

Makers Guild Constitution

Academic Year 2025-26

Article 1: Organization

- A. Club Name: *Makers Guild*
- B. Club Purpose: The main purpose of the Makers Guild is to foster curiosity about “making” in general (arts, crafts, electronics, structures, etc.) and learning skills in 3D-printing in particular. The primary mission of the club is educational growth, we intend to seek out opportunities for professional development and build camaraderie among students as well.
- C. Dues: None. This club will make use of the hardware and consumables already present in the “Mini Makerspace” in LARC-228
- D. Meetings: The club will meet each week at 3 pm in the “MESA Center” (LARC-229) during the Fall semester (unless interrupted by campus holidays). Meetings will typically last between 60 and 90 minutes. No meeting will take place over Winter Intersession. The Spring schedule is still to be determined as student and faculty advisor schedules may change.

Article 2: Membership

- A. Eligibility: The Makers Guild is open to all majors and all levels of expertise. Students are not required to have any training in 3D-modeling, 3D-printing, painting, soldering or any other particular skill to join. The intent is that students will learn new skills together.
- B. The requirements to join the *Makers Guild* are:
 - (i) Currently enrolled at LAVC.
 - (ii) A member of the *Associated Student Union* by having paid the \$10 ASO fee.
 - (iii) Registered for the club through the “Member Sign-Up” link on the LAVC website <www.lavc.edu/campus-life/asu/clubs>.

Article 3: Officers and Elections

- A. Titles and Duties of Officers:

a. President

The *Makers Guild* President will coordinate with the Club Advisor to set an agenda for each meeting. The president will make sure all paperwork, and documentation is handled properly. The president will delegate responsibilities to other officers and club members as is necessary to reach club goals.

b. Vice President

The *Makers Guild* vice president will coordinate with the president to make sure all paperwork and documentation is handled properly. The Vice President will assume the duties of the president in the case of their absence.

c. ICC Rep

The *Makers Guild* ICC rep will attend ICC meetings and act as the “eyes and ears” of the club in Inter-Club Council Meetings. The ICC rep will provide brief reports on ICC meetings (either written or in-person) to the *Makers Guild* so that all club members are aware of major events and expectations.

B. Election of Officers:

- (i) In the Fall, prospective members will vote on officer positions within the first three weeks of the semester to facilitate club chartering in a timely manner. Prospective members can nominate themselves or another prospective member. The nominee who wins a plurality of the vote will be the officer for the Fall term. Officer positions for spring semester will be voted on during the last four weeks of the fall semester by current *Makers Guild* members.
 - a. Votes will be counted by a show of hands.
 - b. The nomination and selection process will be identical to Fall elections.
- (ii) Special Elections: In the case of an officer being unable to fulfill their duties, a special election will be held to find a replacement. Club members will be made aware of an upcoming special election at least one week in advance. Special elections will be held during official meeting time or during an emergency meeting (called by the acting president) if necessary
- (iii) Term of Office: Elected officers will serve for a full semester. Officers are allowed to seek re-election and serve a second term. Serving in a position for more than two semesters is discouraged, but allowed if there are not enough members to fill all officer positions
- (iv) There are no eligibility requirements based on academic standing
- (v) There will not be replacements based on academic ineligibility

- (vi) Definition of quorum: Quorum is defined by a simple majority (more than 50% of the members present)
- (vii) There will be no standing committees

Article 4: Club Rules

- A. Club rules set up by the Los Angeles Community College Board of Trustees will be reviewed by the president and advisor with the membership at a meeting of each club early in each semester.
- B. A club may be discontinued by lack of interest or disciplinary measures on the recommendation of the ASU Senate, with the approval of the Vice President of Student Affairs.

Article 5: Amendments to the Constitution

- A. Discussion of the constitution can be added to the agenda by any officer
- B. If three-quarters of the registered members vote in favor of an amendment, it will be added to the constitution