



Please check the appropriate box for all the changes you would like to make to your records. Fill in the necessary information, sign and date below. Processing time is 5-7 business days. Official updates will be sent only to LACCD email address. Please make the necessary changes with Admissions & Records as soon as possible.

STUDENT INFORMATION		
Last Name (Surname):	First Name:	Middle Name:
Date: (MM/DD/YYYY)	LATTC Student ID Number:	

<input type="checkbox"/> Change of Address You must also update Admissions & Records Office of these changes.		
New Address:		
City:	State:	Zip Code:
Home Phone Number:	Cellular Phone Number:	

<input type="checkbox"/> Change of Major / Program	
New Major:	Program: <input type="checkbox"/> A.A. <input type="checkbox"/> A.S. <input type="checkbox"/> Certificate <input type="checkbox"/> Transfer

<input type="checkbox"/> Change of Sponsor New Affidavit of Support Form and Bank Statement(s) required.	
New Sponsor Name:	
Reason for Change:	

<input type="checkbox"/> Change of I-20 Student must be in good status to request extension.	
<input type="checkbox"/> Request for I-20 Extension Current Program End Date: _____ Expected Program End Date: _____	
<input type="checkbox"/> Request to add dependents Relationship to student: <input type="checkbox"/> Spouse <input type="checkbox"/> Child	

Student Signature:	Date: (MM/DD/YYYY)
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ISC OFFICE USE ONLY	
Updated in SEVIS & SIS by:	Date:
Updated/Entered in Database by:	Date: