhance academic and personal growth.
- Achievement of a grade of (C) or better in all FYE cohort courses, demonstrating academic proficiency and commitment to success.
- Active participation in FYE to Completion program-sponsored activities and events, fostering connections and engagement within the ELAC Community.
- Regular meetings with Counselors and Academic Coaches, providing personalized guidance and support.
- Attendance at tutoring sessions to further enhance academic skills and knowledge.

Experience the First-Year Experience to Completion Program at ELAC, where every student is Seen, Heard, and Connected on their path to success.

Contact Information

East Los Angeles College First-Year Experience
1301 Avenida Cesar Chavez
Monterey Park, CA 91754-6099
Located: E1-121
(323) 780-6795
Email: firstyearexperience@elac.edu.
instagram@elacfye

Los Angeles County Sheriff's Services

B5 *(323) 265-8800*

Lost and Found

The Lost and Found Office is located in the Sheriff Department in the Southwest corner of the football stadium, between tunnels 12 and 13. The Sheriff Department is staffed 24 hours a day, 7 days a week. Persons who have lost an item can check at their convenience for their lost property at the Sheriff Department. Persons who find an item and return it to the Lost and Found Office are asked to identify themselves, and to disclose the location where the item was found. This information is logged at the office before storage. If items with identification are turned in, contact is attempted by the Sheriff Department. The Sheriff Department reserves the right to dispose of items not claimed within 30 days. Lost and Found can be reached at (323) 265-8800.

Parking Regulations

The Board of Trustees of the Los Angeles Community College District, in compliance with the laws of California, have established regulations regarding traffic and parking on campus, including, but not limited to, the following:

- Any motor vehicle parked at East Los Angeles College Monday through Saturday, must clearly display a valid parking permit from the rearview mirror facing the front, or placed on the top left corner of the dashboard (Permit Facing Up). Parking permits may be purchased at the Fiscal Office. Vehicles not properly displaying a valid parking permit are Subject to citation for violation of California Vehicle Code (CVC) Section 21113(A). Park in un-marked stalls only.
- Board Rule #7401 "The Board of Trustees or the District will not be responsible for damage, loss of vehicle or its contents unless the District is liable under the Government Codes 810 to 966.6 inclusive."

1. Students who purchased a parking permit, are allowed to park in the Stadium Lot, level 2-6 of Parking Structure 3 on Cesar Chavez, level 1 and part of level 2, levels 3-5 of Parking Structure 4 on Collegian, and the main lot at the South Gate Campus. Any vehicles found parking in any of these lots failing to display valid parking permits may be cited per CVC Section 21113.a. Park in marked stalls only.
   - Handicapped students are allowed to park in all student lots. There are designated handicapped parking stalls in every one of these parking areas. To park in these stalls, vehicle must display a valid handicapped placard, along with a valid parking permit. Any vehicle parked in a handicap stall without displaying a handicapped placard will be fined (CVC Section 22507.8(A)).
2. Faculty and staff are allowed to park in the Stadium Concourse and level 1 of Parking Structure 3, Level 2 of Parking Structure 4, B2 Lot, West Access Road, and CDC Center. Vehicles must display a current Staff Parking Permit. Any vehicle without a valid parking permit are Subject to citation (CVC Section 21113.a). Park in marked stalls only. There is a $20 fee for lost or additional permits.
   - Parking spaces designated "Car Pool" are for staff car-poolers only. Vehicles parked in such stalls must display both a valid staff/faculty permit and a Car Pool permit. Any vehicles parked in a Car Pool stall without a Car Pool parking permit will be fined. Car Pool is limited to faculty/staff only. For information call (323) 265-8669. (See: CVC Section 21113(A)).
3. Any vehicle traffic or vehicle parked on campus fire roads without the specific consent of the Sheriff Department, will be cited per CVC Section 22500.1.
4. "ONE DAY" daily parking permits from the vending machines are only valid at the Stadium Lot and top levels of the parking structures for $2.00 per day.
   - All parking rules and regulations will be strictly enforced, 24 hours a day, (Monday - Saturday).
   - Motorcycles and open-top vehicles: There is no designated motorcycle parking area. Please park in a regular un-marked parking stall. Permits need not be displayed for motorcycles or open-top vehicles, however, a valid permit is required and must be registered at the Sheriff's office every semester.
   - Lost permits: A new permit must be purchased at the Fiscal Office while supplies last.
5. No overnight parking without approval from the Sheriff's Department.

There is a two-week grace period at the beginning of the Fall and Spring semesters. There is a one-week grace period for the first Summer session only. Citing will begin immediately following the respective time period. Failure to display a valid student permit will result in the issuance of a citation (CVC21113(A)). Students are restricted to Student Parking Lots only.

1. Parking permits for off-street parking are issued by the City of Monterey Park and are available to residents in the immediate vicinity of the college only.
2. Parking on public streets without a valid city parking permit may result in a parking citation.
3. To avoid parking citations, please purchase a parking permit and park in the designated student lots.
4. Student parking permits must be renewed every semester.

Student Activities – Student Center

F5-212

East Los Angeles College maintains the Student Center where students can meet informally. This Center includes the following offices: Associated Student Union, and Student Activities (323) 265-8742. For more information call the number above.

The Student Center is open between 8:00 a.m. and 7:00 p.m. Monday through Thursday, and Friday from 8:00 a.m. to 4:00 p.m. Student Government office hours are posted in Student Activities Office.

Student Activities

The office of Student Activities is responsible for a diverse program which includes but is not limited to: extra-curricular activities, drives, commencement, major cultural events, ASU/Club events, free speech, vendors and award luncheons. For more information call (323) 265-8742.

Associated Student Union (ASU)

The students of East Los Angeles College manage their own affairs through the organization known as the Associated Students Union. All regularly enrolled students are encouraged to become members. For more information, call the ASU President (323) 265-8389.

Qualification for ASU Officers

Administrative Procedures AP 5410 pertains to elected Associated Student Union (ASU) officers appointed to elected positions and heads of ASU Standing Committees. Administrative Procedures AP 5410 does not apply to clubs, club representatives, ASU special committees, and all-college committees.

1. The following standards governing candidate and officer (as defined by the ASO constitution and by-laws) eligibility for appointed and elected Associated Student Organization officers (ASO), must be met:

A. The candidate or officer must be currently paid member of the ASU, at the college where the election is being held, and have successfully completed no more than 80 degree- applicable units in the District.

B. The candidate may seek only one campus office within the District and must meet the minimum enrollment requirements, as described below. Students interested in the Student Trustee position, may not seek an ASU office position at the nine LACCD Colleges simultaneously.

C. Per Section 76061 of the Education Code, a student who is elected or appointed to serve as an officer in the student government of a community college sha ll meet any of the following requirements:

a. The student shall be enrolled in the community college at the time of election, and throughout the student's term, with a minimum of five credit semester units.

b. The student shall be enrolled in an adult education program (noncredit program only) offered by a community college district pursuant to Article 9 (commencing with Section 84900) of Chapter 5 of Part 50, at the time of the election and throughout the student's term.

c. The student is enrolled in the community college at the time of election, and throughout the student's term, and is a disabled student, as defined in subdivision (b) of Section 84850 shall be enrolled in coursework as prescribed in their educational plan. As used in this section, "disabled students" are person with exceptional needs with a verified disability the Office of Special Programs and Services.

D. The candidate or officer must not be on academic or progress probation, as defined by AP 4255 Probation during the semesters in which the student government office is applied for and held. The candidate or officer must have and maintain a cumulative GPA of at least 2.0 in the units completed at all the colleges in the District. The ASO Constitution may not set a higher GPA requirement.

E. The ASO Constitution may not set a higher unit requirement to serve as a candidate or officer in student government. Units in which a student receives an Incomplete (INC) will not be counted in determining the number of units completed. Students falling below this requirement will automatically forfeit their office. Students who forfeit office for failing to meet this unit requirement will not be reinstated if INC grades are converted to letter grades and units are awarded for those courses. Candidates may be enrolled in more than one college in the District, but the candidate must be currently enrolled in a minimum of five (5) units at the college where the candidate is seeking office. Officers must maintain that enrollment at the college where the office is held.

F. Students enrolled in an adult education program or enrolled in a reduced course load due to a verified disability by the Office of Special Services must successfully complete all coursework enrolled in at the time of the election or appointment. Students falling below this requirement will automatically forfeit their office.

G. Exceptions on the maximum unit requirement in Section 1a of this regulation may be made for students enrolled in a college degree, certificate or transfer program where the combination of program requirements and prerequisites may result in the student exceeding the 80 degree-applicable unit limit. Exceptions will be decided by the College President based upon recommendations made by the Chief Student Services Officer. In order to be considered for an exemption, a student, who exceeds the requisite 80 degree-applicable unit maximum, must satisfy at least one of the following conditions:

1. The requirements of the student's declared associate degree major, certificate and/or transfer objective, as specified in the college catalog, caused the student to enroll in courses that exceeded the 80 degree-applicable unit maximum.

2. Program prerequisites, as specified in the college catalog, caused the student to exceed the 80 degree-applicable unit maximum.

3. A current student educational plan must be on file.

2. A candidate or officer is ineligible for ASO office:

A. A. If he/she has served more than four (4) semesters in any one (1) or more student government elected or appointed offices in the District.

B. If a candidate or officer, who exceeded the unit maximum in Section 1a of this regulation and was granted an exception, fails to be enrolled in courses that are specifically required for his or her declared associate degree, certificate or transfer objective requirements, as specified in the college catalog.

3. An officer may serve a fifth semester if eligible at the time of assuming office with the approval of the college president or designee (e.g., has served three semesters and is a candidate for an office with a one-year term).
4. The Chief Student Services Officer and/or designee will verify a candidate or officer's eligibility. If the student should disagree with the findings of the Chief Student Services Officer and/or designee, he/she can appeal the decision through the student grievance procedures contained in LACCD Administrative Procedure 5530 Student Rights and Grievances. Officers not adhering to the standards for office will be required to forfeit their positions.
5. Candidates or officers must comply with the minimum standards of the District Code of Conduct. Failure to comply will result in forfeiture of the position if an ASO officer is suspended for more than ten (10) days from one or more classes, activities, services, programs, or specific locations at any college in the Los Angeles Community College District, under LACCD disciplinary provisions (see BP 5500 Standards if Student Conduct and AP 5520 Student Discipline.)

Please contact the ASU Advisor concerning Administrative Procedures AP 5411.

The ASU Constitution provides for a tripartite form of government consisting of executive, legislative, and judicial branches. The executive branch is headed by the president, who serves for a one-year term. He/she/they serve as chairperson of the Board of Directors (BOD), which is composed of elected/appointed officers. The BOD is the legislative branch, which has the power to approve presidential appointments. The Inter-Club Council is headed by the ASU Executive Vice President. A judicial branch is developed around a Supreme Court. The court tries all impeachments and reviews BOD legislation.

Input is vital if an educational institution wishes to be successful in adapting to the growing needs of its students. The opportunity for student involvement exists through the ASU.

ASU Membership Sticker

Membership in the Associated Student Union is important to a quality program of extra and co-curricular activities which includes student government, athletics, clubs, choir, drama, etc. Supporting ASU is beneficial to both the student and the college.

Student Organizations

Approximately 50 campus organizations have open membership to students who are members of the Associated Student Union. Service clubs, special interest clubs, activity clubs, department-related organizations, and religious clubs offer a variety of opportunities for student involvement. The club program is coordinated by the Inter-Club Council (I.C.C)

Additional information on organizations is available in the Associated Students Union Office, Student Center G8-119, (323) 265-8742.

Sample List of Clubs on Campus

Administration of Justice (AJ) Club
American Sign Language Club
Automotive Technology Club (ATC)
Brazilian Club
Burmese Club
Business Club
Business and Entrepreneurship Club
Christians on Campus (COC) Club
Economic Student Association (ESA) Club
ELAC Chess Club
ELAC ESL Club
ELAC Game
ELAC Geography Club
ELAC Geology Club
ELAC Mariachi Club
ELAC Pep Squad Club
ELAC Puente Club
ELAC Students for Political Awareness Club (ESPA)
Engineering Club
- American Society of Mechanical Engineers (ASME)
- Biomedical Engineering Club (BMEC)
- Civil Engineering & Environmental Student Organization (CEESO)
- Computer Science Engineering Club (CSE)
- ELAC Surveying Society (ES)
- Robotics Club
- Society of Hispanic Professional Engineers (SHIPE)
- Women Engineers @ ELAC (WE@ELAC)

English Club
Faith, Hope and Love Club
Future Alumni Leadership Club
Gender and Sexuality Alliance Club
International Students Club (ISC)
History Circle Club
Honors Club
Husky Computer Club
Husky Transfer Club
Law and Society Club
Movimiento Estudiantil Chicano/a de Aztlan Club (MECHA)
Model United Nations Club
Musicians Uniting Students at ELAC Club (MUSE)
Pathway to Law Club
Performance Eat Club
Philosophy Club
Psi Beta Honor Club
Physical Therapy Aide Club
Psychology Club
Respiratory Therapy Club
Rhythm Club

Statistics Club
Sociology Club
South Gate Psychology Club
Students Against Substance Abuse (SASA)
Student Nurses Association Club
Student Pop Up Club
Veterans Club (Student Veterans of America National Chapter)
Vision Club
Volleyball Club
Womens Club

Student Trustee Election Procedure

The Los Angeles Community College District conducts an election annually whereby each student in the District has an opportunity to be involved in the process of selecting a student representative to the Los Angeles Community College District Board of Trustees.

The process contained in The Board of Trustees BP 2015 and 2105 provides for a thorough evaluation of the candidates' qualifications and ensures an equal opportunity for any individual from any District college campus to seek the position of student representative to the Los Angeles Community College District Board of Trustees.

Qualifications: In accordance with existing law and District regulations to be established by the Chancellor, candidates for Student Trustee shall:

1. Be enrolled in and maintain a minimum of five (5) semester units in the District at the time of nomination and throughout the term of service.
2. Not required to give up employment with the District.
3. Maintain standards of scholarship set forth in the relevant Administrative Procedure.

Please contact the ASU advisor at (323) 265-8742 for questions concerning the duties and responsibilities of the LACCD Student Trustee.

Cultural Activities

Dance

The East Los Angeles College Let's Dance Company (LDC) consists of passionate, committed, and talented young women and men. LDC represents a diverse group of prestigious dancers with multi-cultural backgrounds who obtain a common goal to grow and prosper by taking an enthusiastic approach to learning, bonding, and gathering memorable experiences. Many of our Let's Dance Company alumni are teaching dance in community services, recreation, and after school programs everywhere in our service area. Some of our dancers are dancing in Community Theater, on Cruise Lines, and even on Broadway! The ELAC Dance Department has performance opportunities each semester in the Recital Hall, in the community, and the Let's Dance Company has even performed in European performance tours. The S2 Dance Building houses two of the largest smart classrooms for dance technique classes in Southern California, and we also share a beautiful 350-seat recital hall in our building with Music. For more information about Dance at ELAC and the LDC, performance information, audition schedules, and ticketing, please call the Director/Chair, Kimberly Rabins, at 323-265-8740.

Intercollegiate Athletics

East Los Angeles College offers competitive intercollegiate athletic programs for both men and women. Sports presently offered for men are football, basketball, baseball, wrestling, soccer, cross country, and track and field. Sports presently offered for women are badminton, basketball, volleyball, wrestling, soccer, softball, cross country, track and field, swimming, flag football, and water polo.

Students must carry a minimum of 12 semester units, 9 of which must be in academic courses, to be eligible for the first season of participation in intercollegiate athletics. Second season athletes must have completed a minimum of 24 semester units, 18 of which must be in academic courses, with a minimum grade-point average of 2.0 in order to be eligible to participate, and also carry a minimum of 12 units during every season of participation.

Music

Music at ELAC encompasses service to the campus community, hands-on skill development, and a multitude of paths to cultural musical literacy, artistry, and intellectual fulfillment. Music majors pursue associate degrees in Applied Music and Commercial Music, as well as several certificate programs, gaining skills and experience vital to success in numerous higher education and career paths in music. Courses in music technology, the music business, songwriting, producing, recording, and sound engineering give Commercial Music students hands-on experience with industry-leading techniques and equipment in ELAC's state-of-the-art recording studio and commercial music lab. Applied Music students are trained in the many domains of performance and composition via individual lessons with professional musicians, regular public performances, and peer workshopping in a supportive, collaborative environment. In addition to regularly hosting recitals and masterclasses by visiting artists, the Music Department maintains a Symphony Orchestra, Symphonic Band, College Choir, Chamber Chorale, Jazz Ensemble, and Pop Music Workshop as permanent, for-credit ensembles that present public concerts every semester, typically giving students the opportunity to collaborate with local professional musicians. Music majors also perform in monthly recitals, and our student clubs – MUSE Club, and Mariachi Club – invite all students to join them in learning about and making music for the ELAC community. Courses in piano, classical guitar, stringed instruments, and voice provide further outlets for performance-based learning. The complex intellectual and cultural structures underlying these activities are the focus of our academic music classes. Our rigorous curriculum in music theory and musicianship builds fundamental skills and knowledge vital both to the aspiring professional musician and to the curious explorer. Our music history and appreciation courses develop research, writing, and analytical skills that can be applied in numerous professions, or simply employed privately to improve quality of life. To join us in enriching musical life of the ELAC community, or to request further information, please call (323) 265-8894.

The Vincent Price Art Museum

The Vincent Price Art Museum (VPAM), located on the campus of East Los Angeles College (ELAC), is the first institutional art space to serve the East Los Angeles area. VPAM is a cultural center that benefits the college and its community by providing significant exhibitions and a regional showcase for the nine campuses of the Los Angeles Community College District (LACCD) and the greater Los Angeles metropolitan area.

In 1951, Vincent Price, a renowned actor and art collector, began donating artworks from his personal collection to ELAC, establishing the first "teaching art collection" owned by a community college. The Vincent and Mary Grant Price Gallery, as it was known at the time, was founded in 1957. ELAC continues to be one of the few community colleges in the United States with a museum and significant art collection. Over the span of more than six decades, the gallery space has expanded, and the collection has grown to over nine-thousand artworks.

VPAM is now the cornerstone of the performing and visual arts center at ELAC. Situated at the intersection of Avenida Cesar Chavez and Collegian Avenue, the 40,000-square-foot museum provides a learning lab and lounge that includes a computer lab and reading room for students Additionally, the museum features six gallery spaces dedicated to scholarly research and the development of temporary exhibitions and rotating shows curated from the permanent collection of VPAM. The collection is housed entirely on-site in a custom-designed basement storage facility with ample space for new artwork acquisitions to further the museum's mission of serving as a unique and indispensable educational resource for the diverse audiences of the college and the LACCD.

Theater Arts

Each academic year, ELAC Theater presents four mainstage productions encompassing a variety of genres and styles. Additionally, the department produces annual events such as Theater in the Community, the Winter One Act Play Festival, and the Summer Shakespeare Workshop.

With modern facilities, strong industry partnerships (including Center Theater Group and A Noise Within), and abundant production opportunities, ELAC Theater offers vibrant and immersive experiences for students and community alike.

For details on upcoming events and opportunities, visit ELACTheater.org.

Publications

College Newspaper

The College newspaper and a newspaper website are published as a learning experience, offered under the College journalism instructional program. The editorial and advertising materials published by the newspaper and website, including any opinions expressed, are the responsibility of the student journalists. Under appropriate State and Federal court decisions, these materials are free from prior restraint by virtue of the First Amendment to the United States Constitution. Accordingly, materials published, including any opinions expressed, should not be interpreted as the position of the Los Angeles Community College District, the College, or any District or College officer or employee.

Catalog

The campus publishes a yearly catalog and catalog supplement.

Schedule of classes

The campus publishes Fall, Winter, Spring, and Summer schedules of classes as well as Community Services class offerings.

Student Information

Student Policies

Policy on Academic Honesty

EAST LOS ANGELES COLLEGE

Approved February 28, 2006 by the Academic Senate and Vice President of Student Services and updated to include generative AI on September 12, 2023.

Students, you are expected to refrain from engaging in the following behaviors:

1. Using, receiving, or providing unauthorized information during tests or on any written assignments.
2. Changing answers on assignments after work has been graded.
3. Using unauthorized electronic devices, such as cell phones, PDAs, electronic dictionaries, IPODs, etc.
4. Having another student take an examination for you or taking an examination for another student. Photo identification may be required at the first examination.
5. Plagiarizing or presenting someone else's work as your own.
6. Forging or altering registration documents, grades, or add permits.
7. Bribing or attempting to bribe an instructor or other college official for grade consideration or other special favors.
8. Violating any other standard that an instructor identifies as cheating in that particular course or Subject area.

This policy applies to any use of generative AI that is not specifically authorized by the instructor. Generative AI refers to artificial intelligence technology (e.g., ChatGPT, Google Bard, and Dall-E) that can produce original text, imagery, code, audio, video, and other content.

When there is evidence of academic dishonesty, including those listed above and those defined under LACCD BP 5500 the instructor may issue the student a zero or "F" on that particular assignment or test. The instructor may also initiate student discipline under LACCD AP 5520, which may include the issuance of a verbal or written warning. Pursuant to LACCD AP 5520, the Vice President of Student Services will place documentation of such warnings in the student's file.

Any student concerned about the implementation of this policy should review the College Catalog Student Information, where he/she will find references to the Student Grievance Procedure outlined in LACCD AP 5530. He/she might also contact the VP of Student Services.

BP 5500 STANDARDS OF STUDENT CONDUCT

The Chancellor shall establish procedures for the imposition of discipline on students in accordance with the requirements for due process of the federal and state law and regulations.

The procedures shall clearly define the conduct that is subject to discipline, and shall identify potential disciplinary actions, including but not limited to the removal, suspension, or expulsion of a student.

The Board of Trustees shall consider any recommendation from the Chancellor for expulsion. The Board of Trustees shall consider an expulsion recommendation in closed session unless the student requests that the matter be considered in a public meeting. Final action by the Board on the expulsion shall be taken at a public meeting.

The procedures shall be made widely available to students through the college catalog and other means.

A student enrolling in one of the Los Angeles Community Colleges may rightfully expect that the faculty and administrators of the Colleges will maintain an environment in which there is freedom to learn. This requires that there be appropriate conditions and opportunities in the classroom and on the campus. As members of the college community, students should be encouraged to develop the capacity for critical judgment, to engage in the sustained and independent search for truth, and to exercise their rights to free inquiry and free speech in a responsible, non-violent manner. In the furtherance of the students' interest in free inquiry and the search for truth, it is also important that students be able to hear the views of non-students and engage in the free exchange of ideas with non-students.

All persons shall respect and obey civil and criminal law, and shall be subject to legal penalties for violation of laws of the city, county, state and nation. All persons

shall respect and obey the rules, regulations and policies of the Los Angeles Community College District.

Conduct in all of the Los Angeles Community Colleges must conform to District and college rules and regulations. Violations of such rules and regulations may result in disciplinary action depending on the individual's status as student, faculty, staff or visitor. Violations of such rules and regulations include, but are not limited to, the following:

1. Willful disobedience to directions of college officials acting in the performance of their duties.
2. Violation of college rules and regulations, including those concerning student organizations, the use of college facilities, or the time, place and manner of public expression or distribution of materials.
3. Dishonesty, such as cheating or knowingly furnishing false information to the colleges.
4. Unauthorized entry to or use of the college facilities.
5. Forgery, alteration or misuse of college documents, records or identification.
6. Obstruction or disruption of classes, administration, disciplinary procedures or authorized college activities.
7. Theft of or damage to property belonging to the college, a member of the college community or a campus visitor.

8. The malicious or willful disturbance of the peace or quiet of any of the Los Angeles Community Colleges by loud or unusual noise or any threat, challenge to fight, fight, or violation of any rules of conduct as set forth in this Article. Any person whose conduct violates this section shall be considered to have interfered with the peaceful conduct of the activities of the college where such acts are committed.
9. Assault or battery, abuse or any threat of force or violence directed toward any member of the college community or campus visitor engaged in authorized activities.
10. Any possession of controlled substances which would constitute a violation of Health and Safety Code section 11350 or Business and Professions Code section 4230, any use of controlled substances the possession of which are prohibited by the same, or any possession or use of alcoholic beverages while on any property owned or used by the District or colleges of the District or while participating in any District or college-sponsored function or field trip. "Controlled substances," as used in this section, include but are not limited to the following drugs and narcotics:
    1. opiates, opium and opium derivatives
    2. mescaline
    3. hallucinogenic substances
    4. peyote
    5. marijuana
    6. stimulants and depressants
    7. cocaine
11. Possession, while on a college campus or at a college-sponsored function, of any object that might be used as a lethal weapon is forbidden all persons except sworn peace officers, police officers and other governmental employees charged with policing responsibilities.
12. Behavior while on a college campus or at a college-sponsored function, inconsistent with the District's Non-discrimination Policy, which requires that all programs and activities of the Los Angeles Community College District be operated in a manner which is free of "Prohibited Discrimination," defined as discrimination or harassment in violation of state or federal law on the basis of actual or perceived ethnic group identification, race, color, national origin, ancestry, religion, creed, sex (including gender-based sexual harassment), pregnancy, marital status, cancer-related medical condition of an employee, sexual orientation, age, physical or mental disability, or veteran status.
13. Any assemblage of two or more persons to 1) do an unlawful act, or 2) do a lawful act in a violent, boisterous or tumultuous manner.
14. Any agreement between two or more persons to perform illegal acts.
15. A direct or implied expression of intent to inflict physical or mental/emotional harm and/or actions, such as stalking, which a reasonable person would perceive as a threat to personal safety or property. Threats may include verbal statement, written statements, telephone threats or physical threats.
16. Conduct which may be considered disorderly includes; lewd or indecent attire or behavior that disrupts classes or college activities; breach of the peace of the college; aiding, or inciting another person to breach the peace of college premises or functions.
17. Theft or abuse of computer resources including but not limited to:
    1. Unauthorized entry into a file to use, read, or change the contents, or for any other purpose.
    2. Unauthorized transfer of a file.
    3. Unauthorized use of another individual's identifi cation and password.
    4. Use of computing facilities to interfere with the work of a student faculty member or college official, or to alter college or district records.
    5. Use of unlicensed software.
    6. Unauthorized copying of software.
    7. Use of computing facilities to access, send or engage in messages which are bscene, threatening, defamatory, present a clear and present danger, violate a lawful regulation and/or substantially disrupt the orderly operation of a college campus.
    8. Use of computing facilities to interfere with the regular operation of the college or district computing system.
18. Conduct while present on a college campus or at a location operated and/or controlled by the District or at a District-sponsored event, which is prohibited by local, State, or federal law.
19. Violations of Academic Integrity include, but are not limited to, the following actions: cheating on an exam, plagiarism, working together on an assignment, paper or project when the instructor has specifically stated students should not do so, submitting the same term paper to more than one instructor, or allowing another individual to assume one's identity for the purpose of enhancing one's grade.
20. Every person who, by physical force, willfully obstructs, or attempts to obstruct, any student or teacher seeking to attend or instruct classes at any of the campuses or facilities owned, controlled or administered by the Board of Trustees of the Los Angeles Community College District, is punishable by a fine not exceeding five hundred dollars ($500) or imprisonment in a county jail not exceed one year, or by both such fine and imprisonment. As used in this section, "physical force" includes, but is not limited to, use of one's person, individually or in concert with others, to impede access to or movement within or otherwise to obstruct the students or teachers of the classes to which the premises are devoted.
21. Every person who attempts to cause, or causes, any officer or employee of any of the Los Angeles Community Colleges or any public officer or employee to do or refrain from doing, any act in the performance

of his/her duties, by means of a threat to inflict any injury upon any person or property, is guilty of a public offense.

22. Every parent, guardian, or other person who assaults or abuses any instructor employed by the District in the presence or hearing of a community college student or in the presence of other community college personnel or students and at a place which is on District premises or public sidewalks, streets, or other public ways adjacent to school premises, or at some other place where the instructor is required to be in connection with assigned college activities is guilty of a misdemeanor.
23. Conduct which poses a threat of harm to the individual and/or to others. This includes, but is not limited to, the following types of conduct:
    1. Unsafe conduct in connection with a Health Services Program (e.g., Nursing, Dental Hygiene, etc.);
    2. Failure to follow safety directions of District and/or College staff;
    3. Willful disregard of safety rules as adopted by the District and/or College; and/or
    4. Negligent behavior which creates an unsafe environment.

Any questions concerning standards of student conduct and student rights should contact the Vice President of Student Services in E1.

No Smoking Policy

Smoking is not permitted on campus.

Student Discipline Procedures

Community college districts are required by law to adopt standards of student conduct along with applicable penalties for violation (Education Code Section 66300). The Los Angeles Community College District has complied with this requirement by adopting BP 5500, Standards of Student Conduct (see above).

The District has adopted AP 5520, Student Discipline Procedures, to provide uniform procedures to assure due process when a student is charged with a violation of the Standards of Student Conduct. All proceedings held in accordance with these procedures shall relate specifically to an alleged violation of the established Standards of Student Conduct. These provisions do not apply to grievance procedures, student organization councils and courts, or residence determination and other academic and legal requirements for admission and retention. Disciplinary measures may be taken by the College independently of any charges filed through civil or criminal authorities, or both.

Copies of the Student Discipline Procedures are available in the office of the President, and the Vice President of Student Services in E1.

Student Grievance Procedures

The purpose of the Student Grievance Procedures is to provide a prompt and equitable means for resolving student grievances. The procedures enumerated in AP 5530 shall be available to any student or applicant for admission, who believes a college decision or action has adversely affected his or her status, rights, and/or privileges as a student.

AP 5530 specifies the procedures when grades may be changed because they were given as the result of mistake, fraud, bad faith, or incompetence. Additional information is available at www.elac.edu/currentstudents/studentresources/ombudsperson.htm. Copies of the procedures are also available through the office of the President and the office of Student Services located in E1 or by calling (323) 265-8778.

Role of the Ombudsman

The President of each college appoints an Ombudsman to assist students with their grievances. This person's responsibility is to help students reach a resolution. If an informal resolution is not obtained, the Ombudsman will explain to the student the policies and procedures necessary to present a grievance to the campus' Grievance Hearing Committee. Please contact (323) 265-8712.

Family Education Rights and Privacy

Student Records and Directory Information

The Los Angeles Community College District, in compliance with Federal and State law, has established policies and procedures governing student records and the control of personally identifiable information. The Los Angeles Community College District recognizes that student records are a confidential matter between the individual student and the College.

The Family Educational Rights and Privacy Act (FERPA) affords students the following rights with respect to their educational records:

1. The right to inspect and review the student's education records which includes discipline records, within 45 days from the date the College receives a request for access.

   Students may submit to the College Admissions Office written requests that identify the specific record(s) they wish to inspect. Within 45 days, the College Admissions Office will make arrangements for access and will notify the student of the time and place where the records may be inspected.

   Education records are those records that are directly related to students and are maintained by the College. Students may not inspect education records pertaining to parents' financial records and certain confidential letters or recommendations.
2. The right to request an amendment of the student's educational records which the student believes to be inaccurate, misleading, or otherwise in violation of the student's privacy rights.

   Students may ask the College President, or his/her designee to amend a record that they believe is inaccurate, misleading, or in violation of their privacy rights. A student seeking to amend an educational record

should write to the College President and clearly identify the part of the record he/she wants changed and specify why it is inaccurate, misleading, or in violation of his/her privacy rights.

If the College President, or his designee, decides not to amend the record as requested by the student, the College, in accordance with section 99.21 of the Code of Federal Regulations and section 76232 of the Education Code, will notify the student of the decision and of his/her right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student's educational records, except to the extent that FERPA and California law authorize disclosures without consent.

   If a student authorizes the release of his/her education record to a third party, he/she shall provide a dated written consent to the College Admissions Office authorizing said release with a specific list of the information to be released.

   Federal and California law authorize certain disclosures of personally identifiable information without a student's written consent. One such exception is the disclosure of personally identifiable information to school officials with legitimate educational interests. School officials with legitimate educational interests are employees or agents of the Los Angeles Community College District who need to review educational records in order to fulfill their professional responsibilities.

4. The right to restrict disclosure of personally identifiable information that the College has designated as directory information which may be released without the written consent of the student.

   Directory information may be disclosed without a student's consent unless the student has notified the college that he/she does not want all or portions of the directory information released. To do so, the student must submit the appropriate District form to the College Admissions Office requesting that some or all of the categories of directory information not be released without his/her consent. This form must be submitted in accordance with College policy.

   Pursuant to Board Rule 5201.10, the Los Angeles Community College District has designated the following student information as directory information:

   a. the student's name, city of residence, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most previous educational agency or institution attended by the student;

   b. student employee records may be released in order to comply with collective bargaining agreements;

   c. the names, addresses, and telephone numbers of students or former students may be released to the foundation for each college for college-related activities at the discretion of the College President, unless the student or former student has informed the College that such information should not be released. The release of this information is conditioned upon the foundation's agreement that such information will be released in accordance with District policy and that information will not be released to third parties;

   d. at the discretion of the College President, the names, addresses, and telephone numbers of students from the College may be released to heads of private and/or public institutions of higher education, or their designees, for the purpose of providing information to students regarding transfer opportunities to those institutions, unless the student has indicated that such information should not be released. The release of this information will be conditioned upon the institution's agreement that student privacy rights under federal and state law will be protected and that information will not be released to third parties.

5. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the College to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

   FAMILY POLICY COMPLIANCE OFFICE
   U.S. DEPARTMENT OF EDUCATION
   400 Maryland Avenue S.W.
   Washington, DC 20202-4605

At the same time, the District has a responsibility to fulfill public information needs (i.e., information about students participating in athletics, announcement of scholarships and awards, etc). To meet this responsibility the District may release Directory Information unless the student states in writing that he or she does not want it released. The responsibility for carrying out these provisions is charged to the Dean Registrar who services as the College Records Officer. The Admissions and Records Officer may be contacted via the Admissions and Records Office. Copies of Federal and State laws and District policies and procedures are maintained by the Admissions and Records Officer and are available for inspection and inquiry.

All student records maintained by the various offices and departments of the College, other than those specifically exempted by law, are open to inspection by the student concerned. The accuracy and appropriateness of the records may be challenged in writing to the Records Officer. A student has the right to receive a copy of his or her record, at a cost not to exceed the cost of reproduction. (Requests for transcripts should be made directly to the Admissions Office).

No student records, other than Directory Information, will be released without the written consent of the student concerned except as authorized by law. A log of persons and organizations requesting or receiving student record information is maintained by the Andmissions and Records Officer. The log is open to inspection only to the student and the community college official or his or her designee responsible for the maintenance of student records.

Directory information includes the student's name, city of residence, email, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous educational agency or institution attended by the student. Directory information about any student currently attending the

College may be released or withheld at the discretion of the Admissions and Records Officer. In addition, special provisions exist for release of specific categories of student directory information to College Foundations and heads of private and public institutions if certain conditions are satisfied.

No Directory Information will be released regarding any student who has notified the Admissions and Records Officer in writing that such information shall not be released.

Under federal law, the military is entitled to receive directory information for recruiting purposes. A student can refuse the release of directory information by completing a "Release of Directory Information" form and submitting it to the Admissions Office.

All inquiries regarding student records, Directory Information, and policies for records access, release, and challenge should be directed to the Records Officer via the Admissions Records Office.

Students have the right to file a complaint with the United States Department of Education concerning alleged violations of Federal and State laws governing student records.

Student Identification Numbers

The Los Angeles Community College District is committed to protecting student privacy and uses data collection and storage systems to eliminate the use of social security numbers as the primary method of student identification.

The East Los Angeles College Foundation

The East Los Angeles College Foundation (ELACF) is an independent 501(c)(3) nonprofit organization. The ELACF is dedicated to the philanthropic support of the East Los Angeles College Community and to empowering the communities we serve through our commitment to student success. Through our enduring efforts, the Foundation is Transforming Lives by investing in the next generation of leaders. The Foundation strives to improve the quality, sustainability, and student involvement in many campus programs, such as Entrepreneurship, Logistics, Business Administration, Science, Technology, Engineering & Math (STEM), and Advanced Manufacturing. Community college foundations statewide are expected to play a pivotal role in college advancement in the years to come, and the East Los Angeles College Foundation is building the capacity to lead that charge. To learn more about the ELAC Foundation, please visit www.elacfoundation.com.

ELAC Foundation Programs

The East Los Angeles College Foundation's "Transform a Life Today" Program is a multi-faceted approach through sustained engagement with government, community, school, and business partners to support the college initiatives such as GO East LA, Internship Programs, President's Circle, Alumni Association, and College Promise.

ELACF Programs seek to meet the following goals to low income and underserved students:

- Every child being prepared to enter school
- Healthier students supporting every child in his or her academic pursuits by supporting academic pursuits financially thus causing healthier living by reducing stress caused by financial burdens
- Supporting the newly opened a 95,000 square foot Mathematics and Science Complex hosting vibrant STEM programs and educating current and future professionals
- Every student being successful academically and enrolling in postsecondary education
- Every student completing a postsecondary certificate or degree and entering a viable career
- The community being provided with the human resources that employers need to be successful
- Provide grants and scholarships awarded and used in accordance to the mission of ELAC College and the ELAC Foundation for better economic opportunities to our low-income students to achieve their dreams.

The ELAC Foundation works with government, business and community partners, families and students to:

- Increase college awareness, access, and preparation through ongoing support efforts and ensuring a guaranteed pathway to college completion for all students.
- Expand opportunities to complete college credits while enrolled at ELAC's feeder schools and to ensure that these opportunities accelerate college preparedness and align with career pathways developed to support the East Los Angeles community
- Expand career pathways and career readiness opportunities through expanded partnerships with business partners, early exposure to career opportunities, and the use of internships to expose students to potential careers
- Partner with the community to develop a support network to support student success
- Provide the needed academic and student support services to enhance college completion and student success.
- Create Great Memories by donating over $67,000 has been used for student and campus events to build community and husky pride.

1000 Meals Challenge

As part of the ELAC family, we all work to help our students achieve success in their educational pursuits. Unfortunately, too many of our students face significant challenges, far beyond the cost of textbooks or tuition, directly impacting their ability to focus on and complete their educational goals.

Launched in November 2019 as a part of the ELAC Foundation Transforming Lives Campaign (TLC), the ELAC Foundation 1000 Meals Challenge is designed to support our students with all these challenges. Where ELAC students receive a minimum of 21 $5 vouchers (7 days, three meals a day) to be used at local restaurants, the vouchers can only be used at the designated restaurants. They will have the company's name and a tracking number. 1000 Meals Partners receive a sticker that they can place at their

establishment, proudly displaying your support of our students and communities. In 2023-24, the foundation partnered with more than 20 local restaurants, which supplied many meals to students fighting food insecurity. This includes the Feed A Huskie program, which partners with businesses to obtain gift cards, and Husky Suds, which provides free laundry and cleaning supplies, and laundromat credit, which partners with local laundromats. By joining the 1000 Meals Challenge, local businesses will be:

- Supporting our students with their challenges
- Providing a dignified way for our students to enjoy a hot meal
- Embracing and promoting a culture of philanthropy within our communities
- Building brand awareness among our students and business partner

Center for Entrepreneurship & Innovation - ESTEC™ LA Incubator

Founded in 2018, the ELAC Center for Entrepreneurship & Innovation & Incubation, a 501c3 non-profit initiative – created by the ELAC Foundation and supported by ELAC Business Department in partnership with the district and different businesses created the first Small Business Incubator in the region. This included a 14 months business incubation program with the express purpose of fostering economic equity among women, minorities, veterans, formerly illustrated (re-entry), LGBTQI startups, and growth phase businesses through successful entrepreneurship.

The ELAC Center for Entrepreneurship, Innovation, and Incubation has demonstrated that long-term support for emerging entrepreneurs is necessary. It has also demonstrated the value of combining an academic approach with private sector industry expert's representative of the cohort. What's more, the model consistently applies program iterations to deliver eco-friendly best practices, delivers economies of scale, and scalability. The ELAC Center for Entrepreneurship, Innovation, and Incubation (hosted at ELAC Foundation) addresses the geographic barriers for communities of color - through place-based "Incubation On- Demand." The Center democratizes access to contemporary business intelligence, markets, business resources, entrepreneur workshop intensives, high-touch mentorship, diversity certification, co□work space, financial and legal guidance, and certification to improve small business access to corporate and government supply chains - through customized programs based on local realities. It is a model that can be customized for replication across underserved communities connected to local community colleges in the Los Angeles Community College District.

Transforming Lives Campaign

The purpose of the ELAC Foundation Transforming Lives Campaign (TLC) is to raise awareness of the immediate needs of many of our students, and provide an opportunity for our campus community to help our students meet their needs through payroll giving and program support. There are many reasons our students lack fixed, regular and adequate housing, including parental conflict, family separation, exiting foster care, neglect, or abuse. Most recently, the TLC campaign assisted students who were displaced due to domestic violence issues. The ELAC Foundation has allocated over $126,000 to the TLC Campaign, and over $45,000 has been disbursed in 2024 alone. As our campus community becomes more aware of the student issues with food, transportation and housing insecurity, the program will continue to help more students in the future.

To learn and/or Donate to the Program, please visit https://elacfoundation.com/annual-giving-campaign.

Washington D.C. Summer Internship Program

ELAC students spend part of their summer in Washington D.C. as paid interns in the summer internship program.

The Summer Internship Program benefits includes: a) Participating in the legislative, political, and administrative process; b) Learning about pursuing a career in government service; c) Paid travel, room and board, and stipend. The program will provide students with opportunities to work in the House of Representatives, United States Senate, or advocacy organizations at the Nation's Capitol. The hands-on program is designed to mentor and cultivate today's young leaders, strengthen their understanding of our system of democracy, and to build their leadership skills.

President's Circle

The President's Circle is an elite group of community members, businesses, nonprofit groups, government leaders, and others committed to empowering students to achieve their educational goals, expand their potential, and successfully pursue their aspirations for a better future for themselves, their community, and the world.

Develop a robust and diverse network of community partners committed to increasing student success and academic excellence through student-centered instruction, student-centered support services, and dynamic technologies.

Strengthen our community businesses by growing a network that will identify "new members" and "new ideas" to provide 21st-century workforce skills to strengthen and sustain our economy.

Help support existing and future creative and innovative programs to assist students in competing workforce development programs, earn associate degrees, and prepare students to transfer while offering lifelong learning and civic engagement opportunities.

And to support our students facing challenges such as housing, food scarcity, the digital divide, clothing, and basic needs as part of the ELAC Transforming Lives Campaign and Emergency Assistance Programs.

East Los Angeles College Alumni Association

The program is designed to support and promote the interests of the College, students, and alumni association members. The Alumni Association is an auxiliary organization of the ELAC Foundation. The Association's goal is to work collaboratively to empower and support ELAC students to achieve their educational goals, to expand their individual potential, and to successfully pursue their aspirations for a better future for themselves, their community, and the world.

The Alumni proudly counted among their membership include, Actor Edward James Olmos, former City of Los Angeles Mayor Antonio Villaraigosa, Los Angeles County Supervisor Hilda Solis, Artist Kent Twitchell, 41st Treasurer of the United States Rosario Marin, former California State Assembly Member & Los Angeles City Council Member Richard Alatorre, Former 25th District United States Congress member & Los Angeles City Council Member Edward Roybal, former Television Reporter, co-founder of Telemundo & Former Chairman and Founder of Gulf Atlantic Life Insurance Frank Cruz, and rocket scientist Gilberto Palacios-Perez, to name a few. To learn more absout our famous Alumni and the program please visit: www.elac-foundation.com/join-alumni-association.

Scholarships

East Los Angeles College offers a variety of scholarships. We are proud that during the 2024-2025 academic year, we allocated over $203,848 worth of scholarships (Fall 2024, Spring 2025) were awarded to 263 ELAC scholars in 48 different scholarships.

The requirements for each scholarship vary with each organization and department. Such qualifying requirements can be based on the following: your financial need, overall GPA, educational field, overall units, and sometimes your ethnicity. While many scholarships are offered once a year, many others are offered year round and students are strongly encouraged to check with the office of Student Services in E1 for availability of scholarships.

The office of Student Services will also gladly assist you in establishing your own personal profile and student e-mail account for scholarship searches on the Internet. Stop by or contact the office of Student Services at (323) 265-8777. Applications for East Los Angeles College's Scholarships, College and Foundation Scholarships/Endowments are available in the Financial Aid and Scholarship Office and are typically due in March.

East Los Angeles College Foundation Endowments

- Anna Kiledjian Scholarship
- Blanca Flanagan Rios Scholarship Endowment
- Circle K Fraternity Scholarship Endowment
- Cpl. Guy Gabaldon, Veterans of Foreign War Post 1013 Scholarship – Veterans
- Dr. Helen Miller Bailey Memorial Scholarship Endowment
- Ed Zapanta/Circle K Scholarship Endowment
- Honors Program Scholarship Endowment
- J. A. & M. Johnson Future Teachers Scholarship Endowment
- Johnson Liu Asian Scholarship Endowment
- Leslie C. Conwell Scholarship Endowment
- Margie Mentel Memorial Endowment
- Mathematics Department Scholarship Endowment
- Max & Marie Offenberg Family Scholarship Endowment
- R. C. Williams III Memorial Scholarship Endowment
- Ramon S. Ramos Memorial Scholarship Endowment
- Richard and Cynthia Hispanic Scholarship
- The Jose Blas Sanchez Gonzalez Scholarship Memorial Fund
- The Reyna Valadez We Champion ELAC Scholars Scholarship
- William Palmer Memorial Scholarship for Automotive Technology Endowment

Osher Designated Endowments

- Angel & Gregoria Almeida
- Asma Khatoon
- Association of Physicians of Pakistani
- North America (APPNA)
- Boyle/O'Boyle
- Circle K
- Delta Sigma
- Dr. Efrain G. Fuentes
- Dr. Daniel La Vista
- Dr. Judy Chu Scholarship
- Dr. Tyree Wieder
- Ernestina Benavides Memorial
- East Los Angeles College Foundation
- Ernest H. Moreno
- Garfield Medical Center
- Gil Ontiveros
- Henry Fukuhara Memorial
- Henry Wong Family Memorial
- Jaime Escalante Memorial
- Manuel "Manny" Gutierrez
- Max & Marie Offenberg Family
- Milford & Pat Zornes Memorial
- Monterey Park Hospital
- Philip A. Cohen
- Preferred Bank
- R. C. Williams III Memorial
- Raymond Cheng
- West San Gabriel Valley, Boys & Girls Club

East Los Angeles College Foundation Scholarships

- AAUW Alhambra-San Gabriel Branch Scholarship
- Anna Kiledjian Scholarship
- Blanca Flanagan Rios Scholarship

- Boyle/O'Boyle Endowment Scholarship – Veterans
- Boyle/O'Boyle Scholarship - CTE Majors
- Bryan C. Ventura Student Equity Scholarship
- C & H Ingalls Scholarship
- Clean Power Alliance
- Counselling Department
- David Morin Mathematics Scholarship
- Delta Sigma Scholarship
- Dr. Richard Zapanta Legacy Fund Scholarship
- ELAC Administrators (David Fisher) Scholarship
- English Department - Opportunity to Succeed Scholarship
- English Department - Outstanding Achievement in English Scholarship
- English Department - Outstanding Achievement in ESL Scholarship
- English Department - Outstanding Achievement in Reading Scholarship
- Estate of Deodata Gamboa Scholarship
- Equal Access to Education Scholarship
- Genice Everhart Memorial Scholarship
- Gilbert "Gil" Gerakos "Mayor of East LA" Legacy Memorial Scholarship
- Gladys German Memorial Scholarship
- Helen Miller Bailey Memorial Scholarship
- HONORS Scholarship
- José Blas Sánchez González Memorial Endowment Fund
- Juan Martinez Service Scholarship Award
- Julie Benavides Student Success Scholarship
- Margie Mentel Memorial Scholarship
- Max and Marie Offenberg Scholarship
- Mercy Udeochu Memorial Scholarship for Child Development and Education
- Osher Initiative
- RC Williams III Memorial Scholarship Endowment
- Rendon Family Legacy Scholarship
- Richard and Cynthia Hispanic Scholarship
- Robert E. Cleveland Memorial Scholarship
- Rosalie Hilger Achievement Scholarship
- Rowenkamp Memorial Scholarship
- Southern California EDISON STEM Scholarship
- Spanish American Institute Scholarship
- The Milford and Pat Zornes Art Scholarship
- The Rudy & Steve Salas Scholarship for Music
- Vince Carlo Moretti GRIT Scholarship Award

Academic Departmental Scholarships

Academic Departmental Scholarships are not associated with the ELAC Foundation. Students can inquire within a specific department about these scholarships.

Architecture

- ARC Scholarship – $500
- Architecture Lecture Award - $600
- Beata Anaya Scholarship – $2,000
- Chester & Diana Widom Architectural Education Scholarship – $7000
- Competitive Scholarships – varies
- Delmar Beckhart Memorial Scholarship – $500
- DLR Group Award – $500
- East LA Design Award – $300
- Environmental Design Recognition – varies
- EYRC Architects Design Award – $1,000
- Gen3 Entertainment Arts – varies
- Hammel, Green & Abrahamson, Inc. Design Excellence Award – $500
- Ignacio Rodriguez Architects Award – Intership
- Jose T. Sigala Scholarship – $300
- Krystal & D. Michael Hamner, FAIA Award – $500
- Martha Elizabeth Award - $500
- New School of Architecture & Design Scholarship 2-renewable – $5,000
- Omar Ureta Book Award – varies
- Orhan Ayyuce Book Award – varies
- P&F/AIA Jean Roth Driskel Scholarship – $2,500
- RACAIA Scholarship – $1,000
- Robert T. and Millie Weiss Scholarships – $1,000
- Ruben Gabriel Alumni Award – $1,000
- Scarlett & Ivan "Thrive" Scholarship – $300
- The Architects Alumi Group – varies
- The Esther V. Navarro Scholarship – $700
- Woodbury University Scholarship – renewable Half-Tuition
- Yung Kao Award - $800

Psychology

- Irvin F. Richardson Memorial Scholarship – VARIES

Scholastic Policies

Attendance

The student is expected to attend every meeting of all classes for which he or she is registered. Attending a class without being registered is contrary to the Los Angeles Community College District rules and cannot be used as the basis for a petition to add a class.

Students who have enrolled for a class and who do not attend or who are late or absent from the first meeting of the class may be excluded by the instructor.

Student Responsibilities

Students will only be able to enroll in or attempt a course three times. Students who stay in a course past the "no penalty" withdrawal date and then drop it or are excluded, will receive a grade of "W" and have used one of their three attempts.

Any student who has three attempts at any given class, with any combination of "W", "D", or "F" grades, will not be able to register for the class again, and will need to take the class again at a college outside the Los Angeles Community College District.

Students may petition for one more attempt by citing "extenuating circumstances," however, for the most part the only extenuating circumstances that are allowed are military deployment or natural disaster.

It is the responsibility of the student to notify the instructor of circumstances which will prevent attendance at any meeting of the class. Students may notify instructors by e-mail or by phone using the number listed on the course syllabus. If the number is not listed, use the number for the department chair listed in the class schedule and ask that the message be forwarded.

Whenever absences in hours exceed the number of hours the class meets per week, the student may be excluded from class by the instructor.

IT IS THE STUDENT'S RESPONSIBILITY TO DROP FROM A COURSE. Any drops or exclusions that occur between 20% and 75% of the term will result in a "W" on the student's record, which will be included in the determination of progress probation. Drops are not permitted beyond 75% of the term. An evaluative grade ("A", "B", "C", "D", "F", "P", or "NP") will be assigned to students who are enrolled past 75% of the term even if they stop attending class, except in cases of extenuating circumstances. After 75% of the time the class is scheduled, the student may petition to the Dean of Admissions to withdraw from class demonstrating extenuating circumstances. For further details, refer to "W" section of "Grading Symbols and Definitions".

Tardies

Three tardies will be considered the equivalent of one hour of absence. A tardy is defined as coming in to class after the class officially begins.

Final Examinations

Final examinations are given in all courses according to the schedule which is printed in the Schedule of Classes.

Grading Symbols and Definitions and Conditions for Use (AP 4230)

Only the symbols in the grading scale given in this section shall be used to grade all courses.

Grades shall be averaged on the basis of the point equivalences to determine a student's grade-point average, using the following evaluative symbols:

GRADE SYMBOL	DEFINITION	GRADE POINTS
A	Excellent	4
B	Good	3
C	Satisfactory	2
D	Less than satisfactory	1
F	Failing	0
P	Pass (at least satisfactory - units awarded not counted in GPA. Has the same meaning as "CR" as that symbol was defined prior to June 30, 2007.) Applies to credit and noncredit courses.	
NP	No-Pass (less than satisfactory - units awarded but not counted in GPA. NP has the same meaning as "NC" as that symbol was defined prior to June 30, 2007.) Applied to credit and noncredit courses.	
SP	Satisfactory Progress towards completion of the course (used for noncredit courses only and is not supplanted by any other symbol.	

(P and NP grades may be given only in courses authorized by the District Pass/No-Pass Option and Credit by Examination Policies).

The following non-evaluative symbols may be entered on a student's record, but are not part of the GPA calculation.

SYMBOL	DEFINITION

I Incomplete

Incomplete academic work for unforeseeable, emergency, and justifiable reasons at the end of the term may result in an "I" symbol being entered in the student's record. The condition for removal of the "I" and the grade which is assigned in lieu of shall be stated by the instructor in an Incomplete Grade Record.

This record shall be given to the student, with a copy on file in the college Admissions Office until the "I" is made up and a final grade assigned, or when one year has passed.The "I" symbol shall not be used in calculating units attempted nor for grade points. The "I" may be made up no later than one year following the end of the

term in which it was assigned. The student may petition for a time entension due to unusual circumstances.

IP In Progress

The "IP" (In Progress) symbol shall be used only in those courses which extend beyond the normal end of an academic term.It indicates that work is "in progress," but that assignment of a grade must await the course completion. The "IP" symbol shall remain on the student's permanent record in order to satisfy enrollment documentation. The appropriate evaluative grade and unit credit shall be assigned and appear on the student's record for the term in which the required work of the course is completed. The "IP" shall not be used in calculating grade point averages.

RD Report Delayed

The "RD" symbol may be assigned when there is a delay in reporting the grade beyond the control of the student. The "RD" may be assigned by the Dean of Student Services only. It is a temporary notation to be replaced by a permanent symbol as soon as possible.

W Withdrawal

Withdrawal from a class or classes shall be authorized through the last day of the fourteenth week of instruction or 75% of the time the class is scheduled to meet whichever is less.

No notation ("W" or other) shall be made on the record of a student who withdraws before the census date of the course.

Withdrawal between the end of the fourth week (or 30% of the time the class is scheduled to meet, whichever is less) and the last day of the fourteenth week of instruction (or 75% of the time the class is scheduled to meet, whichever is less) shall be authorized after informing the appropriate faculty. A student who remains in class beyond the fourteenth week of 75% of the time the class is scheduled shall be given a grade other than a "W", except in cases of extenuating circumstances.

After the last day of the fourteenth week (or 75% of the time the class is scheduled, whichever is less) the student may withdraw from class upon petition demonstrating extenuating circumstances and after consultation with the appropriate faculty.

Extenuating circumstances are verified cases of accidents, illness, or other circumstances beyond the control of the student. Withdrawal after the end of the fourteenth week (or 75% of the time the class is scheduled, whichever is less) which has been authorized in extenuating circumstances shall be recorded as a "W".

For purposes of withdrawal policies, the term "appropriate faculty" means the Instructor of Record for each course in question or, in the event the instructor cannot be contacted, the department chair or equivalent faculty officer.

The "W" shall not be used in calculating units attempted nor for the student's grade point average.

"W's" will be used as factors in progress probation and dismissal.

A "W" shall not be assigned, or if assigned shall be removed from a student's academic record, if a determination is made that the student withdrew from the course due to a discriminatory treatment or due to retaliation for alleging discriminatory treatment or that the student withdrew because he or she reasonally believed that remaining in the course would subject him or her to discriminatory treatment or retaliation for alleging discriminatory treatment.

A student may not withdraw and receive a "W" symbol on his or her record more than three times for enrollment in the same course. A student may enroll again in the same course after having previously received the authorized number of "W" symbols in the same course, if a designated college official approves such enrollment after review of a petition filed by a student.

MW Military Withdrawal

"Military Withdrawal" occurs when a student who is a member of an active or reserve United States military service receives orders compelling a withdrawal from courses. Upon verification of such orders, a withdrawal symbol may be assigned at any time after the period established by the governing board during which no notation is made for withdrawals. The withdrawal symbol so assigned shall be a "MW".

1. Military withdrawals shall not be counted in progress probation and dismissal calculations.
2. MW shall not be counted towards the permitted number of withdrawals.

The District shall refund the entire enrollment fee unless academic credit has been awarded.

EW Excused Withdrawal

"Excused Withdrawl" occurs when a student must withdraw from a course or courses under circumstances beyond their control. Upon verifiable documentation (i.e. job transfer, illness of family member, incarcerated student, subject to immigration action, chronic or acute illness, accident or natural disaster) a student may petition for an "EW" non-evaluative symbol.

Excused withdrawals shall not be counted in progress probation and dismissal calculations nor shall it be counted towards the permitted number of withdrawals or counted as an enrollment attempt.

The student with an approved "EW" grade may file a petition with the District requesting a refund of the enrollment fee unless academic credit has been awarded or they received the California College Promise Grant or a waiver of fees from AB 19 funds.

Pass/No-Pass Option (AP 4232)

A College Curriculum Committee may approve the following grading options for a credit course through the college course approval process, and as denoted on the course outline of record:

Letter-grade only

Pass/no pass grade only

Letter-grade or pass/no pass grade (student choice)

Colleges shall identify in the college catalog all courses that are pass/no pass only, or where a pass/no pass grading option may be selected by the student.

For courses for which students may select a letter grade or pass/no pass grading option, the student shall select the grading basis (letter grade to "Pass/No Pass" or vice versa) on or before the last day to drop with a W/EW for the course.

A student cannot convert a Pass/No Pass grade to a letter grade after the official grade has been recorded on the transcript.

Assignment of grades of P or NP shall be determined only by the course instructor of record and based on that instructor's course grading policies, provided that a student a grade of P is awarded to students who earn the equivalent of a C or better. A student who is enrolled in a course on the "pass/no pass" basis shall receive both course and unit credit upon satisfactory completion of the course.

The student who is enrolled in a course on a Pass/No Pass basis shall be responsible for completing all course requirements established in the course outline of record and administered by the instructor, and must be evaluated to the same standards of depth and rigor as all students receiving letter grades.

Units earned on a "pass/no pass" basis shall not be used to calculate grade point averages. However, units attempted for which the "NP" (No Pass) symbol is recorded shall be considered in probationary and dismissal procedures.

A student who has received credit for a course taken on a Pass/No Pass basis may not convert this credit to a letter grade.

Note that UC and CSU policies on accepting P/NP versus grades vary by campus. See your counselor for current information.

EAST LOS ANGELES COLLEGE OFFERS PASS/NO-PASS COURSES IN THE FOLLOWING CATEGORIES:

A. Non-Optional

The courses wherein all students are graded on a Pass/No-Pass basis. These courses are indicated in the Schedule of Classes:

ADDICST 081, 082

CAOT 133

E.S.L. 003A, 003B, 003C, 004A, 004B, 004C

JAPAN 185

PHOTO 028, 029, 033, 052, 053, 054

PSYCH 043

PUBSERV 150, 152-155, 157, 159, 162, 164, 166-169, 171-173, 175, 177, 179, 181, 202, 204, 224, 226, 228, 232, 233, 236-238, 240, 243, 245, 247, 249, 251, 252, 258, 260, 262, 265, 266, 280, 281, 287, 288, 290-294, 305, 308, 309, 330-333, 335-338, 340, 342, 343, 346-349, 351, 352, 355, 356, 358, 360, 366, 367, 370-375, 378-384, 393, 394, 399-401, 404, 405, 407, 409, 410, 416-418, 421, 423, 431, 432, 435, 437, 446, 447, 449, 450, 452, 458, 459, 476, 480, 484, 490, 491, 496, 497, 504, 505, 525-534, 610-619, 658, 742.

READING 098

B. Optional

The College President may designate courses in the College Catalog wherein each student may elect, no later than the end of the first 30 percent of the term, whether the basis of evaluation is to be Pass/No-Pass or a letter grade. Pass/No-Pass petition forms listing all approved courses are available in admissions.

ACCTG 019

ART All

BIOLOGY 185, 285, 385

CHINESE 001, 002, 003

CAOT 185, 285

COUNSEL All

ENG GEN 185

ENGLISH 185

E.S.L. 005A, 005B, 005C, 006A, 006B, 006C, 007B, 008, 032

FRENCH 001, 002, 003

JAPAN 001

LOGTIC 101, 102, 103, 104, 105

PHYSICS All

SPANISH 001, 005, 007, 035, 036, 037

Acceptance of pass Credits from other institutions

All courses and units (including those units earned on a "Pass/No-Pass" basis) used to satisy requirements, including graduation requirements, educational program requirements, and transfer core curriculum requirements, shall be from accredited institutions, unless otherwise specified in this Administrative Procedure.

"Accredited institution" shall mean a United States regionally accredited institution. It shall not mean an institution "approved" by the California Department of Education or by the California Council for Private Postsecondary and Vocational Education.

The College President shall establish in consultation with the Academic Senate college protocols for implementing this Administrative Procedure pursuant to BP/AP 2510 Participation in Local Decision-Making.

Grade Changes

grade Changes (AP 4231)

The Instructor of record for the course shall determine the grade to awarded to each student. The determination of the student's grade by the instructor is final in the absence of mistake, fraud, bad faith, or incompetency. For purposes of this section, "mistake" may include, but is not limited to, clerical errors and errors made by an instructor in calculating a student's grade.

"Fraud" may include, but is not limited to, inaccurate recording or change of a grade by any person who gains access to grade records without authorization.

The removal or change of an incorrect grade from a student's record shall only be done pursuant to Education Code Section 76232 or by an alternative method that ensures that each student shall be afforded an objective and reasonable review of the requested grade change.

If the District's grade change process requires that a student first request a grade change from the instructor, provisions shall be made to allow another faculty member to substitute for the instructor if the student has filed a discrimination complaint, if the instructor is not available or where the District determines that it is possible that there may have been gross misconduct by the original instructor.

In the case of fraud, bad faith, or incompetency, the final determination concerning removal or change of grade will be made by the College President.

The changing of a grade is a serious matter that must be supported with documentation provided by the student of the course. To request a grade change, students may submit a petition for review to the Admissions Office.

No grade may be challenged by a student more than one year from the end of the term in which the course was taken absent extenuating Circumstances; If a college's academic senate has determined that extenuating circumstances apply, then that period of time during which grades may be challenged should be more than one year, such longer period shall apply at that college. Petitions for grade changes should follow the grievance process outlined in AP 5530.

Transcripts/VERIFIcATIONS

Requests for transcripts or verifications may be obtained in the Admissions and Records Office or online https://www.parchment.com/u/registration/33664/institution . Transcripts from another institution are not available for copying.

Upon written request of the student, a copy of the student's academic record shall be forwarded by the Admissions Office to a designated addressee promptly by U.S. mail.

A student or former student shall be entitled to two free A student or former student shall be entitled to two free copies of the transcript of his or her record or two free verifications of student records. Additional copies shall be made available to the student, or to an addressee designated by the student, at a cost of $3.00. Students may request special processing to expedite their request for an additional fee of $7. This option is subject to the college's ability to provide this service.

The student's transcript may be withheld if there are any restrictive hold.

Scholastic Awards

Dean's Honor List

definitions

1. Full-Time Student: a student enrolled in 12 or more graded units in the qualifying semester.
2. Part-Time Student: a student enrolled in 6 to 11 graded units in the qualifying semester.
3. Qualifying Semester: the semester for which the student is considered for the Deans' Honor List.
4. Graded Units: courses in which grades of A, B, C, D, or F were received. Grades of "Pass," "No Pass" and "Incomplete" will not be counted in meeting the unit requirement for the LACCD Deans' or President's Honors List.

A student enrolled in the LACCD shall be placed on Deans' and President's Honor List, under the following conditions:

Deans' Honor List Requirements:

Full-Time Deans' Honor List

Twelve (12) or more graded units completed in the qualifying semester.

1. Grade point average of 3.5 or higher in the qualifying semester.

Part-Time Deans' Honor List

Twelve (12) or more cumulative graded units completed in the LACCD.

1. Grade point average of 3.5 or higher in the qualifying semester.
2. All coursework completed in the LACCD will be used in calculating the cumulative grade point average.

President's Honor List Requirements

Students who have appeared on the LACCD's Full-Time or Part-Time Deans' Honor for three or more consecutive semesters will be placed on the President's Honor List.

Transcript Designation: The designation "Dean's Honor List" and "President's Honor List" will be automatically placed on qualifying students' transcripts.

Graduation Honors

"Summa Cum Laude" Requirements:

1. Grade Point Average of 3.9 or higher, and

2. All degree-applicable coursework taken at LACCD colleges, and

3. A minimum of 24 units completed.

"Magna Cum Laude" Requirements:

1. Grade Point Average of 3.7 or higher, and

2. All degree-applicable coursework taken at LACCD colleges.

"Cum Laude" Requirements

1. Grade Point Average of 3.5 or higher, and

2. All degree-applicable coursework taken at LACCD colleges.

Academic Standards

Academic Renewal (AP 4240)

Academic renewal is a process intended to facilitate transfer, degree and certificate completion, and removal from academic probation or academic disqualification.

The student must meet with a counselor and complete an academic renewal petition. A maximum of 30 semester units may be disregarded under this procedure. Non-degree applicable English, ESL, and math coursework shall not be counted toward the limitation of 30 semester units. Final approval of the petition will be granted by the college vice president of Student Services or designee. Academic renewal is irreversible.

To be eligible for academic renewal, students must have earned a minimum 2.0 grade-point average (GPA) in any one or more academic terms in which a minimum of three (3) units of degree-applicable coursework was completed at a United States institutionally accredited institution of higher education, provided that academic term(s) is subsequent to the academic term in which the coursework to be alleviated was completed. Students who completed at least three (3) units of degree-applicable coursework with Pass/No Pass (P/NP) grades rather than letter grades in the subsequent term(s) may be considered for academic renewal on a case-by-case basis.

Students may petition at any of the LACCD colleges to have their academic record reviewed for academic renewal of substandard academic performance under the following conditions:

Coursework to be disregarded is limited to substandard credit coursework (coursework completed with "D" and "F" grades) in courses not subsequently completed with a "C" or better at the LACCD colleges; and

At least one (1) academic term (fall, winter, spring, summer) must have passed since the academic term when the coursework to be disregarded was completed.

For the purposes of this procedure:

- Completed credit coursework means only courses for which credit evaluative grading symbols are awarded, as defined in AP 4230 Grading and Academic Record Symbols, or the equivalent credit evaluative grading symbol awarded by external institutions
- All coursework completed in a term(s) must be used when calculating the required minimum 2.0 grade point average, even if the units exceed the minimum of 3 credit semester units. (See AP 4240 Appendix A for examples)
- Coursework previously applied towards a degree, certificate of achievement, or intersegmental general education certification cannot be academically renewed.

If granted, academic renewal shall result in:

- Eliminating up to 30 semester units of credit degree-applicable coursework taken within the Los Angeles Community College District from consideration in the student's cumulative grade point average, pre-college level/non-degree applicable English, ESL, and math coursework shall not be counted toward the limitation of 30 semester units, and
- Annotating the student academic record to note which courses have been removed through academic renewal. Academic renewal actions are irreversible.

Updated GPA and units applied through academic renewal cannot be used in determining Satisfactory Academic Progress or for any other purposes related to federal financial aid eligibility. Students shall be advised during academic renewal consultation with a college counselor of these limitations.

Graduation honors and awards are to be based on the student's cumulative grade point average for all college work attempted.

Academic renewal procedures may not conflict with the District's obligation to retain and destroy records or with the instructor's ability to determine a student's final grade.

Course Repetition to Remove a Substandard Grade

When a student repeats a course designated as repeatable to alleviate substandard academic work (a "D," "F," "FW," "NP," or "NC"), the previous grade and credit shall be disregarded in the computation of grade point averages. No more than two repetitions of a given course to alleviate substandard grades are allowed, except that a third repetition may be permitted with the approval of the College President or designee provided that apportionment is not claimed for that third repetition.

For the first, second, and when permitted, the third repetition of a course where a substandard grade was awarded, the highest grade earned shall be used when computing the student's cumulative grade point average.

Course Repetition: Fourth Attempt or More

A student may enroll and receive an evaluative symbol of "D", "F" or "NC", or "NP" and/or a non-evaluative symbol of "W" in the same credit course a maximum of three times. Title 5 Regulation 55024 allows a district to establish a petition process for students attempting this same course a fourth time due to extenuating circumstances.

Extenuating Circumstances. According to Board Rule 6701.10, "Extenuating circumstances may include, but are not limited to, verified cases of accidents, illness, military service, significant lapses of time, changes in program or major, or other circumstances beyond the control of the student."

Filing periods: (Fourth Attempt Petitions will be considered for spring/fall semesters only).

- Spring semester: October 1 to December 1
- Fall semester: April 1 to June 1

Repetition of Courses in Which a Satisfactory Grade Was Recorded

a. Extenuating Circumstances - Repetition of courses for which a satisfactory grade ("A", "B", "C", "CR", "P") has been recorded shall be permitted only upon advance petition of the student and with the written permission from the College President, or designee, based on a finding that extenuating circumstances exist which justify such repetition. Extenuating circumstances are verified cases of accidents, illness, or other circumstances beyond the control of the student. At the student's option, the previous grade for the course repeated may be disregarded in calculating the student's GPA. Only one repetition for a course due to extenuating circumstances is permitted.

b. Significant Lapse of Time - Repeating a course due to significant lapse is permitted if the college has established a recency prerequisite for a course or program, or an institution of higher education to which a student wishes to transfer has established a recency requirement that the student cannot satisfy without repeating the course. Significant lapse of time is defined as no less than 36 months since the most recent grade was awarded (See AP 4228 Course Repetition – Significant Lapse of Time) At the student's option, the previous grade for the course repeated may be disregarded in calculating the student's GPA. Only one repetition for a course due to extenuating circumstances is permitted

c. Legally Mandated Training - When such repetition is necessary for a student to meet a legally mandated training requirement as a condition of continued paid or volunteer employment, such courses may be repeated for credit any number of times, and the grade received each time shall be included for purposes of calculating the student's grade point average. The college shall establish protocols requiring students to certify or document that course repetition is necessary to complete legally mandated training pursuant to this subsection.

d. Changes to Industry or Licensure Standards - Students may petition to repeat a course needed for employment or licensing because of a significant change in the industry or licensure standards. Students may take these courses any number of times, and the grade received each time shall be included for purposes of calculating the student's grade point average. The college shall establish protocols requiring students to certify or document that course repetition is necessary due to a significant change in industry or licensure standards pursuant to this subsection.

e. Work Experience Education - Students may repeat a work experience education course pursuant to District policy any number of times as long as they do not exceed the limits on the number of units of work experience earned during one enrollment period as set forth in California Code of Regulations (CCR) Title 5, Section 55253(c). The grade received each time shall be included for purposes of calculating the student's grade point average.

f. Students with Disabilities - Students with verified disabilities may repeat a special class for students with disabilities any number of times when an individual determination verifies that such repetition is required as a disability-related accommodation for the student for one of the reasons specified in Title 5 Section 56029. At the student's option, previous grades and credits may be disregarded in computing the student's grade point average each time the course is repeated.

Course Repetition to Alleviate a Substandard Grade

Upon achieving a satisfactory grade in a course not designated as repeatable ("A," "B," "C," or "P"), the student may no longer enroll in that course, except as otherwise provided in this administrative procedure and AP 4228 Course Repetition – Significant Lapse of Time. However, in order to alleviate a substandard academic work in a such a course (a "D," "F," "FW," "NP," or "NC"), a student may enroll in that course a second time. If the second enrollment results in substandard academic work, the student may enroll in that course a third time. If the third enrollment results in substandard academic work, the student may enroll in that course a fourth time with the approval of the College President or designee, provided that apportionment is not claimed for the fourth enrollment*. Repeated enrollments may be completed at any of the LACCD colleges regardless of where the substandard grade was earned. When a student enrolls in such a course more than once, only the enrollment with the highest grade assigned shall be used when computing the student's cumulative grade point average.

* When a student drops or is excluded from a course prior to census or is assigned an MW or EW symbol, it is not considered an enrollment and therefore does not count against the permitted number of enrollments.

A list of equivalent courses taken within the LACCD (e.g., STAT C1000 and STAT C1000E) shall be approved by the District Academic Senate and maintained by the EPIE office and used for determining requisites, placement and course repetition to remove a substandard grade. Students may petition to have their coursework reviewed to alleviate a substandard grade at any of the LACCD colleges regardless of which LACCD college the substandard course(s) to be alleviated was completed.

Duplicative Credit

Duplicative credit in non-repeatable courses shall not be used towards the 60 units required for graduation regardless of whether or not the student petitioned to have the transcript annotated.

Acceptance and Evaluation of External Coursework to Alleviate a Substandard Grade

Successful completion of coursework at an institution from one of the following United States institutional accrediting agencies of higher education may be used in lieu of course repetition to alleviate a substandard grade for an equivalent course taken in the District:

1. Accrediting Commission for Community and Junior Colleges (ACCJC)
2. The Higher Learning Commission (HLC), formerly North Central Association of Colleges and Schools
3. Middle States Commission on Higher Education (MSCHE)
4. New England Association of Schools and Colleges, Commission on Institutions of Higher Education (NEASC-CIHE)
5. Northwest Commission on Colleges and Universities (NWCCU)
6. Southern Association of Colleges and Schools, Commission on Colleges (SACSCOC)
7. WASC Senior College and University Commission (WSCUC)

Note: The accrediting agencies above were formerly known as U.S. regional accrediting agencies.

Course equivalency shall be determined by college counseling faculty or the college Articulation Officer, in consultation with college discipline faculty as needed, at each college per AP 4051 Acceptance and Evaluation of External Coursework. Students may petition to have their external

coursework reviewed to alleviate a substandard grade at any of the LACCD colleges regardless of which LACCD college the substandard course(s) to be alleviated was completed.

Annotation of Academic Records

Courses that are repeated under this section shall be recorded on the student's permanent academic record using an appropriate symbol, and the student's permanent academic record shall be annotated in such a manner that all work remains legible, ensuring a true and complete academic history.

FINALITY OF ASSIGNED GRADES

Nothing can conflict with Education Code Section 76224 pertaining to the finality of grades assigned by instructors, or with Title 5 or District procedures relating to retention and destruction of records.

COLLEGE PROTOCOLS

College protocols for enacting all provisions of this Administrative Procedure shall be developed in accordance with the provisions of Academic Senate and Board of Trustees Shared Governance Policy (see BP/AP 2510 Participation in Local Decision-Making). At a minimum, the college protocols shall include the processes for student petitions and require that all petitions are reviewed by the College President or designee.

Course Auditing and Auditing Fees (AP 4070)

1. Persons who wish to audit a class must:

a. Complete an application and be authorized to register in the college.

b. Obtain the permission of the instructor of the class and agree that any participation in class activities by a student auditor will be solely at the discretion of the instructor, who may provide the auditor a written statement of the extent of participation allowed beyond observation.

c. Pay an audit fee of $15 per unit.

1. Students enrolled in ten or more credit units shall not be charged a fee to audit three or fewer semester units.

2.Students who drop below the ten units of credit classes within the first two weeks will be subject to the audit fee.

d.Pay for instructional materials or other services which the student auditor uses in the class. (See Materials Fee List).

2. Auditors may not take priority over students desiring to take a course for credit.

3. A student who is currently enrolled in or has completed a credit course may be permitted to audit another section of the course.

4. A student may audit multiple sections of a course.

5. The name of a student auditor will appear on the permanent roster. However, the instructor shall not be required to record attendance, grades or other marks for a student auditor. The name of a student auditor will not appear on exclusion rosters. A record of courses in which a student enrolls as an auditor will not appear on the student's permanent record.

6. No refund shall be made of the auditing fee, unless the cancellation of enrollment was due to an action taken by the college.

7. A student auditing a course may not be permitted to change his or her enrollment in that course to receive credit for the course.

Acceptance and evaluation of external course work (AP 4051)

Credit for Coursework Completed at United States Institutionally Accredited Institutions of Higher Education

A. Evaluation of External Credit - General Principles

Only coursework completed at United States institutions of higher education accredited by the following United States institutional accrediting agencies of higher education may be considered for substitution to complete requirements for degrees, certificates, and general education through the college course substitution process. Course substitutions are made solely at the discretion of the faculty. See AP 4051 Appendix A – Guidance for Determining Institutional Accreditation Status.

1. Accrediting Commission for Community and Junior Colleges (ACCJC)

2. The Higher Learning Commission (HLC), formerly North Central Association of Colleges and Schools

3. Middle States Commission on Higher Education (MSCHE)

4. New England Association of Schools and Colleges, Commission on Institutions of Higher Education (NEASC-CIHE)

5. Northwest Commission on Colleges and Universities (NWCCU)

6. Southern Association of Colleges and Schools, Commission on Colleges (SACSCOC)

7. WASC Senior College and University Commission (WSCUC)

Note: The accrediting agencies above were formerly known as U.S. regional accrediting agencies.

Exceptions: Coursework from institutions that hold accreditation from United States institutional accrediting agencies not explicitly listed above may be considered for substitution on a case-by-case basis for baccalaureate degree requirements, local associate degree requirements, and certificate of achievement requirements. Course substitutions are made solely at the discretion of college discipline faculty or their designee (e.g. the college Articulation Officer).

Note: Course substitutions need not be stated in the college catalog, student information system, or any other database that houses academic program requirements.

B. LACCD Baccalaureate Degree Major Requirements

Course substitutions and/or waivers of major course requirements for baccalaureate degrees, are solely at the discretion of college discipline faculty, or their designees (e.g. the college Articulation Officer).

C. Associate Degree for Transfer (ADT) Major Requirements

Course substitutions for major requirements for Associate Degrees for Transfer must be reviewed and approved by the college Articulation Officer, in consultation with college discipline faculty as appropriate. When applying externally completed coursework towards Associate Degree for Transfer major requirements, the Los Angeles Community College District Academic Senate Associate Degree for Transfer (ADT) Reciprocity Guidelines shall be used (see AP 4051 Appendix B*). The District Academic Senate shall from time to time review and revise, as needed, the ADT reciprocity guidelines.

D. LACCD Local Associate Degree Major and Certificate of Achievement Requirements

Course substitutions and/or waivers of major/area of emphasis course requirements for local degrees and certificates, excluding the Cal-GETC certificate, are solely at the discretion of college discipline faculty, or their designee (e.g. the college Articulation Officer).

LACCD courses with the same subject, number and title shall be deemed equivalent for purposes of satisfying local degree major and certificate requirements; excluding the Cal-GETC certificate.

Courses from another college approved through the Course Identification Numbering System (C-ID) with the same C-ID number as the LACCD college course shall be applied as equivalent for the purposes of satisfying local degree major and certificate requirements; excluding the Cal-GETC certificate.

E. General Education Course Substitutions for Baccalaureate and Associate Degrees

Substitution of coursework required to meet any general education requirements, including the Cal-GETC is solely at the discretion of the college counseling faculty or college Articulation Officer, as established in college protocols.

F. Cal-GETC Certification

Application of coursework taken at other institutions towards the Cal-GETC is solely at the discretion of college counseling faculty or the college Articulation Officer, consistent with the requirements of the most recent Cal-GETC Standards.

The use of upper-division coursework on the Cal-GETC is governed by the University of California and California State University systems, per the most recent Cal-GETC Standards.

G. Acceptance of Upper-Division Coursework to meet Degree and Certificate Requirements

Baccalaureate Degrees: Upper-division courses may be applied to baccalaureate degree major and general education requirements, both lower and upper-division requirements, based on content equivalency.

Associate Degrees for Transfer Major Requirements: The Los Angeles Community College District Academic Senate Associate Degrees for Transfer (ADT) Reciprocity Guidelines will be used when considering applying upper division coursework towards meeting ADT major requirements (see AP 4051 Appendix B).

LACCD Local Associate Degree Major and Certificate of Achievement Requirements: Upper-division courses may be applied to based on content equivalency.

LACCD Associate Degree General Education Requirements: Upper-division courses may be applied to LACCD general education area(s), local associate degree major and certificate requirements, based on content equivalency.

Cal-GETC: The use of upper-division coursework on the Cal-GETC is governed by the University of California and California State University systems, per the most recent Cal-GETC Standards

LACCD unit (elective) credit. There is no maximum on the number of degree-applicable units that may be applied to degrees and certificates. The LACCD residency requirement for degrees must still be met (see AP 4100).

Credit for Courses Taken at International Institutions of Higher Learning

Students may request that credit for courses taken at International Institutions (non-United States Institutionally Accredited Institutions) be applied towards meeting LACCD Baccalaureate Degree major requirements, local Associate Degree major requirements, certificate of achievement requirements, and LACCD general education requirements.

Note: There are International Institutions that hold United States Institutional Accreditation (see AP 4051 Appendix A. Coursework from these institutions will be accepted per the guidelines in Section 1. Approved evaluations of international coursework are only applicable to LACCD requirements and may not meet the requirements of other colleges and universities.

Students petitioning for credit must provide a comprehensive, detailed, course-by-course evaluation of their transcripts completed by an independent transcript evaluation service approved by the California Commission on Teacher Credentialing. The evaluation must indicate that the coursework is equivalent to baccalaureate or associate level coursework or higher from an institution accredited by one of the following United States institutional accrediting agencies of higher education.

1. Accrediting Commission for Community and Junior Colleges (ACCJC)
2. The Higher Learning Commission (HLC), formerly North Central Association of Colleges and Schools

3. Middle States Commission on Higher Education (MSCHE)
4. New England Association of Schools and Colleges, Commission on Institutions of Higher Education (NEASC-CIHE)
5. Northwest Commission on Colleges and Universities (NWCCU)
6. Southern Association of Colleges and Schools, Commission on Colleges (SACSCOC)
7. WASC Senior College and University Commission (WSCUC)

Note: The accrediting agencies above were formerly known as U.S. regional accrediting agencies.

A. Acceptance of International Coursework to meet LACCD Baccalaureate Degree Major Requirements and Upper-Division General Education Requirements

Course substitutions of baccalaureate degree major course requirements are solely at the discretion of college discipline faculty, or their designee (e.g. the college Articulation Officer).

Course substitutions of baccalaureate degree general education requirements is solely at the discretion of the college counseling faculty or the college Articulation Officer.

B. Acceptance of International Coursework to meet Associate Degree for Transfer (ADT) Major Requirements

Coursework completed at International Institutions (non-United States institutionally accredited institutions) may not be applied towards ADT major requirements per the Los Angeles Community College District Academic Senate Associate Degree for Transfer (ADT) Reciprocity Guidelines (see AP 4051 Appendix B).

C. Acceptance of International Coursework to meet LACCD Local Associate Degree Major and Certificate of Achievement Requirements

Course substitutions of major/area of emphasis course requirements for local degrees and certificates, are solely at the discretion of college discipline faculty, or their designee (e.g. the college Articulation Officer).

D. Acceptance of International Coursework to meet LACCD Associate Degree General Education Requirements

LACCD General Education Plan, excluding Areas 1a: English Composition, 1b: Oral Communication and Critical Thinking and 4a: American Institutions. Coursework shall be evaluated for applicability to the general education areas by college Counseling faculty or the college Articulation Officer.

Exceptions to Areas 1a, 1b and 4a may be made at the discretion of the college Articulation Officer on a case-by-case basis, in conjunction with college discipline faculty as appro++priate. y.

E. International Coursework and Cal-GETC Certifications

Coursework completed at International Institutions (non-United States institutionally accredited institutions) may not be applied towards Cal-GETC certification per the Cal-GETC Standards

College Protocols

College protocols for enacting all provisions of this Administrative Procedure shall be developed in accordance with the provisions of Academic Senate and Board of Trustees Shared Governance Policy (see BP/AP 2510 Participation in Local Decision-Making). At a minimum the protocols shall establish a petition process that is consistent with the requirements of this Administrative Procedure and of AP 5111 Petitions for Degrees and Certificates.

Academic Probation and Dismissal

Probation Policies (AP 4250)

I. Conditions for Probation

a. Academic Probation

A student who has attempted at least 12 semester units in LACCD as shown by the official academic record shall be placed on academic probation if the student has earned a grade point average below

2.0 in all units which were graded on the basis of the grading system (as defined in AP 4230 Grading, Academic Record Symbols, and Withdrawals).

b. Progress Probation

A student who has enrolled in a total of at least 12 semester units as shown by the official academic record shall be placed on progress probation when the student receives symbols of "W," "I," or "NP" (as defined in AP 4230 Grading, Academic Record Symbols, and Withdrawals) in fifty percent (50 percent) or more of all units in which a student has enrolled in LACCD.

II. Notification of Students

Each student is entitled to be notified electronically and by mail of his/her academic/progress status and the availability of college support services to respond to the academic/progress difficulties before the student is dismissed.

Each college shall notify students placed on academic or progress probation of their status no more than 30 days after the end of the term that resulted in academic or progress probation.

Notification will consist, at a minimum, of the following:

At the end of the semester in which the student's grade point average falls below 2.0 in all units attempted, or in which the student receives symbols of "W", "I", or "NP" in 50% or more of units in which they are enrolled, a notice that the student is either on academic or progress probation shall be sent to the student informing him/her that of the probation status. "All units attempted" is defined as all units of credit for which the student is enrolled in at the community college district that they attend.

2. The notification of probation shall include, at a minimum, the significance and ramifications of being on probation, and a description of the services available by the college.

3. The notification shall also clearly state that two consecutive primary terms of probation will lead to loss of the California Promise Grant.

iii. Each college shall make reasonable efforts to provide counseling and other support services to help students on probation overcome academic difficulties. Colleges should also help mitigate potential loss of the California Promise Grant and ensure that students have the opportunity to receive appropriate and adequate counseling, assessment, advising, and/or other services on a timely basis.

iv. Each college shall make reasonable efforts to notify a student of removal from probation and restoration of California Promise Grant within timelines established by the District.

v. Probation and loss of California Promise Grant policies and procedures shall be published in the college catalog.

b. At the end of the third semester on which the student is on academic or progress probation, a notice that the student is subject to dismissal will be sent to the student informing him/her that he/she is subject to dismissal.

c. A student may appeal probation determinations per AP 4255 Dismissal and Readmission.

III. Removal from Probation

A student on academic probation for a grade point deficiency shall be removed from probation when the student's accumulated grade point average is 2.0 or higher, including through academic renewal (see AP 4240 Academic Renewal).

A student on progress probation due to an excess of units for which entries of "W," "I," and "NP" and "NC" (as defined in AP 4230) are recorded shall be removed from probation when the percentage of said units drops below fifty percent (50%).

Removal of substandard grades through course repetition (see AP 4225 Course Repetition) or through academic renewal (see AP 4240 Academic Renewal) may be used to improve the student's GPA. If removal of substandard grades results in the student's cumulative GPA being 2.0 or higher, the student may request to have their academic standing reviewed for the purpose of being removed from probation.

College Protocols

College protocols for enacting all provisions of this Administrative Procedure shall be developed in accordance with the provisions of Academic Senate and Board of Trustees Shared Governance Policy (see BP/AP 2510 Participation in Local Decision-Making)

Dismissal, Appeal of Probation and Dismissal, and Readmission (AP 4255)

Standards for Dismissal

Students on Academic Probation: A student who is on academic probation shall be subject to dismissal if the student has earned a cumulative grade point average of less than 2.0 in all units attempted in each of three consecutive semesters. However, a student who is on academic probation and earns a semester grade point average of 2.0 or higher shall not be dismissed as long as this minimum semester grade point average is maintained.

Students on Progress Probation

A student who has been placed on progress probation shall be subject to dismissal if the percentage of units in which the student has been enrolled for which entries of "W," "I," "NC," and "NP" are recorded in at least three (3) consecutive semesters reaches or exceeds fifty percent (50%). However, a student who is on progress probation, and during a semester and for which symbols of "W", "I", "NC", and "NP" entered for units enrolled is fewer than 50%, shall not be dismissed as long as the 50% threshold is not surpassed during that term.

Definition of Consecutive Semesters

Semesters shall be considered consecutive on the basis of the student's enrollment, so long as the break in the student's enrollment does not exceed one full primary term.

Definition of Enrollment

"Enrollment" occurs when a student receives an evaluative or nonevaluative symbol pursuant to AP 4230.

Dismissal is Districtwide

Dismissal from any one college in the District shall disqualify a student from admission to any other District college.

Notification of Dismissal

A student who is subject to dismissal shall be notified by the College President or designee of the dismissal. Dismissal becomes effective the semester following notification.

b. Dismissal from any one college in the District shall disqualify a student from admission to any other District college.

c. Notification Timeline

At the end of the first semester and in each subsequent semester for which the student is on academic or progress probation, the student will receive a notification of their academic standing. The notification will also inform students of available college support services.

At the end of the third consecutive semester in which the student is on academic or progress probation, and has not met the conditions for being removed from probation, the student will be notified that he/she is subject to dismissal.

Fall Dismissals

Special circumstances exist for dismissals after the Fall semester has commenced due to the fact that students enroll before Fall grades are posted. Subject to Dismissal notifications will be sent no later than the end of March informing students:

If the student is enrolled in the Spring semester, they will be permitted to continue on probation. Dismissal status will be reevaluated at the end of the Spring semester.

If the student is not enrolled in the Spring semester, they have the right to appeal the dismissal in accordance with Section II.A.

Notice of Being Subject to Dismissal

Dismissal Notification. The notice shall include, at a minimum, a reference to the appropriate Board Policies and Administrative Procedures, an explanation dismissal and its ramifications, the procedure for the appeals process, and procedure to appeal dismissal.

The notice shall also clearly state that two consecutive primary terms of probation will lead to loss of the California Promise Grant.

Each college shall make reasonable efforts to provide counseling and other support services to help students on probation overcome academic difficulties. Colleges should also help mitigate potential loss of the California Promise Grant and ensure that students have the opportunity to receive appropriate and adequate counseling, assessment, advising, and/or other services on a timely basis.

Each college shall make reasonable efforts to notify a student of removal from probation, reinstatement after dismissal, and restoration of California Promise Grant within timelines established by the District.

Probation, dismissal, and loss of California Promise Grant policies and procedures shall be published in the college catalog.

Removal of substandard grades through course repetition (see AP 4225 Course Repetition) or through academic renewal (see AP 4240 Academic Renewal) may be used to improve the student's GPA. If removal of substandard grades results in the student's cumulative GPA being 2.0 or higher, the student may request to have their academic standing reviewed for the purpose of no longer being subject to dismissal.

Appeal of Dismissal

The student has the right to file a written petition with the College Admissions and Records Office to appeal a proposed dismissal action, if he/she experienced extenuating circumstances beyond his/her control which warrant an exception to the proposed dismissal.

Appeals Process

Except as provided in Section III.C. below, the student must file the written petition of appeal within ten (10) working days after the dismissal notification was sent. If the student fails to file a written petition within the 10-day period, the student waives all future rights to appeal the dismissal action. The petition must include a clear statement of the grounds on which continued enrollment should be granted, and provide evidence supporting the request.

The student will be continued on probation until the student's appeal is concluded.

Petitions will be reviewed by an Appeals Committee consisting of, at a minimum, the Vice President of Academic Affairs or his/her designee, the Chief Student Services Officer or his/her designee, the Admissions and Records Officer or his/her designee, one Academic Senate representative and the Counseling Chair or his/her designee. The committee will designate a chair of record.

The Appeals Committee will consider the request and issue its decision by electronic notification. The Admissions and Records Officer will notify the student of the committee's action electronically within 10 working days of the filing deadline.

The student may appeal the decision of the Appeals Committee, in writing, to the College President or designee within 5 working days of the date of notification. The decision of the College President, or his/her designee, is final.

If the appeal of the dismissal is granted, the student will be continued on probation for an additional semester. At the end of that semester, the student's academic record will be evaluated to determine whether the student shall be removed from probation, dismissed, or continued on probation.

Standards for Evaluating Appeals

Dismissal appeals may be granted:

If the dismissal determination is based on the academic record for a semester in which the record does not reflect the student's usual level of performance due to accident, illness, or other circumstances beyond the control of the student. The student's petition must include a clear statement of the grounds on which continued enrollment should be granted, and provide evidence supporting the request.

When there is evidence of significant improvement in academic achievement, colleges may make as a condition of granting an appeal that the student meet certain requirements designed to aid him/her to improve his/her academic performance, such as obtaining academic counseling, and/or limiting course load.

Appeals Timeline for Dismissals as a Result of Fall Semester Grades Appeals for students subject to dismissal as a result of the Fall grades must be filed within 10 working days of notification during the Spring semester. The following conditions apply:

Students who are enrolled in the Spring semester will not be required to file an appeal but will be allowed to continue on probation and have their dismissal status evaluated at the end of the Spring semester.

Students who have not enrolled in the Spring semester will be dismissed unless an appeal is granted in accordance with procedures set in Section II.A.

Criteria to Evaluate Students Seeking Readmissions After Dismissal

The College President or designee shall consider requests for readmission to the college. Uniform criteria will be used in considering whether or not students may be readmitted

after a dismissal and two semesters absence. The following criteria will be considered in reviewing individual situations:

Documented extenuating circumstances presented during their appeal.

Marked improvement at an educational institution outside of the LACCD during the time the disqualification was in effect.

Semesters on which disqualification was based were atypical of past academic performance.

Improved GPA as a result of grade changes, fulfillment of incompletes, or academic renewal.

Formal or informal educational, occupational or other appropriate individual experiences since completion of semesters on which disqualification was based.

College Protocols

College protocols for enacting all provisions of this Administrative Procedure shall be developed in accordance with the provisions of Academic Senate and Board of Trustees Shared Governance Policy (see BP/AP 2510 Participation in Local Decision-Making).

Credit for Prior Learning

Credit for Prior Learning (AP 4235)

I. Background

Students may demonstrate proficiency in a course eligible for Credit for Prior Learning and receive college credit through the approved alternative methods for awarding credit listed below:

a. Achievement of a satisfactory score on an Advanced Placement (AP) examination

b. Achievement of a satisfactory score on a high-level International Baccalaureate (IB) examination

c. Achievement of a satisfactory score on the College Level Examination Program (CLEP)

d. Credit for Military Service/Training

e. Achievement of an examination administered by other agencies approved by the district

f. Evaluation of industry-recognized credential documentation

g. Evaluation of student-created portfolios

h. Satisfactory completion of an institutional examination, known as Credit by Examination, administered by the college in lieu of completion of an active course listed in the current college catalog

II. Determination of Eligibility for Credit for Prior Learning

a. The student must be in good standing in the District

b. The student must have previously earned credit or noncredit from the District or be currently registered in the District

c. Current students must have an education plan on file

d. The course is listed in the current college catalog

e. The student is not currently enrolled in the course to be challenged

f. Credit by Examination:

i. The student is registered in the District and not currently enrolled in nor received credit for a more advanced course in the same subject (may be waived by department)

ii. Credits acquired by examination are not applicable to meeting of such unit load requirements as Selective Service deferment, Veterans, or Social Security benefits.

g. Except for the requirement that credits acquired through assessment of Credit for Prior Learning shall not be counted in determining the 12 semester hours of credit in residence required for an associate's degree, there is no limit to the number of semester hours of credit that may be earned through assessment of Credit for Prior Learning.

III. Prior Learning Assessment Grading Procedures

a. Grading shall be according to the regular grading system in accordance with BP/AP 4230 Grading and Academic Record Symbols

b. Students shall be offered a "Pass/No Pass" option, in accordance with AP 4232 Pass/No Pass Grading Option, if that option is ordinarily available for the course

c. Students shall be given the opportunity to accept, decline, or appeal the grade assigned by the faculty, and in cases of Credit by Examination, pursuant to AP 4230 Grading and Academic Record Symbols, and AP 4231 Grade Changes

IV. Prior Learning Assessment Standards

a. One or more than one method of assessment of Credit for Prior Learning may be used for a single course.

b. For each assessment method, and for each course, the appropriate discipline faculty in a department shall establish common department standards and grading criteria for evaluating Credit for Prior Learning, with the following additional requirements:

i. Industry Recognized Credentials: A department-approved list of industry recognized credentials aligned with department courses and the resulting credit awarded for each course shall be created and kept on file with the department, Admissions and Records Office, and the Office of Academic Affairs.

ii. Portfolio Assessment: A department approved portfolio assessment rubric established by the appropriate discipline faculty for the course is on file with the department and the Office of Academic Affairs.

iii. Credit by Examination: For courses for which Credit by Examination is offered, the appropriate discipline faculty in a department shall develop a single common department examination instrument with common grading criteria established for each course.

c. Fees: Fees shall not be charged for students seeking course credit using Credit for Prior Learning (BP 5030 Fees).

d. Transcription of Credit for Prior Learning: The student's academic record shall be clearly annotated to reflect that credit was earned by assessment of prior learning.

e. Publication of Eligible Courses: All courses eligible for Credit for Prior Learning and the assessment methods available for each course, as determined by the college Curriculum Committee, shall be identified in the college catalog, the schedule of classes, and the college website. The publications shall include information and instructions for students who wish to pursue Credit for Prior Learning. The Vice President of Academic Affairs or designee shall ensure the accuracy of the Credit for Prior Learning information provided in all official college publications.

V. Advanced Placement:

See AP 4236 on Advanced Placement Credit

VI. International Baccalaureate:

See AP 4237 on International Baccalaureate Credit

VII. COLLEGE LEVEL EXAMINATION PROGRAM

See AP 4238 on College Level Examination Program Credit

VIII. Credit for Military Service/Training

Students interested in Credit for Prior Learning using official U.S. military transcripts shall receive course, area, and/or elective credit as recommended by the American Council on Education (ACE) Directory and approved by the appropriate discipline faculty of the college under the following circumstances:

a. Official transcripts must be on file in the Records Office. These may include Joint Services Transcript (JST), Sailor/Marine American Council on Education Registry Transcript (SMART), Army and American Council on Education Registry Transcript Service (AARTS), Community College of the Air Force (CCAF), Coast Guard Institute (CGI), DANTES/USAFI, Defense Language Institute Foreign Language Transcripts (DLIFLC), Defense Manpower Data Center (DMDC), DLPT Examinee Results, DA Form 330 Language Proficiency Questionnaire, or verified copies of DD214 or DD295 military records.

b. The student must complete the college Credit for Prior Learning petition and meet with a counselor to evaluate individual military credit eligibility.

c. Credit course equivalency shall be determined by the faculty of the appropriate discipline or articulation officer.

Veterans and active-duty service members should contact ELAC's Veterans Resource Center at veteranservices@elac.edu.

IX. Industry Recognized Credentials

Students interested in Credit for Prior Learning using industry recognized credential(s)shall receive credit as recommended by the appropriate department chair or faculty designee

a. The student shall complete the college Credit for Prior Learning assessment petition

b. The Admissions and Records Office shall grant credit for industry recognized credential(s) that have already been evaluated and approved by the appropriate department chair or faculty designee

c. If an industry recognized credential(s) has not yet been evaluated and approved by the appropriate faculty:

i. The student shall meet with the department chair or faculty designee to receive further instructions for industry recognized credential(s) assessment

ii. The student submits all industry recognized credential documents to the department chair or faculty designee for assessment of prior learning

iii. If the department chair or faculty designee determine the industry certification adequately measures mastery of the course content as set forth in the Course Outline of Record, the appropriate faculty shall sign the petition with the recorded grade, attach the industry recognized credential(s), and forward the completed petition and supporting documents to the Admissions and Records Office to be kept on file and recorded on the student transcript

d. The department shall annually review and update as needed its list of industry-recognized credentials.

X. Student-Created Portfolio Assessment

Students interested in Credit for Prior Learning using a student-created portfolio shall receive credit as recommended by the appropriate department chair or faculty designee under the following circumstances:

a. The student shall complete the college Credit for Prior Learning assessment petition

b. The student meets with the department chair or faculty designee to receive further instructions for student-created portfolio assessment

c. The student submits all portfolio documents to the department chair or faculty designee for assessment of prior learning

d. If the department chair or faculty designee determine the student-created portfolio adequately measures mastery of the course content as set forth in the Course Outline of Record, the appropriate faculty shall sign the petition with the appropriate grade and forward it to the Admissions and Records Office to be kept on file and recorded on the student transcript

XI. Credit by Examination

Credit by Examination is a form of Credit for Prior Learning assessment in which a student completes a department course examination in lieu of completing the course. The format, content, and grading criteria of common department course examinations is determined solely by the appropriate discipline faculty in the department. Because credit by examination is an alternative method for awarding credit for a course, it is required that the examination fully address the course content and objectives, including any laboratory or activity components of a course, such that satisfactory completion of the examination is equivalent to satisfactory completion of the course.

In order to permit students to demonstrate that they have the knowledge and/or skills to meet the objectives of a course through knowledge and/or skills gained through prior experiences, students may earn course credit by receiving grade on an examination developed and administered by the appropriate instructional department/program. The completion of Credit by Examination may require the demonstration of other skills or the completion of assignments in addition to an examination.

The Department chair or faculty designee shall determine whether or not a student requesting Credit by Examination is sufficiently well prepared to warrant being given this opportunity. This determination is based upon a review of the student's previous course work and/or experience. Students wishing to take a course through Credit by Examination are strongly encouraged to informally discuss the matter with the department chair or faculty designee and instructor prior to initiating the formal process. If the student decides to pursue Credit by Examination, the Petition

for Credit by Examination must be completed prior to the end of the semester or session for which credit is being sought.

The college will award credit for the completion of the appropriate department examination administered and graded by the appropriate departmental faculty, in lieu of completion of a course listed in the college catalog. The student shall be given the opportunity to accept, decline, or appeal the grade.

a. Basic Procedure - Upon completion of an education plan, students interested in Credit for Prior Learning using Credit by Examination shall receive credit as recommended by the appropriate department chair or faculty designee under the following circumstances described in the following basic procedures for administering Credit by Examination:

i. The student shall complete the Credit for Prior Learning assessment petition form.

ii. The student meets with the department chair or faculty designee for further instructions for Credit by Examination.

iii. If the department chair or faculty designee determines that the student is eligible for Credit by Examination, the department chair or faculty designee will work with the student to make a mutually agreeable appointment to complete the examination.

iv. If the department chair or faculty designee determine the Credit by Examination assessment completed by the student measures mastery of the course content as set forth in the Course Outline of Record, the appropriate faculty shall sign the petition with the recorded grade and forward to the Records office to be kept on file and recorded on the student transcript. Completed exam materials must remain on file with the department/program for three years.

b. Credit by Examination Procedures for Articulated High School and Adult Education Consortium Classes

College credit may be earned for articulated high school and adult education consortium courses, pursuant to AP 4052. In all cases, credit by examination assessment shall be used to award course credit using the credit by examination requirements established in this Administrative Procedure and the following process:

i. Students shall complete the college petition for adult education and high school Credit by Examination. The petition shall be forwarded to the appropriate Division/ Department for approval.

ii. In order for an adult education or high school student to earn course and unit credit for degree-applicable courses offered by a District college, the student must:

1. Complete an adult education or high school course articulated with a degree-applicable credit course offered by the college during the period which approved articulation agreements are in force.

2. The student must meet all other eligibility requirements for Credit by Examination stated in this Administrative Procedure.

3. Complete the Credit by Examination assessment process and earn the minimum grade requirement stated in the articulation agreement.

4. Meet all other requirements pursuant to AP 4052.

iii. A letter grade will be assigned, and the course will be identified as Credit by Examination on the transcript in accordance with the official final grade received for the full term of the course being petitioned for college credit. Once assigned, a grade is not reversible, except that it may be appealed pursuant to AP 5530 Student Rights and Grievances. The letter grade will be posted on the transcript in the semester the petition was approved.

iv. Students who are unsuccessful in obtaining the required minimum grade or better will not be granted credit for the articulated college course, and no record of the attempt for Credit by Examination will appear on a student's transcript.

v. The enrollment fee for Credit by Examination will not be charged for credit awarded under this provision (see BP 5030 Fees).

XII. College Protocols

College protocols for enacting all provisions of this Administrative Procedure shall be developed in accordance with the provisions of Academic Senate and Board of Trustees Shared Governance Policy (see BP/AP 2510 Participation in Local Decision-Making).

Advanced Placement Credit (AP 4236)

Credit for Prior Learning includes external examinations (AP, CLEP, and IB), Military Credit, and Credit by Exam.

1. Use of Advanced Placement (AP) Exams for meeting the Associate of Arts, Associate of Science, Associate Degree for Transfer Major Requirements, and Certificates of Achievement Requirements as defined in Administrative Procedure 4100 Graduation Requirements for Degrees and Certificates.

Students must receive a passing score (3, 4, or 5) on an AP exam to receive the course credit indicated in AP 4236 Appendix B.

2. Use of AP exams for meeting LACCD General Education Requirements for the local Associate of Arts and Associate of Science Degrees as defined in Administrative Procedure 4100 Graduation Requirements for Degrees and Certificates

Students must receive a passing score (3, 4, or 5) on an AP exam to receive the general education credit indicated in AP 4236 Appendix A.

3. Duplicative External Exam Credit: Students who take an Advanced Placement (AP) exam, an International Baccalaureate (IB) exam, or College-Level Examination Program (CLEP) exam in the same topic area will receive credit for only one exam.

For example, if a student takes both the CLEP exam in Biology and the AP exam in Biology, they will only be awarded

credit for one exam because the topics are duplicative. The college should award credit for the exam that most benefits the student.

4. AP Unit Credit

For the purpose of granting unit credit applicable to the minimum of 60 units required for the local Associate degree and the Associate Degree for Transfer, the LACCD shall follow the guidelines for Advanced Placement credit set by the American Council on Education:

In general, the recommended minimum number of semester hours from ACE corresponds to the status of the corresponding high school AP course:

• 3 semester hours are recommended in the case of a half-year course

• 6 semester hours for most full-year courses, and

• 8 semester hours for some of the mathematics, sciences, and foreign languages courses.

Students must receive a passing score (3, 4, or 5) on an AP exam to receive the unit credit indicated in AP 4236 Appendix A.

Cal-GETC

The use of Advanced Placement exams on the Cal-GETC plan is determined by the University of California and California State University systems respectively. Refer to the current Cal-GETC Standards. Updates to Appendices are technical updates and not considered revisions to this Administrative Procedure. Appendices shall be periodically reviewed and updated as needed by the District Academic Senate.

College Level Examination Program (CLEP) Credit (AP 4238)

1. Course Equivalency for the local Associate of Arts and Associate of Science Degrees Major and Certificates of Achievement Requirements

College faculty with the appropriate discipline expertise may establish criteria for granting course equivalencies for College-Level Examination Program (CLEP) exams.

Course equivalency for CLEP exams toward satisfying major requirements for local Associate Degrees and Certificates of Achievement shall be granted only if criteria have been established by the appropriate college discipline faculty and shall be based solely on the established criteria. At a minimum, the criteria shall require that the student has earned a score of 50 or higher on the exam as stated in AP 4238 Appendix A. All course equivalencies shall be published in the college catalog.

The granting of course equivalency does not determine the amount of unit credit awarded. The amount of unit credit awarded for each CLEP exam is stated in AP 4238 Appendix A.

2. Use of CLEP exams for meeting LACCD General Education Requirements for the local Associate of Arts and Associate of Science Degrees.

CLEP Exams shall be used toward meeting LACCD General Education requirements for the local Associate of Arts and Associate of Science Degrees, as defined in Administrative Procedure 4100 Graduation Requirements for Degrees and Certificates.

Students must receive a passing score (50) on most CLEP exams, except Foreign Language level 2 exams, which require a higher score as noted in AP 4238 Appendix A.

Students who take an Advanced Placement (AP) exam, an International Baccalaureate (IB) exam or College-Level Examination Program (CLEP) exam in the same topic area will receive credit for only one exam. For example, if a student takes both the CLEP exam in Biology and the AP exam in Biology, they will only be awarded credit for one exam because the topics are duplicative. The college should award credit for the exam that most benefits the student.

CLEP exams may not be used to satisfy Associate Degree for Transfer (ADT) major requirements.

3. CLEP UNIT CREDIT

For the purpose of granting unit credit applicable to the minimum of 60 units required for the associate degree, the LACCD shall follow the guidelines for CLEP credit set by the American Council on Education:

- 3 semester hours are recommended in the case of a half-year course.
- 6 semester hours for most full-year courses.
- 9 semester hours for Level 2 Foreign Language exams equivalent to four (4) semesters of college level foreign language course work.

4. CALIFORNIA GENERAL EDUCATION TRANSFER CURRICULUM (CAL-GETC)

The use of CLEP exams on the California General Education Transfer Curriculum is not permitted as determined by the California State University and University of California. Refer to the current Cal-GETC Standards for details.

International Baccalaureate Credit (AP 4237)

This Administrative Procedure defines the International Baccalaureate Diploma and the conditions under which the District will accept it for the purposes of award/annotated credit, equivalency, or competency in student records.

Requirements:

1. Course Equivalency for Local Associate Degree majors and Certificate of Achievement Requirements

Use of International Baccalaureate (IB) Exams for meeting the Associate of Arts and Associate of Science major requirements and Certificate of Achievement requirements as defined in Administrative Procedure 4100 Graduation Requirements for Degrees and Certificates. See AP 4237 Appendix B for LACCD International Baccalaureate (IB) Course Equivalency Credit. College faculty with the appropriate discipline expertise may establish criteria for granting course equivalencies for International Baccalaureate (IB) exams. Course equivalency for International Baccalaureate (IB) exams toward satisfying major requirements for local Associate Degrees and Certificates

of Achievement shall be granted only if criteria have been established by the appropriate college discipline faculty and shall be based solely on the established criteria. At a minimum, the criteria shall require that the student has earned the minimum exam score stated in AP 4237 Appendix A. All course equivalencies shall be published in the college catalog.

The granting of course equivalency does not determine the amount of unit credit awarded. The amount of unit credit awarded for each IB exam is stated in AP 4237 Appendix A.

2. Associate Degree for Transfer (ADT) major requirements: IB exams cannot be used to satisfy ADT major course requirements.

For Cal-GETC applicability refer to section 5 below.

3. Use of IB exams for meeting LACCD General Education Requirements for the Associate of Arts and Associate of Science Degrees

IB Exams shall be used toward meeting LACCD General Education requirements for the local Associate of Arts and Associate of Science degrees, as defined in Administrative Procedure 4100 Graduation Requirements for Degrees and Certificates.

Credit will only be given for Higher Level (HL) exams. No credit is given for Standard Level (SL) exams.

Students who take an Advanced Placement (AP) exam, an International Baccalaureate (IB) exam or College-Level Examination (CLEP) exam in the same topic area will receive credit for only one exam. For example, if a student takes both the AP exam in Biology and the IB Biology HL exam, will only receive credit for one exam because the topics are duplicative. The college should award credit for the exam that most benefits the student.

4. IB Unit Credit

For the purpose of granting unit credit applicable to the minimum of 60 units required for the Associate degree, the LACCD shall follow the guidelines for IB credit set by the International Baccalaureate Organization:

Students can receive a score of 1 (poor or elementary) to 7 (excellent) for each subject studied. Universities and colleges typically expect individual HL subject scores to be a minimum of 4 (satisfactory) or sometimes 5 (good) for credit consideration.

5. California General Education Transfer Curriculum Cal-GETC

The use of International Baccalaureate exams on the Cal-GETC is determined by the University of California and California State University systems respectively. Refer to the current Cal-GETC Standards. Updates to Appendices are technical revisions and are not considered revisions to this Administrative Procedure. Appendices shall be periodically reviewed and updated as needed by the District Academic Senate.

LACCD AP 4236 Advanced Placement Credit Appendix A: LACCD General Education Area and Degree Applicable Unit Credit

AP SUBJECT AREA	AP SCORE	TOTAL SEMESTER UNITS AWARDED TOWARD AA/AS/ADT	SEMESTER UNITS APPLIED TOWARD LACCD GE REQUIREMENTS	ASSOCIATE DEGREE GE AREA FULFILLED AP 4100
2-D Art and Design	3, 4, 5	3	NA	NA
3-D Art and Design	3, 4, 5	3	NA	NA
Art History	3, 4, 5	6	3	Area 3: Arts and Humanities
Biology	3, 4, 5	6	4	Area 5: Natural Sciences
Calculus AB	3, 4, 5	3	3	Area 2: Mathematical Concepts and Quantitative Reasoning
Calculus BC	3, 4, 5	6	3	Area 2: Mathematical Concepts and Quantitative Reasoning
Calculus BC/AB Sub-score	3, 4, 5	3	3	Area 2: Mathematical Concepts and Quantitative Reasoning
Chemistry	3, 4, 5	6	4	Area 5: Natural Science
Chinese Language and Culture	3, 4, 5	6	3	Area 3: Arts and Humanities
Comparative Government and Politics	3, 4, 5	3	3	Area 4b: Social and Behavioral Sciences
Compuer Science A	3, 4, 5	3	NA	NA
Compuer Science AB	3, 4, 5	6	NA	NA
Computer Science Principles	3, 4, 5	6	3	Area 2: Mathematical Concepts and Quantitative Reasoning
Drawing	3, 4, 5	3	NA	NA
English Language and Composition	3, 4, 5	6	3	Area 1a: English Composition
English Language	3, 4, 5	6	3	Area 1a: English Composition
English Literature and Composition	3, 4, 5	6	6	Area 1a: English Composition AND Area 3: Arts and Humanities
English Literature	3, 4, 5	6	6	Area 1a: English Composition AND Area 3: Arts and Humanities
Environmental Science	3, 4, 5	4	3	Area 5: Natural Science
European History	3, 4, 5	6	3	Area 3: Arts and Humanities OR Area 4b: Social and Behavioral Sciences
French Language and Culture	3, 4, 5	6	3	Area 3: Arts and Humanities
German Language and Culture	3, 4, 5	6	3	Area 3: Arts and Humanities
Human Geography	3, 4, 5	3	3	Area 4b: Social and Behavioral Sciences
Italian Language and Culture	3, 4, 5	6	3	Area 3: Arts and Humanities
Japanese Language and Culture	3, 4, 5	6	3	Area 3: Arts and Humanities

AP SUBJECT AREA	AP SCORE	TOTAL SEMESTER UNITS AWARDED TOWARD AA/AS/ADT	SEMESTER UNITS APPLIED TOWARD LACCD GE REQUIREMENTS	ASSOCIATE DEGREE GE AREA FULFILLED AP 4100
Latin	3, 4, 5	6	3	Area 3: Arts and Humanities
Macroeconomics	3, 4, 5	3	3	Area 4b: Social and Behavioral Sciences
Microeconomics	3, 4, 5	3	3	Area 4b: Social and Behavioral Sciences
Music Theory	3, 4, 5	3	3	Area 3: Arts and Humanities
Physics 1: Algebra-based	3, 4, 5	4	4	Area 5: Natural Science
Physics 2: Algebra-based	3, 4, 5	4	4	Area 5: Natural Science
Physics C (Electricity and Magnetism)	3, 4, 5	4	4	Area 5: Natural Science
Physics C (Mechanics)	3, 4, 5	4	4	Area 5: Natural Science
Psychology	3, 4, 5	3	3	Area 4b: Social and Behavioral Sciences
Precalculus	3, 4, 5	3	3	Area 2: Mathematical Concepts and Quantitative Reasoning
Seminar	3, 4, 5	3	NA	NA
Spanish Language and Culture	3, 4, 5	6	3	Area 3: Arts and Humanities
Spanish Language	3, 4, 5	6	3	Area 3: Arts and Humanities
Spanish Literature and Culture	3, 4, 5	6	3	Area 3: Arts and Humanities
Spanish Literature	3, 4, 5	6	3	Area 3: Arts and Humanities
Statistics	3, 4, 5	3	3	Area 2: Mathematical Concepts and Quantitative Reasoning
U.S. Government and Politics	3, 4, 5	3	3	Area 4a: American Institutions
U.S. History	3, 4, 5	6	3	Area 4a: American Institutions OR Area 3: Arts and Humanities
World History: Modern	3, 4, 5	3	3	Area 3: Arts and Humanities OR Area 4b: Social and Behavioral Sciences

Caution: The Advanced Placement unit, general education, and course equivalency credit in AP 4236 Appendix A is for LACCD degrees and certificates only. Advanced Placement credit and policies for transfer institutions, including the CSU and UC campuses, are the purview of those systems. Students are advised to consult with a counselor to ensure applicability to their educational goal(s).

Caution: Students should be advised that the CSU campus they matriculate to may not accept the passed exam for course credit, which may result in the student having to take the course after transfer.

Note: Colleges may accept discontinued AP examinations for LACCD GE and/or local degree course credit. Consult with the college Articulation Officer for guidance.

Appendix B: Advanced Placement (AP) Exam Course Equivalency Credit for Associate of Arts, Associate of Science, Associate Degree for Transfer (ADT) Major Requirements and Certificate of Achievement Major Requirements

AP EXAM	SCORE	TOTAL SEMESTER UNITS AWARDED	LACCD COURSE
2-D Art and Design	3, 4, or 5	3	ART 501
3-D Art and Design	3, 4, or 5	3	ART 502
Art History	3, 4, or 5	6	ART 101; ARTHIST 110
Biology	3, 4, or 5	6	BIOLOGY 003 or 005
Calculus AB	3, 4, or 5	3	MATH 236 or 238 or 238S or 247 or 261 or 265
Calculus BC/AB Subscore	3, 4, or 5	3	MATH 236 or 238 or 238S or 247 or 261 or 265
Calculus BC	3, 4, or 5	6	MATH 247 & 248 or 261 & 262 or 265 & 266
Chemistry	3, 4, or 5	6	CHEM 060 or 065
Comparative Government and Politics	3, 4, or 5	3	POL SCI 002
Drawing	3, 4, or 5	3	ART 201
Macroeconomics	3, 4, or 5	3	ECON 002
Microeconomics	3, 4, or 5	3	ECON 001
English Language and Composition	3, 4, or 5	6	ENGLISH 101 or ENGLISH 101X or ENGLISH 101Y or ENGLISH 101Z or E.S.L. 110 or ENGL C1000
English Literature and Composition	3, 4, or 5	6	ENGLISH 101 or ENGLISH 101X or ENGLISH 101Y or ENGLISH 101Z or E.S.L. 110 or ENGL C1000
Environmental Science	3, 4, 5	4	ENV SCI 001 and 022
European History	3, 4, or 5	6	HISTORY 001 and 002
Human Geography	3, 4, or 5	3	GEOG 002
Physics 1: Algebra-Based	3	4	PHYSICS 011 or 012 + 014
Physics 1: Algebra-Based	4 or 5	4	PHYSICS 006
Physics 2: Algebra-Based	3	4	PHYSICS 011 or 012 + 014
Physics 2: Algebra Based	4 or 5	4	PHYSICS 007
Physics C: Electricity and Magnetism	3	4	PHYSICS 011 or 012 + 014
Physics C: Electricity and Magnetism	4 or 5	4	PHYSICS 002 or 022 or 038 or 067 or 102
Physics C: Mechanics	3	4	PHYSICS 011 or 012 + 014
Physics C: Mechanics	4 or 5	4	PHYSICS 001 or 021 or 037 or 066 or 101
Precalculus	3, 4, 5	3	MATH 260 or 260S
Psychology	3, 4, or 5	3	PSYCH 001 or PSYC C1000
Spanish Language & Culture	3	6	SPANISH 003
Spanish Language & Culture	4 or 5	6	SPANISH 003 and 004
Spanish Literature & Culture	3, 4, or 5	6	SPANISH 004
Statistics	3, 4, or 5	3	MATH 227 or 227S or 227B or 228B or PSYCH 091 or SOC 125 or STAT 001 or STAT 101 or STAT C1000
U.S. History	3, 4, or 5	6	HISTORY 011 and 012
U.S. Government and Politics	3, 4, or 5	3	POL SCI 001 or POLS C1000
World History: Modern	3, 4, or 5	3	HISTORY 087

Caution: The Advanced Placement unit, general education, and course equivalency credit in these appendices is for LACCD degrees and certificates only. Advanced Placement credit and policies for transfer institutions, including the CSU and UC campuses, are the purview of those systems. Students are advised to consult with a counselor to ensure applicability to their educational goal(s).

Caution: Students should be advised that the CSU campus they matriculate to may not accept the passed exam for course credit, which may result in the student having to take the course after transfer.
Note: Colleges may accept discontinued AP examinations for LACCD GE and or local degree course credit. Consult with the college Articulation Officer for guidance.

LACCD AP 4238: College-Level Examination Program (CLEP) Credit Appendix A LACCD General Education Area Credit and Degree Applicable Unit Credit

CLEP EXAM	ACE RECOMMENDED SCORE	TOTAL SEMESTER UNITS AWARDED TOWARD ASSOCIATE DEGREE [1][1]	SEMESTER UNITS APPLIED TOWARD ASSOCIATE DEGREE GE REQUIREMENTS [2]	ASSOCIATE DEGREE GE AREA FULFILLED AP 4100
American Government	50	3	3	Area 4a: American Institutions
American Literature	50	3	3	Area 3: Arts and Humanities
Analyzing and Interpreting Literature	50	3	3	Area 3: Arts and Humanities
Biology	50	3	3	Area 5: Natural Sciences
Calculus	50	3	3	Area 2: Mathematical Concepts and Quantitative Reasoning
Chemistry	50	3	3	Area 5: Natural Sciences
College Algebra	50	3	3	Area 2: Mathematical Concepts and Quantitative Reasoning
College Algebra - Trigonometry	50	3	3	Area 2: Mathematical Concepts and Quantitative Reasoning
College Composition	50	NA	NA	NA
College Composition Modular	50	NA	NA	NA
College Mathematics	50	NA	NA	NA
English Composition (no essay)	50	NA	NA	NA
English Composition (with essay)	50	NA	NA	NA
English Literature	50	3	3	Area 3: Arts and Humanities
Financial Accounting	50	3	NA	NA
French Language, Level I	50	6	NA	NA
French Language, Level II	59	9	3	Area 3: Arts and Humanities
Freshman College Composition	50	NA	NA	NA
German Language, Level I	50	6	NA	NA
German Language, Level II	60	9	3	Area 3: Arts and Humanities
History, United States I	50	3	3	Area 4a: American Institution
History, United States II	50	3	3	Area 4a: American Institution
Human Growth and Development	50	3	3	Area 4b: Social and Behavioral Sciences
Humanities	50	3	3	Area 3: Arts and Humanities
Information Systems and Computer Apps	50	3	NA	NA
Introduction to Educational Psychology	50	3	NA	NA
Introductory Business Law	50	3	NA	NA
Introductory Psychology	50	3	3	Area 4b: Social and Behavioral Sciences

Introductory Sociology	50	3	3	Area 4b: Social and Behavioral Sciences
Natural Sciences	50	3	3	Area 5: Natural Sciences
Precalculus	50	3	3	Area 2: Mathematical Concepts and Quantitative Reasoning
Principles of Macroeconomics	50	3	3	Area 4b: Social and Behavioral Sciences
Principles of Management	50	3	NA	NA
Principles of Marketing	50	3	NA	NA
Principles of Microeconomics	50	3	3	Area 4b: Social and Behavioral Sciences
Social Sciences and History	50	NA	NA	NA
Spanish Language, Level I	50	6	NA	NA
Spanish Language, Level II	63	9	3	Area 3: Arts and Humanities
Spanish and Writing I	50	6	NA	NA
Spanish with Writing, Level II	63	9	3	Area 3: Arts and Humanities
Western Civilization I	50	3	3	Area 3: Arts and Humanities or Area 4b: Social and Behavioral Sciences
Western Civilization II	50	3	3	Area 4b: Social and Behavioral Sciences

[1] The scores and credit hours that appear in this table are the credit-granting scores and semester hours recommended by the American Council on Education (ACE). The scores listed above are equivalent to a grade of C in the corresponding course. The credit in this table is applicable for local Associate Degrees only.

[2] The credit listed applies toward Associate Degree GE requirements on the LACCD General Education Pattern only.

Note: Colleges may accept discontinued CLEP examinations for LACCD GE and or local degree course credit. Consult with the college Articulation Officer for guidance.

LACCD AP 4237: International Baccalaureate Credit Appendix A LACCD General Education Area Credit and Degree Applicable Unit Credit

IB SUBJECT AREA	MINIMUM PASSING SCORE A.A./A.S	TOTAL SEMESTER UNITS AWARDED TOWARD ASSOCIATE DEGREE	SEMESTER UNITS APPLIED TOWARD ASSOCIATE DEGREE GE REQUIREMENTS	ASSOCIATE DEGREE GE AREA FULFILLED AP 4100
Biology HL	5	6	3	Area 5: Natural Science
Chemistry HL	5	6	3	Area 5: Natural Science
Economics HL	5	6	3	Area 4b: Social and Behavioral Sciences
Geography HL	5	6	3	Area 4b: Social and Behavioral Sciences
History (any region) HL	5	6	3	Area 3: Arts and Humanities OR Area 4B: Social and Behavioral Sciences
Language A Literature HL	4	6	3	Area 3: Arts and Humanities
Language A Language and Literture HL	4	6	3	Area 3: Arts and Humanities
Language B (any Language) HL	4	6	NA	NA
Mathematics: Analysis and Approaches HL	4	6	3	Area 2: Mathematical Concepts and Quantitative Reasoning
Mathematics: Applications and interpretation HL	4	6	3	Area 2: Mathematical Concepts and Quantitative Reasoning
Physics HL	5	6	3	Area 5: Natural Science
Psychology HL	5	3	3	Area 4b: Social and Behavioral Sciences
Theater HL	4	6	3	Area 3: Arts and Humanities

Note: Colleges may accept discontinued IB examinations for LACCD GE and/or local degree course credit. Consult with the college Articulation Officer for guidance.

LACCD AP 4237: International Baccalaureate Credit Appendix B International Baccalaureate (IB) Exam Course Equivalency Credit for Associate of Arts, Associate of Science Major Requirements and Certificate of Achievement Major Requirements

Note: IB course equivalency credit is not applicable to Associate Degree for Transfer (ADT) degree majors.

IB EXAM	SCORE	TOTAL SEMESTER UNITS AWARDED	LACCD COURSE
Biology HL	5	6	BIOLOGY 003 OR 005 OR 006
Chemistry HL	5	6	CHEM 060 OR 065 OR 101
Economics HL	5	6	ECON 001 AND 002
Psychology HL	5	3	PSYCH 001, PSYC C1000

Note: Colleges may accept discontinued IB examinations for LACCD GE and/or local degree course credit. Consult with the college Articulation Officer for guidance.

Credit for Prior Learning (AP 4235): Appendix A Military Credit Guidelines for General Education and Elective Credit

The LACCD colleges will use the Military Articulation Platform (MAP) as the official repository for Military Credit.

American Council on Education (ACE) Credit Recommendations:

Unit recommendations for service branches are made by the American Council on Education's Commission on Education Credit and Credentials.

The LACCD colleges shall apply Military Credit per the following guidelines:

General Education Patterns:

LACCD General Education Credit

Area 1a: English Composition – no credit

Area 1b: Oral Communication and Critical Thinking – three (3) semester hours in oral communication or public speaking, small group communication, interpersonal communication.

Area 2: Mathematical Concepts and Quantitative Reasoning – three (3) semester hours in courses such as computer information, computer languages, electronics, logic, college-level math, personal finance, or statistics.

Area 3: Arts and Humanities – three (3) semester hours in appropriate humanities courses such as foreign languages or jazz theory and must be specifically listed as part of the ACE Guide recommendation.

Area 4a: American Institutions – three (3) semester hours in United States history or United States government.

Area 4b: Social and Behavioral Sciences – three (3) semester hours in an appropriate social and behavioral science course such as economics, psychology, sociology, etc, and must be specifically listed as part of the ACE Guide recommendation.

Area 5: Natural Sciences – three (3) semester hours in solid science such as biology, anatomy, chemistry, physics etc. must be specifically listed as part of the ACE Guide recommendation.

Area 6: Ethnic Studies – no credit.

Area 7: Lifelong Learning and Self-Development – three (3) semester hours in courses such basic combat training, recruit training, basic military training, or other similar courses based on branch of the military.

Any additional credit for basic training recommended by the ACE Guide will given as free electives.

Elective Credit: Other than the 12 units in residency within the LACCD required for an associate degree, there is no limit on the number of elective credits that may be awarded.

University Credit

California State University System: Refer to CSU campus for specific details regarding military credit.

University of California credit: Determined after transfer by the UC campus.

Independent/Out-of-State Institutions: Policies will vary; check with the institution.

Military Credit Transcript/Document Sources:

DD214: Must indicate student was honorably discharged.

Joint Services Transcript (JST): Per the American Council on Education, the Joint Services Transcript (JST) is a synchronized transcript presenting data for the United States Army, Marine Corps, Navy, and Coast Guard. It is an academically accepted document approved by ACE to validate a service member's military occupational experience and training along with the corresponding ACE college credit recommendations.

Other Transcripts: Coursework completed at the following United States institutionally accredited institutions will be evaluated per AP 4051 Acceptance and Evaluation of External Coursework. Official transcripts must be sent to the LACCD home college Admissions Office.

The Community College of the Airforce (CCAF)

The Defense Language Institute Foreign Language Center (DLIFLC)

United States Coast Guard Academy

External Examinations:

Official exam scores must be sent to the LACCD home college Admissions Office

CLEP (College Level Examination Program): Refer to AP 4238 CLEP Credit.

Defense Language Institute Proficiency Test (DLPT): Refer to AP 4235 Appendix B chart for credit granted for LACCD GE Area 3,

DSST Program Test by PROMETRIC: Refer to AP 4235 Appendix C. The LACCD will grant credit based on ACE recommendations in effect at the time the exam was completed.

AP 4235 Appendix B
Defense Language Proficiency Test (DLPT) Credit

The Defense Language Proficiency Tests (DLPT) are language-other-than-English tests produced by the Defense Language Institute and used by the United States Department of Defense (DoD). They are intended to assess the general language proficiency of native English speakers in a specific language-other-than-English in the skills of reading and listening.

Students will receive the following credit based on the recommendations of the **ACE National Guide to College Credit for Workforce Training**.

Transcripts/exam scores must be sent to the LACCD home college Admissions Office by ordering them directly from DLIFLC.

Multiple exam credits may be combined to meet the three (3)-unit requirement for LACCD GE Area 3.

ACE may grant additional credit for the exams listed in this chart. Units in excess of what is listed for each exam may be applied to elective credit.

Defense Language Proficiency Test Series 5 (DLPT 5)

DLPT 5[1]	LISTENING ACE EXAM NO.	READING ACE EXAM NO.	SPEAKING ACE EXAM NO.	PROFICIENCY LEVEL	CREDIT GRANTED LOWER DIVISION (LD)
Norwegian Spanish	DLI-0048	DLI-0049	DLI-0050	0+	1 LD unit in LACCD GE 3
	DLI-0051	DLI-0052	DLI-0053	1	2 LD units in LACCD GE 3
	DLI-0054	DLI-0055	DLI-0056	1+	3 LD units in LACCD GE 3
	DLI-057	DLI-0058	DLI-0059	2	3 LD units in LACCD GE 3
	DLI-0060	DLI-0061	DLI-0062	2+	3 LD units in LACCD GE 3
	DLI-0063	DLI-0064	DLI-0065	3	3 LD units in LACCD GE 3
	DLI-0066	DLI-0067	DLI-0068	3+	3 LD units in LACCD GE 3
	DLI-0069	DLI-0070	DLI-0071	4	3 LD units in LACCD GE 3
Albanian Greek Hindi Kurdish Sorani Pashto-Afghan Persian-Dari Persian-Farsi Russian Serbian-Croatian Urdu	DLI-0072	DLI-0073	DLI-0074	0+	2 LD units in LACCD GE 3
	DLI-0075	DLI-0076	DLI-0077	1	3 LD units in LACCD GE 3
	DLI-0078	DLI-0079	DLI-0080	1+	3 LD units in LACCD GE 3
	DLI-0081	DLI-0082	DLI-0083	2	3 LD units in LACCD GE 3
	DLI-0084	DLI-0085	DLI-0086	2+	3 LD units in LACCD GE 3
	DLI-0087	DLI-0088	DLI-0089	3	3 LD units in LACCD GE 3
	DLI-0090	DLI-0091	DLI-0092	3+	3 LD units in LACCD GE 3
	DLI-0093	DLI-0094	DLI-0095	4	3 LD units in LACCD GE 3
Arabic (Iraqi) Arabic (Levantine) Arabi (Modern Standard) Chinese-Mandarin Japanese Korean	DLI-0096	DLI-0097	DLI-0098	0+	2 LD units in LACCD GE 3
	DLI-0099	DLI-0100	DLI-0101	1	3 LD units in LACCD GE 3
	DLI-0102	DLI-0103	DLI-0104	1+	3 LD units in LACCD GE 3
	DLI-0105	DLI-0106	DLI-0107	2	3 LD units in LACCD GE 3
	DLI-0108	DLI-0109	DLI-0110	2+	3 LD units in LACCD GE 3
	DLI-0111	DLI-0112	DLI-0113	3	3 LD units in LACCD GE 3
	DLI-0114	DLI-0115	DLI-0116	3+	3 LD units in LACCD GE 3
	DLI-0117	DLI-0118	DLI-0119	4	3 LD units in LACCD GE 3

Defense Language Proficiency Test Series IV (DLPT IV)

DLPT IV[1]	LISTENING ACE EXAM NO.	READING ACE EXAM NO.	SPEAKING ACE EXAM NO.	PROFICIENCY LEVEL	CREDIT GRANTED LOWER DIVISION (LD)
French Italian Portuguese Spanish	DLI-0120	DLI-0121	**DLI-0122**	0+ (25-29)	1 LD unit in LACCD GE 3
	DLI-0123	DLI-0124	DLI-0125	1 (30-35)	2 LD units in LACCD GE 3
	DLI-0126	DLI-0127	-----	1+ (36-39)	3 LD units in LACCD GE 3
	-----	-----	DLI-0128	1+ (36-39)	3 LD units in LACCD GE 3
	DLI-0129	-----	-----	2 (40+)	3 LD units in LACCD GE 3
	-----	DLI-0130	-----	2 (40+)	3 LD units in LACCD GE 3
	-----	-----	DLI-0131	2 (40+)	3 LD units in LACCD GE 3
German Romanian (DLPT III)	DLI-0132	DLI-0133	**DLI-0134**	0+ (25-29)	1 LD unit in LACCD GE 3
	DLI-0135	DLI-0136	DLI-0137	1 (30-35)	3 LD units in LACCD GE 3
	DLI-0138	DLI-0139	DLI-0140	1+ (36-39)	3 LD units in LACCD GE 3
	DLI-0141	DLI-0142	DLI-0143	2 (40+)	3 LD units in LACCD GE 3
Czech Hebrew Persian Polish Russian Tagalog Turkish Vietnamese	DLI-0144	DLI-0145	**DLI-0146**	0+ (25-29)	2 LD units in LACCD GE 3
	DLI-0147	DLI-0148	DLI-0149	1 (30-35)	3 LD units in LACCD GE 3
	DLI-0150	DLI-0151	DLI-0152	1+ (36-39)	3 LD units in LACCD GE 3
	DLI-0153	DLI-0154	DLI-0155	2 (40+)	3 LD units in LACCD GE 3
Arabic Chinese Japanese Korean	DLI-0156	DLI-0157	**DLI-0158**	0+ (25-29)	2 LD units in LACCD GE 3
	DLI-0159	DLI-0160	DLI-0161	1 (30-35)	3 LD units in LACCD GE 3
	DLI-0162	DLI-0163	DLI-0164	1+ (36-39)	3 LD units in LACCD GE 3
	DLI-0165	DLI-0166	DLI-0167	2 (40+)	3 LD units in LACCD GE 3

French Italian Portuguese Spanish	DLI-0168	DLI-0169	**DLI-0170**	0+ (25-29)	1 LD units in LACCD GE 3
	DLI-0171	DLI-0172	-----	1 (30-35)	2 LD units in LACCD GE 3
	-----	-----	DLI-0173	1 (30-35)	3 LD units in LACCD GE 3
	DLI-0174	DLI-0175	-----	1+ (36-39)	3 LD units in LACCD GE 3
	-----	-----	DLI-0176	1+ (36-39)	3 LD units in LACCD GE 3
	DLI-0177	-----	-----	2 (40+)	3 LD units in LACCD GE 3
	-----	DLI-0178	-----	2 (40+)	3 LD units in LACCD GE 3
	-----	-----	DLI-0179	2 (40+)	3 LD units in LACCD GE 3
German Romanian	DLI-0180	DLI-0181	**DLI-0182**	0+ (25-29)	1 LD units in LACCD GE 3
	DLI-0183	DLI-0184	DLI-0185	1 (30-35)	3 LD units in LACCD GE 3
	DLI-0186	DLI-0187	DLI-0188	1+ (36-39)	3 LD units in LACCD GE 3
	DLI-0189	DLI-0190	DLI-0191	2 (40+)	3 LD units in LACCD GE 3
Czech Hebrew Persian Polish Russian Tagalog Turkish Vietnamese	DLI-0192	DLI-0193	**DLI-0194**	0+ (25-29)	2 LD units in LACCD GE 3
	DLI-0195	DLI-0196	DLI-0197	1 (30-35)	3 LD units in LACCD GE 3
	DLI-0198	DLI-0199	DLI-0200	1+ (36-39)	3 LD units in LACCD GE 3
	DLI-0201	DLI-0202	DLI-0203	2 (40+)	3 LD units in LACCD GE 3
Arabic Chinese Japanese Korean	DLI-0204	DLI-0205	**DLI-0206**	0+ (25-29)	3 LD units in LACCD GE 3
	DLI-0207	DLI-0208	DLI-0209	1 (30-35)	3 LD units in LACCD GE 3
	DLI-0210	DLI-0211	DLI-0212	1+ (36-39)	3 LD units in LACCD GE 3
	DLI-0213	DLI-0214	DLI-0215	2 (40+)	3 LD units in LACCD GE 3
French Italian Portuguese (Brazilian) Portuguese (European) Spanish	DLI-0216	DLI-0217	**DLI-0218**	0+ (25-29)	1 LD units in LACCD GE 3
	DLI-0219	DLI-0220	DLI-0221	1 (30-35)	2 LD units in LACCD GE 3
	DLI-0222	DLI-0223	DLI-0224	1+ (36-39)	3 LD units in LACCD GE 3
	DLI-0225	-----	-----	2 (40+)	3 LD units in LACCD GE 3
	-----	DLI-0226	-----	2 (40+)	3 LD units in LACCD GE 3
	-----	-----	DLI-0227	2 (40+)	3 LD units in LACCD GE 3
German Romanian (DLPT III)	DLI-0228	DLI-0229	**DLI-0230**	0+ (25-29)	1 LD units in LACCD GE 3
	DLI-0231	DLI-0232	DLI-0233	1 (30-35)	3 LD units in LACCD GE 3
	DLI-0234	DLI-0235	DLI-0236	1+ (36-39)	3 LD units in LACCD GE 3
	DLI-0237	DLI-0238	DLI-0239	2 (40+)	3 LD units in LACCD GE 3

Czech Greek Hebrew	DLI-0240	DLI-0241	**DLI-0242**	0+ (25-29)	2 LD units in LACCD GE 3
Persian Polish Russian	DLI-0243	DLI-0244	DLI-0245	1 (30-35)	3 LD units in LACCD GE 3
Serbian/Croation Tagalog Thia Turkish Ukranian Vietnamese	DLI-0246	DLI-0247	DLI-0248	1+ (36-39)	3 LD units in LACCD GE 3
	DLI-0249	DLI-0250	DLI-0251	2 (40+)	3 LD units in LACCD GE 3
Arabic Chinese Japanese Korean	DLI-0252	DLI-0253	**DLI-0254**	0+ (25-29)	2 LD units in LACCD GE 3
	DLI-0255	DLI-0256	DLI-0257	1 (30-35)	3 LD units in LACCD GE 3
	DLI-0258	DLI-0259	DLI-0260	1+ (36-39)	3 LD units in LACCD GE 3

Defense Language Proficiency Generations III, IV & 5: Listening and Speaking

DLPT GENERATIONS III, IV, 5[1]	ACE EXAM NO.	PROFICIENCY LEVEL	CREDIT GRANTED UPPER DIVISION GENERAL EDUCATION (UDGE) UPPER DIVISION (UD)
Listening - All Languages	**DLI-0271**	0+	1 LD unit in LACCD GE 3
	DLI-0272	1	2 LD unit in LACCD GE 3
	DLI-0273	1+	3 LD units in LACCD GE 3
	DLI-0274	2	3 LD units in LACCD GE 3
	DLI-0275	2+	3 LD units in LACCD GE 3
	DLI-0276	3	3 LD units in LACCD GE 3
	DLI-0277	3+	3 LD units in LACCD GE 3
	DLI-0278	4	3 LD units in LACCD GE 3
Reading - All Languages	**DLI-0279**	0+	1 LD units in LACCD GE 3
	DLI-0280	1	2 LD units in LACCD GE 3
	DLI-0281	1+	3 LD units in LACCD GE 3
	DLI-0282	2	3 LD units in LACCD GE 3
	DLI-0283	2+	3 LD units in LACCD GE 3
	DLI-0284	3	3 LD units in LACCD GE 3
	DLI-0285	3+	3 LD units in LACCD GE 3
	DLI-0286	4	3 LD units in LACCD GE 3

AP 4235 Credit Prior Learning
Appendix C

DANTES Subject Standardized Tests (DSST) Examinations Appendix Unit Credit/LACCD General Education Area

A form of credit for prior learning assessment, DANTES Subject Standardized Tests (DSST) offers students a way to use their knowledge acquired outside of the classroom to accomplish their educational goals.

Minimum score and units awarded are based on American Council on Education (ACE) recommendations.

DANTES SUBJECT STANDARDIZED TEST (DSST) EXAMS[1]	ACE COURSE AND EXAM ID #	MINIMUM SCORE EFFECTIVE 2008	MINIMUM SCORE PRIOR TO 2008	TOTAL SEMESTER UNITS AWARDED TOWARD AA/AS	ASSOCIATE DEGREE GE AREA FULFILLED AP 4100
Business Ethics and Society	DANT-0052	400	N/A	3	N/A
Principles of Finance	DANT-0041	400	N/A	3	N/A
Human Resource Management	DANT-0067	400	46	3	N/A
Organizational Behavior	DANT-0066	400	N/A	3	N/A
Organizational Behavior	DANT-036 (ended 6/2014)	400	48	3	N/A
Principles of Supervision	DANT-0047	400	46	3	N/A
Computing and Information Technology	DANT-0028	400	46	3	Area D2: Mathematical Concepts and Quantitative Reasoning
Introduction to Business	DANT-0026	400	46	3	N/A
Money and Banking	DANT-0035	400	48	3	N/A
Personal Finance	DANT-0037	400	46	3	Area 2: Mathematical Concepts and Quantitative Reasoning
Management Information Systems	DANT-0050	400	46	3	Area 2: Mathematical Concepts and Quantitative Reasoning
Business Mathematics	DANT-0012	400	48	3	Area 2: Mathematical Concepts and Quantitative Reasoning
Principles of Advanced English Composition	DANT-0075	400	N/A	3	N/A
Ethics in America	DANT-0018	400	46	3	Area 3: Arts and Humanities
Introduction to World Religions	DANT-31	400	N/A	3	Area 3: Arts and Humanities
Principles of Public Speaking	DANT-0069	400	N/A	3	Area 2: Mathematical Concepts and Quantitative Reasoning
Principles of Public Speaking	DANT-0044 (ended 10/2013)	400	47	3	Area 2: Mathematical Concepts and Quantitative Reasoning
Math for Liberal Arts	DANT-0076	400	N/A	3	Area 2: Mathematical Concepts and Quantitative Reasoning
Fundamentals of College Algebra	DANT-0049	400	47	3	Area 2: Mathematical Concepts and Quantitative Reasoning
Principles of Statistics	DANT-0046	400	48	3	Area 2: Mathematical Concepts and Quantitative Reasoning
Introduction to Geology	DANT-0039	400	N/A	3	Area 5: Natural Science
Astronomy	DANT-0057	400	N/A	3	Area 5: Natural Science
Astronomy	DANT-0002 (ended 6/2014)	400	48	3	Area 5: Natural Science
Health & Human Development	DANT-0023	400	N/A	3	Area 4b: Social and Behavioral Sciences or Area 7: Lifelong Learning and Self Development

Environmental Science	DANT-058	400	N/A	3	Area 5: Natural Science
Introductionto Geography	DANT-0071	400	N/A	3	Area 4b: Social and Behavioral Sciences
Art of the Western World	DANT-0054	400	N/A	3	Area 3: Arts and Humanities
Art of the Western World	DANT-0001 (ended 6/2014)	400	48	3	Area 3: Arts and Humanities
History of the Soviet Union	DANT-0074	400	N/A	3	Area 4b: Social and Behavioral Sciences
History of the Soviet Union	DANT-0073 (ended 1/2020)	400	N/A	3	Area 4b: Social and Behavioral Sciences
A History of the Vietnam War	DANT-0062	400	N/A	3	N/A
A History of the Vietnam War	DANT-0024 (ended 10/2013)	400	44	3	Area 4b: Social and Behavioral Sciences
The Civil War and Reconstruction	DANT-0056	400	N/A	3	Area 4b: Social and Behavioral Sciences
The Civil War and Rescontruction	DANT-0013 (ended 6/2014)	400	47	3	Area 4b: Social and Behavioral Sciences
Foundations of Education	DANT-0060	400	N/A	3	Area 4b: Social and Behavioral Sciences
Foundations of Education	DANT-0019 (ended 6/2014)	400	46	3	Area 4b: Social and Behavioral Sciences
Lifespan Developmental Psychology	DANT-0065	400	N/A	3	Area 4b: Social and Behavioral Sciences
Lifespan Developmental Psychology	DANT-034 (ended 6/2014)	400	46	3	Area 4b: Social and Behavioral Sciences
General Anthropology	DANT-0022	400	47	3	Area 4b: Social and Behavioral Sciences
Substance Abuse	DANT-0051	400	49	3	N/A
Introduction to Law Enforcement	DANT-0064	400	N/A	3	Area 4b: Social and Behavioral Sciences
Introduction to Law Enforcement	DANT-0029 (ended 6/2014)	400	45	3	Area 4b: Social and Behavioral Sciences
Criminal Justice	DANT-0015	400	49	3	Area 4b: Social and Behavioral Sciences
Fundamentals of Counseling	DANT-0061 DANT-0020 (ended 6/2014)	400	45	3	Area 4b: Social and Behavioral Sciences
Fundamentals of Cybersecurity	DANT-0053	400	N/A	3	N/A
Ethics in Technology	DANT-0077	400	N/A	3	N/A
Technical Writing	DANT-0072	400	N/A	3	N/A
Technical Writing	DANT-0048 (ended 6/2014)	400	46	3	N/A

Glossary of Terms

Academic Probation - After attemping 12 units, a student whose cumulative grade-point average falls below 2.00 is placed on academic probation.

Academic Renewal - A student may initiate a petition to have his/her record reviewed for the removal of grade(s) from permanent record for the purpose of computing the grade-point average. A student must meet specific conditions and may only have a maximum of 30 units removed.

Add Permission Code - A code issued by an instructor which permits the student to add a class in the SIS if the instructor determines there is room.

Advisory - An Advisory is a condition of enrollment that a student is advised (but not required) to meet before, or in conjunction with, enrollment in a course.

Appeal - A student request for reconsideration of a decision made affecting disciplinary action, grade change, prerequisite challenge, etc.

Application for Admission - A form provided by the office of Admissions and Records on which the student enters identifying data and requests admittance to a specific semester.

Articulation Agreement - The community colleges work together with the University of California, the California State University and private post-secondary colleges/universities to establish a course agreement to enable transfer students to receive credit for their academic programs.

Assessment - Assessment is one of the processes the college uses to evaluate student skills in areas such as reading, English, English as a Second Language (E.S.L.) and Mathematics.

ASU (Associated Student Union) - An organization which all enrolled students are eligible to join.

Associate Degree - A degree (Associate in Arts, A.A., or Associate in Science, A.S, or Associate Degree for Transfer, ADT). granted by a community college which recognizes a student's satisfactory completion of an organized program of study consisting of a minimum of 60 degree applicable semester units.

Audit - A student's attendance in a class with permission of the instructor and payment of a fee. No college credit nor grade is given.

CalWORKS Program - CalWORKS (California Work Opportunity and Responsibility to Kids), previously GAIN, is an East Los Angeles College program offering training and support services to students receiving TANF (Temporary Assistance to Needy Families), previously AFDC.

Catalog Rights - Catalog rights refer to the right of every continuing student to choose one, and only one, catalog under whose course requirements the student is to be evaluated for the purpose of determining whether the student meets the requirements for ELAC graduation.

The continuing student may select the catalog which was in effect when the student initially enrolled at ELAC, or any catalog in effect thereafter through and including the semester when the student petitions for graduation or transfer certification.

Certificate of Achievement - Programs designed for students who are looking for instruction with a high degree of specialization. Certificates of Achievement are at least 16 units in length, and may be pursued on a full-time or part-time basis. They are eligible for financial aid. Once all courses are completed with a grade of "C" or better, students may request the issuance of a Certificate of Achievement. Certificates of Achievement are listed on the students transcript.

Certificate of Competency - A document confirming that a student has completed a program or sequence of noncredit courses that prepares him or her to be better prepared to undertake degree-applicable credit courses in the subjects of English, English as a Second Language, Math, Reading, or Basic Skills. Certificates of Competency are listed on the students transcript.

Certificate of Completion - A document confirming that a student has completed a program or sequence of noncredit courses that prepares him or her to progress in a career path or to undertake degree-applicable or nondegree-applicable credit courses. Certificates of Completion are listed on the students transcript.

Certification of CSU General Education Requirements - Completion of a body of transfer courses which meet the general education requirements of the California State University system (CSU).

Class Number - A five-digit class identification number which appears in the first column in the class schedule before the time of day or evening the class meets.

Concurrent Enrollment - A student may enroll in two mutually dependent courses within the same semester and/or may be simultaneously enrolled at both ELAC and a high school or another college.

Continuing Student - A student who maintains continuous attendance means attending at least one term (fall, winter, spring, summer) each academic year at any of the LACCD colleges. Courses with a "W" (withdrawal) count towards determining continuous attendance.

Cooperative Education - An instructional program that is designed to complement the student's academic training with realistic on-the-job experiences.

Corequisite - A condition of enrollment consisting of a specific course a student is required to take simultaneously in order to enroll in another course.

Counseling - Guidance provided by professional counselors in academic, vocational, and personal matters.

Course - A subject of study identified by a prefix, number, and title. For example, PSYCH 001 Introductory Psychology.

Credit by Examination - A type of Credit for Prior Learning. Courses identified as eligible for credit by exam are listed in the college catalog. Student may petition for credit for an approved course through the appropriate department.

Credit for Prior Learning - An overall term for several types of credit a student may earn. Includes credit by examination, military credit, industry certifications, portfolio, and external examinations.

Cross - Listed - Course content is the same as another course, e.g. GEOG 003 and METEOR 003.

CSU - California State University.

Dismissal - A student on academic or progress probation for three semesters may be dismissed from the College. Once dismissed, the student may not attend any college within the Los Angeles Community College District for a period of one year and must petition for readmittance at the end of that period of time.

Drop - A student's official withdrawal from a class.

Elective - Courses which a student may choose without restriction of a particular major program-curriculum.

EW - Excused Withdrawal - Occurs when a student must withdraw from a course or courses under circumstances beyond their control.

Full-Time Student - A student enrolled and active in 12 or more unit, during the Fall or Spring Semester.

General Education Requirements - A group of courses from several subject areas which are required for graduation by state law.

Grade Point - The numerical value of a college letter grade. A=4, B=3, C=2, D=1, F=0, times the number of units of the course: An "A" in a 5 unit course equals 20 points.

Grade-Point Average (GPA) - The GPA is determined by dividing the total grade point earned by the number of attempted units.

Honors - The East Los Angeles College Honors Program is designed for students with a 3.0 GPA or higher who plan on transferring to a four year College or University.

Cal-GETC - California General Education Transfer Curriculum. The single statewide transfer general education pattern for transfer to a CSU or UC campus.

INC - Incomplete. The administrative symbol "INC" is recorded on the student's permanent record in special situations in which the student has not been able to complete a course due to circumstances beyond the student's control.

IP - In Progress. A symbol which indicates a course which continues over parts or all of two semesters.

Lower Division - College courses at the freshman and sophomore levels.

Major - A concentration of study in a specified discipline.

Matriculation - A combination of multiple measures assessment in English, ESL, and mathematics; orientation to college programs and services; academic advising and counseling; and the programs and services that enable a student to reach his or her educational goals.

MESA - MESA (Mathematics, Engineering and Science Achievement) Program helps students achieve success in math and science based programs. Serves educationally and financially disadvantaged students, and to the extent possible by law, emphasizes participation by students from groups with low eligibility rates to four-year colleges.

MW (Military Withdrawal) - This occurs when a student who is a member of an active or reserve United States military service receives orders compelling a withdrawal from courses. Upon verification of such orders, a withdrawal symbol may be assigned at any time after the last day of the fourteenth week of instruction or 75% of the time the class is scheduled to meet, whichever is less.

NDA (Non-Degree Applicable) - Credit courses that do not apply toward a degree and are not transferable.

Non-Penalty Drop Period - The first two weeks of a regular semester during which a student's enrollment in a class is not recorded on the student's permanent record if the student drops by the deadline. This deadline will be different for short-term and summer session courses.

Pass/No-Pass - A form of grading whereby a student receives a grade of Pass (P) or No Pass (NP) instead of an A, B, C, D, or F. A "P" is assigned for class work equivalent to a "C" or above. "NP" denotes work below a grade of "C."

Prerequisite - A condition of enrollment that a student is required to meet in order to demonstrate current readiness for enrollment in a course or educational program.

Progress Probation - After enrolling in 12 units, a student whose total units for which a W, NP or INC has been assigned equals 50 percent or more of the units enrolled is placed on progress probation.

RD (Report Delayed) - A temporary administrative symbol which is recorded on the student's permanent record when a course grade has not been received from the instructor. It is changed to a letter grade when the grade report is received.

Returning Student - A previously enrolled student who did not attend for one entire academic year and lost catalog rights.

Satisfactory Completion - Completion of a course with a grade of "C" or "P" or better.

Schedule of Classes - A schedule giving directions for enrollment and detailed information about the times, locations, and instructors of the classes to be offered for each semester, summer session, and winter intersession.

Semester - One-half of the academic year, usually 16 weeks.

SEP - Student Educational Plan.

Skills Certificate - A document confirming that a student has completed a sequence of credit courses, no greater than 15.5 units, that prepares the student to progress in a career path or serves as initial requirements for a transcriptable Certificate of Achievement. Skills Certificates are not listed on the student's transcript.

Substandard Grade - An earned grade of "D" or "F" or "NP".

Transcripts - A student's permanent record and an official list of all courses taken at a college or university showing the final grade received for each course.

Transfer - A student may change from one collegiate institution to another after having met the requirements for admission to the second institution.

Transfer Courses - Courses designed to match lower-division courses of a four-year institution and for which credit may be transferred to that institution.

Transferable Units - College units earned through satisfactory completion of courses acceptable for credit at a four-year college or university.

UC - University of California.

Units - The amount of college credit earned by satisfactory completion of a specific course taken for one semester. Each unit represents one hour per week of lecture, or a longer time in laboratory or other exercises not requiring outside preparation.

Units Attempted - Total number of units in courses for which a student was ever actively enrolled.

Units Completed - Total number of units in courses for which a student received a grade of A, B, C, D, or P.

Units Enrolled - Total number of units in which the student is enrolled at the end of the non-penalty drop period, which is the total number of units for all courses appearing on the student's transcripts.

W - An administrative symbol assigned to a student's permanent record for all classes which a student has dropped or has been excluded from by the instructor after the end of the non-penalty drop date, but by the last day to drop.

Withdrawal - The action a student takes in dropping all classes during any one semester and discontinuing coursework at the College.

Faculty

A

Acosta, Angela G. (2022)
Assistant Professor, Chicana/o
B.A., Sociology, University of California, Irvine
M.A., Community and Regional Planning, University of New Mexico, Albuquerque
Ed.D., Educational Leadership, California State University, Long Beach

Acosta, Maria Guadalupe (2015)
Associate Professor, English
B.A., English, University of California, Los Angeles
M.A., English, California State University, Los Angeles

Adsit, Randall J. (2016)
Chair, Anthropology, Geography and Geology Department
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B.S., Geology, San Diego State University
M.S., Geology, California State University, Los Angeles

Aguirre, Frank (2016)
Chair, Business Administration
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B.S., Business Administration, University of Southern California
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A.A., Liberal Studies, East Los Angeles College
B.A., Art (Design) California State Polytechnic University, Pomona
M.A., Educational Counseling, Azusa Pacific University
M.S., Physical Education, Azusa Pacific University

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Professor, Mathematics
B.S., Addis Ababa University, Ethiopia
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Associate Professor, Psychology
B.A., Psychology, University of California, Los Angeles
M.A., Social Psychology, Miami University
Ph.D., Social Psychology, Miami University

Alvarado, Jennifer J. (2015)
Associate Professor, Business
B.A., Political Science, University of California, Los Angeles
M.A., Business Administration, California State Polytechnic University, Pomona

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Librarian
Associate Professor, Library Science
B.A., History and French, Cornell University
M.A., Archives and Public History, New York University
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Chair, Communication Studies
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A.A., General Education, Cypress College
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M.A., Communication,
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Professor, Real Estate, Law
B.A., English Literature and Comparative Literature, University of Southern California
J.D., University of Southern California

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Chair, Child, Family, and Education Studies Department
Professor, Child Development
A.A. - Liberal Studies, Moorpark College
B.S. - Family and Consumer Science, CSU Northridge
M.A. - Family and Consumer Science, Family Studies Emphasis, CSU Northridge
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Professor, Mathematics
B.S., Mathematics, Harvey Mudd College
M.S., Mathematics, University of California, San Diego

Arias, Robert John (1999)
Professor, History
B.A., University of California, Los Angeles
M.A., Claremont Graduate School

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Vice President of Administrative Services
B.S., Finance, California State University, Long Beach
M.B.A., Business Administration, DePaul University

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Assistant Professor, English

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A.A., Liberal Arts, Golden West College
A.A., Humanities and Behavioral Sciences, Golden West College
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M.A., Sign Language Education, Gallaudet University

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Professor, Counseling
B.A., History, University of California, Los Angeles
M.Ed., Educational Counseling, University of Southern California

Ayyuce, Orhan (2013)
Associate Professor, Architecture
B.Arch., Southern California Institute of Architecture

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Chair, Automobile Technology
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A.S., Electronics, Pierce College

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B.A., English: Concentration in Literature, University of California, Berkeley

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Associate Professor, Child Development
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Certificates of Reading, English,

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Blandon, Ruth (2010)
Honors Program Director
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B.S., Kinesiology, California State University, Los Angeles

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Ph.D., English, University of Southern California

Block, Joshua (2024)
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M.A. TESOL, University of Southern California

B.S. Environment Studies and Geography, Florida State University

Bourgaize, Karen (2008)
Adjunct Librarian
B.A., Chemistry, Ohio Northern University
M.S., Biochemistry, University of Massachusetts, Amherst
M.L.I.S. University of South Carolina

Brown, Wendi (2014)
Associate Professor, Art History
B.A., French, English Minor, California State University, Los Angeles

M.A., Art History, California State University, Los Angeles

Burrell, Vernita L. (2016)
Associate Professor, English
B.A., English, Hunter College (CUNY)

M.A., English, Loyola Marymount University

Ph.D., English, Fordham University

C

Cagigas, Marcia P. (2016)
Director, Child Development Center
A.A., East Los Angeles College

B.A., Child Development, California

State University Los Angeles

M.S., Early Childhood Education, University of Laverne

Callihan, Scott (2021)
Chair, Architecture Department
Professor, Architecture
B.Arc., California State Polytechnic University, Pomona
Registered Architect

Cameron, Amy (2016)
Adjuct Librarian
B.A., English, California State University, Northridge
M.L.I.S., Library and Information Science, University of California, Los Angeles

Campos, Patricia (2025)
Limited Faculty, Public Safety Affiliation
B.S., Criminal Justice, California State University, Los Angeles

M.S., Criminal Justice, Arizona State University

Canales, Nohelia (2006)
Chair, Life Sciences
Professor, Biology, Physiology
B.S., Biology and Philosophy, Mount St. Mary's College

M.S., Tumor Biology, Mayo Clinic Graduate School of Medicine

Carlos, Maria Dolores (2008)
Professor, English
M.A., English Literature, California State University, Dominguez Hills

Carter Jr., Douglas (2017)
Associate Professor, Mathematics
B.S., Mathematics, Winston-Salem State University

M.S., Mathematics, Winthrop University

Ph.D., Mathematics, Georgia State University

Castellon, Viviana (2000)
Professor, Mathematics
B.A., University of La Verne

M.S., University of Wisconsin, Madison

Ph.D., University of California, Los Angeles

Castro, Gabriel (2007)
Chair, Mathematics
Professor, Mathematics
A.A., Liberal Studies, East Los Angeles College

B.S., Mathematics/Economics, University of California, Los Angeles

M. S., Applied Mathematics, California State University, Long Beach

Centeno, Carlos M. (2008)
Puente Director
Professor, English

B.A., English, California State University, Fullerton

M.A., English, California State University, Fullerton

Cervantes, Consuelo (2024)
Assistant Professor, Computer Applications & Office Technologies

A.A., Office Systems Specialist, East Los Angeles College

Chaiprasert, Kenneth (2016)
Associate Professor, Political Science
B.A., Political Science and History, University of California, Los Angeles

J.D., University of Wisconsin

Ph.D., Political Science, University of California, Irvine

Chan, Brenda M. (1999)
Assistant Director, Nursing
Professor, Nursing
A.S. Nursing, East Los Angeles College

B.S. Nursing, Pacific Union College

M.S. Nursing, University of California, Los Angeles

Doctor in Nursing Practice, Azusa Pacific University

Certificates in: RN, Public Health Nurse, Family Nurse Practitioner, Pain Management Nursing

Chan, Cecilia Chinru (2007)
Professor, English
B.A., English, Tunghai University, Taiwan

M.A., Applied Linguistics, Teachers College, Columbia University

M.A., Spanish, Fujen Catholic University, Taiwan

Chandler, Christine (2020)
Professor, Nursing

Harbor-UCLA Nurse Practitioner Certificate Program

B.S. Nursing, California State, University, Los Angeles

M.S., Nursing, California State University, Long Beach

Doctor in Nursing Practice, Western University of Health Sciences

Chelstrom, Gina (2016)
Dean, Instructional Services
B.A., Art, California State University, Fullerton

M.A., Marriage, Family Therapy, Pacific Oaks College

Chhun, Bunnarith (2013)
Associate Professor, Respiratory Therapy
B.S., Health Sciences, California State University, Los Angeles

Chin, Chris (2018)
Assistant Professor, Business
B.A., Economics, University of Illinois

M.A., Business Administration, Baylor University

Chung, Angela H. (2016)
Associate Professor, Mathematics
B.S., Mathematics, California State University, Long Beach

M.S., Applied Mathematics, California State University, Long Beach

Citizen, David (2023)
Assistant Professor, Respiratory Therapy
A.S., Respiratory Therapy, East Los Angeles College
B.A., Psychology, California State University Northridge

Cleveland, Cathy S. (2009)
Professor, Psychology
B.A., Radio/TV/Film, California State University, Northridge

M.A., Ph.D., Psychology, University of California, Riverside

Collazo, Javier (2023)
Assistant Professor, History
A.A., Biology, West Los Angeles College

A.S., Chemistry, Los Angeles Trade-Tecnical College

B.A., History, University of California, Los Angeles

M.Ed., Technology in Education, Harvard University

M.A. History, University of California, Irvine

Colling, Michael (2001)
Professor, History
B.A., Anthropology, Sonoma State University

M.A., History, California State University, Northridge

M.L. S., Library and Information Science, University of California, Los Angeles

Concoff-Kronbeck, Mandy E. (2010)
Associate Professor, English
B.A., English, University of California, Los Angeles

M.A., Literature, California State University, Dominguez Hills

Coson, Murniz Allen (2016)
Associate Professor, Economics
B.S., Business Administration, California State Polytechnic University, Pomona

M.A., International Political-Economy, Claremont Graduate University

Ph.D., Economics, Claremont Graduate University

Costello, Lindsay (2019)
Associate Professor, Kinesiology

B.S. Kinesiology, California State University, Northridge

M.S. Kinesiology, California State University, Northridge

Couture, Francois-Pierre (2016)
Associate Professor, Theater Arts

B.F.A., Theatre Design, Concordia University

M.F.A., Scenic and Lighting Design for Theatre, University of California, Los Angeles

Crawford Alcazar Jr., Richard C. (1996)
Professor, Dance
B.A., English Literature, Wittenberg University, Springfield, OH

M.F.A., Dance, University of California, Irvine

Cruz-Atrian, Laura (2017)

Dean, Office of Institutional Effectiveness and Advancement
B.A., Political Science, University of California, Los Angeles
M.P.P., Public Policy, University of California, Berkeley
Ed. D., University of California, Los Angeles

D

Dahi, Khetam (2009)
Associate Professor, English as a Second Language
A.A., Liberal Arts, Victor Valley College

B.A., English Composition, California State University, San Bernardino

M.A., English Composition/TESL, California State University, San Bernardino

Reading Certificate, University of California, Irvine

Gifted and Talented Education (GATE) Certificate, University of California, Irvine

Davey, Sherrie (2006)
Chair, Psychology & Addiction Studies
Professor, Psychology
B.A., Psychology, University of California, Davis

M.A., Ph.D., Psychology, University of California, Riverside

Davidian, Artin M. (2012)
Professor, Engineering and Technologies
M.S, Mechanical Engineering, California State University, Los Angeles

F.E., Fundamentals of Engineering, Certified by the State of California

Dean, Eldy C. (2009)
Associate Professor, Spanish
B.A., Spanish and English,

University of California, Los Angeles

M.A., Spanish, University of California, Los Angeles

De los Rios, Katya (2022)
Assistant Professor, Economics
A.A., Economics, El Camino College
B.S., Economics, University of California, Los Angeles
M.A., Economics, California State University, Long Beach

Deutsch, Lisa K. (1999)
Professor, Mathematics
B.A., Mathematics, University of California, Los Angeles

M.S., Mathematics, California State University, Northridge

Diaz, Juan Tony (2022)
Assistant Professor, Kinesiology
B.A., Athletic Training, California State University, Dominguez Hills

M.A., Kinesiology Administration, California State University, Dominguez Hills

Dominguez, Kirby (2010)
Professor, Counseling
A.A., Psychology, El Camino College

B.A., Psychology, California State

University, Dominguez Hills

M.S., Counseling, California State University, Long Beach

Douglas, Susanne (2011)
Associate Professor, Biology, Microbiology
B.Sc., Microbiology University of Guelph
Ph.D., Microbiology, University of Guelph

Du, Carolyn (2010)
Assistant Director, Nursing
Professor, Nursing
B.S. Nursing, University of Southern California

M.S. Nursing, California State University, Long Beach

Doctor in Nursing Practice, Azusa Pacific University

Duarte, Jocelyn E. (2022)
Assistant Professor, Chicana/o Studies
B.A. Gender and Women's Studies, California State University, Northridge

B.A. Central American Studies, California State University, Northridge

M.A. Latin American Studies, California State University, Los Angeles

Duenas, Miguel (2015)
Vice President, Student Services
A.A., Liberal Arts, East Los Angeles College

B.A., History, California State University, Dominguez Hills

M.A., Educational Administration,

Ed.D. Organizational Change and Leadership, University of Southern California

California State University, Northridge Multiple Subjects K-12 Credential

E

Eazor, Barbara (2015)
Associate Professor, Counseling
A.A., Liberal Arts, East Los Angeles College

B.A., Psychology, University of Southern California

M.S., Counseling, School Counseling Leadership, California State University, Los Angeles

Espinoza, Adolfo (2016)
Associate Professor, Accounting
A.A., Liberal Arts, Los Angeles Mission College

B.A., Economics, San Diego State University

M.B.A, Concentration Accountancy, California State University, San Bernardino

Ed.D., Educational Leadership, California State University, San Bernardino

F

Fallert, Danelle (2006)
Dean, Student Services
B.A., Psychology, University of California, Los Angeles

M.A., Clinical Psychology, Multicultural

Community Psychology Emphasis,

California School of Professional Psychology

Faradineh, Rahim (1995)
Professor, Mathematics
B.S., Mathematics and Computer Science,

Southeastern Oklahoma State University

M.S., Applied Mathematics, California State University, Los Angeles

Farre, Rosa (2017)
Associate Professor, Animation
B.A., Computer Science, Autonomous University of Barcelona

M.A., Computer Science with emphasis in Artificial Intelligence and Computer Graphics, Autonomous University of Barcelona

Fernandez, Fernando (1999)

Director, Escalante Math Science Program
Professor, Mathematics
B.S., Applied Mathematics, California Polytechnic Institute, Pomona

M.S., Applied Mathematics, California State University, Los Angeles

Festekjian, Arpi (2010)
Professor, Psychology
B.A., Psychology and Child Development,

California State University, Northridge

M.A., Experimental Psychology, California State University, Northridge

Ph.D., Social/Personality Psychology, University of California, Riverside

Figueroa, Alice M. (2010)
Associate Professor, Counseling
B.A., Sociology, University of California, San Diego

M.S., Counseling and Educational Leadership, California State University, Los Angeles

Figueroa, Jennifer M (2013)
Associate Professor, Nursing
A.S. Nursing, East Los Angeles College

B.S. Nursing, California State University, Los Angeles

M.S. Nursing, California State University, Los Angeles

Certificates: R.N., P.H.N.

Figueroa, Lauren D. (2015)
Associate Professor, English
B.A., English, University of California, Los Angeles

M.A., American Literature,

California State University, Los Angeles

Postsecondary Reading and Learning Certificate, California State University, Fullerton

Fish, Cristina E. (2016)
Associate Professor, Administration of Justice
B.A., Psychology, California State University, Fullerton

Flores, Rudolph E. (1974)
Professor, Chicana/o Studies

B.A., Mexican-American Studies, Loyola University Los Angeles

M.A., Inner-City Education, Loyola University Los Angeles

Fogel, Charles J. (2016)
Associate Professor, Mathematics
B.S., General Studies, University of Michigan

M.S., Mathematics, California State University, Long Beach

Franco, Stephanie H. (2014)

Associate Professor, Counseling
A.A., Liberal Arts, East Los Angeles College

B.A., Sociology, Option in Social Work,

California State Polytechnic University, Pomona

M.S.W., Social Work, University of Southern California

Frerichs, Christine (2016)
Associate Professor, Art
B.F.A., Painting and Drawing, University of Arizona

M.F.A., Painting and Drawing,

University of California, Riverside

Frias, Cristina (2019)
Associate Professor, Theater Arts
B.A., Sociology, University of California, Berkeley

M.F.A., Acting, California Institute of the Arts

Certificates from the London Academy of Music and Dramatic Art and American Conservatory Theatre, San Francisco

Frontanez-Loza, Marilyn (2011)
Associate Professor, Counseling
B.A., Sociology, University of California, Santa Barbara

M.S., Counseling with an Option in Career

Counseling, California State University, Northridge

Post Master's Certificate in College Counseling Student Services,

California State University, Northridge

G

Gallegos, Humberto A. (2011)
Professor, Engineering
B.S., Civil Engineering, California State University, Los Angeles

M.S., Civil Engineering, Colorado State University

Ph.D., Civil Engineering, University of California, Irvine

Professional Engineer License, CA

Land Surveyor in Training Certificate, CA

Garcia, Christopher (2011)
Vice-Chair, Counseling
Professor, Counseling
B.A., American Literature and Culture,

University of California, Los Angeles

B.A., Sociology, University of California, Los Angeles

M.S., Counseling, California State University, Long Beach

Garcia, Pablo Jr. (2024)
Chair, Allied Health
Professor, Allied Health
A.A., Liberal Arts, East Los Angeles College

B.S., Nursing, Mount Saint Mary's University

M.S., Education, University of La Verne

Garcia, Rogelio (2017)
Associate Professor, Political Science
B.A., Political Science and Chicana/o Studies, California State University, Northridge

M.A., Political Science, California State University, Northridge

Garcia, Tomas (2009)
Professor, American Sign Language
B.A., Spanish Language and Literature, California State University, Dominguez Hills

B.A., Chicana/o Studies, California State University, Dominguez Hills

M.A., Special Education/Deaf Education,

California State University, Northridge

Ed.D., Educational Technology, Pepperdine University

Gayton, Martha M. (1977)
Professor, Child Development Center
B.A., M.A., California State University, Los Angeles

Ghazarian, Vahan (2008)
Chair, Chemistry
Professor, Chemistry
B.S., Chemical Engineering, University of California, Irvine

B.S., Chemistry, University of California, Irvine

M.S., Chemical and Material Physics,

University of California, Irvine

Ph.D., Chemical and Material Physics, University of California, Irvine

Gleason, Raeanna L. (2014)
Assistant Professor, English
B.A., English and Women's Studies

University of California, Berkeley

M.A., English, University of Southern California

Godfrey, Ryan (2016)
Professor, Psychology
B.S., Psychology, University of Washington

M.A., Psychology

University of California, Riverside

Godinez, Patricia (2010)
Chair, English
Professor, English
A.A., Liberal Arts, Santa Ana College

B.A., Spanish, Chapman University

M.A., English, California State University, Fullerton

Godinez, Robert (2016)
Athletic Director
Professor, Kinesiology
A.A., Mt. San Antonio College

B.A., Sociology, San Jose State University

M.A., Kinesiology-Sport Management,

San Jose State University

Gonzales, Allan (2023)
Program Director, Respiratory Therapy
Assistant Professor, Respiratory Therapy
Certificate, Respiratory Therapy, Mt. San Antoio College
B.A., Economics, California State University Los Angeles

MEd, Adult Education, Jones International University

Gonzalez, Andres (2016)
Associate Professor, Counseling
B.A., Psychology, University of California, Los Angeles
M.S., Counseling, Option in Student Development in Higher Education, California State University, Long Beach

Gray, Jeffrey (2007)
Professor, English
B.A., English, California State University, San Diego
M.A., EnglisCalifornia State University, Long Beach

Griffin, Tracey (2024)
Assistant Professor, Health Information Technology
A.S., Health Information Technology, East Los Angeles College
Registered Health Information Technician, AHIMA
Certified Coding Specialist, AHIMA

Gus, Randall (2005)
Adjunct Librarian
B.G.S. General Studies, Ohio University
M.A., Philosophy, Northwestern University
M.L.I.S. Library and Information Science, University of California, Los Angeles

Gutierrez, Gerardo (2003)
Professor, Chicana/o Studies
B.A., History, University of California, Los Angeles
M.A., Chicana/o Studies, California State University, Los Angeles

Guy, Amy (2008)
Librarian
Professor, Library Science
B.S., Social Work, Edinboro University
B.A., English, Westminster College
M.L.I.S., Library and Information Studies,
University of California, Los Angeles

H

Haddad, Emily E. (2019)
Associate Professor, Earth Sciences, Geology
B.A., Earth and Planetary Sciences, Harvard University, Cambridge
Ph.D., Geological Sciences, Earth Sciences, University of California, Riverside

Haddad, Nader (2007)
Professor, Communication Studies
B.A., Political Science, California State University, Long Beach
M.A., Communication/Rhetorical Studies, University of North Texas

Haines, Michael (2013)
Chair, Clinical Director, Respiratory Therapy
Professor, Respiratory Therapy
A.S., Respitatory Therapy, Mt. San Antonio College
B.S., Health Sciences, Touro University
M.P.H., California State University Fullerton

Hale, David (2016)
Associate Professor, Communication Studies
B.A., Communication Studies,
California State University, Long Beach
M.A., Communication Studies
California State University, Los Angeles

Hansen, Jessica L. (2014)
Professor, Theatre Arts
B.F.A., Design Technology/Costume Design, Emerson College
M.F.A., Costume Design, University of California, Irvine

Haroyan, Lilit (2015)
Associate Professor, Physics
B.S., M.S., Physics, Yerevan State University, Armenia

Hauser, Patrick (1999)
Vice Chair, Public Service Affiliation
Professor, Administration of Justice
B.A., Physical Education, California State University, Northridge
M.S., Emergency Services Administration, California State University, Long Beach

Hernandez, Elva L. (1995)
Professor, Spanish
B.A., M.A., California State University, Los Angeles

Hernandez, Jeffrey (2000)
Professor, Political Science
A.A., East Los Angeles College
B.A., University of California, Los Angeles
M.P.A., University of Southern California

Hernandez-Murillo, Grace
Associate Dean, EOPS

Hernandez-Payan, Michelle (1999)
Professor, Counseling
A.A., Pasadena City College
B.A., Child Development, California State University, Los Angeles
M.S.W., Social Work, University of Southern California

Herrera, Gisela M. (1999)
Professor, English
B.A., M.A., English, California State University, Los Angeles

Herrera, Guadalupe (2009)
Professor, Counseling
B.A., Economics, University of California, Los Angeles
M.A., Education, Counseling in Student Affairs, University of California, Los Angeles

Hill, Brian (1996)
Professor, Anatomy, Biology, Physiology
B.A., M.S., Biology, California State University, Northridge

Hines, James (2001)
Professor, Kinesiology
A.A., Liberal Arts, East Los Angeles College
B.A., Sociology, California State University, Los Angeles
M.A., Education: Emphasis in Physical Education, California State University, Los Angeles

Ho, Tiffany (2017)
Associate Professor, Mathematics
B.A., Applied Mathematics, California State Polytechnic University
M.S., Applied Mathematics, California State Polytechnic University

Hodgson-DeSilva, Krishana (2015)
Associate Professor, English
M.A., English, California State University, Los Angeles

Horowitz, Bryant L. (2016)
Professor, Psychology
M.A., General Experimental Psychology,
California State University, Northridge
M.A., Behavioral Neuroscience Psychology, University of California, Los Angeles
Ph.D., Behavioral Neuroscience Psychology, University of California, Los Angeles

Hosea, Jason (2007)
Professor, Fire Technology

A.S., Fire Technology, Mt. San Antonio College

B.S., Vocational Education, California State University, Long Beach

M.S., Emergency Services Administration, California State University, Long Beach

Hosea, Siage B. (2011)
Chair, Administration of Justice
Associate Professor, Administration of Justice
A.A., Administration of Justice, Los Angeles City College

A.S., Occupational Studies, Vocal Arts, California State University, Long Beach

M.S., Emergency Management Administration, California State University, Long Beach

Huang, Janet (2001)
Professor, Counseling, Career
B.A., Communications, University of California, San Diego

M.S., Counseling, Specialization in Career

Counseling, California State University, Northridge

I

Ie, Eileen F. (2009)
Professor, Sociology
B.A., Sociology, California State University, Northridge

M.A., Sociology, California State University, Northridge

Ed. D., University of Southern California

J

Jennings, Sanae (2015)
Associate Professor, Japanese
B.A., International and Intercultural Studies, Tsuda College

B.A., Japanese, Monash University

M.A., Asian Languages, Monash University

Jimenez, Fernando (2007)
Professor, English
B.A., English, Loyola Marymount University

M.A., Literature and Creative Writing, Loyola Marymount University

M.A., Education, Loyola Marymount University

M.A., Humanities, Mount St. Mary's University

Jimenez, Renato (2017)
Associate Professor, Sociology
A.A., Liberal Arts, Santa Ana College

B.A., Sociology, University of California, Irvine

M.A., Sociology, California State University, Fullerton

Johnson, Sharon (2000)
Chair, Public Safety Affiliation
Professor, Public Service
B.S., M.S., Criminal Justice, California State University, Long Beach

J.D., Law, Whittier College of Law

Jones, LaQuita (2016)
Associate Professor, Sociology
A.A., General Studies, Cypress College

B.S., Criminal Justice, California State University, Long Beach

M.A., Sociology, California State University, Fullerton

Jones, Oliver (2011)
Professor, Mathematics
B.Sc., Mathematics/Physics, Victoria University of Wellington

Ph.D., Mathematics, University of Sydney

Juarez, Dr. Marina D. R. (2015)
Associate Professor, Counseling

B.A., Psychology, University of Southern California

M.S. Counseling, Student Development in Higher Education, California State University, Long Beach

Ed.D, Higher Education Administration, University of Southern California

Judge, Daniel D. (1999)
Professor, Mathematics
A.A., East Los Angeles College

B.A., M.S., Mathematics, California State University, Los Angeles

K

Kallan, Linda (2001)
Professor, Art

B.A., University of California, Berkeley

M.A., M.F.A., University of California, Berkeley

Kassab, Mohamad S. (2015)
Associate Professor, Mathematics
B.S., M.S., Mathematics

Kazimir, Joseph (1997)
Professor, Mathematics
B.A., Mathematics, University of Delaware

B.S., Electrical Engineering Technology,

DeVry Institute of Technology

M.S., Mathematics, Northeastern University

Ph.D., Applied Mathematics, University of Southern California

Kelley, Stacie (2009)
Professor, Anatomy, Physiology
A.A., Liberal Arts, West Los Angeles College

B.S., Biology, California State University, Dominguez Hills

N.D., Naturopathic Medicine, Southwest College of Naturopathic Medicine

Kenny, James A. (1999)
Dean, Instructional Services
Professor, English
A.A., East Los Angeles College

B.A., M.A., California State University, Dominguez Hills

Certificate in TESOL, University of California Los Angeles

Khashayar, Kamyar (2008)
Professor, Engineering
B.S., Engineering, California State University, San Francisco

M.S., Mechanical Engineering,

California State University, Los Angeles

Khollesi, Babak (2012)
Associate Professor, Computer Information Systems, Computer Science
B.S., Computer Science, California Polytechnic State University, Pomona

M.S., Computer Science, Azusa Pacific University

Khuu, Alan (2008)
Professor, Chemistry
B.S., Biochemistry, University of California, Los Angeles

M.S., Biochemistry and Molecular Biology, University of California, Los Angeles

Kiledjian, Viken P. (2004)
Chair, Physics
Professor, Astronomy/Physics
B.S., M.S., Physics, University of California, Los Angeles

Knight, Kimberly (2014)
Associate Professor, Nursing
M.S.N., Nursing, University of Phoenix

Certificates in: RN, Public Health Nurse, Family Nurse Practitioner

Kotlyar, Victoria (2013)
Associate Professor, Mathematics
B.S., Applied Mathematics, University of California, Los Angeles

M.A., Mathematics, University of Southern California

L

Lam, Albert (1984)
Professor, Mathematics
B.A., M.A., Southern Illinois University

Lam, Linda T. (2014)
Associate Professor, Counseling
A.A., Social Behavioral Science, Golden West College
B.S., Hospitality Management, California State Polytechnic University, Pomona
M.S., Counseling, Student Development in Higher Education, California State University, Long Beach

Lam, Ming-Huei (2016)
Dean, Instructional Services
B.S., Genetics, University of Wisconsin, Madison
M.A., Counseling, Western C.B. Seminary

Lao, Dennis (2016)
Associate Professor, Administration of Justice
B.S., Electrical Engineering, California State Polytechnic University, Pomona
M.B.A, Pepperdine University

Law, Tony (2023)
Assistant Professor, Counselor
B.A., English, California State University, Fullerton
M.S., Counseling Psychology (Marriage and Family Therapy), Mount Saint Mary's University

Le, Octavian T. (2016)
Associate Professor, Anatomy
B.S., Biological Sciences, University of California, Davis
M.D., Medicine, Universidad Central del Este

Lee, Grace S. (2016)
Associate Professor, English
B.A., English, University of California, Riverside
B.A., Humanities and Social Sciences,
University of California, Riverside
M.A., English, Claremont Graduate University in Claremont
Ph.D., English, Sub-Field in American Literature, Claremont Graduate University in Claremont

Lee, Jimmy (2016)
Associate Professor, Biology
B.S., Biological Sciences, University of Southern California
Ph.D., Biomedical Sciences, University of California, Riverside
Post-Doctorate, Marine Biology, University of Southern California

Lee, Michael (1999)
Professor, Mathematics
B.S., M.S., Mathematics,
California State University, Long Beach

Lee, Unjoo (2006)
Librarian
Professor, Library Science
B.A., M.A.Ed., California State University, Los Angeles
M.L.I.S., School of Library and Information Science, San Jose State University

Li, Janny (2015)
Associate Professor, Anthropology
B.A., Anthropology, University of California, Los Angeles
M.A., Anthropology, University of California, Irvine
Ph.D., Anthropology, University of California, Irvine

Liao, Guo-Jao (1987)
Professor, Mathematics
B.A., South China Normal University
M.A., California State University, Northridge

Libonati, Mike (2013)
Professor, Animation
B.A., History/Anthropology, Bowdoin College
M.F.A., Experimental Animation,
California Institute of the Arts

Lin, Ken (2017)
Librarian
Professor, Library Science
B.S., Biology, Massachusetts Institute of Technology
M.L.I. S., Library and Information Science,
San Jose State University

Lin, Michael (2023)
Assistant Professor, Political Science
B.A., Political Science, California State University Easy Bay
M.A., Political Science, San Francisco State University

Lin, Simon H. (2016)
Associate Professor, Computer Information Systems, Computer Science
B.S., Chemistry, National Central University, Taiwan
M.S., Computer Science, University of Maryland
Ph.D., Computer Science, University of California, Los Angeles

Liu, Rongwen (2009)
Associate Professor, Chinese
B.A., M.A., English, Northeast Normal University, Changchun, China

Lopez, Felipe (1997)
Professor, Chicana/o Studies
B.A., Political Science, University of California, San Diego
M.A., Mexican-American Studies,
California State University, Los Angeles

Lopez, Gabriella (2005)
Librarian
Professor, Library Science
B.S., Education/TEFL, University of Szeged,
Teacher Training College Division, Szeged, Hungary
M.L.I.S., San Jose State University

Lopez, Sonia (2006)
Dean, Student Life
B.A., Social Work, California State Polytechnic University, Pomona
M.S.W., Social Work, University of Southern California

Ludwig, Randy (2006)
Professor, Psychology
B.S., Psychology, United States Air Force Academy
M.S.W., Social Work, Arizona State University

Luna, Amber (2022)
Assistant Professor, English
TESOL Certificate, University of California, San Diego
Postsecondary Reading and Learning Certificate, California State University, Fullerton
M.A., English: Rhetoric and Composition, California State University, Dominguez Hills

Lupica, Anthony J. (2005)
Chair, Music
Professor, Music
B.M., Classical Guitar/Voice, University of North Carolina School of the Arts
M.M., Classical Guitar, University of Southern California
D.M.A., Choral Music/Instrumental Conducting/Vocal Performance/ Musicology,
University of Southern California

Lyle, Robert A. (2008)
Chair, Media Arts and Technologies
Professor, Photography
B.S., Film and Photography,
Ithaca College

M

Macias, Wendy (2016)
Professor, Counseling
B.A., Sociology, University of California, Santa Barbara
M.S., Counseling, California State University, Los Angeles
PPS & CWA Credential, California State University, Los Angeles

Madrigal, Lorena (2018)
Assistant Professor, English
B.A., English, Emphasis in Creative Writing, University of Southern California
M.A., Literary and Cultural Studies, Carnegie Mellon University

Mahrenholz, Ann (2014)
Chair, Computer Applications and Office Technologies
Associate Professor, Computer Applications and Office Technologies
B.S., Business Administration, Computer Information Systems, Northern Arizona University
M.Ed., Education, University of Phoenix

Mannone, Diane R. (2012)
Associate Professor, English
B.A., English, University of California, Los Angeles
M.A., English: Rhetoric and Composition
California State University, Dominguez Hills

Marsden, Amber L. (2016)
Associate Professor, Counseling
B.A., Sociology, University of California, Berkeley
M.S., Counseling, option in Student Development in Higher Education,
California State University, Long Beach

Mathias, Errol (2017)
Associate Professor, Chemistry
B.S., Chemistry, University of Mumbai
M.S., Analytical Chemistry, University of Mumbai
Ph.D., Chemistry, University of Mumbai

Mayorga, Erica (2020)
Dean, Instructional Services/ Southeast Campus
A.A., Social Work, Cerritos College
B.A., Psychology, California State University, Long Beach
M.P.A., California State University, Long Beach

Medina, Leonardo (2015)
Associate Professor, Computer Applications and Office Technologies
B.A., Organizational Communication,
California State University, Los Angeles
M.A., Education, California State University, Los Angeles

Medina, Marcus (2019)
Associate Professor, Biology
B.S., Health Promotion, Disease Prevention, University of Southern California, Los Angeles
Ph.D., New York Medical College School of Medicine

Mejia, Fernando (2016)
Associate Professor, History
A.A., History, Los Angeles Valley College
B.A., History/Art History, University of California, Los Angeles
M.A., Humanities/History, Mount Saint Mary's University
M.A., Art History and Visual Culture, Lindenwood University

Melchor, Leonard (2016)
Associate Professor, History
A.A., Liberal Studies, Santa Monica College
B.A., History, University of California, Los Angeles
M.A., Latin American Studies, University of California, Los Angeles
Ph.D., World Arts and Culture, University of California, Los Angeles

Mena, Gregory (2016)
Associate Professor, English
B.A., Linguistics and Psychology,
University of California, Los Angeles
M.A., Education, Reading, Writing and Literacy, University of Pennsylvania
Ed.D., Educational Leadership and Policy Studies, California State University, Northridge

Mendiola, Alicia R. (2000)
Professor, Child Development
A.A., Child Development, East Los Angeles College
B.A., Child Development, California State University, Los Angeles
M.A., Special Education, California State University, Los Angeles

Mendoza, Ruben R. (2016)
Associate Professor, Chicano Studies
B.A., English, University of Southern California
M.A., Chicana/o Studies, California State University, Northridge
Ph.D., English, University of California, Riverside

Mihara, Kirk-Ken (2001)
Professor, Counseling
B.A., Psychology, University of California, Riverside
M.S, Counseling, California State University, Los Angeles

Mizzoni Pellegrini, Vanessa (2015)
Associate Professor, Theater Arts
B.A., Theater, University of Pennsylvania
M.F.A., Acting, University of California, Los Angeles

Moctezuma, Rosalinda (2013)
Associate Professor, Chicana/o Studies B.A., Chicano Studies and Spanish, University of California, Santa Barbara
M.A., Mexican American Studies,
California State University, Los Angeles

Mohanty, Sara (2017)
Associate Professor, Mathematics
B.S., Mathematics, State University, New York
Ph.D., Mathematics, University of California, Riverside

Monaci, Steven (2007)
Professor, Art
A.A., East Los Angeles College
B.A., Philosophy, California State University, Los Angeles
M.A., Art/Computer Graphics,
California State University, Los Angeles

Monteiro, Natalina T. (2008)
Professor, Political Science
B.A., Spanish/Anthropology, University of Rhode Island
M.A., Applied Anthropology, Northern Arizona University
Ph.D., Political Science, Northern Arizona University

Montenegro, Erika (2010)
Librarian
Associate Professor, Library Science
A.A., English, College of the Desert
B.A., English, University of California, Riverside
M.A., English, University of California, Riverside
M.L.I.S., Library and Information Studies, University of California, Los Angeles

Monzon, Andrew (2015)
Associate Professor, Chicana/o Studies
B.A., Political Science, San Diego State University
M.A., Political Science,
California State University, San Diego

Morales, Marcellino (2006)
Chair, Social Sciences
Professor, Sociology
A.A., Liberal Arts, Long Beach City College
B.A., Sociology, California State University, Los Angeles
M.A., Sociology, California State University, Los Angeles
Ed.D., Education, University of La Verne

Morales-Guerra, Suzette (1997)
Professor, Counseling
Counselor
A.A., East Los Angeles College
B.A., M.S.W., Social Work, University of Southern California

Mosley Jr., John E. (2016)
Professor, Kinesiology
A.A., Liberal Studies, East Los Angeles College
B.A., Physical Education, The Master's College
M.S., Education, National University

Munoz, Eduardo (1997)
Professor, English
A.A., Liberal Studies, East Los Angeles College
B.A., English, University of California, Berkeley
M.A., English, California State University, Los Angeles

Munoz, Jovany J. (2016)
Associate Professor, Counseling
A.S., Computer Information Technology, Rio Hondo College
B.S., Rehabilitation Services, California State University, Los Angeles
M.S., Counseling, option in Rehabilitation Counseling, California State University, Los Angeles

N

Nagatani, Chie (2002)
Professor, Music
B. Mus., University of British Columbia, Canada
M.M., The Curtis Institute of Music
D.M.A., University of Southern California

Nargizyan, Lucy (2015)
Professor, Music
B. Mus., Second Moscow Regional
Music College, Russia
M.M., University of Southern California
D.M.A., University of Southern California

Navarro, Alexis J.M. (1987)
Professor, Architecture
A.A., East Los Angeles College
B.A., California Polytechnic University, Pomona
M.A., University of California, Los Angeles

Negrete, Lourdes T. (2008)
Professor, Counseling
A.A., Liberal Arts, East Los Angeles College B.A., Social Work, California State University, Los Angeles
M.A., Education: Counseling,
California State University, Dominguez Hills

Neri, Mayra (2016)
Assistant Professor, Counseling Extended Opportunity Programs & Services (EOPS), Counseling
B.A., Sociology and Spanish
University of California, Santa Barbra
M.S.W., Social Work
California State University, Northridge

Ng, Antonio (1998)
Librarian
Professor, Library Science
A.A., East Los Angeles College
B.S., Business Administration/Finance,
California State University, Los Angeles
M.L.S., Library Science, San Jose State University

Nguyen, Gia (2016)
Associate Professor, Mathematics
B.S., Mathematics, University of California, Irvine
M.S., Applied Mathematics California State Polytechnic, Pomona

Nielsen, Nilupa (2009)
Professor, Mathematics
B.S., Electrical Engineering, The University of New South Wales
M.A., Applied Mathematics, University of Southern California
Ph.D., Applied Mathematics, University of Southern California

Nolan, Jeanine (1997)
Professor, Mathematics
B.S., Mathematics, University of California, Santa Barbara
M.A., Mathematics, University of California, Los Angeles
Ph.D., Mathematics, University of California, Los Angeles

O

O'Brien, Dylan S. (2017)
Associate Professor, Photography

Ochoa, Vanessa (2014)
Associate Dean, Student Services
B.A., Chicana/o Studies University of California, Berkeley
M.A., Educational Policy and Analysis Stanford University School of Education
Ph.D., Education, UCLA School of Education

Olivares, Anna L. (2018)
Associate Professor, Counseling
B.A., Psychology and Social Behavior, University of California, Irvine
M.A., Educational Counseling, University, University of Southern California

Olivarez, Lacey A. (2016)
Assistant Professor, Child Development

Olivas, Othon (2007)
Professor, Spanish
A.A., East Los Angeles College
M.A., California State University, Los Angeles

Oropeza, Raymond A. (2013)
Associate Professor, Anatomy
B.S., Biology, Physiology Minor California Polytechnic University, Pomona
M.S., Biological Sciences: Membrane Physiology California Polytechnic University, Pomona

Orozco, Cynthia (2016)
Associate Professor, Library Science
B.A., Sociology and Political Science, University of California, Irvine
M.A., Latin American Studies, San Diego State University
M.L.I.S., School of Library and Information Science, San Jose State University

Orozco, Luis R. (2014)
Associate Professor, English

B.A., English, University of California, Los Angeles M.A., English,

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Ortega, Elizabeth (2016)
Associate Professor, Sociology
B.A., Sociology, California State University, Fullerton

M.A., Sociology, California State University, Fullerton

Ortiz, Sara E. (2009)
Chair, Kinesiology
Associate Professor, Kinesiology
A.A., General Education, Moorpark College

B.A., Physical Education, California State University Chico

M.A., Kinesiology, California State UniversityChico

Ow, Franklin P. (2009)
Associate Professor, Chemistry
B.S., Chemistry, University of California, Los Angeles

Ph.D., Chemistry, University of California, Los Angeles

Owens, Andrea S. (2009)
Associate Professor, Kinesiology
B.A., Spanish, University of California, Santa Barbara

M. S., Kinesiology, California Polytechnic State University

ACE Certified Group Exercise Instructor and Personal Trainer

P

Pacheco, Shana R. (2010)
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B.A., English, San Diego State University

M.A., English: Rhetoric and Composition, California State University, Los Angeles

Post-Secondary Reading Certificate,

California State University, Fullerton

Palomino, Paulina P. (1998)
Dean, Student Services/Student Sucess
Professor, Counseling
A.A., East Los Angeles College

B.A., Music, Southern California College

M.S., Counseling, University of La Verne

M.A., Educational Administration, California State University, Los Angeles

Credentials in: Elementary Education

Bilingual Education

Pupil Personnel Services

Educational Administration

Pan, Sabrina (2019)
Associate Professor, Counseling
B.A., Psychology/Law & Society, University of California, Riverside
M.Ed., Educational Counseling, University of Southern California

Panchal, Mona (2007)
Professor, Mathematics
B.S., Physics, University of California, Irvine

M.S., Mathematics, California State University, Los Angeles

Papenkova, Marina S. (2011)
Professor, Astronomy/Physics
B.A., Astrophysics, University of California, Berkeley

M.S., Physics, University of California, Davis

Pascal, Michael (2022)
Vice President, Administrative Services
B.A., Accounting, Briar Cliff University
M.A., Public Administration, University of Southern California
J.D., Western State University College of Law

Peak, Jessica (2013)
Associate Professor, Counseling
B.A., English, California State University, Los Angeles

M.S., Counseling (Option in Rehabilitation (Counseling),

California State University, Los Angeles

M.A., Elementary Education, University of Phoenix

Penner, James (2017)
Associate Professor, English
B.A., English, University of California, Berkeley

M.A., Theatre Studies, Brown University

Ph.D., English Literature, University of Southern California

Perronne, Michael (2016)
Professor, E.S.L.
B.A., Radio, Television & Film, English (Minor), University of Southern Mississippi

M.F.A., Drama and Communications with a Creative Writing Emphasis, University of New Orleans, New Orleans

Certification, California Clear Full-Time Adult Education Credential in E.S.L.

Plotkin Olumese, Rachel (2008)
Professor, Nursing
A.S., Nursing, East Los Angeles College

A.S., Compton Community College

B.S., Nursing, Excelsior College

M.S., Nursing/M.S. Health Care Administration, California State University, Long Beach

DHSc., Health Science, Nova Southeastern University

Certificates: R.N., R.N-C., P.H.N., F.N.P-BC.

Posada, Ramon J. (2000)
Professor, Philosophy
B.A., GTU: Dominican School of

Philosophy and Theology

M.A., Philosophy, California State University, Los Angeles

M.A., Religion Studies, Mount St. Mary's University

Posner, Wayne (1999)
Professor, Administration of Justice
A.A., Administration of Justice, West Los Angeles College

B.S., California State University, Long Beach

M.S., Emergency Services Administration, California State University, Long Beach

Sergeant, Los Angeles Police Department (Retired)

Powers, Courtney (2019)
Associate Professor, Law
B.A., Political Science, University of California, Berkeley

J.D., University of California, Los Angeles

Licenced to practice law by the California State Bar

Prado, Teresa (2018)
Associate Professor, Counseling
A.A., Liberal Arts, East Los Angeles College
B.A., Sociology, California State University, Los Angeles
M.S., Rehabilitation Counseling, California State University, Los Angeles
M.S., School Counseling Leadership, California State University, Los Angeles

Q

Quintero, Maria S. (2016)
Associate Professor, Political Science
B.A., Liberal Studies/Bilingual Studies,

California State University, Chico

M.A., Public Administration,

California State University, Los Angles

R

Rabins, Kimberly D. (2001)
Chair, Dance
Professor, Dance
B.A., Liberal Arts & Science Emphasis Dance, San Diego State University
M.A., Dance and Dance Education
California State University, Long Beach

Rae, Jenell (2016)
Associate Professor, English
A.A., Humanities, Pasadena City College
B.A., English, University of California, Los Angeles
M.A., English, Loyola Marymount University
Certificate in TESOL, UCLA Extension, Los Angeles

Rahman, Rokeya B. (2017)
Associate Professor, Child, Family and Education Studies
A.A., Child Development, Los Angeles City College
M.S., Family Studies, California State University, Northridge
B.S.S., Public Administration, University of Dhaka, Bangladesh
M.S.S., Public Administration, University of Dhaka, Bangladesh
Permit: Child Development Program Director Permit, California Commission of Teaching Credentialing
B.A., History, University of California, Los Angeles

Ramirez, Carlos A. (2013)
Professor, History
B.A., History, University of California, Los Angeles
M.A., History, California State University, Los Angeles
M.E., Education, National University

Ramirez, Jose C. (2005)
Chair, Engineeing & Technologies
Professor, Engineering
B.S., Chemistry, California State University, Long Beach
B.S., Electrical Engineering, California State University, Long Beach
M.S., Electrical Engineering, University of Southern California

Ramirez, Jose V. (1996)
Professor, Astronomy/Physics
B.S., California Polytechnic State University, Pomona
M.S., Physics, California State University, Los Angeles

Ramirez, Laura E. (2015)
Associate Professor, Business
A.A., Computer Applications and Office Technology, East Los Angeles College
B.A., Business Administration, California State University, Los Angeles
M.P.A., Public Sector Management and Leadership California State University, Northridge

Ramirez, Nancy N. (2007)
Dean, Student Services
Professor, English
A.A., Pasadena Community College
B.A., University of California, Los Angeles
M.A., Composition and Rhetoric, California State University, Los Angeles
Ph.D., Higher Education, Claremont Graduate University

Raulerson, Graham H. (2016)
Associate Professor, Music
B.M., Music, University of Iowa
M.A., Musicology, University of Iowa
P.h.D., Musicology, University of California, Los Angeles

Reddy, Bhaskara L. (2000)
Professor, Anatomy, Physiology
B.Sc., Biology and Chemistry, S.V. University, India
M.Sc., Biological Anthropology,
S.V. University, India
M.Sc., Biochemistry, Australian National University, Australia
Ph.D., Human Biology, University of Madras, India
M.I.S., University of Phoenix

Reutimann, Kristin P. (2010)
Professor, Dance
B.A., Dance, California State University, Long Beach
M.F.A., Dance, University of Arizona

Reynolds, Steven J. (2020)
Dean, Liberal Arts and Sciences
A.A., Theater, San Joaquin Delta College
B.S., Organizational Behavior, University of San Francisco
M.A., English, California State University, Stanislaus
Ed.D., Higher Education Administration, The University of Texas, Austin

Rhim, Choonhee (1995)
Chair, Library Science
Professor, Library Science
B.A., Hankuk University of Foreign Studies
M.L.S., Library Science,
University of California, Los Angeles

Rice, Tiffany (2007)
Professor, Psychology
A.A., Liberal Arts, Fresno City College
B.A., Psychology, California State University, Fresno
M.Ed., Counselor Education, Arizona State University,
Ph.D., Counseling Psychology, Arizona State University

Rios, Al (1999)
Dean, Instructional Services
Professor, Political Science
A.A., East Los Angeles College
B.A., Public Administration, University of Southern California
M.A., Public Administration,
Baruch College City University of New York

Rivas, Maria R. (2005)
Professor, Child Development
B.A., Human Development, Pacific Oaks College, Pasadena
M.S., Child Development, University of La Verne
Commission on Teacher Credentialing, Program Director Permit

Robles, Jonathan (2023)
Assistant Professor, Counseling
A.S., Administration of Justice, East Los Angeles College
B.A., Social Work, California State University, Los Angeles
M.S., Counseling, Option in College Counseling & Student Services, California State University Northridge

Rodriguez, Carlos (2019)
Associate Professor, Computer Information Systems, Computer Science

Rodriguez, Claudia (2023)
Assistant Professor, Chicana/o Studies
B.A., Political Science/Chicano Studies, University of California, Los Angeles
MFA, Critical Studies, California Institute of the Arts
M.A., Chicana/o Studies, University of California, Los Angeles

Rodriguez, Joshua R. (2011)
Associate Professor, English
B.A., Chicana/o Studies and Women's Studies, University of California, Los Angeles

M.A., English, University of California, Riverside

Romero, Kimberly Diana (2023)
Assistant Professor, Kinesiology
Minor in Spanish, Loyola Marymount University
B.A., Sociology, Loyola Marymount University
M.S., Leadership and Management, University of La Verne
M.A., Kinesiology, Cal Baptist University

Romo, Mary (2010)
Professor, Chicana/o Studies
B.A., Anthropology, Pitzer College
M.A., Latin American Studies,
California State University, Los Angeles

Ross, James (2013)
Associate Professor, Chemistry
B.S., Chemistry, University of Liverpool
Ph.D., Chemistry, University of Liverpool

Rozadilla, Cathleen O. (1995)
Professor, Counseling
B.A., English, University of California, Los Angeles
M.A., Counseling, Loyola Marymount University

Ruyle, Jonathan C. (2009)
Professor, Mathematics
B.A., Mathematics, University of California, Berkeley
Ph.D., Mathematics, University of California, Riverside

Ryan Romo, Amanda (2013)
Instructor Special Assignment, Tutoring Center
Associate Professor, English
B.A., California State University, Los Angeles
M.A., California State University, Los Angeles

S

Salgueiro, Patricia (2011)
Disability Specialist, DSP&S
B.A., Chicano Studies, California State University, Los Angeles
M.A., Counseling: Rehabilitation Counseling, California State University, Los Angeles

Samson, Filemon (2017)
Associate Professor, Law
B.A., Economics, University of California, Berkeley
J.D., Law, University of Southern California

Sandoval, Joseph A. (1997)
Professor, Counseling, EOPS
B.A., Behavioral Science, California State Polytechnic University, Pomona
M.S., Counseling, San Diego State University
Certificates, College Counseling, University of California, Los Angeles
Intercultural Proficiency, California State University, Los Angeles
Ed.D., Educational Leadership of Social Justice Emphasis, California State University, Los Angeles

Sangha, Davinder K. (2001)
Professor, English
B.A., English Literature (Honors),
Panjab University, Chandgarh, India
M.A., Ph.D., American Literature,
Panjab University, Chandigarh, India

Santoyo, Manuel (2002)
Professor, Administration of Justice
B.S., California State University, Long Beach
M.S., Emergency Services Administration, California State University, Long Beach

Schilling, Tova (2023)
Assistant Professor, Noncredit ESL
M.S. Education-TESOL, Shenandoah University
M.A., English, Slippery Rock University
B.A. History, California State University, Sacramento

Seeley, Tiffany R. (2016)
Associate Professor, Geography
B.S., M.S., Geography, California State University Fullerton

Sekiyoba, Safari (2020)
Assistant Professor, Nursing
A.A., Liberal Arts & A.S., Nursing, Los Angeles Trade-Technical College
B.S. Nursing, California State, University, Los Angeles
M.S. Nursing, California State University, Los Angeles
Doctor in Nursing Practice, Brandman University

Sepulveda, Christine (2016)
Associate Professor, Anthropology
A.A., Liberal Arts, Santa Ana College
B.A., Anthropology, California State University, Fullerton
M.A., Anthropology, California State University, Fullerton
Ph.D., Anthropology, University of Auckland, New Zealand

Sevilla, Carolyn V. (2016)
Associate Professor, Counseling
B,A., Psychology and Spanish, University of San Diego
M.S., Counseling, option in Student Development in Higher Education, California State University, Long Beach

Shea, Meghan (2015)
Adjunct Librarian
B.A., US History, University of California, San Diego
M.L.I.S. Library and Information Science, University of California, Los Angeles

Sheran, Helen (1996)
Professor, Computer Information Systems, Computer Science
B.S., M.S., Computer Science,
California State University, Long Beach

Sigman, Michael (2000)
Professor, Philosophy
B.A., Philosophy, University of California, Santa Barbara
M.A., Philosophy, California State University, Long Beach

Siguenza, Ruth (2024)
Assistant Professor, Computer Applications & Office Technologies
B.S., Business Administration, California State University, Los Angeles
M.A., e-Learning, New Media Design, California State University, Los Angeles

Silva, Juan S. (2015)
Assistant Professor, English
B.A., M.A., English, California State University, Los Angeles

Singh, Surana (2008)
Professor, Art
B.A., History of Art, University California, Santa Cruz
M.S., Theory, Criticism, and History of Art, Design and Architecture, Pratt Institute

Siswanto, Anne S. (2000)
Professor, Mathematics
B.S., University of California, Los Angeles
M.A., University of California, Los Angeles

Smith, Regis A. (2008)
Professor, Mathematics

B.S., Mathematics, Vanderbilt University

M.A., Mathematics, University of California, Los Angeles

Smith, Ryan L. (2009)
Associate Professor, Communication Studies
B.A., Communication Studies, Texas Tech University

M.A., Communication Studies, California State University, Long Beach

Snead, Timothy A. (2006)
Chair, Philosophy
Professor, Philosophy
A.A., Cypress College

B.A., Philosophy, University of California, Irvine M.A., Philosophy,

California State University, Long Beach

Solis, Alex C. (2009)
Professor, English
B.A., English, California State University, Los Angeles

M.A., Composition, Rhetoric and Language, California State University, Los Angeles

Reading Certificate, California State University, Fullerton

Song, David K. (2013)
Professor, Asian-American Studies
B.A., History, University of California, Berkeley

M.A., Asian American Studies, University of California, Los Angeles

Soriano, Maribel (2006)
Professor, Child Development
A.A., Child Development, Cerritos College

B.S., Child and Adolescent Studies, California State University, Fullerton

M.S., Child Development, La Verne University

Program Director Permit, Commission on Teacher Credentialing

Soto, Araceli (2022)
Assistant Professor, Nursing
M.S., Nursing, University of Phoenix

Soto, Carmen (2016)
Counselor
Associate Professor, Counseling
B.A., Sociology, Loyola Marymount University

M.Ed., Educational Counseling, University of Southern California

Ed.D., Educational Leadership, University of Southern California

Soto-Ortiz, Luis F. (2015)
Associate Professor, Mathematics
B.S., Mathematics, University of California, Los Angeles

M.S., Applied and Computational Mathematics, University of California, Los Angeles

Ph.D., Biomedical Engineering, University of California, Irvine

Souki, Stuart K. (2014)
Associate Professor, Biology
Single Subject Credential, Biology and Chemistry, Loyola Marymount University

B.A., Biology and Chemistry, University of Northern Colorado

Ph.D., Medical Microbiology, University of California, Irvine

Stapleton, Jean A. (1973)
Chair, Journalism
Professor, Journalism
B.A., English, University of New Mexico

M.S., Journalism, Northwestern University

Stone, Lisa Hashimoto (2009)
Chair, Theater Arts
Professor, Theater Arts
B.ARCH., Pennsylvania State University

M.F.A., Technical Theatre, California State University, Long Beach

Su, Melari Y. (1997)
Professor, Counseling
B.A., Linguistics, University of California, Los Angeles

M.S., Counseling, California State University, Los Angeles

Suarez, Rita M. (2015)
Librarian
A.A., General Studies, Pasadena City College

B.A., Anthropology, California State University, Los Angeles

MLIS, Library & Information Science, University of California, Los Angeles

Sunda, Pauline (1995)
Professor, Nursing
B.S., Nursing, California State University, Los Angeles
M.S., Nursing, California State University, Los Angeles
Certificates: R.N., P.H.N.

Szklarek, Dina (2016)
Associate Professor, English
B.A., Law and Society, English (Minor), University of California, Santa Barbara

M.A., English, California State University, Northridge

T

Tall, Issa A. (2013)
Professor, Mathematics
B.A., Mathematics, Cheik Anta Diop University

M.A., Mathematics, Cheik Anta DiopUniversity

Ph.D., Mathematics, Institut National des Sciences Appliquees de Ruen

Tang, Jennifer (2017)
Assistant Professor, Counseling
B.A., Economics, University of California, Los Angeles

M.S., Counseling, Student Development in Higher Education, California State University, Long Beach

Tapia, Beatriz (2008)
Chair, Chicana/o Studies
Professor, Chicana/o Studies
B.A., Sociology, University of California, Berkeley

M.A., Ethnic Studies, University of California, Berkeley

Teola, Dorothy V. (2008)
Professor, Counseling
A.A., Liberal Arts, Los Angeles Pierce College

B.A., Physical Education, California State University, Northridge

M. A., Education, Azusa Pacific

M.S., Counseling, California Lutheran University

Thompson, Brigette (2000)
Professor, Child Development
B.A., Child Development, California State University, Northridge

M.A., Marriage, Family & Child Therapy, Azusa Pacific University

Program Director Permit, Commission on Teacher Credentialing

Tinker Diaz, Rosa E. (2015)
Assistant Professor, English
B.A., English, University of California, Berkeley

M.A., English, California State University, Long Beach

Tiscareno, Emma (2016)
Professor, Counseling
A.A., West Los Angeles Community College

B.A., Loyola Marymount University

M.A., Loyola Marymount University
Ed.D., Pepperdine University

Toledo, Angelica (2006)
Dean, Health and Human Services
A.A., Bilingual/Bicultural Education,

Los Angeles Mission College
B.A., Liberal Studies, California State University, Northridge
M.A., Early Childhood Education/ Emphasis Special Education, California State University, Northridge

Toma, Ryan (2019)
Associate Professor, Accounting
B.A., Economics, Haverford College
M.B.A., Columbia University
M.B.A., London Business School
CPA, CFP

Torrez-Botello, Isabel (2024)
Assistant Professor, Allied Health
A.A., General Studies, El Camino College
B.A., Psychology, University of California Santa Barbara
M.A., Business Administration, University of Phoenix

Truong, Irene N. (2013)
Adjunct Librarian
B.A., English Creative Writing, California State University, Long Beach
M.L.I.S. Library and Information Science, University of California, Losn Angeles

Tsai, Mike (2008)
Professor, Photography
B.F.A., Photography, Art Center College of Design

Turk, Christopher (2001)
Chair, Art
Professor, Art
B.A., Art, California State University, Northridge
M.F.A., Ceramics, California State University, Northridge

U

Ukita, Courtney (1999)
Professor, Counseling
A.A., East Los Angeles College
B.A., University of California, Los Angeles
M.S., California State University, Long Beach

Ulloa, James (2023)
Assistant Professor, Sociology
B.A., Sociology, California State University, Fullerton
M.A., Sociology, California State University, Fullerton
Ed.D, Educational Leadership, California State University, Fullerton

Urdiales, Juan (2018)
Dean, Instructional Services
B.A., Child Development, California State University, Los Angeles
M.S., Education, Mount Saint Mary's College, Los Angeles
Ed.D., Educational Leadership, California State University, Los Angeles

Urrutia, Liliana (2008)
Professor, History
A.B., Latin American History, Harvard-Radcliffe College
M.A., U.S. History, University of California, Los Angeles

Uyekawa, Jim (1994)
Professor, Art
A.A., Art, Golden West College
B.F.A., Drawing and Painting, California State University, Long Beach
M.F.A., Drawing and Painting,
Claremont Graduate University

V

Valmonte, Jade (2014)
Chair, Program Director, Nursing
Associate Professor, Nursing
B.S. Nursing, Gordon College
M.S. Nursing-Healthcare Education, University of Phoenix
Certificates: RN, Pediatric Nursing

Valverde, Vanessa (2006)
Professor, Chemistry
B.A., Business Administration, University of Costa Rica
B.Sc., Chemistry, California State University, Fullerton
M.S., Physical Chemistry, California State University, Fullerton

Van Houten, Kevin W. (2012)
Associate Professor, English
A.A., General Studies, Cuesta College
B.A., Modern Languages and Literatures, California Polytechnic State University, San Luis Obispo
M.A., Teaching English to Speakers of other
Languages, California State University, Los Angeles

Vartanian, Lisa M. (2009)
Director, Addiction Studies Program
Professor, Psychology, Addiction Studies
B.A., Psychology, University of Southern California
M.A., Clinical Psychology, Pepperdine University
Ph.D., Psychology, University of Southern California

Vasquez, Melisa M. (2019)
Associate Professor, Computer Applications & Office Technologies
B.S., International Business
M.A., Human Resourances Management and Business Management

Vega, Norma (2008)
Professor, Spanish
Ph.D., Hispanic Languages and Literatures, University of California, Los Angeles

Velasquez, Kelly (2019)
Associate Professor, Political Science
A.A., Social and Behavioral Sciences, East Los Angeles College
B.A., Political Science, Loyola Marymount University
M.P.A., Urban Affairs, California State University, Long Beach

Velazquez, Janice (2013)
Associate Professor, Family and Consumer Studies
B.A., Special Education, University of Puerto Rico
M.S., Health and Human Development,
California State University, Northridge

Villacorte, Dennis A. (2007)
Chair, Career and Continuing Education
Professor, Noncredit, Basic Skills
B.A., English, University of California, Berkeley
M.A, English, California State University, Los Angeles

Villamor, Cecilia (2019)
Associate Professor, Counseling
B.A., Sociology, University of California., Los Angeles
M.A., Educational Counseling, California State University, Dominguez Hills

Villanueva, Eddie (2016)
Associate Professor, Electronics
A.S., Electronics and Computer Technology, East Los Angeles College
2-years Cisco Certified Network Associate, California State University Los Angeles

Villasenor, Gerardo (2016)
Professor, Philosophy
B.A., Philosophy and History, Pomona College
M.A., Philosophy, California State University, Los Angeles

Vogel-Zuiderweg, Lynn C. (2010)
Professor, French, Spanish
B.A., Spanish, University of Miami
M.A., Romance Linguistics, University of California, Los Angeles
Ph.D., Romance Linguistics, University of California, Los Angeles

Vu, Quan, (2022)
Assistant Professor, Nursing
M.S., Nursing, University of Phoenix

W

Wahlroos-Ritter, Ingalill (2022)
Assitant Professor, Architecture
B.A., History, University of California, Los Angeles
M.Arch., University of California, Los Angeles
Registered Architect, FAIA, NCARB

Walker, Curtis J. (2015)
Associate Professor, Administration of Justice
M.S., Criminal Justice, University of Cincinnati
M.A., Education, Concordia University

Wardinski, Steve (2005)
Professor, History
A.A., Theater Arts, Southwestern College
B.A., History, San Diego State University
M.A., History, University of California, Los Angeles

Warner, Nathan J. (2008)
Professor, English
B.A., Intercultural Studies, Biola University
M.A, Applied Linguistics, Biola University
Certificate in TESOL, Biola University
Reading Certificate, California State University, Fullerton

Wilbur, Linda S. (2001)
Professor, Child Development
A.A., Citrus College
B.A., English, California State University, Los Angeles
M.A., Child Development,
California State University, Los Angeles

Wong, Ellen W. (1999)
Professor, Kinesiology
B.S., Physical Education, California State University, Fullerton
M.S., Kinesiology,
California State University, Fullerton

X

Xie, Melanie (2006)
Professor, Mathematics
B.A., M.A., Mathematics, California State University, Los Angeles

Y

Yeung, Isabel (2001)
Professor, Accounting
A.A., East Los Angeles College
B.S., B.A., University of California, Los Angeles
MAcc., University of Southern California
Licenses: EA, CPA

Youngblood, Cory A. (2008)
Professor, English
B.A., English, University of California, Los Angeles
M.A, Theology, Fuller Theological Seminary
M.A., English, California State University, Long Beach

Yun, Myung (2008)
Professor, Mathematics
B.S., Applied Mathematics, University of California, Los Angeles
Ph.D., Mathematics, University of California, Irvine

Z

Zambrano, Ruth (2017)
Associate Professor, Mathematics
B.S., Applied Mathematics, University of California, Los Angeles
M.S., Applied Mathematics, California State University, Long Beach

Zarate, Lee W. (2018)
Associate Professor, Music
B.M., Saxophone Performance, University of Texas, Austin
M.M., Saxophone Performance, USC Thornton School of Music
D.M.A., Saxophone Performance, USC Thornton School of Music

Zavala, Jacqueline M. (2015)
Vice Director, Child Development Center
B.A., Child Development, California State University, Northridge
M.A., Education: Early Childhood Education, California State University, Long Beach

Zerlentes, Nicholas P. (2015)
Assistant Professor, American Sign Language
B.A., Mathematics, University of Iowa
M.A., Mathematics Education, California State University of Northridge

Zepeda, Conie (2015)
Disability Specialist, DSP&S
B.A., Social Work, California State University, Los Angeles
M.A., Counseling: Rehabilitation Counseling, California State University, Los Angeles

Zepeda, Nora (2016)
Chair, Global Languages and Cultures
Associate Professor, Spanish
B.A., English/Spanish, University of California, Davis
M.A., Spanish Literature, San Diego State University

Emeriti Faculty

Ackerman, Wendayne W. (1968-1978)
German

Ackerman, Hannah P. (1958-1994)
English

Adamson, Dova Wallace (1947-1957)
Special Assistant

Alanen, Marie (1997-2013)
Art

Alderete, Frank J. (1993-2017)
Business

Allerson, Sharon (1989-2017)
English

Almanza, Roberto R. (1979-1991)
Dean, Academic Affairs

Amezcua, Charles A. (1973-1995)
Counselor

Anderson, Deborah G. (1996-2005)
Life Sciences

Anderson, Richard S. (1973 - 2009)
Speech

Atha, Tom (1996 - 2021)
Communication Studies, Theater Arts

Athans, Dean P. (1979-2008)
Engineering
Dean, Academic Affairs
Curriculum Chair

Avila, Armida (1976-2008)
Director, MESA
Counselor

Avila, Arthur D. (1978-1988)
President

Avila, Margaret D. (1980-2014)
Counseling, EOPS

Avila, Raul (2006-2021)
Respiratory Therapy

Bailey, Helen Miller (1949-1975)
Librarian
History, Latin American
History, Sociology

Baity, Brenda (1994-2015)
Computer Applications and Office Technologies

Bartlett, Ruth (1949-1952)
English

Bates, Ruth G. (1970-1985)
Counseling

Beaulieu, David (1995-2015)
English

Beltran, Richard J. (1978-2010)
English, Humanities

Benavides, Julie (1997-2022)
VP, Student Services
Child Development

Bennett, Daphne N. (1969-1989)
Speech

Bergel, Alice Rose (1948-1976)
Foreign Languages

Berger, August G. (1972-2003)
Physics

Berkov, Marcus (1974-1982)
Counseling

Blissert, Frederic M. (1948-1982)
Library

Bogue, Esther B. (1974-2000)
Office Administration

Bohlander, Benny L. (1967-1995)
Psychology

Bohlander, Grace K. (1975-1995)
Computer Applications and Office Tech.

Booth, Kevin (2007-2022)
Respiratory Therapy

Bowlus, R. David (1994- 2001)
Life Science

Brawer, Harry L. (1967-1995)
Economics

Breiter, Ronald. S. (1974-1984)
Administration of Justice

Bremer, Alvin B. (1979-1995)
Business Administration

Brogmus, Libby Pacheco (1974-1991)
Nursing

Brosseau, Gayle (2004-2012)
Dean, Academic Affairs

Browne, Richard (2003-2015)
Kinesiology

Brudos, Richard E. (1977-2005)
Mathematics

Brunet, Donald (1978-1980)
Dean, Administrative Services

Brunetti, Melvin E. (1968- 2003)
History

Brunson, Howard E. (1948-1970)
Geography

Brussa, T. Flora (1970-1989)
Kinesiology

Burchfield, William R. (1984-1987)
Architecture

Burton, Martha Walker (1950-1979)
Nursing

Busch, Joel H. (1969-1999)
Political Science

Butcher, Bernard L. (1964-1977)
Dean, Educational Services

Butler, Racine (1978-1998)
Sociology

Butman, Raymond S. (1969-2007)
English

Caballes, Aida Z. (1997-2017)
Economics

Cagle, Catherine McGuinness (1954-1981)
Nursing

Cahill, Richard (1972-1993)
English

Calderon, Jack (1970-1989)
English

Caldiero, Susan (1992-1998)
Mathematics

Calienes, Jorge (1989-2021)
Kinesiology

Campbell, Eugenies (1950-1986)
Nursing

Cavanaugh, Janis (2008 -2020)
Administration of Justice

Cardinal, Judith L. (1965-1995)
Nursing Department

Carr, Michael R. (1978-2015)
Respiratory Therapy

Carreon, Guillermo L. (1972-2007)
Chicano Studies

Castro, Consuelo (1980-2017)
Political Science

Ceniceroz, Raymond G. (1969-1995)
Chicano Studies

Cervantes, Edgar J. (1972-2000)
Biology

Chamberlain, Safford C. (1963-1989)
English

Chan, Carcy K. (1976-2001)
Chemistry

Chang, Lily (1997-2017)
Chinese

Chao Furuyama, Hiroko (2001-2025)
Japanese

Chavez, Theresa (1989-2020)
Counseling

Chi, Selina (1989-2015)
Dean, Resource Development and Community Relations

Chipperfield, Donald (1967-1992)
Art

Christ, John H. (1986-2011)
Mathematics

Chuksorji, Jean (1979-2012)
Nursing

Church, Bertha (1948-1969)
Life Sciences

Cipriano, William (1952-1973)
Engineering

Clarke, Arthur B. (1966-1995)
Economics

Collins, Edward V. (2015-2023)
Accounting

Combes-Brighton, Patricia (2000-2021)
Architecture

Cone, Allen J. (1994-2022)
Health/Kinesiology

Cornsweet, Harry (1946-1972)
Life Sciences

Counts, Arnett W. (1968-2005)
Chemistry

Cramer, Frances Leon (1947-1990)
Life Sciences

Crandall, Bryan Howard (1970-2001)
Physics

Cross, Karen (2006-2021)
Computer Applications & Office Technologies

Crum, Eva Rogers (1946-1973)
Kinesiology

Cunningham, Phyllis Mary (1986-1991)
Learning Assistance Center

Davidson, Lea T. (1968-1999)
Health Information Technology

Davis, Alison A. (2001-2021)
Life Sciences

Daw, Pauletta E. (1999-2021)
Distance Education Coordinator
Kinesiology

Dean, Lawrence (1979-2006)
Photography

Debelak, Roger J. (1966-1995)
Mathematics

Demir, Therese Jacqueline (1983-2002)
Director, Disabled Student Program and Services

Deny, Sharron K. (1975-2002)
Kinesiology

Dieter, Ralph (2003-2021)
Economics

Dinneen, Jane (1958-1979)
Family and Consumer Studies

DiRosario, Anthony L. (1970-1985)
Mathematics

Dixon, Elliott J. (1971-2004)
Law, Real Estate

Dixon, Dorothy (1971-2004)
Family and Consumer Studies

Dominguez, Marco A. (1976-2008)
Spanish

Dominguez-Gary, Olga (1979-2010)
Counselor

Donnelly, Patricia J. (1964-1991)
Life Sciences

Douglass, Ruth Peyton (1954-1976)
Nursing

Duckworth, Harry (1971-1983)
English

Duggan, Joan E. (1969-2001)
Chemistry

Duling, John M. (1946-1989)
Mathematics
Foreign Student Admissions
Kinesiology

Dunagan, Ruby K. (1969-1989)
Psychology

Duncan, Dewey C. (1945-1963)
Mathematics

Duncan, Jack W. (2016-2020)
Nursing

Dunsheath, Barbara (1999-2021)
History

Durham, Barbara J. (1964-1999)
Mathematics
Title III Coordinator
Director of Planning
Executive Director, ELAC Foundation

Durso, Josephine (1989-2012)
English

Duvall, Velma Abney (1945-1970)
Psychology

Eckhert, Mary Ellen (1990-2017)
French

Edman, Theresa A. (1968-1987)
Nursing

Eisen, Nadine A. (1958-1989)
Life Sciences

Eitnier, Carl Wentz (1947-1969)
Engineering

Eley, Robert T. (1966-1979)
Theater Arts

Elias, Linda A. (1995-2016)
English

Elizalde, Jose V. (1983-2001)
Foreign Language-Spanish

Engert, K. Gunther (1984-1995)
Electronics

Enomoto, John Y. (1985-2017)
Computer Science
Information Technology

Escatiola, Evelyn (1995 - 2019)
Dean, South Gate Educational Center

Estrada, Edward M. (1978-2010)
Counselor

Everhart, Genice (1994-2011)
English

Faux, David (1997-2009)
Psychology

Fernandez, Enrique (1966-1985)
Spanish

Field, M. Evelyn W. (1945-1966)
Dean of Students

Fisher, Robert D. (1948-1977)
Music

Fitzgerald, Louise G. (1972-1986)
English

Florez, Alicia (1980-2003)
Nursing

Foley, Terrence L. (1975-2002)
Engineering

Forcier, Arthur A., Jr. (1978-2008)
Political Science

Fox, Harold Dee (1961-1988)
English

Frise, Daniel (1997-2021)
Computer Applications & Office Technologies

Furukawa, Tom (2005-2014)
Vice President, Administrative Services

Gaines, Lurelean B. (1976-2020)
Nursing

Gamboa, Ricardo (1997-2021)
Kinesiology

Galvin, Kevin (1973-2005)
Philosophy

Galvan, Margaret (1989-2011)
Kinesiology

Garcia, Dennis (2008-2019)
Computer Applications & Office Technologies

Garcia, Elizabeth (2000-2011)
Health Information Technology

Garcia, Martha (2007-2023)
Nursing/Allied Health

Gayton, Joseph R., Jr. (1976-2016)
Child Development Center

Gilbert, Walter P. (1948-1966)
Chemistry

Goldstein, Sheila F. (1977-2006)
English

Gong, Lily Y. (1978-2004)
Psychology

Gordon, Mitchell (2007-2020)
Mathematics

Gould, Pearl Saito (1970-2003)
Sociology

Grant, John Loughlin (1958-1998)
Anthropology

Grimmer, John (1996-2018)
Geology, Earth Science

Grody, Emanuel (1946-1968)
Accounting

Groves, Sally de (1978-1992)
Family and Consumer Studies

Gruhn, Merida S. (1972-1995)
Office Administration
Associate Dean of Academic Affairs

Gurfield, Joan Goldsmith (1999-2017)
English

Guse, Clarence E. (1945-1961)
Engineering

Gust, Randall G. (2005-2023)
Librarian

Gutierrez, Frank T. (1969-2004)
Counselor

Hamner, Michael D. (2007-2021)
Architecture

Han, Yuri W. (1969-2001)
Chemistry

Harris, Molly Zabner (1951-1979)
Nursing

Harriton, Monique B. (1965-1983)
Library

Hasty, Barbara (1979-2004)
Music

Hawkins, Conrad Harold (1949-1986)
History

Hayashi, Keith (1989-2017)
Counseling

Hendrix, Dorothy (2008-2023)
Health Information Technology

Hernandez, Benjamin C. (2000-2011)
Dance

Hernandez, Patricia B. (1973-1998)
Kinesiology

Hernandez, Ross L. (1977-2001)
Photography

Herrera, Margarita (1975-1993)
Counselor

Hertel, Robert L. (1964-1989)
Kinesiology

Hertzog, Walter S., Jr. (1946-1972)
Dean of Student Personnel

Heuser, Frank (1980-1994)
Music

Hihara, Harvey K. (2011-2021)
Accounting

Hoffman, John E., (1965-1986)
Psychology

Hogan, Kelley M. (2005-2021)
Theater Arts

Holcomb, Robert E. (1972-1976)
Dean of Instruction

Holcomb, Robert L. (1975-2003)
Political Science

Homsy, Gwendolyn (1956-1971)
English

Houghton, Patricia J. (1956-1986)
Psychology

Holguin, Roger T. (1973-2017)
Business, Finance, Management, Marketing, Supervision

Howard, Katherine E. (1959-1973)
Business

Howard, Solvejg N. (1962-1978)
History

Hsiao, Rebecca (2001-2017)
Computer Applications and Office Technologies

Immerblum, Alex W. (1989-2017)
English

Ingalls, Rosco C. (1945-1955)
Political Science

Ishino, Jerry G. (1983-2009)
Architecture

Jager, Earle L. (1967-1988)
English

Jennings, Charles (1946-1977)
English

Jenzen, Nora R. (1974-1984)
Political Science

Johnson, Clyde E. (1949-1985)
Kinesiology

Johnston, Carol L. (1946-1974)
Mathematics

Johnson, Conrad M. (1980-2007)
Electronics

Jones, Thomas P. (1969-1995)
Kinesiology

Joyce, Adrienne (1991-2006)
Psychology

Kahla, Rin (2000-2021)
Sociology

Kangas, Walter M. (2001-2014)
Automobile Technology

Kaplan, Elisa Berg (1965-1983)
Spanish

Kasnetsis, Michael E. (1999-2017)
Theater Arts

Kawahara, James (2011-2021)
Architecture

Kehoe, John Thomas (1983-2001)
Administration of Justice

Kenealy, Richard S. (1962-1986)
Physics

Kerford, Jane P. (1986-2017)
English

Kester, Robert V. (1959-1995)
Mathematics

Kief, Evadna M. (1950-1973)
Psychology

King, Nancy (1947-1978)
English

Kirby, Mary H. (1950-1977)
Psychology

Kingett, Kathie L. (1976-2006)
Kinesiology

Kirby, Mina Virginia (1968-2000)
Mathematics

Kline, William Arnold (1947-1976)
Music

Klute, Anthony F. (1960-1975)
Engineering

Ko, Wing L. (1986-2015)
Mathematics

Kojima, Satoshi (2008-2021)
Accounting

Koletty, Stephen (2011-2024)
Geography

Kolibar, Emery W. (1987-2008)
English

Konrich, Eva (1963-1984)
Psychology

Kopinski, Douglas (1980-2008)
Photography

Korn, Noel (1980-1984)
Vice President, Academic Affairs

Kragh, Allan O. (1979-2009)
Speech and Broadcasting

Kurisu, June (1978-1989)
Business (Office Administration)

Ladd, Marilyn C. (1978-2013)
Kinesiology and Health

LaGue, Paul A. (1946-1956)
Photography

Landesman, Robert (1966-1989)
English

Langford, Robert B. (1964-1986)
Chemistry

Larizadeh, Faramarz (1984-2015)
Accounting

Lazare, Gene L. (1948-1978)
Political Science

Lazaris, Emma Jeanne (1965-1993)
Mathematics

Lehman, Milford R. (1946-1968)
Chemistry

Lem, Carol A. (1977-2009)
English

Letizia, Thomas Emil (1956-1984)
Coordinator of Instruction

Lewis, Sarabelle L. (1973-1986)
Psychology

Li, Stanilaus (1970-1988)
Business

Licari, Gerald R. (1961-2001)
Geology

Licata, Joseph M. (1975-1987)
Administration of Justice

Liebowitz, Irving (1967-1991)
Mathematics

Linden, Phyllis M. (1949-1974)
Nursing

Lindsay, Harry A. (1986-1991)
Political Science

Ling, Ruth (1965-1983)
Accounting

Lipscomb, Roderick C. (1968-2017)
Business Administration

Lopez, Gabriella (2005-2017)
Library Science

Lopez, Gerard (1963-1981)
Foreign Languages

Lucero, Diane (1988-2008)
English

Luna, Ralph J. (1979-1995)
Counselor

Lutz, Kathleen J. (1980-2001)
Nursing

Lyman, Sylvia L. (1966-1995)
Library

Maga, Sara (2002-2021)
Spanish

Magy, Natalie H. (1974-1986)
Nursing

Mairesse, Jean V. (1946-1974)
Philosophy

Martinez, Jesus E. (1999-2025)
Music

Marx, M. Richard (1965-1979)
Photography

Matsuda, Sumio (1965-1989)
English

Mayoryk, Maria (1995-2024)
Psychology

McCarthy, Donald E. (1968-1995)
Physics

McConnell, Louise E. (1971-1975)
Sociology

McElroy, Robert L. (1965-1977)
Psychology

McFarland, Jim (1975-1995)
Kinesiology

McGuire, Marion (1948-1969)
Speech

McKay, W. Colin (1969-2006)
Theater

McLeland, Marian S. (1952-1975)
Business

McMahan, Kerrin (1998-2023)
Philosophy
Dean, Instructional Services

Memmler, Ruth L. (1945-1965)
Life Sciences

Mendoza, Dr. Alfredo (1985-1991)
Foreign Language

Mentel, Margie (1996-2000)
English

Milanesa, Richard (1999)

Administration of Justice

Miller, Louis Irving (1966-1996)
Psychology

Mireles, S. Raymond (1962-1995)
Biology

Miretti, Domerick L. (1970-2016)
Geography, Earth Science, International Trade

Mitchell, Brinton B. (1954-1980)
Electronic Engineering

Mitchell, Ed T. (1986-1995)
Associate Dean of Academic Affairs

Mitchell, Margaret M (1964-1989)
Business (Office Administration)

Molayeme, Orna (2000-2003)
Respiratory Therapy

Moreno, Ernest H. (1991-2011)
President

Moore, Alma Young (1946-1972)

Moore, Barbara B. (1975-2009)
Psychology

Moore, Dorothy L. (1979-2004)
Nursing

Moore, Merle M. (1978-1998)
Music

Morales, Goldie L. (1964-1975)
Philosophy

Moreno, Christine (1999-2012)
Art

Moretti, Vincent, C. (1999-2008)
Engineering

Morin, David R. (1975-2003)
Mathematics

Morse, Michael J. (1982-2009)
Mathematics

Mosley, Josephine B. (1965-2001)
Life Sciences

Najar, Joseph S. (1976-1995)
Associate Dean, Disabled Students

Najar, Rose M. (1974-1995)
English

Nash, Cecilia Loera (1973-2004)
Nursing

Naslund, Gordon A. (1965-1985)
Kinesiology

Nelson, Dorothy C. (1972-2000)
Life Sciences

Neukirch, Lois (1971-1992)
Life Sciences

Newman, William V. (1949-1985)
Art

Noice, Frank (2001-2016)
Biology, Physiology

Norman, Mary V. (1980-2003)
Family and Consumer Studies

O'Connell, William R. (1985-1995)
Library Science

Olsen Kirk N. (2000-2025)
Anatomy, Biology

Ong, Wooi-Chin (2010-2021)
Asian-American Studies

Ornelas, Daniel (1978-2016)
Counseling

Oropesa, Stanley A. (1978-2012)
English

Orloff, Ethelrose (1962-1976)
Dean of Evening Division

Onsgard, Eldin B. (2000-2017)
Kinesiology

Ozuna, Margaret C. (1973-2006)
Family and Consumer Studies, Child Development

Padilla, Albert (1970-1995)
Kinesiology

Paez, Oscar A. (1970-2005)
Chemistry

Paine, H. Russell (1947-1973)
Journalism

Palmer, Carolyn S. (1950-1970)
Library Science

Palmer, A. William (1975-2000)
Automotive Technology

Paredes, Gerri (1981-2015)
Computer Applications and Office Technologies

Parker, Claude R., Jr. (1967-1995)
English, Psychology

Pearl, Henry F. (1969-2001)
Physics

Pena, Manuel S. (1970-1986)
Administration of Justice

Peralta, Christine E. (1979- 2005)
Child Development

Perry, Ann (1956-1971)
Business

Pervy, Adolphe V. (1966-1972)
French

Pfeiffer, Katherine Shelly (1972-2010)
Art

Pilling, Robert R. (1958-1987)
Dean, Academic Affairs

Poolsawat, Samuel S. (1977-2007)
Electron Microscopy

Powell, Lawrence C. (1985-2014)
Mathematics

Powers, Paul M. (1971-2003)
Director, PACE, Jaime Escalante Math Science Program

Quintana, Gloria (1965-1989)
Kinesiology

Ramirez, Joe (2015-2016)
Counseling

Ramirez, Louis (1982-2022)
Kinesiology

Ramos, Claudio R. (1974-2012)
History

Ramos, Leticia N. (1986-2016)
Nursing

Ramsey, Nancy L. (1999)
Nursing

Reeves, Virginia M. (1978-1986)
Nursing

Retig, David A. (1983-2015)
Electronics

Richards, Dr. John A. (1947- 1953)
Architecture-Engineering

Rico Sanchez, Sylvia Y. (2013-2020)
Journalism

Roane, Dorothy A. (2007-2021)
Health Information Technology

Robinette, R. Carson (1964-1978)
English

Rockley, Lester S. (1946-1979)
Business (Office Administration)

Rodriguez, Armando M. (1976-1979)
President

Rodriguez, Christine (1999-2017)
Sociology

Rodriguez, Dario E. (1989-2017)
Law

Rodriguez, Victorino C. (1974-2000)
Spanish

Rogan, Robert J. (1967-2003)
Social Science

Romero, Laura G. (1979-2009)
Nursing

Rosas, Gilbert M. (1976-1998)
Business Administration

Rosenberg, Edward (1957-1982)
Mathematics

Rosenthal, Frank (1966-1980)
History

Ross, Alyson (1967-1992)
English

Rothermel, Winifred L. (1971-1989)
English

Rozadilla, Gilbert (1971-1995)
Kinesiology and Athletic Director

Rozadilla, Hilario (1976-1991)
Dean, EOPS

Rudametkin, Lydia (1979-2015)
Counseling

Rude, John C. (2003-2016)
Associate Dean, Resource Development
English

Ruiz-Silva, Beatriz Eugenia (1996-2023)
Chemistry

Ryan, Harry O. (1967-1977)
College Physician

Sanchez, Dennis R. (1991-2017)
English

Saguchi, Donald Y. (1968-1995)
Engineering
Vice-President, Academic Affairs

Sakoda, Colleen S. (1985-2005)
Computer Applications and Office Technologies

Samad, Dr. Anthony A. (2000-2018)
African American Studies, Political Science

Sampson, Paddie B. (1959-1979)
Mathematics

Sandler, Eli M. (1969-1992)
Engineering

Sandlin, Donald L. (1966-2002)
Business

Sarantopoulus, Helen (2005-2025)
Biology, Microbiology

Sarracino, Louie R. (1950-1986)
Speech

Sayette, Robert (1968-1976)
Psychology

Schwartz, Frederick (1970-1993)
Psychology

Schwimmer, Ruth (1960-1985)
Art

Scott, Carson (1971-2001)
Art

Seneker, Mary (1989-2010)
Learning Disability Specialist

Senensieb, David (1998-2024)
Mathematics

Seno, Sam (1979-1983)
Coordinator, Financial Aid

Serrano, Edward R. (1979-2010)
Psychology

Share, Eugene (1957-1986)
Speech and Theater Arts

Shelton, Claybourn D. (1967-1993)
Life Sciences

Shekerjian, Hrair P. (1978-2002)
Counselor

Sherman, Bonnie (2006-2016)
Counseling

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Computer Applications and Office Technologies

Shirley, C. T. (1946-1970)
Dean of Educational Services

Silliman, Thomas L. (1957-2005)
Gallery Director, Vincent Price Gallery

Silva, Conchita (1972-1979)
Nursing

Silverthorn, William A. (1970-1989)
Counseling

Simoneau, Karin (1996-2003)
Library Science

Sims, W. Carter (1975-2000)
Philosophy

Simone, Michael (1976-2013)
Child Development Center

Skjellum, Oistein (1968-1993)
Chemistry

Smith, June L. (1958-1995)
Art

Smith, Raymond R. (1947-1973)
Kinesiology

Spangler, Susanne L. (1980-2015)
Director, Honors Program
English

Spotkov, Elias M. (1947-1974)
Life Sciences

Starbird, William B. (1947-1972)
Physics

Stevenson, Marjorie M. (1949-1980)
English

Stevenson, Mel (2007-2021)
Administration of Justice

Stevenson, Robert A. (1975-2002)
Engineering

Stewart, Mary L. (1975-1998)
Nursing

Su, Song (1999-2017)
Computer Science
Information Technology

Sugine, Pauline (1963-1988)
Kinesiology

Sullivan, Daniel (2002-2006)
Fire Technology

Suntree, Susan S. (1989-2015)
English

Sullivan, James (1967-1993)
Earth Science

Swartz, Benjamin K. (1955-1967)
President

Swerdlow, Nadia (2013-2025)
English

Taback, Karen (1987-2013)
Psychology

Tan, Nicholas (1986-1998)
Administrative Services

Tanegashima, Kaori (1978-2009)
Asian American Studies

Taschner-Roche, Mary E. (1971-1992)
Kinesiology

Tate, Sharon L. (2001-2003)
Dean, Academic Affairs

Taylor, David (1948-1975)
Kinesiology

Thompson, John M. (1973-2005)
Respiratory Therapy

Thompson, William J. (1957-1975)
Kinesiology

Tolegian, Aram (1953-1972)
English

Tomimatsu, Mateo (1966-1986)
Life Sciences

Tomlinson, Ann W. (2014-2017)
Vice President,
Administrative Services

Topik, Ellida F. (1961-1978)
Psychology

Torres-Rioseco, Suzanne (1947-1966)
French

Toutonghi, John (2005)
Mathematics

Traber, Karl (1999-2008)
Administration of Justice

Trimble, Clinton E. (1946-1965)
Counselor

Turton, Anne Forsberg (1968-1976)
Nursing

Tyo, Stephanie M. (1986-2009)
Health

Valdez, Conrad M. (1969-2003)
Chemistry

Valeriano, Oscar (2001-2015)
Vice President, Student Services

Valle, Ralph (2000-2021)
Counseling

Valles, Rodolfo (1972-1995)
Associate Dean, Admissions

Van Couvering, Ray (1968-1999)
Engineering

Venegas, Sybil (1979-2013)
Chicana/o Studies

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American Sign Language

Verdun, Albert B. (1979-2005)
Kinesiology

Vilaubi, Consuelo P. (1946-1963)
Spanish

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Mathematics

Walsh, George S. (1975-1983)
Administration of Justice

Walter, R. H. Keamer (1947-1956)
English

Weintraub, Hyman (1956-1978)
History

Weisel, Stanley (1957-1982)
Mathematics

Weiss, Robert T. (1961-1992)
Architecture

Wells, David (1987 -1995)
African-American Studies
English

Wells, John K. (1967-1972)
President

Welsh, Henry H. (1999-2021)
English

West, Robert (2002-2021)
Geology, Earth Sciences

Westin, Douglas (1947-1968)
Business Law

Williams, David (1970-1994)
Kinesiology

Willis, Alden J. (1963-1981)
Mathematics

Wilson, Frances (1949-1983)
Biology

Willis, Gene (1999-2004)
Financial Aid, Biological Sciences

Wistreich, George A. (1961-2001)
Life Sciences

Wohlberg, Leo (1949-1976)
Accounting

Wolf, Shirley G. (1968-1985)
Nursing

Woodruff, Lloyd B. (1949-1978)
English

Woodworth, Phyllis B. (1965-1995)
Social Sciences

Woodworth, Howard (1958-1983)
Library

Woolsey, George (1945-1963)
Physics

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Director, Learning Assistance Center
English

Zeidman, Natalie F. (1966-1986)
English

Zuniga, Eusebio R. (1972-1999)
Financial Aid

Zunino, Gerald J. (1971-1991)
History

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