



TIME REPORTING SHEET

Spring 2026



Student Name		Student ID #	
Company Name			

To qualify for college credit, this form and a completed signed evaluation of your learning agreement must be submitted by finals week. Hours are calculated weekly. It is acceptable to estimate the last weeks of the semester as you will be returning this document during finals.

Hours worked during week #1 of February 9-13, 2026

Hours worked during week #2 of February 16-20, 2026

Hours worked during week #3 of February 23-27, 2026

Hours worked during week #4 of March 2-6, 2026

Hours worked during week #5 of March 9-13, 2026

Hours worked during week #6 of March 16-20, 2026

Hours worked during the week #7 of March 23-27,2026

Hours worked during the week #8 of March 30-April 3,2026

Hours worked during the week #9 of April 6-10, 2026

Hours worked during the week #10 of April 13-17, 2026

Hours worked during the week #11 of April 20-24, 2026

Hours worked during the week #12 of April 27-May 1,2026

Hours worked during the week #13 of May 4-8, 2026

Hours worked during the week #14 of May 11-15, 2026

Hours worked during week #15 of May 18-22, 2026

Hours worked during week #16 of May 25-29, 2026

Anticipated Hours worked through June 8, 2026

TOTAL HOURS WORKED:

54 hours of work experience required per 1 unit received

1.
2.
3.
4.
5.
6.
7.
8.
9.
10.
11.
12.
13.
14.
15.
16.

Supervisor signature	Student signature	College Coordinator
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