



Winter Session Schedule of Classes

January 4 —
February 6,
2022

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CALENDAR

Applications Available.....	Friday, October 1, 2021
Residency Determination Date.....	Monday, January 3, 2022

REGISTRATION

Priority Registration Tier 1: CalWORKS, DSPS, EOPS, Foster Youth, Active Duty/Veterans	Thursday, October 18, 2021
Priority Registration Tier 2: Athletes, Promise, Completion.....	Thursday, October 21, 2021
Registration Starts: Continuing & New, Fully Matriculated Students, MCHS	Monday, October 25, 2021
60-99 Completed Units	Monday, October 25, 2021
45-59 Completed Units	Wednesday, October 27, 2021
30-44 Completed Units	Friday, October 29, 2021
15-29 Completed Units	Monday, November 1, 2021
1-14 Completed Units	Wednesday, November 3, 2021
0 Completed Units	Friday, November 5, 2021
Registration Starts: Students Who Lost Priority.....	Monday, November 8, 2021
Registration Starts: K-12 Special Admits.....	Monday, November 15, 2021

DEADLINE DATES

Deadline to submit K-12 Supplemental Application.....	Monday, December 20, 2021
Winter 2022 Classes Begin	Tuesday, January 4, 2022
Deadline to Drop Classes without a "W"	Check Student Portal for Dates*
Deadline to Drop with Refund/No Fee Liability (10% of class meeting time).....	Check Student Portal for Dates*
Census Date	Check Student Portal for Dates*
Deadline to Add Classes	Check Student Portal for Dates*
Drops show on transcript.....	Check Student Portal for Dates*
Deadline to petition for Credit/No Credit.....	Friday, January 7, 2022
Deadline to Drop Classes with "W" Grade.....	Check Student Portal for Dates*
Finals	Last Day of Instruction

NON-INSTRUCTION

Non-Instruction (No Classes).....	Saturday, January 1, 2022
Non-Instruction (No Classes).....	Sunday, January 2, 2022
Holiday (No Classes; Campus Closed)	Monday, January 3, 2022
Martin Luther King Jr. Holiday (No Classes, Campus Closed)	Monday, January 17, 2022

Office of Admissions and Records - www.lasc.edu – Click on "Admissions Live Chat" to enter virtual lobby

Online and Office hours for the period of January 4-7, 2022 (Subject to change):

Monday - Thursday 8:00am-6:00pm, Friday 8:00am-1:00pm

***Check the Class Search option on the campus web page for drop dates as well.**

It is your responsibility to drop by the published drop dates to ensure that you are not liable for fees, or to avoid a "W" grade



Message From the President

My name is Dr. Seher Awan, the very proud president of Los Angeles Southwest College. I want to be the first to welcome you to our 2022 Winter Session. By taking classes during this short, five-week window, it gives me great joy to see that you are putting yourself first. I look

forward to you embracing this challenge that will get you a lot closer to your higher education goals.

Please know that our diverse and caring faculty, classified professionals, and administrators are here to support you throughout this session. We are ready to get you the answers you need so you have success in the classroom and beyond. I encourage you to ask questions, engage, and take advantage of our resources available for you.

Take these five weeks to focus on yourself. What do you need to do to find the career that you are most passionate about? What do you need to successfully complete your classes? What do you need to ensure you have the mental health and wellness to thrive this Winter Session and start 2022 on the right path? No matter the questions that you may have, we are here for YOU! Our dedicated team is ready to support you throughout this journey with free loaner laptops, free Wi-Fi, housing support, or by just providing some direction in this life of ours. Our LASC community is committed to one another, but especially to you, our students, who we appreciate so much.

We strongly encourage you to check out our [Youtube page](#) to watch step-by-step instructions on how to handle key steps that are critical to your success at LASC.

They include:

- [How To Add Classes In Your Student Portal](#)
- [How To Log-In To Your Student Portal](#)
- [How To Log Into Canvas, your online class portal](#)
- [How To Become An LASC Student](#)

You have picked a great time to join the Los Angeles Southwest College Cougars! Not just because of our passionate employees, new classroom technologies and programs that can help you get hired in in-demand field, or our ever-evolving campus that will include a Student Union in 2022, but because you invested in yourself. You decided to put yourself first. Because of that, we congratulate you and can't wait to get started.

Seher Awan, Ed.D, MBA, MPA
President
Los Angeles Southwest College

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TABLE OF CONTENTS

WINTER 2021 CALENDAR	2
COLLEGE MISSION & GOALS.....	4
REGISTRATION INSTRUCTIONS.....	5
STUDENT E-MAIL INFORMATION.....	6
PROCEDURE TO ADD AND DROP CLASSES	7
FINANCIAL AID OFFICE	9
STUDENT SUCCESS AND SUPPORT PROGRAMS	10-11
NON-RESIDENT INFORMATION	13-14
IMPORTANT REGULATIONS.....	15
EQUAL OPPORTUNITY.....	16
NONCREDIT ADULT & CONTINUING EDUCATION SERVICES (NACES)	17
WORKFORCE DEVELOPMENT PROGRAMS.....	18
ENROLLMENT FEES – WINTER 2021 – COURSE SELECTION/FEE WORKSHEET.....	19
HOW TO READ THE SCHEDULE OF CLASSES	28
CAMPUS MAP AND DIRECTIONS.....	33
 <u>WINTER 2021</u>	
WINTER 2021 CLASSES	29-32
ESL COURSE SEQUENCE.....	24
ENGLISH COURSE SEQUENCE	25
MATH COURSE SEQUENCE	26-27

COLLEGE MISSION & GOALS

In honor of its founding history, Los Angeles Southwest College provides a student-centered learning environment committed to empowering students and the community to achieve their academic and career goals through the attainment of certificates and associate degrees leading to transfer and workforce preparation.

Goal 1 (Access): Expand educational opportunity and access.

Goal 2 (Success): Implement strategies for student success.

Goal 3 (Excellence): Support student learning and educational excellence.

Goal 4 (Accountability): Foster a college-wide culture of service and accountability.

Goal 5 (Collaboration & Resources): Cultivate and maintain new resources and external partnerships.

Goal 6 (Career and Technical Education): Participate in regional workforce and economic development.

INSTITUTIONAL STUDENT LEARNING OUTCOMES

Communication (Oral and Written)

Cognition (Reading Comprehension, Computational Skills, and Critical Thinking)

Information Competency (Information Competency and Technological Literacy)

Social Responsibility (Responsible Citizenship and Valuing Diversity)

Personal and Professional Development (Employability and Confidence Building)

ACCURACY STATEMENT

The Los Angeles Community College District and Los Angeles Southwest College have made every effort to make this class schedule accurate and may, without notice, change general information, courses or programs offered. The reasons for the change may include student enrollment, level of funding, or other issues decided by the District or College. The District and College also reserve the right to add to, change, or cancel any rules, regulations, policies and procedures as provided by law.

ACCREDITATION

Los Angeles Southwest College, a California public, tax-supported community college, is officially accredited by the Western Association of Schools and Colleges.

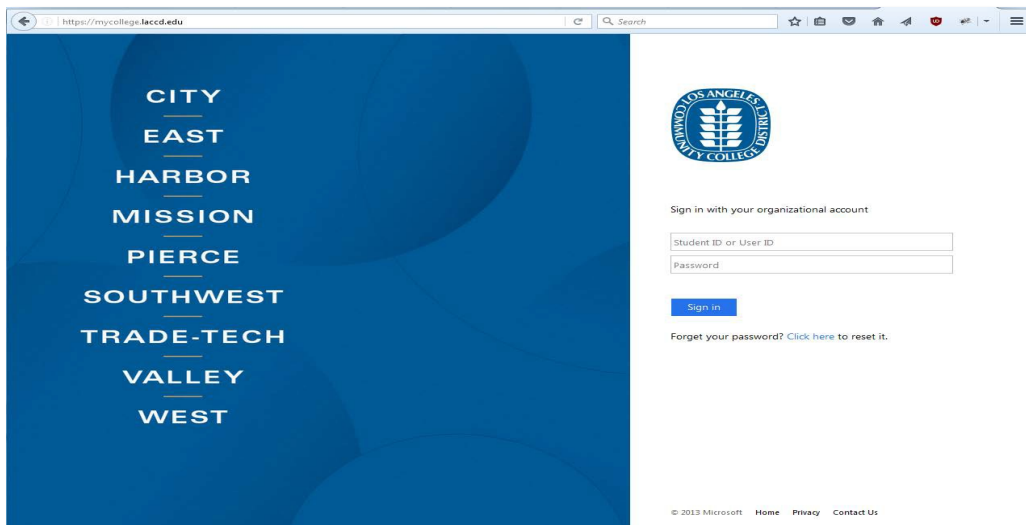
IMPORTANT MESSAGE FOR NEW STUDENTS

You will receive a confirmation e-mail shortly after you submitted your online application. If you do not receive the confirmation e-mail in your inbox, please check your junk, spam or bulk mail folder. Once your application has been processed, you will receive an email informing you of your admission to the college.

K-12 Students: To apply as a concurrent high school student, you must complete the Supplemental K-12 Application for Admission of Students in Grades K-12 form, located on our web page at www.lasc.edu. The form must be approved by both a parent and your high school principal or designee. You must submit the approved K-12 form to Admissions and Records, in person, so that we can confirm that you have been admitted (we will write your student ID number on the form). Bring a picture I.D. card with you and an official high school transcript. All students in grades K-8 must be interviewed by the Vice President of Instruction. Students in grades 9-12 must be approved by the Vice President of Student Services. High school students are limited to 11 units per semester (nine units in the Summer Session). High school students must bring a photo I.D, completed K-12 Supplemental Application, and official transcripts to Admissions and Records for processing prior to the term's start date. The submission deadline is Thursday, August 24, 2017.

How to Login to the new SIS Portal

1) Go to the new portal URL at: <https://mycollege.laccd.edu>



2) For **Students**, enter your **Student ID** in the "Student ID or User ID" textbox.

3) Enter your password in the "**Password**" textbox.

Student Default Password

Student default passwords will consist of:

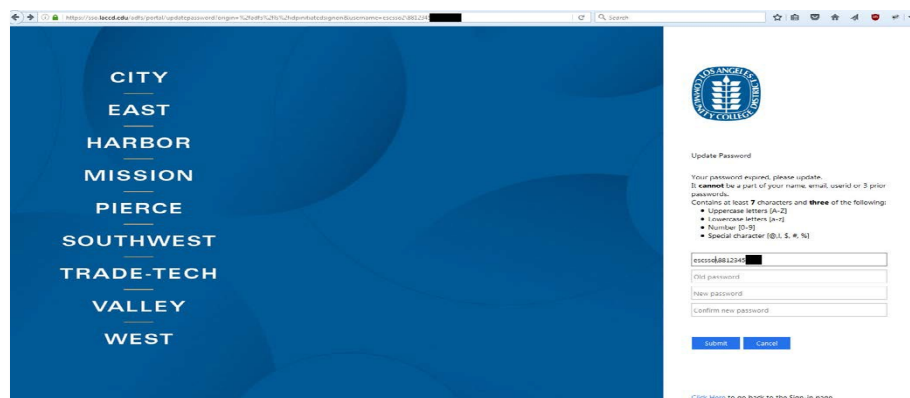
88@ + the first character of your last name (capitalized) + the month and day of your birthdate (MMDD)

For Example, Jane Doe, who was born on July the 4th, her default password would be: 88@D0704

4) Once you have successfully logged in, for your account's security, you will be transferred to the update password page to change your default password.

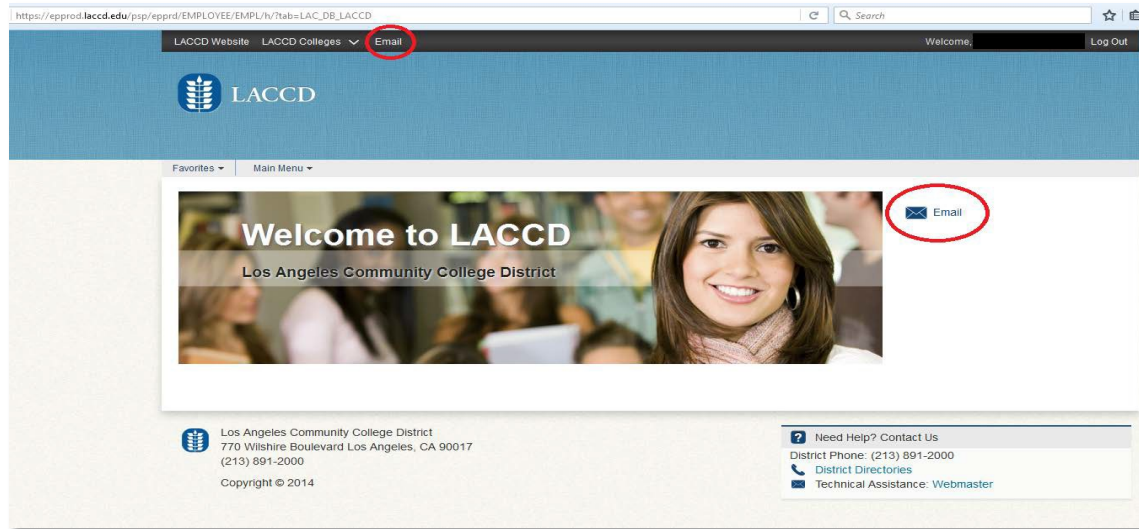
How to Update your Password

- You will be asked to update your password when you log in for the first time.
- Enter your old password and new passwords in their respective textboxes.
- New password must contain at least **seven** alphanumeric characters: **numbers, uppercase and lowercase alphabetical characters, and at least one special character.**
- Additionally, you may not use your prior three passwords as your new password.
- After successfully updating your password, you will be redirected to the password registration page.



How to Access your Office 365 Email

- 1) Login and you should be redirected to your Office 365 account.
- 2) If you are taken to the SIS Portal, click one of the email links, as seen below.



YOU'VE GOT MAIL!

CHECK YOUR DISTRICT ISSUED EMAIL ACCOUNT REGULARLY

When you were admitted to Los Angeles Southwest College, you were automatically issued a District email address. You may notice that whenever you log into the Student Information System, you are informed of your new student email address. Once you log into the system, you can also read and send messages from your student email account.

Note the following information:

Your district issued student email account is our official means of communication with you. We will regularly send you information about important dates and deadlines, graduation, newly opened course sections, drop and add deadline dates, and events on campus.

Your instructors may also attempt to contact you via your district assigned email account.

If you wish to contact an instructor of an online class, you must do so using your district assigned email account.

Online instructors will not consider your request to add classes unless it is from your district assigned email account. Once an online course is closed, you must email the online instructor to find out if they are willing to add additional students. Include your name and student ID number in your request. Do not use your personal email account for this purpose.

You may forward your district issued email account to your personal email address, or, you may forward your personal email account to your district email account.

You are responsible for the information that is sent to your district issued email account.

You may check your district issued email account using any of the computers on campus.

You now have at your avail, cloud services, instant messaging, ability to share your calendar and the ability to save your documents to your Cloud account for ease of access. You can retrieve documents anywhere you have computer access.

If you are in need of assistance using your district issued email account, contact LASC's Office of Admissions and Records, Student Services Building, Room 102.

PROCEDURE TO ADD AND DROP CLASSES

Adding Classes

After you submit your online application, you will receive an email with directions on our 8-step matriculation process.

You may enroll in open classes using the online registration system prior to the start of the term only.

To add classes once the semester begins, you must obtain a permission number from the instructor of the class. Bring this Add Permit to the Admissions Office. To add online classes, you must email the instructor for permission to add.

Campus Procedure

No semester courses may be added after the last day to add (published in the Schedule of Classes). Short-term and Open-Entry/Open-Exit classes have different add periods. Check with the Office of Admissions and Records for deadlines. Attending classes without being properly enrolled is not permitted.

Withdrawal

New statewide regulations are now in effect that change the way students should think about enrolling in and withdrawing from classes.

Community colleges get their money from state apportionment. Apportionment is a set amount of dollars distributed to the college districts, based on enrollment. Each class you enroll in results in compensation to the college, and that is how the college stays open.

A "W" counts as an attempt, and you only get three attempts at any one course. Once you pass the course, you cannot repeat the course. After that, the state won't pay the college for you to take the course again.

What this means for LASC students:

If you stay in a course past the "no penalty" drop date and then drop or are excluded, you receive a "W" and you have used one of your three attempts.

When you have made three attempts at a class, with any combination of "W", "D", or "F" grades, you will not be able to register for the class again. You would have to try to take the class again at a college outside the Los Angeles Community College District.

You may fill out a Course Repetition Petition for one more try citing "extenuating circumstances;" however, for the most part, the only extenuating circumstances that will work are military deployment, natural disaster, or requirement for employment. The Course Repetition Petition must be approved before the start of the term in which you are attempting to enroll in the course. The deadline to submit your Course Repetition Petition is in the semester Academic Calendar. You may only petition for a Course Repetition for the Fall and Spring semesters.

If your registration is blocked because of this rule, getting an Add Permit will not help.

What you should do:

If you're going to drop a class, drop before the deadline so you won't get a "W".

Be sure you're academically ready for classes you enroll in.

See a counselor to help you make good decisions about your education plan.

It is the student's responsibility to withdraw officially. Consult the Academic Calendar for deadlines.

Dropping Classes

THROUGH THE 2nd WEEK:

No notation ("W" or other) will appear on the student's record if the class is dropped during the first two weeks of the semester. This deadline always occurs prior to the add deadline.

THROUGH THE 11TH WEEK:

A notation of "W" (withdrawal) is recorded on the student's record for classes dropped during the 3rd through the 11th week of the semester.

AFTER THE 11TH WEEK:

Students who remain in class beyond the 11th week (or 75% of the class for short term classes) are given a grade by the instructor. That grade cannot be a "W" (withdrawal). Consult the deadline calendar in the Schedule of Classes or contact the Office of Admissions & Records.

What to Consider and Expect when taking an Online/Hybrid Class

All ONLINE classes and online portions of HYBRID classes are conducted through Canvas, a Learning Management System (<https://ilearn.laccd.edu>). To see an overview of Canvas, view the video at: <https://player.vimeo.com/video/74677642>

Students must have access to a computer and appropriate software in order to participate an online/hybrid class (see page 3 for definitions of these terms). In an online class, you are not required to meet in person; however, ALL instruction, interaction with peers and instructors are conducted using Canvas. (Note: A hybrid class has one or more class sessions online and can have up to 50% of the content and activities held online.)

Online/hybrid courses require of the student and instructor **the same amount of course work and hours outside of the classroom as traditional courses**. You will be expected to log into Canvas multiple times per week to view materials, participate in discussions, and turn in assignments.

Before signing up for an online/hybrid class, carefully consider the following:

1. Participation and "Attendance" in an Online Class

Just as in a face-to-face class, you are expected to "attend" class regularly by logging into Canvas and participating in the course, turning in assignments, etc.

Instructors often require students to complete an assignment in the first few days of the term to make sure that students are actively participating in a class. Make sure to log in on the first day of the term and check for any assignments that are due in the first few days of the class to make sure that you are counted as active in the class.

Check your online class syllabus to see your instructor's policy on participation and attendance in that online class.

2. Due Dates

All assignments, quizzes, tests, research papers, reading materials, and any other required material will have weekly deadlines that need to be met.

3. Time Management

Time management must be taken into consideration before taking an online class. Since there are no set times that the class meets, it will be up to you to plan when you will log into Canvas and complete work (multiple times per week).

Due dates are different for each class, but students should be aware that time spent online using a computer to complete assignments could take three (3) or more hours per week to successfully participate in an online course.

4. Weekly Discussions

You may be required to review and to respond to questions presented by your instructor.

You may be asked to respond to peers in the same forum.

5. Online Weekly Assignments

Assignments online are similar to those done in a face-to-face class.

Weekly homework is to be expected.

6. Online Weekly Quizzes

Most online classes require students to take quizzes/tests throughout the semester. These tests are administered via Canvas and are taken online using a computer. Some quizzes/tests are timed.

7. Team or Group Assignments

Teams may be asked to work together on assignments within Canvas for the course.

You, as well as the members of your team, will be responsible for working together and completing any assigned task.

8. Reading Material and Syllabus

A book(s) is normally required.

Additional reading material may be required, such as posted articles, lectures, overview material, and so forth.

9. LASC Library Access for Online Students

LASC Library Online Resources including e-books and scholarly journal articles are available to current LASC students 24 hours a day online.

Go to: http://libguides.lasc.edu/lasc_library

Check with your instructor for current semester passwords.

Course Classifications and Definitions

ONLINE	HYBRID	WEB ENHANCED
Online: An Online course is offered 100% online. STUDENTS ARE NOT REQUIRED TO MEET FACE-TO-FACE FOR OFFICE HOURS, HOMEWORK, TESTS, AND DISTRIBUTION OF RESOURCE MATERIALS OR FOR ANY OTHER COURSE COMPONENT. An online course shall utilize features of the Learning Management System, such as Course Documents, Discussion Boards, Virtual Classrooms, Groups, Assignments, External Links, Digital Drop Boxes and Grade Books, etc. All course instruction, materials, assignments, and discussions are posted and completed online. Online courses require of the student and instructor the same amount of course work and hours outside of the classroom as traditional courses.	Hybrid: If one or more class sessions (up to 50%) is replaced with online content and/or activities, it is considered a Hybrid course. TEACHING IS A COMBINATION OF FACE-TO-FACE MEETINGS AND ONLINE TEACHING (NOT TO EXCEED 50 PERCENT). A Hybrid course can utilize features of the Learning Management System, such as Course Documents, Discussion Boards, Virtual Classrooms, Groups, Assignments, External Links, Digital Drop Boxes and Grade Books, etc. The course can be offered during regularly scheduled class times or with Online components that replace some of the regularly scheduled class meetings. Notice of face-to-face class sessions will be given by instructors in their syllabus. Hybrid courses are noted as such in the schedule of classes.	Web-Enhanced: Is a regular class (FACE-TO-FACE) that utilizes web OR A CANVAS COURSE SHELL FOR RESOURCE MATERIAL, INSTRUCTION, SYLLABUS, AND UPLOADS OF ASSIGNMENTS ONLY. Classes must meet as scheduled on campus. NO IN-CLASS TIME CAN BE SUBSTITUTED FOR TIME SPENT IN THE CANVAS COURSE SHELL FOR RESOURCES. Any required use of technology will be stated in the course syllabus.

Financial Aid Office

Monday, Tuesday and Thursday: 8 a.m. to 6:00 p.m.

Wednesday: 8:00 a.m. to 6:30 p.m.

Friday: By appointment only

Office: Student Services Building, Room 104
323-241-5338

Go to College, We'll Pay For It.

Traditional-age students, older students, full and part-time students are eligible to apply for financial aid including:

GRANTS are monies you don't have to pay back for tuition, enrollment fees, books, and educational related expenses. Federal: Pell Grants up to \$5,920 per academic year. State: Board of Governors Fee Waiver (BOGFW) covers \$46/per unit enrollment fee. Cal Grants: Up to \$1,670 **and Chafee Grants*** up to \$5,000 per academic year for eligible foster youth. Federal Supplemental Educational Opportunity Grant (FSEOG) of a minimum of \$400 per academic year is also available. This grant is awarded on a first-come-first-served basis due to fund availability. In order to receive these grants you must apply for the Free Application for Federal Student Aid (FAFSA) at www.fafsa.gov. Please note that the Cal Grant has a deadline for entitlement students of March 2nd of the academic year. Continuing community college students may have an extended deadline of September 2nd of the academic year, but don't delay!!!

**Subject to change

***Requires and additional application

SCHOLARSHIPS gift-aid awarded on the basis of merit, academic excellence, financial need, or other criteria such as major, leadership, or gender. Visit the Financial Aid Office (SSB-104) for scholarship information.

FEDERAL WORK STUDY is a self-help aid. Federal Work Study enables students to earn a portion of their financial aid award through part-time employment on or off-campus. These funds are awarded on a first-come-first-served basis due to fund availability.

LOANS (AID THAT YOU MUST PAY BACK)

We offer Direct Student and Perkins Loans. These loan programs available to students to assist with tuition, books and living expenses and are based upon your unmet need. You must apply for the FAFSA at www.fafsa.gov in order for the college to determine your Cost of Attendance and your unmet need.

CADAA (DREAM ACT FOR AB540 STUDENTS)

AB540 students are eligible to apply for a fee waiver and Cal Grant through the California Dream Act Application (CADAA). You must apply at <https://dream.csac.ca.gov/> before March 2 of the academic year. If you missed the March 2nd deadline you can still qualify to have your tuition paid through the CADAA or through the fee waiver application.

VISIT LASC FINANCIAL AID OFFICE FOR INFORMATION ON THESE PROGRAMS

Student Services Programs including EOPS and CalWORKs also provide book grants, child care, and more. Please visit student service offices for information on individual programs and services. Be sure to check out our website at http://www.lasc.edu/students/financial_aid/applying_for_financial_aid.html for more information.

STUDENT SUCCESS AND SUPPORT PROGRAMS

OFFICE HOURS

STUDENT SERVICES BUILDING ROOM 204 (SSB-204)

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:00 a.m. to 6:00 p.m.	8:00 a.m. to 6:00 p.m.	8:00 a.m. to 6:30 p.m.	8:00 a.m. to 6:00 p.m.	8:00 a.m. to 1:00 p.m.

IMPORTANT! For the monthly ORIENTATION & TESTING SCHEDULES, visit www.lasc.edu, click "Resorces and Serves" in the tool bar and scroll down to "Student Success and Support Program. No appointment is necessary during open testing hours.

Note the following testing procedures:

Allow approximately 1 1/2 hours (one and one-half hours) to complete the full assessment. If you are not prepared to stay long enough to complete the entire assessment, come back when you have allotted enough time. The entire assessment must be completed during one sitting.

Children are not allowed in the testing or waiting areas. Make sure you have made prior arrangements for child care.

YOU MUST BRING A PHOTO I.D., such as a driver's license, school photo I.D., or Department of Motor Vehicles photo I.D. to the testing session. You will not be allowed to take the test without a photo I.D.

MAJOR CODES

CODE DESCRIPTION

2105.00 Administration of Justice
 0514.01 Administrative Assistant/ Office Systems Specialist
 2202.00 Anthropology
 1002.00 Art
 1002.01 Art History
 0504.00 Banking and Finance
 0401.10 Biology
 0501.00 Business – General
 1305.10 Child Development
 0704.00 Computer Science
 0934.01 Computer Servicing
 1305.16 Director, Private Licensed Pre-School
 0953.00 Drafting
 0501.01 Economics – Business Administration
 9908.00 Education (Transfer)
 0934.00 Electronics Technology
 9909.00 Engineering (Transfer)
 1501.00 English
 1304.00 Family and Consumer Studies
 2105.01 Fingerprinting
 9911.00 Foreign Language (Transfer)
 2206.00 Geography
 1914.00 Geology
 9912.00 Health (Transfer)
 2205.00 History
 4901.01 Interdisciplinary Studies
 0602.00 Journalism
 1402.00 Law/Paralegal
 0514.10 Legal Office Assistant
 4901.0 Liberal Studies

CODE DESCRIPTION

9916.0 Library Science (Transfer)
 0506.00 Management/Supervision
 1701.01 Mathematics – Computer Science
 1701.00 Mathematics – General
 1004.00 Music
 1230.10 Nursing – R.N.
 0514.02 Office Assistant – General
 1902.00 Physics
 2207.00 Political Science
 9921.00 Public Affairs & Services
 2001.00 Psychology
 0956.80 Quality Control
 0511.01 Real Estate Appraisal
 0511.02 Real Estate Broker
 0511.03 Real Estate Escrow
 0511.04 Real Estate Salesperson
 2208.00 Sociology
 1105.00 Spanish1
 1506.00 Speech Communication
 1305.11 Teacher, Private Licensed Pre-School
 1304.12 Teacher, Private Licensed Pre-School-Bilingual-Bicultural Children
 1305.13 Teacher, Private Licensed Pre-School-Differently Abled Children
 1305.14 Teacher, Private Licensed Pre-School-Infant Toddler
 1305.15 Teacher, Private Licensed Pre-School-School Aged Children
 1007.00 Theater
 0003.00 Undecided
 0514.03 Word Processing

Student Success and Support Programs

Student Rights and Responsibilities

Student Success and Support Programs is a process that assists a student in achieving his or her education goals. It is an agreement between the college and student who enrolls for credit and non-credit courses. We ask that you participate in a partnership with us to ensure your educational success.

Step 1 – Apply for Admissions

Submit a complete Application for Admission online at www.lasc.edu. Your application will be processed within 2-3 business days after it has been submitted. You will receive an email that explains your next steps. **NOTE:** You will receive a district issued email once you have been admitted. We will notify you that you have been admitted via your personal email address; however, once you have been admitted, we will only correspond via your district issued email address. Check your student email regularly.

Step 2 – Attend an Orientation

COMPLETE THE IN-PERSON ORIENTATION. During orientation, you will receive information regarding campus resources and programs. Important policies and procedures of the college will also be covered. Bring your student issued ID number. You must obtain proof that you have completed Orientation before you can take the Math and English assessment tests. A campus tour of important student resource centers is included. Allow approximately two hours to complete the orientation. You are required to wait at least one day between Orientation and Assessment.

Step 3 – Go to the Assessment Center (SSB-204)

Trained staff will help you through the matriculation process. You may be asked to take the assessment test. No children are allowed in the testing area. You must obtain proof that you have taken the assessment test before you can meet with a counselor.

Step 4 – See a Counselor (SSB-227)

You must see a counselor for assistance with completing your student educational plan. Counselors will help you select appropriate classes that meet your educational goal(s) and inform you about the limitations and adverse effects of withdrawals and course repeats. No appointment is necessary.

Step 5 – Register for Classes

You must register at www.lasc.edu. For your convenience, detailed registration instructions are posted on page 9 in the Schedule of Classes.

Step 6 – Apply for a Fee Waiver to Pay Your Fees

Go to the Financial Aid Office, SSB-104, to apply for a fee waiver. If you qualify, the waiver can be used to pay for your fees for the entire academic year. If you do not qualify, you will need to go to the Business Office to pay your fees. Fees are due once the semester begins.

Step 7 – Take your Student I.D. Picture

Once you have registered for class(es) you are eligible to receive a free student I.D. card. You must bring your printout from the Business Office, which lists your classes along with your student I.D. number and a photo I.D. (Driver's license or California I.D.) to SSB-204.

Matriculation Exemptions:

Some students might be exempt from matriculation. However, for students who have long-range educational objectives and who have little or no previous college experience, full matriculation is strongly recommended. You may be exempt from the matriculation process if any of the following conditions apply to you:

Have an Associate's Degree or higher.

Completed college-level English and math classes at another college.

Taken the assessment test at another college within one year.

Want to take a class for personal enrichment.

If you wish to request exemption from matriculation, consult a counselor to see if you are eligible.

FOR MORE INFORMATION, CALL THE STUDENT SUCCESS AND SUPPORT PROGRAMS OFFICE,
AT (323) 241-5361. THE OFFICE IS LOCATED IN SSB ROOM 204.

Programas de Apoyo y Éxito Estudiantil

Derechos y Responsabilidades Del Estudiante

El proceso de matriculación ayuda a los estudiantes a alcanzar sus metas educativas. Es un acuerdo entre el colegio y el estudiante quien se inscribe en clases con o sin crédito. Le pedimos que participe en una alianza con nosotros para asegurar su éxito educativo.

Paso 1 – Solicitar la admisión

Enviar una aplicación completa de admisión en línea en www.lasc.edu. Su aplicación será procesada dentro de 48-72 horas después de su petición. Usted recibirá un correo electrónico que explica los siguientes pasos a seguir.

Paso 2 – Asistir a una orientación

COMPLETAR LA ORIENTACION EN PERSONA. Durante la orientación, usted recibirá información sobre los recursos y los programas del colegio. Políticas y procedimientos importantes del colegio también estarán cubiertos. Por favor de traer su numero de identificación estudiantil. Usted debe obtener un comprobante de que ha completado la orientación antes de tomar la evaluación de ingles y matemáticas. Se incluye un recorrido del campus de importantes centros de recursos estudiantiles. La orientación toma aproximadamente dos horas. Necesita un día de espera entre la orientación y evaluación.

Paso 3 – Ir al Centro de Evaluación

El Centro de Evaluación se encuentra en SSB-204. Personal capacitado le ayudará en el proceso de registro. Se le puede pedir que tome la prueba de colocación. No se admiten niños en el área de pruebas. Usted debe obtener una prueba de que usted haya tomado la prueba de evaluación antes de que pueda reunirse con un consejero.

Paso 4 – Ver a un consejero (SSB-227)

Usted debe ver a un consejero para asistencia en completar su plan educacional de estudiante. Los consejeros le ayudarán a seleccionar las clases adecuadas para cumplir su objetivo (s) educativo (s) y le informarán sobre las limitaciones y los efectos adversos de los retiros y repeticiones de cursos.

Paso 5 – Inscribirse en las clases

Usted debe registrarse en línea en www.lasc.edu. Para su comodidad, instrucciones detalladas de inscripción están publicados en la página 7 en el horario de clases.

Paso 6 – Solicitar una exención pago (Fee Waiver) de inscripciones

Vaya a la oficina de ayuda financiera, SSB-104, para solicitar una exención de cuotas. Si usted califica, la exención puede ser utilizada para pagar sus cuotas de todo el año académico. Si usted no califica, usted tendrá que ir a la oficina de negocios para pagar sus cuotas de registración. Las tarifas se deben pagar una vez que comience el semestre.

Paso 7 – Obtener su identificación de estudiante

Una vez que se haya registrado a clase(s) usted es elegible para recibir una identificación de estudiante gratis de LASC. Usted tiene que traer su recibo que enlista el horario de sus clases y su numero de estudiante la oficina de Negocios y una identificación con foto (Licencia de conducir o ID de California) a la oficina SSB-204

Las exenciones de matrícula:

Algunos estudiantes podrían estar exentos del proceso de matriculación. Sin embargo, para los estudiantes que tienen objetivos de educación a largo plazo, y que tienen poco o nada de experiencia previa en la universidad, la prueba de evaluación es muy recomendable. Usted puede estar exento del proceso de evaluación si alguna de las siguientes condiciones se aplica a usted:

- Usted ya tiene una carrera de dos años o más
- Usted ha completado clases de inglés y matemáticas a nivel universitario en otro colegio.
- Usted ha tomado el examen de evaluación en otro colegio entre un año.
- Usted desea tomar una clase para el enriquecimiento personal.

Si desea solicitar la exención del proceso de matriculación, consulte a un consejero para ver si usted es elegible.

Para más información llame al Programas de Apoyo y Éxito Estudiantil al (323) 241-5361. Ubicado en SSB-204

CALIFORNIA NON-RESIDENT TUITION EXEMPTION (AB540/AB2000)

AB 540 was signed into California law on October 12, 2001 to authorize students who meet certain criteria to pay “in state” or “resident’s” tuition rates (only \$46 per unit at Los Angeles Southwest College). This includes undocumented students and nonresident U.S. citizens. To be eligible, students must:

- Have attended a California high school for three or more years (9th grade counts),
- Have graduated from a California high school or obtained the equivalent of a high school diploma (how long ago does not matter),
- Be willing to apply for legal residency as soon as possible,

To take advantage of this lower tuition rate, fill out the AB540 Exemption Form available in the Admissions and Records Office or Bridges to Success offices. There is no maximum number of years for which you can receive this lower tuition rate. For more information, call (323) 241-5321 or (en Español) (323) 241-5281. AB540 students are eligible to apply for and receive non-state funded scholarships and state funded financial aid and grants (See Financial Aid for more information).

Assembly Bill 2000 (AB 2000) was passed in 2014 and expands the definition of students eligible for AB540. AB 540/AB 2000 allows students meeting the criteria below to pay in-state tuition, the same as resident students (e.g. undocumented, permanent resident, U.S. citizens) at California public colleges and universities.

Starting January 1, 2013, the California Dream Act (Assembly Bills 130 and 131) provided the opportunity for AB540 students to receive Cal Grant A & B Entitlement awards, Cal Grant C awards, institutional grants and community college fee waivers. To be eligible for AB540, you must meet all the following criteria:

The student must have:

Attended a high school (public or private) in California for three or more years, or

Attained credits earned in California from a California high school equivalent to three or more years of full-time high school course work and attended a combination of elementary, middle and/or high schools in California for a total of three or more years.¹ and

Graduated from a California high school or attained the equivalent prior to the start of the term (for example, passing the GED or California High School Proficiency exam) and

File an affidavit with the college or university stating that he or she has filed an application to legalize his or her immigration status, or will file an application as soon as he or she is eligible to do so.

Students who are nonimmigrants who are victims of trafficking, domestic violence, and other serious crimes who have been granted T or U visa status, under Title 8 of the United States Code, sections 1101(a)(15)(T) or (U) are eligible for this exemption.²

Students who are nonimmigrants, other than those with T or U visa status as noted above, [for example, those who hold F (student) visas, B (visitor) visas, etc.] are not eligible for this exemption.

The student must file an exemption request including a signed affidavit with the college that indicates the student has met all applicable conditions described above.

Student information obtained in this process is strictly confidential unless disclosure is required under law.

NON-RESIDENT STUDENTS

Undocumented students who do NOT qualify for the AB 540 tuition exemption shall be entitled to exemption from nonresident fees on the basis of individual financial need in accordance with regulations adopted by the Chancellor (LACCD Board Rule 8100.15). If the students meet the eligibility requirements on the Nonresident Tuition Fee Waiver (available in Admissions and Records, Financial Aid and Bridges to Success), they may be eligible to receive a nonresident tuition exemption and ONLY pay the current enrollment fee of \$46 per unit. Undocumented students do not qualify for state or federal financial aid.

NON-RESIDENT TUITION EXEMPTION FOR ELIGIBLE CHILDREN OF DEPORTED OR VOLUNTARILY DEPARTED PARENTS (SB141)

SB 141, which became effective on January 1, 2014, and added Education Code section 76140(a)(5), requires districts to exempt from nonresident tuition a student who is a United States citizen and who resides in a foreign country, if he/she meets specified criteria. SB 141 does not grant residency, but exempts a qualified student from paying nonresident tuition. To be eligible, students must:

Demonstrate a financial need for the exemption.

Have a parent or guardian who has been deported or was permitted to depart voluntarily under the federal Immigration and Nationality Act in accordance with Section 1229c of Title 8 of the United States Code. The student shall provide documents from the United States Citizenship and Immigration Services evidencing the deportation or voluntary departure of his or her parent or guardian.

- Have moved abroad as a result of the deportation or voluntary departure specified in subparagraph (B).

- Have lived in California immediately before moving abroad. The student shall provide information and evidence that demonstrates the student previously lived in California.
- Have attended a public or private secondary school (i.e., a high school, trade school, or adult school) in the state for three or more years. The student shall provide documents that demonstrate his or her secondary school attendance.
- Upon enrollment, be in his or her first academic year as a matriculated student in California public higher education (i.e., a campus of the California community colleges, California State University, or University of California) and will file an affidavit with the institution stating that he or she intends to establish residency in California as soon as possible.

Eligibility for Federal and State Aid

SB 141 students, as U.S. citizens, may apply and qualify for federal financial assistance (e.g. Pell Grants, Federal Supplemental Educational Opportunity Grant (FSEOG)), and federal student loans.

Until they establish California residency, SB 141 students do not become residents for eligibility purposes for any state-funded program (e.g. BOG Fee Waiver, etc.).

Apportionment

Colleges may claim state apportionment for FTES generated by students exempted pursuant to SB 141, and their attendance should be reported as resident FTES for apportionment purposes.

ESTUDIANTES NO RESIDENTES

Empezando con el verano del 2009, estudiantes indocumentados quienes no califican bajo la ley AB540, serán exentos de los pagos como no residente en base a la necesidad financiera individual de acuerdo con la regulación 8100.15 (LACCD Board Rule 8100.15) adoptada por el canciller (Chancellor) de LACCD. Si los estudiantes reúnen los requisitos estipulados en la Solicitud para la Exención de Cuotas de Matrícula como no Residente (disponible en las oficinas de: Admisiones y Expedientes, Ayuda Financiera, y Puentes al Éxito,) pueden ser elegibles para recibir la exención a cuotas para no residentes y pagar solamente la cuota actual de inscripción de \$46 por unidad. Estudiantes indocumentados no califican para ayuda financiera estatal o federal.

K-12 STUDENTS SPECIAL ADMISSION

Los Angeles Southwest College may permit the admission of K-12 students who, in the opinion of the President or designee, can benefit from instruction. Approval by the appropriate principal, high school counselor and parent (or guardian) is required for all K-12 applicants. Additional approval of the Dean of Student Services is required for all applicants ages 14 and under. The intent of this program is to provide educational enrichment opportunities for a limited number of eligible ninth through 12th grade students who fulfill special admissions standards.

The college reserves the right to exclude or limit enrollment into impacted programs and in other programs where health, safety, instructional methodology, facility constraints, or legal requirements are deemed inappropriate for special admission students. Special admission students must conform to the College's academic rules and regulations and the code of conduct expected of all college students. Some fees may be required.

K-12 students must complete the supplemental application for high school students and the LASC application for admission. The application can be processed at www.lasc.edu (click on the Apply for Admission link), and the supplemental application can be downloaded at www.lasc.edu, click on the "Admission" link in the menu, and then click on "High School Students" in the sub-menu. Print the Supplemental application and make sure you obtain all necessary signatures and approvals. The student must bring the completed form along with a photo I.D. to the Admissions and Records Office, SSB-102, for processing **prior to the start of the semester**.

FEE EXEMPTION FOR SPECIAL PART-TIME STUDENTS, GRADE K-12

Students admitted as special, part-time students grade K-12 and enrolling in 11 or fewer units are exempt from enrollment fees for all terms. Nonresident students who are enrolled in fewer than six units are exempt from enrollment fees and non-resident tuition. Students enrolled in more than 11 units will be charged enrollment fees.

IMPORTANT REGULATIONS

Please note: The Census date is a date in which all enrollment at LASC is counted and reported to our District Office in order to determine our campus funding (apportionment).

All courses must be added by the census date.

All courses must be dropped **before** the census date to avoid receiving a “W” grade (receipt of “W” grades in the same course will have further consequences). The period of time to drop a course without record of enrollment has been reduced. The deadline to drop without receiving a “W” grade now occurs before the census date. Drops that occur on or after the census date will result in a “W” grade. This should encourage you to make a decision to drop a class earlier. This will provide faculty with the ability to make add decisions sooner (which may allow more students to be added). Adding courses by census increases the number of students counted in apportionment.

Students receiving a satisfactory grade may repeat the same course due to extenuating circumstances.

Due to legally mandated training – if necessary to meet legally mandated training requirements as a condition of paid or volunteer employment.

Course is a special course for students with disabilities, which the student needs to repeat for one of the reasons described in section 56029 of the California Code.

Recency - student is required to have taken the course within the past five years for admission to a college program.

Extenuating circumstances – documentation is provided to show that previous grade was, at least in part, the result of extenuating circumstances.

The Board of Governors adopted regulations that limit apportionment for enrollment in a single course to three enrollments for any credit courses, taken within the Los Angeles Community College District except for courses identified as “repeatable,” such as Kinesiology and Performing Arts, in accordance with Title 5, section 55041, subdivision (c).

The Board of Governors approved changes that will establish system-wide enrollment priorities designed to ensure classes are available for students seeking job training, degree attainment or transfer as well as to reward students who make progress toward their educational goals. New students who have completed college orientation, assessment and developed education plans as well as continuing students in good academic standing who have not exceeded 100 units will have priority over students who do not meet these criteria.

****Enrollment occurs when you receive an evaluative (letter grade) or nonevaluative (“W”) symbol, pursuant to Section 55023. You will not be able to add courses in which you have three prior attempts with record of enrollments (“W”, NP, NC, D, or F grades).**

All credit course repeats and withdrawals in your enrollment history in the LACCD will be counted toward the new limit, regardless of when you took the course. If you need to repeat a course in which you have three or more records of enrollment:

You may take the course outside of the Los Angeles Community College District.

You may petition to retake the course within the district (subject to certain conditions) with extenuating circumstances – this fourth repeat will not count in apportionment.

WHAT SHOULD YOU DO?

Be sure that you are academically prepared for classes that you enroll in (If you have questions, talk to a counselor).

If you must drop a course, drop it before the specified deadline for dropping a class without a grade of “W”.

See a counselor before making decisions that could affect your education plan.

Visit the Financial Aid office before making decisions that may affect your financial aid.

Register for classes **on your assigned registration appointment time.**

Read your email from the campus – **it is sent to your District Assigned Email Address ONLY!**

New students should be sure to complete the matriculation process in order to obtain higher registration priority.

EQUAL OPPORTUNITY

NON-DISCRIMINATION POLICY

The Los Angeles Community College District is committed to the philosophy of equal opportunity/equal access in all its employment, educational programs, and services. Thus, we are firmly committed to a policy of nondiscrimination on the basis of actual or perceived ethnic group identification, race, color, national origin, ancestry, religion, creed, sex (including gender-based sexual harassment), pregnancy, cancer-related medical condition of an employee, marital status, sexual orientation, age, physical or mental disability, or veteran status in our employment and educational programs and activities.

EQUAL OPPORTUNITY/NONDISCRIMINATION POLICY COMPLIANCE PROCEDURE

In order to ensure Equal Opportunity/Non-Discrimination Policy compliance at Los Angeles Southwest College, direct inquiries to Ms. Monica Moreno, Child Development Center Director, at (323) 241-5005.

SUMMARY OF SEXUAL HARASSMENT POLICY

The policy of the Los Angeles Community College District is to provide an educational, employment and business environment free of unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct or communication constituting sexual harassment. Employees, students or other persons acting on behalf of the district who engage in sexual harassment as defined in the policy or by state or federal law shall be subject to discipline, up to and including discharge, expulsion, or termination of contract. The specific rules and procedures for reporting complaints of sexual harassment and for pursuing available remedies are incorporated in the LACCD Board Rules in Chapter 15.

The Los Angeles Community College District has a policy that provides formal and informal procedures for resolving complaints. Copies of the policy and procedures may be obtained at Los Angeles Southwest College from Ms. Monica Moreno, Child Development Center Director, at (323) 241-5005. Members of the college community — which includes students, faculty and staff — who believe they have experienced conduct that may constitute sexual harassment, have the right to seek help from the college. Every employee has the responsibility to report such conduct to the Compliance Office when it is directed toward students. Potential complainants are advised that administrative and civil law remedies including, but not limited to, injunctions, restraining orders or other orders, may be made available.

PÓLIZA DE NO DISCRIMINACIÓN POLITICA DE IGUALDAD DE OPORTUNIDADES

El Colegio Comunitario del Distrito de Los Angeles sigue firmemente los principios de igualdad de oportunidades y acceso en todos sus empleos y programas educacionales y de servicios. Por lo tanto, el distrito se adhiere a una política no discriminatoria por razones de sexo, color, origen, etnicidad, religión, edad, limitación física, estado civil, orientación sexual o servicios prestados en las fuerzas armadas para emplear personal o acepta estudiantes en sus varios programas educacionales y actividades.

COMO FORMULAR UNA QUEJA RELACIONADA CON LA DISCRIMINACIÓN

Si cree que al solicitar plaza de empleo en Los Angeles Southwest College se discrimina en contra de usted por cualquiera de las razones antedichas, sírvase formular una queja al respecto y diríjala a: Ms. Monica Moreno, Child Development Center Director at (323) 241-5005, quien es el representante en pro de la "Acción afirmativa."

NUESTRA NORMA EN CONTRA DEL ACOSO SEXUAL

Es norma de LACCD el brindar el mejor ambiente educativo, laboral y de negocios. Por lo tanto el recinto docente debe de hallarse libre de todo acoso y maltrato sexual, asimismo de toda conducta física y verbal que constituya acoso sexual. Todo empleado, estudiante o persona que actúe en nombre de LACCD quien se involucre en acoso sexual, como se define en la norma, o por leyes estatales y federales, será sujeto a acciones disciplinarias, incluyendo despido, expulsión o terminación de su contrato. El capítulo quince (15) del reglamento del Consejo de LACCD pormenoriza los pasos que se han de tomar para delatar cualquier caso de acoso sexual y formular una queja, como también los pasos para remediar la fechoría. LACCD tiene normas sobre como atender y resolver formal e informalmente quejas y conflictos. Si desea un ejemplar de estos reglamentos, favor de ver a Ms. Monica Moreno, Child Development Center Director at (323) 241-5005.

Estudiantes, profesores, o empleados quienes crean que en Los Angeles Southwest College han sufrido acoso sexual tienen el derecho de solicitar ayuda del colegio. Todo empleado de LACCD tiene la responsabilidad de denunciar toda fechoría sexual que tome como víctima a cualquier estudiante. A quien formule una queja tal se le facilitará los remedios por ley, administrativos y civiles, incluyendo pero no limitados a la disposición legal de restringir el libre actuar del acusado o del malhechor (restraining order), o cualquier otro proceder útil que exista.

NACES

NONCREDIT ADULT AND CONTINUING
EDUCATION SERVICES



Programa de ESL (Inglés como Segundo Idioma)

Aprenda inglés para
alcanzar sus metas
personales, académicas
y profesionales
Cursos principiantes,
intermedios y avanzados
Clases por la mañana,
noche y fines de semana

ESL Program (English as a Second Language)

Learn English to achieve
your personal, academic
and vocational goals
Beginning, intermediate and
advanced Mornings, evening
and weekend classes
available

Ciudadanía (en inglés y español)

Asistencia con formas para naturalización/
ciudadanía y la exoneración de pago de USCIS
Preparaciones individuales para prepararlo
para su entrevista con inmigración

Ciudadanía (en inglés y español)

Assistance with Applications for
Naturalization/Citizenship and
USCIS Fee Waivers
Citizenship
Individual interview practice to
prepare you for the USCIS
interview

Clases básicas de computación

Clases principiantes y
avanzadas disponibles
Aprenda lo básico de los
programas Microsoft Office
Aprenda a usar el Internet y
correo electrónico

Basic Computer Literacy Classes

Beginning and
advanced classes
Learn the basics of
Microsoft Office
Learn to use the
Internet and Email

High School Equivalency Preparation

Prepare to pass High
School Equivalency tests
in English or Spanish
Available mornings,
evenings and Saturdays

Clases para la equivalencia de preparatoria (High School)

Prepárese para pasar los exámenes
de Equivalencia de High School en
inglés o español. Disponible los días
entre semana sábados

Clases básicas de inglés y matemáticas

Clases de inglés y matemáticas
de preparación para tener éxito en
las clases de inglés y matemáticas
con crédito

Basic Noncredit English and Math Skills

Basic English and Math
classes to prepare students
for success in credit English
and Math courses

Préstamo de libros

Libros disponibles
para todas las
clases sin crédito

Book Loan

Books available for all
noncredit classes

The Noncredit Adult and Continuing
Education Services program offers different
programs to help you achieve your personal
and professional goals. All our services and
classes are FREE of charge.

El programa de clases y servicios para
adultos le ofrece diferentes programas
para ayudarlo a realizar sus metas
personales y profesionales. Todas
nuestras clases y servicios son GRATUITOS.

Workforce Development Programs

“Come to LASC and Leave with a Career”

Los Angeles Southwest College offers career and technical education in 47 areas that provide a bridge to baccalaureate-granting institutions of higher education, respond to the needs of local employers, and facilitate the college's role in regional economic development. With its Workforce Development Programs, LASC is committed to preparing students for high-growth jobs of tomorrow. Choose from these career and technical certificate programs and permits and get set on the right track to an exciting career.

Administration of Justice

Fingerprinting

Business Administration

Accounting/General Business

Banking & Finance

Bookkeeping

Business and Technology Skills

Economics

Finance

Income Tax Preparation

Management/Supervision

Management

Small Business Entrepreneurship I & II

Computer Application

Office Technology

Basic Office Technology

General Office Assistant

Legal Office Assistant

Receptionist

Website Designer

Computer Science-

Information Technology

Certified Internet Webmaster Associate (CIWA)

Homeland Security

Education

Teacher Assistant

Electronics - Technology

Computer Technician

Electronic Technician

Telecom and Network Technician

Network Cabling Technician

Law/Paralegal

Law Office Specialist I

Psychology

Chemical Dependency Counselor

Chemical Dependency Specialist in

Criminal Justice

Recovery Specialist

Real Estate

Real Estate Appraisal

Real Estate Broker

Real Estate Escrow

Real Estate Salesperson



At  you will receive high-quality career training at an affordable price only available at a community college. Call (323) 241-5533 to learn how we can make vocational programs work for you.

ENROLLMENT FEES – WINTER 2021

COURSE SELECTION/FEES WORKSHEET

Select your classes from the schedule and fill in the worksheet with first and alternate choices

It is the student's responsibility to meet the pre-requisites for all classes. Students who fail to do so may be dropped from the class.

Enter the 4-digit Class number of each class you want. You will be given a confirmation page indicating that you have been successfully added or dropped from the class(es) of your choice.

If your first choice for any class is not available, enter your alternate choice.

Repeat until you have entered all your classes.

Verify Enrollment: It is your responsibility to verify you have correctly entered your course selection.

Calculate your fees below.

Class number	Course Name	Time	Day(s)	Units
Alternate Choices	Course Name	Time	Day(s)	Units
Total Units				

ENROLLMENT FEES:

Fees are set by the State Legislature and may change.

REQUIRED FEES:

\$46 per unit

units x \$46 =

Health Fee

(\$16 for Winter =)

ASO Student Representation Fee

(\$2 for Winter) =

NON-RESIDENT TUITION (Out of State and International Students)

*Out of State Tuition \$282 per unit

units x \$282 =

Students from other states pay non-resident tuition of \$282 per unit in addition to the above \$46 per-unit enrollment fee

*International Student Tuition \$282 per unit

units x \$282 =

Students from other countries pay tuition of \$282 per unit In addition to the above \$46 per-unit enrollment fee.

AUDIT FEES

\$15 per

units x \$15 =

OPTIONAL FEES:

Associated Student Organization (ASO) membership

(\$3 for Winter) =

General Parking

(\$7 for Winter)=

TOTAL =

NOTE: YOU ARE RESPONSIBLE FOR FEES EVEN IF YOU DO NOT ATTEND CLASS

IT IS THE STUDENT'S RESPONSIBILITY TO DROP CLASSES BY THE PUBLISHED DEADLINES. CHECK THE SEMESTER CALENDAR FOR DROP AND REFUND DEADLINES. ALL DEADLINES MUST BE ADHERED TO.

Attention Students!

Please be aware of changes effective Winter 2018:

- **Waitlists** – if a class that you really need fills up or closes, you may now place yourself on the waitlist so that you can be added once an opening exists. Seats will be filled as openings occur in the order of the waitlist. If you are added from the waitlist, you will be notified via your student email. It is your responsibility to drop any classes that were added from the waitlist. The waitlists will be updated daily throughout the May 15-Aug. 23 registration process. If you really need a specific section, and it fills up, be sure to use the Waitlist functionality. For more information about the new waitlist process, visit the Admissions and Records website.
- **New Permission Numbers** – On the first day of the semester, if you were not added from the waitlist, or if you are trying to add a class for the first time, *you must request a Permission Number from the Instructor*. You will use the permission number to add the class via the Student Information System. **Add Permits will no longer be distributed nor accepted.** Permission Numbers will be used for both in-person classes and online classes. Permission Numbers have an expiration date, and they must be processed online prior to the expiration date – your instructor will tell you the expiration date. Please note: If you fail to process the permission number or if you try to use it after it has expired, it will not work and your instructor may deny your request for another number. Please note that the deadline to add classes occurs on a Saturday. If you need assistance using your permission number, do not wait until the deadline to add, seek assistance prior to the permission number expiration date. You can only use a permission number once. It expires after it has been used.
- **Pay2Stay*** - You must now pay or apply for financial aid (which includes the Board of Governors fee waiver) and have sufficient anticipated aid, to prevent your classes from being dropped. We recommend that you submit your FAFSA no later than the priority processing deadline – visit the Financial Aid website for details. If you missed the deadline, do so as soon as possible. Pay2Stay affects everyone. You may be dropped if you fail to pay, fail to apply for financial aid, or fail to apply for the BOG. There are three opportunities to meet the payment deadlines to avoid having your classes dropped for non-payment. Please note that once you are dropped, you will be able to re-enroll within the next 48 hours through Aug. 27, 2017. After August 27, 2017, you will need to obtain Permission Numbers (see above) from your instructors to enroll in classes.

Waitlist Policy for Closed Classes

During the enrollment period prior to the start of classes, students wishing to add classes which have reached the enrollment limit can add themselves to the waitlist. A process will run through-out the day that will automatically enroll students in the class from the waitlist as seats become available. An email will be sent to the student's LACCD email account notifying them of the registration. The last day a student can be added to a waitlist is two days before the first day of the session. Waitlists apply to all regular and short-term session classes, summer and winter intersession.

After classes begin, students actively enrolled in the class who do not show up for the first class meeting MAY be dropped by the instructor who will then add students from the waitlist. If you are not moved into the course from the waitlist during the enrollment period, you must attend the first meeting of class to be considered for late enrollment from the waitlist. If there is space available and you are not at the class, you will lose your place on the waitlist and the next student on the waitlist may be added instead.

Important details you should know:

- Being added to a waitlist does not guarantee enrollment in the class.
- All co-requisites or pre-requisites must be satisfied before you will be enrolled from the waitlist.
- You will not be enrolled from the waitlist if the class conflicts with times on your existing class schedule.
- You can view your waitlist position in your online student portal. Click on *Academics Menu* and then click on *Class Schedule*.
- You can remove yourself from a waitlist the same way you would drop a class in your online student portal.
- During the primary terms of fall and spring, students will be limited to enrolling for no more than 19 units, and during the winter and summer will be limited to registering for no more than 9 units district-wide. The maximum number of waitlist units is 12 for fall and spring and 9 for winter and summer.
- You may sign up for multiple waitlists for the same discipline/class; however, if you are moved from the waitlist to an open space, you will be removed from the alternate waitlist for the same discipline/class after acceptance.

NO SHOW

Actively enrolled students who are not present at the first class meeting MAY be dropped by the instructor, and their seat MAY be given to a student on the waitlist.

Auto-Enrollment from the Waitlist/Frequently Asked Questions

Can any student get on a waitlist?

You are eligible to be placed on the waitlist if: there are waitlist openings for a class section, you meet the class pre-requisite, you have no repeat errors, you have no holds on your records, or the class units will not exceed your maximum waitlist units allowed.

What is auto-enrollment from the waitlist?

This is a daily process that enrolls students into their classes from the waitlist. Once the class is full it is marked as closed then only students from the waitlist may be enrolled in the course. If one seat becomes available in a course, then student number one on the waitlist is automatically enrolled from the waitlist provided there are no holds, time conflicts, prerequisites, repeat issues, or duplicate course errors.

How does the waitlist process work?

When seats become available in a closed class section, the class remains closed until a process runs that automatically enrolls students from the waitlist. The class remains closed until the waitlist empties or the enrollment capacity has been met, whichever comes first.

If a student does not meet the criteria to enroll in the class (**see FAQ #1**), the process will select the next student on the waitlist according to their position number.

Students that were on the waitlist and were not enrolled will maintain their position number. Students will have an opportunity to be auto-enrolled the next time a seat is made available, if they resolve the issue that prevented them from being auto-enrolled previously.

If the waitlist process runs and no students are enrolled, then the class will open and other students will be given the opportunity to enroll (even if there are still students on the waitlist that did not meet the criteria to be auto-enrolled).

If there are no students on the waitlist, the class will open as usual when seats are made available.

If an enrolled student drops classes how are students moved from the waitlist into the open seats?

Students are auto-enrolled from the waitlist into the course by their priority ranking on the waitlist. For example, if a class is full, and three students drop, students ranked 1, 2, and 3 will be auto-enrolled from the waitlist. The student who was previously ranked number 4 will now be ranked number 1. If another student drops the course, he or she will be the next student to auto-enroll. This scenario will continue until the waitlist is empty, or the class is full, or the waitlist is closed at 11:59 PST two days before the session begins.

By adding themselves to the waitlist a student is acknowledging that they understand that they will be auto-enrolled and will be responsible for the enrollment fees and/ or dropping the classes if necessary.

How do I know I was moved from the waitlist to the active class?

If you are moved into a class from the waitlist, an email will be sent to the student's LACCD email account notifying them of the registration. It is important that you activate and monitor your LACCD emails during the registration period. If you decide you do not want to be enrolled in the class after you are moved from the waitlist, you must officially drop the class.

When is the first and last day to get on a waitlist for a class?

Students cannot get on a waitlist until their enrollment appointment or open enrollment has begun.

The last day to get on a waitlist for a class will be 11:59 p.m., two days before the session begins.

Waitlists are only available once the class has reached the enrollment capacity. For an extremely popular course the waitlist may be activated very early in the registration period.

How do you know if a class has a waitlist?

The waitlist option is only available once all seats in a class have been filled and the section closes. When a Class Search is performed to include these closed classes, users will notice a yellow triangle beside classes that have available waitlist seats. Once the waitlist capacity has been reached, the waitlist feature is unavailable and the blue closed class icon will display beside the section in Class Search.

How many waitlist seats are available for each class?

The number of seats on the waitlist is determined by the academic department. The waitlist number can vary by subject and course.

Can students' waitlist for more than one section of the same class?

Students can waitlist for multiple sections of the same class, with the following stipulations:

Students cannot choose their preference for which section they will be auto-enrolled first. The waitlist process will enroll the student in the section that has the first available seat.

Once enrolled in one of those class sections, students will be automatically dropped for the other waitlisted sections for that course.

If students are already enrolled in another section of a class they want to waitlist, the SWAP feature should be used to enroll and waitlist for the closed section.

When should the "SWAP" enrollment feature be used?

If students are already enrolled in another section of the class for which they want to waitlist, SWAP should be used. If students use the ADD enrollment feature to get on a waitlist for a different section of the same class, they must DROP the section in which they are enrolled before they will be moved from the waitlist.

Students may also want to use SWAP if there is a known time conflict between an already enrolled class section, and the section for which they want to waitlist. If students get on a waitlist using the ADD enrollment feature, they will not be auto-enrolled into the waitlisted class until they DROP the class that presents the time conflict or the class

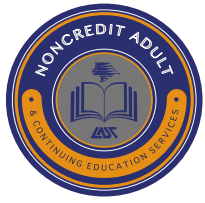
Finally, students may want to use SWAP if they are already enrolled in the maximum number of units for a term and want to still get on a waitlist. If a student gets on a waitlist using the ADD enrollment feature, they will not be auto-enrolled into the waitlisted class until they DROP a class that would allow the waitlisted class to fall within the maximum number of allowable units to be enrolled in for a semester.

If students are not enrolled from the waitlist due to any of these issues, they will be passed over and the next eligible student on the waitlist will be auto-enrolled.

Can students get on a waitlist if there is a time conflict with a class section in which they are already enrolled?

The self-service enrollment process does not check for a time conflict when a student is placed on a waitlist. At the time the auto-enrollment process runs, students will not be enrolled in the class if the time conflict still exists. Students will need to drop the class that prevents the time conflict if they want to be moved from the waitlist.

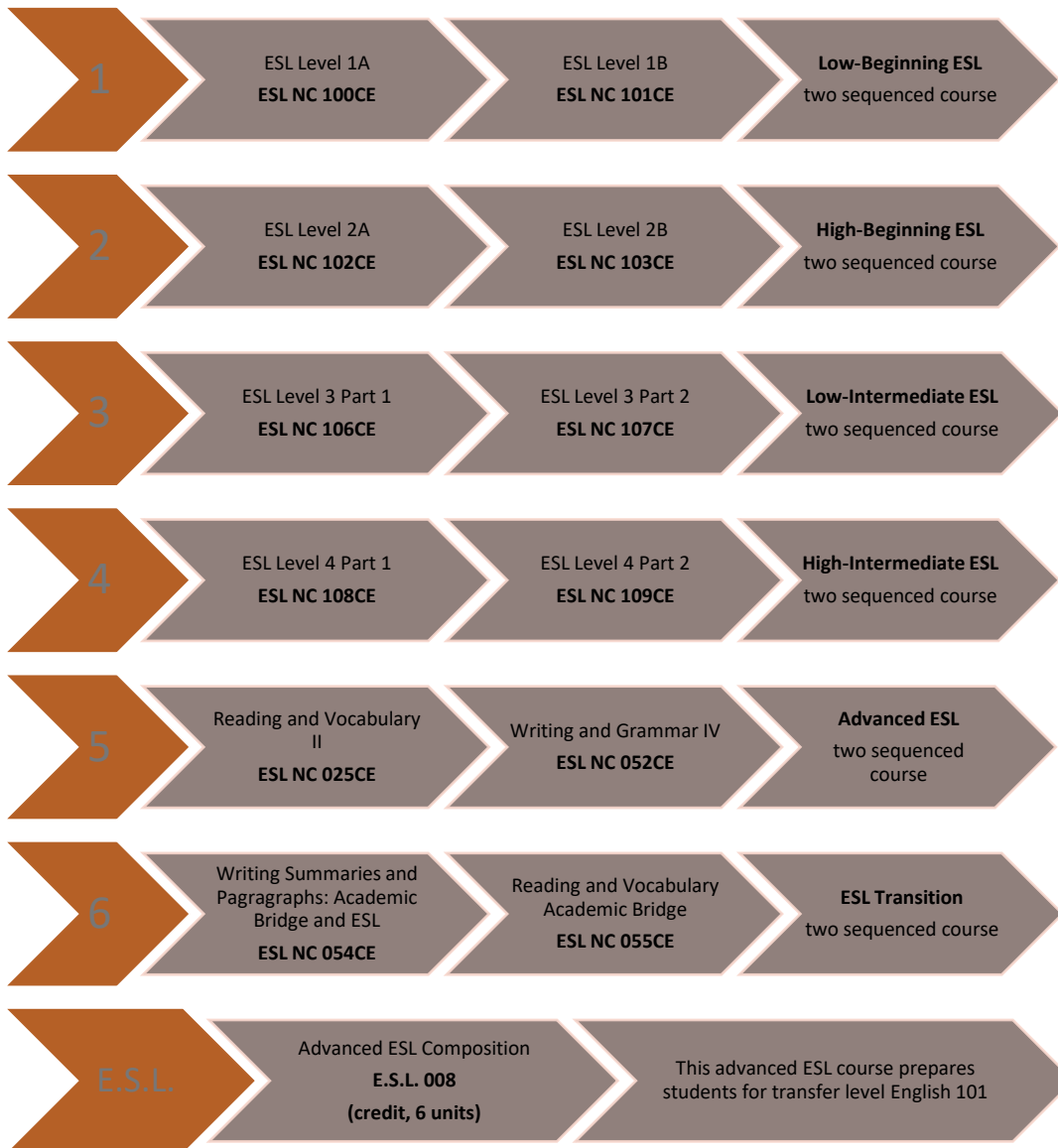
Ideally, students should use the SWAP feature when getting on a waitlist for a section that presents a time conflict with an already enrolled class. That way, if a seat opens in the close section the student will be automatically dropped from the previously enrolled section.



English as a Second Language (ESL) Course Sequence

(leading from Noncredit (NC) to credit and transfer level English 101)

Consider completing a CASAS intake evaluation to help you determine which course level is appropriate. For more information, please contact counselor, Edith Hernandez-Cabrera at cabrere@lasc.edu.



Transfer Level English 101 Recommendation

OPTION 1 - English 101:

- A grade of "A" in ESL 008, HS GPA 2.6 - 4.0, or placement via assessment

OPTION 2 - English 101 + ESL 010:

- A grade of "C" or better in ESL 008, HS GPA below 2.59, or placement via assessment

ENGLISH PLACEMENT LOGIC TREE

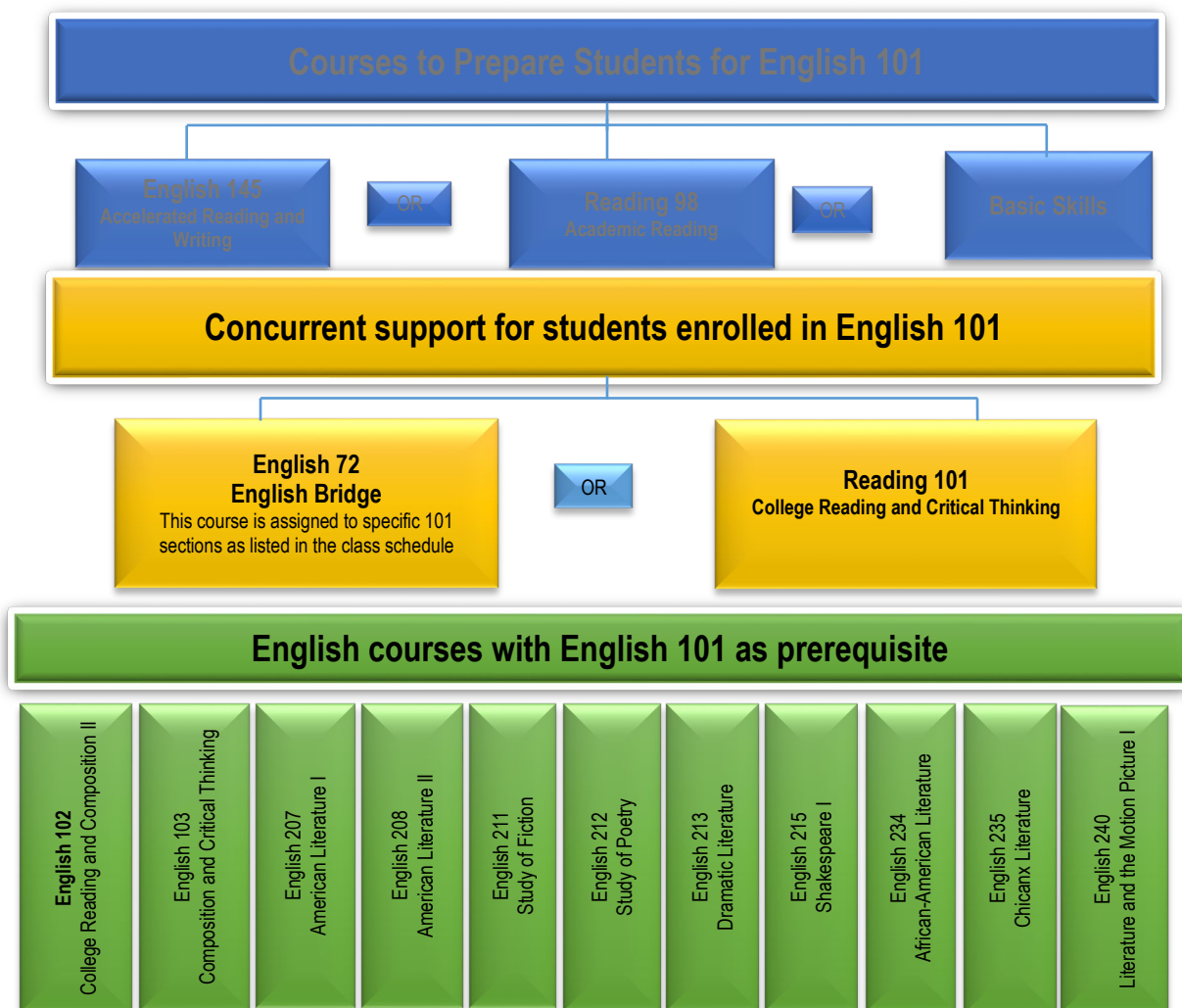
HIGH SCHOOL STUDENTS

IF A STUDENT HAS A	PLACE STUDENT IN	RECOMMENDED SUPPLEMENTAL COURSES
HS GPA ≥ 2.6	English 101, College English	
HS GPA from 1.9 to 2.59	English 101, College English	English 72, English Bridge or Reading 101
HS GPA < 1.9	English 101, College English	Reading 98
Optional Preparation Course for English 101	English 145 (Credit) AND/OR Reading 98 (Credit)	

RE-ENTRY STUDENTS

IF A STUDENT HAS BEEN OUT OF SCHOOL FOR	PLACE STUDENT IN	STRONGLY SUGGESTED CO-REQUISIES
2 Years or Less	English 101, College English	
5 Years or 9 Years	English 101, College English	English 72, English Bridge
More than 10 Years	English 101, College English	Reading 101

English Course Sequence Overview



Math Placement Logic Tree: Non-STEM Majors

HIGH SCHOOL STUDENTS		
IF A STUDENT HAS A	PLACE STUDENT IN	RECOMMENDED SUPPLEMENTAL COURSES
HS GPA ≥ 3.0	→ Math 215 OR Math 227 OR MATH 236	→ BSKIL 028CE BSKIL 035CE
HS GPA from 2.3 to 2.9	→ Math 215 OR Math 227 OR MATH 236	→ Math 134 + BSKIL 028CE + BSKIL 035CE
HS GPA < 2.3	→ Math 215 OR Math 227 OR MATH 236	→ Math 115 & Math 125 S + BSKIL 028CE + BSKIL 035CE
RE-ENTRY STUDENTS		
IF A STUDENT HAS BEEN OUT OF SCHOOL FOR	PLACE STUDENT IN	RECOMMENDED SUPPLEMENTAL COURSES
2 Years or Less	→ Math 215 OR Math 227 OR MATH 236	→ BSKIL 028CE BSKIL 035CE
5 Years to 9 Years	→ Math 215 OR Math 227 OR MATH 236	→ Math 134 + BSKIL 028CE + BSKIL 035CE
More than 10 Years	→ Math 215 OR Math 227 OR MATH 236	→ Math 115 & Math 125 S + BSKIL 028CE + BSKIL 035CE

* Math course will be recommended by counselors according to student's major and/or educational goal.

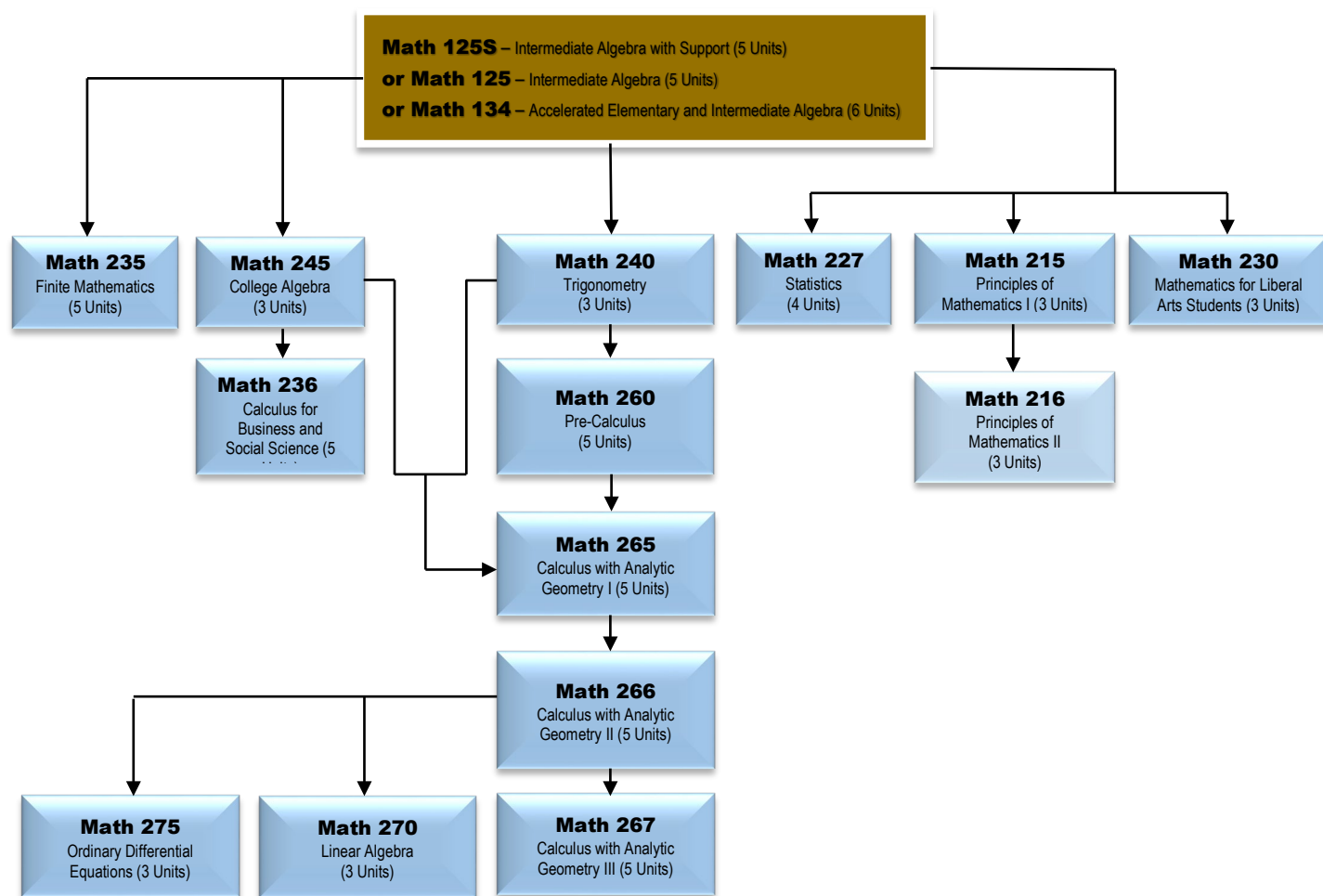
Math Placement Logic Tree: STEM Majors

HIGH SCHOOL STUDENTS		
IF A STUDENT HAS A	PLACE STUDENT IN	RECOMMENDED SUPPLEMENTAL COURSES
HS GPA ≥ 3.0	→ Math 240 OR Math 245 OR Math 260	→ BSKIL 028CE BSKIL 035CE
HS GPA from 2.3 to 3.0	→ Math 240 OR Math 245 OR Math 260	→ Math 134 + BSKIL 028CE + BSKIL 035CE
HS GPA < 2.3	→ Math 240 OR Math 245 OR Math 260	→ Math 115 & Math 125S + BSKIL 028CE + BSKIL 035CE
RE-ENTRY STUDENTS		
IF A STUDENT HAS BEEN OUT OF SCHOOL FOR	PLACE STUDENT IN	RECOMMENDED SUPPLEMENTAL COURSES
2 Years or Less	→ Math 240 OR Math 245 OR Math 260	→ BSKIL 028CE BSKIL 035CE
5 Years to 9 Years	→ Math 240 OR Math 245 OR Math 260	→ Math 134 + BSKIL 028CE + BSKIL 035CE
More than 10 Years	→ Math 240 OR Math 245 OR Math 260	→ Math 115 & Math 125S + BSKIL 028CE + BSKIL 035CE

* Math course will be recommended by counselors according to student's major and/or educational goal.

Mathematics

Recommended Course Sequence



HOW TO READ THE SCHEDULE OF CLASSES

Sample Course Listing

COURSE NAME AND COURSE NUMBER	COURSE TITLE	REQUIREMENT DESIGNATION	TRANSFERABILITY	MEETS	UNITS
ENROLLMENT REQUIREMENT Classes before enrolling in this class	ANATOMY 1 – INTRODUCTION TO HUMAN ANATOMY (UC:CSU) - 4 UNITS				
	Requirement Designation Meets IGETC 5B or 5C and CSU B2 or B3				
	Enrollment Requirement: None				
CLASS NUMBER (number students use to enroll) AND COMPONENT (Lecture or Laboratory)	15236 lec 8:00-11:10	F	STAFF	SSEC217	BUILDING AND ROOM NUMBER
	& 17413 lab 11:20-2:30	F	STAFF	SSEC218	
	Evening Classes				
	27306 lec 6:30- 9:40	Th	STAFF	SSEC223A	EVENING CLASSES In Bold Print
	& 27307 lab 6:30- 9:40	T	STAFF	SSEC323	
TIME CLASS MEETS (Start/End Time) (TBA = to be arranged)	(Short Term Class: 10/27/2014, Ends 12/21/2014)				
DAYS CLASS MEETS (DAILY = M,T,W,Th,F, Sa)	SHORT TERM CLASS (Start & end dates in parentheses)				
	INSTRUCTOR				

BUILDING ABBREVIATIONS

AV Academic Village (Temporary)	LFWC Lakin Fitness and Wellness Center	SOCTE School of Career and Technical Education
CDC Child Development Center	SSB Student Services Building	SOS School of Science
COX Cox building	SSEC Student Services Education Center	TEC Technology Education building

KEY TO TRANSFER CREDIT CODES

UC This course is acceptable for credit at all University of California campuses

CSU This course is acceptable for credit at all California State University campuses

NDA Non-Degree Applicable. Some courses that are offered for college credit but cannot be applied toward graduation requirements for the Associate Degree are designated by the code NDA.

RPT Number of times a course may be repeated or credit.

Time/Day codes

Daily Meets Monday through Friday

M Monday

T Tuesday

W Wednesday

Th Thursday

F Friday

Sa Saturday

TBA Day and Hours to be arranged. See instructor

Enrollment Requirement:

A condition of enrollment that a student is required to meet in order to demonstrate current readiness for enrollment in a course or education program. You must complete Enrollment Requirements before enrolling in a class.

Co-requisite: A condition of enrollment consisting of a course that a student is required to take simultaneously in order to enroll in another course.

ACCOUNTING

ACCTG 15-TAX ACCOUNTING I (CSU) - 3 UNITS

Enrollment Requirement: Accounting 1

11973 10:30 hrs/wk TBA STAFF ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

ADMINISTRATION OF JUSTICE

ADM JUS 1-INTRODUCTION TO ADMINISTRATION OF JUSTICE (UC/CSU) - 3 UNITS

10713 10:30 hrs/wk TBA Katz, S J ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

ADM JUS 2-CONCEPTS OF CRIMINAL LAW (UC/CSU) - 3 UNITS

11929 10:30 hrs/wk TBA Saafir, R F ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

ANATOMY

ANATOMY 1-INTRODUCTION TO HUMAN ANATOMY (UC/CSU) - 4 UNITS

Enrollment Requirement: Biology 3 or Biology 5

10320 lec 10:30 hrs/wk TBA Mulski-Willoughby, C P ONLINE

& 10323 lab 10:30 - 1:00 MTWTh Mulski-Willoughby, C P ONLINE

This class will be offered in an online blended format, which requires students to be online and interacting with their instructor during the times shown and to work online independently each week for the amount of TBA time shown in addition to completing assignments.

11694 lac 10:30 hrs/wk TBA Resendiz Ojendis, R ONLINE

& 11695 lab 10:30 hrs/wk TBA Resendiz Ojendis, R ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

11807 lec 10:30 hrs/wk TBA Oswald, S ONLINE

& 11808 lab 10:30 hrs/wk TBA Oswald, S ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

ANTHROPOLOGY

ANTHRO 101-HUMAN BIOLOGICAL EVOLUTION (UC/CSU) - 3 UNITS

10444 10:30 hrs/wk TBA DuBry, T A ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

Zero Textbook Cost

ANTHRO 102-HUMAN WAYS OF LIFE: CULTURAL ANTHROPOLOGY (UC/CSU) - 3 UNITS

10705 10:30 hrs/wk TBA DuBry, T A ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

Zero Textbook Cost

ART

ART 103-ART APPRECIATION I (UC/CSU) - 3 UNITS

12182 10:30 hrs/wk TBA Vasquez, S R ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

ASTRONOMY

ASTRON 1-ELEMENTARY ASTRONOMY (UC/CSU) - 3 UNITS

10235 10:30 hrs/wk TBA Burchard, E M ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

BASIC SKILLS

BSICKSKL 23CE-COLLEGE AND SCHOLASTIC ASSESSMENT PREPARATION (REPEATABLE) - 0 UNIT

11658 14:10 hrs/wk TBA Santos, S M ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

12129 14:10 hrs/wk TBA Staff ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

12130 14:10 hrs/wk TBA Villa, A Y ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

BIOLOGY

BIOLOGY 3-INTRODUCTION TO BIOLOGY (UC/CSU) - 4 UNITS

10382 lec 8:00 - 10:30 MTWTh STAFF ONLINE

& 10384 lab 10:30 - 1:00 MTWTh STAFF ONLINE

This class will be offered in a hybrid format, which requires students to meet in-person, face-to-face with their instructor during the times shown AND to work online during the scheduled times and/or independently each week for the amount of TBA hours shown on schedule in addition to completing assignments.

BIOLOGY 5-INTRODUCTION TO HUMAN BIOLOGY (UC/CSU) - 4 UNITS

10710 lec 10:30 hrs/wk TBA Roberts, T J ONLINE

& 10711 lab 8:00 - 10:30 MTWTh Roberts, T J ONLINE

This class will be offered in an online blended format, which requires students to be online and interacting with their instructor during the times shown and to work online independently each week for the amount of TBA time shown in addition to completing assignments.

BIOLOGY 33-MEDICAL TERMINOLOGY (CSU) - 3 UNITS

10182 10:30 hrs/wk TBA Kim, K ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

BUSINESS

BUS 1-INTRODUCTION TO BUSINESS (UC/CSU) - 3 UNITS

10543 10:30 hrs/wk TBA Moore, A P ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

BUS 5-BUSINESS LAW I (UC/CSU) - 3 UNITS

10839 10:30 hrs/wk TBA Moore, A P ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

CHEMISTRY

CHEM 51-FUNDAMENTALS OF CHEMISTRY I (UC/CSU) - 5 UNITS

Co-Requisite: Math 115

11242 lec 8:00 - 11:50 MTWTh Toure, P R ONLINE

& 11243 lab 11:50 - 2:40 MTWTh Toure, P R ONLINE

This class requires students to be online and interacting with their instructor during the times shown in class schedule in addition to completing assignments.

CHILD DEVELOPMENT

CH DEV 1-CHILD GROWTH AND DEVELOPMENT (UC/CSU) - 3 UNITS

10089 10:30 hrs/wk TBA Robinson, D L ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments. Instructor email: robinsdl@lasc.edu

Zero Textbook Cost

11969 10:30 hrs/wk TBA Garcia Oliva, C E ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

Instructor email: Garciae@lasc.edu

Zero Textbook Cost

CH DEV 9-ADVANCED CURRICULUM: ART IN EARLY CHILDHOOD (CSU) - 3 UNITS

Enrollment Requirement: Ch Dev 1 and Ch Dev 2

11970 8:00 - 10:50 MTWTh Garcia Oliva, C E ONLINE

This class will be conducted remotely and online with REQUIRED virtual scheduled meetings. Current schedule should be considered when selecting this class. Contact the instructor for more information specific to this class.

Instructor email: Garciae@lasc.edu

Zero Textbook Cost

CH DEV 11-CHILD, FAMILY AND COMMUNITY (CSU) - 3 UNITS

11023 10:30 hrs/wk TBA Amos, G E ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

Instructor email: Amosge@lasc.edu

Zero Textbook Cost

CH DEV 30-INFANT/TODDLER DEVELOPMENT (CSU) - 3 UNITS

11971 10:30 hrs/wk TBA Robinson, D L ONLINE

*This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.*Instructor email: robinsdl@lasc.edu

Zero Textbook Cost

CH DEV 35-FOSTERING LITERACY DEVELOPMENT IN YOUNG CHILDREN (CSU) - 3 UNITS

11972 10:30 hrs/wk TBA Amos, G E ONLINE

*This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.*Instructor email: amosge@lasc.edu

Low Textbook Cost

COMMUNICATION STUDIES**COMM 101-PUBLIC SPEAKING (UC/CSU) - 3 UNITS**

12184 11:00 - 1:50 MTWTh Greene, V M ONLINE

This class requires students to be online and interacting with their instructor during the times shown in class schedule in addition to completing assignments.

12183 10:30 hrs/wk TBA Taylor, K L ONLINE

*This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.***COMPUTER INFORMATION SYSTEMS****CIS 101-INTRODUCTION TO COMPUTERS AND THEIR USES (UC/CSU) - 3 UNITS**

(Formerly Co Sci 601)

11275 lec 6:50 hrs/wk TBA Hagho, M ONLINE

& 11276 lab 6:50 hrs/wk TBA Hagho, M ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

11277 lec 6:50 hrs/wk TBA El Khoury, N R ONLINE

& 11278 lab 6:50 hrs/wk TBA El Khoury, N R ONLINE

*This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.***CIS 104-MICROCOMPUTER APPLICATION SOFTWARE (CSU) - 3 UNITS**

Enrollment Requirement: CIS 101

Formerly Co Sci 601

11764 lec 6:50 hrs/wk TBA El Khoury, N R ONLINE

& 11765 lab 6:50 hrs/wk TBA El Khoury, N R ONLINE

*This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.***COUNSELING****COUNSEL 20-POST-SECONDARY EDUCATION: THE SCOPE OF CAREER PLANNING (UC/CSU) - 3 UNITS**

10169 10:30 hrs/wk TBA Miller, E L ONLINE

*This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.***ECONOMICS****ECON 1-PRINCIPLES OF ECONOMICS I (UC/CSU) - 3 UNITS**

Enrollment Requirement: Math 115

10106 10:30 hrs/wk TBA Seymour, C K ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

11826 10:30 hrs/wk TBA Seymour, C K ONLINE

*This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.***ECON 2-PRINCIPLES OF ECONOMICS II (UC/CSU) - 3 UNITS**

Enrollment Requirement: Math 115

10199 10:30 hrs/wk TBA Andrassy, K J ONLINE

*This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.***ENGLISH****ENGLISH 101-COLLEGE READING AND COMPOSITION I (UC/CSU) - 3 UNITS**

10609 8:00 - 10:30 MTWTh Arms, S ONLINE

This class requires students to be online and interacting with their instructor during the times shown in class schedule in addition to completing assignments.

Zero Textbook Cost

11927 8:00 - 10:30 MTWTh STAFF SSEC125A

10610 10:30 hrs/wk TBA Bohn, J L ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

Zero Textbook Cost

10611 10:30 hrs/wk TBA Arms, S ONLINE

*This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.***ENGLISH 102-COLLEGE READING AND COMPOSITION II (UC/CSU) - 3 UNITS**

Enrollment Requirement: English 101

10664 10:30 hrs/wk TBA Dillon, S V ONLINE

*This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.***ENGLISH 103-COMPOSITION AND CRITICAL THINKING (UC/CSU) - 3 UNITS**

Enrollment Requirement: English 101

11928 10:40 - 1:30 MTWTh Johnson, J F SSEC125A

10674 10:30 hrs/wk TBA Cifarelli, D L ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

Zero Textbook Cost

10675 10:30 hrs/wk TBA Dillon, S V ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

10676 10:30 hrs/wk TBA Cifarelli, D L ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

Zero Textbook Cost

ENGLISH SECOND LANGUAGE - NC**ESL NC 5CE-ENGLISH AS A SECOND LANGUAGE (REPEATABLE) - 0 UNIT**

12398 3:20 hrs/wk TBA Gonzalez, R C ON LINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

(Starts 01/04/2022, Ends 02/06/2022)

12399 3:20 hrs/wk TBA Morales, D ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

(Starts 01/04/2022, Ends 02/06/2022)

12400 3:20 hrs/wk TBA Servin, M ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

(Starts 01/04/2022, Ends 02/06/2022)

ESL NC 6CE-ENGLISH AS A SECOND LANGUAGE - 0 (REPEATABLE) - 0 UNIT

12401 10:30 hrs/wk TBA Noonan, K ON LINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

(Starts 01/04/2022, Ends 02/06/2022)

12402 10:30 hrs/wk TBA Londono, D ON LINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

(Starts 01/04/2022, Ends 02/06/2022)

12403 10:30 hrs/wk TBA Orfila, R K ON LINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

(Starts 01/04/2022, Ends 02/06/2022)

ESL NC 100CE-ENGLISH AS A SECOND LANGUAGE 1A (REPEATABLE) - 0 UNIT

11659 17:50 hrs/wk TBA Gonzalez, R C ONLINE
This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

ESL NC 102CE-ENGLISH AS A SECOND LANGUAGE 2A (REPEATABLE) - 0 UNIT

11661 17:50 hrs/wk TBA Howells, M J ONLINE
This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

ESL NC 104CE-ENGLISH AS A SECOND LANGUAGE FOR CITIZENSHIP - 1 (REPEATABLE) - 0 UNIT

11674 10:30 hrs/wk TBA STAFF ONLINE
This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

ESL NC 105CE-ENGLISH AS A SECOND LANGUAGE FOR CITIZENSHIP - 2 (REPEATABLE) - 0 UNIT

11675 3:20 hrs/wk TBA STAFF ONLINE
This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

11897 8:50 hrs/wk TBA Lyons, S K ONLINE
This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.
(Starts 01/18/2022, Ends 01/30/2022)

ESL NC 106CE-ESL NC 3 PART 1 (REPEATABLE) - 0 UNIT

11663 17:50 hrs/wk TBA Servin, M ONLINE
This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

ESL NC 108CE-ESL NC 4 PART 1 (REPEATABLE) - 0 UNIT

11664 17:50 hrs/wk TBA Engle, S N ONLINE
This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

ENTREPRENEURSHIP

ENTREP 607-LEGAL ASPECTS OF GLOBAL ENTREPRENEURSHIP (CSU) - 3 UNITS

11974 10:30 hrs/wk TBA STAFF ONLINE
This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

FRENCH

FRENCH 2-ELEMENTARY FRENCH II (UC/CSU) - 5 UNITS

Enrollment Requirement: French 1
12018 17:50 hrs/wk TBA Tamer, N E ONLINE
This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

GEOGRAPHY

GEOG 1-PHYSICAL GEOGRAPHY (UC/CSU) - 3 UNITS

11379 10:30 hrs/wk TBA Conley, J M ONLINE
This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

GEOLOGY

GEOLOGY 1-PHYSICAL GEOLOGY (UC/CSU) - 3 UNITS

11107 10:40 - 1:10 MTWTh Sedki, Z ONLINE
This class requires students to be online and interacting with their instructor during the times shown in class schedule in addition to completing assignments.

HEALTH

HEALTH 11-PRINCIPLES OF HEALTHFUL LIVING (UC/CSU) - 3 UNITS

10959 8:00 - 10:30 MTWTh Tatum, H L ONLINE
This class requires students to be online and interacting with their instructor during the times shown in class schedule in addition to completing assignments.

HISTORY

HISTORY 11-POLITICAL AND SOCIAL HISTORY OF THE UNITED STATES TO 1877 (UC/CSU) - 3 UNITS

10496 10:30 hrs/wk TBA Flowers, E R ONLINE
This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

11240 10:30 hrs/wk TBA Flowers, E R ONLINE
This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

HISTORY 12-POLITICAL AND SOCIAL HISTORY OF THE UNITED STATES FROM 1865 (UC/CSU) - 3 UNITS

11930 10:30 hrs/wk TBA Soto, J ONLINE
This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

HUMANITIES

HUMAN 1-CULTURAL PATTERNS OF WESTERN CIVILIZATION (UC/CSU) - 3 UNITS

10069 9:00 - 11:50 MTWTh Donovetsky, G ONLINE
This class requires students to be online and interacting with their instructor during the times shown in class schedule in addition to completing assignments.

INTERNATIONAL BUSINESS

INTBUS 606-PRINCIPLES OF IMPORT (CSU) - 3 UNITS

11977 10:30 hrs/wk TBA STAFF ONLINE
This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

MATHEMATICS

MATH 125S-INTERMEDIATE ALGEBRA WITH SUPPORT - 5 UNITS

10958 lec 8:00 - 11:30 am MTWThF Saakian, L ONLINE
& 11119 lab 11:30 - 12:45 MTWThF Saakian, L ONLINE
This class requires students to be online and interacting with their instructor during the times shown in class schedule in addition to completing assignments.
11120 lec 10:30 - 2:00 MTWThF Hector, E TEC 290
& 11121 lab 2:00 - 3:15 MTWThF Hector, E TEC 290

MATH 227-STATISTICS (UC/CSU) - 4 UNITS

12014 8:00 - 11:30 MTWTh Tadele, G T ONLINE
This class requires students to be online and interacting with their instructor during the times shown in class schedule in addition to completing assignments.
12015 11:00 - 2:30 MTWTh Dammena, Z W ONLINE
This class requires students to be online and interacting with their instructor during the times shown in class schedule in addition to completing assignments.
12016 5:00 - 8:30 MTWTh Dammena, D W ONLINE
This class requires students to be online and interacting with their instructor during the times shown in class schedule in addition to completing assignments.

MATH 227S-STATISTICS WITH SUPPORT (UC/CSU) - 4 UNITS

11934 lec 9:00 - 11:50 am MTWThF Elias, D ONLINE
& 11935 lab 11:50 - 1:10 MTWThF Elias, D ONLINE
This class requires students to be online and interacting with their instructor during the times shown in class schedule in addition to completing assignments.

Evening Class

11936 lec 6:00 - 8:50 MTWThF Ramos, G A ONLINE
& 11937 lab 8:50 - 10:10 MTWThF Ramos, G A ONLINE
This class requires students to be online and interacting with their instructor during the times shown in class schedule in addition to completing assignments.

MATH 240-TRIGONOMETRY (CSU) - 3 UNITS

Enrollment Requirement: Math 125

Evening Class

10314 5:40 - 8:10 MTWTh Martirosian, M TEC 291

MATH 245-COLLEGE ALGEBRA (UC/CSU) - 3 UNITS

Enrollment Requirement: Math 125

10349 8:00 - 10:30 am MTWTh Gromova, I TEC 391

MICROBIOLOGY

MICRO 20-GENERAL MICROBIOLOGY (UC/CSU) - 4 UNITS

Enrollment Requirement: Biology 3 or Biology 5 and Chemistry 51

11932 lec 8:00 - 10:50 am MTWTh Syed, E N SOS108
& 11933 lab 10:50 - 1:40 MTWTh Syed, E N SOS108

MUSIC

MUSIC 111-MUSIC APPRECIATION I (UC/CSU) - 3 UNITS

12185 10:30 hrs/wk TBA Pullum, F B ONLINE
This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

NURSING

NURSING 540-NURSING BOOT CAMP - 3 UNITS

11925 lec 8:00 - 12:15 MW McClellan, I M SOCTE217
& 11926 lab 12:20 - 6:50 MW Song, R E SOCTE217

PHILOSOPHY

PHILOS 1-INTRODUCTION TO PHILOSOPHY (UC/CSU) - 3 UNITS

10342 10:30 - 1:00 MTWTh Cavanaugh, M A ONLINE

This class requires students to be online and interacting with their instructor during the times shown in class schedule in addition to completing assignments.

PHYSICS

PHYSICS 37-PHYSICS FOR ENGINEERS AND SCIENTISTS I (UC/CSU) - 5 UNITS

Enrollment Requirement: Math 265

11244 lec 8:00 - 11:30 MTWTh Gamble, B K ONLINE

& 11245 lab 11:30 - 2:00 MTWTh Gamble, B K ONLINE

This class requires students to be online and interacting with their instructor during the times shown in class schedule in addition to completing assignments.

PHYSIOLOGY

PHYSIOL 1-INTRODUCTION TO HUMAN PHYSIOLOGY (UC/CSU) - 4 UNITS

Enrollment Requirement: Anatomy 1

10266 lec 10:30 hrs/wk TBA Stewart, R L ONLINE

& 10270 lab 10:30 hrs/wk TBA Stewart, R L ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

11696 lec 10:30 hrs/wk TBA Brumfield, A ONLINE

& 11697 lab 10:30 hrs/wk TBA Brumfield, A ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

11809 lec 10:30 hrs/wk TBA Lord, W A ONLINE

& 11810 lab 10:30 hrs/wk TBA Oswald, C J ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

POLITICAL SCIENCE

POL SCI 1-THE GOVERNMENT OF THE UNITED STATES (UC/CSU) - 3 UNITS

10426 10:30 hrs/wk TBA Robert, L A ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

10428 10:30 hrs/wk TBA Burkhalter, T ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

Zero Textbook Cost

11241 10:30 hrs/wk TBA Robert, L A ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

POL SCI 2-MODERN WORLD GOVERNMENTS (UC/CSU) - 3 UNITS

10515 10:30 hrs/wk TBA Burkhalter, T ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

Low Textbook Cost Class

POL SCI 7-CONTEMPORARY WORLD AFFAIRS (UC/CSU) - 3 UNITS

11945 10:30 hrs/wk TBA Scott Stafford, J R ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

PSYCHOLOGY

PSYCH 1-GENERAL PSYCHOLOGY I (UC/CSU) - 3 UNITS

10595 10:30 hrs/wk TBA Apenahier, L E ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

11279 10:30 hrs/wk TBA Ford, B J ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

11280 10:30 hrs/wk TBA Ford, B J ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

PSYCH 41-LIFE-SPAN PSYCHOLOGY: FROM INFANCY TO OLD AGE (UC/CSU) - 3 UNITS

10647 10:30 hrs/wk TBA Apenahier, L E ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

10649 10:30 hrs/wk TBA Lee, S ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

11931 10:30 hrs/wk TBA Lee, S ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

REAL ESTATE

REAL ES 1-REAL ESTATE PRINCIPLES (CSU) - 3 UNITS

11975 10:30 hrs/wk TBA Rose, M I ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

REAL ES 7-REAL ESTATE FINANCE I (CSU) - 3 UNITS

12115 10:30 hrs/wk TBA Givhan, G E ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

SOCIOLOGY

SOC 1-INTRODUCTION TO SOCIOLOGY (UC/CSU) - 3 UNITS

10398 10:30 hrs/wk TBA Jones, M N ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

Zero Textbook Cost

10404 10:30 hrs/wk TBA Wright, K M ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

Zero Textbook Cost Class

SOC 2-AMERICAN SOCIAL PROBLEMS (UC/CSU) - 3 UNITS

10758 10:30 hrs/wk TBA Wright, K M ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

Zero Textbook Cost

SPANISH

SPANISH 1-ELEMENTARY SPANISH I (UC/CSU) - 5 UNITS

10838 17:50 hrs/wk TBA STAFF ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

SUPERVISED LEARNING ASSISTANCE

TUTOR 1T-SUPERVISED TUTORING (REPEATABLE) - 0 UNIT

12094 23:50 hrs/wk TBA Turner-Odom, S ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

THEATER

THEATER 100-INTRODUCTION TO THE THEATER (UC/CSU) - 3 UNITS

12186 10:30 hrs/wk TBA Evans, J P ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

VOCATIONAL EDUCATION

VOC ED 3CE-WORKPLACE READINESS - COMPUTERS (REPEATABLE) - 0 UNIT

11665 10:30 hrs/wk TBA STAFF ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

VOC ED 73CE-CTE CAREER EXPLORATION (REPEATABLE) - 0 UNIT

12409 4:15 hrs/wk TBA Fernandez, J ON LINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

(Starts 01/24/2022, Ends 03/18/2022)

11828 4:15 hrs/wk TBA Fernandez, J ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

(Starts 01/24/2022, Ends 03/06/2022)

11887 4:15 hrs/wk TBA Fernandez, J ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

(Starts 01/24/2022, Ends 03/20/2022)

VOC ED 85CE-WORKPLACE SAFETY: OSHA 10 PREPARATION (REPEATABLE) - 0 UNIT

12408 2:05 hrs/wk TBA Fernandez, J ON LINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.

(Starts 01/24/2022, Ends 03/18/2022)

11829 2:05 hrs/wk TBA Fernandez, J ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.
(Starts 01/10/2022, Ends 03/06/2022)

11920 2:05 hrs/wk TBA Fernandez, J ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.
(Starts 01/24/2022, Ends 03/20/2022)

VOC ED 96CE-BLUEPRINT FOR WORKPLACE SUCCESS

(REPEATABLE) - 0 UNIT

12406 4:15 hrs/wk TBA Fernandez, J ON LINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.
(Starts 01/24/2022, Ends 03/18/2022)

11830 4:15 hrs/wk TBA Fernandez, J ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.
(Starts 01/10/2022, Ends 03/06/2022)

11888 4:15 hrs/wk TBA Fernandez, J ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.
(Starts 01/24/2022, Ends 03/20/2022)

11913 5:50 hrs/wk TBA Fernandez, J ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.
(Starts 01/24/2022, Ends 03/06/2022)

VOC ED 252CE-EXPLORATION OF CONSTRUCTION AND

MAINTENANCE CAREERS (REPEATABLE) - 0 UNIT

12404 lec 13:15 hrs/wk TBA Hernandez, S A ONLINE

& 12405 lab 2:05 hrs/wk TBA Hernandez, S A ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.
(Starts 01/24/2022, Ends 03/18/2022)

10947 lec 13:15 hrs/wk TBA Hernandez, S A ONLINE

& 10948 lab 2:05 hrs/wk TBA Hernandez, S A ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.
(Starts 01/10/2022, Ends 03/06/2022)

10949 lec 13:15 hrs/wk TBA Hernandez, S A ONLINE

& 10950 lab 2:05 hrs/wk TBA Hernandez, S A ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.
(Starts 01/24/2022, Ends 03/20/2022)

VOC ED 313CE-WORKPLACE FITNESS AND CONDITIONING

(REPEATABLE) - 0 UNIT

12410 lab 7:00 - 8:20 MWF Fernandez, J SWC

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.
(Starts 01/24/2022, Ends 03/18/2022)

11918 lab 7:00 - 8:00 MTWThF Fernandez, J S OFFSITE

This class requires students to be online and interacting with their instructor during the times shown in class schedule in addition to completing assignments.
(Starts 01/31/2022, Ends 03/20/2022)

VOC ED 353CE-FIRST AID AND BASIC CPR TRAINING (REPEATABLE) - 0 UNIT

12407 2:05 hrs/wk TBA Fernandez, J ONLINE

This class requires students to work online independently each week for the amount of TBA time shown in addition to completing assignments.
(Starts 01/24/2022, Ends 03/18/2022)

Campus Directions

Los Angeles Southwest College is located at 1600 West Imperial Highway at Denker Avenue in South Los Angeles

From Hawthorne & South Bay: Take the San Diego (405) Freeway north and then exit at Imperial Highway. Turn right onto Imperial Highway and proceed east about three miles. The campus is one block east of Western Avenue.

From Downtown Los Angeles: Take the Harbor (110) Freeway south and then exit at Imperial Highway. Proceed west for about two miles to 1600 West Imperial Highway.

From Inglewood & Lennox: Take Prairie Avenue South to Imperial Highway. Make a left and proceed east to Imperial Highway for about two miles. The campus is one block east of Western Avenue and Imperial Highway at Denker Avenue.

From Compton & Watts: Take the 105 Freeway west to Vermont Avenue. Turn right and proceed north on Vermont Avenue for about ¼ mile. Turn left at the intersection of Vermont Avenue and Imperial Highway, and proceed west on Imperial Highway for about one mile.

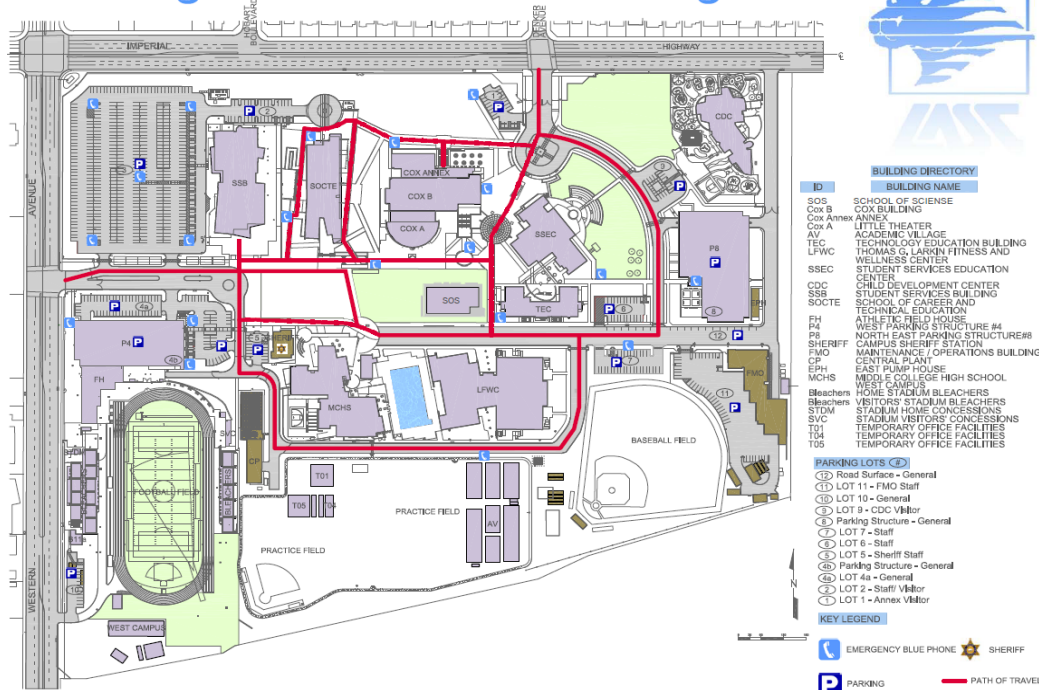
SAFETY

The college is concerned about your safety. In case of an emergency, detailed instructions are posted throughout the campus. Take a few minutes to read them and plan for your safety. In an emergency, remember these key points:

- Be calm and assess the situation,
- Help classmates who appear to be having difficulty,
- Stay out of the way of doors and driveways so emergency personnel can get to the problem. Move quickly, but calmly get out of danger, and if all else fails **Call The Campus Sheriff's Office at (323) 241-5311**

Campus Map

Los Angeles Southwest College



1600 WEST IMPERIAL HIGHWAY, LOS ANGELES, CA 90047

www.lasc.edu

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