

# ASSOCIATED STUDENT UNION SPECIAL METING MINUTES

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1301 Avenida Cesar Chavez, Monterey Park, CA 91754

**DATE:** Friday, September 11<sup>th</sup>, 2015

**LOCATION:** RM. G8-119

**TIME:** 2:00 p.m.



## SPECIAL MEETING MINUTES

**I. CALL TO ORDER:** Meeting was called to order at 2:00p.m.

**II. ROLL CALL/ESTABLISHMENT OF QUORUM**

| Position                      | Name                    | Attendance       |
|-------------------------------|-------------------------|------------------|
| ASU President                 | Romel Lopez             | Present          |
| ASU Executive Vice President  | Yareli Contreras        | Present          |
| ASU Vice President of Finance | Lynnette Dolatre        | Present          |
| ASU Secretary                 | Jessica Ramirez         | Walked in @2:54. |
| ASU Chief Justice             | Aurora Paredes          | Present          |
| ASU Chief Delegate            | Cristal Haro            | Present          |
| ASU Treasurer                 | Alex Guo                | Present          |
| ASU Historian                 | Cristal Zuñiga          | Present          |
| ASU Senator                   | Led Vera                | Walked in @2:21. |
| ASU Senator                   | Gilbert Vasquez         | Present          |
| ASU Senator                   | Kawthar Moussaoui       | Present          |
| ASU Senator                   | Priscilla Esparza       | Present          |
| ASU Commissioner              | Vanessa Diaz Venegas    | Present          |
| ASU Commissioner              | Adrian Caceres          | Walked in @2:12. |
| ASU Commissioner              | Pedro Flores            | Present          |
| ASU Commissioner              | Enrique Vincent Catalan | Present          |
| ASU Commissioner              | Milton Castro           | Present          |
| ASU Advisor                   | Sonia Lopez             | Present          |

**III. Approval of Minutes**

a. Minutes were approved for 7/24/2015 & 8/14/2015

**IV. Public Forum (2 Minutes)**

No one spoke under public forum.

**V. Financial Report**

A. Vice President of Finance

a. Report indicated the left side had the current budget showing all the encumbrances. Following page had the itemized BAC Agenda items including last meeting list and will be added on as the year goes on. Last page is a list of all the D.R's written up to date. No changes were made since there was not a BAC meeting since before our meeting on 7/24/2015.

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- b. Went to district with SAC to discuss the budget since we asked for an increase to that budget although we were denied so VP of Finance went to district about policy to inquire about the denied request and was only possible to increase the budget for \$5,000, but still in process. End of report.

VP of Finance Dolatre moves to fund Thumbtacks in the amount of \$100 and seconded by EVP Contreras. Item is now open for discussion.

## **VI. Action Item (5 Minutes/Item)**

- a. Inter-board Funding: ASU Thumbtacks
  - i. EVP Contreras speaks upon this proposal that is basically to restock the supply the previous board had created and invoice is attached.

Point of information by Commissioner Catalan.

EVP Contreras moves to recess for 2 minutes and seconded by Commissioner Venegas. Vote passed by 10:3, EVP Contreras, Chief Justice Paredes, Chief Delegate Haro, Treasurer Guo, Senator Vasquez, Senator Moussaoui, Senator Esparza, Commissioner Caceres, Commissioner Catalan, and, Commissioner Castro. Motion passes.

Meeting was called back to order at 2:20 by the President.

- i. The proposal is for 28 boxes of thumbtacks to get the board through the year.

EVP Contreras moves to previous question seconded by seconded by Commissioner Venegas.

- a. Item passes by unanimous vote.

Senator Moussaoui moves to fund USB Flash Drive in the amount of \$505 and seconded by Senator Vasquez. Item is now open for discussion.

- b. Inter-board Funding: USB Flash Drive Give away
  - i. Senator Vasquez speaks upon this proposal and he reached the old vender and indicated that the price was lowered down \$33.00 from the proposal for last year. President Lopez adds that there is a stipulation in this proposal, that the funding will not be used till Spring 2016. Flash Drives will be not only for the main campus, but also for the South Gate Campus. Chief Justice clarifies on how many flash drives will be ordered, and Senator Vasquez indicates the amount was decided on last year's proposal. Commissioner Castro suggest that more research should be done for better price. Commissioner Venegas clarifies that not only because a proposal gets approved means we need to use the same vender, the vender can be changed with further research before Spring 2016. VP of Finance Dolatre speaks on behalf how long it can take if these proposals are put on hold.
    - a. Item passes by unanimous vote.

Senator Moussaoui moves to fund Student Life & Health Services Presentations in the amount of \$500 and seconded by Senator Vera. Item is now open for discussion.

- c. Inter-board Funding: Student Life & Health Services Presentations
  - i. VP of Finance speaks upon this proposal that it will be for the student life and health service presentations that will be done by Magaly and Carlos. There will be a minimum of 11 presentations throughout the semester and 4 possibly for the South Gate campus. To inform students about ASU services and health services. The funds are to go to buy snacks and water to serve to the

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participants during the presentations. Commissioner Venegas asked if these students need to be ASU members. VP of Finance Dolarte answers no to her question since health services is also part of the presentations and clarifies that these presentations are to promote memberships and is assumed that we want students who are not ASU members. Chief Delegate Haro asked where the presentations will take place. VP of Finance answers that one will be held in the auditorium foyer and most of the presentations at the ASU office. Senator Vera asked how many presentations will be held within a semester or monthly. VP of Finance answers that these presentations will be held throughout the semester.

- a. Item passes by unanimous vote.

Senator Vera moves to fund the California sociological association-26<sup>th</sup> annual meeting in the amount of \$4200 and seconded by Senator Vasquez. Item is now open for discussion.

## **VII. Student Representation Fee (5 Minutes/Item)**

- a. Sociology Club: The California Sociological Association:26<sup>th</sup> Annual Meeting
  - i. President Lopez advises board that this item was denied at BAC because the club is asking for a rep fee; however, the description does not fall under the rep fee and the club is not chartered. Member from the club speaks on behalf his club regarding his status under charting the sociology club. EVP Contreras clarifies what the student rep fee is since the club is asking for money under the rep fee and it is mainly for advocacy and she looked through everything and the description did not meet the requirement with at least initiating the actual word advocacy at least once or twice and the club failed to do so. As well as the invoice that was provided did not have specific information needed to get approved. VP of Finance clarifies that the club can get a print out of the description of what a rep fee is, and the purpose is to go over officials and to talk in behalf of items that are currently in legislation. And gives training for advocacy. Member of the club speaks on and agrees that his club needs to get educated on the meaning of the student rep-fee and the purpose.
    - a. Item does not pass by unanimous vote.

Chief Justice Moves to fund leadership institute in the amount of \$600 and seconded by Senator Vera. Item is now open for discussion.

- b. Inter-board Funding: Leadership Institute
  - i. President Lopez advises board that this item did not pass in BAC because of the lack of supporting documents. Chief Justice Paredes clarifies the reason there was no supporting documentation. This will be an event that all board members will be attending regarding learning the S regs and give more information about the Brown Act.

EVP Contreras moves to previous question because of lack of documentation seconded by VP of Finance Dolarte. No one apposed.

- a. Item does not pass with the vote of 10:4, EVP Contreras, VP of Finance Dolarte, Chief Delegate Haro, Treasurer Guo, Senator Vera, Senator Vasquez, Commissioner Venegas, Commissioner Catalan, and Commissioner Castro.

Commissioner Caceres moves to fund parliamentary training in the amount of \$750 and seconded by Senator Vera. Item is now open for discussion.

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- c. Inter-board Funding: Parliamentary Training
  - i. President Lopez notifies board that this item was denied at BAC due to the lack of documentation. A breakdown of this proposal was attached. Chief Justice explains that this will be a training for the board and go over the Roberts rules of order and the brown act. The event will be in October the 30<sup>th</sup>. The amount of \$750 is being requested due to the registration might be \$25 per board member including the advisor.
    - a. Item passes with the vote of 7:6, Chief Justice Paredes, Treasurer Guo, Senator Vera, Senator M, Senator Esparza, Commissioner Caceres, Commissioner Catalan abstained and Commissioner Flores.

Commissioner Flores moves to fund SSCC/GA in the amount of \$12,000 and seconded by Senator Vera. Item is now open for discussion.

- d. Inter-board Funding: SSCC/GA (General Assembly)
  - i. Clarification was made that this proposal is only for GA. President Lopez informs the board that this proposal was denied at BAC due to lack of documentation. Chief Justice Paredes clarifies there is proper documentation. She states that she went off the documentation from the previous year and saw some documentation on how much the event will cost and went of the same amount due to not knowing the fees for this year. The amount is being asked to pay for the unknown fee for the registration, the hotel, for food, and for the flight tickets. VP of Finance states that she went over amounts on hotels with the C.J. however, the C.J. was not able to go through with new amounts simply because the board needed to be registered first to get proper cost. Hence why C.J. used old documentation to support this proposal. VP of Finance notifies the board that the old documentation went off by the location in Ontario; therefore doesn't really think we should rely on old documentation since this event will be held in Sacramento. Senator Vera asks about the registration, Chief Justice Paredes and clarifies that her research indicates that guest needs to be registered 1\*. Senator Vera suggest that she can work with VP of Finance Dolatre to help her find specific amounts for our next meeting. Commissioner Flores indicates he has the breakdown for this proposal. The breakdown was passed around. Chief Justice Paredes basically went off on last year's amounts and added cushion for extra expenses. Commissioner Castro wants a clarification on what this event is for and how it will benefits the students. Chief Justice Paredes explains that it is about advocacy with multiple workshops and how the selected board members can help students and the event will be represented by multiple colleges.

Chief Justice moves to extend time for 2 minutes on item d. Seconded by Secretary Ramirez.

- i. Commissioner Catalan states that he will vote no to this proposal due to lack of documentation and states there should be preparation to show other students that will come to our meetings. Commissioner Venegas wants a clarification on two different breakdown. One is for GA and the other is for CCCSAA. She asks if there is two separate proposals for these documents. President Lopez clarifies there are two proposals and two different breakdowns. EVP Contreras thinks the board should be holding themselves to the same or higher standards to the same way the board would vote for clubs with lack of documentation since there is a large amount being asked for.

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EVP Contreras moves to previous question, and Senator Vera seconded. No one opposes.

- i. Item does not pass with the vote of 14:1, EVP Contreras, VP. Of Finance Dolatre, Chief Justice, Chief Justice Delegate, Senator Vera, Senator Vasquez, Senator Esparza, Senator Esparza, Commissioner Flores, Commissioner Catalan, Commissioner Castro, and Commissioner Venegas.

Chief Delegate Haro moves to fund item e in the amount of \$12,000, seconded by Chief Justice Paredes. Item is now open for discussion.

- e. Inter-board Funding: San Jose Conference (CCCSAA)
  - i. President Lopez informs the board that at BAC the amount was reduced to \$7500 because the breakdown that was provided in that meeting was a \$6,000 cushion and the BAC thought it was too much of a cushion. However there is a cushion for 2,000. C.J. explains there is only 6 members that are going to attend. VP of Finance tells everyone that the airline amount will not be accurate since the deadline was the day before this ASU meeting and informs since the date did pass, the amount will go up a little bit. Hence why there is a cushion of those \$2,000. Senator Vera clarifies the amount that this proposal is asking for \$7500. Commissioner Catalan stats he will also be voting no due to the lack of quotes of documentation. VP of Finance indicates those quotes where at the BAC meeting and due to it being time sensitive item needs to have a vote.

Chief Justice Paredes moves to extend time for 3 minutes, seconded by Commissioner Flores. There was opposition so need to go to vote. Motion passes with the vote of 11:4, EVP Contreras, VP. O Finance Dolarte , Secretary Ramirez, Treasurer Guo, Senator Vera, Senator Moussaoui, Senator Esparza, Commissioner Venegas, Commissioner Caceres, Commissioner Flores , Commissioner Castro. Motion passes.

- i. EVP indicates again its time sensitive and indicates the longer we wait for this the flight tickets go up \$50 every day. Commissioner Catalan makes a motion to table item at the end of meeting, no one seconds therefore motion dies. VP of Finance Dolarte again stresses how this item is time sensitive. Commissioner Catalan indicates he will be voting no to this proposal due to what EVP Contreras stated earlier that we need to treat any proposal the same way a club proposal is treated. VP of Finance Dolarte indicated it was an internal error the proper documentation was not provided. Commissioner Flores passes proper documentation to the board.

Time up. VP of Finance Dolarte moves to previous question and Senator Vera seconded. Motion passes by 11:3, EVP Contreras, VP of Finance Dolarte, Secretary Ramirez, Chief Justice Paredes, Chief Delegate Haro, Treasurer Guo, Senator Vera, Senator Esparza, Commissioner Venegas, Commissioner Caceres, and Commissioner Flores.

- a. Item passes by unanimous vote.

Commissioner Venegas moves to fund raise your game conference in the amount of \$12,000, and seconded by Chief Justice Paredes. Item is ready for discussion.

- f. Inter-board Funding: Raise your game conference-37<sup>th</sup> Annual National Leadership Conference
  - i. Commissioner Venegas speaks on behalf this proposal and indicates it is regard to peace annual ship advocacy. She passes out workshop takes that will

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be held in the conference in Missouri. Senator Vera clarifies what this trip is for. President Lopez gives a breakdown.

- a. Item passes with the vote of 14:1, EVP Contreras, VP of Finance Dolarte, Secretary Ramirez, Chief Justice Paredes, Chief Delegate Haro, Treasurer Guo, Historian Zuniga, Senator Vera, Senator Vasquez, Senator Esparza, Commissioner Venegas, Commissioner Caceres, Commissioner Flores, and Commissioner Catalan.

## **VIII. New/Unfinished Business (5 Minutes/Speaker)**

Commissioner Catalan moves to fund Mexican independent parade and seconded by Historian Zuniga. Item is now open for discussion.

- a. Inter-board Funding: ASU Mexican Independence Day Parade
  - i. Historian Zuniga is requesting \$200 to stay hydrated and breakfast.

VP of Finance Dolarte moves to previous question seconded by Senator Vera.

- i. Item passed with the vote of 14:1, EVP Contreras, VPOF Dolarte, CJ Paredes, CD Haro, Treasurer Guo, Historian Zuniga, Senator Vera, Senator Vasquez, Senator Esparza, Commissioner Venegas, Commissioner Caceres, Commissioner Flores, and Commissioner Catalan.

## **IX. Discussion Items (10 Minutes/Speaker)**

## **X. Project updates/Assignments:**

- a. Mexican Independence Parade - Historian Zuniga: Report Given
- b. Polo's & Tees - V.P. of Finance Dolarte: Report Given
- c. Food Drive - Historian 10/13/2015: Report Given
- d. SG Food Drive - Senator Vera 10/20/2015: Report Given
- e. Rush Week - E.V.P Contreras 09/7/2015 - 09/9/2015 : Report Given
- f. Mujeres de Paz - Commissioner Venegas: Report Given
- g. Elections - Chief Justice Paredes 09/22/2015 & 09/23/2015: Report Given
- h. Massages for finals week - Commissioner Catalan: Report Given
- i. Mural - Chief Delegate Haro: Report Given
- j. Dias de los Murtos - Senator Esparza: Nothing to report
- k. Toy Drive - Senator Vasquez 11/1/2015: Report Given
- l. USB - V.P. of Finance Dolarte: No Report given
- m. Scholarships - Commissioner Venegas 9/9/2015: Report Given
- a. Book Rental Update: Report Given

## **XI. Officer/Committee Reports (7 Minutes per officer)**

- A. President: Report Given
- B. Executive Vice President : Report Given
- C. Vice President of Finance: Report Given
- D. Treasurer: Report Given
- E. Secretary: Nothing to report
- F. Chief Justice : Report Given
- G. Chief Delegate: No Report
- H. Historian: No Report
- I. Commissioners/Senators: No Report

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- XIII. Adjournment @ 3:56p.m.**

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