



LOS ANGELES
MISSION COLLEGE

Fall

Schedule of Classes

2011



LAMC Calendar

FALL Semester 2011 - August 29 to December 18

GENERAL CALENDAR DATES

Applications Accepted.....	Year Round
Assessment & Orientation.....	Year Round
Deadline for K to 8 (young student) Application	August 12
Residency Determination Date.....	August 28
DAY AND EVENING CLASSES BEGIN.....	August 29
Saturday Classes Begin.....	September 3
Last Day to Petition for Credit/No-Credit.....	October 7
Last Day for Section Transfer.....	October 21
Deadline to Petition for Spring 2011 Graduation ...	November 4
Classes End.....	December 10
FINAL EXAMS.....	December 12-17

PRIORITY Registration Dates - Enrollment is by appointment **only**, and thru the Internet (You may not register before your appointment)

EOP&S, DSP&S and Veterans	May 2 to May 4
Continuing Students.....	May 5 to May 30
New and Re-entering Students.....	May 31

ADD Dates - *Late ADDs are not permitted*

Deadline to add full term classes.....	September 9
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DROP Dates

Drop classes without incurring fees or with a refund

(Registration/parking/non-resident fees – 16-week semester-length classes)

In Person/Internet.....	September 12
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Drop classes without receiving a "W"

In Person/Internet (no refund).....	September 23
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Drop classes with a "W" (Letter grade is required from this date forward)

In Person/Internet.....	November 18
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If you stop attending a class (or wish to drop a class) **YOU MUST DROP THE CLASS YOURSELF – OFFICIALLY – on or before September 12, 2011**, through the Internet or In Person in the Office of Admissions & Records. **Failure to do so may result in a grade of "F" in that class.**

REGISTRATION INFORMATION

Website – www.laccd.edu (Student Information System)

Admission Regular Office Hours

Monday and Thursday – 8am-5pm
Tuesday and Wednesday – 8am-7pm
Friday – 8am-12noon

HOLIDAYS (College CLOSED)

Memorial Day – May 30
Independence Day – July 4
Labor Day – September 5
Veteran's Day – November 11
Thanksgiving – November 24 -27



HOW TO REGISTER ONLINE or IN-PERSON - See page 22

GET FINANCIAL AID - See page 62

VISIT OUR WEBSITE FOR UPDATED INFORMATION
ON NEW CLASSES AND CANCELLED CLASSES

www.lamission.edu/schedules

LATE ENROLLMENT: The college reserves the right to cancel or extend late enrollment for reasons relating to student enrollment, level of financial support, or any other reason at the discretion of the LACCD (District) and Los Angeles Mission College.

NOTE: Contact PACE for information about their deadlines.

Contact the Office of Admissions & Records for deadlines on late start, short-term, and special program classes.

FOR THOSE WITH DISABILITIES, ALTERNATE FORMATS OF THIS SCHEDULE ARE AVAILABLE BY CALLING 818.833.3313

Building A Brighter Future Through Education



LOS ANGELES COMMUNITY COLLEGE DISTRICT

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Ludi Villegas-Vidal, *Dean, Student Services*
Susan Rhi-Kleinert, *Assistant Dean, Title V HSI*



I am pleased you decided to make Los Angeles Mission College (LAMC) your choice for college. LAMC is more than just one of the nine Los Angeles Community Colleges in the District - it is the showcase of the future and the best educational venue for the northeast San Fernando Valley.

Mission College is dedicated to its philosophy of providing high-quality services and programs in a supportive environment, which is the foundation of the college's mission—the success of our students. Faculty and staff are proud of the rigorous programs, and committed to helping students achieve their dreams. Here, you will be challenged to exceed your potential to meet the challenges of tomorrow.

LAMC offers a variety of programs of study to obtain an associate degree, transfer to a four-year institution, or learn new skills to advance in the workplace. We have flexible scheduling and courses to fit your needs such as online, weekend, evening, accelerated, and television courses.

As you glance through the short stories on pages 3-5, you'll notice that there's a world of opportunities for building a brighter future for yourself through education. Whatever your reasons are for attending Mission College, you will be provided with a quality education and the tools necessary to help you succeed.

I welcome you to Los Angeles Mission College, and trust you will find your experience at LAMC to be rewarding.

Very truly yours,

Monte E. Perez, PhD
President, Los Angeles Mission College

For complete information on programs at Los Angeles Mission College, please consult the Mission College Catalog at www.lamission.edu

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Building A Brighter Future Through Education

Michelle Krehl
Awarded the Honor of
“Los Angeles County Preschool Teacher of the Year”
by Los Angeles Universal Preschool

Michelle Krehl is a former student and Child Development major, and is currently the head teacher and assistant director of The Nurtury in Sherman Oaks. For the past eight years, she has also been one of seven Mission College California Early Childhood Mentor Teachers. In that capacity, Michelle provides on-site training and support of the Mission College Child Development practicum students as they fulfill their student teaching requirements.

Krehl has been a leader in the program through her commitment to the California Early Childhood Mentor Program. She has organized and implemented conferences, workshops, and seminars for students. She has served as a Professional Growth Advisor for students obtaining Child Development permits. Michelle is active in the state mentor program and was selected to contribute to the development of the California mentor teacher handbook. She has presented at numerous classes and professional conferences, and continues to be a strong and vital voice of advocacy in the Child Development field.

Michelle is truly deserving of this title. She was recently honored formally at Sony Studios in Culver City. As one of only five teachers receiving this award, Mission College is extremely proud of Michelle, and proud to be part of her professional community.



Building A Brighter Future Through Education

*Student Support
Services & Flexible
Online Programs
Contribute to
Michelle's Success
in the Legal Assistant/
Paralegal Program*

Recounting her past, student **Michelle Gilbert** could not believe she is a candidate for an Associate in Arts Degree – Legal Assisting/Paralegal.

At age 34, Michele was a single mother with two year-old son, Dillan Cox. Fearful her lack of education would limit her ability to become self-sufficient, she enrolled at Los Angeles Mission College in Spring 2009. With the help of EOP&S/ CARE Program and other student support services, Gilbert overcame intimidating challenges and realized there is hope of shedding public assistance.

“It is my responsibility to be able to provide for my child - Dillan is my motivation,” says Michelle.

Between school and family, Gilbert works part time in the President’s Office as a student worker through the federal work-study program. She has gained valuable work experience that will prepare her for future opportunities.

Gilbert credits her success to the flexibility of the online Legal Assistant/Paralegal program as she is able to take classes at times that are convenient for her, as well as the onsite Child Development Center where son Dillan is enrolled.

“While I am engaging in student discussions, my son is in a nurturing and stimulating environment where he is learning as well.”

Michelle is participating in LAMC’s June 7th commencement where she will leave as a confident individual and proud of the example she has set for her son.

Madelline Hernandez,
Faculty Member in Counseling,
Uses Her Own Experience as a Mission Student
to Help Students Move Forward



Madelline Hernandez, full-time faculty member in Counseling, spent much of her childhood in Pacoima where her mother and father were born and raised. Valuing education, Madelline’s father worked to send his children to private school. However, when it came to choosing a college, he hoped she would attend Los Angeles Mission College, which he had attended when the campus first opened, being one of two students qualified to be the first graduating class. Madelline appreciated the benefits of maintaining a community connection and the cost effectiveness of attending LAMC, and she did choose to attend our campus, as did two of her siblings after her.

Now Madelline is a counselor teaching the Personal Development class that impacted her so greatly.

When asked about her most important experience as a Mission student, Madelline recounts that “even in my first semester when I was scared and didn’t know the processes and how to navigate through the matriculation process; it was the first time I felt really comfortable.” Madelline felt that at Mission she could be herself, and that the campus provided an environment where everyone had the freedom to be “different – be ‘you’ no matter what that was” and a sense of “belonging and being.”

Madelline cites having taken a Personal Development class her first semester here as a basis for her success. She says, “It taught me how to navigate the process, and it taught me how to work through questions and challenges or where to go if I needed to ask questions.” She used these skills as she went on to earn an A.A. in Psychology and in Liberal Arts, and then attended CSU Northridge, earning her B.A. in Psychology and her Master’s in Counseling.

Now, Madelline is a counselor teaching the Personal Development class that impacted her so greatly. What is her advice to students? “Don’t let anyone stop you.” She works to help students over the challenges all students face.

Building A Brighter Future Through Education

Around the Campus

DIVISION OF STUDENT SERVICES: The Division of Student Services is dedicated to students getting quality advisement and information. There are several departments and programs where students can get the support needed to make the right decisions that will guide them in the direction they choose. With the right information and the knowledge that there is a “real” person willing and ready to assist you, you can achieve your goals. Please review the following programs to find out how they can guide and direct you through the community college process.

Counseling Department

Our counselors are here to assist you in the development of your Student Educational Plan, and to advise you on class selection, academic issues, and career and job development resources. You can make an appointment in advance, drop by for a quick question or two and walk-in for an appointment. If you are interested in the development of your Student Educational Plan, plan on making an appointment for an hour session. All counselors are here to help you!

The Counseling Department is open Monday through Friday. Please check the website for hours and counselor availability. Please call 818.364.7655 to schedule an appointment.

Disabled Student Program & Services

DSP&S offers counseling, tutoring, and assistive technology accommodations so that our campus upholds laws put in place to ensure all students equal rights to attend and succeed in higher education. Our counseling hours have increased, meaning more student support.

Regarding assistive technology accommodations services, we plan to upgrade our DSP&S assistive technology software and hardware to meet the demand of disabled students. We are also looking at equipping other campus computer lab areas with adaptive software and hardware. We help inform faculty and administrative staff on compliance with The Americans with Disability Act and ADA technology laws. We are planning to provide workshops during the fall and spring semesters.

Please contact us for more information on accommodations. Visit us at www.lamission.edu/dsps for contact information.

Extended Opportunities Programs & Services (EOP&S) Cooperative Agencies Resources for Education (CARE)

EOP&S/CARE works with a student population that must meet certain qualifications. Drop by the office to see if you qualify. Students are awarded vouchers valued at \$225 each that are used to purchase textbooks only at LAMC’s Eagles’ Landing Student Store. EOP&S students also receive priority registration, three mandatory individual counseling sessions, tutorial support, available academic workshops and assistance with the financial aid process.

CARE students (EOP&S single parents receiving Cal/WORKS with at least one dependent child less than 14 years old) also receive an additional \$150 CARE book grants used to purchase textbooks and supplies at LAMC bookstore. All new EOP&S/CARE students are given survival kits, which include, but are not limited to backpacks, LAMC binders, notebook paper, pens, pencils and LAMC t-shirts. In addition, CARE students are also awarded meal vouchers valued at \$6 each that are used in the cafeteria. EOP&S/CARE students are awarded cash grants once or twice a year, depending on availability of funds.

Office of Financial Aid & Scholarships

This office is located in the same location as Admissions & Records, EOP&S and the Counseling Department. Make sure you stop by and request information about meeting your financial needs. Many options are available, and staff can assist you in identifying the financial resource for which you qualify.

*The Division of
is here to*

Transfer & Career Center

The Transfer & Career Center provides students with career and transfer services to assist students through the career exploration process and ensure a smooth transition to four-year universities. Our staff is highly dedicated to your success.

Our services include: counseling appointments to address career and transfer questions, appointments with university representatives, transfer and career fairs, spotlight on careers workshops (see below), transfer related workshops, career assessments to help you decide on a major. We provide access to the internet and specialized software for career exploration, information on university field trips, access to public and private University catalogs, and much more.

The Transfer & Career Center has undergone several positive changes such as moving to a new more accessible location, longer hours of operation and additional support staff. These changes resulted in increased student contact and services. The sustained partnership with the Teacher Preparation Program (TPP) provides continual services to all transfer-bound students through staffing support that allows the center to be open the same hours as other student services programs. More recently, a Transfer & Career counselor was hired for the 2010-2011 academic year as a commitment to the growth and expansion of Transfer & Career Center. In all, the increased visibility, TPP partnership, longer hours of operation and additional staff has produced a dramatic surge in the students served by the center.

The Transfer & Career Center is located in the Campus Services building. Please contact us by phone at 818.364.7827 or by email at transfer@lamission.edu or visit our website at www.lamission.edu/transfercenter

Make sure to watch the school calendar for Transfer/Career Center events that include the following:

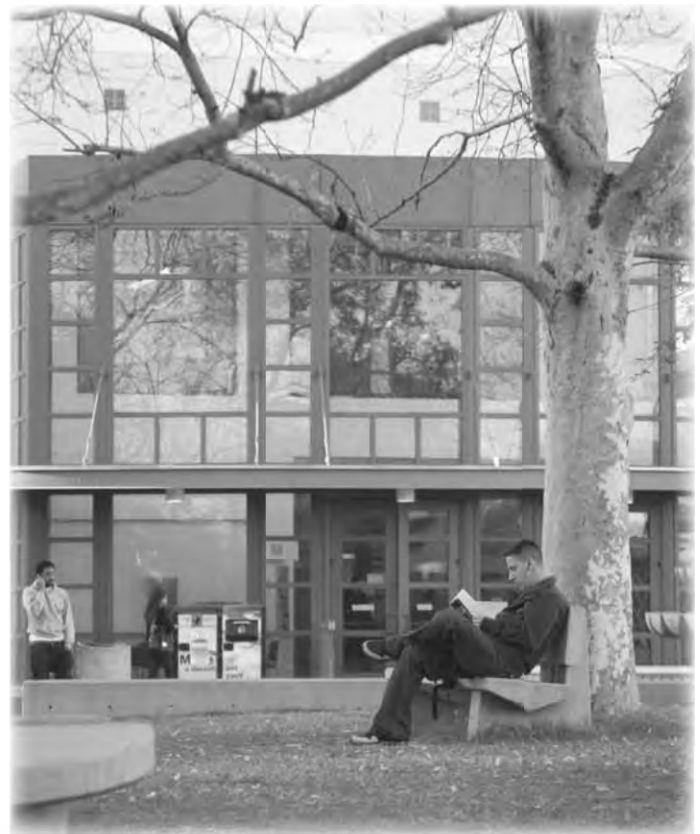
- University representatives from CSU, UC, and Private Universities
- Career Fair
- Evening Transfer Fair
- Spotlight in Careers Workshops
- Career Exploration for the Undecided Student
- Interviewing Techniques to Help You Land that Job
- Writing a Winning Resume Workshop, and
- Transfer Admission Guarantee (TAG) Program

TRIO/Student Support Services (SSS) Program

The TRIO/Student Support Services (SSS) Program is a federally funded program designed to identify and provide

resources to help students persist through college. SSS provides support services that promote and facilitate students' academic and personal success. To qualify for SSS, students must meet at least one of these requirements: 1) Be a first-generation college student (neither parent has a bachelor's degree); 2) meet an income guideline; 3) be a student with a disability. Students selected to participate in SSS will qualify for one-on-one academic advising and counseling, individual and group tutoring, career counseling, study skills workshops, trips to cultural sites and colleges, and grant aid through a selective process.

Contact us at 818.364.7821, or visit our website for more information: www.lamission.edu/sss



Student Services *serve YOU!*

Los Angeles Mission College is dedicated to providing you with a quality education...

and to supporting students with diverse career, transfer and personal goals as they manage the demands of work, school and personal life. We offer a variety of class formats to fit your schedule needs, and we offer a wide range of transfer, professional, personal enrichment and support programs. Some programs are described in this schedule. For complete and up-to-date information please consult the college website at www.lamission.edu

***transfer,
professional,
personal enrichment
support programs***

COURSE FORMATS offering students a range of scheduling options include:

- **Traditional classes** - pages 25-47
on campus, day, evening and weekends
- **Online Classes** - page 10
also listed within the schedule of courses
- **Hybrid Classes** - page 10
also listed within the schedule of courses
(combination of online and on campus)
- **Late Start and Short Term Classes** - page 11
also listed within the schedule of courses
- **ITV Classes** - page 13
Televideo courses
- **Off-Campus Locations**
Some courses are offered at area high school campuses.
Check the schedule listings.

PROGRAMS that help you meet your career, professional and personal goals:

- **A.A. and A.S. Degree Programs**
- **College Transfer Courses**
- **Honors Transfer Program** - page 14
- **Career and Technical Education**
- **GED and CAHSEE Preparation** - page 16
- **English as a Second Language Programs** - page 16-18
(Non-Credit and Credit)
- **Community Education** - page 19
- **Teacher Preparation Program** - page 20
- **Concurrent Enrollment:** For high school students who are eligible to take college classes while still in high school. See your high school counselor for complete eligibility.

Please consult the Los Angeles Mission College website, www.lamission.edu, for complete information on the programs below and to access our online catalog.



and more...

Go to www.lamission.edu for complete information and to view our college catalog. Contact information for departments, programs and for college counselors are listed.

*Which
Course Formats
fit best into
your 2011
Fall schedule?
campus
online
hybrid
short term
late start
friday
saturday
pace
late-start
itv*

COURSE/FORMAT	CAMPUS	ONLINE	HYBRID	SHORT TERM	LATE START	FRIDAY	SATURDAY	PACE	ITV
Accounting	X								
Administration of Justice	X						X		
African American Studies	X								
Anatomy	X						X		
Anthropology	X						X		
Art	X					X	X		
Astronomy	X								
Biology	X	X					X		
Business	X	X							
Chemistry	X								
Chicano Studies	X	X							
Child Development	X				X	X	X		
Cinema	X					X		X	
Computer Applications & Office Tech	X								
Computer Science Info Tech	X	X							
Cooperative Education	X								
Developmental Communications	X								
Economics	X								X
English	X	X				X	X		X
English As A Second Language	X								
Family & Consumer Studies	X								
Finance	X			X					
Food Service Management	X					X			
French	X								
Geography	X							X	
Geology	X								
Health	X	X					X		X
History	X					X			X
Humanities	X							X	
Interior Design	X								
Italian	X								
Law	X	X	X						
Learning Skills	X								
Library		X			X				
Linguistics	X								
Management	X	X	X						
Marketing	X								
Mathematics	X			X	X		X		X
Microbiology	X							X	
Multimedia	X						X		
Music	X								
Oceanography									X
Personal Development	X				X	X	X		
Philosophy	X	X				X		X	X
Photography	X								
Physical Education	X					X	X		
Physical Science	X								
Physics	X								
Physiology	X								
Political Science	X					X		X	X
Psychology	X					X		X	X
Sociology	X	X				X			X
Spanish	X								
Speech Communication	X					X			
Theater	X								

Online & Hybrid

Students often work full or part time jobs while going to college, so their time is valuable.

BENEFITS OF TAKING ONLINE CLASSES

- Provides flexibility, convenience, and 24/7/365 education.
- Provides independent learning
- Accommodates different learning styles
- Teaches you to be self-disciplined
- Access to great faculty from Mission College

Online courses bring education right to your home

Save time spent in traffic and invest it in your education. You can study from anywhere in the world. In an online environment, you are EMPOWERED to learn from others in your class. You can make intelligent and thoughtful contributions to discussions online.

You can read and review lecture notes as often as you want, interact within your courseware at any time, and you have the ability to send your professor questions at your convenience.

Are you ready to take an online class?

See if you are ready to take an online class by taking this simple survey - www.waol.org/getstarted/lsOnline4Me.asp

Have questions or need help deciding which path is best for you?

Contact an Online Counselor - 818.364.7655 or Email Afri Walker at walkeraf@lamission.edu or Diana Bonilla at bonilldi@lamission.edu
Check out the Counseling Webpage for more information - lamission.edu/counseling

Get Started with your Online Classes today

1. Become a student at Mission College - apply online: cccapply.org
2. Check which classes are offered online - missiononline.pbwiki.com
3. Check to see if the online class is still available (it may be full - online classes are very popular so register early) - mymission.lamission.edu/soco
4. Add your online class to your schedule of classes - go to the Student Information System - www.laccd.edu/student_information/sis_logon.asp (you will need your 88-Student ID to enter) - eweb4.laccd.edu/index.asp
5. Check to see who is your online instructor - and email him/her about your online class - missiononline.pbwiki.com/faculty
6. Make sure your computer is properly set up to take the class - tuneup.pbwiki.com
7. Find out which course management system your class uses. At Mission we have three different platforms - etudes ng, moodle and course compass - <http://missiononline.pbwiki.com>
8. Login to the correct online course management system for your online class - missiononline.pbwiki.com/login

Any problems?

Contact the Help Desk at 818.415.2015 or olinemission@gmail.com or contact our Title V Tutor (Kelly) kps70@hotmail.com

Technical Support

Phone: 818.415.2015 or Email: olinemission@gmail.com

Online Classes

SEC #	COURSE	INSTRUCTOR	NOTES
0148	BIOLOGY 33	SAEKI, W	www.lamission.edu/~saekiw <i>NOTE: There will be in-campus exams on Saturday, October 22 and on Saturday, December 17.</i>
0149	BUSINESS 1	BERNAL, V	www.lamission.edu/business/bernal
0159	CHICANO 2	MALDONADO, J	Email: maldonaja@lamission.edu
0160	CHICANO 7	MALDONADO, J	Email: maldonaja@lamission.edu
0164	CHICANO 8	MORALES, J	Email: moralejj@lamission.edu
0168	CHICANO 37	MALDONADO, J	Email: maldonaja@lamission.edu
0196	CSIT 401	GARCIA, C	www.lamission.edu/online
0239	ENGLISH 101	GRANT, R	www.lamission.edu/online
0240	ENGLISH 101	BARBATO, L	www.lamission.edu/online
0300	HEALTH 11	EUBANKS, H	www.lamission.edu/online
0322	LAW 2	MORINAKA, B	www.lamission.edu/law
0324	LAW 11	JACKMAN, J	www.lamission.edu/law
0325	LAW 12	JORDAN, D	www.lamission.edu/law
0326	LAW 13	LAMPERT, E	www.lamission.edu/law
0327	LAW 16	MORINAKA, B	www.lamission.edu/law
0328	LAW 17	JORDAN, D	www.lamission.edu/law
0329	LAW 18	JORDAN, D	www.lamission.edu/law
0330	LAW 20	GUDINO, A	www.lamission.edu/law
0331	LAW 34	JORDAN, D	www.lamission.edu/law
0338	LIBRARY 101	KNOTTS, K	Email: karenknotts@sbcglobal.net (9 Week Class - Starts 9/13/2011, Ends 11/8/2011)
0341	MGMT 2	BERNAL, V	www.lamission.edu/business/bernal
0342	MGMT 13	BERNAL, V	www.lamission.edu/business/bernal
0455	PSYCH 1	MCKENNA, P	Email: paul2317-psych1@yahoo.com
0465	SOC 1	BIONDO, J	Email: jillb9191@yahoo.com
0466	SOC 1	LAYNE, V	Email: proflayne@yahoo.com
0477	SOC 2	BIONDO, J	Email: jillb9191@yahoo.com
0478	SOC 4	LITTLE, D	Email: dominic.little@csun.edu

Hybrid Classes

3191	FINANCE 8	BERNAL, V	Meets Mon, 5:20pm - 6:45pm, CSB 102B www.lamission.edu/business/bernal
3237	LAW 1	JORDAN, D	Meets Wed, 6:50pm - 8:15pm, INST 2005 www.lamission.edu/law
3239	LAW 10	JORDAN, D	Meets Wed, 8:30pm - 10:00pm, INST 2005 www.lamission.edu/law
3240	LAW 19	JORDAN, D	Meets Mon, 5:20pm - 6:45pm, INST 1001 www.lamission.edu/law
3250	MGMT 33	BERNAL, V	Meets Th, 5:15pm - 6:45pm, CSB 102A www.lamission.edu/business/bernal
0481	SOC 28	LEVY, M	Meets Mon, 12:25pm - 1:50pm, INST 1002 Email: profllevym@hotmail.com

These classes are also listed in the SPRING schedule.

Short Term & Late Start Classes These classes are also listed in the FALL schedule.

CHILD DEVELOPMENT 061 (CSU) 1.00 UNIT
 0187 LEC 1:00PM - 3:50PM S STAFF CCDS 200
 Taught bilingually (English/Spanish) (6 Week Class - Starts 9/3/2011, Ends 10/8/2011)

CHILD DEVELOPMENT 062 (CSU) 2.00 UNIT
 0188 LEC 9:00AM - 11:50AM S STAFF CCDS 200
 Taught bilingually (English/Spanish) (12 Week Class - Starts 9/3/2011, Ends 11/19/2011)

CHILD DEVELOPMENT 065 (CSU) 2.00 UNITS
 3108 LEC 6:50PM - 9:55PM M SILVER, J CCDS 200
 (11 Week Class - Starts 8/29/2011, Ends 11/14/2011)

MATH 121 3.00 UNITS
 3274 LEC 4:15PM - 6:45PM MTWTh GHARIBJANYAN, A CSB 207
 (5 Week Class - Starts 8/29/2011, Ends 9/30/2011)

CHILD DEVELOPMENT 172 1.00 UNIT
 3109 LEC 3:25PM - 6:45PM T STAFF CCDS 200
 Taught bilingually (English/Spanish) (5 Week Class - Starts 9/12/2011, Ends 10/14/2011)

LIBRARY 101 (UC:CSU) 1.00 UNIT
 0338 LEC 1:50 hrs/wk TBA KNOTTS, K INTERNET
 Email: karenknotts@sbcglobal.net (9 Week Class - Starts 9/13/2011, Ends 11/8/2011)

MATH 112 (NDA) 3.00 UNITS
 0350 LEC 9:00AM - 11:25AM MW PAIGE, B HFAC 107
 (10 Week Class - Starts 10/10/2011, Ends 12/18/2011)

0358 LEC 12:25PM - 2:55PM MW FERGUSON, T CSB 208
 (10 Week Class - Starts 10/10/2011, Ends 12/18/2011)

3260 LEC 4:10PM - 6:40PM TTh MCGANN, E INST 1010
 (10 Week Class - Starts 10/10/2011, Ends 12/17/2011)

MATH 215 (UC:CSU) 3.00 UNITS
 3290 LEC 4:20PM - 6:50PM TTh STAFF CSB 207
 (10 Week Class - Starts 10/10/2011, Ends 12/18/2011)

MATH 240 (CSU) 3.00 UNITS
 3297 LEC 4:20PM - 6:45PM MW GHARIBJANYAN, A CSB 207
 (10 Week Class - Starts 10/10/2011, Ends 12/18/2011)

PERSONAL DEVELOPMENT 004 (CSU) 1.00 UNIT
 0420 LEC 8:30AM - 10:20AM S STAFF INST 1008
 NOTE: Geared toward the disabled students. (9 Week Class - Starts 9/10/2011, Ends 11/5/2011)

0421 LEC 12:10PM - 2:30PM W STAFF INST 1008
 (7 Week Class - Starts 9/14/2011, Ends 10/26/2011)

3334 LEC 4:25PM - 6:45PM W STAFF INST 1013
 (7 Week Class - Starts 11/2/2011, Ends 12/14/2011)

PERSONAL DEVELOPMENT 017 (CSU) 1.00 UNIT
 0422 LEC 9:30AM - 11:35AM F SCHWARTZ, R INST 1008
 NOTE: Geared toward the disabled students (8 Week Class - Starts 10/7/2011, Ends 12/2/2011)

0423 LEC 12:15PM - 2:35PM W STAFF CSB 203
 (7 Week Class - Starts 9/14/2011, Ends 10/26/2011)

3335 LEC 4:25PM - 6:45PM Th STAFF INST 1013
 (7 Week Class - Starts 10/27/2011, Ends 12/15/2011)

PERSONAL DEVELOPMENT 022 (CSU) (Rpt 1) 1.00 UNIT
 3336 LEC 4:25PM - 6:45PM Th TEOLA, D HFAC 203
 NOTE: Class geared towards athletes. (7 Week Class - Starts 9/8/2011, Ends 10/20/2011)

NOTE: For additional late start classes, see PACE on next page.

MOBILE ALERT NOTIFICATION SYSTEM LOS ANGELES MISSION COLLEGE



Sign up is simple:

Text **LAMC** to **253788** (AlertU) and reply **Y**

Or sign up online at www.alertu.org/lamc

- ALERT NOTIFICATIONS ARE ONLY SENT IN EMERGENCY SITUATIONS
- ALERTU SUBSCRIBERS WILL NOT RECEIVE SPAM
- SUBSCRIBER INFORMATION WILL NOT BE SHARED WITH THIRD PARTY MARKETERS
- STANDARD TEXT MESSAGE RATES APPLY

Open to ALL Mission College Students

PACE Office: 818.364.7684

Located in the lower level of the Campus Center

PACE Director, Mark Pursley: 818.364.7677

PACE classes are also listed in the Fall schedule.

For up-to-date information, go to www.lamission.edu/pace

PACE students often combine PACE courses with other online, hybrid and short-term classes. Work with your counselor and the PACE Director to put together a schedule that meets your needs.

NEW PACE STUDENTS: Attend the PACE Orientation the Saturday before classes begin, **August 27, 9-10am, CMPC 5**. Call the PACE Office for more information.

Who: PACE courses are offered in an accelerated format convenient to students' work schedules. Some students participate in the complete PACE program (see "Why" below for program features). However, **PACE courses are open to ALL Mission College students**, so anyone can sign up for a PACE course while taking traditional, online or other course formats.

Why: PACE offers convenient scheduling, quality instruction, and a supportive staff. PACE features collaborative learning, field trips, artistic performances, and social events to enhance your educational experience.

What: PACE has five tracks (Elementary Teaching, Business, Social Science, Health Science, and General Studies) to help students meet their transfer requirements while earning an A.A. degree. All PACE courses are fully transferable to CSU and UC.

Where: Currently all PACE courses meet on campus.

When: Most courses in PACE are offered in an accelerated eight week format. Students attend class one evening a week and every other Saturday for eight weeks. A student can earn 12 units per semester by taking two courses in the first eight week session and two more in the second eight week semester. Each PACE course is paired with another PACE course so that students may earn six units in session A, and six more in session B. (Go to the college website for complete PACE schedule information)

A Sample Schedule for Paired 3-Unit Courses:

Course 1: Tuesday 6-8pm and scheduled PACE Saturdays 8-12 (Student must attend both days. Courses do not meet on all Saturdays – see schedule.)

Course 2: Tuesday 8:10-10:10pm and PACE Saturday 12:30-4:30 (Student must attend both days. Courses do not meet on all Saturdays – see schedule.) Students may take one or both courses.

4-Unit Science Courses and 5-Unit Business and Math

Courses meet per the evening schedule indicated and **every** Saturday, and some are 16 weeks long.

Hybrid PACE Courses:

Students attend only four Saturday sessions and complete the remainder online.

PACE Basic Skills in Math and English: These courses, called bridge courses, are generally offered on Monday evenings or on Saturdays- see schedule

Courses in bold meet the first eight weeks, 8/29 – 10/22
(Session A- Saturdays: 9/10, 9/24, 10/8 & 10/22 Finals)
Courses in plain type meet the second eight weeks, 10/24 – 12/17
(Session B - Saturdays: 11/5, 11/19, 12/3 & 12/17 Finals)

NOTE: Please refer to this schedule, not your printed receipt, for correct meeting times.

TUESDAY – BUSINESS TRACK – Session A

GEOGRAPHY 1				(UC:CSU) 3.00 UNITS	
6506	LEC	6:00PM - 8:00PM	T	STAFF	CMPC 1
AND	LEC	8:00AM - 12:00PM	S	STAFF	CSB 110
AND	LEC	2:05 hrs/wk		TBA	STAFF
					SCHEDULE
					(8 Week Class - Starts 8/29/2011, Ends 10/22/2011)

GEOGRAPHY 15				(UC:CSU) 2.00 UNITS	
6507	LEC	8:10PM - 10:10PM	T	STAFF	CMPC 1
AND	LAB	12:30PM - 4:30PM	S	STAFF	CSB 110
AND	LAB	2:05 hrs/wk		TBA	STAFF
					SCHEDULE
					(8 Week Class - Starts 8/29/2011, Ends 10/22/2011)

TUESDAY – BUSINESS TRACK – Session B

ECONOMICS 2 – See regular schedule					
PHILOSOPHY 33				(UC:CSU) 3.00 UNITS	
6515	LEC	8:10PM - 10:10PM	T	PURSLEY, M	CMPC 1
AND	LEC	8:00AM - 11:10AM	S	PURSLEY, M	CSB 110
AND	LEC	2:20 hrs/wk		TBA	PURSLEY, M
					SCHEDULE
					(8 Week Class - Starts 10/24/2011, Ends 12/17/2011)

WEDNESDAY – HEALTH SCIENCES – 16 Wk Course (Session A & B)

MICROBIOLOGY 20**				(UC:CSU) 4.00 UNITS	
6519	LEC	6:00PM - 8:00PM	W	STAFF	CUL 230
AND	LAB	8:00AM - 11:10AM	S	STAFF	INST 2016
AND	LEC	11:10AM - 12:10PM	S	STAFF	INST 2001
					Class meets every Wednesday and Saturday for 16 weeks (Except 11/26).
6520	LEC	6:00PM - 8:00PM	W	STAFF	CUL 230
AND	LEC	11:10AM - 12:10PM	S	STAFF	INST 2001
AND	LAB	12:30PM - 3:40PM	S	STAFF	INST 2016
					Class meets every Wednesday and Saturday for 16 weeks (Except 11/26).

WEDNESDAY – HEALTH SCIENCES – Session A

PHILOSOPHY 33 – See regular schedule

WEDNESDAY – HEALTH SCIENCES – Session B

POLITICAL SCIENCE 1				(UC:CSU) 3.00 UNITS	
6516	LEC	8:10PM - 10:10PM	W	ROMANO, M	INST 2004
AND	LEC	12:30PM - 4:30PM	S	ROMANO, M	INST 2004
AND	LEC	2:20 hrs/wk		TBA	ROMANO, M
					SCHEDULE
					(8 Week Class - Starts 10/24/2011, Ends 12/17/2011)

THURSDAY – SOCIAL SCIENCE – Session A

CINEMA 3				(UC:CSU) 3.00 UNITS	
6502	LEC	6:00PM - 8:00PM	Th	STAFF	CMPC 1
AND	LAB	8:00AM - 12:00PM	S	STAFF	CSB 102B
AND	LEC/LAB	4:10 hrs/wk		TBA	STAFF
					SCHEDULE
					(8 Week Class - Starts 8/29/2011, Ends 10/22/2011)

PSYCHOLOGY 1 (UC:CSU) 3.00 UNITS

6517	LEC	8:10PM - 10:10PM	Th	STAFF	CMPC 1
AND	LEC	12:30PM - 4:30PM	S	STAFF	CSB 102B
AND	LEC	2:05 hrs/wk		TBA	STAFF
					SCHEDULE
					(8 Week Class - Starts 8/29/2011, Ends 10/22/2011)

THURSDAY – SOCIAL SCIENCE – Session A

HUMANITIES 1				(UC:CSU) 3.00 UNITS	
6510	LEC	6:00PM - 8:00PM	Th	KIANI, A	CMPC 1
AND	LEC	8:00AM - 12:00PM	S	KIANI, A	CSB 102B
AND	LEC	2:30 hrs/wk		TBA	KIANI, A
					SCHEDULE
					(8 Week Class - Starts 10/24/2011, Ends 12/17/2011)

PSYCHOLOGY 2 (UC:CSU) 3.00 UNITS

6518	LEC	8:10PM - 10:10PM	Th	MILANI, N	CMPC 1
AND	LEC	12:30PM - 4:30PM	S	MILANI, N	CSB 102B
AND	LEC	2:35 hrs/wk		TBA	MILANI, N
					SCHEDULE
					(8 Week Class - Starts 10/24/2011, Ends 12/17/2011)

**16 week course meets every Saturday (Except 11/26)



The Weekend College

A Program of Los Angeles Community College District

ITV is your Weekend College. ITV classes meet on the weekends – and you choose where to attend. During the summer session, classes will meet at **ELAC [E]** and **Southwest [SW]** Colleges on Saturdays, and **Pierce [P]** and **Valley [V]** Colleges on Sundays. In the fall semester, classes will meet at **City [C]** and **Southwest [SW]** Colleges on Saturdays, and **Pierce [P]** and **Valley [V]** Colleges on Sundays.

You attend *ONE* class meeting each weekend at the campus most convenient for you, the same instructors teach at each campus. Your student parking permit is valid on all campuses. The class format combines class meeting with award-winning video lessons broadcast on cable television and also available in broadband and DVD format. The classes also all have websites so you're in regular contact with your instructor and classmates. Three proven ways to help you learn and complete college!

ITV classes meet graduation requirements at all LACCD Colleges; transcripts are issued through L.A. Mission College. Financial aid is available for qualified students; fee waivers apply to these classes as well.

First college listed is **AM Only 9:00 - 12:00 noon**. Second college listed is **PM Only 1:30 - 4:30 pm**. For classroom locations go to: www.lamission.edu/itv

SUMMER 2011 June 20 - August 7, 2011

Classes	Section	Saturday Campus	Sunday Campus
Economics 1	7118	E/SW	P/V
English 101	7119	E/SW	P/V
English 102	7120	E/SW	P/V
Health 11	7121	E/SW	P/V
History 11	7122	E/SW	P/V
Mathematics 125	7123	SW/E	V/P
Philosophy 1	7124	SW/E	V/P
Psychology 1	7125	SW/E	V/P
Psychology 41	7126	SW/E	V/P
Sociology 1	7127	SW/E	V/P

Class Meetings

Saturdays: June 25 - August 6
Sundays: June 26 - August 7

Last day to:

ADD classes: June 26
Drop without incurring fees: June 24

FALL 2011 Session A August 29 - October 23, 2011

Classes	Section	Saturday Campus	Sunday Campus
Economics 1	7128	C/SW	P/V
English 101	7129	C/SW	P/V
Health 11	7130	C/SW	P/V
History 11	7131	C/SW	P/V
Oceanography 1	7132	SW/C	V/P
Philosophy 1	7133	SW/C	V/P
Political Science 1	7134	SW/C	V/P
Psychology 1	7135	SW/C	V/P

Class Meetings

Saturdays: September 3 - October 22
Sundays: September 4 - October 23

Last day to:

ADD classes: September 5
Drop without incurring fees: September 3

FALL 2011 Session B October 24 - December 18, 2011

Classes	Section	Saturday Campus	Sunday Campus
English 101	7136	C/SW	P/V
English 102	7137	C/SW	P/V
Health 11	7138	C/SW	P/V
History 11	7139	C/SW	P/V
Mathematics 125	7140	SW/C	V/P
Philosophy 1	7141	SW/C	V/P
Political Science 1	7142	SW/C	V/P
Psychology 41	7143	SW/C	V/P
Sociology 1	7144	SW/C	V/P

Class Meetings

Saturdays: October 29 - December 17 (no class on Nov. 26)
Sundays: October 30 - December 18 (no class on Nov. 27)

Last day to:

ADD classes: October 31
Drop without incurring fees: October 29

www.lamission.edu/itv • 800/917-9277 or 818/833-3594

Honors Priority Admission Transfer Programs @ LAMC

LAMC has numerous agreements with university and college campuses that give students who participate in these programs various transfer application advantages, the most important being priority admission. If you are interested in transferring to UCLA, we have a

specific honors transfer program called UCLA Transfer Alliance/Honors Program (TAP). In addition, as a member of the Honors Transfer Council of California, LAMC participates in an alliance with many additional campuses. Information on both programs follows.

UCLA Transfer Alliance/Honors Program (TAP)

The Los Angeles Mission College Transfer Alliance/Honors Program (TAP) is designed for motivated students who plan on transferring to a four year college or university. The program consists of academically enriched general education courses in which both written expression and the critical analysis of ideas are stressed. The TAP program offers participating students priority admissions to UCLA and additional opportunities at other universities. Both current and new students may apply to be part of the TAP program.

Requirements: Students will complete five honors courses with a 3.25 grade average, and honors designation will appear on the students' transcripts. For each honors course, students will complete a research project or paper designed in collaboration with the Honors Director Dr. Mike Fenton and the faculty member teaching the course.

Contact Information for the UCLA Transfer Alliance/Honors Program (TAP):
Contact Honors Counselor Afri Walker, 818.364.7647, or
Honors Coordinator Dr. Mike Fenton, 818.364.7888

Application requirements:

Current LAMC students must be eligible for English 101 and have completed 12 transferable units with a GPA of 3.25 or higher

Entering students must have a high school GPA of 3.50 or higher or an SAT score above 1,000, and their placement tests must place them in English 101 or higher.

If you do not meet a specific requirement but would like to be able to participate in TAP, please write to Dr. Mike Fenton at fentonms@lamission.edu to discuss your particular situation.

Application Packet Requirements: Interested students should put together a packet that includes unofficial transcripts, a personal statement, faculty recommendation and a completed application which can be found on the Honors website:
www.lamission.edu/honors/default.aspx

TAP Honors program students receive the following benefits:

- Priority admissions consideration to several prestigious four-year institutions, including UCLA
- An enriched academic program allowing students to gain opportunities to pursue topics and projects of individual interest within courses taken; opportunity to gain valuable critical thinking, research and writing skills; opportunities to explore interdisciplinary approaches to course topics
- Assistance in the transfer process
- UCLA Library Card
- Transcripts that reflect participation in the program
- Regular opportunities for interaction and individual conferences with faculty mentors and program director
- Individualized counseling with an Honors Counselor
- Opportunities to meet guest speakers and attend special events
- Opportunity to attend the annual Honors Students research Conference at UC Irvine

Additional Transfer Agreements through the Honors Transfer Council of California

The Honors Transfer Council of California was created to promote academic excellence, to stimulate creative intellectual thinking and discussions of academic issues among students and faculty, to increase awareness of current social issues, to encourage community service, to celebrate cultural diversity, and to prepare students for successful university transfer. LAMC Membership in the Honors Transfer Council of California gives our students the opportunity to participate in many honors agreements and the primary benefit is priority admission. To learn more about the Honors Transfer Council of California and the programs, agreements, priority admission, scholarships and other activities they offer to our students, go to: www.honorstcc.org

Participating Universities and Colleges:

The universities and colleges that offer honors program transfer agreements and

priority admission to those students who complete all requirements at the time of application for transfer are:

UC Irvine	Pomona College
UC Riverside	Pitzer College
UC Southern California	La Sierra University
CSU Fullerton	Whitman College
CSU San Diego	Pacific University
CSU Stanislaus	Claremont College
Chapman University	Occidental College

Benefits to Honors Program Participants

at Each School: Each University or College listed above has specific requirements and guidelines and each offers varying additional advantages outside of priority admission for students who complete the Honors Program requirements described. These advantages may include priority for housing, scholarships and other benefits. Transfer agreements for all schools listed above may be viewed at: www.honorstcc.org/transfer/HTCC_Agreements.pdf

Requirements: The requirements are the same as they are for the UCLA TAP Program described above. Students must be eligible for English 101 and have completed 12 transferable units with a GPA of 3.25 or higher. Entering students must have a high school GPA of 3.50 or higher or an SAT score about 1000, and placement tests must place them in English 101 or higher. To earn Honors Program Certification, students must complete five honors courses with a 3.00 grade average, and honors designation will appear on the students' transcripts. For each honors course, students will complete a research project or paper with a specific faculty member for a class in which the student is enrolled.

Contact Information for HTCC Honors Transfer Programs: Call Counseling at 818.354.7655 or 818.364.7656 and ask to meet with an honors counselor regarding all programs above. Go to www.lamission.edu/honors/default.aspx for additional materials.

Academic Assistance for LAMC Students

The Learning Resource Center (LRC)

Ground floor of the LAMC Library Building

The LRC is a “hub” for activities designed to help you succeed in your classes. The Information Desk is staffed by student assistants who are trained to offer basic support for computing, printing, and copying and who are responsible for scheduling appointments with writing, reading, and science tutors. Highly qualified student tutors, many of whom are enrolled in master’s degree programs, are trained to assist you with academic writing, reading, math, science and computer assignments as well as your class projects and homework. Each semester, a variety of workshops and review sessions are offered covering topics in study skills and grammar. WORKOUTs in critical thinking topics are offered daily in the “hub” to help you understand what critical thinking involves and how to apply critical thinking skills in any of your classes. The Writing WORKOUTs can prepare you for essay writing for English classes as well as any of your other classes that include essay assignments. Workshops in Astronomy, Biology, Chemistry, Physics, and Science Success Skills are presented by the Science Success Center, and the Math Center offers tutoring and workshops throughout the semester. For further information on LRC services, call 818.364.7756.



Academic Success Center (ASC)

Library Building, Ground Floor

Hours: Monday through Thursday, 11am to 7pm

The ASC provides FREE writing and reading assistance to registered students: Library Building Room 219. We will help you to study, organize essays, learn MLA and APA styles, and improve grammar. Our knowledgeable tutors can help you to develop your skills or discuss your writing style for transfer level courses. Come in to take a PLATO or TABE reading assessment and begin improving your reading skills now. By appointment. Call today! 818.364.7754

- Eleven computers are available with grammar, writing, and reading software to use anytime the Center is open. Two laptops and two Mac books are also available for student use.
- Workshops on grammar review, APA styles, writing essays, and note-taking techniques
- PLATO and ESL software available on lab computers
- Critical thinking WORKOUTs focused on analysis, argumentation, presupposing, assumptions, implications, interpretation, values, framing, and logic

Contact: Title V HSI Academic Success Center, 818.364.7754

Title V Math Center, Lower Level of the Campus Center

Building Hours: Monday through Thursday, 11am to 8pm

Knowledgeable, friendly, and patient tutors and math instructors are available to guide you as you work on your class assignments and practice exams. We have math textbooks and calculators available for students to use in the lab. Our staff can also assist you with math computer programs and online assignments. All services are free for registered students. No appointment needed.

Call 818.364.7811



Science Success Center (SSC)

Library Building, Ground Floor

Hours: Monday through Thursday, 11am to 7pm

The SSC provides FREE assistance in science courses to registered students: Library Building Room 208. Workshops in chemistry and biology are offered regularly. Midterm and FINAL EXAM review sessions, one-to-one assistance, and group study sessions are available. By appointment. Call today! 818.364.7754

- Students may work individually, in groups, or by joining a study group by signing up online at...
www.lamission.edu/learningcenter/ssc.aspx
- Resources from professors, SSC handouts, science videos and animations, links to social networking in one place on SSC’s web page
- Critical SSC Science tutorial videos to support the understanding of the science material available to view and/or check out
- Science related manipulative models available for use in the SSC

Contact: Title V HSI Science Success Center, 818.364.7754



The Non-Credit Program

Our classes are designed to provide opportunities for personal enrichment, enhancement of job opportunities and preparation for a college career. Our instructors are trained in their fields and committed to providing you with the best education.

Do you need to learn to speak English to advance your personal and career goals?

Do you want to get your GED or need help passing the CAHSEE exams?

Are you beginning your US citizenship process and want to prepare for the exam?

Do you want to go back to school and need academic preparation and guidance?

If you answered "yes" to any of the questions above, the Non-Credit program can help you. We offer...

English as a Second Language (ESL) Classes

Learn to read, write and speak English today! Learn to speak, read and write English through our free courses that focus on conversation and beginning grammar. We will assess and place you in a class that best fits your needs. One of our counselors will also monitor your progress and help you transition into higher level credit ESL classes on campus.

GED Preparation and Services Pass your GED test today.

We offer free preparation classes. The General Education Development (GED) certificate is widely accepted as an equivalent to a high school diploma. The certificate is earned by passing five official GED tests in the areas of writing, reading, social studies, science and mathematics. Getting your GED certificate can make a big difference in your ability to get and keep a job or to qualify for further education. We will assess your math and English levels and place you into a class that best fits your needs. We offer free preparation classes that focus on reading comprehension and mathematics. We do not offer the GED test at our location but our program will monitor your progress, help you with

the registration process and find a convenient location for you to take the test.

CAHSEE (High School Exit Exam) Preparation Classes

Do you need to pass the CAHSEE exam to get your high school diploma? All high school students in the state of California are required to pass the California High School Exit Exam (CAHSEE). Our program offers preparation courses in the areas of Math and Language Arts. We will also provide you with academic counseling services that will help you achieve your higher educational goals. We will assess your Math and English skills and place you in the class that best fits your needs. You will also get assistance finding locations and dates for the next CAHSEE exam.

Citizenship Test Preparation Classes and Evaluation of Form N-400.

Let us help you begin the process to become a U.S. citizen today! During your naturalization eligibility interview, a USCIS Officer will test your ability to read, write, and speak English (unless you are exempt from the English requirements). You will also be given a civics test in English, to test your knowledge and understanding of U.S. history and government, unless you are exempt. Our classes will prepare you to pass the reading, writing and speaking tests. We also have services to help you complete the N-400 form and to answer any questions regarding the process.

Classes are FREE and Registration is fast and easy! All services and classes are free of charge and open to everyone in the community.

Don't wait any longer, call us today! For more information and for our schedule of classes please call 818.364.7774, or log on to <http://lamission.edu/noncredit>

Free GED Prep Courses

LAMC Non-Credit Classes for FALL 2011

FALL 2011 - Non Credit Schedule					
Sec#	CLASS/LEVEL	TIME	LOCATION	DAYS	TEACHER
8850	ESL 1/ESL NC 007CE	8:00am - 11:10am	Olive Manor	M-TH	Leija
5850	ESL 1/ESL NC 007CE	6:00pm - 9:10pm	Gridley El Rm 45	M-TH	J De La cruz/Eleuterio Michel
8851	ESL 1/ESL NC 010CE	8:00am - 11:10am	J.Monroe H.S (E 12)	Saturday	Luz De la Cruz
8852	ESL 1/ESL NC 004CE	8:30am - 11:40am	Sara Coughlin	W/TH	Eleuterio Michel
8853	ESL 1/ESL NC 004CE	8:30am - 11:40am	Pandaland	T/TH	Luis Galvez
5851	ESL 2/ESL NC 007CE	6:00pm - 9:10pm	Gridley El Rm 46	M-TH	Peter Schneider/ Luz De La Cruz
8854	ESL 3/ESL NC 008CE	9:00am - 12:10pm	CMPC 5	M-TH	Miriam Krawchuk
5852	ESL 3/ESL NC 008CE	6:50pm - 10:00pm	CMPC 5	M-TH	Elsa Sarmiento
8855	ESL 2/ESL NC 010CE	8:00am - 11:10am	J.Monroe H.S (E11)	Saturday	Arturo Maturo
5853	ESL 1/ESL NC 007CE	6:00pm - 9:10pm	J.Monroe H.S (E 11)	M- Th	Arturo Maturo
Sec#	CLASS/LEVEL	TIME	LOCATION	DAYS	TEACHER
8856	CIVICS/ESLCVCS 001CE	9:00am - 12:10 pm	CSB 207	Saturday	M.Krawchuk
5854	CIVICS/ESLCVCS 001CE	6:00pm - 9:10pm	Gridley El	Wednesday	Silvia Yehia
Sec#	CLASS/LEVEL	TIME	LOCATION	DAYS	TEACHER
Call Office	GED (Spanish)/BSICSKL 023CE	9:00am - 9:55am	SCHEDULE	M - TH	Silvia Yehia
Call Office	GED (Spanish)/BSICSKL 023CE	10:05am - 11:00am	SCHEDULE	M - TH	Silvia Yehia
Call Office	GED (Spanish)/BSICSKL 023CE	9:00am - 1:15pm	CSB 206	Saturday	Jose Gutierrez
Sec#	CLASS/LEVEL	TIME	LOCATION	DAYS	TEACHER
Call Office	GED (English)/BSICSKL 023CE	9:00am - 9:55am	CMPC 6	M-TH	Jose Gutierrez
Call Office	GED (English)/BSICSKL 023CE	10:05am - 11:00am	CMPC 6	M-TH	Jose Gutierrez
Call Office	GED (English)/BSICSKL 023CE	7:00pm - 7:55pm	CMPC 6	M-TH	Richard Ramos/Abraham Arriaga
Call Office	GED (English)/BSICSKL 023CE	8:05pm - 9:00pm	CMPC 6	M-TH	Richard Ramos/Abraham Arriaga
Sec#	CLASS/LEVEL	TIME	LOCATION	DAYS	TEACHER
8863	Basic Skills Literacy Lab/BSICSKL 023CE	9 am-11:05 am	LRM 218	M/W	Teresa English
Call Office	Reading with Computer/BSICSKL 023CE	8:30am-12:45 pm	Sara Coughlin (CL)	M	Elsa Sarmiento
Call Office	High School Basic Skill Math/BSICSKL 023CE	11:00am - 11:55am	Sylmar	M-TH	Cesar Fuentes

Please call 818.364.7774 for more information regarding locations, schedules and times.

Programa Non-Credit

¿Necesitas aprender inglés para tu desarrollo personal y laboral?
¿Quieres obtener el GED o necesitas ayuda para pasar el examen de CAHSEE para obtener el Diploma de High School?
¿Quieres empezar el proceso para hacerte ciudadano de Los Estados Unidos y necesitas ayuda preparándote para el examen Naturalización?
¿Quieres regresar a la escuela y necesitas prepararte académicamente y obtener consejería?

Si contestaste "Si" a una de estas preguntas llámanos hoy. El programa de Non-Credit te puede ayudar. Todos los servicios son GRATIS y registrarse es fácil. Todos los miembros de la comunidad pueden participar en este programa.

Clases de inglés Como Segundo Idioma

Aprende Inglés con nuestras clases gratuitas, inscríbete hoy. El idioma inglés es muy necesario para la comunicación diaria en este país, también es requerido hablarlo, leerlo y escribirlo para alcanzar metas académicas tanto como personales. Aprende a hablar inglés con nuestras clases gratuitas. Nuestro programa se enfoca en el área de conversación y los niveles básicos de gramática. Nosotros te asesoraremos para poder colocarte en una clase indicada a tu nivel. Nuestros consejeros te ayudaran dándote información que te ayudara a seguir adelante con tus metas académicas. Tendras la oportunidad de continuar con clases de crédito en el colegio después de completar nuestro programa. Inscríbete hoy.

Clases de preparación de GED en Español

Nosotros te preparamos para que pases tu GED en español. ¡Comienza a trabajar para un mejor futuro hoy!
El certificado de GED (General Education Development) es aceptado como un equivalente a un High School diploma. El certificado puede ser adquirido al pasar una serie de exámenes en las áreas de lectura, matemáticas, estudios sociales, historia de E.E.U.U. y ciencias. El examen lo puedes tomar en español o inglés y está diseñado para medir el nivel de conocimiento de un estudiante a nivel de la High School. El pasar el examen de GED te ayudara a conseguir un mejor empleo, seguir tu educación y calificar para ayuda financiera. Nosotros

asesoraremos al estudiante para colocarlo en el nivel indicado. Nuestras clases están diseñadas para preparar al estudiante a pasar el examen. Nuestro programa no administra el examen pero te ayudaremos a encontrar un lugar y una fecha conveniente de acuerdo a sus necesidades, sea en español o inglés.

CAHSEE (Examen de Salida de Preparatoria)

Para poder obtener el diploma de preparatoria (High School) en el estado de California los estudiante tienen que pasar un examen de salida llamado CAHSEE. EL programa está diseñado para ayudarte a mejorar tu conocimiento en las materias de Inglés y Matemática. El programa te ofrece (1) una serie de clases en Matemáticas e Inglés que te asesora para pasar el examen, (2) ayuda individual en las materias de Matemática e Inglés (3) asesoría individual con uno de nuestros consejeros para seguir tus metas académicas. Visítanos o llámanos para mayor información.

Clases de Ciudadanía y asesoramiento en la forma N-400

Prepárate y pase el examen de naturalización con la ayuda de nuestras clases, recibe ya los beneficios de ser un ciudadano de los Estados Unidos. Durante la entrevista de naturalización un oficial de USCIS te hará un examen oral y escrito en inglés. (Excepto a personas que califican no tomarlo en inglés). La segunda parte del examen consiste en una prueba de conocimiento de historia y gobierno de Estados Unidos. Nuestras clases te ayudaran con una preparación solida para que puedas pasar el examen de naturalización y obtener tu ciudadanía. Te ayudaremos a llenar la aplicación N-400 y contestar todas las preguntas que tengas acerca del proceso.

No Espere Más, ¡Lláme hoy! Para más información y horario de clases llame a Dennis Solares al 818.364.7774 o visite nuestra página de internet <http://lamission.edu/noncredit>

Cursos GRATIS de Preparación para GED



Why should you enroll in the Credit ESL Program at Mission College?

Our Mission is Your Success! To help you succeed in meeting your goals, our ESL Program provides...

- Dedicated, caring, and experienced instructors and staff
- Modern, technology-equipped classrooms
- State-of-the-art computer labs
- Multi-level program to meet your language development needs
- Day and evening classes to meet your busy schedule
- Financial Aid available for most students

Students who complete the 7-Level Credit ESL Program at Mission College can...

- Succeed in other college courses
- Be prepared to continue their college studies and earn AA and AS Degrees or complete certificates in fields like Culinary Arts, Child Development, Multimedia, Computer Science and other fields
- Enhance job skills and career advancement
- Increase vocabulary and reading skill
- Improve oral and written communication

Go to www.lamission.edu and click on "Apply Online" or come in person with your valid picture ID to complete an application and start the registration process. Once you have applied, Mission College will provide Assessment, Orientation, and Counseling to help you enroll in the correct ESL classes.

ESL Program at Mission College

Levels and Classes

The ESL program at Mission College consists of seven levels of instruction. Research in language acquisition advises that skills not be taught in isolation. Consequently, some ESL classes are combined, and other ESL classes have corequisites. Students receive maximum benefit by taking all classes in each level concurrently.

Level 1: ESL 1 integrated (combined skills) -12 units MTWTh

Level 2: ESL 2 integrated (combined skills) -12 units MTWTh

Levels 3,4,5 and 6 have A, B, and C components:

ESL 3A, 4A, 5A, 6A: Writing/Grammar, 6 units, MW

ESL 3B, 4B, 5B, 6B: Reading/Vocabulary, 3 units, TTh

ESL 3C, 4C, 5C, 6C: Listening/Speaking, 3 units, TTh

Level 7: ESL 8: Advanced ESL Composition—6 units, MW

ESL 8 is equivalent to English 28 and satisfies the prerequisite for English 101.

Assessment - Which Level Should I Take?

All new students must take the Mission College ESL Placement Test. The results of this test will indicate which level you should enroll in. Mission College does not accept assessment test results from other colleges or adult schools.

Once enrolled, students who believe they were incorrectly placed should confer with their instructor and the ESL Department Chair.

For information, call **818.364.7666**

El programa de (ESL) inglés como segundo lenguaje en Mission College

Niveles y clases

El programa de (ESL) inglés como segundo lenguaje consiste en siete niveles de instrucción. El estudio en la adquisición del lenguaje recomienda la enseñanza de las habilidades integradas. Consecuentemente algunas clases de (ESL) están combinadas y otras clases requieren pre-requisitos. Los estudiantes reciben el máximo beneficio tomando todas las clases en cada nivel al mismo tiempo.

Nivel 1: ESL 1, Habilidades Integradas – 12 unidades, MTWTh

Nivel 2: ESL 2, Habilidades Integradas – 12 unidades, MTWTh

Nivel 3, 4, 5, y 6 Comprende las asignaturas A, B, y C.

ESL 3A, 4A, 5A, 6A: Escritura/Gramática – 6 unidades, MW

ESL 3B, 4B, 5B, 6B: Lectura/Vocabulario – 3 unidades, TTh

ESL 3C, 4C, 5C, 6C: Escuchar/Hablar – 3 unidades, TTh

Nivel 7: ESL8: Avanzado ESL composición – 6 unidades, MW

ESL 8 es equivalente a inglés 28 y satisface los requisitos para inglés 101.

Examen – ¿Cuál nivel debo tomar?

Todos los estudiantes nuevos deben tomar el examen de ESL en Mission College. Los resultados de este examen le indicarán a qué nivel deberá inscribirse. Mission College no acepta resultados de exámenes de otros colegios o escuela para adultos.

Una vez inscrito el estudiante que crea que fue asignado a un nivel incorrecto deberá comunicarse con su instructor o el jefe del departamento de ESL.

Para mas informacion llama al **818.364.7666**

ANNOUNCEMENT: Title 5, section 55035, prohibits students, who have completed 30 units of "remedial" (basic skills) course work, from enrolling in any additional credit basic skills courses. Starting with the Winter 2010 registration cycle, this requirement will be reinforced by DEC. If a student, who has exceeded the 30 unit limit, enrolls in a credit or noncredit ESL course, the student will be permitted to enroll in additional basic skills courses. Also, Title 5 exempts students with learning disabilities. The DSP&S Office can authorize a system override for these students. The actual override functionality is in A&R so the DSP&S Office will have to coordinate this effort with the Admissions Office. This restriction does not apply to non-credit basic skills courses. Students, who have exceeded the 30 unit limit, should be encouraged to enroll in non-credit basic skills courses.

Community Education & Professional Development Program

Check our class offerings at
lamission.augusoft.net



Community Education offers a broad range of short-term, not-for-credit classes, special interest, personal and skill development, and leisure-learning classes for all ages. We've designed classes with you in mind and expanded our program offerings by providing educational training and personal enrichment opportunities for students, businesses and community partners in the San Fernando Valley.

- Arts & Leisure • Kids College
- Allied Health • Computer Training
- Business & Career Development
- Computer Training for Older Adults
- College/ Test Preparation
- Dance • Health & Wellness
- Online Training Program
- Parenting & Nutrition
- Performing Arts
- Personal Enrichment
- Professional Development

Register online at
lamission.augusoft.net

For Phone Registration
and information, call
818.833.3417

Teacher Prep Program

Teacher Prep Program (TPP) at Los Angeles Mission College is a part of the Cooperative Title V Project in partnership with Loyola Marymount University, School of Education. TPP is designed to provide resources to help students pursuing a career in the education field. Current LAMC students are welcome to take advantage of many of its services which include:

- Personalized counseling
- Digital portfolio workshop and Mac lab access
- Book loan program and reference library
- Updates on the teaching profession
- CBEST/CSET preparation workshops
- Summer Bridge Program
- Career workshops
- Transfer assistance and university presentations
- Teacher Prep Newsletter
- Scholarship and financial aid information

Cooperative Title V/TPP Director:
Ms. Young-Ji Lee, 818.833.3420

TPP Counselor:
Ms. Adriana Martinez, 818.364.7600 x7009



The Cooperative Title V Project is a five-year program funded by the U.S. Department of Education and is designed to increase the College's capacity to support, retain and successfully transfer a greater proportion of Hispanic and other minority students to four-year colleges and universities with a focus in teacher preparation. The four main activities of the project include: 1) strengthen support for transfer; 2) strengthen support services and increase transfer of students into teacher preparation programs; 3) strengthen institutional programs and processes which benefit Hispanic and other minority students; and 4) strengthen, revise, and increase the use of on-going technology initiatives.

For more information and to apply, visit our office and/or our website to obtain an application. Future TPP students must complete an orientation session and meet with the TPP counselor to create a student education plan.

Office Location:

Campus Services Building
(adjacent the President's Office)

Webpage: www.lamission.edu/teacherprep

Urban Teacher Fellowship

The Urban Teacher Fellowship (UTF) is designed to target both the need for stable employment for Los Angeles County residents, and the shortage of qualified, highly-skilled teachers in LAUSD. The goal of the program is to prepare disadvantaged youth and adults for employment in the after-school workforce, and create career pathways leading to community and teaching careers in Los Angeles County. The program will train and place economically disadvantaged individuals in a two-year degree program leading to an accelerated teaching pathway at California State University Northridge. In addition to academic training, UTF will address the need for social support and guidance by including a support network to work directly with each participant to assist them with their academic and social needs, including case management and tutoring.

The Urban Teacher Fellowship offers the following opportunities:

- Learning Cohort
- Financial Aid Assistance
- Scholarship Opportunities
- Individualized Tutoring Services
- Assistance in obtaining part-time employment in an after school program
- Guaranteed admissions to Cal State Northridge upon successful completion of program requirements

For more information, please call 818.364.7831.

DISTRICTWIDE REGISTRATION

REGISTER AT MORE THAN ONE COLLEGE!

Students registering for classes through the college's web-based registration system will also have the opportunity to register for classes at any of the other colleges in the Los Angeles Community College District – East L.A. College, L.A. City College, L.A. Harbor College, L.A. Mission College, Pierce College, L.A. Trade Technical College, L.A. Southwest College, L.A. Valley College, and West L.A. College. Students can register for Instructional Television (ITV) classes as well.

Search for Classes on the Web!

Using the college's web registration system, students can search for available classes at any college in the Los Angeles Community College District. They can even search for a particular course by time and days of the week!

12,000 Classes to Choose From!

The opportunity to enroll at multiple colleges gives students access to over 12,000 classes throughout the nine colleges in the Los Angeles Community College District.



DISTRICTWIDE PARKING

YOUR LAMC PARKING PERMIT IS GOOD
AT ALL 9 CAMPUSES!

The STEPS TO SUCCESS Matriculation Process

connects Los Angeles Mission College with students who enroll for credit courses into an agreement for the purpose of realizing the student's educational goals through the college's programs, policies, and requirements.

Matriculation Exemptions Status: At the time of application, all students are classified as Exempt or Non-Exempt from various matriculation components. Students may be exempt from one or more of the individual steps described below. Exempt students may participate in all matriculation components. All other students are coded as non-exempt and are expected to complete orientation, assessment, and counseling during their first semester at Los Angeles Mission College. Please refer to exemptions as they pertain to the steps below.

Student's Responsibilities: Non-exempt students are required to express at least a broad educational intent upon admission, declare a specific educational goal no later than the term after which 15 units of degree applicable credit courses are completed, diligently attend class, complete assigned coursework, complete courses and maintain progress toward an educational goal and cooperate in the development of a student educational plan.

Please follow the steps below. Contact information is indicated for each step so that you can call or email with your questions. The process described below is for new students and for returning students who have not attended any LACCD campus for two consecutive semesters.

STEP 1 COMPLETE AND SUBMIT AN APPLICATION FOR ADMISSION

Online Application Process:

- GO TO www.lamission.edu and click on "Apply Online."
- You will be sent directly to the CCCApply.Org website, where you will follow the steps listed on the website.
- Allow approximately three working days (excluding holidays and weekends) for the processing of your online application.
- Once your on-line application is successfully processed, you will receive an email confirmation containing your STUDENT IDENTIFICATION NUMBER and information explaining how to access your district wide registration appointment online. Your student identification number will allow you to access the registration system.

Paper (In Person) Application Process:

- If you submit an application in person, please bring a valid form of picture identification with you. You will receive your STUDENT IDENTIFICATION NUMBER immediately after your application is processed. Your STUDENT IDENTIFICATION NUMBER will allow you to access the Los Angeles Community College District (LACCD) registration system. Your registration appointment will be scheduled according to Title V requirements based on your enrollment status as a continuing, new or returning student. (Please see academic calendar, inside front cover, for registration appointment dates)

For more Information:

- Visit www.lamission.edu/admissions
- Stop by the Admissions Office in the Student Services Lobby located in the Instructional Building.
- Call 818.833.3322 during our regular office hours, which are subject to change. Check www.lamission.edu/admissions for current office hours

STEP 2 ASSESSMENT

Campus Center Lower Level, Room 1529

ALL students who have submitted an application and have been issued a student I.D. number are required to take the assessment tests in English or English as a Second Language (ESL) and Math, unless exempt (please refer to exemptions below). The assessment process helps to place students in classes where they are most likely to succeed. Assessments are available on a walk-in basis, Monday through Thursday from 8am to 5pm. Students must have their LACCD I.D. Number and present a valid form of picture I.D. prior to taking the assessment tests.

NOTE: The Math assessment process requires students to self select the appropriate test level (Algebra Readiness, Elementary Algebra, Intermediate Algebra or Pre-Calculus). For more information on choosing the appropriate Math assessment test, please visit www.lamission.edu/math/MDTP%20sample%20test%20and%20guide.aspx

Assessment Results:

- Once the assessment tests have been completed, it will take approximately 24 hours for the results to be available.
- Full assessment reports will be available for pick up at the Assessment Center approximately 24 hours after test completion.
- Assessment reports for tests taken on Thursdays will be available for pick-up the following Monday.
- Students may also view their assessment results on the Student Information System – eweb2.laccd.edu/WebStudent/signon.aspx

For more Information:

- Visit www.lamission.edu/assessment/default.aspx
- Stop by the Assessment Office in the Campus Center Lower Level Room 1529.
- Call 818.364.7613

Assessment Exemptions:

1. Students who have already earned an AA/AS Degree or higher or
2. Students who are enrolling in recreational and/or personal growth classes only and have no intention of earning a degree or certificate

NOTE: Students who have assessment results from a college that uses assessments that are on the approved list of assessment instruments for California Community Colleges or who have completed Math and English courses at other colleges may be exempt from Assessment. Proof of transcripts and/or assessment results need to be presented to a Counselor in the Counseling Office.

STEP 3 ORIENTATION

Once the assessment tests have been completed and results received, students may sign up at the Assessment Center to attend an orientation. It is highly recommended for all new students to attend an orientation session unless exempt (please refer to exemptions below). During orientation, a counselor will review the College Catalog and Schedule of Classes to assist in planning a first semester student educational plan. Orientation presents important information about the college, educational programs, requirements, resources and services that will help students register for classes and succeed in meeting their goals.

For more Information:

- Visit www.lamission.edu/assessment/orientation.aspx
- Stop by the Assessment Office in the Campus Center, Lower Level, Room 1529.
- Call 818.364.7613

Orientation Exemptions:

1. Students who have already earned an AA/AS degree or higher, or
2. Students who are enrolling in recreational and/or personal classes only and have no intention of earning a degree or certificate, or
3. Students enrolling in fewer than 6 units of coursework and are concurrently enrolled at another college or university

STEP 4 COUNSELING

All new and returning students should meet with a counselor before registering for courses unless exempt (please refer to exemptions below). Meeting with a counselor regularly, provides an opportunity to review educational goals, course requirements, research majors, plan courses, and develop a Student Educational Plan (SEP). It is HIGHLY recommended that students meet with a counselor each semester to receive updates on changes and review progress towards their educational goal. Please contact the Counseling Office for appointment and drop-in availability.

For more Information:

- Visit www.lamission.edu/counseling
- Stop by the Counseling Office in the Instructional Building, Administration Wing
- Call 818.364.7655 or 818.364.7656

Counseling Exemptions:

1. Students who have already earned an AA/AS degree or higher, or
2. Students who are enrolling in recreational and/or personal classes only and have no intention of earning a degree or certificate, or
3. Students enrolling in fewer than 6 units of coursework and are concurrently enrolled at another college or university

STEP 5 APPLY FOR FINANCIAL AID

All students are encouraged to apply for financial aid. Eligible students should complete the **Free Application for Federal Student Aid (FAFSA)** online at www.fafsa.gov. The FAFSA is used to determine eligibility for federal and state financial aid, including grants, work-study, and loans. California residents can also apply for the **Board of Governor's (BOG) Fee Waiver** through a separate paper application, available at the Financial Aid Office and on our website at www.lamission.edu/financialaid, under "Apply for a Fee Waiver."

STEP 6 REGISTER FOR YOUR COURSES

Register for Courses Online:

1. Have your student I.D. number ready before you sign on.
2. Have your four-digit pin number ready, which is your birth day and month without the year.
3. Go to the Los Angeles Community Colleges website, www.laccd.edu
4. Click on "Student Information System."
5. Select "Current Student."
6. Select "View Registration Appointment". Students may not register before their appointment date.
7. Click on "Add/Drop Classes."

Register for Courses In Person:

1. Check www.lamission.edu/admissions online for current office hours.
2. Come to Admissions & Records with a valid picture identification.

Fees

Enrollment Fees

Resident Student	\$36 (per unit)
Out-of-State Student	\$36 (per unit)
International Students*	\$36 (per unit)

Additional Tuition Fees (non-resident students only)

Out-of-State Student	\$190 (per unit) and additional capital outlay fee of \$17
International Students*	\$204 (per unit)

Health Fees

Fall & Spring	\$11 (each semester)
Winter & Summer	\$8 (each semester)

Student Representation Fees

Each Semester	\$1
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Parking Fees

Fall & Spring	\$20 (each semester)
Winter & Summer	\$10 (each semester)

Associated Student Organization (ASO) Membership Fee

Fall & Spring	\$7 (each semester)
Winter & Summer	\$3 (each semester)

Audit Fee

Per Unit	\$15
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International Medical Insurance Coverage (IMED)

Per Semester	\$474
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(required for International or foreign students only)

*Additional \$25 Report Fee due once per semester

Prerequisites, Corequisites & Advisories

Prerequisite: A class or skill you must have prior to enrolling in the target class. The faculty of that discipline requires the prerequisite because they feel it is necessary for you to succeed in the target course.

Corequisite: A class that must be taken simultaneously with the target course. A corequisite may be completed with passing grade ("C" or better) prior to enrollment in the target course.

Advisory: A class or skill you are advised to have, but not required to have, prior to enrolling in the target course.

Target Course: Any course which the faculty has determined that requires completion of a prerequisite, corequisite, or advisory course.

Placement Level: The outcome from the assessment process which is used for placing students into the appropriate level of English, Mathematics, and English as a Second Language courses.

Prerequisite Challenge Procedure

All students need to demonstrate meeting the prerequisite or corequisite requirement in order to enroll into the target course.

- If the student satisfies the requirements by completing a class with a grade of "C" or better at LAMC or through the assessment process, he/she will be cleared for registering into the target course.
- If the student has satisfied the prerequisite or corequisite and/or placement at another college or through another method, he/she must submit the appropriate documentation (i.e., an unofficial transcript and/or placement results) to the counseling Office located in the Instructional and Student Services Building.

Once a counselor reviews the documents and finds that the prerequisite or corequisite has been satisfied, the counselor will issue a course placement authorization form. This form, once signed by the counselor, needs to be turned into the Admissions Office along with the necessary add slip by the student for processing. Students without transcripts or other proof of meeting the specified prerequisite or corequisite but who believe that they have other clear and reliable evidence that they are adequately prepared to take the target course may go through the prerequisite or corequisite challenge process.

Right to Challenge Prerequisites

Students have the right to file a challenge for any prerequisite or corequisites. Challenges can be based upon the following:

- The student has the knowledge or ability to succeed in the target course despite not meeting the prerequisite or corequisite. (Criteria for challenging based on knowledge or ability to succeed will be determined by each Academic Department.)
- The prerequisite or corequisite is not valid because it has not been established in accordance with the District's policy.
- The prerequisite or corequisite is being applied in an unlawfully discriminatory manner.
- The prerequisite or corequisite has not been made reasonably available, causing the student undue delay in completing his/her educational goal.

Prerequisite Challenge Process

1. Pick up the challenge form at the Counseling Office. It is required that students seeking to go through the challenge process meet with a counselor to discuss the process in further detail.
2. All challenge forms must be submitted at least five (5) working days prior to the first day of instruction as stated in the Schedule of Classes (please note: the challenge process takes five working days to complete). Challenges filed after this deadline will be considered for the following semester. If the challenge is approved or the college fails to resolve the challenge within five (5) working days, the student shall be allowed to enroll in the course.

3. Once a petition packet is complete (including standard and discipline specific documents), the student will deliver it to the department responsible for the prerequisite or corequisite course. Once a complete packet is received, the department will have five (5) working days within which to make its decision, whereupon the department chair or department designee will sign and date the petition. Incomplete petition packets will not be accepted. If the Chair and/or Vice Chair is the instructor of the course that the student wishes to enter, then the Chair and/or Vice Chair will identify another faculty member in the discipline to review and approve the challenge form.
4. Upon review of the challenge, within three (3) working days of reaching its decision, the responsible department will attempt to notify the student using contact information provided on the petition form. All students requesting further information will be directed to contact the counselor of record. A copy of the form will be filed in the department office and the original will be returned to the counseling department.
 - If the challenge is approved, the student must obtain the a course placement authorization from the counseling department and take it to Admissions along with the necessary add form for processing.
 - If the challenge is denied, the student may be able to appeal the decision to the Vice President of Academic Affairs (see petition form for more details). Notification of the appeal decision will be sent to the student within 5 working days after its receipt. Students with complaints or challenges to any matriculation provision may appeal to the Vice President of Student Services.

Students with complaints or challenges to any matriculation provision may appeal to the Vice President of Student Services who is located in the Learning Resources Center.

Student Agreement - Matriculation is a program that connects Los Angeles Mission College with the students who enroll for credit courses into an agreement for the purpose of realizing the student's educational goals through the college's programs, policies, and requirements.

Under this agreement, students are required to

1. Express at least a broad educational intent upon admission,
 2. Declare a specific educational goal no later than the term after which the student completes fifteen (15) semester units of degree- applicable credit courses,
 3. Diligently attend class and complete assigned coursework,
 4. Complete courses and maintain progress toward an educational goal, and
 5. Cooperate in the development of a Student Educational Plan with the assistance of counseling services.
- If a student fails to fulfill the responsibilities listed above, the college may suspend or terminate matriculation services, however, the college will not terminate any service to which a student is otherwise entitled.

How to Read the Schedule of Classes

Classes are listed in alphabetical order from Accounting to Theater.
Check Real Time Schedule on the Web.

ENGLISH						
Course Number	Course Name			Transferability Units		
101	COLLEGE READING & COMPOSITION I			(UC:CSU) 3.00 UNITS		
Prerequisite: English 28 or ESL 8 with a grade of "C" or better, or appropriate skill level demonstrated through the English assessment process, or by permit. All sections may be taken for honors credit. See the Honors Counselor.						
DAY CLASSES						
0212	LEC	7:30AM - 8:55AM	MW	STERN, A	CSB 101	
0214	LEC	9:05AM - 10:30AM	MW	LADINSKY, G	CSB 207	
EVENING CLASSES						
3135	LEC	3:30PM - 6:40PM	W	ODDINO, V	CSB 206	
3136	LEC	6:50PM - 10:00PM	M	CAMHI, J	INST 1008	
Section No.	Time & Day(s)		Instructor	Building Room		

DAY KEY
M = Monday
T = Tuesday
W = Wednesday
Th or R = Thursday
F = Friday
S = Saturday
Su = Sunday

028	INTERMEDIATE READING & COMPOSITION			3.00 UNITS		
<i>6591</i>	<i>LEC</i>	<i>8:00AM - 12:00PM</i>	<i>S</i>	<i>STAFF</i>	<i>CSB 208</i>	
<i>(9 Week Class - Starts 6/22/2011, Ends 8/23/2011)</i>						

Italics indicates Saturday Classes

Short-Term Classes

BUILDING KEY

- | | |
|--|--|
| BUNG: Bungalows (between INST & parking structure) | CUL: NEW Culinary Arts Building (Main campus) |
| CAC: Cultural Arts Classrooms (Adjacent parking structure & CSB) | HFAC: Health, Fitness & Athletics Complex (East campus) |
| CCDS: Center for Child Development Studies (North corner of campus) | INST: Instructional Center (Main campus) |
| CMPC: Campus Center Building (Main campus) | LRC: Library Building (Main campus) |
| CSB: Collaborative Studies Building (North section of campus) | ELCRGOLF: El Cariso Golf Course |
| | ELCRPARK: El Cariso Park |

OFF-CAMPUS LOCATIONS - see location map page 68

CC RC - Child Care Resource Center	MSSNBOWL - Mission Hills Bowl	SARA-COUG - Sara Coughlin Elementary
GRID-ES - Gridley Elementary	OLIVE MNR - Olive Manor Senior Apts.	SYLM-HS - Sylmar High
MONROE - James Monroe High	PANDA LND - Pandaland	

BOOKSTORE ANNOUNCEMENT

Information on required textbooks and costs of class materials is available on the College Bookstore website: www.lamissionbookstore.com

Chair: Pat Flood 818.364.7715

001 INTRODUCTORY ACCOUNTING I (UC:CSU) 5.00 UNITS

Prerequisite: None

The student will learn basic accounting theory and procedures. Students will prepare books of original entry and post to general and subsidiary ledgers. Students will perform accounting procedures using the voucher system, and will prepare adjusting entries, and financial statements.

DAY CLASSES

0101 LEC 10:40AM - 1:10PM MW NERUD, S INST 2006

EVENING CLASSES

3001 LEC 4:10PM - 6:40PM MW NERUD, S INST 2006

3002 LEC 6:50PM - 9:20PM MW STAFF INST 2006

002 INTRODUCTORY ACCOUNTING II (UC:CSU) 5.00 UNITS

Prerequisite: Accounting 1 with a grade of 'C' or better

Introductory course in accounting, applying basic accounting principles to specialized business operations and organizations including partnerships, corporations, and manufacturing enterprises. Students will perform job order cost accounting, process cost accounting, budgeting and an analysis of the source and application of funds statement.

EVENING CLASSES

3003 LEC 6:50PM - 9:20PM TTh NERUD, S INST 2006

921 COOP ED - ACCOUNTING (CSU) (Rpt 3) 2.00 UNITS

9001 LEC 2:05 hrs/wk TBA RASKIN, E SCHEDULE

931 COOP ED - ACCOUNTING (CSU) (Rpt 3) 3.00 UNITS

9002 LEC 3:10 hrs/wk TBA RASKIN, E SCHEDULE

941 COOP ED - ACCOUNTING (CSU) (Rpt 3) 4.00 UNITS

Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.

9003 LEC 4:15 hrs/wk TBA RASKIN, E SCHEDULE

Chair: Pat Flood 818.364.7715 | Vice Chair: Kelly Enos 818.364.7610

001 INTRODUCTION TO ADMINISTRATION OF JUSTICE (UC:CSU) 3.00 UNITS

Prerequisite: None

The history and philosophy of Administration of Justice in the United States, including identification of the various subsystems such as the police, courts and corrections. Includes the theories of crime, punishment, rehabilitation, ethics, education and training for professionalism in the justice system.

EVENING CLASSES

3006 LEC 3:30PM - 6:40PM Th ENOS, K INST 1002

3007 LEC 6:50PM - 10:00PM T LUNN, M INST 2001

002 CONCEPTS OF CRIMINAL LAW (UC:CSU) 3.00 UNITS

Prerequisite: None

The historical development, philosophy, and origins of today's criminal law. The course looks at definitions and classifications of crimes and their applications to the system of administration of justice.

EVENING CLASSES

3008 LEC 6:50PM - 10:00PM M SINCLAIR, R INST 1001

003 LEGAL ASPECTS OF EVIDENCE (CSU) 3.00 UNITS

Prerequisite: None

A study of the origin, development, philosophy, and constitutional basis of evidence; constitutional and procedural considerations affecting arrest, search, and seizure; kinds and degrees of evidence, and rules governing admissibility; judicial decisions interpreting individual rights and case studies.

EVENING CLASSES

3009 LEC 6:50PM - 10:00PM T SMITH, P CSB 102A

004 PRINCIPLES & PROCEDURES OF THE JUSTICE SYSTEM (UC:CSU) 3.00 UNITS

Prerequisite: None

A study of the different aspects of the criminal justice system with an emphasis on the courts. Reviews the different procedures in court settings and how the courts decisions impact society as a whole.

EVENING CLASSES

3010 LEC 6:50PM - 10:00PM W ENOS, K INST 1002

005 CRIMINAL INVESTIGATION (CSU) 3.00 UNITS

Prerequisite: None

Course covers police procedures in criminal investigations and legal aspect and procedures. Students will become familiar with techniques in processing crime scenes, interviewing suspects, witnesses and victims.

EVENING CLASSES

3011 LEC 3:30PM - 6:40PM T ENOS, K INST 1001

006 PATROL PROCEDURES (CSU) 3.00 UNITS

Prerequisite: None

This course presents the history and development of patrol philosophy and planning for field activities. The topics considered include the functions of patrol, traffic, and other preliminary investigative duties of the field officer. The handling of civil and domestic disturbances and other community crime incidents are also discussed.

EVENING CLASSES

3012 LEC 3:30PM - 6:40PM W ENOS, K INST 1001

014 REPORT WRITING FOR PEACE OFFICERS (CSU) 3.00 UNITS

Prerequisite: None Advisory: Eng 21 or ESL 6A

The study of effective report writing in police work, including crime scene investigative reports and arrest reports. Students will become familiar with many of the reports and writing styles used by local law enforcement agencies.

EVENING CLASSES

3013 LEC 3:30PM - 6:40PM Th ROCKE, J CSB 203

075 INTRODUCTION TO CORRECTIONS (CSU) 3.00 UNITS

Prerequisite: None

Basic course dealing with the nature of correctional work; aims and objectives of correctional administration; probation and parole; skills, knowledge, and attitudes required for employment in this field; types of institutions and services; career opportunities.

EVENING CLASSES

3014 LEC 6:50PM - 10:00PM Th WOODS, M INST 1003

104 INTRODUCTION TO FORENSIC SCIENCE (CSU) 3.00 UNITS

Prerequisite: None

Assists the student in attaining an understanding of the role of forensic science in Administration of Justice. Several different categories of evidence will be looked at including fingerprints, impression evidence and blood stain pattern analysis.

DAY/WEEKEND CLASSES

0107 LEC 9:00AM - 12:10PM S MAHANAY, L INST 1001

150 UNDERSTANDING STREET & PRISON GANGS (CSU) 3.00 UNITS

Prerequisite: None

Provides an introduction to the history and sociology of a gang. Topics include the organization and structure of a street gang, recruitment into a gang, gang attire, hand signs, tattoos, body language, graffiti, and their effect on society. The organizational structure of a prison gang and the relationship with organized crime are also covered.

EVENING CLASSES

3015 LEC 3:30PM - 6:40PM T KOVNATOR, G CSB 201

160 POLICE ORGANIZATION & ADMINISTRATION (CSU) 3.00 UNITS

Prerequisite: None

The effect of organizational structure and administrative procedure on the implementation of police functions; assessment of processes of recruitment, career advancement, and leadership; and administrative problems of staffing, supervision and morale.

EVENING CLASSES

3016 LEC 3:30PM - 6:40PM M ENOS, K INST 2004

921 COOP ED - ADMINISTRATION OF JUSTICE (CSU) (Rpt 3) 2.00 UNITS

9093 LEC 2:05 hrs/wk TBA RASKIN, E SCHEDULE

931 COOP ED - ADMINISTRATION OF JUSTICE (CSU) (Rpt 3) 3.00 UNITS

9094 LEC 3:10 hrs/wk TBA RASKIN, E SCHEDULE

941 COOP ED - ADMINISTRATION OF JUSTICE (CSU) (Rpt 3) 4.00 UNITS

Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.

9095 LEC 4:15 hrs/wk TBA RASKIN, E SCHEDULE

Chair: Myriam Levy 818.833.3414 | Vice Chair: D'Art Phares 818.364.7681

002 THE AFRICAN-AMERICAN IN CONTEMPORARY URBAN SOCIETY (UC:CSU) 3.00 UNITS

Prerequisite: None

This course is a survey of the urbanization of African-American with emphasis on social and political contemporary problems, proposed solutions to civil rights, and equality of opportunity.

DAY CLASSES

0110 LEC 12:15PM - 3:25PM T HODGE, R INST 1002

004 THE AFRICAN-AMERICAN IN THE HISTORY OF THE UNITED STATES I (UC:CSU) 3.00 UNITS

Prerequisite: None

A survey of U.S. History from the early Colonial era through the Civil War with special emphasis on Trans-Atlantic migration. Course provides critical analysis of African-American contributions to the political and social development of the United States.

EVENING CLASSES

3019 LEC 6:50PM - 10:00PM W HODGE, R INST 1003

Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.

Chair: Mike Reynolds 818.364.7695

001 INTRODUCTION TO HUMAN ANATOMY (UC:CSU) 4.00 UNITS

Prerequisite: Bio 3 with a grade of C or better **Advisory:** English 28 or ESL 8

This course examines cells, tissues, and organs of these human systems: integumentary, skeletal, muscular, nervous, circulatory, respiratory, digestive, urinary, endocrine, lymphatic, and reproductive. Dissection and microscopy are used extensively in lab.

DAY CLASSES

0112	LAB	9:05AM - 12:15PM	T	ELKERDANY, M	INST 2018
AND	LEC	12:25PM - 1:50PM	TTh	ELKERDANY, M	INST 2001
0113	LAB	9:05AM - 12:15PM	Th	ELKERDANY, M	INST 2018
AND	LEC	12:25PM - 1:50PM	TTh	ELKERDANY, M	INST 2001

EVENING CLASSES

3021	LEC	3:45PM - 5:10PM	MW	ROSTAMI, M	INST 2001
AND	LAB	5:20PM - 8:30PM	M	ROSTAMI, M	INST 2018
3022	LEC	3:45PM - 5:10PM	MW	ROSTAMI, M	INST 2001
AND	LAB	5:20PM - 8:30PM	W	ROSTAMI, M	INST 2018

EVENING/WEEKEND CLASSES

3023	LEC	6:00PM - 8:00PM	W	EBNESHAHIDI, A	INST 2004
AND	LAB	8:00AM - 11:10AM	S	EBNESHAHIDI, A	INST 2018
AND	LEC	11:15AM - 12:10PM	S	EBNESHAHIDI, A	INST 2004
3024	LEC	6:00PM - 8:00PM	W	EBNESHAHIDI, A	INST 2004
AND	LEC	11:15AM - 12:10PM	S	EBNESHAHIDI, A	INST 2004
AND	LAB	12:30PM - 3:40PM	S	EBNESHAHIDI, A	INST 2018

Chair: Mike Reynolds 818.364.7695 | Vice Chair: Arthur Gribben 818.364.7600 x4235

101 HUMAN BIOLOGICAL EVOLUTION (UC:CSU) 3.00 UNITS

Prerequisite: None **Advisory:** English 28 or ESL 8

Examination of the unifying principles of human evolution including: the basic principles of natural selection, the fossil record, the position of humans within the primate order, the features that make Homo sapiens unique.

DAY/WEEKEND CLASSES

0116	LEC	7:30AM - 10:40AM	S	ARMSTRONG, A	CSB 203
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DAY CLASSES

0117	LEC	9:05AM - 10:30AM	TTh	GRIBBEN, A	HFAC 107
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EVENING CLASSES

3028	LEC	6:50PM - 10:00PM	M	TARTAGLIA, L	HFAC 108
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104 HUMAN LANGUAGE & COMMUNICATION (UC:CSU) 3.00 UNITS

Prerequisite: None

Examines basic principles of linguistics: language components, diversity, origins, acquisition and use are explored, with emphasis on communication and sociocultural factors.

EVENING CLASSES

3030	LEC	3:30PM - 6:40PM	M	COHEN, M	HFAC 108
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121 ANTHROPOLOGY OF RELIGION, MAGIC & WITCHCRAFT (UC:CSU) 3.00 UNITS

Prerequisite: None

Focuses on religious beliefs and practices around the world. Overview of forms of religious beliefs; variety of gods and supernatural forces; use of myth, ritual, religious ceremony; shamans, priests, and religious specialists. Topics: symbolism, ritual, magic, divination, witchcraft, religious syncretism, death and the afterlife; ghosts, souls, and reincarnation.

DAY CLASSES

0118	LEC	10:40AM - 12:05PM	TTh	GRIBBEN, A	HFAC 107
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Chair: Deborah Paulsen 818.364.7738 | Vice Chair: Barbara Kerwin 818.364.7735

101 SURVEY OF ART HISTORY I (UC:CSU) 3.00 UNITS

Prerequisite: None **Advisory:** English 101

A survey of Western Art and Architecture from Pre-historic through Medieval periods; students develop perceptual and critical skills by analyzing the evolution and function of art within historical, cultural, and philosophical contexts.

DAY CLASSES

0120	LEC	10:40AM - 12:05PM	MW	MANDELL, L	CSB 201
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EVENING CLASSES

3034	LEC	3:30PM - 6:40PM	W	STAFF	CSB 201
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102 SURVEY OF ART HISTORY II (UC:CSU) 3.00 UNITS

Prerequisite: None **Advisory:** English 101

Note: It is not necessary to take Art 101 before 102, or 109.

A survey of Western Art and Architecture from Renaissance through the Twentieth Century; students develop perceptual and critical skills by analyzing the evolution and function of art within historical, cultural, and philosophical context.

DAY CLASSES

0121	LEC	12:25PM - 1:50PM	MW	MANDELL, L	CSB 201
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103 ART APPRECIATION I (UC:CSU) 3.00 UNITS

Prerequisite: English 28 or ESL 8

An introductory course that explores insight into the visual arts. Students will develop an understanding of the relationship of art to culture through the study of art movements throughout the western history and the traditional art forms of non-western religions.

EVENING CLASSES

3035	LEC	3:30PM - 6:40PM	Th	SCHEIB, G	CSB 201
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109 THE ARTS OF AFRICA, OCEANIA, & ANCIENT AMERICA (UC:CSU) 3.00 UNITS

Prerequisite: None

Note: It is not necessary to take Art 101 before 102 or 109

This course is a survey of the painting, sculpture, architecture and craft of Africa, the Pacific Ocean areas and the Indians of North and South America in relation to their history, religion, and general culture.

DAY CLASSES

0122	LEC	9:00AM - 12:10PM	F	LAVASANI, N	CSB 105
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111 HISTORY OF CONTEMPORARY ART (UC:CSU) 3.00 UNITS

Advisory: English 101

The historical development of Modern and Contemporary visual art 1840 to the present. Art produced by the global community will be considered with special concentration placed on European and North American artistic production since 1900.

3036	LEC	6:50PM - 10:00PM	M	LEZO, A	CSB 203
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201 DRAWING I (UC:CSU) 3.00 UNITS

Prerequisite: None

Introduction to drawing theory and practice; great works of the human imagination will be studied in relation to drawing technique, illusion of space and composition. A variety of media will be explored while developing analytical skills and expression.

DAY CLASSES

0123	LEC	9:00AM - 9:55AM	MW	ZARCONI, J	CAC 2
AND	LAB	10:05AM - 11:00AM	MW	ZARCONI, J	CAC 2

DAY/WEEKEND CLASSES

0124	LEC	9:00AM - 11:00AM	S	SCHMELTZ, L	CAC 1
AND	LAB	11:00AM - 1:05PM	S	SCHMELTZ, L	CAC 1

EVENING CLASSES

0125	LEC	3:30PM - 5:35PM	Th	PAULSEN, D	CAC 1
AND	LAB	5:40PM - 7:45PM	Th	PAULSEN, D	CAC 1
3037	LEC	5:45PM - 7:50PM	W	BRENNAN, K	CAC 1
AND	LAB	7:55PM - 10:00PM	W	BRENNAN, K	CAC 1

202 DRAWING II (UC:CSU) 3.00 UNITS

Prerequisite: Art 201

Continuation of Drawing I, introduces color. Students develop an intermediate ability to observe and render from life using perspective, with emphasis on the human head, hands, feet and anatomy.

EVENING CLASSES

3038	LEC	5:45PM - 7:50PM	M	KERWIN WALLIS, B	CAC 2
AND	LAB	7:55PM - 10:00PM	M	KERWIN WALLIS, B	CAC 2

203 DRAWING III (UC:CSU) 3.00 UNITS

Prerequisite: Art 202

Students create an advanced portfolio of drawings utilizing techniques and media which emphasize individual artistic development.

EVENING CLASSES

3039	LEC	5:45PM - 7:50PM	M	KERWIN WALLIS, B	CAC 2
AND	LAB	7:55PM - 10:00PM	M	KERWIN WALLIS, B	CAC 2

204 LIFE DRAWING I (UC:CSU) 3.00 UNITS

Prerequisite: None **Advisory:** Art 201

A beginning course in drawing the figure from life. Drawings with various time limitations are done to explore the relationships of movement, form, and space as they pertain to the human body. Emphasis is placed on proportion, structure and anatomy. Recommended for all art majors.

DAY CLASSES

0126	LEC	12:15PM - 2:20PM	W	ZARCONI, J	CAC 2
AND	LAB	2:20PM - 4:25PM	W	ZARCONI, J	CAC 2

205 LIFE DRAWING II (UC:CSU) 3.00 UNITS

Prerequisite: Art 204

This is an intermediate course in drawing the human figure. Emphasis is placed on developing extended knowledge of human anatomy and acquiring enhanced skill in tendering its essential structure.

DAY CLASSES

0127	LEC	12:15PM - 2:20PM	W	ZARCONI, J	CAC 2
AND	LAB	2:20PM - 4:25PM	W	ZARCONI, J	CAC 2

Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.

206 LIFE DRAWING III**(UC:CSU) (Rpt 3) 3.00 UNITS****Prerequisite:** Art 205

This is an advanced course in drawing the human figure. Emphasis is placed on developing an advanced knowledge of human anatomy an acquiring advanced skill in rendering its essential structure.

DAY CLASSES

0128	LEC	12:15PM - 2:20PM	W	ZARCONI, J	CAC 2
AND	LAB	2:20PM - 4:25PM	W	ZARCONI, J	CAC 2

300 INTRODUCTION TO PAINTING**(UC:CSU) 3.00 UNITS****Prerequisite:** None

This is an introductory course in painting. Lectures and assignments utilize historical and contemporary styles of painting; great works of the human imagination will be studied in relation to painting techniques, illusion of space and composition, while developing analytical skills and expression.

DAY CLASSES

0129	LEC	12:15PM - 2:20PM	Th	KERWIN WALLIS, B	CAC 2
AND	LAB	2:20PM - 4:25PM	Th	KERWIN WALLIS, B	CAC 2

EVENING CLASSES

3040	LEC	5:50PM - 7:55PM	Th	KERWIN WALLIS, B	CAC 2
AND	LAB	7:55PM - 10:00PM	Th	KERWIN WALLIS, B	CAC 2

304 ACRYLIC PAINTING I**(UC:CSU) 3.00 UNITS****Prerequisite:** Art 300

Course is a continuation and reinforcement of techniques and styles learned in introduction to Painting, with emphasis on exploring personal expression through a series of paintings utilizing a common theme.

EVENING CLASSES

3041	LEC	5:50PM - 7:55PM	T	KERWIN WALLIS, B	CAC 2
AND	LAB	7:55PM - 10:00PM	T	KERWIN WALLIS, B	CAC 2

305 ACRYLIC PAINTING II**(UC:CSU) 3.00 UNITS****Prerequisite:** Art 304

Exploration of advanced concepts and ideas in Painting. Emphasis is on composition, color, concept and a variety of materials and techniques.

EVENING CLASSES

3042	LEC	5:50PM - 7:55PM	T	KERWIN WALLIS, B	CAC 2
AND	LAB	7:55PM - 10:00PM	T	KERWIN WALLIS, B	CAC 2

306 ACRYLIC PAINTING III**(UC:CSU) 3.00 UNITS****Prerequisite:** Art 305

Emphasis upon individuality of response to contemporary problems in paintings related to presentation or nonobjective imagery.

EVENING CLASSES

3043	LEC	5:50PM - 7:55PM	T	KERWIN WALLIS, B	CAC 2
AND	LAB	7:55PM - 10:00PM	T	KERWIN WALLIS, B	CAC 2

501 BEGINNING TWO-DIMENSIONAL DESIGN**(UC:CSU) 3.00 UNITS****Prerequisite:** None

A foundation course in design. Students apply historical concepts of the elements and principles of design utilizing the techniques of traditional art media. Emphasis is placed on compositional attributes, including the relationship between perception and communication.

DAY CLASSES

0130	LEC	12:15PM - 2:20PM	M	RUPPEL, B	CAC 1
AND	LAB	2:25PM - 4:30PM	M	RUPPEL, B	CAC 1

EVENING CLASSES

3044	LEC	5:45PM - 7:50PM	T	RUPPEL, B	CAC 1
AND	LAB	7:50PM - 9:55PM	T	RUPPEL, B	CAC 1

502 BEGINNING THREE-DIMENSIONAL DESIGN**(UC:CSU) 3.00 UNITS****Prerequisite:** None

An introduction to three dimensional arts through the study of great works of the human imagination. Students will study and apply historical concepts of space and form; through drawing, visualization and construction of original works of art.

DAY CLASSES

0131	LEC	9:00AM - 11:05AM	F	SCHMELTZ, L	CAC 1
AND	LAB	11:05AM - 1:10PM	F	SCHMELTZ, L	CAC 1

EVENING CLASSES

3045	LEC	5:50PM - 7:55PM	M	PAULSEN, D	CAC 1
AND	LAB	7:55PM - 10:00PM	M	PAULSEN, D	CAC 1

520 DESIGN WORKSHOP**(CSU) 3.00 UNITS****Prerequisite:** Art 501

This is a course in the principles of design. Emphasis is placed on individual research, experimentation, and the development of style. Students work with a variety of art materials.

DAY CLASSES

0132	LEC	12:15PM - 2:20PM	M	RUPPEL, B	CAC 1
AND	LAB	2:25PM - 4:30PM	M	RUPPEL, B	CAC 1

EVENING CLASSES

3046	LEC	5:45PM - 7:50PM	T	RUPPEL, B	CAC 1
AND	LAB	7:50PM - 9:55PM	T	RUPPEL, B	CAC 1

700 INTRODUCTION TO SCULPTURE**(UC:CSU) 3.00 UNITS****Prerequisite:** Art 502

Students explore the creation of sculptural forms while refining their artistic expression. Emphasis is placed on concept, experimentation, and development of style while applying techniques related to assemblage and nontraditional media.

EVENING CLASSES

3047	LEC	5:50PM - 7:55PM	M	PAULSEN, D	CAC 1
AND	LAB	7:55PM - 10:00PM	M	PAULSEN, D	CAC 1

702 SCULPTURE II**(UC:CSU) 3.00 UNITS****Prerequisite:** Art 502 and 700

Students explore the creation of sculptural forms while refining their artistic expression. Emphasis is placed on carving, mold making and casting.

EVENING CLASSES

3048	LEC	5:50PM - 7:55PM	M	PAULSEN, D	CAC 1
AND	LAB	7:55PM - 10:00PM	M	PAULSEN, D	CAC 1

Chair: Said Pazirandeh 818.364.7705 | Vice Chair: Richard Rains 818.364.7702

001 ELEMENTARY ASTRONOMY**(UC:CSU) 3.00 UNITS****Prerequisite:** None **Advisory:** English 21, or ESL 6A

Surveys the contents and workings of the universe at an introductory level designed to satisfy the general education science requirement, primarily for non-science majors. Emphasizes the physical principles essential to fundamental understanding of astronomy. Discusses historical foundations, the tools of the astronomer, the solar system, stars and stellar evolution, galaxies and deep space, cosmology, and extraterrestrial life.

DAY CLASSES

0135	LEC	9:05AM - 10:30AM	TTh	RAINS, R	INST 1015
0136	LEC	10:40AM - 12:05PM	TTh	RAINS, R	INST 1015

EVENING CLASSES

3051	LEC	6:50PM - 10:00PM	Th	MALLORY, C	INST 1015
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005 FUNDAMENTALS OF ASTRONOMY LABORATORY**(UC:CSU) 1.00 UNIT****Prerequisite or Corequisite:** Astronomy I

This course includes use of astronomical instruments, motions of the sky, the celestial sphere, star charts, spectra of stars, observations of celestial objects, and classification of galaxies. Telescopic observations will be made whenever possible.

EVENING CLASSES

3052	LAB	6:50PM - 10:00PM	T	RAINS, R	INST 1015
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Chair: Mike Reynolds 818.364.7695 | Vice Chair: Mo Elkerdany 818.833.3411

003 INTRODUCTION TO BIOLOGY**(UC:CSU) 4.00 UNITS****Prerequisite:** None **Advisory:** English 28 or ESL 8

This course examines the fundamental principles of biology with laboratories emphasizing hands-on investigations. Meets UC/CSU GE requirement of natural science with a lab.

DAY CLASSES

0138	LEC	7:30AM - 8:55AM	MW	FENNOY, S	INST 2004
AND	LAB	9:05AM - 12:15PM	M	FENNOY, S	INST 2009
0139	LEC	7:30AM - 8:55AM	MW	FENNOY, S	INST 2004
AND	LAB	9:05AM - 12:15PM	W	FENNOY, S	INST 2019
0140	LEC	7:30AM - 8:55AM	TTh	MOHAMMADIAN, P	INST 2001
AND	LAB	9:05AM - 12:15PM	T	MOHAMMADIAN, P	INST 2019
0141	LEC	7:30AM - 8:55AM	TTh	MOHAMMADIAN, P	INST 2001
AND	LAB	9:05AM - 12:15PM	Th	MOHAMMADIAN, P	INST 2019
0142	LEC	12:25PM - 1:50PM	MW	BROWN, S	INST 2004
AND	LAB	2:00PM - 5:10PM	M	BROWN, S	INST 2019
0143	LEC	12:25PM - 1:50PM	MW	BROWN, S	INST 2004
AND	LAB	2:00PM - 5:10PM	W	BROWN, S	INST 2019
0144	LEC	12:25PM - 1:50PM	TTh	REYNOLDS, J	INST 2004
AND	LAB	2:00PM - 5:10PM	T	REYNOLDS, J	INST 2019
0145	LEC	12:25PM - 1:50PM	TTh	REYNOLDS, J	INST 2004
AND	LAB	2:00PM - 5:10PM	Th	REYNOLDS, J	INST 2019

EVENING CLASSES

3055	LEC	5:20PM - 6:45PM	MW	COYLE-THOMPSON, C	INST 2001
AND	LAB	6:50PM - 10:00PM	M	COYLE-THOMPSON, C	INST 2019
3056	LEC	5:20PM - 6:45PM	MW	COYLE-THOMPSON, C	INST 2001
AND	LAB	6:50PM - 10:00PM	W	COYLE-THOMPSON, C	INST 2019
3057	LEC	5:20PM - 6:45PM	TTh	JAYACHANDRAN, S	INST 2001
AND	LAB	6:50PM - 10:00PM	T	JAYACHANDRAN, S	INST 2019
3058	LEC	5:20PM - 6:45PM	TTh	JAYACHANDRAN, S	INST 2001
AND	LAB	6:50PM - 10:00PM	Th	JAYACHANDRAN, S	INST 2019

EVENING/WEEKEND CLASSES

3059	LEC	6:50PM - 8:50PM	Th	VODA, M	INST 2001
AND	LAB	7:50AM - 11:00AM	S	VODA, M	INST 2019
AND	LEC	11:10AM - 12:10PM	S	VODA, M	CSB 201
3060	LEC	6:50PM - 8:50PM	Th	VODA, M	INST 2001
AND	LEC	11:10AM - 12:10PM	S	VODA, M	CSB 201
AND	LAB	12:20PM - 3:30PM	S	VODA, M	INST 2019

006 GENERAL BIOLOGY I**(UC:CSU) 5.00 UNITS**

Prerequisite: Chem 65 or Chem 101 with a grade of 'C' or better **Advisory:** English 28 or ESL 8
NOTE: Together with Biology 7 equivalent to: UCLA Life Science 1 & 2; CSUN Biology 106 & 107 CSULA Biology 100A, 102 & 100B, 100C Biology 6, 7, 40=UCLA Life Science 1, 2, 3.
 This course examines unifying principles of biology through the study of biological molecules, cell structure and function, metabolism, inheritance, molecular genetics, evolution and population genetics. Together with Biology 7, this is a fundamental course for biology majors.

DAY CLASSES

0146	LEC	12:00PM - 1:25PM	TTh	BROWN, S	INST 2016
AND	LAB	1:30PM - 4:40PM	TTh	BROWN, S	INST 2016

007 GENERAL BIOLOGY II**(UC:CSU) 5.00 UNITS**

Prerequisite: Math 125 with a grade of 'C' or better, or equivalent placement on math placement exam **Advisory:** English 28 or ESL 8
 This course examines the unifying principles of biology through the study of phylogeny, taxonomy, animal and plant structure/function, population biology and ecology. Together with Biology 6, this is a fundamental course for biology majors.

EVENING CLASSES

0147	LEC	3:00PM - 4:25PM	MW	REYNOLDS, J	INST 2016
AND	LAB	4:30PM - 7:40PM	MW	REYNOLDS, J	INST 2016

033 MEDICAL TERMINOLOGY**(CSU) 3.00 UNITS**

Prerequisite: None
 This course examines medical vocabulary by examining the meanings of word components: roots, suffixes and prefixes. It is ideal for allied health professionals and allied health students. Emphasis is on words used in clinical medicine.

ONLINE CLASSES

0148	LEC	3:10 hrs/wk	TBA	SAEKI, W	INTERNET
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NOTE: There will be in-campus exams on Saturday, October 22 and on Saturday, December 17. www.lamission.edu/~saeikiw

921 COOP ED - BIOLOGY**(CSU) (Rpt 3) 2.00 UNITS**

9009	LEC	2:05 hrs/wk	TBA	RASKIN, E	SCHEDULE
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931 COOP ED - BIOLOGY**(CSU) (Rpt 3) 3.00 UNITS**

9010	LEC	3:10 hrs/wk	TBA	RASKIN, E	SCHEDULE
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941 COOP ED - BIOLOGY**(CSU) (Rpt 3) 4.00 UNITS**

Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.

9011	LEC	4:15 hrs/wk	TBA	RASKIN, E	SCHEDULE
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Chair: Pat Flood 818.364.7715 | Vice Chair: Vilma Bernal 818.833.3410

001 INTRODUCTION TO BUSINESS**(UC:CSU) 3.00 UNITS**

Prerequisite: None
 The student will learn the various forms of business organizations. The student will study business management, organization, financing and marketing, and also become acquainted with the risks involved in business and with government's role in business.

ONLINE CLASSES

0149	LEC	3:10 hrs/wk	TBA	BERNAL, V	INTERNET
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www.lamission.edu/business/bernal

DAY CLASSES

0150	LEC	9:05AM - 10:30AM	TTh	DORSEY, N	INST 2006
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EVENING CLASSES

3064	LEC	6:50PM - 10:00PM	T	FUJITANI, D	CUL 230
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3065	LEC	6:50PM - 10:00PM	Th	BERNAL, V	CUL 230
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005 BUSINESS LAW I**(UC:CSU) 3.00 UNITS**

Prerequisite: None
 Study of the fundamental principles of law as they apply in the business world by examining legal rights and remedies, business torts and crimes, contracts, agency, employment, and negotiable instruments.

DAY CLASSES

0801	LEC	9:05AM - 10:30AM	TTh	BORDBAR, J	CUL 228
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031 BUSINESS ENGLISH**(CSU) 3.00 UNITS**

Prerequisite: None
 Review of grammar and punctuation fundamentals with practical applications.

DAY CLASSES

8005	LEC	10:40AM - 12:05PM	MW	FLOOD, P	INST 2021
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032 BUSINESS COMMUNICATIONS**(CSU) 3.00 UNITS**

Advisory: CAOT 1 and CAOT/Bus 31
 Emphasizes the concepts of successful written and oral communication in business in order to write effective business communications including letters, electronic communications, and short reports. Develops the ability to create and present oral presentations.

EVENING CLASSES

5003	LEC	6:50PM - 10:00PM	Th	LAMPERT, M	INST 2021
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921 COOP ED - BUSINESS**(CSU) (Rpt 3) 2.00 UNITS**

9013	LEC	2:05 hrs/wk	TBA	RASKIN, E	SCHEDULE
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931 COOP ED - BUSINESS**(CSU) (Rpt 3) 3.00 UNITS**

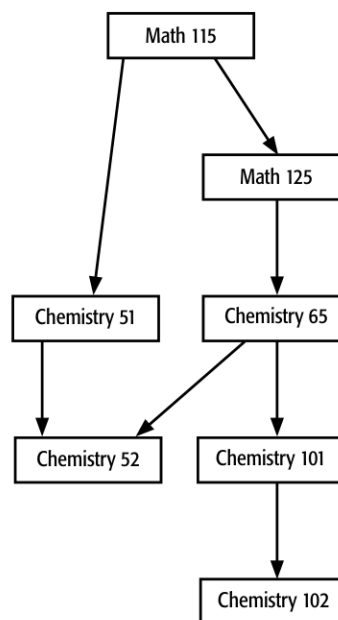
9014	LEC	3:10 hrs/wk	TBA	RASKIN, E	SCHEDULE
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941 COOP ED - BUSINESS**(CSU) (Rpt 3) 4.00 UNITS**

Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.

9015	LEC	4:15 hrs/wk	TBA	RASKIN, E	SCHEDULE
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Chair: Said Pazirandeh 818.364.7705

CHEMISTRY COURSE SEQUENCE**051 FUNDAMENTALS OF CHEMISTRY I****(UC:CSU) 5.00 UNITS**

Prerequisite: Math 115 or 123B with a grade of 'C' or better, or appropriate Math placement results
NOTE: Not open for credit to students who have credit in Chem 101

This course is intended for nursing, nutrition, dietetics, food science, and environmental and occupational health majors. It provides an introduction to chemistry for the student with no previous background in chemistry.

DAY CLASSES

0153	LEC	8:25AM - 10:30AM	MW	FENTON, M	INST 2003
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AND	LAB	10:40AM - 12:05PM	MW	FENTON, M	INST 2012
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0154	LAB	1:25PM - 2:50PM	TTh	FENTON, M	INST 2012
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AND	LEC	3:00PM - 5:05PM	TTh	FENTON, M	INST 2004
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EVENING CLASSES

0155	LEC	3:00PM - 5:05PM	TTh	FENTON, M	INST 2004
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AND	LAB	5:15PM - 6:40PM	TTh	PAZIRANDEH, S	INST 2012
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052 FUNDAMENTALS OF COLLEGE CHEMISTRY**(UC:CSU) 4.00 UNITS**

Prerequisite: Chem 51 or Chem 65 with a grade of 'C' or better
 A continuation of Chemistry 51 required of the Allied Health Science and Environmental and Occupational Health majors. Along with Chemistry 51 satisfies the chemistry course requirement for an Associate in Science-Health Science degree at Los Angeles Mission College.

EVENING CLASSES

3068	LEC	6:05PM - 7:30PM	MW	PAZIRANDEH, S	INST 2014
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AND	LAB	7:40PM - 9:05PM	MW	PAZIRANDEH, S	INST 2014
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065 INTRODUCTORY GENERAL CHEMISTRY**(UC:CSU) 4.00 UNITS**

Prerequisite: Math 125 with a grade of 'C' or better, or appropriate Math placement results
 This course covers the principles of general chemistry at an elementary level with special emphasis on the applications of chemical principles to everyday life and the development of a basic chemical vocabulary.

DAY CLASSES

0156	LEC	9:05AM - 10:30AM	TTh	CASSARA, J	INST 2003
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AND	LAB	10:40AM - 12:05PM	TTh	CASSARA, J	INST 2012
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EVENING CLASSES

3069	LAB	5:55PM - 7:20PM	MW	GELLERT, R	INST 2012
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AND	LEC	7:30PM - 8:55PM	MW	GELLERT, R	INST 2003
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101 GENERAL CHEMISTRY I (UC:CSU) 5.00 UNITS

Prerequisite: Chem 65 with a grade of 'C' or better, and Math 125 with a grade of 'C' or better, or appropriate Math placement results (For Placement Test questions contact 818.364.7868)

The course covers fundamental chemical principles and theories with special emphasis on stoichiometry, atomic structure, periodic table, chemical bonding, solutions, acids and bases, oxidation-reduction, and properties of gases.

EVENING CLASSES

3070	LEC	5:10PM - 6:35PM	MW	QURESHI, A	INST 2003
AND	LAB	6:45PM - 7:20PM	MW	QURESHI, A	INST 2003
AND	LAB	7:30PM - 10:00PM	MW	QURESHI, A	INST 2012

102 GENERAL CHEMISTRY II (UC:CSU) 5.00 UNITS

Prerequisite: Chem 101 with a grade of 'C' or better

Topics include kinetics, general, ionic, acid-base and solubility equilibria, thermo-dynamics, electrochemistry, transition metals and introductory organic nomenclature. Laboratory work reviews kinetics, equilibria, thermodynamics, electro-chemistry and qualitative analysis of selected cations.

EVENING CLASSES

3071	LEC	5:20PM - 6:45PM	TTh	FENTON, M	INST 2003
AND	LAB	6:50PM - 10:00PM	TTh	FENYES, M	INST 2012

Chair: John Morales 818.364.7679

002 THE MEXICAN-AMERICAN IN CONTEMPORARY SOCIETY (UC:CSU) 3.00 UNITS

Prerequisite: None

This course introduces students to the major characteristics of the Chicano community, with special emphasis on culture, ethnicity, gender, language, nationality, race, religion, and social class distinctions which differentiate Chicanos from other ethnic groups in the present-day United States.

ONLINE CLASSES

0159	LEC	3:10 hrs/wk	TBA	MALDONADO, J	INTERNET
				Email: maldonaja@lamission.edu	

007 THE MEXICAN-AMERICAN IN THE HISTORY OF THE UNITED STATES I (UC:CSU) 3.00 UNITS

Prerequisite: None

United States history viewed through the experience of Mexican-descended peoples. Traces their evolution from pre-Columbian times to the end of the US War against Mexico. Examines the contributions of Mexican communities to the development and growth of the United States.

ONLINE CLASSES

0160	LEC	3:10 hrs/wk	TBA	MALDONADO, J	INTERNET
				Email: maldonaja@lamission.edu	

DAY CLASSES

0161	LEC	7:30AM - 8:55AM	TTh	MORALES, J	CSB 203
0162	LEC	9:05AM - 10:30AM	TTh	MORALES, J	CSB 203

EVENING CLASSES

3074	LEC	6:50PM - 10:00PM	Th	MALDONADO, J	CSB 203
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008 THE MEXICAN-AMERICAN IN THE HISTORY OF THE UNITED STATES II (UC:CSU) 3.00 UNITS

Prerequisite: None

This course examines the Mexican-American historical experience from the nineteenth century to the present. It discusses the impact of U.S. Constitutional Law on the social, economic and political conditions of Mexican-Americans living in the United States.

ONLINE CLASSES

0164	LEC	3:10 hrs/wk	TBA	MORALES, J	INTERNET
				Email: moralejj@lamission.edu	

DAY CLASSES

0165	LEC	7:30AM - 8:55AM	MW	MORALES, J	CSB 203
0166	LEC	9:05AM - 10:30AM	MW	MORALES, J	CSB 203

EVENING CLASSES

3075	LEC	6:50PM - 10:00PM	T	STAFF	CSB 203
3076	LEC	6:50PM - 10:00PM	W	MALDONADO, J	CSB 203

020 THE MEXICAN-AMERICAN IN CALIFORNIA (UC:CSU) 3.00 UNITS

Prerequisite: None

A survey of the political, economic, social, cultural and intellectual history of Mexicans on the Pacific Coast from Pre-Columbian times, through the Spanish Colonial era, the Mexican period, and to the Euro-American presence. Special emphasis will be placed on California.

DAY CLASSES

0167	LEC	10:40AM - 12:05PM	TTh	MALDONADO, J	CSB 203
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037 CHICANO LITERATURE (UC:CSU) 3.00 UNITS

Prerequisite: None

An analysis of the literary, social, and historical aspects of essay, novel, drama, short story, and poetry written by Chicano writers who seek to define themselves and their communities within an American social context.

ONLINE CLASSES

0168	LEC	3:10 hrs/wk	TBA	MALDONADO, J	INTERNET
				Email: maldonaja@lamission.edu	

DAY CLASSES

0169	LEC	10:40AM - 12:05PM	MW	STAFF	CSB 203
0170	LEC	10:40AM - 12:40PM	T	MORALES, J	CSB 201
AND	LEC	1:00 hrs/wk	TBA	MORALES, J	INTERNET
0171	LEC	12:15PM - 3:25PM	T	STAFF	CSB 203

EVENING CLASSES

3077	LEC	5:20PM - 6:45PM	MW	STAFF	CSB 203
3078	LEC	7:00PM - 9:00PM	M	GUTIERREZ, E	CUL 230
AND	LEC	1:00 hrs/wk	TBA	GUTIERREZ, E	INTERNET

047 THE MEXICAN-AMERICAN WOMAN IN SOCIETY (UC:CSU) 3.00 UNITS

Prerequisite: None

The social-historical development of the Mexican American woman. Analyzes the forces and problems which have contributed to defining her role in Mexican American culture and as an integral part of society, as well as the role she has played in the development of our society. There will be discussions concerning future alternatives for a new role for her in America.

EVENING CLASSES

3080	LEC	6:50PM - 10:00PM	Th	STAFF	HFAC 204
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052 MEXICAN ART-MODERN (UC:CSU) 3.00 UNITS

Prerequisite: None

A survey of the art of Mexico from the nineteenth century to the present, including the renaissance of indigenous Mexican art, the evolution of a Mexican-American art, and the cultural interplay between the United States and Mexico.

EVENING CLASSES

3081	LEC	3:30PM - 6:40PM	T	STAFF	CSB 203
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Chair: Lilamani De Silva 818.364.7722

001 CHILD GROWTH & DEVELOPMENT (UC:CSU) 3.00 UNITS

Prerequisite: None

Examines the major developmental milestones for children from conception through adolescence in the physical, social, emotional, and cognitive domains. Emphasis is placed on issues that affect typical and atypical development through the study of theories, research and child observation.

DAY CLASSES

0176	LEC	9:00AM - 12:10PM	T	MILANI, N	CCDS 201
0177	LEC	9:00AM - 12:10PM	F	SINGH, M	CCDS 201

EVENING CLASSES

3083	LEC	3:30PM - 6:40PM	Th	SINGH, M	CCDS 201
3085	LEC	6:50PM - 10:00PM	M	STAFF	CSB 102A
3086	LEC	6:50PM - 10:00PM	W	BAZIKYAN, I	CSB 102A

002 EARLY CHILDHOOD: PRINCIPLES & PRACTICES (CSU) 3.00 UNITS

Prerequisite: None

The student will explore the history of early childhood education as well as current philosophies and practices. Early Childhood programs will be observed and examined in relation to the needs of the child, the arrangement of the environment and the role of the teacher.

DAY CLASSES

0179	LEC	9:00AM - 12:10PM	Th	SILVER, J	CCDS 202
0180	LEC	12:15PM - 3:25PM	M	DAIMS, G	CCDS 201
				Taught bilingually (English/Spanish)	

EVENING CLASSES

3087	LEC	6:50PM - 10:00PM	W	TOLEDO, A	CCDS 202
				Taught bilingually (English/Spanish)	

003 CREATIVE EXPERIENCES FOR CHILDREN I (CSU) 3.00 UNITS

Prerequisite: None

Explores the creative approach to program planning in areas of sensory, motor, manipulative, art, dramatic play, puppetry, blocks, music and movement. Students will develop and implement creative curriculum for young children. Emphasis is on environments that promote creativity and the role of the teacher.

EVENING CLASSES

3089	LEC	3:30PM - 6:40PM	T	CANTRELL, E	CCDS 201
				Taught bilingually (English/Spanish)	
3090	LEC	6:50PM - 10:00PM	Th	BERG, R	CCDS 201

Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.

004 CREATIVE EXPERIENCES FOR CHILDREN II (CSU) 3.00 UNITS**Prerequisite:** None

The creative approach to program planning in language arts, mathematics, social studies, science, perceptual motor and cooking will be explored. Emphasis will be on methods of presentation, values and teaching/learning styles.

DAY/WEEKEND CLASSES

0182 LEC 9:00AM - 12:10PM S STAFF CCDS 201

EVENING/OFF-CAMPUS CLASSES6101 LEC 6:50PM - 10:00PM T GARCIA OLIVA, C CC RC
Taught bilingually (English/Spanish)

CCRC - Child Care Resource Center - 2001 Prairie St, Chatsworth (818) 717-1000

007 INTRODUCTION TO CURRICULUM IN EARLY CHILDHOOD EDUCATION (CSU) 3.00 UNITS**Prerequisite:** Ch Dev 2

Exploration of appropriate curriculum and environments for young children. Students examine a teacher's role in supporting development and positive learning experiences for all young children using observation and assessment strategies and emphasizing the essential role of play. Planning, implementation and evaluation of curriculum includes but is not limited to: language and literacy, social and emotional learning, sensory learning, art and creativity, math, natural and physical sciences.

EVENING CLASSES

3091 LEC 6:50PM - 10:00PM W GRIGORYAN, R CCDS 201

010 HEALTH, SAFETY & NUTRITION (CSU) 3.00 UNITS**Prerequisite:** None

Study of the laws, regulations, standards, policies, procedures and early childhood curriculum related to child health, safety and nutrition. The focus will be on planning and program development for all children. First Aid and CPR certificates will be earned.

DAY CLASSES

0183 LEC 9:00AM - 12:10PM M NASATIR, D CCDS 202

0184 LEC 12:15PM - 3:25PM W DAIMS, G CCDS 202
Taught bilingually (English/Spanish)**EVENING CLASSES**

3092 LEC 3:30PM - 6:40PM Th ALLEN, V CCDS 202

011 CHILD, FAMILY & COMMUNITY (CSU) 3.00 UNITS**Prerequisite:** None

Changes in families and schools, parent conferencing and community resources.

DAY CLASSES

0185 LEC 9:00AM - 12:10PM W SILVER, J CCDS 202

EVENING CLASSES3093 LEC 3:30PM - 6:40PM M MONTERROSO, D CCDS 202
Taught bilingually (English/Spanish)3094 LEC 6:50PM - 10:00PM T HERNANDEZ, A CCDS 201
Taught bilingually (English/Spanish)**015 CREATIVE CURRICULUM IN BILINGUAL-BICULTURAL PROGRAMS (CSU) 3.00 UNITS****Prerequisite:** None

Course is an overview of materials and media available in bilingual-bicultural education for the child. Skills in research techniques to find these materials will be acquired. Curriculum development and lesson planning will be stressed.

EVENING CLASSES3095 LEC 3:30PM - 6:40PM M RODRIGUEZ, P CCDS 201
Taught bilingually (English/Spanish)**022 PRACTICUM IN CHILD DEVELOPMENT I (CSU) (Rpt 1) 4.00 UNITS****Prerequisite:** English 21 or ESL 6A, and 12 units in Child Dev. that apply to a Child Dev. Skill Certificate; health examination; verification of TB test

Course includes supervised experience in a preschool, child development center, elementary school, special education center, or other childcare and development setting. The student will relate all previous theory and curriculum courses to practical application in the classroom.

Note: Please bring current transcripts of all completed course-work to first class.

Note: Total of 90 hours of supervised field experienced.

EVENING CLASSES

3096 LEC 4:30PM - 6:35PM T SILVER, J CCDS 202

AND LAB 6:30 hrs/wk TBA SILVER, J CCDS 202

3097 LEC 6:50PM - 8:55PM Th STAFF CCDS 200

AND LAB 6:30 hrs/wk TBA STAFF CCDS 200
Taught bilingually (English/Spanish)**023 PRACTICUM IN CHILD DEVELOPMENT II (CSU) (Rpt 1) 4.00 UNITS****Prerequisite:** English 21 or ESL 6A, Ch Dev 22 and TB clearance

The second semester of practicum teaching experience in a different setting, if possible, under the supervision of a master teacher or college instructor/coordinator. This course provides the practical application of theories covered in prerequisite courses.

Note: Total of 90 hours of supervised field experience.

Note: Students with a B.A. and the 12 core units in Child Development can request faculty permission to get a waiver for Ch Dev 22.

EVENING CLASSES

3098 LEC 6:50PM - 8:55PM T DE SILVA, L CCDS 200

AND LAB 6:30 hrs/wk TBA DE SILVA, L CCDS 200

3099 LEC 6:50PM - 8:55PM W DAIMS, G CCDS 200

AND LAB 6:30 hrs/wk TBA DAIMS, G CCDS 200
Taught bilingually (English/Spanish)**030 INFANT & TODDLER STUDIES I (CSU) 3.00 UNITS****Prerequisite:** None

Note: Required by the state for those who work with infants This course reviews physical, social-emotional, language and cognitive development during the period of infancy and toddlerhood. Focus is on infant/toddler group care and licensing regulations related to this age. The course also addresses the role of the caregiver in meeting the needs of infants and toddlers and their families through responsive, respectful and sensitive caregiving practices. Varying philosophies and issues of diversity are explored.

EVENING CLASSES3100 LEC 6:50PM - 10:00PM M SERNA, E CCDS 202
Taught bilingually (English/Spanish)**034 OBSERVING & RECORDING CHILDREN'S BEHAVIOR (CSU) 3.00 UNITS****Prerequisite:** Ch Dev 2

Appropriate use of assessment and observation strategies to document development, growth, play and learning to join with families and professionals in promoting children's success. Recording strategies, rating systems, portfolios, and multiple assessment tools are explored.

EVENING CLASSES

3101 LEC 6:50PM - 10:00PM M MERMELL, R CCDS 201

038 ADMINISTRATION & SUPERVISION OF EARLY CHILDHOOD PROGRAMS I (CSU) 3.00 UNITS**Prerequisite:** 12 units including Ch Dev 1 and 11

The establishment and administration of early childhood programs, both half-day and full-day. Laws governing early childhood programs, budgeting practices, regulatory agencies, staff relation and dealing with parents and children are covered.

DAY/WEEKEND CLASSES0186 LEC 9:00AM - 12:10PM S SAINZ-ANDERSON, C CCDS 202
Taught bilingually (English/Spanish)**042 TEACHING IN A DIVERSE SOCIETY (CSU) 3.00 UNITS****Prerequisite:** None

Examines the development of social identities in diverse societies including theoretical and practical implications of oppression and privilege as they apply to young children, families, programs, classrooms and teaching. Various classroom strategies will be explored emphasizing culturally and linguistically appropriate anti-bias approaches supporting all children in becoming competent members of a diverse society.

EVENING CLASSES

3103 LEC 3:30PM - 6:40PM W DE SILVA, L CCDS 202

3104 LEC 6:50PM - 10:00PM T STAFF CCDS 202
Taught bilingually (English/Spanish)**044 EARLY INTERVENTION FOR CHILDREN WITH SPECIAL NEEDS (CSU) 3.00 UNITS****Prerequisite:** None

Course designed for students interested in working with young children with special needs and their families from birth to preschool.

EVENING CLASSES3105 LEC 3:30PM - 6:40PM Th DAIMS, G CCDS 200
Taught bilingually (English/Spanish)**045 PROGRAMS FOR CHILDREN WITH SPECIAL NEEDS (CSU) 3.00 UNITS****Prerequisite:** None

Overview of programs providing special education services for children with special needs focusing on preschool through school age. Includes a study of various programs, legislation, characteristics of exceptionalities and educational implications. Observation in schools will be required.

EVENING CLASSES

3106 LEC 3:30PM - 6:40PM W GRONWOLD, J CCDS 201

046 SCHOOL AGE PROGRAMS I (CSU) 3.00 UNITS**Prerequisite:** None **Advisory:** Child Dev 1

Introductory course for the care of school-age children in before-and-after school programs.

EVENING CLASSES

3107 LEC 6:50PM - 10:00PM Th OLSON, A CCDS 202

Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.

061 INTRODUCTION TO FAMILY CHILD CARE II (CSU) 1.00 UNIT**Prerequisite:** None

An in-depth study of the business aspects of Family Child Care Programs: Contracts, Advertising, Budgets, Recordkeeping, Staff Relations, working with Parents and Licensing Regulations. Reviewing and utilizing the Family Home Day Care Rating Scale for facilities in evaluating and assessing the classroom and teacher effectiveness.

DAY/WEEKEND/SHORT-TERM CLASSES

0187	LEC	1:00PM - 3:50PM	S	STAFF	CCDS 201
English Bilingual (English/Spanish) (6 Week Class - Starts 9/7/2011, Ends 10/19/2011)					

062 DEVELOPMENTAL PROFILES: PRE BIRTH THROUGH AGE EIGHT (CSU) 2.00 UNITS**Prerequisite:** None

This course defines concise profiles of physical, emotional, social and intellectual development from pre-birth through age eight. It also deals with key concepts in current child development literature.

DAY/WEEKEND/SHORT-TERM CLASSES

0188	LEC	9:00AM - 12:00PM	S	STAFF	CCDS 201
English Bilingual (English/Spanish) (12 Week Class - Starts 9/7/2011, Ends 10/19/2011)					

065 EARLY CHILDHOOD MENTORING & ADULT SUPERVISION (CSU) 2.00 UNITS**Prerequisite:** Ch Dev 23 or 39

Methods and principles of supervising adults in early childhood education settings with emphasis on the role of administrators and experienced teachers acting as mentors to new teachers. This course is required for upper levels of the California Child Development Permit, and to become a California Early Childhood Mentor.

EVENING/SHORT-TERM CLASSES

0189	LEC	6:00PM - 8:00PM	M	SILVER J	CCDS 201
(11 Week Class - Starts 8/29/2011, Ends 11/14/2011)					

172 INTRODUCTION TO CAREERS IN CHILD DEVELOPMENT 1.00 UNIT**Prerequisite:** None

This course introduces students to the variety of career options available to Child Development majors. It explores career opportunities, qualifications required, resources available, as well as academic and professional support systems.

EVENING/LATE START CLASSES

0190	LEC	3:25PM - 6:15PM	M	STAFF	CCDS 201
English Bilingual (English/Spanish) (6 Week Class - Starts 8/29/2011, Ends 10/14/2011)					

921 COOP ED - CHILD DEVELOPMENT (CSU) (Rpt 3) 2.00 UNITS

921 LEC 2:05 hrs/wk TBA RASKIN, E SCHEDULE

931 COOP ED - CHILD DEVELOPMENT (CSU) (Rpt 3) 3.00 UNITS

931 LEC 3:10 hrs/wk TBA RASKIN, E SCHEDULE

941 COOP ED - CHILD DEVELOPMENT (CSU) (Rpt 3) 4.00 UNITS

Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.

941 LEC 4:15 hrs/wk TBA RASKIN, E SCHEDULE

Chair: Deborah Paulsen 818.364.7738 | Vice Chair: Guillermo Aviles-Rodriguez 818.364.7711

003 HISTORY OF MOTION PICTURES (UC:CSU) 3.00 UNITS**Prerequisite:** None

This course includes history of the development of motion pictures, with examples screened from the silent film to the present day. Emphasis is placed on American feature films.

DAY CLASSES

0191	LEC	9:00AM - 11:05AM	W	AVILES RODRIGUEZ, G	LRC TCR
AND	LAB	11:10AM - 1:15PM	W	AVILES RODRIGUEZ, G	LRC TCR
0192	LEC	9:00AM - 11:05AM	F	AREVSHATIAN, Z	CSB 102B
AND	LAB	11:10AM - 1:15PM	F	AREVSHATIAN, Z	CSB 102B
0193	LEC	12:15PM - 2:20PM	Th	DE LAS CARRERAS, M	CSB 110
AND	LAB	2:25PM - 4:30PM	Th	DE LAS CARRERAS, M	CSB 110
0194	LEC	2:00PM - 4:05PM	W	AVILES RODRIGUEZ, G	LRC TCR
AND	LAB	4:05PM - 6:10PM	W	AVILES RODRIGUEZ, G	LRC TCR

PACE/Program for Accelerated College Education (Open to ALL students). See page 12.

0302	LEC	8:00AM - 8:00PM	Th	STAFF	CMPC
AND	LAB	8:00AM - 12:00PM	S	STAFF	CSB 102B
AND	LEC/LAB	4:10 hrs/wk	TBA	STAFF	SCHEDULE

Class meets every Thursday and 4 Saturdays (9/10, 9/24, 10/8 & 10/22) (8 Week Class - Starts 8/29/2011, Ends 10/22/2011)

004 HISTORY OF THE DOCUMENTARY FILM (UC:CSU) (Rpt 1) 3.00 UNITS**Prerequisite:** None

Examines the development of the documentary as narrative film from the 1890's to present day. Includes historical, propaganda, educational, commercial, cinema verite and direct cinema. Students will develop critical standards for judging documentary films.

EVENING CLASSES

3111	LEC	5:45PM - 7:50PM	T	NICHOLS, R	LRC TCR
AND	LAB	7:55PM - 10:00PM	T	NICHOLS, R	LRC TCR

Chair: Pat Flood 818.364.7715

001 COMPUTER KEYBOARDING I (CSU) 3.00 UNITS**Prerequisite:** None

Students will develop basic keyboarding skills on the computer using Microsoft Word.

DAY CLASSES

8001	LEC	12:25PM - 1:20PM	TTh	WOODMANSEE, J	INST 2021
AND	LAB	1:30PM - 2:55PM	TTh	WOODMANSEE, J	INST 2021

EVENING CLASSES

5001	LEC	5:00PM - 5:55PM	MW	STAFF	INST 2021
AND	LAB	5:55PM - 7:20PM	MW	STAFF	INST 2021

006 ADDING & CALCULATING MACHINES (CSU) 1.00 UNIT**Prerequisite:** None

Skills will be developed using the basic operations of the electronic calculator to compute a variety of mathematical and business functions and to demonstrate touch-addition ability.

DAY CLASSES

8002	LAB	10:40AM - 11:35AM	TTh	WOODMANSEE, J	INST 2021
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007 MACHINE TRANSCRIPTION 3.00 UNITS**Prerequisite:** None

Students use keyboarding, oral and written communications, and decision-making skills in transcribing documents from a variety of industries.

DAY CLASSES

8003	LEC	2:15PM - 4:20PM	M	WOODMANSEE, J	INST 2021
AND	LAB	2:15PM - 4:20PM	W	WOODMANSEE, J	INST 2021

009 COMPUTER KEYBOARDING IMPROVEMENT (CSU) (Rpt 1) 1.00 UNIT**Prerequisite:** None

This course is designed to increase speed and accuracy through specific drills and timings.

DAY CLASSES

8004	LAB	9:05AM - 10:30AM	MW	WOODMANSEE, J	INST 2021
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031 BUSINESS ENGLISH (CSU) 3.00 UNITS**Prerequisite:** None

Review of grammar and punctuation fundamentals with practical applications.

DAY CLASSES

8005	LEC	10:40AM - 12:05PM	MW	FLOOD, P	INST 2021
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032 BUSINESS COMMUNICATIONS (CSU) 3.00 UNITS**Advisory:** CAOT 1 and CAOT/Bus 3

Emphasizes the concepts of successful written and oral communication in business in order to write effective business communications including letters, electronic communications, and short reports. Develops the ability to create and present oral presentations.

EVENING CLASSES

5003	LEC	6:50PM - 10:00PM	Th	LAMPERT, M	INST 2021
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033 RECORDS MANAGEMENT & FILING 2.00 UNITS**Prerequisite:** None

This course will provide an overview of the field of records management; alphabetic, subject, numeric, and geographic storage and retrieval systems; records management technology; and records control. Class includes records management theory using Microsoft Access.

DAY CLASSES

8006	LEC	2:15PM - 2:45PM	MW	WOODMANSEE, J	INST 2021
AND	LAB	2:50PM - 3:45PM	MW	WOODMANSEE, J	INST 2021

064 OFFICE ADMINISTRATION LABORATORY (CSU) (Rpt 3) 1.00 UNIT**Prerequisite:** None **Corequisite:** Enrollment in at least one other CAOT course*NOTE: Class is graded pass/no pass.*

This course is designed as an aid to students who need additional time and practice to increase their skills in any CAOT subject area.

DAY CLASSES

8008	LAB	10:40AM - 11:35AM	TTh	WOODMANSEE, J	INST 2021
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EVENING CLASSES

5004	LAB	5:00PM - 5:55PM	MW	STAFF	INST 2021
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076 KEYBOARDING FOR DATA PROCESSING 1.00 UNIT**Prerequisite:** None

This course is designed to increase speed and accuracy through specific drills and timing.

DAY CLASSES

8009	LAB	10:40AM - 11:35AM	TTh	WOODMANSEE, J	INST 2021
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EVENING CLASSES

5005	LAB	6:05PM - 7:00PM	MW	STAFF	INST 2021
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082 MICROCOMPUTER SOFTWARE SURVEY IN THE OFFICE (CSU) 3.00 UNITS**Prerequisite:** None **Advisory:** CAOT 1

Introduces students to the use of the computer and software used in the business office. Provides hand on introduction to Microsoft Word, Excel, Access, and Power Point. Students gain basic knowledge necessary for using computer and becoming computer literate.

DAY CLASSES

8010	LEC	11:50AM - 12:45PM	MW	WOODMANSEE, J	INST 2021
AND	LAB	12:50PM - 2:15PM	MW	WOODMANSEE, J	INST 2021

085 MICROCOMPUTER OFFICE APPLICATIONS: SPREADSHEET (CSU) 3.00 UNITS

Prerequisite: None

Use Excel to plan, present, manipulate, and calculate numerical data by writing formulas with mathematical operators, linking workbooks, and sharing workbooks. Format worksheets with advanced techniques, visual charts, and clip art images.

DAY CLASSES

8011	LEC	9:05AM - 9:35AM	MW	WOODMANSEE, J	INST 2021
AND	LAB	9:40AM - 11:45AM	MW	WOODMANSEE, J	INST 2021

108 PRESENTATION DESIGN FOR THE OFFICE (CSU) 2.00 UNITS

Prerequisite: None

This course provides an overview of presentation design software. Students learn to use PowerPoint templates, outlines, clipart and Microsoft Office documents to create presentations, electronic slide shows and web sites.

DAY CLASSES

8012	LEC	9:05AM - 9:35AM	TTh	WOODMANSEE, J	INST 2021
AND	LAB	9:40AM - 10:35AM	TTh	WOODMANSEE, J	INST 2021

921 COOP ED - COMPUTER APPLICATIONS OFFICE TECH (CSU) (Rpt 3) 2.00 UNITS

9057	LEC	2:05 hrs/wk	TBA	RASKIN, E	SCHEDULE
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931 COOP ED - COMPUTER APPLICATIONS OFFICE TECH (CSU) (Rpt 3) 3.00 UNITS

9058	LEC	3:10 hrs/wk	TBA	RASKIN, E	SCHEDULE
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941 COOP ED - COMPUTER APPLICATIONS OFFICE TECH (CSU) (Rpt 3) 4.00 UNITS

Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.

9059	LEC	4:15 hrs/wk	TBA	RASKIN, E	SCHEDULE
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Chair: Robert Smazenka 818.364.7609

401 INTRODUCTION TO COMPUTERS & THEIR USES (UC:CSU) 3.00 UNITS

Prerequisite: None

The student will become acquainted with electronic methods of data processing, and will learn about the development of the computer and the uses of the computer by business management. Topics covered are computer terminology, DOS, and programming in BASIC.

ONLINE CLASSES

0196	LEC	3:10 hrs/wk	TBA	GARCIA, C	INTERNET
AND	LAB	0:55 hrs/wk	TBA	GARCIA, C	INTERNET

www.lamission.edu/online

DAY CLASSES

0197	LEC	8:25AM - 10:30AM	M	KUBICKI, P	INST 2005
AND	LEC	8:25AM - 9:25AM	W	KUBICKI, P	INST 2005
AND	LAB	9:35AM - 10:30AM	W	KUBICKI, P	INST CLAB

EVENING CLASSES

3115	LAB	5:45PM - 6:40PM	M	KUBICKI, P	INST CLAB
AND	LEC	6:50PM - 10:00PM	M	KUBICKI, P	INST 1005

407 PROGRAMMING LOGIC (UC:CSU) 3.00 UNITS

Prerequisite: None

Introduction to designing, coding, testing, and documenting computer programs using structured techniques.

DAY CLASSES

0198	LEC	9:05AM - 10:30AM	TTh	KUBICKI, P	INST 2005
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408 VISUAL BASIC (UC:CSU) 3.00 UNITS

Prerequisite: None CoSci 401 Advisory: CoSci 407

Introductory course in Object Oriented programming in the .NET environment. This course covers program planning, VB controls, events, objects, procedures, decision, repetition, arrays, graphics and sequential files.

DAY CLASSES

0199	LEC	11:40AM - 12:35PM	TTh	RETTKE, M	INST 2005
AND	LAB	10:35AM - 11:30AM	TTh	RETTKE, M	INST CLAB

430 MICROCOMPUTER APPLICATION SOFTWARE (CSU) 3.00 UNITS

Prerequisite: None

The student will learn how to operate a micro-computer. The student will become familiar with the use of a spreadsheet program and a database program. The student will complete a series of projects on the microcomputer. Currently popular microcomputer software will be utilized IBM PC's and compatibles.

DAY CLASSES

0200	LEC	10:40AM - 11:35AM	MW	KUBICKI, P	INST 2005
AND	LAB	11:40AM - 12:35PM	MW	KUBICKI, P	INST CLAB

436 INTRODUCTION TO DATA STRUCTURES (UC:CSU) 3.00 UNITS

Prerequisite: CS 406 and CS 407 (Equivalent Programming Logic and Visual Basic)

This class uses JAVA not PASCAL programming as a vehicle to examine the data types and structures employed in applications programming, compilers, file management operating systems, and databases.

EVENING CLASSES

3116	LEC	5:45PM - 7:50PM	Th	RETTKE, M	INST 2005
AND	LAB	7:55PM - 10:00PM	Th	RETTKE, M	INST CLAB

439 PROGRAMMING IN C (UC:CSU) 3.00 UNITS

Prerequisite: Co Sci 401 and 406

This is a structured systems programming class. Students will learn types, operator's expressions, control flow, functions, arrays and file constants. Unix system interface is also discussed. C is a highly portable structured systems programming language with widespread applications. Upon completion of the course students will be able to write programs in C, determine the suitability of C for particular applications and design C routines to be modular and compact.

EVENING CLASSES

3117	LEC	5:45PM - 7:50PM	T	RETTKE, M	INST 2005
AND	LAB	7:55PM - 10:00PM	T	RETTKE, M	INST CLAB

440 PROGRAMMING IN C++ (UC:CSU) 3.00 UNITS

Prerequisite: None

Students are expected to know object oriented programming. This course covers syntax, control and data structures, software life-cycle including design, documentation, testing and maintenance, and software projects. Critical features of the language include objects, classes, encapsulations, inheritance and polymorphism.

EVENING CLASSES

3118	LEC	5:45PM - 7:50PM	M	RETTKE, M	INST 2005
AND	LAB	7:55PM - 10:00PM	M	RETTKE, M	INST CLAB

921 COOP ED - COMPUTER SCIENCE-INFORMATION TECHNOL (CSU) (Rpt 3) 2.0

9088	LEC	2:05 hrs/wk	TBA	RASKIN, E	SCHEDULE
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931 COOP ED - COMPUTER SCIENCE-INFORMATION TECHNOL (CSU) (Rpt 3) 3.0

9024	LEC	3:10 hrs/wk	TBA	RASKIN, E	SCHEDULE
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941 COOP ED - COMPUTER SCIENCE-INFORMATION TECHNOL (CSU) (Rpt 3) 4.0

Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.

9025	LEC	4:15 hrs/wk	TBA	RASKIN, E	SCHEDULE
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Faculty Advisor: Ed Raskin 818.364.7700

921, 931 or 941 WORK EXPERIENCE II, III or IV (CSU) 2, 3 or 4 UNITS

A program providing a student with a linkage to their future career success and job placement. All students may sign up for this. Questions or further information? Call the Coop Ed Hot Line at 818.364.7700. Forms available at LAMC homepage, disciplines, Coop Ed forms or in the Coop Ed office.

This program is open to all students who wish to gain transferable college credit for working toward goals at their job. Students may enroll in this program for up to 4 semesters, a maximum of 4 units per semester. A student may take only one Coop Ed section per semester.

NOTE: Only one Cooperative Education class may be taken each semester.**Requirements:**Students must be employed, or in a voluntary job. **One mandatory orientation is required.****See times below. Contact the Coop Ed office for dates.** Students may register for this program by calling 818.364.7700.**NOTE: Computer and Office Applications sections 9057, 9058, and 9059 WILL NOT TRANSFER to the California State University System.**

Please ask the Coop Ed director about the LAMC Volunteer and Job Placement Program.

If you qualify for a BOGG fee waiver, you will not have to pay for taking this course. For information on the BOGG fee waiver, contact the Financial Aid Office.

Day Classes: 9:00am-11:00am TWTh E. Raskin LRC-COOP ED OFF**STUDENTS EMPLOYED 10-14 HOURS PER WEEK:**

Enroll in class 921 and appropriate section number from the following college major list.

Example: Accounting 921, Section 9001.

STUDENTS EMPLOYED 15 HOURS PER WEEK:

Enroll in class 931 and appropriate section number from the following college major list.

Example: Accounting 931, Section 9002.

STUDENTS EMPLOYED 20 HOURS OR MORE PER WEEK:

Enroll in class 941 and appropriate section number from the following college major list.

Example: Accounting 941, Section 9003.

NOTE: Students can repeat the same Coop-Ed class for a maximum of 4 semesters.**SECTION NUMBER MAJOR**

(921) (931) (941)	
9001, 9002, 9003	ACCOUNTING
9093, 9094, 9095	ADMINISTRATION OF JUSTICE
9009, 9010, 9011	BIOLOGY
9013, 9014, 9015	BUSINESS/ECONOMICS/FINANCE/MARKETING
9021, 9022, 9023	CHILD DEVELOPMENT

9057, 9058, 9059	COMPUTER & OFFICE APPLICATIONS (Clerical does not transfer to CSU)
9088, 9024, 9025	COMPUTER SCIENCE
9089, 9026, 9027	EDUCATION (Education Aide & Bilingual Education)
9090, 9032, 9033	ENGINEERING, GENERAL
9091, 9034, 9035	ENGLISH
9092, 9038, 9039	FAMILY & CONSUMER STUDIES/FOOD SERVICE MANAGEMENT
9040, 9042, 9043	HUMANITIES (Liberal Arts)
9049, 9050, 9051	MANAGEMENT
9053, 9054, 9055	MUSIC
9065, 9066, 9067	POLITICAL SCIENCE
9069, 9070, 9071	PSYCHOLOGY
9081, 9082, 9083	SOCIOLOGY
9085, 9086, 9087	SPEECH

Chair: Gary Prostack 818.364.7666 | Vice Chair: Susan Polk 818.364.7753

001 GRAMMAR: APPLIED TO WRITING (NDA) (Rpt 1) 3.00 UNITS

Prerequisite: None *Class is graded pass/no pass.*

This course offers an introduction to basic grammar as it relates to writing and other communication skills. It covers parts of speech, sentence structure, types of phrases and clauses, verb tenses and agreement, pronoun usage, comparison, capitalization, and punctuation.

DAY CLASSES

0206	LEC	7:30AM - 8:55AM	TTh	ENGLISH, T	LRC 215
0207	LEC	9:05AM - 10:30AM	MW	POLK, S	LRC 215
0208	LEC	9:05AM - 10:30AM	TTh	ENGLISH, T	LRC 215
0209	LEC	10:40AM - 12:05PM	MW	POLK, S	LRC 215
0210	LEC	10:40AM - 12:05PM	TTh	POLK, S	LRC 215
0211	LEC	12:25PM - 1:50PM	MW	POLK, S	LRC 215

EVENING CLASSES

3124	LEC	5:20PM - 6:45PM	MW	LAVIN, M	LRC 215
3125	LEC	5:20PM - 6:45PM	TTh	DE OTERO, R	LRC 215
3126	LEC	7:00PM - 8:25PM	MW	DREWES, R	LRC 215
3127	LEC	7:00PM - 8:25PM	TTh	ROSENQUIST, D	LRC 215

022A COMMUNICATIONS LABORATORY (NDA) (Rpt 2) 1.00 UNIT

Prerequisite: None *Class is graded pass/no pass.*

Note: Students must report to LRC 217 during the first week of classes to receive information about orientations.

Provides students with the opportunity to improve academic skills. Recommended for students with deficiencies in specific areas such as reading, vocabulary, language skills, and study skills. Provides individualized tutoring and programmed media instruction as prescribed. May be taught in modules.

0212	LAB	2:05 hrs/wk	TBA	HOLT, S	LRC 217
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034 BASIC READING (NDA) 3.00 UNITS

Prerequisite: None *Class is graded pass/no pass.*

A basic reading course designed to improve word-attack skills, build vocabulary, improve dictionary skills, and develop comprehension and critical reading skills.

DAY CLASSES

0213	LEC	9:05AM - 10:30AM	MW	RIESBERG, C	CUL 228
0214	LEC	10:40AM - 12:05PM	MW	RIESBERG, C	CUL 228
0215	LEC	10:40AM - 12:05PM	TTh	RIESBERG, C	CUL 228

EVENING CLASSES

3128	LEC	5:20PM - 6:45PM	MW	STAFF	CUL 228
3129	LEC	5:20PM - 6:45PM	TTh	STAFF	CUL 228

036A READING II: COMPREHENSION & RELATED SKILLS A (NDA) (Rpt 1) 3.00 UNITS

Prerequisite: None *Class is graded pass/no pass.*

Intermediate course in reading; emphasizes finding main ideas, critical thinking, vocabulary skills, and study skills.

DAY CLASSES

0217	LEC	10:40AM - 12:05PM	MW	ENGLISH, T	INST 1012
0218	LEC	12:25PM - 1:50PM	MW	ENGLISH, T	CUL 228

EVENING CLASSES

3130	LEC	5:20PM - 6:45PM	MW	RIESBERG, C	CUL 227
3131	LEC	5:20PM - 6:45PM	TTh	NAHM, H	CUL 227

Chair: Pat Flood 818.364.7715

001 PRINCIPLES OF ECONOMICS I (UC:CSU) 3.00 UNITS

Prerequisite: None

Introductory course in the principles of microeconomic theory, including economic analysis of the firm and resource allocation, analysis of the laws of supply and demand, market structures of the American economy, price theory, and current domestic economic problems.

Economics 1 is also offered through ITV. See page 13.

EVENING CLASSES

3135	LEC	6:50PM - 10:00PM	Th	ESPINOZA, A	HFAC 203
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002 PRINCIPLES OF ECONOMICS II (UC:CSU) 3.00 UNITS

Prerequisite: None

Introductory course in the principles of macroeconomic theory. Measurement of aggregate economic performance, including GNP and national income, money and banking business cycle, role of government and the Federal Reserve System (fiscal and monetary policies), economic growth and stability, international trade, and economics of under development are covered in this course.

EVENING CLASSES

3136	LEC	6:50PM - 10:00PM	M	DANAI, M	CSB 208
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Chair: Lilamani De Silva 818.364.7673

921 COOPE ED - EDUCATION (CSU) (Rpt 3) 2.00 UNITS

9089	LEC	2:05 hrs/wk	TBA	RASKIN, E	SCHEDULE
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931 COOPE ED - EDUCATION (CSU) (Rpt 3) 3.00 UNITS

9026	LEC	3:10 hrs/wk	TBA	RASKIN, E	SCHEDULE
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941 COOPE ED - EDUCATION (CSU) (Rpt 3) 4.00 UNITS

Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.

9027	LEC	4:15 hrs/wk	TBA	RASKIN, E	SCHEDULE
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Chair: Robert Smazenska 818.364.7609

921 COOP ED - ENGINEERING: GENERAL (CSU) (Rpt 3) 2.00 UNITS

9090	LEC	2:05 hrs/wk	TBA	RASKIN, E	SCHEDULE
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931 COOP ED - ENGINEERING: GENERAL (CSU) (Rpt 3) 3.00 UNITS

9032	LEC	3:10 hrs/wk	TBA	RASKIN, E	SCHEDULE
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941 COOP ED - ENGINEERING: GENERAL (CSU) (Rpt 3) 4.00 UNITS

Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.

9033	LEC	4:15 hrs/wk	TBA	RASKIN, E	SCHEDULE
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Chair: Louise Barbato 818.364.7687 | Vice Chair: Carolyn Daly 818.833.3311

021 ENGLISH FUNDAMENTALS (NDA) 3.00 UNITS

Prerequisite: Dev Com 1, or appropriate skill level demonstrated through the English assessment process or by permit *Class graded pass/no pass.*

This is a course in reading and writing designed to strengthen the student's basic communication skills, including grammar, spelling, punctuation, and sentence construction. Greatest emphasis is placed on the writing of competent paragraphs and short essays.

DAY/WEEKEND CLASSES

0225	LEC	9:00AM - 12:10PM	S	NISHIMURA, M	CSB 101
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DAY CLASSES

0223	LEC	7:30AM - 8:55AM	MW	BLUE, D	CSB 102B
0224	LEC	9:00AM - 12:10PM	F	KEAWE, G	CSB 102A
0226	LEC	9:05AM - 10:30AM	TTh	SMITH, N	CSB 206
0227	LEC	10:40AM - 12:05PM	TTh	LADINSKY, G	INST 2006
0228	LEC	12:25PM - 1:50PM	MW	STAFF	CSB 101
0229	LEC	12:25PM - 1:50PM	TTh	SELSBY, D	CSB 111

EVENING CLASSES

3142	LEC	3:30PM - 6:40PM	M	KEMP, E	CSB 102A
3143	LEC	3:30PM - 6:40PM	W	CAMHI, J	CSB 101
3144	LEC	6:50PM - 10:00PM	W	CAMHI, J	CSB 101
3145	LEC	6:50PM - 10:00PM	Th	COHENOUR, H	CSB 101

Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.

028 INTERMEDIATE READING & COMPOSITION

3.00 UNITS

Prerequisite: English 21 with a grade of "C" or better, or appropriate skill level demonstrated through the ENL assessment process, or by permit

A course in reading and writing designed to strengthen the student's ability to use basic communication skills, including grammar, punctuation, and mechanics. Instruction will include the assignment of expository and argumentative essays, online grammar and writing exercises, and a research paper.

DAY CLASSES

0231	LEC	7:30AM - 8:55AM	MW	COX, V	CSB 101
0232	LEC	7:30AM - 8:55AM	TTh	COX, V	CSB 102A
0233	LEC	9:00AM - 12:10PM	F	SMITH, N	CSB 101
0234	LEC	10:40AM - 12:05PM	TTh	GRANT, R	CSB 102A
0235	LEC	12:15PM - 3:25PM	W	DALY, C	CSB 205
0236	LEC	12:15PM - 3:25PM	Th	MAYREIS-VOORHIS, M	CSB 208

EVENING CLASSES

3147	LEC	3:30PM - 6:40PM	M	CAGGIANO, S	CSB 208
3148	LEC	3:30PM - 6:40PM	W	CAGGIANO, S	CSB 208
3150	LEC	3:45PM - 5:10PM	TTh	KEMP, E	CSB 102B
3151	LEC	6:50PM - 10:00PM	T	DAWSON, K	CSB 101
3152	LEC	6:50PM - 10:00PM	Th	DAWSON, K	INST 1012
3153	LEC	6:50PM - 10:00PM	F	CABRAL, J	CSB 101

101 COLLEGE READING & COMPOSITION I

(UC:CSU) 3.00 UNITS

Prerequisite: English 28 or ESL 8 with a grade of 'C' or better, or appropriate skill level demonstrated through the English assessment process, or by permit

Develops proficiency in college-level reading and writing through the application of the principles of rhetoric and the techniques of critical thinking. Students will write expository essays based on college level readings. Emphasis is placed on the research paper.

NOTE: This is the first freshman composition course that meets requirements for the BA at four-year colleges and universities, comprising intensive reading, writing of essays, term papers, the study of style, methods of discourse, logic, and documentation.

English 101 is also offered through ITV. See page 13.

ONLINE CLASSES

0239	LEC	3:10 hrs/wk	TBA	GRANT, R	INTERNET www.lamission.edu/online
0240	LEC	3:10 hrs/wk	TBA	BARBATO, L	INTERNET www.lamission.edu/online

DAY CLASSES

0241	LEC	9:05AM - 10:30AM	TTh	COX, V	CSB 102A
0242	LEC	10:40AM - 12:05PM	MW	LADINSKY, G	CSB 102A
0243	LEC	12:15PM - 3:25PM	M	NISHIMURA, M	CSB 102B
0244	LEC	12:25PM - 1:50PM	TTh	LADINSKY, G	CSB 101
0245	LEC	2:00PM - 3:25PM	MW	LADINSKY, G	CSB 101
0246	LEC	2:00PM - 5:10PM	T	GRANT, R	CSB 110

EVENING CLASSES

3155	LEC	3:30PM - 6:40PM	M	SPITLER, E	CSB 101
3156	LEC	3:30PM - 6:40PM	T	STAFF	CSB 101
3157	LEC	3:30PM - 6:40PM	W	GRANT, R	CSB 102A
3158	LEC	3:30PM - 6:40PM	Th	SELSBY, D	CSB 101
3159	LEC	6:50PM - 10:00PM	Th	DARR, N	CSB 102A

102 COLLEGE READING & COMPOSITION II

(UC:CSU) 3.00 UNITS

Prerequisite: English 101 with a grade of 'C' or better, or by permit

An introduction to critical analysis of poetry, novels, short stories, and drama. A variety of analytical strategies will be used to distinguish between deductive and inductive reasoning. Emphasis is placed on writing a research paper.

English 102 is also offered through ITV. See page 13.

DAY CLASSES

0247	LEC	9:05AM - 10:30AM	MW	BARBATO, L	CSB 101
0248	LEC	9:05AM - 10:30AM	TTh	BARBATO, L	CSB 101
0249	LEC	10:40AM - 12:05PM	TTh	BARBATO, L	CSB 101
0250	LEC	12:15PM - 3:25PM	W	GRANT, R	CSB 102B
0251	LEC	12:25PM - 1:50PM	TTh	DALY, C	CSB 102B
0252	LEC	2:00PM - 3:25PM	MW	STAFF	CSB 102A
0253	LEC	2:00PM - 3:25PM	TTh	DALY, C	CSB 101

EVENING CLASSES

3162	LEC	6:50PM - 10:00PM	M	GRIBBEN, A	CSB 101
3163	LEC	6:50PM - 10:00PM	T	COHENOUR, H	INST 1008

127 CREATIVE WRITING

(UC:CSU) (Rpt 3) 3.00 UNITS

Prerequisite: English 101

This course is designed as an introduction to professional writing. Students write poems, plays, stories, and scripts and present them for informal discussion and peer critiques by the class and instructor. The course offers an opportunity to discover and develop talent.

DAY CLASSES

0254	LEC	12:15PM - 3:25PM	Th	GRANT, R	CSB 102A
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203 WORLD LITERATURE I

(UC:CSU) 3.00 UNITS

Prerequisite: English 101

An introduction to the key literary works of the Western world, the Middle East, Africa, and Asia, from antiquity to the seventeenth century. Students will analyze readings, poetic forms, and literary themes from different cultures in reasoned analysis.

DAY CLASSES

0255	LEC	10:40AM - 12:05PM	TTh	DALY, C	INST 2003
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205 ENGLISH LITERATURE I

(UC:CSU) 3.00 UNITS

Prerequisite: English 101

An introduction to major works of English literature from the origins to the nineteenth century. Emphasis is placed on developing an understanding and appreciation of the poetry, fiction, and drama of these literary periods.

DAY CLASSES

0256	LEC	10:40AM - 12:05PM	MW	BARBATO, L	CSB 101
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921 COOP ED - ENGLISH

(CSU) (Rpt 3) 2.00 UNITS

9091	LEC	2:05 hrs/wk	TBA	RASKIN, E	SCHEDULE
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931 COOP ED - ENGLISH

(CSU) (Rpt 3) 3.00 UNITS

9034	LEC	3:10 hrs/wk	TBA	RASKIN, E	SCHEDULE
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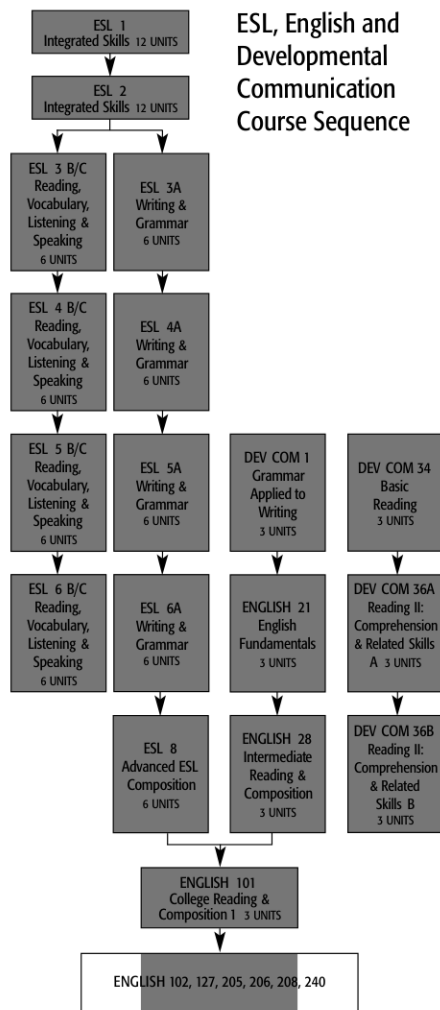
941 COOP ED - ENGLISH

(CSU) (Rpt 3) 4.00 UNITS

Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.

9035	LEC	4:15 hrs/wk	TBA	RASKIN, E	SCHEDULE
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Chair: Gary Prostack 818.364.7666 | Vice Chair: Mike Climo 818.364.7693



DIRECTED STUDY available. See your instructor.

NOTE: ESL courses at level 3, 4, 5, and 6 are divided into three sections.

WRITING AND GRAMMAR
READING AND VOCABULARY
LISTENING AND SPEAKING

002 COLLEGE ESL II**(NDA) 12.00 UNITS****Prerequisite:** ESL 1 or appropriate placement *Class is graded pass/no pass.***DAY CLASSES**

0258	LEC	9:00AM - 12:10PM	MW	ENGLE, S	CUL 230
AND	LEC	9:00AM - 12:10PM	TTh	CORTES, T	CUL 230

EVENING CLASSES

3168	LEC	6:50PM - 10:00PM	MW	LARSON, J	CSB 201
AND	LEC	6:50PM - 10:00PM	TTh	BRIGSTOCKE, J	CSB 201

003 COLLEGE ESL III**12.00 UNITS****Prerequisite:** College ESL 2, or appropriate ESL placement results, or by permit *Class is graded pass/no pass. NOTE: Students MUST take sections B&C together. Students are encouraged to enroll in all three sections (A, B, C).***DAY CLASSES**

ESL 3A – Writing and Grammar – 6 units					
0259	LEC	9:00AM - 12:10PM	MW	LILBURN, M	CCDS 200
ESL 3B – Reading and Vocabulary – 3 units					
0260	LEC	9:05AM - 10:30AM	TTh	PARK, R	CCDS 200
ESL 3C – Listening & Speaking – 3 units					
0261	LEC	10:40AM - 12:05PM	TTh	PARK, R	CCDS 200

EVENING CLASSES

ESL 3A – Writing and Grammar – 6 units					
3169	LEC	6:50PM - 10:00PM	MW	CHLEBEK, A	CUL 228
ESL 3B – Reading and Vocabulary – 3 units					
3170	LEC	7:00PM - 8:25PM	TTh	STAFF	CUL 228
ESL 3C – Listening & Speaking – 3 units					
3171	LEC	8:35PM - 10:00PM	TTh	STAFF	CUL 228

004 COLLEGE ESL IV**12.00 UNITS****Prerequisite:** College ESL 3, or appropriate ESL placement results, or by permit *Class is graded pass/no pass. NOTE: Students MUST take sections B&C together. Students are encouraged to enroll in all three sections (A, B, C).***DAY CLASSES**

ESL 4A – Writing and Grammar – 6 units					
0262	LEC	9:00AM - 12:10PM	MW	OTOO, S	CUL 232
ESL 4B – Reading and Vocabulary – 3 units					
0263	LEC	9:05AM - 10:30AM	TTh	FINE OLSON, A	CUL 232
ESL 4C – Listening & Speaking – 3 units					
0264	LEC	10:40AM - 12:05PM	TTh	FINE OLSON, A	CUL 232

EVENING CLASSES

ESL 4A – Writing and Grammar – 6 units					
3172	LEC	6:50PM - 10:00PM	MW	JACKSON, K	CSB 206
ESL 4B – Reading and Vocabulary – 3 units					
3173	LEC	7:00PM - 8:25PM	TTh	CLIMO, M	CSB 206
ESL 4C – Listening & Speaking – 3 units					
3174	LEC	8:35PM - 10:00PM	TTh	CLIMO, M	CSB 206

005 COLLEGE ESL V**12.00 UNITS****Prerequisite:** College ESL 4, or appropriate ESL placement results, or by permit *Class is graded pass/no pass. NOTE: Students MUST take sections B&C together. Students are encouraged to enroll in all three sections (A, B, C).***DAY CLASSES**

ESL 5A – Writing and Grammar – 6 units					
0265	LEC	9:00AM - 12:10PM	MW	TAYLOR, D	CUL 227
ESL 5B – Reading and Vocabulary – 3 units					
0266	LEC	9:05AM - 10:30AM	TTh	PELLETIER, P	CUL 227
ESL 5C – Listening & Speaking – 3 units					
0267	LEC	10:40AM - 12:05PM	TTh	PELLETIER, P	CUL 227

EVENING CLASSES

ESL 5A – Writing and Grammar – 6 units					
3175	LEC	6:50PM - 10:00PM	MW	PARK, R	CUL 227
ESL 5B – Reading and Vocabulary – 3 units					
3176	LEC	7:00PM - 8:25PM	TTh	KEESESE, D	CUL 227
ESL 5C – Listening & Speaking – 3 units					
3177	LEC	8:35PM - 10:00PM	TTh	KEESESE, D	CUL 227

006 COLLEGE ESL VI**12.00 UNITS****Prerequisite:** College ESL 5, or appropriate ESL placement results, or by permit *Class is graded pass/no pass. NOTE: Students MUST take sections B&C together. Students are encouraged to enroll in all three sections (A, B, C).***DAY CLASSES**

ESL 6A – Writing and Grammar – 6 units					
0268	LEC	9:00AM - 12:10PM	MW	CLIMO, M	CSB 102B
ESL 6B – Reading and Vocabulary – 3 units					
0269	LEC	9:05AM - 10:30AM	TTh	LUIS, C	CSB 102B
ESL 6C – Listening & Speaking – 3 units					
0270	LEC	10:40AM - 12:05PM	TTh	LUIS, C	CSB 102B

EVENING CLASSES

ESL 6A – Writing and Grammar – 6 units					
3178	LEC	6:50PM - 10:00PM	MW	CLIMO, M	CSB 102B
ESL 6B – Reading and Vocabulary – 3 units					
3179	LEC	7:00PM - 8:25PM	TTh	MANALO, M	CSB 102B
ESL 6C – Listening & Speaking – 3 units					
3180	LEC	8:35PM - 10:00PM	TTh	MANALO, M	CSB 102B

008 ADVANCED ESL COMPOSITION**(UC:CSU) 6.00 UNITS****Prerequisite:** ESL 6A or appropriate placement
NOTE: Students receive a letter grade. NOTE: This course is equivalent to English 28. This course is tailored for the English-as-a-second-language student who is preparing to take English 101. Emphasis is on advanced language development, grammar skills, critical reading, and the writing of essays and research papers.

0271	LEC	9:00AM - 12:10PM	MW	PROSTAK, G	CSB 205
3181	LEC	6:50PM - 10:00PM	MW	PROSTAK, G	CSB 205

006 CHALLENGES OF AGING**(CSU) 3.00 UNITS****Prerequisite:** None
An analysis of the developmental changes and specific needs of the older adult. Included is investigation of everyday situations with emphasis on consumerism, housing, health, nutrition, community resources and changing family roles.

0274	LEC	6:50PM - 10:00PM	M	VELAZQUEZ, J	CUL 232
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021 NUTRITION**(UC:CSU) 3.00 UNITS****Prerequisite:** None
*NOTE: Required for ACF Certificate, Dietary Supervisor, and Food Production Certificate, meets Natural Science requirement**Nutrition is the science that deals with the role of nutrients in the human body. These scientific concepts are related to individual needs during the changing life cycles. Interrelationships of nutrients are evaluated for promotion of optimum health.*

DAY CLASSES					
0276	LEC	12:15PM - 3:25PM	W	BERG, J	CUL 232

EVENING CLASSES					
3184	LEC	6:50PM - 10:00PM	Th	EPPS, F	CUL 232

026 MODIFIED DIETS**(CSU) 3.00 UNITS****Prerequisite:** Fam&CS 21 and Fam&CS 50/FSMgmt 50
Modification of the normal diet to meet the needs of individuals according to age, disease, surgery and other health conditions. Current concepts of diet modification related to health are explored. Diets frequently used in health care institutions are included.

EVENING CLASSES					
3185	LEC	6:50PM - 10:00PM	W	KIEFER, K	DEM LAB

031 MARRIAGE & FAMILY LIFE**(UC:CSU) 3.00 UNITS****Prerequisite:** None
*NOTE: Required for Gerontology and Family and Consumer Studies AA Degree**Interpersonal growth and rewarding relationships are explored over the course of the family life cycle. Examines the impact of social, psychological, emotional and economic forces on family stability. Emphasis will be placed on the intergenerational nature of family relationships.*

3186	LEC	3:30PM - 6:40PM	Th	BURNETT, M	CUL 232
3187	LEC	6:50PM - 10:00PM	T	CANTRELL, E	CUL 232

091 LIFE MANAGEMENT**(CSU) 3.00 UNITS****Advisory:** Fam&CS 31
Basic life skills, stress management, goals, communication techniques, time management, values, financial planning, study skills.

EVENING CLASSES					
3188	LEC	6:50PM - 10:00PM	W	HILGER, R	CUL 232

921 COOP ED - FAMILY & CONSUMER STUDIES**(CSU) (Rpt 3) 2.00 UNITS**

9092	LEC	2:05 hrs/wk	TBA	RASKIN, E	SCHEDULE
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931 COOP ED - FAMILY & CONSUMER STUDIES**(CSU) (Rpt 3) 3.00 UNITS**

9038	LEC	3:10 hrs/wk	TBA	RASKIN, E	SCHEDULE
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941 COOP ED - FAMILY & CONSUMER STUDIES**(CSU) (Rpt 3) 4.00 UNITS***Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.*

9039	LEC	4:15 hrs/wk	TBA	RASKIN, E	SCHEDULE
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Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.

Chair: Pat Flood 818.364.7715

008 PERSONAL FINANCE & INVESTMENTS (CSU) 3.00 UNITS

Prerequisite: None

Helps the individual manage, optimize and preserve personal income, expenditure and investments. Discussion will be focused on institutions that exist to serve the consumer. Attention will be given to family budgeting, consumer protection, buying on credit and borrowing money, home ownership and financing, different types of insurance, retirement planning and investments.

EVENING/HYBRID CLASSES

3191	LEC	5:20PM - 6:45PM	M	BERNAL, V	CSB 102B
AND	LEC	1:25 hrs/wk	TBA	BERNAL, V	INTERNET
				www.lamission.edu/business/bernal	

Chair: Louis Zandalasini 818.364.7849

All students enrolled in the Culinary Arts Institute program must wear uniformed chef coats at all times during lecture/lab classes.

MANDATORY: New Student Orientation, first semester Fall 2011 students will be held on August 15, 2011, 9:00 am, Arroyo Room – Culinary Arts Bldg. Please have current e-mail registered with Admissions & Records.

050 SANITATION & SAFETY (CSU) 3.00 UNITS

Prerequisite: None

Introduction to the basic principles of sanitation, safety, work simplification, and use and care of institutional food service equipment.

DAY CLASSES

0277	LEC	9:00AM - 12:10PM	F	EGUARAS, L	CUL 232
0278	LEC	12:15PM - 3:25PM	T	CANTRELL, E	CUL 232

NOTE: The following series of classes FSMgmt 100 through 108 and Fam&CS 108, Fam&CS 21, Fam&CS 163 are required for AA, AS, ACF certification, and Food Service Management Certificate Program.

100 INTRODUCTION TO HOSPITALITY INDUSTRIES (CSU) 3.00 UNITS

Advisory: FSMgmt/Fam&CS 100 and Fam&CS 21

Overview of food service and management in the hospitality industry. Careers are explored.

EVENING CLASSES

3195	LEC	6:50PM - 10:00PM	T	ZANDALASINI, L	DEM LAB
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101 FOOD PRODUCTION I (CSU) 4.00 UNITS

Prerequisite: FSMgmt/Fam&CS 50 and negative TB test

Study and laboratory experience of quantity food production.

Introduction and application of culinary principles and procedures for basic food preparation. Course is part of a one-year long series.

DAY CLASSES

0279	LEC	7:50AM - 8:45AM	TTh	GILLIGAN, M	DEM LAB
AND	LAB	8:55AM - 12:05PM	TTh	GILLIGAN, M	PROD KIT

EVENING CLASSES

3196	LEC	5:00PM - 5:55PM	MW	EGUARAS, L	DEM LAB
AND	LAB	6:00PM - 9:10PM	MW	EGUARAS, L	PROD KIT

102 FOOD PRODUCTION II (CSU) 4.00 UNITS

Prerequisite: FSMgmt/Fam&CS 101 and negative TB test

Advanced study and laboratory experiences in food preparation and production that meet American Culinary Federation Certification/Competencies. Part of a one year certificate program.

DAY CLASSES

0280	LEC	7:50AM - 8:45AM	MW	GARCIA, R	DEM LAB
AND	LAB	8:55AM - 12:05PM	MW	GARCIA, R	PROD KIT

EVENING CLASSES

3197	LEC	5:15PM - 6:10PM	TTh	GARCIA, R	DEM LAB
AND	LAB	6:20PM - 9:30PM	TTh	GARCIA, R	PROD KIT

104 DINING ROOM PRESENTATION (CSU) 4.00 UNITS

Prerequisite: FSMgmt 50, 101 **Corequisite:** FSMgmt 102

Course is part of a one-year certificate program.

Instruction and practical training covers all aspects of service and management in food operations.

DAY CLASSES

0281	LEC	9:05AM - 10:00AM	MW	ZANDALASINI, L	DEM LAB
AND	LAB	10:10AM - 1:20PM	MW	ZANDALASINI, L	DEM LAB

106 FOOD & BEVERAGE COST CONTROL/RECORDS (CSU) 3.00 UNITS

Prerequisite: FSMgmt 50 and 100 **Corequisite:** FSMgmt 105

Course is part of a one year certificate program. Analyzing food, beverage, and labor cost controls.

EVENING CLASSES

3198	LEC	3:30PM - 6:40PM	T	MCKAY, B	CUL 230
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108 INTERNSHIP (CSU) (Rpt 2) 2.00 UNITS

Prerequisite: FSMgmt/Fam&CS 50, 101 and Fam&CS 21

Provides supervised fieldwork experience in industry and gives hands-on training in a food service/hotel/restaurant establishment.

DAY CLASSES

0282	LEC	1:30PM - 2:25PM	Th	EGUARAS, L	DEM LAB
AND	LAB	3:10 hrs/wk	TBA	EGUARAS, L	SCHEDULE

109 PROFESSIONAL BAKING (CSU) (Rpt 3) 4.00 UNITS

Prerequisite: None

Course covers study of baking functions, practical instruction and skill development in yeast-raised products, cakes, pies, cobblers, cookies, bars, brownies, and breakfast breads.

EVENING CLASSES

3199	LEC	5:00PM - 5:55PM	MW	GARCIA, R	CUL 230
AND	LAB	6:00PM - 9:10PM	MW	GARCIA, R	PROD KIT

110 MANAGING CATERING OPERATIONS (CSU) 4.00 UNITS

Prerequisite: FSMgmt 50

This course is a study of catering sales and operations, including "on hands" practicum and interpersonal dynamics from production through a service.

DAY CLASSES

0283	LEC	9:05AM - 10:00AM	T	ZANDALASINI, L	DEM LAB
AND	LAB	10:10AM - 12:15PM	T	ZANDALASINI, L	PROD KIT
AND	LEC	9:05AM - 10:00AM	Th	SANCHEZ, J	DEM LAB
AND	LAB	10:10AM - 12:15PM	Th	SANCHEZ, J	PROD KIT

130 CAKE DECORATION I (Rpt 2) 2.00 UNITS

Prerequisite: FAM&CS 101 or FSMgmt 101

Course emphasizes the fundamentals of the American Style of cake decoration. Exposure to basic equipment, procedures of cake production, coloring techniques, design transfer, cake construction, borders, and icings will be covered. Learn the art of cake decorating.

EVENING CLASSES

3201	LEC	5:30PM - 6:25PM	T	HOLTZ, S	CUL 232
AND	LAB	6:35PM - 9:45PM	T	HOLTZ, S	SCHEDULE

225 FOODS LABORATORY (Rpt 3) 2.00 UNITS

Prerequisite: FSMgmt 101 *Class is graded pass/no pass.*

Supervised practice in college-operated food service operation, as well as food preparation in range, pantry, bakery, and short order.

DAY CLASSES

0285	LAB	9:00AM - 12:10PM	MW	GARCIA, R	PROD KIT
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325 FOODS LABORATORY (Rpt 3) 3.00 UNITS

Prerequisite: FSMgmt/Fam&CS 50 and 101 *Class is graded credit/no-credit*

Supervised practice in college-operated food service operation and HRFM Kitchen.

EVENING CLASSES

3202	LAB	5:15PM - 9:30PM	TTh	GARCIA, R	PROD KIT
AND	LAB	0:55 hrs/wk	TBA	VILLEGAS, R	PROD KIT

Chair: Yolanda Ramil 818.364.7690 | Vice Chair: David Pardess 818.364.7686

001 ELEMENTARY FRENCH I (UC:CSU) 5.00 UNITS

Prerequisite: None

First course in understanding, speaking, reading, and writing French. Introduction to the cultures and civilization of the French-speaking world. Intended primarily for students with little or no knowledge of French.

DAY CLASSES

0289	LEC	1:30PM - 4:00PM	TTh	LOPEZ, B	INST 1005
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Chair: Said Pazirandeh 818.364.7705

001 PHYSICAL GEOGRAPHY (UC:CSU) 3.00 UNITS

Prerequisite: None

This course covers the changing processes within the Earth's major Geosystems: the Atmosphere, Hydrosphere, Lithosphere and Biosphere. Units of study include weather, climate, landforms, plate tectonics, gradational processes of mass wasting, soil formation, vegetation communities and the human impact of the environment.

DAY CLASSES

0291	LEC	9:05AM - 10:30AM	MW	SCHWARTZ, G	CSB 201
0292	LEC	9:05AM - 10:30AM	TTh	KHAN, C	HFAC 108

EVENING CLASSES

3204	LEC	6:50PM - 10:00PM	M	DRAKE, V	INST 2004
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PACE/Program for Accelerated College Education (Open to ALL students). See page 12.

6506	LEC	6:00PM - 8:00PM	T	STAFF	CMPC 1
AND	LEC	8:00AM - 12:00PM	S	STAFF	CSB 110
AND	LEC	2:05 hrs/wk	TBA	STAFF	SCHEDULE

Class meets every Tuesday and 4 Saturdays (9/10, 9/24, 10/8 & 10/22)
(8 Week Class - Starts 8/29/2011, Ends 10/22/2011)

007 WORLD REGIONAL GEOGRAPHY**(UC:CSU) 3.00 UNITS**

Prerequisite: None

NOTE: This course meets university transfer requirements for Social and Behavioral Sciences. Recommended for students enrolled in the PRECREDENTIAL OPTION of the Liberal Studies. This course offers a geographical survey of the world's major realms, regions, and countries. Emphasis focused on those features important to understanding current global concerns, problems, and conflicts.

EVENING CLASSES

3205 LEC 3:30PM - 6:40PM W LESTRANGE, B CSB 102B

015 PHYSICAL GEOGRAPHY LABORATORY**(UC:CSU) 2.00 UNITS**

Prerequisite or Corequisite: Geog 1

NOTE: This course meets university transfer requirements for the laboratory portion of the Physical Sciences.

This earth environment laboratory emphasizes the scientific method by competing exercises and graphs solve equations, determine measurements, construct diagrams, and make field observations about Earth-Sun relations, weather systems, climate regions, soil classification, rock types and agents of landform modification.

EVENING CLASSES

3206 LEC 3:30PM - 4:30PM T RAHMAN, A INST 2014

AND LAB 4:30PM - 6:40PM T RAHMAN, A INST 2014

PACE/Program for Accelerated College Education (Open to ALL students). See page 12.

6507 LEC 8:10PM - 10:10PM T STAFF CMPC 1

AND LAB 12:30PM - 4:30PM S STAFF CSB 110

AND LAB 2:05 hrs/wk TBA STAFF SCHEDULE

Class meets every Tuesday and 4 Saturdays (9/10, 9/24, 10/8 & 10/22)
(8 Week Class - Starts 8/29/2011, Ends 10/22/2011)

Chair: Said Pazirandeh 818.364.7705

001 PHYSICAL GEOLOGY**(UC:CSU) 3.00 UNITS**

Prerequisite: None

The course offers a study of the physical elements of the earth, with emphasis on the nature, distribution, and relationships of landforms, climate, soils, vegetation, and their integrated patterns of world distribution.

EVENING CLASSES

3208 LEC 6:50PM - 10:00PM T DEWART, G INST 2003

Chair: Leslie Milke 818.364.7765 | Vice Chair: Cindy Cooper 818.364.7707

008 WOMEN'S PERSONAL HEALTH**(CSU) 3.00 UNITS**

Prerequisite: None

Presents health issues unique to women. Topics considered include physiological and psychological aspects of nutrition, exercise, hygiene, sexuality and reproduction, and diseases common to women. Open to men and women.

DAY CLASSES

0298 LEC 9:05AM - 10:30AM MW CHOUDHURY, B HFAC 204

0299 LEC 9:05AM - 10:30AM TTh COOPER, C HFAC 204

011 PRINCIPLES OF HEALTHFUL LIVING**(UC:CSU) 3.00 UNITS**

Prerequisite: None

Offers health concepts to use today and tomorrow as guidelines for self-directed responsible living. Emphasis is placed on relating health concepts to the individual's well being in personal, community, vocational and leadership roles.

Health 11 is also offered through ITV. See page 13.

ONLINE CLASSES

0300 LEC 3:10 hrs/wk TBA EUBANKS, H INTERNET

www.lamission.edu/online

DAY/WEEKEND CLASSES

0303 LEC 9:00AM - 12:10PM S MILKE, L HFAC 203

DAY CLASSES

0301 LEC 7:30AM - 8:55AM MW CHOUDHURY, B HFAC 204

0302 LEC 7:30AM - 8:55AM TTh MILKE, L HFAC 203

0304 LEC 9:05AM - 10:30AM TTh MILKE, L HFAC 203

0305 LEC 10:40AM - 12:05PM MW COOPER, C HFAC 204

0306 LEC 10:40AM - 12:05PM TTh COOPER, C HFAC 204

0307 LEC 12:15PM - 3:25PM M STAFF HFAC 204

EVENING CLASSES

3211 LEC 3:30PM - 6:40PM W ASILI, H HFAC 204

3212 LEC 5:20PM - 6:45PM TTh LIPTON, J HFAC 204

3213 LEC 6:50PM - 10:00PM M EPPS, F HFAC 204

3214 LEC 6:50PM - 10:00PM T EPPS, F HFAC 204

3215 LEC 6:50PM - 10:00PM W TEOLA, D HFAC 204

Chair: Myriam Levy 818.833.3414 | Vice Chair: D'Art Phares 818.364.7681

001 INTRODUCTION TO WESTERN CIVILIZATION I**(UC:CSU) 3.00 UNITS**

Prerequisite: None

A survey course emphasizing the main political, social, and economic currents that shaped the development of Western Civilization from Paleolithic times through the 17th century.

EVENING CLASSES

3218 LEC 3:30PM - 6:40PM M BUCHANAN, L INST 1003

002 INTRODUCTION TO WESTERN CIVILIZATION II**(UC:CSU) 3.00 UNITS**

Prerequisite: None

A continuation of History 1 from the 17th Century to the present emphasizing those events and developments most significant in shaping our world today.

DAY CLASSES

0310 LEC 2:00PM - 5:10PM Th PHARES, D INST 1003

EVENING CLASSES

3219 LEC 6:50PM - 10:00PM Th CRAMER, A INST 1002

011 POLITICAL & SOCIAL HISTORY OF THE UNITED STATES I**(UC:CSU) 3.00 UNITS**

Prerequisite: None

This course is a general survey of the social and political developments that shaped the history of the United States from before the European Invasion to the Civil War.

Note: It meets the American History and Institutions requirements for the California State University system and the Social and Behavioral Sciences requirements for all universities.

History 11 is also offered through ITV. See page 13.

DAY CLASSES

0312 LEC 9:05AM - 10:30AM MW PHARES, D INST 1003

0313 LEC 10:40AM - 12:05PM MW PHARES, D INST 1003

0314 LEC 2:00PM - 5:10PM T PHARES, D INST 1003

012 POLITICAL & SOCIAL HISTORY OF THE UNITED STATES II**(UC:CSU) 3.00 UNITS**

Prerequisite: None NOTE: History 11 is not required for this course.

This course is a general survey of the social and political developments that shaped the history of the United States from before the Civil War to the Present.

DAY CLASSES

0315 LEC 9:05AM - 10:30AM TTh PHARES, D INST 1003

0316 LEC 10:40AM - 12:05PM TTh PHARES, D INST 1003

EVENING CLASSES

3220 LEC 3:30PM - 6:40PM W BEHLING, R INST 1003

086 INTRODUCTION TO WORLD CIVILIZATION I**(UC:CSU) 3.00 UNITS**

Prerequisite: None

A historical survey of the major political, economic, intellectual and cultural movements and events of Early World Civilizations from Early World History from the Paleolithic Era, through the 16th Century.

DAY CLASSES

0317 LEC 9:00AM - 12:10PM F DENNIS, D CSB 201

0318 LEC 12:25PM - 1:50PM MW ROLEDER, G INST 1003

EVENING CLASSES

3221 LEC 6:50PM - 10:00PM T JIMENEZ, G INST 1003

Chair: Deborah Paulsen 818.364.7738

001 CULTURAL PATTERNS OF WESTERN CIVILIZATION**(UC:CSU) 3.00 UNITS**

Prerequisite: English 28 or ESL 28

An introduction to the general concepts of the Humanities. Mythology, music, history, philosophy, painting, drama, sculpture, architecture, and religion are studied and compared in relation to their background, medium, organization and style.

EVENING CLASSES

3225 LEC 6:50PM - 10:00PM M LEVINE, S INST 2001

PACE/Program for Accelerated College Education (Open to ALL students). See page 12.

6510 LEC 6:00PM - 8:00PM Th KIANI, A CMPC 1

AND LEC 8:00AM - 12:00PM S KIANI, A CSB 102B

AND LEC 2:30 hrs/wk TBA KIANI, A SCHEDULE

Class meets every Thursday and 4 Saturdays (11/5, 11/19, 12/3 & 12/17)

(8 Week Class - Starts 10/24/2011, Ends 12/17/2011)

921 COOP ED - HUMANITIES**(CSU) (Rpt 3) 2.00 UNITS**

9040 LEC 2:05 hrs/wk TBA RASKIN, E SCHEDULE

931 COOP ED - HUMANITIES**(CSU) (Rpt 3) 3.00 UNITS**

9042 LEC 3:10 hrs/wk TBA RASKIN, E SCHEDULE

941 COOP ED - HUMANITIES**(CSU) (Rpt 3) 4.00 UNITS**

Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.

9043 LEC 4:15 hrs/wk TBA RASKIN, E SCHEDULE

Directed studies opportunities are available on a contract basis under the supervision of an instructor.

Students interested in enrolling in the Directed Courses must contact the Department Chair.

Chair: Louis Zandalasini 818.364.7849 | Vice Chair: Eloise Cantrell 818.364.7625

101 PROFESSIONAL CAREER OPPORTUNITIES (CSU) 2.00 UNITS

Prerequisite: None

Presents an overview of career opportunities in the area of Interior Design. Career development planning is covered in addition to job interview techniques and resume writing. Course includes speakers from the profession.

DAY CLASSES

0320 LEC 2:00PM - 4:05PM T ANDERSON, S BUNG 6

102 INTRODUCTION TO INTERIOR DESIGN (CSU) 3.00 UNITS

Prerequisite: None

Basic elements and principles of design theory applied to furniture selection and interiors. Includes selection of color schemes, floor coverings, window and wall treatments, lighting and accessories. Possible field trips.

EVENING CLASSES

3229 LEC 6:50PM - 10:00PM Th KUNDU, A BUNG 6

107 COLOR FOR INTERIORS (CSU) 3.00 UNITS

Prerequisite: None

This course covers color specifically related to interior design: color schemes, color effects, psychological aspects of color, color and texture, the history of color in interior design, color trends, color in residential and commercial interior design.

DAY CLASSES

0321 LEC 9:00AM - 12:10PM T ANDERSON, S BUNG 6

109B KITCHENS & BATH DESIGN (CSU) 2.00 UNITS

Prerequisite: None Advisory: IntrDgn 102, 106 and 109A

EVENING CLASSES

3230 LEC 6:50PM - 7:45PM M WITHERS, K BUNG 6

AND LAB 7:55PM - 10:00PM M WITHERS, K BUNG 6

114 MATERIALS & COMPONENTS (CSU) 2.00 UNITS

Prerequisite: None

This course covers specifications for paints, finishes, coating products, their application methods and surface preparations, hard and soft flooring, wall and ceiling materials, construction and quality, moldings, door hardware and door materials. Field trips may be required.

EVENING CLASSES

3231 LEC 6:50PM - 8:55PM W WITHERS, K BUNG 6

Chair: Yolanda Ramil 818.364.7690 | Vice Chair: David Pardess 818.364.7686

001 ELEMENTARY ITALIAN I (UC:CSU) 5.00 UNITS

Prerequisite: None

First course in understanding, speaking, reading and writing Italian. Introduction to Italian culture and civilization. Intended primarily for students with little or no knowledge of Italian.

EVENING CLASSES

3235 LEC 7:00PM - 9:30PM TTh PARDESS, D INST 1005

Chair: Pat Flood 818.364.7715 | Vice Chair: David Jordan 818.364.7720

001 BUSINESS LAW I (UC:CSU) 3.00 UNITS

Prerequisite: None

Study of the fundamental principles of law as they apply in the business world by examining legal rights and remedies, business torts and crimes, contracts, agency, employment, and negotiable instruments.

EVENING/HYBRID CLASSES

3237 LEC 6:50PM - 8:15PM W JORDAN, D INST 2005

AND LEC 1:25 hrs/wk TBA JORDAN, D INTERNET

www.lamission.edu/law

002 BUSINESS LAW II (UC:CSU) 3.00 UNITS

Prerequisite: None

Further study of the fundamental principles of law as they apply in the business world. Examines bailment, the rights and liabilities of agent, principles and liabilities of agent, principles and third parties, partnerships, corporations, stockholders, negotiable instruments and securities.

ONLINE CLASSES

0322 LEC 3:10 hrs/wk TBA MORINAKA, B INTERNET

www.lamission.edu/law

010 INTRODUCTION TO LEGAL ASSISTANT I (CSU) 3.00 UNITS

Prerequisite: None

Law 10 is an introductory course, which formalizes the career of the legal assistant. It is an introduction to law, social forces and the law, a comparison of the role of the lawyer and the legal assistant, and an introduction to legal terminology and bibliography, preparing a litigation project.

EVENING/HYBRID CLASSES

3239 LEC 8:30PM - 10:00PM W JORDAN, D INST 2005

AND LEC 1:20 hrs/wk TBA JORDAN, D INTERNET

www.lamission.edu/law

011 INTRODUCTION TO LEGAL ASSISTANT II (CSU) 3.00 UNITS

Prerequisite: None

This course is a detailed examination of civil and criminal cases, including civil litigation from the filing of a suit to the conclusion of a trial.

ONLINE CLASSES

0324 LEC 3:10 hrs/wk TBA JACKMAN, J INTERNET

www.lamission.edu/law

012 TORT LAW & CLAIMS INVESTIGATION (CSU) 3.00 UNITS

Prerequisite: None

This course explores the fundamental principles of the law of torts, including insurance law, and an examination of the techniques of investigation involved in the handling of tort and insurance claims.

ONLINE CLASSES

0325 LEC 3:10 hrs/wk TBA JORDAN, D INTERNET

www.lamission.edu/law

013 WILLS, TRUSTS & PROBATE ADMINISTRATION (CSU) 3.00 UNITS

Prerequisite: None

Study of the law of wills and trusts, including simple wills, codicils, trust forms, living trusts, pour over wills, advance directives, powers of attorney, guardianship, conservatorship, caretakers, basic estate planning, life estates, disposition of property outside probate, tax issues, and life insurance trusts.

ONLINE CLASSES

0326 LEC 3:10 hrs/wk TBA LAMPERT, E INTERNET

www.lamission.edu/law

016 CIVIL & CRIMINAL EVIDENCE (CSU) 3.00 UNITS

Prerequisite: None

Study of the rules of civil and criminal evidence and the admissibility of such evidence in court including relevancy, hearsay, hearsay exceptions, character evidence, habit and custom, witness & competency, impeachment, authentication and identification of documents, constitutional restraints, and common law privileges. Students analyze evidentiary objections to trial transcripts, and other legal documents.

ONLINE CLASSES

0327 LEC 3:10 hrs/wk TBA MORINAKA, B INTERNET

www.lamission.edu/law

017 LEGAL WRITING (CSU) 3.00 UNITS

Prerequisite: None

This course explores legal drafting and writing, including legal memoranda, motions, pleadings, demand letters, a research brief and special projects.

ONLINE CLASSES

0328 LEC 3:10 hrs/wk TBA JORDAN, D INTERNET

www.lamission.edu/law

018 MARRIAGE & FAMILY LAW (CSU) 3.00 UNITS

Prerequisite: None

Study of marriage and family law with emphasis on dissolution of marriage, California community property laws, jurisdiction, forms completion, calendaring, discovery, support and custody issues, restraining orders, and domestic disputes.

ONLINE CLASSES

0329 LEC 3:10 hrs/wk TBA JORDAN, D INTERNET

www.lamission.edu/law

019 PROPERTY & CREDITOR RIGHTS 3.00 UNITS

Prerequisite: None

Study of property and creditor rights including real and personal property, joint tenancy, leases, deeds, escrows, deeds of trust, the system of recording and search of public documents, bankruptcy laws and forms, landlord-tenant, secured transactions, collateral, purchase money security interests, liens, attachments, garnishments, and other creditor's remedies.

EVENING/HYBRID CLASSES

3240 LEC 5:20PM - 6:45PM M JORDAN, D INST 1001

AND LEC 1:25 hrs/wk TBA JORDAN, D INTERNET

www.lamission.edu/law

Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.

020 BASIC PROBATE PROCEDURES**(CSU) 3.00 UNITS****Prerequisite:** None

This course explores the fundamental principles and methods of fact gathering, Office procedures and required court work involved in the handling of probates of both testate and intestate decedents, as well as the administration of estates in California probate courts.

ONLINE CLASSES

0330	LEC	3:10 hrs/wk	TBA	GUDINO, A	INTERNET
www.lamission.edu/law					

034 LEGAL RESEARCH LABORATORY**3.00 UNITS****Prerequisite:** None

This course explores legal research. The student learns how to do legal research using primary and secondary legal resources and how to do federal and state law reporting.

ONLINE CLASSES

0331	LEC	3:10 hrs/wk	TBA	JORDAN, D	INTERNET
www.lamission.edu/law					

EVENING CLASSES

3241	LEC	6:50PM - 10:00PM	M	HIBLER, J	INST 1003
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Chair: Gary Prostack 818.364.7666

004 THE MECHANICS OF SPELLING**(NDA) (Rpt 3) 1.00 UNIT****Prerequisite:** None *Class is graded pass/no pass.*

Based on assessment, the student will receive group and individualized spelling instruction designed to improve spelling skills to the level at which the student will be able to succeed in college/vocational coursework.

EVENING CLASSES

3244	LEC	3:30PM - 5:35PM	T	STAFF	INST 1004
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010B MATHEMATICS FUNDAMENTALS B**(NDA) (Rpt 3) 1.00 UNIT****Prerequisite:** None *Class is graded pass/no pass.*

Based on assessment the student receives individualized instruction. Topics include whole numbers, fractions, decimals, percents, ratios and proportions.

EVENING CLASSES

3245	LAB	3:40PM - 5:45PM	Th	CHARLES, J	INST 1004
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040 INTRODUCTION TO LEARNING DISABILITIES**(NDA) (Rpt 3) 1.00 UNIT****Prerequisite:** None *Class is graded pass/no pass.*

Individualized diagnostic assessment processes are conducted. Students identify problems, become aware of strengths and weaknesses, and develop individual educational plans outlining goals, objectives and recommendations.

0335	LEC	2:05 hrs/wk	TBA	RESENDEZ, C	INST 1018
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073 LEARNING SKILLS ONLINE GRAMMAR & WRITING LAB**(NDA) 1.00 UNIT****Prerequisite:** None *Class is graded pass/no pass.*

This course provides students with an introduction to verb usage and grammar while completing short personal and impersonal writings. Students will have access to online writing labs and will be required to submit written assignments for peer and instructor review.

DAY CLASSES

0336	LAB	12:15PM - 3:25PM	T	LOFQUIST, M	CSB 208
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Chair: Sandy Thomsen 818.364.7750

101 LIBRARY RESEARCH METHODS**(UC:CSU) 1.00 UNIT****Prerequisite:** None

Students learn to use research tools found in most libraries to gather, organize, and evaluate information from various sources, including computer databases, catalogs, indexes, books, periodicals, microfilm, and the Internet.

ONLINE/LATE START CLASSES

0338	LEC	1:50 hrs/wk	TBA	KNOTTS, K	INTERNET
Email: karenknotts@sbcglobal.net (9 Week Class - Starts 9/13/2011, Ends 11/8/2011)					

Chair: Yolanda Ramil 818.364.7690 | Vice Chair: David Pardess 818.364.7686

001 INTRODUCTION TO LANGUAGE & LINGUISTICS**(UC:CSU) 3.00 UNITS****Prerequisite:** None

Examines basic linguistic concepts in cultural context. Language diversity, origins, acquisitions and use are explored, with an emphasis on communication and sociocultural factors.

EVENING CLASSES

3248	LEC	6:50PM - 10:00PM	W	PARDESS, D	INST 1005
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Chair: Pat Flood 818.364.7715

002 ORGANIZATION & MANAGEMENT THEORY**(CSU) 3.00 UNITS****Prerequisite:** None

A beginning course in theory and practice of management and organization. It gives a realistic account of what managers actually do and what they face. It presents various theories of management and organization. The functions of management with special emphasis on foreign operations and future trends in management are analyzed.

ONLINE CLASSES

0341	LEC	3:10 hrs/wk	TBA	BERNAL, V	INTERNET
www.lamission.edu/business/bernal					

013 SMALL BUSINESS ENTREPRENEURSHIP**(CSU) 3.00 UNITS****Prerequisite:** None

This course presents a systematic approach to startup and management of small business operations. It covers personal evaluation, pre-ownership preparation, management and leadership, financing, location, record keeping, employees, purchasing, advertising, sales and credit, and emphasizes adequate planning and preparation for success.

ONLINE CLASSES

0342	LEC	3:10 hrs/wk	TBA	BERNAL, V	INTERNET
www.lamission.edu/business/bernal					

033 PERSONNEL MANAGEMENT**(CSU) 3.00 UNITS****Prerequisite:** None

This course is designed for all those interested in people working within organization. Human Resources Management helps managers to understand the environment of managing employees so that they are in a better position to utilize this valuable organizational resource.

EVENING/HYBRID CLASSES

3250	LEC	5:15PM - 6:45PM	Th	BERNAL, V	CSB 102A
AND	LEC	1:20 hrs/wk	TBA	BERNAL, V	INTERNET
www.lamission.edu/business/bernal					

921 COOP ED - MANAGEMENT**(CSU) (Rpt 3) 2.00 UNITS**

9049	LEC	2:05 hrs/wk	TBA	RASKIN, E	SCHEDULE
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931 COOP ED - MANAGEMENT**(CSU) (Rpt 3) 3.00 UNITS**

9050	LEC	3:10 hrs/wk	TBA	RASKIN, E	SCHEDULE
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941 COOP ED - MANAGEMENT**(CSU) (Rpt 3) 4.00 UNITS**

Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.

9051	LEC	4:15 hrs/wk	TBA	RASKIN, E	SCHEDULE
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Chair: Pat Flood 818.364.7715

021 PRINCIPLES OF MARKETING**(CSU) 3.00 UNITS****Prerequisite:** None

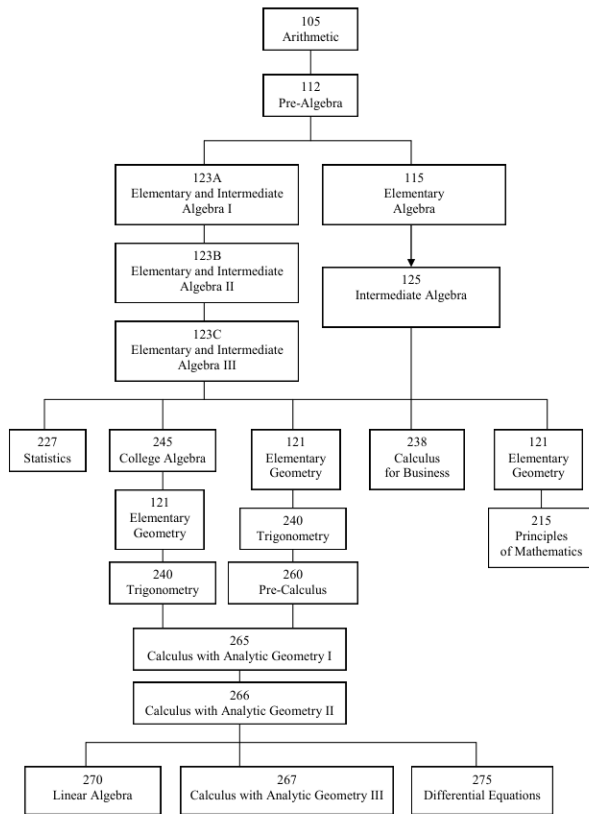
A course designed to provide the student with a lively and comprehensive introduction to concepts and principles of marketing from a marketing manager perspective. It outlines the problems and decisions that marketing managers encounter in selecting an attractive target market.

EVENING CLASSES

3252	LEC	3:30PM - 6:40PM	T	RASKIN, E	INST 1013
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Mathematics Course Sequence



105 ARITHMETIC

Prerequisite: None
Reviews operations and applications of arithmetic, including whole numbers, fractions, decimals, and percents. Additional topics of ratios and proportion, measurement, geometric concepts, signed numbers, and a brief introduction of elementary algebra will be presented.

DAY CLASSES

0346	LEC	9:05AM - 10:30AM	TTh	PARK, S	CSB 111
0347	LEC	12:25PM - 1:50PM	MW	STAFF	CSB 110

EVENING CLASSES

3255	LEC	6:50PM - 10:00PM	T	ROSHANAEI, A	CSB 110
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112 PRE-ALGEBRA

Prerequisite: Math 105 with grade of 'C' or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit
This course bridges the gap between arithmetic and algebra. Topics include a review of arithmetic and an introduction to fundamental algebraic concepts.

DAY CLASSES

0349	LEC	7:30AM - 8:55AM	TTh	REYES, C	CSB 110
0352	LEC	9:05AM - 10:30AM	MW	AGVANIAN, Y	INST 1005
0353	LEC	9:05AM - 10:30AM	TTh	FERGUSON, T	CSB 110
0354	LEC	10:40AM - 12:05PM	MW	HAGAR, M	CSB 208
0355	LEC	10:40AM - 12:05PM	TTh	FERGUSON, T	CSB 111
0356	LEC	10:40AM - 12:05PM	TTh	HEMENWAY, L	CSB 208
0357	LEC	12:25PM - 1:50PM	MW	HOVASAPYAN, S	CSB 111

DAY/LATE START CLASSES

0350	LEC	9:00AM - 11:25AM	MW	PAIGE, B	HFAC 107
(10 Week Class - Starts 10/10/2011, Ends 12/18/2011)					
0358	LEC	12:25PM - 2:55PM	MW	FERGUSON, T	CSB 208
(10 Week Class - Starts 10/10/2011, Ends 12/18/2011)					

EVENING CLASSES

3258	LEC	3:45PM - 5:10PM	MW	CONSTANTINO, A	CSB 111
3259	LEC	3:45PM - 5:10PM	TTh	DADDAZIO, G	CSB 111
3261	LEC	5:20PM - 6:45PM	MW	BLOOM, J	CSB 111
3262	LEC	5:20PM - 6:45PM	TTh	WONG, L	CSB 110
3263	LEC	6:50PM - 10:00PM	T	ZARGARIAN, S	CSB 111
3264	LEC	6:50PM - 10:00PM	W	BLOOM, J	CSB 111
3265	LEC	6:50PM - 10:00PM	Th	KIM, J	CSB 111

3266	LEC	6:50PM - 10:00PM	Th	WINDSOR, K	CSB 110
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EVENING/LATE START CLASSES

3260	LEC	4:10PM - 6:40PM	TTh	MCGANN, E	INST 1010
(10 Week Class - Starts 10/10/2011, Ends 12/17/2011)					

115 ELEMENTARY ALGEBRA

5.00 UNITS

Prerequisite: Math 112 with a grade of 'C' or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit. Math 113 and 114 together are equivalent to Math 115.

NOTE: All Mathematics 115 students are required to pass a comprehensive department final. The exam will be administered by each instructor in the assigned classroom on the day and time as specified in the Final Exam Schedule appearing in the schedule of classes. Failure to take this examination at the scheduled time and day will result in a score of zero.

Explores the concepts of algebra, including signed numbers, exponents, linear equations, graphs, and quadratic equations. It also contains techniques for interpreting and solving verbal programs related to the above topics.

DAY CLASSES

0359	LEC	8:00AM - 9:35AM	MWF	MKRTCHYAN, T	INST 1013
0360	LEC	8:00AM - 10:30AM	MW	HAGAR, M	CSB 110
0361	LEC	8:00AM - 10:30AM	TTh	PETIKYAN, G	INST 1013
0362	LEC	8:55AM - 10:30AM	MWF	BUTLER, D	CSB 111
0363	LEC	9:05AM - 10:15AM	MTWTh	GERHARDT, S	CSB 105
0364	LEC	9:35AM - 12:05PM	MW	YUN, Y	CSB 206
0365	LEC	10:40AM - 12:15PM	MWF	AKL, C	CSB 110
0366	LEC	10:40AM - 1:10PM	TTh	AKL, C	CSB 207
0367	LEC	12:25PM - 2:55PM	MW	YUN, Y	INST 1013
0368	LEC	12:25PM - 2:55PM	TTh	DADDAZIO, G	MATH CTR
0369	LEC	1:30PM - 4:00PM	TTh	NGO, H	CSB 206

EVENING CLASSES

3268	LEC	4:10PM - 6:40PM	TTh	WINDSOR, K	CSB 205
3269	LEC	7:00PM - 9:30PM	MW	ASATRYAN, J	INST 1013
3270	LEC	7:00PM - 9:30PM	MW	WONG, K	CSB 110
3271	LEC	7:00PM - 9:30PM	TTh	DABAGIAN, M	CSB 205
3272	LEC	7:00PM - 9:30PM	TTh	BURDS, J	INST 1013

121 ESSENTIALS OF PLANE GEOMETRY

3.00 UNITS

Prerequisite: Math 125 or appropriate skill level demonstrated through the Math assessment process
Covers the definition, axioms, and theorems of geometry relating to angles, lines, circles, polygons, and polyhedra. It also provides an introduction to formal proofs, logic, and construction methods with straight-edge and compass.

DAY CLASSES

0371	LEC	10:40AM - 12:05PM	MW	CRACIUN, G	INST 1005
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EVENING/SHORT-TERM CLASSES

3274	LEC	4:15PM - 6:45PM	MTWTh	GHARIBJANYAN, A	CSB 207
(5 Week Class - Starts 8/29/2011, Ends 9/30/2011)					

123A ELEMENTARY & INTERMEDIATE ALGEBRA I

4.00 UNITS

Prerequisite: Math 112
First of three modules for Math 123, covering topics from Elementary Algebra, including properties of real numbers; linear equations and inequalities; polynomials; factoring first- and second-degree expressions; application problems; graphics. Course has a computer lab component.

EVENING CLASSES

3276	LEC	4:20PM - 5:45PM	MW	YUN, Y	MATH CTR
AND	LAB	5:45PM - 6:40PM	MW	YUN, Y	MATH CTR
3277	LEC	7:00PM - 8:25PM	TTh	MARSUBIAN, A	MATH CTR
AND	LAB	8:35PM - 9:30PM	TTh	MARSUBIAN, A	MATH CTR

123B ELEMENTARY & INTERMEDIATE ALGEBRA II

4.00 UNITS

Prerequisite: Math 123A
Second of the three modules for Math 123, covering topics from Elementary and Intermediate Algebra, including solving rational equations; systems of equations; quadratic equations; applications; radicals; rational exponents. Course has a computer lab component.

DAY CLASSES

0373	LEC	9:05AM - 10:30AM	MW	REYES, C	MATH CTR
AND	LAB	10:30AM - 11:25AM	MW	REYES, C	MATH CTR

EVENING CLASSES

3279	LEC	4:00PM - 5:25PM	TTh	AVENDANO, J	MATH CTR
AND	LAB	5:25PM - 6:20PM	TTh	AVENDANO, J	MATH CTR

123C ELEMENTARY & INTERMEDIATE ALGEBRA III

4.00 UNITS

Prerequisite: Math 123B
Third of three modules for Math 123, covering topics from Intermediate Algebra, including operations on functions; complex numbers; conic sections; logarithms and exponential functions. Course has a computer lab component.

DAY CLASSES

0374	LEC	9:05AM - 10:30AM	TTh	CRACIUN, G	MATH CTR
AND	LAB	10:30AM - 11:25AM	TTh	CRACIUN, G	MATH CTR

EVENING CLASSES

3281	LEC	7:00PM - 8:25PM	MW	HEMENWAY, L	MATH CTR
AND	LAB	8:25PM - 9:20PM	MW	HEMENWAY, L	MATH CTR

125 INTERMEDIATE ALGEBRA**5.00 UNITS**

Prerequisite: Math 115 or Math 114 with a grade of 'C' or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit
 Fundamental laws, exponents, radicals, equations (linear, quadratic, and some of higher degree), system of equations and inequalities (linear, and quadratic), conics, complex numbers, functions, logarithms and binomial theorem.

DAY CLASSES

0375	LEC	8:00AM - 9:35AM	MWF	AKL, C	CSB 207
0376	LEC	8:00AM - 10:30AM	TTh	SHARNAZYAN, E	CSB 207
0378	LEC	10:40AM - 12:15PM	MWF	MKRTCHYAN, T	INST 1013
0379	LEC	10:40AM - 1:10PM	MW	AGVANIAN, Y	CSB 207
0380	LEC	10:40AM - 1:10PM	TTh	EYKHER, M	CSB 206
0381	LEC	10:40AM - 1:10PM	TTh	ANTONIOU, N	INST 1013
0382	LEC	12:25PM - 2:55PM	MW	WONG, K	CSB 206
0383	LEC	12:25PM - 2:55PM	TTh	JAFARI, H	CSB 205

EVENING CLASSES

3283	LEC	4:10PM - 6:40PM	MW	MALKI, A	CSB 205
3284	LEC	4:10PM - 6:40PM	TTh	ZARGARIAN, S	CSB 206
3285	LEC	4:10PM - 6:40PM	TTh	JAFARI, H	CSB 208
3286	LEC	7:00PM - 9:30PM	MW	CONSTANTINO, A	CSB 207
3287	LEC	7:00PM - 9:30PM	TTh	MALKI, A	CSB 207
3288	LEC	7:00PM - 9:30PM	TTh	WONG, L	CSB 208

215 PRINCIPLES OF MATHEMATICS I**(UC:CSU) 3.00 UNITS**

Prerequisite: Math 120 or 121, and 123C or Math 125 with a grade of 'C' or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit

Primarily for students who plan to teach arithmetic in elementary schools. Course includes the language of sets; systems of numeration; nature of numbers and the fundamental operations; number theory; functions and the field of real numbers.

EVENING/LATE START CLASSES

3290	LEC	4:20PM - 6:50PM	TTh	STAFF	CSB 207
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(10 Week Class - Starts 10/10/2011, Ends 12/18/2011)

227 STATISTICS**(UC:CSU) 4.00 UNITS**

Prerequisite: Math 125 or 123C with a grade of 'C' or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit

Course includes the following topics: graphical techniques; probability and probability distributions; sampling; estimation; correlations; regression; hypothesis testing; categorical data. Emphasis is on data analysis and interpretation, using sample data to extrapolate population characteristics.

DAY/WEEKEND CLASSES

0386	LEC	8:00AM - 12:15PM	S	WONG, K	INST 1010
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DAY CLASSES

0387	LEC	8:25AM - 10:30AM	MW	CHEN, C	INST 1010
0388	LEC	8:25AM - 10:30AM	TTh	MCGANN, M	INST 1010
0389	LEC	10:40AM - 12:45PM	MW	BUTLER, D	INST 1010
0390	LEC	10:40AM - 12:45PM	TTh	KRISTEN, J	INST 1010

EVENING CLASSES

3292	LEC	4:35PM - 6:40PM	MW	ADES, R	INST 1010
3293	LEC	7:00PM - 9:05PM	MW	ADES, R	INST 1010
3294	LEC	7:00PM - 9:05PM	TTh	KAWAMATA, M	INST 1010

238 CALCULUS FOR BUSINESS & SOCIAL SCIENCE I**(UC:CSU) 5.00 UNITS**

Prerequisite: Math 125 or 123C with a grade of 'C' or better

Course includes the following topics and their business applications: polynomial, exponential and logarithmic functions; differentiation and integration; integration by parts; numerical integration; improper integrals; multivariable calculus.

EVENING CLASSES

3296	LEC	7:00PM - 9:30PM	MW	MALKI, A	INST 1004
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240 TRIGONOMETRY**(CSU) 3.00 UNITS**

Prerequisite: Math 120 or 121 or equivalent and Math 125 or 123C with a grade of 'C' or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit

Introduces trigonometric functions, their graphs, inverses, and fundamental identities. Trigonometric equations are solved. The laws of sines and cosines; vectors; scalar and vector products and introduced. Polar coordinates and equations are introduced and used to represent complex numbers.

DAY CLASSES

0392	LEC	10:40AM - 12:05PM	MW	HOVASAPYAN, S	CSB 111
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EVENING/LATE START CLASSES

3297	LEC	4:20PM - 6:45PM	MW	Gharibjanyan, A	CSB 207
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(10 Week Class - Starts 10/10/2011, Ends 12/18/2011)

Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.

245 COLLEGE ALGEBRA**(UC:CSU) 3.00 UNITS**

Prerequisite: Math 125 or 123C with a grade of 'C' or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit

Topics include the properties of real numbers, relations, functions and their graphs, matrices and determinants, complex numbers, theory of equations, permutations, combinations, and probability.

DAY CLASSES

0394	LEC	7:30AM - 8:55AM	MW	BASTA, R	CSB 111
0395	LEC	10:40AM - 12:05PM	TTh	PARK, S	CSB 110

EVENING CLASSES

3298	LEC	5:20PM - 6:45PM	MW	STAFF	CSB 110
3299	LEC	5:20PM - 6:45PM	TTh	MALKI, A	CSB 111

260 PRE-CALCULUS**(UC:CSU) 5.00 UNITS**

Prerequisite: Math 240, with a grade of 'C' or better or appropriate skill level demonstrated through the Mathematics assessment process, or by permit

Provides topics essential for a comprehensive background for the calculus sequence: functional analysis, analytic geometry, theory of equations, induction, sequences and series, trigonometry and polar coordinates.

DAY CLASSES

0397	LEC	8:00AM - 10:30AM	MW	STAFF	CSB 208
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265 CALCULUS WITH ANALYTIC GEOMETRY I**(UC:CSU) 5.00 UNITS**

Prerequisite: Math 240 and 245 or 260 with a grade of 'C' or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit

First course for calculus and includes functions, limits, derivatives and their applications, differentials, integrals and their applications.

DAY CLASSES

0398	LEC	8:00AM - 10:30AM	TTh	MKRTCHYAN, T	CSB 208
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EVENING CLASSES

3301	LEC	4:10PM - 6:40PM	MW	WONG, K	CSB 206
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266 CALCULUS WITH ANALYTIC GEOMETRY II**(UC:CSU) 5.00 UNITS**

Prerequisite: Math 265 with a grade of 'C' or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit

Second course of calculus. Includes differentiation and integration of transcendental functions, polar coordinates, specialized methods of integration, vectors, parametric equations, and infinite series.

DAY CLASSES

0399	LEC	9:35AM - 12:05PM	TTh	YUN, Y	CSB 205
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267 CALCULUS WITH ANALYTIC GEOMETRY III**(UC:CSU) 5.00 UNITS**

Prerequisite: Math 266 with a grade of 'C' or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit

This course of calculus includes solid analytic geometry, partial differentiation, multiple integration, vector analysis, infinite series and an introduction to differential equations.

EVENING CLASSES

3302	LEC	4:10PM - 6:40PM	MW	STAFF	INST 1004
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270 LINEAR ALGEBRA**(UC:CSU) 3.00 UNITS**

Prerequisite: Math 266 with a grade of 'C' or better, or appropriate Math placement results, or by permit

This course covers vector spaces, linear transformation, matrices, matrix algebra, determinants, eigen vectors and eigen values.

EVENING CLASSES

3303	LEC	6:50PM - 10:00PM	M	SMAZENKA, R	CSB 111
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Chair: Mike Reynolds 818.364.7695

020 GENERAL MICROBIOLOGY**(UC:CSU) 4.00 UNITS**

Prerequisite: Biology 3 and Chem 51 or Chem 65 or Chem 101 **Advisory:** English 28 or ESL 8

This course examines microbiological principles related to the morphology, metabolism and genetics of bacteria and distinguishing characteristics of viruses, protozoa, fungi, and multicellular parasites, with applications to human disease. It is intended principally for allied health majors with 3 hours of lab each week.

DAY CLASSES

0401	LAB	8:55AM - 10:20AM	MW	ECHEVERRI, A	INST 2016
AND	LEC	10:40AM - 12:05PM	MW	ECHEVERRI, A	INST 2004
0402	LEC	10:40AM - 12:05PM	MW	ECHEVERRI, A	INST 2004
AND	LAB	12:15PM - 1:40PM	MW	ECHEVERRI, A	INST 2016

PACE/Program for Accelerated College Education (Open to ALL students). See page 12.

6519	LEC	6:00PM - 8:00PM	W	STAFF	CUL 230
AND	LAB	8:00AM - 11:10AM	S	STAFF	INST 2016
AND	LEC	11:10AM - 12:10PM	S	STAFF	INST 2001

Class meets every Wednesday and Saturday for 16 weeks (Except 11/26).

6520	LEC	6:00PM - 8:00PM	W	STAFF	CUL 230
AND	LEC	11:10AM - 12:10PM	S	STAFF	INST 2001
AND	LAB	12:30PM - 3:40PM	S	STAFF	INST 2016

Class meets every Wednesday and Saturday for 16 weeks (Except 11/26).

Chair: Deborah Paulsen 818.364.7738 | Vice Chair: Curtis Stage 818.364.7771

100 INTRO TO MULTIMEDIA COMPUTER APPLICATIONS (CSU) (Rpt 3) 3.00 UNITS

Prerequisite: None **Corequisite:** MultiMd 500 *Printing Fee: \$5*
 Students apply the principles of design to an electronic medium while developing the skills necessary to digitally manipulate graphic images and text with Adobe Photoshop. Students also learn the basics of Adobe Illustrator and integrate Photoshop materials with Illustrator documents.

DAY CLASSES

0405	LEC	12:45PM - 2:50PM	M	STAGE, C	LRC 233
AND	LAB	2:55PM - 5:00PM	M	STAGE, C	LRC 233

EVENING CLASSES

3313	LEC	5:45PM - 7:50PM	M	STAGE, C	LRC 233
AND	LAB	7:50PM - 9:55PM	M	STAGE, C	LRC 233

110 VISUAL COMMUNICATION (CSU) 3.00 UNITS

Prerequisite: None **Advisory:** MultiMd 100 & 500
 A fundamental course on the nature of visual communication. Emphasis is placed on historical, philosophical, theoretical, cultural and practical aspects of art, design and media arts. Students integrate theory and applied technology to a variety of multimedia projects.

EVENING CLASSES

3314	LEC	5:45PM - 7:50PM	T	GARCIA, J	LRC 233
AND	LAB	7:55PM - 10:00PM	T	GARCIA, J	LRC 233

200 DIGITAL IMAGING (CSU) (Rpt 3) 3.00 UNITS

Prerequisite: None **Corequisite:** Art 638 **Advisory:** MultiMd 100 *Printing Fee \$5*
 Explore fundamentals of photography and camera operations: Photography's relationship with digital imaging, including lighting, composition, depth of field, lens flare, incident/reflective light, motion, color and presentation. Includes photographic demonstrations, portfolio and business strategies.

DAY/WEEKEND CLASSES

0406	LEC	9:45AM - 11:50AM	S	COLE, D	LRC 233
AND	LAB	11:55AM - 2:00PM	S	COLE, D	LRC 233

210 DIGITAL EDITING (CSU) (Rpt 3) 3.00 UNITS

Corequisite: Art 638
 Introduction to principles of motion graphics animation for multimedia. Students develop projects that integrate graphics, text and sound using non-linear post production tools.

EVENING CLASSES

3315	LEC	5:45PM - 7:50PM	Th	RAMIREZ, C	LRC 233
AND	LAB	7:55PM - 10:00PM	Th	RAMIREZ, C	LRC 233

220 ILLUSTRATION FOR MULTIMEDIA (CSU) (Rpt 3) 3.00 UNITS

Prerequisite: None *Printing Fee \$10*
 Illustration techniques for commercial and graphic applications, such as logo design, character development, cover art and storyboards. The communication of original ideas through the use of various art media is emphasized.

EVENING CLASSES

3316	LEC	5:45PM - 7:50PM	M	JOHNSON, D	LRC 126
AND	LAB	7:50PM - 9:55PM	M	JOHNSON, D	LRC 126

320 WEB DESIGN (CSU) (Rpt 3) 3.00 UNITS

Prerequisite: None **Advisory:** MultiMd 100 and 500
 An introduction to web page design and site management. The characteristics of web page design and navigation structures are analyzed. Emphasis is on innovative ways by which to conceptualize, design and create interactive websites.

DAY CLASSES

0407	LEC	12:45PM - 2:50PM	W	STAGE, C	LRC 233
AND	LAB	2:55PM - 5:00PM	W	STAGE, C	LRC 233

340 VECTOR GRAPHICS (CSU) (Rpt 3) 3.00 UNITS

Prerequisite: None **Advisory:** MultiMd 100 and 500
 Use of vector graphics based software to produce illustrations for commercial applications. Emphasis is placed on the fundamental principles such as color, use of layers and typographic skill. Step-by-step demonstrations will lead into more creative projects.

DAY CLASSES

0408	LEC	9:45AM - 11:50AM	F	MEASURES, J	LRC 233
AND	LAB	11:55AM - 2:00PM	F	MEASURES, J	LRC 233

350 WEB DESIGN II (CSU) (Rpt 3) 3.00 UNITS

Prerequisite: MultiMd 320 **Advisory:** MultiMd 100 and 500
 Advanced development of aesthetic and conceptual skills related to design for Web Sites. Techniques are demonstrated to further student experience with de4sign, Dreamweaver, HTML 5 and CC (Cascading Style Sheets). Focus is also placed on usability, accessibility and web standards.

EVENING CLASSES

3317	LEC	5:45PM - 7:50PM	W	STAGE, C	LRC 233
AND	LAB	7:55PM - 10:00PM	W	STAGE, C	LRC 233

400 INTRODUCTION TO EXPERIMENTAL ANIMATION (CSU) 3.00 UNITS

Prerequisite: None **Advisory:** MultiMd 100 & 500
 Introduces the student to the basic principles of experimental animation. Emphasis is placed on the techniques, tools, and resources required to create a wide range of animated projects, including hand-drawn, clay animation and cut-out. Students apply concepts of timing, weight, personality, balance and style.

EVENING CLASSES

3318	LEC	5:45PM - 7:50PM	Th	HOOD, S	LRC 106
AND	LAB	7:55PM - 10:00PM	Th	HOOD, S	LRC 106

500 MULTIMEDIA LABORATORY (CSU) (Rpt 3) 1.00 UNIT

Prerequisite: None
 This course is designed to reinforce lectures presented in multimedia classes. Emphasis is placed in applying design principles to projects using selected computer applications.

0409	LAB	2:05 hrs/wk	TBA	STAGE, C	LRC 126
0410	LAB	2:05 hrs/wk	TBA	STAGE, C	LRC 126
0411	LAB	2:05 hrs/wk	TBA	STAGE, C	LRC 126

600 STORY, SCRIPT & SCREEN (CSU) (Rpt 3) 3.00 UNITS

Prerequisite: None
 Study, Script, and Screen is a fundamental course on creative writing and scripting basics. The course structure includes lectures; short and feature film screenings; writing assignments; in-class group discussions and critique.

DAY CLASSES

0412	LEC	9:00AM - 12:10PM	F	DIEHL, D	LRC 106
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610 INTRODUCTION TO DIGITAL VIDEO PRODUCTION (CSU) (Rpt 3) 3.00 UNITS

Prerequisite: None
 An introductory course emphasizing the technical and creative aspects of digital video production and editing. Professional techniques in production and post-production are stressed.

EVENING CLASSES

3319	LEC	5:45PM - 7:50PM	T	DIEHL, D	LRC 106
AND	LAB	7:55PM - 10:00PM	T	DIEHL, D	LRC 126

620 DIGITAL AUDIO (CSU) (Rpt 3) 3.00 UNITS

Prerequisite: None **Advisory:** MultiMd 500
 An introductory course in digital audio where students work with current digital audio equipment to capture, mix and compose audio. This course lays the groundwork for understanding the professional world of sound production and will focus in three key areas: theory of sound, use of Digidesign Pro Tools for music production and film/TV post-production sound.

DAY/WEEKEND CLASSES

0413	LEC	9:45AM - 11:50AM	S	MOHR, A	LRC 106
AND	LAB	11:55AM - 2:00PM	S	MOHR, A	LRC 126

Chair: Deborah Paulsen 818.364.7738

101 FUNDAMENTALS OF MUSIC (UC:CSU) 3.00 UNITS

Prerequisite: None
 A course for students who wish to study the basic rudiments of musical notation, scales, keys, intervals, rhythms, ear-training and sight reading, and introduction to basic harmonization.

DAY CLASSES

0416	LEC	12:25PM - 1:50PM	MW	SPARFELD, T	CSB 102A
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EVENING CLASSES

3320	LEC	3:45PM - 5:10PM	TTh	SPARFELD, T	CSB 102A
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111 MUSIC APPRECIATION I (UC:CSU) 3.00 UNITS

Prerequisite: None
 Introduction to musical masterpieces designed as a general course to develop an understanding of music heard in the concert hall and via the media.

DAY CLASSES

0417	LEC	10:40AM - 12:05PM	MW	SPARFELD, T	INST 1008
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EVENING CLASSES

3321	LEC	5:20PM - 6:45PM	TTh	SPARFELD, T	INST 1008
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321 ELEMENTARY PIANO I (UC:CSU) 2.00 UNITS

Prerequisite: None
 Covers keyboard geography and functional keyboard skills in each key using popular tunes and classics arranged for the elementary pianist.

EVENING CLASSES

3323	LEC	6:50PM - 7:45PM	T	CANON, S	BUNG 7
AND	LAB	7:55PM - 10:00PM	T	CANON, S	BUNG 7

322 ELEMENTARY PIANO II (UC:CSU) 2.00 UNITS

Prerequisite: Music 321 with a grade of 'C' or better
 Course covers music reading, choral playing, introduction to the use of pedals, transportation, and more involved works than previous semester.

EVENING CLASSES

3324	LEC	6:50PM - 7:45PM	Th	CANON, S	BUNG 7
AND	LAB	7:55PM - 10:00PM	Th	CANON, S	BUNG 7

323 ELEMENTARY PIANO III**(UC:CSU) 2.00 UNITS****Prerequisite:** Music 322 with a grade of 'C' or better

Introduction continues at the level of the third semester of keyboard playing.

Beginning piano repertoire by keyboard composer of the Baroque, Classic, romantic and Contemporary periods. Continues studies in keyboard techniques.

EVENING CLASSES

3325	LEC	6:50PM - 7:45PM	Th	CANON, S	BUNG 7
AND	LAB	7:55PM - 10:00PM	Th	CANON, S	BUNG 7

324 ELEMENTARY PIANO IV**(UC:CSU) 2.00 UNITS****Prerequisite:** Music 323 with a grade of 'C' or better

Further study of technique and interpretation of works from all periods of the level of the Bach 2-part invention of Chopin preludes.

EVENING CLASSES

3326	LEC	6:50PM - 7:45PM	Th	CANON, S	BUNG 7
AND	LAB	7:55PM - 10:00PM	Th	CANON, S	BUNG 7

341 INTERMEDIATE PIANO**(UC:CSU) (Rpt 3) 2.00 UNITS****Prerequisite:** Music 324 with a grade of 'C' or better

For those having two or more years of piano study. Standard repertoire of all periods, with assignments appropriate to level of proficiency. Technical studies of Czerny, Bergmuller, et al. All scales and arpeggios.

3327	LEC	6:50PM - 7:45PM	Th	CANON, S	BUNG 7
AND	LAB	7:55PM - 10:00PM	Th	CANON, S	BUNG 7

501 COLLEGE CHOIR**(UC:CSU) (Rpt 3) 1.00 UNIT****Prerequisite:** None

Introduction to choral ensemble singing. Emphasis is on vocal technique and choral elements, such as blend, intonation, diction, and music reading. Repertoire is chosen on the basis of the ensemble's ability and represent historical and current styles of music.

EVENING CLASSES

3328	LAB	6:50PM - 10:00PM	M	SPARFELD, T	INST 1008
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921 COOP ED - MUSIC**(CSU) (Rpt 3) 2.00 UNITS**

9053	LEC	2:05 hrs/wk	TBA	RASKIN, E	SCHEDULE
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931 COOP ED - MUSIC**(CSU) (Rpt 3) 3.00 UNITS**

9054	LEC	3:10 hrs/wk	TBA	RASKIN, E	SCHEDULE
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941 COOP ED - MUSIC**(CSU) (Rpt 3) 4.00 UNITS**

Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.

9055	LEC	4:15 hrs/wk	TBA	RASKIN, E	SCHEDULE
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Chair: Said Pazirandeh 818.364.7705

Oceanography 1 is only offered through ITV. See page 13.

Chair: Suzzane Ritcheson 818.364.7818

004 CAREER PLANNING**(CSU) 1.00 UNIT****Prerequisite:** None *Class is graded pass/no pass.*

Designed to assist undecided students in choosing a major and gain better understanding of the career planning process.

DAY/WEEKEND/LATE START CLASSES

0420	LEC	8:30AM - 10:20AM	S	STAFF	INST 1008
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*NOTE: Geared toward the disabled students. (9 Week Class - Starts 9/10/2011, Ends 11/5/2011)***DAY/ LATE START CLASSES**

0421	LEC	12:15PM - 2:35PM	W	STAFF	INST 1008
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*(7 Week Class - Starts 9/14/2011, Ends 10/26/2011)***EVENING/LATE START CLASSES**

3334	LEC	4:25PM - 6:45PM	W	STAFF	INST 1013
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*(7 Week Class - Starts 11/2/2011, Ends 12/14/2011)***017 COLLEGE SURVIVAL SKILLS DEVELOPMENT****(CSU) 1.00 UNIT****Prerequisite:** None *Class is graded pass/no pass.*

Provides the student with information to succeed in college.

DAY/LATE START CLASSES

0422	LEC	9:30AM - 11:35AM	F	SCHWARTZ, R	INST 1008
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NOTE: Geared toward the disabled students. (8 Week Class - Starts 10/7/2011, Ends 12/2/2011)

0423	LEC	12:15PM - 2:35PM	W	STAFF	CUL 227
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*(7 Week Class - Starts 9/14/2011, Ends 10/26/2011)***EVENING/LATE START CLASSES**

3335	LEC	4:25PM - 6:45PM	Th	STAFF	INST 1013
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*(7 Week Class - Starts 10/27/2011, Ends 12/15/2011)***022 THE TRANSFER PROCESS****(CSU) (Rpt 1) 1.00 UNIT****Prerequisite:** None

This course covers the college transfer process including requirements and application procedures for public and private institutions of higher education. Research utilizing the internet will be included.

EVENING/LATE START CLASSES

3336	LEC	4:25PM - 6:45PM	Th	TEOLA, D	HFAC 203
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NOTE: Class geared towards athletes. (7 Week Class - Starts 9/8/2011, Ends 10/20/2011)

Chair: Myriam Levy 818.833.3414

001 INTRODUCTION TO PHILOSOPHY**(UC:CSU) 3.00 UNITS****Prerequisite:** None

A survey of fundamental questions about self, society, and the universe. Primary focus on theories of reality, knowledge, and religion.

Philosophy 1 is also offered through ITV. See page 13.

DAY CLASSES

0426	LEC	9:00AM - 12:10PM	F	GERHARDT, S	CSB 203
0427	LEC	9:05AM - 10:30AM	TTh	PURSLEY, M	CSB 201

006 LOGIC IN PRACTICE**(UC:CSU) 3.00 UNITS****Prerequisite:** None

Introduces formal and informal methods for evaluating arguments. Students will learn to classify arguments as inductive or deductive, determine whether deductive arguments are valid or invalid, and identify strong and weak inductive arguments. Applications of critical thinking to social and political discourses will be considered.

EVENING CLASSES

3340	LEC	3:30PM - 6:40PM	Th	LUJAN, G	HFAC 108
3341	LEC	6:50PM - 10:00PM	Th	MATHER, L	HFAC 108

033 COMPARATIVE SURVEY OF WORLD RELIGIONS**(UC:CSU) 3.00 UNITS****Prerequisite:** None

A historical overview of the principal religious traditions of the world, concentrating on Hinduism and Buddhism, Confucianism and Daoism, Judaism, Christianity, and Islam.

ONLINE CLASSES

0430	LEC	3:10 hrs/wk	TBA	MC FERRAN, D	INTERNET
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Email: dmf34@yahoo.com

PACE/Program for Accelerated College Education (Open to ALL students). See page 12.

6515	LEC	8:10PM - 10:10PM	T	PURSLEY, M	CMPC 1
AND	LEC	12:30PM - 4:30PM	S	PURSLEY, M	CSB 110
AND	LEC	2:20 hrs/wk	TBA	PURSLEY, M	SCHEDULE

Class meets every Tuesday and 4 Saturdays (11/5, 11/19, 12/3 & 12/17) (8 Week Class - Starts 10/24/2011, Ends 12/17/2011)

Chair: Deborah Paulsen 818.364.7738 | Vice Chair: Curtis Stage 818.364.7771

010 BEGINNING PHOTOGRAPHY**(CSU) 3.00 UNITS**

Advisories: MultiMd 100 & 500 | **Supplies:** Students must provide own 35-mm camera, film paper; or digital camera (not a cell phone camera) and an editing program preferable. Covers basic digital camera operation, exposure, scanning techniques, composition and aesthetics. The student will learn how to photograph, transfer images to a computer, edit the images using industry standard software and create their own prints. Emphasis is placed on communicating both fine art and commercial photography techniques.

DAY CLASSES

0433	LEC	11:00AM - 1:05PM	T	GARCIA, J	LRC 106
AND	LAB	1:05PM - 4:15PM	T	GARCIA, J	LRC 106
0434	LEC	12:15PM - 1:10PM	WF	BUNN, A	LRC 106
AND	LAB	1:10PM - 2:35PM	WF	BUNN, A	LRC 106

Chair: Leslie Milke 818.364.7765 | Vice Chair: Cindy Cooper 818.364.7707

ALL STUDENTS ENROLLED IN A FITNESS CLASS ARE REQUIRED TO BRING THE WAIVER FORM AND FITNESS ASSESSMENT FORM TO THE FIRST CLASS MEETING.

THE FORMS ARE FOUND ON OUR FITNESS WEBSITE: www.lamission/fitness**203 BADMINTON SKILLS****(UC:CSU) (Rpt 3) 1.00 UNIT****Prerequisite:** None

This course is designed to teach all skill levels. Basic strokes, footwork, and serves are introduced and expanded upon. Includes instruction on single and double strategy, rules, etiquette, and safety. Recreational and competitive play will be part of the class experience.

DAY CLASSES

2027	LEC	11:00AM - 11:30AM	T	MILKE, L	HFAC GYM
AND	LAB	11:30AM - 12:55PM	T	MILKE, L	HFAC GYM

Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.

289 BOWLING SKILLS**(UC:CSU) (Rpt 3) 1.00 UNIT**

Prerequisite: None

This course provides instruction on the basic skills and rules of bowling. It addresses bowling etiquette, playing procedures and lifetime fitness components. Additional lab fee (\$45) which includes shoes, ball, and game play.

DAY/OFF-CAMPUS CLASSES

2028	LAB	1:00PM - 3:05PM	W	COOPER, C	MSSNBOWL
Mission Hills Bowl – 10430 Sepulveda Blvd, Mission Hills					

295 ADAPTIVE ACTIVITIES**(UC:CSU) (Rpt 3) 1.00 UNIT**Prerequisite: None *NOTE: Geared toward disabled students*

Adaptive activities for students with disabilities. Beginning, intermediate and advanced levels offered. All levels may not be taught each semester. Includes modified postural and static contraction exercises; adaptive games' modified aerobic and rhythmic activities; and prescribed individual exercises.

DAY CLASSES

2029	LAB	10:35AM - 11:30AM	MW	PAREDES, S	HFAC FT CR
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322 VOLLEYBALL SKILLS**(UC:CSU) (Rpt 3) 1.00 UNIT**

Prerequisite: None

The basic fundamentals of volleyball as well as some intermediate and advanced strategies and techniques for those who are past the novice stage are addressed. The components of fitness are addressed as well as how volleyball plays a role as a lifetime activity.

EVENING CLASSES

2927	LEC	7:00PM - 7:30PM	M	TEOLA, D	HFAC GYM
AND	LAB	7:30PM - 9:00PM	M	TEOLA, D	HFAC GYM

511 INTERCOLLEGIATE SPORTS - SOCCER**(UC:CSU) (Rpt 2) 3.00 UNITS**

Prerequisite: (1) Eligibility as required by State Athletic Code; (2) Signature of Coach; (3) Physical examination required.

2030	LAB	11:05 hrs/wk	TBA	MARTINS, E	HAN SEN
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552 ATHLETICS PRE-SEASON CONDITIONING**(UC:CSU) (Rpt 3) 1.00 UNIT**

Prerequisite: None

This course is designed to improve and maintain the fitness condition of the athlete in preparation for the competitive season of play. It encompasses the mental aspects of sport performance, sport regulation and eligibility standards.

2031	LAB	3:10 hrs/wk	TBA	KLITSNER, J	ELCRPARK
2032	LAB	3:10 hrs/wk	TBA	KLITSNER, J	ELCRPARK

590 PILATES MAT**(UC:CSU) (Rpt 3) 1.00 UNIT**

Prerequisite: None

Introductory techniques based on the Pilates concepts are used; concentration, control, center, fluidity, precision and breath. It is designed to improve flexibility while developing muscular strength and muscular endurance in the core muscles: abdominal area, lower back, hips, and buttocks.

EVENING CLASSES

2928	LEC	6:50PM - 7:05PM	TTh	NELSON, S	HFAC 208
AND	LAB	7:05PM - 8:15PM	TTh	NELSON, S	HFAC 208

665 BASKETBALL**(UC:CSU) (Rpt 3) 1.00 UNIT**

Prerequisite: None

This course is designed to teach all levels. It emphasizes fundamental basketball skills such as dribbling, passing and shooting. It also includes the selection and care of equipment, rules, offense and defense strategy, etiquette, terminology and the components of fitness.

DAY CLASSES

2033	LAB	9:00AM - 12:10PM	F	CASCIONE, J	HFAC GYM
2034	LAB	10:40AM - 12:05PM	MW	CASCIONE, J	HFAC GYM

EVENING CLASSES

2929	LAB	6:30PM - 9:40PM	Th	STAFF	HFAC GYM
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666 BODY CONDITIONING**(UC:CSU) (Rpt 3) 1.00 UNIT**

Prerequisite: None

The class will include various aerobic activities to enhance cardiovascular conditioning. Weight resistance exercises and stretching exercises will be included to develop muscle strength, endurance, and flexibility. Training principles and concepts along with nutritional information will be introduced.

DAY CLASSES

2036	LAB	7:30AM - 8:55AM	TTh	COOPER, C	HFAC 205
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First class meets in HFAC GYM.

DAY/WEEKEND CLASSES

2037	LAB	9:00AM - 12:10PM	S	CASCIONE, J	HFAC GYM
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EVENING CLASSES

2930	LAB	7:00PM - 8:25PM	TTh	JEFFRIES, S	HFAC 205
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673 STEP AEROBICS**(UC:CSU) (Rpt 3) 1.00 UNIT**

Prerequisite: None

This course is designed to improve cardiovascular fitness and strengthen select muscle groups by performing stepping skills in rhythm with music. Stepping is primarily a low impact aerobic exercise. Activity includes muscle conditioning and flexibility exercises.

DAY CLASSES

2039	LEC	9:05AM - 9:20AM	MW	COOPER, C	HFAC 205
AND	LAB	9:20AM - 10:30AM	MW	COOPER, C	HFAC 205

EVENING CLASSES

2931	LEC	5:35PM - 5:50PM	TTh	JEFFRIES, S	HFAC 205
AND	LAB	5:50PM - 7:00PM	TTh	JEFFRIES, S	HFAC 205

675 KARATE**(UC:CSU) (Rpt 3) 1.00 UNIT**

Prerequisite: None

Introduces students to the fundamental aspects of karate including basic kicking, punching, blocking, and grappling techniques. Through active participation, students will improve in the basic five components of fitness: cardiorespiratory endurance, muscular strength, muscular endurance, flexibility, and body composition.

EVENING CLASSES

2932	LAB	7:35PM - 9:00PM	MW	CARLEN, N	HFAC 206
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696 YOGA**(UC:CSU) (Rpt 3) 1.00 UNIT**

Prerequisite: None

Designed to introduce students to the fundamental aspects of yoga, such as postures, breathing, stretching and relaxation techniques. Through active participation students will decrease stress and improve mental wellbeing and improve overall fitness.

DAY CLASSES

2045	LAB	9:05AM - 10:30AM	MW	KLITSNER, J	HFAC 208
2046	LAB	9:05AM - 10:30AM	TTh	KLITSNER, J	HFAC 208

EVENING CLASSES

2936	LAB	5:20PM - 6:45PM	MW	HOJO, H	HFAC 208
2937	LAB	7:00PM - 8:25PM	MW	HOJO, H	HFAC 208

742 CARDIO KICKBOXING**(UC:CSU) (Rpt 3) 1.00 UNIT**

Prerequisite: None

A non-contact aerobic activity course designed to use basic kicking and punching techniques to improve overall fitness including: cardio respiratory endurance, muscular strength and endurance, flexibility, and body composition. Weights, steps, and calisthenic exercises may also be utilized.

EVENING CLASSES

2938	LAB	5:20PM - 6:45PM	TTh	NELSON, S	HFAC 208
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FITNESS CENTER CLASSES

These classes will be held in the Fitness Center and include cardiovascular exercises combined with strength and circuit training. All students must download a copy of the Waiver form and bring to the first class meeting. (www.lamission.edu/fitness)

Orientation and Fitness Assessments will be administered the first week of class and NO adds will be accepted after the first week of class.

Students are required to bring their student ID and towel to each class.

666 BODY CONDITIONING**(UC:CSU) (Rpt 3) 1.00 UNIT**

Prerequisite: None

The class will include various aerobic activities to enhance cardiovascular conditioning. Weight resistance exercises and stretching exercises will be included to develop muscle strength, endurance, and flexibility. Training principles and concepts along with nutritional information will be introduced.

DAY CLASSES

2035	LAB	6:00AM - 7:25AM	TTh	COOPER, C	HFAC 205
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690 WEIGHT TRAINING**(UC:CSU) (Rpt 3) 1.00 UNIT**

Prerequisite: None

Weight Training and Conditioning includes progressive resistance exercises. There is an emphasis on the knowledge, understanding and values of building muscle strength and endurance. Students will develop their own physical fitness program based upon sound physiological principles.

DAY/WEEKEND CLASSES

2042	LAB	8:00AM - 11:10AM	S	STAFF	HFAC FT CR
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DAY CLASSES

2040	LAB	7:30AM - 8:55AM	MW	CASCIONE, J	HFAC FT CR
2041	LAB	7:30AM - 8:55AM	TTh	STAFF	HFAC FT CR
2043	LAB	9:05AM - 10:30AM	MW	CASCIONE, J	HFAC FT CR
2044	LAB	10:40AM - 12:05PM	TTh	CASCIONE, J	HFAC FT CR

EVENING CLASSES

2933	LAB	5:20PM - 6:45PM	MW	WAGENBACH, A	HFAC FT CR
2934	LAB	7:00PM - 8:25PM	MW	WAGENBACH, A	HFAC FT CR
2935	LAB	7:00PM - 8:25PM	TTh	STAFF	HFAC FT CR

GET FIT...STAY FIT...
@ the Health, Fitness and
Athletics Complex (HFAC)

Chair: Said Pazirandeh 818.364.7705

001 PHYSICAL SCIENCE I (UC:CSU) 3.00 UNITS

Prerequisite: None **Advisory:** Math 115 *NOTE: Recommended for students enrolled in the PRECREDENTIAL OPTION of the Liberal Studies Program*

Course is designed for non-science majors. It meets the General Education requirements for Natural Sciences. This survey course covers the general principles of any three of the following subject areas: astronomy, chemistry, geology and physics.

EVENING CLASSES

3345	LEC	5:20PM - 6:45PM	TTh	PARSEGHIAN, A	INST 2004
3346	LEC	6:50PM - 10:00PM	T	MALLORY, C	INST 2004

014 PHYSICAL SCIENCE LABORATORY (UC:CSU) 1.00 UNIT

Prerequisite or Corequisite: Physical Science 1

Note: Recommended for students enrolled in the PRECREDENTIAL OPTION of the Liberal Studies Program.

Laboratory experiments and a limited number of demonstrations will be performed that will allow students to visualize and apply basic concepts in physics and chemistry. Students will acquire basic problem-solving and laboratory skills.

EVENING CLASSES

3347	LAB	6:50PM - 8:55PM	T	PARSEGHIAN, A	INST 2014
3348	LAB	6:50PM - 8:55PM	Th	PARSEGHIAN, A	INST 2014

Chair: Said Pazirandeh 818.364.7705 | Vice Chair: Richard Rains 818.364.7702

006 GENERAL PHYSICS I (UC:CSU) 4.00 UNITS

Prerequisite: Math 125 **Advisory:** Math 240

An introductory course in physics covering mechanics of solids, heat and sound. This course is designed for the health science majors (Environmental and Occupational Health, Physical Therapy, Radiologic Technology, Pre-medical, Pre-dental, Pre-Optometry, Pre-Pharmacy, and Geology majors).

EVENING CLASSES

3350	LAB	6:50PM - 10:00PM	M	RAINS, R	INST 1015
AND	LEC	6:50PM - 10:00PM	W	RAINS, R	INST 1015

Chair: Mike Reynolds 818.364.7695

001 INTRODUCTION TO HUMAN PHYSIOLOGY (UC:CSU) 4.00 UNITS

Prerequisite: Anatomy 1 and Biology 3 with a grade of 'C' or better

Advisory: English 28 or ESL 8 and Chemistry 51 or 65 or 101

This course examines the function of the following human systems: integumentary, skeletal, muscular, nervous, circulatory, respiratory, digestive, urinary, endocrine, lymphatic, and reproductive. Labs include hands-on and computer-assisted applications.

DAY CLASSES

0438	LAB	9:05AM - 12:15PM	M	ELKERDANY, M	INST 2018
AND	LEC	12:25PM - 1:50PM	MW	ELKERDANY, M	INST 2001
0439	LAB	9:05AM - 12:15PM	W	ELKERDANY, M	INST 2018
AND	LEC	12:25PM - 1:50PM	MW	ELKERDANY, M	INST 2001
0440	LEC	10:40AM - 12:05PM	TTh	COVITT, G	INST 2001
AND	LAB	12:20PM - 3:30PM	T	COVITT, G	INST 2018
0441	LEC	10:40AM - 12:05PM	TTh	COVITT, G	INST 2001
AND	LAB	12:20PM - 3:30PM	Th	COVITT, G	INST 2018

Chair: Myriam Levy 818.833.3414

001 THE GOVERNMENT OF THE UNITED STATES (UC:CSU) 3.00 UNITS

Prerequisite: None

Principles, institutions, functions, and policy processes of the American Political System: including ideology and government; the constitution; federalism; Congress; the Presidency, the Judiciary; Civil Rights and Liberties; the media, elections and voting, political parties, interest groups. Also includes California government structure and constitution. Political Science 1 is also offered through ITV. See page 13.

DAY CLASSES

0445	LEC	9:00AM - 12:10PM	F	ARMOUR, K	INST 1001
0446	LEC	9:05AM - 10:30AM	MW	DURUKAN, E	INST 1001
0447	LEC	9:05AM - 10:30AM	TTh	DURUKAN, E	INST 1001
0448	LEC	10:40AM - 12:05PM	MW	ROMANO, M	HFAC 108
0449	LEC	10:40AM - 12:05PM	TTh	DURUKAN, E	INST 1001
0450	LEC	2:00PM - 5:10PM	M	DURUKAN, E	INST 1001

EVENING CLASSES

3355	LEC	3:30PM - 6:40PM	M	STAFF	CSB 201
3356	LEC	3:30PM - 6:40PM	Th	CHOUNLAMOUNTRY, S	INST 1001
3357	LEC	6:50PM - 10:00PM	T	COFER, C	INST 1001
3358	LEC	6:50PM - 10:00PM	W	STAFF	INST 1001
3359	LEC	6:50PM - 10:00PM	Th	STAFF	INST 1001

PACE/Program for Accelerated College Education (Open to ALL students). See page 12.

6516	LEC	8:10PM - 10:10PM	W	ROMANO, M	INST 2004
AND	LEC	12:30PM - 4:30PM	S	ROMANO, M	INST 2004
AND	LEC	2:20 hrs/wk	TBA	ROMANO, M	SCHEDULE

Class meets every Wednesday and 4 Saturdays (11/5, 11/19, 12/3 & 12/17)
(8 Week Class - Starts 10/24/2011, Ends 12/17/2011)

002 MODERN WORLD GOVERNMENTS (UC:CSU) 3.00 UNITS

Prerequisite: None

A comparative study of the major governments of the modern world in terms of their ideologies, political institutions and processes, political cultures, and foreign policies. Emphasis is placed on the government of the United Kingdom, France, Germany, Mexico, Brazil, Russian Federation, China, India, Nigeria and Iran.

DAY CLASSES

0451	LEC	10:40AM - 12:05PM	MW	DURUKAN, E	INST 1001
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007 CONTEMPORARY WORLD AFFAIRS (UC:CSU) (Rpt 1) 3.00 UNITS

Prerequisite: None

Deals with dynamics of geo-politics of international relations, causes of revolution, war and peace between major European powers, U.S., former Soviet Union, People's Republic of China, and the Third World.

DAY CLASSES

0452	LEC	12:25PM - 1:50PM	MW	ROMANO, M	INST 1001
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921 COOP ED - POLITICAL SCIENCE (CSU) (Rpt 3) 2.00 UNITS

9065	LEC	2:05 hrs/wk	TBA	RASKIN, E	SCHEDULE
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931 COOP ED - POLITICAL SCIENCE (CSU) (Rpt 3) 3.00 UNITS

9066	LEC	3:10 hrs/wk	TBA	RASKIN, E	SCHEDULE
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941 COOP ED - POLITICAL SCIENCE (CSU) (Rpt 3) 4.00 UNITS

Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.

9067	LEC	4:15 hrs/wk	TBA	RASKIN, E	SCHEDULE
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Chair: Myriam Levy 818.833.3414 | Vice Chair: Christopher F. Williams 818.364.3413

001 GENERAL PSYCHOLOGY I (UC:CSU) 3.00 UNITS

Prerequisite: None **Advisory:** English 28 or ESL 8

This introductory psychology course covers biological foundations of behavior, various theoretical perspectives including learning, personality, and intelligence theories as well as experimental and research methodology.

Psychology 1 is also offered through ITV. See page 13.

ONLINE CLASSES

0455	LEC	3:10 hrs/wk	TBA	MCKENNA, P	INTERNET
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Email: paul2317-psych1@yahoo.com

DAY CLASSES

0456	LEC	7:30AM - 8:55AM	TTh	JOHNSON, P	INST 1002
0457	LEC	9:00AM - 12:10PM	F	SPITZ, K	INST 1002
0458	LEC	9:05AM - 10:30AM	MW	WILLIAMS, F	INST 2004
0459	LEC	9:05AM - 10:30AM	TTh	JOHNSON, P	INST 1002

EVENING CLASSES

3362	LEC	3:30PM - 6:40PM	M	WILLIAMS, F	INST 1002
3363	LEC	3:30PM - 6:40PM	W	JOHNSON, P	INST 1002
3364	LEC	3:30PM - 6:40PM	Th	HARRIS, C	HFAC 107
3365	LEC	6:50PM - 10:00PM	M	HARRIS, C	INST 1002
3366	LEC	6:50PM - 10:00PM	Th	MOYENDA, D	HFAC 107

PACE/Program for Accelerated College Education (Open to ALL students). See page 12.

6517	LEC	8:10PM - 10:10PM	Th	STAFF	CMPC 1
AND	LEC	12:30PM - 4:30PM	S	STAFF	CSB 102B
AND	LEC	2:05 hrs/wk	TBA	STAFF	SCHEDULE

Class meets every Thursday and 4 Saturdays (9/10, 9/24, 10/8 & 10/22)
(8 Week Class - Starts 8/29/2011, Ends 10/22/2011)

002 GENERAL PSYCHOLOGY II (UC:CSU) 3.00 UNITS

Prerequisite: Psychology 1 with a grade of 'C' or better

Covers the biological and physiological basis of behavior. It is presented in the context of fundamental concepts and issues in psychology. The structure and functions of the brain and the nervous system and their effects on human behavior are studied.

DAY CLASSES

0460	LEC	9:05AM - 10:30AM	MW	JOHNSON, P	INST 1002
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EVENING CLASSES

3367	LEC	6:50PM - 10:00PM	W	MILANI, N	INST 2001
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PACE/Program for Accelerated College Education (Open to ALL students). See page 12.

6518	LEC	8:10PM - 10:10PM	Th	MILANI, N	CMPC 1
AND	LEC	12:30PM - 4:30PM	S	MILANI, N	CSB 102B
AND	LEC	2:35 hrs/wk	TBA	MILANI, N	SCHEDULE

Class meets every Thursday and 4 Saturdays (11/5, 11/19, 12/3 & 12/17)
(8 Week Class - Starts 10/24/2011, Ends 12/17/2011)

013 SOCIAL PSYCHOLOGY**(UC:CSU) 3.00 UNITS**

Prerequisite: None

Examines how individuals are influenced by the behavior and presence of others. Emphasizes such topics as: liking and loving; forming impressions; aggression; changing attitudes; interactions within groups; and the psychology of conformity, obedience, and prejudice.

EVENING CLASSES

3368 LEC 6:50PM - 10:00PM T SMARDAN, C HFAC 107

014 ABNORMAL PSYCHOLOGY**(UC:CSU) 3.00 UNITS**

Prerequisite: Psych 1 with a grade of 'C' or better

This course examines the definition, causes, and treatment of behaviors which are considered abnormal through assessment and diagnosis utilizing the DSMIV. Topics covered include the history of abnormal psychology, classifications, clinical frameworks, possible causal factors and treatment of mental disorders.

DAY CLASSES

0461 LEC 10:40AM - 12:05PM MW JOHNSON, P INST 1002

041 LIFE-SPAN PSYCHOLOGY: FROM INFANCY TO OLD AGE (UC:CSU) 3.00 UNITS

Prerequisite: Psych 1 with a grade of 'C' or better

An introduction to human development from infancy to old age, including basic psychological processes, emotional and social development as well as adjustments related to each phase of the life cycle. Special emphasis is given to social and cultural influences.

DAY CLASSES

0462 LEC 10:40AM - 12:05PM TTh WILLIAMS, F INST 1002

EVENING CLASSES

3369 LEC 6:50PM - 10:00PM T WILLIAMS, F INST 1002

052 PSYCHOLOGICAL ASPECTS OF HUMAN SEXUALITY (UC:CSU) 3.00 UNITS

Prerequisite: None

Explores the psychological aspects of human sexuality. Addresses areas of sexual development and functioning including but not limited to: self-awareness/awareness of sexual identity; sex organs and their functions; sexual myths and fallacies; sexual dysfunction and variant behavior.

DAY CLASSES

0463 LEC 9:05AM - 10:30AM TTh WILLIAMS, F INST 2004

921 COOP ED - PSYCHOLOGY (CSU) (Rpt 3) 2.00 UNITS

9069 LEC 2:05 hrs/wk TBA RASKIN, E SCHEDULE

931 COOP ED - PSYCHOLOGY (CSU) (Rpt 3) 3.00 UNITS

9070 LEC 3:10 hrs/wk TBA RASKIN, E SCHEDULE

941 COOP ED - PSYCHOLOGY (CSU) (Rpt 3) 4.00 UNITS

Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.

9071 LEC 4:15 hrs/wk TBA RASKIN, E SCHEDULE

Chair: Myriam Levy 818.833.3414

001 INTRODUCTION TO SOCIOLOGY**(UC:CSU) 3.00 UNITS**

Prerequisite: None

Develops the sociological perspective that behavior is largely determined by human interactions and by membership in groups. The main elements of sociological analysis are presented, emphasizing social organization, culture, socialization, social stratification, and population. These elements are applied to topics such as crime and delinquency.

Sociology 1 is also offered through ITV. See page 13.

ONLINE CLASSES0465 LEC 3:10 hrs/wk TBA BIONDO, J INTERNET
Email: jillb9191@yahoo.com0466 LEC 3:10 hrs/wk TBA LAYNE, V INTERNET
Email: proflayne@yahoo.com**DAY CLASSES**

0468 LEC 7:30AM - 8:55AM MW LABERTEW, L INST 1001

0469 LEC 7:30AM - 8:55AM TTh RASKIN, E INST 1001

0470 LEC 9:00AM - 12:10PM F KLEIN, M INST 2001

0471 LEC 9:05AM - 10:30AM MW LEVY, M INST 2001

0472 LEC 9:05AM - 10:30AM TTh LEVY, M INST 2001

0473 LEC 10:40AM - 12:05PM MW JEFFRIES, R INST 2001

0474 LEC 10:40AM - 12:05PM TTh LEVY, M INST 2004

0475 LEC 12:25PM - 1:50PM MW JEFFRIES, R CSB 203

0476 LEC 2:00PM - 3:25PM MW JEFFRIES, R INST 1002

EVENING CLASSES

3371 LEC 6:50PM - 10:00PM M RASKIN, E HFAC 107

3372 LEC 6:50PM - 10:00PM T MENDEZ, M HFAC 108

3373 LEC 6:50PM - 10:00PM Th LEVY, M INST 2004

002 AMERICAN SOCIAL PROBLEMS (UC:CSU) 3.00 UNITS

Prerequisite: None

Social concepts and theories are used to describe and explain social problems in the United States such as gender roles, race/ethnicity, urbanization, immigration, drugs, marriage, population, aging, crime, violence, poverty, and the health care system.

ONLINE CLASSES0477 LEC 3:10 hrs/wk TBA BIONDO, J INTERNET
Email: jillb9191@yahoo.com**EVENING CLASSES**

3374 LEC 3:30PM - 6:40PM T JEFFRIES, R INST 1002

004 SOCIOLOGICAL ANALYSIS (UC:CSU) 3.00 UNITS

Prerequisite: None Advisory: Soc 1

An introduction to the scientific study of social research: topics include research design, conceptualization, measurement, sampling methodology, and both qualitative and quantitative data analysis. Students will analyze specific data collected in the field.

ONLINE CLASSES0478 LEC 3:10 hrs/wk TBA LITTLE, D INTERNET
Email: dominic.little@csun.edu**DAY CLASSES**

0479 LEC 7:30AM - 8:55AM TTh LITTLE, D INST 1003



011 RACE & ETHNIC RELATIONS**(UC:CSU) 3.00 UNITS****Prerequisite:** None

Describes how race, class, religion and gender shape the experience of diverse groups in America; patterns of prejudice and discrimination that affect major ethnic, racial and minority groups; and the complexities of race relations and its impact on society.

DAY CLASSES

0480	LEC	9:00AM - 12:10PM	F	JEFFRIES, R	INST 1003
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028 THE FAMILY: A SOCIOLOGICAL APPROACH**(UC:CSU) 3.00 UNITS****Prerequisite:** None

This course examines the diverse definitions of the family; the role of marriage, divorce, cohabitation, parenting, and work. The impact of culture, race, social class, gender, and sexual orientation onto individuals and society to sociological research.

DAY/HYBRID CLASSES

0481	LEC	12:25PM - 1:50PM	M	LEVY, M	INST 1002
AND	LEC	1:25 hrs/wk	TBA	LEVY, M	INTERNET

Email: profllevym@hotmail.com

921 COOP ED - SOCIOLOGY**(CSU) (Rpt 3) 2.00 UNITS**

9081	LEC	2:05 hrs/wk	TBA	RASKIN, E	SCHEDULE
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931 COOP ED - SOCIOLOGY**(CSU) (Rpt 3) 3.00 UNITS**

9082	LEC	3:10 hrs/wk	TBA	RASKIN, E	SCHEDULE
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941 COOP ED - SOCIOLOGY**(CSU) (Rpt 3) 4.00 UNITS**

Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.

9083	LEC	4:15 hrs/wk	TBA	RASKIN, E	SCHEDULE
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Chair: Yolanda Ramil 818.364.7690

001 ELEMENTARY SPANISH I**(UC:CSU) 5.00 UNITS****Prerequisite:** None

Elementary Spanish 1 is the introduction to present and past tenses. Students learn vocabulary and related skills for oral and written comprehension and expression through discussion of topics such as clothing, food, family, sports and cultural aspects of Latin America and Spain.

DAY CLASSES

0484	LEC	10:40AM - 1:10PM	MW	RAMIL, Y	CSB 105
0485	LEC	10:40AM - 1:10PM	TTh	RAMIL, Y	CSB 105

EVENING CLASSES

3377	LEC	4:00PM - 6:30PM	TTh	RAMIL, Y	CSB 105
3378	LEC	7:00PM - 9:30PM	MW	ACUNA, N	CSB 105
3379	LEC	7:00PM - 9:30PM	TTh	ZAMUDIO DAWA, M	CSB 105

002 ELEMENTARY SPANISH II**(UC:CSU) 5.00 UNITS****Prerequisite:** Spanish 1 or equivalent

Second course is understanding, speaking, reading and writing Spanish. Introduction to Hispanic culture and civilization.

DAY CLASSES

0486	LEC	10:40AM - 1:10PM	TTh	PARDESS, D	INST 1005
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EVENING CLASSES

3380	LEC	4:00PM - 6:30PM	MW	PARDESS, D	INST 1005
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003 INTERMEDIATE SPANISH I**(UC:CSU) 5.00 UNITS****Prerequisite:** Spanish 2 or equivalent

Review and development of grammatical concepts learned in previous courses. Amplification of vocabulary and practice in composition. Introduction to literature and further study of culture and civilization through short stories.

EVENING CLASSES

3381	LEC	4:00PM - 6:30PM	TTh	PARDESS, D	INST 1005
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004 INTERMEDIATE SPANISH II**(UC:CSU) 5.00 UNITS****Prerequisite:** Spanish 3 or equivalent

Expands structural concepts studied in previous Spanish courses especially those related to verb usage and voice. Provides additional vocabulary and related skills for reading and discussion of functional and cultural topics. Analysis of short stories.

EVENING CLASSES

3382	LEC	7:00PM - 9:30PM	TTh	RAMIL, Y	INST 1017
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005 ADVANCED SPANISH I**(UC:CSU) 5.00 UNITS****Prerequisite:** Spanish 4 or equivalent

A more detailed study of grammatical concepts, refinement of vocabulary and further practice in composition at a more advanced level. Continuation of the study of literature, culture and civilization.

EVENING CLASSES

3383	LEC	7:00PM - 9:30PM	TTh	RAMIL, Y	INST 1017
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Chair: Louise Barbato 818.364.7687 | Vice Chair: Margie Long 818.364.7682

101 ORAL COMMUNICATION I**(UC:CSU) 3.00 UNITS****Prerequisite:** None

Introduction to techniques of Public Speaking including writing and delivery of speeches to inform and persuade. Students refine critical thinking, research, organizational, and time management skills. They learn to adapt a message to any audience and occasion.

DAY CLASSES

0491	LEC	7:30AM - 8:55AM	MW	TORRES, A	INST 1012
0492	LEC	7:30AM - 8:55AM	TTh	LONG, M	INST 1012
0493	LEC	9:05AM - 10:30AM	MW	LONG, M	INST 1012
0494	LEC	9:05AM - 10:30AM	MW	GOODWYN, M	INST 1008
0495	LEC	9:05AM - 10:30AM	TTh	LONG, M	INST 1012
0496	LEC	10:40AM - 12:05PM	TTh	LONG, M	INST 1012
0497	LEC	12:15PM - 3:25PM	M	LONG, M	INST 1012
0498	LEC	12:15PM - 3:25PM	W	LONG, M	INST 1012

EVENING CLASSES

3801	LEC	3:30PM - 6:40PM	W	CASAREZ, R	INST 1012
3387	LEC	6:50PM - 10:00PM	M	WALLACE, J	INST 1012
3388	LEC	6:50PM - 10:00PM	T	CLAIBORNE, M	INST 1012
3389	LEC	6:50PM - 10:00PM	W	GLAVAN, J	INST 1012

102 ORAL COMMUNICATION II**(UC:CSU) 3.00 UNITS****Prerequisite:** None

Introduction to advanced phases of critical thinking, research, and public speaking. Course includes comprehension of structure, evaluation of arguments, researching and presenting evidence, language usage, and evaluation of fallacious reasoning. Adherence to ethics stressed in all communication setting.

DAY CLASSES

0499	LEC	12:25PM - 1:50PM	TTh	BARKER, B	INST 1012
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121 THE PROCESS OF INTERPERSONAL COMMUNICATION**(CSU) 3.00 UNITS****Prerequisite:** None

Designed to provide skills and fuller understanding of how individuals cope with social interactions that are difficult, problematic, distressing, and disruptive in personal and familial relationships.

DAY CLASSES

0500	LEC	9:00AM - 12:10PM	F	FU, P	INST 1012
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921 COOP ED - SPEECH COMMUNICATION**(CSU) (Rpt 3) 2.00 UNITS**

9085	LEC	2:05 hrs/wk	TBA	RASKIN, E	SCHEDULE
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931 COOP ED - SPEECH COMMUNICATION**(CSU) (Rpt 3) 3.00 UNITS**

9086	LEC	3:10 hrs/wk	TBA	RASKIN, E	SCHEDULE
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941 COOP ED - SPEECH COMMUNICATION**(CSU) (Rpt 3) 4.00 UNITS**

Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.

9087	LEC	4:15 hrs/wk	TBA	RASKIN, E	SCHEDULE
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Chair: Deborah Paulsen 818.364.7738 | Vice Chair: Guillermo Aviles-Rodriguez 818.364.7711

100 INTRODUCTION TO THE THEATER**(UC:CSU) 3.00 UNITS****Prerequisite:** English 21 or ESL 6A

A survey of the dramatic structure and styles of theater from 5th Century B.C.E. to the late 20th Century. Students develop perceptual and critical thinking skills by analyzing the evolution and function of theater within historical, cultural and philosophical contexts.

DAY CLASSES

0503	LEC	9:00AM - 12:10PM	T	AVILES RODRIGUEZ, G	INST 1008
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200 INTRODUCTION TO ACTING**(UC:CSU) 3.00 UNITS****Prerequisite:** None

Introduction to the art and craft of acting through lecture and demonstration. Students will explore an awareness of self on stage through improvisations and character work; including scenes and monologues. Students will analyze scripts and critique plays.

DAY CLASSES

0504	LEC	2:00PM - 5:10PM	Th	AVILES RODRIGUEZ, G	INST 1008
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EVENING CLASSES

3392	LEC	6:50PM - 10:00PM	Th	KEMP, M	INST 1008
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271 INTERMEDIATE ACTING**(UC:CSU) 2.00 UNITS****Prerequisite:** Theater 200

Acting principles are expanded and applied in staged scenes. The emphasis is on comprehension, translation into meaningful dramatic action, and creation. The actor's self-awareness is explored and developed before a classroom audience.

DAY CLASSES

0505	LEC	2:00PM - 2:55PM	M	AVILES RODRIGUEZ, G	INST 1008
AND	LAB	3:05PM - 5:10PM	M	AVILES RODRIGUEZ, G	INST 1008

Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.

This schedule is an official publication of Los Angeles Mission College. It sets forth rules and regulations and, in case of conflict with information previously published, supersedes those publications of earlier date.

Mission of Los Angeles Community Colleges

The mission of the Los Angeles Community Colleges is to provide comprehensive lower-division general education, occupational education, transfer education, transitional education, counseling and guidance, community services, and continuing education programs which are appropriate to the communities served and which meet the changing needs of students for academic and occupational preparation, citizenship, and cultural understanding.

IN PURSUIT OF THIS MISSION, WE ENDEAVOR TO:

- Promote equal opportunity for participation;
- Maintain appropriate standards for academic achievement;
- Provide an educational environment which meets the needs of students with varied learning skills;
- Provide support services which contribute to instructional effectiveness and student success;
- Affirm the importance of multi-cultural, international, and intercultural collegiate experiences that foster individual and group understanding; and
- Manage effectively educational and financial resources.

Students' Statements

Falsification of any record or signed statement, or the withholding of information, subjects the student to immediate suspension or expulsion.

Instructional Materials

Students may be required to provide instructional and other materials required for a credit or noncredit course. Such materials shall be of continuing value to a student outside of the classroom setting and shall not be solely or exclusively available from the District.

Withdrawal

Students wishing to drop a class or withdraw from the college during the semester may do so easily online through the Student Information System at www.laccd.edu or in person during Admissions Office hours. Failure to withdraw officially may result in an "F" grade. Students must withdraw on or before the 11th week (75%) in order to receive a W. Students in short-term classes must withdraw before 75% of the course is completed. After the 11th week or 75% completion of the course, a student is assigned a letter grade (A through F). Do not depend on your instructor to exclude you from your class. Instructors are not obligated to exclude a student for non-attendance. IT IS THE STUDENT'S RESPONSIBILITY TO WITHDRAW OFFICIALLY.

HOW TO DROP CLASSES OR WITHDRAW FROM COLLEGE

1. Dropping classes or withdrawing from the college must be done by the drop date deadline for that class.
2. To drop classes online, have your student identification number ready and go to www.lamission.edu. Click on the upper right corner "Register for Classes", select registration and select drop. Follow the prompts. Make a note of your confirmation number and check that your class is no longer in your schedule.
3. To drop classes in person, fill out a "Drop Card" and present the form and a picture identification at the Admissions Office. To drop ALL classes (withdrawal) check item number one, the first box, on

the drop card. The Admissions staff processes the form and gives you a receipt. Keep your receipt for your records.

4. Fees are not automatically refunded. Fee refunds must be requested from the Business Office if you drop classes or withdraw by the refund deadline for that class. Refund deadlines are earlier for short term classes.

5. Students in PACE or other short term classes must check withdrawal deadlines with the appropriate program director, the instructor or with the Admissions and Records office.

Withdrawal from Classes

THROUGH THE 3rd WEEK: No notation ("W" or other) will appear on the student's record if the class is dropped during the first three weeks of the semester (or 30% of the class for short-term classes).
THROUGH THE 11th WEEK: A notation of "W" (withdrawal) is recorded on the student's record for classes dropped during the 4th through the 11th week of the semester.

AFTER THE 11th WEEK: Students who remain in class beyond the 11th week (or 75% of the class for short term classes) are given a grade by the instructor. THAT GRADE CANNOT BE A "W" (withdrawal).

Access to Records

The California Legislature passed S.B. 182 (Stull), which codifies provisions of the Education Code and the Federal statutes implementing the Family Education Rights and Privacy Act of 1974 (Buckley Amendment). This permits students to inspect their personally identifiable records maintained by the college, and permits access to these records only upon the student's request (other than to certain specified categories). Information on these laws and college procedures in implementing them may be obtained from the Associate Dean of Admissions, who serves as the College Records Officer. Copies of pertinent State and Federal legislation are available for inspection.

Los Angeles Mission College considers the following information relating to a student to be directory information: student's name, city of residence, date of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous educational agency or institution attended by the student. Students who do not wish any or all of the above categories of information to be given out should so indicate on their application at time of enrolling. Students are asked to voluntarily provide their student identification number for this purpose.

Family Educational Rights and Privacy

The Family Educational Rights and Privacy Act (FERPA) affords students the following rights with respect to their educational records:

1. The right to inspect and review the student's education records which includes discipline records, within 45 days from the date the College receives a request for access.

- Students may submit to the College Admissions Office written requests that identify the specific record(s) they wish to inspect. Within 45 days, the College Admissions Office will make arrangements for access and will notify the student of the time and place where the records may be inspected.

- Education records are those records that are directly related to students and are maintained by the College. Students may not inspect education records pertaining to parents' financial records and certain confidential letters or recommendations.

2. The right to request an amendment of the student's educational records which the student believes to be inaccurate, misleading or otherwise in violation of the student's privacy rights.

- With the exception of grade grievances which are handled through Administrative Regulation E-55, students may ask the College President, or his/her designee to amend a record that they believe is inaccurate, misleading, or in violation of their privacy rights. A student seeking to amend an educational record should write to the College President and clearly identify the part of the record he/she wants changed and specify why it is inaccurate, misleading, or in violation of his/her privacy rights.

- If the College President, or his designee, decides not to amend the record as requested by the student, the College, in accordance with section 99.21 of the Code of Federal Regulations and section 76232 of the Education Code, will notify the student of the decision and of his/her right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student's educational records, except to the extent that FERPA and California law authorize disclosures without consent.

- If a student authorizes the release of his/her education record to a third party, he/she shall provide a dated written consent to the College Admissions Office authorizing said release with a specific list of the information to be released.

- Federal and California law authorize certain disclosures of personally identifiable information without a student's written consent. One such exception is the disclosure of personally identifiable information to school officials with legitimate educational interests. School officials with legitimate educational interests are employees or agents of the Los Angeles Community College District who need to review educational records in order to fulfill their professional responsibilities.

4. The right to restrict disclosure of personally identifiable information that the College has designated as directory information which may be released without the written consent of the student.

- Directory information may be disclosed without a student's consent unless the student has notified the college that he/she does not want all or portions of the directory information released. To do so, the student must submit the appropriate District form to the College Admissions Office requesting that some or all of the categories of directory information not be released without his/her consent. This form must be submitted in accordance with College policy.

- Pursuant to Board Rule 5201.10, the Los Angeles Community College District has designated the following student information as directory information:

(a) the student's name, city of residence, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most previous educational agency or institution attended by the student;

(b) student employee records may be released in order to comply with collective bargaining agreements;

(c) the names, addresses and telephone numbers of students or former students may be released to the foundation for each college for college-related activities at the discretion of the College President, unless the student or former student has informed the College that such information should not be released. The release of this information is conditioned upon the foundation's agreement that such information will be released in accordance with District policy and that information will not be released to third parties;

(d) at the discretion of the College President, the names, addresses and telephone numbers of students from the College may be released to heads of private and/or public institutions of higher education, or their designees, for the purpose of providing information to student regarding transfer opportunities to those institutions, unless the student has indicated that such information should not be released. The release of this information will be conditioned upon the institution's agreement that student privacy rights under federal and state law will be protected and that information will not be released to third parties.

5. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the College to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue S.W.
Washington, DC 20202-4605

Student Right-to-Know Disclosure

In compliance with the Student Right-to-Know and Campus Security Act of 1990 (Public Law 101-542), it is the policy of the Los Angeles Community College District and Los Angeles Mission College to make available its completion and transfer rates to all current and prospective students. Beginning in Fall, 1996, a cohort of all certificates, degree, and transfer-seeking first-time, full-time students were tracked over a three-year period. Their completion and transfer rates are listed below. These rates do not represent the success rates of the entire student population at all California Community Colleges, nor do they account for student outcomes occurring after this three-year tracking period.

Based upon the cohort defined above, 28.2 percent attained a certificate, degree, or became "transfer-prepared" during a three-year period from Fall 1997 to Spring 2000. Students who are transfer-prepared have completed 56 transferable units with a GPA of 2.0 or better.

Based upon the cohort defined above, 29.8 percent transferred to another post secondary institution (CSU, UC, or another California Community College) prior to attaining a degree, certificate, or becoming transfer-prepared during a five semester period from Spring 1998 to Spring 2000.

Further information about Student Right-To-Know Rates and how they should be interpreted can be found at the California Community Colleges Chancellor's Office Student Right-To-Know Disclosure Website located at <http://srtk.cccco.edu/index.asp>

Student Grievance Procedure

The purpose of the Student Grievance Procedure is to provide a prompt and equitable means for resolving student grievances. The grievance procedure may be initiated by a student or group of students who reasonably believe he/she/they have been subject to unjust action or denied rights that adversely affect his/her/their status, rights, or privileges as a student. It is the responsibility of the student(s) to submit proof of alleged unfair or improper action. Grievances pertaining to grades are subject to California Education Code Section 76224(a) which states:

"When grades are given for any course of instruction taught in a community college district, the grade given to each student shall be the grade determined by the instructor of the course and the determination of the student's grade by the instructor, in the absence of mistake, fraud, bad faith, or incompetence, shall be final."

This grievance procedure does not apply to the challenge process for prerequisites, corequisites, advisories, and limitations on enrollment; alleged violations of sexual harassment; actions dealing with student discipline; alleged discrimination on the basis of ethnic group identification, religion, age, sex, color, sexual orientation, physical or mental disability; or an appeal for residency decision; or to eligibility, disqualification, or reinstatement of Financial Aid. Informal resolution is encouraged.

A written Statement of Grievance must be submitted to the Compliance Officer within thirty (30) instructional days of the incident or after the student(s) learns of the basis for the grievance.

Recording Devices in the Classroom

Section 78907 of the California Education Code prohibits the use of any electronic listening or recording device without prior consent of the instructor. Any student violating this section is subject to disciplinary action. Any non-student who willfully violates this section is guilty of a misdemeanor.

Standards of Student Conduct and Disciplinary Action

The Standards of Student Conduct and Disciplinary Action for violation of rules were established by the Board of Trustees of the Los Angeles Community College District on September 2, 1969. A student enrolling in one of the Los Angeles Community Colleges may rightfully expect that the faculty and administrators will maintain an environment in which there is freedom to learn. This requires that there be appropriate conditions and opportunities in the classroom and on the campus. As members of the college community, students should be encouraged to develop the capacity for critical judgment, to engage in a sustained and independent search for truth, and to exercise their rights to free inquiry and speech in a responsible, non-violent manner. Students shall respect and obey civil and criminal law and they shall be subject to legal penalties for violation of laws of the city, county, state, and nation. Student conduct in all of the Los Angeles Community Colleges must conform to District and college rules and regulations.

Violations of such rules are subject to the following types of disciplinary actions, which are to be administered by appropriate college authorities against students who stand in violation. Each of the Los Angeles Community Colleges shall establish due process of law for administration of the penalties enumerated here. Penalties are listed in degree of severity but not as chronological administration. College authorities will determine which type of penalty is appropriate.

1. **WARNING** – Notice to the student that continuation or repetition of specified conduct may be cause for other disciplinary action.

2. **REPRIMAND** – Written reprimand for violation of specified rules.

A reprimand serves to place on record that a student's conduct in a specific instance does not meet the standards expected at the college. A person receiving a reprimand is notified that this is a warning that continued conduct of the type described in the reprimand may result in formal action against the student.

3. **DISCIPLINARY PROBATION** – Exclusion from participation in privileges or extra-curricular college activities set forth in the notice of disciplinary probation for a specified period of time. The imposition of disciplinary probation involves notification in writing of the reason for disciplinary probation to the student(s) or president of the student organization involved.

4. **RESTITUTION** – Reimbursement for damage or for misappropriation of property. Reimbursement may take the form of

appropriate service to repair or otherwise compensate for damage.

5. **SUMMARY SUSPENSION** – A Summary Suspension is for purposes of investigation. It is a means of relieving the tension of the student body or individual class due to a serious infraction of student behavior standards, removing a threat to the well-being of the students, or removing for the good order of the college a student or students whose presence would prevent the continued normal conduct of the academic community. Summary Suspension is limited to that period of time necessary to insure that the purposes of the Summary Suspension are accomplished, and in any case, no more than a maximum of 10 school days. Summary Suspension is a type of suspension other than that ordinarily invoked by the instructor in the classroom. The College President, appropriate administrator, or other staff member designated by the President may summarily suspend a student when he deems it necessary for the safety and welfare of the college.

6. **DISCIPLINARY SUSPENSION** – Disciplinary Suspension follows a hearing based on due process of law. It shall be invoked by the College President, appropriate administrator, or other staff member designated by the President, upon students for misconduct when other corrective measures have failed or when the seriousness of the situation warrants such action.

7. **EXPULSION** – An expulsion is a long-term or permanent denial of all campus privileges including class attendance. The President of the college and/or the Board of Trustees may expel a student who has been convicted of a crime arising out of a campus disturbance or, after a hearing by a campus body, has been found to have willfully disrupted the orderly operation of the campus. The President shall submit periodic reports on all expulsion cases to the Superintendent and the Board of Trustees.

Violations of the Standards of Student Conduct are as follows:

9803.10 **Willful Disobedience:** Willful disobedience to directions of college officials acting in the performance of their duties.

9803.11 **Violation of College Rules and Regulations:** Violation of college rules and regulations, including those concerning student organizations, the use of college facilities, or the time, place, and manner of public expression or distribution of materials.

9803.12 **Dishonesty:** Dishonesty, such as cheating, or knowingly furnishing false information to colleges.

9803.13 **Unauthorized Entry:** Unauthorized entry to or use of the college facilities.

9803.14 **College Documents:** Forgery, alteration, or misuse of college documents, records, or identification.

9803.15 **Disruption of Classes or College Activities:** Obstruction or disruption of classes, administration, disciplinary procedures, or authorized college activities.

9803.16 **Theft of or Damage to Property:** Theft of or damage to property belonging to the college, a member of the college community or a campus visitor.

9803.17 **Interference with Peace of College:** The malicious or willful disturbance of the peace or quiet of any of the Los Angeles Community Colleges by loud or unusual noise, or any threat, challenge to fight, fight, or violation of any rules of conduct as set forth in this Article.

9803.18 **Assault or Battery:** Assault or battery, abuse, or any threat of force or violence directed toward any member of the college community or campus visitor engaged in authorized activities.

9803.19 **Alcohol and Drugs:** Any possession of controlled substances which would constitute a violation of Health and Safety Code section 11350 or Business and Professions Code section 4230; any use of controlled substances the possession of which are prohibited by same, or any possession or use of alcoholic beverages

while on any property owned or used by the District or colleges of the District. "Controlled substance," as used in this section includes, but is not limited to, the following drugs and narcotics:

(a) opiates, opium, and opium derivatives, (b) mescaline, (c) hallucinogenic substances, (d) peyote, (e) marijuana, (f) stimulants and depressants, (g) cocaine.

9803.20 Lethal Weapons: Possession, while on a college campus or at a college-sponsored function, of any object that might be used as a lethal weapon is forbidden by all persons except sworn peace officers, police officers, and other government employees charged with policing responsibilities.

9803.21 Discriminatory Behavior: Behavior while on a college campus or at a college-sponsored function, inconsistent with the District's non-discrimination policy, which requires that all programs and activities of the Los Angeles Community College District be operated in a manner which is free of discrimination on the basis of race, color, natural origin, ancestry, religion, creed, sex, pregnancy, marital status, sexual orientation, age, handicap or veteran status.

9803.22 Unlawful Assembly: Any assemblage of two or more persons to (1) do an unlawful act, or (2) do a lawful act in a violent, boisterous or tumultuous manner.

9803.23 Conspiring to Perform Illegal Acts: Any agreement between two or more persons to perform an illegal act.

9803.24 Threatening Behavior: A direct or implied expression of intent to inflict physical or mental/emotional harm and/or actions (such as stalking) which a reasonable person would perceive as a threat to personal safety or property. Threats may include verbal statement, written statements, telephone threats or physical threats.

9803.25 Disorderly Conduct: Conduct that may be considered disorderly includes lewd or indecent attire, behavior that disrupts classes or college activities, breach of the peace of the college, aiding or inciting other persons to breach the peace of college premises or functions.

9803.26 Theft or Abuse of Computer Resources: Theft or Abuse of Computer Resources including but not limited to the following:

- a. Unauthorized entry into a file to use, read, or change the contents, or for any other purpose.
- b. Unauthorized transfer of a file.
- c. Unauthorized use of another individual's identification or password.
- d. Use of computing facilities to interfere with the work of a student, faculty member or college official, or to alter college or district records.
- e. Use of unlicensed software
- f. Unauthorized copying of software
- g. Use of computing facilities to access, send or engage in messages which are obscene, threatening, defamatory, present a clear and present danger, violate a lawful regulation and /or substantially disrupt the orderly operation of a college campus.
- h. Use of computing facilities to interfere with the regular operation of the college or District computing system.

9804 Interference with Classes: Every person who, by physical force, willfully obstructs, or attempts to obstruct, any student or teacher seeking to attend or instruct classes at any of the campuses or facilities owned, controlled or administered by the Board of Trustees of the Los Angeles Community College District, is punishable by a fine not exceeding five hundred dollars (\$500) or imprisonment in a county jail not exceeding one year, or by both such fine and imprisonment.

9805 Interference with Performance of Duties of Employees: Action to cause, or attempt to cause, any employee of the District

to do, or refrain from doing, any act in the performance of his or her duties by means of a threat to inflict any injury upon any person or property.

9805.10 Assault or Abuse of an Instructor: Assault or abuse of any instructor employed by the District in the presence or hearing of a community college student, or in the presence of other community college personnel or students, and at a place which is on District premises or public sidewalks, streets, or other public ways adjacent to school premises, or at some other place where the instructor is required to be in connection with assigned college activities.

9806 Unsafe Conduct: Conduct which poses a threat of harm to the individual and/or to others. This includes, but is not limited to, the following types of conduct: Unsafe conduct in connection with a Health Services Program (e.g., Nursing, Dental Hygiene, etc.); failure to follow safety direction of District and/or college staff; willful disregard of safety rules as adopted by the District and/or college; negligent behavior which creates an unsafe environment.

Policy on Illegal File Sharing

Unauthorized distribution of copyrighted material, including unauthorized peer-to-peer file sharing, may subject students to civil and criminal liability. Civil liability for copyright infringement may include payment of monetary damages to the copyright owner. Criminal penalties for copyright infringement may include fines up to \$250,000 and imprisonment up to ten years. Students who violate the District's computing facilities usage policy (LACCD Administrative Regulation B-28) may also be subject to college disciplinary action, including, but not limited to, suspension or expulsion.

Non-Discrimination Policy

All programs and activities of the Los Angeles Community College District shall be operated in a manner which is free of discrimination on the basis of ethnic groups identification, race, color, national origin, ancestry, religion, creed, sex, pregnancy, marital status, medical condition (cancer related), sexual orientation, age, physical or mental disability (including AIDS) or veteran status (Reference: Board Rule 1202).

Política No Discriminatoria

Todos los programas y actividades de los colegios de la comunidad de Los Angeles se administrarán de una manera que no discrimine respecto a la identidad de grupos étnicos, raza, color, nacionalidad, origen, ascendencia, religión, credo, sexo, embarazo, estado civil, condición médica (relacionada con cáncer), preferencia sexual, edad, incapacidad mental o física (incluyendo SIDA) o el ser veterano.

Compliance Procedure

In order to insure nondiscrimination policy compliance at Los Angeles Mission College, please direct inquiries to the President of the college, Dr. Judith Valles, 818.364.7795. Matters involving Section 504 may be directed to the Coordinator of Disabled Student's Program at 818.364.7734. In addition, inquiries may be directed to the District Office of Diversity Programs at 213.891.2315.

Proceso de arbitraje

Para cumplir con la póliza no discriminatoria en Los Angeles Mission College, dirija sus preguntas a la oficina del Presidente, la Dra. Judith Valles, 818.364.7734. Para asuntos sobre la sección 504, favor de dirigirse al Coordinador de estudiantes incapacitados, 818.364.7734, además puede dirigir sus preguntas a la oficina "Diversity Programs," 213.891.2315.

Compliance Officer

If students feel they have grounds for a grievance, they may contact the college the college President, who will help explain college rules and regulations, and, if a problem is resolvable, suggest the best method for resolving the problem. For additional information and a copy of Administrative Regulation E-55 (Student Grievance Procedures), see the college president.

Oficial de arbitraje

Si un estudiante cree que tiene motivos para formular una acusación, puede comunicarse con el presidente del College que le ayudara dándole una explicación de las reglas y procedimientos de la institución. Si el problema puede ser resuelto, le dara una sugerencia de cual es la mejor manera de resolverlo. Para obtener información adicional y para conseguir la formula E55 de las regulaciones administrativas (student grievance procedure), por favor comunicarse con la Dra. Judith Valles.

Sexual Assault Policy

The Los Angeles Community College District is committed to providing a safe environment for students, visitors, and staff. Any incident of sexual assault should be immediately reported to campus police at 818.364.7843. The term "sexual assault" under the California Education Code, Section 67385(d), includes threats of sexual violence.

Anyone charged with campus-related sexual assault may be subject to prosecution under appropriate California criminal statutes; students may also be subject to discipline under the Student Disciplinary Procedures. The Sexual Harassment Policy may also apply, and the Compliance Officer may be contacted at 818.364.7701. Confidentiality shall be maintained. (Reference: Board Rule 16400.11.)

Política de abuso sexual

El "Community College District", se compromete a proveer un ambiente seguro a los estudiantes, visitantes y personal. Cualquier incidente de abuso sexual debe ser reportado de inmediato al departamento de policia del Colegio al 818.364.7843. La palabra "abuso sexual", que se encuentra registrada bajo el código de educación de California en la sección 67385(d), incluye amenazas de violencia sexual. Cualquier persona acusada de abuso sexual en el Colegio puede ser sujeto a penalización bajo las leyes de California. Los estudiantes también pueden ser sujetos a disciplina bajo los procedimientos disciplinarios para estudiantes. La política de acoso sexual puede ser aplicada y se puede comunicar al oficial de arbitraje al número de teléfono 818.364.7701. Esta información se mantendrá confidencial.

Sexual Harassment Policy

The policy of the Los Angeles Community College District is to provide an educational, employment and business environment free from unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct or communications constituting sexual harassment. Employees, students, or other persons acting on behalf of the District who engage in sexual harassment as defined in the policy or by state or federal law shall be subject to discipline, up to and including discharge, expulsion or termination of contract. The specific rules and procedures for reporting charges of sexual harassment and for pursuing available remedies are incorporated in the Board Rules in Chapter 15.

The Los Angeles Community College District has a policy which provides informal and formal procedures for resolving complaints.

Copies of the policy and procedures may be obtained from the Compliance Officer located in the Administration Building, Room 123, 818.364.7701, or by calling the Senior Director of Educational and Student Support Services at 213.891.2279, or the Office of Diversity Programs at 213.891.2315. Any member of the College Community, which includes students, faculty, and staff, who believes, perceives, or actually experienced conduct that may constitute sexual harassment, has the right to seek the help of the College. Every employee has the responsibility to report such conduct when it is directed towards students to the Sexual Harassment Compliance Officer. Potential complainants are advised that administrative and civil law remedies, including but not limited to injunctions, restraining orders or other orders may be made available.

Política de acoso sexual

La polica de "Los Angeles Community College District", es proveer un ambiente educativo, de empleo y de trabajo excepto de avances sexuales, solicitud de favores sexuales o cualquier otra conducta inapropiada física o verbal o comunicación que envuelva acoso sexual. Los empleados, estudiantes u otras personas que representen el Distrito y que acosen a alguien sexualmente pueden ser de acuerdo a la política de discriminación sexual o del Estado o la ley federal sujetos a disciplina que puede incluir: despido, expulsión o finalización del contrato.

Las reglas y procedimientos específicos para reportar acusaciones de acoso sexual que buscan una solución, se encuentran en el libro "Board of Rules" en el capitulo quince.

"Los Angeles Community College District", tiene una política que provee procedimientos formales e informales para resolver quejas. Copias de esta política y sus procedimientos pueden obtenerse del oficial de arbitraje en el edificio de la administración (Administration Building), oficina 123, o puede llamar al teléfono 818.364.7701, también puede comunicarse con el "Senior Director" de educación y apoyo a los servicios del estudiante (Educational and Student Support Services) al teléfono 213.891.2279 o a la oficina de diversificación de programas (Diversity Programs) al teléfono 213.891.2315. Cualquier miembro del "Community College" y que incluye: estudiantes, profesorado y personal y que cree, percibe o en realidad experimenta un comportamiento que pudiera significar acoso sexual, tiene el derecho de pedir ayuda del College. Todo empleado tiene la responsabilidad de reportar tal conducta cuando envuelve al estudiante al oficial de arbitraje. Se les informa a los posibles denunciantes que soluciones por la ley civil y administrativas y que incluyen pero no se limitan a interdictos judiciales, ordenes de restricción u otras ordenes pueden estar disponibles.

Diversity Program

The policy of the Los Angeles Community College District is to implement equal opportunity to all qualified employees and applicants for employment without regard to race, color, national origin, ancestry, religion, creed, sex, pregnancy, age, disability, marital status, medical condition (cancer related), sexual orientation, or veteran status. Positive action will be taken to ensure that this policy is followed in all personnel practices, including recruitment, hiring, placement, upgrading, transfer, demotion, treatment during employment, rate of pay or other forms of compensation, selection for training, layoff, or termination. Inquiries regarding equal opportunity practices at Los Angeles Mission College should be directed to the college Compliance Officer located in the Campus Center, 818.364.7701.

Drug-Free Environment

Los Angeles Mission College adheres to, supports, and is in full compliance with requirements that maintain our college as a drug-free institution of higher education.

On September 5, 1990, the Board of Trustees adopted the following standards of conduct:

- Students and employees are prohibited from unlawfully possessing, using or distributing illicit drugs and alcohol on District premises, in District vehicles, or as part of any activity of the Los Angeles Community College District.

On April 20, 1989, the Los Angeles Community College District Board of Trustees adopted Rule 9803.19, which prohibits:

- Alcohol and Drugs. Any possession of controlled substances which would constitute a violation of Health and Safety Code section 11350 or Business and Professions Code section 4230, any use of controlled substances, the possession of which are prohibited by the same, or any possession or use of alcoholic beverages while on any property owned or used by the District or colleges of the District. "Controlled substances," as used in this section, include, but are not limited to, the following drugs and narcotics:

- a. opiates, opium and opium derivatives
- b. mescaline
- c. hallucinogenic substances
- d. peyote
- e. marijuana stimulants
- f. depressants and
- g. cocaine.

The Board's policy on the Drug Free Workplace, adopted March 22, 1989, restates these prohibitions.

- Legal Sanctions. Federal laws regarding alcohol and illicit drugs allow for fines and/or imprisonment. Other legal problems include the loss of driver's license and limitations of career choices.

- Health Risks. Health risks associated with the abuse of controlled substances include malnutrition, damage to various organs, hangovers, blackouts, general fatigue, impaired learning, dependency, disability, and death. Both drugs and alcohol may be damaging to the development of an unborn fetus.
- Other Risks. Personal problems include diminished self-esteem, depression, alienation from reality, and suicide. Social problems include loss of friends, academic standing, co- and extra-curricular opportunities, alienation from and abuse of family members, and chronic conflict with authority. Economic problems include loss of job, financial aid eligibility, homes, savings, and other assets. Additionally, on June 28, 2000, the Board of Trustees adopted Rules 9803.24 Threatening Behavior, 9803.25 Disorderly Conduct, 9803.26 Theft or Abuse of Computer, and 9806 Unsafe Conduct. Each are fully described in Standards of Student Conduct.

Counseling, Treatment and Rehabilitation

The following resources are available for the treatment of alcohol and drug dependence and abuse:

- Los Angeles Community College District Employee Assistance Program
818.907.7701 or 800.521.9944
- National Council on Alcoholism and Drug Dependence
213.384.0403 or 818.997.0414
- Los Angeles County Drug Abuse Program
213.624.DRUG
- Alcoholics Anonymous
213.387.8316 or 818.988.3001
- Cocaine Anonymous
213.839.1141 or 818.988.1777
- Narcotics Anonymous
213.283.1745 or 818.997.3822
- Families Anonymous
800.736.9805

Smoking Policy

In accordance with Board Rule 9804, smoking is permitted in designated areas only. A student who violates the rules is subject to the student disciplinary regulations.

Campus Security

The campus Sheriff's office personnel are responsible for the safety and well being of staff, faculty and students, and of the security of college property and facilities, 818.364.7843.

Campus Crime Report

Los Angeles Mission College's general statistics and crime can be viewed at the following URLs:

- General Information
<http://nces.ed.gov/ipeds/cool/InstDetail.asp?UNTID=117867>
- Crime
<http://ope.ed.gov/SECURITY/instDetail.asp?UNTID=117867>
then click on Criminal Offenses, Hate Offenses, or Arrests.

When parking on campus...

- watch for your fellow students walking to class
 - drive slowly
 - park in student parking lots only
 - observe all posted signs and regulations
 - display your LAMC student parking permit
- For more details, request a parking brochure from the Sheriff's Department on campus.

Student Health Fee Information

The Los Angeles Community College Board of Trustees at its April 29, 1992 meeting modified Board rule 8502, thus making the \$11 Health Services fee a **mandatory** fee for all students enrolled in credit classes.

The Los Angeles Community College District policy exempts the following students from paying the student health fee:

- (a) students who depend exclusively on prayer for healing in accordance with the teaching of a bona fide religious sect,
- (b) students who are attending classes under an approved apprenticeship training program,
- (c) non-credit education students,
- (d) students enrolled in District colleges exclusively at sites where student health services are not provided,
- (e) students who are enrolled in District colleges exclusively through Instructional Television or distance education classes,
- (f) students who are enrolled in District colleges exclusively through contract education. Students exempted under the provisions of (a), (b) and (c) above are eligible to receive the services of the college health program; all other exempted students are not eligible to receive the services of the college health program.

Your registration fee receipt, or your current student I.D. must be presented to receive services.

Viewing Your Records

Under the provisions of the Family Education Rights and Privacy Act of 1974 students may see their records by making an appointment with a counselor for this purpose.

Los Angeles Mission College offers these special services to students

Eagles' Landing Student Store

818.364.7798 or 818.364.7768

The student store sells all required, recommended and optional textbooks for your courses. All textbooks and books need to be returned during the first week of spring and fall semesters or the first 3 days of short term semesters such as winter and summer, with the original register receipt for a full refund. No refunds without your original register receipt. We sell supplies such as paper, pens, blue books, scantrons, etc.

Additionally the student store sells backpacks, LAMC T-shirts and sweat shirts, hats and more.

Computer hardware, software, and supplies at student discount, culinary arts uniforms and supplies.

During the first week and last week of spring and fall semesters ONLY, the bookstore buys back textbooks that have been pre-approved by instructors at up to but not restricted to 50% of the original purchase price.

For online textbook orders, visit www.lamissionbookstore.com
Student Store Hours*

Monday - Thursday 7:45am - 7:15pm
Friday 7:45am - 1:00pm

Business Office

818.364.7600 x7110

Payment of enrollment fees, refund requests, and other financial transactions are handled in the Business Office.

Business Office Hours*

Monday, Thursday 9am - 7pm
Tuesday, Wednesday, Friday 9am - 4pm

For more information visit

www.lamission.edu/services/businessoffice

Campus Child Development Center Family Child Care Homes Education Network

818.364.7865

The Child Development Center provides a developmentally based curriculum for children of all ages infant/toddlers to 12 years old** here on site. Off site, we have the Family Child Care Homes Education Network that consists of at least 25 licensed family child care providers who are located in the community around LAMC. Qualified students may receive child care services for infants and toddlers, preschoolers, school-age children, with low or no fees.

Office Hours: 8:00am to 4:30pm

Infant/Toddler Program and Preschool Program:

Monday - Friday 7:30am - 5:00pm

School age Program:

Monday - Thursday 2:45pm - 10:15pm
Friday 2:45pm to 5:00pm

**Qualified students may receive child care services with low to no fees.

* Hours subject to change



College Ombudsperson

818.364.7690

The college ombudsperson is a faculty member selected by the president to assist students in resolving issues or problems they may have with faculty or the college.

Disabled Student Programs & Services (DSP&S)

818.364.7732

DSP&S can support students with verifiable disabilities with a number of services which can include: academic and personal counseling, one-on-one and group tutoring, classroom accommodations, access to adaptive high tech computer center, basis skills classes and adaptive p.e., note taking assistance, job development and career planning.

Extended Opportunity Programs & Services/CARE

818.364.7645

EOP&S provides qualifying students with academic counseling, peer advisement, peer tutoring, free workshops, free university/cultural tours, transfer assistance, and assistance with books. Single parents on CalWORKs may receive additional assistance through the CARE program.

EOP&S/CARE students receive assistance to purchase their cap and gown for graduation. Graduating students are recognized at a special recognition ceremony toward the end of the semester.

Student Activities

818.364.7820

The Student Activities Office offers the following events/activities that welcomes students' participation; student government, student orientations, student clubs/organizations, dances, special events and welcome week. Student activities is also involved with the promotion of the campus Honor Awards events and the annual college commencement. All these activities are provided to support and enhance LAMC's student population college experience. Please come to the Student Activities or visit the Associate Student Organization offices located on the lower floor of the Campus Center.

Offices which provide services to students include...

Please note that the hours for Student Services will change after the registration period, which is one week before the first day of class and two weeks after the first day of class. During the registration period, Student Services operations will be from 8am to 7pm, Monday through Thursday and 8am to 4pm on Friday. After the registration period, Student Services operations hours will be 8am to 5pm, Monday and Thursday. On Tuesday and Wednesday, hours will be 8am to 7pm, and on Friday, 8am to noon. These hours refer to the following departments: Admissions & Records, Counseling Department, Financial Aid Office, EOP&S, Transfer Center and DSP&S.

Admissions & Records

818.833.3322

The Admissions and Records Office keeps all student records. This office is where you apply for admission to the college, register for courses, add or drop courses, request transcripts, and request verification of enrollment. Go to www.lamission.edu to learn how you can apply online and also how to add or drop classes.

Career Center

818.364.7827 | www.lamission.edu/careercenter

Are you undecided about your major? Or perhaps you don't know much about your chosen career. Allow the Career Center to assist you. Stop by and meet with a counselor to help you evaluate personal abilities and interests, participate in our career events and workshops, or use our electronic resources to explore career options and learn about different careers. Our goal is to help you formulate your career interests and choose a satisfying career.

Counseling

818.364.7655 or 818.364.7656

Students are strongly urged to make an appointment with a counselor to develop an Educational Plan. The Educational Plan is tailored to your needs and goals, and enables you to get the most from your studies.

Career planning is an important part of planning for your future. For students interested in completing an Associate degree and transferring to a four-year college, the Transfer Center has the latest information on majors, transfer requirements, and application procedures at many public and private four-year colleges and universities.

All new students must take the college's assessment of English and Mathematics. The assessment process is designed to inform students of areas in which they need improvement to be best prepared for success in college. The College Orientation Program is designed for students to learn about the college, educational programs, services, degree requirements, and the tools necessary to be a successful college student.

Financial Aid & Scholarships

818.364.7648 | www.lamission.edu/financialaid

The Financial Aid Office offers many services to our students including financial aid awareness and FAFSA workshops. Financial aid advising is available by appointment with the Financial Aid Director or Supervisor. Our staff can answer your questions about financial aid programs, processes and forms. We are here to help you fund your cost of education. Stop by the Financial Aid Office or visit our Financial Aid website at www.lamission.edu/financialaid

Remember YOU are in charge of your education; we are here to help you finance it.

Health Center

818.362.6182

The Student Health Center at LAMC offers a variety of medical and health education services available for all registered Los Angeles Community College District students. It is open varied hours which are posted on the trailer door. Students may call for an appointment or walk-in during scheduled clinic hours. Appointments can be made by calling 818.362.6182 or 818.837.7881. The hours for the Health Center vary and our posted on the trailer door which is located next to the Collaborative Studies Building.

This center will be staffed by medical and mental health professionals. Stop by the health center and check on available health services. Services not available at the on-campus center may be accessible through our San Fernando Health center located at 1600 San Fernando Road, and can be reached at 818.365.8086. We welcome all students to visit and utilize their Student Health Center.

Learning Center

818.364.7756 | www.lamission.edu/learningcenter

The Learning Center provides a variety of free services to Mission College students. One-on-one and small-group tutoring is available for many subject areas, including English, ESL, Literacy, and Developmental Communications. For more information about all of our services, visit the site.

Library

818.364.7600 x7106 | www.lamission.edu/library

Online databases, books, reference materials, periodicals, and information from the Internet – the tools you need to succeed are all available in the Library. One of the reference librarians will help you find the information you need. You can study in our quiet individual study areas and small groups can use our study rooms. Call or visit the Library website for hours.

Transfer Center

818.364.7827 | www.lamission.edu/transfercenter

Students are encouraged to begin planning for Transfer as early as possible. The Transfer Center helps students prepare to continue their education at a four-year college or university. Services include counseling appointments to assist you in developing a student educational plan to transfer, assistance with filling out your University applications, opportunities to meet one-on-one with representatives from four-year institutions, Transfer Admission Guarantee (TAG) assistance, a resource library, transfer-related workshops and university fairs, information regarding articulation agreements, and computer stations. Transfer students can also earn an Associates Degree while completing transfer requirements. The Transfer Center staff are here to help you transfer to UC, CSU and private institutions.

TRiO/Student Support Services (SSS) Program

818.364.7821 | www.lamission.edu/sss

TRiO/Student Support Services (SSS) Program is a federally funded program designed to identify and provide resources to help students persist through college. TRiO/SSS provides qualifying students with services including tutoring, mentoring, one-on-one counseling, study skills workshops, financial aid assistance, and cultural activities which promote and facilitate students' academic and personal success.

Emergency Information

Fire

1. If you smell smoke or see fire, activate the nearest fire alarm pull box. Call the campus sheriff, extension 7845 or 7843 (outside telephone 818.833.3504). If you are unable to contact the sheriff, call 911.

2. When you hear the fire alarm, proceed in an orderly fashion to the designated building evacuation assembly area. The last person to leave the room should close the door.

3. At the assembly area, wait for further instructions from a faculty member or administrator.

Earthquake

1. At first sign of shaking, get away from any potential falling objects. Try to get under a table or desk.

2. Do not run outside. If you are in a multistory building do not use the elevator.

3. If you are aware of any gas lines or heaters in the area, attempt to shut off the gas line or heater.

4. Wait for a faculty member or administrator to give further instructions.

Power Outage

1. Try to stay where you are and do not attempt to restore power.

2. Notify plant facilities, extension 7801 (outside telephone 818.364.7801).

3. Wait for the power to come back on or for information/instruction from plant facilities or an administrator to ascertain the probably length of the outage and to be advised of what to do next.

Evacuation

1. If you hear the alarm, proceed in an orderly fashion to the nearest exit and assemble at the designated building evacuation assembly area.

2. If you are in a multistory building, do not use the elevator.

3. At the assembly area, wait for further instructions from a faculty member or administrator.

Other Emergencies

1. In the case of other emergencies, you will be given instructions from a faculty member or administrator on what to do.

2. Please remain calm and follow instructions.

EMERGENCY PHONE NUMBERS

	CAMPUS PHONES	OUTSIDE PHONES
Sheriff's Station	7843	818.364.7843
President	7795	818.364.7795
Academic Affairs Vice President	7635	818.364.7635
Administrative Services Vice President	7780	818.364.7780
Plant Facilities	7801	818.364.7801
Los Angeles County: Police Department	9 - 911	911
Fire Department	9 - 911	911

Pay Telephones: For any emergency - Press *11 to reach L.A. County Sheriff's Office.

Student I.D.

To comply with federal privacy requirements, Los Angeles Mission College and the Los Angeles Community College District has discontinued use of the Social Security Number as the student's identification number. Instead, a new Student Identification Number will be issued for each student. The college can only release this number to the student. The new nine-digit number is randomly generated, but each will begin with the digits "88." Students will use the same Identification Number in all nine colleges of the District.

Your first Student ID Card is free. Go to either admissions or the business office to obtain yours. You will need to present your student registration/receipt for the current semester and also a second form of picture identification such as a California ID or a high school picture ID.

Check www.lamission.edu for current office hours of either the Business Office or Admissions and Records.

Where to use your new student ID card:

A valid student ID card is required to access student services in the following areas:

- Library
- Bookstore
- Financial Aid
- Health Center
- Computer Labs
- Health & Fitness Center

IGETC - What is the Intersegmental General Education Transfer Curriculum?

The *Intersegmental General Education Transfer Curriculum* (IGETC) is a general education program that community college prospective transfer students may complete to satisfy the lower division general education requirements for either the UC (University of California) or CSU (California State University) system without the need to take additional lower-division general education courses after transfer.

All IGETC coursework must be completed with a "C" or better. Courses in which a student receives a "pass" grade may be used if the community college's policy states that a "pass" is equivalent to a "C" grade (2.00) or better. The UC system allows a maximum of 14 semester units (of the 60 required, transferable units) on a Pass/No Pass basis. There is no CSU system-wide policy on limitations for a "pass" grade, therefore each CSU campus has its own established policy (please check with your CSU campus of choice).

Courses may only be used once to satisfy one IGETC subject area (even if listed under multiple areas), however, courses may be used to satisfy IGETC general education areas AND major preparation requirements. Major preparation requirements can be accessed on www.assist.org, the official source for California articulation and student transfer information.

The IGETC is NOT an admission requirement to the UC or CSU system. There is no connection between completion of the IGETC and eligibility for admission to the UC or CSU system, or admission to a specific campus or program. Existing segmental and campus-specific admission requirements for transfer students remain unchanged. Requirements for lower-division courses for admission to particular majors also remain unchanged. The IGETC plan will total approximately 34-37 transferable units. A recommended total of 60 units must be completed prior to transfer, for priority admission status.

If you are approaching readiness for transfer and are unable to complete one or two IGETC courses, you may be eligible for partial certification and complete IGETC after transferring. A student may only be granted IGETC certification once (either partial or complete) prior to their first semester at the 4-year university. Students

receiving partial certification must ensure that admission criteria for the university has been met (IGETC areas I and II). Students may complete the necessary coursework at the transfer institution and may NOT return to the Community College for complete certification if partial certification was received. "Certification" means that LAMC has verified that a student has completed the lower division General Education requirements listed in each area of the IGETC. *Certification does not guarantee admission or admission eligibility. Certification is not required and is not automatic; it must be requested by the student at the time the final official transcript is sent.* Without certification, the student will be held to the specific general education requirements of the university campus of choice. *Please note, the UC Berkeley, College of Letters and Science does not accept partial Certification.*

Courses taken at several institutions may be used to fulfill the IGETC. Students should be aware, however, that placement of courses within IGETC subject areas may vary from college to college. Placement of a course will be based on the college of attendance and its IGETC pattern at the time the course was completed. Completion of the IGETC program may be certified by the last community college, which the student attends. Foreign coursework (from non-U.S. regionally accredited institutions) may not be used on the IGETC.

It is NOT advisable for ALL students to follow the IGETC. Some students may be better served by taking courses that fulfill the CSU General Education Breadth requirements or the general education pattern of the UC or CSU campus or college to which they plan to transfer. Students pursuing majors that require extensive lower division major preparation, (such as Engineering on all campuses or Business at UC Berkeley) may not find the IGETC option to be advantageous. *The Eleanor Roosevelt College and Revelle College of UC San Diego do not accept IGETC.* Additional lower-division general education requirements may be needed prior to transfer. **The IGETC will be most useful for students who want to keep their options open before making a final decision about transferring to a particular UC or CSU campus.**

The LRC Computer Commons

More than 70 computers
available for student use



First Floor, Learning Resource Center, The Quad

*An ideal place to do your
homework and class research!*

- Instant Internet
- Flat Panel Monitors
- DVD ROM
- CD Rewriteable & Floppy Disk Drives
- Specialized Instructional Programs
- MicroSoft Office 2007

HOURS OF OPERATION

Monday - Thursday: 8am to 8pm • Friday - Saturday: Closed
(Please call LRC for Summer and Winter hours 818.364.7756)

IGETC Advising Form

See information on previous page

Student _____	Los Angeles Mission College IGETC ADVISING FORM -- for transfer to the CSU / UC Systems General Education Plan (2011-2012)	Student ID # _____																																																
THIS FORM SUBJECT TO CHANGE EACH YEAR <i>Please Consult with a Counselor</i>		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;"></th> <th style="width: 10%; text-align: center;">C</th> <th style="width: 10%; text-align: center;">IP</th> <th style="width: 10%; text-align: center;">N</th> </tr> </thead> <tbody> <tr> <td style="vertical-align: top;"> I ENGLISH COMMUNICATIONS 2-3 COURSES (6-9 Sem/8-12 Quarter Units) CSU transfer – complete one course from each group. UC transfer – complete one course from groups A and B only. A. English Composition: English 101 B. Critical Thinking/ English Composition: English 102, 103 Philos 5 C. 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Biological Sciences: Anatomy <u>1</u>, Anthro 101, Bio <u>3</u>, <u>6</u>, <u>7</u>, <u>40</u>, Env Sci 2, Micro <u>20</u>[*], Physiol <u>1</u> [*]Micro 1 and 20 combined: max credit, one course Other College _____ Advanced Placement _____ </td> <td></td> <td></td> <td></td> </tr> <tr> <td style="vertical-align: top;"> VI LANGUAGE OTHER THAN ENGLISH (UC Requirement ONLY) Proficiency in any foreign language can be met by passing 2 years of a foreign language in high school with a grade of C or better, 2 years attendance at a foreign junior high or high school, proving competency by an acceptable exam, or choosing one of the following courses at a level II or higher: Chinese, French, Italian, Spanish <i>If proficiency was met in high school, transcript must be provided (no units granted for HS coursework).</i> [*]Students will not be granted credit in any foreign language course if any portion of HS (9th-12th) was completed in a country where the language of instruction was that language. 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I ENGLISH COMMUNICATIONS 2-3 COURSES (6-9 Sem/8-12 Quarter Units) CSU transfer – complete one course from each group. UC transfer – complete one course from groups A and B only. A. English Composition: English 101 B. Critical Thinking/ English Composition: English 102, 103 Philos 5 C. Oral Communication (CSU requirement only): Speech 101, 102 Other College _____ Advanced Placement (Area IA only) _____																																																		
II MATHEMATICAL CONCEPTS AND QUANTITATIVE REASONING 1 COURSE (3 Sem/4 Quarter Units) Math 227, 238, 245, 260, 265, 266, 267, 270, 275 <i>Math 238 and 265 combined: max credit, one course</i> <i>Math 245 and 260 combined: max credit, one course</i> Other College _____ Advanced Placement _____																																																		
III ARTS AND HUMANITIES 3 COURSES (9 Sem/12 Quarter Units) Choose 1 course from A, 1 course from B, and a third course from A or B A. Art: Art 101, 102, 103, 109, 201, 300, 501, 502, Chicano 52, Cinema 3, Human 1, 3, Music 111, Theater 100 B. Humanities: Anthro 104, Chicano 37, 42, Cinema 4, English 203, 205, 206, 208, 240, French[^] 3, 4, Human 1, 2, 3, 30, 31, 54, Italian[^] 3, Ling 1, Philos 1, 20, 33, Spanish[^] 3, 4, 5, 6, 10 [^]see IGETC section VI Other College _____ Advanced Placement _____																																																		
IV SOCIAL AND BEHAVIORAL SCIENCES 3 COURSES (9 Sem/12 Quarter Units) Choose 3 courses from at least two different disciplines AJ 1, 4, Anthro 102, 104, 121, Afro Am 2, 4*, Chicano 2, 7*, 8#, 19, 20, 44, 47, Child Dev 1, Econ 1, 2, 10, Geog 2, 7, 14, Hist 1, 2, 11*, 12#, 13, 20, 52, 86, Ling 1, Pol Sci 1, 2, 5, 7, Psy 1, 2, 13, 14, 41, 52, Soc 1, 2, 11, 22, 24, 28, Speech 121 [*]History 11, 43, Afro Am 4 and Chicano 7 combined: max credit, one course [#]History 12, 44 and Chicano 8 combined: max credit, one course Other College _____ Advanced Placement _____																																																		
V PHYSICAL AND BIOLOGICAL SCIENCES 2 COURSES (7 Sem/9 Quarter Units) Choose 1 course from A, 1 course from B. At least 1 course must include a corresponding lab (lab courses are <u>underlined</u>). A. Physical Science: Astron 1, <u>5</u>, Chem <u>51</u>^o, <u>52</u>^o, <u>65</u>^o, <u>101</u>, <u>102</u>, Geog 1, <u>15</u>, Geology 1, Ocean 1, Phys Sc 1^x, <u>14</u>^x, Physics <u>6</u>, <u>7</u> ^oChem 51, 52, and 65 combined: max credit, one course. No credit for Chem 51, 52 or 65 if taken after 101 or 102. ^xNo credit for Phys Sci 1 or 14 if taken after a college level course in Physics, Chemistry or Astronomy. B. Biological Sciences: Anatomy <u>1</u>, Anthro 101, Bio <u>3</u>, <u>6</u>, <u>7</u>, <u>40</u>, Env Sci 2, Micro <u>20</u>[*], Physiol <u>1</u> [*]Micro 1 and 20 combined: max credit, one course Other College _____ Advanced Placement _____																																																		
VI LANGUAGE OTHER THAN ENGLISH (UC Requirement ONLY) Proficiency in any foreign language can be met by passing 2 years of a foreign language in high school with a grade of C or better, 2 years attendance at a foreign junior high or high school, proving competency by an acceptable exam, or choosing one of the following courses at a level II or higher: Chinese, French, Italian, Spanish <i>If proficiency was met in high school, transcript must be provided (no units granted for HS coursework).</i> [*] Students will not be granted credit in any foreign language course if any portion of HS (9 th -12 th) was completed in a country where the language of instruction was that language. Other College _____ Advanced Placement _____																																																		
CSU Requirement ONLY – GRADUATION REQUIREMENT (NOT part of IGETC American Institutions) <i>Not part of IGETC, but may be completed prior to transfer. For IGETC Certification purposes, courses used to satisfy this CSU graduation requirement may also be used to satisfy IGETC area IV. If a course is used to satisfy both IGETC area IV and CSU, some CSU campuses may require students to take an additional course(s) after transfer.</i> Choose 1 course from A, 1 course from B A. Afro Am 4, Chicano 8, Econ 10, History 11, 12, 13, 52 B. Pol Sci 1 Other College _____ Advanced Placement _____																																																		
Major Prep Courses:																																																		
Electives:																																																		
<input type="checkbox"/> Liberal Arts AA Degree: Emphasis _____ <input type="checkbox"/> Certificate of Achievement [] UC [] CSU		TOTAL																																																
Counselor's Signature _____		Date _____																																																

CSU ADVISING FORM

IMPORTANT INFORMATION: Courses on this list are approved for a specific academic year, which begins with the Fall 2011 semester and remains valid through Summer 2012.

The general education courses listed for the CSU system are specified within subject areas that satisfy lower division general education requirements for the CSU campuses. Students wishing to use a course to fulfill a CSU General Education requirement must be sure that the course is approved for the academic year in which it is taken. The CSU general education form changes each year. It is advised that students meet with a counselor regularly to review any changes. A course must be on the CSU GE Breadth during the term in which it is taken. If a course is taken before it is approved for inclusion, or after it is removed from the list, it cannot be used to meet the area requirement.

CSU GE Breadth certification is available to community college transfer students who satisfy the general education requirements in each area. "Certification" means that LAMC has verified that a student has completed the lower division General Education requirements listed in each area of the CSU GE Breadth. *Certification* does not guarantee admission or admission eligibility. Students with full CSU GE Certification will only be responsible for an additional 9 semester units of upper division general education at the CSU campus. *CSU Certification is not required and is not automatic; it must be requested by the student at the time the final official transcript is sent.* Without certification, the student will be held to the specific general education requirements of the CSU campus of choice.

Students who have taken courses at other colleges can have these courses "passed along" in the certification process. Los Angeles Mission College will certify courses taken at other California Community Colleges in the areas designated by the offering college. Courses taken at California four-year colleges, or accredited out-of-state two-year, or four-year colleges, will be certified if they are

equivalent to courses on LAMC's CSU GE course list. Courses from foreign institutions cannot be used in the certification process. Students requesting CSU GE "pass along" certification must complete at least 12 units in residency at Los Angeles Mission College.

ADDITIONAL INFORMATION

1. A course cannot satisfy more than one General Education area requirement (even if listed under multiple areas).
2. Courses used to satisfy General Education requirements may also satisfy Major Preparation requirements.
3. LAMC recommends that students complete the lower division requirements for the major before transfer. Major preparation requirements can be accessed on www.assist.org, the official source for California articulation and student transfer information. Completion of these requirements may not guarantee admission into the major, but can increase the student's chances for acceptance. Other lower division courses that are not offered at LAMC may be required for the major after transfer.
4. Students who transfer to CSU may also complete an Associate degree by completing courses in the major (please see a counselor for major-specific information), a Health and a P.E. course to satisfy the General Education requirements for the Associate degree, along with a total of 60 transferable units completed.
5. Completion of the General Education requirements will not guarantee admission into a university but can increase the student's chances for acceptance.
6. Areas A1, A2, A3 and B4 must be completed with a "C" or better to meet admissions eligibility to a CSU campus.
7. All coursework must have a cumulative GPA of 2.00 ("C") or better.
8. This advising form may not be the best general education preparation pathway for ALL majors (such as Engineering, Computer Science and Liberal Studies – Teacher Prep). Please consult with a counselor to determine the best plan to meet your educational goals.



GO to the four-year, college/university of your choice!

TRANSFER STRATEGY:

- Complete Transferable Math and English requirements in the beginning of your academic career.
- Prepare early with transferable general education courses for California State University and/or University of California, Private or Independent.
- Meet with a Counselor to establish and maintain an educational plan.
- Visit the Transfer Center for transfer advisement/counseling and resources.

USEFUL TRANSFER RELATED WEBSITES:

- Articulation Agreements (California Community Colleges, CSU & UC) campuses: www.assist.org
- California State University information and online application: www.csumentor.edu
- University of California: www.ucop.edu
- The Association of Independent California Colleges & Universities: www.aiccu.edu

VISIT OUR WEBPAGE AT:

www.lamission.edu/counseling/transfercenter



Los Angeles Mission College
TRANSFER CENTER
Helping You Get There

818.364.7827 • Campus Services Building

CSU Advising Form

See information on previous page

Student _____	Student ID # _____			
Los Angeles Mission College California State University System CSU General Education Plan (2011-2012)				
THIS FORM SUBJECT TO CHANGE EACH YEAR <i>Please Consult with a Counselor</i>				
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%; text-align: center;">C</td> <td style="width: 33%; text-align: center;">IP</td> <td style="width: 33%; text-align: center;">N</td> </tr> </table>	C	IP	N
C	IP	N		
A ENGLISH LANGUAGE COMMUNICATION AND CRITICAL THINKING 9 Semester /12 Quarter UNITS Select 1 course from each area*. A-1. Oral Communication: Speech 101, 102, 151 A-2. Written Communication: English 101 A-3. Critical Thinking: English 102, 103, Philos 5, 6, Speech 102 <i>*All coursework in this area must be completed with a "C" or better to meet admissions requirements to a CSU campus.</i> Other College _____ Advanced Placement _____				
B SCIENTIFIC INQUIRY AND QUANTITATIVE REASONING 9 Semester /12 Quarter UNITS Select 3 courses to include one from B-1, one from B-2, and one from B-4. A related lab course is required B-1. Physical Science: Astron 1, <u>5</u> , Chem <u>51</u> , <u>52</u> , <u>65</u> , <u>101</u> , <u>102</u> , Geog 1, <u>15</u> , Geology 1, Ocean 1, Phys Sc 1, <u>14</u> , Physics <u>6</u> , <u>7</u> B-2. Biological Sciences: Anatomy 1, Anthro 101, Bio <u>3</u> , <u>6</u> , <u>7</u> , <u>40</u> , Env Sci 2, Micro <u>20</u> , Physiol 1, Psych 2 B-3. Laboratory Activity: A corresponding lab course must be completed from B-1 or B-2 (<i>lab courses are <u>underlined</u></i>). B-4. Mathematics/Quantitative Reasoning: Math 215, 227, 238, 240, 245, 260, 265, 266, 267, 270, 275 <i>coursework in area B-4 (Math/Quantitative Reasoning) must be completed with a "C" or better for admissions to a CSU.</i> Other College _____ Advanced Placement _____				
C ARTS AND HUMANITIES 9 Semester /12 Quarter UNITS Choose 1 course from C-1, 1 course from C-2, and a third course from either C-1 or C-2. C-1. Arts: Art 101, 102, 103, 109, 201, 300, 501, 502, Chicano 52, Cinema 3, English 240, Fam & CS 16, Human 1, 3, 31, Intrdgn 104, Music 101, 111, 321, 322, 323, 324, 341, Photo 10, 11, 12, Theater 100 C-2. Humanities: Anthro 104, Chicano 37, 42, 44, 46, Cinema 4, English 203, 205, 206, 208, 240, French 1, 2, 3, 4, History 86, Human 1, 2, 30, 31, 54, Italian 1, 2, 3, 4, Ling 1, Philos 1, 20, 33, Portgse 21, Spanish 1, 2, 3, 4, 5, 6, 10 Other College _____ Advanced Placement _____				
D SOCIAL SCIENCES 9 Semester /12 Quarter UNITS Courses must be chosen from at least two disciplines (<i>please review box below for additional options</i>). <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <i>The American Institutions requirement may be completed as part of the 9 units required in Area D.</i> American History and Institutions Requirement May be met by completing: Political Science 1 AND one of the following courses: Afro Am 4, Chicano 8, Econ 10, History 11, 12, 13, 52 <i>It is highly recommended students complete these requirements, as it will meet 4-year, title 5, graduation requirements.</i> </div> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;"> D-0. AJ 1, Psy 13, Soc 1, 2, 3, 7, 11, 22, 24, 28 D-1. Anthro 102, 104, 121, Ling 1 D-2. Econ 1, 2, 10 D-3. Afro Am 2, 4, Chicano 2, 7, 8, 20, 47, Soc 11 D-4. Chicano 47, Hist 52, Soc 22 D-5. Geog 2, 7, 14 Other College _____ </td> <td style="width: 50%; border: none;"> D-6. Afro Am 4, Chicano 7, 8, 19, 44, Econ 10, Hist 1, 2, 11, 12, 13, 20, 52, 86 D-7. Ch Dev 1, 42, Speech 121 D-8. AJ 1, 4, Bus 5, Law 1, Pol Sci 1, 2, 5, 7 D-9. Ch Dev 1, Psych 1, 2, 13, 14, 41, 52, Soc 24 Other College _____ </td> </tr> </table>	D-0. AJ 1, Psy 13, Soc 1, 2, 3, 7, 11, 22, 24, 28 D-1. Anthro 102, 104, 121, Ling 1 D-2. Econ 1, 2, 10 D-3. Afro Am 2, 4, Chicano 2, 7, 8, 20, 47, Soc 11 D-4. Chicano 47, Hist 52, Soc 22 D-5. Geog 2, 7, 14 Other College _____	D-6. Afro Am 4, Chicano 7, 8, 19, 44, Econ 10, Hist 1, 2, 11, 12, 13, 20, 52, 86 D-7. Ch Dev 1, 42, Speech 121 D-8. AJ 1, 4, Bus 5, Law 1, Pol Sci 1, 2, 5, 7 D-9. Ch Dev 1, Psych 1, 2, 13, 14, 41, 52, Soc 24 Other College _____		
D-0. AJ 1, Psy 13, Soc 1, 2, 3, 7, 11, 22, 24, 28 D-1. Anthro 102, 104, 121, Ling 1 D-2. Econ 1, 2, 10 D-3. Afro Am 2, 4, Chicano 2, 7, 8, 20, 47, Soc 11 D-4. Chicano 47, Hist 52, Soc 22 D-5. Geog 2, 7, 14 Other College _____	D-6. Afro Am 4, Chicano 7, 8, 19, 44, Econ 10, Hist 1, 2, 11, 12, 13, 20, 52, 86 D-7. Ch Dev 1, 42, Speech 121 D-8. AJ 1, 4, Bus 5, Law 1, Pol Sci 1, 2, 5, 7 D-9. Ch Dev 1, Psych 1, 2, 13, 14, 41, 52, Soc 24 Other College _____			
E LIFELONG UNDERSTANDING AND SELF-DEVELOPMENT 3 Semester /4 Quarter UNITS Chicano 47, Child Dev 1, Env Sci 2, Fam & CS 6, 21, 31, 91, Health 8, 11, Psych 1, 2, 41, 52, Soc 22, PE* 96-742 (Activity courses) <i>* Only 1 unit of Phys Ed may be counted</i> Other College _____ Advanced Placement _____ Military Credit _____				
Major Prep Courses: Electives:				
<div style="border: 2px solid black; padding: 5px;"> <input type="checkbox"/> Liberal Arts AA Degree: Emphasis _____ <input type="checkbox"/> Certificate of Achievement </div>	TOTAL			
_____ Counselor's Signature	_____ Date			

Do you need assistance paying your enrollment fees?

The Board of Governors Fee Waiver Program (commonly referred to as BOG) is a California state program that waives enrollment fees. This waiver does not have to be repaid.

Eligibility: Students must be residents of California and enrolled at Los Angeles Mission College in at least one (1) unit. Fees for audited classes, though, cannot be waived through the BOG.

There are three ways to qualify for the Fee Waiver:

Method A: You are a recipient of benefits under the TANF/CalWORKs Program, SSI (Supplemental Security Income), or General Assistance (also known as General Relief). You can also qualify for Method A if you meet one of the following criteria: you have certification from the California Department of Veterans Affairs or the National Guard Adjutant General that you are eligible for a Dependent's Fee Waiver, you are a recipient of the Congressional Medal of Honor (or are a child of a recipient), you are a dependent of a victim of the September 11, 2001 terrorist attack, or you are a dependent of a deceased law enforcement/ fire suppression personnel killed in the line of duty.

Method B: You meet the income standards as indicated below:

BOARD OF GOVERNORS FEE WAIVER PROGRAM (BOG-B) 2010-2011 INCOME STANDARDS

Number in Household (Including Yourself)	Total 2010 Family Income (Adjusted Gross Income and/or Untaxed Income)
1	\$16,245
2	\$21,855
3	\$27,465
4	\$33,075
Each additional family member	Add \$5,610

Method C: If you do not qualify based on Method A or Method B, you may be eligible for the BOG fee waiver through Method C by completing the Free Application for Federal Student Aid (FAFSA). With this method, you may be eligible by demonstrating at least \$1 of financial need. To qualify under this criteria, you must complete the FAFSA at www.fafsa.gov. Our Federal School Code is 012550.

How to apply: To qualify for Method A and Method B, you must complete the Board of Governors (BOG) Fee Waiver Application. You can pick up the BOG application at the Financial Aid & Scholarships Office or you may download it from the web at www.lamission.edu/financialaid by selecting the "Apply for a Fee Waiver" link on the left side.

Do you know that you may request for a refund of your enrollment fees? If you have already paid your enrollment fees for Summer 2011, Fall 2011, Winter 2012 and/or Spring 2012, you may be eligible for a refund. Just complete the BOG Fee Waiver Application and let the Financial Aid Office determine whether you qualify.

Financial Aid & Scholarships

818.364.7648

Email: lamcfinaid@lamission.edu

Website: www.lamission.edu/financialaid

Twitter: www.twitter.com/LAMCFAO

Facebook: www.facebook.com (Like "LAMC Financial Aid")

Federal School Code: 012550

Office Hours:

Monday - Thursday 8am – 2pm, and 5pm – 7pm
Friday 8am – noon

Getting a college education is an investment in your future! We want your educational experience at Los Angeles Mission College to be challenging, rewarding and supportive; therefore, we are pleased to provide you with the information and tools to assist you in completing your educational goals. Read through the information below about the financial aid process, and check out the links to our website and other websites to find updates and new information to assist you.

What is Financial Aid?

Financial Aid is funding provided by the federal and state governments, the college, and private entities, to assist students with their educational expenses and is available in the form of grants, scholarships, employment and loans. Financial aid is meant to supplement the family's existing resources in funding the costs of a college education.

How To Apply for Financial Aid:

To apply for federal and state financial aid, you need to complete a Free Application for Federal Student Aid (FAFSA) every year of college. The FAFSA can be easily completed online at www.fafsa.gov. The form is available annually, starting January 1st, for the following academic year. We encourage students to apply early, as some financial aid sources are limited and awarded to students who apply early and have financial need. To have your FAFSA information sent to Los Angeles Mission College, make sure to use our Federal School Code: 012550.

To apply for scholarships through the Financial Aid Office at Los Angeles Mission College, check out our website at www.lamission.edu/financialaid and select the "Scholarships" link on the left.

When Do I Apply?

You need to apply for financial aid every year. The FAFSA is available starting January 1st of each year for the following academic year. We encourage students to apply early, as some financial aid sources are limited and awarded to students who apply early and have financial need.

Key Dates

- **January 1st** – FAFSA application available online at www.fafsa.gov for the following academic year.
- **March 2nd** – Application deadline for Cal Grant consideration.
- **May 1st** – L.A. Mission College "Priority" deadline. Submit your FAFSA and any follow-up documents and items by this date for maximum financial aid consideration.
- **September 2nd** – Extended Cal Grant B "competitive" awards deadline for community college students only.

DETERMINING YOUR RESIDENCY STATUS

• For enrollment fee purposes, you are considered a RESIDENT of the state of California if you are:

1. a citizen of the United States OR have permanent resident status, are a holder of an asylum or refugee visa, AND
2. have lived in the state of California for at least one year and one day.

• For enrollment fee purposes, you are considered a NON-RESIDENT of the state of California if you are:

1. a citizen of the United States OR have permanent resident status, are a holder of an asylum or refugee visa, AND
 2. have NOT lived in the state of California for at least one year and one day.
- For enrollment fee purposes, you are considered an INTERNATIONAL STUDENT if you hold an F-1 Visa or other non-resident visa.

California Nonresident Tuition Exemption Request

CALIFORNIA NONRESIDENT TUITION EXEMPTION

Students come to the Admissions and Records counter to apply for this exemption. An Admissions Supervisor will review the request. The request is made each semester in order for Admissions and Records to determine if a student qualifies.

Complete and sign the form to request an exemption from Nonresident Tuition. You must submit any documentation required by the College or University (for example, proof of high school attendance in California). Contact the California Community College, University of California or California State University campus where you intend to enroll (or are enrolled) for instructions on documentation, additional procedures and applicable deadlines.

ELIGIBILITY:

I, the undersigned, am applying for a California Nonresident Tuition Exemption for eligible California high school graduates

at (specify college or university) _____ and I declare the following:

Check YES or NO boxes:

- YES NO I have graduated from a California high school or have attained the equivalent thereof, such as a High School Equivalency Certificate, issued by the California State GED Office or a Certificate of Proficiency, resulting from the California High School Proficiency Examination.
- YES NO I have attended high school in California for three or more years.

Provide information on all school(s) you attended in grades 9-12:

SCHOOL	CITY	STATE	DATES	
			FROM - Month/Year	TO - Month/Year

Documentation of high school attendance and graduation (or its equivalent) is required by the University of California, the California State University and some California Community Colleges. Follow campus directions.

Check the box that applies to you (check only one box):

- I am a non-immigrant alien as defined by federal law (including, but not limited to, a foreign student [F visa] or exchange visitor [J visa]).
- I am NOT a non-immigrant alien (including, but not limited to, a U.S. citizen, permanent resident, or an alien without lawful immigration status).

AFFIDAVIT:

I, the undersigned, declare under penalty of perjury under the laws of the State of California that information I have provided on this form is true and accurate. I understand that this information will be used to determine my eligibility for the nonresident tuition exemption for eligible California high school graduates. I hereby declare that, if I am an alien without lawful immigration status, I have filed an application to legalize my immigration status or will file an application as soon as I am eligible to do so. I further understand that if any of the above information is untrue, I will be liable for payment of all nonresident charges from which I was exempted and may be subject to disciplinary action by the College or University.

Print Full Name (as it appears on your campus student records)	Campus/Student Identification Number
Print Full Mailing Address (number, street, city, state, zip code)	Email address (optional)
	Phone number (optional)
Signature	Date

Academic Departments

ARTS, MEDIA & HUMANITIES

Chair: Deborah Paulsen 818.364.7738

Secretary: Maryland Harris 818.364.7680
Art – Vice Chair: Barbara Kerwin 818.364.7735
Cinema – Vice Chair: Guillermo Aviles-Rodriguez 818.364.7711
Humanities
Multimedia – Vice Chair: Curtis Stage 818.364.7771
Music
Photography – Vice Chair: Curtis Stage 818.364.7771
Theater – Vice Chair: Guillermo Aviles-Rodriguez 818.364.7711

BUSINESS & LAW

Chair: Pat Flood 818.364.7715

Secretary: Maryland Harris 818.364.7680
Accounting
Administration of Justice – Vice Chair: Kelly Enos 818.364.7610
Business – Vice Chair: Vilma Bernal 818.833.3410
Computer Applications & Office Technologies
Economics
Finance
Law – Vice Chair: David Jordan 818.364.7720
Management
Marketing

CHICANO STUDIES

Chair: John Morales 818.364.7679

Secretary: Patricia Carter 818.364.7793

CHILD DEVELOPMENT

Chair: Lilamani De Silva 818.364.7673

Secretary: James Armstrong 818.364.7722

COOPERATIVE EDUCATION

Director: Ed Raskin 818.364.7700

DISABLED STUDENT PROGRAMS & SERVICES

Director: TBA 818.364.7732

TDD 818.364.7861

ENGLISH AS A SECOND LANGUAGE (ESL), DEVELOPMENTAL COMMUNICATIONS & LEARNING SKILLS

Chair: Gary Prostack 818.364.7666

Secretary: James Armstrong 818.364.7722
Developmental Communications –
Vice Chair: Terri English 818.364.7893
English as a Second Language (ESL) –
Vice Chair: Mike Climo 818.364.7693

ENGLISH, JOURNALISM & SPEECH

Chair: Louise Barbato 818.364.7687

Secretary: Maryland Harris 818.364.7680
English – Vice Chair: Carolyn Daly 818.833.3311
Speech – Vice Chair: Margie Long 818.364.7682

FOREIGN LANGUAGE

Chair: Yolanda Ramil 818.364.7690

Secretary: Maryland Harris 818.364.7680
French – Vice Chair: David Pardess 818.364.7686
Italian – Vice Chair: David Pardess 818.364.7686
Linguistics – Vice Chair: David Pardess 818.364.7686
Spanish

HEALTH, PHYSICAL EDUCATION & ATHLETICS

Chair: Leslie Milke 818.364.7765

Secretary: Sally Romano 818.364.7727
Health – Vice Chair: Cindy Cooper 818.364.7707
Physical Education – Vice Chair: Cindy Cooper 818.364.7707

LEARNING CENTER

Director: TBA 818.364.3354

Secretary: Sheila Money 818.364.7756

LIBRARY

Chair: Sandy Thomsen 818.364.7750

LIFE SCIENCES

Chair: Mike Reynolds 818.364.7695

Secretary: Patricia Carter 818.364.7793
Anatomy
Anthropology – Vice Chair: Arthur Gribben 818.364.7600 x4235
Environmental Science
Biology – Vice Chair: Mo Elkerdany 818.833.3411
Microbiology
Physiology

MATHEMATICS, COMPUTER SCIENCE & ENGINEERING

Chair: Robert Smazenka 818.364.7609

Secretary: Margarita Padilla 818.364.7894
Computer Science Information Technology
Drafting
Engineering
Mathematics – Vice Chair: Debby Wong 818.364.7887

PACE (Program for Accelerated College Education)

Director: Mark Pursley 818.364.7677

Secretary: Laura Villegas 818.364.7684

PERSONAL DEVELOPMENT

Chair: Suzanne Ritcheson 818.364.7818

PHYSICAL SCIENCES

Chair: Said Pazirandeh 818.364.7705

Secretary: Patricia Carter 818.364.7793
Astronomy – Vice Chair: Richard Rains 818.364.7702
Chemistry
Geography
Geology
Oceanography
Physical Science
Physics – Vice Chair: Richard Rains 818.364.7702

PROFESSIONAL STUDIES

Chair: Louis Zandalasini 818.364.7849

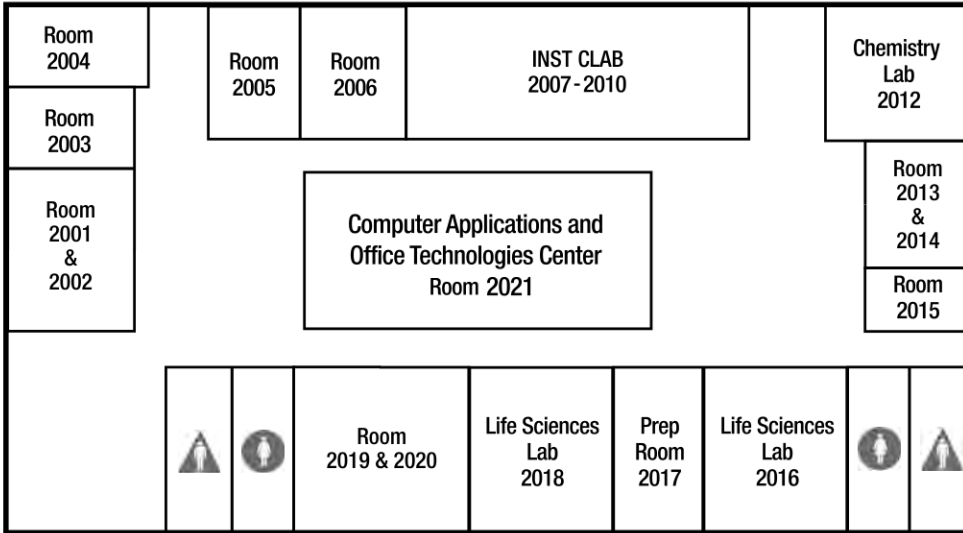
Secretary: James Armstrong 818.364.7722
Family & Consumer Studies – Vice Chair: Eloise Cantrell 818.364.7625
Food Service Management
Gerontology
Interior Design – Vice Chair: Eloise Cantrell 818.364.7625

SOCIAL SCIENCES

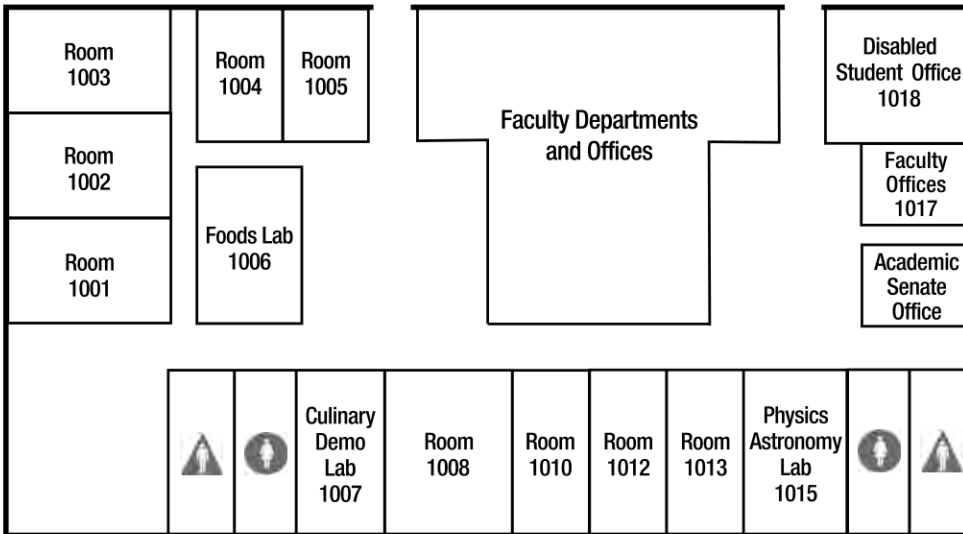
Chair: Myriam Levy 818.833.3414

Secretary: Patricia Carter 818.364.7793
African American Studies – Vice Chair: D'Art Phares 818.364.7681
History – Vice Chair: D'Art Phares 818.364.7681
Philosophy
Political Science
Psychology – Vice Chair: Christopher F. Williams 818.364.3413
Sociology

Buildings & Classrooms

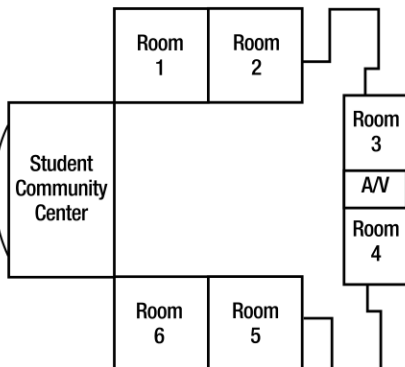


Instructional Building (INST)
Second Floor

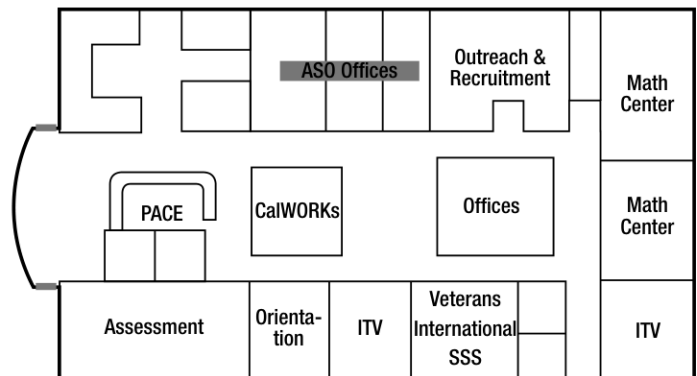


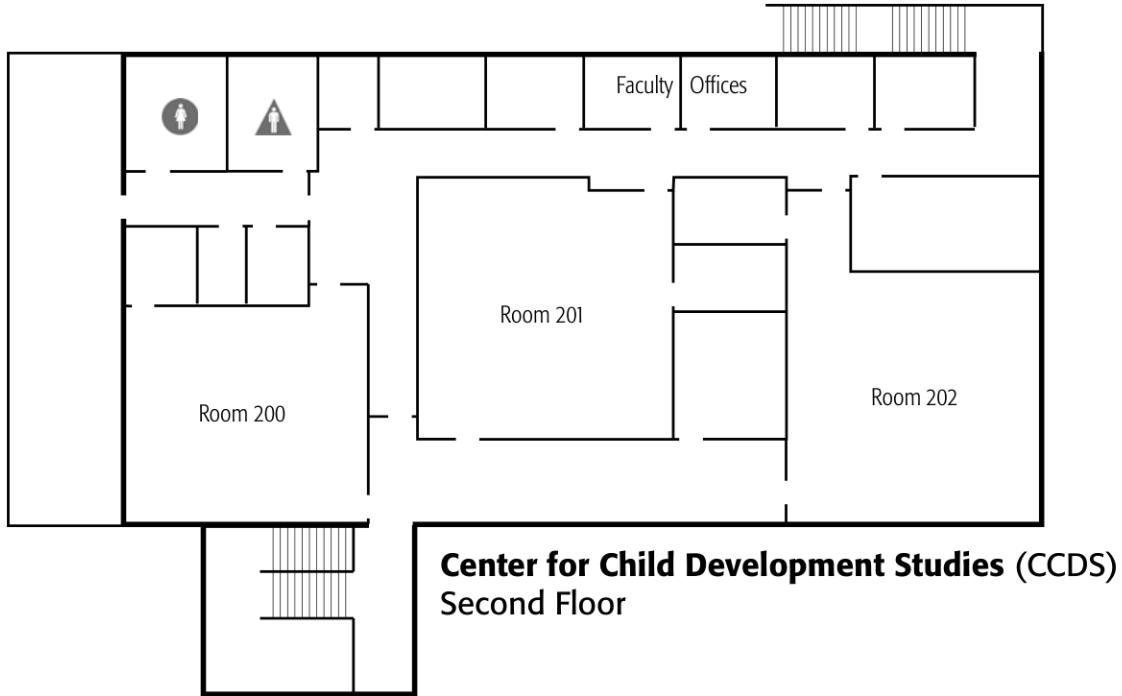
Instructional Building (INST)
First Floor

Campus Center Building (CMPC)
Second Floor - Ground level

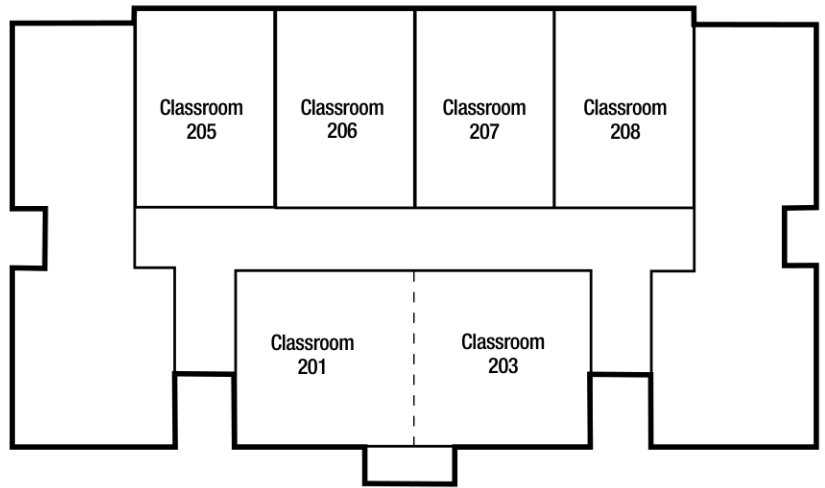


Campus Center Building (CMPC)
First Floor - Lower level

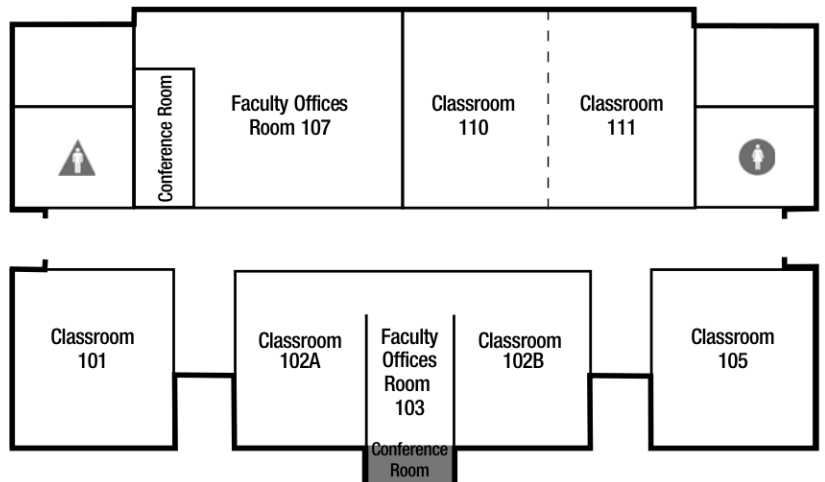




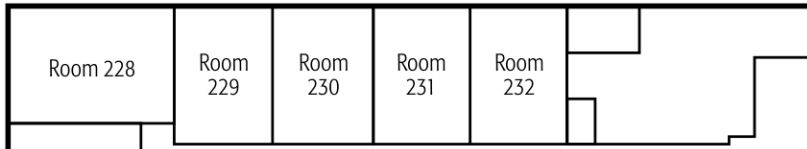
**Guadalupe S. Ramirez
Collaborative Studies Building (CSB)
Second Floor**



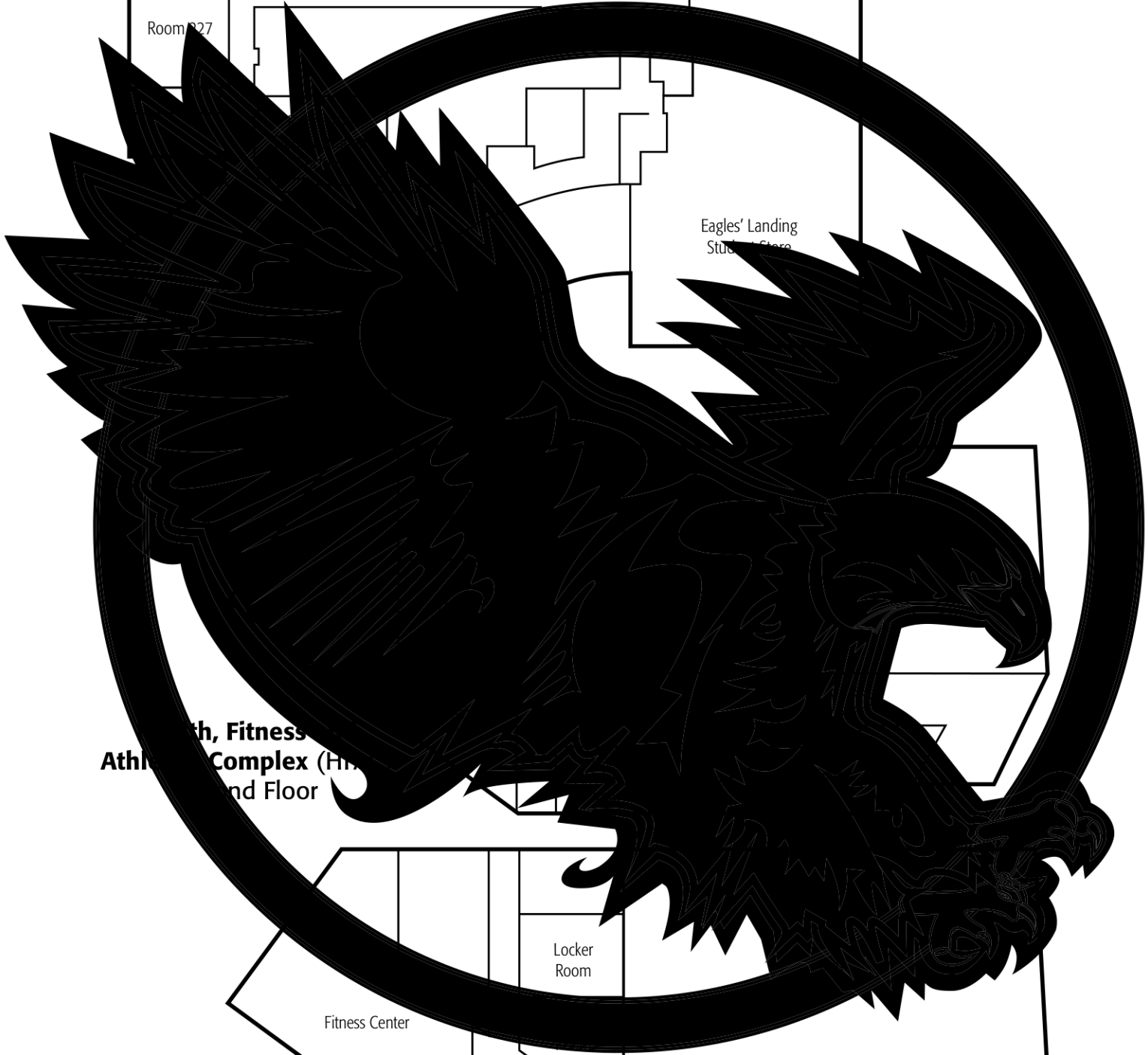
**Guadalupe S. Ramirez
Collaborative Studies Building (CSB)
First Floor**



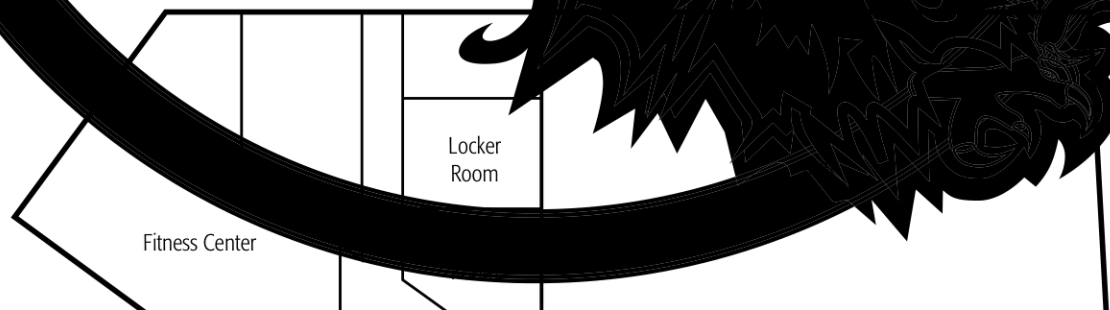
Buildings & Classrooms



Culinary Arts Building (CUL)
Second Floor



Health, Fitness and Athletics Complex (HFAC)
Second Floor



Health, Fitness and Athletics Complex (HFAC)
First Floor

PhysEd Classroom 109
PhysEd Classroom 108
PhysEd Classroom 107

Offices

Off-Campus Locations

1 - CC RC

Child Care Resource Center
20001 Prairie St, Chatsworth
818.717.1000

2 - GRID-ES

Gridley Elementary
1907 Eight St, San Fernando
818.364.1243
Blanca Morales

3 - MONROE

James Monroe High
9229 Haskell Ave, North Hills
818.830.4200
Brooke Vintrup 818.830.4354

4 - MSSNBOWL

Mission Hills Bowl
10430 Sepulveda Blvd
Mission Hills

5 - OLIVE MNR

Olive Manor Senior Apartments
13155 Bromont Ave, Sylmar
818.833.0298

6 - PANDA LND

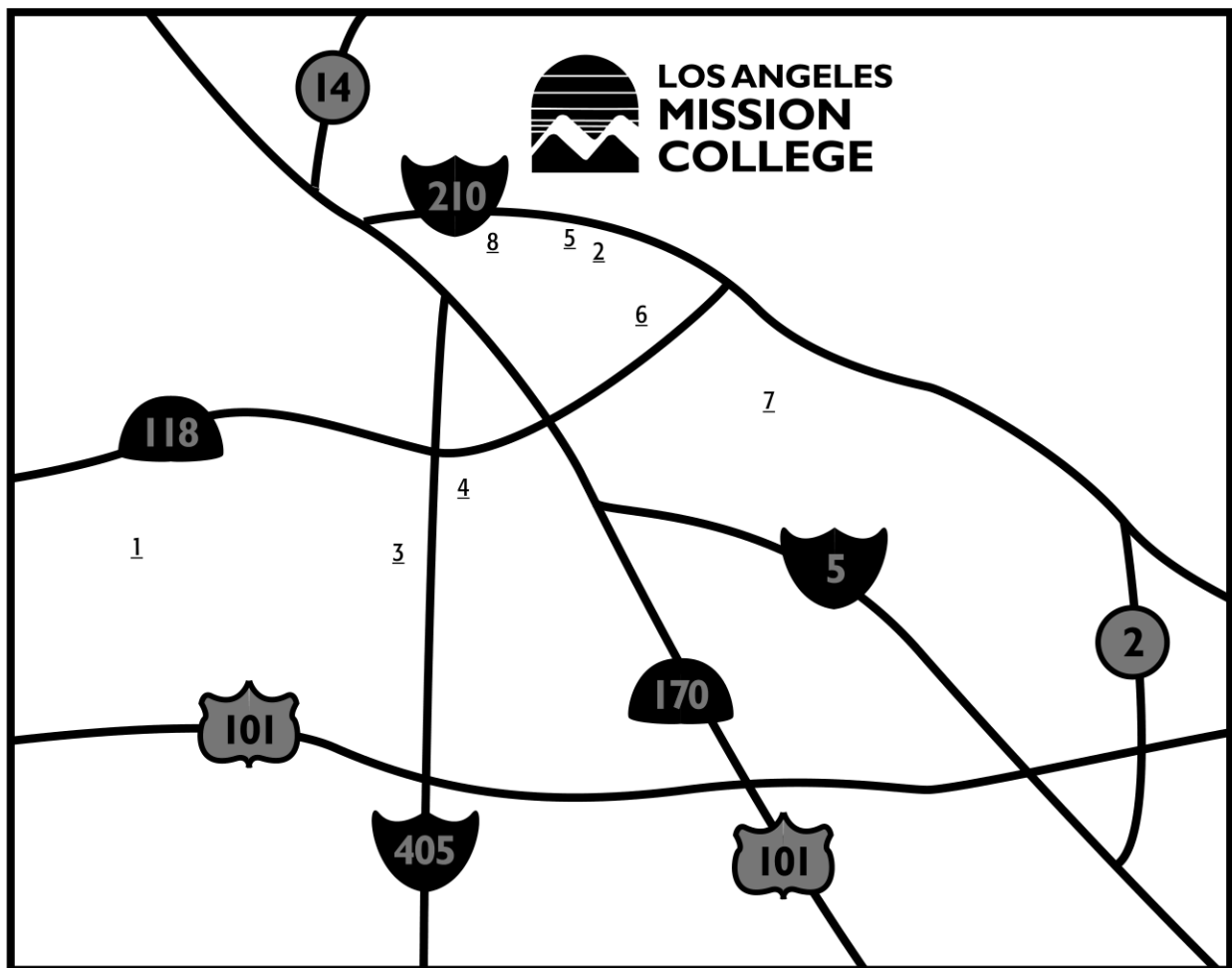
Pandaland
13241 Vaughn St.
San Fernando, CA 91340

7 - SARA-COUG

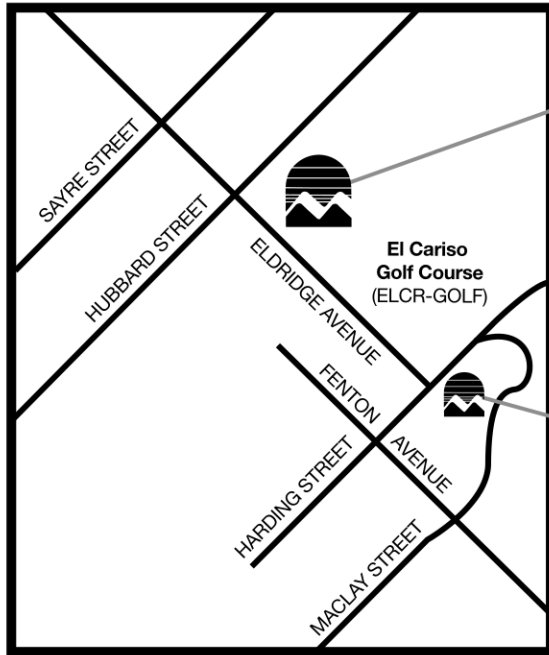
Sara Coughlin Elementary
11035 Borden Ave, Pacoima
818.686.6428
Sylvia Vasquez

8 - SYLM-HS

Sylmar High
13050 Borden Ave, Sylmar
818.833.3700
Leslie McGee 818.833.3713



Location Maps



**LOS ANGELES
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LAMC
East Campus



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California Community Colleges 2011-2012 Board of Governors Fee Waiver Application

This is an application to have your **ENROLLMENT FEES WAIVED**. This **FEE WAIVER** is for California residents only. If you need money to help with books, supplies, food, rent, transportation and other costs, please complete a **FREE APPLICATION FOR FEDERAL STUDENT AID (FAFSA)** immediately. Contact the Financial Aid Office for more information. **The FAFSA is available at www.fafsa.ed.gov or at the Financial Aid Office.**

Note: Students who are exempt from paying nonresident tuition under **Education Code Section 68130.5 (AB 540)** are NOT California residents. If you are NOT a California resident, you are not eligible for a fee waiver. Do not complete this application. You may apply for financial aid by completing the FAFSA.

Name: _____ Student ID # _____
Last First Middle Initial

Email (if available): _____ Telephone Number: (____) _____

Home Address: _____ Date of Birth: ____/____/____
Street City Zip Code

Has the Admissions or Registrar's Office determined that you are a California resident? Yes No

IMPLEMENTATION OF THE CALIFORNIA DOMESTIC PARTNER RIGHTS AND RESPONSIBILITIES ACT

The California Domestic Partner Rights and Responsibilities Act extends new rights, benefits, responsibilities and obligations to individuals in domestic partnerships registered with the California Secretary of State under Section 297 of the Family Code. If you are in a Registered Domestic Partnership (RDP), you will be treated as an Independent married student to determine eligibility for this Enrollment Fee Waiver and will need to provide income and household information for your domestic partner. If you are a dependent student and your parent is in a Registered Domestic Partnership, you will be treated the same as a student with married parents and income and household information will be required for the parent's domestic partner.

Note: These provisions apply to state student financial aid ONLY, and not to federal student financial aid.

Are you or your parent in a Registered Domestic Partnership with the California Secretary of State under Section 297 of the Family Code? (Answer "Yes" if you or your parent are separated from a Registered Domestic Partner but have **NOT FILED** a Notice of Termination of Domestic Partnership with the California Secretary of State's Office.) Yes No

If you answered "Yes" to the question above treat the Registered Domestic Partner as a spouse. You are required to include your domestic partner's income and household information or your parent's domestic partner's income and household information in Questions 4, 11, 12, 13, 14, 15, 16, 17.

Student Marital Status: Single Married Divorced Separated Widowed Registered Domestic Partnership

DEPENDENCY STATUS

The questions below will determine whether you are considered a Dependent student or Independent student for fee waiver eligibility and whether parental information is needed. If you answer "Yes" to **ANY** of the questions 1-10 below, you will be considered an INDEPENDENT student. If you answer "No" to all questions, you will be considered a Dependent student thereby reporting parental information and should continue with Question 11.

1. Were you born before January 1, 1988? (If "Yes," skip to question 13) Yes No
2. As of today, are you married **or** in a Registered Domestic Partnership (RDP)?
(Answer "Yes" if you are separated but not divorced or have not filed a termination notice to dissolve partnership. If you answer "Yes," skip to question 13.) Yes No
3. Are you a veteran of the U.S. Armed Forces **or** currently serving on active duty for purposes other than training? (If "Yes," skip to question 13) Yes No
4. Do you have children who will receive more than half of their support from you between July 1, 2011-June 30, 2012, **or** other dependents who live with you (other than your children or spouse/RDP) who receive more than half of their support from you, now and through June 30, 2012? (If "Yes," skip to question 13) Yes No
5. At any time since you turned age 13, were both your parents deceased, were you in foster care, or were you a dependent or ward of the court? (If "Yes," skip to question 13) Yes No
6. Are you or were you an emancipated minor as determined by a court in your state of legal residence?
(If "Yes," skip to question 13) Yes No

DEPENDENCY STATUS (Continued)

7. Are you or were you in legal guardianship as determined by a court in your state of legal residence?
(If "Yes," skip to question 13) Yes No
8. At any time on or after July 1, 2010, did your high school or school district homeless liaison determine that you were an unaccompanied youth who was homeless? (If "Yes," skip to question 13) Yes No
9. At any time on or after July 1, 2010, did the director of an emergency shelter or transitional housing program funded by the U.S. Department of Housing and Urban Development determine that you were an unaccompanied youth who was homeless?
(If "Yes," skip to question 13) Yes No
10. At any time on or after July 1, 2010, did the director of a runaway or homeless youth basic center or transitional living program determine that you were an unaccompanied youth who was homeless or were self-supporting and at risk of being homeless?
(If "Yes," skip to question 13) Yes No

• If you answered "Yes" to any of the questions 1 - 10, you are considered an **INDEPENDENT** student for enrollment fee waiver purposes and must provide income and household information about yourself (and your spouse or RDP if applicable). Skip to Question #13.

• If you answered "No" to all questions 1 - 10, complete the following questions:

11. If your parent(s) or his/her RDP filed or will file a 2010 U.S. Income Tax Return, were you, or will you be claimed on their tax return as an exemption by either or both of your parents? Will Not File Yes No
12. Do you live with one or both of your parent(s) and/or his/her RDP? Yes No

• If you answered "No" to questions 1 - 10 and "Yes" to either question 11 or 12, you must provide income and household information about your PARENT(S)/RDP. Please answer questions for a **DEPENDENT** student in the sections that follow.

• If you answered "No" or "Parent(s) will not file" to question 11, and "No" to question 12, you are a dependent student for all student aid except this enrollment fee waiver. You may answer questions as an **INDEPENDENT** student on the rest of this application, but please try to get your PARENT information and file a FAFSA so you may be considered for other student aid. You cannot get other student aid without your parent(s)' information.

METHOD A ENROLLMENT FEE WAIVER

13. Are you (the student **ONLY**) currently receiving monthly cash assistance for yourself or any dependents from:
- TANF/CalWORKs? Yes No
- SSI/SSP (Supplemental Security Income/State Supplemental Program)? Yes No
- General Assistance? Yes No
14. If you are a dependent student, are your parent(s)/RDP receiving monthly cash assistance from TANF/CalWORKs or SSI/SSP as a primary source of income? Yes No
- If you answered "Yes" to question 13 or 14 you are eligible for an **ENROLLMENT FEE WAIVER**. Sign the Certification at the end of this form. You are required to show current proof of benefits. Complete a FAFSA to be eligible for other financial aid opportunities.

METHOD B ENROLLMENT FEE WAIVER

15. **DEPENDENT STUDENT:** How many persons are in your parent(s)/RDP household? (Include yourself, your parent(s)/RDP, and anyone who lives with your parent(s)/RDP and receives more than 50% of their support from your parents/RDP, now and through June 30, 2012.) _____

16. **INDEPENDENT STUDENT:** How many persons are in your household? (Include yourself, your spouse/RDP, and anyone who lives with you and receives more than 50% of their support from you, now and through June 30, 2012.) _____

17. 2010 Income Information

(Dependent students should not include their income information for Q 17 a and b below.)

a. Adjusted Gross Income (If 2010 U.S. Income Tax Return was filed, enter the amount from Form 1040, line 37; 1040A, line 21; 1040EZ, line 4).

**DEPENDENT STUDENT:
PARENT(S)/ RDP
INCOME ONLY**

**INDEPENDENT STUDENT:
STUDENT (& SPOUSE'S/
RDP) INCOME**

\$ _____

\$ _____

b. All other income (Include **ALL money** received in 2010 that is not included in line (a) above (such as disability, child support, military living allowance, Workman's Compensation, untaxed pensions).

\$ _____

\$ _____

TOTAL Income for 2010 (Sum of a + b)

\$ _____

\$ _____

The Financial Aid Office will review your income and let you know if you qualify for an **ENROLLMENT FEE WAIVER** under Method B. If you do not qualify using this simple method, you should file a FAFSA.

SPECIAL CLASSIFICATIONS ENROLLMENT FEE WAIVERS

18. Do you have certification from the CA Department of Veterans Affairs that you are eligible for a dependent's fee waiver?

Submit certification.

Yes No

19. Do you have certification from the National Guard Adjutant General that you are eligible for a dependent's fee waiver?

Submit certification.

Yes No

20. Are you eligible as a recipient of the Congressional Medal of Honor or as a child of a recipient?

Submit documentation from the Department of Veterans Affairs.

Yes No

21. Are you eligible as a dependent of a victim of the September 11, 2001, terrorist attack?

Submit documentation from the CA Victim Compensation and Government Claims Board.

Yes No

22. Are you eligible as a dependent of a deceased law enforcement/fire suppression personnel killed in the line of duty?

Submit documentation from the public agency employer of record.

Yes No

• If you answered "Yes" to any of the questions from 18-22, you are eligible for an **ENROLLMENT FEE WAIVER** and perhaps other fee waivers or adjustments. Sign the Certification below. Contact the Financial Aid Office if you have questions.

CERTIFICATION FOR ALL APPLICANTS: READ THIS STATEMENT AND SIGN BELOW

I hereby swear or affirm, under penalty of perjury, that all information on this form is true and complete to the best of my knowledge. **If asked by an authorized official, I agree to provide proof of this information, which may include a copy of my and my spouse/registered domestic partner and/or my parent's/registered domestic partner's 2010 U.S. Income Tax Return(s).** I also realize that any false statement or failure to give proof when asked may be cause for the denial, reduction, withdrawal, and/or repayment of my waiver. I authorize release of information regarding this application between the college, the college district, and the Chancellor's Office of the California Community Colleges.

I understand the following information (please check each box):

- Federal and state financial aid programs are available to help with college costs (including enrollment fees, books & supplies, transportation and room and board expenses). By completing the FAFSA, additional financial assistance may be available in the form of Pell and other grants, work study and other aid.
- I may apply for and receive financial assistance if I am enrolled, either full time or part time, in an eligible program of study (certificate, associate degree or transfer).
- Financial aid program information and application assistance is available in the college financial aid office.

Applicant's Signature

Date

Parent Signature (Dependent Students Only)

Date

CALIFORNIA INFORMATION PRIVACY ACT

State and federal laws protect an individual's right to privacy regarding information pertaining to oneself. The California Information Practices Act of 1977 requires the following information be provided to financial aid applicants who are asked to supply information about themselves. The principal purpose for requesting information on this form is to determine your eligibility for financial aid. The Chancellor's Office policy and the policy of the community college to which you are applying for aid authorize maintenance of this information. Failure to provide such information will delay and may even prevent your receipt of financial assistance. This form's information may be transmitted to other state agencies and the federal government if required by law. Individuals have the right of access to records established from information furnished on this form as it pertains to them.

The officials responsible for maintaining the information contained on this form are the financial aid administrators at the institutions to which you are applying for financial aid. The SSN may be used to verify your identity under record keeping systems established prior to January 1, 1975. If your college requires you to provide an SSN and you have questions, you should ask the financial aid officer at your college for further information. The Chancellor's Office and the California community colleges, in compliance with federal and state laws, do not discriminate on the basis of race, religion, color, national origin, gender, age, disability, medical condition, sexual orientation, domestic partnership or any other legally protected basis. Inquiries regarding these policies may be directed to the financial aid office of the college to which you are applying.

FOR OFFICE USE ONLY

<input type="checkbox"/> BOGFW-A <input type="checkbox"/> TANF/CalWORKs <input type="checkbox"/> GA <input type="checkbox"/> SSI/SSP	<input type="checkbox"/> BOGFW-B _____ <input type="checkbox"/> BOGFW-C	<input type="checkbox"/> Special Classification <input type="checkbox"/> Veteran <input type="checkbox"/> Medal of Honor <input type="checkbox"/> Dep. of deceased law enforcement/fire personnel	<input type="checkbox"/> National Guard Dependent <input type="checkbox"/> 9/11 Dependent	RDP <input type="checkbox"/> Student <input type="checkbox"/> Parent	<input type="checkbox"/> Student is not eligible
---	---	--	---	--	--

Comments: _____

Certified by: _____ Date: _____

Los Angeles Mission College - STUDENT EDUCATION PLAN

Fall	Winter	Spring	Summer
COURSES			
TOTALS			

Fall	Winter	Spring	Summer
COURSES			
TOTALS			

Fall	Winter	Spring	Summer
COURSES			
TOTALS			

Fall	Winter	Spring	Summer
COURSES			
TOTALS			

Fall	Winter	Spring	Summer
COURSES			
TOTALS			

Fall	Winter	Spring	Summer
COURSES			
TOTALS			

Fall	Winter	Spring	Summer
COURSES			
TOTALS			

Fall	Winter	Spring	Summer
COURSES			
TOTALS			

Fall	Winter	Spring	Summer
COURSES			
TOTALS			

Fall	Winter	Spring	Summer
COURSES			
TOTALS			

Fall	Winter	Spring	Summer
COURSES			
TOTALS			

Fall	Winter	Spring	Summer
COURSES			
TOTALS			

NOTES:

Final Exam Schedule FALL 2011

December 12 to 17

HOW TO FIND WHEN YOUR FINAL EXAM WILL BE HELD:

1. At the top of the chart below, find the day(s) that your class is held.
2. At the left of the chart below, find the start time of your class.
3. Your exam day and time is at the intersection of the day(s) of your class and the start time of your class.
4. Check the Exceptions section below the chart to see if any of the exceptions apply to you.

Example:

- If your class meets Mondays only at 4:30pm, then your final exam will be held on Monday, December 12 from 5:30-7:30pm.
- If your class meets Tuesday & Thursday at 10:40am, then your final exam will be held on Thursday, Dec 15 from 10am-12pm.

FINAL EXAM DAY, DATE AND TIME									
CLASS START TIME	TIME ↓ DAY →	Mon & Wed	Tu & Th	Mon only	Tu only	Wed only	Th only	Fri only	Sat only
	7:00-8:50am	7:30-9:30am <i>Dec 12</i>	7:30-9:30am <i>Dec 13</i>	7:30-9:30am <i>Dec 12</i>	7:30-9:30am <i>Dec 13</i>	7:30-9:30am <i>Dec 14</i>	7:30-9:30am <i>Dec 15</i>	7:30-9:30am <i>Dec 16</i>	7:30-9:30am <i>Dec 17</i>
	8:55-10:30am	10am-12pm <i>Dec 12</i>	10am-12pm <i>Dec 13</i>	10am-12pm <i>Dec 12</i>	10am-12pm <i>Dec 13</i>	10am-12pm <i>Dec 14</i>	10am-12pm <i>Dec 15</i>	10am-12pm <i>Dec 16</i>	10am-12pm <i>Dec 17</i>
	10:35-10:55pm	10am-12pm <i>Dec 14</i>	10am-12pm <i>Dec 15</i>	10am-12pm <i>Dec 12</i>	10am-12pm <i>Dec 13</i>	10am-12pm <i>Dec 14</i>	10am-12pm <i>Dec 15</i>	10am-12pm <i>Dec 16</i>	10am-12pm <i>Dec 17</i>
	11:00-1:20pm	12:30-2:30pm <i>Dec 12</i>	12:30-2:30pm <i>Dec 13</i>	12:30-2:30pm <i>Dec 12</i>	12:30-2:30pm <i>Dec 13</i>	12:30-2:30pm <i>Dec 14</i>	12:30-2:30pm <i>Dec 15</i>	12:30-2:30pm <i>Dec 16</i>	12:30-2:30pm <i>Dec 17</i>
	1:25-3:25pm	3:00-5:00pm <i>Dec 12</i>	3:00-5:00pm <i>Dec 13</i>	3:00-5:00pm <i>Dec 12</i>	3:00-5:00pm <i>Dec 13</i>	3:00-5:00pm <i>Dec 14</i>	3:00-5:00pm <i>Dec 15</i>	3:00-5:00pm <i>Dec 16</i>	3:00-5:00pm <i>Dec 17</i>
	3:30-5:05pm	5:30-7:30pm <i>Dec 12</i>	5:30-7:30pm <i>Dec 13</i>	5:30-7:30pm <i>Dec 12</i>	5:30-7:30pm <i>Dec 13</i>	5:30-7:30pm <i>Dec 14</i>	5:30-7:30pm <i>Dec 15</i>	5:30-7:30pm <i>Dec 16</i>	5:30-7:30pm <i>Dec 17</i>
	5:10-6:45pm	5:30-7:30pm <i>Dec 14</i>	5:30-7:30pm <i>Dec 15</i>	5:30-7:30pm <i>Dec 12</i>	5:30-7:30pm <i>Dec 13</i>	5:30-7:30pm <i>Dec 14</i>	5:30-7:30pm <i>Dec 15</i>	5:30-7:30pm <i>Dec 16</i>	5:30-7:30pm <i>Dec 17</i>
	6:50-7:55pm	8:00-10:00pm <i>Dec 12</i>	8:00-10:00pm <i>Dec 13</i>	8:00-10:00pm <i>Dec 12</i>	8:00-10:00pm <i>Dec 13</i>	8:00-10:00pm <i>Dec 14</i>	8:00-10:00pm <i>Dec 15</i>	8:00-10:00pm <i>Dec 16</i>	8:00-10:00pm <i>Dec 17</i>
	8:00-9:00pm	8:00-10:00pm <i>Dec 14</i>	8:00-10:00pm <i>Dec 15</i>	8:00-10:00pm <i>Dec 12</i>	8:00-10:00pm <i>Dec 13</i>	8:00-10:00pm <i>Dec 14</i>	8:00-10:00pm <i>Dec 15</i>	8:00-10:00pm <i>Dec 16</i>	8:00-10:00pm <i>Dec 17</i>

Exceptions:

1. All classes that meet more than twice a week (MTWTh) should follow the Mon & Wed exam schedule.
2. Final exams for short-term classes shall be administered during the final two hours of the last class period.

NOTE:

- Every instructor is required to give a final examination following the schedule above.
- Final exams are scheduled for two hours.
- Final exams will be held in the regularly scheduled classroom.
- If students indicate that a conflict is occurring, instructors are advised to contact their supervising dean immediately.
- Any change from this schedule must be approved by the Office of Academic Affairs.
- Any questions regarding this schedule should be directed to Academic Affairs.

LAMC Campus



LIBRARY/LRC

- 1st Floor (Lower level)*
 - Media Production Lab/Multimedia Labs
- 2nd Floor (Ground level)*
 - Vice President of Student Services
 - Computer-Aided Instruction
 - Electronic Training Rooms
 - Learning Center
 - Teleconference Room
- 3rd Floor (Top level)*
 - Library

CENTER FOR CHILD DEVELOPMENT STUDIES (CCDS)

- Child Development Center
- FCCHN Office

INSTRUCTIONAL CENTER (INST)

- 1st Floor*
 - Classrooms 1001-1018
 - Disabled Student Services
 - Faculty Offices
 - Foods Lab
 - Physics/Astronomy Lab
- 2nd Floor*
 - Classrooms 2001-2003
 - Chemistry Lab
 - Computer Science Lab
 - Life Sciences Lab
 - Computer & Office Applications Center

ADMINISTRATION WING

- Vice President of Academic Affairs
- Academic Affairs
- Information Booth
- Admissions & Records
- Counseling
- EOP&S
- Financial Aid & Scholarships

COLLABORATIVE STUDIES (CSB)

- 1st Floor*
 - Classrooms 101-111
 - Faculty Offices
- 2nd Floor*
 - Classrooms 201-208

FACULTY OFFICE BUNGALOWS

- Faculty Offices

CAMPUS CENTER (CMPC)

- 1st Floor (Lower level)*
 - Assessment & Orientation
 - ASO Office
 - International Students Office
 - ITV
 - Math Center
 - PACE
 - Student Support Services Program
 - Veterans Office

2nd Floor (Ground level)

- Assembly Area
- Audio-Visual
- Meeting Rooms 1-6
- Student Community Center

CAMPUS SERVICES (CS)

- Office of the President
- Vice President of Administrative Services
- Bookstore
- Business Office
- Fiscal Services
- Human Resources
- Mailroom
- Purchasing
- Receiving
- Reprographics
- Transfer Center

CULINARY ARTS (CUL)

- Culinary Arts Institute
- Eagle's Landing Student Store

CLASSROOM BUNGALOWS (BUNG)

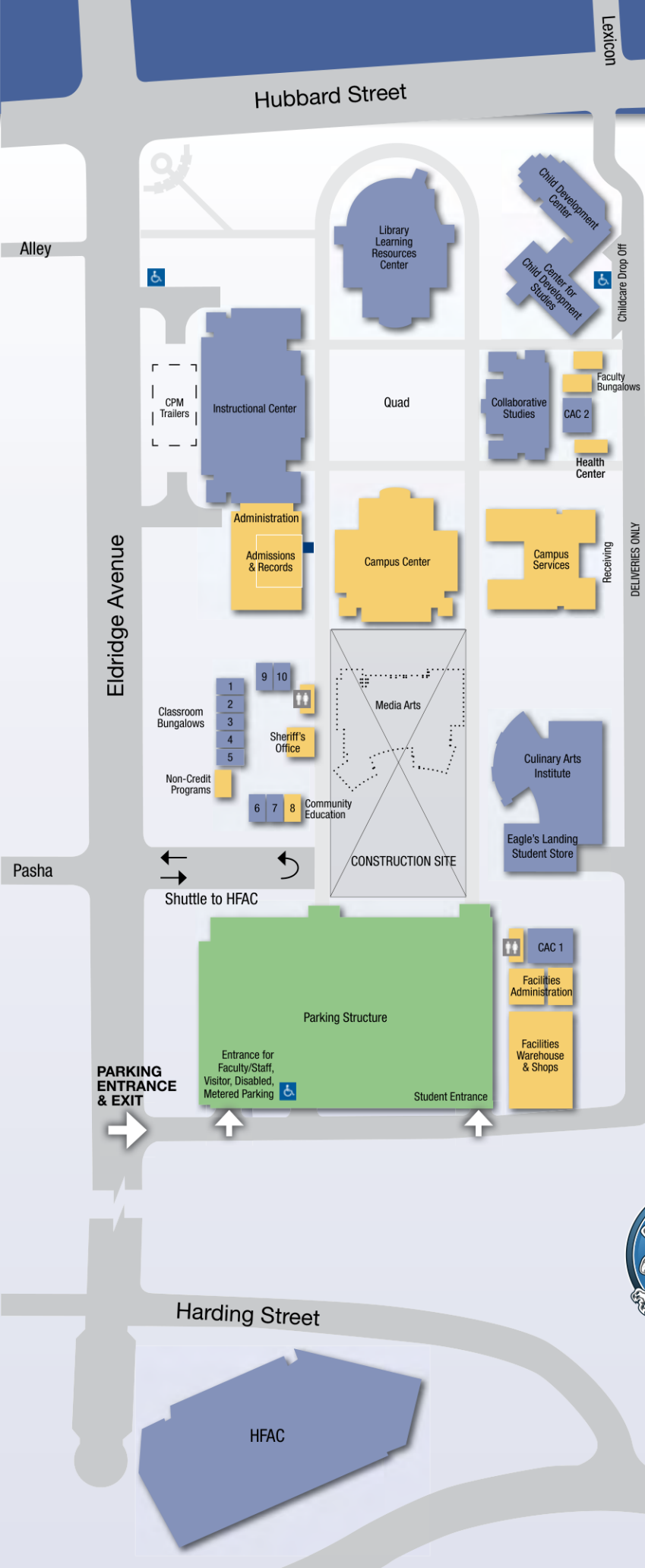
- Bungalows 1-10
- Non-Credit Programs, Community Education

FACILITIES SERVICES

- Plant Facilities

HEALTH, FITNESS & ATHLETICS COMPLEX (HFAC)

- Classrooms
- Fitness Center
- Gym



DELIVERIES ONLY

CPM Trailers

Classroom Bungalows

Non-Credit Programs

Shuttle to HFAC

PARKING ENTRANCE & EXIT

Entrance for Faculty/Staff, Visitor, Disabled, Metered Parking

Student Entrance

CONSTRUCTION SITE

Media Arts

Eagle's Landing Student Store

Culinary Arts Institute

Campus Services

Campus Center

Administration

Instructional Center

Quad

Collaborative Studies

Faculty Bungalows

Health Center

CAC 2

Library Learning Resources Center

Child Development Center

Center for Child Development Studies

Childcare Drop Off

Alley

Eldridge Avenue

Pasha

Harding Street

HFAC



13356 Eldridge Avenue | Sylmar, California 91342
 818.364.7600 | TDD 818.364.7861
 www.lamission.edu

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 Van Nuys, CA



Directory of College Services

Academic Affairs	818.364.7635
Admissions & Records	818.833.3322
Assessment Center	818.364.7613
Bookstore	818.364.7798
Business Office	818.364.7600 x7110
CalWORKs	818.364.7760
Campus Security	818.364.7843
Career Center	818.364.7827
Child Development Center	818.364.7863
College Ombudsperson	818.364.7690
Community Education	818.833.3417
Cooperative Education	818.364.7700
Counseling Department	818.364.7655 or 818.364.7656
Disabled Student Programs & Services (DSP&S)	818.364.7732
Telecommunication Device for the Deaf (TDD)	818.364.7861
Extended Opportunity Program & Services (EOP&S)	818.364.7645
ESL Program	818.364.7735
Financial Aid Office	818.364.7648
Health Center	818.362.6182
Honors/Transfer Alliance Program	818.364.7683
International Students	818.364.7741
ITV (Instructional Television)	818.833.3594
Learning Center	818.364.7756
Library	818.364.7600 x7106
Program for Accelerated College Education (PACE)	818.364.7684 or 818.364.7683
President's Office	818.364.7795
Student Activities	818.364.7820
Student Services	818.364.7766
Transfer Center	818.364.7827
Veterans Office	818.364.7864

Environmentally-friendly terra cotta facade of the New Culinary Arts building minimizes solar heat gain. This new home for the Culinary Arts Institute and Eagle's Landing Student Store seeks LEED Platinum certification, the highest level of environmentally responsible construction standards.

