

FALL semester

BEGINS SEPTEMBER 2

SCHEDULE OF CLASSES

Los Angeles Mission College

Dear Mission College Student:

Los Angeles Mission College's motto of OUR MISSION IS YOUR SUCCESS has never been more appropriate. With the strong support of our community, Mission College has established itself as the choice of those who wish to fulfill their educational dreams. With focus and dedication, Mission has clearly shown that we have established our educational facility as an institution dedicated to your success. This Schedule of Classes demonstrates our commitment to you by providing you with a wealth of choices to further your educational goals. Our primary goal is to provide an environment that will be your connection to the future.



You provide the goal and the commitment and we will make sure that you are able to connect with your future. Our faculty and staff are ready to assist you with financial aid problems, transfer requirements or tutorial needs. Make use of all these services. We have established a "transfer/graduation culture" on campus. You are the center of this "culture," so set your educational path and use college services to help you along the way.

You are about to experience great changes in your life. Mission College will be the conduit of that change. You make choices and we facilitate those choices. In addition, there are many changes taking place around you. Our Child Care facility is nearing completion and we have a new parking structure. The college is growing right along with you!. Together, we will face the challenges of confronting education in the twenty-first century.

You will also discover in your journey of change at Mission College, that time will go by faster than you ever imagined. I strongly advise you to take a bit of that time to be adventurous. Take an elective class in something that will expand your personal horizons. Join a college club that shares one of your passions. Get involved in campus activities. Your college experience should be a time of personal growth. Traditional education focuses on the development of the individual. Take advantage of the many growth opportunities that we offer.

Our Mission is your success – Our Mission is possible and it begins with you.

Sincerely,

Judith Valles
President, Los Angeles Mission College

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Los Angeles Community College District

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FALL 2008 ACADEMIC CALENDAR

SHORT TERM CLASSES have different deadline dates.

Applications accepted ..... Year Round

Assessment and Orientation ..... Year Round

EOPS and DSPS priority telephone registration ..... May 5 to 7

Continuing student priority telephone registration ..... May 8 to May 29

Memorial Day (college closed) ..... May 26

New and re-entering student telephone registration begins ..... Monday, June 2

Fourth of July (college closed) ..... Friday, July 4

Deadline for K to 8 (Young Student) Application ..... Friday, August 15

Walk-in Registration for all students ..... August 18 to September 12

Residency Determination Date ..... September 1

Labor Day Holiday (college closed) ..... Monday, September 1

DAY AND EVENING CLASSES BEGIN ..... Tuesday, September 2

Saturday classes begin ..... September 6

Deadline to **ADD** full term classes ..... Friday, September 12

Last day to receive a **REFUND** ..... Monday, September 15
(Registration/parking/non-resident fees - semester length classes)

Last day to **DROP** classes, without a "W"(in person) ..... Friday, September 26

Last day to **DROP** classes, without a "W"(Internet/STEP) .... Sunday, September 28

Last day to file a petition for Credit/No-Credit ..... Friday, October 10

Last day to file a petition to graduate, FALL 2008 ..... Friday, October 24

Last day for Section Transfers ..... Friday, November 7

Veterans Day Holiday (college closed) ..... Monday, November 10

Last day to **DROP** classes, with a "W"(in person) ..... Friday, November 21

Last day to **DROP** classes, with a "W"(Internet/STEP) ..... Sunday, November 23

Thanksgiving Holiday (college closed) ..... November 27 to 30

Last Day of Full Term Class Instruction ..... Saturday, December 13

FINAL EXAMS ..... December 14 to 20

Fall 2008 Semester Ends ..... Saturday, December 20

NOTE: It is the student's responsibility to know deadlines to add courses and to drop if no longer attending classes.
Some drop deadlines occur during hours the office is not open; however, you can use the telephone registration line or the Internet.

Internet address:
www.laccd.edu/student_information

Telephone Registration numbers:
818.988.2222, 213.689.8888,
310.605.0505, 323.226.1999

Admissions Registrations Hours:
8:00 am -7:00 pm Monday-Thursday
8:00 am -1:00 pm Friday

Admission & Enrollment

Who can attend Los Angeles Mission College?

LAMC has an open door admissions policy for students who:

• are 18 years of age or over, or

• have completed high school, or

• are under 18 years of age and have their parents' and high school principal's permission to attend.

Becoming a student at LAMC is easy. After you complete the process you will be issued your permanent student identification card.

Apply at the Admission & Records Office...

• If you are a new student, complete an application form. See next page. Bring proof of your social security number. If you do not have a social security number, we will issue a student ID number.

• If you did not attend LAMC last semester, complete an application form. See next page. Bring proof of your social security number.

• Call the STEP system using a touch-tone telephone at the date and time of your enrollment appointment or anytime after your appointment until one day prior to start of classes.

Enroll in Classes

After you complete the college application process, you can conveniently enroll by phone by following the STEP program on the next pages. You can also enroll in person at the Admissions & Records office on campus.

Assessment & Orientation

Upon submitting an application to the college, all new non-exempt (see Matriculation Steps to Success for matriculation exemptions) students are required to go through the assessment process. The results from the assessment process will help place students into the appropriate level of English or ESL & Math courses for their first semester.
All new students are encouraged to participate in orientation. Students will learn about the college, educational programs, services, degree requirements and more.

For more detailed information please consult the current college catalog, which is available in the College Bookstore and on the college's official website,
www.lamission.edu

Are you eligible for the enrollment fee waiver? See page 53.

teacher prep program
Cooperative Title V

Interested in becoming a teacher?

Make it happen!

tpp

LOS ANGELES MISSION COLLEGE
teacher prep program

Browse on the World Wide Web
www.lamission.edu/teacherprep

Phone or E-mail us at
818.364.7600 ext.7009
teacherprep@lamission.edu

Liberal Studies AA Degree-Multiple Subject Teacher Prep Program at Mission College. This is pending final state approval.

Teacher Prep Program can help you...
- Decide if teaching is right for you
- Decide what level & subject to teach
- Transfer efficiently with the following services:
  - Electronic Portfolio Class
  - Personalized Counseling
  - Updates on the teaching profession
  - Teacher Prep Newsletters
  - Information about up-and-coming education classes, workshops and events related to teaching
  - A CBEST Preparation Workshop, free to participants
  - Book Loan Program
  - Workshops
  - Financial Aid and scholarships information
  - Networking Opportunities
  - A Certificate of Completion

LOS ANGELES COMMUNITY COLLEGE DISTRICT

APPLICATION FOR ADMISSION

Please type or print clearly in black ink

1. Student Identification Number
(Leave blank unless you have previously been assigned a Student Identification Number)

8 8 | | | | | | | | |

The social security number will no longer be used as primary student identifier for students per Civil Code 1798.85. Student Information System (SIS) will generate an identification number for each student who is new to LACCD. Leave blank if you have not been assigned a SID by the district.

2. Social Security Number

| | | | | | | | | |

Students are required by law to provide their Social Security Number, which will be used for reporting to the federal government under the Taxpayer Relief Act of 1997 and for financial aid verification. If you do not have a Social Security number, or if you do not wish to use it, please leave blank.

3. Legal Name

Last First Middle Initial

List other names you have used. If none, check box:

Last First Middle Initial

4. Legal Address/Residence (Do not use P.O. Box or Business Address)

Number Street Apt. No.

City State Zip Code

I have lived at this address since: Month Day Year

5. Alternate Identification Number

| | | | | | | | | |

If you are a returning student and have been previously assigned an Alternate Identification Number by the district, please complete. Otherwise leave blank.

6. This application is for:

Fall Winter

Spring Summer

Year _____

7. Sex

Female

Male

8. Birth Date **Age**

Month Day Year

9. If you have lived at your present address fewer than two years, list previous address(es)

Number/Street/Apt. No. City/State FROM: Mo/Yr TO: Mo/Yr

Number/Street/Apt. No. City/State FROM: Mo/Yr TO: Mo/Yr

10. Mailing Address (if different from Legal Address given above)

Number/Street/Apt. No. City/State Zip Code

11. My present stay in California began on: Month Day Year

Are any of the following on active military duty? (Please check all that apply)

Yourself Spouse Parents

12. The questions below must be answered by every applicant.
At any time in the past two years have you:
(If you are under 19, answer for your parents)

* Registered to vote in a state other than California? …… Yes No If yes, what year? _____
* Filed a legal action in a state other than California? …… Yes No If yes, what year? _____
* Attended a non-California college/university as a resident of that state? Yes No If yes, what year? _____
* Filed as a Non-Resident for California State Income Tax Purposes? …. Yes No If yes, what year? _____

The LACCD is made up of the following schools. Please check ONE school.

City East Harbor Mission Pierce

Southwest Trade Tech Valley West LA ITV

13. Contact Information

Primary Telephone: (_____) _____
Area Code Number

E-mail: _____

14. Place of Birth

City State or Foreign Country

15. Full name of *the most recent* High School you attended

Name of High School

City State or Foreign Country

16. *Last* College attended. If none, check box:

Name of College Dates Attended

City/State/Foreign Country Degree Awarded

17. I am a citizen of _____
Country

18. If you are not a United States Citizen, please circle and complete:

2. Permanent Resident Alien
3. Temporary Resident Alien
4. Refugee, Asylee
5. Student Visa (F-1 or M-1 visa)
6. Other (Specify): _____
7. Visitor Visa (B-1 or B-2 visa)

Permanent Resident or Visa Number

Issue/Adjustment Date

OFFICE USE ONLY

Residence | Matriculation | High School | College | Concurrent

CONTINUE ON OTHER SIDE

19. Complete this question only if you are under 19 and have never been married.

Name of Parent or Legal Guardian: _____

Relationship to you: ☐ Father ☐ Mother ☐ Legal Guardian ☐ Other _____

Is the person a: ☐ U.S. Citizen ☐ Permanent Resident Alien ☐ Other _____

If a Permanent Resident Alien, enter "A-Number" and date of issue: _____

Current residence of this person: _____ From: _____ To: PRESENT
State Month/Year

20. Ethnic Identity (*) Please enter number in box

10	= Chinese	20	= Black, African-American		
11	= Japanese	30	= Filipino	60	= American Indian, Alaskan Native
12	= Korean	40	= Mexican, Chicano, Mexican-American	70	= Pacific Islander; Samoan
13	= Laotian			71	= Pacific Islander; Hawaiian
14	= Cambodian	41	= Central American	72	= Pacific Islander; Guamanian
15	= Vietnamese	42	= South American	79	= Other Pacific Islander
16	= Indian Sub-Continent	49	= Other Hispanic	80	= Other Non-White
19	= Other Asian	50	= Caucasian, White	90	= Decline to state

21. What is your primary language? (*) Please enter number in box

1	= English	5	= Filipino		
2	= Armenian	6	= Japanese	9	= Spanish
3	= Chinese	7	= Korean	10	= Vietnamese
4	= Farsi	8	= Russian	11	= Other language _____

22. What is your main educational goal? Please enter number in box

1 = Prepare for a new career (acquire new job skills)
2 = Advance in current job/career (update job skills)
3 = Discover/develop career interests, plans and goals
4 = Obtain a two-year vocational degree without transfer
5 = Obtain a two-year Associate degree without transfer
6 = Obtain a vocational certificate without transfer
7 = Obtain a Bachelor's degree after completing an Associate's degree
8 = Obtain a Bachelor's degree without completing an Associate's degree
9 = Maintain certificate or license (e.g. Nursing, Real Estate)
10 = Improve basic skills in English, reading or math
11 = Complete credits for high school diploma or GED
12 = Personal development (intellectual, cultural)
13 = Undecided on goal

23. Special Services (*)

The Los Angeles Community College District is committed to increasing your educational success. Each area listed below provides special services. Please indicate those services that interest you.

1. ☐ Financial Aid
2. ☐ Child Care
3. ☐ Tutoring
4. ☐ Transfer Assistance
5. ☐ Employment Assistance
6. Information regarding special services and/or accommodations for students with disabilities may be obtained from the Disabled Student Programs (DSPS) Office.
7. Are you from a low income family and in need of special counseling, tutoring, and/or financial aid assistance? ☐ Yes ☐ No

(*) NOTICE TO STUDENTS: Your responses to questions marked by this symbol will be used to provide you with information on college programs and services and/or for statistical purposes only. Refusal to provide this information will not be used to deny admission to the college or any of its programs.

If additional information is needed to determine your residence status you will be required to complete a supplemental residence questionnaire and/or to present evidence in accordance with Education Code sectoins 68040 et seq. The burden of proof to clearly demonstrate both physical presence in California and intent to establish California residence lies with the student.

24. Highest Education Status: Please enter number and year in boxes below

1 = Earned a U.S. High School diploma (or will earn one before college semester begins)
2 = Enrolled in grade 12 or below when college semester begins
3 = Not a High School graduate, currently enrolled in adult school
4 = Not a High School graduate, last attended High School
5 = Passed the GED or received a certificate of H.S. equivalency
6 = Earned California High School Proficiency Certificate
7 = Earned a Foreign Secondary diploma or certificate of graduation
8 = Earned an Associate degree
9 = Earned a Bachelor's or higher degree

Number

Year

25. Enrollment Status: Please enter number in box

1 = First time college student
2 = First time at this college, after attending another college
3 = Returning to this college, after attending another college
4 = Returning to this college, without having attended another college
5 = Enrolling in this college, while attending school in the 12th or lower grade

26. College Units or degree completed by first day of this term
Please enter number in box

1	= 0 units	4	= 30 to 59 ½
2	= 1 ½ to 15 ½	5	= 60 or more units, no degree
3	= 16 to 29 ½	6	= A.A., A.S., B.A., B.S. or higher degree

27. Veteran (Leave blank, unless you are a veteran)

Were you honorably discharged from the U.S. Armed Forces? ☐ Yes ☐ No

28. Student Information -- Permission to Release

TYPES OF STUDENT INFORMATION: (1) *Directory Information*: name; city of residence; participation in officially recognized activities and sports; weight and height of athletic team members; dates of attendance; degrees and awards received; and the most recent previous educational institution attended. (2) *College Foundation Information*: name, address, and telephone number. 3) *Four-year College Information*: name, address, and phone number. 4) *Military Recruiting Information:* "Directory information" plus address, telephone number, date of birth, and major field of study.

☐ I DO NOT permit the college to release *directory information*
☐ I DO NOT permit the release of information to the *College Foundation*
☐ I DO NOT permit the release of information to *four-year colleges*
☐ I DO NOT permit the release of information to the *military*

You may change your Directory Release at any time by completing a Release of Directory Information form and returning it to the Admissions Office.

NON-DISCRIMINATION POLICY

All programs and activities of the Los Angeles Community College District shall be operated in a manner which is free of discrimination on the basis of race, color, national origin, ancestry, religion, creed, sex, pregnancy, maritial status, sexual orientation, age, handicap or veterans status (Reference: Board Rule 1202)

In order to ensure the proper handling of all civil rights matters, each college in the District has its own Affirmative Action Representative, Title IX/Sex-Equity Coordinator, Section 504 Coordinator of Handicap Programs, and an Ombudsperson. Direct initial inquiries to the Office of Diversity Programs at (213) 891-2000.

29. Certification

I declare under penalty of perjury that all information on this form is correct. I understand that falsifying or withholding information required on this form shall constitute grounds for dismissal.

REQUIRED SIGNATURE _____ Date _____

Revised: 6/2006

Prerequisites, Corequisites & Advisories

Prerequisite: A requirement that must be satisfied before enrolling in the target course.

Corequisite: A requirement that must be taken simultaneously with the target course. However, in some instances the corequisite may be satisfied before enrolling into the target course.

Advisory: A course or condition that a student is advised (but not required) to meet prior to enrolling in the target course.

Registration Limitation

All students need to demonstrate meeting the prerequisite or corequisite requirement in order to enroll into the target course.

• If the student satisfies the requirement by completing a class with a grade of "C" or better at LAMC or through the assessment process, he/she will be cleared for registering into the target course.

• If the student has satisfied the prerequisite or corequisite and/or placement at another college or through another method, he/she must submit the appropriate documentation (i.e. an unofficial transcript and/or placement results) to the counseling office located in the Instructional and Student Services Building (818.364.7655).

Once a counselor reviews the documents and finds that the prerequisite or corequisite has been satisfied, the counselor will issue a course placement authorization form. This form, once signed by the counselor, needs to be turned into the Admissions office along with the necessary add slip by the student for processing.

Prerequisite Challenge

Students without transcripts or other proof of meeting the specified prerequisite or corequisite but believe that they have other clear and reliable evidence that they are adequately prepared to take the target course may go through the prerequisite or corequisite challenge process.

Prerequisite or corequisite may be challenged based on the following:

1. The student has the knowledge or ability to succeed in the target course despite not meeting the prerequisite or corequisite. (Criteria for challenging based on knowledge or ability to succeed will be determined by each Academic Department.);

2. The prerequisite or corequisite is not valid because it has not been established in accordance with the District's policy;

3. The prerequisite or corequiste is being applied in an unlawfully discriminatory manner; and

4. The prerequisite or corequisite has not been made reasonably available causing the student undue delay in completing his/her educational goal.

Prerequisite Challenge Process

1. Pick up the challenge form at the Counseling Office. It is recommended that a student seeking to go through the challenge process meet with a counselor to discuss the process in further detail.

2. All challenge forms must be processed prior to the add deadline as stated in the Schedule of Classes (please note: the challenge process takes five working days to complete). Challenges filed after this deadline will be considered for the following semester. If space is available in a course when a student files a challenge to the prerequisite or corequisite, the student will be allowed to enroll into the course during the challenge process. If the challenge is approved or the college fails to resolve the challenge within 5 working days, the student shall be allowed to remain in the course. If the challenge is denied, the student will be notified and dropped administratively. If no space is available in the course when a challenge is filed and approved, the student shall be permitted to enroll for the following semester.

3. Students need to complete the challenge form, attach appropriate documentation and take the form to the Chair and/or Vice Chair of the department through which the course in question is being offered.

4. The Department Chair and/or Vice Chair will approve or deny the challenge. If the Chair and/or Vice Chair is the instructor of the course that the student wishes to enter, then the Chair and/or Vice Chair will identify another faculty member in the discipline to review and approve the challenge form.

• Once the challenge is approved/denied and signed, the Chair and/or Vice Chair of the department or designated faculty member will return the form to the Matriculation Coordinator.

• The Matriculation Coordinator will contact the student of the results of the challenge.

• If the challenge is approved, the student will be given a course placement authorization that the student will take to Admissions along with the necessary add form for processing.

5. If the challenge is denied, the student may appeal the decision to the Vice President of Academic Affairs. Notification of the appeal decision will be sent to the student within 5 working days after its receipt.

How to Read the Schedule of Classes

Classes are listed in alphabetical order from Administration of Justice to Speech Communication. Check Real Time Schedule on the web.

BUSINESS - ACCOUNTING
Business & Law

Course Number | Course Name | Transferability | Units

001 INTRODUCTORY ACCOUNTING 1 (UC:CSU) - 5 UNITS

Prerequisite: None.

All sections may be taken for honors credit.

0125	10:40-1:10	MW	Bommer, T	INST 2008
0126	10:40-1:10	TTh	Bommer, T	INST 2008

Bold Print indicates Classes that begin at 3:30 pm or later

3149	**4:20-6:50**	**MW**	**Bommer, T**	**INST 2008**
3150	**7:00-9:50**	**MW**	**Brashear, C**	**INST 2008**
3151	**7:00-9:50**	**TTh**	**Ordonez, R**	**CSB 208**

Section No. | Time & Day(s) | Instructor | Building | Room

001 TAX ACCOUNTING (CSU) 3 UNITS

Italics indicates Saturday Classes

0128	*9:00-5:30*	*S*	*Staff*	*INST 1013*

Short-Term Classes

(8 Week Class - Starts 2/02/2008, Ends 3/21/2008)

BUILDING KEY

BUNG: Bungalows (student parking lot)

CAC: Cultural Arts Center, (adjacent parking structure)

CMPC: Campus Center Building (college campus)

CSB: Collaborative Studies Building, Northeast section of campus

FOOT: Physical Education Building, 12843 Foothill Blvd., Suite B

INST: Instructional Building (college campus)

LIB: Library Building (college campus)

Community Extension

The Community Extension Program at Los Angeles Mission College offers a wide variety of non-credit courses and one-time seminars for personal and skill development, cultural enrichment and recreational enjoyment for all ages in our community. Courses and workshops are offered year-round in such areas as fine and handcrafted art, floral design, performing arts and music, personal power, dance exercise, money and business, careers, languages, kids college, computers and more! For further information please call our office at 818.364.7387 from 8:00 a.m. to 6:00 p.m. Monday -Thursday and 8:00 a.m. to 5:00 p.m. on Friday.

Traffic School

For drivers who have received current traffic citations, the Community Extension Program provides Traffic Violators School on Saturdays only for eight hours. Pre-enrollment is necessary. Please call 818.364.7390 for registration information.

Escuela de Tráfico

Para aquellas personas que han recibido una infracción de tráfico recientemente, el programa “Community Extension” de Mission College ofrece ocho horas de clase de tráfico en español solo los sábados. Es necesario inscribirse con anticipación. Por favor llame al 818.364.7390 para más información.

ADMINISTRATION OF JUSTICE
Business & Law

001 INTRO TO ADMINISTRATION OF JUSTICE (UC:CSU) 3.00 UNITS
Prerequisite: None.
The history and philosophy of administration of justice including the various subsystems---police, courts, corrections, etc.

0131	LEC	12:25pm-3:35pm	M	ENOS, K	INST 1008
0139	*LEC*	*9:05am-12:15pm*	*S*	*ENOS, K*	*INST 1008*
3269	**LEC**	**7:00pm-10:10pm**	**Th**	**LUNN, M**	**INST 1008**

002 CONCEPTS OF CRIMINAL LAW (UC:CSU) 3.00 UNITS
Prerequisite: None.
The structure, definitions and most used sections of the Penal Code and other criminal statutes.

3151	**LEC**	**3:40pm-6:50pm**	**M**	**ENOS, K**	**CSB 105**
3156	**LEC**	**7:00 pm-10:10pm**	**W**	**STAFF**	**BUNG 10**

003 LEGAL ASPECTS OF EVIDENCE 3.00 UNITS
Prerequisite: None.
Origin, development, philosophy and constitutional basis of evidence in criminal cases.

3000	**LEC**	**7:00pm-10:10pm**	**F**	**SMITH, P**	**CSB 203**

004 PRINCIPLES & PROCEDURES OF THE JUSTICE SYSTEM
(UC:CSU) 3.00 UNITS
Prerequisite: None.
A study of the various agencies in the criminal justice arena.

0321	LEC	9:05am-12:15pm	F	ENOS, K	CSB 201

005 CRIMINAL INVESTIGATION 3.00 UNITS
Prerequisite: None.
Police procedures in criminal investigation. Legal aspects and procedures.

3160	**LEC**	**3:40pm-6:50pm**	**T**	**ENOS, K**	**CSB 207**

006 PATROL PROCEDURES 3.00 UNITS
Prerequisite: None.
Principles and procedures of patrol activities.

3114	**LEC**	**3:40pm-6:50pm**	**F**	**ENOS, K**	**CSB 105**

014 REPORT WRITING FOR PEACE OFFICERS (CSU) 3.00 UNITS
Prerequisite: None.
The study of effective report writing in police work including crime scene investigative reports and arrest reports.

3166	**LEC**	**3:40pm-6:50pm**	**Th**	**ROCKE, J**	**CSB 105**

067 COMMUNITY RELATIONS I (UC:CSU) 3.00 UNITS
Prerequisite: None.
A study of the various agencies of the justice system and their attempts to gain the confidence and support of the citizens they serve. Community-based policing is highlighted.

3116	**LEC**	**3:40pm-6:50pm**	**F**	**SINCLAIR, R**	**CSB 207**

075 INTRO TO CORRECTIONS 3.00 UNITS
Prerequisite: None.
Basic course dealing with the nature of correctional systems and corrections work.

3410	**LEC**	**7:00pm-10:10pm**	**M**	**WOODS, M**	**INST 1008**

104 INTRO TO FORENSIC SCIENCE 3.00 UNITS
Prerequisite: None
This course assists the student in attaining an understanding of the role of forensic science in the Administration of Justice.

3127	*LEC*	*9:05am-12:15pm*	*S*	*MAHANAY, L*	*CSB 207*

150 UNDERSTANDING STREET & PRISON GANGS 3.00 UNITS
Prerequisite: None.
This course is designed to provide information on the history, progression, and activities of street and prison gangs.

3118	**LEC**	**7:00pm-10:10pm**	**W**	**KOVNA TOR, G**	**BUNG 9**

160 POLICE ORGANIZATION & ADMINISTRATION 3.00 UNITS

3107	**LEC**	**3:40pm-6:50pm**	**W**	**ENOS, K**	**INST 1008**

921 COOP ED: ADMINISTRATION OF JUSTICE 2.00 UNITS Rpt 3

9093	2:05 hrs	TBA	RASKIN, E	SCHEDULE

931 COOP ED: ADMINISTRATION OF JUSTICE 3.00 UNITS Rpt 3

9094	3:10 hrs	TBA	RASKIN, E	SCHEDULE

941 COOP ED: ADMINISTRATION OF JUSTICE 4.00 UNITS Rpt 3
Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.

9095	4:15 hrs	TBA	RASKIN, E	SCHEDULE

AFRICAN AMERICAN STUDIES
Social Science

004 THE AFRICAN-AMERICAN IN THE HISTORY OF THE UNITED STATES I (UC:CSU) 3.00 UNITS
Prerequisite: None.
A survey of U.S. History from the early Colonial era through the Civil War with special emphasis on the contribution of the African-American. This course provides a political and social back-ground of development of the United States.

3094	**LEC**	**3:40pm-6:50pm**	**T**	**HENRY, J**	**INST 1010**

ANATOMY
Life Science

Faculty Advisor: Mike Reynolds 818.364.7695

001 INTRO TO HUMAN ANATOMY (UC:CSU) 4.00 UNITS
Prerequisite: Bio 3 with a grade of C or better.
Advisory: English 28 or ESL 8.
Equivalent to: CSUN Biology 211 and 212; CSULA Biology 200A + 200B with completion of Physiology 1.

0182	LEC	7:30am-8:55am	TTh	REYNOLDS, J	INST 2004
AND	LAB	9:00am-12:10pm	T	REYNOLDS, J	INST 2018
0183	LEC	7:30am-8:55am	TTh	REYNOLDS, J	INST 2004
AND	LAB	9:00am-12:10pm	Th	REYNOLDS, J	INST 2018

Anatomy 1 also offered through PACE. See page 44.

Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.

ANTHROPOLOGY
Life Science

Faculty Advisor: Arthur Gribben 818.364.7600 ext. 4235

101 HUMAN BIOLOGICAL EVOLUTION (UC:CSU) 3.00 UNITS
Advisory: English 28 or ESL 8.

0107	LEC	9:05am-10:30am	MW	ARMSTRONG, A	INST 1015
0373	LEC	9:05am-10:30am	TTh	GRIBBEN, A	INST 2004
3122	**LEC**	**7:00pm-10:10pm**	**M**	**TARTAGLIA, L**	**INST 2004**
3123	**LEC**	**7:00pm-10:10pm**	**Th**	**GRIBBEN, A**	**INST 1013**

Anthropology 102 also offered through PACE. See page 45.

104 HUMAN LANGUAGE & COMMUNICATION (UC:CSU) 3.00 UNITS

3126	**LEC**	**3:40pm-6:50pm**	**T**	**COHEN, M**	**INST 1015**

Anthropology 104 also offered through PACE. See page 44.

121 ANTHROPOLOGY OF RELIGION, MAGIC & WITCHCRAFT
(UC:CSU) 3.00 UNITS
Prerequisite: None.

0380	LEC	10:40am-12:05pm	TTh	GRIBBEN, A	INST 2004
3111	**LEC**	**7:00pm-10:10pm**	**W**	**BRADFORD, K**	**INST 2004**

ART INSTITUTE OF ART & MULTIMEDIA
Arts, Health & Physical Education

101 SURVEY OF ART HISTORY I (UC:CSU) 3.00 UNITS
Advisory: English 21
Satisfies one of two Art History requirements for Art majors.
A study is made of the historical development of art from prehistoric through the gothic era, with attention given to the painting, sculpture and architecture of each period. Emphasis is put on the relationship of art to culture within our western artistic tradition; with a brief survey of eastern, pacific and pre-Columbian periods include.

0108	LEC	10:40am-12:10pm	MW	MANDELL, L	CSB 207
3155	**LEC**	**7:00pm-10:10pm**	**W**	**STAFF**	**CSB 207**

102 SURVEY OF ART HISTORY II (UC:CSU) 3.00 UNITS
Advisory: English 21.
It is not necessary to take Art 101 before 102, or 109.
Satisfies one of two Art History requirements for Art majors.
A study is made of the historical development of art from the Renaissance through the twentieth Century, with attention given to the painting, sculpture and architecture of western tradition. Emphasis is put on the relationship of art to culture.

3129	**LEC**	**7:00pm-10:10pm**	**M**	**MANDELL, L**	**CSB 207**

103 ART APPRECIATION I (UC:CSU) 3.00 UNITS
Prerequisite: None.
Advisory: English 21.
This class is an introductory course that involves the students in an exploration in to the nature and appreciation of the visual arts.
All sections may be taken for honors credit. See the Honors Counselor.

0369	LEC	12:25pm-3:35pm	W	RUPPEL, B	CSB 207
3130	**LEC**	**3:40pm-6:50pm**	**Th**	**SCHEIB, G**	**CSB 207**
3131	**LEC**	**7:00pm-10:10pm**	**Th**	**SCHEIB, G**	**CSB 207**

109 THE ARTS OF AFRICA, OCEANIA & ANCIENT AMERICA
(UC:CSU) 3.00 UNITS
Prerequisite: None.
Satisfies one of two Art History requirements for Art majors.
This course is a survey of the painting, sculpture, architecture and craft of Africa, the Pacific Ocean areas and The Indians of North and South America in relation to their history, religion, and general culture.

0338	LEC	9:05am-12:15pm	F	LAVASANI, N	CSB 207

201 DRAWING I (UC:CSU) 3.00 UNITS
Prerequisite: None.
Introductory problems in two-dimensional representation of nature with various drawing media; utilizing the elements of design, introductory perspective, with emphasis on the organization of vision and thought in terms of drawing techniques, composition and structure.
Required of Art Majors and Multimedia Block I.

7101	LEC	9:00am-10:05am	MW	ZARCONE, J	CAC 2&3
AND	LAB	10:10am-11:15am	MW	ZARCONE, J	CAC 2&3
7100	LEC	12:45pm- 2:45pm	T	KERWIN WALLIS, B	CAC 2&3
AND	LAB	3:00pm-5:00pm	T	KERWIN WALLIS, B	CAC 2&3
6102	**LEC**	**5:45pm-7:50pm**	**W**	**PAULSEN, D**	**CAC 1**
AND	**LAB**	**8:00pm-10:00pm**	**W**	**PAULSEN, D**	**CAC 1**

202 DRAWING II (UC:CSU) 3.00 UNITS
Prerequisite: Art 201 with a grade of "C" or better.
Heads, hands, feet and perspective drawing in color.
Design for Interactive Multimedia.
Required of Art Majors and the Multimedia Block.

7107	LEC	12:45pm-2:55pm	W	KERWIN WALLIS, B	CAC 2&3
AND	LAB	3:00pm-5:00pm	W	KERWIN WALLIS, B	CAC 2&3

203 DRAWING III (UC:CSU) 3.00 UNITS
Prerequisite: Art 202.
This is an advanced course in drawing. Emphasis is placed on developing an advanced ability to observe and render selected subjects in a personal style.

7108	LEC	12:45pm-2:55pm	W	KERWIN WALLIS, B	CAC 2&3
AND	LAB	3:00pm-5:00pm	W	KERWIN WALLIS, B	CAC 2&3

204 LIFE DRAWING I (UC:CSU) 3.00 UNITS
Prerequisite: None.
Part of the Multimedia Block. Design for Interactive Multimedia.
Required of Art Majors.

6104	**LEC**	**5:45pm-7:50pm**	**W**	**ZARCONE, J**	**CAC 2&3**
AND	**LAB**	**8:00pm-10:00pm**	**W**	**ZARCONE, J**	**CAC 2&3**

205 LIFE DRAWING II (UC:CSU) 3.00 UNITS
Prerequisite: Art 204.

6105	**LEC**	**5:45pm-7:50pm**	**W**	**ZARCONE, J**	**CAC 2&3**
AND	**LAB**	**8:00pm-10:00pm**	**W**	**ZARCONE, J**	**CAC 2&3**

206 LIFE DRAWING III (UC:CSU) 3.00 UNITS Rpt 3
Prerequisite: Art 205.

6106	**LEC**	**5:45pm-7:50pm**	**W**	**ZARCONE, J**	**CAC 2&3**
AND	**LAB**	**8:00pm-10:00pm**	**W**	**ZARCONE, J**	**CAC 2&3**

Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.

300 INTRO TO PAINTING (UC:CSU) 3.00 UNITS
Prerequisite: None.
This is an introductory course in painting, utilizing historical and contemporary styles of painting. Emphasis is placed on color theory, composition and the application of fundamental painting techniques.
Part of Multimedia Studies Foundation I Block.
Required of Art Majors.

7102	LEC	12:45pm-2:50pm	Th	KERWIN WALLIS, B	CAC 2&3
AND	LAB	3:00pm-5:00pm	Th	KERWIN WALLIS, B	CAC 2&3
6107	**LEC**	**5:45pm-7:50pm**	**Th**	**KERWIN WALLIS, B**	**CAC 2&3**
AND	**LAB**	**8:00pm-10:05pm**	**Th**	**KERWIN WALLIS, B**	**CAC 2&3**

304 ACRYLIC PAINTING I (UC:CSU) 3.00 UNITS
Prerequisite: Art 300 with a grade of "C" or better.
A course further exploring techniques learned in Art 300 and introducing personal style through a series of exploration.

7103	LEC	12:45pm-2:50pm	Th	KERWIN WALLIS, B	CAC 2&3
AND	LAB	3:00pm-5:00pm	Th	KERWIN WALLIS, B	CAC 2&3
6108	**LEC**	**5:45pm-7:50pm**	**Th**	**KERWIN WALLIS, B**	**CAC 2&3**
AND	**LAB**	**8:00pm-10:05pm**	**Th**	**KERWIN WALLIS, B**	**CAC 2&3**

305 ACRYLIC PAINTING II (UC:CSU) 3.00 UNITS
Prerequisite: Art 304 with a grade of "C" or better.
An advanced course in painting designed to explore a variety of painting methods and styles.

7104	LEC	12:45pm-2:50pm	Th	KERWIN WALLIS, B	CAC 2&3
AND	LAB	3:00pm-5:00pm	Th	KERWIN WALLIS, B	CAC 2&3
6100	**LEC**	**5:45pm-7:50pm**	**Th**	**KERWIN WALLIS, B**	**CAC 2&3**
AND	**LAB**	**8:00pm-10:05pm**	**Th**	**KERWIN WALLIS, B**	**CAC 2&3**

306 ACRYLIC PAINTING III (UC:CSU) 3.00 UNITS
Prerequisite: Art 305 with a grade of "C" or better.
The final class in painting is a personal exploration in series painting.

7105	LEC	12:45pm-2:50pm	Th	KERWIN WALLIS, B	CAC 2&3
AND	LAB	3:00pm-5:00pm	Th	KERWIN WALLIS, B	CAC 2&3
6109	**LEC**	**5:45pm-7:50pm**	**Th**	**KERWIN WALLIS, B**	**CAC 2&3**
AND	**LAB**	**8:00pm-10:05pm**	**Th**	**KERWIN WALLIS, B**	**CAC 2&3**

501 BEGINNING TWO-DIMENSIONAL DESIGN (UC:CSU) 3.00 UNITS
Prerequisite: None.
A study of the elements and principles of design. A foundation course in design for application in all subsequent Art major courses. Emphasis is placed upon line, color, texture, shape and composition.
Part of the Multimedia Studies Foundation Block I.
Required for Art Majors.

7106	LEC	12:45pm-2:50pm	M	PAULSEN, D	CAC 1
AND	LAB	3:00pm-5:00pm	M	PAULSEN, D	CAC 1
6110	**LEC**	**5:45pm-7:50pm**	**T**	**PAULSEN, D**	**CAC 2&3**
AND	**LAB**	**8:00pm-10:00pm**	**T**	**PAULSEN, D**	**CAC 2&3**



502 BEGINNING THREE-DIMENSIONAL DESIGN
(UC:CSU) 3.00 UNITS
Prerequisite: None.
Introduction to art making utilizing three dimensional materials, including additive and subtractive processes.
Required of Art Majors and Multimedia Block I

6111	**LEC**	**5:45pm-7:50pm**	**M**	**PAULSEN, D**	**CAC 1**
AND	**LAB**	**7:55pm-10:00pm**	**M**	**PAULSEN, D**	**CAC 1**

519 DISPLAY TECHNIQUES 3.00 UNITS Rpt 3
Prerequisite: None.
"The Gallery Practice" class. This course provides an Introduction to the practical application of design concepts as they relate to exhibitions, environments and displays. Students will gain a working knowledge of commercial and college galleries. Exhibition preparation, installation and funding will be presented; as well as creation of a student art show.

6103	*LEC*	*11:00am-12:00pm*	*S*	*RUPPEL, B*	*CAC 1*
AND	*LAB*	*12:10pm-3:00pm*	*S*	*RUPPEL, B*	*CAC 1*
AND	LAB	2:05 hrs	TBA	RUPPEL, B	CAC 1

520 DESIGN WORKSHOP 3.00 UNITS
Prerequisite: Art 501.
This is a course in the principles of design. Emphasis is placed on individual research, experimentation, and the development of style. Students work with a variety of art materials.

7118	LEC	12:45pm-2:50pm	M	PAULSEN, D	CAC 1
AND	LAB	3:00pm-5:00pm	M	PAULSEN, D	CAC 1
6112	**LEC**	**5:45pm-7:50pm**	**T**	**PAULSEN, D**	**CAC 2&3**
AND	**LAB**	**8:00pm-10:00pm**	**T**	**PAULSEN, D**	**CAC 2&3**

638 COMPUTER AIDED ART LABORATORY 1.00 UNIT Rpt 3
Prerequisite: None.

0305	LAB	1:20pm-3:25pm	T	PAULSEN, D	LRC 233
3204	LAB	3:30pm-5:35pm	T	PAULSEN, D	LRC 233
3460	LAB	3:30pm-5:35pm	Th	STAGE, C J	LRC 126

700 INTRO TO SCULPTURE (UC:CSU) 3.00 UNITS
Prerequisite: Art 502.
This course explores the study and creation of sculptural forms. Emphasis is placed on concept, experimentation, and development of style while applying the techniques of assemblage, wire and plaster, conceptual art, and non-traditional media.

6156	**LEC**	**5:45pm-7:50pm**	**M**	**PAULSEN, D**	**CAC 1**
AND	**LAB**	**7:55pm-10:00pm**	**M**	**PAULSEN, D**	**CAC 1**

702 SCULPTURE II (UC:CSU) 3.00 UNITS
Prerequisite: Art 502
This course explores the appreciation and creation of sculpture forms and both traditional and contemporary applications. Emphasis is placed on concept, experimentation, and development of style and skill while applying the techniques of relief design, additive plaster, and cast mold.

6157	**LEC**	**5:45pm-7:50pm**	**M**	**PAULSEN, D**	**CAC 1**
AND	**LAB**	**7:55pm-10:00pm**	**M**	**PAULSEN, D**	**CAC 1**

ASTRONOMY
Physical Science

Faculty Advisor: Richard Rains 818.364.7702

001 ELEMENTARY ASTRONOMY (UC:CSU) 3.00 UNITS
Advisory: English 21, or ESL 6.
All sections may be taken for honors credit. See the Honors Counselor.

0111	LEC	9:05am-10:30am	TTh	RAINS, R	INST 1015
0112	LEC	10:40am-12:05pm	TTh	RAINS, R	INST 1015
3217	**LEC**	**7:00pm-10:10pm**	**Th**	**MALLORY, C**	**INST 2001**

Astronomy 1 also offered through PACE. See page 45.

005 FUNDAMENTALS OF ASTRONOMY LABORATORY
(UC:CSU) 1.00 UNIT
Prerequisite or Corequisite: Astronomy 1.

3132	**LAB**	**7:00pm-10:10pm**	**T**	**RAINS, R**	**INST 1015**

BIOLOGY
Life Science

Faculty Advisor: Mike Reynolds 818.364.7695

003 INTRO TO BIOLOGY (UC:CSU) 4.00 UNITS
Advisory: English 28 or ESL 8.
Equivalent to: CSUN Biology 101/100L; CSULA Biology 155 or 156, or 180

0113	LEC	7:30am-8:55am	MW	FENNOY, S	INST 2004
AND	LAB	9:05am-12:15pm	M	FENNOY, S	INST 2019
0114	LEC	7:30am-8:55am	MW	FENNOY, S	INST 2004
AND	LAB	9:05am-12:15pm	W	FENNOY, S	INST 2019
0117	LEC	7:30am-8:55am	TTh	MOHAMMADIAN, P	INST 2001
AND	LAB	9:05am-12:15pm	T	MOHAMMADIAN, P	INST 2019
0118	LEC	7:30am-8:55am	TTh	MOHAMMADIAN, P	INST 2001
AND	LAB	9:05am-12:15pm	Th	MOHAMMADIAN, P	INST 2019
0115	LEC	12:35pm- 2:00pm	MW	STAFF	INST 2004
AND	LAB	2:10pm- 5:20pm	M	STAFF	INST 2019
0116	LEC	12:35pm- 2:00pm	MW	STAFF	INST 2004
AND	LAB	2:10pm- 5:20pm	W	STAFF	INST 2019
0360	LEC	12:35pm- 2:00pm	TTh	VODA, M	INST 2001
AND	LAB	2:10pm- 5:20pm	T	VODA, M	INST 2019
0361	LEC	12:35pm- 2:00pm	TTh	VODA, M	INST 2001
AND	LAB	2:10pm- 5:20pm	Th	VODA, M	INST 2019
3135	**LEC**	**5:25pm-6:50pm**	**MW**	**COYLE-THOMPSON**	**INST 2001**
AND	**LAB**	**7:00pm-10:10pm**	**M**	**COYLE-THOMPSON**	**INST 2019**
3136	**LEC**	**5:25pm-6:50pm**	**MW**	**COYLE-THOMPSON**	**INST 2001**
AND	**LAB**	**7:00pm-10:10pm**	**W**	**COYLE-THOMPSON**	**INST 2019**
3137	**LEC**	**5:25pm-6:50pm**	**TTh**	**JAYACHANDRAN, S**	**INST 2001**
AND	**LAB**	**7:00pm-10:10pm**	**T**	**JAYACHANDRAN, S**	**INST 2019**
3138	**LEC**	**5:25pm-6:50pm**	**TTh**	**JAYACHANDRAN, S I**	**NST 2001**
AND	**LAB**	**7:00pm-10:10pm**	**Th**	**JAYACHANDRAN, S**	**INST 2019**
3139	**LEC**	**7:00pm-9:00pm**	**Th**	**APARICIO, J**	**INST 2004**
AND	*LAB*	*7:45am-10:55am*	*S*	*APARICIO, J*	*INST 2019*
AND	*LEC*	*11:05am-12:05pm*	*S*	*APARICIO, J*	*INST 2004*
3140	**LEC**	**7:00pm-9:00pm**	**Th**	**APARICIO, J**	**INST 2004**
AND	*LAB*	*12:20pm- 3:30pm*	*S*	*APARICIO, J*	*INST 2019*
AND	*LEC*	*11:05am-12:05pm*	*S*	*APARICIO, J*	*INST 2004*

007 GENERAL BIOLOGY II (UC:CSU) 5.00 UNITS
Prerequisite: Math 125 with a grade of "C" or better, or equivalent placement on Math placement Exam.
Advisory: English 28.
Biology majors compare classification, Taxonomy, anatomy and physiology of representatives of the five kingdoms of life. Ecological relationship and evolutionary forces are identified in laboratory and field studies of diverse life forms. If completed Biology 6, together equivalent to: UCLA Life Science 1 & 2; CSUN Biology 106 & 107; CSULA Biology 101, 102 & 103
Will require 2 Saturday field trips.

3223	**LEC**	**5:30pm- 6:55pm**	**MW**	**REYNOLDS, J**	**INST 2016**
AND	**LAB**	**7:00pm-10:10pm**	**MW**	**REYNOLDS, J**	**INST 2016**

033 MEDICAL TERMINOLOGY 3.00 UNITS
Prerequisite: None.
Medical terms related to the structure and function of the human body in health and disease. Ideal for allied health students.

0398	LEC	3:10 hrs	TBA	SAEKI, W	INTERNET

www.lamission.edu/lifesciences/saeki
NOTE: There will be on-campus exams on Saturday 10/25/08 & 12/13/08

921 COOP ED: BIOLOGY 2.00 UNITS Rpt 3

9009		2:05 hrs	TBA	RASKIN, E	SCHEDULE

931 COOP ED: BIOLOGY 3.00 UNITS Rpt 3

9010		3:10 hrs	TBA	RASKIN, E	SCHEDULE

941 COOP ED: BIOLOGY 4.00 UNITS Rpt 3
Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.

9011		4:15 hrs	TBA	RASKIN, E	SCHEDULE

BUSINESS
Business & Law

001 INTRO TO BUSINESS (UC:CSU) 3.00 UNITS
Prerequisite: None.
The student will learn the various forms of business organizations. The student will study business management, organization, financing and marketing, and also become acquainted with the risks involved in business and with government's role in business.

0121	LEC	9:05am-10:30am	TTh	RUSH, C	INST 1004
0119	IND	3:10 hrs	TBA	BERNAL, V	INTERNET

www.lamission.edu/business/bernal

3119	**LEC**	**5:30pm- 6:55pm**	**M**	**BERNAL, V**	**CSB 207**
AND	IND	1:25 hrs	TBA	BERNAL, V	INTERNET

Meeting Dates: 9/15, 9/29, 10/13, 10/27, 11/10, 11/24, 12/8, 12/15
www.lamission.edu/business/bernal

3117	LEC	3:30pm- 6:40pm	Th	STAFF	INST 1010
3120	**LEC**	**7:00pm-10:10pm**	**F**	**STAFF**	**INST 2006**
3141	**LEC**	**3:40pm-6:50pm**	**T**	**VALARAO, M**	**INST 2006**
3142	**LEC**	**7:00pm-10:10pm**	**T**	**FUJITANI, D**	**CMPC 5**

005 BUSINESS LAW I (UC:CSU) 3.00 UNITS
Prerequisite: None.
Same as Law 1.

0123	LEC	10:40am-12:05pm	TTh	RUSH, C	INST 1004

Business 5 is also offered through PACE. See page 44.

Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.

921 COOP ED: BUSINESS 2.00 UNITS Rpt 3

9013	2:05 hrs	TBA	RASKIN, E	SCHEDULE

931 COOP ED: BUSINESS 3.00 UNITS Rpt 3

9014	3:10 hrs	TBA	RASKIN, E	SCHEDULE

941 COOP ED: BUSINESS 4.00 UNITS Rpt 3

Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.

9015	4:15 hrs	TBA	RASKIN, E	SCHEDULE

BUSINESS - ACCOUNTING
Business & Law

001 INTRO ACCOUNTING I (UC:CSU) 5.00 UNITS

Prerequisite: None.

The student will learn basic accounting theory and procedures. Student will prepare books of original entry and post to general and subsidiary ledgers. Student will perform accounting procedures using the voucher system, and will prepare adjusting entries, closing entries, and financial statements.

All sections may be taken for honors credit.

0105	LEC	9:35am-12:05pm	MW	BOMMER, T	INST 2006
0124	LEC	9:35am-12:05pm	TTh	CHOW, S	INST 2006
3144	**LEC**	**4:25pm- 6:50pm**	**MW**	**BOMMER, T**	**INST 2006**
3146	**LEC**	**7:00pm- 9:30pm**	**MW**	**BOMMER, T**	**INST 2006**

Accounting 1 also offered through PACE. See page 44.

002 INTRO ACCOUNTING II (UC:CSU) 5.00 UNITS

Prerequisite: Accounting 1 with a grade of "C" or better.

Application of basic accounting principles to specialized business operations and organizations including partnerships, corporations, branch offices and manufacturing enterprises. Student will perform job order cost accounting, process cost accounting, budgeting and analysis of the source and application of funds statement.

0125	LEC	12:25pm-2:55pm	MW	BOMMER, T	INST 2006
3147	**LEC**	**7:00pm- 9:30pm**	**TTh**	**BRASHEAR, C**	**INST 2006**

Accounting 2 is also offered through PACE. See page 44.

015 TAX ACCOUNTING I (CSU) - 3.00 UNITS

0126	*LEC*	*9:00am- 5:30pm*	*S*	*ORDONEZ, R*	*INST 2006*

(8 Week Class - Starts 10/18/2008, Ends 12/13/2008)

021 BOOKKEEPING & ACCOUNTING I (UC:CSU) 3.00 UNITS

Prerequisite: None.

3014	**LEC**	**7:00pm-10:10pm**	**T**	**STAFF**	**INST 1013**

921 COOP ED: ACCOUNTING 2.00 UNITS Rpt 3

9001	2:05 hrs	TBA	RASKIN, E	SCHEDULE

931 COOP ED: ACCOUNTING 3.00 UNITS Rpt 3

9002	3:10 hrs	TBA	RASKIN, E	SCHEDULE

941 COOP ED: ACCOUNTING 4.00 UNITS Rpt 3

Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.

9003	4:15 hrs	TBA	RASKIN, E	SCHEDULE

BUSINESS - ECONOMICS
Business & Law

001 PRINCIPLES OF ECONOMICS I (UC:CSU) 3.00 UNITS

Prerequisite: None.

This class may be taken for honors credit. See the Honors Counselor

3211	**LEC**	**7:00pm-10:10pm**	**W**	**ESPINOZA, A**	**INST 2001**

Economics 1 also offered through PACE. See page 45.

002 PRINCIPLES OF ECONOMICS II (UC:CSU) 3.00 UNITS

Prerequisite: None.

This class may be taken for honors credit. See the Honors Counselor.

3210	**LEC**	**3:40pm-6:50pm**	**W**	**DANAI, M**	**INST 2004**

010 ECONOMIC HISTORY OF THE UNITED STATES

(UC:CSU) 3.00 UNITS

Prerequisite: None.

3110	**LEC**	**3:40pm-6:50pm**	**Th**	**DANAI, M**	**INST 1008**

BUSINESS - FINANCE
Business & Law

008 PERSONAL FINANCE AND INVESTMENTS 3.00 UNITS

Prerequisite: None.

Helps the individual manage, optimize and preserve personal income, expenditure and investments.

3143	**LEC**	**7:00pm-10:10pm**	**W**	**RUSH, C**	**NO ROOM**

Finance 8 also offered through PACE. See page 45.

BUSINESS - MANAGEMENT
Business & Law

002 ORGANIZATION & MANAGEMENT THEORY 3.00 UNITS

Prerequisite: None.

Advisory: Business 1.

This is a beginning course in theory and practice of management organization.

0334	IND	3:10 hrs	TBA	BERNAL, V	INTERNET

www.lamission.edu/business/bernal

Management 2 is also offered in PACE. See page 45.

013 SMALL BUSINESS ENTREPRENEURSHIP (CSU) 3.00 UNITS

Prerequisite: None.

This course presents a systematic approach to successful small business operation.

0129	IND	3:10 hrs	TBA	BERNAL, V	INTERNET

www.lamission.edu/business/bernal

3190	**LEC**	**7:00pm-10:10pm**	**Th**	**RUSH, C**	**INST 1010**

Management 13 is also offered in PACE. See page 45.

033 PERSONNEL MANAGEMENT 3.00 UNITS

Prerequisite: None.

Personnel administration in public and private organizations, supervision and training. Emphasis on actual personnel problems, appropriate principle/methods of recruitment, selection, placement of employees regarding training and development, performance evaluations, compensation and motivation, and legal environment.

0337	IND	1:25 hrs	TBA	BERNAL, V	INTERNET
AND	LEC	7:00am- 8:25am	M	BERNAL, V	CSB 101

Meeting Dates: 9/15, 9/29, 10/13, 10/27, 11/10, 11/24, 12/8, 12/15

www.lamission.edu/business/bernal

921 COOP ED: MANAGEMENT 2.00 UNITS Rpt 3

9049	2:05 hrs	TBA	RASKIN, E	SCHEDULE

931 COOP ED: MANAGEMENT 3.00 UNITS Rpt 3

9050	3:10 hrs	TBA	RASKIN, E	SCHEDULE

941 COOP ED: MANAGEMENT 4.00 UNITS Rpt 3

Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.

9051	4:15 hrs	TBA	RASKIN, E	SCHEDULE

BUSINESS - MARKETING
Business & Law

021 PRINCIPLES OF MARKETING 3.00 UNITS

Prerequisite: None.

Emphasized how concepts and principles of marketing are applied from a marketing manager perspective in selecting an attractive target market.

0248	IND	3:10 hrs	TBA	BERNAL, V	INTERNET

www.lamission.edu/business/bernal

031 RETAIL MERCHANDISING 3.00 UNITS

Prerequisite: None.

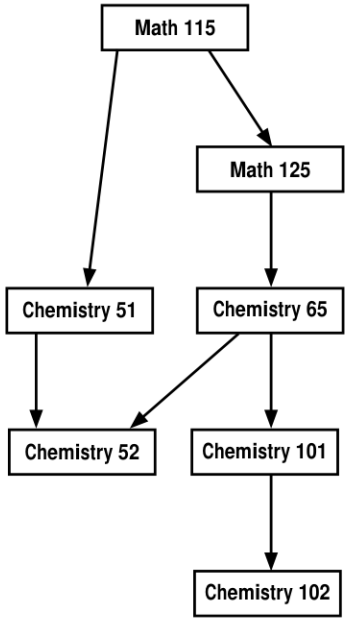
Covers the retail operation including a study of store location, layout, organization, merchandise buying, pricing, stock planning and retail sales promotion. Personnel duties and responsibilities are also studies including the tasks of all personnel.

3412	**LEC**	**7:00pm-10:10pm**	**Th**	**RASKIN, E**	**CMPC 3**

CHEMISTRY
Physical Science

Faculty Advisor: Said Pazirandeh 818.364.7705

CHEMISTRY COURSE SEQUENCE



051 FUNDAMENTALS OF CHEMISTRY I (UC:CSU) 5.00 UNITS

Prerequisite: Math 115 with a grade of "C" or better, or appropriate Math placement results.

Equivalent to CSUN Chem 103 or 105.

This course is intended for nursing, nutrition, dietetics, food science, and environmental and occupational health majors. It provides an introduction to chemistry for the student with no previous background in chemistry.

NOTE: Not open for credit to students who have credit in Chem 101.

0335	LEC	8:25am-10:30am	MW	STAFF	INST 2003
AND	LAB	10:40am-12:05pm	MW	STAFF	INST 2012

052 FUNDAMENTALS OF COLLEGE CHEMISTRY (UC:CSU) 4.00 UNITS

Equivalent to CSUN Chemistry 104.

Prerequisite: Chem 51 or Chem 65 with a grade of "C" or better.

A continuation of Chemistry 51 required of the Allied Health Science and Environmental and Occupational Health majors. Along with Chemistry 51 satisfies the chemistry course requirement for an Associate in Science-Health Science degree at Los Angeles Mission College.

3083	**LEC**	**5:25pm-6:50pm**	**TTh**	**PAZIRANDEH, S**	**INST 2003**
AND	**LAB**	**7:00pm-8:25pm**	**TTh**	**PAZIRANDEH, S**	**INST 2012**

065 INTRO GENERAL CHEMISTRY (UC:CSU) 4.00 UNITS

Prerequisite: Math 125 with a grade of "C" or better, or appropriate Math placement results.

Equivalent to CSUN Chemistry 103 or 105.

This course covers the principles of general chemistry at an elementary level with special emphasis on the applications of chemical principles to everyday life and the development of a basic chemical vocabulary.

0130	LEC	9:05am-10:30am	TTh	CASSARA, J	INST 2003
AND	LAB	10:40am-12:05pm	TTh	CASSARA, J	INST 2012
3084	**LAB**	**6:05pm- 7:30pm**	**MW**	**GELLERT, R**	**INST 2012**
AND	**LEC**	**7:40pm-10:50pm**	**MW**	**GELLERT, R**	**INST 2003**

101 GENERAL CHEMISTRY I (UC:CSU) 5.00 UNITS

Prerequisite: Chem 65 with a grade of "C" or better, or appropriate placement test results and Math 125 with a grade of "C" or better, or appropriate Math placement results (For Placement test questions contact 818.364.7868).

Equivalent to CSUN Chemistry 101.

The course covers fundamental chemical principles and theories with special emphasis on stoichiometry, atomic structure, periodic table, chemical bonding, solutions, acids and bases, oxidation-reduction, and properties of gases.

3085	**LEC**	**5:25pm-6:50pm**	**MW**	**QURESHI, A M**	**INST 2003**
AND	**LAB**	**6:55pm- 7:30pm**	**MW**	**QURESHI, A M**	**INST 2003**
AND	**LAB**	**7:40pm-10:10pm**	**MW**	**QURESHI, A M**	**INST 2012**

102 GENERAL CHEMISTRY II (UC:CSU) 5.00 UNITS

Prerequisite: Chem 101 with a grade of "C" or better.

Equivalent to CSUN Chemistry 102.

A continuation of Chemistry 101. Topics include kinetics, general, ionic, acid-base and solubility equilibria, thermo-dynamics, electrochemistry, transition metals and Introductory organic nomenclature. Laboratory work reviews kinetics, equilibria, thermodynamics, electro-chemistry and qualitative analysis of selected actions.

3086	**LEC**	**5:25pm-6:50pm**	**MW**	**PAZIRANDEH, S**	**INST 2014**
AND	**LAB**	**7:00pm-10:10pm**	**MW**	**FENYES, M**	**INST 2014**

Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.

CHICANO STUDIES
Chicano Studies & Foreign Language

Faculty Advisor: John Morales 818.364.7679

002 THE MEXICAN-AMERICAN IN CONTEMPORARY SOCIETY (UC:CSU) 3.00 UNITS
Prerequisite: None.

0120	IND	3:10 hrs	TBA	MALDONADO, J	INTERNET
E-mail: maldonaja@lamission.edu					
0367	LEC	9:05am-10:30am	M	STAFF	TIA CHUC
AND	IND	1:25 hrs	TBA	STAFF	INTERNET
www.lamission.edu/online					
7137	LEC	1:00pm- 4:10pm	W	MALDONADO, J	SFDO HS
7138	LEC	1:00pm- 4:10pm	Th	STAFF	SYLM HS

007 THE MEXICAN-AMERICAN IN THE HISTORY OF THE UNITED STATES I (UC:CSU) 3.00 UNITS
Prerequisite: None.
Traces the historical evolution of the Mexican-American to 1850.

0132	IND	3:10 hrs	TBA	MORALES, J	INTERNET
E-mail: moralejj@lamission.edu					
0133	LEC	7:30am-8:55am	TTh	MORALES, J	CSB 203
0134	LEC	9:05am-10:30am	TTh	MORALES, J	CSB 203
0135	LEC	10:40am-12:05pm	TTh	JUAREZ, A	CSB 203
0136	LEC	12:25pm-3:35pm	Th	MALDONADO, J	CSB 203
3087	**LEC**	**7:00pm-10:10pm**	**Th**	**MALDONADO, J**	**CSB 203**

008 THE MEXICAN-AMERICAN IN THE HISTORY OF THE UNITED STATES II (UC:CSU) 3.00 UNITS
Prerequisite: None.
This class may be taken for honors credit.
See the Honors Counselor.

0364	LEC	7:30am-8:55am	MW	MORALES, J	CSB 203
0365	LEC	9:05am-10:30am	MW	MORALES, J	CSB 203
3040	**LEC**	**7:00pm-10:10pm**	**T**	**MALDONADO, J**	**CSB 203**
3041	**LEC**	**7:00pm-10:10pm**	**W**	**MALDONADO, J**	**CSB 203**
7135	**LEC**	**1:30pm- 4:40pm**	**Th**	**MUNGARAY, J L**	**VERD HS**
7136	**LEC**	**3:00pm- 6:10pm**	**M**	**MORALES, J**	**SFDO HS**

037 CHICANO LITERATURE (UC:CSU) 3.00 UNITS
Prerequisite: None.

0271	IND	3:10 hrs	TBA	MORALES, J	INTERNET
E-mail: moralejj@lamission.edu					
0272	IND	3:10 hrs	TBA	MALDONADO, J	INTERNET
E-mail: maldonja@lamission.edu					
0273	LEC	10:40am-12:05pm	MW	MORALES, J	CSB 203
0274	LEC	12:25pm-3:35pm	T	MALDONADO, J	CSB 203
3089	**LEC**	**7:00pm-8:30pm**	**M**	**GUTIERREZ, E**	**CSB 203**
AND	**IND**	**1:30 hrs**	**TBA**	**GUTIERREZ, E**	**INTERNET**
3090	**LEC**	**5:25pm-6:50pm**	**MW**	**MUNGARAY, J L**	**CSB 203**
3091	**LEC**	**7:00pm-8:30pm**	**W**	**GUTIERREZ, E**	**CSB 201**
AND	**IND**	**1:30 hrs**	**TBA**	**GUTIERREZ, E**	**INTERNET**

047 THE MEXICAN-AMERICAN WOMAN IN SOCIETY (UC:CSU) 3.00 UNITS
Prerequisite: None.
The social-historical development of the Mexican American woman.
This class may be taken for honors credit. See the Honors Counselor.

3092	**LEC**	**7:00pm-10:10pm**	**Th**	**MOCTEZUMA, R**	**CSB 105**

052 MEXICAN ART-MODERN (UC:CSU) 3.00 UNITS
Prerequisite: None.
A survey of the art of Mexico from the nineteenth century to the present, including the renaissance of indigenous Mexican art, the evolution of a Mexican-American art, and the cultural interplay between the United States and Mexico.

3093	**LEC**	**7:00pm-10:10pm**	**M**	**CAMACHO, J S**	**BUNG 2**

CHILD DEVELOPMENT
Professional Studies

001 CHILD GROWTH & DEVELOPMENT (UC:CSU) 3.00 UNITS
Prerequisite: None.
Covers the development of a child from the prenatal stage through adolescence.

0100	IND	3:10 hrs	TBA	HAMMOND, B	INTERNET
Email: Belinda_hammond@verizon.net					
0122	IND	3:10 hrs	TBA	HAMMOND, B	INTERNET
Email: Belinda_hammond@verizon.net					
0104	LEC	9:05am-10:30am	MW	DOELITZSCH, P	CCDS 200
0109	LEC	9:05am-12:15pm	F	STAFF	CCDS 200
0150	*LEC*	*9:05am-12:15pm*	*S*	*MILANI, N*	*CCDS 200*
0110	LEC	12:25pm-3:35pm	T	SINGH, M	CCDS 200
7134	LEC	3:30pm- 6:40pm	Th	RODRIGUEZ, P	SFDO HS
3159	**LEC**	**3:40pm-6:50pm**	**M**	**MURPHY, K J**	**CSB 102A**
3162	**LEC**	**3:40pm-6:50pm**	**Th**	**SINGH, M**	**CSB 102A**
3163	**LEC**	**7:00pm-10:10pm**	**T**	**SINGH, M**	**CCDS 201**
3164	**LEC**	**7:00pm-10:10pm**	**Th**	**TOLEDO, A**	**CCDS 201**
Taught bilingually (English/ Spanish)					

Ch. Dev. 1 also offered through PACE. See page 44.

002 EARLY CHILDHOOD: PRINCIPLES & PRACTICES 3.00 UNITS
Prerequisite: None.
Preschool principles, practices (including discipline and guidance) and philosophies.

0137	LEC	9:05am-10:30am	TTh	SILVER, J	CSB 102A
3169	**LEC**	**3:40pm-6:50pm**	**W**	**DE SILVA, L**	**CCDS 200**
3170	**LEC**	**7:00pm-10:10pm**	**T**	**GRIGORYAN, R**	**CSB 102A**
3174	**LEC**	**7:00pm-10:10pm**	**W**	**TOLEDO, A**	**CC RC**
Taught bilingually (English/ Spanish)					
20001 Prairie St., Chatsworth, CA 91311					

003 CREATIVE EXPERIENCES FOR CHILDREN I 3.00 UNITS
Advisory: Child Dev 1 and 2.
Arts, crafts, puppetry, dramatic play.

0140	LEC	12:25pm-3:35pm	Th	RUELAS, J	CSB 102A
Taught bilingually (English/ Spanish)					
3171	**LEC**	**3:40pm-6:50pm**	**W**	**Cantrell, E**	**CSB 102A**
Taught bilingually (English/ Spanish)					
3172	**LEC**	**7:00pm-10:10pm**	**Th**	**KELLER, I**	**CCDS 202**

004 CREATIVE EXPERIENCES FOR CHILDREN II 3.00 UNITS
Advisory: Child Dev 1 and 2.
Language Arts, Math, Social Studies, Science, perceptual motor development and cooking.

0141	*LEC*	*9:05am-12:15pm*	*S*	*MERMELL, R D*	*CSB 102A*
0142	LEC	12:25pm-3:35pm	T	RUELAS, J	CSB 102A
Taught bilingually (English/Spanish)					
3187	**LEC**	**7:00pm-10:10pm**	**M**	**WADA, J**	**CSB 102A**
6407	**LEC**	**7:00pm-10:10pm**	**T**	**BERG, R**	**CC RC**
20001 Prairie St., Chatsworth, CA 91311					

010 CHILD HEALTH (CSU) 3.00 UNITS
Prerequisite: None.
Health and safety, communicable illness and management, safe environment, child nutrition. Pediatric First Aid and Cardio-Pulmonary-Respiration certificates will be issued.

0143	LEC	9:05am-10:30am	TTh	WADA, J	CCDS 200
3188	**LEC**	**3:40pm-6:50pm**	**Th**	**DOELITZSCH, P**	**CCDS 200**
3189	**LEC**	**7:00pm-10:10pm**	**Th**	**NASATIR, D J**	**CCDS 200**

011 HOME, SCHOOL & COMMUNITY RELATIONS (CSU) 3.00 UNITS
Prerequisite: None.
Changes in families and schools, parent conferencing and community resources.

0144	LEC	10:30am-11:55am	TTh	SILVER, J	CSB 102A
3165	**LEC**	**3:40pm-6:50pm**	**Th**	**DE SILVA, L**	**CCDS 201**
3175	**LEC**	**7:00pm-10:10pm**	**W**	**HERNANDEZ, A**	**CCDS 201**

Taught bilingually (English/ Spanish)

015 CREATIVE CURRICULUM IN BILINGUAL-BICULTURAL PROGRAMS (CSU) 3.00 UNITS
Prerequisite: None.
Curriculum dealing with language, science, math and social studies for the bilingual-bicultural classroom.

3208	**LEC**	**3:40pm-6:50pm**	**W**	**RUELAS, J**	**CCDS 201**

Taught bilingually (English/Spanish)

022 PRACTICUM IN CHILD DEVELOPMENT I 4.00 UNITS Rpt 1
Prerequisite: 12 units in Child Dev. that apply to a CD Certificate including CD 1 and CD 11, health examination, English 21, and verification of TB test.
NOTE: Please bring current transcripts of all completed course-work to first class.

3212	**LEC**	**3:45pm-5:45pm**	**T**	**RUELAS, J**	**CCDS 201**
AND	**LAB**	**6:00 hrs**	**TBA**	**RUELAS, J**	**CCDS 201**

Taught bilingually (English/ Spanish)

3216	**LEC**	**4:30pm-6:30pm**	**T**	**SILVER, J**	**CSB 102A**
AND	**LAB**	**6:00 hrs**	**TBA**	**SILVER, J**	**CSB 102A**

023 PRACTICUM IN CHILD DEVELOPMENT II 4.00 UNITS Rpt 1
Prerequisite: Child Dev 1, 2, 3, 4, 11, 22, English 21, health examination, verification of TB test. Priority will be given to students eligible for the Child Development Certificate at the end of the Spring 2008 semester.

3221	**LEC**	**6:00pm- 8:00pm**	**T**	**DE SILVA, L**	**CCDS 200**
AND	**LAB**	**6:00 hrs**	**TBA**	**DE SILVA, L**	**CCDS 200**

030 INFANT & TODDLER STUDIES I 3.00 UNITS
Prerequisite: None.
Required by the state for those who work with infants.

3225	**LEC**	**7:00pm-10:10pm**	**Th**	**STAFF**	**CSB 102B**

031 INFANT & TODDLER STUDIES II 3.00 UNITS
Prerequisite: None.

6179	**LEC**	**5:00pm- 8:10pm**	**M**	**GRONEWOLD, J AROUN KOR**	

AROUND THE CORNER 8800 Woodman Ave. Arleta, CA 91331

032 TEACHER ASSISTANT IN THE ELEMENTARY CLASSROOM 3.00 UNITS
Prerequisite: None.
The role of elementary assistants and aides in grades K-6.

3228	**LEC**	**7:00pm-10:10pm**	**W**	**WADA, J**	**CSB 102A**

035 FOSTERING LITERACY DEVELOPMENT IN YOUNG CHILDREN 3.00 UNITS
Prerequisite: None.
Current and future early childhood teachers and caregivers will enhance their knowledge of early literacy development and acquire skills in teaching early literacy to young children birth through age five.

3231	**LEC**	**7:00pm-10:10pm**	**T**	**HEGLUND, M K**	**CCDS 202**

038 ADMINISTRATION & SUPERVISION OF EARLY CHILDHOOD PROGRAMS I 3.00 UNITS
Prerequisite: Child Dev 1, 2, 3 or 4, 11

3236	**LEC**	**7:00pm-10:10pm**	**M**	**DE SILVA, L**	**CCDS 200**

042 THE CHILD IN A DIVERSE SOCIETY (CSU) - 3.00 UNITS
Prerequisite: None.

3237	**LEC**	**3:40pm-6:50pm**	**M**	**DE SILVA, L**	**CSB 102B**
3238	**LEC**	**7:00pm-10:10pm**	**W**	**WADA, J**	**CCDS 200**

045 PROGRAMS FOR CHILDREN WITH SPECIAL NEEDS II 3.00 UNITS
Prerequisite: None.
Study of programs for exceptional children (special education) and "mainstreaming".

0320	LEC	9:05am-12:15pm	F	WADA, J	CSB 102A

046 SCHOOL AGE PROGRAMS I (CSU) - 3.00 UNITS
Prerequisite: None.
Advisory: Child Dev 1.
Introductory course for the care of school-age children in before-and-after school programs.

0151	*LEC*	*9:05am-12:15pm*	*S*	*OLSON, A*	*CSB 102B*

061 INTRO TO FAMILY CHILD CARE II (CSU) - 1.00 UNIT
Prerequisite: None.

0152	*LEC*	*1:00pm- 5:15pm*	*S*	*RUELAS, J*	*CSB 102A*

Taught bilingually (English/Spanish)
(4 Week Class - Starts 10/4/2008, Ends 10/25/2008)

062 DEVELOPMENTAL PROFILES: PRE BIRTH THROUGH AGE EIGHT (CSU) 2.00 UNITS
Prerequisite: None.
This course defines concise profiles of physical, emotional, social and intellectual development from pre-birth through age eight. It also deals with key concepts in current child development literature.

0153	*LEC*	*8:00am-12:30pm*	*S*	*HERNANDEZ, A*	*CSB 206*

Taught bilingually (English/Spanish)
(8 Week Class - Starts 10/4/2008, Ends 11/29/2008)

065 ADULT SUPERVISION/EARLY CHILDHOOD MENTORING 2.00 UNITS
Prerequisite: CD 23 or 82 or 39.
Students requiring this course for California Child Development Permit may see Instructor for waiver of prerequisite application in advance of registration.

3244	**LEC**	**7:00pm-10:10pm**	**M**	**SILVER, J**	**CSB 102B**

(12 Week Class - Starts 9/8/2008, Ends 11/24/2008)

172 INTRO TO CAREEERS IN CHILD DEVELOPMENT 1.00 UNIT

3253	**LEC**	**3:40pm- 6:00pm**	**T**	**STAFF**	**CCDS 200**

(7 Week Class - Starts 10/7/2008, Ends 11/18/2008)

921 COOP ED: CHILD DEVELOPMENT 2.00 UNITS Rpt 3

9021		2:05 hrs	TBA	RASKIN, E	SCHEDULE

Semester begins September 2 and ends December 20 unless otherwise noted.

931 COOP ED: CHILD DEVELOPMENT 3.00 UNITS Rpt 3

9022	3:10 hrs	TBA	RASKIN, E	SCHEDULE

941 COOP ED: CHILD DEVELOPMENT 4.00 UNITS Rpt 3

Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.

9023	4:15 hrs	TBA	RASKIN, E	SCHEDULE

CINEMA
Arts, Health & Physical Education

003 HISTORY OF MOTION PICTURES (UC:CSU) 3.00 UNITS

Prerequisite: None.

This course includes history of the development of motion pictures, with examples screened from the silent film to the present day. Emphasis is placed on American feature films.

All sections may be taken for honors credit. See the Honors Counselor.

0154	LEC	11:00am1:00pm	T	LEVINE, S	LRCTCR
AND	LAB	1:10pm-2:00pm	T	LEVINE, S	LRCTCR
AND	LAB	1:00 hrs	TBA	LEVINE, S	SCHEDULE
0155	LEC	9:05am-11:05am	F	D DE LAS CARRERAS	LRCTCR
AND	LAB	11:05am-12:05pm	F	DE LAS CARRERAS	LRCTCR
AND	LAB	1:00 hrs	TBA	DE LAS CARRERAS	SCHEDULE
3247	**LEC**	**3:40pm-5:40pm**	**M**	**MARTIN, F C**	**LRCTCR**
AND	**LAB**	**5:50pm-6:50pm**	**M**	**MARTIN, F C**	**LRCTCR**
AND	**LAB**	**1:00 hrs**	**TBA**	**MARTIN, F C**	**SCHEDULE**
3248	**LEC**	**3:40pm-5:45pm**	**Th**	**LEVINE, S**	**LRCTCR**
AND	**LAB**	**5:50pm-6:50pm**	**Th**	**LEVINE, S**	**LRCTCR**
AND	**LAB**	**1:00 hrs**	**TBA**	**LEVINE, S**	**SCHEDULE**
3249	**LEC**	**7:00pm-9:00pm**	**T**	**LEVINE, S**	**LRCTCR**
AND	**LAB**	**9:10pm-10:10pm**	**T**	**LEVINE, S**	**LRCTCR**
AND	**LAB**	**1:00 hrs**	**TBA**	**LEVINE, S**	**SCHEDULE**
3250	**LEC**	**7:00pm-9:00pm**	**W**	**NICHOLS, R**	**LRCTCR**
AND	**LAB**	**9:10pm-10:10pm**	**W**	**NICHOLS, R**	**LRCTCR**
AND	**LAB**	**1:00 hrs**	**TBA**	**NICHOLS, R**	**SCHEDULE**
3251	**LEC**	**7:00pm-9:00pm**	**Th**	**LEVINE, S**	**LRCTCR**
AND	**LAB**	**9:10pm-10:10pm**	**Th**	**LEVINE, S**	**LRCTCR**
AND	**LAB**	**1:00 hrs**	**TBA**	**LEVINE, S**	**SCHEDULE**

COMPUTER APPLICATIONS & OFFICE TECHNOLOGIES
Business & Law

001 COMPUTER KEYBOARDING I 3.00 UNITS

Students will develop basic keyboarding skills on the computer using Microsoft Word.

8000	LEC	12:25pm- 1:30pm	TTh	WOODMANSEE, J	INST 2021
AND	LAB	1:30pm- 2:55pm	TTh	WOODMANSEE, J	INST 2021
8002	LEC	2:30pm-3:35pm	MW	WOODMANSEE, J	INST 2021
AND	LAB	3:35pm- 5:05pm	MW	WOODMANSEE, J	INST 2021
5001	**LEC**	**5:00pm- 6:05pm**	**MW**	**FRANK, S**	**INST 2021**
AND	**LAB**	**6:05pm- 7:30pm**	**MW**	**FRANK, S**	**INST 2021**

002 COMPUTER KEYBOARDING II 3.00 UNITS

Computerized keyboarding includes general and specialized business communications.

5002	**LEC**	**7:30pm- 8:35pm**	**MW**	**FRANK, S**	**INST 2021**
AND	**LAB**	**8:35pm-10:00pm**	**MW**	**FRANK, S**	**INST 2021**

003 COMPUTER KEYBOARDING III 3.00 UNITS

Legal, medical, and technical applications integrated in TO office projects.

8004	LEC	2:30pm-3:35pm	MW	WOODMANSEE, J	INST 2021
AND	**LAB**	**3:35pm-5:05pm**	**MW**	**WOODMANSEE, J**	**INST 2021**

006 ADDING & CALCULATING MACHINES 1.00 UNIT

Learn basic business functions along with speed-touch addition on the computer numeric keypad and the electronic calculator.

8024	LAB	10:40am-11:40 am	TTh	WOODMANSEE, J	INST 2021

007 MACHINE TRANSCRIPTION 3.00 UNITS

Advisory: CAOT 2, 31, 34.

Students use keyboarding, oral and written communications, and decision-making skills in transcribing documents from the legal, publishing, real estate, travel, manufacturing, insurance, banking, and other industries.

5004	**LEC**	**6:05pm-8:10pm**	**M**	**FRANK, S**	**INST 2021**
AND	**LEC**	**6:05pm-8:10pm**	**W**	**FRANK, S**	**INST 2021**

009 COMPUTER KEYBOARDING IMPROVEMENT 1.00 UNIT Rpt 1

Course is designed to increase speed and accuracy.

8007	LAB	9:05am-10:30am	TTh	WOODMANSEE, J	INST 2021

031 BUSINESS ENGLISH -3.00 UNITS

Review of grammar and punctuation fundamentals with practical applications. Same as Business 31.

8008	LEC	9:05am-10:30am	MW	FLOOD, P	INST 2021
5000	**LEC**	**7:00pm-10:10pm**	**T**	**FRANK, S**	**INST 2021**

032 BUSINESS COMMUNICATIONS 3.00 UNITS

Advisory: CAOT 1, 31.

Same as Business 32.

This is a complete communications course with practical business applications which provides an opportunity to improve writing, speaking, and listening skills.

8009	LEC	10:40am-12:05pm	MW	FLOOD, P	INST 2021
5008	**LEC**	**7:00pm-10:10pm**	**Th**	**FRANK, S**	**INST 2021**

033 RECORDS MANAGEMENT & FILING 2.00 UNITS

Overview of records management including theory and practice.

8010	LEC	2:10pm-3:15pm	W	STAFF	INST 2021
AND	LAB	3:15pm-5:20pm	W	STAFF	INST 2021

034 BUSINESS TERMINOLOGY 2.00 UNITS

5009	**LEC**	**5:00pm-7:00pm**	**Th**	**FRANK, S**	**INST 2021**

064 OFFICE ADMINISTRATION LABORATORY 1.00 UNIT Rpt 3

Corequisite: Enrollment in at least one other CAOT course.

Class is graded credit/no-credit.

This course is designed as an aid to students who need additional time and practice to increase their skills in any CAOT subject area.

8014	LAB	9:05am-10:05am	TTh	WOODMANSEE, J	INST 2021
5003	**LAB**	**6:05pm-7:10pm**	**MW**	**FRANK, S**	**INST 2021**
5011	**LAB**	**5:00pm-7:10pm**	**Th**	**FLOOD, P**	**INST 2021**

076 KEYBOARDING FOR DATA PROCESSING 1.00 UNIT

Keyboarding TO improve input speed.

8023	LAB	9:05am-10:10 am	TTh	WOODMANSEE, J	INST 2021
5007	**LAB**	**6:05pm-7:10pm**	**MW**	**FRANK, S**	**INST 2021**

Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.

082 MICROCOMPUTER SOFTWARE SURVEY IN THE OFFICE
(CSU) 3.00 UNITS
Advisory: CAOT 1.
Same as CSU Computer 100.
Become computer literate in MS Office using Word, Excel, Access, and PowerPoint.

8013	LEC	11:30am-12:30pm	MW	WOODMANSEE, J	INST 2021
AND	LAB	12:40pm- 2:05pm	MW	WOODMANSEE, J	INST 2021
5005	**LEC**	**5:00pm-6:05pm**	**TTh**	**FLOOD, P**	**INST 2021**
AND	**LAB**	**6:05pm-7:30pm**	**TTh**	**FLOOD, P**	**INST 2021**

084 MICROCOMPUTER OFFICE APPLICATIONS: WORD PROCESSING 3.00 UNITS Rpt 2
Using Word to create documents which include graphics and desktop publishing.

5006	**LEC**	**7:30pm- 8:35pm**	**MW**	**FRANK, S**	**INST 2021**
AND	**LAB**	**8:35pm-10:00pm**	**MW**	**FRANK, S**	**INST 2021**

086 MICROCOMPUTER OFFICE APPLICATIONS: DATABASE
3.00 UNITS
Prerequisite: None.
Course uses Access to plan, design, use, and maintain databases.
To be offered in Fall semester only.

8015	LEC	9:00am-9:30am	MW	WOODMANSEE, J	INST 2021
AND	LAB	9:30am-11:30am	MW	WOODMANSEE, J	INST 2021

089 MICROCOMPUTER OFFICE APPLICATIONS: DIS OPERATING SYSTEM 3.00 UNITS
Introduction to Windows.

8005	LEC	9:05am-9:35am	TTh	WOODMANSEE, J	INST 2021
AND	LAB	9:35am-11:40am	TTh	WOODMANSEE, J	INST 2021

091 MICROCOMPUTER OFFICE APPLICATIONS: ADVANCED WORD PROCESSING 2.00 UNITS
Advisory: CAOT 84.
Includes advanced Word features and basic design concepts which enable students to create Web pages, PowerPoint presentations, newsletters, brochures, business cards, and other promotional documents.

8006	**LEC**	**3:40pm-4:45pm**	**T**	**FRANK, S**	**INST 2021**
AND	**LEC**	**4:45pm-6:50pm**	**T**	**FRANK, S**	**INST 2021**

921 COOP ED: CAOT 2.00 UNITS Rpt 3

9057	2:05 hrs	TBA	RASKIN, E	SCHEDULE

931 COOP ED: CAOT 3.00 UNITS Rpt 3

9058	3:10 hrs	TBA	RASKIN, E	SCHEDULE

941 COOP ED: CAOT 4.00 UNITS Rpt 3
Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.

9059	4:15 hrs	TBA	RASKIN, E	SCHEDULE

Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.

COMPUTER SCIENCE INFORMATION TECHNOLOGY
Business & Law

Faculty Advisor: Mari Rettke 818.609.4761

401 INTRO TO COMPUTERS AND THEIR USES
(UC:CSU) 3.00 UNITS
Prerequisite: None.
Introduction to Computer Science terminology, concepts and programming. This class satisfies the CAL STATE (CSUN) and the UC/system Computer Literacy Requirement at ONE FOURTH of the price.

0156	IND	3:10 hrs	TBA	STAFF	INTERNET
AND	IND	1:00 hrs	TBA	STAFF	INST CLAB
www.lamission.edu/online					
0159	LEC	8:30am-10:30am	M	KUBICKI, P	INST 2005
AND	LEC	8:30am-9:30am	W	KUBICKI, P	INST 2005
AND	LAB	9:30am-10:30am	W	KUBICKI, P	INST CLAB
3191	**LAB**	**6:00pm-7:00pm**	**M**	**KUBICKI, P**	**INST CLAB**
AND	**LEC**	**7:00pm-10:10pm**	**M**	**KUBICKI, P**	**INST 1005**
3192	**LAB**	**6:00pm-7:00pm**	**T**	**KUBICKI, P**	**INST CLAB**
AND	**LEC**	**7:00pm-10:10pm**	**T**	**KUBICKI, P**	**INST 2004**

407 PROGRAMMING LOGIC (UC:CSU) 3.00 UNITS
Prerequisite: None.
Introduction to designing, coding, testing, and documenting computer programs using structured techniques.

0161	LEC	10:40am-12:05pm	MW	KUBICKI, P	INST 2005
3193	**LEC**	**7:00pm-10:10pm**	**W**	**RETTKE, M**	**INST 1003**

408 VISUAL BASIC (UC:CSU) 3.00 UNITS
Prerequisite: None.
Introduction to programming: Using Visual Basic.
Lecture 2 hours, lab 2 hours.

0162	LAB	10:30am-11:30am	TTh	RETTKE, M	INST CLAB
AND	LEC	11:30am-12:30pm	TTh	RETTKE, M	INST 2005

430 MICROCOMPUTER APPLICATION SOFTWARE
(CSU) 3.00 UNITS
Prerequisite: None.
Introduction to Microsoft Excel and Microsoft Access. This class prepares you to take the Microsoft Office Specialist Exam.

0163	LEC	10:40am-11:40am	TTh	KUBICKI, P	INST 2005
AND	LAB	11:40am-12:40pm	TTh	KUBICKI, P	INST CLAB
3195	**LEC**	**6:00pm- 8:00pm**	**W**	**HOIT, M**	**INST 2005**
AND	**LAB**	**8:00pm-10:15pm**	**W**	**HOIT, M**	**INST CLAB**

431 MICROCOMPUTER APPLICATIONS SOFTWARE II
(CSU) 3.00 UNITS
Prerequisite: None.
Introduction to Microsoft Windows and Microsoft Word for Windows.

0164	LEC	8:30am-9:30am	TTh	KUBICKI, P	INST 2005
AND	LAB	9:30am-10:35am	TTh	KUBICKI, P	INST CLAB
3196	**LEC**	**5:55pm- 8:00pm**	**T**	**HOIT, M**	**INST 2005**
AND	**LAB**	**8:00pm-10:15pm**	**T**	**HOIT, M**	**INST CLAB**

435 MICROCOMPUTER OPERATING SYSTEM 3.00 UNITS
Prerequisite: CS 431.
The student will master advanced operating system techniques using a mouse driven graphical interface. Currently popular microcomputer operating systems programs commonly used utility programs will be discussed.

3198	**LAB**	**6:00pm- 8:05pm**	**W**	**RETTKE, E**	**INST CLAB**
AND	**LEC**	**8:05pm-10:10pm**	**W**	**RETTKE, E**	**INST 2005**

436 INTRO TO DATA STRUCTURES (UC:CSU) 3.00 UNITS
Prerequisite: CS 406 and CS 407.
(Equivalent Programming Logic and Visual Basic.)
This class uses JAVA not PASCAL programming as a vehicle to examine the data types and structures employed in applications programming, compilers, file management operating systems, and databases.

0166	*LEC*	*8:55am-11:00 am*	*S*	*WONG, D*	*INST 2003*
AND	*LAB*	*11:00am- 1:05pm*	*S*	*WONG, D*	*INST CLAB*

440 PROGRAMMING IN C++ (UC:CSU) 3.00 UNITS
Prerequisite: None.

3199	**LEC**	**6:00pm- 8:00pm**	**M**	**MULARKY, M**	**INST 2005**
AND	**LAB**	**8:00pm-10:15pm**	**M**	**MULARKY, M**	**INST CLAB**

452 PROGRAMMING IN JAVA (UC:CSU) 3.00 UNITS
Prerequisite: None.
Learn to build applications in Java, the programming language designed to be written once and run effectively on almost any kind of machine connected to the INTERNET.

3197	**LEC**	**6:00pm-8:05pm**	**T**	**RETTKE, M**	**INST CLAB**
AND	**LEC**	**8:05pm-10:10pm**	**T**	**RETTKE, M**	**INST 2005**

453 A+ CERTIFICATE PREPARATION 3.00 UNITS Rpt 3
Prerequisite: None.
Provides students with the workable knowledge needed for the installation, setup, troubleshooting, and optimization of hardware and software related to personal computer systems and peripheral devices. This course will cover information needed to prepare for the current A+ certification test.

3150	**LEC**	**6:00pm- 8:00pm**	**Th**	**RETTKE, M**	**INST 2005**
AND	**LAB**	**8:00pm-10:15pm**	**Th**	**RETTKE, M**	**INST CLAB**

487 INTRO TO LOCAL AREA NETWORKS (CSU) 3.00 UNITS
Prerequisite: None.
Introduction to Local Area Networks (LAN).

3154	**LAB**	**6:00pm- 9:10pm**	**Th**	**RETTKE, E**	**INST CLAB**
AND	**LEC**	**9:10pm-10:10pm**	**Th**	**RETTKE, E**	**INST 2005**

921 COOP ED: CSIT 2.00 UNITS Rpt 3

9088	2:05 hrs	TBA	RASKIN, E	SCHEDULE

931 COOP ED: CSIT 3.00 UNITS Rpt 3

9024	3:10 hrs	TBA	RASKIN, E	SCHEDULE

941 COOP ED: CSIT 4.00 UNITS Rpt 3
Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.

9025	4:15 hrs	TBA	RASKIN, E	SCHEDULE



COOPERATIVE EDUCATION
Coop Ed

Faculty Advisor: Ed Raskin 18.364.7700

921, 931 OR 941 WORK EXPERIENCE II, III OR IV
(CSU) 2, 3 or 4 UNITS
A program providing a student with a linkage to their future career success and job placement. All students may sign up for this. Questions or further information? Call the Coop. Ed. Hot Line at 818.364.7700.
This program is open to all students who wish to gain transferable college credit for working toward goals at their job. Students may enroll in this program for up to 4 semesters, a maximum of 4 units per semester.

Requirements:
Students must be enrolled in seven or more units at Mission or another school including cooperative education and be employed, or in a voluntary job. One mandatory orientation is required. See times below. Contact the Coop Ed office for dates. Students may register for this program anytime during the first 4 weeks of the semester, by calling 818.364.7700.

Note: Addiction Studies sections 9017, 9018, and 9019; and Law sections 9045, 9046, and 9047; and Computer and Office Applications sections 9057, 9058, and 9059 WILL NOT TRANSFER to the California State University System.

Please ask the Coop Ed director about the LAMC Volunteer and Job Placement Program.

If you qualify for a BOGG fee waiver, you will not have to pay for taking this course. For information on the BOGG fee waiver, contact the Financial Aid Office.

Day Classes:

10:30-1:30	M	E. Raskin	LRC-COOP ED OFF
8:30-11:30	T	E. Raskin	LRC-COOP ED OFF
10 30-1:30	W	E. Raskin	LRC-COOP ED OFF

Evening Classes:

4:00- 7:00	**M**	**Staff**	**LRC-COOP ED OFF**
4:00- 7:00	**W**	**Staff**	**LRC-COOP ED OFF**

STUDENTS EMPLOYED 10-14 HOURS PER WEEK:
Enroll in class 921 and appropriate section number from college major list below.
Example: Accounting 921, Section 9001.

STUDENTS EMPLOYED 15 HOURS PER WEEK:
Enroll in class 931 and appropriate section number from college major list below.
Example: Accounting 931, Section 9002.

STUDENTS EMPLOYED 20 HOURS OR MORE PER WEEK:
Enroll in class 941 and appropriate section number from college major list below.
Example: Accounting 941, Section 9003.

Students can repeat the same Coop-Ed class for a maximum of 4 semesters.

SECTION NUMBER (921) (931) (941)	**MAJOR**
9001, 9002, 9003	ACCOUNTING
9093, 9094, 9095	ADMINISTRATION OF JUSTICE
9009, 9010, 9011	BIOLOGY

9013, 9014, 9015	BUSINESS/ECONOMICS/ FINANCE/MARKETING
9021, 9022, 9023	CHILD DEVELOPMENT
9057, 9058, 9059	COMPUTER & OFFICE APPLICATIONS (Clerical does not transfer to CSU)
9088, 9024, 9025	COMPUTER SCIENCE
9089, 9026, 9027	EDUCATION (Education Aide & Bilingual Education)
9090, 9032, 9033	ENGINEERING, GENERAL
9091, 9034, 9035	ENGLISH
9092, 9038, 9039	FAMILY & CONSUMER STUDIES/ FOOD SERVICE MANAGEMENT
9040, 9042, 9043	HUMANITIES (Liberal Arts)
9045, 9046, 9047	LAW (including Legal Assistant does not transfer to CSU)
9049, 9050, 9051	MANAGEMENT
9053, 9054, 9055	MUSIC
9065, 9066, 9067	POLITICAL SCIENCE
9069, 9070, 9071	PSYCHOLOGY
9081, 9082, 9083	SOCIOLOGY
9085, 9086, 9087	SPEECH

DEVELOPMENTAL COMMUNICATIONS
Developmental Communications

001 GRAMMAR: APPLIED TO WRITING 3.00 UNITS Rpt 1
Prerequisite: None.
Class is graded credit/no-credit.
This course offers an Introduction to basic grammar as it relates to writing and other communication skills. It covers parts of speech, sentence structure, types of phrases and clauses, verb Tenses and agreement, pronoun usage, comparison, capitalization, and punctuation.

0169	LEC	7:30am-8:55am	TTh	ENGLISH, T	LRC 215
0170	LEC	9:05am-10:30am	MW	POLK, S	LRC 215
0171	LEC	10:40am-12:05pm	MW	POLK, S	LRC 215
0172	LEC	10:40am-12:05pm	TTh	POLK, S	LRC 215
0173	LEC	12:25pm-1:50pm	MW	POLK, S	LRC 215
7124	LEC	3:30pm-4:55pm	MW	LAVIN, M	VAUG HS
0174	*LEC*	*9:00am-12:10pm*	*S*	*ROSENQUIST, D*	*LRC 215*
3218	**LEC**	**5:25pm-6:50pm**	**MW**	**LAVIN, M**	**LRC 215**
3222	**LEC**	**5:25pm-6:50pm**	**TTh**	**HOLT, S B**	**LRC 215**
3224	**LEC**	**7:00pm-8:35pm**	**TTh**	**HOLT, S B**	**LRC 215**

022A COMMUNICATIONS LABORATORY A 1.00 UNIT Rpt 2
Prerequisite: None.
Class is graded credit/no-credit.
Provides students with the opportunity to improve academic skills. Recommended for students with deficiencies in specific areas such as reading, vocabulary, language skills, and study skills. Provides individualized tutoring and programmed media instruction as prescribed. May be taught in modules. Students must report to LRC 217 during the first week of classes to receive information about orientations.

0227	LAB	2:05 hrs	TBA	ENGLISH, T	SCHEDULE

022B COMMUNICATIONS LABORATORY B 1.00 UNIT Rpt 2
Prerequisite: None.
Class is graded credit/no-credit.
Students must report to LRC 217 during the first week of classes to receive information about orientations.

0228	LAB	2:05 hrs	TBA	ENGLISH, T	LRC 217

022C COMMUNICATIONS LABORATORY C 1.00 UNIT Rpt 2
Prerequisite: None.
Class is graded credit/no-credit.
Students must report TO LRC 217 during the first week of classes to receive information about orientations.

0177	LEC	1:00 hrs	TBA	SCUDERI, R	INST 1018
3206	LAB	2:05 hrs	TBA	ENGLISH, T	LRC 217

022D COMMUNICATIONS LABORATORY D 1.00 UNIT Rpt 2
Prerequisite: None.
Class is graded credit/no-credit.
Class is geared for disabled students.
Students must report TO LRC 217 during the first week of classes to receive information about orientations.

0178	LEC	1:00 hrs	TBA	SCUDERI, R	INST 1018

022E COMMUNICATIONS LABORATORY E 1.00 UNIT Rpt 2
Prerequisite: None.
Class is graded credit/no-credit.
Class is geared for disabled students.

0179	LEC	1:00 hrs	TBA	SCUDERI, R	INST 1018

034 BASIC READING 3.00 UNITS
Prerequisite: None.
Class is graded credit/no-credit.
A basic reading course designed to improve word-attack skills, build vocabulary, improve dictionary skills, and develop comprehension and critical reading skills.

0224	LEC	9:05am-10:30am	TTh	STAFF	INST 1005
0225	LEC	10:40am-12:05pm	TTh	STAFF	BUNG 5
3100	**LEC**	**5:25pm-6:50pm**	**TTh**	**STAFF**	**BUNG 8**

036A READING II: COMPREHENSION & RELATED SKILLS A
3.00 UNITS Rpt 1
Prerequisite: None.
Class is graded credit/no-credit
Intermediate course in reading; emphasizes finding main ideas, critical thinking, vocabulary skills, and study skills.

0201	LEC	7:30am-8:55am	TTh	RUSSELL, A	CMPC 3
0202	LEC	9:05am-10:30am	MW	DE OTERO, R	INST 1008
0203	LEC	9:05am-10:30am	TTh	ENGLISH, T	CSB 207
0209	LEC	10:40am-12:05pm	MW	EVANS, R	INST 1017
0215	LEC	12:25pm-1:50pm	MW	ENGLISH, T	INST 1010
0219	LEC	10:40am-12:05pm	TTh	RUSSELL, A	INST 1002
0358	*LEC*	*9:00am-12:10pm*	*S*	*NAHM, H*	*CMPC 3*
7126	LEC	3:30pm-4:55pm	MW	STAFF	VAUG HS
3201	**LEC**	**5:25pm-6:50pm**	**MW**	**STAFF**	**CMPC 3**
3202	**LEC**	**7:00pm-8:35pm**	**MW**	**KAYRYAKOFF, R**	**LRC 215**
3203	**LEC**	**5:25pm-6:50pm**	**TTh**	**STAFF**	**INST 1003**

036B READING II: COMPREHENSION & RELATED SKILLS B
(NDA) 3.00 UNITS Rpt 1
Prerequisite: None.
Class is graded credit/no-credit.
Comprehensive course in advanced study skills, note-taking, and efficient study techniques. Transition from every-day reading skills to college reading skills.

0176	LEC	9:05am-10:30am	TTh	POLK, S	LRC 215
3245	**LEC**	**5:25pm-6:50pm**	**TTh**	**STAFF**	**BUNG 10**

DRAFTING
Business & Law

016 BLUEPRINT READING I 2.00 UNITS
Prerequisite: None.
NOTE: Additional materials may be required.

3209	**LEC**	**4:45pm- 5:45pm**	**M**	**DEN TON, M**	**INST 1003**
AND	**LAB**	**5:45pm- 7:55pm**	**M**	**DEN TON, M**	**INST 1003**

EDUCATION
Learning Center

921 COOP ED: EDUCATION 2.00 UNITS Rpt 3

9089	2:05 hrs	TBA	RASKIN, E	SCHEDULE

931 COOP ED: EDUCATION 3.00 UNITS Rpt 3

9026	3:10 hrs	TBA	RASKIN, E	SCHEDULE

941 COOP ED: EDUCATION 4.00 UNITS Rpt 3
Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.

9027	4:15 hrs	TBA	RASKIN, E	SCHEDULE

ENGINEERING, GENERAL
Business & Law

101 - INTRO TO SCIENCE, ENGINEERING & TECHNOLOGY
(UC:CSU 2.00 UNITS
Prerequisite: None.
NOTE: This course is also transferable to USC, UOP.
It is now a required course at CSUN for the transfer Program.

3213	**LEC**	**8:05pm-10:10pm**	**M**	**DEN TON, M**	**INST 1003**

941 COOP ED: ENGINEERING, GENERAL 4.00 UNITS Rpt 3
Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.

9033	LEC	4:15 hrs	TBA	RASKIN, E	SCHEDULE

ENGLISH
ESL, English & Journalism

021 ENGLISH FUNDAMENTALS 3.00 UNITS
Prerequisite: Appropriate skill level demonstrated through the English assessment process or by permit.
Corequisite: Dev Com 36A.
Class graded credit/no credit.
Basic grammar, spelling, punctuation, Topic sentences, and paragraph structure.

0185	LEC	7:30am-8:55am	MW	STERN, A	CSB 111
0187	LEC	9:05am-10:30am	MW	STERN, A	CSB 207
0188	LEC	9:05am-10:30am	TTh	ODDINO, V	CSB 111
0189	LEC	10:40am-12:05pm	TTh	ODDINO, V	CSB 205
0190	LEC	10:40am-12:05pm	TTh	GRANT, R	INST 2003
0191	LEC	12:25pm-1:50pm	MW	CAMHI, J	CSB 111
0192	LEC	12:25pm-1:50pm	TTh	GRANT, R	CSB 206
0198	LEC	9:05am-12:15pm	S	CAMPUZANO, L	CSB 205
7007	LEC	3:30pm-4:55pm	MW	CAMHI, J	VAUG HS
3076	**LEC**	**3:40pm-6:50pm**	**W**	**OROZCO, J**	**CSB 111**
3077	**LEC**	**3:40pm-6:50pm**	**W**	**KEAWE, G**	**CSB 208**
3078	**LEC**	**7:00pm-10:10pm**	**F**	**STEVENSON, W**	**CSB 206**
3079	**LEC**	**7:00pm-10:10pm**	**Th**	**KEMP, E**	**INST 2003**

English 21 also offered through PACE. See page 44.

028 INTERMEDIATE READING & COMPOSITION 3.00 UNITS
Prerequisite: English 21 with a grade of "C" or better, or appropriate skills level demonstrated through the English assessment process, or by permit.
English 28 is a course in reading and writing designed to strengthen the student's ability to use basic communication skills, including grammar, spelling, punctuation, and sentence construction. Instruction will include the assignment of full-length expository and argumentative essays.

0193	LEC	7:30am-8:55am	MW	BLUE, D	CSB 206
0194	LEC	7:30am-8:55am	TTh	BLUE, D	CSB 206
0195	LEC	9:05am-10:30am	MW	COHENOUR, H	CSB 206
0196	LEC	10:40am-12:05pm	TTh	DALY, C	CSB 207
0197	LEC	10:40am-12:05pm	MW	SELSBY, D	CSB 206
0199	LEC	12:25pm-1:50pm	MW	COHENOUR, H	CSB 205
0200	LEC	12:25pm-1:50pm	TTh	BARBATO, L	CSB 101
7008	LEC	3:30pm-4:55pm	MW	SELSBY, D	VAUG HS
0279	*LEC*	*9:05am-12:15pm*	*S*	*LA ROSA, R*	*INST 1003*
3420	**LEC**	**3:40pm-6:50pm**	**T**	**GRANT, R**	**INST 1002**
3421	**LEC**	**3:40pm-6:50pm**	**W**	**GRANT, R**	**CSB 205**
3422	**LEC**	**3:40pm-6:50pm**	**Th**	**DALY, C**	**CSB 208**
3423	**LEC**	**7:00pm-10:10pm**	**F**	**MCKEE, M**	**CSB 101**

English 28 also offered through PACE. See page 44.

101 COLLEGE READING & COMPOSITION I (UC:CSU) 3.00 UNITS
Prerequisite: English 28 or ESL 8 with a grade of "C" or better, or appropriate skill level demonstrated through the English assessment process, or by permit.
This is the first freshman composition course that meets requirements for the BA at four-year colleges and universities, comprising intensive reading, writing of essays, term papers, the study of style, methods of discourse, logic, and documentation.
All sections may be taken for honors credit. See the Honors Counselor.

0429	LEC	9:05am-10:30am	MW	LA ROSA, R	INST 1004
0430	LEC	9:05am-10:30am	TTh	LA ROSA, R	CSB 205
0431	LEC	12:25pm-1:50pm	MW	BARBATO, L	CSB 101
0432	LEC	12:25pm-3:35pm	W	SMITH, N	CSB 105
0433	LEC	2:00pm-3:25pm	MW	CAGGIANO, S	CSB 206
0434	*LEC*	*9:05am-12:15pm*	*S*	*CABRAL, J*	*CSB 101*
3424	**LEC**	**3:40pm-6:50pm**	**M**	**CAGGIANO, S**	**CSB 206**
3425	**LEC**	**3:40pm-6:50pm**	**T**	**DALY, C**	**CSB 101**
3426	**LEC**	**3:40pm-6:50pm**	**W**	**SPITLER, E**	**CSB 206**
3427	**LEC**	**7:00pm-10:10pm**	**F**	**ROMERO, T**	**CSB 205**
3428	**LEC**	**3:40pm-6:50pm**	**F**	**DARR, N**	**CSB 101**
3429	**LEC**	**3:40pm-6:50pm**	**M**	**SPITLER, E**	**CSB 208**
3430	**LEC**	**7:00pm-10:10pm**	**T**	**OROZCO, J**	**CMPC 6**

English 101 also offered through PACE. See page 44.
English 101 also offered through PACE. See page 45.

102 COLLEGE READING & COMPOSITION II (UC:CSU) 3.00 UNITS
Prerequisite: English 101 with a grade of "C" or better, or by permit. Critical Thinking and writing through the reading of poetry, drama, the short story, and the novel.
All sections may be taken for honors credit. See the Honors Counselor.

0204	LEC	10:40am-12:05pm	MW	LA ROSA, R	INST 1004
0205	LEC	10:40am-12:05pm	TTh	LA ROSA, R	CSB 111
0206	LEC	12:25pm-1:50pm	TTh	DALY, C	CSB 111
0208	LEC	2:00pm-3:25pm	TTh	GRANT, R	CSB 206
3102	**LEC**	**3:40pm-6:50pm**	**T**	**OROZCO, J**	**CSB 206**
3103	**LEC**	**3:40pm-6:50pm**	**Th**	**STAFF**	**CSB 101**

Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.

240 LITERATURE & THE MOTION PICTURE I (UC:CSU) 3.00 UNITS
Prerequisite: English 101 with a grade of "C" or better, or by permit.
English 240 is a comparative course in literature and the motion picture. Stress is placed on viewing feature, documentary, short subjects, animated, and experimental films, along with reading literary sources (short stories, novels, and plays) and related critical reviews.

3109	LEC	12:25pm-3:35pm	T	ODDINO, V	CSB 207

921 COOP ED: ENGLISH 2.00 UNITS Rpt 3

9091	2:05 hrs	TBA	RASKIN, E	SCHEDULE

931 COOP ED: ENGLISH 3.00 UNITS Rpt 3

9034	3:10 hrs	TBA	RASKIN, E	SCHEDULE

941 COOP ED: ENGLISH 4.00 UNITS Rpt 3
Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.

9035	4:15 hrs	TBA	RASKIN, E	SCHEDULE

Free
Digital Portfolio Class

teacher prep program
Cooperative Title V

Mondays
5:45-9:00pm
LRC 233

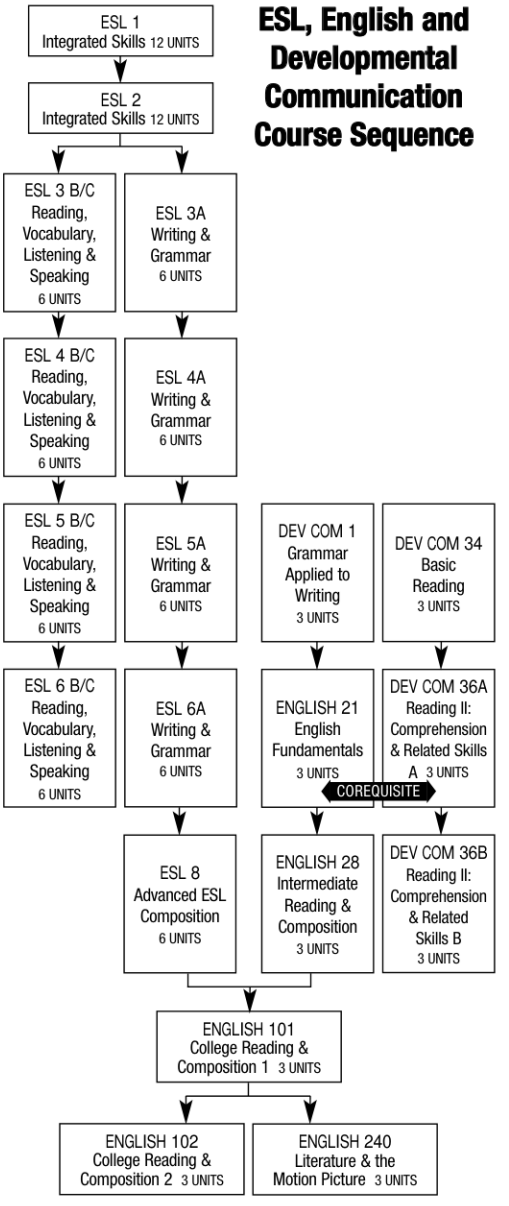
tpp

Register via email
teacherprep@lamission.edu

or call
818.364.7600 ext.7009

Browse on the World Wide Web
www.lamission.edu/teacherprep

ENGLISH AS A SECOND LANGUAGE
ESL, English & Journalism



DIRECTED STUDY available. See your instructor.
Note: ESL courses at levels 3, 4, 5 and 6 are divided into three sections.
A. WRITING AND GRAMMAR
B. READING AND VOCABULARY
C. LISTENING AND SPEAKING

Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.

1 COLLEGE ENGLISH AS A SECOND LANGUAGE I 12 UNITS
Prerequisite: None.
Class is graded credit/no-credit.
DAY OPTION

0212	9:05-12:15	MW	G. Jara	CMPC 5
AND	9:05-12:15	TTh	E. Berend	CMPC 5

EVENING OPTION

3357	**7:00-10:10**	**MW**	**A. Chlebek**	**CSB 111**
AND	**7:00-10:10**	**TTh**	**Z. Carrion**	**CSB 111**

2 COLLEGE ENGLISH AS A SECOND LANGUAGE II 12 UNITS
Prerequisite: College ESL 1, or appropriate ESL placement results, or by permit.
Class is graded credit/no-credit.
DAY OPTION

0213	9:05-12:15	MW	S Engle	CMPC 6
AND	9:05-12:15	TTh	T. Cortes	CMPC 6

EVENING OPTION

3358	**7:00-10:10**	**MW**	**J. Larson**	**CSB 206**
AND	**7:00-10:10**	**TTh**	**J. Brigstocke**	**CSB 206**

3 COLLEGE ENGLISH AS A SECOND LANGUAGE III 12 UNITS
Prerequisite: College ESL 2, or appropriate ESL placement results, or by permit.
Class is graded credit/no-credit.
DAY OPTION
Students must take sections 3B and 3C together.
ESL 3A Writing and Grammar - 6 Units

0214	9:05-12:15	MW	M. Lilburn	CMPC 1

ESL 3B Reading and Vocabulary - 3 Units

0216	9:05-10:30	TTh	L. Galvez	CSB 206

ESL 3C Listening and Speaking - 3 Units

0217	10:40-12:15	TTh	L. Galvez	CSB 206

EVENING OPTION
Students must take sections 3B and 3C together.
ESL 3A Writing and Grammar - 6 Units

3360	**7:00-10:10**	**M**	**P. Peletier**	**BUNG 6**
AND	**7:00-10:10**	**W**	**P. Peletier**	**CMPC 2**

ESL 3B Reading and Vocabulary - 3 Units

3152	**7:00-8:30**	**TTh**	**H. An**	**CSB 101**

ESL 3C Listening and Speaking - 3 Units

3153	**8:40-10:10**	**TTh**	**H. An**	**CSB 101**

4 COLLEGE ENGLISH AS A SECOND LANGUAGE IV 12 UNITS
Prerequisite: College ESL 3, or appropriate ESL placement results, or by permit.
Class is graded credit/no-credit.
DAY OPTION
Students must enroll in both sections (4B and 4C).
Students are encouraged to enroll in all three sections (A, B, C).
ESL 4A Writing and Grammar - 6 Units

0220	9:05-12:15	MW	M. Climo	CSB 111

ESL 4B Reading and Vocabulary - 3 Units

0222	9:05-10:30	TTh	S. Otoo	CMPC 1

ESL 4C Listening and Speaking - 3 Units

0223	10:40-12:15	TTh	S. Otoo	CMPC 1

EVENING OPTION
Students must enroll in both sections (4B and 4C).
Students are encouraged to enroll in all three sections (A, B, C).
ESL 4A Writing and Grammar - 6 Units

3255	**700-10:10**	**MW**	**M. Climo**	**CSB 101**

ESL 4B Reading and Vocabulary - 3 Units

3257	**7:00-8:30**	**TTh**	**M. Climo**	**CSB 205**

ESL 4C Listening and Speaking - 3 Units

3258	**8:40-10:10**	**TTh**	**M. Climo**	**CSB 205**

5 COLLEGE ENGLISH AS A SECOND LANGUAGE V 12 UNITS
Prerequisite: College ESL 4, or appropriate ESL placement results, or by permit.
Class is graded credit/no-credit.
DAY OPTION
Students must take sections (5B and 5C) together.
Students are encouraged to enroll in all three sections (A, B, C).
ESL 5A Writing and Grammar - 6 Units

0307	9:05-12:15	MW	D. Taylor	CSB 208

ESL 5B - Reading and Vocabulary - 3 Units

0309	9:05-10:30	TTh	P. Rivera	CSB 208

ESL 5C Listening and Speaking - 3 Units

0329	10:40-12:15	TTh	P. Rivera	CSB 208

ESL 5A Writing and Grammar - 6 Units

0226	9:05-12:15	MW	C. Chan	CMPC 2

ESL 5B Reading and Vocabulary - 3 Units

0269	9:05-10:30	TTh	A. Fine-Olson	CMPC 2

ESL 5C Listening and Speaking - 3 Units

0270	10:40-12:15	TTh	A. Fine-Olson	CMPC 2

EVENING OPTION
Students must take sections (5B and 5C) together.
Students are encouraged to enroll in all three sections (A, B, C).
ESL 5A Writing and Grammar - 6 Units

3259	**7:00-10:10**	**MW**	**K. Jackson**	**CSB 208**

ESL 5B Reading and Vocabulary - 3 Units

3260	**7:00-8:30**	**TTh**	**D. Keesee**	**CSB 208**

ESL 5C Listening and Speaking - 3 Units

3261	**8:40-10:10**	**TTh**	**D. Keesee**	**CSB 208**

6 COLLEGE ENGLISH AS A SECOND LANGUAGE VI 12 UNITS
Prerequisite: College ESL 5, or appropriate ESL placement results, or by permit.
Class is graded credit/no-credit.
DAY OPTION
Students must take sections (6B and 6C) together.
Students are encouraged to enroll in all three sections (A, B, C).
ESL 6A Writing and Grammar - 6 Units

0229	9:05-12:15	MW	L. Barbato	CSB 101

ESL 6B Reading and Vocabulary - 3 Units

0230	9:05-10:30	TTh	L. Barbato	CSB 101

ESL 6C Listening and Speaking - 3 Units

0231	10:40-12:15	TTh	L. Barbato	CSB 101

EVENING OPTION
Students must take sections (6B and 6C) together.
Students are encouraged to enroll in all three sections (A, B, C).
ESL 6A Writing and Grammar - 6 Units

3262	**7:00-10:10**	**MW**	**C. Simha**	**INST 1004**

ESL 6B Reading and Vocabulary - 3 Units

3263	**7:00-8:30**	**TTh**	**M. Manalo**	**INST 1004**

ESL 6C Listening and Speaking - 3 Units

3264	**8:40-10:10**	**TTh**	**M. Manalo**	**INST 1004**

8 COLLEGE ENGLISH AS A SECOND LANGUAGE 6 UNITS
Prerequisite: College ESL 6A, or appropriate ESL placement results, or by permit.
Successful completion of ESL 8 leads to placement in English 101.
DAY OPTION
ESL 8 Advanced ESL Composition - 6 Units

0218	9:05-12:15	MW	G. Prostak	CSB 205

EVENING OPTION
ESL 8 Advanced ESL Composition - 6 Units

3365	**7:00-10:10**	**MW**	**G. Prostak**	**CSB 205**

FAMILY & CONSUMER STUDIES
Professional Studies

006 CHALLENGES OF AGING 3.00 UNITS
Prerequisite: None.
Analysis of the developmental changes and specific needs of the older adult. Class leads to certificate and A.A. degree in Gerontology. Continuing Education Credit for RCFE.

3101	**LEC**	**7:00pm-10:10pm**	**W**	**HILGER, R**	**CMPC 3**

021 NUTRITION (UC:CSU) 3.00 UNITS
Prerequisite: None.
Required for ACF Certificate and Food Production Certificate, meets Natural Science requirement.
Comprehensive scientific nutrition information.

0232	IND	3:10 hrs	TBA	SHAW, S	INTERNET
E-mail: sueshawla@gmail.com					
0233	LEC	12:25pm-3:35pm	M	BERG, J	CSB 105
3104	LEC	3:40pm-6:50pm	W	BERG, J	INST 1017
7121	LEC	12:30pm- 3:40pm	W	BURNETT, M	KIRK HSR3
3108	**LEC**	**7:00pm-10:10pm**	**Th**	**EPPS, F**	**CSB 102A**

023 NUTRITIONAL ASPECTS OF WEIGHT CONTROL 2.00 UNITS
Prerequisite: None.
Learn to evaluate the nutrition issues, controversies and your diet. Continuing Ed credit for RCFE.

0149	LEC	12:30pm- 2:35pm	Th	BERG, J	CSB 105

026 MODIFIED DIETS 3.00 UNITS
Advisory: FCS 21.
Modification of the normal diet to meet the needs of individuals according to age, disease, surgery and other health conditions. Current concepts of diet modification related to health are explored. Diets frequently used in health care institutions are included.

3431	**LEC**	**7:00pm-10:10pm**	**M**	**ARNSTEIN, S**	**CSB 105**

031 MARRIAGE & FAMILY LIFE (UC:CSU) 3.00 UNITS
Prerequisite: None.
Required for Gerontology, Administration of Justice Certificate, and Family and Consumer Studies AA Degree. Learn about relationships, communication techniques, sexual attitudes and how to be a complete you.

3145	**LEC**	**3:40pm-6:50pm**	**M**	**HILGER, R D**	**CCDS 200**
3266	**LEC**	**7:00pm-10:10pm**	**T**	**CANTRELL, E**	**CSB 207**
6113	**LEC**	**3:40pm-6:50pm**	**T**	**VELAZQUEZ, J**	**KIRK HSR3**

039 CHILD/ADULT CAREGIVING 5.00 UNITS
Prerequisite: None.
This is an introductory class for an Intergenerational Caregiver Certificate program. The class covers care giving, entrepreneurial business issues, human development/lifespan CPR/First Aid/Safety and Wellness and practicum.

3134	**LEC**	**7:00pm-10:10pm**	**Th**	**VELAZQUEZ, J**	**CMPC 6**
AND	LAB	5:20 hrs	TBA	BURNETT, M O	CMPC 6
Taught bilingually (English/Spanish)					

091 LIFE MANAGEMENT 3.00 UNITS
Advisory: FCS 31.
Basic life skills, stress management, goals, communication techniques, time management, values, financial planning, study skills. Continuing Education credit for RCFE.

3001	**LEC**	**7:00pm-10:10pm**	**T**	**VELAZQUEZ, J**	**CSB 102B**
Taught bilingually (English/Spanish)					

921 COOP ED: FCS 2.00 UNITS Rpt 3

9092	2:05 hrs	TBA	RASKIN, E	SCHEDULE

931 COOP ED: FCS 3.00 UNITS Rpt 3

9038	3:10 hrs	TBA	RASKIN, E	SCHEDULE

941 COOP ED: FCS 4.00 UNITS Rpt 3
Supervised training is conducted in the form of on-the job training in an employment area that will enhance the student's educational goals.

9039	4:15 hrs	TBA	RASKIN, E	SCHEDULE

FOOD SERVICE MANAGEMENT
Professional Studies

Faculty Advisor: Eloise F. Cantrell 818. 364.7625

050 SANITATION & SAFETY (CSU) 3.00 UNITS
Prerequisite: None.

0235	IND	3:10 hrs	TBA	STRUWE, K	INTERNET
E-mail: kurtstruwe@sbcglobal.net					
0236	LEC	9:05am-12:15pm	F	HIGGINS, S	INST 1002
3112	**LEC**	**3:40pm-6:50pm**	**T**	**CANTRELL, E**	**CSB 105**

NOTE: The following series of classes FSM 100 through 108 and FCS 108, FCS 21, FCS 163 are required for AA, AS, ACF certification, and Food Management Certificate Program.

100 INTRO TO HOSPITALITY INDUSTRIES 3.00 UNITS
Advisory: FCS 20, 21, 50.
Overview of food service and management in the hospitality industry. Careers are explored.

0283	IND	3:10 hrs	TBA	STRUWE, K	INTERNET
E-mail: kurtstruwe@sbcglobal.net					
3418	**LEC**	**3:40pm-6:50pm**	**T**	**MCKAY, B**	**INST 1007**
6339	**LEC**	**3:30pm-4:55pm**	**MW**	**DAVIS, S**	**SFDO HS**

101 FOOD PRODUCTION I (CSU) 4.00 UNITS
Prerequisite: FCS 50, 100 and negative TB test.
Study and lab experience of quality food production course, part of the American Culinary Federation Certification/Competencies.

0237	LEC	7:50am-8:50am	TTh	GARCIA, R	INST 1006
7112	LEC	8:05am-9:05am	MW	HIGGINS, A	CAMP GONZ
AND	LAB	9:05am-9:35am	MW	HIGGINS, A	CAMP GONZ
AND	LAB	8:05am-9:35am	TThF	HIGGINS, A	CAMP GONZ
AND	LAB	8:55am-12:05pm	TTh	GARCIA, R	INST 1006
7120	LEC	12:30pm-1:35pm	TW	LUNA, A	CAMP HOLT
AND	LAB	1:40pm-4:45pm	TW	LUNA, A	CAMP HOLT
6101	LEC	3:30pm-4:00pm	MTWTh	DUPREZ, K	GRAN HSCF
AND	LAB	4:00pm-5:25pm	MTWTh	DUPREZ, K	GRAN HSCF
0266	LEC	2:05 hrs	TBA	GARCIA, R	INST 1006
AND	LAB	6:30 hrs	TBA	GARCIA, R	INST 1006
3272	LEC	2:05 hrs	TBA	ZANDALASINI, L	INST 1006
AND	LAB	6:30 hrs	TBA	ZANDALASINI, L	INST 1006
3271	**LEC**	**5:00pm-6:00pm**	**MW**	**ZANDALASINI, L**	**INST 1006**
AND	**LAB**	**6:00pm-9:10pm**	**MW**	**ZANDALASINI, L**	**INST 1006**

102 FOOD PRODUCTION II (CSU) 4.00 UNITS
Prerequisite: FCS 101 and negative TB test.
Advanced study and laboratory experiences in food preparation and production that meet American Culinary Federation Certification/Competencies.
Part of a one year certificate program.

0238	LEC	7:50am-8:55am	MW	GARCIA, R	INST 1006
AND	LAB	9:00am-12:10pm	MW	GARCIA, R	INST 1006
0366	LEC	8:00am-9:00am	TTh	BROSSEAU, L	INST 1007
AND	LAB	9:05am-12:15pm	TTh	BROSSEAU, L	INST 1007
7109	LEC	8:05am-9:05am	MW	HIGGINS, A	CAMP GONZ
AND	LAB	9:05am-9:35am	MW	HIGGINS, A	CAMP GONZ
AND	LAB	8:05am-9:35am	TThF	HIGGINS, A	CAMP GONZ
7113	LEC	12:30pm-1:35pm	TW	LUNA, A	CAMP HOLT
AND	LAB	1:40pm-4:45pm	TW	LUNA, A	CAMP HOLT
3173	**LEC**	**5:00pm-6:00pm**	**TTh**	**GILLIGAN, M**	**INST 1006**
AND	**LAB**	**6:00pm-9:10pm**	**TTh**	**GILLIGAN, M**	**INST 1006**

103 MENU PLANNING 2.00 UNITS
Prerequisite: FCS 21, FSM 100.
Course is part of a one-year certificate program.
Examines basic principles of menu design, includes all phases of menu planning for today's trends using computer software.

3246	**LEC**	**7:00pm- 9:10pm**	**W**	**AVICOLA, L**	**INST 1007**

104 DINING ROOM PRESENTATION (CSU) 4.00 UNITS
Prerequisite: FSM 50, 101.
Corequisite: FSM 102.
Course is part of a one-year certificate program. Instruction and practical training covers all aspects of service and management in food operations.
Lecture 2 hours, lab 6 hours.

0239	LEC	8:50am-10:00 am	MW	ZANDALASINI, L	INST 1007
AND	LAB	10:05am- 1:25pm	MW	ZANDALASINI, L	INST 1007

105 FOODSERVICE PURCHASING & INVENTORY MANAGEMENT 2.00 UNITS
Prerequisite: FSM 21, 50 and 100.
Corequisite: FCS 106.
Course is part of a one year certificate program. Provides training in the duties and functions of the professional food buyer.

3300	**LEC**	**7:00pm-9:05pm**	**Th**	**AVICOLA, L**	**INST 1007**

106 FOOD & BEVERAGE COST CONTROL/RECORDS (CSU) 3.00 UNITS
Prerequisite: FSM 50 and 100.
Corequisite: FSM 105.
Course is part of a one year certificate program, analyzing food, beverage, and labor cost controls.

0181	LEC	12:25pm-3:35pm	T	ZANDALASINI, L	INST 1007

108 INTERNSHIP (CSU) 2.00 UNITS Rpt 2
Prerequisite: FSM, 50, 100, 101, 102, 325.
Fieldwork in food production management, students are placed in industry.

0241	LEC	1:30pm- 2:25pm	M	LAMPERT, S	CSB 201
AND	IND	3:10 hrs	TBA	LAMPERT, S	INTERNET

E-mail: sandilampert@sbcglobal.net

Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.

109 PROFESSIONAL BAKING (CSU) 4.00 UNITS Rpt 3
Prerequisite: FSM 50, 101.
Course covers study of baking functions, practical instruction and skill development in yest-raised products, cakes, pies, cobblers, cookies, bars, brownies, and breakfast breads.

0242	LEC	8:00am-10:00 am	F	GARCIA, R	INST 1006
AND	LAB	10:10am- 1:20pm	F	GARCIA, R	INST 1006
AND	LEC	3:10 hrs	TBA	GARCIA, R	INST 1006

110 MANAGING CATERING OPERATIONS (CSU) 4.00 UNITS
Prerequisite: FSM 50.
This course is a study of catering sales and operations, including "on hands" practicum and interpersonal dynamics from production through a service.

0243	LEC	8:50am-10:00 am	MW	ZANDALASINI, L	INST 1007
AND	LAB	10:05am- 1:25pm	MW	ZANDALASINI, L	INST 1007

115 RESTAURANT OPERATIONS MANAGEMENT 3.00 UNITS
Learn the dynamics involved in opening a restaurant such as lease negotiations, cash flow, analysis, recruitment, marketing, etc.

3274	**LEC**	**7:00pm-10:10pm**	**T**	**MCKAY, B**	**INST 1007**

125 FOODS LABORATORY 1.00 UNIT Rpt 2
Prerequisite: None
Class is graded credit/no credit.

7127	LAB	3:00pm- 4:35pm	MTWTh	SANCHEZ, J	POLYTECH

(8 Week Class - Starts 9/1/2008, Ends 10/24/2008)

7128	LAB	3:00pm- 5:05pm	MTWThF	SANCHEZ, J	POLYTECH

(8 Week Class - Starts 10/27/2008, Ends 12/19/2008)

130 CAKE DECORATION I 2.00 UNITS Rpt 2
Prerequisite: FCS 101 or FSM 101.
Course emphasizes the fundamentals of the American Style of cake decoration. Exposure to basic equipment, procedures of cake production, coloring techniques, design transfer, cake construction, borders, and icings will be covered. Learn the art of cake decorating.

3275	**LEC**	**5:30pm- 6:35pm**	**M**	**HOLTZ, S**	**INST 1007**
AND	**LAB**	**6:35pm- 9:45pm**	**M**	**HOLTZ, S**	**INST 1007**

225 FOODS LABORATORY 2.00 UNITS Rpt 3
Prerequisite: FSM 101.
Class is graded credit/no-credit.
Supervised practice in college-operated food service operation, as well as food preparation in range, pantry, bakery, and short order.
Lab 6 hours.

0244	LAB	9:00am-12:10pm	MW	GARCIA, R	INST 1006

325 FOODS LABORATORY 3.00 UNITS Rpt 3
Prerequisite: FSM 101.
Class is graded credit/no-credit.
Supervised practice in college-operated food service operation and HRFM Kitchen.

3276	**LAB**	**4:30pm- 8:45pm**	**TTh**	**GILLIGAN, M**	**INST 1006**
AND	**LAB**	**8:45pm- 9:15pm**	**TTh**	**GILLIGAN, M**	**INST 1006**

FRENCH
Chicano Studies & Foreign Language

DIRECTED STUDY available. See your Instructor.

001 ELEMENTARY FRENCH I (UC:CSU) 5.00 UNITS
Prerequisite: None.

0267	LEC	1:20pm- 3:50pm	TTh	LOPEZ, B	INST 1005

GEOGRAPHY
Physical Science

Faculty Advisor: Lorraine Manoogian 818.364.7706

001 PHYSICAL GEOGRAPHY (UC:CSU) 3.00 UNITS
Prerequisite: None.
This course covers the changing processes within the Earth's major Geosystems: The Atmosphere, Hydrosphere, Lithosphere and Biosphere. Units of study include weather, climate, landforms, plate tectonics, gradational processes of mass wasting, soil formation, vegetation communities and the human impact of the environment.
This course meets university Transfer requirements for natural or physical science.

0245	LEC	9:05am-10:30am	MW	MANOOGIAN, L	INST 1013
0246	LEC	9:05am-10:30am	TTh	MANOOGIAN, L	INST 1013
0310	LEC	10:40am-12:05pm	MW	MANOOGIAN, L	INST 1013
0374	LEC	10:40am-12:05pm	TTh	MANOOGIAN, L	INST 1013
0375	LEC	9:00am-12:10pm	F	MANOOGIAN, L	INST 1013
3128	**LEC**	**7:00pm-10:10pm**	**M**	**DRAKE, V**	**INST 1013**

007 WORLD REGIONAL GEOGRAPHY (UC:CSU) 3.00 UNITS
Prerequisite: None.
This course offers a geographical survey of the world's major realms, regions, and countries. Emphasis focused on those features important to understanding current global concerns, problems, and conflicts.
This course meets university Transfer requirements for Social and Behavioral Sciences.
Recommended for students enrolled in the PRECREDENTIAL OPTION of the Liberal Studies.

3282	**LEC**	**3:40pm-6:50pm**	**W**	**LESTRANGE, B**	**INST 1013**

Geography 7 is also offered in PACE. See page 45.

015 PHYSICAL GEOGRAPHY LABORATORY (UC:CSU) 2.00 UNITS
Prerequisite or Corequisite: Geog 1.
This earth environment laboratory emphasizes the scientific method by competing exercises and graphs solve equations, determine measurements, construct diagrams, and make field observations about Earth-Sun relations, weather systems, climate regions, soil classification, rock types and agents of landform modification.
This course meets university Transfer requirements for the laboratory portion of the Physical Sciences.

0249	LEC	9:00am-10:00 am	F	RAHMAN, A	INST 2014
AND	LAB	10:00am-12:05pm	F	RAHMAN, A	INST 2014
3252	**LEC**	**3:40pm- 4:40pm**	**T**	**RAHMAN, A**	**INST 2014**
AND	**LAB**	**4:40pm- 6:45pm**	**T**	**RAHMAN, A**	**INST 2014**

GEOLOGY
Physical Science

001 PHYSICAL GEOLOGY (UC:CSU) 3.00 UNITS
Prerequisite: None.
Advisory: English 28.
The course offers a study of the physical elements of the earth, with emphasis on the nature, distribution, and relationships of landforms, climate, soils, vegetation, and their integrated patterns of world distribution.

3341	**LEC**	**7:00pm-10:10pm**	**T**	**DEWART, G**	**INST 2003**

HEALTH
Arts, Health & Physical Education

Faculty Advisor: Leslie Milke 818.364.7765

008 WOMEN'S PERSONAL HEALTH (UC:CSU) 3.00 UNITS
Prerequisite: None.
This course presents health problems unique to women. Topics considered include physiological and psychological aspects of nutrition, exercise, hygiene, sexuality and reproduction, and diseases common TO women. Open to men and women.

0250	LEC	9:05am-10:30am	MW	CHOUDHURY, B	CSB 110
3356	**LEC**	**3:40pm-6:50pm**	**M**	**COOPER, C**	**CSB 110**

011 PRINCIPLES OF HEALTHFUL LIVING (UC:CSU) 3.00 UNITS
Prerequisite: None.
Implements the World Health Organization's definition of health that health is the state of physical, mental and social well-being, not merely the absence of disease.

0210	LEC	3:10 hrs	TBA	STAFF	INTERNET
www.lamission.edu/online					
0211	IND	3:10 hrs	TBA	STAFF	INTERNET
www.lamission.edu/online					
0251	LEC	7:30am-8:55am	MW	CHOUDHURY, B	CSB 110
0252	LEC	7:30am-8:55am	TTh	MILKE, L	CSB 110
0253	LEC	9:05am-10:30am	TTh	MILKE, L	CSB 110
0254	LEC	10:40am-12:05pm	MW	CHOUDHURY, B	CSB 110
0255	LEC	10:40am-12:05pm	TTh	COOPER, C	CSB 110
0256	LEC	12:25pm-3:35pm	M	COOPER, C	CSB 110
3283	**LEC**	**3:40pm-6:50pm**	**W**	**MILKE, L**	**CSB 110**
3284	**LEC**	**5:25pm-6:50pm**	**TTh**	**LIP TON, J**	**CSB 110**
3285	**LEC**	**7:00pm-10:10pm**	**M**	**EPPS, F**	**CSB 110**
3286	**LEC**	**7:00pm-10:10pm**	**T**	**EPPS, F**	**CSB 110**
3287	**LEC**	**7:00pm-10:10pm**	**W**	**TEOLA, D**	**CSB 110**
3288	**LEC**	**7:00pm-10:10pm**	**Th**	**ASILI, H**	**CSB 110**

Health 11 also offered through PACE. See page 44.
Health 11 also offered through PACE. See page 45.

HISTORY
Social Science

001 INTRO TO WESTERN CIVILIZATION I (UC:CSU) 3.00 UNITS
Prerequisite: None.
A survey course emphasizing the main political, social, and economic currents that shaped the development of Western Civilization from antiquity through the emergence of nations in the 18th Century.
This section may be taken for honors credit. See the Honors Counselor.

0257	IND	3:10 hrs	TBA	STAFF	INTERNET
www.lamission.edu/online					
0347	LEC	9:05am-10:30am	MW	STAFF	INST 2004
3289	**LEC**	**7:00pm-10:10pm**	**M**	**STAFF**	**INST 1010**

002 INTRO TO WESTERN CIVILIZATION II (UC:CSU) 3.00 UNITS
Prerequisite: None.
A survey of western civilization from the beginning of the 17th century to the present with emphasis upon political, economic, and social forces.

0351	LEC	10:40am-12:05pm	TTh	STAFF	INST 1010

History 2 also offered through PACE. See page 45.

Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.

011 POLITICAL & SOCIAL HISTORY OF THE UNITED STATES I
(UC:CSU) 3.00 UNITS
Prerequisite: None.
A survey of major events, personages, and themes most significant to the political, economic, and social development of this nation from its New World beginnings through the Civil War. It meets the American History and Institutions requirements for the California State University system and the Social and Behavioral Sciences requirements for all universities.
All sections may be taken for honors credit. See the Honors Counselor.

0413	IND	3:10 hrs	TBA	SENNET, R	INTERNET
www.lamission.edu/online					
0414	LEC	4:15 hrs	TBA	STAFF	INTERNET
(12 Week Class - Starts 9/29/2008, Ends 12/19/2008)					
0415	LEC	9:05am-10:30am	MW	STAFF	INST 1010
3009	**LEC**	**7:00pm-10:10pm**	**W**	**STAFF**	**INST 1010**

History 11 also offered through PACE. See page 44.
History 11 also offered through PACE. See page 45.

012 POLITICAL & SOCIAL HISTORY OF THE UNITED STATES II
(UC:CSU) 3.00 UNITS
Prerequisite: None.
NOTE: History 11 is not required for this course.
A survey of major events personages, and themes most significant to the political, economic, and social development of this nation from the reconstruction Period (1865) to the present.
This section may be taken for honors credit. See the Honors Counselor.
History 43 same as Chicano Studies 7.
History 44 same as Chicano Studies 8.

0240	IND	3:10 hrs	TBA	STAFF	INTERNET
www.lamission.edu/online					
0259	LEC	9:05am-10:30am	MW	STAFF	INST 1005
3291	**LEC**	**7:00pm-10:10pm**	**Th**	**STAFF**	**CMPC 6**

History 12 is also offered through PACE. See page 45.

052 THE ROLE OF WOMEN IN THE HISTORY OF THE U.S.
(UC:CSU) 3.00 UNITS
This course will explore the political, social cultural, economic and early colonial era to the present.

0186	LEC	10:40am-12:05pm	MW	BUCHANAN, L	BUNG 8

086 INTRO TO WORLD CIVILIZATION I (UC:CSU) 3.00 UNITS
Prerequisite: None.
This course traces the development and interrelationships of the major world civilizations and their cultural traditions and contributions from the earliest time to the beginning of the era of European expansion in the sixteenth century.

0278	LEC	10:40am-12:05pm	TTh	STAFF	BUNG 7
3010	**LEC**	**7:00pm-10:10pm**	**T**	**STAFF**	**INST 1008**

History 86 is also offered through PACE. See page 44.

HUMANITIES
Social Science

001 CULTURAL PATTERNS OF WESTERN CIVILIZATION
(UC:CSU) 3.00 UNITS
Prerequisite: None.
Survey of the arts in western civilization.

0221	LEC	7:30am- 9:00 am	MW	BUCHANAN, L	INST 1017
0262	LEC	1:30pm- 2:55pm	TTh	SCHUSTER, M	INST 1017
3294	**LEC**	**3:40pm-6:50pm**	**W**	**JARRETT, C**	**CSB 105**

002 STUDIES IN SELECTED CULTURES (UC:CSU) 3.00 UNITS Rpt 1
Prerequisite: None.

0263	LEC	9:00am-12:10pm	F	O CONNELL, C B	INST 1017

003 THE ARTS OF CONTEMPORARY SOCIETY (UC:CSU) 3.00 UNITS
Prerequisite: None.

6575	**LEC**	**8:15pm-10:35pm**	**Th**	**STAFF**	**CMPC 1**
AND	*LEC*	*2:00pm- 4:20pm*	*S*	*STAFF*	*INST 1001*
AND	LEC	2:10 hrs	TBA	STAFF	CMPC 1
(9 Week Class - Starts 10/27/2008, Ends 12/22/2008)					

031 PEOPLE IN CONTEMPORARY SOCIETY (UC:CSU) 3.00 UNITS
Prerequisite: None.
Traces the arts in their interrelations from the Baroque to the present as mirrors of western man's view of himself in a changing world.

0264	LEC	10:40am-12:05pm	TTh	SCHUSTER, M	INST 1017
3011	**LEC**	**7:00pm-10:10pm**	**W**	**JARRETT, C**	**CSB 105**

054 STUDIES IN AMERICAN CULTURE (UC:CSU) 3.00 UNITS
Prerequisite: None.
This course will assist in the investigation of the relationship between the individual and various cultural influences in contemporary American life through examples in art, music, and literature.

3295	**LEC**	**7:00pm-10:10pm**	**M**	**LEVINE, S**	**CSB 201**

Humanities 73 is also offered in PACE. See page 45.

921 COOP ED: HUMANITIES 2.00 UNITS Rpt 3

9040		2:05 hrs	TBA	RASKIN, E	SCHEDULE

931 COOP ED: HUMANITIES 3.00 UNITS Rpt 3

9042		3:10 hrs	TBA	RASKIN, E	SCHEDULE

941 COOP ED: HUMANITIES 4.00 UNITS Rpt 3
Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.

9043		4:15 hrs	TBA	RASKIN, E	SCHEDULE

INTERIOR DESIGN
Professional Studies

Faculty Advisor: Eloise Cantrell 818.364.7625

101 PROFESSIONAL CAREER OPPORTUNITIES (CSU) 2.00 UNITS
Prerequisite: None
Presents an overview of career opportunities in the area of Interior Design. Career development planning is covered in addition to job interview techniques and resume writing. Course includes speakers from the profession.

6394	**LEC**	**7:00pm-9:05pm**	**W**	**WEILACHER, D**	**CAC 5**

102 INTRO TO INTERIOR DESIGN 3.00 UNITS
Prerequisite: None.
Basic elements and principles of design theory applied to furniture selection and interiors. Includes selection of color schemes, floor coverings, window and wall treatments, lighting and accessories. Possible field trips.

7114	LEC	12:30pm- 3:40pm	T	ANDERSON, S	KIRK HSR3

104 HISTORICAL & CONTEMPORARY INTERIOR DESIGN
3.00 UNITS
Prerequisite: None.
Student will learn about the major forces in society and decorative arts that led to the development of styles from prehistoric time to the present. Fieldtrips.

6130	**LEC**	**7:00pm-10:10pm**	**Th**	**ANDERSON, S**	**CAC 5**

105 TEXTILES 3.00 UNITS
Prerequisite: None.
Refer TO FCS 17. Refer TO FCS classes for ID Certificate.
An analysis of natural, man-made and synthetic fibers, fabric construction, dyes and finishes as they relate to the selection, use and care of fabrics.

6131	**LEC**	**7:00pm-10:10pm**	**T**	**ANDERSON, S**	**CAC 4**

109B KITCHEN & BATH DESIGN B 2.00 UNITS
Prerequisite: None.
Advisory: ID 102, ID 106 I, and ID 109 A.
Lecture 2 hours, lab 3 hours.

6133	**LEC**	**7:00pm- 8:00pm**	**M**	**WITHERS, K**	**CAC 5**
AND	**LAB**	**8:00pm-10:05pm**	**M**	**WITHERS, K**	**CAC 5**

110 LIGHTING 3.00 UNITS
Prerequisite: None.
Course includes lighting basics, sources of light, lighting hardware, lighting applications and lighting as an art. Lighting specifications are covered. Applications including residential and commercial lighting are covered.

6134	**LEC**	**3:40pm-6:50pm**	**M**	**WITHERS, K**	**CAC 4**

ITALIAN
Chicano Studies & Foreign Language

DIRECTED STUDY available. See your Instructor.

001 ELEMENTARY ITALIAN I (UC:CSU) 5.00 UNITS
Prerequisite: None.

3296	**LEC**	**7:00pm- 9:30pm**	**TTh**	**PARDESS, D**	**INST 1005**

JOURNALISM
ESL, English & Journalism

100 SOCIAL VALUES IN MASS COMMUNICATION
(UC:CSU) 3.00 UNITS

0158	LEC	10:40am-12:05pm	MW	ODDINO, V	INST 1005

LAW
Business & Law

001 BUSINESS LAW I (UC:CSU) 3.00 UNITS
Prerequisite: None.
Same as Business 5.
Introductory course in civil law open to all students.

0168	IND	4:35 hrs	TBA	JORDAN, D	INTERNET
www.lamission.edu/law					
(11 Week Class - Starts 10/6/2008, Ends 12/21/2008)					
3012	**LEC**	**5:15pm- 6:40pm**	**TTh**	**STAFF**	**CSB 205**
3015	**LEC**	**7:00pm-10:10pm**	**F**	**STAFF**	**INST 1001**
3013	**LEC**	**7:00pm-8:30pm**	**W**	**JORDAN, D**	**LRC 205**
AND	IND	1:20 hrs	TBA	JORDAN, D	INTERNET
www.lamission.edu/law					

002 BUSINESS LAW II (UC:CSU) 3.00 UNITS
Prerequisite: None.
Same as Business 6.
Second part of the civil law course, including bailment, principles of agency, Third parties, partnerships, corporation, stockholders, and legal aspects of negotiable instruments.
This class may be taken for honors credit. See the Honors Counselor.

0265	IND	3:10 hrs	TBA	MORINAKA, B	INTERNET
www.lamission.edu/law					
3125	**LEC**	**7:00pm-10:10pm**	**T**	**KELLOGG, L**	**NO ROOM**

010 INTRO TO LEGAL ASSISTANT I 3.00 UNITS
Prerequisite: None.
Formalizes the career of the legal assistant, and introduces legal terminology bibliography, including research problems.

0157	IND	4:35 hrs	TBA	JACKMAN, J	INTERNET
www.lamission.edu/law					
3405	**LEC**	**5:15pm- 6:45pm**	**W**	**JORDAN, D**	**CSB 207**
AND	IND	1:20 hrs	TBA	JORDAN, D	INTERNET
www.lamission.edu/law					

011 INTRO TO LEGAL ASSISTANT II (CSU) 3.00 UNITS
Prerequisite: None.
A detailed examination of civil and criminal cases, and an Introduction to drafting and writing.

0167	IND	3:10 hrs	TBA	ROSE, E G	INTERNET
www.lamission.edu/law					

012 TORT LAW & CLAIMS INVESTIGATION 3.00 UNITS
Prerequisite: None.
Principles of California tort and insurance law, and the investigation techniques necessary in tort and insurance claims.

0355	IND	3:10 hrs	TBA	KELLOGG, C	INTERNET
www.lamission.edu/law					

013 WILLS, TRUSTS & PROBATE ADMINISTRATION 3.00 UNITS
Prerequisite: None.
Law of wills and trust, simple will and trust forms, the organization and jurisdiction of the California Probate Court, and the administration of estates.

0356	IND	3:10 hrs	TBA	LAMPERT, E	INTERNET
www.lamission.edu/law/faculty/lampert					

016 CIVIL & CRIMINAL EVIDENCE 3.00 UNITS
Prerequisite: None.
Study of the rules of civil and criminal evidence, the admissibility of such evidence in court, deposition comprehension and use in court, and interrogatory summarizing and use in court.

0363	LEC	3:10 hrs	TBA	TELANOFF, A	INTERNET
www.lamission.edu/law/faculty/telanoff					

017 LEGAL WRITING 3.00 UNITS
Prerequisite: None.
This course consists of advanced legal drafting and writing, including research and special projects.

0368	IND	3:10 hrs	TBA	JORDAN, D	INTERNET
www.lamission.edu/law/faculty/jordan					

018 MARRIAGE & FAMILY LAW 3.00 UNITS
Prerequisite: None.
Law 18 is a study of family law, with emphasis on dissolution of marriage and the California community property laws, restraining orders and domestic disputes.

0376	IND	3:10 hrs	TBA	JORDAN, D	INTERNET
www.lamission.edu/law/faculty/jordan					

019 PROPERTY & CREDITOR RIGHTS 3.00 UNITS
Prerequisite: None.
Laws protecting landowners, tenants, and creditors.
Law 19 is a study of law of personal property and real property, and bankruptcy law and forms.

0261	IND	3:10 hrs	TBA	WALKER, R	INTERNET
www.lamission.edu/law/faculty/walker					

020 BASIC PROBATE PROCEDURES 3.00 UNITS
Prerequisite: None.
Study of the fundamental principles and methods of fact gathering, office of both testate and intestate decedents, as well as the administration of estates in California Probate Courts.

0258	LEC	3:10 hrs	TBA	GUDINO, A	INTERNET
www.lamission.edu/law					
3157	**LEC**	**7:00pm-10:10pm**	**F**	**HIBLER, J**	**CSB 207**

034 LEGAL RESEARCH LABORATORY 3.00 UNITS
Prerequisite: None.
This course is the study of Legal Research.
The student learns how to do legal research in a Law Library and Online, along with how to report the results of legal research.

0354	IND	3:10 hrs	TBA	JORDAN, D	INTERNET
www.lamission.edu/law/faculty/jordan					

LEARNING SKILL
Learning Center

001A READING A (NDA) 1.00 UNIT Rpt 3
Prerequisite: None.
Class is graded credit/no credit.

0275	LAB	12:05pm- 2:10pm	T	LOFQUIST, M	INST 1013
3302	**LAB**	**3:40pm-5:45pm**	**M**	**STAFF**	**INST 1004**

002A ENGLISH FUNDAMENTALS A (NDA) 1.00 UNIT Rpt 3
Prerequisite: None.

0234	LAB	8:30am-10:40am	S	LICHTMAN, D	INST 1005
3149	**LAB**	**3:40pm-5:45pm**	**W**	**ISAAC, C**	**INST 1004**

003B VOCABULARY DEVELOPMENT B (NDA) 1.00 UNIT Rpt 3

0410	LEC	12:30pm- 1:40pm	T	STAFF	CSB 105

(13 Week Class - Starts 9/23/2008, Ends 12/21/2008)

004 THE MECHANICS OF SPELLING (NDA) 1.00 UNIT Rpt 3
Prerequisite: None.
Class is graded credit/no-credit.
Based on diagnostic assessment, the student will receive group and individualized spelling instruction designed to improve spelling skills to the level at which the student will be able to succeed in college/vocational coursework.

3304	**LEC**	**3:40pm-5:45pm**	**T**	**STAFF**	**INST 1004**

010B MATHEMATICS FUNDAMENTALS B (NDA) 1.00 UNIT Rpt 3
Prerequisite: None.

3178	**LAB**	**3:40pm-5:45pm**	**Th**	**CHARLES, J**	**INST 1004**

040 INTRO TO LEARNING DISABILITIES (NDA) 1.00 UNIT Rpt 3
Prerequisite: None.
Individualized diagnostic assessment processes are conducted.

0277	LEC	3:10 hrs	TBA	RESENDEZ, C L	INST 1018

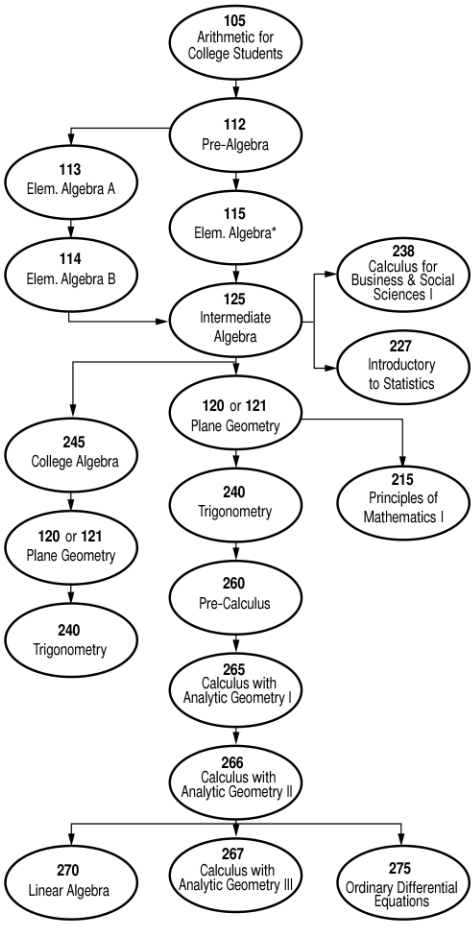
LINGUISTICS
Chicano Studies & Foreign Language

001 INTRO TO LANGUAGE & LINGUISTICS (UC:CSU) 3.00 UNITS
Prerequisite: None.

3306	**LEC**	**7:00pm-10:10pm**	**W**	**PARDESS, D**	**INST 1005**

MATHEMATICS
Mathematics

Mathematics Course Sequence



Please note: Students first placed by exam or by permit and all prerequisites must have a grade of "C" or better.
*Also available Math 103: Study Workshop for Math 115.

100 MATHEMATICS WORKSHOP (NDA) - 1.00 UNIT Rpt 3
Corequisite: Math 113

Math 100 <----->	Math 113 /	Math 114
0416	0138	------
0417	------	0127
3061	------	3226

0416	LAB	10:35am-11:35am	MW	STAFF	MATH CTR
0417	LAB	10:35am-11:35am	TTh	PETIKYAN, G	MATH CTR
3061	**LAB**	**8:30pm- 9:30pm**	**MW**	**WONG, K**	**MATH CTR**

Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.

ALGEBRA READINESS
THIS IS A SPECIAL TWO-COURSE, ONE SEMESTER ACCELERATED SEQUENCE OF CLASSES TO PREPARE THE STUDENT TO ENROLL IN MATH 115. IT IS INTENDED FOR THE SERIOUS STUDENT WHO IS COMMITTED TO MAKING THE EXTRA EFFORT NECESSARY TO SUCCEED. LENGTH OF CLASSES AND SCHEDULES VARY, SEE SCHEDULE BELOW.

105 ARITHMETIC 3 UNITS

0421	LEC	12:25pm-2:55pm	MTWTh	SMAZENKA, R	BUNG 7
(5 Week Class - Starts 9/2/2008, Ends 10/4/2008)					

112 PRE-ALGEBRA 3 UNITS

0437	LEC	12:25pm-2:55pm	MW	SMAZENKA, R	BUNG 7
(10 Week Class - Starts 10/13/2008, Ends 12/21/2008)					

Please contact Dr. R. Smazenka, 818.364.7609 or smazenrl@lamission.edu with any questions.

105 ARITHMETIC (NDA) 3.00 UNITS
Prerequisite: Appropriate skill level demonstrated through the Mathematics assessment process, or by permit. A review of elementary arithmetic.

0418	LEC	9:05am-10:30am	MW	HEMEMWAY, L	BUNG 7
0419	LEC	9:05am-10:30am	TTh	CRACIUN, G	BUNG 1
0420	LEC	12:25pm-1:50pm	MW	STAFF	BUNG 1
0436	LEC	12:25pm-1:50pm	TTh	STAFF	BUNG 5
0421	LEC	12:25pm-2:55pm	MTWTh	SMAZENKA, R	BUNG 7
(5 Week Class - Starts 9/2/2008, Ends 10/4/2008)					
3063	**LEC**	**7:00pm-10:10pm**	**T**	**WONG, K**	**BUNG 4**
3064	**LEC**	**7:00pm-10:10pm**	**W**	**NGO, H**	**BUNG 2**

112 PRE-ALGEBRA (NDA) 3.00 UNITS
Prerequisite: Math 105 with grade of "C" or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit.

0299	LEC	7:30am-8:55am	TTh	KIM, J	BUNG 1
0302	LEC	7:30am-10:40am	M	SHARNAZYAN, E	BUNG 8
0408	LEC	8:10am-10:40am	TTh	STAFF	BUNG 10
(10 Week Class - Starts 10/13/2008, Ends 12/20/2008)					
0422	LEC	9:05am-10:30am	MW	FERGUSON, T	BUNG 1
0423	LEC	9:05am-10:30am	TTh	FERGUSON, T	BUNG 5
0424	LEC	9:05am-12:15pm	S	SANI, R H	INST 1017
0425	LEC	10:40am-12:05pm	MW	BUTLER, D	BUNG 1
0426	LEC	10:40am-12:05pm	TTh	ANTONIOU, N	BUNG 1
0427	LEC	12:25pm-1:50pm	MW	AGVANIAN, Y	BUNG 4
0428	LEC	12:25pm-1:50pm	TTh	HAGAR, M	BUNG 2
7130	LEC	3:30pm-4:55pm	MW	STAFF	VAUG HS
0437	LEC	12:25pm-2:55pm	MW	SMAZENKA, R	BUNG 7
(10 Week Class - Starts 10/13/2008, Ends 12/21/2008)					
3065	**LEC**	**3:50pm-5:15pm**	**MW**	**ADES, R**	**BUNG 2**
3066	**LEC**	**3:50pm-5:15pm**	**TTh**	**DADDAZIO, G**	**BUNG 2**
3067	**LEC**	**7:00pm-8:25pm**	**MW**	**STAFF**	**BUNG 4**
3068	**LEC**	**7:00pm-8:25pm**	**TTh**	**WINDSOR, K**	**INST 1017**
3069	**LEC**	**7:00pm-10:10pm**	**T**	**ZARGARIAN, S**	**BUNG 7**
3070	**LEC**	**7:00pm-10:10pm**	**W**	**STAFF**	**BUNG 1**
3071	**LEC**	**7:00pm-10:10pm**	**W**	**BLOOM, J A**	**BUNG 6**
3072	**LEC**	**7:00pm-10:10pm**	**Th**	**ROSHANAEI, A**	**BUNG 4**

113 ELEMENTARY ALGEBRA A 3.00 UNITS
Prerequisite: Math 112 with a grade of "C" or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit.
Corequisite: Math 100.

0138	LEC	9:05am-10:30am	MW	STAFF	MATH CTR

114 ELEMENTARY ALGEBRA B 3.00 UNITS
Prerequisite: Math 113 with a grade of "C" or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit.
Math 113 and 114 together are Equivalent to Math 115.
Corequisite: Math 100.

0127	LEC	9:05am-10:30am	TTh	PETIKYAN, G	MATH CTR
3226	**LEC**	**7:00pm-8:25pm**	**MW**	**WONG, K**	**MATH CTR**

115 ELEMENTARY ALGEBRA 5.00 UNITS
Prerequisite: Math 112 with a grade of "C" or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit.
Math 113 and 114 together are Equivalent to Math 115.
All Mathematics 115 students are required to pass a comprehensive department final. The examination will be held in the Bungalows Saturday, 12/20/08 from 10:15am to 12:15pm. Failure to take this examination at the scheduled time and day will result in a score of zero.

0284	LEC	8:00am-10:30am	MW	OGANYAN, K	BUNG 5
0285	LEC	8:00am-10:30am	TTh	ANTONIOU, N	INST 1003
0286	LEC	8:00am-10:30am	TTh	HAGAR, M	BUNG 4
0287	LEC	9:05am-10:20am	MTWTh	GERHARDT, S	BUNG 3
0288	LEC	12:25pm-2:55pm	MW	YUN, Y	BUNG 6
0289	LEC	12:25pm-2:55pm	TTh	DADDAZIO, G	BUNG 1
0290	LEC	2:20pm-4:50pm	TTh	MALKI, A	BUNG 5
0291	LEC	8:00am-10:30am	MW	CRACIUN, G	BUNG 9
0292	LEC	9:05am-11:35am	TTh	KIM, J	BUNG 8
7131	LEC	3:30pm- 6:00pm	MW	STAFF	VAUG HS
3317	**LEC**	**4:20pm- 6:50pm**	**MW**	**MALKI, A**	**BUNG 3**
3318	**LEC**	**4:20pm- 6:50pm**	**TTh**	**ZARGARIAN, S**	**BUNG 3**
3319	**LEC**	**7:00pm- 9:30pm**	**MW**	**HEMENWAY, L**	**INST 1017**
3320	**LEC**	**7:00pm- 9:30pm**	**MW**	**KILISLIAN, G**	**BUNG 3**
3322	**LEC**	**7:00pm- 9:30pm**	**TTh**	**DABAGIAN, M**	**BUNG 3**
3323	**LEC**	**7:00pm- 9:30pm**	**TTh**	**REYES, C H**	**BUNG 9**

Math 115 also offered through PACE. See page 44.

121 ESSENTIALS OF PLANE GEOMETRY 3.00 UNITS
Prerequisite: Math 125 or appropriate skill level demonstrated through the Math assessment process.
This course the definition, axioms, and theorems of geometry relating to angles, lines, circles, polygons, and polyhedral. It also provides an introduction to formal proofs, logic, and construction methods with straight-edge and compass.

3121	**LEC**	**3:40pm- 5:05pm**	**TTh**	**MCGANN, E**	**BUNG 1**
3133	**LEC**	**4:20pm- 6:50pm**	**MTWTh**	**WONG, K**	**BUNG 9**
(5 Week Class - Starts 9/2/2008, Ends 10/4/2008)					

123A ELEMENTARY & INTERMEDIATE ALGEBRA I 4.00 UNITS

3073	**LEC**	**4:20pm-5:45pm**	**TTh**	**YUN, Y**	**MATH CTR**
AND	**LAB**	**5:45pm-6:50pm**	**TTh**	**YUN, Y**	**MATH CTR**
3074	**LEC**	**7:00pm-8:25pm**	**TTh**	**BURDS, J**	**MATH CTR**
AND	**LAB**	**8:25pm-9:30pm**	**TTh**	**BURDS, J**	**MATH CTR**

Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.

125 INTERMEDIATE ALGEBRA 5.00 UNITS
Prerequisite: Math 115 or Math 114 with a grade of "C" or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit.

0260	LEC	8:00am-10:30am	MW	BUTLER, D	BUNG 10
0293	LEC	9:05am-11:35am	MW	AGVANIAN, Y	BUNG 4
0294	LEC	9:05am-11:35am	TTh	MCGANN, E	BUNG 2
0295	LEC	10:40am-1:10pm	MW	WONG, K	BUNG 5
0296	LEC	10:40am-1:10pm	TTh	SALLEE, K	BUNG 3
0297	LEC	12:25pm-2:55pm	TTh	ASATRYAN, J	BUNG 4
0298	LEC	2:00pm- 4:30pm	MW	STAFF	BUNG 5
3324	**LEC**	**4:20pm- 6:50pm**	**MW**	**SMAZENKA, R**	**MATH CTR**
3325	**LEC**	**4:20pm- 6:50pm**	**TTh**	**WINDSOR, K**	**INST 1017**
3326	**LEC**	**7:00pm- 9:30pm**	**MW**	**MALKI, A**	**BUNG 5**
3327	**LEC**	**7:00pm- 9:30pm**	**TTh**	**EYKHER, M**	**BUNG 2**
3328	**LEC**	**7:00pm- 9:30pm**	**TTh**	**HOVASAPYAN, S**	**BUNG 1**

Math 125 also offered through PACE. See page 44.
Math 125 also offered through PACE. See page 45.

215 PRINCIPLES OF MATHEMATICS I (UC:CSU) 3.00 UNITS
Prerequisite: Math 125 and Math 120 or Math 125 and Math 121 with a grade of "C" or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit.
Primarily for students who plan to teach arithmetic in elementary schools.

3329	**LEC**	**4:20pm- 6:50pm**	**MW**	**STAFF**	**BUNG 1**

(10 Week Class - Starts 10/13/2008, Ends 12/20/2008)

227 STATISTICS (UC:CSU) 4.00 UNITS
Prerequisite: Math 125 with a grade of "C" or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit.
Equivalent to Math 225 with an additional hour of laboratory.

0148	LEC	8:00am-12:15pm	S	BAKIJANIAN, A	BUNG 3
0372	LEC	8:35am-10:40am	MW	STAFF	BUNG 2
0280	LEC	8:35am-10:40am	TTh	STAFF	BUNG 6
0281	LEC	10:40am-12:45pm	MW	ADES, R	BUNG 3
0282	LEC	1:30pm-3:35pm	TTh	MCGANN, M	MATH CTR
3310	**LEC**	**3:40pm-5:45pm**	**MW**	**JAFARI, H**	**BUNG 4**
3312	**LEC**	**7:00pm-9:05pm**	**MW**	**EVINYAN, Z**	**BUNG 7**
3313	**LEC**	**7:00pm-9:05pm**	**TTh**	**YUN, Y**	**BUNG 5**

Mathematics 227 also offered through PACE. See page 44.

238 CALCULUS FOR BUSINESS AND SOCIAL SCIENCE I
(UC:CSU) 5.00 UNITS
Prerequisite: Math 125 with a grade of "C" or better.

3314	**LEC**	**7:00pm- 9:30pm**	**TTh**	**CONSTANTINO, A**	**BUNG 8**

240 TRIGONOMETRY (CSU) 3.00 UNITS
Prerequisite: Math 125 and Math 120 or Math 125 and Math 121 with a grade of "C" or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit.

0300	LEC	9:05am-10:30am	TTh	EYKHER, M	INST 1008
3333	**LEC**	**4:20pm- 6:50pm**	**MW**	**WONG, K**	**BUNG 9**

(10 Week Class - Starts 10/13/2008, Ends 12/20/2008)

245 COLLEGE ALGEBRA (UC:CSU) 3.00 UNITS
Prerequisite: Math 125 with a grade of "C" or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit.

0301	LEC	7:30am-8:55am	MW	BASTA, R	BUNG 1
0304	LEC	9:05am-10:30am	TTh	TRAN, L	BUNG 7
3293	**LEC**	**5:25pm-6:50pm**	**TTh**	**MALKI, A**	**BUNG 1**
3297	**LEC**	**7:00pm-8:25pm**	**MW**	**STAFF**	**BUNG 8**

260 PRE-CALCULUS (UC:CSU) 5.00 UNITS
Prerequisite: Math 240, with a grade of "C" or better or appropriate skill level demonstrated through the Mathematics assessment process, or by permit.

0175	LEC	8:00am-10:30am	MW	STAFF	CSB 201

265 CALCULUS WITH ANALYTIC GEOMETRY I (UC:CSU) 5.00 UNITS
Prerequisite: Math 260, or Math 240 and 245 with a grade of "C" of better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit. Graphic calculators recommended.

0207	LEC	9:30am-12:00pm	MW	YUN, Y	BUNG 6
3336	**LEC**	**7:00pm- 9:30pm**	**TTh**	**MALKI, A**	**BUNG 6**

266 CALCULUS WITH ANALYTIC GEOMETRY II (UC:CSU) 5.00 UNITS
Prerequisite: Math 265 with a grade of "C" or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit.

3337	**LEC**	**4:20pm- 6:50pm**	**TTh**	**BAKIJANIAN, A**	**BUNG 6**

267 CALCULUS WITH ANALYTIC GEOMETRY III (UC:CSU) 5.00 UNITS
Prerequisite: Math 266 with a grade of "C" or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit.

3338	**LEC**	**4:20pm- 6:50pm**	**TTh**	**WONG, L**	**BUNG 4**

MICROBIOLOGY
Life Science

Faculty Advisor: Dr. Angela Echeverri 18.364.7704

020 GENERAL MICROBIOLOGY (UC:CSU) 4.00 UNITS
Prerequisite: Bio 3 or 6 and Chem 51 or 65 or 101 with grade of "C" or better.
Advisory: English 28 or ESL 8.
Equivalent to CSUN Biology 215 and 215L; CSULA Microbiology 151.

0352	LAB	7:25am- 9:00 am	MW	ECHEVERRI, A	INST 2016
AND	LEC	9:05am-10:30am	MW	ECHEVERRI, A	INST 2001
0353	LAB	10:35am-12:10pm	MW	ECHEVERRI, A	INST 2016
AND	LEC	9:05am-10:30am	MW	ECHEVERRI, A	INST 2001
3124	**LEC**	**5:30pm- 6:55pm**	**TTh**	**ECHEVERRI, A**	**INST 2016**
AND	**LAB**	**7:00pm-8:35pm**	**TTh**	**ECHEVERRI, A**	**INST 2016**



MULTIMEDIA
Arts, Health & Physical Education

Institute of Arts & Multimedia
at Los Angeles Mission College

Multimedia Studies, Associate in Arts Degree
Students who complete Foundation Blocks I and II and one Area of Concentration and the General Education Requirements under Plan B will earn an Associate in Arts Degree in Multimedia.

FOUNDATION BLOCK I

Introduction to Graphic Design for Multimedia		Units
Art 201	Drawing I	3
Art 501	Beginning Two-Dimensional Design	3
Art 502	Beginning Three-Dimensional Design	3
MM 100	Introduction to Multimedia Computer Applications	3
MM 110	Visual Communication	3
Art 638	Computer Aided Art Laboratory	1
		TOTAL 16

FOUNDATION BLOCK II

Advanced Graphic Design for Multimedia		Units
Art 300	Introduction to Painting	3
MM 200	Digital Imaging	3
MM 220	Illustration for Multimedia	3
MM 340	Vector Graphics	3
MM 240	Graphic Design for Multimedia	3
Art 638	Computer Aided Art Laboratory	1
		TOTAL 16

AREAS OF CONCENTRATION I

Design for Animation and Interactive Multimedia		Units
Art 202 or 204	Drawing II or Life Drawing	3
MM 300	Design for 3D Computer Applications	3
MM 310	Computer Applications for Interactive Multimedia	3
MM 320	Web Design	3
MM 400	Introduction to Experimental Animation	3
MM 500	Multimedia Laboratory	1
		TOTAL 16

AREA OF CONCENTRATION II

Digital Video for Multimedia		Units
MM 600	Story, Script and Screen	3
MM 610	Introduction to DV Production	3
MM 620	Digital Audio	3
MM 630	DV Production: Footage Acquisition	3
MM 640	DV Production: Digital Editing/Post Production	3
MM 500	Multimedia Laboratory	1
		TOTAL 16

A Certificate of Completion is awarded to students who complete Block I, II and one Area of Concentration. A Skill Award is awarded for completion of each Foundation Block and Area of Concentration.

Fall 2008 – A mandatory orientation for all Multimedia students will be held Aug. 30, 2008 in LRC-106 at 1:00pm

Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.

100 INTRO TO MULTIMEDIA COMPUTER APPLICATIONS
(CSU) 3 UNITS RPT 3
Photoshop and Illustrator — Lab Fee $10.00

0303	LEC	9:00 - 10:55	F	J Measures	LRC-126
AND	LAB	11:00-1:15	F	J Measures	LRC-126
3265	**LEC**	**5:45 - 7:45**	**M**	**C Stage**	**LRC-126**
AND	**LAB**	**7:50-10:00**	**M**	**C Stage**	**LRC-126**

110 VISUAL COMMUNICATION (CSU) 3 UNITS RPT 3
Photoshop and Visual Theory

3340	**LEC**	**5:45 - 7:50**	**T**	**J Lopez-Garcia**	**LRC-233**
AND	**LAB**	**7:55-10:00**	**T**	**J Lopez-Garcia**	**LRC-233**

(LAB FOR THE ABOVE CLASSES to Access Multimedia LABS)
638 MULTIMEDIA LABORATORY 1 UNIT RPT 3

0305	1:20-3:30	T	D Paulsen	LRC – 233

200 DIGITAL IMAGING (CSU) 3 UNITS RPT 3
Advanced Photoshop and Digital Photography

0306	LEC	12:45-2:45	W	D Cole	LRC -233
AND	LAB	2:55-5:00	W	D Cole	LRC -233

210 DIGITAL EDITING (CSU) 3 UNITS RPT 3
After Effects and Motion Graphics

0268	*LEC*	*9:00-11:00*	*S*	*C Ramirez*	*LRC-233*
AND	*LAB*	*11:05-1:15*	*S*	*C Ramirez*	*LRC-233*

220 ILLUSTRATION FOR MULTIMEDIA (CSU) 3 UNITS RPT 3

6413	**LEC**	**5:45-7:45**	**M**	**D Johnson**	**CAC 2&3**
AND	**LAB**	**7:50-10:00**	**M**	**D Johnson**	**CAC 2&3**

340 VECTOR GRAPHICS (CSU) 3 UNITS RPT 3
Adobe Illustrator

3343	**LEC**	**5:45-7:45**	**TH**	**J Measures**	**LRC 126**
AND	**LAB**	**7:50-10:00**	**TH**	**J Measures**	**LRC 126**

(LAB FOR THE ABOVE CLASSES to Access Multimedia LABS)
638 MULTIMEDIA LABORATORY 1 UNIT RPT 3

3204	3:30-5:40	T	D Paulsen	LRC-233

300 3D COMPUTER APPLICATIONS (CSU) 3 UNITS
3D Studio MAX

3305	**LEC**	**5:45-7:45**	**TH**	**C Ramirez**	**LRC 233**
AND	**LAB**	**7:50-10:00**	**TH**	**C Ramirez**	**LRC 233**

310 COMPUTER APPLICATIONS FOR INTERACTIVE MULTIMEDIA
(CSU) 3 UNITS
Flash and Web Animation

3344	**LEC**	**5:45 - 7:45**	**W**	**C Stage**	**LRC-233**
AND	**LAB**	**7:50-10:00**	**W**	**C Stage**	**LRC-233**

320 WEB DESIGN (CSU) 3 UNITS
Dreamweaver, Photoshop, Flash

0165	LEC	12:45 -2:45	T	C Stage	LRC-126
AND	LAB	2:55-5:00	T	C Stage	LRC-126

400 INTRO TO EXPERIMENTAL ANIMATION (CSU) 3 UNITS RPT 3
Stop-Motion, Claymation

3008	**LEC**	**5:45 - 7:45**	**TH**	**S Hood**	**LRC-106**
AND	**LAB**	**7:50-10:00**	**TH**	**S Hood**	**LRC-106**

(LAB FOR ABOVE CLASSES to Access Multimedia LABS)
500 MULTIMEDIA LABORATORY 1 UNIT RPT 3

0346	1:20-3:30	TH	C Stage	LRC-126

638 MULTIMEDIA LABORATORY 1 UNIT RPT 3

3460	3:30-5:40	TH	C Stage	LRC-126

600 STORY, SCRIPT AND SCREEN (CSU) 3 UNITS RPT 3
Screenwriting and Theory

3347	**7:00-10:10**	**M**	**D Diehl**	**LRC-106**

610 INTRO TO DV PRODUCTION (CSU) 3 UNITS RPT 3
Final Cut Pro and use of cameras

3348	**LEC**	**5:45 -7:45**	**T**	**D Diehl**	**LRC-126**
AND	**LAB**	**7:50-10:00**	**T**	**D Diehl**	**LRC-106**

620 DIGITAL AUDIO (CSU) 3 UNITS RPT 3
ProTools, Sound Design

0276	*LEC*	*9:45-11:45*	*S*	*A Mohr*	*LRC-126*
AND	*LAB*	*11:55-2:00*	*S*	*A Mohr*	*LRC-106*

630 DV PRODUCTION: DIGITAL ACQUISITION (CSU) 3 UNITS RPT 3
Filming Techniques with school cameras, professional lighting.

3105	**LEC**	**5:45-7:45**	**W**	**D Lapidot**	**LRC-126**
AND	**LAB**	**7:50-10:00**	**W**	**D Lapidot**	**LRC-106**

640 DV PRODUCTION: DIGITAL EDITING (CSU) 3 UNITS RPT 3
Advanced Final Cut Pro, DVD Design Offered Spring 2009

(LAB FOR THE ABOVE CLASSES)
500 MULTIMEDIA LABORATORY 1 UNIT RPT

0339	1:20-3:30	M	C Stage	LRC-126

MUSIC
Arts, Health & Physical Education

101 FUNDAMENTALS OF MUSIC (UC:CSU) 3.00 UNITS
Prerequisite: None.
Study of basic elements of music: notation of pitch and rhythm, scales, intervals, key signatures, and triads.

6135	LEC	7:00pm-10:10pm	W	FOSTER, D	CAC 6
7116	LEC	12:25pm-1:50pm	TTh	FOSTER, D	CAC 6

111 MUSIC APPRECIATION I (UC:CSU) 3.00 UNITS
Prerequisite: None.
Introduction to musical works from a variety of styles and periods, how to listen to music effectively and with comprehension.

7117	LEC	10:40am-12:05pm	TTh	FOSTER, D	CAC 6
6136	**LEC**	**3:40pm-6:50pm**	**W**	**FOSTER, D**	**CAC 6**

321 ELEMENTARY PIANO I (UC:CSU) 2.00 UNITS
Prerequisite: None.
Required of Music majors who fail to pass the piano proficiency exam and recommended for those planning to enter elementary teaching profession.

6140	**LEC**	**7:00pm- 8:00pm**	**T**	**FOSTER, D**	**CAC 7**
AND	**LAB**	**8:10pm-10:10pm**	**T**	**FOSTER, D**	**CAC 7**

322 ELEMENTARY PIANO II (UC:CSU) 2.00 UNITS
Prerequisite: Music 321 with a grade of "C" or better.

6141	**LEC**	**7:00pm- 8:00pm**	**T**	**FOSTER, D**	**CAC 7**
AND	**LAB**	**8:10pm-10:10pm**	**T**	**FOSTER, D**	**CAC 7**

323 ELEMENTARY PIANO III (UC:CSU) 2.00 UNITS
Prerequisite: Music 322 with a grade of "C" or better.

6142	**LEC**	**7:00pm- 8:00pm**	**T**	**FOSTER, D**	**CAC 7**
AND	**LAB**	**8:10pm-10:10pm**	**T**	**FOSTER, D**	**CAC 7**

324 ELEMENTARY PIANO IV (UC:CSU) 2.00 UNITS
Prerequisite: Music 323 with a grade of "C" or better.

6143	**LEC**	**7:00pm- 8:00pm**	**T**	**FOSTER, D**	**CAC 7**
AND	**LAB**	**8:10pm-10:10pm**	**T**	**FOSTER, D**	**CAC 7**

341 INTERMEDIATE PIANO (UC:CSU) 2.00 UNITS Rpt 3
Prerequisite: Music 324 with a grade of "C" or better.

6144	**LEC**	**7:00pm- 8:00pm**	**T**	**FOSTER, D**	**CAC 7**
AND	**LAB**	**8:10pm-10:10pm**	**T**	**FOSTER, D**	**CAC 7**

921 COOP ED: MUSIC 2.00 UNITS Rpt 3

9053	2:05 hrs	TBA	RASKIN, E	SCHEDULE

931 -COOP ED: MUSIC 3.00 UNITS Rpt 3

9054	3:10 hrs	TBA	RASKIN, E	SCHEDULE

941 COOP ED: MUSIC 4.00 UNITS Rpt 3
Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.

9055	4:15 hrs	TBA	RASKIN, E	SCHEDULE

OCEANOGRAPHY
Physical Science

Faculty Advisor: Lorraine Manoogian - Phone: 818.364.7706

001 INTRO TO OCEANOGRAPHY (UC:CSU) 3.00 UNITS
Prerequisite: None.
An Introduction to Oceanography. topics include the formation and the evolution of the sea floor, islands, coastlines, properties of seawater, motions of the sea (waves, tides and currents) and marine life. Specific reference is made to the Southern California coast.

3280	**LEC**	**7:00pm-10:10pm**	**W**	**ROGERS, H W**	**INST 1013**

PERSONAL DEVELOPMENT
Counseling

004 CAREER PLANNING (CSU) 1.00 UNIT
Prerequisite: None.
Class is graded credit/no-credit.
Designed to assist undecided students in choosing a major and gain a better understanding of the career planning process.

0312	*LEC*	*8:30am-10:20am*	*S*	*STAFF*	*INST 1010*
Geared toward disabled students. (9 Week Class - Starts 9/13/2008, Ends 11/8/2008)					
0313	LEC	1:00pm- 3:20pm	T	STAFF	BUNG 6
(7 Week Class - Starts 9/9/2008, Ends 10/21/2008)					
0314	LEC	9:05am-11:25am	W	STAFF	CMPC 3
(7 Week Class - Starts 11/5/2008, Ends 12/17/2008)					
7133	LEC	1:30pm-3:35pm	T	STAFF	VAUG HS
(8 Week Class - Starts 10/27/2008, Ends 12/21/2008)					
3351	**LEC**	**4:25pm- 6:45pm**	**T**	**STAFF**	**CMPC 3**
(7 Week Class - Starts 9/9/2008, Ends 10/21/2008)					
3352	**LEC**	**4:25pm- 6:45pm**	**W**	**STAFF**	**BUNG 8**
(7 Week Class - Starts 11/5/2008, Ends 12/17/2008)					

017 COLLEGE SURVIVAL SKILLS DEVELOPMENT (CSU) 1.00 UNIT
Prerequisite: None.
Class is graded credit/no-credit.
Provides the student with information to succeed in college.

0315	LEC	12:30pm- 2:35pm	Th	STAFF	INST 1003
(7 Week Class - Starts 10/30/2008, Ends 12/18/2008)					
7132	LEC	1:30pm-3:35pm	T	STAFF	VAUG HS
(8 Week Class - Starts 9/1/2008, Ends 10/26/2008)					
3353	**LEC**	**3:30pm- 5:50pm**	**W**	**STAFF**	**INST 1003**
(8 Week Class - Starts 9/3/2008, Ends 10/22/2008)					

022 THE TRANSFER PROCESS (CSU) 1.00 UNIT Rpt 1
Prerequisite: None
This course covers the college transfer process including requirements and application procedures for public and private institutions of higher education. Research utilizing the World Wide Web will be included.

0316	LEC	12:30pm- 2:35pm	Th	STAFF	INST 1003
(8 Week Class - Starts 9/4/2008, Ends 10/23/2008)					
3354	**LEC**	**3:30pm- 5:50pm**	**W**	**STAFF**	**INST 1003**
(8 Week Class - Starts 10/29/2008, Ends 12/17/2008)					

PHILOSOPHY
Social Science

Faculty Advisor: Mark Pursley 818.364.7677

001 INTRO TO PHILOSOPHY (UC:CSU) 3.00 UNITS
Prerequisite: None.
A survey of fundamental questions about self, society, and the universe. Primary focus on theories of reality, knowledge, and religion.

0106	LEC	3:10 hrs	TBA	DYAS, D	INTERNET
E-mail: david@daviddyas.com					
0317	LEC	9:05am-10:30am	MW	O CONNOR, B	CSB 105
0319	LEC	10:40am-12:05pm	TTh	PURSLEY, M	CSB 105
3207	**LEC**	**7:00pm-10:10pm**	**T**	**O CONNOR, B**	**CSB 105**

Philosophy 1 also offered through PACE. See page 44.
Philosophy 1 also offered through PACE. See page 45.

006 LOGIC IN PRACTICE (UC:CSU) 3.00 UNITS
Prerequisite: None.
Introduces skills of argument identification and evaluation. Students will learn to classify arguments as inductive or deductive and acquire techniques for recognizing valid deductive and strong inductive reasoning. Stresses the application of critical thinking skills to social and political discourses.
All sections may be taken for honors credit. See the Honors counselor.

0128	IND	4:15 hrs	TBA	DYAS, D	INTERNET
(12 Week Class - Starts 9/29/2008, Ends 12/19/2008)					
E-mail: david@daviddyas.com					
0308	IND	3:10 hrs	TBA	DYAS, D	INTERNET
E-mail: david@daviddyas.com					
0311	LEC	9:05am-10:30am	TTh	COPPOLA, V	INST 1010
3219	**LEC**	**3:40pm-6:50pm**	**M**	**GERHARDT, S**	**CSB 101**

Philosophy 6 is also offered through PACE. See page 44.

020 ETHICS (UC:CSU) 3.00 UNITS
Prerequisite: None.
Surveys the language of moral discourse (metaethics), different ways of deciding right and wrong (ethical theories), and the effort to reach acceptable judgments on both individual and social moral issues (practical ethics).
This section may be taken for honors credit. See the Honors counselor.

0399	LEC	10:40am-12:05pm	MW	O CONNOR, B	INST 2004

021 PHILOSOPHY OF ART (UC:CSU) 3.00 UNITS
Prerequisite: None
This course is a survey of major philosophical theories concerning the nature of art. Disciplines such as painting, music, literature and film will be considered in connection with the theories presented.

3020	**LEC**	**7:00pm-10:10pm**	**M**	**STAFF**	**CMPC 6**

033 COMPARATIVE SURVEY OF WORLD RELIGIONS
(UC:CSU) 3.00 UNITS
Prerequisite: None.
A historical overview of the principal religious traditions of the world, concentrating on Hinduism and Buddhism, Confucianism and Daoism, Judaism, Christianity, and Islam.

0357	IND	3:10 hrs	TBA	MCFERRAN, D	INTERNET
www.INTERNETlogic.org					

Philosophy 33 is also offered through PACE. See page 44.

PHYSICAL EDUCATION
Arts, Health & Physical Education

Faculty Advisor: Leslie Milke 818.364.7765

096 PHYSICAL EDUCATION: COMBINED ACTIVITIES
(UC:CSU) 1.00 UNIT Rpt 3
Prerequisite: None.
Various types of cardiovascular conditioning, exercises, flexibility, and muscle endurance training, will be covered in the class.

2026	LAB	8:00am-10:05am	S	STAFF	ELCRPARK
POWER WALKING EMPHASIS					
2027	LAB	8:00am-10:05am	S	HAMLIN, M	FOOT 103

212 TENNIS SKILLS (UC:CSU) 1.00 UNIT Rpt 3
Prerequisite: None.
The basic fundamentals of tennis as well as some intermediate and advanced strategies and technologies for those who are past the novice stage are addressed.

2927	**LAB**	**4:00pm-6:05pm**	**W**	**TEOLA, D**	**ELCRPARK**

Meets at: El Cariso Park Tennis Courts, 13120 Hubbard St., Sylmar.

289 BOWLING SKILLS (UC:CSU) 1.00 UNIT Rpt 3
Prerequisite: None.
This course provides instruction in the basic skills, rules, etiquette, lifetime fitness, and playing procedures.
NOTE: $45 additional fee (lab): Includes shoes, games, and lane time.

2028	LAB	1:00pm-3:00pm	W	COOPER, C	MSSHBOWL

Students meet at Mission Hills Bowl 10430 Sepulveda Blvd, Mission Hills.

295 INDIVIDUAL AND DUAL ACTIVITIES: ADAPTIVE ACTIVITIES
(UC:CSU) 1.00 UNIT Rpt 3
Prerequisite: None.

2030	LAB	1:00pm-3:05pm	W	PAREDES, S	FOOT 103
Geared toward disabled students.					
2031	LAB	9:00am-11:00 am	F	PAREDES, S	FOOT 103
Geared toward disabled students.					

301 BASEBALL SKILLS (UC:CSU) 1.00 UNIT Rpt 3
Prerequisite: None.

2032	LAB	2:20pm-3:25pm	MTWTh	CASCIONE, J	ELCRPARK
(8 Week Class - Starts 9/2/2008, Ends 10/24/2008)					
2033	LAB	2:20pm-3:25pm	MTWTh	CASCIONE, J	ELCRPARK
(8 Week Class - Starts 10/27/2008, Ends 12/19/2008)					

511 INTERCOLLEGIATE SPORTS: SOCCER (UC:CSU) 2.00 UNITS Rpt 1
Prerequisite: (1) Eligibility as required by State Athletic Code, (2) Signature of coach; (3) Physical examination required.

2928	LAB	3:30pm-5:30pm	MTWThF	MADHA, E	BIRMI HS
2929	LAB	10:10 hrs	TBA	MARTINS, E	BIRMI HS

552 ATHLETICS PRE-SEASON CONDITIONING
(UC:CSU) 1.00 UNIT Rpt 3
Prerequisite: None.
This course is designed to improve and maintain the fitness condition of the athlete in preparation for the competitive season of play. It encompasses the mental aspects of sport performance, sport regulation and eligibility standards.

2036	LAB	6:30 hrs	TBA	DURAZO, S	ELCRPARK
(8 Week Class - Starts 9/2/2008, Ends 10/25/2008)					
2047	LAB	2:00pm-4:00pm	MW F	DURAZO, S	ELCRPARK
(8 Week Class - Starts 10/27/2008, Ends 12/19/2008)					

646 ADAPTED CARDIOVASCULAR FITNESS (UC:CSU) 1.00 UNIT Rpt 3
Prerequisite: None.
This course is designed to meet the needs of students with disabilities who can benefit from individualized cardiovascular endurance through the use of bicycles ergometers, treadmills, etc.
Geared Toward the disable students.

2037	LAB	10:35am-12:00pm	MW	PAREDES, S	FOOT 103

666 BODY CONDITIONING (UC:CSU) 1.00 UNIT Rpt 3
Prerequisite: None.
The class will include various aerobic activities to enhance cardiovascular conditioning. Weight resistance exercises and stretching exercises will be include to develop muscle strength, endurance, and flexibility. Training principles and concepts along with nutritional information will be introduced.

2039	LAB	9:05am-10:35am	MW	KLITSNER, J	FOOT 103
2040	LAB	7:30am-9:00 am	TTh	KLITSNER, J	ELCRPARK
2041	LAB	9:05am-10:35am	TTh	COOPER, C	FOOT 103
2930	**LAB**	**7:00pm-8:30pm**	**TTh**	**JEFFRIES, S**	**FOOT 103**

673 STEP AEROBICS (UC:CSU) 1.00 UNIT Rpt 3

2931	**LAB**	**4:00pm-5:25pm**	**TTh**	**COOPER, C**	**FOOT 103**
2932	**LAB**	**6:05pm-7:30pm**	**MW**	**STAFF**	**FOOT 103**

690 WEIGHT TRAINING (UC:CSU) 1.00 UNIT Rpt 3
Prerequisite: None.
Weight training and Conditioning includes progressive resistance exercises. There is an emphasis on the knowledge, understanding and values of building muscle strength and endurance. Students will develop their own physical fitness program based upon sound physiological principles.

2042	LAB	7:30am-9:00 am	MW	KLITSNER, J	FOOT 103
2043	LAB	10:40am-12:05pm	MW	STAFF	FOOT 103
2933	**LAB**	**7:35pm-9:00pm**	**MW**	**STAFF**	**FOOT 103**
2934	**LAB**	**5:30pm-7:00pm**	**TTh**	**JEFFRIES, S**	**FOOT 103**

696 YOGA (UC:CSU) 1.00 UNIT Rpt 3

2045	LAB	10:40am-12:05pm	TTh	NELSON, S	FOOT 103

742 CARDIO KICKBOXING 1.00 UNIT Rpt 3
Prerequisite: None.

2044	*LAB*	*10:10am- 1:20pm*	*S*	*HAMLIN, M B*	*FOOT 103*

Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.

PHYSICAL SCIENCE
Physical Science

Faculty Advisor: Said Pazirandeh 818.364.7705

001 PHYSICAL SCIENCE I (UC:CSU) 3.00 UNITS
Prerequisite: None.
Advisory: Math 115.
Equivalent to CSUN Physical Science 170.
NOTE: Physical Science 1 fulfills IGETC requirements in the Physical Sciences.
Recommended for students enrolled in the PRECREDENTIAL OPTION of the Liberal Studies Program.

3361	**LEC**	**5:25pm-6:50pm**	**TTh**	**PARSEGHIAN, A**	**INST 1013**
(SEE MATCHING LABORATORY: Phy Sci 14, SECTION #3366 BELOW)					
3362	**LEC**	**7:00pm-10:10pm**	**T**	**MALLORY, C**	**INST 2001**
(SEE MATCHING LABORATORY: Phy Sci 14, SECTION #3367 BELOW)					

014 PHYSICAL SCIENCE LABORATORY (UC:CSU) - 1.00 UNIT
Prerequisite or Corequisite: Physical Science 1.
Equivalent to CSUN Physical Science 170L.
Recommended for students enrolled in the PRECREDENTIAL OPTION of the Liberal Studies Program.

3366	**LAB**	**7:00pm-9:05pm**	**T**	**PARSEGHIAN, A**	**INST 2014**
(SEE MATCHING LECTURE: Phy Sci 1 SECTION #3361 ABOVE)					
3367	**LAB**	**7:00pm-9:05pm**	**Th**	**PARSEGHIAN, A**	**INST 2014**
(SEE MATCHING LECTURE: Phy Sci 1 SECTION #3362 ABOVE)					

PHYSICS
Physical Science

Faculty Advisor: Richard Rains 818.364.7702

006 GENERAL PHYSICS I (UC:CSU) 4.00 UNITS
Prerequisite: Math 125.
Advisory: Math 240.
Equivalent to CSUN Physics 100A, 100AL.
An Introductory course in physics covering mechanics of solids, heat and sound. This course is designed for the health science majors (Environmental and Occupational Health, Physical therapy, Radiologic Technology, Pre-medical, Pre-dental, Pre-Optometry, Pre-Pharmacy, and Geology majors).

3369	**LAB**	**7:00pm-10:10pm**	**M**	**RAINS, R**	**INST 1015**
AND	**LEC**	**7:00pm-10:10pm**	**W**	**RAINS, R**	**INST 1015**



PHYSIOLOGY
Life Science

Faculty Advisor: Mike Reynolds 818.364.7695

001 INTRO TO HUMAN PHYSIOLOGY
(UC:CSU) 4.00 UNITS
Equivalent to CSUN Biology 281 & 282, CSULA Biology 200A & 200B (if completed Anatomy 1).
Prerequisite: Anatomy 1 with a grade of "C" or better and Biology 3 with a grade of "C" or better.
Advisory: English 28 or ESL 8 and Chemistry 51or 65 or 101.
This course involves the study of the function of the following human systems: integumentary, skeletal, muscular, nervous, circulatory, respiratory, digestive, urinary, endocrine, lymphatic, and reproductive. Labs include hands-on applications.

0370	LEC	10:40am-12:05pm	TTh	COVITT, G	INST 2001
AND	LAB	12:20pm- 3:30pm	T	COVITT, G	INST 2018
0371	LEC	10:40am-12:05pm	TTh	COVITT, G	INST 2001
AND	LAB	12:20pm- 3:30pm	Th	COVITT, G	INST 2018
3370	**LEC**	**5:25pm-6:50pm**	**TTh**	**STAFF**	**INST 2004**
AND	**LAB**	**7:00pm-10:10pm**	**T**	**STAFF**	**INST 2018**
3371	**LEC**	**5:25pm-6:50pm**	**TTh**	**STAFF**	**INST 2004**
AND	**LAB**	**7:00pm-10:10pm**	**Th**	**STAFF**	**INST 2018**

POLITICAL SCIENCE
Social Science

Faculty Advisor: Chuck Dirks 818.364.7675

001 THE GOVERNMENT OF THE UNITED STATES
(UC:CSU) 3.00 UNITS
Prerequisite: None.

0247	LEC	7:30am-8:55am	MW	OSTROW, I	INST 1001
0322	LEC	9:05am-10:30am	MW	DIRKS, C	INST 1001
0323	LEC	9:05am-10:30am	TTh	HUSSAIN, S	CSB 201
0324	LEC	10:40am-12:05pm	MW	OSTROW, I	INST 1001
0325	LEC	10:40am-12:05pm	TTh	DIRKS, C	INST 1001
0326	IND	3:10 hrs	TBA	CHOUNLAMOUNTRY	INTERNET
E-mail: chounlam@usc.edu					
0327	IND	4:15 hrs	TBA	HUSSAIN, S	INTERNET
E-mail: khaledhussain@hotmail.com					
(12 Week Class - Starts 9/29/2008, Ends 12/19/2008)					
3372	**LEC**	**7:00pm-10:10pm**	**Th**	**STAFF**	**BUNG 7**
3373	**LEC**	**7:00pm-10:10pm**	**M**	**DIRKS, C**	**INST 1001**
3374	**LEC**	**7:00pm-10:10pm**	**T**	**DIRKS, C**	**INST 1001**

Political Science 1 also offered through PACE. See page 44.
Political Science 1 also offered through PACE. See page 45.

002 MODERN WORLD GOVERNMENTS (UC:CSU) 3.00 UNITS
Prerequisite: None.
An exciting course dealing with the history and political pageants of England, France, the collapse of the Berlin Wall and the Soviet Republics. Examines the changes from King Arthur's Castle and colorful cathedrals to the Euro-Communism of Gorbachev, the emergence of democracy, and the New Europe.
This section may be taken for honors credit. See the Honors counselor.

0349	LEC	9:05am-10:30am	TTh	DIRKS, C	INST 1001
0350	IND	3:10 hrs	TBA	CHOUNLAMOUNTRY	INTERNET
E-mail: chounlam@usc.edu					

008 THE MODERN FAR EAST (UC:CSU) 3.00 UNITS
Prerequisite: None.
Explores political traditions, the Forbidden City's palaces, the golden pagodas of remote Tibet, the rise of Japan and Pearl Harbor, and Communist China and the Beijing Massacre of the "Democracy Movement."
Class Ends at L.A. China Town's Buddhist Temple.
This section may be taken for honors credit. See the Honors counselor.

3239	**LEC**	**7:00pm-10:10pm**	**W**	**DIRKS, C**	**INST 1001**

921 COOP ED: POLITICAL SCIENCE 2.00 UNITS Rpt 3

9065	2:05 hrs	TBA	RASKIN, E	SCHEDULE

931 COOP ED: POLITICAL SCIENCE 3.00 UNITS Rpt 3

9066	3:10 hrs	TBA	RASKIN, E	SCHEDULE

941 COOP ED: POLITICAL SCIENCE 4.00 UNITS Rpt 3
Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.

9067	4:15 hrs	TBA	RASKIN, E	SCHEDULE

PSYCHOLOGY
Social Science

001 GENERAL PSYCHOLOGY I (UC:CSU) 3.00 UNITS
Advisory: English 21 or ESL 6.
This introductory psychology course covers biological foundations of behavior, various theoretical perspectives including learning, personality, and intelligence theories as well as experimental and research methodology.

0145	IND	4:15 hrs	TBA	MCKENNA, P G	INTERNET
E-mail: Paul237-psych1@yahoo.com					
(12 Week Class - Starts 9/29/2008, Ends 12/19/2008)					
0318	IND	3:10 hrs	TBA	ROGERS, C	INTERNET
E-mail: Chante427@yahoo.com					
0328	LEC	7:30am-8:55am	MW	STAFF	INST 1002
0330	LEC	9:05am-10:30am	MW	STAFF	INST 1002
0331	LEC	9:05am-10:30am	TTh	STAFF	INST 1002
0332	LEC	10:40am-12:05pm	MW	STAFF	INST 1002
7328	LEC	1:20pm- 2:25pm	MTWThF	FARRIS,T	MONT PREP
(13 Week Class - Starts 9/22/2008, Ends 12/19/2008)					
0333	**LEC**	**3:40pm-6:50pm**	**Th**	**STAFF**	**INST 1002**
3002	**LEC**	**3:40pm-6:50pm**	**W**	**STAFF**	**INST 1002**
3003	**LEC**	**7:00pm-10:10pm**	**M**	**STAFF**	**INST 1002**
3004	**LEC**	**7:00pm-10:10pm**	**T**	**STAFF**	**INST 1002**
3005	**LEC**	**7:00pm-10:10pm**	**Th**	**STAFF**	**INST 1002**

Psychology 1 also offered through PACE. See page 45.

002 GENERAL PSYCHOLOGY II (UC:CSU) 3.00 UNITS
Prerequisite: Psychology 1 with a grade of "C" or better.
Discusses nervous system as it applies to abnormal behavior.

0146	LEC	9:00am-12:10pm	F	STAFF	INST 1001
3301	**LEC**	**7:00pm-10:10pm**	**W**	**STAFF**	**INST 1002**

Psychology 11 also offered through PACE. See page 45.

013 SOCIAL PSYCHOLOGY (UC:CSU) 3.00 UNITS
Prerequisite: None.
Examines how individuals are influenced by the behavior and presence of others.
Emphasizes such topics as: liking and loving; forming impressions; aggression; changing attitudes; interactions within groups; and the psychology of conformity, obedience, and prejudice.

0147	LEC	10:40am-12:05pm	TTh	STAFF	INST 1008

014 ABNORMAL PSYCHOLOGY (UC:CSU) 3.00 UNITS
Prerequisite: Psychology 1 with a grade of "C" or better.

0435	**LEC**	**3:40pm-6:50pm**	**Th**	**STAFF**	**INST 1012**

041 LIFE-SPAN PSYCHOLOGY: FROM INFANCY TO OLD AGE (UC:CSU) 3.00 UNITS
Prerequisite: Psychology I with a grade of "C" or better.
Explore human development from infancy TO old age.

3381	LEC	12:25pm-1:50pm	MW	STAFF	INST 1002

052 PSYCHOLOGICAL ASPECTS OF HUMAN SEXUALITY (UC:CSU) 3.00 UNITS
Prerequisite: None.
Explores the psychological aspects of human sexuality.

3382	**LEC**	**3:40pm-6:50pm**	**T**	**STAFF**	**CSB 203**

921 COOP ED – PSYCHOLOGY 2.00 UNITS Rpt 3

9069	2:05 hrs	TBA	RASKIN, E	SCHEDULE

931 COOP ED – PSYCHOLOGY 3.00 UNITS Rpt 3

9070	3:10 hrs	TBA	RASKIN, E	SCHEDULE

941 COOP ED – PSYCHOLOGY 4.00 UNITS Rpt 3
Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.

9071	4:15 hrs	TBA	RASKIN, E	SCHEDULE

SOCIOLOGY
Social Science

Faculty Advisor: Myriam Mekelburg 818.833.3414

001 INTRO TO SOCIOLOGY (UC:CSU) 3.00 UNITS
Prerequisite: None.
Develops the sociological perspective that behavior is largely determined by human interactions and by membership in groups.
All sections may be taken for honors credit. See the Honors Counselor.

0101	IND	3:10 hrs	TBA	BIONDO, J	INTERNET
E-mail: JillB9191@yahoo.com					
0102	IND	4:15 hrs	TBA	LAYNE, V	INTERNET
E-mail: proflayne@yahoo.com					
(12 Week Class - Starts 9/29/2008, Ends 12/19/2008)					
0103	LEC	3:10 hrs	TBA	LITTLE, D	INTERNET
E-mail: dominic.little@csun.edu					
0382	LEC	7:30am-8:55am	TTh	RASKIN, E	INST 1002
0383	LEC	9:05am-10:30am	TTh	MEKELBURG, M	CSB 105
0384	LEC	9:05am-10:30am	MW	MEKELBURG, M	INST 1003
0385	LEC	12:25pm-1:50pm	MW	GERAMI, E	INST 1003
0386	LEC	10:40am-12:05pm	MW	GERAMI, E	INST 1010
7139	LEC	1:30pm-4:40pm	M	STAFF	VERD HS
7123	LEC	3:30pm-4:55pm	MW	STAFF	VAUG HS
3232	**LEC**	**3:40pm-6:50pm**	**M**	**KLEIN, M**	**INST 1001**
3233	**LEC**	**7:00pm-10:10pm**	**T**	**MENDEZ, M**	**INST 1010**
3234	**LEC**	**7:00pm-10:10pm**	**W**	**STAFF**	**INST 1008**

Sociology 1 also offered through PACE. See page 45.

002 AMERICAN SOCIAL PROBLEMS (UC:CSU) 3.00 UNITS
Prerequisite: None.
Analysis of personal and social disorganization, crime and delinquency, race and ethnic relations, population and urban growth, and individual and societal rights.

0336	LEC	3:10 hrs	TBA	BIONDO, J	INTERNET
E-mail: JillB9191@yahoo.com					
0340	LEC	9:05am-10:30am	TTh	RASKIN, E	INST 1017

003 CRIME & DELINQUENCY (UC:CSU) 3.00 UNITS
Prerequisite: None.
Examines the nature and extent of crime and delinquency; theories of causation; types of crimes committed by adult and juvenile offenders; efforts by society to cope with law violations. Analyze prevention, correction, and rehabilitation programs within the justice system.

0348	IND	3:10 hrs	TBA	LAYNE, V	INTERNET
E-mail: proflayne@yahoo.com					

004 SOCIOLOGICAL ANALYSIS (UC:CSU) 3.00 UNITS
Prerequisite: None.
This section may be taken for honors credit. See the Honors Counselor.

0341	IND	3:10 hrs	TBA	LITTLE, D	INTERNET
E-mail: dominic.little@csun.edu					

011 ETHNIC & RACIAL MINORITIES IN THE UNITED STATES (UC:CSU) 3.00 UNITS
Prerequisite: None.
Cultures of the major ethnic and racial groups in the United States, social processes affecting and influencing their adjustment and assimilation in to the dominant trends of American life, and the legal and social solutions to their problems.

3385	**LEC**	**7:00pm-10:10pm**	**Th**	**MENDEZ, M**	**INST 1003**

022 SOCIOLOGY OF WOMEN (UC:CSU) 3.00 UNITS
Prerequisite: None
Introduction to the study of woman. Examines woman within the social, political, religious, cultural and economic framework, including the historical basis of women's subordination; intersections of ethnicity/ race, class, and gender; violence against women; and movements for change.

0160	LEC	9:00am-12:10pm	F	LABERTEW, L	INST 1003

028 THE FAMILY: A SOCIOLOGICAL APPROACH (UC:CSU) 3.00 UNITS
Prerequisite: None.
This course examines the diverse definitions of the family; the role of marriage, divorce, cohabitation, parenting, and work. The impact of culture, race, social class, gender, and sexual orientation on to individuals and society to sociological research.

0342	IND	3:10 hrs	TBA	MEKELBURG, M	INTERNET
E-mail: profmek@hotmail.com					

921 COOP ED: SOCIOLOGY 2.00 UNITS Rpt 3

9081	2:05 hrs	TBA	RASKIN, E	SCHEDULE

931 COOP ED: SOCIOLOGY 3.00 UNITS Rpt 3

9082	3:10 hrs	TBA	RASKIN, E	SCHEDULE

941 COOP ED: SOCIOLOGY 4.00 UNITS Rpt 3
Prerequisite: Employment in a field related to the student's major as verified by the signature of the Cooperative Education Advisor. Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.

9083	4:15 hrs	TBA	RASKIN, E	SCHEDULE

Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.

SPANISH
Chicano Studies & Foreign Language

001 ELEMENTARY SPANISH I (UC:CSU) 5.00 UNITS
Prerequisite: None.

0343	LEC	10:40am-1:10pm	MW	RAMIL, Y	CSB 201
0344	LEC	10:40am-1:10pm	TTh	RAMIL, Y	CSB 201
0359	LEC	1:20pm- 3:50pm	MW	ZAMUDIO DAWA, M	CSB 203
3303	**LEC**	**4:00pm- 6:30pm**	**MW**	**ACUNA, N**	**CSB 201**
3307	**LEC**	**4:00pm- 6:30pm**	**TTh**	**RAMIL, Y**	**CSB 201**
3309	**LEC**	**7:00pm- 9:30pm**	**TTh**	**STAFF**	**BUNG 10**

002 ELEMENTARY SPANISH II (UC:CSU) 5.00 UNITS
Prerequisite: Spanish 1 or 1 year of high school Spanish.

0345	LEC	10:40am-1:10pm	TTh	PARDESS, D	INST 1005
3389	**LEC**	**4:00pm- 6:30pm**	**MW**	**PARDESS, D**	**INST 1005**

003 INTERMEDIATE SPANISH I (UC:CSU) 5.00 UNITS
Prerequisite: Spanish 2 or 2 years of high school Spanish.

3390	**LEC**	**4:00pm- 6:30pm**	**TTh**	**PARDESS, D**	**INST 1005**

004- INTERMEDIATE SPANISH II (UC:CSU) 5.00 UNITS
Prerequisite: Spanish 3 or 3 years of high school Spanish, or passing a placement exam.
Especially recommended for native speakers of Spanish who want to learn the basics. See a counselor to enroll.

3106	**LEC**	**7:00pm- 9:30pm**	**TTh**	**RAMIL, Y**	**CSB 201**

008 CONVERSATIONAL SPANISH (UC:CSU) 2.00 UNITS Rpt 3
Prerequisite: Spanish 2 with a grade of "C" or better.
Intended for students learning Spanish as a foreign language.
NOT FOR NATIVE OR NEAR NATIVE SPANISH SPEAKERS.

0362	LEC	10:40am-12:45pm	T	LOPEZ, B	BUNG 6

SPEECH COMMUNICATION
Social Science

Faculty Advisor: Margie Long 818.364.7682

101 ORAL COMMUNICATION I (UC:CSU) 3.00 UNITS
Prerequisite: None.
This Introductory speech course emphasizes the techniques of public speaking including the delivery of speeches to inform, persuade, and activate. In this course you will refine your critical Thinking, research, organizational, and time management skills. You will learn how to organize and adapt your message to any audience.

0401	LEC	7:30am-8:55am	MW	LONG, M	INST 1012
0402	LEC	7:30am-8:55am	TTh	LONG, M	INST 1012
0403	LEC	9:05am-10:30am	MW	LONG, M	INST 1012
0404	LEC	9:05am-10:30am	TTh	LONG, M	INST 1012
0405	LEC	10:40am-12:05pm	MW	LONG, M	INST 1012
0406	LEC	10:40am-12:05pm	TTh	LONG, M	INST 1012
0407	LEC	12:25pm-3:35pm	M	LONG, M	INST 1012
0438	LEC	9:00am-12:10pm	F	STAFF	INST 1012
7122	LEC	3:30pm-4:55pm	MW	CASAREZ, R	VAUG HS
3006	**LEC**	**3:40pm-6:50pm**	**M**	**FU, P**	**INST 1012**
3007	**LEC**	**3:40pm-6:50pm**	**T**	**CASAREZ, R**	**INST 1001**
3378	**LEC**	**7:00pm-10:10pm**	**M**	**TORRES, A**	**INST 1012**
3379	**LEC**	**7:00pm-10:10pm**	**T**	**CLAIBORNE, M**	**INST 1012**
3380	**LEC**	**7:00pm-10:10pm**	**W**	**GOODWYN, M**	**INST 1012**

Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.

102 ORAL COMMUNICATION II (UC:CSU) 3.00 UNITS
Prerequisite: None.
Introduction to advanced phases of critical thinking, research, and public speaking. Course includes comprehension of structure, evaluation of arguments, researching and presenting evidence, language usage, and evaluation of fallacious reasoning. Adherence to ethics stressed in all communication setting.

0180	LEC	10:40am-12:05pm	TTh	GOODWYN, M	CMPC 3
3400	**LEC**	**7:00pm-10:10pm**	**Th**	**WALLACE, J**	**INST 1012**

151 SMALL GROUP COMMUNICATION (UC:CSU) 3.00 UNITS
Prerequisite: None.
This activity/Lecture/discussion course provides you with an analysis of the purposes, principles, and types of group processes. Development of individual skills in leadership, problem solving, conflict management, critical thinking and collaborative learning is achieved through responsible group participation and small group activities. You will learn how to make decisions and function effectively in a variety of group situations.

3401	**LEC**	**3:40pm-6:50pm**	**W**	**LONG, M**	**INST 1012**

921 COOP ED: SPEECH COMMUNICATION 2.00 UNITS Rpt 3

9085	2:05 hrs	TBA	RASKIN, E	SCHEDULE

931 COOP ED: SPEECH COMMUNICATION 3.00 UNITS Rpt 3

9086	3:10 hrs	TBA	RASKIN, E	SCHEDULE

941 COOP ED: SPEECH COMMUNICATION 4.00 UNITS Rpt 3
Supervised training is conducted in the form on-the-job training in an employment area that will enhance the student's educational goals.

9087	4:15 hrs	TBA	RASKIN, E	SCHEDULE

SUPERVISED LEARNING ASSISTANCE
Learning Assistance

001T SUPERVISED LEARNING ASSISTANCE (NDA) 0.00 UNITS Rpt 9
Upon Instructor referral, students will receive tutoring in the LAC. It is a non-credit, open-entry, open-exit course which is non-graded and will not appear on student transcripts.

8950	20:00 hrs	TBA	STAFF	LRC 219
8951	20:00 hrs	TBA	STAFF	LRC 219
8952	20:00 hrs	TBA	STAFF	LRC 219
8953	20:00 hrs	TBA	STAFF	LRC 219



Continuing Education - Adult Education

Faculty Advisor: Guadalupe Jara - Phone: 818.833.3599

BASIC SKILLS

001CE READING & MATHEMATICS BASIC SKILLS
(NDA) 0.00 UNITS Rpt 9

5846	LEC	6:00pm- 7:25pm	MW	GUTIERREZ, J	MAC CTR
5847	LEC	6:00pm- 7:25pm	TTh	CASTRELLON, O	GRIDLEY
5851	LEC	6:00pm- 7:25pm	M	ARIBUABO, R	LRC 234
AND	LEC	6:00pm- 7:25pm	W	ROBINSON, S	LRC 234
8846	LEC	8:30am- 9:55am	MW	SARMIENTO-SANDER	HADDON
8847	LEC	8:30am- 9:55am	MW	STAFF	MORNING
8848	LEC	1:00pm- 3:25pm	MTWTh	STAFF	MAC CTR

(5 Week Class - Starts 9/15/2008, Ends 10/18/2008)

8849	LEC	1:00pm- 3:50pm	MTWTh	STAFF	MAC CTR

(5 Week Class - Starts 9/15/2008, Ends 10/14/2008)

8850	LEC	1:00pm- 4:10pm	MTWTh	STAFF	MAC CTR

(4 Week Class - Starts 11/24/2008, Ends 12/21/2008)

8851	**LEC**	**3:30pm-4:55pm**	**TTh**	**LUJAN, J**	**VAUG HS**
8855	LEC	1:00pm- 4:05pm	MTWTh	STAFF	MAC CTR

(5 Week Class - Starts 10/15/2008, Ends 11/14/2008)

8857	LEC	10:30am-12:35pm	MWTh	GUTIERREZ, J	STRATHER

(9 Week Class - Starts 10/13/2008, Ends 12/11/2008)

8858	LEC	8:00am-11:35am	F	MORA GARCIA, P	EXCEL HS
AND	LEC	8:00am-11:35am	S	PUSHKAREV, Y	EXCEL HS

(7 Week Class - Starts 10/24/2008, Ends 12/13/2008)

023CE COLLEGE & SCHOLASTIC ASSESSMENT PREPARATION (NDA)
0.00 UNITS Rpt 9

5852	**LEC**	**5:30pm- 8:05pm**	**TTh**	**FERGUSON, T**	**OPTS YUTH**

(13 Week Class - Starts 9/23/2008, Ends 12/18/2008)

5853	**LEC**	**4:00pm-5:25pm**	**MTWTh**	**RENTERIA, M**	**CORONA MS**

(11 Week Class - Starts 9/29/2008, Ends 12/11/2008)

5854	**LEC**	**4:00pm-5:25pm**	**MTWTh**	**HECKMAN, M**	**CORONA MS**

(11 Week Class - Starts 9/29/2008, Ends 12/11/2008)

5855	**LEC**	**4:00pm-5:25pm**	**MTWTh**	**SCHNAUFER, P**	**MONS ROME**

(11 Week Class - Starts 9/29/2008, Ends 12/11/2008)

5859	**LEC**	**4:00pm- 6:30pm**	**MTWTh**	**SOLARES, D**	**COMM CHAR**

(7 Week Class - Starts 10/27/2008, Ends 12/11/2008)

8856	LEC	10:45am-12:10pm	MW	STAFF	NO ROOM
AND	LEC	10:45am-12:10pm	TTh	STAFF	LRC COMM

(11 Week Class - Starts 9/29/2008, Ends 12/11/2008)

ESL CIVICS

001CE CIVICS (NDA) - 0.00 UNITS Rpt 9

5848	**LEC**	**6:00pm-9:10pm**	**W**	**SARMIENTO-SANDER**	**HADDON**
5849	**LEC**	**6:00pm-9:10pm**	**W**	**AGHAJANIAN, A**	**VERD HS**
5850	**LEC**	**6:00pm-9:10pm**	**W**	**YEHIA, S**	**VAUG HS**

010CE ENGLISH AS A SECOND LANGUAGE & CIVICS I
(NDA) 0.00 UNITS Rpt 9

5857	**LEC**	**5:00pm- 6:50pm**	**W**	**ALDACO, R**	**SFDO GARD**

(9 Week Class - Starts 10/1/2008, Ends 11/26/2008)

CE ESL

007CE ENGLISH AS A SECOND LANGUAGE 1
(NDA) 0.00 UNITS Rpt 9

8765	LEC	8:00am-11:10 am	MTWTh	RUELAS, J	BROMONT
8768	LEC	9:00am-12:10pm	MTWTh	KRAWCHUK, M	GLUCK CTR
5762	**LEC**	**6:00pm-9:10pm**	**MW**	**DE LA CRUZ, J**	**CC MS**
AND	**LEC**	**6:00pm-9:10pm**	**TTh**	**DE LA CRUZ, L**	**CC MS**

ENGLISH AS A SECOND LANGUAGE

008 ADVANCED ESL COMPOSITION (CSU) - 6.00 UNITS
Prerequisite: College ESL 6A.
Successful completion of ESL 8 leads to placement in English 101.

0218	LEC	9:05am-12:15pm	MW	PROSTAK, G	CSB 205
3365	**LEC**	**7:00pm-10:10pm**	**MW**	**PROSTAK, G**	**CSB 205**

010CE VOCATIONAL ENGLISH AS A SECOND LANGUAGE
(NDA) 0.00 UNITS Rpt 9

5856	**LEC**	**6:00pm-9:05pm**	**TTh**	**SARMIENTO-SANDER**	**NAZAREN**

(9 Week Class - Starts 10/7/2008, Ends 12/4/2008)

5858	**LEC**	**6:30pm- 8:30pm**	**MTTh**	**LEIJA, A**	**VALV PARK**

(9 Week Class - Starts 10/20/2008, Ends 12/18/2008)

011CE VOCATIONAL ENGLISH AS A SECOND LANGUAGE I
(NDA) 0.00 UNITS Rpt 9

8852	LEC	9:00am-11:50 am	MTWTh	STAFF	MAC CTR

(5 Week Class - Starts 9/15/2008, Ends 10/14/2008)

8853	LEC	9:00am-11:50 am	MTWTh	STAFF	MAC CTR

(5 Week Class - Starts 10/15/2008, Ends 11/14/2008)

8854	LEC	9:00am-11:50 am	MTWTh	STAFF	MAC CTR

(5 Week Class - Starts 11/17/2008, Ends 12/16/2008)

MACLAY	= Maclay Middle School
SARA COUG	= Sara Coughlin
SFDO MS	= San Fernando Middle School
CC MS	= Community Charter Middle School
GRIDLEY	= Gridley Elementary School
MORNING	=Morningside Elementary School
MAC CTR	= Maclay Annex
ADDON	= Haddon Elementary School
VAUG HS	= Vaughn High School
SFDO GARD	= San Fernando Gardens

Note: Registration for these classes is held at the Maclay Annex 436 N Maclay Ave. San Fernando, CA 91340 818.837.2239

Online Classes

BUSINESS
Business & Law

001 INTRO TO BUSINESS (UC:CSU) 3.00 UNITS
Prerequisite: None.
The student will learn the various forms of business organizations. The student will study business management, organization, financing and marketing, and also become acquainted with the risks involved in business and with government's role in business.

0119	IND	3:10 hrs	TBA	BERNAL, V	INTERNET
www.lamission.edu/business/bernal					
3119	**LEC**	**5:30pm- 6:55pm**	**M**	**BERNAL, V**	**CSB 207**
AND	IND	1:25 hrs	TBA	BERNAL, V	INTERNET
Meeting Dates: 9/15, 9/29, 10/13, 10/27, 11/10, 11/24, 12/8, 12/15					
www.lamission.edu/business/bernal					

BUSINESS - MANAGEMENT
Business & Law

002 ORGANIZATION & MANAGEMENT THEORY 3.00 UNITS
Prerequisite: None.
Advisory: Business 1.
This is a beginning course in theory and practice of management organization.

0334	IND	3:10 hrs	TBA	BERNAL, V	INTERNET
www.lamission.edu/business/bernal					

013 SMALL BUSINESS ENTREPRENEURSHIP (CSU) 3.00 UNITS
Prerequisite: None.
This course presents a systematic approach to successful small business operation.

0129	IND	3:10 hrs	TBA	BERNAL, V	INTERNET
www.lamission.edu/business/bernal					

033 PERSONNEL MANAGEMENT 3.00 UNITS
Prerequisite: None.
Personnel administration in public and private organizations, supervision and training. Emphasis on actual personnel problems, appropriate principle/methods of recruitment, selection, placement of employees regarding training and development, performance evaluations, compensation and motivation, and legal environment.

0337	IND	1:25 hrs	TBA	BERNAL, V	INTERNET
AND	LEC	7:00am- 8:25am	M	BERNAL, V	CSB 101
Meeting Dates: 9/15, 9/29, 10/13, 10/27, 11/10, 11/24, 12/8, 12/15					
www.lamission.edu/business/bernal					

BUSINESS - MARKETING
Business & Law

021 PRINCIPLES OF MARKETING 3.00 UNITS
Prerequisite: None.
Emphasized how concepts and principles of marketing are applied from a marketing manager perspective in selecting an attractive target market.

0248	IND	3:10 hrs	TBA	BERNAL, V	INTERNET
www.lamission.edu/business/bernal					

CHICANO STUDIES
Chicano Studies & Foreign Language

Faculty Advisor: John Morales - Phone: 818.364.7679

002 THE MEXICAN-AMERICAN IN CONTEMPORARY SOCIETY
(UC:CSU) 3.00 UNITS
Prerequisite: None.

0120	IND	3:10 hrs	TBA	MALDONADO, J	INTERNET
E-mail: maldonaja@lamission.edu					
0367	LEC	9:05am-10:30am	M	STAFF	TIA CHUC
AND	IND	1:25 hrs	TBA	STAFF	INTERNET
www.lamission.edu/online					

007 THE MEXICAN-AMERICAN IN THE HISTORY OF THE UNITED STATES I (UC:CSU) 3.00 UNITS
Prerequisite: None.
Traces the historical evolution of the Mexican-American to 1850.

0132	IND	3:10 hrs	TBA	MORALES, J	INTERNET
E-mail: moralejj@lamission.edu					

037 CHICANO LITERATURE (UC:CSU) 3.00 UNITS
Prerequisite: None.

0271	IND	3:10 hrs	TBA	MORALES, J	INTERNET
E-mail: moralejj@lamission.edu					
0272	IND	3:10 hrs	TBA	MALDONADO, J	INTERNET
E-mail: maldonja@lamission.edu					
3089	**LEC**	**7:00pm-8:30pm**	**M**	**GUTIERREZ, E**	**CSB 203**
AND	**IND**	**1:30 hrs**	**TBA**	**GUTIERREZ, E**	**INTERNET**
3091	**LEC**	**7:00pm-8:30pm**	**W**	**GUTIERREZ, E**	**CSB 201**
AND	**IND**	**1:30 hrs**	**TBA**	**GUTIERREZ, E**	**INTERNET**

CHILD DEVELOPMENT
Professional Studies

001 CHILD GROWTH & DEVELOPMENT (UC:CSU) 3.00 UNITS
Prerequisite: None.
Covers the development of a child from the prenatal stage through adolescence.

0100	IND	3:10 hrs	TBA	HAMMOND, B	INTERNET
Email: Belinda_hammond@verizon.net					
0122	IND	3:10 hrs	TBA	HAMMOND, B	INTERNET
Email: Belinda_hammond@verizon.net					

COMPUTER SCIENCE INFORMATION TECHNOLOGY
Business & Law

Faculty Advisor: Mari Rettke - Phone: 818.609.4761

401 INTRO TO COMPUTERS AND THEIR USES
(UC:CSU) 3.00 UNITS
Prerequisite: None.
Introduction to Computer Science terminology, concepts and programming. This class satisfies the CAL STATE (CSUN) and the UC/system Computer Literacy Requirement at ONE FOURTH of the price.

0156	IND	3:10 hrs	TBA	STAFF	INTERNET
AND	IND	1:00 hrs	TBA	STAFF	INST CLAB
www.lamission.edu/online					

FAMILY & CONSUMER STUDIES
Professional Studies

021 NUTRITION (UC:CSU) 3.00 UNITS
Prerequisite: None.
Required for ACF Certificate and Food Production Certificate, meets Natural Science requirement.
Comprehensive scientific nutrition information.

0232	IND	3:10 hrs	TBA	SHAW, S	INTERNET

E-mail: sueshawla@gmail.com

FOOD SERVICE MANAGEMENT
Professional Studies

Faculty Advisor: Eloise F. Cantrell - 818. 364.7625

050 SANITATION & SAFETY (CSU) 3.00 UNITS
Prerequisite: None.

0235	IND	3:10 hrs	TBA	STRUWE, K	INTERNET

E-mail: kurtstruwe@sbcglobal.net

100 INTRO TO HOSPITALITY INDUSTRIES 3.00 UNITS
Advisory: FCS 20, 21, 50.
Overview of food service and management in the hospitality industry. Careers are explored.

0283	IND	3:10 hrs	TBA	STRUWE, K	INTERNET

E-mail: kurtstruwe@sbcglobal.net

108 INTERNSHIP (CSU) 2.00 UNITS Rpt 2
Prerequisite: FSM, 50, 100, 101, 102, 325.
Fieldwork in food production management, students are placed in industry.

0241	LEC	1:30pm- 2:25pm	M	LAMPERT, S	CSB 201
AND	IND	3:10 hrs	TBA	LAMPERT, S	INTERNET

E-mail: sandilampert@sbcglobal.net

HEALTH
Arts, Health & Physical Education

Faculty Advisor: Leslie Milke - Phone: 818.364.7765

011 PRINCIPLES OF HEALTHFUL LIVING (UC:CSU) 3.00 UNITS
Prerequisite: None.
Implements the World Health Organization's definition of health that health is the state of physical, mental and social well-being, not merely the absence of disease.

0210	LEC	3:10 hrs	TBA	STAFF	INTERNET

www.lamission.edu/online

0211	IND	3:10 hrs	TBA	STAFF	INTERNET

www.lamission.edu/online

HISTORY
Social Science

001 INTRO TO WESTERN CIVILIZATION I (UC:CSU) 3.00 UNITS
Prerequisite: None.
A survey course emphasizing the main political, social, and economic currents that shaped the development of Western Civilization from antiquity through the emergence of nations in the 18th Century.
This section may be taken for honors credit. See the Honors Counselor.

0257	IND	3:10 hrs	TBA	STAFF	INTERNET

www.lamission.edu/online

011 POLITICAL & SOCIAL HISTORY OF THE UNITED STATES I
(UC:CSU) 3.00 UNITS
Prerequisite: None.
A survey of major events, personages, and themes most significant to the political, economic, and social development of this nation from its New World beginnings through the Civil War. It meets the American History and Institutions requirements for the California State University system and the Social and Behavioral Sciences requirements for all universities.
All sections may be taken for honors credit. See the Honors Counselor.

0413	IND	3:10 hrs	TBA	SENNET, R	INTERNET

www.lamission.edu/online

0414	LEC	4:15 hrs	TBA	STAFF	INTERNET

(12 Week Class - Starts 9/29/2008, Ends 12/19/2008)

012 POLITICAL & SOCIAL HISTORY OF THE UNITED STATES II
(UC:CSU) 3.00 UNITS
Prerequisite: None.
NOTE: History 11 is not required for this course.
A survey of major events personages, and themes most significant to the political, economic, and social development of this nation from the reconstruction Period (1865) to the present.
This section may be taken for honors credit. See the Honors Counselor.

0240	IND	3:10 hrs	TBA	STAFF	INTERNET

www.lamission.edu/online

LAW
Business & Law

001 BUSINESS LAW I (UC:CSU) 3.00 UNITS
Prerequisite: None.
Same as Business 5.
Introductory course in civil law open to all students.

0168	IND	4:35 hrs	TBA	JORDAN, D	INTERNET

www.lamission.edu/law
(11 Week Class - Starts 10/6/2008, Ends 12/21/2008)

3013	**LEC**	**7:00pm-8:30pm**	**W**	**JORDAN, D**	**LRC 205**
AND	IND	1:20 hrs	TBA	JORDAN, D	INTERNET

www.lamission.edu/law

002 BUSINESS LAW II (UC:CSU) 3.00 UNITS
Prerequisite: None.
Same as Business 6.
Second part of the civil law course, including bailment, principles of agency, Third parties, partnerships, corporation, stockholders, and legal aspects of negotiable instruments.
This class may be taken for honors credit. See the Honors Counselor.

0265	IND	3:10 hrs	TBA	MORINAKA, B	INTERNET
www.lamission.edu/law					

010 INTRO TO LEGAL ASSISTANT I 3.00 UNITS
Prerequisite: None.
Formalizes the career of the legal assistant, and introduces legal terminology bibliography, including research problems.

0157	IND	4:35 hrs	TBA	JACKMAN, J	INTERNET
www.lamission.edu/law					
3405	**LEC**	**5:15pm- 6:45pm**	**W**	**JORDAN, D**	**CSB 207**
AND	IND	1:20 hrs	TBA	JORDAN, D	INTERNET
www.lamission.edu/law					

011 INTRO TO LEGAL ASSISTANT II (CSU) 3.00 UNITS
Prerequisite: None.
A detailed examination of civil and criminal cases, and an Introduction to drafting and writing.

0167	IND	3:10 hrs	TBA	ROSE, E G	INTERNET
www.lamission.edu/law					

012 TORT LAW & CLAIMS INVESTIGATION 3.00 UNITS
Prerequisite: None.
Principles of California tort and insurance law, and the investigation techniques necessary in tort and insurance claims.

0355	IND	3:10 hrs	TBA	KELLOGG, C	INTERNET
www.lamission.edu/law					

013 WILLS, TRUSTS & PROBATE ADMINISTRATION 3.00 UNITS
Prerequisite: None.
Law of wills and trust, simple will and trust forms, the organization and jurisdiction of the California Probate Court, and the administration of estates.

0356	IND	3:10 hrs	TBA	LAMPERT, E	INTERNET
www.lamission.edu/law/faculty/lampert					

016 CIVIL & CRIMINAL EVIDENCE 3.00 UNITS
Prerequisite: None.
Study of the rules of civil and criminal evidence, the admissibility of such evidence in court, deposition comprehension and use in court, and interrogatory summarizing and use in court.

0363	LEC	3:10 hrs	TBA	TELANOFF, A	INTERNET
www.lamission.edu/law/faculty/telanoff					

017 LEGAL WRITING 3.00 UNITS
Prerequisite: None.
This course consists of advanced legal drafting and writing, including research and special projects.

0368	IND	3:10 hrs	TBA	JORDAN, D	INTERNET
www.lamission.edu/law/faculty/jordan					

018 MARRIAGE & FAMILY LAW 3.00 UNITS
Prerequisite: None.
Law 18 is a study of family law, with emphasis on dissolution of marriage and the California community property laws, restraining orders and domestic disputes.

0376	IND	3:10 hrs	TBA	JORDAN, D	INTERNET
www.lamission.edu/law/faculty/jordan					

019 PROPERTY & CREDITOR RIGHTS 3.00 UNITS
Prerequisite: None.
Laws protecting landowners, tenants, and creditors.
Law 19 is a study of law of personal property and real property, and bankruptcy law and forms.

0261	IND	3:10 hrs	TBA	WALKER, R	INTERNET
www.lamission.edu/law/faculty/walker					

020 BASIC PROBATE PROCEDURES 3.00 UNITS
Prerequisite: None.
Study of the fundamental principles and methods of fact gathering, office of both testate and intestate decedents, as well as the administration of estates in California Probate Courts.

0258	LEC	3:10 hrs	TBA	GUDINO, A	INTERNET
www.lamission.edu/law					

034 LEGAL RESEARCH LABORATORY 3.00 UNITS
Prerequisite: None.
This course is the study of Legal Research.
The student learns how to do legal research in a Law Library and Online, along with how to report the results of legal research.

0354	IND	3:10 hrs	TBA	JORDAN, D	INTERNET
www.lamission.edu/law/faculty/jordan					

PHILOSOPHY
Social Science

Faculty Advisor: Mark Pursley -Phone: 818.364.7677

001 INTRO TO PHILOSOPHY (UC:CSU) 3.00 UNITS
Prerequisite: None.
A survey of fundamental questions about self, society, and the universe. Primary focus on theories of reality, knowledge, and religion.

0106	LEC	3:10 hrs	TBA	DYAS, D	INTERNET
E-mail: david@daviddyas.com					

006 LOGIC IN PRACTICE (UC:CSU) 3.00 UNITS
Prerequisite: None.
Introduces skills of argument identification and evaluation. Students will learn to classify arguments as inductive or deductive and acquire techniques for recognizing valid deductive and strong inductive reasoning. Stresses the application of critical thinking skills to social and political discourses.
All sections may be taken for honors credit. See the Honors counselor.

0128	IND	4:15 hrs	TBA	DYAS, D	INTERNET
(12 Week Class - Starts 9/29/2008, Ends 12/19/2008)					
E-mail: david@daviddyas.com					
0308	IND	3:10 hrs	TBA	DYAS, D	INTERNET
E-mail: david@daviddyas.com					

033 COMPARATIVE SURVEY OF WORLD RELIGIONS
(UC:CSU) 3.00 UNITS
Prerequisite: None.
A historical overview of the principal religious traditions of the world, concentrating on Hinduism and Buddhism, Confucianism and Daoism, Judaism, Christianity, and Islam.

0357	IND	3:10 hrs	TBA	MCFERRAN, D	INTERNET
www.INTERNETlogic.org					

POLITICAL SCIENCE
Social Science

Faculty Advisor: Chuck Dirks - Phone: 818.364.7675

001 THE GOVERNMENT OF THE UNITED STATES
(UC:CSU) 3.00 UNITS
Prerequisite: None.

0326	IND	3:10 hrs	TBA	CHOUNLAMOUNTRY	INTERNET
E-mail: chounlam@usc.edu					
0327	IND	4:15 hrs	TBA	HUSSAIN, S	INTERNET
E-mail: khaledhussain@hotmail.com					
(12 Week Class - Starts 9/29/2008, Ends 12/19/2008)					

002 MODERN WORLD GOVERNMENTS (UC:CSU) 3.00 UNITS
Prerequisite: None.
An exciting course dealing with the history and political pageants of England, France, the collapse of the Berlin Wall and the Soviet Republics. Examines the changes from King Arthur's Castle and colorful cathedrals to the Euro-Communism of Gorbachev, the emergence of democracy, and the New Europe.
This section may be taken for honors credit. See the Honors counselor.

0349	LEC	9:05am-10:30am	TTh	DIRKS, C	INST 1001
0350	IND	3:10 hrs	TBA	CHOUNLAMOUNTRY	INTERNET
E-mail: chounlam@usc.edu					

PSYCHOLOGY
Social Science

001 GENERAL PSYCHOLOGY I (UC:CSU) 3.00 UNITS
Advisory: English 21 or ESL 6.
This introductory psychology course covers biological foundations of behavior, various theoretical perspectives including learning, personality, and intelligence theories as well as experimental and research methodology.

0145	IND	4:15 hrs	TBA	MCKENNA, P G	INTERNET
E-mail: Paul237-psych1@yahoo.com					
(12 Week Class - Starts 9/29/2008, Ends 12/19/2008)					
0318	IND	3:10 hrs	TBA	ROGERS, C	INTERNET
E-mail: Chante427@yahoo.com					

SOCIOLOGY
Social Science

Faculty Advisor: Myriam Mekelburg - Phone: 818.833.3414

001 INTRO TO SOCIOLOGY (UC:CSU) 3.00 UNITS
Prerequisite: None.
Develops the sociological perspective that behavior is largely determined by human interactions and by membership in groups.
All sections may be taken for honors credit. See the Honors Counselor.

0101	IND	3:10 hrs	TBA	BIONDO, J	INTERNET
E-mail: JillB9191@yahoo.com					
0102	IND	4:15 hrs	TBA	LAYNE, V	INTERNET
E-mail: proflayne@yahoo.com					
(12 Week Class - Starts 9/29/2008, Ends 12/19/2008)					
0103	LEC	3:10 hrs	TBA	LITTLE, D	INTERNET
E-mail: dominic.little@csun.edu					

002 AMERICAN SOCIAL PROBLEMS (UC:CSU) 3.00 UNITS
Prerequisite: None.
Analysis of personal and social disorganization, crime and delinquency, race and ethnic relations, population and urban growth, and individual and societal rights.

0336	LEC	3:10 hrs	TBA	BIONDO, J	INTERNET
E-mail: JillB9191@yahoo.com					
0340	LEC	9:05am-10:30am	TTh	RASKIN, E	INST 1017

003 CRIME & DELINQUENCY (UC:CSU) 3.00 UNITS
Prerequisite: None.
Examines the nature and extent of crime and delinquency; theories of causation; types of crimes committed by adult and juvenile offenders; efforts by society to cope with law violations. Analyze prevention, correction, and rehabilitation programs within the justice system.

0348	IND	3:10 hrs	TBA	LAYNE, V	INTERNET
E-mail: proflayne@yahoo.com					

004 SOCIOLOGICAL ANALYSIS (UC:CSU) 3.00 UNITS
Prerequisite: None.
This section may be taken for honors credit. See the Honors Counselor.

0341	IND	3:10 hrs	TBA	LITTLE, D	INTERNET
E-mail: dominic.little@csun.edu					

028 THE FAMILY: A SOCIOLOGICAL APPROACH (UC:CSU) 3.00 UNITS
Prerequisite: None.
This course examines the diverse definitions of the family; the role of marriage, divorce, cohabitation, parenting, and work. The impact of culture, race, social class, gender, and sexual orientation on to individuals and society to sociological research.

0342	IND	3:10 hrs	TBA	MEKELBURG, M	INTERNET
E-mail: profmek@hotmail.com					



PACE FALL SESSIONS
FEBRUARY 4 - MAY 31

Orientation: August 30 from 9-1AM, CMPC 5&6
Bridge Saturdays: 9/6; 9/20; 10/4; 10/18; 11/1; 11/15; 12/6; 12/15
(Finals) Common Final Exam for Math 115: Saturday, 12/20, 10:15-12:15.
Regular PACE Saturdays: 9/13; 9/27; 10/11; 10/25 (Finals) Session A
11/8; 11/22; 12/13; 12/20 (Finals) Session B
Courses in bold meet the first eight weeks, 9/2- 10/25 (Session A)
Courses in plain type meet the second eight weeks, 10/28-12/20 (Session B)

MONDAY EVENING BRIDGE COURSES (Bridge Courses are 16 Weeks)

6580	**English 21**	**3 units**	**5:30-8:30PM** **Mondays only!**	**CMPC 5**
6581	**English 28** Noreen Lace	**3 units**	**internet +** **Bridge Saturdays** (No Monday class) **Sat. 8:00AM-12:00PM**	**BUNG 5**
6584	**Math 115**** Charmaine	**5 units**	**8:30-10:30PM** **Sat. 12:30-3:50PM**	**CMPC 2**
6585	**Math 125**** Eagle Z.	**5 units**	**8:30-10:30PM** **Sat. 12:30-3:50PM**	**CMPC 1**
6586	**Math 227** John P.	**4 units**	**6:00-10:10PM** No Saturday meetings	**CMPC 6**

TUESDAY BUSINESS TRACK

6573	**English 101** Jeremy Hight Meets on Saturdays only!	**3 units**	**Hybrid: Internet +** **Saturdays 8:00AM-12:00PM** 9/13; 9/27; 10/11; 10/25	**INST 1002**
6550	**History 11**	**3 units**	**8:10-10:15PM** **Sat. 12:30-4:30PM**	**CMPC 1&2**
6552	Accounting 2* R. Yeats	5 units	5:55-8:00PM (Tuesday &Thursday) Sat. 8:00AM-12:00PM	CMPC 2
6553	Business 5 Barry Morinaka		Hybrid: Internet + Reg. PACE Sat. 12:30-4:30PM	CMPC 1

TUESDAY ELEMENTARY TEACHING

6554	**Child Dev. 1**	**3 units**	**5:55-8:00PM** **Sat. 8:00AM-12:00PM**	**CMPC 1** **INST 1001**
6550	**History 11**	**3 units**	**8:10-10:15PM** **Sat. 12:30-4:20PM**	**CMPC 1** **BUNG 2**
6555	History 86 P. Griffin	3 units	Hybrid: No Tuesday meetings Sat. 8:00AM-12:00PM	INST 1001
6556	Anthropology 104 Cohen	1 unit	8:10-10:15PM Sat. 12:30-4:20PM	CMPC 1

WEDNESDAY HEALTH SCIENCES

6561	**Anatomy 1****	**4 units**	**5:50-8:10PM** **Sat 8:00-11:10AM Lab** **11:20AM-12:10PM Lec**	**CMPC 1** **INST 2016** **CMPC 1**
6562	**Anatomy 1****	**4 units**	**5:50-8:10PM** **Sat 11:20-12:10PM Lec** **12:25M-3:35PM Lab**	**CMPC 1** **CMPC 1** **INST 2016**
6563	**Health 11**	**3 units**	**8:10-10:15PM** **Sat 12:30-4:30PM**	**CMPC 1** **INST 1001**
6564	History 11	3 units	8:10-10:15PM Sat 12:30-4:30PM	CMPC 1 CSB 101

WEDNESDAY GENERAL STUDIES

6565	**Philosophy 1** Pursley	**3 units**	**5:55-8:00PM** **Sat. 8AM-12:00PM**	**CMPC 1**
6563	**Health 11**	**3 units**	**8:10-10:15PM** **Sat 12:30-4:20PM**	**CMPC 1** **INST 1001**
6566	Political Science	3 units	5:55-8:00PM Sat. 8:00AM-12:00PM	CMPC 5 BUNG 3
6567	English 101 Sheryl Thompson Meets on 4 Saturdays only	3 units	Hybrid: Sat. 12:30-4:30PM 11/8; 11/22; 12/13; 12/20	INST 1002

THURSDAY BUSINESS AT LA MISSION COLLEGE

6573	**English 101** Jeremy Hight Meets on Saturdays only!	**3 units**	**Hybrid: Internet +** **Saturdays 8:00AM-12:00PM** 9/13; 9/27; 10/11; 10/25	**INST 1002**
6568	**History 11**	**3 units**	**8:10-10:15PM** **Sat. 12:30-4:20PM**	**CMPC 1**
6552	Accounting 2* R. Yeats	5 units	5:55-8:00PM (Tuesday &Thursday) Sat. 8:00AM-12:00PM	CMPC 2
6553	Business 5 Barry Morinaka		Hybrid: Internet + Reg. PACE Sat. 12:30-4:30PM	CMPC 1

THURSDAY SOCIAL SCIENCE

6573	**English 101**	**3 units**	**Hybrid: Internet +** **Saturdays 8:00AM-12:00PM** 9/13; 9/27; 10/11; 10/25	**INST 1002**
6568	**History 11**	**3 units**	**8:10-10:15PM** **Sat. 12:30-4:30PM**	**CMPC 1**
6574	Philosophy 33 Mark Pursley	3 units	5:55-8:00PM Sat. 8:00AM-12:10PM	CMPC 1
6575	Humanities 3 Ali Kiani	3 units	8:10-10:15PM Sat 12:30-4:30PM	CMPC 1

* Course meets every Saturday (except 11/29) ** 16 week course meets every Saturday (except 11/29)



LOS ANGELES MISSION COLLEGE

ITV The Weekend College

ITV/The Weekend College classes allow students to complete general education classes in a focused eight-week format. Classes are taught on four campuses: **City [C]** and **Southwest [SW]** Colleges on Saturdays and **Valley [V]** and **Pierce [P]** Colleges on Sundays. First college listed is **AM only 9:00 - 12:00 Noon**. Second college listed is **PM only 1:30 - 4:30 PM**. Students may attend at any location or change locations, if necessary, throughout the semester.

The classes are taught by the same qualified LACCD instructor at each campus. Instruction is combined with award-winning video lessons available on cable television, in broadband, in DVD, and in the College Learning Resource Centers. Each class also has an online component creating a positive, engaging learning environment.

For classroom locations go to:
www.lamission.edu/itv View Schedule
Financial aid is available for qualified students; fee waivers apply to these classes. Transcripts are issued by LA Mission College.



FALL 08 Session B

October 27 - December 20, 2008

Class	Section	Saturday Campus	Sunday Campus
English 101	7956	C/SW	P/V
English 102	7957	C/SW	P/V
Health 11	7958	C/SW	P/V
History 11	7959	C/SW	P/V
History 12	7960	C/SW	P/V
Math 125	7961	SW/C	V/P
Philosophy 1	7962	SW/C	V/P
Politcial Science 1	7963	SW/C	V/P
Psychology 41	7964	SW/C	V/P
Sociology 1	7965	SW/C	V/P

No class meetings: Nov. 29 & 30

Last day to ADD by STEP or on-line:
Oct. 26, 2008

Last day to ADD by FAX (818) 833-3594 or in-person: Nov. 7, 2008

Last day to DROP without incurring fees:
Nov. 1, 2008

FALL 08 Session A

September 2 - October 26, 2008

Class	Section	Saturday Campus	Sunday Campus
Economics 1	7948	C/SW	P/V
English 101	7949	C/SW	P/V
Health 11	7950	C/SW	P/V
History 11	7951	C/SW	P/V
Oceanography 1	7952	SW/C	V/P
Philosophy 1	7953	SW/C	V/P
Political Science 1	7954	SW/C	V/P
Psychchology 1	7955	SW/C	V/P

Last day to: ADD by STEP or on-line:
Sept. 1, 2008

Last day to: ADD by FAX (818) 833-3594 or in-person: Sept. 13, 2008

Last day to: DROP without incurring fees:
Sept. 7, 2008

Website: www.lamission.edu/itv • Telephone: 818/833-3594 or 800/917-9277

Final Exam Schedule

Fall schedule for final examination period from Monday, December 15 – Saturday, December 20, 2008

Day Time	7:30-9:30 am	10:00 - 12:00 noon	12:30 – 2:30 pm	3:00-5:00 pm	5:30 – 7:30 pm	8:00 – 10:00 pm
Monday, December 15	Classes starting between 7:00-7:55 am MTWTh, or Mon/Wed, or starting between 7:00-8:55am Monday only	Classes starting between 10:00-10:55 am MTWTh, or Mon/Wed, or starting between 9:00-10:55am Monday only	Classes starting between 11:00-11:55am MTWTh, Mon/Wed, or starting between 11:00 am-12:55pm Monday only	Classes starting between 1:00-2:55pm MTWTh, Mon/Wed, or starting between 1:00-3:15pm Monday only	Classes starting between 3:20-4:55pm MTWTh, or Mon/Wed, 3:20-4:55pm or 3:20-5:55pm Monday only	Classes starting between 6:00-8:00pm MTWTh, or Mon/Wed, or Monday only
Tuesday, December 16	Classes starting between 7:00-7:55am Tue/Thur or starting between 7:00-8:55am Tuesday only	Classes starting between 10:00-10:55 am Tue/Thur or starting between 9:00-10:55 am Tuesday only	Classes starting between 11:00-11:55pm Tue/Thur or starting between 11:00am-12:55pm Tuesday only	Classes starting between 1:00-2:55pm Tue/Thur or starting between 1:00-3:15pm Tuesday only	Classes starting between 3:20-4:55pm Tue/Thur or 3:20-5:55 pm Tuesday only	Classes starting between 6:00-8:00pm Tue/Thur or Tuesday only
Wednesday, December 17	Classes starting between 8:00-8:55am MTWTh, Mon/Wed, Wed/Fri, or starting between 7:00-8:55am Wednesday only	Classes starting between 9:00-9:55am MTWTh, Mon/Wed, Wed./Fri, or starting between 9:00-10:55 am Wednesday only	Classes starting between 12:00-12:55pm MTWTh, Mon/Wed, Wed./Fri, or starting between 11:00am-12:55pm Wednesday only	Classes starting between 1:00-2:55pm Wed./Fri, or starting between 1:00-3:15pm Wednesday only	Classes starting between 5:00-5:55pm Mon/Wed or Wed Fri, or 3:20-5:55pm Wednesday only	Classes starting between 6:00-8:00pm Wed/Fri or Wednesday only
Thursday, December 18	Classes starting between 8:00-8:55am Tue/Thur, or starting between 7:00-8:55am Thursday only	Classes starting between 9:00-9:55am Tue/Thur, or starting between 9:00-10:55 am Thursday only	Classes starting between 12:00-12:55pm Tue/Thur, or starting between 11:00am-12:55pm Thursday only	Classes starting between 1:00-3:15pm Thursday only	Classes starting between 5:00-5:55pm Tue/Thur or 3:20-5:55 pm Thursday only	Classes starting between 6:00-8:00pm Thursday only
Friday, December 1	Classes starting between 7:00-7:55am Wed/Fri or starting between 7:00-8:55am Fri/Sat or Friday only	Classes starting between 10:00-10:55am Wed/Fri or starting between 9:00-11:55am Fri/Sat or Friday only	Classes starting between 11:00-11:55pm Wed/Fri or starting between 12:00-2:55pm Fri/Sat or Friday only	Classes starting between 1:00-2:55pm Fri/Sat, or starting between 3:00-4:55pm Fri/Sat or Friday only	Classes starting between 5:00-5:55pm Fri/Sat or Friday only	No exams scheduled
Saturday, December 20	Classes starting between 7:00-8:55am Saturday only	Classes starting between 9:00-11:55am Saturday only	Classes starting between 12:00-2:55pm Saturday only	Classes starting between 3:00-4:55pm Saturday only	Classes starting between 5:00-6:55pm Saturday only	No exams scheduled

Please note

- Each examination is scheduled for two hours. Final exams for short-term classes shall be administered during the final two hours of the last class period.
- Every instructor is required to give a final examination following the schedule above. Deviations from the final exam schedule are not permitted because of the potential conflict within students' schedules. If students indicate that a conflict is occurring, instructors are advised to contact their supervising dean immediately.
- Every student is required to take a final examination.
- Final examinations are held in the room in which the class is regularly scheduled.
- *In case of a conflict, please consult your instructor.*

Student Telephone Enrollment Program (STEP)

All Los Angeles Mission College students can now enroll by telephone.

Continuing students' appointments to enroll were mailed to their home of record in mid-April. This is a priority registration date based on the number of units you have completed at Mission College. You may enroll by telephone anytime after your appointment until one day prior to the start of classes.

New students will receive their priority telephone enrollment appointments when they complete Assessment testing and Advisement counseling.

Before Registering by Phone:

• clear any holds or find out what type of holds, or financial obligations in the LA Community Colleges. Contact the Business Office (818.364.7783).
• contact the Counseling Office (818.364.7655) for help in planning your program.
• contact the Financial Aid Office (818.364.7648) if you need fee assistance.

The registration system will enforce all English, Math, and ESL prerequisites. Students will only be permitted to enroll in courses for which they are eligible. If, after registering, you feel the system has made en error, please bring your permit of proof of eligibility to a counselor.

To Enroll by Phone:

• Carefully read these instructions.
• Complete the attached worksheet with both your first and second choices of classes.
• Call the STEP system using a touch-tone telephone at the date and time of your enrollment appointment or anytime after your appointment until one day prior to start of classes.

STEP SYSTEM HOURS:

Monday through Saturday from 8:00 am to 11:00 pm

STEP TELEPHONE NUMBERS:

818.988.2222
213.689.8888
310.605.0505
323.226.1999

STEP Ahora también en Español!
STEP is now in Spanish.

El sistema para inscribirse por teléfono ahora también es en español.

Pierce College

Learn the skills you need for exciting careers in

Auto Tech



Landscape Design



REGISTER NOW
Visit our web site or stop by the campus at Victory & Winnetka in nearby Woodland Hills.

www.piercecollege.edu

Vet Tech



Student Telephone Enrollment Program (STEP)

Fill in all of this information BEFORE calling to make the best use of your telephone enrollment call. (Form continues on next 3 pages.)

STEP	ITEM	DIRECTIONS
1.	**College selection:**	Press **4** for Mission.
2.	**Semester:**	Press **3** for Fall.
3.	**Student ID Number:**	Enter your Student ID number. **8 8 –** ☐☐☐ ☐☐☐☐
4.	**PIN** (Personal Identification Number)	This is the month and date of your birth. (Example: If your birthday is March 5, press 0 3 0 5; if your birthday is October 25, press 1 0 2 5) ☐☐☐☐
5.	**Enroll for classes:**	Press **1**
6.	**Major code:**	Enter your 6-digit major code without the decimal point. ☐☐☐☐☐☐

0502.00	Accounting	0901.00	Engineering/Transfer	0509.50	Marketing
2104.40	Addiction Studies	0924.00	Engineering	1305.00	Marriage and Family Life Studies
2105.00	Administration of Justice	0924.01	Engineering Assistant	1701.00	Mathematics
9922.02	Anthropology (Transfer)	0953.00	Engineering CADD and CAM (Manufacturing)	0701.02	Microcomputer Applications Management
1002.00	Art	1501.00	English	0701.03	Microcomputer Programming
1306.10	Bilingual Food Service Technology	1305.14	Family Child Care Provider	1099.00	Multimedia
1305.15	Bilingual/Bicultural Pre School	1303.10	Fashion Design	9910.04	Music (Transfer)
9904.00	Biological Sciences (Transfer)	0504.00	Finance	0514.01	Office Assistant
0501.00	Business Administration	1306.12	Food Management Production Services and Related Techniques	1002.10	Painting and Drawing
0506.00	Business Management	1306.00	Foods and Nutrition	1509.00	Philosophy
1305.13	Child Care - School-Age	9922.06	Geography (Transfer)	1011.00	Photography
1305.10	Child Development	1305.30	Gerontology	1901.00	Physical Science
1305.11	Child Development - Infant/Toddler	1260.00	Health Sciences	9922.07	Political Science (Transfer)
1305.12	Child Development - Pre-School	9922.05	History (Transfer)	2105.20	Probation Officer Candidate
0701.00	Computer Science	4903.00	Humanities	1303.11	Professional Custom Clothier
0701.01	Computer Science - Business Emphasis	4901.00	Interdisciplinary Studies	2001.00	Psychology
0514.00	Computer and Office Applications	1302.00	Interior Design	2105.30	Security Systems Specialist
1304.00	Consumer Education and Management	1009.10	Jewelry	0506.01	Small Business Management
1306.11	Culinary Arts/Food Services Management	9914.00	Law (Transfer)	1105.00	Spanish
9922.04	Economics (Transfer)	2105.50	Law Enforcement Academy	9928.08	Sociology (Transer)
9908.00	Education (Liberal Studies Transfer)	2105.51	Law Enforcement Officer Candidate	2107.50	Teacher's Assistant
		1402.00	Legal Assisting (Paralegal)	2107.51	Teacher's Assistant - Bilingual/Bicultural
		9949.01	Liberal Arts (Transfer)	0809.00	Teacher's Assistant - Exceptional Children
				0003.00	Undecided

7.	**Hours worked:** ☐☐	Enter the number of paid hours per week you will be working this semester followed by the pound # sign. If you are working 4 hours each week press **0 4**; if you are working 40 hours each week, press **4 0**. The # sign is located on the lower right hand key of your telephone pad.

Student Telephone Enrollment Program (STEP)

STUDENT ENROLLMENT SCHEDULE WORKSHEET

Schedule				Alternate			
Sec. No.	Course Name	Time/Days	Units	Sec. No.	Course Name	Time/Days	Units

STEP	ITEM	DIRECTIONS
8.	**Add classes:**	Press **1** to add classes.
		If a class you select is full and you choose to be placed on standby, you will not be enrolled in the class and you will not be charged for the class. Your standby status will be printed on your Registration/Fee receipt. The class instructor will receive a printout of the standby list prior to the first class meeting. Names are placed on that list in the order of registration. Attend the first class meeting. Instructors will issue Add Permits to students on the standby list as space in the class permits.
		Before adding classes, fill out the Student Enrollment Schedule Worksheet (above) with your first choice and second choice of classes. This will help you through the enrollment procedure. Follow the directions for enrolling in classes. Choose your classes from the Schedule of Classes and enter the correct 4-digit section number. Listen carefully to the messages after each selection. If you enroll for any of the English or mathematics courses that require prerequisites, your enrollment will be blocked if you have not completed the prerequisites.
		If you have questions concerning prerequisites call 818.364.7868.
9.		Press **#** when you are finished adding classes.
10.		Press **3** to review your program.
11.		Press **9** to review fees. Do not hang up.

DETERMINING YOUR RESIDENCY STATUS

For enrollment fee purposes you are considered a RESIDENT of the state of California if you are:

1. a citizen of the United States **OR** have permanent resident status, are a holder of an asylum or refugee visa, **AND**
2. have lived in the state of California for at least one year and one day.

For enrollment fee purposes you are considered a NON-RESIDENT of the state of California if you are:

1. a citizen of the United States **OR** have permanent resident status, are a holder of an asylum or refugee visa, **AND**
2. have NOT lived in the state of California for at least one year and one day.

For enrollment fee purposes you are considered an international student if you hold an F-1 Visa or other non-resident visa.

Auditing a course...enables you to attend class but not receive a grade or credit.
The enrollment fee for auditing a class is $15 per unit.
Be sure to see a counselor because there are certain restrictions on auditing.

12. **FEE CARD**

Name _____

Student ID No: 8 8 – _____

Enrollment Fee: $20 per unit per semester* (all students pay this fee)	____ units x $20*	=	
Non-resident Tuition†* (see definition on page 49)	____ units x $173*	=	
International student tuition* (see definition on page 49) Additional $25 Report Fee due once per semester. SEVIS fee $25. Int'l Student Medical Insurance Fee $420 (as per Board Rule 2309.30) (Subject to change)	____ units x $183*	=	
Health Fee (Subject to change by the California legislature, see page 65)	$11.00 per semester	=	**$11.00**
Student Representation Fee:	$1.00 per semester	=	**$1.00**
Optional Fees:			
Associated Student Organization Membership**	$7.00 per semester	=	
Parking Fee	$20 per semester	=	
	TOTAL (Pay this amount)	=	

Attention Board of Governors Fee Waiver Students:
Beginning Fall 2006, all students will be charged the health fee ($11 for Fall and Spring and $8 for Summer and Winter). This fee will no longer be waived for students who are eligible for a waiver. Please feel free to contact the Financial Aid Office on extension 2412 if you have any questions.
Students are required to pay for classes enrolled in beyond the refund deadline.

* **ALL FEES ARE SUBJECT TO CHANGE BY THE CALIFORNIA LEGISLATURE.**

** The Associated Student Organization represents students and supports college programs including extended library hours, tutoring, and college activities such as cultural events and commencement.
A parking permit is required to park in campus, including Saturdays. All parking is on a space available basis.

† **Non-resident tuition is due upon registration. Students who have not paid all non-resident tuition will be dropped from all classes on the Friday of the fourth week of the semester.**

Students admitted as "Special Part Time Students Grades K-12" and enrolling in 11 or fewer units are exempt from enrollment fees charged for all terms (including summer) pursuant to Education Code section 76300.

STEP	ITEM	DIRECTIONS
13.	**Payment:**	Press **1** if you **WILL pay by credit card**. Pay your fees by credit card over the phone and avoid lines at the Business Office. If you choose to pay now by credit card, your semester Registration/Fee Receipt, ID verification sticker, and parking permit (if purchased) will be mailed to you.
14.	**Credit Card Payment:**	If you are paying by credit card, enter the card type and number.

American Express ☐ VISA ☐ Discover ☐ Mastercard ☐

Card No: ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

Expiration Date: ☐☐☐☐☐☐

15.	**Other payment:**	Press **2** if you **WILL NOT pay by credit card**. If you are not paying by credit card, you may pay in person at the Business Office or by mail to: **LOS ANGELES MISSION COLLEGE BUSINESS OFFICE 13356 ELDRIDGE AVENUE • SYLMAR, CA 91342**

Send **FEE CARD** (#12) with a check or money order. Do not send cash. Print your Student ID number and semester on the face of your check. Your semester fee receipt, student ID validation, and parking permit (if purchased) will be mailed to you when payment is complete.

Student Telephone Enrollment Program (STEP)

STEP	ITEM	DIRECTIONS
16.	**Program Changes:**	You may change your program by telephone or through the STEP and web system anytime after you enroll through one day prior to the start of classes. You may also change your program in-person in the Admissions & Records Office.
17.	**Dropping Classes:**	It is your responsibility to drop any classes you stop attending. Do not rely on the instructor to exclude you. You will be liable for all enrollment fees, health fees, and non-resident tuition for any class not dropped by the third day of the session. You can use the STEP and web system at https://eweb2.laccd.edu to drop classes through the 4th week.
18.	**ATTENTION! It is the student's responsibility to meet the prerequisites for all courses. Students who fail to do so may be dropped from the class.**	

Dropping a Course & Enrollment Fee Refund

If you want to drop a course in which you have enrolled you must complete an official drop card available in the Admissions & Records Office. **It is your responsibility to do this. FEES ARE DUE AT TIME OF ENROLLMENT. (You may also drop a class by telephone – using the STEP system and through the web system at https://eweb2.laccd.edu)**

The date you drop a course determines whether you will receive a refund of your enrollment fee. Normally, the last day to request a refund of your enrollment fee for full-term classes is the Friday of the second week of the semester. **Exceptions are PACE classes and other short-term classes.** Please check the calendar for the official date(s).

TO OBTAIN A REFUND:

- Drop the course by the deadline at the Admissions & Records Office, (may also be done by through the STEP system)
- **Request refund at Business Office (refunds are not automatically issued).**
- If you paid your fees by **CASH or CHECK**, a refund check will be issued.
- If you paid your fees by **CREDIT CARD**, the refund will be credited to your credit card.

DISTRICTWIDE REGISTRATION

REGISTER AT MORE THAN ONE COLLEGE!
Students registering for classes through the college's web-based registration system will also have the opportunity to register for classes at any of the other colleges in the Los Angeles Community College District – East L.A. College, L.A. City College, L.A. Harbor College, L.A. Mission College, Pierce College, L.A. Trade Technical College, L.A. Southwest College, L.A. Valley College, and West Los Angeles College. Students can also register for Instructional Television (ITV) classes as well.

Search for Classes on the Web!
Using the college's web registration system, students can search for available classes at any college in the Los Angeles Community College District. They can even search for a particular course by time and days of the week!

12,000 Classes to Choose From!
The opportunity to enroll at multiple colleges gives students access to over 12,000 classes throughout the nine colleges in the Los Angeles Community College District.

DISTRICTWIDE PARKING



YOUR LAMC PARKING PERMIT IS GOOD AT ALL 9 CAMPUSES!

Do you need assistance paying your enrollment fees?

The Board of Governors Fee Waiver Program (commonly referred to as BOGG) is a California state program that waives enrollment fees. This waiver does not have to be repaid.

Eligibility: Students must be residents of California and enrolled at Los Angeles Mission College in at least one (1) unit.

There are three ways to qualify for the Fee Waiver:

Method A: You are a recipient of benefits under the TANF/CalWorks Program (formerly AFDC), SSI (Supplemental Security Income), General Assistance (also known as General Relief). Or you have certification from the California Department of Veterans Affairs or the National Guard Adjutant General that you are eligible for a dependent's fee waiver. Or you are a recipient of the Congressional Medal of Honor or as a child of a recipient, or dependent of a victim of the September 11, 2001 terrorist attack. Or a dependent of a deceased law enforcement/fire suppression personnel killed in the line of duty.

Method B: You meet the income standards as indicated below:

BOARD OF GOVERNORS FEE WAIVER PROGRAM (BOGFW-B)
2008-2009 INCOME STANDARDS

Number in Household (Including Yourself)	Total 2007 Family Income (Adjusted Gross Income and/or Untaxed Income)
1	$ 15,315 or less
2	$ 20,535 or less
3	$ 25,755 or less
4	$ 30,975 or less
5	$ 36,195 or less
6	$ 41,415 or less
7	$ 46,635 or less
8	$ 51,855 or less
Each additional family member	Add $ 5,220
Note: The income standards for the Fee Waiver Program may change every year. Check with the Financial Aid Office for current income standard information.	

These standards are based upon the federal poverty guidelines as published each year by the US Department of Health and Human Services. Under Title 5 of the California Code of Regulations, the income standards for the BOGFW program equal 150% of the federal poverty guidelines for the base year. These standards are for the 2008-09 academic year and are to be used to determine BOGFW-B eligibility EFFECTIVE July 1, 2008.

Method C: If you do not qualify based on Method A or Method B, you may be eligible for Method C by completing the Free Application for Federal Student Aid (FAFSA). With this method, you may be eligible by demonstrating at least $1 of financial need. To qualify under this criteria, you must complete the FAFSA at www.fafsa.ed.gov. Our Federal School Code is 012550.

How to apply: To qualify for Method A and Method B, you must complete the Board of Governors Fee Waiver Application (commonly known as BOGG).

See next page. You may pick up the BOGG application in the Financial Aid & Scholarships Office or you may download it on the web at www.lamission.edu/financialaid/FeeWaiver.aspx

Health Fees are no longer waived for all Fee Waiver eligible students.
Note: Audited classes are not covered by the Board of Governors Fee Waiver Program. Students are solely responsible for payment of enrollment fees for audited classes. No exception to this policy can be made.

Do you know that you may request for a refund of your enrollment fees? If you have already paid your enrollment fees for Summer 2007 Fall 2007, Winter 2008 and/or Spring 2008, you may be eligible for a refund. Just complete the Board of Governor's Fee Waiver Application and let the Financial Aid Office tell you if you qualify.

Financial Aid & Scholarships

(818) 364-7648
Email: lamcfinaid@lamission.edu
Financial aid is made available by federal, state and private sources in the form of grants, scholarships, loans, and employment. Most financial aid resources are intended to supplement, not replace, the financial resources of the family to help pay for the cost of college education.
The Financial Aid Office offers many services to our students including financial aid awareness and FAFSA hands on workshops. Financial Aid counseling is available by appointment with the Financial Aid Director. Our Financial Aid Staff will answer your questions in person and over the phone with FERPA regulations for student privacy. We are here to help you fund your cost of education. Stop by the Financial Aid Office or visit our Financial Aid website at www.lamission.edu/financialaid. Remember that you are in charge of you education; we are here to help you finance it.

How To Apply for Financial Aid:

Applying for financial aid is in two easy steps:

Step 1: Apply for a Personal Identification Number (PIN) at www.pin.ed.gov. If you already have a PIN assigned to you by the United States Department of Education, go to Step 2.
Step 2: Apply for financial aid at www.fafsa.ed.gov. Our Federal School Code is 012550.

Students are encouraged to apply for financial aid on-line due to the following advantages:

- Processing time is faster than paper
- Sophisticated on-line edits to minimize errors

When Do I Apply?

We encourage our students to apply as early as January 1, 2008 and apply before March 2, 2008 for the 2008-2009 academic year.

Our priority deadline for to submit all required documents is May 1, 2008. Students who have missed the priority date may still apply as funds may be available. If in doubt, please visit our Financial Aid Office. Staff members are available during regular office hours to answer your questions and assist you in completing any of the forms.

If you will be continuing your education for the Fall 2009, you must reapply for financial aid starting Jan 1, 2009 and you must submit your Free Application for Federal Student Aid (FAFSA) before March 2, 2009 to apply for the Cal Grant Program.

Office Hours:

Monday through Thursday	8:00 am – 2:00 pm and 5:00 pm – 7:00 pm
Friday	8:00 am – 1:00 pm

Note: Financial Aid does not pay for audited classes.

California Community Colleges 2008-2009 Board Of Governors Fee Waiver Application

*This is an application to have your **ENROLLMENT FEES WAIVED**. This **FEE WAIVER** is for California residents only. If you need money to help with books, supplies, food, rent, transportation and other costs, please complete a FREE APPLICATION FOR FEDERAL STUDENT AID **(FAFSA)** immediately. Contact the Financial Aid Office for more information.* ***The FAFSA is available at www.fafsa.ed.gov or at the Financial Aid Office.***

Note: Students who are exempt from paying nonresident tuition under **Education Code Section 68130.5 (AB 540)** are NOT California residents. If you are NOT a California resident, you are not eligible for a fee waiver. Do not complete this application. You may apply for financial aid by completing the FAFSA.

Name: _____ Student ID # _____
Last First Middle Initial

Email (if available): _____ Telephone Number: (_____)_____

Home Address: _____ Date of Birth: _____/_____/_____
Street City Zip Code

Has the Admissions or Registrar's Office determined that you are a California resident? ❑ **Yes** ❑ **No**

IMPLEMENTATION OF THE CALIFORNIA DOMESTIC PARTNER RIGHTS AND RESPONSIBILITIES ACT

The California Domestic Partner Rights and Responsibilities Act extends new rights, benefits, responsibilities and obligations to individuals in domestic partnerships registered with the California Secretary of State under Section 297 of the Family Code. If **you** are in a Registered Domestic Partnership (RDP), you will be treated as an Independent married student to determine eligibility for this Enrollment Fee Waiver and will need to provide income and household information for your domestic partner. If you are a dependent student and your parent is in a Registered Domestic Partnership, you will be treated the same as a student with married parents and income and household information will be required for the parent's domestic partner.

Note: These provisions apply to state student financial aid ONLY, and not to federal student financial aid.

Are you or your parent in a Registered Domestic Partnership with the California Secretary of State under Section 297 of the Family Code? *(Answer "Yes" if you or your parent are separated from a Registered Domestic Partner but have **NOT FILED** a Notice of Termination of Domestic Partnership with the California Secretary of State's Office.)* ❑ Yes ❑ No

If you answered "Yes" to the question above treat the Registered Domestic Partner as a spouse. You are required to include your domestic partner's income and household information or your parent's domestic partner's income and household information in Questions 3, 6, 7, 8, 9, 10, 11, 12.

Student Marital Status: ❑ Single ❑ Married ❑ Divorced ❑ Separated ❑ Widowed ❑ Registered Domestic Partnership

DEPENDENCY STATUS

1. Were you born before January 1, 1985? ❑ Yes ❑ No
2. As of today, are you married **or** in a Registered Domestic Partnership (RDP)? (Answer "Yes" if you are separated but not divorced or have not filed a termination notice to dissolve partnership.) ❑ Yes ❑ No
3. Do you have children who receive more than half of their support from you, **or** other dependents who live with you (other than your children and spouse/RDP) who receive more than half of their support from you, now and through June 30, 2009? ❑ Yes ❑ No
4. Are (a) both your parents deceased, **or** (b) are you (or were you until age 18) a ward/dependent of the court ? ❑ Yes ❑ No
5. Are you a veteran of the U.S. Armed Forces **or** currently serving on active duty for purposes other than training? ❑ Yes ❑ No

- **If you answered "Yes" to any of the questions 1 - 5, you are considered an INDEPENDENT student for enrollment fee waiver purposes and must provide income and household information about yourself (and your spouse or RDP if applicable). Skip to Question #8.**
- **If you answered "No" to all questions 1 - 5, complete the following questions:**

6. If your parent(s) or his/her RDP filed or will file a 2007 U.S. Income Tax Return, were you, or will you be claimed on their tax return as an exemption by either or both of your parents? ❑Will Not File ❑ Yes ❑ No
7. Do you live with one or both of your parent(s) and/or his/her RDP? ❑ Yes ❑ No

- **If you answered "No" to questions 1 - 5 and "Yes" to either question 6 or 7, you must provide income and household information about your PARENT(S)/RDP. Please answer questions for a DEPENDENT student in the sections that follow.**
- **If you answered "No" or "Parent(s) will not file" to question 6, and "No" to question 7, <u>you are a dependent student for all student aid except this enrollment fee waiver.</u> You may answer questions as an INDEPENDENT student on the rest of this application, but please try to get your PARENT information and file a FAFSA so you may be considered for other student aid. You cannot get other student aid without your parent(s') information.**

METHOD A ENROLLMENT FEE WAIVER

8. Are you (the student ONLY) currently receiving monthly cash assistance for yourself or any dependents from:
   TANF/CalWORKs? ❑ Yes ❑ No
   SSI/SSP (Supplemental Security Income/State Supplemental Program)? ❑ Yes ❑ No
   General Assistance? ❑ Yes ❑ No
9. If you are a dependent student, are your parent(s)/RDP receiving monthly cash assistance from TANF/CalWORKs or SSI/SSP as a primary source of income? ❑ Yes ❑ No

- **If you answered "Yes" to question 8 or 9 you are eligible for an ENROLLMENT FEE WAIVER. Sign the Certification at the end of this form. You are required to show current proof of benefits. Complete a FAFSA to be eligible for other financial aid opportunities.**

METHOD B ENROLLMENT FEE WAIVER

10. **DEPENDENT STUDENT:** How many persons are in your parent(s)/RDP household? (Include yourself, your parent(s)/RDP, and anyone who lives with your parent(s)/RDP and receives more than 50% of their support from your parents/RDP, now and through June 30, 2009.) _____

11. **INDEPENDENT STUDENT:** How many persons are in your household? (Include yourself, your spouse/RDP, and anyone who lives with you and receives more than 50% of their support from you, now and through June 30, 2009.) _____

12. **2007 Income Information**

		DEPENDENT STUDENT: PARENT(S)/ RDP INCOME	INDEPENDENT STUDENT: STUDENT (& SPOUSE'S/ RDP) INCOME
a.	Adjusted Gross Income (If 2007 U.S. Income Tax Return was filed, enter the amount from Form 1040, line 37; 1040A, line 21; 1040EZ, line 4).	$_____	$_____
b.	All other income (Include **ALL money** received in 2007 that is not included in line (a) above (such as TANF benefits, disability, Social Security, child support).	$_____	$_____
	TOTAL Income for 2007 (Sum of a + b)	$_____	$_____

The Financial Aid Office will review your income and let you know if you qualify for an ENROLLMENT FEE WAIVER under Method B. If you do not qualify using this simple method, you should file a FAFSA.

SPECIAL CLASSIFICATIONS ENROLLMENT FEE WAIVERS

13. Do you have certification from the CA Department of Veterans Affairs that you are eligible for a dependent's fee waiver? ❑ Yes ❑ No
Submit certification.

14. Do you have certification from the National Guard Adjutant General that you are eligible for a dependent's fee waiver? ❑ Yes ❑ No
Submit certification.

15. Are you eligible as a recipient of the Congressional Medal of Honor or as a child of a recipient? ❑ Yes ❑ No
Submit documentation from the Department of Veterans Affairs.

16. Are you eligible as a dependent of a victim of the September 11, 2001, terrorist attack? ❑ Yes ❑ No
Submit documentation from the CA Victim Compensation and Government Claims Board.

17. Are you eligible as a dependent of a deceased law enforcement/fire suppression personnel killed in the line of duty? ❑ Yes ❑ No
Submit documentation from the public agency employer of record.

- **If you answered "Yes" to any of the questions from 13-17, you are eligible for an ENROLLMENT FEE WAIVER and perhaps other fee waivers or adjustments. Sign the Certification below. Contact the Financial Aid Office if you have questions.**

CERTIFICATION FOR ALL APPLICANTS: READ THIS STATEMENT AND SIGN BELOW

I hereby swear or affirm, under penalty of perjury, that all information on this form is true and complete to the best of my knowledge. **If asked by an authorized official, I agree to provide proof of this information, which may include a copy of my and my spouse/registered domestic partner and/or my parent's/registered domestic partner's 2007 U.S. Income Tax Return(s).** I also realize that any false statement or failure to give proof when asked may be cause for the denial, reduction, withdrawal, and/or repayment of my waiver. I authorize release of information regarding this application between the college, the college district, and the Chancellor's Office of the California Community Colleges.

_____ _____ _____ _____

Applicant's Signature *Date* *Parent Signature (Dependent Students Only)* *Date*

California Information Privacy Act

State and federal laws protect an individual's right to privacy regarding information pertaining to oneself. The California Information Practices Act of 1977 requires the following information be provided to financial aid applicants who are asked to supply information about themselves. The principal purpose for requesting information on this form is to determine your eligibility for financial aid. The Chancellor's Office policy and the policy of the community college to which you are applying for aid authorize maintenance of this information. Failure to provide such information will delay and may even prevent your receipt of financial assistance. This form's information may be transmitted to other state agencies and the federal government if required by law. Individuals have the right of access to records established from information furnished on this form as it pertains to them.

The officials responsible for maintaining the information contained on this form are the financial aid administrators at the institutions to which you are applying for financial aid. The SSN may be used to verify your identity under record keeping systems established prior to January 1, 1975. If your college requires you to provide an SSN and you have questions, you should ask the financial aid officer at your college for further information. The Chancellor's Office and the California community colleges, in compliance with federal and state laws, do not discriminate on the basis of race, religion, color, national origin, gender, age, disability, medical condition, sexual orientation, domestic partnership or any other legally protected basis. Inquiries regarding these policies may be directed to the financial aid office of the college to which you are applying.

FOR OFFICE USE ONLY

❑ BOGFW-A ❑ TANF/CalWORKs ❑ GA ❑ SSI/SSP	❑ BOGFW-B _____ ❑ BOGFW-C	❑ Special Classification ❑ Veteran ❑ National Guard Dependent ❑ Medal of Honor ❑ 9/11 Dependent ❑ Dep. of deceased law enforcement/fire personnel	RDP ❑ Student ❑ Parent	❑ Student is not eligible

Comments: _____

Certified by: _____ **Date:** _____

California Nonresident Tuition Exemption Request

Complete and sign the form to request an exemption from Non-resident Tuition. You must submit any documentation required by the College or University (for example, proof of high school attendance in California). Contact the California Community College, University of California or California State University campus where you intend to enroll (or are enrolled) for instructions on documentation, additional procedures and applicable deadlines.

ELIGIBILITY:
I, the undersigned, am applying for a California Non-Resident Tuition Exemption for eligible California high school graduates

at (specify college or university) _____and I declare the following:

Check YES or NO boxes:

☐ YES ☐ NO I have graduated from a California high school or have attained the equivalent thereof, such as a High School Equivalency Certificate, issued by the California State GED Office or a Certificate of Proficiency, resulting from the California High School Proficiency Examination.

☐ YES ☐ NO I have attended high school in California for three or more years.

Provide information on all school(s) you attended in grades 9-12:

SCHOOL	CITY	STATE	DATES FROM - Month/Year TO - Month/Year

Documentation of high school attendance and graduation (or its equivalent) is required by the University of California, the California State University and some California Community Colleges. Follow campus directions.

Check the box that applies to you (check only <u>one</u> box):

☐ I am a non-immigrant alien as defined by federal law (including, but not limited to, a foreign student [F visa] or exchange visitor [J visa]).

☐ I am NOT a non-immigrant alien (including, but not limited to, a U.S. citizen, permanent resident, or an alien without lawful immigration status).

AFFIDAVIT:
I, the undersigned, declare under penalty of perjury under the laws of the State of California that information I have provided on this form is true and accurate. I understand that this information will be used to determine my eligibility for the non-resident tuition exemption for eligible California high school graduates. I hereby declare that, if I am an alien without lawful immigration status, I have filed an application to legalize my immigration status or will file an application as soon as I am eligible to do so. I further understand that if any of the above information is untrue, I will be liable for payment of all non-resident charges from which I was exempted and may be subject to disciplinary action by the College or University.

Print Full Name (as it appears on your campus student records)	Campus/Student Identification Number
Print Full Mailing Address (number, street, city, state, zip code)	Email address (optional)
	Phone number (optional)
Signature	Date

Beginning with the Winter 2008 term, nonresident students who enroll in six (6) units or less shall be exempt from the nonresident tuition fee. Students enrolling in more than six (6) units will be charged the nonresident tuition for all units taken.

Beginning with the Fall 2008 semester, nonresident students who were admitted as "Special Part Time Students Grades K-12" and enroll in more than six (6) units will be subject to the nonresident tuition fee for all units taken.

ESL Program at Mission College

Levels and Classes:

The ESL program at Mission College is very comprehensive. It has six levels, twelve units each. It is the philosophy of the department not to teach language skills in isolation, consequently some classes are combined. Students receive maximum benefit from taking all classes of each level concurrently.

Level 1: ESL 1 integrated (combined skills) -12 units
Level 2: ESL 2 integrated (combined skills) -12 units
Levels 3,4,5,6 have two segments:

1. A - Writing/Grammar - 6 units
2. B - Reading/Vocabulary - 3 units
   C - Listening/Speaking - 3 units

Assessment - Which Level Should I Take?

Students must go through the assessment process which will show what level they should enroll in. All colleges use different systems, so students cannot rely on class levels from another college or adult school to choose the correct class. It will probably be different at Mission College.

After attending classes, students who believe they are in the wrong level should confer with their instructor. That is the person who can best judge the appropriateness of the level.

For information call: **818.364.7735**

Programa de Ingles Como Segundo Idioma

El programa de inglés como segundo idioma (ESL) en Los Angeles Mission College se compone de seis niveles, cada nivel es de doce unidades. La filosofía del programa es la de enseñar las destrezas del idioma combinadas de acuerdo al nivel, para que los estudiantes reciban el máximo beneficio.

Nivel 1: ESL 1 integrado (habilidades combinadas) - 12 unidades
Nivel 2: ESL 2 integrado (habilidades combinadas) - 12 unidades
Niveles 3,4,5,6 se componen de dos segmentos:

1. A - Escritura/Gramática - 6 unidades
2. B - Lectura/Vocabulario - 3 unidades
   C - Destrezas auditívas/Conversación - 3 unidades

Dias de clases: lunes, martes, miércoles y jueves
Horario: mañanas de 9:00 a 12:00
noches de 7:00-10:10
Para información llamar al teléfono:
818.364.7735
Ayuda financiea a quienes califíquen



IGETC Advising Form

Student _____ Student ID # _____

Los Angeles Mission College

IGETC ADVISING FORM --CONSULT WITH COUNSELOR

Intersegmental General Education Transfer Curriculum

For transfer to the CSU / UC Systems and AA degree (2008-2009)

****THIS FORM SUBJECT TO CHANGE EACH YEAR****

	UNITS COMP	UNITS InPROG	UNITS NEED
I. ENGLISH COMPOSITION **2-3 COURSES/ 6-9 UNITS** CSU transfer – complete all 3 groups. UC transfer – complete groups A and B only. A. English Composition: English 101 B. Critical Thinking/ English Composition: English 102, Philos 5 C. Oral Communication (CSU only): Speech 101, 102 Other College _____ Advanced Placement _____			
II. MATHEMATICAL CONCEPTS AND QUANTITATIVE REASONING **1 COURSE/ 3 UNITS** Math 227, 238, 245, 260, 265, 266, 267, 270, 275 Other College _____ Advanced Placement _____			
III. ARTS AND HUMANITIES **3 COURSES/ 9 UNITS** Choose 1 course from A, 1 course from B, and a third course from A or B A. Art: Art 101, 102, 103, 109, 201, 300, 501, 502, Cinema 3, Music 111 **B.** Humanities: Anthro 104, Chicano 37, English 208, French 3,4, Human 1, 2, 3, 30, 31, 54, Italian 3, Ling 1, Philos 1, 20, 21, 33, Spanish 3, 4, 5, 6, 10 Other College _____ Advanced Placement _____			
IV. SOCIAL AND BEHAVIORAL SCIENCES **3 COURSES/ 9 UNITS** Choose 3 courses from at least two different disciplines Anthro 102, 104, 121, Afro Am 2, 4*, Chicano 2, 7*, 8#, 47, Child Dev 1, Econ 1, 2, 10, Geog 2, 7, 14, Hist 1,2, 11*, 12#, 43*, 44#, 86, Ling 1, Pol Sci 1, 2, 5, 7, 8, 9, Psy 1, 2, 11, 12, 14, 41, 52, Soc 1, 2, 11, 28 * History 11, 43, Afro Am 4 and Chicano 7 combined: max credit, one course # History 12, 44 and Chicano 8 combined: max credit, one course Other College _____ Advanced Placement _____			
V. PHYSICAL AND BIOLOGICAL SCIENCES **2 COURSES/ 7 UNITS** Choose 2 courses, 1 course from A, 1 course from B **At least 1 course must include a lab** A. Physical Science: Astron 1, **5**, Chem **51, 52, 65, 101, 102**, Geog 1, **15**, Geology 1, Ocean 1, Phys Sc 1, **14**, Physics **6, 7** **B.** Biological Sciences: Anatomy **1**, Anthro 101, Bio **3, 6, 7**, **40**, Env Sci 2, Micro **1, 20**, Physiol **1** Other College _____ Advanced Placement _____			
FOREIGN LANGUAGE PROFICIENCY (UC ONLY) **1 COURSE/ 5 UNITS** Proficiency in any foreign language can be met by passing 2 years of a foreign language in high school with a grade of C or better, 2 years attendance at a foreign junior high or high school, or proving competency by an acceptable exam, or choosing one of the following courses: Chinese 2*, French 2, Italian 2, Japan 2, Spanish 2 **If proficiency was met in high school, transcript must be provided.** Other College _____ Advanced Placement _____			
CSU GRADUATION REQUIREMENT (NOT part of IGETC American Institutions) **2 COURSES/ 6 UNITS** **CSU transfer ONLY** – Choose 1 course from A, 1 course from B A. Chicano 8, Econ 10, History 11, 12, 44 B. Pol Sci 1 Other College _____ Advanced Placement _____ **Courses used for this requirement may NOT be used to satisfy any area of IGETC**			
TOTAL			

IGETC Completed: [ ] UC [ ] CSU

_____ _____

Counselor's Signature Date

Mission to Success -

The Mission to Success Matriculation program helps students reach their goals at Los Angeles Mission College.

Steps to Success:

Step 1: Assessment

The English as a Second Language (ESL), English and Mathematics assessment process helps to place students in classes where they are most likely to succeed. Complete the college application form and assess for ESL or English and Mathematics.

Step 2: Orientation

Important information about the college, educational programs, requirements and services is presented during orientation. When students attend orientation, they will receive their assessment results.

Step 3: Counseling

Meet with a counselor and clarify one's educational goals and the courses one plans to take at Mission College.

Step 4: Follow-Up

Meet with a counselor once a semester to review progress towards an educational goal and necessary requirements.

All new and returning students should complete steps 1, 2, and 3 before registering for classes at Mission College.

Matriculation Exemptions

At the time of application, all students are classified as Exempt or Non-Exempt from various matriculation components. Exempt students are those who: 1) have already earned an Associate Degree or higher, or 2) plan to enroll in a personal interest P.E. class. Some students may be exempt from only one or two of the individual components listed above. Exempt students may participate in all matriculation programs. All other students are coded as non-exempt. Non-exempt students are expected to complete orientation, assessment and counseling components during their first semester at Mission College.

Student Responsibilities

Matriculation is a program that creates an agreement between the college and the student. This agreement helps students meet their educational goals. Students are required to:

1. express at least a broad educational intent upon admission,
2. declare a specific educational goal after they have completed 15 units of degree applicable classes,
3. attend all classes and complete all assignments,
4. complete courses and make progress towards an educational goal, and
5. work with a counselor to develop an educational plan.

Mision Hacia el Exito - La Misión del Programa de Matriculación HACIA el Exito ayuda a los estudiantes a alcanzar sus metas aquí en Los Angeles Mission College.

Pasos Hacia el Exito:

1. Evaluación

El examen para evaluar el nivel de inglés y de las matemáticas ayuda para ubicar a los estudiantes en las clases donde se pueda esperar mejor desarrollo. Haga y entregue un formulario a la Oficina de Admisiones y fije su cita para tomar el examen de evaluación de inglés y de matemáticas.

2. Orientación

La orientación presenta información importante acerca del colegio, programas de estudio, requisitos y servicios estudiantiles. Durante la orientación se le informará de los resultados de su evaluación.

3. Asesoramiento

Reúnase con un consejero para aclarar sus metas y su plan educativo, al igual como los cursos que espera seguir mientras asiste a Los Angeles Mission College.

4. En Continuación

Reúnase con un consejero cada semestre para reevaluar su progreso hacia sus metas educacionales y los requisitos necesarios. Los nuevos estudiantes así como los estudiantes que continuan después de haberse ausentado deben cumplir con los pasos 1, 2, y 3 antes de matricularse para tomar clases aquí en Los Angeles Mission College.

Exención de Matriculaciones

Los estudiantes que ya hayan recibido el Grado Universitario de Asociado o grados superiores, o quienes piensan tomar clases de interés personal quedan exentos de los cuatro pasos anotados arriba, aunque sí se les aconseja que pueden participar en ellos. A todos los demás estudiantes se les requiere que cumplan con los pasos 1, 2, y 3 (evaluación, orientación, asesoramiento) durante su primer semestre.

La Responsabilidad del Estudiante

El programa de Matriculación provee un entendimiento entre el colegio y el estudiante. Este entendimiento le ayuda al estudiante a realizar sus metas educativas.

Al estudiante se le requiere que:

1. declare, en general, las razones por las que se quiere inscribir,
2. fije su meta educativa específica después de haber cumplido con 15 unidades de grado universitario,
3. asista a clase todos los días y cumpla con todas las tareas asignadas,
4. termine los cursos y progrese hacia la meta educativa propuesta,
5. solicite la ayuda de los servicios de asesoramiento para finalizar el desarrollo de un plan educativo.

Student _____ Student ID # _____



Los Angeles Mission College

CSU ADVISING FORM

CONSULT WITH COUNSELOR

California State University System

General Education Plan (2008-2009)

****THIS FORM SUBJECT TO CHANGE EACH YEAR****

		UNITS Compl	UNITS InProg	UNITS Need
A	**COMMUNICATION AND CRITICAL THINKING** **3 COURSES/ 9 UNITS** Select 1 course from each category A-1. Oral Communication: Speech 101, 102, 151 A-2. Written Communication: English 101 A-3. Critical Thinking: English 102, Philos 6, Speech 102 Other College _____ Advanced Placement_____			
B	**PHYSICAL UNIVERSE AND ITS LIFE FORMS** **3 COURSES/ 9 UNITS** Select 3 courses to include one from B-1, one from B-2, and one from B-4. A lab course is required. B-1. Physical Science: Astron 1**, 5,** Chem **51, 52, 65, 101, 102**, Geog 1, **15**, Geology 1, Ocean 1, Phys Sc 1, **14**, Physics **6, 7** B-2. Biological Sciences: Anatomy **1**, Anthro 101, Bio **3, 6, 7**, **40**,Env Sci 2, Micro **1, 20**, Psych 2, Physiol **1** B-3. Laboratory Activity: One of the courses chosen from B-1 or B-2 must be a lab course. B-4. Mathematics/Quantitative Reasoning: Math 227, 238, 240, 245, 260, 265, 266, 267,270, 275 Other College _____ Other College _____			
C	**ARTS, LITERATURE, PHILOSOPHY AND FOREIGN LANGUAGES** **3 COURSES/ 9 UNITS** Choose 1 course from C-1, 1 course from C-2, and a third course from C-1 or C-2. C-1. Arts: Art 101, 102, 103, 109, 201, 300, 501, 502, Cinema 3, English 240, Fam & CS 16, Human 1, 3, 31, Intrdgn 104, Music 101, 111, 321, 322, Photo 10, 11, 12 C-2. Humanities: Anthro 104, Chicano 37, 42, 44, 46, English 208, 240, French 1, 2, 3, 4, History 86, Human 1, 2, 30, 31, 54, Italian 1, 2, 3,4 Japan 1, 2, Ling 1, Philos 1, 20, 21, 33, Spanish 1, 2, 3, 4, 5, 6, 9, 10 Other College _____ Advanced Placement _____			
D	**SOCIAL AND BEHAVIORAL SCIENCES** **3 COURSES/ 9 UNITS** Choose 1 course from D-A, 1 course from D-B, and one course from D-1 through D-0. **American History and Institutions** **D-A.** Chicano 8, Econ 10, History 11, 12, 44 **D-B.** Pol Sci 1 D-1. Anthro 102, 104, 121, Ling 1 D-2. Econ 1, 2, 10 D-3. Afro Am 2, 4, Chicano 2, 7, 8, 20, 47, Soc 11, Hist 43, 44 D-4. Chicano 47, Soc 22 D-5. Geog 2, 7, 14 D-6. Afro Am 4, Chicano 7, 8, 19, 44, Econ 10, Hist 1,2,11, 12, 43,44, 86 D-7. Ch Dev 1, 42, Psych 11, Soc 22 D-8. AJ 4, Bus 5, Law 1, Pol Sci 1, 2, 5, 7, 8, 9 D-9. Ch Dev 1, Psych 1, 2, 11, 12, 14, 41, 52 D-0. Soc 1, 2, 3, 7, 11, 28 Other College _____ Advanced Placement _____			
E	**LIFELONG UNDERSTANDING AND SELF-DEVELOPMENT** **1 COURSE / 3 UNITS** Chicano 47, Child Dev 1, Env Sci 2, Fam & CS 6, 21, 31, 91, Health 8, 11, Psych 1, 2, 3, 11, 32, 41, 52, Soc 22, Speech 121, PE* 91-690 (Activity courses) * Only 1 unit of Phys Ed may be counted Other College _____ Advanced Placement _____			
Major:				
TOTAL				

_____ _____

Counselor's Signature Date

This schedule is an official publication of Los Angeles Mission College. It sets forth rules and regulations and, in case of conflict with information previously published, supersedes those publications of earlier date.

Mission of the Los Angeles Community Colleges

The mission of the Los Angeles Community Colleges is to provide comprehensive lower-division general education, occupational education, transfer education, transitional education, counseling and guidance, community services, and continuing education programs which are appropriate to the communities served and which meet the changing needs of students for academic and occupational preparation, citizenship, and cultural understanding.
IN PURSUIT OF THIS MISSION, WE ENDEAVOR TO:
• Promote equal opportunity for participation;
• Maintain appropriate standards for academic achievement;
• Provide an educational environment which meets the needs of students with varied learning skills;
• Provide support services which contribute to instructional effectiveness and student success;
• Affirm the importance of multi-cultural, international, and intercultural collegiate experiences that foster individual and group understanding; and
• Manage effectively educational and financial resources.

Students' Statements

Falsification of any record or signed statement, or the withholding of information, subjects the student to immediate suspension or expulsion.

Instructional Materials

Students may be required to provide instructional and other materials required for a credit or noncredit course. Such materials shall be of continuing value to a student outside of the classroom setting and shall not be solely or exclusively available from the District.

Withdrawal

Students wishing to drop a class or withdraw from the college during the semester must do so through the Admissions Office or use the telephone system. Failure to withdraw officially may result in an "F" grade. Students must withdraw on or before the 11th week (75%) in order to receive a W. Students in short-term classes must withdraw before 75% of the course is completed. After the 11th week or 75% completion of the course, a student is assigned a letter grade (A through F). Instructors are not obligated to exclude a student for non-attendance.
IT IS THE STUDENT'S RESPONSIBILITY TO WITHDRAW OFFICIALLY.
HOW TO DROP CLASSES OR WITHDRAW FROM COLLEGE
1. Dropping classes or withdrawing from the college must be done by the drop date deadline.
2. To drop classes, use the STEP telephone system, or fill out a "Drop Card" and present it, with your registration Fee Receipt, at the Admissions Office. To drop ALL classes (withdrawal), use the STEP System or check item number one on the drop card.
3. The clerk processes the forms and gives you a receipt. Keep your receipt for your records.
4. Fees are not automatically refunded. Fee refunds must be requested from the Business Office if you drop classes or withdraw by the end of the second week.
5. In order to do a complete withdrawal by mail, your request must be sent by Certified Mail with a receipt.
6. You may also withdraw by using the telephone system on or before the 11th week or before 75% of the course is completed. Students in PACE or other special programs must check withdrawal deadlines with the appropriate program director.

Withdrawal from Classes

THROUGH THE 3rd WEEK: No notation ("W" or other) will appear on the student's record if the class is dropped during the first three weeks of the semester (or 30% of the class for short-term classes).
THROUGH THE 11TH WEEK: A notation of "W" (withdrawal) is recorded on the student's record for classes dropped during the 4th through the 11th week of the semester.
AFTER THE 11TH WEEK: Students who remain in class beyond the 11th week (or 75% of the class for short term classes) are given a grade by the instructor. THAT GRADE CANNOT BE A "W" (withdrawal).

Access to Records

The California Legislature passed S.B. 182 (Stull), which codifies provisions of the Education Code and the Federal statutes implementing the Family Education Rights and Privacy Act of 1974 (Buckley Amendment). This permits students to inspect their personally identifiable records maintained by the college, and permits access to these records only upon the student's request (other than to certain specified categories). Information on these laws and college procedures in implementing them may be obtained from the Associate Dean of Admissions, who serves as the College Records Officer. Copies of pertinent State and Federal legislation are available for inspection.
Los Angeles Mission College considers the following information relating to a student to be directory information: student's name, city of residence, date of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous educational agency or institution attended by the student. Students who do not wish any or all of the above categories of information to be given out should so indicate on their application at time of enrolling. Students are asked to voluntarily provide their student identification number for this purpose.

Family Educational Rights and Privacy

Act (FERPA) Notification The Family Educational Rights and Privacy Act (FERPA) affords students the following rights with respect to their educational records:
1. The right to inspect and review the student's education records which includes discipline records, within 45 days from the date the College receives a request for access.
• Students may submit to the College Admissions Office written

requests that identify the specific record(s) they wish to inspect. Within 45 days, the College Admissions Office will make arrangements for access and will notify the student of the time and place where the records may be inspected.
• Education records are those records that are directly related to students and are maintained by the College. Students may not inspect education records pertaining to parents' financial records and certain confidential letters or recommendations.
2. The right to request an amendment of the student's educational records which the student believes to be inaccurate, misleading or otherwise in violation of the student's privacy rights.
• With the exception of grade grievances which are handled through Administrative Regulation E-55, students may ask the College President, or his/her designee to amend a record that they believe is inaccurate, misleading, or in violation of their privacy rights. A student seeking to amend an educational record should write to the College President and clearly identify the part of the record he/she wants changed and specify why it is inaccurate, misleading, or in violation of his/her privacy rights.
• If the College President, or his designee, decides not to amend the record as requested by the student, the College, in accordance with section 99.21 of the Code of Federal Regulations and section 76232 of the Education Code, will notify the student of the decision and of his/her right to a hearing.
3. The right to consent to disclosures of personally identifiable information contained in the student's educational records, except to the extent that FERPA and California law authorize disclosures without consent.
• If a student authorizes the release of his/her education record to a third party, he/she shall provide a dated written consent to the College Admissions Office authorizing said release with a specific list of the information to be released.
• Federal and California law authorize certain disclosures of personally identifiable information without a student's written consent. One such exception is the disclosure of personally identifiable information to school officials with legitimate educational interests. School officials with legitimate educational interests are employees or agents of the Los Angeles Community College District who need to review educational records in order to fulfill their professional responsibilities.
4. The right to restrict disclosure of personally identifiable information that the College has designated as directory information which may be released without the written consent of the student.
• Directory information may be disclosed without a student's consent unless the student has notified the college that he/she does not want all or portions of the directory information released. To do so, the student must submit the appropriate District form to the College Admissions Office requesting that some or all of the categories of directory information not be released without his/her consent. This form must be submitted in accordance with College policy.
• Pursuant to Board Rule 5201.10, the Los Angeles Community College District has designated the following student information as directory information:
(a) the student's name, city of residence, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most previous educational agency or institution attended by the student;
(b) student employee records may be released in order to comply with collective bargaining agreements;
(c) the names, addresses and telephone numbers of students or former students may be released to the foundation for each college for college-related activities at the discretion of the College President, unless the student or former student has informed the College that such information should not be released. The release of this information is conditioned upon the foundation's agreement that such information will be released in accordance with District policy and that information will not be released to third parties;
(d) at the discretion of the College President, the names, addresses and telephone numbers of students from the College may be released to heads of private and/or public institutions of higher education, or their designees, for the purpose of providing information to student regarding transfer opportunities to those institutions, unless the student has indicated that such information should not be released. The release of this information will be conditioned upon the institution's agreement that student privacy rights under federal and state law will be protected and that information will not be released to third parties.
5. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the College to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue S.W.
Washington, DC 20202-4605

Student Right-to-Know Disclosure

In compliance with the Student Right-to-Know and Campus Security Act of 1990 (Public Law 101-542), it is the policy of the Los Angeles Community College District and Los Angeles Mission College to make available its completion and transfer rates to all current and prospective students. Beginning in Fall, 1996, a cohort of all certificates, degree, and transfer-seeking first-time, full-time students were tracked over a three-year period. Their completion and transfer rates are listed below. These rates do not represent the success rates of the entire student population at all California Community Colleges, nor do they account for student outcomes occurring after this three-year tracking period.
Based upon the cohort defined above, 28.2 percent attained a certificate, degree, or became "transfer-prepared" during a three-year period from Fall 1997 to Spring 2000. Students who are transfer-prepared have completed 56 transferable units with a GPA of 2.0 or better.
Based upon the cohort defined above, 29.8 percent transferred to another post secondary institution (CSU, UC, or another California Community College) prior to attaining a degree, certificate, or becoming transfer-prepared during a five semester period from Spring 1998 to Spring 2000.
Further information about Student Right-To-Know Rates and how they should be interpreted can be found at the California Community Colleges Chancellor's Office Student Right-To-Know Disclosure Website located at http://srtk.cccco.edu/index.asp

Student Grievance Procedure

The purpose of the Student Grievance Procedure is to provide a prompt and equitable means for resolving student grievances. The grievance procedure may be initiated by a student or group of students who reasonably believe he/she/they have been subject to unjust action or denied rights that adversely affect his/her/their status, rights, or privileges as a student. It is the responsibility of the student(s) to submit proof of alleged unfair or improper action. Grievances pertaining to grades are subject to California Education Code Section 76224(a) which states:

"When grades are given for any course of instruction taught in a community college district, the grade given to each student shall be the grade determined by the instructor of the course and the determination of the student's grade by the instructor, in the absence of mistake, fraud, bad faith, or incompetence, shall be final."

This grievance procedure does not apply to the challenge process for prerequisites, corequisites, advisories, and limitations on enrollment; alleged violations of sexual harassment; actions dealing with student discipline; alleged discrimination on the basis of ethnic group identification, religion, age, sex, color, sexual orientation, physical or mental disability; or an appeal for residency decision; or to eligibility, disqualification, or reinstatement of Financial Aid. Informal resolution is encouraged.

A written Statement of Grievance must be submitted to the Compliance Officer within thirty (30) instructional days of the incident or after the student(s) learns of the basis for the grievance.

Recording Devices in the Classroom

Section 78907 of the California Education Code prohibits the use of any electronic listening or recording device without prior consent of the instructor. Any student violating this section is subject to disciplinary action. Any non-student who willfully violates this section is guilty of a misdemeanor.

Standards of Student Conduct and Disciplinary Action

The Standards of Student Conduct and Disciplinary Action for violation of rules were established by the Board of Trustees of the Los Angeles Community College District on September 2, 1969. A student enrolling in one of the Los Angeles Community Colleges may rightfully expect that the faculty and administrators will maintain an environment in which there is freedom to learn. This requires that there be appropriate conditions and opportunities in the classroom and on the campus. As members of the college community, students should be encouraged to develop the capacity for critical judgment, to engage in a sustained and independent search for truth, and to exercise their rights to free inquiry and speech in a responsible, non-violent manner. Students shall respect and obey civil and criminal law and they shall be subject to legal penalties for violation of laws of the city, county, state, and nation. Student conduct in all of the Los Angeles Community Colleges must conform to District and college rules and regulations.

Violations of such rules are subject to the following types of disciplinary actions, which are to be administered by appropriate college authorities against students who stand in violation. Each of the Los Angeles Community Colleges shall establish due process of law for administration of the penalties enumerated here. Penalties are listed in degree of severity but not as chronological administration. College authorities will determine which type of penalty is appropriate.

1. WARNING – Notice to the student that continuation or repetition of specified conduct may be cause for other disciplinary action.
2. REPRIMAND – Written reprimand for violation of specified rules. A reprimand serves to place on record that a student's conduct in a specific instance does not meet the standards expected at the college. A person receiving a reprimand is notified that this is a warning that continued conduct of the type described in the reprimand may result in formal action against the student.
3. DISCIPLINARY PROBATION – Exclusion from participation in privileges or extra-curricular college activities set forth in the notice of disciplinary probation for a specified period of time. The imposition of disciplinary probation involves notification in writing of the reason for disciplinary probation to the student(s) or president of the student organization involved.
4. RESTITUTION – Reimbursement for damage or for misappropriation of property. Reimbursement may take the form of appropriate service to repair or otherwise compensate for damage.
5. SUMMARY SUSPENSION – A Summary Suspension is for purposes of investigation. It is a means of relieving the tension of the student body or individual class due to a serious infraction of student behavior standards, removing a threat to the well-being of the students, or removing for the good order of the college a student or students whose presence would prevent the continued normal conduct of the academic community. Summary Suspension is limited to that period of time necessary to insure that the purposes of the Summary Suspension are accomplished, and in any case, no more than a maximum of 10 school days. Summary Suspension is a type of suspension other than that ordinarily invoked by the instructor in the classroom. The College President, appropriate administrator, or other staff member designated by the President may summarily suspend a student when he deems it necessary for the safety and welfare of the college.
6. DISCIPLINARY SUSPENSION – Disciplinary Suspension follows a hearing based on due process of law. It shall be invoked by the College President, appropriate administrator, or other staff member designated by the President, upon students for misconduct when other corrective measures have failed or when the seriousness of the situation warrants such action.
7. EXPULSION – An expulsion is a long-term or permanent denial of all campus privileges including class attendance. The President of the college and/or the Board of Trustees may expel a student who has been convicted of a crime arising out of a campus disturbance or, after a hearing by a campus body, has been found to have willfully disrupted the orderly operation of the campus. The President shall submit periodic reports on all expulsion cases to the Superintendent and the Board of Trustees.

Violations of the Standards of Student Conduct are as follows:

9803.10 Willful Disobedience: Willful disobedience to directions of college officials acting in the performance of their duties.
9803.11 Violation of College Rules and Regulations: Violation of college rules and regulations, including those concerning student organizations, the use of college facilities, or the time, place, and manner of public expression or distribution of materials.
9803.12 Dishonesty: Dishonesty, such as cheating, or knowingly furnishing false information to colleges.
9803.13 Unauthorized Entry: Unauthorized entry to or use of the college facilities.
9803.14 College Documents: Forgery, alteration, or misuse of college documents, records, or identification.
9803.15 Disruption of Classes or College Activities: Obstruction or disruption of classes, administration, disciplinary procedures, or authorized college activities.
9803.16 Theft of or Damage to Property: Theft of or damage to property belonging to the college, a member of the college community or a campus visitor.
9803.17 Interference with Peace of College: The malicious or willful disturbance of the peace or quiet of any of the Los Angeles Community Colleges by loud or unusual noise, or any threat, challenge to fight, fight, or violation of any rules of conduct as set forth in this Article.
9803.18 Assault or Battery: Assault or battery, abuse, or any threat of force or violence directed toward any member of the college community or campus visitor engaged in authorized activities.
9803.19 Alcohol and Drugs: Any possession of controlled substances which would constitute a violation of Health and Safety Code section 11350 or Business and Professions Code section 4230; any use of controlled substances the possession of which are prohibited by same, or any possession or use of alcoholic beverages while on any property owned or used by the District or colleges of the District. "Controlled substance," as used in this section includes, but is not limited to, the following drugs and narcotics:
(a) opiates, opium, and opium derivatives, (b) mescaline, (c) hallucinogenic substances, (d) peyote, (e) marijuana, (f) stimulants and depressants, (g) cocaine.
9803.20 Lethal Weapons: Possession, while on a college campus or at a college-sponsored function, of any object that might be used as a lethal weapon is forbidden by all persons except sworn peace officers, police officers, and other government employees charged with policing responsibilities.
9803.21 Discriminatory Behavior: Behavior while on a college campus or at a college-sponsored function, inconsistent with the District's non-discrimination policy, which requires that all programs and activities of the Los Angeles Community College District be operated in a manner which is free of discrimination on the basis of race, color, natural origin, ancestry, religion, creed, sex, pregnancy, marital status, sexual orientation, age, handicap or veteran status.
9803.22 Unlawful Assembly: Any assemblage of two or more persons to (1) do an unlawful act, or (2) do a lawful act in a violent, boisterous or tumultuous manner.
9803.23 Conspiring to Perform Illegal Acts: Any agreement between two or more persons to perform an illegal act.
9803.24 Threatening Behavior: A direct or implied expression of intent to inflict physical or mental/emotional harm and/or actions (such as stalking) which a reasonable person would perceive as a threat to personal safety or property. Threats may include verbal statement, written statements, telephone threats or physical threats.
9803.25 Disorderly Conduct: Conduct that may be considered disorderly includes lewd or indecent attire, behavior that disrupts classes or college activities, breach of the peace of the college, aiding or inciting other persons to breach the peace of college premises or functions.
9803.26 Theft or Abuse of Computer Resources: Theft or Abuse of Computer Resources including but not limited to the following:
a. Unauthorized entry into a file to use, read, or change the contents, or for any other purpose.
b. Unauthorized transfer of a file.
c. Unauthorized use of another individual's identification or password.
d. Use of computing facilities to interfere with the work of a student, faculty member or college official, or to alter college or district records.
e. Use of unlicensed software
f. Unauthorized copying of software
g. Use of computing facilities to access, send or engage in messages which are obscene, threatening, defamatory, present a clear and present danger, violate a lawful regulation and /or substantially disrupt the orderly operation of a college campus.
h. Use of computing facilities to interfere with the regular operation of the college or District computing system.
9804 Interference with Classes: Every person who, by physical force, willfully obstructs, or attempts to obstruct, any student or teacher seeking to attend or instruct classes at any of the campuses or facilities owned, controlled or administered by the Board of Trustees of the Los Angeles Community College District, is punishable by a fine not exceeding five hundred dollars ($500) or imprisonment in a county jail not exceeding one year, or by both such fine and imprisonment.
9805 Interference with Performance of Duties of Employees: Action to cause, or attempt to cause, any employee of the District to do, or refrain from doing, any act in the performance of his or her duties by means of a threat to inflict any injury upon any person or property.
9805.10 Assault or Abuse of an Instructor: Assault or abuse of any instructor employed by the District in the presence or hearing of a community college student, or in the presence of other community college personnel or students, and at a place which is on District premises or public sidewalks, streets, or other public ways adjacent to school premises, or at some other place where the instructor is required to be in connection with assigned college activities.
9806 Unsafe Conduct: Conduct which poses a threat of harm to the individual and/or to others. This includes, but is not limited to, the following types of conduct: Unsafe conduct in connection with a Health Services Program (e.g., Nursing, Dental Hygiene, etc.); failure to follow safety direction of District and/or college staff; willful disregard of safety rules as adopted by the District and/or college; negligent behavior which creates an unsafe environment.

Non-Discrimination Policy

All programs and activities of the Los Angeles Community College District shall be operated in a manner which is free of discrimination on the basis of ethnic groups identification, race, color, national origin, ancestry, religion, creed, sex, pregnancy, marital status, medical condition (cancer related), sexual orientation, age, physical or mental disability (including AIDS) or veteran status (Reference: Board Rule 1202).

Politica No Discriminatoria

Todos los programas y actividades de los colegios de la comunidad de Los Angeles se administrarán de una manera que no discrimine respecto a la identidad de grupos étnicos, raza, color, nacionalidad, origen, ascendencia, religión, credo, sexo, embarazo, estado civil, condición médica (relacionada con cáncer), preferencia sexual, edad, incapacidad mental o física (incluyendo SIDA) o el ser veterano.

Compliance Procedure

In order to insure nondiscrimination policy compliance at Los Angeles Mission College, please direct inquiries to the Compliance Officer – Title IX/Gender-Equity, and Sexual Harassment 818.364.7701. Matters involving Section 504 may be directed to the Coordinator of Disabled Student's Program at 818.364.7734. In addition, inquiries may be directed to the District Office of Diversity Programs at 213.891.2315.

Politica De Acuerdo Con Los Procedimientos De Igualdad De Oportunidades Para asegurar que se cumpla una política no discriminatoria en Los Angeles Mission College, favor de dirigirse a la oficina de un mediador si se refiere al acoso sexual o a la discriminación – Compliance Officer Title IX/Gender Equity 818.364.7701. Para la Sección 504, diríjase al Coordinador del Programa de Personas Incapacitadas, al 818.364.7734. Además, puede también dirigir sus preguntas a la oficina de Diversity Programs del Distrito, teléfono 213.891.2315.

Compliance Officer

If students feel they have grounds for a grievance, they may contact the college Compliance Officer, who will help explain college rules and regulations, and, if a problem is resolvable, suggest the best method for resolving the problem. For additional information and a copy of Administrative Regulation E-55 (Student Grievance Procedures) see the Compliance Officer located in the Campus Center, 818. 364.7701.

Sexual Assault Policy

The Los Angeles Community College District is committed to providing a safe environment for students, visitors, and staff. Any incident of sexual assault should be immediately reported to campus police at (818) 364-7843. The term "sexual assault" under the California Education Code, Section 67385(d), includes threats of sexual violence.

Anyone charged with campus-related sexual assault may be subject to prosecution under appropriate California criminal statues; students may also be subject to discipline under the Student Disciplinary Procedures. The Sexual Harassment Policy may also apply, and the Compliance Officer may be contacted at 818.364.7701. Confidentiality shall be maintained. (Reference: Board Rule 16400.11.)

Sexual Harassment Policy

The policy of the Los Angeles Community College District is to provide an educational, employment and business environment free from unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct or communications constituting sexual harassment. Employees, students, or other persons acting on behalf of the District who engage in sexual harassment as defined in the policy or by state or federal law shall be subject to discipline, up to and including discharge, expulsion or termination of contract. The specific rules and procedures for reporting charges of sexual harassment and for pursuing available remedies are incorporated in the Board Rules in Chapter 15.

The Los Angeles Community College District has a policy which provides informal and formal procedures for resolving complaints. Copies of the policy and procedures may be obtained from the Compliance Officer located in the Administration Building, Room 123, 818.364.7701, or by calling the Senior Director of Educational and Student Support Services at 213.891.2279, or the Office of Diversity Programs at 213.891.2315. Any member of the College Community, which includes students, faculty, and staff, who believes, perceives, or actually experienced conduct that may constitute sexual harassment, has the right to seek the help of the College. Every employee has the responsibility to report such conduct when it is directed towards students to the Sexual Harassment Compliance Officer. Potential complainants are advised that administrative and civil law remedies, including but not limited to injunctions, restraining orders or other orders may be made available.

Diversity Program

The policy of the Los Angeles Community College District is to implement equal opportunity to all qualified employees and applicants for employment without regard to race, color, national origin, ancestry, religion, creed, sex, pregnancy, age, disability, marital status, medical condition (cancer related), sexual orientation, or veteran status. Positive action will be taken to ensure that this policy is followed in all personnel practices, including recruitment, hiring, placement, upgrading, transfer, demotion, treatment during employment, rate of pay or other forms of compensation, selection for training, layoff, or termination. Inquiries regarding equal opportunity practices at Los Angeles Mission College should be directed to the college Compliance Officer located in the Campus Center, 818.364.7701.

Drug-Free Environment

Los Angeles Mission College adheres to, supports, and is in full compliance with requirements that maintain our college as a drug-free institution of higher education.

On September 5, 1990, the Board of Trustees adopted the following standards of conduct:

• Students and employees are prohibited from unlawfully possessing, using or distributing illicit drugs and alcohol on District premises, in District vehicles, or as part of any activity of the Los Angeles Community College District.
On April 20, 1989, the Los Angeles Community College District Board of Trustees adopted Rule 9803.19, which prohibits:
• Alcohol and Drugs. Any possession of controlled substances which would constitute a violation of Health and Safety Code section 11350 or Business and Professions Code section 4230, any use of controlled substances, the possession of which are prohibited by the same, or any possession or use of alcoholic beverages while on any property owned or used by the District or colleges of the District. "Controlled substances," as used in this section, include, but are not limited to, the following drugs and narcotics:
a. opiates, opium and opium derivatives
b. mescaline
c. hallucinogenic substances
d. peyote
e. marijuana stimulants
f. depressants and
g. cocaine.
The Board's policy on the Drug Free Workplace, adopted March 22, 1989, restates these prohibitions.
• Legal Sanctions. Federal laws regarding alcohol and illicit drugs allow for fines and/or imprisonment. Other legal problems include the loss of driver's license and limitations of career choices.
• Health Risks. Health risks associated with the abuse of controlled substances include malnutrition, damage to various organs, hangovers, blackouts, general fatigue, impaired learning, dependency, disability, and death. Both drugs and alcohol may be damaging to the development of an unborn fetus.
• Other Risks. Personal problems include diminished self-esteem, depression, alienation from reality, and suicide. Social problems include loss of friends, academic standing, co- and extra-curricular opportunities, alienation from and abuse of family members, and chronic conflict with authority. Economic problems include loss of job, financial aid eligibility, homes, savings, and other assets.
Additionally, on June 28, 2000, the Board of Trustees adopted Rules 9803.24 Threatening Behavior, 9803.25 Disorderly Conduct, 9803.26 Theft or Abuse of Computer, and 9806 Unsafe Conduct. Each are fully described in Standards of Student Conduct.

Counseling, Treatment and Rehabilitation

The following resources are available for the treatment of alcohol and drug dependence and abuse:
- Los Angeles Community College District Employee Assistance Program
  818.907.7701 or 800.521.9944
- National Council on Alcoholism and Drug Dependence
  213.384.0403 or 818.997.0414
- Los Angeles County Drug Abuse Program
  213.624.DRUG
- Alcoholics Anonymous
  213.387.8316 or 818.988.3001
- Cocaine Anonymous
  213.839.1141 or 818.988.1777
- Narcotics Anonymous
  213.283.1745 or 818.997-3822
- Families Anonymous
  800.736.9805

Smoking Policy

In accordance with Board Rule 9804, smoking is permitted in designated areas only. A student who violates the rules is subject to the student disciplinary regulations.

Campus Security

The campus Sheriff's office personnel are responsible for the safety and well being of staff, faculty and students, and of the security of college property and facilities, 818/364-7843.

Campus Crime Report

Los Angeles Mission College's general statistics and crime can be viewed at the following URLs:
• General Information
http://nces.ed.gov/ipeds/cool/InstDetail.asp?UNTID=117867
• Crime
http://ope.ed.gov/SECURITY/instDetailasp?UNTID=117867
then click on Criminal Offenses, Hate Offenses, or Arrests.

STUDENT HEALTH FEE INFORMATION

The Los Angeles Community College Board of Trustees at its April 29, 1992 meeting modified Board rule 8502, thus making the $11 Health Services fee a mandatory fee for all students enrolled in credit classes.
The Los Angeles Community College District policy exempts the following students from paying the student health fee:
(a) low-income students, including students on financial aid and/or recipients of a Board of Governors' grant, (b) students who depend exclusively on prayer for healing in accordance with the teaching of a bona fide religious sect, (c) students who are attending classes under an approved apprenticeship training program, (d) non-credit education students, (e) students enrolled in District colleges exclusively at sites where student health services are not provided, (f) students who are enrolled in District colleges exclusively through Instructional Television or distance education classes, (g) students who are enrolled in District colleges exclusively through contract education. Students exempted under the provisions of (a), (c) and (d) above are eligible to receive the services of the college health program; all other exempted students are not eligible to receive the services of the college health program.
Your registration fee receipt, or your current student I.D. must be presented to receive services.

Los Angeles Mission College offers these special services to students

Campus Child Development Center
818.364.7863
The Child Development Center provides a developmentally based curriculum for children of all ages up to 12 years old.*
Hours of Operation
Monday - Thursday 7:30 am to 10:15 pm
Friday 7:30 am to 2:30 pm
*Qualified students may receive childcare services with low to no fees.

College Ombudsperson
818.364.7690
The college ombudsperson is a faculty member selected by the president to assist students in resolving issues or problems they may have with faculty or the college.

Disabled Student Programs and Services
818.364.7732
For students with disabilities the DSP&S office provides special assistance in areas like: registering for courses, specialized tutoring, note-taking, mobility assistance, special instruction, testing assistance, special equipment, special materials, instructor liaisons, community referrals, and job placement.

Student Activities
818.364.7820
Student government, student orientations, honors, commencement, student clubs, sports tournaments, dances, special events, video games, and more which enhance the student experience at Los Angeles Mission College.

Bookstore
818.364.7798 or 818.364.7768
The Bookstore sells textbooks you need for your courses and supplies such as; paper, pens, blue books, scantrons, etc. Additionally the bookstore sells backpacks, T-shirts, sweatshirts, hats and more.
For online textbook orders, visit www.lamissionbookstore.com
Bookstore Hours*
Monday - Thursday 7:45 am - 7:15 pm
Friday 7:45 am - 1:00 pm

Business Office
818.364.7783
Payment of enrollment fees, refund requests, and other financial transactions are handled in the Business Office.
Business Office Hours*
Monday, Thursday 9 am - 7 pm
Tuesday, Wednesday, Friday 9 am - 4 pm

* Hours subject to change

Extended Opportunity Programs & Services/ CARE
818.364.7645
EOP&S provides qualifying students with academic counseling, peer advisement, peer tutoring, free workshops, free university/ cultural tours, transfer assistance, and assistance with books. Single parents on CalWORKs may receive additional assistance through the CARE program.

Offices which provide services to students include

Admissions & Records
818.364.7658
The Admissions & Records Office keeps all student records. This office is where you apply for admission to the college, register for courses, add or drop courses, request transcripts, and request verification of enrollment.
Admission Office Hours*
Monday - Thursday 8 am - 7 pm
Friday 8 am - 1 pm

Family Child Care Homes Education Network
818.364.7881
The Family Child Care Homes Education Network consists of at least 25 licensed family child-care providers, who are located in the community around Los Angeles Mission College. Qualified students may receive child-care services for infants and toddlers, pre-schoolers, school age children, with low or no fees

Library
818.364.7600 Ext. 7106
Online data bases, books, reference materials, periodicals, and information from the Internet – the tools you need to succeed are all available in the Library. One of the reference librarians will help you find information you need. You can study in our quiet individual study areas and small groups can use our study rooms.
Library Hours*
Monday - Thursday 8 am - 8 pm
Friday 8 am - 1 pm
Saturday 10 am - 2 pm

Counseling
818.364.7655 or 818.364.7656
Students are strongly urged to make an appointment with a counselor to develop an Educational Plan. The Educational Plan is tailored to your needs and goals, and enables you to get the most from your studies.
Career planning is an important part of planning for your future. The Counseling Office makes the Eureka computer program available to students. Eureka helps students assess their skills, career interests, and educational decisions, and explore career options. For students interested in completing an Associate degree and transferring to a four-year college, the Transfer Center has the latest information on majors, transfer requirements, and application

procedures at many public and private four-year colleges and universities.
All new students must take the college's assessment of English and Mathematics knowledge. College courses require reading and writing skills at the college level. Some courses require specific math skills. The assessment process is designed to inform students of areas in which they need improvement to be best prepared for success in college. The College Orientation Program is designed for new students to learn about the college, educational programs, services, degree requirements, and the secrets of being a successful college student.
International students have their own counselor at LAMC. The international students counselor assists the students to plan a program of studies that meets the requirements of the student and the federal requirements of the F-1 Visa. Veterans must make an appointment with the Veterans Affairs counselor to apply for VA benefits.

Learning Center

818.364.7756
Walk-in tutoring in English and math are offered most days and evenings; schedules are available at the learning center. One-on-one and small group tutoring is also available by appointment only on a limited basis in many subject areas. In addition, students can enroll in credit courses to build basic skills in reading, spelling, writing, vocabulary, math and study skills.

Transfer Center

818.364.7827
Students are encouraged to begin planning for Transfer as early as possible. The Transfer Center helps students prepare to continue their education at a four-year college or university. Resources include application filing, opportunities to meet with representatives from four-year institutions, a resource library, workshops on transfer issues and information regarding articulation agreements. Transfer students can earn an Associates Degree while completing transfer requirements. Counselors and the Transfer Center staff are your link to transfer to UC, CSU and private institutions.

Honors/Transfer Alliance Program

818.364.7683
The Honors Program was created to promote academic excellence, to stimulate discussion of academic issues among students and faculty, to increase awareness of current social issues, to encourage community service, to celebrate cultural diversity, and to prepare students for successful university transfer.

Completing an Honors Contract

Students receive Honors credit by competing an Honors Contract in any UC transferable course. In consultation with the instructor, the student develops a proposal for an Honors research project. When the final project is completed, the student must submit one copy to the instructor and a second copy to the Honors Coordinator. If the advisory committee approves the project, the student will receive an Honors notation on her transcript indicating that the course was completed for Honors credit.

Honors Certification

Students receive Honors Certification by completing a total of six Honors Contracts. Certified students receive access to a variety of scholarship opportunities and priority consideration for admission to UCLA, UCI, UCR, UCSC, Occidental College, Chapman University, Claremont College, Pomona Pitzer, La Sierra University, Whitman College, Pacific University, CSU Fullerton, CSU Stanislaus, and CSU San Diego.

Applying to the Honors Program

Applications for the Honors Program are available at the Honors/TAP office, which is located on the lower level of the Campus Center. Current LAMC students must be eligible for English 101 and have completed 12 transferable units with a GPA of 3.25 or higher. Entering students must have a high school GPA of 3.5 or higher or an SAT score above 1,000.
Honors Coordinator: Mark Pursley, 818.364.7677
Honors Counselor: Joanne Kalter-Flink, 818.364.7652

Health Center

818.362.6182
The Student Health Center at LAMC offers a variety of medical and health education services available for all registered Los Angeles Community College District students. It is open varied hours which are posted on the trailer door. Students may call for an appointment or walk-in during scheduled clinic hours. Appointments can be made by calling 818.362.6182 or 818.837.7881.
This center will be staffed by medical and mental health professionals. Stop by the health center and check on available health services. Services not available at the on-campus center may be accessible through our San Fernando Health center located at 1600 San Fernando Road, and can be reached at 818.365.8086. We welcome all students to visit and utilize their Student Health Center.

When parking on campus

- watch for your fellow students walking to class,
- drive slowly,
- park in student parking lots only,
- observe all posted signs and regulations, and
- display your LAMC Student Parking Permit.

For more details, request a parking brochure from the Sheriff's Department on campus.

Viewing Your Records

Under the provisions of the Family Education Rights and Privacy Act of 1974 students may see their records by making an appointment with a counselor for this purpose.

Be on Time

Students are expected to attend and arrive on time for each class meeting. Class time is limited; students learn more and understand important concepts better if they always come on time for each class session.

Emergency Information

Fire

1. If you smell smoke or see fire, activate the nearest fire alarm pull box. Call the campus sheriff, extension 7845 or 7843 (outside telephone 818.833.3504). If you are unable to contact the sheriff, call 911.

2. When you hear the fire alarm, proceed in an orderly fashion to the designated building evacuation assembly area. The last person to leave the room should close
the door.

3. At the assembly area, wait for further instructions from a faculty member or administrator.

Earthquake

1. At first sign of shaking, get away from any potential falling objects. Try to get under a table or desk.

2. Do not run outside. If you are in a multistory building do not use the elevator.

3. If you are aware of any gas lines or heaters in the area, attempt to shut off the gas line or heater.

4. Wait for a faculty member or administrator to give further instructions.

Power Outage

1. Try to stay where you are and do not attempt to restore power.

2. Notify plant facilities, extension 7801 (outside telephone 818.364.7801).

3. Wait for the power to come back on or for information/ instruction from plant facilities or an administrator to ascertain the probably length of the outage and to be advised of what to do next.

Evacuation

1. If you hear the alarm, proceed in an orderly fashion to the nearest exit and assemble at the designated building evacuation assembly area.

2. If you are in a multistory building, do not use the elevator.

3. At the assembly area, wait for further instructions from a faculty member or administrator.

Other Emergencies

1. In the case of other emergencies, you will be given instructions from a faculty member or administrator on what to do.

2. Please remain calm and follow instructions.

EMERGENCY PHONE NUMBERS

	CAMPUS PHONES	OUTSIDE PHONES
Sheriff's Station	7843	818.364.7843
President	7795	818.364.7795
Academic Affairs Vice President	7635	818.364.7635
Administrative Services Vice President	7780	818.364.7780
Plant Facilities	7801	818.364.7801
Los Angeles County: Police Department	9 - 911	911
Fire Department	9 - 911	911

Pay Telephones: For any emergency - Press *11 to reach L. A. County Sheriff's Office.

Student I.D.

To comply with federal privacy requirements, Los Angeles Mission College and the Los Angeles Community College District has discontinued use of the Social Security Number as the student's identification number. Instead, a new Student Identification Number will be issued for each student. The new nine-digit number is randomly generated, but each will begin with the digits "88."

Your first Student ID Card is free. Go to either admissions or the business office to obtain yours. You will need to present your current student registration/receipt and a second form of ID such as a California ID or a high school picture ID.

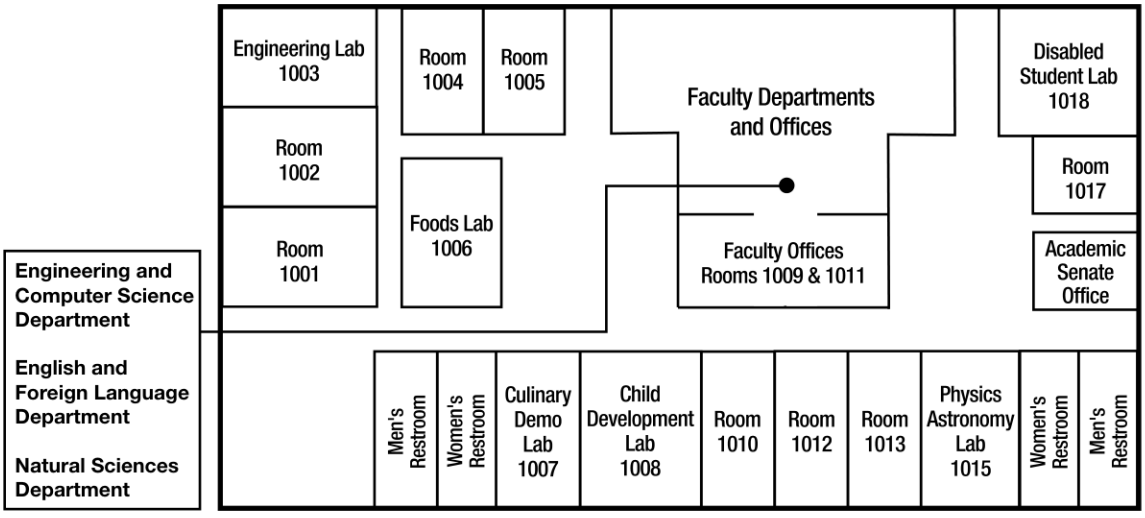
For additional information, see the F.A.Q. at www.lamission.edu

Where to use your new student ID card:

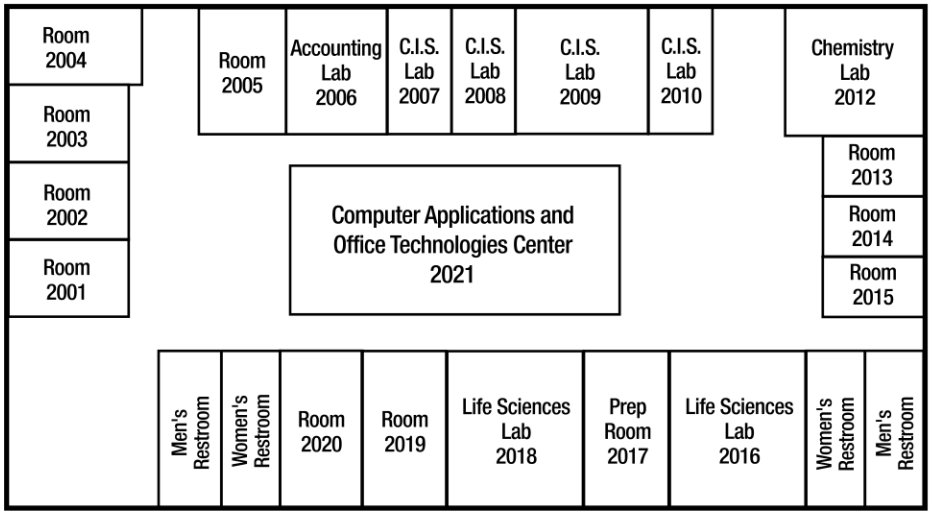
A valid student ID card is required to access student services in the
following areas:

- Library
- Bookstore
- Financial Aid
- Health Center
- Computer Labs

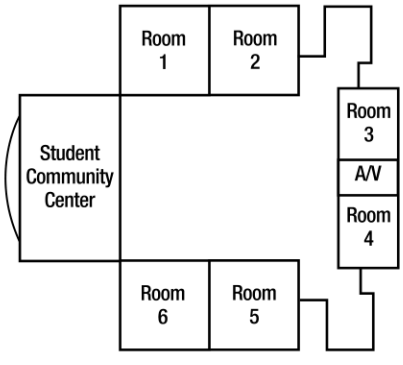
INSTRUCTIONAL BUILDING - 1st FLOOR



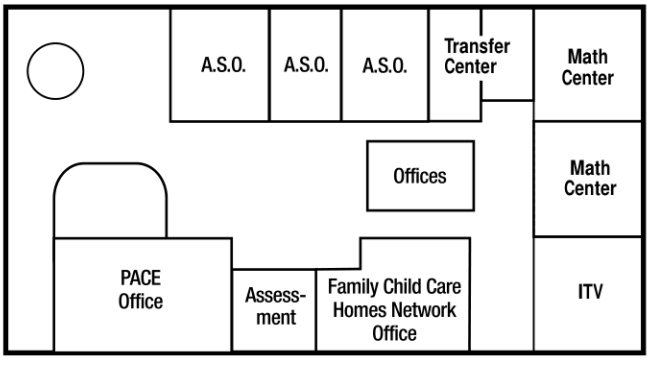
INSTRUCTIONAL BUILDING - 2nd FLOOR



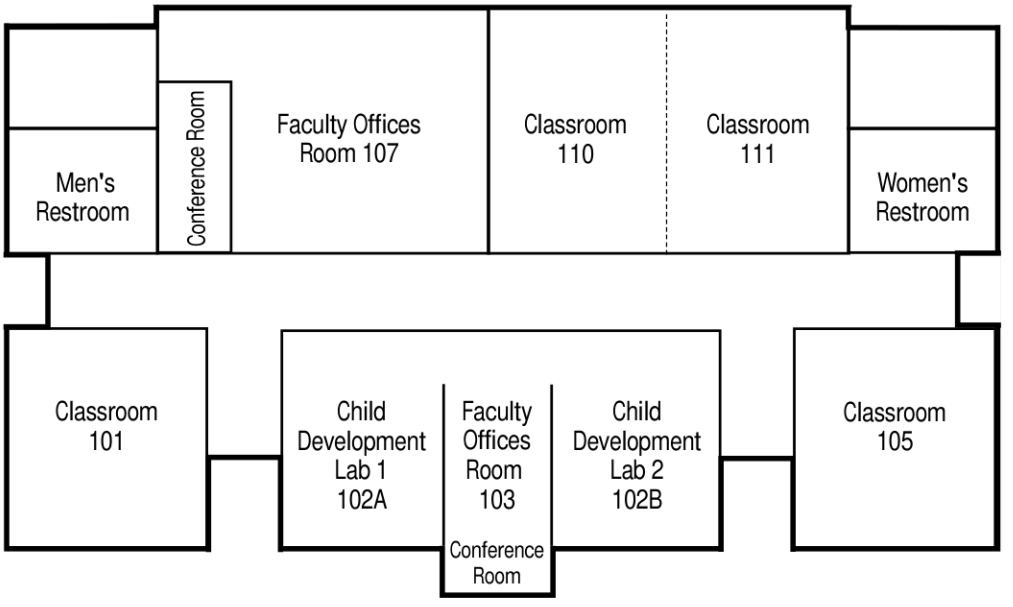
CAMPUS CENTER BUILDING 2nd FLOOR (Ground Level)



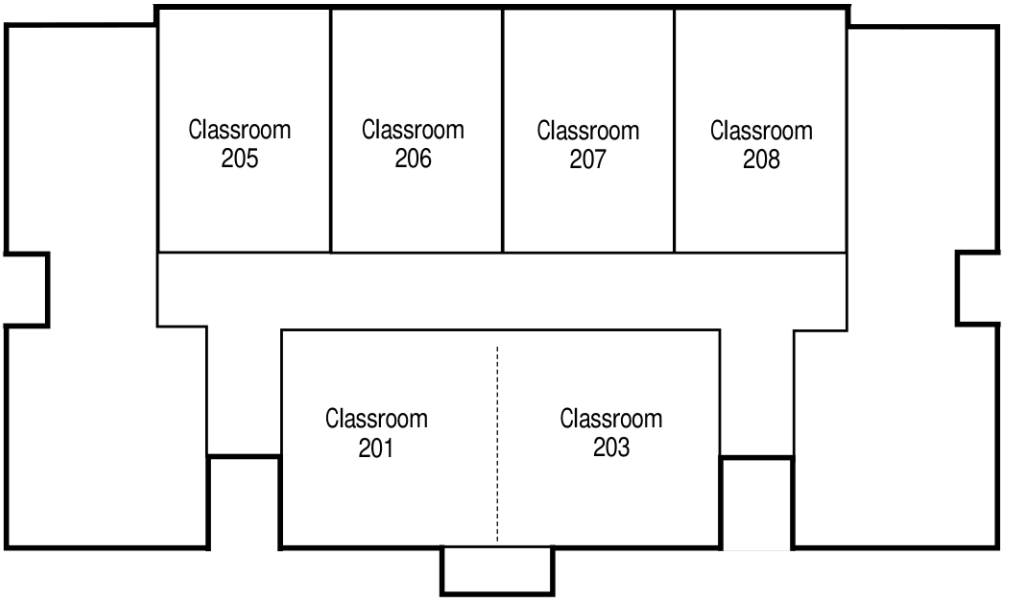
CAMPUS CENTER BUILDING 1st FLOOR (Lower Level)



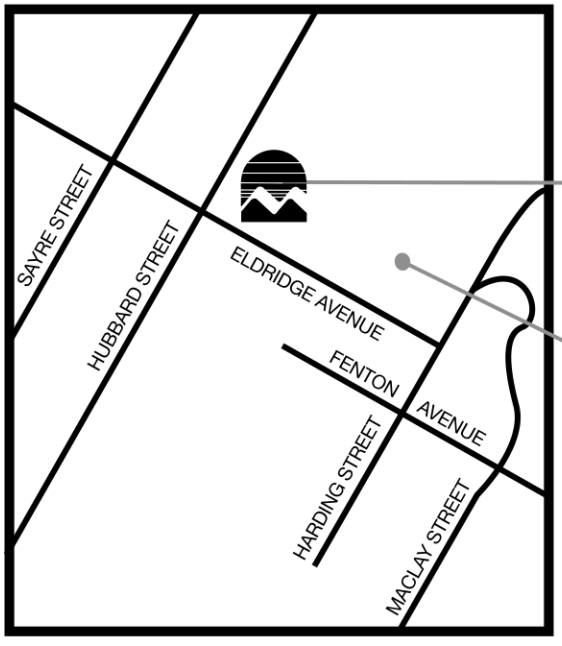
GUADALUPE S. RAMIREZ
COLLABORATIVE STUDIES BUILDING – 1ST FLOOR



GUADALUPE S. RAMIREZ
COLLABORATIVE STUDIES BUILDING – 2ND FLOOR

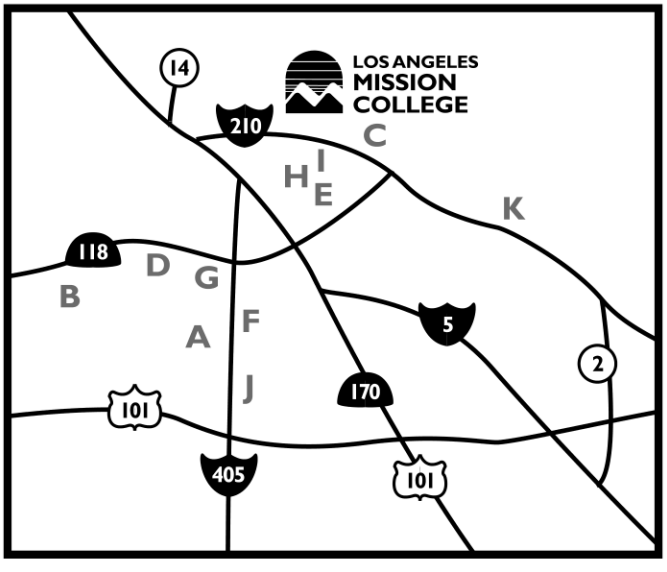


Location Maps



LOS ANGELES MISSION COLLEGE
13356 Eldridge Avenue

El Cariso Golf Course
(ELCR-GOLF)



Freeway Map and Legend

A / CCRC:
Child Care Resource Center
20001 Prairie Street
Chatsworth

B / CHAT-HS:
Chatsworth High School
10027 Lurline Avenue
Chatsworth

C / FOOT:
Physical Education Building
12843 Foothill Boulevard, Suite B
Sylmar

D / GRAN-HS:
Granada High School
10535 Zelzah Avenue
Granada Hills

E / MONT-PREP:
Montclair College Prep
8071 Sepulveda Boulevard,
Van Nuys

F / MSSH-BOWL:
Mission Hills Bowl
10430 Sepulveda Boulevard
Mission Hills

G / One Stop Career Center
11623 Glenoaks Boulevard
Pacoima

H / SFDO-HS:
San Fernando High School
11133 O'Melveny Avenue, San Fernando

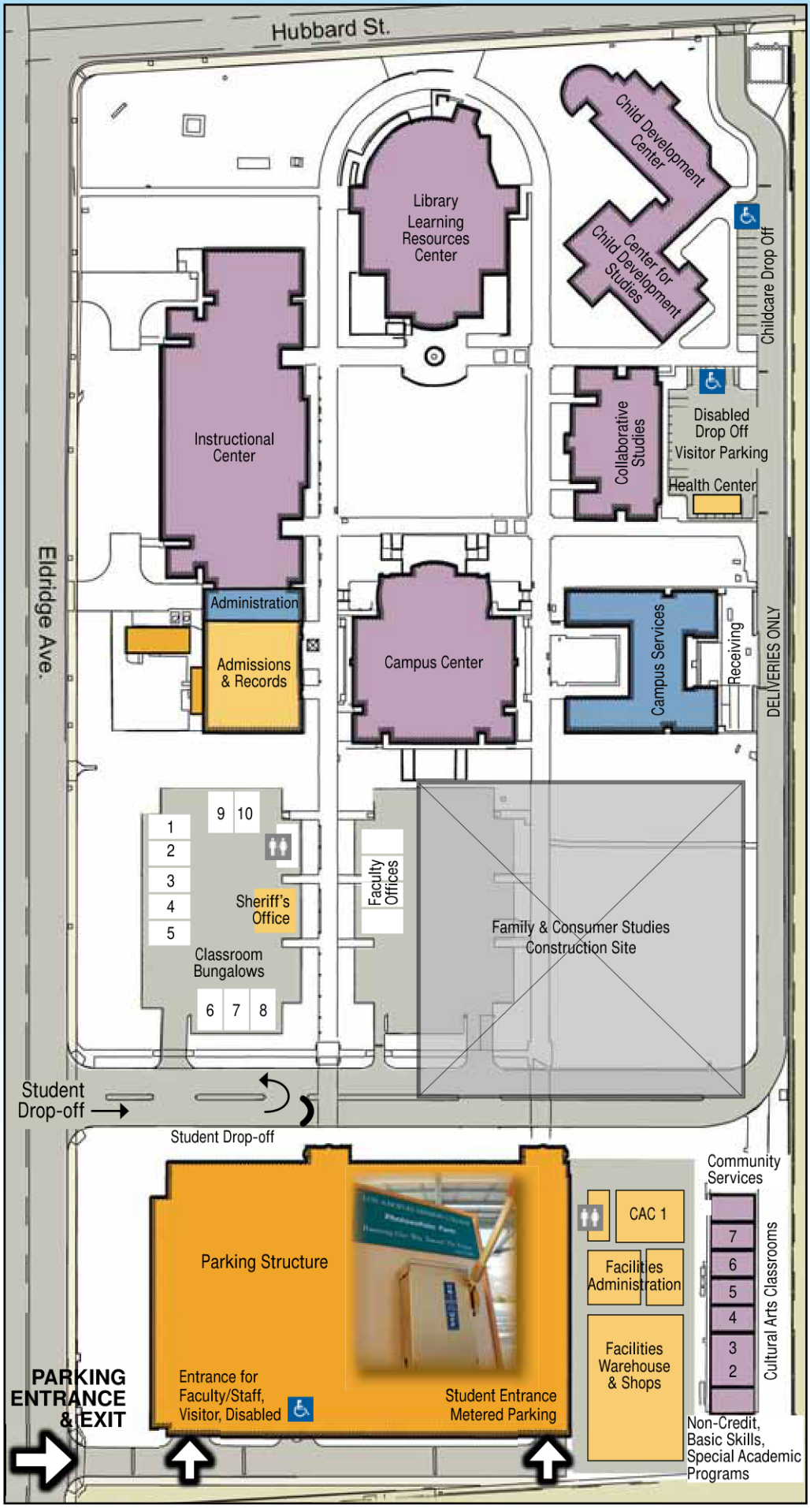
I / SYLM:
Sylmar High School
13050 Borden Avenue
Sylmar

J / VANN-HS:
Van Nuys High School
6535 Cedros Avenue
Van Nuys

K / VERD:
Verdugo Hills High School
10625 Plainview Avenue
Tujunga

Program Planner

Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
7:00 7:30						
8:00 8:30						
9:00 9:30						
10:00 10:30						
11:00 11:30						
12:00 12:30						
1:00 1:30						
2:00 2:30						
3:00 3:30						
4:00 4:30						
5:00 5:30						
6:00 6:30						
7 – 10 Eve.						



INSTRUCTIONAL

1st Floor
- Classrooms 1001-1018
- Child Development Lab
- Disabled Student Services
- Engineering Lab
- Faculty Offices • Foods Lab
- Physics/Astronomy Lab

2nd Floor
- Classrooms 2001-2003
- Accounting Lab • Chemistry Lab
- Computer Science Lab
- Life Sciences Lab
- Computer & Office Applications Center

ADMINISTRATION WING
- Office of the President
- Vice President of Academic Affairs
- Academic Affairs
- Information Booth
- Admissions & Records
- Counseling • EOP&S
- Financial Aid & Scholarships
- International Students Office

LIBRARY/LRC

1st Floor (Lower level)
- Media Production Lab/Multimedia Labs

2nd Floor (Ground level)
- Computer-Aided Instruction
- Electronic Training Rooms
- Learning Center
- Teleconference Room

3rd Floor (Top level)
- Library

CENTER FOR CHILD DEVELOPMENT STUDIES
- Child Development Center
- FCCHN Office

COLLABORATIVE STUDIES

1st Floor
- Classrooms 101-111
- Faculty Offices

2nd Floor
- Classrooms 201-208

CLASSROOM BUNGALOWS
- Bungalows 1-10

CAMPUS CENTER

1st Floor (Lower level)
- Assessment • ASO Office
- Center for Student Success
- ITV • Math Lab • PACE
- Transfer Center

2nd Floor (Ground level)
- Assembly Area
- Audio-Visual
- Meeting Rooms 1-6
- Student Community Center

CAMPUS SERVICES
- Vice President of Administrative Services
- Vice President of Student Services
- Bookstore
- Business Office
- Fiscal Services
- Human Resources
- Purchasing • Receiving
- Reprographics & Mail Room
- Student Activities
- Veterans Office

FACILITIES SERVICES
- Plant Facilities

CULTURAL ARTS
- CAC Classrooms 1-7
- CASHEE & Basic Skills Programs
- Community Services
- Non-Credit Programs



Our Mission Is Your Success

LOS ANGELES MISSION COLLEGE

13356 Eldridge Avenue
Sylmar, California 91342
818/364-7600 | TDD 818/364-7861
www.lamission.edu

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